

*Attached to
2/8/2000 CC Packet*

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: February 8, 2000
Agenda Item: 2000 Improvements: Plans and Specifications Update

- **PLEASE BRING YOUR FEASIBILITY REPORT TO THE MEETING.**

BACKGROUND:

The City Engineer stated at the January 25, 2000 meeting that he might be in attendance at this meeting to further address issues related to the ordering of the plans and specifications.

If there are not any outstanding issues that require the Engineer's attendance, the Council may address the preliminary assessment roll, financing, and other issues related to the project.

ENCLOSURES:

1. Updated Preliminary Assessment Roll
(Revised from the assessment roll in the 1-28-00 Friday Packet)

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-31-0002	City of Lauderdale	494.54	494.54		\$51.36	\$25,400.37
17-29-23-31-0003	1880 Pleasant	58.6	58.6		\$51.36	\$3,009.79
17-29-23-31-0004	2351 Summer	~196.07	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0005	2349 Summer	~74.64	74.64		\$51.36	\$3,833.63
17-29-23-31-0006	2345 Summer	~101	80		\$51.36	\$4,108.93
17-29-23-31-0007	2337 Summer	~160.04	80		\$51.36	\$4,108.93
17-29-23-31-0008	City of Lauderdale	~265	265		\$51.36	\$13,610.83
17-29-23-31-0009	1855 Fulham	136	34	Corner Only	\$51.36	\$1,746.29
17-29-23-31-0020	1803 Fulham	130	32.5	Corner Only	\$51.36	\$1,669.25
17-29-23-31-0021	1800 Lake	229.34	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0022	1820 Lake	150	80		\$51.36	\$4,108.93
17-29-23-31-0023	1830 Lake	75	75		\$51.36	\$3,852.12
17-29-23-31-0024	1834 Lake	75	75		\$51.36	\$3,852.12
17-29-23-31-0025	1838 Lake	100	80		\$51.36	\$4,108.93
17-29-23-31-0026	1848 Lake	~236	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0027	1849 Lake	183.5	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0028	1847 Lake	54	54		\$51.36	\$2,773.53
17-29-23-31-0029	1841 Lake	50	50		\$51.36	\$2,568.08
17-29-23-31-0030	1835 Lake	50	50		\$51.36	\$2,568.08
17-29-23-31-0031	1831 Lake	50	50		\$51.36	\$2,568.08
17-29-23-31-0032	1829 Lake	50	50		\$51.36	\$2,568.08
17-29-23-31-0033	1825 Lake	50	50		\$51.36	\$2,568.08
17-29-23-31-0034	1821 Lake	50	50		\$51.36	\$2,568.08
17-29-23-31-0035	1815 Lake	74.34	74.34		\$51.36	\$3,818.22
17-29-23-31-0036	1803 Lake	205	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0037	1800 Pleasant	180.02	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0038	1806 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-31-0039	1814 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-31-0040	1820 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-31-0041	1824 Pleasant	50	50		\$51.36	\$2,568.08

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-31-0042	1826 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-31-0043	1832 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-31-0044	1838 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-31-0045	1842 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-31-0046	1848 Pleasant	~176.2	75.55	Corner lot	\$51.36	\$3,880.37
17-29-23-31-0047	1847 Pleasant	~268	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0048	1843 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-31-0049	1839 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-31-0050	1835 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-31-0051	1831 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-31-0052	1827 Pleasant	45	45		\$51.36	\$2,311.27
17-29-23-31-0053	1815 Pleasant	95	80		\$51.36	\$4,108.93
17-29-23-31-0054	1811 Pleasant	60	60		\$51.36	\$3,081.70
17-29-23-31-0055	1807 Pleasant	212.2	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0113	2385 Summer	356.45	80	Corner lot	\$51.36	\$4,108.93
17-29-23-31-0121	1917 Pleasant	79	79		\$51.36	\$4,057.57
17-29-23-31-0122	1913 Pleasant	79	79		\$51.36	\$4,057.57
17-29-23-31-0123	1907 Pleasant	79	79		\$51.36	\$4,057.57
17-29-23-31-0124	1901 Pleasant	79	79		\$51.36	\$4,057.57
17-29-23-31-0125	1895 Pleasant	90.79	80		\$51.36	\$4,108.93
17-29-23-31-0126	1887 Pleasant	104.26	80		\$51.36	\$4,108.93
17-29-23-34-0001	1797 Fulham	122.62	30.66	Corner only	\$51.36	\$1,574.75
17-29-23-34-0007	1745 Fulham	133.43	33.36	Corner only	\$51.36	\$1,713.42
17-29-23-34-0008	1744 Lake	253.5	80	Corner lot	\$51.36	\$4,108.93
17-29-23-34-0009	1750 Lake	90	80		\$51.36	\$4,108.93
17-29-23-34-0010	1760 Lake	75	75		\$51.36	\$3,852.12
17-29-23-34-0011	1768 Lake	74.63	74.63		\$51.36	\$3,833.12
17-29-23-34-0012	1772 Lake	60	60		\$51.36	\$3,081.70
17-29-23-34-0013	1780 Lake	60	60		\$51.36	\$3,081.70
17-29-23-34-0014	1786 Lake	60	60		\$51.36	\$3,081.70
17-29-23-34-0015	1790 Lake	67.22	67.22		\$51.36	\$3,452.53
17-29-23-34-0016	1792 Lake	248.02	80	Corner lot	\$51.36	\$4,108.93
17-29-23-34-0017	1791 Lake	~205.66	80	Corner lot	\$51.36	\$4,108.93

