

LEGEND: (PROPOSED SYSTEM)

- CATCHBASIN
- MANHOLE/CATCHBASIN
- FLARED END SECTION
- VALVE
- SPOT ELEVATION (LAST TWO DIGITS AND TENTH)
- KEYED NOTE
- DRAINAGE FLOW DIRECTION
- SAWCUT (APPROXIMATE LIMITS. REMOVE ENTIRE CONCRETE PANEL THAT IS DISTURBED)
- CONTOUR ELEVATION
- STORM SEWER
- SILT FENCE, SEE 7/C500
- ROCK CONSTRUCTION ENTRANCE (50 FT. MINIMUM LENGTH), SEE 8/C500
- RETAINING WALL
- ENKAMAT (OR APPROVED EQUAL) FABRIC SLOPE PROTECTION
- SOIL BORING LOCATION
- PROPERTY BOUNDARY
- EXISTING WETLAND AREA PRESERVATION
- EXISTING WETLAND AREA FILLED IN
- PROPOSED WETLAND AREA CREATION

GENERAL NOTES:

- THE BIDDER SHALL VISIT THE SITE PRIOR TO BIDDING TO UNDERSTAND THE SCOPE OF WORK. NO ADDITIONAL COMPENSATION WILL BE ALLOWED FOR ITEMS THAT COULD HAVE BEEN IDENTIFIED BY A SITE VISIT, STUDYING THE TOPOGRAPHIC SURVEY, THOROUGHLY REVIEWING ALL PLANS AND GEOTECHNICAL REPORT AND ADDITIONAL INFORMATION REQUESTED FOR CLARIFICATION PRIOR TO BIDDING.
- THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL PERMITS PRIOR TO CONSTRUCTION.
- ALL CONSTRUCTION SHALL COMPLY WITH APPLICABLE CODES AND ORDINANCES.
- REFER TO TOPOGRAPHIC SURVEY BY CLARK ENGINEERING CORPORATION FOR BENCHMARK INFORMATION.
- USE SITE GEOMETRIC AND PAVING PLAN (SEE SHEET C200) FOR SITE LAYOUT AND OTHER SITE INFORMATION.
- PROPOSED CONTOURS AND SPOT ELEVATIONS ARE TO FINISHED GRADE.
- SPOT ELEVATIONS INDICATED AS 05.0, FOR EXAMPLE, ARE UNDERSTOOD TO MEAN 905.0.
- SPOT ELEVATIONS SHOWN ADJACENT TO CURB REFER TO GUTTER LINE (TC = TOP OF CURB).
- PRIOR TO COMMENCEMENT OF DEMOLITION AND GRADING, THE SILT FENCE, ROCK CONSTRUCTION ENTRANCES AND CATCHBASIN SEDIMENT FILTERS SHALL BE INSTALLED.
- SILT FENCE SHALL BE INSTALLED AND MAINTAINED AS SHOWN ON THE DRAWINGS. SEE 7/C500 FOR SILT FENCE INSTALLATION DETAILS.
- ROCK CONSTRUCTION ENTRANCES (SEE 8/C500) SHALL BE CONSTRUCTED AT LOCATIONS SHOWN ON THE DRAWINGS OR AS APPROVED.
- MAINTAIN AND REPAIR SILT FENCES, ROCK CONSTRUCTION ENTRANCES AND SEDIMENT FILTERS (INCLUDING SILT REMOVAL) UNTIL CONSTRUCTION IS COMPLETED AND NEW VEGETATION AND SURFACING ARE ESTABLISHED.
- MAINTAIN ADJACENT STREETS CLEAN OF DIRT AND DEBRIS ON A DAILY BASIS.
- PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDING AT ALL TIMES.
- NO GRADED SLOPES SHALL EXCEED 4:1 (HORIZONTAL TO VERTICAL) UNLESS NOTED OTHERWISE.
- ALL AREAS DISTURBED DURING CONSTRUCTION SHALL BE RESTORED AS SOON AS POSSIBLE. ANY AREAS THAT HAVE BEEN FINISH GRADED AND AREAS THAT HAVE BEEN DISTURBED, BUT HAVE NO ACTIVE GRADING, SHALL BE SEEDED AND MULCHED WITHIN 14 DAYS. ALL MULCH MATERIAL SHALL BE DISCED INTO THE SOIL IN A DIRECTION PERPENDICULAR TO THE STORMWATER FLOW OVER SUCH AREAS. SLOPES 3:1 OR STEEPER MUST BE EITHER SEEDED AND COVERED WITH AN EROSION BLANKET PRODUCT OR MULCHED WITH A TACIFYING AGENT RATHER THAN DISCING THE MULCH.
- UPON COMPLETION OF THE PROJECT AND STABILIZATION OF ALL GRADED AREAS, ALL TEMPORARY EROSION CONTROL FACILITIES (SILT FENCES, HAY BALES, ETC.) SHALL BE REMOVED FROM SITE BY THE CONTRACTOR.
- PROVIDE RIPRAP AT ALL FLARED END SECTIONS OUTFALL POINTS, SEE 18/C500.

KEYED NOTES:

- KEYED NOTES ARE DENOTED BY ☐ ON THE PLAN.
- NO SLOPE IN ANY DIRECTION SHALL EXCEED 2.0% IN THE HANDICAP PARKING AREA.
 - GRADED SLOPES SHALL NOT EXCEED 3:1 (HORIZONTAL TO VERTICAL).
 - GRADED SLOPES SHALL NOT EXCEED 2:1 (HORIZONTAL TO VERTICAL).
 - GRADE TO DRAIN INTO CATCHBASIN. CONSTRUCT BERM AROUND DOWN SLOPE SIDE OF CATCHBASIN TO ELEVATIONS SHOWN ON THE DRAWINGS.
 - SLOPE PARKING AREA CORNER TO DRAIN INTO CATCHBASINS (1% SLOPE MINIMUM). NO PONDING OF WATER SHALL BE ALLOWED.
 - EXISTING WETLAND AREA DESIGNATED TO REMAIN SHALL BE SILT FENCED OFF AND PROTECTED FROM ALL CONSTRUCTION ACTIVITIES, EROSION, SEDIMENTATION AND EXCESSIVE STORM WATER RUNOFF.
 - ENERGY DISSIPATER (EXCEPT RIPAP) SHALL BE LOCATED WITHIN PROPERTY BOUNDARIES.
 - INSTALL SILT FENCE OR EQUIVALENT EROSION CONTROL SURROUNDING STORM SEWER INLET.
 - INSTALL ENKAMAT (OR APPROVED EQUAL) FABRIC SLOPE PROTECTION.
 - CONTRACTOR SHALL FOLLOW CITY OF LAUDERDALE EROSION CONTROL REQUIREMENTS IN STOCKPILE AREA.
 - DETENTION POND BERM TOP ELEVATION SHALL BE 893.5 FEET.

