

Happy 8th Aug 2000

LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, AUGUST 8, 2000
CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

Gower _____	Christensen _____
Hawkinson _____	Gill-Gerbig _____
Mayor Dains _____	

Staff:

Adm. Rick Getschow _____ Adm. Analyst Bownik _____

3. APPROVAL

- A. Approval of agenda
- B. Approval of the minutes of the 7/25/00 City Council Meeting
- C. Approval of claims totaling \$ 28,519.14

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

FILE COPY

5. CONSENT

**6. SPECIAL ORDER OF BUSINESS/ RECOGNITIONS/ PROCLAMATIONS/
CITIZEN'S ADDRESSING THE 2000 STREET AND UTILITY
IMPROVEMENTS**

7. INFORMATIONAL PRESENTATIONS

- A. 2000 Street and Utility Improvements Update- City Engineer

8. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

9. ACTION

- A. Resolution 080800A: A Resolution Ordering the Preparation of a Feasibility Report on the 2001 Improvements
B. Rear yard setback variance, Side yard setback variance and Lot coverage variance for the construction of a garage at 1806 Malvern Street
C. Approval of Election judges for the 2000 Primary and General Election
D. Approval of quotations for the printing of the 2000-2001 Lauderdale Resident's Guide and Phone Directory
E. Acceptance of the 1999-2001 Minnesota Releaf "Community Forest Inventory" Grant from the DNR
F. Move the time and/or date of the September 12, 2000 City Council meeting

10. REPORTS

11. DISCUSSION

- A. Larpenteur Avenue Redevelopment
B. 2001 Budget Discussion

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING

15. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
July 25, 2000**

1. The meeting was called the meeting to order at 7:30 P.M.

2. ROLL

Council present: Gill-Gerbig, Gower, Christensen, Hawkinson, and Mayor Dains

Staff present: City Administrator Getschow, Adm. Analyst Bownik

3. APPROVAL

A. *Approval of Agenda.* Motion by Gower, second by Christensen to approve the agenda. Roll: Yes: all. Motion carried.

B. *Approval of Minutes.* Motion by Gill-Gerbig, second by Hawkinson to approve the minutes of the July 11, 2000 City Council meeting. Roll: Yes: all. Motion carried.

C. *Approval of Claims totaling \$ 72,349.33.* Motion by Christensen, second by Hawkinson to approve the claims totaling \$72,349.33. Roll: Yes: all. Motion carried.

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

5. CONSENT

6. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZEN'S ADDRESSING THE 2000 STREET AND UTILITY
IMPROVEMENTS

A. Resolution 072500A: A Proclamation Supporting National Night Out 2000. Motion by Gill-Gerbig, second by Gower to adopt Resolution 072500A: A Proclamation Supporting National Night Out 2000. Roll: Yes: all. Motion carried.

7. INFORMATIONAL PRESENTATIONS

A. *2000 Street and Utility Improvements.* The City Engineer updated the City Council on the progress of the street and utility improvement project. The focus of the update dealt with improvements to the Community Park. Topics dealing with the possible construction of an earth berm, the continued utilization of the sledding hill, and landscaping in the park parking lot were referred to the Park and Community Involvement Committee for a recommendation. The Committee's recommendations on these issues will be forwarded to the City Council in time for the next City Council meeting.

The Mayor asked that the remainder of this discussion be placed later in the agenda due to time constraints and others present at the meeting.

8. PUBLIC HEARINGS

A. *Rear Yard setback variance, Side yard setback, and Lot coverage variance for the construction of a garage at 1806 Malvern Street.* Administrative Analyst Bownik reported that Mr. Kyle Roggenbuck, 1806 Malvern Street, is applying for three variances to build a new garage facing the alley. He is requesting a 3-foot variance to the rear yard setback (to go from 8 feet to 5 feet) and a 3-foot variance to the side yard setback (to go from 5 feet to 2 feet). The current garage, which is parallel to the alley, has a setback distance of 1 foot from the rear property line and a setback distance of 2 feet from the side property line. According to measurements, there is currently 21.5 feet between the garage and the house. The new garage, with a five-foot setback, would leave 13.5 feet between the house and garage. The current Zoning Ordinance requires a setback distance of 6 feet between a detached garage and a principal building.

The third variance is for an 8.03% increase to the lot coverage requirements. According to the current Zoning Ordinance, lot coverage cannot exceed 30% in an R-1 Suburban Residential District. The lot size of 1806 Malvern Street is 40 feet x 126.88 feet (5075.2 square feet). The current structures on the property total 1841.93 square feet. This translates to 36.29% lot coverage for the property. Since the new garage would be 88 square feet larger than the current garage, the lot coverage would be 38.03%.

The Planning Commission recommended approval of all three variances at the July 18, 2000 meeting. This was with the condition that a firewall be installed on the south side of the garage because the garage would be built less than three feet from the side yard, per the State Building Code. (The distance between garages would remain the same at 11 feet).

The following was the Planning Commission rationale for the recommendation of the variances:

- A hardship exists with the land in that the lot sits approximately 3 feet below the grade of the alley, and the alley slopes down approximately 45% along the northerly portion of the property.
- The new garage would constitute an improvement to the property because the property owner cannot access the current garage for parking due to the way the garage is positioned on the lot.
- The increase in lot coverage is less than 2%. Exceeding the lot coverage is justifiable because the enclosed porch is on a cement slab instead of a foundation.
- The Planning Commission prefers that the current rear yard setback requirement be reduced to 5 feet and the current side yard setback requirement be reduced to 3 feet in order to reduce requests for variances.

The Mayor opened the public hearing at 8:12 p.m.

Kyle Roggenbuck, 1806 Malvern Street, stated that the variances are needed because of the grade and slopes on his property and in the alley. He stated that the garage would be an improvement to the property and the area, especially since it is a garage that could not be currently accessed without driving on his neighbor's property.

The Mayor closed the public hearing at 8:14 p.m.

9. ACTION

A. *Rear Yard setback variance, Side yard setback, and Lot coverage variance for the construction of a garage at 1806 Malvern Street.* Council member Gill-Gerbig stated that she can not find rationale or a hardship following the land with this variance, and therefore does not recommend its approval.

Council member Christensen stated that this lot is one of the smallest in the entire City, especially with a lot depth of less than 127 feet. He feels that this creates the hardship with the land and the lot.

Council member Hawkinson agreed with that rationale and also recommended approval of the variance.

Council member Gower expressed concern with the lot coverage. She also expressed concern with the driveway in the front that was formerly termed "front yard parking". She requested more time to view the property and research the issue further.

Mayor Dains stated that he still wishes to review the packet material associated with this variance and would like to view the property and research the issue further. Also, the Mayor took exception to the last rationale used by the Planning Commission for recommending the variance. He was seriously concerned about the fact that the Commission would use their opinion of what setbacks should be, as opposed to what the current ordinance dictates in deliberating on individual variance requests. He asked that the Administrative Analyst relay this information to the Planning Commission.

Motion by Gower, second by Gill-Gerbig to table the variances for 1806 Malvern Street until the August 8, 2000. Roll: Yes: all. Motion carried.

7. INFORMATIONAL PRESENTATIONS (CONTINUED)

B. *Housing Programs and Initiatives.* Dave Wick, Building Inspector with the City of Richfield, provided the City Council with an overview of Richfield's Housing Maintenance Compliance Program. The program includes point-of-sale inspections and the distribution of certificates for compliant properties.

The Council appreciated the presentation and expressed interest in following up on this program at a later date.

A break was taken at 9:28 p.m. The meeting resumed at 9:34 p.m.

9. ACTION (CONTINUED)

B.-C. Resolution 072500A: A Resolution Appointing an LMCIT Insurance Agent and the Approval of 2000-2001 Lauderdale Insurance Policy. Insurance agent Bob Welch of Engberg, Schaber, and Welch gave an overview of the 2000-2001 Insurance policy.

Motion by Gill-Gerbig, second by Hawkinson to approve Resolution 072500A: A Resolution Appointing an LMCIT Insurance Agent. Roll: Yes: all. Motion carried.

Motion by Christensen, second by Gill-Gerbig to approve the 2000-2001 property, liability, automobile, and worker's compensation insurance policy and to waive the monetary limits on municipal tort liability and to not purchase additional excess liability coverage for the coming year. Roll: Yes: all. Motion carried.

7. INFORMATIONAL PRESENTATIONS (CONTINUED)

A. 2000 Street and Utility Improvements. The City Engineer discussed the park improvements as they related to the fence and trail on the southeast area of the Community Park.

Motion by Hawkinson, second by Gill-Gerbig to remove the existing north-south fence and replace it with a new black vinyl fence which will be placed on the property line and to continue the bituminous trail from its existing end location to the pedestrian ramp on Summer Street leaving adequate spacing between the fence and the trail for landscaping. Roll: Yes: all. Motion carried.

9. ACTION (CONTINUED)

D. Lauderdale Business Subsidy Policy. The Council reviewed another draft of the policy with different options for a wage floor. Motion by Gill-Gerbig, second by Hawkinson to approve the Lauderdale Business Subsidy Policy adding the language for a wage floor that states "the wage floor shall be 110% of the U.S. Poverty level for a family of four as annually adjusted". Roll: Yes: all. Motion carried.

10. REPORTS

11. DISCUSSION

A. *Larpenteur Avenue Redevelopment*. Motion by Gill-Gerbig, second by Hawkinson to table the discussion on this item until the August 8, 2000 meeting.
Roll: Yes: all. Motion carried.

12. ITEMS REMOVED FROM THE CONSENT AGENDA

13. ADDITIONAL ITEMS

14. SET AGENDA FOR NEXT MEETING

1. 2000 Street and Utility Improvement Update
2. 1806 Malvern Street variances
3. Resolution Ordering the Feasibility Report for the 2001 Improvements
4. 2000 2nd Quarter Financial and Investment Report
5. Move the time/date of the 9/12/00 Meeting
6. Appoint election judges for the primary and general election
7. Acceptance of the Minnesota Releaf Grant
8. 2001 Budget Discussion
9. Larpenteur Avenue Redevelopment

15. ADJOURNMENT

Motion by Hawkinson, second by Gower to adjourn at 10: P.M. Ayes: All.

The City of Lauderdale

Claims for Approval
8/8/00 City Council Meeting

August 4, 2000 Payroll # 6725 - 6729	\$5,087.01
August 8, 2000 Claims # 14690 - 14707	\$23,432.13
Total Claims for Approval	\$28,519.14

3 Aug 2000
Thu 2:50 PM

*Paid Register
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
PAYROLL DATE: AUGUST 4, 2000
COUNCIL MEETING DATE: AUGUST 8, 2000

Check Number	Employee Number	Employee Name	Social Security Number	Pay Period	Pay Group Number	Pay Group Description	Check Amount	Check Date	Status
006725	000000011	BOWNIK, JAMES		16	01	BI-WEEKLY	847.83	04-Aug-00	Outstanding
006726	000000003	GETSCHOW, RICK		16	01	BI-WEEKLY	1,494.28	04-Aug-00	Outstanding
006727	000000030	GOYETTE, SHANNON		16	01	BI-WEEKLY	747.02	04-Aug-00	Outstanding
006728	000000002	HINRICH, DAVID C		16	01	BI-WEEKLY	1,084.11	04-Aug-00	Outstanding
006729	000000005	HUGHES, JOSEPH A		16	01	BI-WEEKLY	913.77	04-Aug-00	Outstanding

5,087.01

Grand Total

4 Aug 2000
Fri 10:55 AM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
AUGUST 8, 2000
CITY COUNCIL MEETING

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	14690 AMERIPRIDE			155.01
14690 M072966	AMERIPRIDE	101-43100-228	TOWELS FOR RESTROOMS	-----
				155.01
Totals Check Number	14690 AMERIPRIDE			
Check Number	14691 BIFFS, INC.			70.26
14691 W101831	BIFFS, INC.	101-45200-427	PARK BIFFY 6/14 - 7/11	-----
				70.26
Totals Check Number	14691 BIFFS, INC.			
Check Number	14692 CEMSTONE			869.84
14692 177334	CEMSTONE	402-48000-521	CEMENT PAD AT GARAGE	567.11
14692 179048	CEMSTONE	402-48000-521	CEMENT PAD AT GARAGE	-----
				1,436.95
Totals Check Number	14692 CEMSTONE			
Check Number	14693 CINTAS			27.70
14693 754127968	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
14693 754126637	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	-----
				55.40
Totals Check Number	14693 CINTAS			
Check Number	14694 DISPLAY SALES			70.29
14694 4021	DISPLAY SALES	101-43100-228	2 FLAGS 4X6 FEET	-----
				70.29
Totals Check Number	14694 DISPLAY SALES			
Check Number	14695 ENGBERG-SHABER AGENCY, INC.			418.00
14695 4276	ENGBERG-SHABER AGENCY, INC.	101-41100-361	INSURANCE AGENT FEES	365.75
14695 4276	ENGBERG-SHABER AGENCY, INC.	101-41200-361	INSURANCE AGENT FEES	261.25
14695 4276	ENGBERG-SHABER AGENCY, INC.	601-49000-361	INSURANCE AGENT FEES	-----
				1,045.00
Totals Check Number	14695 ENGBERG-SHABER AGENCY, INC.			
Check Number	14696 HUGHES & COSTELLO			825.00
14696 8/8/00	HUGHES & COSTELLO	101-42300-305	08/00 RETAINER FEES	104.25
14696 8/8/00	HUGHES & COSTELLO	101-42300-355	08/00 PRINT & PROCESS	-----
				929.25
Totals Check Number	14696 HUGHES & COSTELLO			

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
AUGUST 8, 2000
CITY COUNCIL MEETING

4 Aug 2000
Fri 10:55 AM

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	14697 ICMA RETIREMENT TRUST - 457		8/4/00 PAYROLL	745.82
14697 8/8/00	ICMA RETIREMENT TRUST - 457	101-21705		-----
				745.82
Totals Check Number	14697 ICMA RETIREMENT TRUST - 457			
Check Number	14698 MN CITY/COUNTY MGR ASSOCIATION			
14698 8/8/00	MN CITY/COUNTY MGR ASSOCIATION	101-41200-438	MCMA ANNUAL DUES	77.00

				77.00
Totals Check Number	14698 MN CITY/COUNTY MGR ASSOCIATION			
Check Number	14699 NORTH STAR STATE BANK			
14699 8/8/00	NORTH STAR STATE BANK	101-41200-331	PARKING: KAREN MMRWMO	7.00
14699 8/8/00	NORTH STAR STATE BANK	101-41200-203	CERTIFIED MAIL	14.90
14699 8/8/00	NORTH STAR STATE BANK	101-41200-203	CERTIFIED MAIL	2.98
14699 8/8/00	NORTH STAR STATE BANK	201-45600-440	PIZZA: PCIC	12.00
14699 8/8/00	NORTH STAR STATE BANK	101-41200-331	MILEAGE: SHANNON	19.53
14699 8/8/00	NORTH STAR STATE BANK	101-41200-203	CERTIFIED MAIL	8.94
14699 8/8/00	NORTH STAR STATE BANK	101-41200-203	STAMPS	5.00
14699 8/8/00	NORTH STAR STATE BANK	101-41200-203	MILEAGE: JAMES	21.11
14699 8/8/00	NORTH STAR STATE BANK	101-41200-331	FOOD: SAFETY MEETING	11.59
14699 8/8/00	NORTH STAR STATE BANK	101-41200-201		-----
				103.05
Totals Check Number	14699 NORTH STAR STATE BANK			
Check Number	14700 OFFICE MAX			
14700 8/8/00	OFFICE MAX	101-41200-201	GEN OFFICE SUPPLIES	112.88

