

LAUDERDALE CITY COUNCIL MEETING AGENDA

TUESDAY, NOVEMBER 13, 2001

CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

Gower _____	Christensen _____
Gill-Gerbig _____	Hawkinson _____
Mayor Dains _____	

Staff:

Getschow _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of 10/23/01 City Council Meeting
- B. Approval of Pay Request #5 for the 2001 Street and Utility Improvements
- C. Approval of claims totaling \$132,826.90

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. **CONSENT**
7. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING THE STREET AND UTILITY IMPROVEMENTS**
8. **INFORMATIONAL PRESENTATIONS**
9. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

10. **ACTION**
 - A. Resolution 111301A: Resolution Certifying the Election Returns of the November 6, 2001 General Municipal Election
 - B. 2002 Storm Sewer Rates
 - C. 2002 Sanitary Sewer Rates
 - D. Broadway Business Park: Extension of Deadline to Record Plat
11. **EXECUTIVE SESSION RELATING TO ATTORNEY/CLIENT PRIVILEGE TO DISCUSS PENDING LITIGATION AGAINST THE CITY OF LAUDERDALE**
12. **REPORTS**
13. **DISCUSSION**
14. **ITEMS REMOVED FROM THE CONSENT AGENDA**
15. **ADDITIONAL ITEMS**
16. **SET AGENDA FOR NEXT MEETING**
17. **ADJOURNMENT**

**Lauderdale City Council
Meeting Minutes
October 23, 2001**

1. Meeting called to order at 7:35 P.M.

2. ROLL

Council present: Gill-Gerbig, Gower, Hawkinson, Christensen
and Mayor Dains

Staff present: Getschow, Bownik

3. APPROVAL OF AGENDA

A. Approval of Agenda. Motion by Hawkinson, second by Gower to approve the agenda with the addition of 14 (A) Roseville School District Committee Appointment and 8 (A) Hamline Auto Body Groundbreaking. Motion carried unanimously.

4. APPROVAL

A. Approval of Minutes. Motion by Gower, second by Gill-Gerbig to approve the minutes of the September 25, 2001 Council meeting. Motion carried unanimously.

B. Approval of Claims totaling \$27,730.44. Motion by Gill-Gerbig, second by Christensen to approve the claims totaling \$27,730.44. Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZEN'S ADDRESSING THE STREET AND UTILITY IMPROVEMENTS

A. Halloween Party Reminder. The Mayor and City Council announced that the annual Halloween Party is scheduled for Tuesday, October 31, 2001 from 5:00-7:00 p.m. at City Hall. Food, beverages, and of course- candy, will be available.

8. INFORMATIONAL PRESENTATIONS

A. *Hamline Auto Body Groundbreaking.* Council members Hawkinson and Christensen stated that they attended the ground breaking of Hamline Auto Body near Broadway and 280. They presented a plaque to the City commemorating the groundbreaking.

9. PUBLIC HEARINGS

10. ACTION

A. *Conditional Use Permit Application: Historic Stone.* Bownik stated this item was tabled from the August 28, September 11, and September 25' and October 9th Council meetings. The Council discussed the requested information from MNDOT related to the potential conditions of the conditional use permit.

Council member Gill-Gerbig requested two changes to the conditions that were under consideration. First, add watershed management organizations to be included with watershed districts in condition #4. Second, add another condition that states the minimum driveway width shall be at least 32 feet.

Motion by Hawkinson, second by Gill-Gerbig to approve the Historic Stone conditional use application permit with the following conditions:

1. The applicant first receives MNDOT approval for an access permit for unrestricted access to the site, as well as MNDOT approval to work in the right-of-way to widen the current driveway if needed.
2. The applicant constructs a right turn lane and an acceleration lane consistent with the plan provided herein.
3. The applicant submits a driveway permit application to the City of Lauderdale to bring the current gravel driveway at the site into compliance with the City's current driveway construction standards for gravel driveways, as well as driveway setback requirements in the I-1 District.
4. The applicant obtains all necessary permits from applicable agencies such as the Rice Creek Watershed District and other relevant watershed districts and watershed management organizations.
5. The applicant grants the City of Lauderdale a 10-foot utility easement along the east property line.

6. The applicant includes natural screening as part of the screening plan.
7. The applicant follows all local, regional, and state environmental regulations and provides the City with copies of any such notice of violation within 30 calendar days.
8. The applicant constructs a driveway that has at least a 32-foot minimum width.

Roll: Yes: all. Motion carried.

B. Consideration of Request-for-Proposals for 2002 Recycling Services. City Administrator Getschow stated that two firms submitted proposals for 2002 recycling services to the City. The firm's proposals were as follows:

BFI

(2-stream or "commingle")	\$2.05 per month per resident
---------------------------	-------------------------------

Waste Management

(2-stream or "commingle")	\$2.42 per month per resident
(multi-stream or "source-separate")	\$2.73 per month per resident

The Council then discussed the proposals and the concern that recycling firms no longer provide source-separated service to communities. The Administrator stated that the argument used by recycling firms is that better technology exists in the facilities to separate materials and that community-wide participation increases when there is less separation required by the resident at curb-side.

Motion by Hawkinson, second by Christensen to approve the proposal from BFI for recycling services for 2002 for \$2.25 per household per month and to negotiate a contract with BFI for said services. Roll: Yes: all. Motion carried.

C. Appointment of new Park and Community Involvement Committee (PCIC) Member. Motion by Gill-Gerbig, second by Hawkinson to appoint Kim Ferris, 1719 Eustis Street, to the Park and Community Involvement Committee for a two-year term expiring December 31, 2002. Roll: Yes: all. Motion carried.

D. Approval of the 3rd Quarter 2001 Financial and Investment Report. Motion by Christensen, second by Hawkinson to approve the 3rd Quarter 2001 Financial and Investment Report. Roll: Yes: all. Motion carried.

11. REPORTS

A. 2002 Street and Utility Improvements – Neighborhood Meeting Outline. The City Council discussed the outline for the neighborhood meeting for the 2002 Street and Utility Improvements scheduled for November 8, 2001.

B. Emergency Management Update. The City Administrator reported that staff members have recently attended a Ramsey County emergency management training session. There are other training courses and simulated exercises that city staff, and possibly City Council members, may participate in during the coming months.

12. DISCUSSION

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

A. Roseville School District Committee Appointment. The City Administrator stated that the School District Superintendent has requested that the City appoint a member of the community to serve on a district steering committee.

Motion by Hawkinson, second by Gower to appoint Council member Gill-Gerbig to the Roseville School District Demographics Committee. Roll: Yes: all.
Motion carried.

15. SET AGENDA FOR NEXT MEETING

1. 2002 Sanitary Sewer Rates
2. 2002 Storm Sewer Rates
3. Canvassing of Election Results

16. ADJOURNMENT

Motion by Hawkinson, second by Christensen to adjourn at 8:37 P.M. Ayes: All.



Owner:	City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113-5137	Date:	October 29, 2001
For Period:	10/3/2001 to 10/29/2001	Request No:	5
Contractor:	Northdale Construction Co., Inc., 14450 Northdale Blvd., Rogers, MN 55374		

CONTRACTOR'S REQUEST FOR PAYMENT
2001 STREET & UTILITY IMPROVEMENT PROJECT
BRA FILE NO. 532-00-101

SUMMARY

1	Original Contract Amount		\$ 1,199,956.67
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 5,000.00	
4	Revised Contract Amount		\$ 1,194,956.67
5	Value Completed to Date		\$ 962,615.70
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 962,615.70
8	Less Retainage 5%		\$ 48,130.78
9	Subtotal		\$ 914,484.91
10	Less Amount Paid Previously		\$ 855,137.23
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 5		\$ 59,347.68

Recommended for Approval by:
BONESTROO, ROSENE, ANDERLIK & ASSOCIATES, INC.