STATE LAW: 48 HOURS BEFORE EXCAVATING OR DEMOLISHING BUILDINGS, CALL (651) 454-0002 FOR FIELD LOCATION OF UNDERGROUND UTILITY LINES. (THIS SERVICE LOCATES UTILITY OWNED LINES BUT NOT PRIVATE LINES.)

THE LOCATIONS OF UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED. THE EXACT LOCATION OF ALL UTILITIES MUST BE DETERMINED BEFORE COMMENCING WORK.

Architecture
Interior Design
Planning
Construction Services

Cunningham Group
Cunningham
Hamilton
O'Neil, PA
201 Main St. SE
Suite 325
Minneapolis, MN
55414
Telephone:
612-375-3400
Facsimile:
612-375-4400
Internet:
www.cunningham.com

CLARK
ENGINEERING CORPORATION
Consultant

Revisions		
No.	Date	Description

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

CHARLES E. STARNOR JR.
DATE _____ REG. NO. 40337

Date: 11/07/00
Comm. No.: 99164
File Path:
Drawn By: KFP Checked By: CES
PC/MC: Document Phase:
Project Title:

CHILDREN'S HOME
SOCIETY OF
MINNESOTA

EUSTIS BUILDING

NOT FOR CONSTRUCTION

Sheet Title
GRADING,
DRAINAGE
AND EROSION
CONTROL PLAN

Sheet Number
WET1

LAUDERDALE CITY COUNCIL MEETING AGENDA

TUESDAY, NOVEMBER 28, 2000

CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

✓ 1. **CALL MEETING TO ORDER AT 7:30 P. M.**

✓ 2. **ROLL:**

Councilmembers:

Gower ☒
Hawkinson ☒
Mayor Dains ☒

Christensen ☒
Gill-Gerbig ☒

FILE COPY

Staff:

Adm. Rick Getschow ☒

✓ 3. **APPROVAL**

- A. Approval of agenda
- B. Approval of the minutes of the 11/14/00 City Council Meeting
- C. Approval of claims totaling \$14,406.10

4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

5. **CONSENT**

6. **SPECIAL ORDER OF BUSINESS/ RECOGNITIONS/ PROCLAMATIONS/ CITIZENS ADDRESSING THE 2000 STREET AND UTILITY IMPROVEMENTS**

7. INFORMATIONAL PRESENTATIONS

8. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

9. ACTION

- A. Children's Home Society: Wetland Permit Application
- B. Approval of Resolution 112800A: A Resolution Receiving the Feasibility Report and Calling for a Public Hearing on the 2001 Street and Utility Improvements
- C. Approval of 2001 Storm Sewer Rates
- D. Approval of 2001 Sanitary Sewer Rates
- E. Set a Date for the 2001 Goal Setting and Strategic Planning Session

10. REPORTS

11. DISCUSSION

- A. Discussion of 2000 Goals
- B. Zoning Ordinance: Chapters 19-21
- C. Union Contract

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING

15. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
November 14, 2000**

1. The meeting was called to order at 7:30 P.M.

2. ROLL

Council present: Gill-Gerbig, Gower, Hawkinson, Christensen,
and Mayor Dains

Staff present: City Administrator Getschow, Adm. Analyst Bownik, and
Deputy Clerk Goyette

3. APPROVAL

A. Approval of Agenda. Motion by Hawkinson, second by Christensen to approve the agenda. Roll: Yes: all. Motion carried.

B. Approval of Minutes. Motion by Gower, second by Gill-Gerbig to approve the minutes of the October 24, 2000 regular City Council meeting. Roll: Yes: all. Motion carried.

C. Approval of Claims totaling \$ 75,348.84. Motion by Gill-Gerbig, second by Christensen to approve the claims totaling \$75,348.84. Roll: Yes: all. Motion carried.

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

5. CONSENT

6. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZEN'S ADDRESSING THE 2000 STREET AND UTILITY
IMPROVEMENTS

A. Election Judges. The Mayor and City Council extended thanks to the Administrative Analyst and the election judges for all of their hard work with the general election.

- B. *Halloween Party.* The Mayor and City Council thanked all volunteers involved in the City Halloween Party, especially all of the work done by the Park and Community Involvement Committee. All those who gave donations of candy and money were also thanked.

7. INFORMATIONAL PRESENTATIONS

- A. *Middle Mississippi River Watershed Management Organization.* Staff representatives of the Middle Mississippi River Watershed Management Organization briefed the City Council on a potential levy that may be implemented. The Organization also discussed potential boundary adjustments that could be made.

8. PUBLIC HEARINGS

- A. *Issuance of Revenue Bonds to Children's Home Society by the City of Lauderdale under Minnesota State Statutes Sections 469.152 through 469.165.*

The Mayor opened the public hearing at 8:15 p.m.

Upon the request of the City Council, the City Administrator read paragraph 12 of the resolution for bond adoption that stated "Nothing in this resolution or in the documents prepared pursuant hereto shall authorize the expenditure of any City funds on the Project or the Bonds other than the revenues derived from the Project. The Bonds do not and shall not constitute an indebtedness, a pecuniary liability, a moral or general obligation or a loan of the credit of the City and the Bonds are not secured by, and are not a charge, lien or encumbrance, legal or equitable, against the City's property, funds, general credit or taxing powers."

The Mayor closed the public hearing at 8:19 p.m.

B. Children's Home Society (1605 Eustis Street): Height Variance.

The Mayor opened the public hearing at 8:19 p.m.

The Zoning Administrator stated that the Children's Home Society had intended to receive a 46-foot height (11-foot variance) and not a 43-foot height when this variance was before the Council in August. Due to the fact that Children's Home now has more complete construction drawings, there is a request for a 47-foot height (12-foot variance).

The Mayor closed the public hearing at 8:30 p.m.

9. ACTION

A. Children's Home Society (1605 Eustis Street): Height Variance. Motion by Christensen, second by Gower to approve the 12-foot height variance for Children's Home Society according to the plans submitted. [Hardship rationale is identical to those from the August 22, 2000 Council meeting]. Roll: Yes: all. Motion carried.

