

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**TUESDAY, DECEMBER 12, 2000**  
**CITY HALL, 7:30 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

**1. CALL MEETING TO ORDER AT 7:30 P. M.**

**2. ROLL:**

*Councilmembers:*

Gower \_\_\_\_\_ Christensen \_\_\_\_\_  
Hawkinson \_\_\_\_\_ Gill-Gerbig \_\_\_\_\_  
Mayor Dains \_\_\_\_\_

*Staff:* Adm. Rick Getschow \_\_\_\_\_

**3. APPROVAL**

- A. Approval of agenda
- B. Approval of the minutes of the 11/28/00 City Council Meeting and the 12/5/00 Truth-In-Taxation Public Hearing
- C. Approval of claims totaling \$38,714.76

**4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

**5. CONSENT**

**6. SPECIAL ORDER OF BUSINESS/ RECOGNITIONS/ PROCLAMATIONS/  
CITIZENS ADDRESSING THE 2000/2001 STREET AND UTILITY  
IMPROVEMENTS**

*A. Reminder- This is the last City Council Meeting of the year.*

**7. INFORMATIONAL PRESENTATIONS**

**8. PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

**9. ACTION**

- A. Approval of Resolution 121200A: A Resolution Adopting the City of Lauderdale 2001 Budget and 2001 Tax Levy
- B. 2000 Budget Transfers
- C. Approval of Resolution 121200B: A Resolution Authorizing Certain Restrictions Be Recorded on the Deed for the Lauderdale Community Park Pursuant to a DNR Outdoor Recreation Grant
- D. Approval of Resolution 121200C: Appointment of a Lauderdale Data Compliance Official

**10. REPORTS**

- A. Ice Rinks and Warming House Attendant Report *(no memorandum)*

**11. DISCUSSION**

- A. Union Contract
- B. Zoning Ordinance: Chapters 19-21

**12. ITEMS REMOVED FROM THE CONSENT AGENDA**

**13. ADDITIONAL ITEMS**

**14. SET AGENDA FOR NEXT MEETING**

**15. ADJOURNMENT**

**Lauderdale City Council  
Meeting Minutes  
November 28, 2000**

1. The meeting was called to order at 7:30 P.M.

2. ROLL

Council present: Gill-Gerbig, Gower, Christensen, and Mayor Dains

Council absent: Hawkinson

Staff present: City Administrator Getschow

3. APPROVAL

*A. Approval of Agenda.* Motion by Gill-Gerbig, second by Gower to approve the agenda. Roll: Yes: all. Motion carried.

*B. Approval of Minutes.* Motion by Christensen, second by Gower to approve the minutes of the November 14, 2000 regular City Council meeting. Roll: Yes: all. Motion carried.

*C. Approval of Claims totaling \$ 14,406.10.* Motion by Gower, second by Gill-Gerbig to approve the claims totaling \$14,406.10. Roll: Yes: all. Motion carried.

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

5. CONSENT

6. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/  
CITIZEN'S ADDRESSING THE 2000 STREET AND UTILITY  
IMPROVEMENTS

7. INFORMATIONAL PRESENTATIONS

8. PUBLIC HEARINGS

9. ACTION

*A. Consideration of Wetland Permit of Children's Home Society.* Charles Starner of Clark Engineering, the engineering firm that represents Children's Home Society, addressed the Mayor and City Council regarding the wetland permit exemption that is being requested. The City Engineer stated that he and the wetland specialist at his firm recommend approval of a wetland permit exemption under either the de minimus provisions or under the incidental provisions of Minnesota State Statutes.

Motion by Gill-Gerbig, second by Gower to approve the wetland exemption under the incidental provisions as described in Minnesota State Statutes, based on the fact that past data indicates that the wetland was created incidentally (as a storm water system), and not intentionally created. Roll: Yes: all. Motion carried.

*B. Approval of Resolution 112800A: A Resolution Receiving the Feasibility Report and Calling for a Public Hearing on the 2001 Street and Utility Improvements.* The City Engineer discussed in detail the feasibility report that was presented to the Mayor and City Council outlining the 2001 Street and Utility Improvements.

The Mayor and Council requested further information regarding the pond improvements that were delineated in the report.

A public hearing on these improvements will be conducted on January 9, 2001 at 7:30 p.m.

Motion by Christensen, second by Gill-Gerbig to approve Resolution 112800A: A Resolution Receiving the Feasibility Report and Calling for a Public Hearing on the 2001 Street and Utility Improvements. Roll: Yes: all. Motion carried.

*C. Approval of the 2001 Storm Sewer Rates.* Motion by Gill-Gerbig, second by Gower to approve the 2001 storm sewer rate at \$6.50 per household per quarter for residential units and the equivalent REF for other property types, which is the same rate as 1998, 1999 and 2000. Roll: Yes: all. Motion carried.

*D. Approval of the 2001 Sanitary Sewer Rates.* A budget sheet was presented that illustrated potential deficits in the sanitary sewer fund for 1999-2001. The 2001 Budget represents a stable budget, especially the sewer charges from MCES. With our current rate scenario, the fund is projecting a \$16 surplus. While the rates were increased by 2.63% in 2000 to partly address deficits in 1999 and projected in 2000, another increase scenario was presented for 2001 where another deficit is projected.