Approved by Contractor:
NORTHDALE CONSTRUCTION CO INC

Approved by Owner:
CITY OF LAUDERDALE

Specified Contract Completion Date:
June 20, 2002

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
Part A1 - Sanitary Sewer						
1	Mobilization	LS	1	15500.00	1	\$15,500.00
2	Traffic control	LS	1	11500.00	1	\$11,500.00
3	Sanitary sewer repair	LF	120	55.50	109	\$6,049.50
4	Remove sanitary sewer pipe	LF	980	3.50	1128	\$3,948.00
5	Remove sanitary sewer service pipe	LF	650	3.50	759	\$2,656.50
6	Remove sanitary sewer manhole	EA	1	500.00	2	\$1,000.00
7	Connect to existing sewer service	EA	97	125.00	38	\$4,750.00
8	Connect to existing manhole	EA	6	550.00	5	\$2,750.00
9	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	930	16.73	607	\$10,155.11
10	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	100	21.12	479	\$10,116.48
11	8" x 4" PVC wye, SDR 26	EA	20	65.93	8	\$527.44
12	8" x 6" PVC wye, SDR 26	EA	12	82.67	20	\$1,653.40
13	Sewer service wye connection	EA	43	150.00	10	\$1,500.00
14	6" PVC, SDR 26 service pipe	LF	710	13.50	581	\$7,843.50
15	4" PVC, SDR 26 service pipe	LF	1800	12.50	177	\$2,212.50
16	Improved pipe foundation, per 6" increment	LF	1000	0.01	50	\$0.50
17	Closed circuit TV inspection	LF	1030	0.51		\$0.00
18	Bypass pumping	LS	1	4750.00	1	\$4,750.00
	Total Part A1 - Sanitary Sewer					\$86,912.93
Part A2 - Water Main						
19	Remove 6" CIP water main	LF	3850	4.50	3251	\$14,629.50
20	Remove hydrant	EA	2	200.00	3	\$600.00
21	Remove water valve box	EA	7	100.00	7	\$700.00
22	Water main trench	LF	3950	8.00	3791	\$30,328.00
23	Water service trench	LF	750	11.50	85	\$977.50
24	Improved pipe foundation, per 6" increment	LF	1500	2.00		\$0.00
25	Mechanical trench compaction	LF	4700	1.50	3791	\$5,686.50
	Total Part A2 - Water Main					\$52,921.50
Part A3 - Storm Sewer						
26	Reclaim bituminous pavement	SY	200	2.25		\$0.00
27	Remove storm sewer pipe	LF	880	7.50	1228	\$9,210.00
28	Remove catch basin or catch basin manhole	EA	11	350.00	10	\$3,500.00
29	Connect to existing catch basin	EA	3	500.00	4	\$2,000.00
30	Connect to existing storm sewer	EA	1	450.00	1	\$450.00
31	Bulkhead existing storm sewer	EA	1	275.00		\$0.00
32	24" storm sewer, 0'-10' deep	LF	280	25.36	274	\$6,948.64
33	15" storm sewer, 0'-10' deep	LF	1090	19.06	1088	\$20,737.28
34	12" storm sewer, 0'-10' deep	LF	230	17.96	226	\$4,058.96
35	15" HDPE smooth wall 45 degree bend	EA	2	146.39		\$0.00
36	4' diameter storm sewer MH	EA	1	1175.00	2	\$2,350.00
37	4' diameter storm CBMH	EA	8	1295.00	8	\$10,360.00
38	27" dia. shallow depth CB w/cstg.	EA	6	890.00	6	\$5,340.00
39	2' x 3' CB, incl R-3067-V cstg and conc adj rings	EA	6	1105.00	6	\$6,630.00
40	Insulation, 2" thick	SY	25	10.99	2	\$21.98
41	Silt fence, regular	LF	100	2.50		\$0.00
	Total Part A3 - Storm Sewer					\$71,606.86
Part A4 - Streets						
42	Mobilization	LS	1	7500.00	0.8	\$6,000.00
43	Traffic control	LS	1	3500.00	0.8	\$2,800.00
44	Salvage and reinstall mailbox	EA	95	85.00		\$0.00
45	Reclaim bituminous pavement	SY	15000	1.85	13367	\$24,728.95
46	Remove bituminous driveway	SY	600	2.50	448	\$1,120.00
47	Remove concrete driveway pavement	SY	5400	6.75	4740	\$31,995.00
48	Remove concrete street pavement	SY	100	3.00		\$0.00
49	Remove street name sign, per post	EA	14	35.00	6	\$210.00
50	Remove concrete steps	EA	20	100.00	4	\$400.00
51	Remove concrete sidewalk	SY	2500	0.90	1709	\$1,538.10
52	Common excavation (P)	CY	12000	6.75	12000	\$81,000.00
53	Subgrade excavation (EV)	CY	1000	6.75	95	\$641.25
54	Geotextile fabric, Type V	SY	17000	1.25	16543	\$20,678.75
55	Select granular borrow (CV)	CY	5700	13.55	5507	\$74,619.85
56	Aggregate base, Class 5	CY	3700	16.50	3808	\$62,832.00
57	Aggregate base, Class 5 (alleys)	CY	500	18.50	205	\$3,792.50

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
58	Bituminous base course, Type 31B	TN	1800	29.82	1648	\$49,143.36
59	Bituminous base course, Type 31B (alleys)	TN	300	34.76	664	\$23,080.64
60	Bituminous wear course, Type 41B	TN	1350	31.76		\$0.00
61	Bituminous wear course, Type 41B (alleys)	TN	225	35.96	508	\$18,267.68
62	Bituminous material for tack coat	GAL	1000	1.84	350	\$644.00
63	B618 concrete curb and gutter	LF	9050	7.35	8247	\$60,615.45
64	Street name sign (1 blade), incl post and hardware	EA	30	262.50	6	\$1,575.00
65	Bituminous street patch	SY	150	18.55	366	\$6,789.30
66	Bituminous driveway patch	SY	600	15.58	297	\$4,627.26
67	7" concrete driveway pavement	SY	2000	4.13	1818	\$7,508.34
68	6" concrete driveway pavement	SY	5400	3.87	7658	\$29,636.46
69	8" concrete street patch	SY	150	4.50		\$0.00
70	5" concrete sidewalk	SY	2500	3.41	2058	\$7,017.78
71	Concrete steps	EA	20	157.50	7	\$1,102.50
72	4" Polyethylene drain tile	LF	550	8.75	586	\$5,127.50
73	6" polyethylene drain tile	LF	550	9.75	516	\$5,031.00
74	Connect drain tile to storm sewer structure	EA	13	85.00	16	\$1,360.00
75	Silt fence, regular	LF	150	2.50		\$0.00
76	Sodding, lawn type	SY	12000	2.56	7637	\$19,550.72
77	Adjust frame and ring casting	EA	18	135.00	12	\$1,620.00
78	Adjust valve box	EA	17	115.00	17	\$1,955.00
79	Front End Loader w/operator	HR	16	75.00	41.5	\$3,112.50
80	Dozer with operator	HR	16	65.00		\$0.00
81	Motor Grader with operator	HR	16	55.00	41.5	\$2,282.50
82	Clear and grub	LS	1	3750.00	1	\$3,750.00
Total Part A4 - Streets						\$566,153.39
Part B1 - Sanitary Sewer						
83	Mobilization	LS	1	2000.00	0.8	\$1,600.00
84	Remove sanitary sewer pipe	LF	262	3.50	280	\$980.00
85	Remove sanitary sewer service pipe	LF	120	4.50	37	\$166.50
86	Remove sanitary sewer manhole	EA	1	500.00	1	\$500.00
87	Remove lift station complex	EA	1	4750.00		\$0.00
88	Connect to existing sewer service	EA	5	85.00	4	\$340.00
89	Connect to existing manhole	EA	4	500.00	4	\$2,000.00
90	4' diameter sanitary manholes	EA	2	1575.00	3	\$4,725.00
91	Manhole overdepth	LF	9	97.50	2	\$195.00
92	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	10	16.48	13	\$214.24
93	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	475	19.28	506	\$9,755.68
94	Directional bore 8" HDPE, SDR 11, gravity sewer	LF	210	85.45		\$0.00
95	8" x 6" PVC wye, SDR 26	EA	4	82.67		\$0.00
96	6" PVC, SDR 26 service pipe	LF	120	13.50	42	\$567.00
97	Improved pipe foundation, per 6" increment	LF	485	0.01		\$0.00
98	Closed circuit TV inspection	LF	595	0.51		\$0.00
99	Bulkhead existing forcemain	EA	2	500.00		\$0.00
100	Bypass pumping	LS	1	1500.00	0.8	\$1,200.00
Total Part B1 - Sanitary Sewer						\$22,243.42
Part B2 - Water Main						
101	Remove 6" CIP water main	LF	605	4.50	631	\$2,839.50
102	Remove hydrant	EA	3	200.00	3	\$600.00
103	Remove water valve box	EA	8	100.00	3	\$300.00
104	Water main trench	LF	605	8.00	631	\$5,048.00
105	Water service trench	LF	160	11.50	35	\$402.50
106	Improved pipe foundation, per 6" increment	LF	605	2.00		\$0.00
107	Mechanical trench compaction	LF	765	1.50	631	\$946.50
Total Part B2 - Water Main						\$10,136.50
Part B3 - Storm Sewer						
108	Remove storm sewer pipe	LF	35	6.50	6	\$39.00
109	24" storm sewer	LF	280	26.09	280	\$7,305.20
110	18" storm sewer	LF	150	21.41	327	\$7,001.07
111	15" storm sewer	LF	235	19.06	52	\$991.12
112	12" storm sewer	LF	115	17.96	114	\$2,047.44
113	24" FES w/TG	EA	1	421.07	0.8	\$336.86
114	4' diameter storm sewer MH	EA	3	1175.00	3	\$3,525.00
115	4' diameter storm CBMH	EA	9	1295.00	8	\$10,360.00

