

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**TUESDAY, JUNE 27, 2000**  
**CITY HALL, 7:30 P.M.**

FILE COPY

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

**1. CALL MEETING TO ORDER AT 7:30 P. M.**

**2. ROLL:**

*Councilmembers:*

Gower \_\_\_\_\_ Christensen \_\_\_\_\_  
Hawkinson \_\_\_\_\_ Gill-Gerbig \_\_\_\_\_  
Mayor Dains \_\_\_\_\_

*Staff:*

Adm. Rick Getschow \_\_\_\_\_ Adm. Analyst Bownik \_\_\_\_\_

**3. APPROVAL**

- A. Approval of agenda
- B. Approval of the minutes of the 6/13/00 City Council Meeting
- C. Approval of claims totaling \$714,455.23

**4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

**5. CONSENT**

**6. SPECIAL ORDER OF BUSINESS/ RECOGNITIONS/ PROCLAMATIONS/  
CITIZEN'S ADDRESSING THE 2000 STREET AND UTILITY  
IMPROVEMENTS**

**7. INFORMATIONAL PRESENTATIONS**

- A. 2000 Street and Utility Improvements Update- City Engineer *(no memorandum)*

**8. PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

- A. Front yard setback variance for an addition at 1779 Pleasant Street

**9. ACTION**

- A. Front yard setback variance for an addition at 1779 Pleasant Street  
B. Resolution 062700A: A Resolution Amending the Joint Powers Agreement with the Middle Mississippi River Watershed Management Organization (MMRWMO) pursuant to boundary changes  
C. Review of the Middle Mississippi River Watershed Management Organization (MMRWMO) Capital Budget

**10. REPORTS**

**11. DISCUSSION**

- A. Draft Zoning Ordinance: Chapters 8-14

**12. ITEMS REMOVED FROM THE CONSENT AGENDA**

**13. ADDITIONAL ITEMS**

**14. SET AGENDA FOR NEXT MEETING**

**15. ADJOURNMENT**

**Lauderdale City Council  
Meeting Minutes  
June 13, 2000**

1. Meeting called to order at 7:30 P.M.

2. ROLL

Council present: Gill-Gerbig, Christensen, Hawkinson, and Mayor Dains

Council absent: Gower

Staff present: City Administrator Getschow

3. APPROVAL

A. *Approval of Agenda.* Motion by Hawkinson, second by Christensen to approve the agenda. Roll: Yes: all. Motion carried.

B. *Approval of Minutes.* Motion by Gill-Gerbig, second by Hawkinson to approve the minutes of the May 23, 2000 City Council meeting. Roll: Yes: all. Motion carried.

C. *Approval of Claims totaling \$59,517.60.* Motion by Christensen, second by Gill-Gerbig to approve the claims totaling \$59,517.60. Roll: Yes: all. Motion carried.

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

5. CONSENT

6. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/  
CITIZEN'S ADDRESSING THE 2000 STREET AND UTILITY  
IMPROVEMENTS

7. INFORMATIONAL PRESENTATIONS

A. *2000 Street and Utility Improvements.* The City Engineer updated the City Council on the progress of the street and utility improvement project.

8. PUBLIC HEARINGS

9. ACTION

A. *Resolution 061300A: A Resolution Providing for the Issuance and Sale of the City's \$930,000 General Obligation Improvement Bonds, Series 2000A.*

John Sander, a Springsted representative, provided the Council with the bids that were received for the \$930,000 General Obligation Improvement Bonds, Series 2000A. He also discussed the factors inherent in the bid process that are contained in the official statement.

Motion by Hawkinson, second by Gill-Gerbig to adopt Resolution 061300A: A Resolution Providing for the Issuance and Sale of the City's \$930,000 General Obligation Improvement Bonds, Series 2000A and to award the bid to Cronin and Company, Incorporated. Roll: Yes: all. Motion carried.

B. *2000 1<sup>st</sup> Quarter Financial and Investment Report.* Motion by Christensen, second by Gill-Gerbig to approve the 2000 1<sup>st</sup> Quarter Financial and Investment Report. Roll: Yes: all. Motion carried.

C. *Resolution 061300B: A Resolution Authorizing Entry into Joint Powers Agreement in the form of a Declaration of Trust Establishing an Entity Known as "Minnesota Municipal Money Market (4M) Fund" and Authorizing Participation in Certain Investment Programs in Connection Therewith.* The City Administrator stated that the ladder of investments that the City has dedicated to the capital improvement funds in the City need to be more liquid over the next three years. This is due to the majority of these funds being needed for the street and utility improvements. The proposal is to participate in the "Minnesota Municipal Money Market" or 4M Fund, which is a pooled investment mechanism consisting of funds from many of Minnesota's local units of government. The 4M Fund is a money market account for short-term investments that have the advantages of safety, liquidity, and a competitive yield (approximately 5.9% in early June 2000).

Motion by Gill-Gerbig, second by Hawkinson to approve Resolution 061300B: A Resolution Authorizing Entry into Joint Powers Agreement for the purpose of participating in the Minnesota Municipal Money Market (4M) Fund. Roll: Yes: all. Motion carried.

*D. Gift Certificates for the 50<sup>th</sup> Anniversary Committee.* Motion by Christensen, second by Mayor Dains to approve gift certificates for the seventeen-(17) 50<sup>th</sup> Anniversary Committee members as a thank you for their hard work and effort. Roll: Yes: all. Motion carried.

*E. Change Public Hearing Date for the Lauderdale Business Subsidies Policy.* The City Administrator stated that the legislature has passed and the governor has signed new legislation with different requirements for business subsidy policies and agreements. More time is needed to review these changes and implement them in the draft policy before publishing a public hearing notice. The request to the City Council was to move the scheduled public hearing date to July 11, 2000.

Motion by Hawkinson, second by Gill-Gerbig to move the public hearing date on the business subsidy policy from June 13, 2000 to July 11, 2000. Roll: Yes: all. Motion carried.

*F. Dispute Resolution Center – Annual Report and Contribution.* The Council discussed the 1999 Annual Report and recalled the presentation given by the Dispute Resolution Center in November of 1999. Council member Christensen stated that the Center provides a service that is invaluable and otherwise not provided in our area. The Council felt that the Center deserved a contribution from the City.

Motion by Christensen, second by Hawkinson to contribute \$100.00 to the Dispute Resolution Center. Roll: Yes: all. Motion carried.

*G. City Administrator Performance Review.* The Council went into closed session at 8:37 p.m. for the purpose of reviewing the performance of the City Administrator.

The Council came back into open session at 9:19 p.m.

Motion by Christensen, second by Gill-Gerbig to move the City Administrator from Step 3 to Step 5 effective June 1, 2000. Roll: Yes: all. Motion carried.

10. REPORTS

11. DISCUSSION

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING

1. 2000 Street and Utility Improvement Update
2. Middle Mississippi River Watershed Management Organization Joint Powers Agreement Revisions
3. Draft Zoning Ordinance

15. ADJOURNMENT

Motion by Hawkinson, second by Christensen to adjourn at 9:25 P.M. Ayes: All.

## **The City of Lauderdale**

Claims for Approval

6/27/00 City Council Meeting

June 23, 2000 Payroll # 6704 - 6708	\$5,041.59
June 27, 2000 Claims # 14600 - 14634	\$709,413.64
Total Claims for Approval	\$714,455.23

22 Jun 2000  
Thu 9:24 AM

\*Paid Register  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
PAYROLL DATE: JUNE 23, 2000  
COUNCIL MEETING DATE: JUNE 27, 2000

Page 1

Check Number	Employee Number	Employee Name	Social Security Number	Pay Period	Pay Group	Pay Group Description	Check Amount	Check Date	Status
006704	000000011	BOWNIK, JAMES		13	01	BI-WEEKLY	846.38	23-Jun-00	Outstanding
006705	000000003	GETSCHOW, RICK		13	01	BI-WEEKLY	1,490.98	23-Jun-00	Outstanding
006706	000000030	GOYETTE, SHANNON		13	01	BI-WEEKLY	722.28	23-Jun-00	Outstanding
006707	000000002	HINRICHS, DAVID C		13	01	BI-WEEKLY	1,069.84	23-Jun-00	Outstanding
006708	000000005	HUGHES, JOSEPH A		13	01	BI-WEEKLY	912.11	23-Jun-00	Outstanding
							-----		
Grand Total							5,041.59		



23 Jun 2000  
Fri 1:48 PM

\* Paid Check Reg  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
JUNE 27, 2000  
CITY COUNCIL MEETING

Page 1

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	14600 BANYON DATA SYSTEM			
14600 7313	BANYON DATA SYSTEM	101-41300-307	TECH ASSIST: FIXED ASSETS	197.54 -----
Totals Check Number	14600 BANYON DATA SYSTEM			197.54
Check Number	14601 BIFFS, INC.			
14601 W96776	BIFFS, INC.	101-45200-427	PARK BIFFY: 5/17-6/13	70.26 -----
Totals Check Number	14601 BIFFS, INC.			70.26
Check Number	14602 BOONESTROO, ROSENE, ANDERLIK			
14602 6/27/00	BOONESTROO, ROSENE, ANDERLIK	401-48401-304	ENGINEER: '00 ST & UTIL	56,502.60
14602 6/27/00	BOONESTROO, ROSENE, ANDERLIK	407-48407-304	ENGINEER: '00 ST & UTIL	17,842.92
14602 6/27/00	BOONESTROO, ROSENE, ANDERLIK	403-48403-304	ENGINEER: '00 ST & UTIL	24,781.84
14602 6/27/00	BOONESTROO, ROSENE, ANDERLIK	101-43300-304	GEN ENGR: '00 ST & UTIL	76.00 -----
Totals Check Number	14602 BOONESTROO, ROSENE, ANDERLIK			99,203.36
Check Number	14603 BOWNIK, JAMES			
14603 6/27/00	BOWNIK, JAMES	101-41200-331	LODGING: LMC AN CONF 2 DY	149.30
14603 6/27/00	BOWNIK, JAMES	101-41200-331	MILEAGE: LMC AN CONF	44.10 -----
Totals Check Number	14603 BOWNIK, JAMES			193.40
Check Number	14604 CINTAS			
14604 754118792	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
14604 754120092	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70 -----
Totals Check Number	14604 CINTAS			55.40
Check Number	14605 CITY OF EXCELSIOR			
14605 6/27/00	CITY OF EXCELSIOR	101-41200-308	JAMES: MCFOA MEETING	25.00 -----
Totals Check Number	14605 CITY OF EXCELSIOR			25.00
Check Number	14606 DISPUTE RESOLUTION CENTER			
14606 6/27/00	DISPUTE RESOLUTION CENTER	101-41100-441	'00 CONTRIBUTION	100.00 -----
Totals Check Number	14606 DISPUTE RESOLUTION CENTER			100.00

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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	14607	DONALD SALVERDA & ASSOCIATES			
14607	P9063-5-AB	DONALD SALVERDA & ASSOCIATES	101-41200-306	RICK: EFF MGMNT PROGRAM	737.34
					-----
Totals Check Number	14607	DONALD SALVERDA & ASSOCIATES			737.34
Check Number	14608	EARL F. ANDERSEN, INC			
14608	25169	EARL F. ANDERSEN, INC	101-43200-226	2 HR PARK SIGNS: FULHAM	89.85
					-----
Totals Check Number	14608	EARL F. ANDERSEN, INC			89.85
Check Number	14609	GETSCHOW, RICK			
14609	6/27/00	GETSCHOW, RICK	101-41200-331	LODGING: LMC AN CONF 6/14	74.65
14609	6/27/00	GETSCHOW, RICK	101-41200-331	MILEAGE: LMC AN CONF	44.10
					-----
Totals Check Number	14609	GETSCHOW, RICK			118.75
Check Number	14610	GREEN, JAMIE			
14610	1	GREEN, JAMIE	202-49500-327	VIDEOGRAPHER: 50TH VIDEO	450.00
					-----
Totals Check Number	14610	GREEN, JAMIE			450.00
Check Number	14611	ICMA			
14611	6/27/00	ICMA	101-41200-438	RICK: ICMA AN MEMB DUES	384.00
					-----
Totals Check Number	14611	ICMA			384.00
Check Number	14612	ICMA RETIREMENT TRUST - 457			
14612	6/27/00	ICMA RETIREMENT TRUST - 457	101-21705	PAYROLL: 6/23/00	745.82
					-----
Totals Check Number	14612	ICMA RETIREMENT TRUST - 457			745.82
Check Number	14613	KENNEDY & GRAVEN			
14613	33272	KENNEDY & GRAVEN	101-41400-305	MAY '00 LEGAL SERVICES	88.00
14613	33272	KENNEDY & GRAVEN	101-41400-355	MAY '00 PRINT & PROCESS	6.20
					-----
Totals Check Number	14613	KENNEDY & GRAVEN			94.20
Check Number	14614	KNOX LUMBER			
14614	0209445765	KNOX LUMBER	101-43100-228	GARAGE: PUB WKS SUPPLIES	16.10
					-----

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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	14614	KNOX LUMBER			
Totals Check Number	14614	KNOX LUMBER			16.10
Check Number	14615	LEAGUE OF MINNESOTA CITIES			
14615 1-00003970	LEAGUE OF MINNESOTA CITIES	101-41200-308		RICK/JAMES: LMC AN CONF	590.00
Totals Check Number	14615	LEAGUE OF MINNESOTA CITIES			590.00
Check Number	14616	LILLIE SUBURBAN NEWS			
14616 6/27/00	LILLIE SUBURBAN NEWS	101-41600-309		MAY '00 DELIV: RSVIL REV	636.25
Totals Check Number	14616	LILLIE SUBURBAN NEWS			636.25
Check Number	14617	MCFOA			
14617 6/27/00	MCFOA	101-41200-308		JAMES: MCFOA AN MEMBERSHP	35.00
Totals Check Number	14617	MCFOA			35.00
Check Number	14618	MINNESOTA AFSCME			
14618 6/27/00	MINNESOTA AFSCME	101-21709		JUNE '00 UNION DUES	73.26
Totals Check Number	14618	MINNESOTA AFSCME			73.26
Check Number	14619	MN DEPARTMENT OF REVENUE			
14619 6/27/00	MN DEPARTMENT OF REVENUE	101-21702		JUNE '00 STATE TAX	689.47
Totals Check Number	14619	MN DEPARTMENT OF REVENUE			689.47
Check Number	14620	MULTICARE ASSOCIATES			
14620 6/13/00	MULTICARE ASSOCIATES	101-41200-442		MRO FEE: DEP CLK PHYSICAL	10.00
Totals Check Number	14620	MULTICARE ASSOCIATES			10.00
Check Number	14621	NORTH STAR STATE BANK			
14621 6/27/00	NORTH STAR STATE BANK	101-43100-228		WHEEL BARROW TUB	17.00
14621 6/27/00	NORTH STAR STATE BANK	101-43100-228		SHOVEL RACK	6.51
14621 6/27/00	NORTH STAR STATE BANK	101-41200-331		RICK: MILEAGE	30.55