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0018	1787 Lake	69.27	69.27		\$51.36	\$3,557.82
17-29-23-34-0019	1781 Lake	70	70		\$51.36	\$3,595.31
17-29-23-34-0020	1775 Lake	70	70		\$51.36	\$3,595.31
17-29-23-34-0021	1769 Lake	60	60		\$51.36	\$3,081.70
17-29-23-34-0022	1767 Lake	60	60		\$51.36	\$3,081.70
17-29-23-34-0023	1765 Lake	60	60		\$51.36	\$3,081.70
17-29-23-34-0024	1751 Lake	90	80		\$51.36	\$4,108.93
17-29-23-34-0025	1745 Lake	220.39	80	Corner lot	\$51.36	\$4,108.93
17-29-23-34-0026	1744 Pleasant	220.5	80	Corner lot	\$51.36	\$4,108.93
17-29-23-34-0027	1750 Pleasant	90	80		\$51.36	\$4,108.93
17-29-23-34-0028	1758 Pleasant	60	60		\$51.36	\$3,081.70
17-29-23-34-0029	1764 Pleasant	60	60		\$51.36	\$3,081.70
17-29-23-34-0030	1772 Pleasant	60	60		\$51.36	\$3,081.70
17-29-23-34-0031	1785 Pleasant	99.36	80		\$51.36	\$4,108.93
17-29-23-34-0030	1786 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-34-0031	1790 Pleasant	60	60		\$51.36	\$3,081.70
17-29-23-34-0033	1796 Pleasant	245.57	80	Corner lot	\$51.36	\$3,081.70
17-29-23-34-0034	1797 Pleasant	171.4	72.25	Corner lot	\$51.36	\$3,710.88
17-29-23-34-0035	1795 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-34-0036	1793 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-34-0037	1780 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-34-0038	1783 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-34-0039	1779 Pleasant	80	80		\$51.36	\$4,108.93
17-29-23-34-0040	1769 Pleasant	60	60		\$51.36	\$3,081.70
17-29-23-34-0041	1763 Pleasant	60	60		\$51.36	\$3,081.70
17-29-23-34-0042	1759 Pleasant	50	50		\$51.36	\$2,568.08
17-29-23-34-0043	1751 Pleasant	70	70		\$51.36	\$3,595.31
Contact Ramsey County	* 2301 lone	40	40		\$51.36	\$2,054.46
17-29-23-34-0044	2301 lone	152.06	68.02	Corner lot	\$51.36	\$3,493.62
17-29-23-34-0116	2367 Larpenteur	130	32.5	Corner only	\$51.36	\$1,669.25
17-29-23-34-0117	1697 Pleasant	40	40		\$51.36	\$2,054.46
17-29-23-34-0118	1707 Pleasant	80	80		\$51.36	\$4,108.93
17-29-23-34-0119	1715 Pleasant	80	80		\$51.36	\$4,108.93

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total	
						Street	Assessment
17-29-23-34-0120	1721 Pleasant	104.2	80		\$51.36	\$4,108.93	
17-29-23-34-0123	1733 Pleasant	130	32.5	Corner only	\$51.36	\$1,669.25	
	<u>Brandychase Condos</u>	1213.96	744.7	Corner lot	\$128.40	\$95,622.48	
17-29-23-34-0124	1697 Fulham, Unit A	N/A	N/A			\$919.45	
17-29-23-34-0125	1697 Fulham, Unit B	N/A	N/A			\$919.45	
17-29-23-34-0126	1697 Fulham, Unit C	N/A	N/A			\$919.45	
17-29-23-34-0127	1697 Fulham, Unit D	N/A	N/A			\$919.45	
17-29-23-34-0128	1697 Fulham, Unit E	N/A	N/A			\$919.45	
17-29-23-34-0129	1697 Fulham, Unit F	N/A	N/A			\$919.45	
17-29-23-34-0130	1697 Fulham, Unit G	N/A	N/A			\$919.45	
17-29-23-34-0131	1697 Fulham, Unit H	N/A	N/A			\$919.45	
17-29-23-34-0132	1705 Fulham, Unit A	N/A	N/A			\$919.45	
17-29-23-34-0133	1705 Fulham, Unit B	N/A	N/A			\$919.45	
17-29-23-34-0134	1705 Fulham, Unit C	N/A	N/A			\$919.45	
17-29-23-34-0135	1705 Fulham, Unit D	N/A	N/A			\$919.45	
17-29-23-34-0136	1705 Fulham, Unit E	N/A	N/A			\$919.45	
17-29-23-34-0137	1705 Fulham, Unit F	N/A	N/A			\$919.45	
17-29-23-34-0138	1705 Fulham, Unit G	N/A	N/A			\$919.45	
17-29-23-34-0139	1705 Fulham, Unit H	N/A	N/A			\$919.45	
17-29-23-34-0140	1713 Fulham, Unit A	N/A	N/A			\$919.45	
17-29-23-34-0141	1713 Fulham, Unit B	N/A	N/A			\$919.45	
17-29-23-34-0142	1713 Fulham, Unit C	N/A	N/A			\$919.45	
17-29-23-34-0143	1713 Fulham, Unit D	N/A	N/A			\$919.45	
17-29-23-34-0144	1713 Fulham, Unit E	N/A	N/A			\$919.45	
17-29-23-34-0145	1713 Fulham, Unit F	N/A	N/A			\$919.45	
17-29-23-34-0146	1713 Fulham, Unit G	N/A	N/A			\$919.45	
17-29-23-34-0147	1713 Fulham, Unit H	N/A	N/A			\$919.45	
17-29-23-34-0148	1721 Fulham, Unit A	N/A	N/A			\$919.45	
17-29-23-34-0149	1721 Fulham, Unit B	N/A	N/A			\$919.45	
17-29-23-34-0150	1721 Fulham, Unit C	N/A	N/A			\$919.45	
17-29-23-34-0151	1721 Fulham, Unit D	N/A	N/A			\$919.45	
17-29-23-34-0152	1721 Fulham, Unit E	N/A	N/A			\$919.45	
17-29-23-34-0153	1721 Fulham, Unit F	N/A	N/A			\$919.45	

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total	
						Street	Assessment
17-29-23-34-0154	1721 Fulham, Unit G	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0155	1721 Fulham, Unit H	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0156	1728 Pleasant, Unit A	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0157	1728 Pleasant, Unit B	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0158	1728 Pleasant, Unit C	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0159	1728 Pleasant, Unit D	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0160	1728 Pleasant, Unit E	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0161	1728 Pleasant, Unit F	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0162	1728 Pleasant, Unit G	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0163	1728 Pleasant, Unit H	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0164	1729 Fulham, Unit A	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0165	1729 Fulham, Unit B	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0166	1729 Fulham, Unit C	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0167	1729 Fulham, Unit D	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0168	1729 Fulham, Unit E	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0169	1729 Fulham, Unit F	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0170	1729 Fulham, Unit G	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0171	1729 Fulham, Unit H	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0172	1736 Pleasant, Unit A	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0173	1736 Pleasant, Unit B	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0174	1736 Pleasant, Unit C	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0175	1736 Pleasant, Unit D	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0176	1736 Pleasant, Unit E	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0177	1736 Pleasant, Unit F	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0178	1736 Pleasant, Unit G	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0179	1736 Pleasant, Unit H	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0180	1737 Fulham, Unit A	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0181	1737 Fulham, Unit B	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0182	1737 Fulham, Unit C	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0183	1737 Fulham, Unit D	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0184	1737 Fulham, Unit E	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0180	1737 Fulham, Unit F	N/A	N/A			\$919.45	\$919.45
17-29-23-34-0186	1737 Fulham, Unit G	N/A	N/A			\$919.45	\$919.45