B. Consideration of the Stormwater Management Plan of Children's Home Society. Motion by Gill-Gerbig, second by Hawkinson to approve the Stormwater Management Plan of Children's Home Society as recommended in the memorandum of the City Engineer. Roll: Yes: all. Motion carried.

C. Consideration of Wetland Permit of Children's Home Society. The Mayor and Council desired more time to review the proposal. Motion by Gill-Gerbig, second by Hawkinson to table this item until the November 28, 2000 meeting. Roll: Yes: all. Motion carried.

D. Approval of Resolution 111400A: A Resolution Authorizing the Issuance of Variable Rate Demand Revenue Bonds (Children's Home Society of Minnesota Project), Series 2000, of the City and Approving and Authorizing Execution of Various Documents in Connection with the Issuance of Such Bonds. Motion by Christensen, second by Gill-Gerbig to approve Resolution 111400A: A Resolution Authorizing the Issuance of Variable Rate Demand Revenue Bonds (Children's Home Society of Minnesota Project), Series 2000, of the City and Approving and Authorizing Execution of Various Documents in Connection with the Issuance of Such Bonds. Roll: Yes: all. Motion carried.

E. Approval of the 3rd Quarter Financial and Investment Report. Motion by Hawkinson, second by Gower to approve the 3rd Quarter Financial and Investment Report. Roll: Yes: all. Motion carried.

F. Approval of Quotations for the Purchase of GIS Software. Deputy Clerk Goyette presented two quotations for the purchase of GIS software. Motion by Hawkinson, second by Christensen to approve the purchase of Plan Sight from City Sight for a cost not to exceed \$1500. Roll: Yes: all. Motion carried.

G. Request for a non-Paid Leave of Absence – Deputy Clerk. Deputy Clerk Goyette requested a 122-day non-paid leave of absence from the City for the purposes of studying abroad. Motion by Gill-Gerbig, second by Hawkinson to approve the 122-day non-paid leave of absence for the Deputy Clerk from the City. Roll: Yes: all. Motion carried.

H. Super USA: Non-Intoxicating Malt Liquor License and Cigarette License. Deputy Clerk Goyette reported that Super USA has purchased the SuperAmerica store and needs the above licenses to operate until the end of this calendar year. All required documentation has been submitted. Motion by Hawkinson, second by Christensen to approve the non-intoxicating malt liquor license and cigarette license for Super USA. Roll: Yes: all. Motion carried.

I. Approval of the 2001 Recycling Rates. Motion by Hawkinson, second by Gill-Gerbig to approve the 2001 residential recycling rate at \$1.56 per household per month or \$18.72 per year, which is the same rate as 2000. Roll: Yes: all. Motion carried.

J. Financial Services and Audit Agreement with Abdo, Abdo, Eick and Myers. Motion by Gill-Gerbig, second by Hawkinson to approve the 2001 Financial Services and Audit Agreement with Abdo, Abdo, Eick and Myers. Roll: Yes: all. Motion carried.

10. REPORTS

11. DISCUSSION

A break was taken at 9:15 p.m. The meeting resumed at 9:30 p.m.

A. *Union Contract.*

The Mayor excused himself from the meeting at 9:30 p.m. due to the fact that he is employed by the same overall union that negotiates with the City of Lauderdale. Under this scenario, he wishes to avoid any conflict of interest.

Mayor Pro-Tem Gill-Gerbig closed the meeting at 9:31 p.m. for the purpose of discussing the union contract.

The Mayor Pro-Tem opened the meeting at 10:20 p.m.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING

1. Wetland Permit- Children's Home Society
2. Resolution for Approving the Feasibility Report and Calling a Public Hearing
3. Set A Date for the 2001 Goal Setting Session
4. Discussion of the 2000 Goals
5. 2001 Sanitary Sewer Rates
6. 2001 Storm Sewer Rates
7. Zoning Ordinance Discussion
8. Union Contract

15. ADJOURNMENT

Motion by Hawkinson, second by Christensen to adjourn at 10:21 P.M. Ayes: All.

City of Lauderdale

Claims for Approval

11/28/00 City Council Meeting

November 24, 2000 Payroll # 6797 - 6801	\$5,161.47
PERA EFT: November 24, 2000 Payroll	\$796.78
November 28, 2000 Claims # 14893 - 14906	\$8,447.85
Total Claims for Approval	\$14,406.10

22 Nov 2000
Wed 9:42 AM

*Paid Register
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
PAYROLL DATE: NOVEMBER 24, 2000
COUNCIL MEETING DATE: NOVEMBER 28, 2000

Page 1

Check Number	Employee Number	Employee Name	Social Security Number	Pay Period	Pay Group	Pay Group Description	Check Amount	Check Date	Status
006797	000000011	BOWNIK, JAMES		24	01	BI-WEEKLY	847.83	24-Nov-00	Outstanding
006798	000000003	GETSCHOW, RICK		24	01	BI-WEEKLY	1,494.28	24-Nov-00	Outstanding
006799	000000030	GOYETTE, SHANNON		24	01	BI-WEEKLY	790.87	24-Nov-00	Outstanding
006800	000000002	HINRICHS, DAVID C		24	01	BI-WEEKLY	881.45	24-Nov-00	Outstanding
006801	000000005	HUGHES, JOSEPH A		24	01	BI-WEEKLY	1,147.04	24-Nov-00	Outstanding

Grand Total

5,161.47

22 Nov 2000
Wed 2:39 PM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
NOVEMBER 28, 2000
CITY COUNCIL MEETING

Page 1

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	14893	AT & T			
14893	1213732733	AT & T	101-41200-391	11/00 LONG DISTANCE	12.78

Totals Check Number	14893	AT & T			12.78
Check Number	14894	CINTAS			
14894	754147925	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
14894	754149334	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70

Totals Check Number	14894	CINTAS			55.40
Check Number	14895	DELL MARKETING L.P.			
14895	458523677	DELL MARKETING L.P.	101-41200-538	REPLACE COMPUTER: C ADMIN	1,384.53

Totals Check Number	14895	DELL MARKETING L.P.			1,384.53
Check Number	14896	HAWKINSON, DENISE			
14896	11/28/00	HAWKINSON, DENISE	201-45600-379	HALLOWEEN PARTY REIMB	21.84

Totals Check Number	14896	HAWKINSON, DENISE			21.84
Check Number	14897	ICMA RETIREMENT TRUST - 457			
14897	11/28/00	ICMA RETIREMENT TRUST - 457	101-21705	11/24/00 PAYROLL	745.82