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CITY OF LAUDERDALE  
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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	14621	NORTH STAR STATE BANK			
14621 6/27/00		NORTH STAR STATE BANK	101-41200-203	MAIL SYSTEM CONTROLLER	9.45
14621 6/27/00		NORTH STAR STATE BANK	101-41200-331	JAMES: MILEAGE	24.26
14621 6/27/00		NORTH STAR STATE BANK	101-41200-203	CERTIFIED MAIL	2.98
14621 6/27/00		NORTH STAR STATE BANK	101-41200-331	JAMES: MILEAGE	6.62
14621 6/27/00		NORTH STAR STATE BANK	101-41200-331	SHANNON: MILEAGE	17.33
14621 6/27/00		NORTH STAR STATE BANK	101-41200-201	CUPS FOR WATER COOLER	4.03
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Totals Check Number	14621	NORTH STAR STATE BANK			118.73
Check Number	14622	NORTH STAR STATE BANK			
14622 6/27/00		NORTH STAR STATE BANK	101-21703	JUNE '00 FICA	2,739.98
					-----
Totals Check Number	14622	NORTH STAR STATE BANK			2,739.98
Check Number	14623	NORTH STAR STATE BANK			
14623 6/27/00		NORTH STAR STATE BANK	101-21701	JUNE '00 FEDERAL TAX	1,690.79
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Totals Check Number	14623	NORTH STAR STATE BANK			1,690.79
Check Number	14624	NORTHDALE CONSTRUCTION, INC.			
14624 PAY REQ #2		NORTHDALE CONSTRUCTION, INC.	401-48401-328	'00 STREET & UTIL IMP	388,868.91
14624 PAY REQ #2		NORTHDALE CONSTRUCTION, INC.	403-48403-328	'00 STREET & UTIL IMP	137,834.12
14624 PAY REQ #2		NORTHDALE CONSTRUCTION, INC.	407-48407-328	'00 STREET & UTIL IMP	13,667.35
14624 PAY REQ #2		NORTHDALE CONSTRUCTION, INC.	409-48409-328	'00 STREET & UTIL IMP	57,379.97
					-----
Totals Check Number	14624	NORTHDALE CONSTRUCTION, INC.			597,750.35
Check Number	14625	PREMIUM WATERS, INC.			
14625 303517-5		PREMIUM WATERS, INC.	101-41200-208	BOTTLED WATER: CITY HALL	46.65
					-----
Totals Check Number	14625	PREMIUM WATERS, INC.			46.65
Check Number	14626	PUBLIC EMP RETIREMENT ASSSOC			
14626 6/27/00		PUBLIC EMP RETIREMENT ASSSOC	101-21704	PAYROLL: 6/23/00	780.09
					-----
Totals Check Number	14626	PUBLIC EMP RETIREMENT ASSSOC			780.09
Check Number	14627	RADIO SHACK			
14627 6/27/00		RADIO SHACK	202-49500-530	TUNER FOR GOV ACCESS CHAN	106.49
					-----

\* Paid Check Reg  
CITY OF LAUDERDALE  
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Check Invoice				Transaction
Number	Number	Name	Account Code	Amount
Check Number 14627 RADIO SHACK				
Totals Check Number 14627 RADIO SHACK				106.49
Check Number 14628 RAMSEY COUNTY				
14628	RISK000194	RAMSEY COUNTY	101-21706	JUNE '00 EMPLOYEE BENEFIT 811.16
Totals Check Number 14628 RAMSEY COUNTY				811.16
Check Number 14629 SPRINT PCS				
14629	6/27/00	SPRINT PCS	101-41200-391	CELL PHONE: CITY ADMIN 21.35
14629	6/27/00	SPRINT PCS	601-49000-391	CELL PHONE: PUB WORKS 21.57
Totals Check Number 14629 SPRINT PCS				42.92
Check Number 14630 ST PAUL POSTMASTER				
14630	6/27/00	ST PAUL POSTMASTER	101-41600-203	3RD QTR '00 NEWSLETTER 300.00
Totals Check Number 14630 ST PAUL POSTMASTER				300.00
Check Number 14631 TGI FRIDAYS				
14631	6/27/00	TGI FRIDAYS	201-45600-377	50TH COM'ITE: 17 GIFT CERT 340.00
Totals Check Number 14631 TGI FRIDAYS				340.00
Check Number 14632 US WEST COMMUNICATIONS				
14632	6/27/00	US WEST COMMUNICATIONS	601-49000-391	AUTODIAL: MALVERN ST LIFT 59.48
Totals Check Number 14632 US WEST COMMUNICATIONS				59.48
Check Number 14633 US WEST COMMUNICATIONS				
14633	6/27/00	US WEST COMMUNICATIONS	601-49000-391	AUTODIAL: WALNUT ST LIFT 59.48
Totals Check Number 14633 US WEST COMMUNICATIONS				59.48
Check Number 14634 WALTER'S RUBBISH				
14634	10301442	WALTER'S RUBBISH	101-43100-384	3RD QTR '00 RUBBISH REMOV 52.52
Totals Check Number 14634 WALTER'S RUBBISH				52.52

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CITY OF LAUDERDALE  
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Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	14634 WALTER'S RUBBISH			709,413.64
Grand Total				

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## MEMOS BY JAMES

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DATE: JUNE 27, 2000  
TO: HONORABLE MAYOR AND COUNCIL  
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST  
RE: VARIANCE TO THE ZONING ORDINANCE REQUEST FOR  
1779 PLEASANT STREET



### BACKGROUND

Mr. Dean Bonde of 1779 Pleasant Street is applying for an 8-foot variance to the front yard setback to construct an enclosed addition to the front of the property. The principal building has a front setback of 26.5 feet. **Attached as Exhibit A is Mr. Bonde's current variance application for your review.**

In May of 1998, Mr. Bonde received a 5-foot variance to the front yard setback for the construction of a deck to the front of the property. The proposed deck addition in 1998 was not an enclosed structure and would not have come any closer to the property line than the coal bin, which was 5 feet closer to the street than the principal building, and was considered by Mr. Bonde to be part of the principal building's foundation. To this date, Mr. Bonde has not begun construction of this deck. **Attached as Exhibit B is the staff report and the minutes from the May 1998 Planning Commission meeting at which the variance request was considered. It was subsequently approved by the City Council on May 26, 1998.**

Mr. Bonde is proposing an enclosed addition to the front of the property that would come 8 feet closer to the front property line than the principal building, making the front yard setback distance 18.5 feet from the front property line. Since the previous 5-foot variance was for an open deck, making the setback distance no closer to the street than the coal bin (5 feet), Mr. Bonde cannot receive a three foot variance added to the previous five foot variance, as he is requesting. Per a conversation with Ron Batty, City Attorney, this is because the nature of the improvement has changed, as well as the dimensions. Thus, this is considered a separate 8-foot variance, not an extension of the previous 5-foot variance.

## PROPERTY INFORMATION

The current size of Mr. Bonde's lot is approximately 80' x 132' (10,560 square feet). The size of the proposed addition is approximately 136 square feet. The enclosed addition is expected to meet lot coverage requirements and side yard setback requirements.

## SITE PLAN AND VARIANCE REQUEST

Exhibit A has a site plan provided by the applicant which details where the applicant proposes to build the new enclosed addition. The proposal is to attach an enclosed addition to the front side of the principal building. The applicant would need the current 26.5-foot front yard setback to be reduced to 18.5 feet.

## CITY CODE REQUIREMENTS

The property is zoned Suburban Residential (R-1). The following is the section of the City Code that applies to this request:

- 10-8-6: **NONCONFORMING SETBACK:** "Where adjacent structures existing on the effective date of the Ordinance codified in this Title have front yard setback different from those required by Section 10-8-8 of this Chapter; the minimum front yard setback shall be the average of these existing structures".

The applicant has indicated that the 2 neighboring properties have front yard building setbacks of 32.5 feet and 18 feet. Therefore the "average" front yard setback for this property would be 25.25 feet (the applicant is requesting a 18.5-foot setback).

## POLICIES AND PROCEDURES FOR VARIANCE APPROVAL

In reviewing this variance request, the Commission should consider the Zoning Ordinance requirements as well as relevant State Statutes. In addition to the City Code requirement already provided above, the following should also be considered:

- Chapter 3 of the Zoning Ordinance defines variances as follows:

"The Board shall hear requests for variances from the literal provisions of this Title in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration,



and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of this Title. The Board of Appeals and Adjustments may not permit as a variance any use that is not permitted under this Title for property in the zone where the affected person's land is located".

- According to State Statute 462.357, Subd. 6, the following regulations apply to variances:

The board of appeals and adjustments has the following powers with respect to the zoning ordinance: "To hear requests for variances from the literal provisions of the ordinance in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of the ordinance. "Undue Hardship" as used in connection with the granting of a variance means the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems".

## **PLANNING COMMISSION ACTION**

At the June 20, 2000 Planning Commission meeting, the Commission recommended approval of the variance. The following is the rationale for the recommendation to approve the variance:

- 1) The addition does not extend further than the property directly to the north of 1779 Pleasant Street. The property directly to the north, 1783 Pleasant Street, has an 18-foot front yard setback. Given the current setback distance of 26.5 feet at 1779 Pleasant Street, an 8.5- foot variance to the front yard setback was recommended.

**Exhibit C includes a supplemental handout that was presented to the Planning Commission after staff measured the current front yard setback distances at 1779 Pleasant Street and two adjacent properties.**

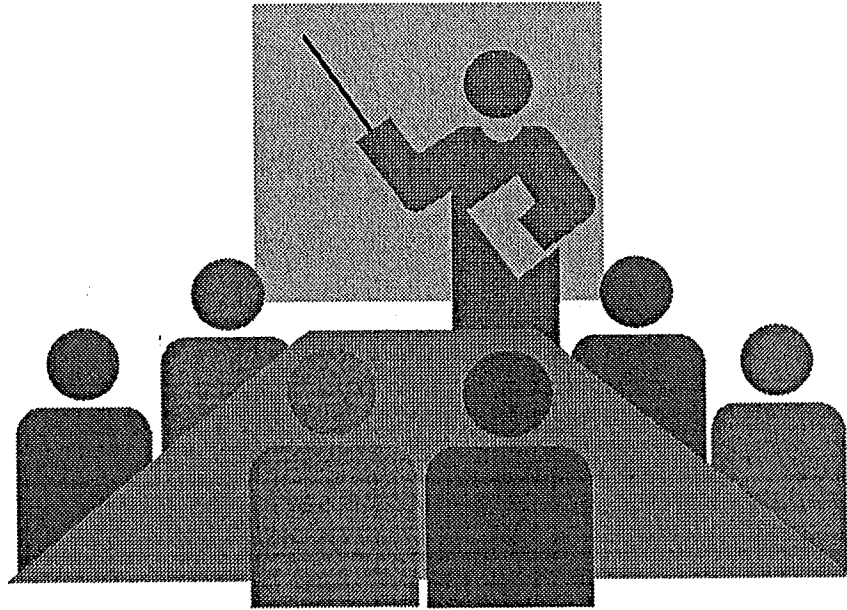
## **PUBLIC HEARING FOR THE VARIANCE REQUEST**

On June 13, 2000, property owners adjacent to this property were sent notice of tonight's public hearing.

## **CITY COUNCIL ACTION REQUESTED**

Approve or deny the variance, attaching any conditions deemed necessary for approval. If the variance is approved, construction and design plans for the addition will be submitted to the City Building Official for approval before the Building Permit is issued.

# EXHIBIT A



## CURRENT VARIANCE APPLICATION FOR 1779 PLEASANT ST.

# City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: 651.631.0300 Fax: 651.631.2066

## ZONING APPLICATION

### Identifying Information

Name of Applicant Sean Bonde Address 1779 Pleasant St  
City Lauderdale State Minnesota Zip 55113  
Phone (W) 651-644-3291 Phone (H) 651-644-3291 Fax Same

### Information Requested

Type of Request:

☒ Variance (\$45) ☐ Zoning Amendment ☐ PUD  
☐ Conditional Use (\$165) ☐ Home Occupation (\$50) ☐ Other

Address of Property 1779 Pleasant St

Description of Request (including proposed use of property)

add a ~~detached~~ gable style addition to front  
of property

Dean Bonde  
Applicant's Signature

Dean Bonde  
Please Print Applicant's Name

06-13-00  
Date

### SHADED AREA FOR OFFICE USE ONLY:

Date of Application 6-13-00 Fee Paid 45.00 Receipt No. 5641

Property I.D. (PIN) No.: 17-29-23-34-0039

Recommendation of Planning Commission:

Approved \_\_\_\_\_ Denied \_\_\_\_\_ by the Planning Commission on 6-20-00

City Council Action:

Hearing Date 6-27-00 Approved \_\_\_\_\_ Denied \_\_\_\_\_ by the Council on 6-27-00

Conditions to be met \_\_\_\_\_

C:\MSOFFICE\WINWORD\CTYFORMS\APPLIC.DOC

## Answers to Supplemental Variance Application Questions

**1a) How does the ordinance deprive you of rights commonly enjoyed by other properties in the same zoning district, and leave the applicant with no reasonable use of the land, provided that the property owner shall not have created the hardship?** While I am not deprived of any current usage of land in an unjust fashion, my home currently has a hardship based on the kitchen. The layout of the kitchen, as shown in diagram 1a, is 9' x 7'. The space to walk, between the cupboards is a mere 3.5 feet. After having an architect and two separate builders examine my lot, there is no place to put a new kitchen. Therefore, the house has a serious problem based on the original design of the home in 1920. The only way to add a functional kitchen to this older home is to add additional space forward, based on the recommendations I have received.

**1b) Explain if there are exceptional or extraordinary circumstances applying to your property which do not apply to the other properties in the same zoning district.** As described above, the kitchen is only 7x9 feet. What I propose to do is bring the front of the home forward, toward Pleasant Street, and make it even with the 5 properties directly north of me on Pleasant Street.