The City Administrator presented three options for sanitary sewer rates:

Rate Increase - 0%    \$39.00/quarter  
Rate Increase - 2.6%   \$40.00/quarter  
Rate Increase- 5.1%   \$41.00/quarter

Motion by Christensen, second by Gower to increase the 2001 sanitary sewer rates from \$39.00 for residential service per quarter and \$1.92 per unit for commercial accounts to \$40.00 for residential service per quarter and \$1.97 per unit for commercial accounts. Roll: Yes: all. Motion carried.

*E. Set a Date for the 2001 Goal and Strategic Planning Session.* Mayor and City Council consensus was to set Tuesday, January 9, 2001 as the date for the Goal setting session. This is also the evening of the first regular City Council meeting for January. The meeting will take place at City Hall and will begin at 5:00 p.m.

## 10. REPORTS

## 11. DISCUSSION

*A. 2000 Goal Discussion.* The Mayor and City Council briefly reviewed the 2000 Goals as a preparatory for the 2001 Goal setting session.

*B. Zoning Ordinance: Chapters 19-21.* Motion by Gill-Gerbig, second by Christensen to table the discussion of the zoning ordinance. Roll: Yes: all. Motion carried.

A break was taken at 9:30 p.m. The meeting resumed at 9:45 p.m.

*C. Union Contract.*

The Mayor excused himself from the meeting at 9:45 p.m. due to the fact that he is employed by the same overall union that negotiates with the City of Lauderdale. Under this scenario, he wishes to avoid any conflict of interest.

Mayor Pro-Tem Gill-Gerbig closed the meeting at 9:46 p.m. for the purpose of discussing the union contract.

The Mayor Pro-Tem opened the meeting at 10:30 p.m.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING

1. Resolution Adopting the 2001 Budget and Tax Levy
2. 2000 Budget Transfers
3. DNR Outdoor Recreation Grant Resolution
4. Appointment of a Data Compliance Official
5. Zoning Ordinance
6. Union Contract

15. ADJOURNMENT

Motion by Gill-Gerbig, second by Christensen to adjourn at 10:30 P.M. Ayes: All.

**City of Lauderdale**  
**Truth-In-Taxation Public Hearing Minutes**  
Tuesday, December 5, 2000  
City Hall  
7:30 P.M.

1. CALL MEETING TO ORDER AT 7:30 P.M.

2. ROLL:

*Council members:* Gower, Christensen, Gill-Gerbig, Hawkinson, and Mayor Dains

*Staff:* Administrator Rick Getschow, Adm. Analyst James Bownik

3. PRESENTATION OF THE BUDGET:

The City Administrator gave an overview of the budget process, the 2001 Budget, and the property tax levy and impacts for 2001.

4. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

*A.. Truth-In-Taxation Public Hearing for the Proposed 2001 Lauderdale City Budget and Property Tax Levy.*

The Mayor opened the public hearing at 8:13 p.m.

There was no one present who wished to address the City Council.

The Mayor closed the public hearing at 8:14 p.m.

5. ADJOURNMENT

Motion by Hawkinson, second by Christensen to adjourn the Truth-In-Taxation Meeting at 8:15 p.m. Ayes: all.

## **City of Lauderdale**

Claims for Approval

12/12/00 City Council Meeting

December 8, 2000 Payroll # 6804 - 6813	\$6,914.04
PERA EFT: December 8, 2000 Payroll	\$783.91

December 12, 2000 Claims # 14909 - 14935	\$31,016.81
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Total Claims for Approval	\$38,714.76
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7 Dec 2000  
Thu 9:43 AM

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\*Paid Register  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
PAYROLL DATE: DECEMBER 8, 2000  
COUNCIL MEETING DATE: DECEMBER 12, 2000

Check Number	Employee Number	Employee Name	Social Security Number	Pay Period	Pay Group	Pay Group Description	Check Amount	Check Date	Status
006804	000000011	BOWNIK, JAMES	.	25	01	BI-WEEKLY	847.83	08-Dec-00	Outstanding
006805	000000014	CHRISTENSEN, CLAY		25	01	BI-WEEKLY	317.68	08-Dec-00	Outstanding
006806	000000010	DAINS, JEFFREY		25	01	BI-WEEKLY	567.03	08-Dec-00	Outstanding
006807	000000003	GETSCHOW, RICK		25	01	BI-WEEKLY	1,494.28	08-Dec-00	Outstanding
006808	000000016	GILL-GERBIG, KAREN		25	01	BI-WEEKLY	317.68	08-Dec-00	Outstanding
006809	000000015	GOWER, MOOSE		25	01	BI-WEEKLY	317.68	08-Dec-00	Outstanding
006810	000000030	GOYETTE, SHANNON	/	25	01	BI-WEEKLY	770.29	08-Dec-00	Outstanding
006811	000000041	HAWKINSON, DENISE	.	25	01	BI-WEEKLY	317.68	08-Dec-00	Outstanding
006812	000000002	HINRICHS, DAVID C	.	25	01	BI-WEEKLY	983.48	08-Dec-00	Outstanding
006813	000000005	HUGHES, JOSEPH A	.	25	01	BI-WEEKLY	980.41	08-Dec-00	Outstanding