Totals Check Number	14897	ICMA RETIREMENT TRUST - 457			745.82
Check Number	14898	KENNEDY & GRAVEN			
14898	35461	KENNEDY & GRAVEN	101-41400-305	10/00 LEGAL SERVICES	77.00
14898	35461	KENNEDY & GRAVEN	101-41400-355	10/00 LEGAL SERVICES	15.36

Totals Check Number	14898	KENNEDY & GRAVEN			92.36
Check Number	14899	MINNESOTA AFSCME			
14899	11/28/00	MINNESOTA AFSCME	101-21709	11/00 UNION DUES	73.26

Totals Check Number	14899	MINNESOTA AFSCME			73.26
Check Number	14900	MN DEPARTMENT OF REVENUE			
14900	11/28/00	MN DEPARTMENT OF REVENUE	101-21702	11/00 STATE TAX PAYMENT	701.35

22 Nov 2000
Wed 2:39 PM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
NOVEMBER 28, 2000
CITY COUNCIL MEETING

Page 2

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	14900 MN DEPARTMENT OF REVENUE			-----
Totals Check Number	14900 MN DEPARTMENT OF REVENUE			701.35
Check Number	14901 NORTH STAR STATE BANK			
14901 11/28/00	NORTH STAR STATE BANK	101-21703	11/00 FICA PAYMENT	2,689.10
Totals Check Number	14901 NORTH STAR STATE BANK			2,689.10
Check Number	14902 NORTH STAR STATE BANK			
14902 11/28/00	NORTH STAR STATE BANK	101-21701	11/00 FEDERAL TAX PAYMENT	1,775.91
Totals Check Number	14902 NORTH STAR STATE BANK			1,775.91
Check Number	14903 PARK HARDWARE HANK			
14903 26656	PARK HARDWARE HANK	101-43100-228	PUBLIC WORKS SUPPLIES	1.43
Totals Check Number	14903 PARK HARDWARE HANK			1.43
Check Number	14904 RAMSEY COUNTY			
14904 RISK000247	RAMSEY COUNTY	101-21706	11/00 EMPLOYEE BENNIES	811.16
Totals Check Number	14904 RAMSEY COUNTY			811.16
Check Number	14905 SPRINT PCS			
14905 11/28/00	SPRINT PCS	601-49000-391	PUBLIC WORKS CELL PHONE	15.93
14905 11/28/00	SPRINT PCS	101-41200-391	PUBLIC WORKS CELL PHONE	13.73
Totals Check Number	14905 SPRINT PCS			29.66
Check Number	14906 TRUCK UTILITIES			
14906 75198	TRUCK UTILITIES	101-43100-402	PLOW LIGHTS: PICKUP TRUCK	26.62
14906 75198	TRUCK UTILITIES	601-49000-402	PLOW LIGHTS: PICKUP TRUCK	26.63
Totals Check Number	14906 TRUCK UTILITIES			53.25
Grand Total				----- 8,447.85

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	November 28, 2000
Agenda Item:	Children's Home Society: Wetland Permit Approval

BACKGROUND:

The City Council tabled the wetland exemption request at the November 14th meeting to this meeting.

The Children's Home Society (CHS) Engineer has addressed another letter to the Council that provides further detail on the wetland request. The application and delineation report are on file and available to you upon request. I have also included in the packet the information provided by the City Engineer and the Wetland Specialist from the last Council meeting.

The City Engineer will be present at the meeting to address any questions or concerns on this issue.

ENCLOSURES:

1. Submittal letter from Charles Starner, Clark Engineering
2. City Engineer Memo
3. Wetland Specialist Memo
4. Grading, Drainage, and Erosion Control Plan for Wetland Purposes (11x17)

COUNCIL ACTION REQUESTED:

Decision on the wetland plan and on the de minimis exemption that is requested.



November 17, 2000

Mr. Rick Getschow
City Administrator
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

RE: Children's Home Society
Lauderdale, Minnesota
Clark Project No. C99164

621 Lilac Drive North

Minneapolis, Minnesota 55422-4609

(763) 545-9196

Structural Fax: (763) 541-0056

Civil Fax: (763) 525-1666

www.clark-eng.com

Dear Mr. Getschow,

We are resubmitting our request to exempt the wetland affected by the proposed Children's Home Society project from the Wetland Conservation Act mitigation requirements. We initially made this request in our November 8, 2000 letter to you. The wetland exemption request is supported by the following documents and drawings:

1. Combined Project Application (CPA),
2. Wetland Delineation Report,
3. Boundary and Topographic Survey, and
4. Grading, Drainage and Erosion Control Plan (Sheet WET1).

These documents and drawings were submitted in our initial request letter and are not enclosed again in this letter. The wetland exemption request along with a brief discussion of wetland replacement requirements is presented in the remainder of this letter.

Wetland Exemption Request

The existing retention pond contains approximately 3600 square feet of wetland. This retention pond appears to have been built to treat stormwater from the existing Children's Home Society parking area. Both facilities were constructed around 1983. The wetland most likely established in the retention pond under favorable conditions. Approximately 1400 square feet of this wetland will be partially filled in by the construction of the proposed detention pond. The Combined Project Application (CPA), and accompanying wetland delineation report and drawings describe the wetland impacts in detail.

We request that you exempt this wetland from the Wetland Conservation Act (WCA) replacement plan requirements. We feel that the wetland can be exempted under either the incidental wetland (Subd. 5, 103G.2241) or de minimis (Subd. 9, 103G.2241) provisions of the WCA.

Several factors indicate that the wetland was established as an unintentional consequence of constructing the retention pond. This should make the wetland eligible for exemption under the incidental wetland


Minneapolis
Minnesota

Aberdeen
South Dakota

Rapid City
South Dakota

Sioux Falls
South Dakota

Fort Myers
Florida

The logo for Clark Engineering, featuring the word "CLARK" in a stylized, blocky font with a textured, stippled appearance.

Page 2
November 17, 2000
Children's Home Society
Lauderdale, Minnesota
Clark Project No. C99164

provisions of the WCA, which is our preferred option to best protect the Children's Home Society's future interests. The wetland delineation report identifies the wetland soils as being excavated or disturbed, and that artificially controlled drainage is the primary hydrology source for this wetland. In addition, aerial photography from 1980 shows that the retention pond and parking area did not exist at that time. However, aerial photography from 1985 shows both the retention pond and parking area, indicating that the retention pond was built to treat the parking area stormwater.