**1c) Explain how granting the variance would be in keeping with the spirit and intent of the zoning ordinance.**

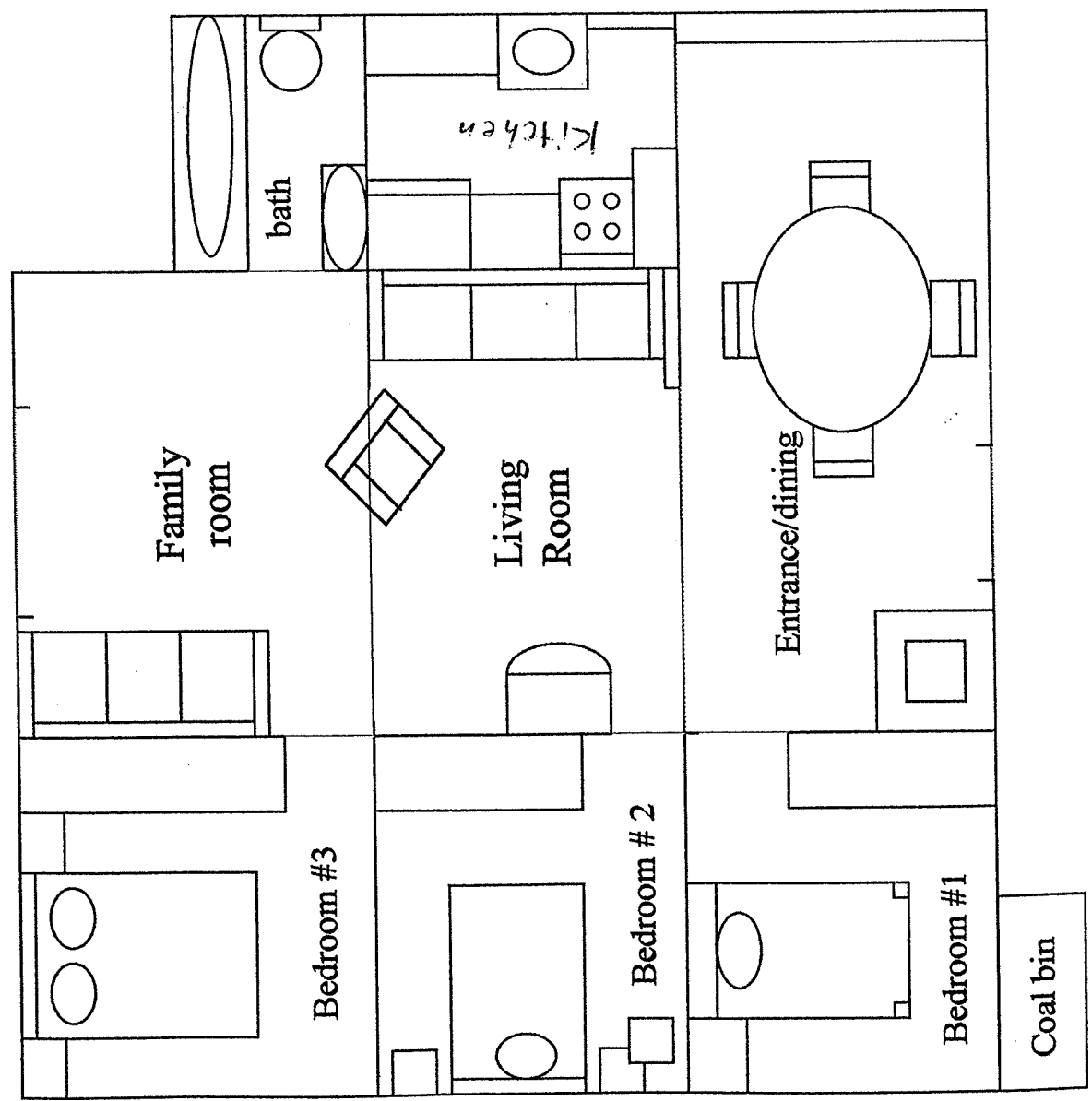
Two years ago, I had obtained a variance to add a deck to the front of my home that would encroach upon the setback required by the city. This was granted based on these facts: I have a coal bin that sticks forward of my home, and is part of the original foundation. See diagram 1a. There was debate among the city council as to whether that was part of the 'foundation', and thus the deck should be granted since the deck wouldn't exceed the depth of the coal bin (the deck would go forward towards Pleasant St 5 feet, the same depth that the coal bin sticks out of the front of my home). The variance was granted, and according to Jack Barlow, the coal bin would be considered the furthest most part of the front of my home, and thus the deck could be built. Therefore I am asking for a variance of only 3.5 feet based on this information.

Secondly, ~~the~~ I did measurements of the homes on my block. See diagram 2. Again, according to Jack Barlow in the meeting 2 years ago, he felt a variance should be granted to a resident, allowing the resident to move forward the same distance from the street that the house next to him was at. However, debate ensued on the city council, and there was disagreement whether a variance should be granted on that fact, or based on the total averages of the block.

Either way, the impact of my proposal would be miniscule to the city and to the neighborhood. It would add additional tax revenues for the city, would add value to the surrounding homes, and most importantly would add a functional kitchen to a home that currently doesn't have one.

(1a)

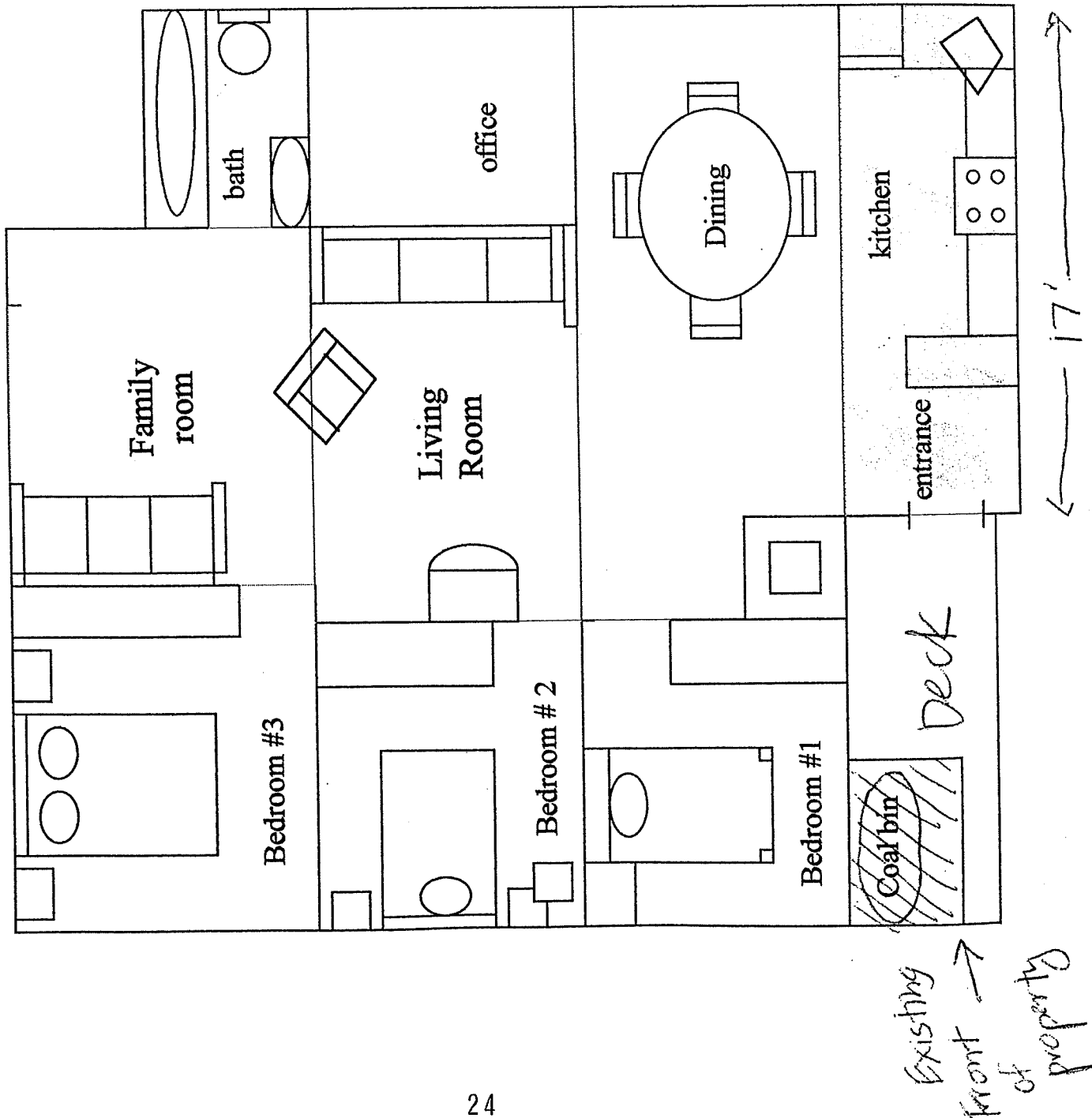
# Existing Home



- Bedroom #1 9x9
- Bedroom #2 9x9
- Bedroom #3 11x12
- Family room 12x12
- Living room 10x12
- Entrance 10x10
- Dining 10x10
- Kitchen 7x9**
- Total house sq footage  
850 sq ft

Property  
Map

(1b)





Block 2 of Pleasant Street

Approx. 37' from Pleasant Pleasant

Approx. 28' from Pleasant Pleasant

Approx. 39' from Pleasant Pleasant

Approx. 39' from Pleasant Pleasant

Approx. 33' from Pleasant Pleasant

Approx. 27' from Pleasant Pleasant

Approx. 27' from Pleasant Pleasant

Approx. 27' from Pleasant Pleasant

1751

1759

1763

1769

1779

1783

1785

1793

1795

1797

alley

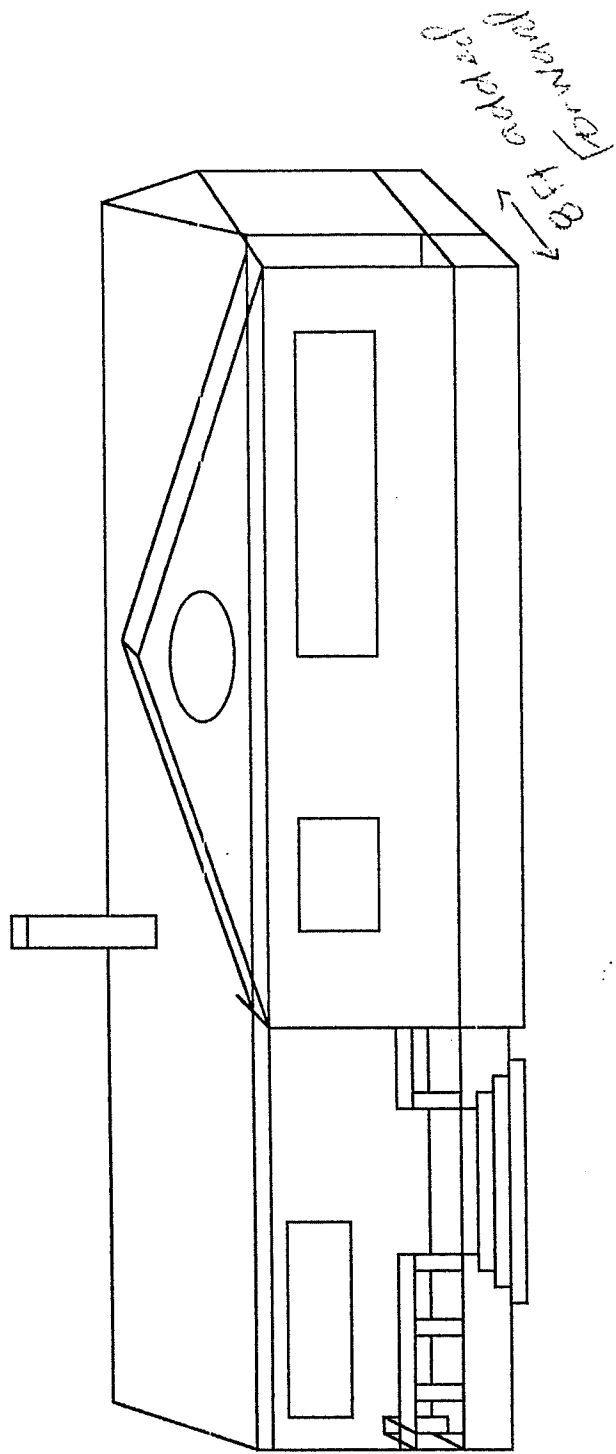
**This home is a one  
bedroom rental  
property owned by  
this home, 4 ft off  
the alley, appr 90'  
from Pleasant**

The proposed addition would bring my home even with the houses directly north of me. Excluding the small single bedroom rental at the end of the block, the average distance from Pleasant is 31.1 feet. Including the rental property, the average distance is 36.45 feet from Pleasant.