Grand Total

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6,914.04

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	14909	BOONESTROO, ROSENE, ANDERLIK			
14909	74353	BOONESTROO, ROSENE, ANDERLIK	410-48410-304	'00 STREET/UTILITY IMPROV	54.41
14909	74353	BOONESTROO, ROSENE, ANDERLIK	601-49000-304	LIFT STATION PUMP REVIEW	438.75
14909	74353	BOONESTROO, ROSENE, ANDERLIK	403-48403-304	CHS: STORM WATER MANAGMT	927.00
14909	74354	BOONESTROO, ROSENE, ANDERLIK	410-48410-304	'00 STREET/UTILITY IMPROV	1,889.47
					-----
Totals Check Number	14909	BOONESTROO, ROSENE, ANDERLIK			3,309.63
Check Number	14910	BRAUN PUMP & CONTROLS, INC.			
14910	3509	BRAUN PUMP & CONTROLS, INC.	601-49000-408	SERVICE LIFT STATIONS	349.35
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Totals Check Number	14910	BRAUN PUMP & CONTROLS, INC.			349.35
Check Number	14911	CINTAS			
14911	754150745	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
14911	754152141	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
					-----
Totals Check Number	14911	CINTAS			55.40
Check Number	14912	CITY OF FALCON HEIGHTS			
14912	12/12/00	CITY OF FALCON HEIGHTS	101-42200-323	07&08/00 FIRE INSPECTIONS	137.50
14912	12/12/00	CITY OF FALCON HEIGHTS	101-42200-321	10/00 FIRE CALLS	1,436.00
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Totals Check Number	14912	CITY OF FALCON HEIGHTS			1,573.50
Check Number	14913	CITY OF ST ANTHONY			
14913	12/12/00	CITY OF ST ANTHONY	101-42100-319	01/01 POLICE SERVICES	17,798.16
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Totals Check Number	14913	CITY OF ST ANTHONY			17,798.16
Check Number	14914	EAST HENNEPIN AUTO SERVICE INC			
14914	12/12/00	EAST HENNEPIN AUTO SERVICE INC	101-43100-212	11/00 TRUCK FUEL	8.70
14914	12/12/00	EAST HENNEPIN AUTO SERVICE INC	601-49000-212	11/00 TRUCK FUEL	8.70
					-----
Totals Check Number	14914	EAST HENNEPIN AUTO SERVICE INC			17.40
Check Number	14915	GLENWOOD INGLEWOOD			
14915	12/12/00	GLENWOOD INGLEWOOD	101-41200-208	WATER: WATER COOLER AT CH	34.76
					-----
Totals Check Number	14915	GLENWOOD INGLEWOOD			34.76

8 Dec 2000  
Fri 8:31 AM

\* Paid Check Reg  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
DECEMBER 12, 2000  
CITY COUNCIL MEETING

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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	14916	HELEY, RON			
14916	12/12/00	HELEY, RON	404-48404-527	HAULING SAND: SAND VB CRT	275.00
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Totals	Check Number	14916	HELEY, RON		275.00
Check Number	14917	HUGHES & COSTELLO			
14917	12/12/00	HUGHES & COSTELLO	101-42300-305	12/00 RETAINER FEES	825.00
14917	12/12/00	HUGHES & COSTELLO	101-42300-355	12/00 PRINT & PROCESS	109.00
					-----
Totals	Check Number	14917	HUGHES & COSTELLO		934.00
Check Number	14918	ICMA RETIREMENT TRUST - 457			
14918	12/12/00	ICMA RETIREMENT TRUST - 457	101-21705	PAYROLL DATE 12/8/00	745.82
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Totals	Check Number	14918	ICMA RETIREMENT TRUST - 457		745.82
Check Number	14919	MN POLLUTION CONTROL AGENCY			
14919	12/12/00	MN POLLUTION CONTROL AGENCY	601-49000-308	JOE: ANN COLLEC SYS OP CF	210.00
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Totals	Check Number	14919	MN POLLUTION CONTROL AGENCY		210.00
Check Number	14920	NAPA			
14920	12/12/00	NAPA	101-43100-213	OIL/SILICON FOR TRUCK	50.14
					-----
Totals	Check Number	14920	NAPA		50.14
Check Number	14921	NORTH STAR STATE BANK			
14921	12/12/00	NORTH STAR STATE BANK	201-45600-440	JAMES: MILEAGE	21.11
14921	12/12/00	NORTH STAR STATE BANK	201-45600-440	PIZZA: PCIC	13.00
14921	12/12/00	NORTH STAR STATE BANK	201-45600-440	RICK: MILEAGE	23.31
14921	12/12/00	NORTH STAR STATE BANK	101-43100-228	WD-40 FOR CITY HALL	2.13
14921	12/12/00	NORTH STAR STATE BANK	101-43100-228	GLUE FOR CITY HALL	0.84
14921	12/12/00	NORTH STAR STATE BANK	101-41200-201	COFFEE FOR CITY HALL	4.57
14921	12/12/00	NORTH STAR STATE BANK	404-48404-527	SAND VB COURT SUPPLIES	51.53
14921	12/12/00	NORTH STAR STATE BANK	101-41500-201	COFFEE/CREAM ELECTION	5.77
					-----
Totals	Check Number	14921	NORTH STAR STATE BANK		122.26
Check Number	14922	PARK HARDWARE HANK			
14922	12/12/00	PARK HARDWARE HANK	101-45200-228	SUPPLIES: HOCKEY BOARDS	38.40
					-----