				112.88
Totals Check Number	14700 OFFICE MAX			
Check Number	14701 PARK HARDWARE HANK			
14701 28163	PARK HARDWARE HANK	101-43100-202	PUBLIC WORKS SUPPLIES	51.68

				51.68
Totals Check Number	14701 PARK HARDWARE HANK			
Check Number	14702 PARK SERVICE			
14702 8/8/00	PARK SERVICE	101-43100-212	07/00 TRUCK FUEL	60.89
14702 8/8/00	PARK SERVICE	601-49000-212	07/00 TRUCK FUEL	60.90

				121.79
Totals Check Number	14702 PARK SERVICE			
Check Number	14703 PUBLIC EMP RETIREMENT ASSSOC			
14703 8/8/00	PUBLIC EMP RETIREMENT ASSSOC	101-21704	PAYROLL 8/4/00	785.50

4 Aug 2000
Fri 10:55 AM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
AUGUST 8, 2000
CITY COUNCIL MEETING

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	14703 PUBLIC EMP RETIREMENT ASSSOC			----- 785.50
Totals Check Number	14703 PUBLIC EMP RETIREMENT ASSSOC			
Check Number	14704 RAMSEY COUNTY			5.00
14704 8/8/00	RAMSEY COUNTY	101-41200-442	PROPERTY REC/REV INFO	----- 5.00
Totals Check Number	14704 RAMSEY COUNTY			
Check Number	14705 RAPIT PRINTING			235.37
14705 8/8/00	RAPIT PRINTING	101-41600-353	2ND QTR '00 NEWSLETTER	----- 235.37
Totals Check Number	14705 RAPIT PRINTING			
Check Number	14706 ST. ANTHONY VILLAGE			17,196.34
14706 3728	ST. ANTHONY VILLAGE	101-42100-319	09/00 POLICE SERVICES	----- 17,196.34
Totals Check Number	14706 ST. ANTHONY VILLAGE			
Check Number	14707 US WEST COMMUNICATIONS			174.30
14707 8/8/00	US WEST COMMUNICATIONS	101-41200-391	08/00 CITY HALL PHONE	30.62
14707 8/8/00	US WEST COMMUNICATIONS	101-43100-391	08/00 CITY HALL PHONE	30.62
14707 8/8/00	US WEST COMMUNICATIONS	601-49000-391	08/00 CITY HALL PHONE	----- 235.54
Totals Check Number	14707 US WEST COMMUNICATIONS			
Grand Total				----- 23,432.13

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: August 8, 2000
Agenda Item: 2000 Street and Utility Improvements Update

BACKGROUND:

The City Engineer will be at the meeting to address the overall improvement project. The focus of the update will be centered on the Community Park and a follow-up on the issues discussed at the last Council meeting.

Included in the packet is information from the City Engineer regarding these potential improvements.

PARK PROPERTY ISSUE

Enclosed in the packets is that latest information from the residents of 2337 Summer and 2345 Summer Street relating to the park property borders.

The August 1 meeting that is referenced in this letter was canceled by the Claussen/Salovich attorney. Since the meeting was an opportunity for these parties to present documentation, the possible rescheduling of the meeting is in their hands. Also, this related documentation has not yet been sent.

The final information from the registered land surveyor for the Park and all the other legal descriptions should be available soon.

Please contact me with any other questions or concerns.

ENCLOSURES:

1. Memo for City Engineer Paul Heuer regarding the park improvements
2. Claussen and Salovich letter dated July 28, 2000

MEMO

Lauderdale

TO: *Honorable Mayor & City Council/
Parks Commission Members*
FROM: *Paul Heuer*
RE: *Park Improvements*
FILE: *BRA File No. 532-99-100*
DATE: *August 4, 2000*



This memo summarizes the park improvements that have been authorized and options for new improvements.

Authorized Improvements

1. Relocate hockey rink (see attached figure).
2. New hockey rink boards.
3. New lighting for hockey rink and free skating area.
4. Reduce the size of the existing parking lot.
5. Pave the existing parking lot.
6. Fill the low area of the park to the same level as the ball field.
7. Fill the ditch as much as possible without inhibiting drainage.
8. Extend bituminous trail from existing location east of the tennis courts to summer street. We will keep the trail a short distance (5-feet?) from the fence to allow for plantings in this area.
9. Construct a flat boulevard along the north curb line to allow for future construction of an 8-foot wide bituminous trail.
10. Remove the fence along the south border of the park.
11. Replace the fence along the west side of the ball field with a new 5-foot high, black vinyl coated fence.
12. Keep a depression in the area at the northeast corner of the park and create a water garden with plantings.

Optional Additional Improvements

1. Construct an earth berm along parking lot (see attached figure). This idea arose from the fact that we have less natural protection in the archery area and we temporarily have excess material on site. Is there any interest in taking advantage of this material by constructing an earth berm along the parking lot. Existing spruce trees would be removed and replaced on top of the berm. Additional trees could be planted on top on the berm. It could be approximately 6-foot high, with 4:1 side slopes.
2. Keep an area between the parking lot and the trail along Roselawn open for plantings. With paving the parking lot, we are concerned about the appearance of a paved parking lot abutting a paved trail. It may look much nicer with a 4 or 5-foot area between the two surfaces that is retained for plantings. Should we create this gap during our paving of the lot?
3. Pave the hockey rink for in line skating use. We estimate the cost of this work to be approximately \$11,000 for a bituminous surface with a gravel base. We estimate the cost to be approximately \$31,000 for a concrete surface with a sand base. Is there any interest in performing this work as part of the current contract or in future phases of work?

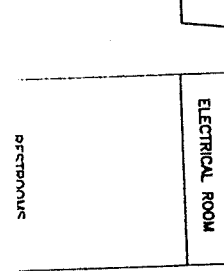
I will be attending the August 8th Council Meeting to discuss the Optional Additional Improvements.

SY (SY)
 MES (F)
 1159

GENERAL NOTES:

1. INSTALL 50' POLE W/6-1500 WATT TYPE A LUMINAIRES. THREE OF THE LUMINAIRES SHALL BE FED FROM CIRCUIT 14.16, SWITCHED WITH CIRCUIT b IN THE WARMING HOUSE AND AIMED AT THE HOCKEY RINK. THE OTHER THREE LUMINAIRES SHALL BE FED FROM CIRCUIT 15.17, AIMED AT THE GENERAL SKATING RINK AND SWITCHED BY CIRCUIT c IN THE WARMING HOUSE. PROVIDE PULL BOX FOR CIRCUIT TO GAZEBO.

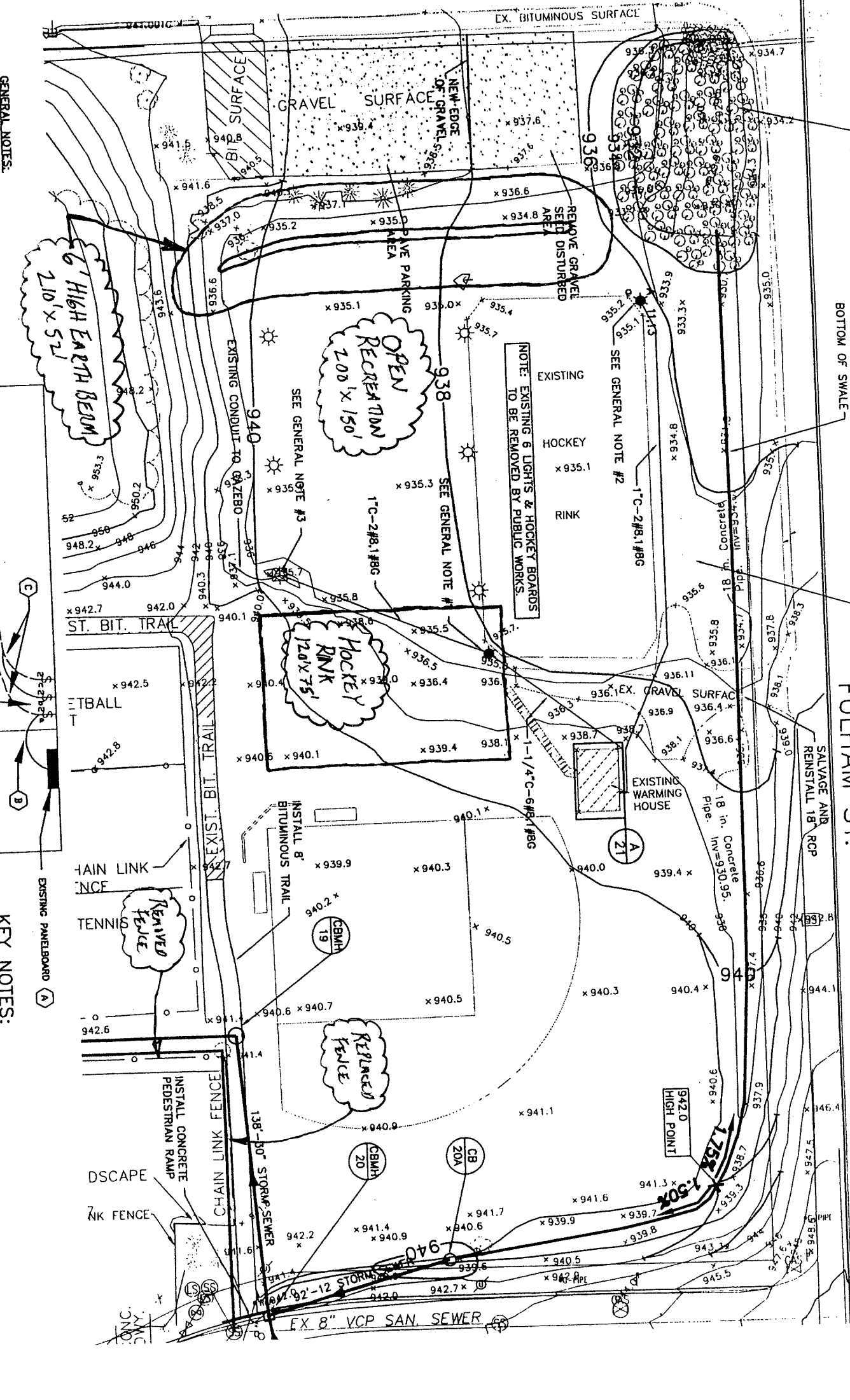
NEW 2 POLE SWITCHES TYP. OF 3. SWITCHES SHALL CONTROL NEW EXTERIOR LIGHTING. PROVIDE DUX SCL FOR CONDUITS INSIDE SWITCH BOX.



KEY NOTES:

- A EXISTING PANELBOARD. PROVIDE NEW 30A 240V TWO POLE BREAKERS (TYP. OF 3) TO CIRCUIT NUMBER 11.13, 14.16, AND 15.17. PROVIDE ONE 20A SINGLE POLE BREAKER FOR CIRCUIT #18. EXISTING BREAKERS SHALL BE REMOVED AND SALVAGED TO CITY.
- B PROVIDE CONDUIT AND WIRE FROM EXISTING PANEL TO NEW SWITCH BOX. RUN CONDUIT FROM PANEL TO CEILING EXPOSED CONDUIT SHALL THEN BE CONCEALED IN CEILING AND WALL TO NEW SWITCH BOX.

DISCREPANCY



VEST & HOWSE, P.A.
Attorneys at Law

360 Brookdale Corporate Center
6300 Shingle Creek Parkway East
Brooklyn Center, Minnesota 55430

Jeffrey K. Vest
G. Craig Howse
Jeffrey C. Thompson
Dwight D. Luhmann

Phone: 763-566-3720
FAX: 763-566-3722

July 28, 2000

Ronald H. Batty, Jr.
Kennedy & Graven Charter
200 South Sixth Street
Minneapolis, MN 55402

SENT VIA FACSIMILE AND U.S. MAIL

Re: Claussen and Salovich v. Lauderdale
Our File No.: J1356-01 and J1371-01

Dear Mr. Batty:

This morning, copies of a *Summons*, *Complaint* and *Notice of Lis Pendens* along with a *Temporary Restraining Order* and the accompanying supportive documents, were served upon the City of Lauderdale and your office by fax. I understand that after copies of the motion papers under which I was intending to seek a *Temporary Restraining Order* on behalf of my clients, Rand and Barbara Claussen and Edward and Marilyn Salovich were received by you, the City agreed to temporarily stay and call a stoppage of work at the City Park property which is adjacent to the property owned by my clients. I understand that the City will take no further action in moving or installing fences, will not make further preparations for or complete the installation of the bituminous walking path, and will cease all other related activities, instructing its employees, contractors and others accordingly.

I understand that the City intends to use the same contractor for the completion and surfacing of a parking lot at City Hall and for the installation of the bituminous walking path. Therefore, I understand that the above is somewhat limited in time. I also understand that the City has agreed to this complete stay and stoppage for the purpose of reviewing the property records and information which have been compiled by and on behalf of my clients, so as to determine and reach a conclusion on the issues raised in the motion papers served earlier today.

Based upon the agreement made by the City of Lauderdale, as expressed through you as its legal counsel and City Attorney, we did not file the pleadings which were served on and provided to you and your client by fax earlier this morning, and I did not present the *Motion for Temporary Restraining Order* to the special term judge for review and consideration. We have agreed to delay these actions, with the hope that with a meeting and discussion with you and City of Lauderdale representatives, that a mutual conclusion as to the relevant property boundaries can

Ronald H. Batty, Jr.
Our File No.: J1256-01
July 28, 2000
Page 2

be reached. Obviously, even if the disputes between our clients is not fully resolved, I am hopeful that some understandings and possibly some agreements can be reached.

I understand that you will be out of town after Tuesday of next week. My clients and I will plan to meet with you and other City representatives next Tuesday afternoon, August 1, 2000. I will be in touch with you on Monday regarding a specific time and location. In the meantime, I will attempt to have related documentation provided to your office. If you would like it to go to a separate representative, please let me know.

In closing, I understand that the City will take no further actions and complete no work at the Park Property which could impact the disputed lands for at least two (2) weeks from the date of this letter. I expect you will provide me with notice at least two (2) weekdays prior to the re-start of any related work. If you disagree with any of the contents of this letter, please contact me.

Yours very truly,



Jeffrey C. Thompson

JCT:cgl

cc: Rand and Barbara Claussen
Edward and Marilyn Salovich
City of Lauderdale, ATTN: City Administrator ✓

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: August 8, 2000
Agenda Item: Resolution 080800A: A Resolution Ordering a Feasibility Report for the 2001 Improvements

BACKGROUND:

With the understanding that everyone is a veteran in this procedure, I do not need to state that this is the first step in an improvement process – but I will anyway. This resolution enclosed in the packet directs the City Engineer to prepare a feasibility report for the City Council to decide whether the street and utility reconstruction improvement is necessary and cost-effective. Preparing the feasibility report will involve preliminary surveying and the providing of more detailed cost estimates than those that exist in the Capital Improvements Plan.