***\*\*All measurements done while Pleasant was torn up and under construction.***

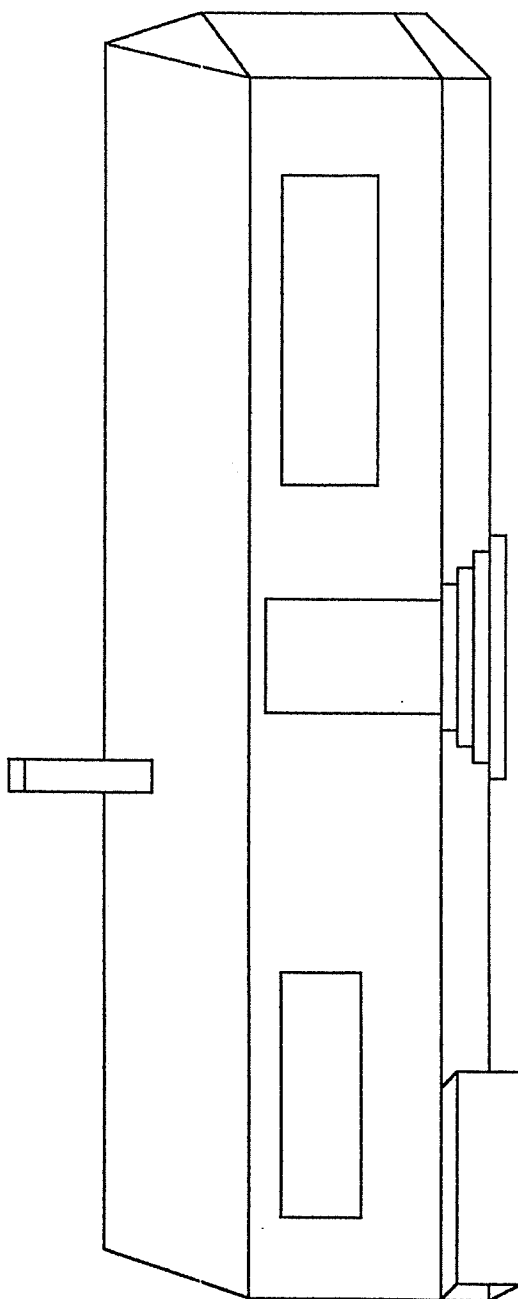
#3

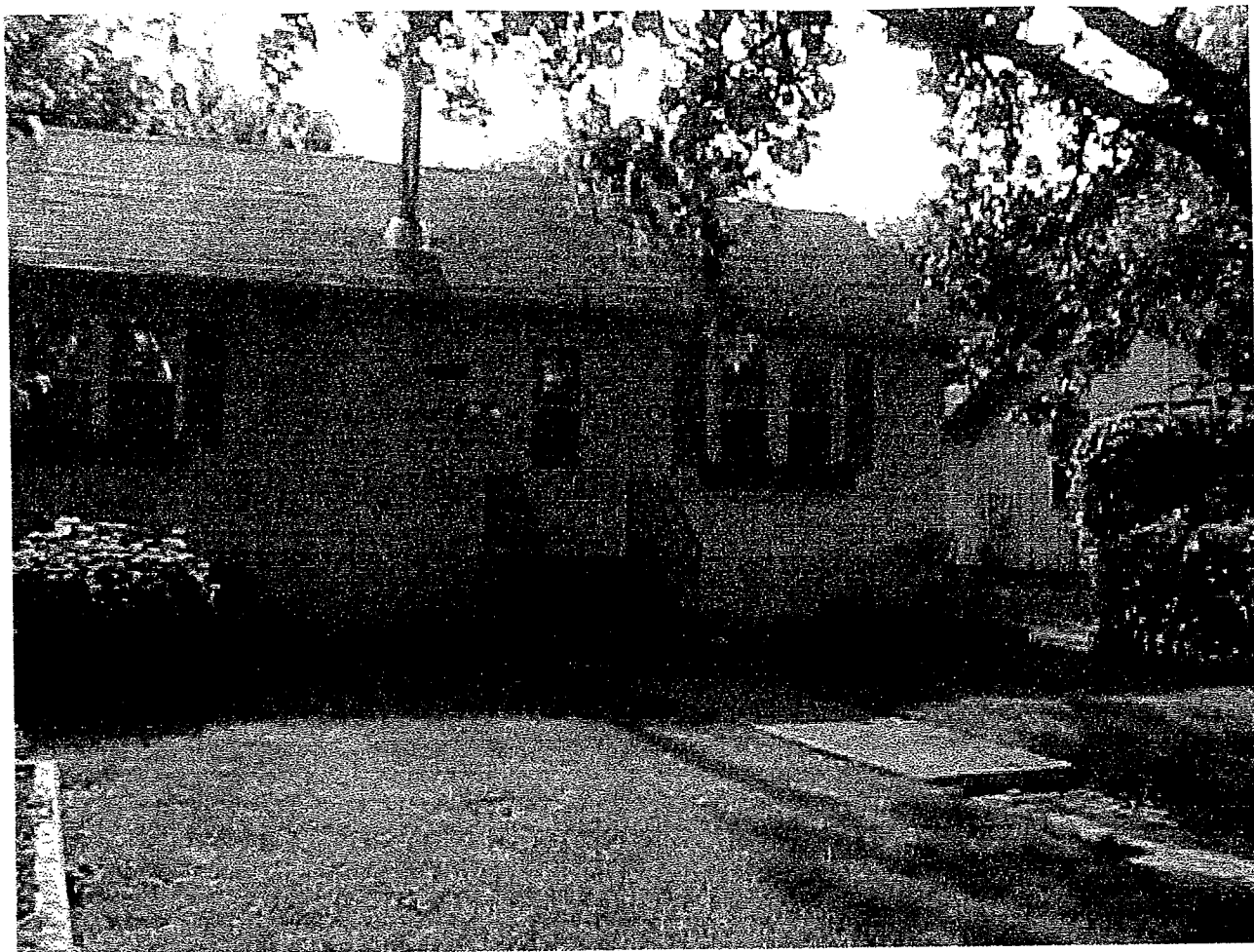
Proposed Addition -  
Front view

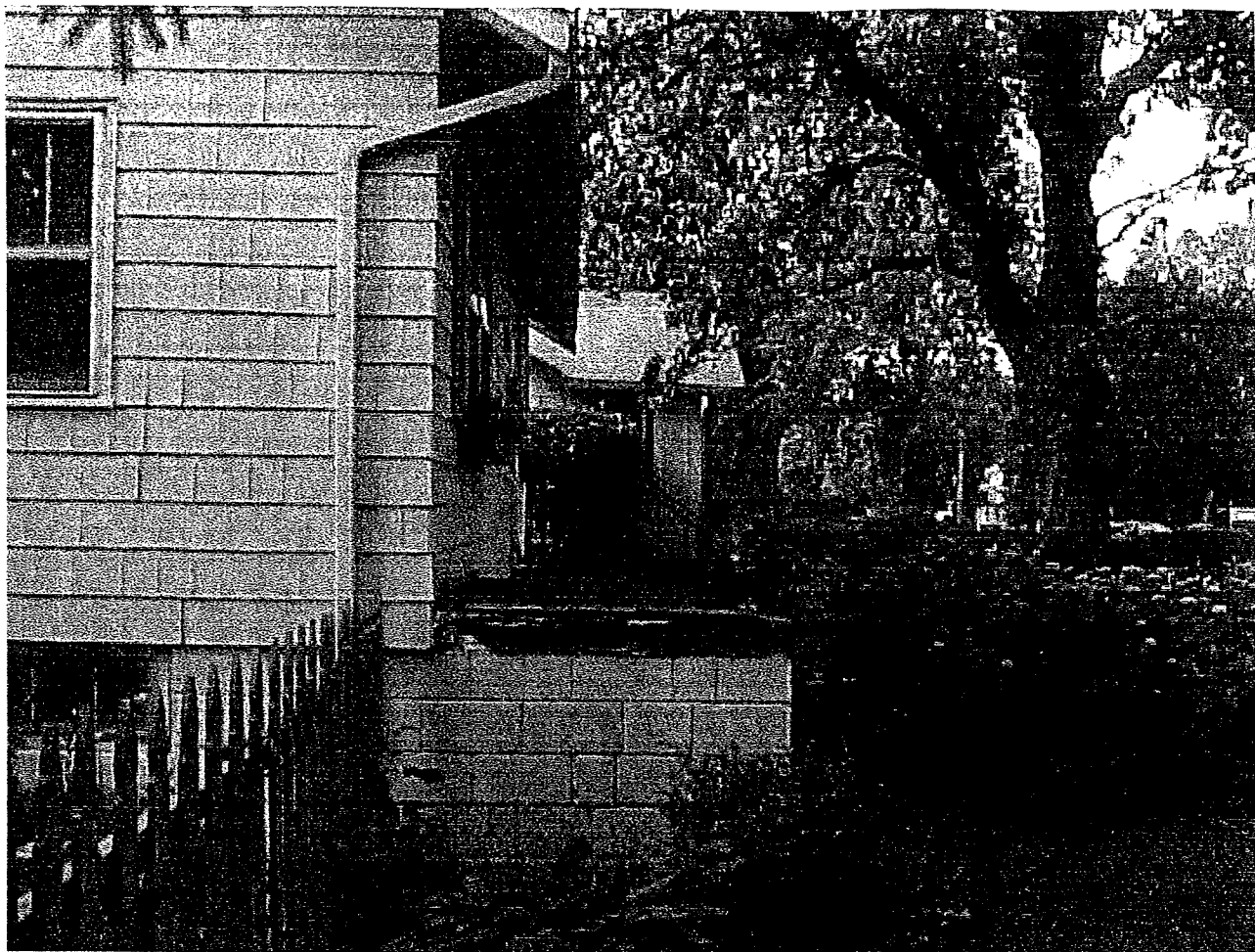


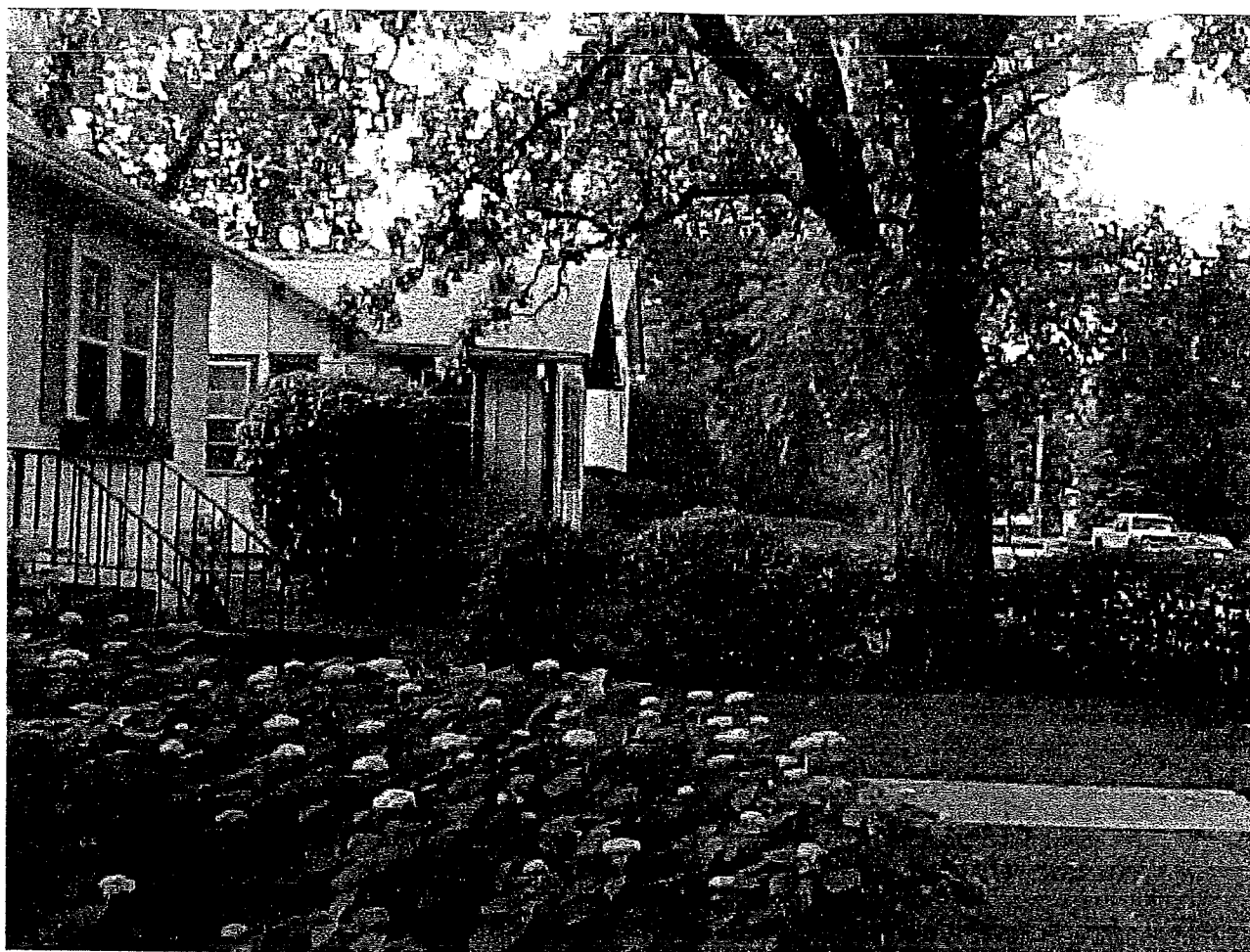
(#4)