8 Dec 2000  
Fri 8:31 AM

\* Paid Check Reg  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	14922	PARK HARDWARE HANK			
Totals Check Number	14922	PARK HARDWARE HANK			38.40
Check Number	14923	PARK SERVICE			
14923 12/12/00		PARK SERVICE	101-43100-212	11/00 TRUCK FUEL	21.00
14923 12/12/00		PARK SERVICE	601-49000-212	11/00 TRUCK FUEL	21.00
Totals Check Number	14923	PARK SERVICE			42.00
Check Number	14924	POSTMASTER			
14924 12/12/00		POSTMASTER	101-41200-203	STAMPS FOR CITY HALL	99.00
Totals Check Number	14924	POSTMASTER			99.00
Check Number	14925	QWEST			
14925 12/12/00		QWEST	101-41200-391	C HALL PHONE THRU 12/27	172.73
14925 12/12/00		QWEST	101-43100-391	C HALL PHONE THRU 12/27	30.34
14925 12/12/00		QWEST	601-49000-391	C HALL PHONE THRU 12/27	30.34
Totals Check Number	14925	QWEST			233.41
Check Number	14926	QWEST			
14926 12/12/00		QWEST	601-49000-391	AUTODIAL: LARP AVE LIFT	59.81
Totals Check Number	14926	QWEST			59.81
Check Number	14927	RAPIT PRINTING			
14927 10-8705		RAPIT PRINTING	101-41600-355	BLDG PERM APS/HARD CARDS	81.30
Totals Check Number	14927	RAPIT PRINTING			81.30
Check Number	14928	SCHARBER AND SONS			
14928 6101		SCHARBER AND SONS	101-43100-402	REPAIR PUB WORKS TRACTOR	459.27
Totals Check Number	14928	SCHARBER AND SONS			459.27
Check Number	14929	ST PAUL POSTMASTER			
14929 12/12/00		ST PAUL POSTMASTER	101-41600-203	POSTAGE: 1ST QTR '01 NEWS	300.00
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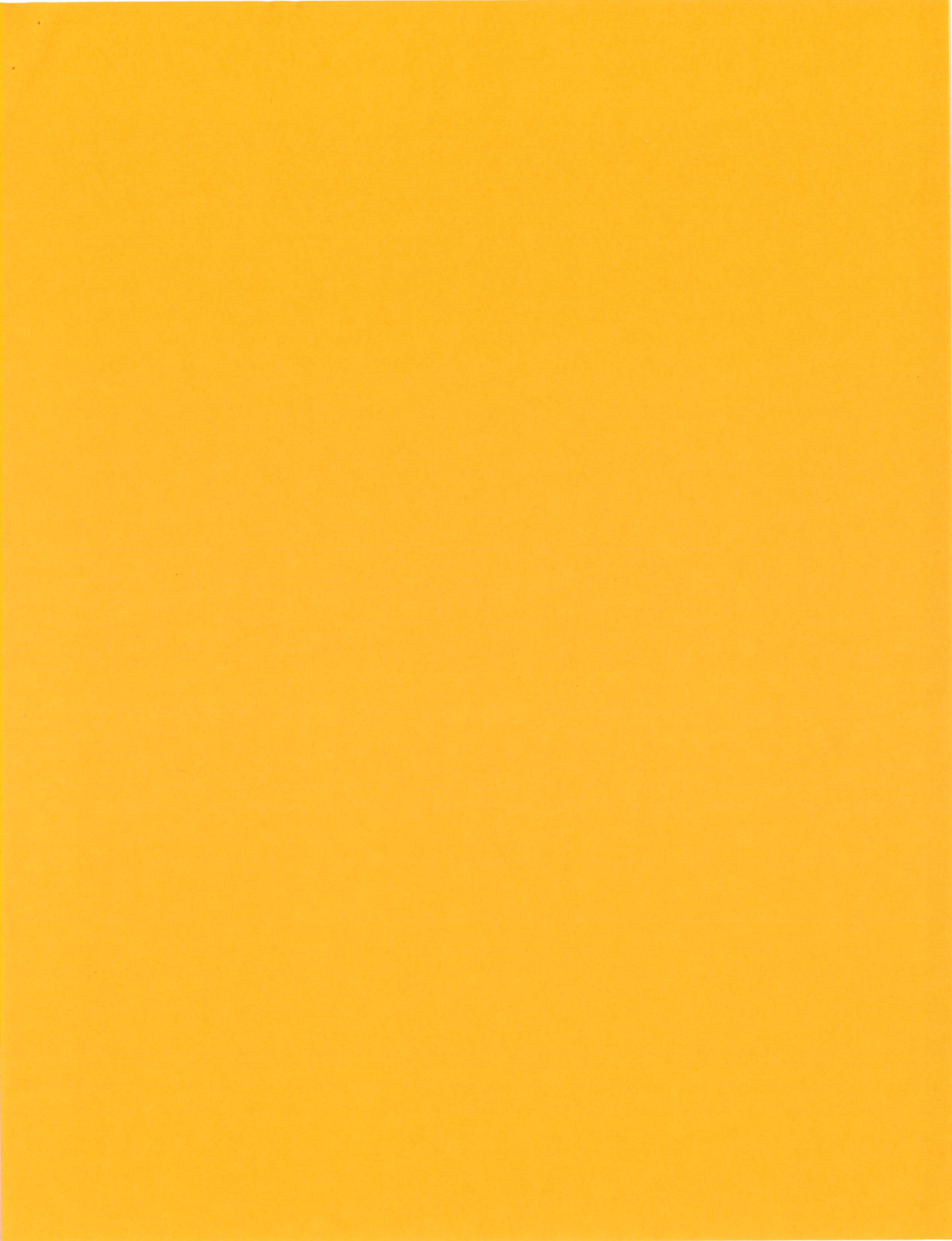
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CITY OF LAUDERDALE  
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Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	14930 STORK TWIN CITY TESTING CORP			
14930 11365-IN	STORK TWIN CITY TESTING CORP	410-48410-304	MATERIALS TEST: '00 ST/UT	87.50
14930 10848-IN	STORK TWIN CITY TESTING CORP	410-48410-304	MATERIALS TEST: '00 ST/UT	214.00
				-----
Totals Check Number	14930 STORK TWIN CITY TESTING CORP			301.50
Check Number	14931 SUMMIT SUPPLY CORP OF COLORADO			
14931 12/12/00	SUMMIT SUPPLY CORP OF COLORADO	101-45200-201	CONCRETE PICNIC TABLE	855.49
				-----
Totals Check Number	14931 SUMMIT SUPPLY CORP OF COLORADO			855.49
Check Number	14932 SUPER CYCLE			
14932 175636	SUPER CYCLE	203-50000-389	11/00 RECYCLING	1,837.68
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Totals Check Number	14932 SUPER CYCLE			1,837.68
Check Number	14933 T.A. SCHIFSKY & SONS			
14933 22994	T.A. SCHIFSKY & SONS	404-48404-527	SAND FOR SAND VB COURT	828.53
				-----
Totals Check Number	14933 T.A. SCHIFSKY & SONS			828.53
Check Number	14934 UNIVERSITY OF MINNESOTA			
14934 12/12/00	UNIVERSITY OF MINNESOTA	101-43400-308	DAVE: BLDG OFFICIALS SEM	180.00
				-----
Totals Check Number	14934 UNIVERSITY OF MINNESOTA			180.00
Check Number	14935 WAGERS BUSINESS SYSTEMS			
14935 981678	WAGERS BUSINESS SYSTEMS	101-41200-401	1ST QTR '01 COPIER MAINT	225.00
				-----
Totals Check Number	14935 WAGERS BUSINESS SYSTEMS			225.00
				-----
Grand Total				31,016.81