The City Engineer will be present at the meeting to discuss this item.

The following is a brief and general outline of the local improvement process that a municipality will follow when undertaking public improvements:

- Adopt Resolution Ordering Feasibility Report
- Conduct Neighborhood Meeting
- Adopt Resolution Receiving Report and Calling a Public Hearing on the Improvement
- Conduct Public Hearing on the Improvement
- Adopt Resolution Ordering Improvement and Calling for Preparing of Plans
- Adopt Resolution Approving Plans and Calling for Bids
- Adopt Resolution Approving Bids and Adopting a Contract

This does not include the assessment process that begins following the final completion of the project, which in this case could be the Summer of 2002.

COUNCIL ACTION REQUESTED:

Approval of Resolution 080800A: A Resolution Ordering the Preparation of a Feasibility Report on 2001 Street and Utility Improvements.

RESOLUTION NO. 080800A

**THE CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION ORDERING PREPARATION OF A FEASIBILITY REPORT
ON THE 2001 STREET AND UTILITY IMPROVEMENTS**

WHEREAS, it is proposed to improve: Carl Street between Idaho Avenue and Roselawn Avenue, Ione Street between Eustis Street and Pleasant Street, Spring Street between Eustis Street and Pleasant Street, Summer Street between Eustis Street and Pleasant Street, and all of Idaho Avenue by conducting street reconstruction, sanitary sewer improvements and replacement, water main replacement, storm sewer system improvements, and alley improvements and to assess the benefited property for a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAUDERDALE, MINNESOTA:

That the proposed improvement be referred to the City Engineer for study and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

I CERTIFY THAT the above resolution was adopted by the City Council of Lauderdale this 8th day of August, 2000.

(ATTEST)


Jeff Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

MEMOS BY JAMES

DATE: AUGUST 8, 2000
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST
RE: VARIANCES TO THE ZONING ORDINANCE REQUEST FOR
1806 MALVERN STREET



BACKGROUND

This item was tabled from the July 25, 2000 meeting of the City Council. In order to comply with the 60-day statute, action must be taken on the variance application by September 9. Otherwise, the application will be considered approved automatically.

Mr. Kyle Roggenbuck of 1806 Malvern Street is applying for three variances to build a new garage facing the alley. He is requesting a 3-foot variance to the rear yard setback (to go from 8 feet to 5 feet) and a 3-foot variance to the side yard setback (to go from 5 feet to 2 feet). The current garage, which is parallel to the alley, has a setback distance of 1 foot from the rear property line and a setback distance of 2 feet from the side property line. **Attached as Exhibit A is Mr. Roggenbuck's current variance application for your review.**

Mr. Roggenbuck did not indicate on the site plan how many feet there would be between his proposed garage and the principal building. According to the measurements by staff, there is currently 21.5 feet between the garage and the house. The new garage, with a five-foot setback, would leave 13.5 feet between the house and garage. The current Zoning Ordinance requires a setback distance of 6 feet between a detached garage and a principle building.

Mr. Roggenbuck also needs a third variance – an 8.03% variance to the lot coverage requirements. According to the current Zoning Ordinance, lot coverage cannot exceed 30% in an R-1 Suburban Residential District. The lot size of 1806 Malvern Street is 40 feet x 126.88 feet (5075.2 square feet). The current structures on the property – the house (including the enclosed porch) and the garage, total 1841.93 square feet. This translates to 36.29% lot coverage for the property.

Since the new garage would be 88 square feet larger than the current garage (506 vs. 418 square feet), Mr. Roggenbuck is proposing to increase the lot coverage to 38.03%. **Attached as Exhibit B is the Table of Land and Yard Requirements from the current Zoning Ordinance.**

SITE PLAN AND VARIANCE REQUEST

Exhibit A has a site plan provided by the applicant which details where the applicant proposes to build the new garage. The proposal is to face the garage towards the alley. The applicant is requesting that the 8-foot rear yard setback be reduced to 5 feet, and the 5-foot side yard setback be reduced to 2 feet.

POLICIES AND PROCEDURES FOR VARIANCE APPROVAL

In reviewing this variance request, the Council should consider the Zoning Ordinance requirements as well as relevant State Statutes. The following should be considered:

- Chapter 3 of the Zoning Ordinance defines variances as follows:

"The Board shall hear requests for variances from the literal provisions of this Title in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of this Title. The Board of Appeals and Adjustments may not permit as a variance any use that is not permitted under this Title for property in the zone where the affected person's land is located".

- According to State Statute 462.357, Subd. 6, the following regulations apply to variances:

The board of appeals and adjustments has the following powers with respect to the zoning ordinance: "To hear requests for variances from the literal provisions of the ordinance in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of the ordinance. "Undue Hardship" as used in connection with the granting of a variance means the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems".

PLANNING COMMISSION ACTION

At the July 18, 2000 Planning Commission meeting, the Commission recommended approval of all three variances with the condition that a firewall be installed on the south side of the garage because the garage would be built less than three feet from the side yard, per the State Building Code. (The distance between garages would remain the same at 11 feet).

The following is the rationale for the recommendation to approve the variances:

- 1) A hardship exists with the land in that the lot sits approximately 3 feet below the grade of the alley - and the alley slopes down approximately 45% along the northerly portion of the property.
- 2) The new garage would constitute an improvement to the property because the property owner cannot access the current garage for parking due to the way the garage is positioned on the lot.
- 3) In regards to lot coverage:
 - A) The increase in lot coverage is less than 2%.
 - B) Exceeding the lot coverage is justifiable because the enclosed porch is on a cement slab instead of a foundation.
- 4) The Planning Commission prefers that the current rear yard setback requirement be reduced to 5 feet and the current side yard setback requirement be reduced to 3 feet in order to reduce requests for variances.

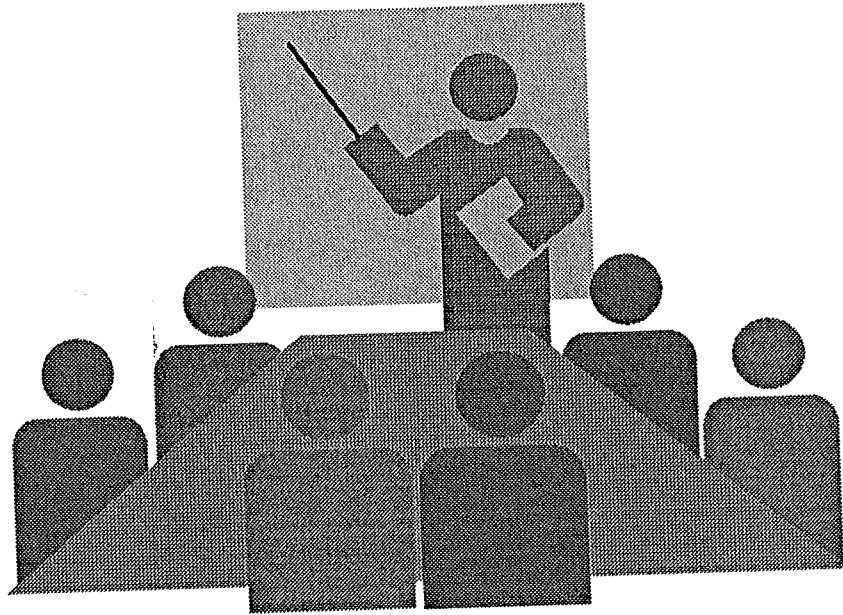
PUBLIC HEARING FOR THE VARIANCE REQUEST

On July 12, 2000 property owners adjacent to this property were sent notice of tonight's public hearing.

CITY COUNCIL ACTION REQUESTED

Approve or deny any or all of the three variances, attaching any conditions deemed necessary for approval. If the variances are approved, construction and design plans for the new garage will be submitted to the City Building Official for approval before the Building Permit is issued.

EXHIBIT A



CURRENT
VARIANCE
APPLICATION FOR
1806 MALVERN ST.

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113
Phone: 651.631.0300 Fax: 651.631.2066

ZONING APPLICATION

Identifying Information

Name of Applicant Kyle Roggenbuck Address 1806 Malvern St.
City Laud State MN Zip 55113
Phone (W) (651) 847-9845 Phone (H) (651) 917-8006 Fax - - -
(pager)

Information Requested

Type of Request:
☒ Variance (\$45) ☐ Zoning Amendment ☐ PUD
☐ Conditional Use (\$165) ☐ Home Occupation (\$50) ☐ Other

Address of Property 1806 Malvern St.
Description of Request (including proposed use of property) Backyard + Garage remodeling. Reposition Garage
to allow for Full usage

Kyle Roggenbuck
Applicant's Signature

Kyle Roggenbuck
Please Print Applicant's Name

7/10/00
Date

SHADED AREA FOR OFFICE USE ONLY:

Date of Application 7-11-00 Fee Paid 45.00 Receipt No. 5678
Property I.D. (PIN) No.: _____
Recommendation of Planning Commission:

Approved ☒ Denied ☐ by the Planning Commission on _____

City Council Action:

Hearing Date 7-25-00 Approved ☐ Denied ☐ by the Council on 7-25-00
Conditions to be met _____

C:\MSOFFICE\WINWORD\CTYFORMS\APPLIC.DOC

SUPPLEMENTAL VARIANCE APPLICATION QUESTIONS

Application Number: 00-02

A variance to the zoning ordinance is required to provide relief to a property owner when the strict enforcement of zoning regulations for lot size, setbacks, parking requirements, etc., imposes an undue hardship on the petitioner or denies the petitioner the reasonable use of the land.

1) Please provide a short narrative to the following questions:

A) How does the ordinance deprive you of rights commonly enjoyed by other properties in the same zoning district, and leave the applicant with no reasonable use of the land, provided that the property owner shall not have created the hardship?

B) Explain if there are exceptional or extraordinary circumstances applying to your property which do not apply to other properties in the same zoning district (such as small lot size or lot shape).

C) Explain how granting the variance would be in keeping with the spirit and intent of the Zoning Ordinance.

2) Please submit ^{one copy} ~~ten (10) copies~~ of a site plan and supporting data which shall be drawn to scale showing the following:

✓ the size and location of the site, existing land use, ~~zoning~~, existing drainage, ~~proposed public and private roads~~, structures for the subject property ~~and adjacent properties~~, ~~parking and loading areas~~, driveways, and property lines. The Zoning Administrator may also require additional information as needed.

To: City of Lauderdale
From: Kyle T Roggenbuck
1806 Malvern St.
Date: 07/10/00
Re: Variance Application

- A) Well over 20 years ago, a previous owner (BB Jaspro) erected a structure made out of cinder block to store tools and supplies. It was never intended to store or park a motor vehicle. Therefore, accessibility was not his concern. Today, that structure is in a terrible state of decay. I am also unable to park my light truck, or any other vehicle, in that structure. There is no way to access the door at its current size and position. However, even if the door were widened, I would be unable to access the space without tedious shuffling or driving across a portion of the next property. In addition, the structure is nearing failure. Pressure placed upon the unsupported wall from the alley has begun to buckle the wall and has already heaved the concrete pad and forced some of the wall from its foundation. Closer inspection of the structure yields many fissures in the walls as much as an inch in width. This buckling prevents either door (roll up & conventional) from closing or locking. This also creates a safety and security concern.

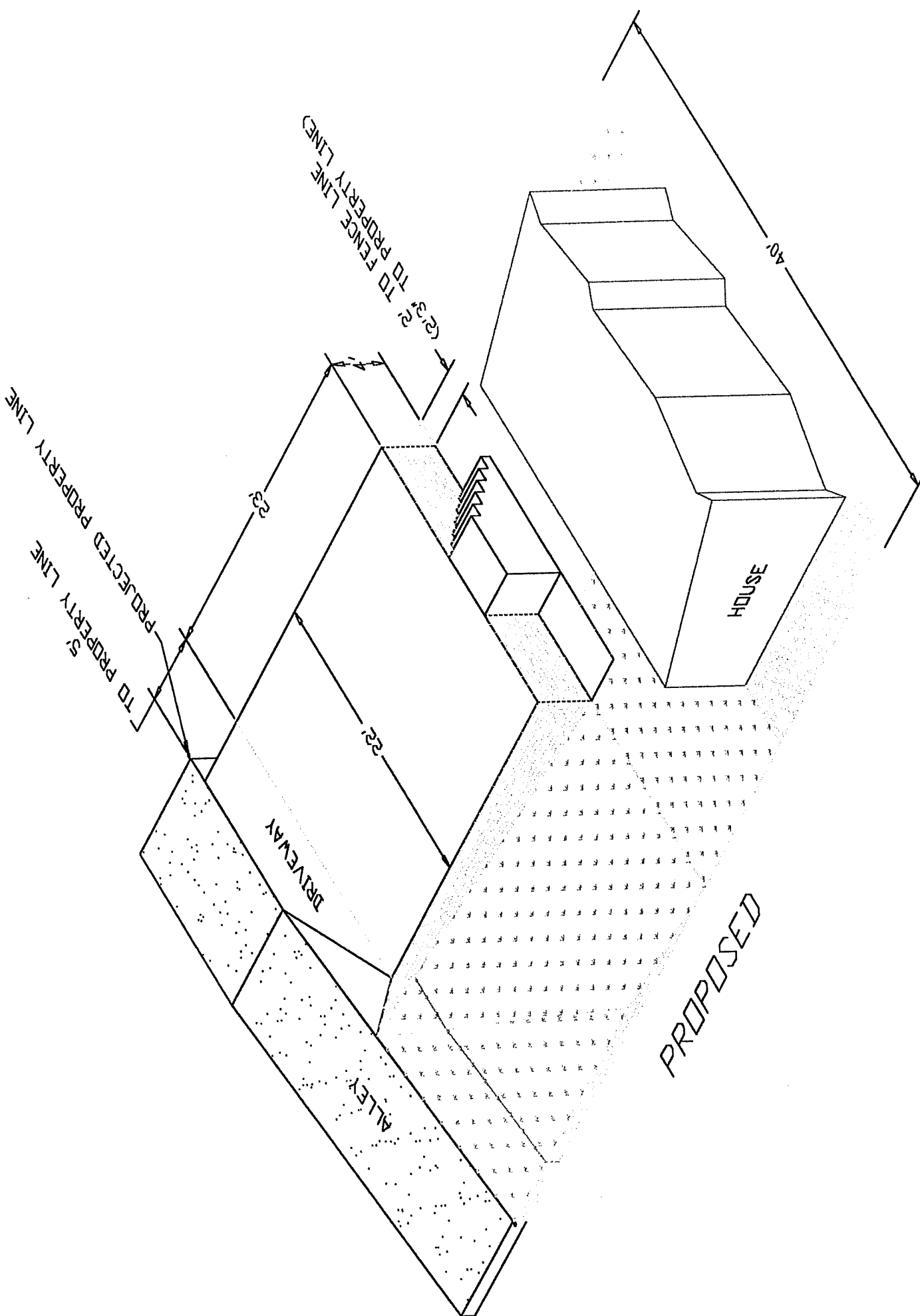
I would like to raze this structure and erect a new garage in its place with direct alley access. In order to do so, I will need the new structure to be facing and placed level with the alley segment. (This alley does not continue through to Summer St.) This would reflect similar access my immediate neighbors enjoy to their garages.