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
116	2' x 3' CB, incl R-3067-V cstg and conc adj rings	EA	4	1105.00	5	\$5,525.00
117	Silt fence, regular	LF	200	2.50		\$0.00
118	Pond excavation	CY	2000	7.50	133	\$997.50
119	Wood fiber blanket	SY	700	1.79	209	\$374.11
120	Rip rap, Class 3	CY	12	83.50	128	\$10,688.00
121	Improved pipe foundation	LF	200	0.01		\$0.00
	Total Part B3 - Storm Sewer					\$49,190.30

Part B4 - Streets

122	Mobilization	LS	1	2500.00	0.7	\$1,750.00
123	Traffic control	LS	1	2750.00	0.7	\$1,925.00
124	Reclaim bituminous pavement	SY	3800	1.85	3800	\$7,030.00
125	Remove bituminous driveway	SY	600	1.75	407	\$712.25
126	Remove concrete curb and gutter	LF	50	2.50	285	\$712.50
127	Remove concrete sidewalk	SY	3700	0.90	2970	\$2,673.00
128	Remove concrete street pavement	SY	200	3.00	175	\$525.00
129	Common excavation (P)	CY	3000	6.75	2500	\$16,875.00
130	Subgrade excavation (EV)	CY	300	6.75		\$0.00
131	Geotextile fabric, Type V	SY	4300	1.25	3695	\$4,618.75
132	Select granular borrow (CV)	CY	1500	13.55	1112	\$15,067.60
133	Aggregate base, Class 5	CY	1000	16.50	937	\$15,460.50
134	Bituminous base course, Type 31B	TN	430	30.35		\$0.00
135	Bituminous wear course, Type 41B	TN	325	32.29		\$0.00
136	Bituminous material for tack coat	GAL	250	1.84		\$0.00
137	B618 concrete curb and gutter	LF	2150	7.72	2264	\$17,478.08
138	Street name sign (1 blade), incl post and hardware	EA	4	288.75		\$0.00
139	Bituminous street patch	SY	80	13.55		\$0.00
140	Bituminous driveway patch	SY	600	12.08		\$0.00
141	8" concrete street patch	SY	200	4.50		\$0.00
142	7" commercial concrete driveway pavement	SY	3100	3.87	1166	\$4,512.42
143	5" concrete sidewalk	SY	7300	3.10	5276	\$16,355.60
144	Concrete pedestrian ramp	EA	6	210.00		\$0.00
145	4" Polyethylene drain tile	LF	300	9.50	317	\$3,011.50
146	Connect drain tile to storm sewer structure	EA	3	75.00	5	\$375.00
147	Silt fence, regular	LF	500	2.25		\$0.00
148	Sodding, lawn type	SY	2000	2.56		\$0.00
149	Seeding	AC	1	1764.00		\$0.00
150	Adjust frame and ring casting	EA	7	135.00		\$0.00
151	Adjust valve box	EA	14	115.00		\$0.00
	Total Part B4 - Streets					\$109,082.20

Change Order Number 1

1	Mobilization	LS	1	43170.00	1	\$43,170.00
2	Remove Concrete Driveway Pavement	SY	5400	0.70	4498	\$3,148.60
3	Mobilization	LS	-1	15500.00	-1	(\$15,500.00)
4	Remove Concrete Driveway Pavement	SY	-5400	6.75	-5400	(\$36,450.00)
	Total Change Order No.1					(\$5,631.40)

Total Part A1 - Sanitary Sewer	\$86,912.93
Total Part A2 - Water Main	\$52,921.50
Total Part A3 - Storm Sewer	\$71,606.86
Total Part A4 - Streets	\$566,153.39
Total Part B1 - Sanitary Sewer	\$22,243.42
Total Part B2 - Water Main	\$10,136.50
Total Part B3 - Storm Sewer	\$49,190.30
Total Part B4 - Streets	\$109,082.20
Total Change Order No.1	(\$5,631.40)
Total Work Completed To Date	\$962,615.70

PROJECT PAYMENT STATUS

OWNER CITY OF LAUDERDALE

BRA FILE NO. 532-00-101

CONTRACTOR NORTHDAL CONSTRUCTION CO INC

CHANGE ORDERS

No.	Date	Description	Amount
1	4/25/2001	This Change Order provided for changes to the original proposal.	(\$5,000.00)
Total Change Orders			(\$5,000.00)

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	04/11/2001	06/13/01	185,535.54	9,765.03	195,300.57
2	06/14/2001	07/19/01	385,724.78	30,066.33	601,326.65
3	07/20/2001	09/06/01	176,586.55	39,360.36	787,207.23
4	09/07/2001	10/02/01	107,290.36	45,007.22	900,144.45
5	10/03/2001	10/29/01	59,347.68	48,130.78	962,615.70

Material on Hand

Total Payment to Date		\$914,484.91	Original Contract	\$1,199,956.67
Retainage Pay No. 5		48,130.78	Change Orders	(\$5,000.00)
Total Amount Earned		\$962,615.70	Revised Contract	\$1,194,956.67

CITY OF LAUDERDALE
Claims for Approval
November 13, 2001 City Council Meeting

Payroll

10/26/01 Payroll:	Check # 7020 - 7024	\$5,554.30
10/26/01 Payroll:	Federal Payroll Taxes/FICA EFT	\$2,351.95
10/26/01 Payroll:	PERA EFT	\$857.66
Oct. '01 Payroll:	State Payroll Taxes EFT	\$775.33
11/09/01 Payroll:	Check # 7026 - 7038	\$6,209.13
11/09/01 Payroll:	Federal Payroll Taxes/FICA EFT	\$2,483.29
11/09/01 Payroll:	PERA EFT	\$869.72

Payment Claims

11/13/01 Claims:	Check # 15486 - 15517	\$113,725.52
------------------	-----------------------	--------------

Total Claims for Approval	<u>\$132,826.90</u>
----------------------------------	----------------------------