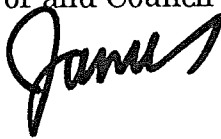
Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0187	1737 Fulham, Unit H	N/A	N/A			\$919.45
17-29-23-34-0188	1740 Pleasant, Unit A	N/A	N/A			\$919.45
17-29-23-34-0189	1740 Pleasant, Unit B	N/A	N/A			\$919.45
17-29-23-34-0190	1740 Pleasant, Unit C	N/A	N/A			\$919.45
17-29-23-34-0191	1740 Pleasant, Unit D	N/A	N/A			\$919.45
17-29-23-34-0192	1740 Pleasant, Unit E	N/A	N/A			\$919.45
17-29-23-34-0193	1740 Pleasant, Unit F	N/A	N/A			\$919.45
17-29-23-34-0194	1740 Pleasant, Unit G	N/A	N/A			\$919.45
17-29-23-34-0195	1740 Pleasant, Unit H	N/A	N/A			\$919.45
17-29-23-34-0196	1720 Pleasant, Unit A	N/A	N/A			\$919.45
17-29-23-34-0197	1720 Pleasant, Unit B	N/A	N/A			\$919.45
17-29-23-34-0198	1720 Pleasant, Unit C	N/A	N/A			\$919.45
17-29-23-34-0199	1720 Pleasant, Unit D	N/A	N/A			\$919.45
17-29-23-34-0200	1720 Pleasant, Unit E	N/A	N/A			\$919.45
17-29-23-34-0201	1720 Pleasant, Unit F	N/A	N/A			\$919.45
17-29-23-34-0202	1720 Pleasant, Unit G	N/A	N/A			\$919.45
17-29-23-34-0203	1720 Pleasant, Unit H	N/A	N/A			\$919.45
17-29-23-34-0204	1696 Pleasant, Unit A	N/A	N/A			\$919.45
17-29-23-34-0205	1696 Pleasant, Unit B	N/A	N/A			\$919.45
17-29-23-34-0206	1696 Pleasant, Unit C	N/A	N/A			\$919.45
17-29-23-34-0207	1696 Pleasant, Unit D	N/A	N/A			\$919.45
17-29-23-34-0208	1696 Pleasant, Unit E	N/A	N/A			\$919.45
17-29-23-34-0209	1696 Pleasant, Unit F	N/A	N/A			\$919.45
17-29-23-34-0210	1696 Pleasant, Unit G	N/A	N/A			\$919.45
17-29-23-34-0211	1696 Pleasant, Unit H	N/A	N/A			\$919.45
17-29-23-34-0212	1704 Pleasant, Unit A	N/A	N/A			\$919.45
17-29-23-34-0213	1704 Pleasant, Unit B	N/A	N/A			\$919.45
17-29-23-34-0214	1704 Pleasant, Unit C	N/A	N/A			\$919.45
17-29-23-34-0215	1704 Pleasant, Unit D	N/A	N/A			\$919.45
17-29-23-34-0216	1704 Pleasant, Unit E	N/A	N/A			\$919.45
17-29-23-34-0217	1704 Pleasant, Unit F	N/A	N/A			\$919.45
17-29-23-34-0218	1704 Pleasant, Unit G	N/A	N/A			\$919.45
17-29-23-34-0219	1704 Pleasant, Unit H	N/A	N/A			\$919.45

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0220	1712 Pleasant, Unit A	N/A	N/A			\$919.45
17-29-23-34-0221	1712 Pleasant, Unit B	N/A	N/A			\$919.45
17-29-23-34-0222	1712 Pleasant, Unit C	N/A	N/A			\$919.45
17-29-23-34-0223	1712 Pleasant, Unit D	N/A	N/A			\$919.45
17-29-23-34-0224	1712 Pleasant, Unit E	N/A	N/A			\$919.45
17-29-23-34-0225	1712 Pleasant, Unit F	N/A	N/A			\$919.45
17-29-23-34-0226	1712 Pleasant, Unit G	N/A	N/A			\$919.45
17-29-23-34-0227	1712 Pleasant, Unit H	N/A	N/A			\$919.45
		9786.17	7554.28			\$405,335.06
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Total cost			Assessable Front Footage	\$ Cost/Front Foot	\$ Cost/Front Foot X 40%	
\$970,000			7554.28	\$128.40	\$51.36	

Memos by James

To: Honorable Mayor and Council
From: James Bownik 
Date: February 4, 2000
Re: Printing of the City History Book

BACKGROUND

Attached for your review is a revised quote from Bolger regarding the printing of the history book.

The previous quote from Bolger was 76 pages plus a 4 page cover for a total of \$13,622.00 in an 8.5" x 8.5" format. The City's budget for the book included an additional 15% up to \$15,000 to cover unforeseen costs. The amount of text and pictures provided to Bolger were flowed in on the equipment used to design the book, and it was determined to be about 149 pages. A substantial amount of editing would be required in order to comply with the previous quote.

The new quote increases the size of the book to 8.5" x 11" in order to make better use of the paper. **An example of this sized book will be at the meeting.** With the larger size, three columns of text can be employed instead of only two. This has the effect of fitting 33% more text on each page. The new quote assumes minimal editing of the text and photos provided to Bolger (about 2 original pages of text and perhaps a couple of photos). Under this scenario, the book would come to about 112 pages plus a 4 page cover for a total of \$17,133.00.

We will continue to explore the possibility of meeting in the middle at a lower cost. But, we feel that the \$17,133.00 figure will cover all our needs.

Council Action Requested

To authorize staff to ammend the budget for the printing of the history book up to \$17,133.00.

**BOLGER**
CONCEPT TO PRINT**Printing Proposal Prepared For:****Date:** January 26, 2000

James Bownik
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Description: 76 page historical book with a 4 page cover 8 1/2 x 11 oblong "for The City of Lauderdale. Option for 112 page plus cover.