- B) The slope of the alley along the rear of my property requires me to place the proposed garage as close to Joe Irma's (1802 Malvern St.) as is reasonable. Otherwise, the slope is too great to allow for a driveway. The height of the alley requires me to lift the structure so that drainage is away from the garage. The position of my house does not allow the structure to be longer than 28 feet from the alley's edge. (That figure uses the position of the supporting block of the current structure.) In order to access this garage without irritating my other neighbor (Arvid Fevig, 1810 Malvern St.) it will need to face the alley.

It is my belief that very few properties in Lauderdale have the combination of a 40-foot lot, and a steep & for-shortened alley. It would also be unfair to Mr. Fevig for me to need his driveway to turn around in.

- C) It is my understanding that the Zoning Ordinance is intended to keep properties safe, secure, clean, cooperative with neighbors, and readily usable by its owner(s). I believe that granting me this Variance would accomplish all of the afore mentioned points. The new structure would be much more safe and secure. (I fear that we are a few good rains away from the supporting wall buckling.) As I am planning on re-siding the house to match the new garage, my property would look clean and new. Granting me this Variance would also allow Joe a new privacy fence and more land to plant tomatoes (or other). It would also ease future irritation to Mr. Fevig when I haul things in and out of my garage because I won't be blocking the alley with my vehicle. By allowing me a Variance, I can finally have a garage to park in. I would feel safer putting tools (etc.) into the garage without fear of theft, or damage.

Before I applied for the Variance, I thought about alternate solutions for almost 3 years. This is the only feasible solution to the satisfaction of all parties concerned. As I don't want to upset any neighbors, I first checked with the Irmas, Lamberts, and Fevigs to get their blessing on my idea. They all agree that this is an acceptable solution (to them.)



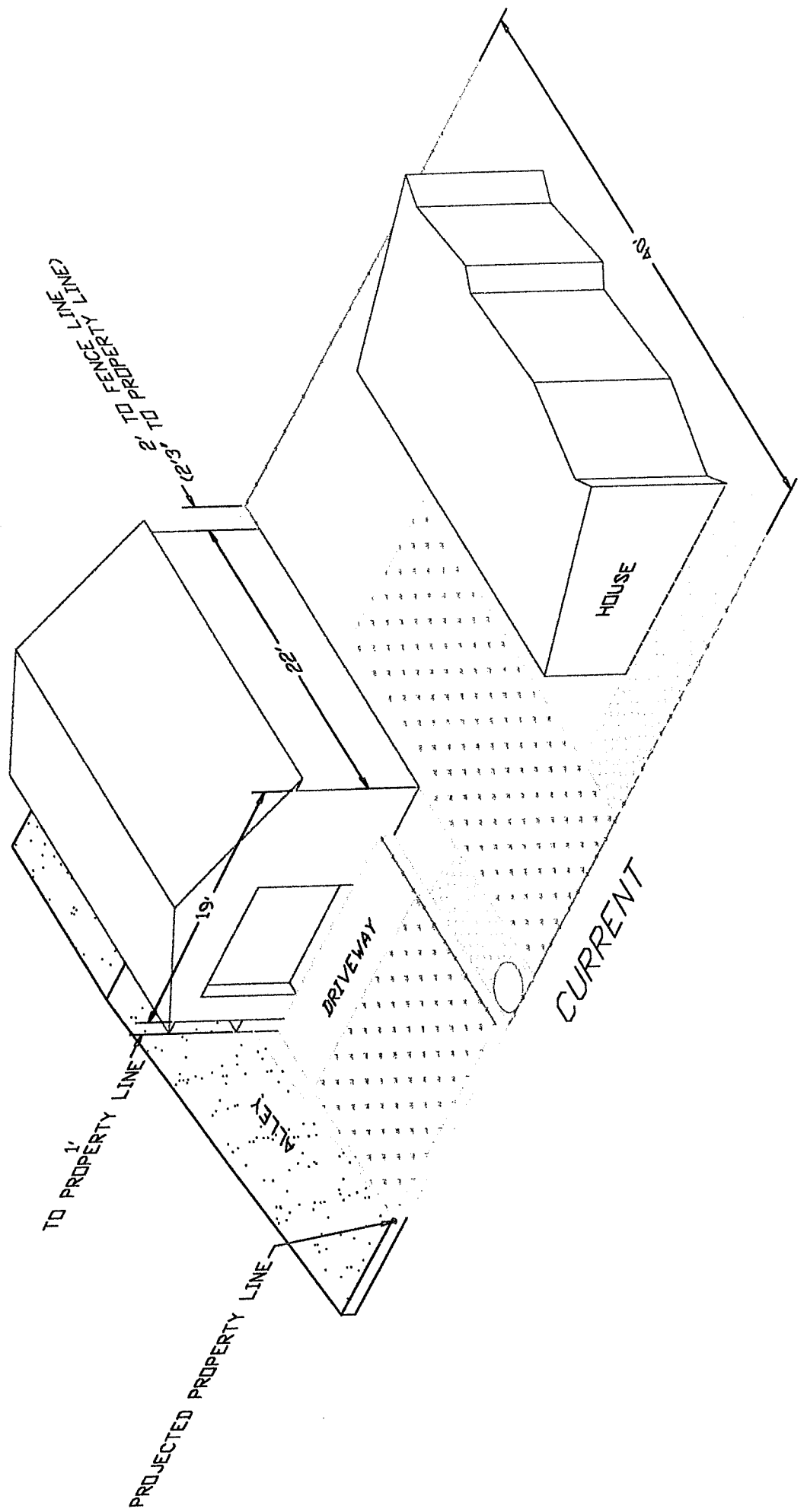


EXHIBIT B



TABLE OF LAND AND YARD REQUIREMENTS

10-8-8: TABLE:

LAND AND YARD REQUIREMENTS TABLE								
District	Lot Size		Yard Setback			Site Area Per Dwelling (sq. ft.)	Maximum Coverage* (%)	Usable Open Space (%)
	Area (sq. ft.)	Width (ft.)	Front (ft.)	Rear (ft.)	Side (ft.)			
R-1 Suburban Residential								
Single Family Dwellings	7,500	60	30	20	5	7,500	**30	-
Two Family Dwellings	10,000	80	30	20	5	5,000	***30	-
Other Uses	10,000	80	30	20	5	-	-	-
R-2 Urban Residential								
Single Family Dwellings	5,000	40	25	20	5	5,000	**30	-
Two Family Dwellings	7,500	60	25	20	5	3,750	***30	-
Townhouses	2,500	20	25	20	-	5,000	20	52
Multi Family Dwellings	7,500	60	25	20	10	1,875	28	44
Other Uses	10,000	75	25	20	10	-	-	-
R-3 Multiple Residential								
Single Family Dwellings	5,000	40	20	20	10	5,000	**30	-
Two Family Dwellings	7,500	60	20	20	-	3,750	***30	-
Townhouses	2,500	20	20	20	-	5,000	20	52
Multi Family Dwellings	25,000	100	20	20	15	870	30	40
Other Uses	5,000	50	20	20	10	-	-	-
B-1 Community Business								
Multi Family Dwellings	5,000	50	-	15	-	1,675	28	44
Other Uses	5,000	50	-	15	-	-	-	-
I-1 Light Industrial								
All Uses	1 acre	150	30	30	20	-	-	-
C-1 Conservation								
All Uses	2 acres	300	50	30	30	-	-	-
* Maximum coverage shall be the percentage of lot area enclosed by the exterior faces of the exterior walls.								
** Figure includes assumed garage coverage of 576 sq. ft.								
*** Figure includes assumed garage coverage of 1,252 sq. ft.								

(Zoning Ord. as amd.)

MEMOS BY JAMES

DATE: AUGUST 8, 2000
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST
RE: APPOINTMENT OF ELECTION JUDGES



BACKGROUND

Below is a list of residents who have agreed to serve as election judges for the September 12, 2000 State Primary Election and the November 7, 2000 General Election. The City of Lauderdale supplies breakfast, lunch and dinner. Judges must attend a two-hour training session as required by State Law. This training session is scheduled to take place August 23, 2000.

Election judges were paid \$5.50 per hour in 1999. Total gross wages for election judges in 1999 were \$385.00. The 2000 budget calls for a wage increase from \$5.50 per hour to \$6.50 per hour.

Barlow, Evelyn	1947 Eustis Street	631-1566	DFL
Gordon, Eleanor	2309 Ione Street	645-5637	R
James, Ginny	1825 Lake Street	645-2519	R
Kruger, Regina	2379 Roselawn Avenue	631-1219	DFL
Lawrence, Donna	1815 Lake Street	644-6927	DFL
Mangen, Marian	1959 Walnut Street	631-0312	DFL
Matheny, Virginia	1974 Walnut Street	633-9163	DFL
Ruschmeyer, Gloria	1798 Carl Street	646-3532	R
Schmidt, Mae	1774 Eustis Street	646-4768	R
Watson, Debbie	1696 Pleasant Street, #F	646-6757	R
White, Pat	1745 Fulham Street	645-4362	R
Alternate: Decker, Anne	2385 Summer Street	633-6027	R

Cities are to try to have as equal representation from all parties as possible. Cities are also required to have the list of judges appointed by the City Council.

COUNCIL ACTION REQUESTED

- 1) Motion to approve the attached list of election judges for the September 12, 2000 State Primary Election and the November 7, 2000 General Election.
- 2) Motion to approve an election judge wage of \$6.50 per hour.

Memo – Resident's Guide and Directory

To: Mayor and City Council

From: Shannon Goyette, Deputy Clerk

For the last few months I have been working on the Resident's Guide and Directory. Last month each of you received a copy to review. I revised the formatting in accordance with your suggestions and also made a few more minor changes to the contents of the guide. The guide is now ready for printing.

We have received three quotes on the printing.

Kinkos:	\$2705.10	(located in Roseville)
Rapit Printing:	\$2270.58	(located in Lauderdale)
Insty Prints:	\$2203.71	(located in Falcon Heights)

These quotes are based on printing 1000 booklets on 11x17" paper, folded once, stapled twice, with a 67# card stock cover.

A few of the reformatted pages are attached so you can get an idea of how the new layout looks.

Kinkos

Customer: City of Lauderdale

Contact: Shannon

Date: 8/3/00

Prepared By: Tony Perella

Bid Id: 79213

Bid Title:

1000 b/w sets, Bookletized

Quote Description:

15 double sided originals with a cardstock cover

Index #	Job Type	Qty	Description	Unit Price	Line Total	Proj. Price
A-1	Auxiliary Duplication	1000	Booklets with trimming	0.2500	250.00	2540.00
		15000	20# White Paper, 11" x 17", double-sided originals/double-sided copies, Number of originals: 15; Number of copies: 1000	0.1400	2100.00	
		1	Black & White Features - RIP File			
		1000	Color Cardstock, 11" x 17", single-sided originals/single-sided copies, Number of originals: 1; Number of copies: 1000	0.1900	190.00	

Estimated Tax % : 6.50

Estimated Tax Amt. : 165.10

Bid Price : 2705.10

This quotation is based upon information provided by the Customer and the quantities and descriptions listed in the above section. Any changes to the order, or the determination by Kinko's in its sole discretion that the submitted job does not match the information provided by the Customer, will make this quote null and void. This price quote is valid for 90 days.



QUOTE

Name City of Lauderdale Shannon Phone No. 631-2066

Shop # 10 Date 7-27-00 Turn Around Time _____

8 1/2 x 11		8 1/2 x 14		11 x 17		Other		20#		24#		60#		70#		80#		87# Card		65# Cover		80# Cover		110# Index		Other	
Paper Color						Kind of Paper						Ink Color(s)															
White						100						Black															

No. of Units	Quantity	Description	Sides	Amount
1	1000	Score	2	1167.00 21.00
15	1000	Guts 20# White	2	11695.00
		for collate staple trim		249.00
		Cust. requested printing		
		from camera ready art		
			Subtotal	2132.00
			Tax	138.50
			TOTAL	2270.50

PRICES QUOTED VALID FOR 30 DAYS

TOTAL P.02

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E#12169

DATE
7/27/00

CITY OF LAUDERDALE
SHANNON
651-631-0300 FAX: 651-631-2066

PO NUMBER

SOLD TO

QUANTITY	DESCRIPTION	AMOUNT
1,000	BOOKLETS--PRINTED-60 PG+CVRS 1,000 BOOKLETMAKE 16 W/STAPLE TO 8.5 x 11 FRONT & BACK COVER, 11 x 17 67# BRISTOL COLOR , printed 1 color front in BLACK ink 1 color back in BLACK ink 2 CAMERA READY ART PROVIDED 2 MEGALITH PLATE 12X19 INSIDE PAGES, 11 x 17 20# BOND WHITE, 15 originals, printed 1 color front in BLACK ink 1 color back in BLACK ink 30 CAMERA READY ART PROVIDED 30 MEGALITH PLATE 12X19	2,069.22
1,000	BOOKLETS--COPIED-60 PGS+CVRS 1,000 BOOKLETMAKE 16 W/STAPLE TO 8.5 x 11 FRONT COVER, 11 x 17 67# BRISTOL COLOR , copied on 2 sides INSIDE PAGES, 11 x 17 20# BOND WHITE, 15 originals, copied on 2 sides	1,749.69
PLEASE RETAIN THE INVOICE NUMBER FOR REORDERS		

THIS QUOTE ASSUMES THERE ARE NO BLEEDS
THIS QUOTE ASSUMES ARTWORK BROUGHT IN WILL BE
CAMERA READY

File Originals
Notification: none
Wanted:
BOOKLETS

Sales Rep: KARI
Account Type: COD

SUB TOTAL

TAX

SHIPPING

TOTAL

134.49

\$ 2203.71

of Boxes _____ # of Disks _____ Art/Originals _____ Other _____

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Received by

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- Manuals
- Newsletters
- Brochures
- Carbonless Forms

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- Dog Obedience Classes*
- Animal Bites*
- Dogs - Public Nuisances*
- Prevention of Cruelty*
- Reporting Stray Animals*
- Unwelcome Animal Intruders*

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- Fire Prevention Services*
- Fire Fighters - Volunteer, Paid On-Call*
- Fire Safety Tips*
- Police Department*
- Police Reserve*
- Crime Prevention Services*
- Personal Safety Tips*
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- False Burglar Alarms*
- Sirens*
- Leaving Home?*
- Home Emergency Kit*
- Home Health Concerns*

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- Cable Television*
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- Energy Assistance*
- Crisis Information Line*
- Domestic Violence Resources*
- Sexual Violence Resources*
- Intervention & Recovery Resources*
- Lauderdale Garden Club*
- Library*
- Licenses*
- Mediation Services*
- News Publications*
- Notary Service*
- Post Offices*
- Tenant Assistance*
- Twin Cities Free Market*

Lauderdale Area Appointed & Elected Officials Directory

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Lauderdale at a Glance

p. 36

Lauderdale Residents Telephone Directory & Reverse Directory

Our Town

LAUDERDALE TODAY

An Ideal Location

Lauderdale is an urban island, framed by the University of Minnesota golf course in Falcon Heights on the east, St. Paul on the south, Roseville on the north and Minneapolis on the west. The city's geographic location and layout enhance Lauderdale's appeal and independence. Just minutes from downtown St. Paul, downtown Minneapolis, and from I-94 and other major freeways, the City of Lauderdale is a small town in the middle of a metropolitan area. Measuring slightly less than one-half square mile in area, Lauderdale has retained its independent character, despite its close proximity to larger cities like Roseville, St. Paul and Minneapolis.