## City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	December 12, 2000
Agenda Item	Resolution 121200A: Adopting the 2001 Lauderdale Budget and Levy

### BACKGROUND:

The 2001 Budget and property tax levy must be approved and certified to Ramsey County by December 28<sup>th</sup>. The proposed 2001 Budget has been discussed at several City Council meetings including the Truth-In-Taxation meeting that was last conducted last Tuesday, December 5<sup>th</sup>.

**Please bring your copy of the draft budget from the TNT hearing to the meeting if you wish to refer to it and to discuss it further.**

A final published copy of the budget after it is approved will be available and presented to the City Council at the January 23, 2001 meeting.

### ENCLOSURES:

1. Resolution 121200A: A Resolution Levying Taxes for 2000 Payable in 2001

### COUNCIL ACTION REQUESTED:

Motion to adopt Resolution 121200A, adopting the City of Lauderdale Budget for 2001 and certifying the 2001 payable property tax levy to Ramsey County.

**RESOLUTION NO. 121200A**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION LEVYING TAXES FOR 2000 PAYABLE IN 2001**

**BE IT HEREBY RESOLVED** by the City of Lauderdale, Ramsey County, State of Minnesota as follows:

The following tax levies are hereby made against all taxable property in the City of Lauderdale for the tax levy 2000, payable 2001:

Total proposed levy for 2000	\$488,406
payable in 2001	\$488,406

Gross Levy of	\$576,640
Less HACA of	\$ 88,234
Equals Levy of	<b>\$488,406</b>

This includes fiscal disparities amount of \$137,608

**BE IT FURTHER RESOLVED** that the City Administrator is authorized and directed at this time to certify this Resolution to the County Auditor of Ramsey County, Minnesota.

CITY OF LAUDERDALE )	
COUNTY OF RAMSEY )	ss
STATE OF MINNESOTA )	

I, Richard B. Getschow, being duly qualified and City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on December 12, 2000 as the same appears in the minutes of said meeting on file and of record in City Offices.