The de minimis provision of the WCA allows up to 2000 square feet of type 2 wetland outside of the shoreland wetland protection zone in the less than 50 percent area to be exempted. The wetland delineation report identifies the wetland as a Circular 39, Type 2. In addition, the report did not identify the wetland in the National Wetland Inventory (NWI) or DNR Protected Waters Inventory (PWI). The proposed project impacts approximately 1400 square feet of the existing wetland. These factors should qualify the proposed wetland impacts for exemption under the de minimis provisions.

As stated in our initial stormwater management plan submittal, the Children's Home Society proposes to construct approximately 2400 square feet of additional wetland in the detention pond as voluntary mitigation. This will bring the total area of wetland on the site to approximately 4600 square feet. In the voluntary mitigation the new wetland area is graded to match the existing elevations of the remaining wetland. The proposed detention pond and outlet are configured to match the existing retention pond shallow ponding and infiltration conditions. The detention pond will create a temporary pool depth of 0.5 to 1.5 feet over the entire wetland area similar to that occurring in the existing retention pond. Stormwater passing through the detention pond will fill this pool and then slowly infiltrate out like that occurring in the existing retention pond. Also, the proposed upland native vegetation cover and the Stormceptor are designed to prevent high levels of pollutants and nutrients from impacting the wetland plants.

In addition, the remaining wetland (approximately 2200 square feet) will be protected from erosion, sedimentation and excessive stormwater runoff during project construction as stated in the stormwater management plan.

Wetland Replacement Requirements

You requested that we provide additional information on the replacement requirements for wetland impacts not exempt from mitigation. The following information is based on our general understanding of this subject, since our office is not an authority on wetland regulatory requirements. If you need detailed information, we encourage you to contact your City Engineer, Mr. Paul Heuer, who has expertise in this area.

The Wetland Conservation Act (WCA) and Section 404 of the Clean Water Act have different replacement requirements for wetland impacts not exempt from mitigation. The WCA (which is the state law administered by your office) requires that nonexempt impacted wetland areas be replaced with twice the area of equivalent new wetland or a ratio of two to one (2:1). Section 404 (which is the federal

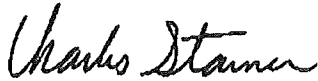
The logo for CLARK ENGINEERING, featuring the word "CLARK" in a large, bold, serif font. The letters are filled with a dense, stippled pattern, giving it a textured appearance.

Page 3
November 17, 2000
Children's Home Society
Lauderdale, Minnesota
Clark Project No. C99164

law administered by the Corps of Engineers) requires that nonexempt impacted wetland areas be replaced at a minimum with an equivalent area of new wetland or a ratio of one to one (1:1).

If you need additional information or have questions on the wetland exemption request, please contact me.

Sincerely,
CLARK ENGINEERING CORPORATION

A handwritten signature in cursive script that reads "Charles Starner".

Charles Starner, P.E.
Civil Project Engineer

CS/nkw
99164_7.doc

MEMO

Lauderda

TO: Rick Getschow
FROM: Paul Heuer
RE: Children's Home Society
FILE: BRA File No. 532-gen
DATE: November 14, 2000



Storm Water Management Plan

In a previous memo (November 9, 2000), we recommended approval of all engineering issues and the Storm Water Management Plan, contingent on lowering the velocity of the water to be discharged into the pond. We now understand that this alteration could cause the water quality structure to not function as desired. Therefore, we withdraw this contingency and recommend approval of the Storm Water Management Plan as submitted.

Wetland

The attached letter from our Wetland Scientist provides detailed information about wetland issues. Following is a brief summary of facts about the existing wetland and the proposed work:

- The existing wetland is located in the bottom of the existing pond.
- Aerial photographs verify that the existing wetland was created in the 1980's when the pond was construction in conjunction with a parking lot expansion. It appears that no wetland existed on the site prior to the parking lot expansion in the 1980's.
- Soil boring indicate that the most of the entire Children's Home Society site has been filled with material.
- The existing wetland has an area of 3600 square feet.
- Proposed filling of the existing wetland is 1400 square feet.
- Proposed creation of new wetland is ~~2000 square feet~~ 2400 sq. ft.
- Total area of wetland upon project completion is 4800 square feet.

We recommend that the wetland plan be implemented as proposed, and that the de minimis exemption be approved.

Cc: Charles Starner, Clark Engineering

Memo



Project Name: Childrens Home Society -
Wetland Conservation Act
Permit

Client: City of Lauderdale

File No: 532-gen

To: Paul Heuer, City Engineer Lauderdale

Date: 11/13/00

From: John Smyth, WCA Agent

Re: Wetland Permit

Remarks:

I have reviewed the Local/State/Federal Water Resource CPA Form (CPA Form) for the Childrens Home Society.

Sequencing Analysis

As required by the Wetland Conservation Act alternatives were reviewed that would avoid impacting the wetland. The alternatives are found as a supplement to the CPA form filled out for the project.

Wetland Impact Summary

The existing wetland on-site is 0.08 acres in size and classified as a Type 2. The proposed project will fill 0.03 acres (1400 square feet) to facilitate the construction of an earth berm forming part of the detention pond. The berm is needed so that storm water flow levels within the detention pond do not back up against the existing Route 280 embankment (required by MNDOT) and that the detention pond has adequate freeboard to control peak storm water flows (requirement by City of Lauderdale).

Recommendation

The Wetland Conservation Act allows 2,000 square feet of fill without replacement under the de minimis exemption. The Federal rules governed by the U.S. Army Corps of Engineers 404 permit may require replacement. The applicant proposes to create an additional 2600 square feet of wetland when constructing the detention pond. This would fulfill the required 1:1 replacement (1400 square feet) of the U.S. Army Corps of Engineer but not meet the required 2:1 (2800 square feet) replacement requirement of the Wetland Conservation Act. It is recommended that the wetland creation be completed as proposed and that the de minimis exemption be requested by the applicant to be in compliance of the Wetland Conservation Act. The exemption can be approved at the staff level or by the Mayor and City Council. If approved a copy of the signed exemption form and the decision should be sent to the Watershed District, Soil and Water Conservation District, Board of Water and Soil Resources, and Department of Natural Resources.