Unique Qualities

Its strongly defined borders have allowed Lauderdale to maintain a small-town atmosphere and strong community base. The advantages of remaining independent include the safe atmosphere, local control and high level of residential interest in the community. Lauderdale's size helps to create a friendly atmosphere in town and produces pride in the community. It also allows community members to have the comfort of knowing many of their neighbors. Lauderdale's citizens clearly recognize the advantages of independence. In a 1994 survey, nearly 3/4 of the respondents affirmed the importance of Lauderdale remaining an independent city. Lauderdale's unique benefits have not gone unnoticed in the larger community, either. In 1997, Lauderdale was rated #1 in a study of the most livable communities in the metropolitan area by WCCO/Channel 4 news.

Population and Demographics

In 1990, the latest year for which census figures are available, Lauderdale's population was 2,700. The largest age group in Lauderdale was 25 to 34 year-olds, which made up 28% of the population. Lauderdale's abundance of starter homes, townhomes, and apartments along with its convenient location have helped attract young professionals, younger families, students, and employees of the nearby University of Minnesota and Luther Seminary to the city. In 1990, the non-white population of Lauderdale was 16%, but this was expected to reflect national trends and increase throughout the 21st century. The number of households in 1990 was almost 1,200, and the number of persons per household averaged 2.32. Nationally, household sizes are declining due to an increase in single-parent and one-person households.

LAUDERDALE YESTERDAY

Lauderdale was originally known as Rose Hill, part of the larger Rose Township, named after Isaac Rose, an "Indian fighter" and trader. Rose Township's borders included parts of what is now Roseville, Falcon Heights, Lauderdale, Minneapolis, St. Paul, and St. Anthony Village. The city of Rose Hill's first settlers were Irish immigrants seeking a new life in America. Throughout the late 1850's, individual families trickled into Rose Hill, slowly creating a community. Shortly after the first European immigrants arrived in Rose Hill, Minnesota became a state, in 1858. Rose Hill joined the large Rose Township in its burgeoning growth, and in 1859, Rose Township organized into a voting precinct. This step allowed Rose Township to elect officers and levy taxes. In 1871, Rose Hill's first school opened, created with the help of Heman Gibbs of Gibbs Farm Museum fame, who donated the land for the school. By 1895, Rose Township had a population of 1,028. The first telephone lines into the area were installed along Eustis Street about 1899.

For the next fifty years, Rose Hill was a town much like any other. Rose Hill's men fought and died in wars, most suffered through the Great Depression, its women received the vote in 1919, and the forces of technology and the automobile slowly changed the city from rural to suburban. On January 21, 1949, Rose Hill officially became the Village of Lauderdale. The Village took its name from William Henry Lauderdale, a Minneapolis land dealer who donated the land for the City's school and park. At the time of incorporation, Lauderdale had a population of about 1,500 people and an area of 270 acres. The first Village boundaries were Roselawn on the north, Fulham on the east, Hoyt on the south, and Emerald (33rd Avenue West) on the west. Most of the current water and sewer systems were installed in 1949.

The next decade brought a number of changes for Lauderdale. In 1954, Lauderdale expanded, annexing the portion of land between Roselawn and Ryan. In the same year, plans for Highway 280 were approved. In 1956, Lauderdale adopted a "weak mayor-council" form of government. Finally, in April 1961, a \$75,000 bond issue was approved for a new Village Hall.

While the 1950's brought expansion and independence to Lauderdale, the late 1960's and 70's led in the opposite direction. In 1969, Lauderdale abolished the Justice of the Peace position and in 1973 began contracting outside the city for police service. In 1974, despite a large public outcry, Lauderdale lost its only public school due to a lack of funding and attendance.

However, in the 1980's Lauderdale's path again took a turn for the positive. While the growing presence of the University of Minnesota and the annexation of bordering land brought an end to the possibility of future expansion, Lauderdale simultaneously took on the task of improving its existing territory. The development of the Rosehill Townhomes and Brandy Chase Condominiums increased the population of Lauderdale, while civic improvements enhanced the quality of life. The 1980's saw the purchase of the city's park from Roseville, along with water and sewer upgrades for many residents. Since then, Lauderdale has placed a priority on maintaining its public land. The park has seen continual updates throughout the 1990's, while the addition of the Lauderdale Nature Area expanded outdoor recreational possibilities for the city's residents.

LAUDERDALE TOMORROW

Capital Improvements

Starting in the spring of 2000, Lauderdale began a major reconstruction of its infrastructure, improving or replacing streets, sanitary and storm sewer, and water mains. These improvements were badly needed since there had been no major public works projects since the original systems were constructed during the 1950s. Improvements are scheduled to take place in four phases, concluding in 2003. County roads being turned back to city ownership could lengthen the overall timeline. As the project advances, neighborhood meetings and public hearings will be held to inform residents about the progress and to allow residents the opportunity to provide input and suggestions. Mailings and city newsletter articles will keep you updated on improvements and provide meeting dates and times.

Housing Improvements

According to the Lauderdale Comprehensive Plan, the City of Lauderdale's most important goals are housing-related. The City identifies encouraging homeowners to maintain and improve their single family homes, improving the quality of rental property within the city and continuing to offer affordable housing to metropolitan area residents as its primary objectives for the near future. Based on these goals, the City will continue to pursue opportunities that offer residents the opportunity to participate in low-interest loan programs for remodeling projects. In 1999, the City began participation in a loan program sponsored by the Minnesota Housing Finance Agency (MHFA) called the "Community Fix-Up Fund." Other loan programs are also available through MHFA. The City Council is also considering the adoption of more comprehensive home maintenance guidelines, as well as stricter regulations for rental property owners. Special loan programs for home additions, remodeling and rehabilitation are periodically available through the Minnesota Housing Finance Agency (MHFA). Call them directly at 651-296-7608 or visit their website at www.mhfa.state.mn.us.

Community Development

Another of the City's goals is to increase the diversity of entities paying taxes within the city. This means bringing in more commercial and industrial businesses to Lauderdale to help reduce the property tax burden on residents, as well as helping existing businesses improve their facilities. Future projects may include creating a redevelopment plan for the commercial area along Larpentour Avenue. As always, the City will look for ways to minimize the impact of commercial uses on adjacent residential areas.

Your Neighborhood

BUSINESSES IN THE HOME

To retain the residential character of our neighborhoods, the City of Lauderdale requires a permit for home occupations. Generally, home occupations must meet the following criteria:

1. The business must be conducted solely by the person legally living in the home.
2. The occupation should not cause any adverse effect on adjacent properties, including excessive traffic, noise, odors or dust.
3. No signs are permitted on the property.
4. No outside storage or display of materials is permitted.

Call City Hall at 651-631-0300 for further information.

DOOR TO DOOR SALESPERSONS

All peddlers and solicitors must obtain a permit from the City. While the city generally cannot prohibit people from trying to sell you something, you also have the right to privacy. Any resident who wishes to exclude peddlers and solicitors from their property may place a sign on the property, usually near the home's front entrance with a notice: "Peddlers and Solicitors Prohibited." If you post the sign clearly and a solicitor violates the City ordinance, you may call the police and have the person charged with trespassing.

GARAGE SALES

A citywide garage sale is held approximately every year, usually in the spring. Contact City Hall at 651-631-0300 for further information about this event. Residents may also hold individual garage sales. If you post signs, be sure to pick them up as soon as your sale is over. Signs may not be posted on the public rights-of-way, which includes curbside areas of lawns, utility poles and traffic signs.

After your sale is concluded, please donate any leftover items to a favorite charity, rather than throwing them away. Many organizations even offer free pick up. Donating your unwanted items not only helps a worthy cause, but also reduces the amount of garbage sent to landfills. For more information, call the charity you have in mind. Some charities are listed in the Yellow Pages.

FIRE PITS

Permits for fire pits in Lauderdale are handled through the City of Falcon Heights Fire Department. For more information, please contact them at 651-644-5575.

POSTING SIGNS

Posting signs on public rights-of-way, utility poles and traffic signs, is prohibited.

DIGGING A HOLE

Before digging a hole, call Gopher State One Call at 651-454-0002. They will contact utilities to mark the location of buried electricity, gas and utility lines in your yard. This is a free service.

FENCES

Permits are required for fences. Contact City Hall at 651-631-0300 for a permit application.

All fences must be located entirely inside your property line. A fence can't be located on your neighbor's land or public property (boulevards, sidewalk area, etc.). *Before* getting the permit, you must find your property lines and then indicate them on the permit application. You can find your property lines by locating your lot's corner irons or hiring a registered land surveyor.

The following are some criteria for fences to keep in mind:

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	August 8, 2000
Agenda Item:	Minnesota DNR Releaf "Community Forest Inventory" Grant

BACKGROUND:

In the Winter of 1999, the City applied for a DNR Releaf forestry grant. The categories to apply for state matching funding were in areas of oak protection, tree planting, and forestry inventory or assessment. The City applied for the community forestry inventory grant program and recently received notice that we were approved for the funding. This is consistent with the goals of the Tree Commission and the City Council. The revision of the Lauderdale Tree Plan is contingent upon the fact that the city complete a tree inventory.

The grant agreement and application is included in the packet. The majority of the \$1,000 in grant funds is earmarked toward the purchase of Geographical Information Systems (GIS) Arcview software (\$750), on which the inventory will be conducted.

The grant timeline runs through June of 2001. We are attempting to work with forestry students to conduct the inventory in the Fall of 2000 or the Spring of 2001. Prior to the undertaking of the inventory we will need to obtain the GIS software and also obtain the use of a Global Positioning Systems (GPS) unit from the DNR.

COUNCIL ACTION REQUESTED:

Motion to accept 1999-2001 Minnesota Releaf Community Forest Inventory Grant with the DNR and authorize the Mayor and City Administrator to enter in the grant agreement.

STATE OF MINNESOTA
1999-2001 MINNESOTA ReLEAF COMMUNITY FOREST INVENTORY
GRANT

State Accounting Information:

Agency: R29	Fiscal Year: 2001	Vendor Number: 053399001 00
Total Amount of Contract: \$1,000.00		Funding source recommended by LCMR: YES
Commodity Code: 023 09	Commodity Code:	Commodity Code:
Object Code: 5B00	Object Code:	Object Code:
Activity Code: 3437	Amount:	Amount:

Accounting Distribution 1:	Accounting Distribution 2:	Accounting Distribution 3:
Fund: 030	Fund:	Fund:
Appr: 374	Appr:	Appr:
Org/Sub: 3717	Org/Sub:	Org/Sub:
Rept Catg:	Rept Catg:	Rept Catg:
Amount: \$1,000.00	Amount:	Amount:

Processing Information:

Begin Date: 05/15/2000 End Date: 06/30/2001

Contract: A10164 7-11-00 SP.
Number/Date/Entry Initials

Order: A10164 7/7/00 JSC
Number/Date/Signature
[Individual signing certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.]

NOTICE TO GRANTEE: GRANTEE is required by Minn. Stat. § 270.66 to provide your social security number or federal employer tax identification number and Minnesota tax identification number if you do business with the State of Minnesota. This information may be used in the enforcement of federal and state tax laws. Supplying these numbers could result in action requiring GRANTEE to file state tax returns and pay delinquent state tax liabilities, if any. This grant will not be approved unless these numbers are provided. These numbers will be available to federal and state tax authorities and state personnel involved in approving the grant and the payment of state obligations.

GRANTEE Name and Address: City of Lauderdale
1391 Walnut Street
Lauderdale, MN 55113

Soc. Sec. or Federal Employer I.D. No. _____ Minnesota Tax I.D. No. (if applicable) _____

**THIS PAGE OF THE GRANT CONTAINS PRIVATE INFORMATION.
EXCEPT AS DEFINED ABOVE, THIS PAGE SHOULD NOT BE REPRODUCED
OR DISTRIBUTED EXTERNALLY WITHOUT EXPRESS WRITTEN PERMISSION
OF THE GRANTEE.**

*If you circulate this grant internally, only offices that require access to the tax identification number
AND any individuals/offices signing this grant should have access to this page*

THIS grant, and amendments and supplements thereto, is between the State of Minnesota, acting through its Department of Natural Resources, Division of Forestry (hereinafter "STATE") and City of Lauderdale, an independent contractor, not an employee of the State of Minnesota (hereinafter "GRANTEE").

WHEREAS, the STATE, pursuant to Minn. Stat. §88.82, the Minnesota releaf program is established in the department of natural resources to encourage, promote, and fund the planting, maintenance, and improvement of trees in this state; and

WHEREAS, the Commissioner of Natural Resources has been appropriated funds, as recommended by the Legislative Commission on Minnesota Resources from the trust fund and the future resources fund, 1999 Minnesota Laws, Chapter 249, Section 16, for matching grants to local communities to protect native oak forests from oak wilt and to provide technical assistance and cost sharing with communities for tree planting and community forestry assessments; and

WHEREAS, the Commissioner of Natural Resources, has been appropriated funds, 1999 Minnesota Laws, Chapter 249, Section 5, for grants to local community forest ecosystem health programs, including insect and disease suppression programs, community-based forest health education programs and other arboricultural treatments; and

WHEREAS, GRANTEE's has submitted a Community Forest Inventory Program Application Form for funding its 1999-2001 Minnesota ReLeaf Forest Health Project (hereinafter referred to as the Project Proposal) has been approved by the STATE; and

WHEREAS, GRANTEE represents that it is duly qualified and willing to perform the services set forth herein.

NOW, THEREFORE, it is agreed:

I. GRANTEE'S DUTIES:

- A. GRANTEE SHALL: Complete the work as outlined by (1) the GRANTEE's Project Proposal, which is attached hereto and incorporated herein, and (2) the Minnesota ReLeaf Application Guidelines as distributed in the 1999-2001 Minnesota ReLeaf Community Tree Planting, Forest Health, and Tree Inventory Grant Programs Application Packets, which is incorporated by reference herein. Any changes in the proposed project work must be submitted in writing and approved by STATE prior to the work proceeding.
- B. GRANTEE SHALL: Be responsible for the planning, supervision, and satisfactory completion of work specified in the GRANTEE's approved Project Proposal and for payment of all monies for work undertaken in accordance with the project.
- C. GRANTEE SHALL: Provide the following reports:
 1. Final Project Report upon completion of the project, but no later than June 10, 2001 on a form provided by the STATE. It shall contain appropriate certification that all completed work conforms with the specifications contained in the GRANTEE's Project Proposal or as amended in writing.
- D. GRANTEE SHALL: Keep an up-to-date work status record for work undertaken to complete the project.
- E. GRANTEE SHALL: Maintain complete, accurate, and separate financial records for all work undertaken, which adequately identify the source and application of funds provided by this Grant. These records must contain information pertaining to this Grant award and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and income. The records must provide verification of any in-kind contributions counting toward satisfying a match and show how the value of any third party contribution was derived. A written narrative explanation shall describe all variations from estimated cost.
- F. GRANTEE SHALL: Use all grant funds disbursed to it under this Grant exclusively for the work outlined in the Project Proposal. Any plant material must be certified stock obtained from a nursery stock dealer or grower certified by the Minnesota Department of Agriculture and shall meet American National Standards Institute standards for nursery stock. In the event that GRANTEE's machinery is used on the project, its allowable cost shall be the actual cost of operating its equipment. No equipment may be purchased with Minnesota ReLeaf funds.