Dated this 12<sup>th</sup> day of December, 2000.

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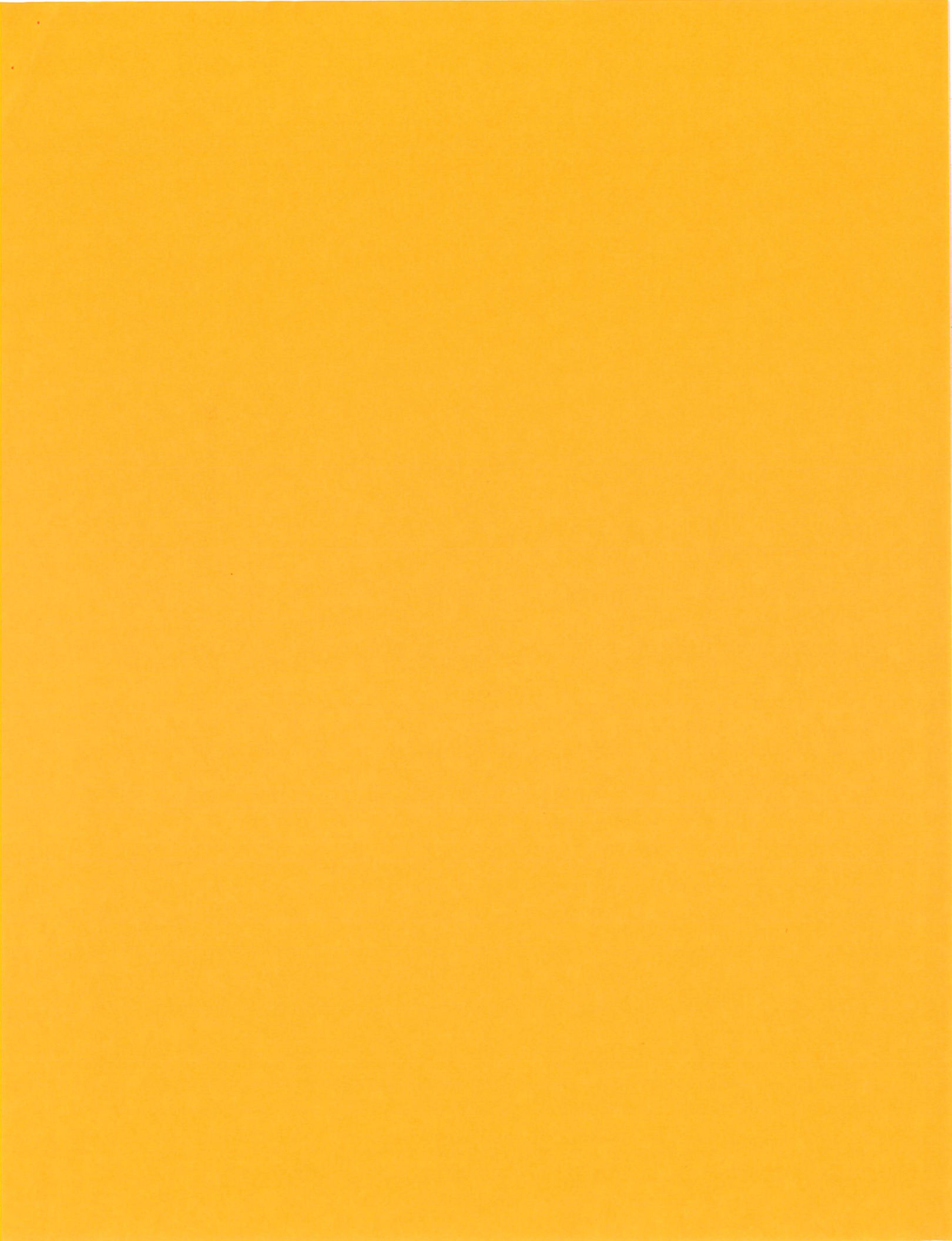
Jeffrey E. Dains, Mayor

(ATTEST)

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Richard B. Getschow, City Administrator

(SEAL)







## City Council Memorandum

To: Mayor and City Council  
From: Rick Getschow  
Council Meeting Date: December 12, 2000  
Agenda Item: 2000 Budget Transfers

### BACKGROUND:

The 2000 fiscal year is nearing completion and now it is the prudent time to complete the budgeted transfers for the year based upon earlier budgeting and year-end projections. Under current fiscal policy if the transfer has been budgeted for, further Council action is not needed. This is almost always the case with budgeted transfers from the general fund to the capital improvement funds on an annual basis.

However, if the proposal for a transfer differs from the budgeted amount or is not initially included in the budget, Council discussion and action is needed. This is the case with the transfers from the various capital funds (400's) to the 2000 Street and Utility Improvement Project Fund (410), and the transfers to the General Fund that permanently close out two other funds where no further activity will exist (the Fulham Street Improvement Fund and the 33<sup>rd</sup> Avenue Watermain Improvement Fund).