9 Nov 2001
Fri 3:39 PM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
NOVEMBER 13, 2001
CITY COUNCIL MEETING

Page 1

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15486	AMERICAN ENGINEERING TESTING			
15486	16183	AMERICAN ENGINEERING TESTING	411-48410-304	'01 ST/UTIL MAT TESTING	2,201.10

Totals Check Number	15486	AMERICAN ENGINEERING TESTING			2,201.10
Check Number	15487	BANYON DATA SYSTEM			
15487	8636	BANYON DATA SYSTEM	101-41300-307	WINFUND CONVERSION	300.00

Totals Check Number	15487	BANYON DATA SYSTEM			300.00
Check Number	15488	BOONESTROO, ROSENE, ANDERLIK			
15488	82379	BOONESTROO, ROSENE, ANDERLIK	101-43300-304	09/01 GENERAL ENGINEERING	369.87
15488	82380	BOONESTROO, ROSENE, ANDERLIK	410-48410-304	09/01 '00 ST/UTIL IMPROVE	70.00
15488	82381	BOONESTROO, ROSENE, ANDERLIK	411-48410-304	09/01 '01 ST/UTIL IMPROVE	13,992.35

Totals Check Number	15488	BOONESTROO, ROSENE, ANDERLIK			14,432.22
Check Number	15489	BRAUN PUMP & CONTROLS, INC.			
15489	4248	BRAUN PUMP & CONTROLS, INC.	601-49000-408	SERVICE LIFT STATIONS	802.50

Totals Check Number	15489	BRAUN PUMP & CONTROLS, INC.			802.50
Check Number	15490	CINTAS			
15490	470397972	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15490	470400297	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15490	470402651	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15490	470405040	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15490	470407384	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70

Totals Check Number	15490	CINTAS			138.50
Check Number	15491	CITY OF FALCON HEIGHTS			
15491	11/13/01	CITY OF FALCON HEIGHTS	101-42200-321	09/01 FIRE CALLS	1,795.00

Totals Check Number	15491	CITY OF FALCON HEIGHTS			1,795.00
Check Number	15492	CITY OF ST ANTHONY			
15492	11/13/01	CITY OF ST ANTHONY	101-42100-319	12/01 POLICE SERVICES	17,798.17

Totals Check Number	15492	CITY OF ST ANTHONY			17,798.17

9 Nov 2001
Fri 3:39 PM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
NOVEMBER 13, 2001
CITY COUNCIL MEETING

Page 2

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number 15493 DEKO FACTORY SERVICE				
15493 79887	DEKO FACTORY SERVICE	101-43100-228	REPAIR SKILL SAW	27.10
15493 79888	DEKO FACTORY SERVICE	101-43100-228	REPAIR SKILL SAW	27.63

Totals Check Number 15493 DEKO FACTORY SERVICE				54.73
Check Number 15494 EAST HENNEPIN AUTO SERVICE INC				
15494 11/13/01	EAST HENNEPIN AUTO SERVICE INC	101-43100-212	10/01 TRUCK FUEL	8.05
15494 11/13/01	EAST HENNEPIN AUTO SERVICE INC	601-49000-212	10/01 TRUCK FUEL	8.05

Totals Check Number 15494 EAST HENNEPIN AUTO SERVICE INC				16.10
Check Number 15495 HAWKINSON, DENISE				
15495 11/13/01	HAWKINSON, DENISE	201-45600-379	REIMB: HALLOWEEN EXPENSES	18.03

Totals Check Number 15495 HAWKINSON, DENISE				18.03
Check Number 15496 HOME DEPOT CRC				
15496 2011904	HOME DEPOT CRC	101-45200-412	WARMING HOUSE REPAIR	46.44

Totals Check Number 15496 HOME DEPOT CRC				46.44
Check Number 15497 HUGHES & COSTELLO				
15497 11/13/01	HUGHES & COSTELLO	101-42300-305	11/01 LEGAL SERVICES	850.00
15497 11/13/01	HUGHES & COSTELLO	101-42300-355	11/01 PRINT/PROCESS	120.00

Totals Check Number 15497 HUGHES & COSTELLO				970.00
Check Number 15498 ICMA RETIREMENT TRUST - 457				
15498 11/13/01	ICMA RETIREMENT TRUST - 457	101-21705	11/9/01 PAYROLL	839.99
15498 11/13/01	ICMA RETIREMENT TRUST - 457	101-21705	10/26/01 PAYROLL	839.99

Totals Check Number 15498 ICMA RETIREMENT TRUST - 457				1,679.98
Check Number 15499 KNEER, MARGARET				
15499 11/13/01	KNEER, MARGARET	201-45600-379	REIMB: HALLOWEEN EXPENSES	40.00

Totals Check Number 15499 KNEER, MARGARET				40.00
Check Number 15500 LEAGUE OF MINNESOTA CITIES				

9 Nov 2001
Fri 3:39 PM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
NOVEMBER 13, 2001
CITY COUNCIL MEETING

Page 3

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15500	LEAGUE OF MINNESOTA CITIES			
15500	1-00008443	LEAGUE OF MINNESOTA CITIES	101-41200-308	RICK: LMC POLICY ADOPTION	60.00

Totals Check Number	15500	LEAGUE OF MINNESOTA CITIES			60.00
Check Number	15501	MET-COUNCIL ENVIRONMENTAL SER.			
15501	729753	MET-COUNCIL ENVIRONMENTAL SER.	601-49000-387	12/01 WASTEWATER SERVICES	11,394.87

Totals Check Number	15501	MET-COUNCIL ENVIRONMENTAL SER.			11,394.87
Check Number	15502	MINNESOTA AFSCME			
15502	11/13/01	MINNESOTA AFSCME	101-21709	10/01 UNION DUES	76.44

Totals Check Number	15502	MINNESOTA AFSCME			76.44
Check Number	15503	NAPA AUTO PARTS			
15503	278607	NAPA AUTO PARTS	101-43100-213	OIL	44.06
15503	278607	NAPA AUTO PARTS	101-43100-402	VALVE COVER SEALANT	4.25

Totals Check Number	15503	NAPA AUTO PARTS			48.31
Check Number	15504	NORTH STAR STATE BANK			
15504	11/13/01	NORTH STAR STATE BANK	601-49000-212	GAS FOR SEWER JETTING	15.00
15504	11/13/01	NORTH STAR STATE BANK	101-41200-201	COFFEE AND CUPS	17.32
15504	11/13/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: JAMES	20.70
15504	11/13/01	NORTH STAR STATE BANK	101-41200-203	MAIL DISKETTES TO BDS	2.48
15504	11/13/01	NORTH STAR STATE BANK	201-45600-379	STRAW FOR HALLOWEEN PARTY	32.04
15504	11/13/01	NORTH STAR STATE BANK	201-45600-379	HALLOWEEN: HOT DOGS, BUNS	85.48
15504	11/13/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: SHANNON	19.32
15504	11/13/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: JAMES	10.35
15504	11/13/01	NORTH STAR STATE BANK	101-41500-201	PIZZA: ELECTION JUDGES	22.00

Totals Check Number	15504	NORTH STAR STATE BANK			224.69
Check Number	15505	NORTHDALE CONSTRUCTION, INC.			
15505	PAY REQ #5	NORTHDALE CONSTRUCTION, INC.	411-48410-328	'01 STREET/UTILITY IMP	59,347.68

Totals Check Number	15505	NORTHDALE CONSTRUCTION, INC.			59,347.68
Check Number	15506	OFFICE MAX			
15506	299133J270	OFFICE MAX	101-41200-201	GENERAL OFFICE SUPPLIES	125.17

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: November 13, 2001
Agenda Item: 2002 Lauderdale Storm Sewer Rates

BACKGROUND:

In 1994, the City Council adopted a Storm Water Utility Ordinance that created a funding mechanism to help finance future improvements to the storm water system. At that time, the Council approved a \$2.50 per quarter per residential unit fee rate, which was based on research of fees for other cities that have implemented a storm water utility. Fees for other property types were based on this rate using a residential equivalency factor (REF). Acreage and hard surface area for each property type play a part in determining the REF, which attempts to estimate the storm water contribution to the system.