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	November 28, 2000
Agenda Item:	Feasibility Report for 2001 Improvements: Resolution 112800A: Resolution Receiving Report and Setting Public Hearing

BACKGROUND:

Included in the packet, under separate bound cover, is the feasibility report for the 2001 Improvements. The City Engineer will be at the meeting to present and discuss the entire report. Please read the report carefully and contact me on Monday, November 27th with any questions or concerns that you may have.

Following the presentation of the report, the Council is requested to pass a resolution declaring the adequacy of the report and to set a public hearing for the improvement. It is anticipated that the hearing will be set for January 9, 2001, the date of the first regular City Council meeting for January.

ENCLOSURES:

1. Feasibility Report for the 2001 Street and Utility Improvements Project
(*separate bound cover*)
2. Resolution 112800A: A Resolution Receiving the Feasibility Report and
Calling a Public Hearing on the 2001 Street and Utility Improvements
3. Lauderdale 2001 Street and Utility Improvements Project Schedule

COUNCIL ACTION REQUESTED:

Following the presentation of the report, the Council should adopt Resolution 112800A: A Resolution Receiving the Feasibility Report and Calling a Public Hearing on the 2001 Street and Utility Improvements.

RESOLUTION NO. 112800A

**THE CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION RECEIVING THE FEASIBILITY REPORT AND CALLING A PUBLIC
HEARING ON THE 2001 IMPROVEMENTS**

WHEREAS, pursuant to resolution of the council adopted August 8, 2000, a report has been prepared by the City Engineer with reference to the improvement of: Carl Street between Idaho Avenue and Roselawn Avenue, Ione Street between Eustis Street and Pleasant Street, Spring Street between Eustis Street and Pleasant Street, Summer Street between Eustis Street and Pleasant Street, and all of Idaho Avenue by conducting street reconstruction, sanitary sewer improvements and replacement, water main replacement, storm sewer system improvements, and alley improvements and to assess the benefited property for a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429, and this report was received by the City Council on November 28, 2000, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAUDERDALE, MINNESOTA:

1. The Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota State Statutes, Chapter 429 at an estimated total cost of the improvement of \$.
2. A public hearing shall be held on such improvement on the 9th day of January, 2001, in the Council Chambers of the Lauderdale City Hall at 7:30 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

I CERTIFY THAT the above resolution was adopted by the City Council of Lauderdale this 28th day of November, 2000.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

**LAUDERDALE 2001 STREET AND UTILITY IMPROVEMENTS
PROJECT SCHEDULE**

Order Feasibility Report	August 8, 2000
Present Outline of Neighborhood Meeting to Council	October 24, 2000
Conduct Neighborhood Meeting	November 2, 2000
Present Feasibility Report and Call Public Hearing	November 28, 2000
Hold Public Hearing and Order Plans and Specs	January 9, 2001
Approve Plans and Specs and Call for Bids	February 13, 2001
Receive Bids	March 20, 2001
Award Bids	March 27, 2001
Start Construction	By May 1, 2001

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: November 28, 2000
Agenda Item: 2001 Lauderdale Storm Sewer Rates

BACKGROUND:

In 1994, the City Council adopted a Storm Water Utility Ordinance that created a funding mechanism to help finance future improvements to the storm water system. At that time, the Council approved a \$2.50 per quarter per residential unit fee rate, which was based on research of fees for other cities that have implemented a storm water utility. Fees for other property types were based on this rate using a residential equivalency factor (REF). Acreage and hard surface area for each property type play a part in determining the REF, which attempts to estimate the storm water contribution to the system.

As part of establishing the Utility, the City Council also approved a rate increase each year for four years of at least \$1.00 to the base residential rate. For 1998, 1999, and 2000 the fee was \$6.50 per quarter per residential unit and the equivalent REF increase for other property types. 1998 was the last year of this previously agreed upon rate structure.

I have included the 2001 budget for the Storm Water Improvement Fund to provide a snapshot of current and past finances. As you can see, the fund balance has grown from \$150,114 in year-end 1995 to \$513,404 at projected year-end 2000. This fund balance in conjunction with the \$300,000 DNR matching grant will fund the storm water system upgrades that are part of the street and utility improvement projects in the City.

ENCLOSURES:

1. Storm Water Improvement Fund (403) Proposed 2001 Budget

COUNCIL ACTION REQUESTED:

Motion to approve the 2001 storm water utility fee rate at \$6.50 per quarter for residential units, and the equivalent REF for other property types. This is a 0% increase and the same rate as 1998, 1999 and 2000.

Storm Water Improvement Fund 403

DEPT. 48403	1997 Actual	1998 Actual	1999 Actual	2000 Adopted	2000 Projected	2001 Proposed
REVENUES:						
37300 Storm Sewer Fee	41,470	47,894	46,718	51,718	51,718	51,718
36211 Investment Interest	12,289	16,711	13,881	5,000	18,000	5,000
37230 Penalties	275	139	-	-	-	-
39999 Other	-	-	-	-	250	-
DNR Flood Mitigation Grant	-	-	-	-	-	-
Total Revenue	54,034	64,744	60,599	56,718	69,968	56,718
EXPENDITURES:						
101 Reg. FT Employees	11,375	13,119	13,824	14,413	14,413	15,194
121 PERA Contributions	484	687	711	747	747	787
122 FICA Contributions	859	1,034	1,056	1,103	1,103	1,162
131 Group Insurance	803	850	903	1,680	1,680	1,800
133 Life Insurance	-	-	-	-	-	-
201 General Supplies	32	-	-	-	-	-
327 Other Service	-	-	-	250	250	250
304 Engineering	8,880	432	10,679	-	500	-
444 Contingency Funds	-	-	-	-	-	-
554 General Storm System Repairs	-	-	62	5,000	-	1,000
2000 Storm Sewer Reconstruction	-	-	-	-	-	-
Total Expenditures	22,433	16,122	27,235	23,193	18,693	20,193
Surplus (Deficit)	31,601	48,622	33,364	33,525	51,275	36,525
<hr/>						
Beginning Fund Balance	217,891	283,707	384,096	462,129	462,129	513,404
Surplus (Deficit)	31,601	48,622	33,364	33,525	51,275	36,525
Transfers In	32,953	51,767	44,669	35,000	35,000	32,000
Transfers Out	-	-	-	-	35,000	32,000
Ending Fund Balance	282,445	384,096	462,129	530,654	513,404	549,929

Ending Fund Balance 1997 and 1998 Beginning Fund Balance do not match due to audit - See 1997 and 1998 Audits

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: November 28, 2000
Agenda Item: 2001 Lauderdale Sanitary Sewer Rates

BACKGROUND:

2000 BUDGET:

As part of the 2000 budget process, the Council increased sanitary sewer rates approximately 2.63% from \$38.00 to \$39.00 per household per quarter. This increase was intended to offset the increase in sewage charges by the Metropolitan Council Environmental Services (MCES) and the increased costs by the City to operate the lift stations (e.g., maintenance and auto dialer costs).