Below are the recommended 2000 transfers:

\$ 7,500	from	101-45400	to	201-45600	
\$ 55,000	from	101-45400	to	401-48401	
\$ 20,000	from	101-45400	to	402-48000	
\$ 35,000	from	101-45400	to	403-48403	
\$ 5,000	from	101-45400	to	407-48407	
\$250,000	from	301-47100	to	405-48500	
\$ 55,000	from	401-48401	to	410-48408	<i>2000 Street/Utility Project Fund</i>
\$ 35,000	from	403-48403	to	410-48408	
\$ 5,000	from	407-48407	to	410-48408	
\$250,000	from	405-48500	to	410-48408	
\$ 21,099	from	406-48406	to	101-45400	<i>Fulham Street Project Fund</i>
\$ 19,244	from	408-48406	to	101-45400	<i>33<sup>rd</sup> Avenue Project Fund</i>

### COUNCIL ACTION REQUESTED:

Motion to approve the 2000 Budget transfers listed above.













# Memos by James

*James*

**DATE:** DECEMBER 12, 2000  
**TO:** HONORABLE MAYOR AND COUNCIL  
**FROM:** JAMES BOWNIK, ADMINISTRATIVE ANALYST  
**RE:** RESOLUTION FOR THE OUTDOOR RECREATION GRANT  
AGREEMENT FOR LAUDERDALE COMMUNITY PARK

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## **BACKGROUND**

In 1998, the City of Lauderdale received approval for an Outdoor Recreation Grant from the Minnesota Department of Natural Resources. The grant, which expires December 31, 2000, was approved for improvements to Lauderdale Community Park including a fire pit, trash receptacles, grills, a drinking fountain, and the construction of a sand volleyball court.

As part of the grant agreement, dated July 22, 1998, the City of Lauderdale must pass a resolution agreeing to certain restrictions to the park property. This is a new requirement and was not necessary for previous Outdoor Recreation Program Grants. After the resolution is approved by the City Council, the restrictions would be recorded on the deed to the property. The restrictions are as follows:

- 1) The property shall be managed and maintained for outdoor recreation purposes consistent with the approved grant application.
- 2) The property may not be used for any other purpose without the express written approval of the Commissioner of the Minnesota Department of Natural Resources.

## **COUNCIL ACTION REQUESTED**

Motion to approve Resolution 121200B relating to the Minnesota Department of Natural Resources Outdoor Recreation Program Grant Agreement.

**RESOLUTION NO. 121200B**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**A RESOLUTION AUTHORIZING CERTAIN RESTRICTIONS BE RECORDED  
ON THE DEED FOR THE LAUDERDALE COMMUNITY PARK PROPERTY  
PURSUANT TO THE DEPARTMENT OF NATURAL RESOURCES OUTDOOR  
RECREATION PROJECT AGREEMENT OR99-044**

**WHEREAS**, the Minnesota Department of Natural Resources approved an Outdoor Recreation Program Grant for the City of Lauderdale for Lauderdale Community Park; and

**WHEREAS**, the City of Lauderdale entered into Grant Agreement OR99-044 with the Minnesota Department of Natural Resources and the State of Minnesota on July 22, 1998; and

**WHEREAS**, according to said grant agreement, the City of Lauderdale must impose certain restrictions on the property which is Lauderdale Community Park; and

**WHEREAS**, said restrictions must be recorded on the deed of the park property.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

In order to comply with the Department of Natural Resources Outdoor Recreation Project Agreement, the City of Lauderdale does hereby impose the following restrictions on the park property:

- 1) The property shall be managed and maintained for outdoor recreation purposes consistent with the approved grant application.
- 2) The property may not be used for any other purpose without the express prior written approval of the Commissioner of the Minnesota Department of Natural Resources.

It is hereby certified that the City of Lauderdale duly adopted Resolution No. 121200A at a duly convened meeting of the City Council held on the day of December 12, 2000, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

(ATTEST)

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Jeffrey E. Dains, Mayor

(SEAL)

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Richard B. Getschow, City Administrator









## City Council Memorandum

To: Mayor and City Council  
From: Rick Getschow  
Council Meeting Date: December 12, 2000  
Agenda Item: Resolution 121200C: Appointment Of a Data Practices Compliance Official

### BACKGROUND:

#### A New Mandate

Minnesota State Statutes, Section 13.05 (13), now requires that cities appoint a city employee to act as its data practices compliance official. That employee shall receive questions or concerns regarding problems in obtaining access to public data or concerns regarding any other data practices issues. It seems logical that this official should be the City Administrator.

The approval of the enclosed resolution is the mechanism to appointment an official. The Minnesota Department of Administration prepared the model of the resolution. The Department will also be required to provide model policies and training assistance to cities when complying with the Government Data Practices Act (GDPA).

### ENCLOSURES:

1. Resolution 121200C: A Resolution Appointing a City of Lauderdale Data Practices Compliance Official

### COUNCIL ACTION REQUESTED:

Approval of Resolution 121200C: A Resolution Appointing a City of Lauderdale Data Practices Compliance Official.