As part of establishing the Utility, the City Council also approved a rate increase each year for four years of at least \$1.00 to the base residential rate. For 1998-2001, the fee was \$6.50 per quarter per residential unit and the equivalent REF increase for other property types. 1998 was the last year of this previously agreed upon rate structure.

I have included the 2002 budget for the Storm Water Improvement Fund to provide a snapshot of current and past finances. As you can see, the fund balance has grown from \$150,114 in year-end 1995 to \$608,686 at projected year-end 2001. This fund balance in conjunction with the \$300,000 DNR matching grant will fund the storm water system upgrades that are part of the street and utility improvement projects in the City.

ENCLOSURES:

1. Storm Water Improvement Fund (403) Proposed 2002 Budget

COUNCIL ACTION REQUESTED:

Motion to approve the 2002 storm water utility fee rate at \$6.50 per quarter for residential units, and the equivalent REF for other property types. This is a 0% increase and the same rate as 1998, 1999, 2000, and 2001.

Storm Water Improvement Fund 403

DEPT. 48403

1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
----------------	----------------	----------------	-----------------	-------------------	------------------

REVENUES:

37300 Storm Sewer Fee	47,894	46,718	45,397	51,718	51,718	51,718
36211 Investment Interest	16,711	13,881	33,975	5,000	25,213	7,500
37230 Penalties	139	-	-	-	-	-
39999 Other	-	-	-	-	1,300	-
DNR Flood Mitigation Grant	-	-	-	-	-	-
Total Revenue	64,744	60,599	79,372	56,718	78,231	59,218

EXPENDITURES:

101 Reg. FT Employees	13,119	13,824	13,857	15,105	15,105	16,011
121 PERA Contributions	687	711	733	782	782	829
122 FICA Contributions	1,034	1,056	1,112	1,156	1,156	1,225
131 Group Insurance	850	903	802	1,920	1,000	2,040
133 Life Insurance	-	-	-	-	-	-
201 General Supplies	-	-	-	-	-	-
327 Other Service	-	-	-	250	-	250
304 Engineering	432	10,679	1,528	-	500	-
444 Contingency Funds	-	-	-	-	-	-
554 General Storm System Repairs	-	62	-	1,000	500	500
2000 Storm Sewer Reconstruction	-	-	-	-	-	-
Total Expenditures	16,122	27,235	18,032	20,213	19,043	20,856
Surplus (Deficit)	48,622	33,364	61,340	36,505	59,188	38,362

Beginning Fund Balance	283,707	384,096	462,129	549,498	549,498	608,686
Surplus (Deficit)	48,622	33,364	61,340	36,505	59,188	38,362
Transfers In	51,767	44,669	61,029	35,000	35,000	40,000
Transfers Out	-	-	35,000	35,000	35,000	40,000
Ending Fund Balance	384,096	462,129	549,498	586,003	608,686	647,048

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: November 13, 2001
Agenda Item: 2002 Lauderdale Sanitary Sewer Rates

BACKGROUND:

As part of the 2001 budget process, the Council increased sanitary sewer rates 2.56% from \$39.00 to \$40.00 per residential household per quarter. This increase was intended to offset the increase in sewage fees charged by the Metropolitan Council Environmental Services (MCES) and the labor and operational costs by the City to maintain city sanitary sewer facilities such as the lift stations.

The 2002 Budget continues to represent a stable scenario of sewer fees from the MCES. With our current rate scenario, the fund is projecting a \$788 surplus for 2001. The 2001 Budget was set up to produce a \$4,482 operational deficit, but reduced spending will most likely produce this small surplus. While we increased the rates 2.56% in 2001 to partly address previous shortfalls, further increases may be warranted for the purpose of keeping pace with inflation.

Attached is a spreadsheet outlining total expenditures and options for rate increases to generate revenue to cover the costs of the sanitary sewer enterprise fund.

The three options that I have presented are summarized as follows:

Rate Increase	Residential Cost per Quarter	Budget Surplus/(Deficit)
0.0 %	\$ 40.00	(\$4,357)
2.5 %	\$ 41.00	\$1,107
5 %	\$ 42.00	\$6,571

ENCLOSURES:

1. Sewer Utility Fund (601) Proposed 2002 Budget
2. Sewer Rate Analysis Spreadsheet

COUNCIL ACTION REQUESTED:

Approve the 2002 sanitary sewer rates.

Sewer Utility Fund 601

DEPT. 49000		1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
REVENUES:								
37210	Sewer Charges	211,170	200,242	211,830	212,941	215,000	215,000	215,000
36211	Investment Interest	5,000	4,711	2,403	4,110	2,700	3,500	2,700
36250	Refunds/Reimbursements	-	-	-	10	-	-	-
37230	Penalties	1,545	7	-	-	-	-	-
36255	Sewer Assessments	4,695	4,692	-	288	-	10,247	-
Total Revenues		222,410	209,652	214,233	217,349	217,700	228,747	217,700
EXPENDITURES:								
101	Reg. FT Employees	45,189	38,163	39,792	40,727	34,981	34,981	37,080
102	Overtime	3,879	3,995	3,438	4,465	7,000	7,000	7,420
103	PT Employees	-	-	-	-	-	-	-
104	Temp. Employees	-	-	-	-	-	-	-
121	PERA Contributions	2,195	2,155	2,240	2,396	1,812	1,812	1,921
122	FICA Contributions	3,884	3,250	3,368	3,632	3,212	3,212	3,405
126	ICMA Retirement	-	-	-	-	-	-	-
131	Group Insurance	3,549	2,494	3,144	2,531	4,080	3,780	4,335
133	Life Insurance	-	-	-	-	-	-	-
151	Worker's Comp.	1,638	1,215	1,439	1,818	1,818	1,803	1,818
201	General Supplies	-	24	-	-	200	-	200
202	Permanent Supplies	-	115	-	-	-	-	-
203	Postage	590	-	-	-	-	-	-
212	Motor Fuels	761	814	784	966	1,000	1,000	1,000
224	Street Maint. Supply	-	-	-	-	-	-	-
225	Landscaping Materials	-	-	-	-	-	-	-
227	Tools & Equipment	-	16	-	-	100	350	100
228	Misc. Repairs/Maint.Supply	-	-	-	-	1,000	-	1,000
301	Auditing	1,000	875	1,225	1,566	1,700	2,300	1,700
304	Engineering	-	467	-	439	-	900	-
307	Computer Services	603	595	603	-	-	-	-
308	Training/Conferences	296	-	300	248	300	100	300
315	Sewer Jetting	1,024	-	-	470	1,000	2,000	1,000
316	Sewer Televising	6,100	-	-	-	-	835	-
327	Other Services	477	6,621	5,213	4,829	7,888	4,900	7,888
352	Public Info. Notices	-	-	-	-	-	-	-
355	Misc. Printing/Processing	80	-	-	-	-	-	-
361	General Liability	2,872	4,291	2,071	1,994	1,800	2,226	1,900
362	Property Insurance	-	-	518	526	526	629	526
363	Automotive Insurance	-	-	382	340	340	359	340
381	Electric	2,302	2,363	2,796	3,359	2,800	3,500	2,800
382	Water	22	19	14	15	25	25	25
383	Gas Utilities	892	697	727	1,118	1,000	1,700	1,200