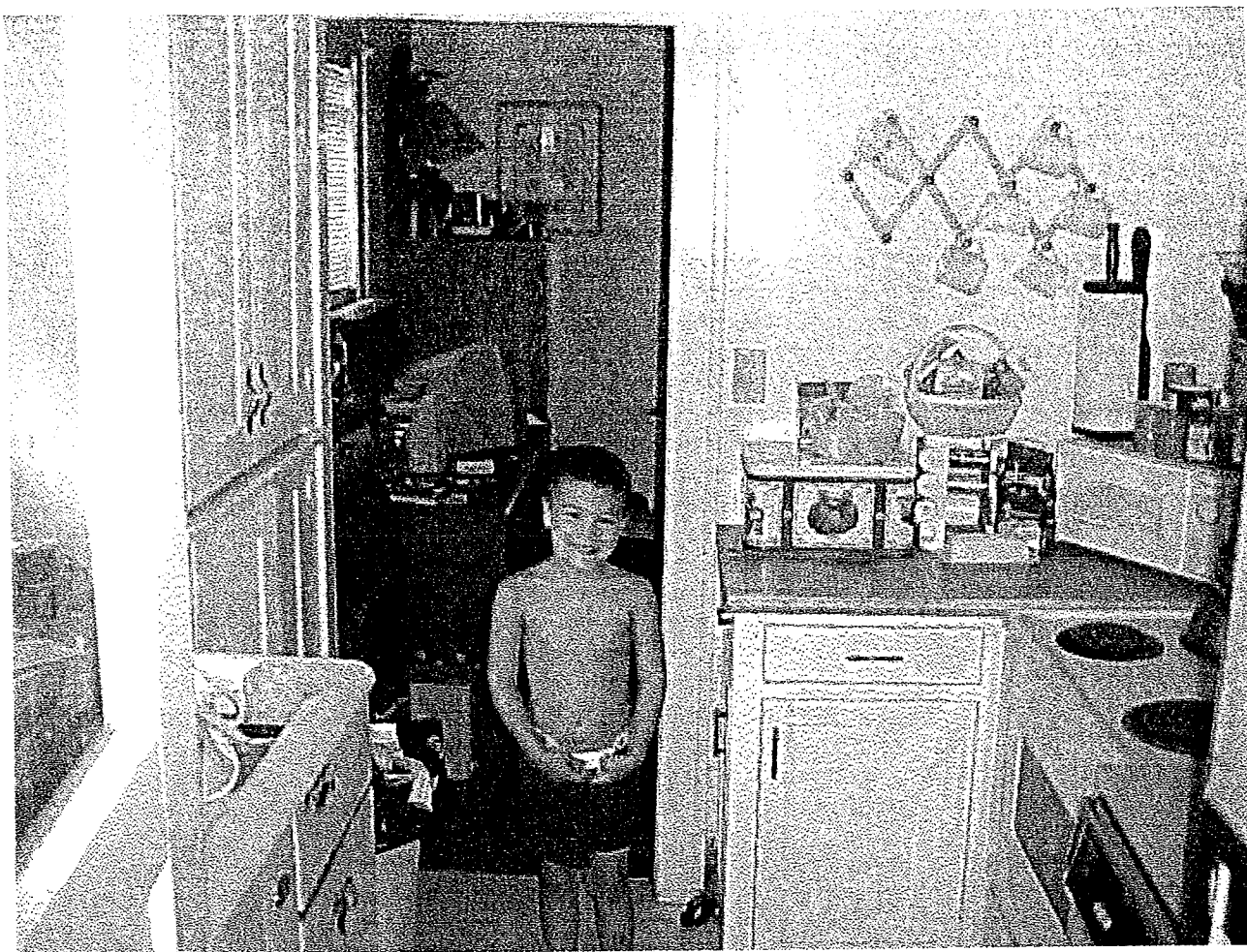
Existing Home



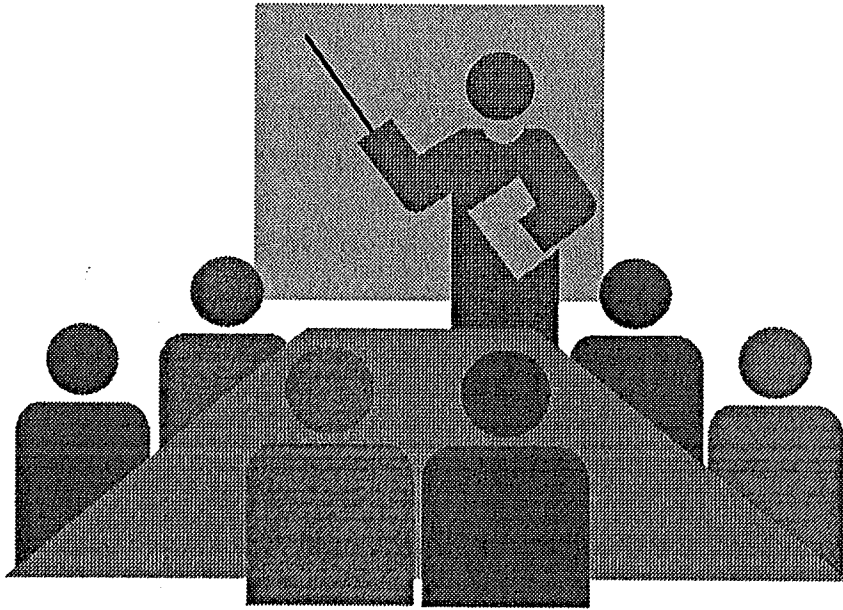








# EXHIBIT B



## STAFF REPORT & MINUTES OF MAY 1998 VARIANCE REQUEST FOR 1779 PLEASANT ST.



**ITEM G - 2**

**CITY OF LAUDERDALE**

**MEMORANDUM**

**TO: PLANNING COMMISSION MEMBERS**

**FROM: DAN OLSON, ZONING ADMINISTRATOR**

**RE: VARIANCE REQUEST FOR 1779 PLEASANT STREET**

**DATE: MAY 19, 1998**

---

**BACKGROUND**

Mr. Dean Bonde of 1779 Pleasant Street is applying for a variance to the Zoning Ordinance to construct a deck addition to the front of his existing home. The construction of this deck requires a variance to the front yard setback requirements of the Zoning Ordinance.

**PROPERTY INFORMATION**

After consolidation with the vacant lot to the south, the lot size will be approximately 80 x 132 (10,560 square feet). The size of the deck is approximately 120 square feet. According to the current Zoning Ordinance, this deck would not be included in the lot coverage calculations. The deck does meet the side yard property setback requirement of 5 feet.

## **DECK PLAN AND VARIANCE REQUEST**

The attached site plan provided by the applicant details where the new deck will be located. The proposal is to build an attached deck on the front side of the existing home. The deck would not have a roof. Specifically, the applicant is requesting that the 30' front yard setback requirement be reduced to a 26' setback to the front property line. The applicant has had a property survey done showing the lot lines.

## **CITY CODE REQUIREMENTS**

The property is zoned Suburban Residential (R-1). The following are the sections of the City Code that apply to this request:

- All structures, whether attached to the principal structure or not, and whether open or enclosed, including porches, carports, balconies, roof overhangs, or platforms above normal grade level, shall not project into any minimum front, side, or rear yard of any lot.
- "Where adjacent structures existing on the effective date of the Ordinance codified in this Title have front yard setback different from those required by Section 10-8-8 of this Chapter; the minimum front yard setback shall be the average of these existing structures". The applicant has indicated that the 2 neighboring properties have front yard building setbacks of 35 feet and 27 feet. Therefore the "average" front yard setback for this property would be 31 feet (the applicant is requesting a 26 foot setback).

## **POLICIES AND PROCEDURES FOR VARIANCE APPROVAL**

In reviewing this variance request, the Commission should consider the Zoning Ordinance requirements as well as relevant State Statutes. In addition to the City Code requirement already provided above, the following should also be considered:

- Chapter 3 of the Zoning Ordinance defines variances as follows:

"The Board shall hear requests for variances from the literal provisions of this Title in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of this Title. The Board of Appeals and Adjustments may not permit as a variance any use that is not permitted under this Title for property in the zone where the affected person's land is located".

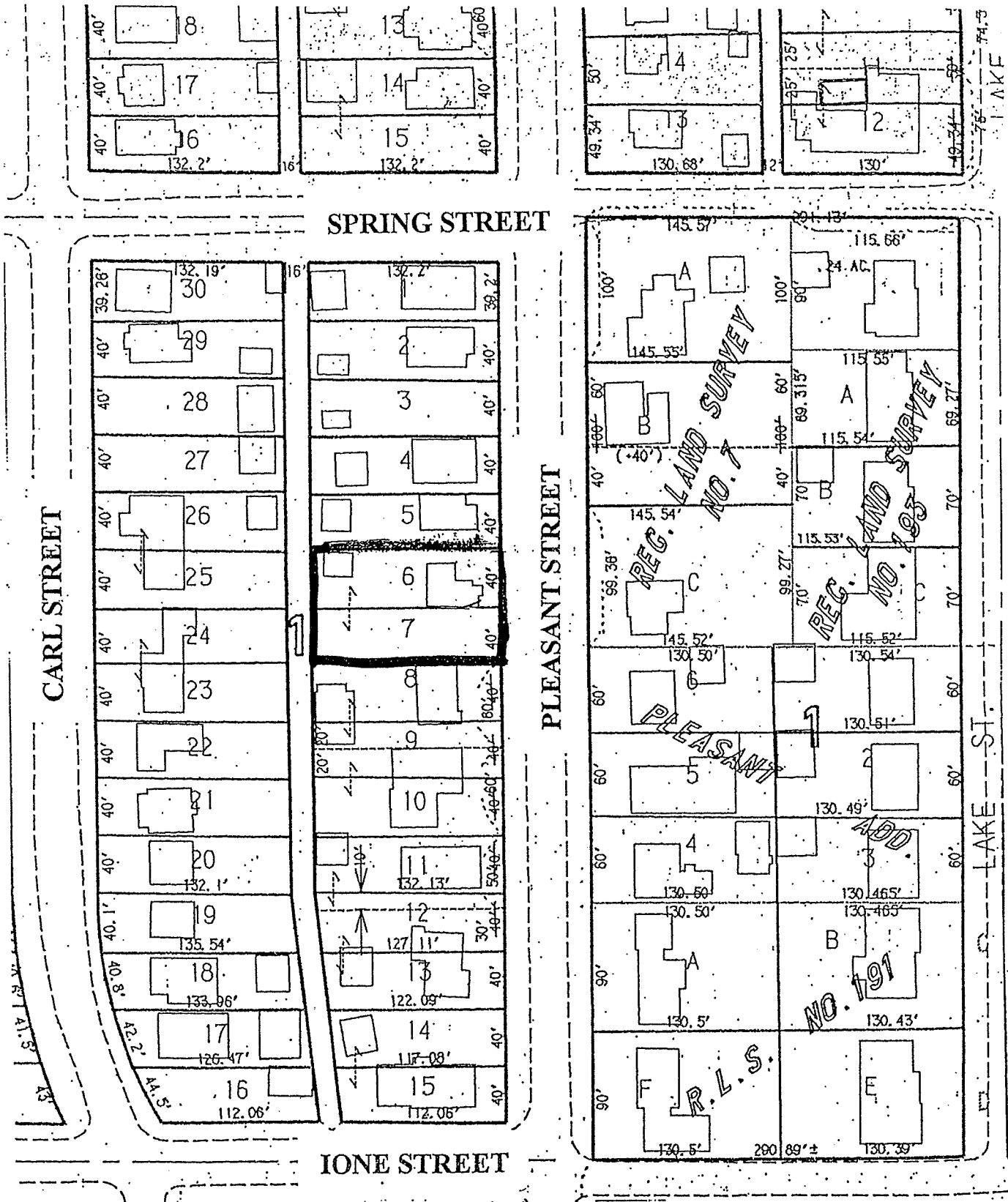
- According to State Statute 462.357, Subd. 6, the following regulations apply to variances:

The board of appeals and adjustments has the following powers with respect to the zoning ordinance: "To hear requests for variances from the literal provisions of the ordinance in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of the ordinance. "Undue Hardship" as used in connection with the granting of a variance means the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems".

#### **PLANNING COMMISSION ACTION REQUESTED**

The Planning Commission can recommend approval or denial of the variance with any conditions it deems necessary. If the variance is approved, construction and design plans for the deck will be submitted to the City Building Official for approval before the Building Permit is issued.

# SITE LOCATION



## Deck Request

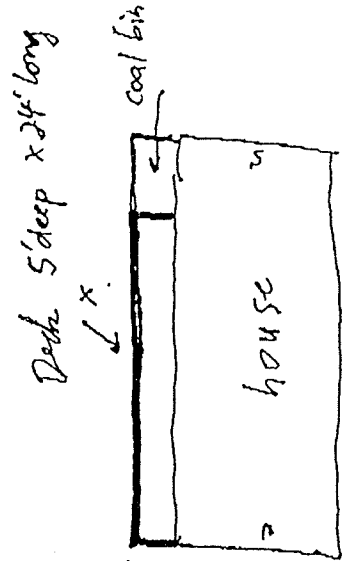
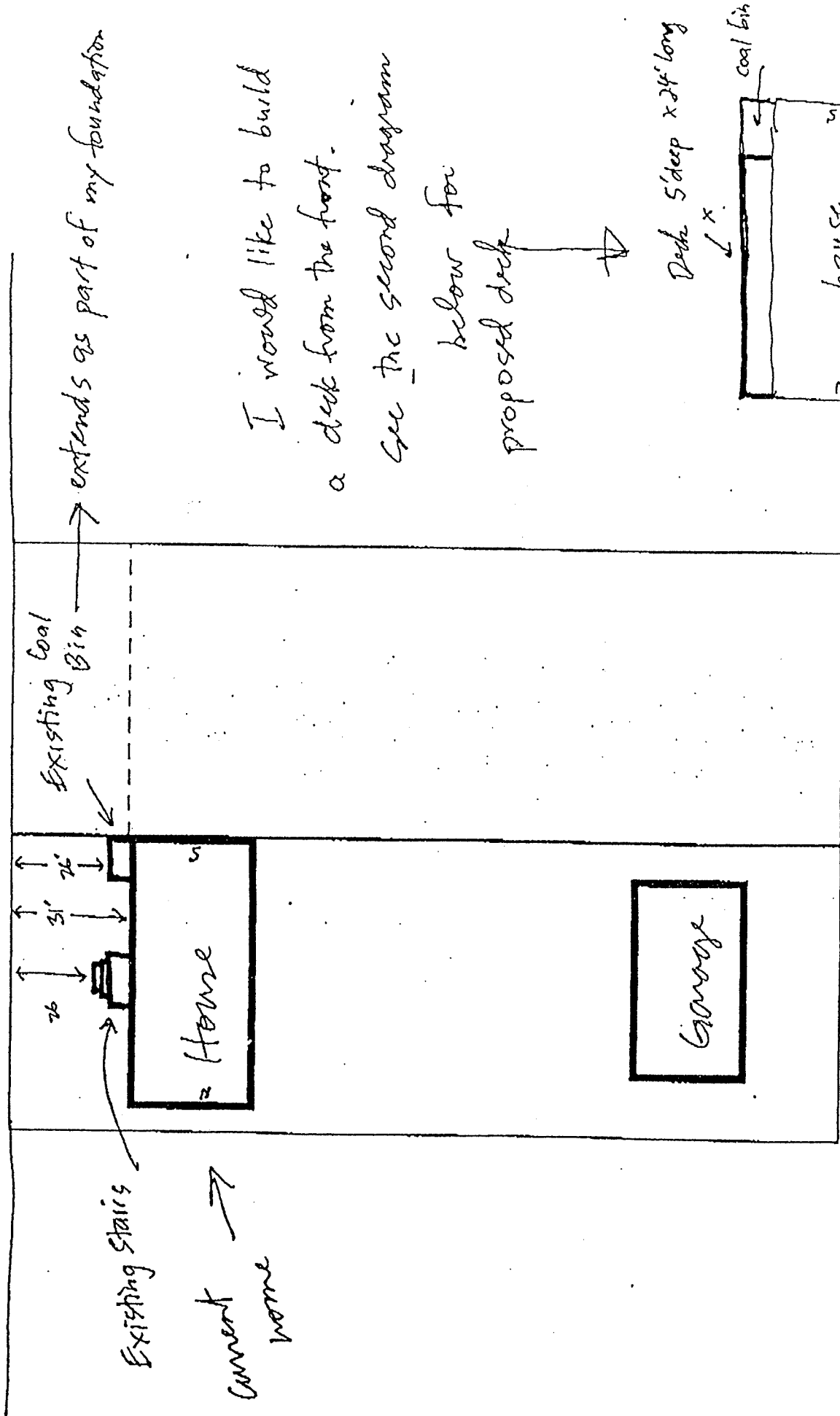
I would like a build a deck from the front of my house. My house currently sits 31 feet from the road, the house just south of me sits 35 feet from the road, and the house north of me sits 27 feet from the road.