Preparation: Macintosh based disk supplied by the City of Lauderdale or Bolger Design. Bolger Concept to Print to create traps and generate film and proof.

Paper: 80# Lusto Dull Cream Cover with 70# Lusto Dull Cream Text for the body

Press: Two colors on two sides

Bindery: Trim and perfect bind

Quantity: 500 @ 76 + Cover 500 @ 112 + Cover


Total Price: \$8,452 \$10,663

Design Price: \$5,170 \$6,470

Delivery: Costs above include up to (2) one-way courier deliveries plus approximate final freight to your Twin Cities location.

Remarks: Thank you James!

Sincerely,


Ray Cullman
Account Executive

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TOTAL P.01

CITY OF LAUDERDALE

MEMORANDUM

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: DAN OLSON, ZONING ADMINISTRATOR
RE: PROPOSED NEW DRIVEWAY REQUIREMENTS
DATE: FEBRUARY 8, 2000

PURPOSE

At the January 4th City Council goal setting session, the Council identified revision of driveway requirements as one of their top goals for 2000. As you are aware, there has been much discussion of late on driveway requirements as part of the Capital Improvement Plan (CIP) and also the Draft Zoning Ordinance. This report is provided in response to this goal.

“FRONT YARD PARKING”

At the July 6, 1999 City Council meeting, the Council held a Public Hearing on “Front Yard Parking”. Prior to the Hearing, letters were sent to residents with more than one driveway, regardless if they had front yard parking or not. Several residents were present who have this type of parking on their property. The general consensus among the residents who attended was that they wanted to keep their “front yard parking”.

After the Public Hearing, the Council decided the following:

- Delete the phrase “Front Yard Parking”
- Develop a definition and regulations of what constitutes a proper driveway
- “Mud holes” or ‘undefined parking areas’ should be eliminated

In Title 6 of the City Code, there are requirements for “front yard parking”. As directed by the Council on July 6th, these requirements should be deleted and instead these types of parking spaces should be regulated in the driveway requirements section of the Zoning Ordinance. The language to be deleted are Sections 6-1-4 (F) and 6-1-8 (see attached).

CHAPTER 1
PARKING RESTRICTIONS¹

SECTION:

- 6-1-1: Purpose
- 6-1-2: Definitions
- 6-1-3: Powers Of City Council
- 6-1-4: General Parking Restrictions
- 6-1-5: Special Parking Allowances
- 6-1-6: Seasonal Parking Restrictions
- 6-1-7: Penalty
- 6-1-8: Exhibit

6-1-1: PURPOSE:

- A. To help establish the most efficient, equitable and safe use of the City's roadways, highways, and parking.
- B. To enable the City Council to achieve the above. (Ord. 16, 4-27-1993)

6-1-2: DEFINITIONS: Any term used in this Chapter and defined in Minnesota Statutes section 169.01 has the meaning given to it by that section. The following words shall have the meanings ascribed to them in this Section:

BOULEVARD: The property owned by the City which is between the edge of the roadway and the homeowner's property line.

DRIVEWAY: A private roadway providing access for vehicles to a parking space in the side or rear yard of the property, garage, dwelling or other structure

1. M.S.A. § 412.211, subd. 6.

in the side or rear of the property. (Ord. 16, 4-27-1993)

6-1-3: **POWERS OF CITY COUNCIL:** The City Council may designate, by resolution, no parking or limited parking zones within the City for the purpose of facilitating snow removal or street maintenance, aiding emergency vehicle access or the unimpeded flow of traffic, or promoting any other public purpose. The City Council shall cause signs to be posted at the zones which indicate the applicable limitations on parking. The City Council may include the entire City within a zone, may limit application of the zone regulations to specific times of the year or climatic conditions, and shall provide for placing appropriate signs generally throughout a zone. (Ord. 48, 11-24-1986)

In addition, the City Council may, by resolution, designate certain streets or portions of streets as no parking or as zones for parking by physically handicapped persons and may limit the hours and dates in which the restrictions apply. The City shall mark by appropriate signs each zone so designated. No vehicle shall be parked in a no parking zone during hours when parking is prohibited except as permitted by State law. (Ord. 16, 4-27-1993; 1996 Code)

6-1-4: **GENERAL PARKING RESTRICTIONS:**

- A. Obstruct Pickup And Delivery Of Mail: No person shall park a vehicle upon any street or highway so as to obstruct the pickup and delivery of mail by postal employees.
- B. Prohibited Parking: No person shall park a vehicle upon any street or highway at times when, and in locations where, such parking is prohibited.
- C. Time Limitations For Trucks: No truck with a capacity of over two (2) tons shall be parked on any street for more than ninety (90) minutes, or for the time necessary to load or unload such truck.
- D. Three Day/Thirty Day Maximum: No vehicles hereinafter described may be parked upon any public street within the City for three (3) consecutive days or a total of more than thirty (30) days during any calendar year.

1. House Trailer, Mobile Home, Or Recreational Vehicles: House trailer, mobile home, vacation trailer, vacation bus, boat trailer, or similar recreational vehicle more than twenty feet (20') in length.

2. Construction Equipment And Machinery: Construction equipment or machinery except when such construction equipment or machinery is necessarily located at such place to make road or utility repairs.

E. Permitted Exterior Parking:

1. Front Yards: Exterior parking in front yards shall be limited to the driveway, thereon only currently licensed and operable vehicles twenty feet (20') or under, with a passenger capacity of nine (9) or less, and trucks not exceeding three-quarter ($\frac{3}{4}$) ton, may be parked.

2. Side And Back Yards: Exterior parking for vehicles over twenty feet (20') may only occur in the side and back yards and only if currently licensed and operable.

F. Parking On Boulevards: No vehicle shall be parked on any boulevard adjacent to a public street except:

1. Inventory Of Improved Parking: Boulevard parking spaces listed on the inventory of improved boulevards, dated 6/01/1993, prepared by the Code Enforcement Officer, a copy of which is incorporated herein by reference and is set forth as Section 6-1-8 of this Chapter, may continue to be used until one of the following occurs:

a. Roadway improvements involving disturbance of or removal of the boulevard area are undertaken.

b. Substantial improvements to the lot located adjacent to the boulevard parking area are undertaken, such as expansion or construction of house, garage, or driveway.

2. Variance: Where a variance from the provisions of subsection 6-1-4F is granted, pursuant to the variance procedure of Section 10-4-4 of this Code, based upon the criteria establish by the City Administrator.