DEPT. 49000		1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
387	Met Council Sewer Charges	112,116	140,289	171,998	132,384	138,000	133,000	138,000
388	Met Council SAC Charges	-	-	-	-	-	10,247	-
391	Telephones/Pagers	1,002	3,444	3,751	2,732	3,300	3,000	3,000
402	City Truck Repair/Maint.	-	5	644	534	1,000	1,300	1,000
408	Lift Station Repair/Maint.	4,530	6,108	1,251	349	3,000	5,700	3,000
409	Other Equip. Repair/Maint.	-	-	-	15	-	-	-
424	Vehicle Rental	-	-	-	-	-	-	-
425	Clothing	-	1,174	1,323	1,428	1,300	1,300	1,300
442	Misc.	-	-	500	-	-	-	-
444	Contingency Funds	-	-	-	-	2,500	-	2,500
521	City Garage	2,262	-	-	-	-	-	-
530	Furniture & Equipment	-	-	-	-	-	-	-
538	Computer Software	-	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	500	-	500
553	Manhole Reconstruction	-	-	-	-	-	-	-
560	Vehicle	-	-	-	-	-	-	-
562	Truck	-	-	-	-	-	-	-
Total Expenses		197,263	219,189	247,521	208,881	222,182	227,959	225,257
Surplus (Deficit)		25,147	(9,537)	(33,288)	8,468	(4,482)	788	(7,557)
<hr/>								
Beginning Fund Balance		128,730	153,877	134,340	101,052	109,520	109,520	110,308
Surplus (Deficit)		25,147	(9,537)	(33,288)	8,468	(4,482)	788	(7,557)
Transfers In		-	-	-	-	-	-	-
Transfers Out		-	10,000	-	-	-	-	-
Ending Fund Balance		153,877	134,340	101,052	109,520	105,038	110,308	102,751

Sewer Rate Analysis

[illegible]

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	November 13, 2001
Agenda Item:	Extension of the Filing Requirement for the Final Plat of the Broadway Business Park

Background:

At the September 11, 2001 Council meeting, the Council granted final plat approval for the Broadway Business Park. City Code 11-1-19 (Subdivisions) regarding subdivision plat filing requirements states that "all plats, when approved by the City Council shall be filed within 30 days, unless an extension of time is granted by the Council upon good cause shown within said thirty (30) day period". Since the September meeting, and in working to file the plat with the County Surveyor, a "gap" in the underlying legal descriptions was discovered. This problem has been resolved, but it has delayed the final filing of the plat. Even though the final MYLARS should be available for final signature within the next week, a deadline extension for filing the plat could be made until the end of this month.

Even though the applicant and the City Attorney were under the impression that there was a 60-day deadline as opposed to a 30-day deadline, there is not a problem with the City granting the extension at this time. As stated above, the extension should be granted to November 30, 2001.

Enclosures:

1. Amcon Construction Letter dated November 6, 2001 requesting extension of the filing deadline

Council Action Requested:

Approval of Extension of Filing Requirement for the Final Plat of the Broadway Business Park to November 30, 2001.



Design • Construction • Construction Management

November 6, 2001

Mr. Rick Getschow
City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, Minnesota 55113-5137

Fax: 651-631-2066

Re: Broadway Business Park Plat

Dear Rick:

The purpose of this letter is to request an extension of the 60-day filing requirement of the above plat. We ran into a "gap" in the underlying legal description which is now corrected and required to be shown on the plat. Those corrections are included with this letter.

While we may have our final plat check from the County Surveyor this week we are afraid that not all the required plat signatures may be obtained for recording by the 9th of November. Obviously, the parties are anxious to see the documents recorded relating to Hamline Auto Body project.

Construction continues on Hamline Auto Body with the project benefiting from the extended warm weather conditions.

Sincerely,
Amcon Construction Company

Kevin G. Maas
Director of Sales and Marketing

Kgm
Enclosure

\\KENNY\\DATAFILES\\marketing\\Kevin\\getschow_plat_extend.doc

Civil Engineering
Land Surveying
Land Planning

John Oliver & Associates, Inc.

201 West Travelers Trail, Suite 210, Burnsville, MN 55337
(952) 894-3045 • Fax (952) 894-3049
burns@joliverassoc.com

Project No. 1368.10-03
October 31, 2001

PROPOSED DESCRIPTION

Those parts of Lots 2 and 29, Block 4, LAUDERDALE'S EAST SIDE ADDITION TO MINNEAPOLIS, according to the recorded plat thereof, Ramsey County, Minnesota, lying southerly of the southerly right of way line of Broadway Street as described in Partial Final Certificate, recorded as Document No. 1708596.

And

That part of the vacated alley within Block 4, LAUDERDALE'S EAST SIDE ADDITION TO MINNEAPOLIS, according to the recorded plat thereof, Ramsey County, Minnesota, and that part of the vacated street, unnamed on said plat, which lies adjacent to the westerly line of said Block 4, both lying southerly of the southerly right of way line of Broadway Street, as described in Partial Final Certificate, recorded as Document No. 1708596, and lying northerly of the easterly and westerly extensions of the south line of Lot 29, said Block 4.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.
Signed this 31st day of October. For: John Oliver & Associates, Inc.

By: _____

Randy M. Morton

Randy M. Morton, Land Surveyor, License No. 21401

Offices in Elk River & Burnsville
www.joliverassoc.com

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Date:	November 13, 2001
Issue:	Park Property Border Litigation

Bob Alsop, the Attorney from Kennedy and Graven on this case, will be at the meeting Tuesday to provide an update on the litigation.

He last attended a Council meeting on April 24, 2001 regarding this litigation.

9 Nov 2001
Fri 3:39 PM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
NOVEMBER 13, 2001
CITY COUNCIL MEETING

Page 4

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15506	OFFICE MAX			
15506	1692J278	OFFICE MAX	101-41200-201	OFFICE PAPER	10.22

Totals Check Number	15506	OFFICE MAX			135.39
Check Number	15507	PARK HARDWARE HANK			
15507	11/13/01	PARK HARDWARE HANK	101-43100-227	SAFETY MASKS	19.57
15507	11/13/01	PARK HARDWARE HANK	101-43100-228	BULBS, SCREWS, NUTS	10.63

Totals Check Number	15507	PARK HARDWARE HANK			30.20
Check Number	15508	PARK SERVICE			
15508	11/13/01	PARK SERVICE	101-43100-212	10/01 TRUCK FUEL	114.43
15508	11/13/01	PARK SERVICE	601-49000-212	10/01 TRUCK FUEL	114.44

Totals Check Number	15508	PARK SERVICE			228.87
Check Number	15509	QWEST			
15509	11/13/01	QWEST	101-41200-391	11/01 CITY HALL PHONE	166.01
15509	11/13/01	QWEST	101-43100-391	11/01 CITY HALL PHONE	29.16
15509	11/13/01	QWEST	601-49000-391	11/01 CITY HALL PHONE	29.16

Totals Check Number	15509	QWEST			224.33
Check Number	15510	QWEST			
15510	11/13/01	QWEST	601-49000-391	11/01 AUTODIAL: LARP LIFT	55.90

Totals Check Number	15510	QWEST			55.90
Check Number	15511	RAPIT PRINTING			
15511	10-0310	RAPIT PRINTING	101-41600-353	4 QTR '01 NEWSLETTER	167.30

Totals Check Number	15511	RAPIT PRINTING			167.30
Check Number	15512	ROBERTS, CARRIE			
15512	11/13/01	ROBERTS, CARRIE	201-45600-379	REIMB: HALLOWEEN EXPENSES	67.32

Totals Check Number	15512	ROBERTS, CARRIE			67.32
Check Number	15513	ROSEVILLE ROTARY			

9 Nov 2001
Fri 3:39 PM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
NOVEMBER 13, 2001
CITY COUNCIL MEETING

Page 5

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15513	ROSEVILLE ROTARY			
15513	11/13/01	ROSEVILLE ROTARY	101-41200-438	4 QTR '01 MEMBERSHIP DUES	225.00

Totals Check Number	15513	ROSEVILLE ROTARY			225.00
Check Number	15514	ST PAUL REGIONAL WATER SERVICE			
15514	11/13/01	ST PAUL REGIONAL WATER SERVICE	101-43100-382	4 QTR '01 CITY HALL WATER	5.61
15514	11/13/01	ST PAUL REGIONAL WATER SERVICE	601-49000-382	4 QTR '01 CITY HALL WATER	5.62