See the enclosed diagram.

Dean Bonde  
1779 Pleasant St  
Lauderdale

644-3291

1779 Pleasant St.



City of Lauderdale  
Planning Commission Meeting Minutes  
May 19, 1998

**A. Meeting called to order at 7:30 P.M.**

**B. Roll Call:** Present: Sisel, Medbery, Focht, Smith  
Absent: Clokey  
**Staff present:** Olson  
**City Council Liaison present:** Gill-Gerbig  
**Guests:** Tracey Koch of 1769 Walnut Street

**C. APPROVAL**

**C-1. Approval of Agenda**

Motion by Focht, second by Smith to approve the agenda.

Roll: Yes: all. Motion carried.

**C-2. Approval of Minutes of 4/23/98 Planning Commission Meeting**

Motion by Medbery, second by Sisel to approve the minutes of the 4/23/98 meeting.

Roll: Yes: all. Motion carried.

**D. RECOGNITIONS/PROCLAMATIONS - None**

**E. PUBLIC HEARINGS - None**

**F. INFORMATIONAL PRESENTATIONS**

**G. ACTION**

**G-1.** The Commission discussed a lot combination request from Dean Bonde of 1779 Pleasant Street. After discussing the Staff report, Motion by Focht, second by Smith to recommend approval to the City Council of the lot combination request.

Roll: Yes: all. Motion carried.

**G-2.** The Commission reviewed a front yard deck variance request from Dean Bonde of 1779 Pleasant Street. After discussing the Staff report, Motion by Focht, second by Smith to recommend approval to the City Council of the variance request.

The following is the rationale for recommending approval of the variance:

- 1). The deck conforms with the current positioning of the house.
- 2). The coal bin is in the front yard setback area and the deck would not be closer to the front yard property line than the coal bin.
- 3). The deck would improve the appearance of the home.
- 4). The deck would effectively meet the setback averages of adjacent properties.

Roll: Yes: all. Motion carried.

**G-3.** The Commission reviewed a front and rear yard building addition variance request from Tracey Koch of 1769 Walnut Street. After discussing the Staff report, Motion by Medbery, second by Smith to recommend approval to the City Council of the variance request.

The following is the rationale for recommending approval of the variance:

- 1). The lot shape, size, and proximity to Highway 280 creates a hardship for the property owner.
- 2). The building addition would improve the appearance of the property.

## **H. DISCUSSION ITEMS**

**H-1.** The Commission reviewed a request from Planning Commission member Medbery to consider allowing the Zoning Administrator to give a staff recommendation in the agenda item reports. After discussing the issue, the Commission decided to not make any changes to the current procedures, and the Zoning Administrator will continue to not make a staff recommendation in the agenda item reports.

**H-2.** The Commission began their discussion of the completed Draft Zoning Ordinance. The following changes were made:

- Include a copy of Minnesota Statute 617.241 (definition of obscenity ) in the Appendix of the Zoning Ordinance.
- Include the zoning map as an appendix of the Zoning Ordinance.
- The Zoning Administrator should research if other cities allow the front yard setbacks of adjacent properties to be considered in determining the front yard setback of a specific property.
- The Commission also requested that a copy of the City's Storm Water Management Plan be delivered to each member as soon as possible. The Commission also requested that the City Engineer be present at the July meeting to discuss the Plan.

## **I. ADDITIONAL ITEMS**

**I-1.** The Commission decided that they would meet at 7:00 pm for the duration of the summer.

**I-2.** Agenda items for the June 16, 1998 Planning Commission meeting were set as follows: continue the review of the completed draft of the new Zoning Ordinance; discuss the City's Storm Water Management Plan

## **J. REPORTS**

**J-1.** Zoning Administrator Olson reported to the Commission that the driveway variance request for 1866 Walnut reviewed at the April Commission meeting was approved by the City



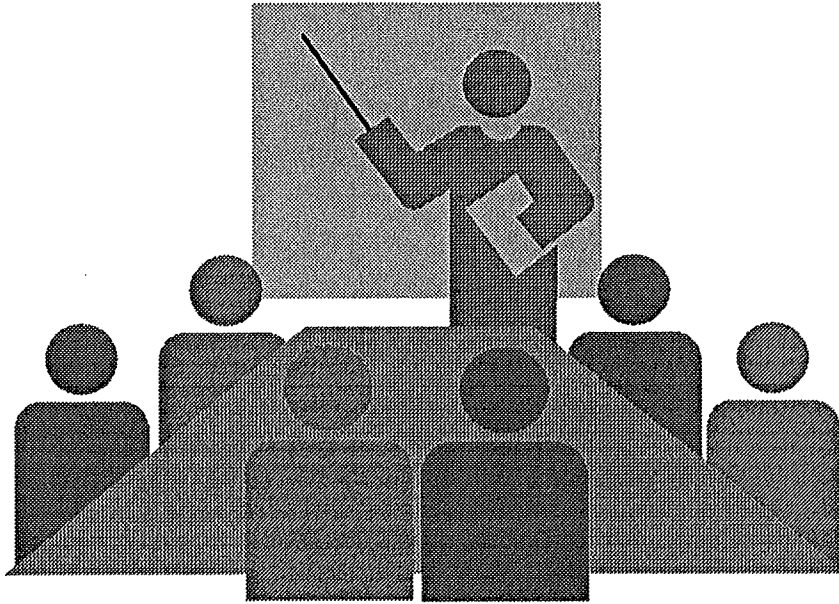
Council on April 28, 1998. The Zoning Administrator also reported on the status of the creation of the TIF District at Highway 280.

**K. ADJOURNMENT**

Motion by Medbery, seconded by Smith to adjourn at 9:05 P.M.

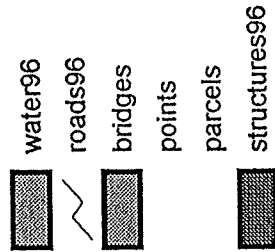
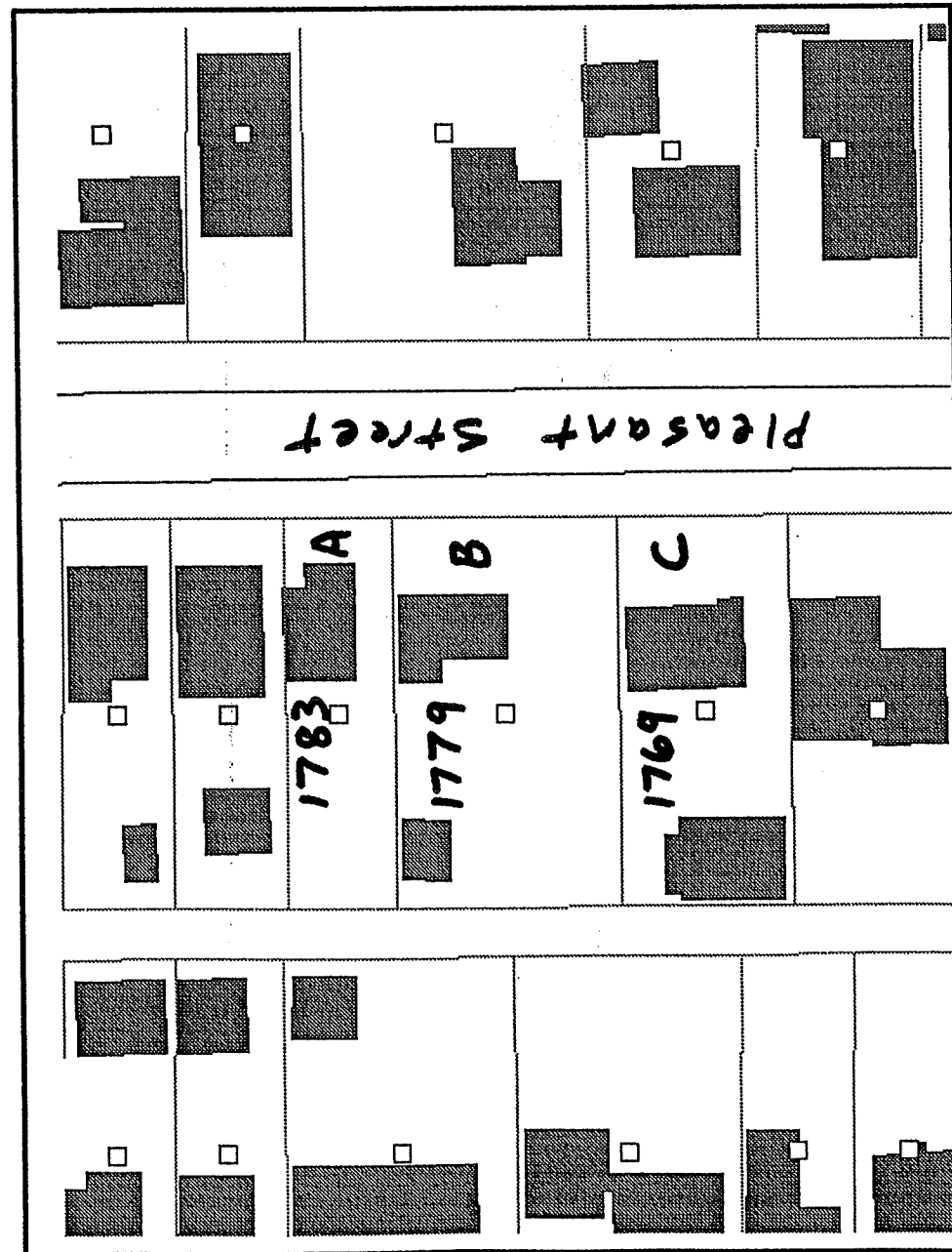
Ayes: all. Motion carried.

# EXHIBIT C



## FRONT YARD SETBACK MEASUREMENTS FOR 1779 PLEASANT ST. VARIANCE REQUEST

# SUPPLEMENTAL HANDOUT



A: 18 ft. setback

B: 26.5 ft. setback

C: 32.5 ft. setback

B wants 18.5 ft. setback

Average setback of A + C = 25.25 ft.



## City Council Memorandum

To: Mayor and City Council  
From: Rick Getschow  
Council Meeting Date: June 27, 2000  
Agenda Item: MMRWMO 2001 Capital Budget and  
Joint Powers and Cooperative Agreement  
Amendments

### BACKGROUND:

#### Joint Powers and Cooperative (JCA) Agreement Changes

In January of 1997, the City of Lauderdale joined with the City's of Saint Anthony, Falcon Heights, Saint Paul, and Minneapolis through a Joint Power's Cooperative Agreement (JCA) to form the Middle Mississippi River Watershed Management Organization (MMRWMO).

At a recent Board of MMRWMO Commissioner's meeting, a resolution was adopted to approve changes in the JCA as a result of boundary agreements with the Capitol Region Watershed District (CRWD). The amendment that must be approved consists of the removal of the City Falcon Heights from the MMRWMO, so that a certain southern portion of the City can be entirely located within the CRWD, and not be overlapped in the CRWD and the MMRWMO.

Included in the packet is the resolution that must be adopted which approves these boundary changes.

#### MMRWMO Capital Budget

The Board also requests that the City Council review the 2001 Capital Budget for the MMRWMO. As was stated at a previous meeting, the only capital projects currently scheduled are for those within the Minneapolis subwatershed of the MMRWMO. Unlike other watershed districts and management organizations, the MMRWMO only levies the affected city or subwatershed for capital projects in that area. To the contrary, the CRWD and the Rice Creek Watershed District will levy for improvements to the entire watershed even if the majority of the capital funds could be spent in only select municipalities.

It is important to note, however, that there will be funds allocated for cooperative watershed education throughout the entire watershed district even if specific capital projects are planned for only Minneapolis in 2001.

Council member Gill-Gerbig, the Lauderdale MMRWMO Commissioner, can address both of the above subjects at the meeting.

I have also included general information in the packet about the MMRWMO SUCH AS RECENT Board minutes and the 1999 Financial and Activity Report.

**ENCLOSURES:**

1. MMRWMO Cover Letter and Boundary Maps
2. Resolution 062700A: A Resolution Approving the MMRWMO Joint and Cooperative Agreement amendments.
3. The 2001 MMRWMO Capital Budget
4. MMRWMO 1999 Financial and Activity Report
5. MMRWMO Board Minutes May 25, 2000

**COUNCIL ACTION REQUESTED:**

Motion to adopt Resolution 062700A: A Resolution Approving the Middle Mississippi River Watershed Management Organization Joint and Cooperative Agreement amendments.

# Middle Mississippi River

Watershed Management Organization

May 31, 2000

City Council Clerk  
City of Lauderdale  
1891 Walnut Street  
Lauderdale, MN 55113

Dear Council Clerk:

The Middle Mississippi River Watershed Management Organization is in the process of adopting its capital budget for 2001. This budget is a draft or working document. All of the proposed capital projects are to be implemented in and funded by the Minneapolis subwatershed. In addition, cooperative watershed education, and flood and drought planning activities would be undertaken throughout the watershed. It is important to note that there are no financial commitments to your jurisdiction that would result from the draft capital plan.

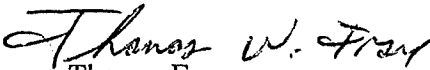
Article VI of the Joint and Cooperative Agreement for the MMRWMO outlines the procedures for member communities review and comment of the draft capital budget. The JCA for the MMRWMO states that the Commission shall submit a draft of the capital budget to the clerk of the Member's Council for their review. Comments on the capital budget from a Member's Council must be received by the Commission prior to August 1, 2000. The Commission will hear these comments and vote on the capital budget on September 5, 2000.

The Commission also requests time at a Council meeting to vote on a resolution amending the Joint Cooperative Agreement by changing the boundary of the MMRWMO to be consistent with the boundary of the new Capital Region Watershed District. Currently, that portion of Falcon Heights which is in the MMRWMO is also in the CRWD. The MMRWMO requests that this resolution also be heard and discussed by August 1, 2000.

Once again, the MMRWMO requests your Council take action on the above items by August 1. Staff from the MMRWMO will be available to appear at your meeting to answer any questions regarding the draft budget or boundary change.

Enclosed in this packet are a draft of the capital budget for 2001, maps of the previous and new boundary, and an example of the resolution of the Joint Cooperative Agreement. If any further material is needed, please contact the MMRWMO office.