2001 BUDGET

As stated above, the 2001 Budget represents a stable scenario of sewer charges from MCES. With our current rate scenario, the fund is projecting a \$351 surplus. The 2000 Budget was set up to produce a \$13,187 deficit, but reduced spending will most likely produce a very small surplus. While we increased the rates in 2.63% in 2000 to partly address the 2000 and proposed 2001 shortfall, further increases may be warranted for the purpose of keeping pace with inflation.

Attached is a spreadsheet outlining total expenditures and options for rate increases to generate revenue to cover the costs of the sanitary sewer enterprise fund. The three options that I have presented are summarized below.

<u>Rate Increase</u>	<u>Residential Cost per Quarter</u>	<u>Budget Surplus/(Deficit)</u>
0.0 %	\$ 39.00	(\$5,448)
2.6 %	\$ 40.00	\$ 16
5.1 %	\$ 41.00	\$5,480

COUNCIL ACTION REQUESTED:

Approve the 2001 sanitary sewer rates.

Sewer Rate Analysis.xls									
		1997 Actual	1998 Actual	1999 Actual	2000 Projected	2001	2001	2001	2001
						0% Increase	2.6% Increase	5.1% Increase	
RESIDENTIAL RATE/QTR./UNIT	1,216	\$ 36.50	\$ 36.50	\$ 38.00	\$ 39.00	\$ 39.00	\$ 40.00	\$ 41.00	
COMMERCIAL RATE/QTR./UNIT	3,000	\$ 1.80	\$ 1.80	\$ 1.87	\$ 1.92	\$ 1.92	\$ 1.97	\$ 2.02	
RESIDENTIAL REVENUE/QTR.		\$ 44,384.00	\$ 44,384.00	\$ 46,208.00	\$ 47,424.00	\$ 47,424.00	\$ 48,640.00	\$ 49,856.00	
COMMERCIAL REVENUE/QTR.		\$ 5,400.00	\$ 5,400.00	\$ 5,610.00	\$ 5,760.00	\$ 5,760.00	\$ 5,910.00	\$ 6,060.00	
Revenue Generated/Qtr.		\$49,784	\$49,784	\$51,818	\$53,184	\$53,184	\$54,550	\$55,916	
Revenue Generated/Yr.		\$209,625	\$199,136	\$207,272	\$212,736	\$212,736	\$218,200	\$223,664	
Plus Investment Income		\$4,500	\$4,711	\$4,000	\$964	\$2,700	\$2,700	\$2,700	
Other Income		\$8,285	\$5,805	\$2,961	\$0	\$0	\$0	\$0	
Total Revenue		\$222,410	\$209,652	\$214,233	\$213,700	\$215,436	\$220,900	\$226,364	
Expenditures		\$197,263	\$219,189	\$247,521	\$213,349	\$220,884	\$220,884	\$220,884	
Difference		\$25,147	(\$9,537)	(\$33,288)	\$351	(\$5,448)	\$16	\$5,480	
Beginning Fund Balance		\$128,730	\$153,877	\$134,340	\$101,052	\$101,403	\$101,403	\$101,403	
55% of Operating Expenses		\$108,495	\$120,554	\$136,137	\$117,342	\$121,486	\$121,486	\$121,486	
Transfer to Sewer Imp. Fund (407)		\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	
Ending Fund Balance		\$153,877	\$134,340	\$101,052	\$101,403	\$95,955	\$101,419	\$106,883	

Sewer Utility Fund 601

DEPT. 49000		1996 Actual	1997 Actual	1998 Actual	1999 Actual	2000 Adopted	2000 Projected	2001 Proposed
REVENUES:								
37210	Sewer Charges	198,109	211,170	200,242	211,830	207,272	211,000	207,272
36211	Investment Interest	1,168	5,000	4,711	2,403	2,700	2,700	2,700
37230	Penalties	-	1,545	7	-	-	-	-
36255	Sewer Assessments	1,053	4,695	4,692	-	-	-	-
Total Revenues		200,330	222,410	209,652	214,233	209,972	213,700	209,972
EXPENDITURES:								
101	Reg. FT Employees	46,264	45,189	38,163	39,792	34,297	37,000	35,011
102	Overtime	-	3,879	3,995	3,438	6,000	6,000	6,000
103	PT Employees	-	-	-	-	-	-	-
104	Temp. Employees	-	-	-	-	-	-	-
121	PERA Contributions	2,132	2,195	2,155	2,240	1,777	1,777	1,814
122	FICA Contributions	3,640	3,884	3,250	3,368	3,083	3,083	3,137
126	ICMA Retirement	-	-	-	-	-	-	-
131	Group Insurance	3,620	3,549	2,494	3,144	3,780	3,780	3,825
133	Life Insurance	12	-	-	-	-	-	-
151	Worker's Comp.	1,258	1,638	1,215	1,439	1,439	1,818	1,818
201	General Supplies	339	-	24	-	200	-	200
202	Permanent Supplies	-	-	115	-	-	-	-
203	Postage	520	590	-	-	-	-	-
212	Motor Fuels	733	761	814	784	1,000	1,000	1,000
224	Street Maint. Supply	-	-	-	-	-	-	-
225	Landscaping Materials	-	-	-	-	-	-	-
227	Tools & Equipment	-	-	16	-	100	100	100
228	Misc. Repairs/Maint. Supply	-	-	-	-	1,000	500	1,000
301	Auditing	1,155	1,000	875	1,225	1,700	1,600	1,700
304	Engineering	-	-	467	-	1,000	-	-
307	Computer Services	301	603	595	603	595	-	-
308	Training/Conferences	200	296	-	300	300	100	300
315	Sewer Jetting	59	1,024	-	-	1,000	1,000	1,000
316	Sewer Televising	580	6,100	-	-	-	-	-
327	Other Services	1,359	477	6,621	5,213	7,888	4,000	7,888
352	Public Info. Notices	-	-	-	-	-	-	-
355	Misc. Printing/Processing	-	80	-	-	-	-	-
361	General Liability	2,644	2,872	4,291	2,071	2,075	2,000	1,800
362	Property Insurance	-	-	-	518	500	526	526
363	Automotive Insurance	-	-	-	382	400	340	340
381	Electric	2,387	2,302	2,363	2,796	2,200	3,100	2,800
382	Water	-	22	19	14	25	25	25
383	Gas Utilities	1,160	892	697	727	1,000	1,000	1,000