G. Streets South Of Larpenteur Avenue: Parking on City streets south of Larpenteur Avenue shall be subject to the following restrictions:

1. Monday Through Thursday: Motor vehicles may not be parked on the south side of Idaho Street or the east side of Carl Street from nine o'clock (9:00) A.M. Monday through six o'clock (6:00) A.M. Thursday of each week.

2. Thursday Through Monday: Motor vehicles may not be parked on the north side of Idaho Street or on the west side of Carl Street from nine o'clock (9:00) A.M. Thursday through six o'clock (6:00) A.M. Monday of each week. (Ord. 16, 4-27-1993)

6-1-5: SPECIAL PARKING ALLOWANCES:

A. Handicapped Parking: No person shall park, obstruct or occupy with a motor vehicle any parking space, on public or private property, designed and posted as parking space for handicapped persons pursuant to the State Building Code, or Rules and Regulations of the State Fire Marshall, or pursuant to Minnesota Statutes section 169.346 unless such vehicle has prominently displayed upon it an insignia or certificate issued by the Division of Vehicles in the State Department of Public Safety pursuant to Minnesota Statutes section 169.345 subdivision (3).

B. Fire Lanes:

1. Authority To Establish: The Fire Chief or his designate is hereby authorized to order the establishment of fire lanes on public or private property as may be necessary in order that the travel of fire equipment may not be interfered with, and that access to fire hydrants or buildings may not be obstructed.

2. Erection Of Signs: When a fire lane has been established, it shall be marked with a sign or signs bearing the words "No Parking - Fire Lane" or similar message.

a. Public Property: When the fire lane is on public property or public right of way, the sign or signs shall be erected by the City.

b. Private Property: When on private property, the signs shall be erected by the owner at his own expense within thirty (30) days after he has been notified of the order. Failure to erect the sign or signs within such period is a misdemeanor. (Ord. 16, 4-27-1993)

3. Obstruction Prohibited: After a sign or signs have been erected in accordance with subsection B2 of this Section, no person shall park a vehicle or otherwise obstruct the fire lane.

4. Fire Hydrant Or Fire Appliance: No person shall keep posts, fences, growth, or other material nor park any vehicle near any fire hydrant or fire appliance that would prevent such hydrant or appliance from being immediately discernible or in any other manner deter or hinder the Fire Department from being able to gain immediate access to a fire hydrant or fire appliance. (Ord. 68, 3-15-1978)

6-1-6: **SEASONAL PARKING RESTRICTIONS:**

A. Odd/Even Winter Parking: Parking on City streets north of Larpenteur Avenue shall be subject to the following alternate side regulations from December 1 through March 15 of the following year.

1. Even-Numbered Years: Motor vehicles may be parked only on the even side of the street during any winter parking season in which the start of the winter parking season falls on an even number year (east side of north-south streets, south side of east-west streets).

2. Odd-Numbered Years: Motor vehicles may be parked only on the odd side of the street during any winter parking season in which the start of the winter parking season falls on an odd number year (west side of north-south streets, north side of east-west streets).

3. Beginning Of Season: Each winter parking season shall be deemed to begin at nine o'clock (9:00) A.M. on December 1. (Ord. 16, 4-27-1993)

4. Parking Amnesty Zone:

a. Created: The City hereby creates a parking amnesty zone along both sides of Walnut from lone to the end of the Peace Lutheran Church property as it currently exists and along both sides of lone west of Malvern.

b. Hours Of Amnesty: Cars parked within the parking amnesty zone shall not be ticketed due to odd/even parking restrictions on Sunday morning between nine o'clock (9:00) A.M. and one o'clock (1:00) P.M. (Ord. 16, 4-27-1993; amd. 1-9-1996)

5. Handicapped Parking Exempted: The City hereby exempts from odd/even winter parking restrictions any vehicle parked at a handicapped parking space; provided, that the vehicle displays the proper handicapped insignia. (Ord. 16, 4-27-1993; amd. 1-9-1996)

- B. Restrictions After Two-Inch Snowfall: No person shall park any vehicle on any street north of Larpenteur Avenue for a period of forty eight (48) hours, commencing immediately after two inches (2") or more of continuous snowfall, or until snow removal has been completed on that street, whichever occurs first. (Ord. 16, 4-27-1993)

6-1-7: **PENALTY:**

- A. Fine: Any person convicted of violating any provision of this Chapter, not otherwise stated, is guilty of a petty misdemeanor and shall be subject to penalty as provided in Section 1-4-1 of this Code.
- B. Impoundment: If a vehicle is parked or left standing on a street in violation of any resolution adopted by the City Council pursuant to this Chapter or any part of this Chapter not otherwise specified, the vehicle may be removed and impounded by or at the direction of the City and the expense thereof may be charged by the City against the owner of the vehicle. The cost of removing and storing the vehicle, in addition to any fine imposed for violation of this Chapter, shall be paid before the vehicle is restored to the owner. (Ord. 16, 4-27-1993; 1996 Code)
- C. Additional Remedies: Removal of a vehicle by or under the direction of the City pursuant to this Chapter shall not prevent prosecution of the owner thereof for violation of this or any other ordinance.
- D. Violation; Penalty: Any person violating any provision of this Chapter shall be guilty of a misdemeanor. Each day a violation continues shall constitute a separate offense. (Ord. 48, 11-24-1986)

6-1-8: **EXHIBIT:**

- Delete* { A. Approved Front Yard Parking:
1787 Lake Street
1912 Carl Street

B. Approved Boulevard Parking:

1846 Walnut
 1850 Walnut
 1802 Malvern
 1806 Malvern

C. Improved Front Yard Parking:

<u>Carl</u>	<u>Eustis</u>	<u>Fulham</u>	<u>Lake</u>	<u>Malvern</u>	<u>Pleasant</u>	<u>Walnut</u>
1756	1699	1785	1834	1695	1715	1738
1762	1715	1786	1849	1719	1839	1774
1766	1811	1787		1810	1843	1793
1787	1812	1829		1816	1847	1805
1832	1813	1837		1843		1824
	1819			1932		1866
	1821			1936		1870
	1862			1944		1874
	1868					1878
						1884
						1894
						1936
						1974

D. Properties with improved front yard parking with conditions imposed through variance, permit, or notification of violation of Title 10, Chapter 11 of this Code, that front yard parking is not allowed since 1984:

1771 Eustis
 2401 Larpenteur (parking area removed, curb cut remains)
 1884 Walnut
 1936 Walnut
 2375 Roselawn (parking spaces removed with reconstruction of Larpenteur and Fulham). (Ord. 48, 11-24-1986)

Delete

NEW DRIVEWAY REQUIREMENTS

The current driveway requirements in the Draft Zoning Ordinance are attached for your use. For your information, "driveway" was defined in the Draft Zoning Ordinance, following discussion by the City Council this Fall, as follows:

Driveway. **"Driveway" shall mean** a private roadway providing access for vehicles to a parking space in the side or rear yard of the property, ~~carport, garage, dwelling or other structure in the side or rear of the property.~~

After the previously referenced language is deleted from Title 6, there are two areas in which the Council may choose to revise driveway requirements: driveway materials and driveway length. At the July 6th Council meeting, the Council expressed a desire to get rid of "mud holes" or 'undefined parking areas". The following are the options open to the Council:

Driveway Materials:

Currently, driveways can be made of any material, except for the boulevard portion of the driveway, which must be constructed of bituminous or concrete. The Council has three options in this area:

- Require the entire driveway to be constructed of bituminous or concrete.
- Require gravel driveways to be constructed of "crushed class 5 with an aggregate base"
- Continue to allow gravel or dirt driveways.

If the Council requires driveways to only be constructed of bituminous, concrete, or gravel, the following is proposed new ordinance language:

Section 10-5-3 (F) (1): Driveway Construction Standards:

1. Surface: ~~Whenever a driveway is constructed, all that portion of the boulevard designated as~~ All driveways shall be surfaced with a plant-mixed machine-laid bituminous material conforming to Minnesota Department of Transportation (MnDOT) Specification No. 2331, Mixed Designation 41WEA5055X, which have been approved by the City Engineer, **or crushed class 5 with an aggregate base.** Concrete specification approved by the City Engineer may also be used for such driveway surfacing ~~at the property owner's risk.~~ **However,** should it subsequently become necessary to repair or replace such concrete surfacing **in the boulevard area** in whole or in part, the owner of property serviced by such concrete driveway shall pay all costs of such repairs or replacements.

Also, if the Council requires driveways to only be constructed of bituminous, concrete, or specific gravel, the Council should decide whether to ask those residents who have dirt or unapproved gravel driveways to resurface their driveway during street construction. To accomplish this, the Council could refuse a curb-cut to a resident whose driveway is not in compliance with this requirement.

Driveway Length:

Driveway length requirements may prevent residents from building short parking spaces in the front of their homes. The Council's options in this matter are:

- Require driveways to be 20 feet in length.
- Require driveways to extend, at a minimum, from the street to the building foundation of house or garage, whichever building is closest to the street.
- Have no driveway length requirement.

If the Council approves this requirement, the Council should decide whether to ask those residents who have driveways shorter than the minimum to change their driveway during street construction. To accomplish this, the Council could refuse a curb-cut to a resident whose driveway is not in compliance with this requirement.

CITY COUNCIL ACTION REQUESTED

Direct staff on how to proceed on these driveway issues.

10-5-3: DRIVEWAY REQUIREMENTS

- A. Purpose: The purpose of these requirements is to control the location and construction of driveways and curb cuts in order that traffic hazards be reduced and that adequate street drainage be maintained.
- B. Scope: These requirements shall apply to all new driveway construction and to repairs and changes to existing driveways, except that setback requirements do not apply to existing driveways.
- C. Driveway Permit Required: No driveway shall be constructed in any location without first obtaining a Driveway Permit.
- D. Application and Site Plan for Driveway Permit: Any person desiring a Driveway Permit shall present a written application to the City Building Official describing the improvements to be made. This application shall be accompanied by a site plan drawn to scale showing the location of the driveway with respect to property lines, the width of the driveway, type of construction material used, driveway angle, distance between adjacent driveways, and, if applicable, the driveway's distance from a street intersection.
- E. Driveway Permit Fees: The Driveway Permit fee shall be prescribed, from time to time, by City Council resolution on file with the City Administrator.
- F. Driveway Construction Standards:
1. Surface: Whenever a driveway is constructed, all that portion of the boulevard designated as driveways shall be surfaced with a plant-mixed machine-laid bituminous material conforming to Minnesota Department of Transportation (MnDOT) Specification No. 2331, Mixed Designation 41WEA5055X, which have been approved by the City Engineer. Concrete specification approved by the City Engineer may also be used for such driveway surfacing at the property owner's risk. Should it subsequently become necessary to repair or replace such concrete surfacing in whole or in part, the owner of property serviced by such concrete driveway shall pay all costs of such repairs or replacements.
 2. Width:
 - a. Community Business (B-1), Neighborhood Business (B-2), and Industrial (I-1) Zones: Driveway widths, on site and at the curb cut, shall not exceed thirty six feet (36').
 - b. Multiple Residential (R-3) Zones: Driveway widths on site and at the curb cut, shall not exceed thirty feet (30').

c. Suburban Residential (R-1) And Urban Residential (R-2) Zones:
Driveway widths, within the unimproved portion of the boulevard and at the curb cut, shall not exceed twenty four feet (24').

3. Distance Between Driveways: The minimum distance between curbs of driveways shall be ten feet (10') in any R-2 and R-3 district, and twenty feet (20') in any B-1, B-2, and I-1 district.

4. Distance From Intersection: No driveway or curb cut shall be less than twenty feet (20') from any street intersection, except that in Industrial (I-1) Zones, the minimum distance shall be fifty feet (50').

5. Driveway Angle: The minimum driveway angle from a two (2) way access shall be ninety (90) degrees. The minimum driveway angle from a one-way street shall be thirty (30) degrees.

6. Setback: Driveways in any R-2, R-3, B-1, B-2, and I-1 district, except driveways which are shared by two (2) or more adjacent property owners, shall not be located within five feet (5') of any side or rear lot line. In the R-1 district, there is no setback requirement for driveways from the side yard lot line, but no part of the driveway may encroach onto neighboring properties.

7. Control Of Traffic: Where commercial land uses are adjacent to residential districts, driveways shall be located, whenever feasible, to reduce the amount of traffic entering residential areas.

8. Street Access: For properties having frontage on two streets, access shall be provided via the street with the least traffic wherever feasible in order to reduce the number of curb cuts on more heavily traveled streets.