Totals Check Number	15514	ST PAUL REGIONAL WATER SERVICE			11.23
Check Number	15515	SUBURBAN RATE AUTHORITY			
15515	11/13/01	SUBURBAN RATE AUTHORITY	101-41100-438	2ND 1/2 '01 MEMBERSHIP	200.00

Totals Check Number	15515	SUBURBAN RATE AUTHORITY			200.00
Check Number	15516	XCEL ENERGY			
15516	11/13/01	XCEL ENERGY	101-43100-383	CITY HALL: GAS	62.89
15516	11/13/01	XCEL ENERGY	601-49000-383	CITY HALL: GAS	20.96
15516	11/13/01	XCEL ENERGY	101-43100-381	CITY HALL: ELECTRIC	92.45
15516	11/13/01	XCEL ENERGY	601-49000-381	CITY HALL: ELECTRIC	30.82
15516	11/13/01	XCEL ENERGY	101-43100-383	CITY GARAGE: GAS	8.84
15516	11/13/01	XCEL ENERGY	601-49000-383	CITY GARAGE: GAS	8.84
15516	11/13/01	XCEL ENERGY	101-43100-381	CITY GARAGE: ELECTRIC	7.53
15516	11/13/01	XCEL ENERGY	601-49000-381	CITY GARAGE: ELECTRIC	7.53
15516	11/13/01	XCEL ENERGY	101-45200-383	CITY PARK: GAS	20.16
15516	11/13/01	XCEL ENERGY	601-49000-381	CITY PARK: ELECTRIC	7.86
15516	4406002305	XCEL ENERGY	101-43200-381	10/01 STREET LIGHTING	438.00

Totals Check Number	15516	XCEL ENERGY			705.88
Check Number	15517	XCEL ENERGY			
15517	11/13/01	XCEL ENERGY	601-49000-381	10/01 LIFT STATION ELEC	207.66
15517	11/13/01	XCEL ENERGY	601-49000-383	10/01 LIFT STATION GAS	21.68

Totals Check Number	15517	XCEL ENERGY			229.34
Grand Total					----- 113,725.52

Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
007019		VOID	22		\$0.00	10/26/01	Void
007024	000000005	HUGHES, JOSEPH A	22	BI-WEEKLY	\$1,071.27	10/26/01	Outstanding
007023	000000002	HINRICHS, DAVID C	22	BI-WEEKLY	\$995.36	10/26/01	Outstanding
007022	000000030	GOYETTE, SHANNON	22	BI-WEEKLY	\$864.24	10/26/01	Outstanding
007021	000000003	GETSCHOW, RICK	22	BI-WEEKLY	\$1,597.78	10/26/01	Outstanding
007020	000000011	BOWNIK, JAMES	22	BI-WEEKLY	\$1,025.65	10/26/01	Outstanding
					<u>\$5,554.30</u>		

FILTER: ((year='2001' and [pay period] in (22))) and [pay group] in ('01')

Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
007025		VOID	23		\$0.00	11/9/01	Void
007038	000000050	WATSON, DEBORAH J.	23	BI-WEEKLY	\$70.39	11/9/01	Outstanding
007037	000000033	SCHMIDT, MAE	23	BI-WEEKLY	\$64.29	11/9/01	Outstanding
007036	000000034	RUSCHMEYER, GLORIA	23	BI-WEEKLY	\$64.64	11/9/01	Outstanding
007035	000000036	MANGEN, MARIAN	23	BI-WEEKLY	\$64.64	11/9/01	Outstanding
007034	000000048	LAWRENCE, DONNA	23	BI-WEEKLY	\$116.36	11/9/01	Outstanding
007033	000000052	JAMES, VIRGINIA	23	BI-WEEKLY	\$64.64	11/9/01	Outstanding
007032	000000005	HUGHES, JOSEPH A	23	BI-WEEKLY	\$1,196.02	11/9/01	Outstanding
007031	000000002	HINRICHS, DAVID C	23	BI-WEEKLY	\$954.68	11/9/01	Outstanding
007030	000000030	GOYETTE, SHANNON	23	BI-WEEKLY	\$860.76	11/9/01	Outstanding
007029	000000039	GORDON, ELEANOR	23	BI-WEEKLY	\$64.64	11/9/01	Outstanding
007028	000000003	GETSCHOW, RICK	23	BI-WEEKLY	\$1,597.78	11/9/01	Outstanding
007027	000000011	BOWNIK, JAMES	23	BI-WEEKLY	\$1,025.65	11/9/01	Outstanding
007026	000000042	BARLOW, EVELYN	23	BI-WEEKLY	\$64.64	11/9/01	Outstanding
					<u>\$6,209.13</u>		

FILTER: ((year='2001' and [pay period] in (23))) and [pay group] in ('01')

MEMOS BY JAMES

DATE: NOVEMBER 13, 2001
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST
RE: RESOLUTION TO CANVASS ELECTION RESULTS



BACKGROUND

Attached is a preliminary resolution for the results of the General Municipal Election on November 6, 2001.

However, we have received a written request for a recount of the results for the Office of City Council.

The recount will take place before the Council meeting on Tuesday, November 13th at 4:00 p.m. at Lauderdale City Hall.

After the recount is complete, I will be able to provide the Council with an updated resolution that will include the results of the recount.

The original results and the recount results are included in one resolution.

RESOLUTION NO. 111301 A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION CERTIFYING THE ELECTION RETURNS
OF THE NOVEMBER 6, 2001 GENERAL MUNICIPAL ELECTION
AND THE NOVEMBER 13, 2001 RECOUNT RESULTS
FOR THE OFFICE OF CITY COUNCIL**

WHEREAS, the City of Lauderdale election judges have tabulated the votes of the General Municipal Election of November 6, 2001 in Precinct I for Mayor for a term of two years and two Council members for a term of four years effective January 1, 2002, with the following results:

MAYOR	VOTES
Jeffrey E. Dains	362
COUNCIL MEMBERS	VOTES
Clayton G. Christensen	239
Jeff McCloskey	206
Denise Hawkinson	204
Alan G. Blat	176

AND WHEREAS, the City of Lauderdale election judges have tabulated the votes of the November 13, 2001 recount for the Office of City Council with the following results:

Jeff McCloskey	___ (votes)
Denise Hawkinson	___ (votes)

NOW THEREFORE, BE IT RESOLVED by the Canvassing Board that Jeffrey E. Dains is duly declared elected to the Office of Mayor for a term of two years beginning January 1, 2002, and that Clayton G. Christensen and _____ (name) are duly declared elected to the Office of City Council for a term of four years beginning January 1, 2002.

BE IT ALSO RESOLVED, that the City Clerk be directed to certify such election returns to the Ramsey County Auditor.

I CERTIFY THAT the above resolution was adopted by the City Council of
Lauderdale on this 13th day of November, 2001.

(ATTEST)

Jeffrey E. Dains, Mayor

(SEAL)

Richard B. Getschow, City Administrator

my copy

MEMOS BY JAMES

DATE: NOVEMBER 13, 2001
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST
RE: RESOLUTION TO CANVASS ELECTION RESULTS

BACKGROUND

The recount of the results of the November 6, 2001 General Municipal Election for the Office of City Council was completed today.

The following are the results of today's recount:

<u>Candidate</u>	<u>Votes</u>
Jeff McCloskey	206
Denise Hawkinson	204

The recounted ballots were hand-counted. Today's results are the same results as the machine-counted ballots from November 6. I have updated the resolution canvassing the election results to reflect these figures. The original results and the recount results are included in one resolution.

However, two ballots that the Election Judges ruled as votes in favor of Jeff McCloskey were contested by Hawkinson. The Election Judges did not change their ruling, and Hawkinson did not withdraw the challenge. Hawkinson is contesting both ballots for the same reason, because the line between the arrows did not completely connect on both sides.