**RESOLUTION NO. 121200C**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**A RESOLUTION APPOINTING A CITY OF LAUDERDALE DATA  
PRACTICES COMPLIANCE OFFICIAL**

**WHEREAS**, Minnesota State Statutes, Section 13.05, Subd. 13 requires that the city appoint a city employee to act as its data practices compliance official to receive questions or concerns regarding problems in obtaining access to data or other data practices problems with the city; and

**WHEREAS**, the City Council of the City of Lauderdale shares the concern expressed by the Legislature about access to city data and wishes to satisfy this concern by immediately appointing a qualified data practices compliance official as required under statute.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Lauderdale appoints the City Administrator as the data practices compliance official to receive questions or concerns regarding problems in obtaining access to data or other data practices problems.

Adopted by the City Council of the City of Lauderdale, Minnesota this 12<sup>th</sup> day of December, 2000.

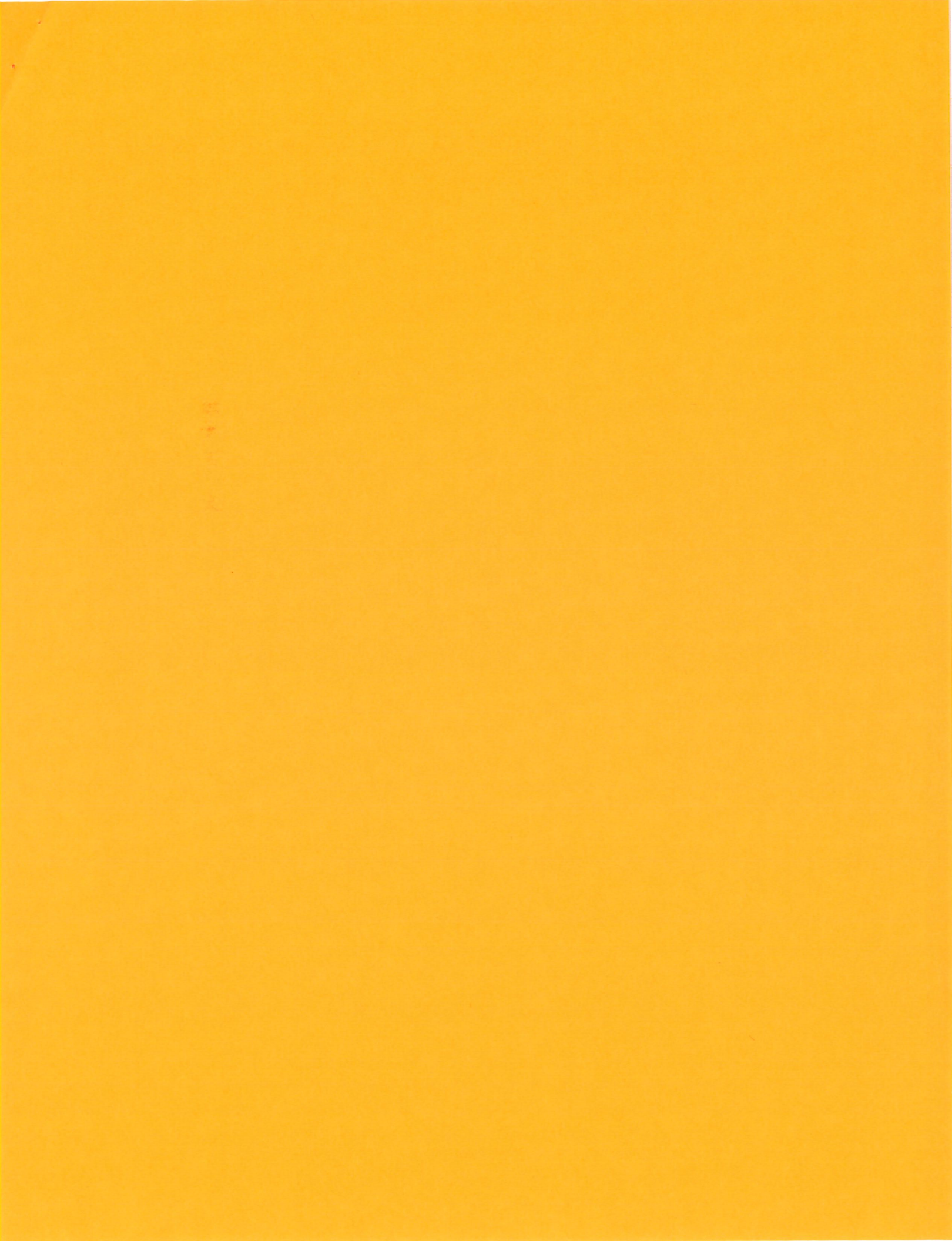
(ATTEST)

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Jeffrey E. Dains, Mayor

(SEAL)

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Rick Getschow, City Administrator









## City Council Memorandum

To: Mayor and City Council  
From: Rick Getschow  
Council Meeting Date: December 12, 2000  
Agenda Item: Zoning Ordinance Review: Chapters 19-21

### **BACKGROUND:**

**This item was tabled from the November 28, 2000 meeting.**

The intent at the meeting is to discuss Chapters 19, 20 and 21. These chapters cover **Manufactured Homes, Landscaping, and Signs.**

Please read these chapters before next Tuesday for discussion at the meeting and contact me if you have any questions about these chapters. I can then research and address any concerns or issues in these sections prior to the meeting.