Sincerely,

  
Thomas Frame  
MMRWMO Staff

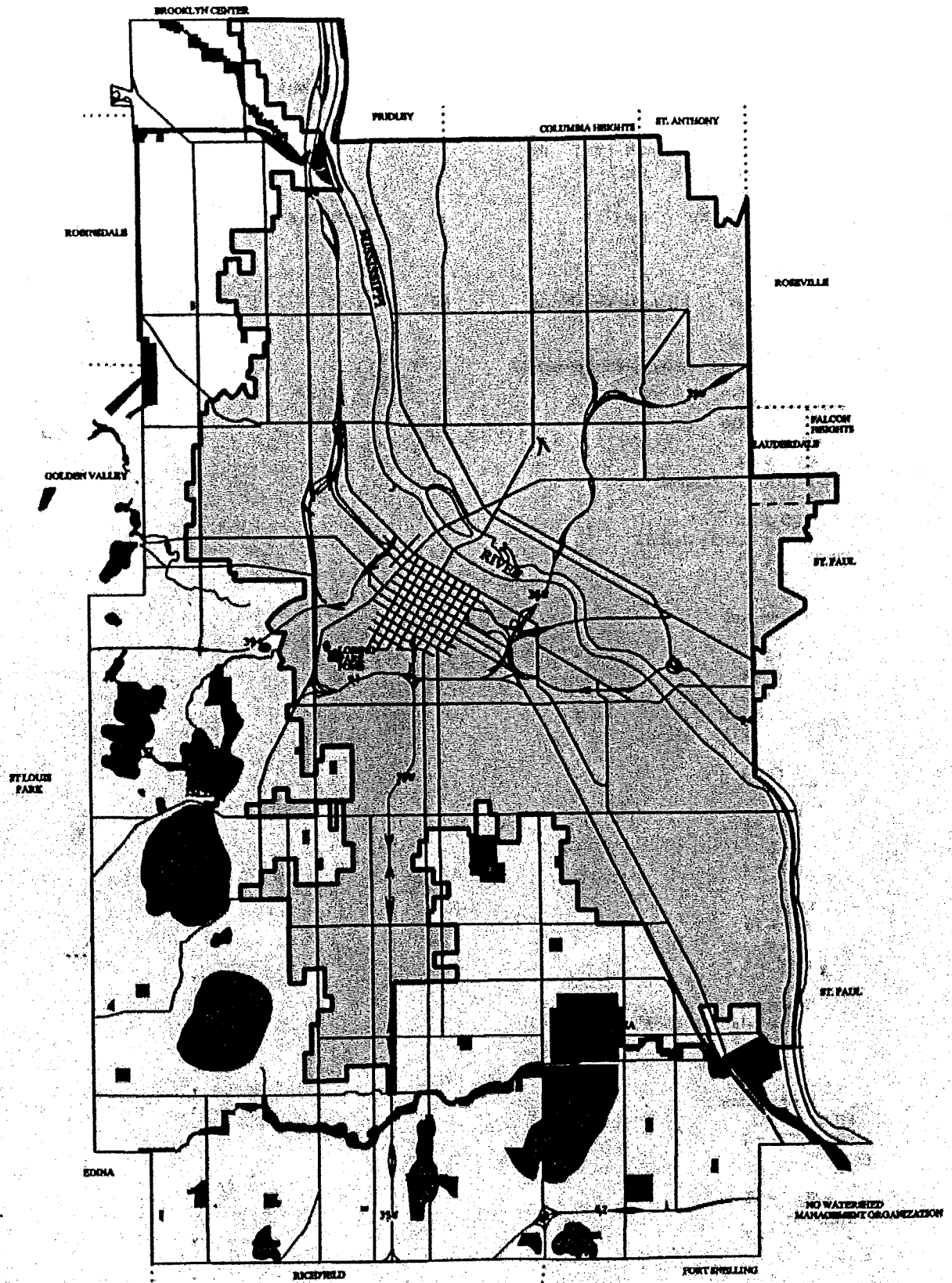
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Cc: Karen Gill-Gerbig, MMRWMO Commissioner  
enclosures

# CITY OF MINNEAPOLIS

ENGINEERING SERVICES

## MMRWMO Boundary Map

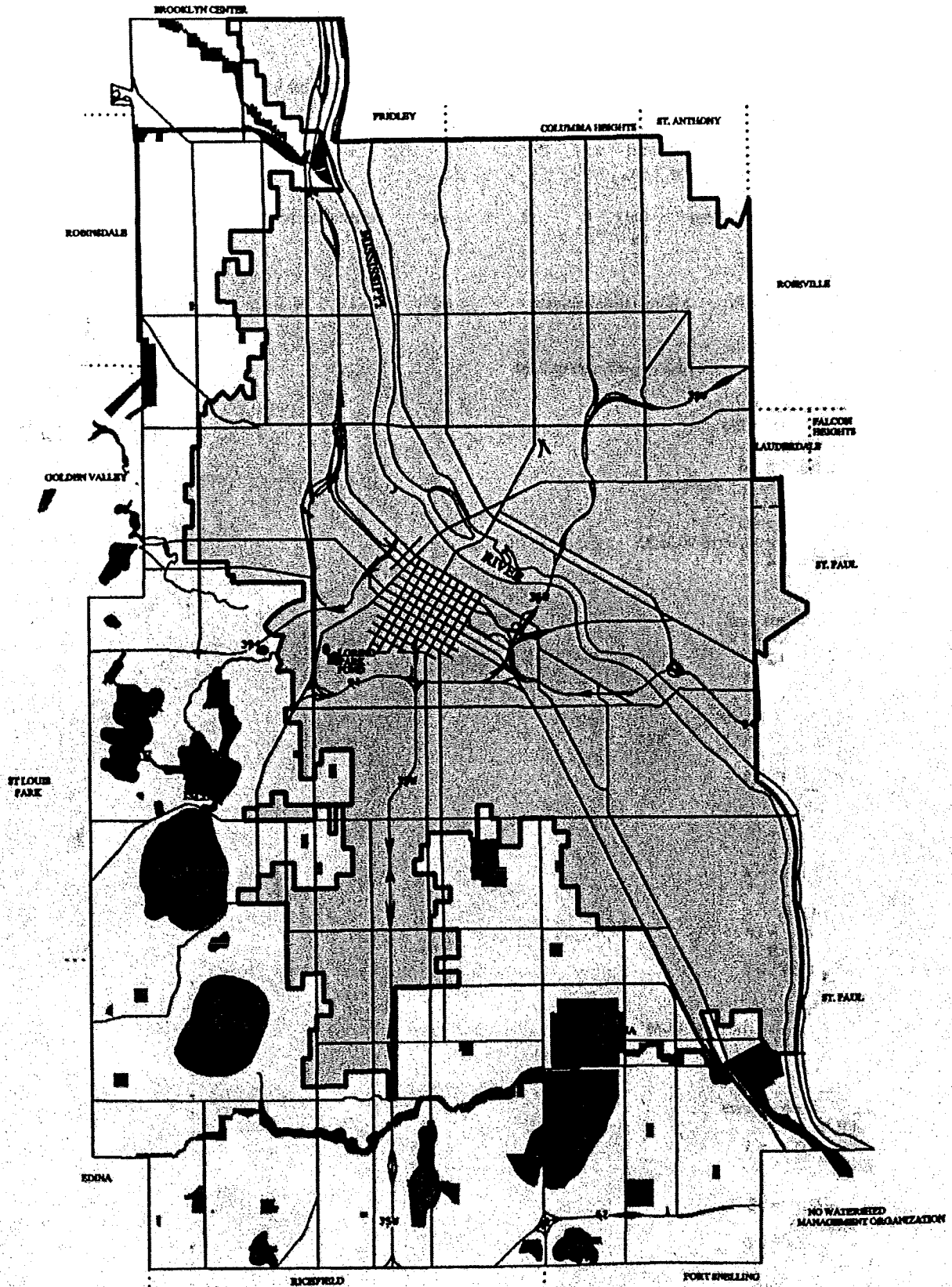


Map 1

Previous Boundary of MMRWMO



## MMRWMO Boundary Map



### Map 1

## New Boundary of MMRWMO

**RESOLUTION NO. 062700A**

**THE CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION APPROVING MIDDLE MISSISSIPPI RIVER  
WATERSHED MANAGEMENT ORGANIZATION JOINT AND  
COOPERATIVE AGREEMENT BYLAW CHANGES**

**WHEREAS**, the City of Lauderdale is a Member of the Middle Mississippi River Watershed Management Organization (MMRWMO) and,

**WHEREAS**, the purpose of the MMRWMO is to protect and enhance water quality resources within the watershed and,

**WHEREAS**, the MMRWMO Board of Water Commissioners recently approved technical changes to the MMRWMO Joint and Cooperative Agreement Bylaws relating to watershed boundaries and payment of budgetary obligations.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAUDERDALE, MINNESOTA** that the Council approves the proposed changes to the Bylaws of the Middle Mississippi River Watershed Management Organization.

I CERTIFY THAT the above resolution was adopted by the City Council of Lauderdale on this 27<sup>th</sup> day of June, 2000.

(ATTEST)

\_\_\_\_\_  
Jeffrey E. Dains, Mayor

(SEAL)

\_\_\_\_\_  
Richard B. Getschow, City Administrator

# Capital Budget, 2000-01

ISSUE	SUB-WATERSHED	GOALS (Section 5 of Plan)	IMPLEMENTATION ACTIONS					START DATE	PARTICIPANTS	EST. COST TO WMO	COMMENTS
			POLICY	PROGRAM	PROJECT	BRIEF DESCRIPTION	MEASUREMENT				
Edgewater	Mpls	3, 6, 7, 8, 13, 14, 15			X	Reclaim shoreline for a park.	Improve habitat.	2001	MPRB, MNMRA	\$500,000	Serious erosion needs immediate attention. Wetlands may be implemented.
Grainbelt Shoreline	Mpls	3, 6, 7, 13, 14, 15			X	Riverbank restoration.	Improve habitat.	2001	MCDA, MNMRA	\$250,000	Interpretive signs would make this an educational program.
North Mississippi Regional Park	Mpls	3, 4, 5, 6, 7, 9, 12, 13, 14, 15			X	Boat landing; restore wetland & prairie.	Improve habitat.	2001	MPRB, HCD	\$150,000	Currently, the AUAR describes wetlands that are not "regional."
Southeast Mpls Wetlands	Mpls	1, 2, 3, 4, 5, 6, 10, 11, 12, 14			X	Regional stormwater wetlands.	Eliminate CSO, route runoff to ponds.	2000	MCDA, Mpls PW, MndOT	\$900,000	
Near Northside Wetlands	Mpls	1, 2, 3, 4, 5, 6, 10, 11, 12, 14			X	Daylight Bassett Cr. wetland/pond for stormwater treatment	Decrease impervious surface.	2000	MndOT	\$900,000	—
Integrated Flood/Drought Planning	All	1, 2, 11	X	X		Work with agencies and academics to develop responses to flood/drought.	Develop a matrix of conditions vs. responses that conserve water.	2001	Met Council, Army Corps, DNR, Academics	\$50,000	An intercommunity flow analysis will occur before planning efforts are undertaken.
Monitoring Stormwater Outfalls	Mpls	3, 5		X		Monitor outfalls to river per Met Council's WOMP program.	Acquire usable data.	2001	Met Council, Mpls Environ., Mpls PW	\$0	—
Public Education Campaign	All	2, 3, 4, 5, 8, 9		X		Annual publication; press releases; community feedback.	Increase contact with educators.	Ongoing	Met Council, MPRB, MNMRA, various NGO's	\$50,000	—
Seal Out-of-Service Wells	All	11	X	X		Seal wells that provide a conduit for pollution to groundwater.	Reduce number of such wells in watershed.	Ongoing	MDH	\$0	—
Rain Leader Disconnect	All	2, 3, 4	X	X		Disconnect rooftop links to sanitary sewer.	Reduce number of such links to sanitary sewer.	Ongoing	PW Departments	\$0	St. Paul has an ordinance that addresses this problem.
Wetland Function & Value Assessment	All	12, 14		X		Use MnRAM to assess wetlands (among other techniques).	Acquisition of data.	2000	Mpls Environ., BWSR, DNR	\$0	This will be completed by MNMWWMO staff in cooperation w/ others.
Administration	All	N/A		N/A		Hire three professionals to serve as WMO staff.	N/A	2000	N/A	\$300,000	Likely hires: engineer, ecologist, project mgr.

May 2000



# MIDDLE MISSISSIPPI RIVER WATERSHED MANAGEMENT ORGANIZATION

250 South Fourth Street #401 Minneapolis, MN 55415 Tel (612) 673-5897 Fax (612) 673-2522

Doug Synder  
Minnesota Board of Water & Soil Resources  
One West Water Street, Suite 200  
St. Paul, Minnesota 55107

May 25, 2000

Re: 1999 Annual Financial and Activity Report

Dear Mr. Synder:

In 1999 the Middle Mississippi River Watershed Management Organization (MMRWMO) accomplished several monumental tasks. The most important of which was the completion of the Draft Watershed Management Plan (WMP), which included the 10-year Implementation Schedule for the Capital Improvement Program. The Draft WMP was submitted for review in the spring of 1999 to the agencies identified in Minnesota Statutes 103B.231 Subdivision 7. Forgoing any delays in review and approval by the Minnesota Board of Water and Soil Resources, the MMRWMO anticipates implementation to begin in 2001. Other important tasks initiated in 1999 were the updating of the 1997 Joint and Cooperative Agreement for the MMRWMO and the appointment of new Commissioners to the MMRWMO Board.

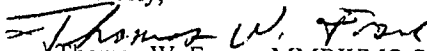
The updating of the 1997 JCA addressed two items. First, an amendment to the boundary the MMRWMO shares with the Bassett Creek Watershed Management Commission. This boundary change places that portion of the Bassett Creek and local drainage, removed from the main creek flow as part of an Army Corp of Engineers flood control project, into the MMRWMO. This boundary change of the old Bassett Creek Tunnel places land with distinct drainage to the Mississippi River into the MMRWMO and also permits the MMRWMO to be involved in the development of wetlands for the Northside housing projects. The second change addresses administrative details that more clearly identify the process the MMRWMO will follow for approval of its annual capital budget.