II. CONSIDERATION AND TERMS OF PAYMENT:

- A. CONSIDERATION: Consideration for all services performed by GRANTEE pursuant to this grant shall be paid by the STATE as follows:
 1. COMPENSATION: Compensation in an amount not to exceed \$ 1,000.00, based on the budget as outlined in attached Project Proposal.
 2. MATCHING REQUIREMENTS: GRANTEE certifies that the following matching requirement will be met by GRANTEE:

GRANTEE has agreed to provide a local cash or in-kind contribution of at least 50% of the Project Proposal.
 3. REIMBURSEMENT: Reimbursement for travel and subsistence expenses actually and necessarily incurred by GRANTEE in performance of this grant; provided, that GRANTEE shall be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Employee Relations. GRANTEE shall not be reimbursed for travel and subsistence expense incurred outside the State of Minnesota unless it has received prior written approval for such out of state travel from the STATE.
 4. REMAINING FUNDS: Those funds not expended, obligated, or encumbered toward the Project Proposal by June 10, 2001 shall be returned to the STATE for return to the appropriate fund as provided by law.

THE TOTAL OBLIGATION OF THE STATE FOR ALL COMPENSATION AND REIMBURSEMENTS TO GRANTEE SHALL NOT EXCEED:

One thousand dollars (\$ 1,000.00).

B. TERMS OF PAYMENT

1. INVOICE: Payments shall be made by the STATE promptly after GRANTEE's presentation of invoices for services performed and acceptance of such services by the STATE's Authorized Representative pursuant to Clause VI. Invoices shall be submitted in a form prescribed by the STATE and according to the following schedule:

The applicant may request, and if approved, obtain a cash advance for up to 75% of their allocated funding as necessary for approved costs.

Upon receiving a final project report, a compliance check will be conducted by the DNR before final payment will be authorized.

Final payment will not be made until all funded activities are complete. All work must be completed by June 10, 2001.

- II. ENTIRE AGREEMENT: This document including the GRANTEE's approved Project Proposal and 1999-2001 Grant Application Package constitute the entire Grant between the parties. This Grant, except as stated herein, may not be amended except in writing by mutual agreement of the parties.

- IV. INSPECTIONS: STATE shall have the right to make on-site inspections of any work undertaken pursuant to this Grant. GRANTEE shall assist and facilitate inspections of field sites and ongoing operations by STATE

- V. CONDITIONS OF PAYMENT: All services provided by the GRANTEE pursuant to this grant shall be performed to the satisfaction of the STATE, as determined at the sole discretion of its Authorized Representative, and in accord with all applicable federal, state and local laws, ordinances, rules and regulations. The GRANTEE shall not receive payment for work found by the STATE to be unsatisfactory or performed in violation of federal, state or local law, ordinance, rule or regulation.

- VI. TERMS OF CONTRACT: This grant shall be effective on May 15, 2000, or upon the date that the final required signature is obtained by the STATE, pursuant to Minn. Stat. § 16C.05, Subd. 2, whichever occurs later, and shall remain in effect until June 30, 2001, or until all obligations set forth in this grant have been satisfactorily fulfilled, whichever occurs first. The GRANTEE understands that NO work should begin under this grant until ALL required signatures have been obtained or GRANTEE is notified to begin work by the STATE's Authorized Representative.

- VII. CANCELLATION: This grant may be canceled by the STATE or GRANTEE at any time, with or without cause, upon thirty (30) days' written notice to the other party. In the event of such a cancellation, GRANTEE shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed. Also, in the event of such a cancellation, the STATE shall be entitled to repayment, determined on a rata basis, of any funds initially advanced by the STATE to the GRANTEE.

The STATE may cancel this grant immediately if the STATE finds that there has been a failure to comply with the provisions of this grant that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled, the STATE may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

- VIII. AUTHORIZED REPRESENTATIVE: The STATE's Authorized Representative for the purposes of administration of this grant is Don Mueller, Regional MnReleaf Coordinator. Such representative shall have final authority for acceptance of GRANTEE's services and if such services are accepted as satisfactory, shall so certify on each invoice submitted pursuant to clause II, paragraph B. The GRANTEE's Authorized Representative for purposes of administration of this grant shall be Dan Olson, Administrative Analyst. The GRANTEE's Authorized Representative shall have full authority to represent GRANTEE in its fulfillment of the terms, conditions and requirements of this grant.

- IX. ASSIGNMENT: GRANTEE shall neither assign nor transfer any rights or obligations under this grant without the prior written consent of the STATE.

- X. AMENDMENTS: Any amendments to this grant shall be in writing and shall be executed by the same parties who executed the original grant or their successors in office.

- XI. LIABILITY: GRANTEE shall indemnify, save, and hold the STATE, its representatives and employees harmless from any and all claims or causes of action, including all attorney's fees incurred by the STATE, arising from the performance of this grant by GRANTEE or GRANTEE'S agents or employees. This clause shall not be construed to bar any legal remedies GRANTEE may have for the STATE'S failure to fulfill its obligations pursuant to this grant.

- (a) *For Grantees which are units of government subject to Minnesota Statutes Chapter 466.*

Each party agrees that it shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof. STATE's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes Section 3.736 (1996), and other applicable law. GRANTEE's liability shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes Chapter 466 (1996) and other applicable law. This clause shall not be construed to bar any legal remedies either party may have for any other party's failure to fulfill its obligations pursuant to this Grant.

- XII. ACCOUNTING AND AUDITS: The books, records, documents, and accounting procedures and practices of the GRANTEE relevant to this grant shall be subject to examination by the contracting department and the Legislative Auditor.

The GRANTEE shall maintain books, records, documents, and other evidence pertaining to the costs and expenses of implementing this agreement to the extent and in such detail that will accurately reflect the total cost of the Project Proposal and all net costs, direct and indirect, of labor, materials, equipment, supplies, services, and other costs and expenses. The GRANTEE shall use generally accepted accounting principles. All records shall be retained for five (5) years after the issuance of the final certificate of acceptance by the STATE.

The STATE, its representative, or the legislative auditor shall have the right to examine books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all direct and indirect costs. The GRANTEE shall make available at all reasonable times and before and during the period of records retention proper facilities for such examination and audit.

XIII. DATA PRACTICES ACT: The GRANTEE shall comply with the Minnesota Data Practices Act as it applies to all data provided by the STATE in accordance with this grant and as it applies to all data created, gathered, generated or acquired in accordance with this grant.

XIV. PUBLICITY: Any publicity given to the program, publications, or services provided resulting from this grant, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the GRANTEE or its employees individually or jointly with others, or any subgrantees shall identify the STATE as the sponsoring agency.

Funds provided by LCMR : Any statement, press release, bid, solicitation, or other document issued describing the Project shall provide information on the amount of State funds supporting the total cost of this project and will contain the following language:

Funding for this project approved by the Minnesota Legislature, 1999 Minnesota Laws, as recommended by the Legislative Commission on Minnesota Resources from the future resources funds for the Minnesota ReLeaf Program.

When practical, any site developed or improved by this project shall display a sign, in a form approved by the STATE, stating that the site has received funding from the Minnesota Legislature.

XV. WORKERS' COMPENSATION: GRANTEE shall provide acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minn. Stat. § 176.181, Subd. 2.

XVI. ANTITRUST: GRANTEE hereby assigns to the State of Minnesota any and all claims for overcharges as to goods and/or services provided in connection with this contract resulting from antitrust violations which arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota.

XVII. PROMPT PAYMENT TO SUBCONTRACTORS: Prime contractors are required to pay subcontractors pursuant to Minn. Stat. § 16A.1245.

XVIII. JURISDICTION AND VENUE: This grant and executed amendments thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

IN WITNESS WHEREOF, the parties have caused this grant to be duly executed intending to be bound thereby.

APPROVED:

1. GRANTEE:

GRANTEE certifies that the appropriate person(s) have executed the grant on behalf of the GRANTEE as required by applicable articles, by-laws, resolutions, or ordinances and that a copy of such articles, by-laws, resolutions, or ordinances have been forwarded to the STATE.

By:
Title:
Date:

By:
Title:
Date:

2. STATE AGENCY:

Grant approval and certification that STATE funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By (authorized signature):
Title: Division Director
Date:

Distribution:

Agency - Original (fully executed) contract
GRANTEE
State Authorized Representative



1999-2001 MINNESOTA ReLEAF
COMMUNITY FOREST INVENTORY PROGRAM
APPLICATION FORM

Application is limited to this 4-page form - only support letters from cooperators may be attached.
Please refer to the *Application Guidelines & Community Forest Health Program Project Selection Guidelines* and the *Community Forestry Inventories fact sheets* when completing this form. This form is available via email and on the DNR Website at www.dnr.state.mn.us/forestry/releaf.html

Date: 10/28/99

1. City & Project Name

City (or County): City of Lauderdale Legal Descript: Twsp: _____ Range: _____ Sect: _____
Project Name: Lauderdale Tree Inventory

Is this applicant applying for other Mn ReLeaf funding? ☒ no ☐ yes - if so, please list other project names

here:

2. Applicant Contact Information

Applicant Organization Name: City of Lauderdale
Contact Person: Dan Olson Phone No: (651) 631-0300
Mailing Address: 1891 Walnut Street City, State, Zip code: Lauderdale, MN 55113
Project Technical Advisor: David Hinrichs Phone No: (651) 631-0300
Advisor Mailing Address: 1891 Walnut Street, Lauderdale, MN 55113
DNR Area Forester: Larry Westerberg DNR Area: East Metro Phone 651-772-7929

No: _____

Make Payment Payable to - Name: City of Lauderdale
Address: 1891 Walnut Street
Acct. No.: _____

3. Applicant Eligibility (check one)

☒ Municipality ☐ Township ☐ County ☐ School District
☐ Other local government (specify): _____
☐ Non-profit Organization (with 501(c)(3) status)

4. Project Budget Summary

a. Non-state cash contributions: \$ _____ % of total
b. Non-state in-kind contributions: \$ 1,000 50 % of total

c. Mn ReLeaf Funding Requested: \$ 1,000 50 % of total

TOTAL PROJECT COST (a+b+c): \$ 2,000

5. Local Community Forestry Program Information

City forester (or tree inspector) - name: David Hinrichs

phone no: 651-631-0300

address: 1891 Walnut Street, Lauderdale, MN 55113

6. Project Summary Statement (you may want to answer the remaining detailed questions first before completing this summary)

Briefly describe the project in the space provided here. This statement will be used in program publicity and legislative reports.

Because of the City's strong commitment to trees, the City of Lauderdale is conducting an inventory of all trees on public property in Spring, 2000. After this inventory is completed, the City's Tree Commission will develop a plan for future tree plantings in the boulevards and Community Park.

7. Need for the Project

How will the project fill critical information or program gaps? How will it expand or improve your community Forestry Program? How will the inventory be used to better manage resources? Is this your community's first inventory, an update of a previous one or a new approach? How would the project be done without this funding?

This inventory is an update of a tree inventory completed in 1979. Since the inventory was completed over twenty years ago, the information collected during the inventory will fill a large gap in the current status and conditions of Lauderdale's publicly-owned trees. With the new information, our Public Works Staff will be better able to maintain City-owned trees because they will have detailed information about each tree. By knowing the condition of each tree, staff will be better able to know when to trim the tree, and how to treat tree diseases, for example.

In 1998, the City formed a Tree Commission to complete a tree inventory and develop a plan for future plantings. The completion of this inventory will greatly assist the Commission in developing this Plan. Without this funding budget constraints would make the completion of this project very difficult.

8. Inventory Characteristics

Describe the objectives or reasons for the inventory. Be specific about the scope and duration of the information being collected. (See "Community Forestry Inventories" fact sheet.)

Because of our strong commitment to trees, the City would like to update the information collected during the last tree inventory in 1979. The scope of the inventory is to review all trees in the right of way areas of the City as well as trees in the Lauderdale Community Park. The duration of the

inventory will be a "continual inventory" as defined in the Community Forest Inventories fact sheet, and will be updated periodically as management activities are implemented.

9. Variables of Interest (See "Community Forestry Inventories" fact sheet)

What specific information will be collected, e.g. location, species, maintenance needs?

At the last Tree Commission meeting in August, the Commission decided to collect the following information for the inventory: height, diameter, location (both GPS location and subdivision/lot/block), species, and condition.

10. Project Methods

Generally, how do you plan to carry out the project? i.e. what type of activities, methods, and/or techniques will be used to achieve the project results?

The Chairperson of our Tree Commission is also a student at the U of M's Urban Forestry program. Because of contacts with other students, he will recruit student volunteers to complete the inventory. The students will use a GPS unit donated by MnDOT. This GPS information will then be data-entered into the City's ArcView software.

11. Project Schedule/Timeline (note tentative dates)

<u>Tentative Date</u>	<u>Primary Activity</u>
<u>5/15/2000</u>	<u>Project Start up</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u>9/15/2000</u>	<u>Project Completion</u>

12. Data Management Capabilities

How will the information collected be maintained? Who will maintain the project database and oversee the technical operation of the system? How do you anticipate updating the data and keeping the information current? Will it be integrated with other existing databases? (Specify)

The City will be using a GPS unit to collect the inventory data. This data will then be downloaded into GIS ArcView software. When we purchase this software, City Staff will receive training on its operation. In order to keep the tree information current, the City's Staff will have this information updated in ArcView. The tree inventory information will also be integrated with the City Engineering databases for work to be done as part

of the City's Capital Improvement Plan (CIP). This CIP work is to begin in the year 2000.

13. Project Leaders and Personnel

Who are the project leaders? What experiences does the applicant and/or project leader(s) have in implementing similar projects? Who are the project personnel (staff, consultants, or experienced volunteers) and what are their related qualifications and experience and their responsibility in the project? What training is needed for this project?

Are new partnerships being formed to do this project? What other departments or cooperators will be involved?

The project leaders are City Staff: the Tree Inspector, David Hinrichs, and the Administrative Analyst, Dan Olson. The Tree Inspector has been certified as a licensed Tree Inspector by the Minnesota Dept. of Agriculture, and is quite familiar with identifying tree species. He also attends tree inspection workshops throughout the year. The Administrative Analyst will oversee the administrative aspects of the project, such as scheduling GPS training, and as the City Planner has experience in managing large projects.