DEPT. 49000		1996 Actual	1997 Actual	1998 Actual	1999 Actual	2000 Adopted	2000 Projected	2001 Proposed
387	Met Council Sewer Charges	114,924	112,116	140,289	171,998	140,000	138,000	138,000
391	Telephones/Pagers	488	1,002	3,444	3,751	3,500	3,300	3,300
402	City Truck Repair/Maint.	-	-	5	644	1,000	500	1,000
408	Lift Station Repair/Maint.	-	4,530	6,108	1,251	3,000	1,500	3,000
409	Other Equip. Repair/Maint.	3	-	-	-	-	-	-
424	Vehicle Rental	-	-	-	-	-	-	-
425	Clothing	-	-	1,174	1,323	1,300	1,300	1,300
442	Misc.	5	-	-	500	-	-	-
444	Contingency Funds	-	-	-	-	2,500	-	2,500
521	City Garage	1,500	2,262	-	-	-	-	-
530	Furniture & Equipment	-	-	-	-	-	-	-
538	Computer Software	-	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	500	-	500
553	Manhole Reconstruction	-	-	-	-	-	-	-
560	Vehicle	-	-	-	-	-	-	-
562	Truck	-	-	-	-	-	-	-
Total Expenses		185,283	197,263	219,189	247,521	223,159	213,349	220,884
Surplus (Deficit)		15,047	25,147	(9,537)	(33,288)	(13,187)	351	(10,912)
<hr/>								
Beginning Fund Balance		113,683	128,730	153,877	134,340	101,052	101,052	101,403
Surplus (Deficit)		15,047	25,147	(9,537)	(33,288)	(13,187)	351	(10,912)
Transfers In		-	-	-	-	-	-	-
Transfers Out		-	-	10,000	-	-	-	-
Ending Fund Balance		128,730	153,877	134,340	101,052	87,865	101,403	90,491

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	November 28, 2000
Agenda Item:	Set a Date for 2001 Goal Session

BACKGROUND:

The Council needs to set a date for the 2001 goal setting session.

Last year's session was on the first Tuesday of the month (January 4) before the Council meeting on the second Tuesday of the month (January 11).

The regular Council meeting for January will be on Tuesday, January 9, 2001.

The goal session could be undertaken between Tuesday, January 2, 2001 and Friday, January 6, 2001. But if this is too early in the year, there may not be a problem with conducting the session after the January 9th regular meeting with goal approval set for the second meeting in January.

ENCLOSURE:

1. January 2001 Calendar

COUNCIL ACTION REQUESTED:

Set a date for the 2001 Goal setting session.

January

2001

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	November 28, 2000
Agenda Item:	Discussion of 2000 Goals

BACKGROUND:

I would like to discuss the progress of the 2000 Goals at the City Council meeting. Focus will be on the goals that have not yet been fully discussed, nor undertaken at this point.

ENCLOSURES:

1. City of Lauderdale 2000 Goals

CITY OF LAUDERDALE 2000 GOALS

- COMPLETE 2000 STREET AND UTILITY IMPROVEMENT PROJECT AND PLAN 2001 IMPROVEMENTS

Financial plan
Alleys

County turnbacks
Neighborhood meetings

Drainage issues

- EXPLORE LARPENTEUR AVENUE CORRIDOR REDEVELOPMENT

- RESEARCH HOUSING REDEVELOPMENT INITIATIVES AND PROGRAMS

Improvement of Housing Stock
Rental property licensing program
Single family housing maintenance code

Housing Replacement Program
Point-of-sale inspections

- REVISE DRIVEWAY ORDINANCE

- EXPLORE THE PURCHASE OF REAL ESTATE FOR ECONOMIC AND RECREATIONAL DEVELOPMENT

- UPGRADE CITY OFFICE EQUIPMENT AND IMPLEMENT NEW TECHNOLOGIES

- EXAMINE METHODS OF ENTREPRENEURIAL GOVERNMENT

Examine expanding Public Works department to contract services

Municipal liquor store

- RESEARCH CONSOLIDATING THE REFUSE COLLECTION IN LAUDERDALE

- CITY PARK IMPROVEMENTS

Tennis Court

Warming House

Hockey Rinks

- EXPLORE USE OF NSP FRANCHISE FEE

- EXAMINE THE ROLE OF THE PLAN COMMISSION AS AN ADVISORY BOARD

- COMPLETE ZONING ORDINANCE AMENDMENT

- REVISE TREE PLAN/CONDUCT TREE INVENTORY

- EXPLORE EXPANDING CITY GREEN SPACE AND THE TRAIL SYSTEM

Trail/Sidewalk on the Golf Course side of Fulham Street

- CREATE CITY WEB SITE

- CREATE CITY LOGO

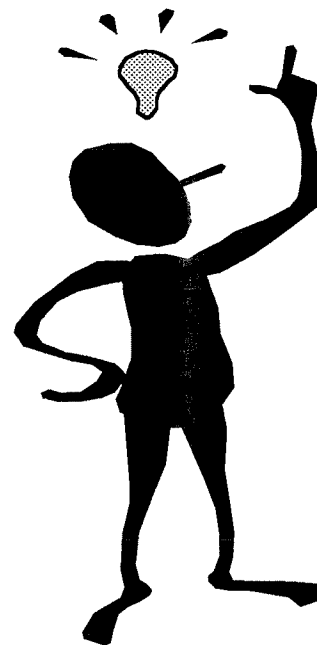
- PUBLIC WORKS IMPROVEMENTS

Examine the purchase of a bobcat
Garage Improvements

Place fence around the Ryan Avenue lift station generator
Replace furnace in social room

- OBTAIN CITY HALL SIGNAGE

- CREATE RECREATION PROGRAMS



City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: November 28, 2000
Agenda Item: Zoning Ordinance Review: Chapters 19-21

BACKGROUND:

The intent at the meeting is to discuss Chapters 19, 20 and 21. These chapters cover **Manufactured Homes, Landscaping, and Signs.**

Please read these chapters before next Tuesday for discussion at the meeting and contact me if you have any questions about these chapters. I can then research and address any concerns or issues in these sections prior to the meeting.