9. State And County Highway Requirements: If the proposed driveway is to be constructed so that it opens onto any street designated as a State or County highway or street, all additional specifications of the appropriate highway departments will apply.

10. Shared Driveways: If two (2) or more driveways are shared, the portion of the driveway on each property shall comply with maximum driveway width requirements.

11. Licensed Contractor: All work done within the right of way of the street shall be done by a regularly licensed contractor under the supervision of the proper City employee.

G. Revocation of Permit: The permit issued may be revoked at any time after its issuance for failure to comply with the conditions of section or the directions of the City relative to the work covered by the permit.

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: February 8, 2000
Agenda Item: Housing Redevelopment Initiatives and Programs

BACKGROUND:

One the major goals for 2000 was to delve into the various housing issues that have been briefly discussed in the past. The best point of entry into this foray may be to delineate all of the possible programs and objectives that may warrant further Council research and action. I have included a memorandum from Administrative Analyst Dan Olson addressing different housing programs that was requested for research purposes last year. This memo could be a good starting point of discussion for the City Council.

Housing Policy

The best end product of the programs and initiatives that the city wishes to enact and adopt would be through the formulation of a Lauderdale Housing Policy. It is my recommendation that the City draft a housing policy consisting of the programs and projects that the City Council intends to enact. I have included the housing programs included in the City of Roseville's Housing Policy for your review.

There are a few different ways to approach the researching and recommending programs for the drafting and adoption of a housing policy. One approach would be for staff to develop a draft housing policy with Council input based upon the programs that the Council chooses to pursue. This option was used for the drafting of the TIF Policy and the assessment policy. The second option would be to create a special Housing Task Force comprised of Council and staff representatives and interested residents. This option was utilized in the completion of the Comprehensive Plan. The advantage to this task force option is the ability to have broad community participation and support. The main disadvantage is the commitment to a longer process consisting of extra meetings, extra expense, and a more significant use of resources. If the consensus of the Council is not to explore the initiation of a housing task force, there are methods to increase participation and representation at the Council level in the drafting of a housing policy. For instance, the assessment policy was created without the use of a task force, but did heavily rely on public input in its formulation.

Overall, these are just a few ideas on how to begin this process, and I am sure that there are many more ideas and approaches that can be discussed.

The focus of this initial housing discussion is to formulate a beginning strategy.

ENCLOSURES:

1. Housing Planning Issues Memorandum
2. Housing Programs from the City of Roseville

COUNCIL ACTION REQUESTED:

Direct staff on how to begin the process of exploring housing redevelopment programs and initiatives in Lauderdale

MEMORANDUM

TO: RICK GETSCHOW, CITY ADMINISTRATOR

FROM: DAN OLSON, ZONING ADMINISTRATOR

RE: HOUSING REDEVELOPMENT INITIATIVES AND PROGRAMS

PURPOSE

This memo is presented to the City Council to discuss 4 issues relating to housing within the city. These housing issues are:

- 1). Revising the City's Housing Maintenance Code (City Code Title 9, Chapter 3)
- 2). Implementing point-of-sale inspections
- 3). Beginning a Truth-in-Housing program
- 4). Requiring rental housing to be licensed

LAUDERDALE COMPREHENSIVE PLAN

Before discussing these issues, it is important to review the goals and policies of the Comprehensive Plan as it relates to these issues. At City Council goal setting sessions, the Council set as a goal to research housing redevelopment initiatives and programs. The Comprehensive Plan also details goals in relating to housing issues. The following are the goals for these issues as discussed in the Plan:

Housing Maintenance Code:

- Page 17: Create reasonable housing maintenance code options for single family housing.
- Page 17: Enforce multi-family housing maintenance codes.
- Page 18: Create and enforce a Housing Maintenance Code.
- Page 43: Create a housing maintenance code for single family housing.
- Page 44: Better enforce the multi-family maintenance code.

Implementing point of sale requirements:

- Page 18: Research alternative methods for encouraging housing redevelopment, such as “truth in housing” requirements or additional point of sale requirements.
- Page 32: Upon sale of properties, require that gutters and sump pumps be inspected, and that they drain into the yard, not into the sanitary sewer system.
- Page 43: Consider point of sale that include minimum safety and livability standards, “Truth in Housing” requirements, and elimination of sump pumps and gutters that run into the sanitary sewer system.

Truth in Housing Program:

- Page 18: Research alternative methods for encouraging housing redevelopment, such as “truth in housing” requirements or additional point of sale requirements.
- Page 43: Consider point of sale that include minimum safety and livability standards, “Truth in Housing” requirements, and elimination of sump pumps and gutters that run into the sanitary sewer system.

Licensing of Rental Housing:

- Page 43: Create ways to minimize incentives for creating non-homesteaded properties, such as establishing a licensing procedure for residential rental property.
- Page 44: Create a licensing procedure for residential rental property
- Page 44: Create a licensing procedure for all rental property.

REVISION OF CITY’S HOUSING MAINTENANCE CODE

In 1986, the City developed a Housing Maintenance Code for multi-family properties. Therefore, when the City receives a complaint about rental properties that are for single-family homes or duplexes, the City is unable take any action. The Council may consider revising the current Code requirements to include all rental housing.

The Comprehensive Plan states as a goal to develop maintenance code for single family housing. We could do this pretty easily for rental property, but this may be more difficult to do for owner-occupied single family homes (we may have trouble gaining access, for example, to these homes). Instead, another way to approach this issue may be to implement point of sale inspections.

POINT OF SALE INSPECTIONS

Implementing a point of sale inspection would help to ensure that single and two-family homes are inspected when they are sold. These inspections could include checking to see that the home is in compliance with the Housing Maintenance Code and with the Uniform Building Code (we could, for example, verify that improvements made to the home comply with the UBC in those instances where the property owner was not issued a building permit).

The type of point of sale inspection could vary depending on what the City Council wishes to implement. From my research, I have seen the following the types of inspections programs in various cities:

- 1). "Simple disclosure" – an inspector looks over the home, and informs any potentially buyers of what was found. No action by the buyer or seller is required.
- 2). "Hazard Inspection" – after the inspection is completed, the seller is required to take care of any items which are considered "hazardous".
- 3). "Building Code Compliance" – after the inspection is completed, the seller is required to bring any violations up to compliance with the Building Code.