The City Council, acting as the Canvassing Board must determine the voter's intent regarding the two contested ballots in the form of a motion. This is, however, unless the candidate that contested the two ballots withdraws the contesting of them. This can be done at any point before a motion is made on the voter's intent on the two ballots. In determining voter intent, the canvassing board should refer to State Statute 204C.22 (Determining Voter's Intent), which I have attached.

Ramsey County Elections Supervisor, Joe Manskey, has stated that the nature of the contested ballots amounts to a technical error. Subdivision 1 of State Statute 204C.22, states "A ballot shall not be rejected for a technical error that does not make it impossible to determine the voter's intent. In determining intent the principles contained in this section apply".

RESOLUTION NO. 111301 A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION CERTIFYING THE ELECTION RETURNS
OF THE NOVEMBER 6, 2001 GENERAL MUNICIPAL ELECTION
AND THE NOVEMBER 13, 2001 RECOUNT RESULTS
FOR THE OFFICE OF CITY COUNCIL**

WHEREAS, the City of Lauderdale election judges have tabulated the votes of the General Municipal Election of November 6, 2001 in Precinct I for Mayor for a term of two years and two Council members for a term of four years effective January 1, 2002, with the following results:

MAYOR	VOTES
Jeffrey E. Dains	362
COUNCIL MEMBERS	VOTES
Clayton G. Christensen	239
Jeff McCloskey	206
Denise Hawkinson	204
Alan G. Blat	176

AND WHEREAS, the City of Lauderdale election judges have tabulated the votes of the November 13, 2001 recount for the Office of City Council with the following results:

Jeff McCloskey	206
Denise Hawkinson	204

NOW THEREFORE, BE IT RESOLVED by the Canvassing Board that Jeffrey E. Dains is duly declared elected to the Office of Mayor for a term of two years beginning January 1, 2002, and that Clayton G. Christensen and Jeff McCloskey are duly declared elected to the Office of City Council for a term of four years beginning January 1, 2002.

BE IT ALSO RESOLVED, that the City Clerk be directed to certify such election returns to the Ramsey County Auditor.

I CERTIFY THAT the above resolution was adopted by the City Council of
Lauderdale on this 13th day of November, 2001.

(ATTEST)

Jeffrey E. Dains, Mayor

(SEAL)

Richard B. Getschow, City Administrator

Subdivision 1. **Ballot valid if intent determinable.** A ballot shall not be rejected for a technical error that does not make it impossible to determine the voter's intent. In determining intent the principles contained in this section apply.

Subd. 2. **From face of ballot only.** Intent shall be ascertained only from the face of the ballot.

Subd. 3. **Votes for too many candidates.** If a voter places a mark (X) beside the names of more candidates for an office than are to be elected or nominated, the ballot is defective with respect only to that office. No vote shall be counted for any candidate for that office, but the rest of the ballot shall be counted if possible. At a

primary, if a voter has not indicated a party preference and places a mark (X) beside the names of candidates of more than one party on the partisan ballot, the ballot is totally defective and no votes on it shall be counted. If a voter has indicated a party preference at a primary, only votes cast for candidates of that party shall be counted.

Subd. 3a. **Votes yes and no.** If a voter votes both yes and no on a question, no vote may be counted for that question, but the rest of the ballot must be counted if possible.

Subd. 4. **Name written in proper place.** If a voter has written the name of an individual in the proper place on a general or special election ballot a vote shall be counted for that individual whether or not the voter makes a mark (X) in the square opposite the blank.

Subd. 4a. **Write-in vote for candidate team.** A write-in vote cast for a candidate for governor without a write-in vote for a candidate for lieutenant governor must be counted as a vote for the candidate team including the lieutenant governor candidate selected by that candidate for governor.

Subd. 5. **Name written on primary ballot.** If a voter has written the name of an individual on a primary or special primary ballot, a vote shall not be counted for that office.

Subd. 6. **Mark out of place.** If a mark (X) is made out of its proper place, but so near a name or space as to indicate clearly the voter's intent, the vote shall be counted.

Subd. 7. **All written names or marks counted up to limit.** If a number of individuals are to be elected to the same office, the election judges shall count all names written in and all printed names with (X) marks in squares opposite them, not exceeding the whole number to be elected. When fewer names than the number to be elected are marked with an (X) or written in, only the marked or written in names shall be counted. When more names than the number to be elected are marked or written in, the ballot is defective with respect to that office and no vote shall be counted for that office.

Subd. 8. **Misspelling; abbreviations.** Misspelling or abbreviations of the names of write-in candidates shall be disregarded if the individual for whom the vote was intended can be clearly ascertained from the ballot.

Subd. 9. **Votes for only some offices or questions determined.** If the voter's choice for only some of the offices or questions can be determined from a ballot, the ballot shall be counted for those offices or questions only.

Subd. 10. **Different marks.** If a voter uniformly uses a mark other than (X) which clearly indicates an intent to mark a name or to mark yes or no on a question, and the voter does not use (X) anywhere else on the ballot, a vote shall be counted for each candidate or response to a question marked. If a voter uses two or more distinct marks, such as (X) and some other mark, a vote shall be counted for each candidate or response to a question marked, unless the ballot is marked by distinguishing characteristics that make the entire ballot defective as provided in subdivision 13.

Subd. 11. **Attempted erasures.** If the names of two candidates have been marked, and an attempt has been made to erase or obliterate one of the marks, a vote shall be counted for the remaining marked candidate. If an attempt has been made to obliterate a write-in name a vote shall be counted for the remaining write-in name or marked candidate.

Subd. 12. **Soil; defacement.** A ballot shall not be rejected merely because it is slightly soiled or defaced.

Subd. 13. **Identifying ballot.** If a ballot is marked by distinguishing characteristics in a manner making it evident that the voter intended to identify the ballot, the entire ballot is defective.

Subd. 14. **No votes for certain offices.** If the number of candidates for an office is equal to the number of individuals to be elected to that office, and the voter has not marked any name, no vote shall be counted for any candidate for that office.

Subd. 15. **Blank ballot for one or more offices valid.** If no name or response to a question is marked and no name is written in, the ballot is blank with respect to that office or question. A ballot that is blank with respect to one or more offices or questions is not defective.

OFFICE OF THE SECRETARY OF STATE

GENERAL PROCEDURES FOR A RECOUNT: (HAND COUNT OF BALLOTS) (8235.0700)

As required by Minnesota Rules 8235.0700, I now present the general procedures for recounts set forth in that rule:

1. As the Recount Official, I will ask the *Ramsey/Washington* County Auditor or other custodian of the ballots to make available the precinct summary statements, the precinct boxes or containers containing the sealed envelopes of voted ballots, and any other election materials concerning this recount that I may request.
2. No ballots or election materials may be handled by candidates, their representatives, or members of the public.
3. As Recount Official, I will arrange the counting of ballots so that the candidates and their representatives may observe the ballots as they are recounted. If other election materials are handled or examined by me, the candidates and their representatives may observe them.
4. As Recount Official, I will ensure that public observation does not interfere with the counting of the ballots.
5. As Recount Official, I will prepare a summary of the recount vote by precinct.

In addition to these general procedures, I would like to advise you of some additional specific procedures we will be following in today's recount:

6. This is an administrative recount held as required by state law (*Minnesota Statutes* 204C.35 and *Minnesota Rules* chapter 8235). This recount is simply to physically recount the votes for this race: it is not to determine who was eligible to vote, whether campaign laws were violated, whether the election judges or county election administrators did everything right (other than counting the ballots). Instead, this is an opportunity given by law to satisfy everyone, particularly a losing candidate, that the ballots were counted properly in a close race.
7. If you have questions concerning these procedures or how they are being implemented in this recount, make your questions or concerns known to me immediately.
8. As Recount Official, I am the only person allowed to touch ballots once they are out of the sealed cases. I may specifically authorize other Secretary of State staff persons to assist me with this task. To resist understandable temptation as a candidate keep your hands out of the way of mischief (either behind your back or in your pockets when near the ballots.)