The appointment of new Commissioners to the MMRWMO Board was the result of term lengths identified in the 1997 JCA and 1999 legislative changes. When all new appointments are completed, the MMRWMO Board will be composed of elected officials and citizens representing their Member Communities. As part of the Board's transition and the challenges faced with implementation of the WMP, the MMRWMO is taking the opportunity to reorganize its citizen advisory committee (CAC) and technical advisory committee (TAC). Through the CAC reorganization, the MMRWMO wants to provide a forum for all cultures and communities to address the threats of pollution and the opportunities of restoration and redevelopment in their watershed. The TAC has been in transition throughout the development of the WMP. As the TAC purpose has changed from development of the draft plan to analyzing the plan for implementation, the role of local staff has become more preeminent. The existing role of state, regional, and county TAC members, which was critical in the identification of watershed resources and development of the WMP, is still vital in the implementation of the WMP but now their role has changed to support of local staff.

As the year 2000 moves forward, the MMRWMO anticipates the completion of BWSR review of the WMP and formally adopting the plan for implementation. As the review and plan adoption occurs, staff will begin preparations for the 2001 Capital budget and implementation. As part of this implementation the MMRWMO staff will be working closely with the Ramsey and Hennepin County property tax assessors office to ensure the accuracy of the MMRWMO legal description.

If you have any questions or require additional information please call me at 673-5807.

Sincerely,

  
Thomas W. Frame, MMRWMO Staff

cc: MMRWMO Commissioners and Alternates

Enc. List of MMRWMO Commissioners  
List of Technical and Citizen Advisory Committee Members  
1997, 1998, 1999 Operating Expenses & 2000 Operating Budget

City of Minneapolis City of Saint Paul City of St. Anthony City of Lauderdale  
City of Falcon Heights Minneapolis Parks and Recreation Board

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# MIDDLE MISSISSIPPI RIVER WATERSHED MANAGEMENT ORGANIZATION

250 South Fourth Street #401 Minneapolis, MN 55415 Tel (612) 673-5897 Fax (612) 673-2522

## 1997 Operating Expenses

BALANCE FORWARD FROM 1996	Not Applicable	
DEPOSITS FOR 1997	BWSR Planning Grant	\$15,600.00
DEBITS FOR 1997	U of M CURA Contract	\$11,281.00
	Check Printing Charges	16.50
BALANCE AS OF 12/31/1997		\$4302.50

## 1998 Operating Expenses

BALANCE FORWARD FROM 1997		\$4302.50
DEPOSITS FOR 1998	Operating Budget <sup>1</sup>	9667.32
DEBITS FOR 1998	Rolled over to 1999	
BALANCE AS OF 12/31/1998		\$13,969.82

## 1999 Operating Expenses

BALANCE FORWARD FROM 1998		\$13,969.82
DEPOSITS FOR 1999		18,740.00
DEBITS FOR 1999	Insurance Costs <sup>2</sup>	\$2413.00
	Existing Contracts <sup>3</sup>	4099.59
	MMRWMO Intern <sup>4</sup>	12,816.00
	Pubic Notification <sup>5</sup>	51.36
BALANCE AS OF 12/31/1999		\$13,329.87

## 2000 Operating Budget

BALANCE FORWARD FROM 1999		\$13,329.87
DEPOSITS FOR 1999		18,740.00
EST. DEBITS FOR 2000 (\$18,763.00)	Insurance Costs	\$2413.00
	MMRWMO Intern <sup>6</sup>	15,600.00
	Public Notifications	250.00
	Sponsorships	500.00
EST. BALANCE AS OF 12/31/2000		\$13,308.87

<sup>1</sup> Funding for operating budget received from member communities.

<sup>2</sup> Insurance Costs for coverage from 7/1/1999 to 6/31/2000.

<sup>3</sup> Balance of University of Minnesota CURA contract due. Research Assistants for 1997 and 1998.

<sup>4</sup> Contract for intern services from 6/14/1999 to 12/31/1999.

<sup>5</sup> Costs incurred for public notification of public hearing of draft watershed management plan.

<sup>6</sup> At 0.5 FTE at \$15/hour.



## MIDDLE MISSISSIPPI RIVER WATERSHED MANAGEMENT ORGANIZATION

250 South Fourth Street #401 Minneapolis, MN 55415 Tel (612) 673-5897 Fax (612) 673-2522

### MMRWMO Commissioners, Alternates and Staff

**Minneapolis Commissioner**  
Joe Biernat, Chair  
Minneapolis City Hall Rm. 307  
350 South Fifth Street  
Minneapolis, MN 55415  
Work: 612-673-2203  
Fax: 612-673-3940

**Minneapolis Alternate**  
Joan Campbell  
Minneapolis City Hall Rm. 307  
350 South Fifth Street  
Minneapolis, MN 55415  
Work: 612-673-2202  
Fax: 612-673-3240

**MMRWMO Board Staff**  
Bill Anderson  
Public Service Center, Rm. 401  
250 South Fourth Street  
Minneapolis, MN 55415  
Work: 612-673-5803  
Fax: 612-673-2522

**Lauderdale Commissioner**  
Karen Gill-Gerbig, Treasurer  
City of Lauderdale  
1891 Walnut Street  
Lauderdale, MN  
Home: 651-644-8675  
Fax: 651-631-2066

**Lauderdale Alternate**  
None

**MMRWMO Board Staff**  
Tom Frame  
Public Service Center, Rm. 401  
250 South Fourth Street  
Minneapolis, MN 55415  
Work: 612-673-5807  
Fax: 612-673-2522

**St. Anthony Commissioner**  
Amy Sparks, Vice-Chair  
City of St. Anthony  
3301 Silver Lake Rd  
St. Anthony, MN 55418  
Home: 612-788-7946  
Fax: 612-781-9323

**St. Anthony Alternate**  
None

**MMRWMO Board Staff**  
Jon Steadland  
Public Service Center, Rm. 401  
250 South Fourth Street  
Minneapolis, MN 55415  
Work: 612-673-5814  
Fax: 612-673-2522

**MPRB Commissioner**  
Dean Zimmerman  
2416 17<sup>th</sup> Avenue S  
Minneapolis, MN 55404  
Home: 612-722-8768  
Cell: 612-388-1311  
Fax: 612-661-4777

**MPRB Alternate**  
Jeff Lee (non-voting)  
Minneapolis Park and Rec. Board  
3800 Bryant Ave S  
Minneapolis, MN 55409  
Work: 612-370-4900  
Fax: 612-370-4831

**MMRWMO Attorney Staff**  
Corey Conover  
Metropolitan Center Rm. 300  
333 South 7th Street  
Minneapolis, MN 55402-2010  
work: 673-2182  
fax: 673-3767

**St. Paul Commissioner**  
VACANT (Formerly Anne Weber)  
1000 City Hall Annex  
25 West Fourth St  
St. Paul, MN 55102  
Work: 651-266-6245  
Fax: 651-298-5621

**St. Paul Alternate**  
None

**MMRWMO Engineer Staff**  
Jodi Polzin  
City of Lakes  
309 2<sup>nd</sup> Avenue South  
Minneapolis, MN 55401  
Work: 612-673-3626

**Falcon Heights Commissioner**  
Sue Gehrz  
City of Falcon Heights  
2077 West Larpentour Avenue  
Falcon Heights, MN 55113  
Work: 651-644-5050  
Fax: 651-644-8675

**Falcon Heights Alternate**  
None

**MMRWMO Finance Staff**  
David Foster  
Minneapolis City Hall Room 325M  
350 South 5<sup>th</sup> Street  
Minneapolis, MN 55415  
Work: 673-2141



# MIDDLE MISSISSIPPI RIVER WATERSHED MANAGEMENT ORGANIZATION

250 South Fourth Street #401 Minneapolis, MN 55415 Tel (612) 673-5897 Fax (612) 673-2522

## MMRWMO Technical Advisory Committee (TO BE UPDATED TO INCLUDE ALL STAFF)

### Mpls Environmental Management

Thomas Frame  
MMRWMO Staff  
Environmental Inspector  
250 South Fourth St., Suite 300  
Minneapolis, MN 55415  
work: 673-5807  
fax: 673-5819

### MCDA

Anne Calvert  
Crown Roller Mill  
105 Fifth Avenue South  
Minneapolis, MN 55401  
work: 673-5023  
fax: 673-5186

### Minneapolis Planning Department

Michael Orange  
Minneapolis City Hall Rm. 210  
350 South Fifth Street  
Minneapolis, MN 55415  
work: 673-2347  
fax: 673-2728

### Minneapolis Park & Recreation

Jeff Lee  
3800 Bryant Avenue South  
Minneapolis, MN 55409-1029  
work: 370-4900  
fax: 370-4831

### Minneapolis Public Works

Jodi Polzin  
City of Lakes Building  
309 2<sup>nd</sup> Avenue South  
Minneapolis, MN 55401  
612-673-3626

### Hennepin Co. Env Mgmt

Joel Settles  
417 North Fifth Street, Suite 200  
Minneapolis, MN 55401-1397  
mail code: 609  
work: 348-6157  
fax: 348-8532

### Hennepin Conservation District

Ali Durgunoglu  
District Engineer  
10801 Wayzata Blvd. Suite 240  
Minnetonka, MN 55305  
work: 544-8572  
fax: 544-9437

### Metropolitan Council

Judy Sventek  
Environmental Planner  
Mears Park Centre  
230 East Fifth Street  
St. Paul, MN 55101-1633  
work: 602-1156  
fax: 602-1130

### MN DNR Division of Waters

Ceil Strauss  
Area Hydrologist  
1200 Warner Rd  
St. Paul, MN 55106  
work: 772-7914  
fax: 772-7977

### Minnesota BWSR

Doug Synder  
One West Water Street, Suite 200  
St. Paul, MN 55107  
651-215-1520

### Minnesota Historical Society

St. Anthony Falls Heritage Board  
Betsy Doermann  
James J. Hill House  
240 Summit Avenue  
St. Paul, MN 55102  
work: 296-7129  
fax: 297-5655

### NPS MNRRA

Kate Hanson  
175 East Fifth Street, Suite 418  
Box 41  
St. Paul, MN 55101-2901  
work: 290-4160  
fax: 290-3214

### US ACOE

St. Paul District  
Russ Synder  
190 East Fifth Street  
St. Paul, MN 55101-1638  
work: 290-5439  
fax: 290-5800

### MPCA

Water Quality Division  
Celine Lyman  
520 Lafayette Rd.  
St. Paul, MN 55155  
work: 296-8862  
fax: 297-2343

## MMRWMO Citizen Advisory Committee

Currently being reorganized.

# *Middle Mississippi River Watershed Management Organization*

250 South Fourth Street #300

Minneapolis, MN 55415

Tel (612) 673-3179

Fax (612) 673-2522

**Meeting Minutes:** May 25, 2000, Conference Room 132, Minneapolis City Hall, 10-11:30am.

**Commissioners in Attendance:** Joe Biernat, Amy Sparks, Karen Gill-Gerbig, and Dean Zimmerman

**Staff and Guests:** Bill Anderson, Tom Frame, Jon Steadland, and Jim Moncur

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The meeting was called to order at 10:10am.

**Approval of Agenda:** Moved by Commissioner Zimmerman. Motion for approval of the agenda was passed unanimously.

**Approval of Commission Minutes from July 28, 1999:** Moved by Commissioner Zimmerman. Motion for approval of the minutes was passed. Commissioner Sparks abstained.

**Consent Items:** Motion for approval was passed unanimously.

- **Approval of Annual Report** – Tom Frame gave brief summary.
- **Approval of Operating Budget for 2000**
- **Establishment of a Meeting Room** – Motion offered by Chair Biernat to hold all meetings in the Mayor's Conference Room when available.
- **Approval of Allocations to Advertise CAC Vacancies to Increase Diversity** – Bill Anderson and Tom Frame discussed the process of installing new members to the CAC.

**Election of Officers:** MMRWMO Staff recommendations to Commissioners: Joe Biernat remain as Chair, Amy Sparks as Vice-Chair, and Karen Gill-Gerbig as Treasurer. Recommendations moved by Commissioner Zimmerman. Motion for approval was passed unanimously.

**Adoption of MMRWMO Watershed Management Plan:** Motion for approval passed unanimously.

**Approval of Draft Capital Improvements Plan Budget:** Bill Anderson reported that 10-year plan is flexible. Capital Budget for 2000-2001 approval was moved by Chair Biernat. Motion for approval was passed unanimously.

**Boundary Change / Removal of Falcon Heights from MMRWMO Joint Cooperative Agreement:** Moved by Chair Biernat. Motion for approval passed unanimously. Bill Anderson noted that new resolutions of the Joint Cooperative Agreement will have to be approved in the city councils of each municipality due to the removal of Falcon Heights and the readjustment of the boundary.

**Community Outreach and Education Program:** Commissioner Zimmerman asked whether the outreach and education program would be the same as the MPRB program. Bill Anderson reported that the MMRWMO program will differ from MPRB with greater emphasis on businesses and would be discussed further in detail at the next meeting.

**Approval of City Council Resolution:** Resolution authorizes Minneapolis Environmental Management to act as staff to the Board of Commissioners of the Middle Mississippi River Watershed Management Organization. Moved by Chair Biernat. Motion for approval was passed unanimously.

**Tentative Items for Next Meeting:**

- **Community Outreach and Education Program**
- **Hiring and Duties of MMRWMO Staff**
  - **Compare MMRWMO with operations of Minnehaha Creek and other Watershed Management Organizations**
- **Bob Sykes Presentation on Innovative Approaches to Storm Water Management**

**Tentative Date for Next Meeting:** September 5, 2000 from 1pm – 3pm in the Mayor's Conference Room, City Hall. Staff will correspond with Commissioners to finalize.

The meeting was adjourned at 11:30am.



## City Council Memorandum

To: Mayor and City Council  
From: Rick Getschow  
Council Meeting Date: June 27, 2000  
Agenda Item: Zoning Ordinance Review: Chapter 8-14

### **BACKGROUND:**

The intent at the meeting is to discuss Chapters 8-14. These chapters cover the remaining zoning districts within the City of Lauderdale (R2, R3, B1, B2, I1, C1, and C2). At the previous meeting, the Council reviewed Chapter 7, which covers the R-1 Suburban Residential District.

Please read these chapters before next Tuesday for discussion at the meeting.

**Please contact me if you have any questions or concerns about these chapters, so that I can research and address any concerns or issues in these sections prior to the meeting.**

A representative from the Plan Commission will be in attendance at the meeting as a part of this continuing discussion on the draft zoning ordinance.