The project personnel are several U of M Urban Forestry students. The Chairperson of our Tree Commission is also a student in this program, and will connect the City with these students. The City is obtaining a GPS unit from MnDOT, and will receive training on this unit from MnDOT Staff. The City is excited about the partnerships being formed through this project with the U of M and MnDOT.

14. Budget Breakdown

In this space please itemize the project budget specifying material, software and labor costs and the sources, amount and nature of in-kind contributions. Please note unit costs for each major item. In-kind contributions may include in-house or donated labor, goods, services, etc. (see MnReLeaf In-kind Contribution Rate Sheet). Specify funding source (in-kind, cash or grant) for each item.

QTY	ITEM (Please be specific)	UNIT COST (\$)	NON-STATE IN-KIND MATCH (\$ & source)	NON-STATE CASH MATCH (\$ & source)	MNRL FUNDING (\$)	TOTAL (\$)
PROJECT PREPARATION (planning, workshops, publicity, etc)						
	staff (hours)		\$ Source:			\$
	expenses Volunteer Mileage		\$ 125.00 Source: City	\$ Source:	\$ 125.00	\$
	Copying Costs		\$ 125.00 Source: City	\$ Source:	\$ 125.00	\$
			\$ Source:	\$ Source:	\$	\$
CONTRACT COSTS						
			\$ Source:	\$ Source:	\$	\$

			\$ Source:	\$ Source:	\$	\$
			\$ Source:	\$ Source:	\$	\$
MATERIALS						
	GIS ArcView Software/training		\$ 750.00 Source: City	\$ Source:	\$ 750.00	\$
			\$ Source:	\$ Source:	\$	\$
			\$ Source:	\$ Source:	\$	\$
			\$ Source:	\$ Source:	\$	\$
	TOTAL		\$ 1,000	\$	\$ 1,000	\$

I certify this information is valid and factual as described in this application and that all costs are eligible under the MINNESOTA ReLEAF Community Forest Health Program.

Don Olson Administrative Analyst 10/28/99
signature of authorized community/organization official title date

Each Mn ReLeaf application being considered for funding approval, must have an on-site field check with the appropriate DNR field staff sign-off on this NEEDS DETERMINATION (N.D.). Through this Needs Determination, DNR is to confirm what's in the application, particularly what's noted below, and mark whether the application & proposed practices are OK as proposed, OK if changes noted are made, or if it's not OK (not an acceptable practice).

Region #: 6 Area: 612
 N.D. done by Westerberg phone: 772-7429
 Area Forester Name: Westerberg
 Action Taken:
☒ on site field check Westerberg (date/initials)
☒ N.D. form completed Westerberg (date/initials)
☒ area office sign-off Westerberg (date/initials)

MINNESOTA ReLEAF COMMUNITY FOREST INVENTORY PROGRAM 1999-2000 NEEDS DETERMINATION

circle appropriate response
 OK OK if Not OK
 changes
 noted
 are made

OVERALL PROJECT EVALUATION (based upon on-site field check):

#1. City or County: Lauderdale

Project Name: Lauderdale Tree Inventory

Note any other proposed MnRL projects by same applicant:

#2. Applicant Contact Information

Person(s) at on-site field visit - Name: Dan Olson

Phone No: 651-631-0300

#4&14. Project Budget

Budget request is \$7,500 or less & is matched at least 1:1(w/cash &/or in-kind)

Proposed budget is reasonable, complete & sufficiently detailed:

☒ OK ☐ OK if: Not OK
☒ OK ☐ OK if: Not OK

#6&7. Need for Project (Check all that are appropriate)

The community is committed and has the resources to provide long term maintenance (e.g. regular inventory updates, pruning or hazard tree reduction as identified by the inventory, etc.)

☒ OK ☐ OK if: Not OK

☐ this project is the first inventory for this community

☒ this project will update information previously collected 1979 is previous date

☐ this project expands the scope (geographic area) of an existing inventory

☒ this project represents a new type or approach to previous inventory efforts

The inventory will be used for: (Check all that are appropriate)

☒ a Street Tree Master Plan ☐ to support and justify budget requests

☒ a Comprehensive Mgmt Plan ☐ to ID planting & mntnc needs after disaster

☒ Annual Work Plans ☐ a Community Pattern Composite Map

☒ other need(s); describe integrated with Capital Imp. Plan

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: August 8, 2000
Agenda Item: September 12th Meeting Date and/or Time Change

BACKGROUND:

The first regular Council meeting in September is scheduled for Tuesday, September 12. This date is also the date of the primary election. Minnesota State Statutes prohibit the conduction of a public meeting during the hours of the election, which ceases at 8:00 p.m.

The Council has a few options:

- Move the meeting forward to 8:00 p.m. on Tuesday, September 12th.
- Change the date of the meeting to Monday, September 11th or Wednesday, September 13th.

I do not recommend changing the meeting date a week ahead or a week behind due to the need to certify a 2001 preliminary property tax levy to Ramsey County by September 15th.

A notice will be placed in the official paper indicating the date or time change following the meeting.

COUNCIL ACTION REQUESTED:

Motion to approve the September 12, 2000 City Council regular meeting date or time change as described above.

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: August 8, 2000
Agenda Item: Larpenteur Avenue Redevelopment

BACKGROUND:

As a goal for 2000, the Council wishes to address the redevelopment of Larpenteur Avenue. At the May 23, 2000 meeting the Council discussed different approaches to analyzing and acting on this issue. The launching point of discussion was within the Lauderdale Comprehensive Plan itself. Some of those materials from the Comp Plan are again included in the packet for your review. I have highlighted and shaded those areas that pertain specifically to the Larpenteur Avenue redevelopment.

The focus of overall Council action is on the attached and highlighted pages 28 and 29 of the Comprehensive Plan. These pages delineate a future land use plan for the area that includes the establishment of a commercial corridor directly fronting both sides of Larpenteur Avenue. The rezoning of this plan area is one of the first steps in the overall redevelopment. In the Housing section on page 44, the discussion goes beyond rezoning and deals with possibly acquiring certain multi-family parcels in the Larpentuer Corridor that are not in good condition.

At the last meeting, the Council displayed an interest in researching the Larpenteur Avenue redevelopment issue further. But the desire of the Council was to limit the discussion of the redevelopment efforts at this time to the apartment buildings that border Eustis Street, Carl Street, and Idaho Avenue. An enclosed map highlights this area.

At the meeting I recommended that I be allowed to conduct some research relating to current market values and potential costs before the Council considers hiring a specialized consultant. One of the main concerns dealt with the possibility that the costs outweigh the benefits of direct city involvement in redeveloping multiple-family property to commercial property. Issues such as relocation, demolition, and marketing costs could make an aggressive redevelopment campaign too costly and not advisable. Below are the beginnings of this research and analysis.

Larpentuer Avenue Market Analysis

I have conducted a preliminary analysis on the Larpentuer Avenue property that is enclosed in the packet. This analysis is strictly based on comparing current and potential tax base scenarios of development at this site based on property tax data and formulas that exist in 2000. I felt that this preliminary analysis should be undertaken prior to a more detailed discussion of redevelopment. Some of the other factors to consider in redevelopment are listed following this analysis overview on the next page.

Sheet A

The first spreadsheet delineates the market values of the property at this time including the changes in values that have occurred over the past five years. As you can see, the 2000 market value (for 2001 taxes payable) is **\$5,898,100** for the entire apartment area. The average annual increase in market value over the past five years has been 3.88% per year.

Sheet B

The second spreadsheet takes those market values and calculates tax capacity and payable property taxes for the current apartment development that exists. The calculation of these figures becomes a little complex because a percentage of these buildings are classified as both low income and market rate for tax purposes. This results in these two classifications possessing different state class rates and different figures for the same building that need to be added together. The figures illustrate that in 2001, the total taxes payable by the apartment property will be **\$136,427**.

Sheet C

The third spreadsheet compares the current market values and taxes paid by the apartment property with that of a potential commercial development on the site. Project A uses the same value that currently exists on the site for commercial development. This equal value, but different use, provides an additional \$30,000 in tax capacity or \$52,000 in additional annual payable taxes.

The other projects listed illustrate the tax base increase and additional taxes generated (possibly more than twice the current status) from higher valued developments. In the case of a \$10,000,000 development in Project D, the taxes generated on an annual basis (\$322,000) could be more than twice the amount that are currently generated at the site.

But there are many issues that are not covered in this analysis. One can not assume that this redevelopment would occur naturally, even with a rezoning. The other tangible and intangible costs associated with redevelopment could be more than the amount of increased annual tax receipts over a twenty- (20) year period (i.e., \$3,720,000 on a \$10,000,000 development).

Other Important Factors to Consider

There are many other factors to consider in a redevelopment effort in conjunction with the tax base analysis presented here.

These issues include, but are not limited, to:

- Land and demolition costs;
- Relocation costs of displaced residents;
- State class rate changes in apartment property and commercial property in the future. Both of these classes of property have been targeted by the state for reform;
- Market values of different properties have different changes. For example, the current apartment buildings that exist on the site have increased in value by approximately 4% a year, while both commercial and single-family residential property in Lauderdale have market values that are increasing by approximately 7-10% annually;
- City Budget general operating costs (e.g., police services, fire services, etc.) associated with the current development on the site as compared to the potential development on the site; and
- To what extent would redevelopment at this site be spurred privately? In essence, how much city expense and city involvement would be necessary in this potential effort?

The goal of this meeting is to discuss some of the preliminary research that I have conducted before considering further action that may include either more research or the retention of a specialized consultant. Some possible strategies are presented for your consideration and discussion.

STRATEGIES:

1. Continue moving forward on the redevelopment of these properties. This is either through more research and discussion and/or the retention of a consultant.
2. Another strategy is to begin the process of undertaking the rezoning of the property that is part of the recommendations in the Lauderdale Comprehensive Plan without any other action. This could allow the redevelopment to occur without direct city involvement over the next several years and decades - if at all.
3. The last strategy is to do nothing. If the Council feels that the tax base generated from the current development is adequate and seems stable into the future, and there are not any other major city issues surrounding the desire to redevelop besides tax base issues, the do nothing option is one to consider.

ENCLOSURES:

1. Lauderdale Comprehensive Plan; pages 16, 17, 18, 22, 28, 29, 44, 45
2. Map of the Apartment Area on Larpenteur Avenue
3. Larpenteur Avenue Redevelopment Tax Base Analysis

LARPENTEUR AVENUE REDEVELOPMENT

Address	PIN	# Units	Square Footage	Pay 1996 Market Value	Pay 2001 Market Value	Yearly Change in Market Value
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Crossroads Apartments

1642 Eustis	20-29-23-21-0001	17	6,970	\$250,000	\$272,800	1.82%
1634 Eustis	20-29-23-21-0002	17	8,276	\$250,000	\$272,800	1.82%
2400 Larpenteur	20-29-23-21-0003	17	8,712	\$250,000	\$272,800	1.82%

Rosehill Apartments

2392 Larpenteur	20-29-23-21-0004	17	8,712	\$270,400	\$357,000	6.41%
2384 Larpenteur	20-29-23-21-0005	17	9,148	\$270,400	\$357,000	6.41%
1623 Carl	20-29-23-21-0006	72	79,279	\$1,261,200	\$1,512,000	3.98%
1627 Carl	20-29-23-21-0006	-	-	-	-	
1631 Carl	20-29-23-21-0006	-	-	-	-	
1631 Carl (land)	20-29-23-21-0007	0		\$3,200	\$3,200	0.00%

Lauderdale Hollows

1630 Eustis	20-29-23-21-0008	17	19,602	\$303,300	\$362,800	3.92%
1626 Eustis	20-29-23-21-0009	17	20,473	\$303,400	\$362,800	3.92%
1618 Eustis	20-29-23-21-0010	48	50,530	\$856,600	\$1,024,500	3.92%
1622 Carl	20-29-23-21-0012	48	54,902	\$856,600	\$1,024,500	3.92%
1622 Carl (garage)	20-29-23-21-0013	0		\$64,500	\$74,900	3.22%
1622 Carl (land)	20-29-23-21-0077	0		\$1,000	\$1,000	0.00%

GRAND TOTAL

287	266,604	\$4,940,600	\$5,898,100	3.88%
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LARPENTEUR AVENUE REDEVELOPMENT

				<i>Pay 2001</i>
<i>Market Value</i>	<i>Class Rates</i>	<i>Tax Capacity</i>	<i>Total Tax Rate</i>	<i>Property Taxes</i>

CURRENT:

MULTIPLE-FAMILY

Crossroads Apartments

Low Income	\$319,176	1.00%	\$3,192	135.00%	\$4,308.88
Market Value	\$499,224	2.40%	\$11,981	135.00%	\$16,174.86
TOTAL	\$818,400		\$15,173		\$20,483.73

Rosehill Apartments

Low Income	\$891,680	1.00%	\$8,917	135.00%	\$12,037.68
Market Value	\$1,337,520	2.40%	\$32,100	135.00%	\$43,335.65
TOTAL	\$2,229,200		\$41,017		\$55,373.33

Lauderdale Hollows

Low Income	\$1,681,795	1.00%	\$16,818	135.00%	\$22,704.23
Market Value	\$1,168,705	2.40%	\$28,049	135.00%	\$37,866.04
TOTAL	\$2,850,500		\$44,867		\$60,570.27

GRAND TOTAL	\$5,898,100		\$101,057		\$136,427.34
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LARPENTEUR AVENEUE REDEVELOPMENT

				<i>Pay 2001</i>
<i>Market Value</i>	<i>Class Rates</i>	<i>Tax Capacity</i>	<i>Total Tax Rate</i>	<i>Property Taxes</i>

POTENTIAL: COMMERCIAL REDEVELOPMENT

Project A	\$150,000	1.40%	\$2,100	135.00%	\$2,835.00
	\$5,748,100	2.40%	\$137,954	135.00%	\$186,238.44
TOTAL	\$5,898,100		\$140,054		\$189,073.44