TRUTH IN HOUSING PROGRAM

The purpose of this program is to give potential buyers the information they need to make an informed decision before deciding to purchase the home. The Truth in Housing Program, as instituted in Cities such as St. Paul and Maplewood, is basically a program that requires that certain information be "disclosed" to potential homebuyers before the home is sold. This information includes such things as the age of the roof or the date the furnace was last serviced. In this disclosure, the seller verifies that the information is true to the best of his/her knowledge. This program places no requirements on the seller or buyer to correct any building code violations within the home.

LICENSING OF RENTAL HOUSING

The Council may also consider requiring the licensing of rental properties within the city, included homesteaded duplexes. Licensing is another method that the City can use to ensure that rental properties are properly maintained. The following are some benefits to a licensing program:

- 1). We would know the name(s) and number of the property's residents.
- 2). The property owner could be denied a rental license if they do not meet the standards of the housing maintenance code or Uniform Building Code (UBC).
- 3). Annual inspections could be performed as part of the annual licensing procedures. Currently, multi-family properties are inspected annually by the City Fire Marshall. We may have to contract-out these inspections, but the inspections could be paid by the licensing fees.

HOUSING REPLACEMENT PROGRAM

Discussed as part of a program involving the City of Mounds View before the City Council in the winter of 1998.



Roseville Housing Improvement Plan – 2000

Approved and Adopted November 8, 1999

New Programs for 2000 indicated with Underline

Section 5. Housing Programs – 2000.

A variety of housing programs are available to Roseville residents through state, county and local sources. The City of Roseville provides a summary of the programs as outlined in the attached Housing Program Grid and summarized below. Each year the Roseville City Council reviews the effectiveness of the existing programs and changes, adds or deletes programs to better serve the resident in the most cost efficient manner. New programs and modifications to existing programs in 2000 to the Roseville Housing Improvement Plan are underlined.

- **Community Fix-Up Fund** - Low interest loans up to \$35,000 for a maximum term of 20 years funded by Minnesota Housing Finance Agency. There is a household income limit of \$73,140.

- **Roseville Home Improvement Loan** – Low or deferred interest loan up to \$10,000 or not more than 50 percent of home improvement. The program is intended to be used where gaps exist with other loan programs. The program can be used for demolition if certain criteria are met. The loans are serviced by a Housing Service Provider, contracted by the City of Roseville, to provide more flexibility and ease to the resident. These loans will also be used to help properties in transition from a senior resident to a family. The City will work with housing developers to identify seniors moving out of single family homes.
- **County Home Improvement Loan** – No interest, forgivable loan for necessary improvements to increase the livability of the home funded by Ramsey County.
- **Rental Rehabilitation Loan** – low interest, 15 year loan for a maximum of \$10,000 per unit or \$100,000 per structure funded by Minnesota Housing Finance Agency.
- **County Energy Improvement Loan** – No interest, forgivable loan for energy improvements up to \$5,000 funded by Ramsey County for low income homeowners.
- **State Energy Improvement Loan** – Low interest loans up to \$25,000 for energy improvements funded by the Minnesota Housing Finance Agency.
- **Rental Energy Loan** – low interest loan to finance energy related repairs at up to \$10,000 per structure for 5 years, funded by Minnesota Housing Finance Agency.
- **Rambler Redesign Program** – provide a grant for 50 percent of the design fees up to \$6,000 for homeowners who are renovating their 50's – 70's style home to provide a more adaptable style for today's families.
- **Remodeling Planbook for Post WWII Houses** – A Planbook that was developed in collaboration with 15 communities that provides remodeling plans for three of the most common post WW II homes – Cape Code, Rambler with attached garage and Rambler with detached garage. The Planbook is sold to residents at a reduced rate of \$10 per book and the proceeds will go toward future editions.
- **Housing Replacement Program** – City funded program to help stimulate redevelopment of single family lots. The City will purchase, on a voluntary basis only, buildable sites with dilapidated homes. The home

will be demolished and lot sold to a homebuilder or homebuilder/buyer team for the value of the land only.

- **Roseville Home & Garden Fair** - City funded annual Home & Garden Fair featuring housing contractors, remodeling vendors, landscape companies and finance agencies. The fair includes seminars, children's activities and door prizes.
- **County "This Old House"** - provides a tax exemption on the increased value of improvements made to homes that are 35 years of age or older.
- **Roseville Technical Resource Center** - Provide free technical assistance to Roseville residents including building evaluations, city codes and permit process, scope of work, construction cost information, construction bid process, evaluation of submitted bids, monitor construction process and purchase counseling. The City will contract with a housing service provider on an annual basis.
- **First Time Homebuyer Programs:**
 - **City of Roseville Program** - Provide free home ownership education that will include information regarding the buying process, financial assistance available and linkages with for sale homes affordable to the first time homebuyer. This program will specifically target Roseville renters who have an interest in owning a home. The City will contract with a housing service provider to conduct the training and targeted renter program.
 - **County Program** - Provides down payment assistance for low-moderate income households purchasing their first home in Ramsey County.
 - **State Program** - Provides low interest financing to low-moderate income households to purchase their first home. The home must have a purchase price below \$118,000 in the metropolitan area.
- **Ramsey County Rehab Resource Line** - A telephone hotline that seeks to provide a "one-stop-shop" information service for homeowners interested in housing rehabilitation. The Resource Line at 612-886-2809 has

information on over 30 rehabilitation loan programs available to Ramsey County residents at a variety of income levels.

Section 6. Roseville Housing Fund

The City of Roseville adopts a budget for the Housing Fund annually. Dollars for this fund come from grants, community development revenues, service fees and the one percent industrial development and housing revenue bond fees. In addition, any interest earnings generated go directly back into the fund as well as proceeds from the sale of the Planbook. Tax increment financing and abatements may be used on a project specific basis. Every effort is made to replenish the fund through revolving loans within the program.

In 2000, the Housing Fund includes a budget of \$ 740,500 and is distributed to the following categories of activities as outlined in the Housing Plan.

- Housing Rehab Loan Programs - \$100,000
- Technical Assistance Program - \$37,000
- Housing Replacement Program - \$255,000
- Home & Garden Fair - \$6,000
- Rental Rehab Program - \$60,000
- Rambler Redesign - \$18,000
- Design Book - \$5,000
- Borders & Buffer Program - \$50,000
- First Time Homebuyer Program - \$5,000
- Senior Housing - \$200,000

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