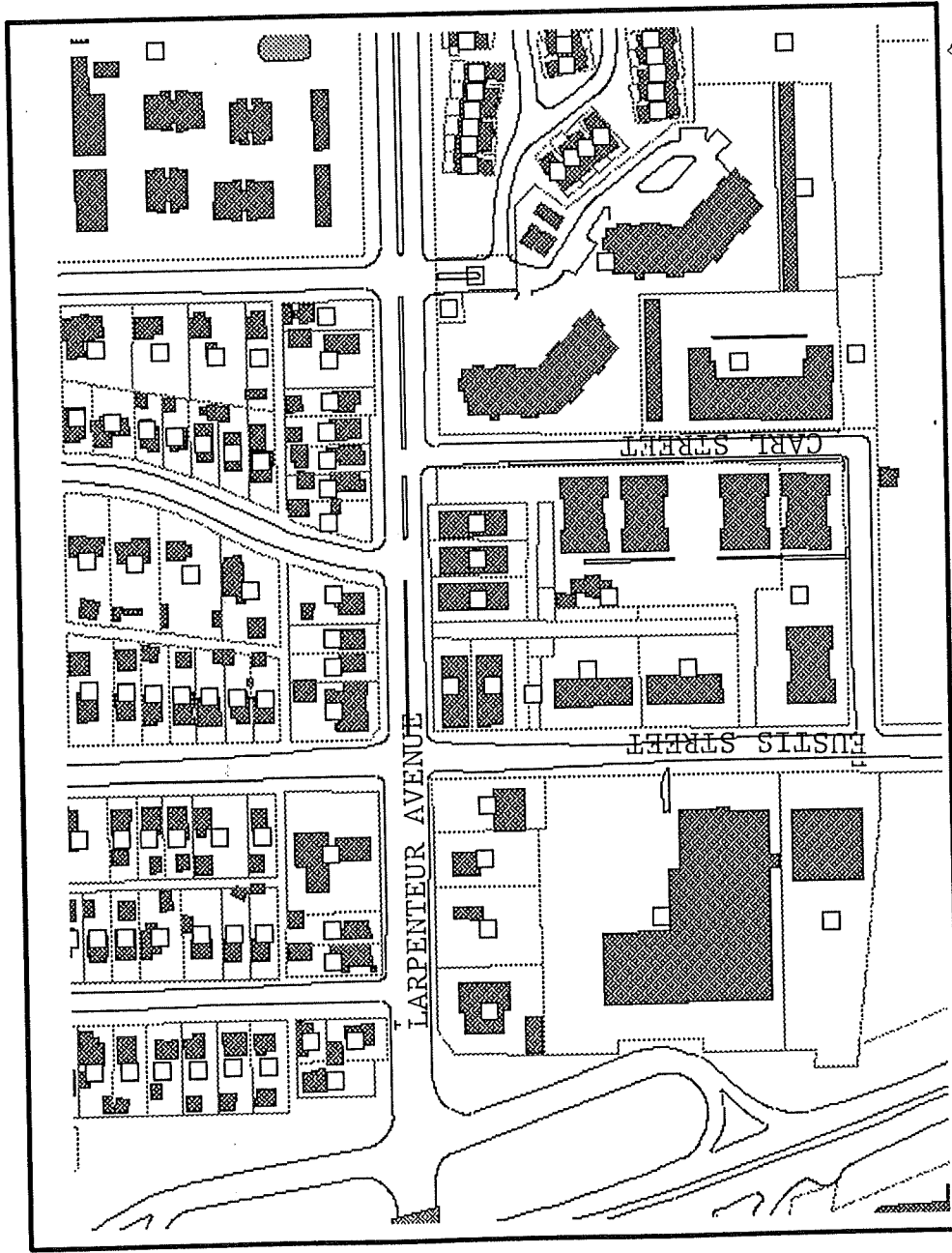
Note: This is the same as the current market value at the site

Project B	\$150,000	1.40%	\$2,100	135.00%	\$2,835.00
	\$6,850,000	2.40%	\$164,400	135.00%	\$221,940.00
TOTAL	\$7,000,000		\$166,500		\$224,775.00

Project C	\$150,000	1.40%	\$2,100	135.00%	\$2,835.00
	\$8,850,000	2.40%	\$212,400	135.00%	\$286,740.00
TOTAL	\$9,000,000		\$214,500		\$289,575.00

Project D	\$150,000	1.40%	\$2,100	135.00%	\$2,835.00
	\$9,850,000	2.40%	\$236,400	135.00%	\$319,140.00
TOTAL	\$10,000,000		\$238,500		\$321,975.00

Larpenteur Avenue Redevelopment



LAND USE & TAX BASE

Land Use & Tax Base Issue Questions

- What can the City do to increase its tax base?
- How can the City increase its tax base without increasing the burden on residential properties?
- Can the City receive more revenue from tax exempt properties for City services?
- What can the City do to ensure the best possible use of its remaining commercial and industrial areas?
- Where does the City need to correct land use inconsistencies?

Goals, Policies, and Action Steps

GOAL I. EXPAND THE CITY'S REVENUE AND TAX BASE.

- 1. Encourage development and/or redevelopment of commercial and industrial properties.**
 - Use tax increment financing, and other mechanisms where applicable, to encourage the clean-up and development of polluted sites.
 - Create a plan for the best utilization of available property in the Commercial and Industrial zoning districts.
 - Develop alternatives for encouraging economic development, such as creating an Economic Development Authority.
 - Create a redevelopment plan for the City's commercial area along Larpenteur Avenue.
 - Study the potential for commercial development along Larpenteur Avenue in the Single Family and Multiple Family Areas. (Plan Area 1)
 - Allow what is left of the Goodwill/Easter Seal site after the Highway 280 reconstruction to be used for commercial/industrial development.
- 2. Ensure that commercial/industrial development within the City does not have a negative impact on residential areas.**
 - Revise zoning ordinances regarding setbacks, signs, and screenings to ensure an adequate buffer between residential and commercial/industrial areas.
 - Rewrite zoning ordinances to include performance standards that encourage businesses that would not significantly increase traffic and noise, but would contribute to the City's tax base.
 - Survey residents to see what types of businesses would be most desired.

3. Fairly distribute the City's expenses among all benefiting properties, including those not currently paying property taxes.
 - Assess non-profit organizations for infrastructure improvements adjacent to their properties according to the City Assessment Policy.
 - Research other methods for distributing the costs of providing City services, such as user fees for storm water and street lighting.
4. Maintain and/or increase property values.
 - Create reasonable housing maintenance code options for single family housing.
 - Enforce multi-family housing maintenance codes.
 - Develop ways to encourage property owners to remodel and maintain their homes, such as providing remodeling ideas through a Remodeling Fair at City Hall or facilitating the availability of federal and state grants to Lauderdale residents.
 - Encourage and facilitate the development of higher-valued housing in compliance with the Metropolitan Livable Communities Act.
 - Encourage infrastructure improvements that will add value to Lauderdale properties.

GOAL II. CREATE LAND USE LAWS & CITY ORDINANCES THAT ARE EASY TO INTERPRET AND CONSISTENT WITH LAUDERDALE'S GOALS.

- Review City ordinances to ensure they are easy to interpret and consistent with the goals and policies herein.
 - Combine ordinances that duplicate regulations on the same or similar issues.
 - Eliminate ordinances that are redundant, no longer used, or no longer enforced.
 - Develop alternatives for regulating non-conforming uses and structures.
1. Correct inconsistencies between the current zoning ordinance, existing land use and the land use plan.
 - Study the implications of changing the Industrial zone (I-1) south of Larpenteur between 280 and Eustis to a business zone that allows light industrial uses.
 - Study the implications of changing the Business (B-1) area north of Larpenteur to a Neighborhood Business Zone that would not allow light industrial uses.
 2. Establish effective and reasonable criteria for land use within each zoning district.
 - Develop requirements for landscaping and beautification in commercial and industrial areas.
 - Develop performance standards that encourage uses the City desires and discourage uses the City does not desire.
 - Evaluate the zoning criteria for each district to establish what is effective and reasonable within each zoning district.
 - Reevaluate setback requirements in all districts.
 - Re-evaluate conditional uses in each district and create criteria for determining conditional use requirements.

3. **Maintain sufficient open space around homes and businesses to allow for adequate air, access by emergency vehicles, sunlight, and drainage.**
 - Study the implications of maintaining the current side yard setbacks.
 - Consider setback alternatives that increase open space.
4. **Eliminate, where possible, the need for variances.**
 - Change ordinances to accommodate fences in the side yard to the front of a house.
 - Address setback requirements for corner lots.
 - Create alternatives for simplifying lot combinations.
 - Review setback requirements for garages on alleys.
5. **Specify lot requirements that accommodate a large variety of lot sizes and situations.**
 - Revise setbacks requirements for corner lots.
 - Explore different setbacks and lot coverage requirements for different sized lots.
6. **Minimize the impact of adjacent and distinct land uses.**
 - Enforce home occupation requirements.
 - Study the potential for redeveloping the residential areas along Larpenteur Avenue to create a buffer between the Single and Multi Family areas and Larpenteur Avenue.
(Plan Area 1)
7. **Reduce the encroachment of structures, plantings and fences on public property.**
 - Develop new criteria for allowable plantings on City Boulevards.
 - Develop a plan for removal of unauthorized structures, plantings, and fences in the public property right of way.

GOAL III. MAINTAIN AND IMPROVE THE CHARACTER AND QUALITY OF RESIDENTIAL AREAS.

1. **Limit the expansion of any non-residential use into the Single Family Residential (R-1) districts.**
 - Create standards in R-1 areas that limit the expansion of non-residential uses.
 - Preserve existing R-1 areas.
2. **Encourage the redevelopment of housing.**
 - Hold a remodeling fair at City Hall.
 - Provide incentives for those who increase their residential property values.
 - Create and enforce a Housing Maintenance Code.
 - Provide information to residents about housing programs, such as the "This Old House" law.
 - Research alternative methods for encouraging housing redevelopment, such as "truth in housing" requirements or additional point of sale requirements.

Current and Proposed Land Use - By Section

- Address ordinance issues affecting the upgrading and redevelopment of the housing stock.
- Minimize storm water run-off problems by addressing issues such as setback requirements, restrictions on fences, and limits on amount of impervious surface.
- Address other ordinance issues, such as off- and on- street parking.

South of Larpenteur

The section of Lauderdale south of Larpenteur Avenue has a fairly diverse make-up of existing land uses. There are 42 condominiums, 371 apartment units and 142 dormitory units within 9% of Lauderdale's total land area. Hence, this is Lauderdale's most densely populated area. This high concentration of population and limited open space prompted the City Council, in the previous Comprehensive Plan, to zone a portion of the remaining area east of Eustis and south of the Rosehill condominiums as C-1 conservation. This area, owned primarily by the Seminary, is used to take care of storm water run-off and to preserve a small nature area for residents to enjoy. On the west side of Eustis is an area currently zoned B-1 and I-1. This area houses NewMech Companies, a large commercial/industrial company, and the Children's Home Society, a large non-profit social service organization. In 1986, a portion of this area was zoned I-1 to accommodate the expansion of NewMech. Implementation of this plan will address the need to further clarify the future zoning and development of this area.

Larpenteur Commercial Area

This area is a subsection of the areas north and south of Larpenteur between Highway 280 and Eustis Street. Recently, the City Council added light manufacturing to the B-1 area along this stretch to accommodate an existing use and additional development. Further definition of this area is needed. There is some desire to reduce any heavy use that would directly abut the R-1 area to the north. This could mean eliminating light manufacturing as an option as well as other conditional uses. On the south side of Larpenteur, west of Eustis, there is greater opportunity for a wide range of uses. This section could continue to allow light manufacturing and is the City's best alternative for significant commercial development.

West of Trunk Highway 280

This area is Lauderdale's only industrial area. Currently this area is made up of 39% non-taxable commercial and industrial property, 31% taxable commercial industrial and 30% taxable utility. Goodwill and the former U of M computing center make up the non-tax producing area and Twin City Die Casting, Bolger Publishing, Midwest Editions, Rapit Print and NSP make up the remainder of the area. There still is potential for additional commercial/industrial development south of Broadway Drive and north of the NSP power sub-station. An additional opportunity for development or redevelopment may be the Goodwill/Easterseal (G/E) site if the property is sold. However, much of this property is proposed to be taken with the reconstruction of Trunk Highway 280. The City needs to carefully monitor this issue to ensure that land will be available for development after the reconstruction of Trunk Highway 280.

Table 7

PROJECTING FUTURE LAND NEEDS

Future Growth Within the Existing Urban Service Area			
Forecasted Households	Projected Household Density (household/acre)	Acres - Vacant Developable Land	Acres -Infill, Redevelopment
2000	4.0/acre	0	.24
2010	4.0/acre	0	0
2020	4.0/acre	0	0
Forecasted Employment	Projected Employment Density (employee/acre)	Acres - Vacant Developable Land	Acres -Infill, Redevelopment
2000	18/acre	0	7.74
2010	14/acre	0	0
2020	14/acre	0	0

Future Land Use - Staging Plan

As shown on Map #3, the City has developed a land use map showing the future land uses. In order to accomplish these future land use goals, the City has also developed a staging plan (Map #4) which are the proposed timeframes for these goals to be achieved. Starting in the year 2005 and ending in the year 2020, the following are these proposed timelines. The following numbers correspond to the numbers on Map #4.

By the year 2005:

1. Rezone the property at 1631 Eustis Street from I-1 (Industrial) to B-1 (Community Business).
2. Redevelop the former Rosehill Dairy Store at 2436 Larpenteur Avenue as a commercial property.
3. Rezone these properties north of Larpenteur Avenue from a commercial zoning district that includes light industrial to a commercial zoning district that does not include light industrial.
4. Redevelop this former University of Minnesota property and Brownfield site to a light industrial use.

By the year 2010:

5. Minnesota Department of Transportation (MnDOT) will reconstruct Trunk Highway 280. This reconstruction will include the taking of a portion of the Goodwill/ Easter Seal site at 2543 Como Avenue as well as the possible taking of land on the north end of Walnut Street. Any land left at the north end of Walnut Street after the highway reconstruction would be developed as a park/open space.

By the year 2015:

6. Rezone these properties north of Larpenteur Avenue from a residential zoning district to a commercial zoning district that does not include light industrial.

7. Rezone these properties south of Larpenteur Avenue from a residential zoning district to a commercial zoning district that does not include light industrial.

8. Redevelop the properties at 1769 and 1771 Walnut Street from vacant land to a park/open space use.

By the year 2020:

9. Redevelop the properties south of 1738 Ione Street from vacant land to a park/open space use.

10. Redevelop the properties west of Walsh Lake from vacant land to a park/open space use.

Historic Preservation

The City acknowledges the importance of maintaining historic integrity. For this reason, the City will look at relative historic importance of properties within the city on a case by case basis. At present, no properties within the city are listed on the National Register of Historic Places.

Tax Base Analysis

Lauderdale has a strong interest in remaining an independent City. To do this, Lauderdale needs to maintain a tax base that can support City services without increasing the burden on residential properties. Many tax base issues are directly linked to the land use issues presented in the first part of this section. This linkage demonstrates that many issues and goals in this Comprehensive Plan are interconnected.

Table 9 City Property Tax Distribution				
	1980* Tax Distribution	% of Total	1990 Tax Distribution	% of Total
Residential	\$32,352	36%	\$133,932	46%
Commercial	\$6,691	8%	\$29,442	10%
Industrial	\$7,356	8%	\$8,497	3%
Apartments	\$16,041	18%	\$51,832	18%
Other**	\$26,338	30%	\$64,385	22%
City Levy	\$88,778	100%	\$288,088	100%
*1980 Taxes were reduced by 23,385 for HACA & az. credits				
** Railroad, Public Utilities(NSP) & Personal Property				
Source: Ramsey County Dept. of Property Records and Revenue				

II. MAINTAIN AND IMPROVE THE QUALITY OF EXISTING RENTAL HOUSING UNITS.

1. Discourage any future expansion of rental property or turnover of non-rental property into rental.
 - Create a licensing procedure for residential rental property.
 - Research the limitation of allowable conditional uses in R-1 areas.
2. Encourage rental owners to maintain rental units in good condition.
 - Better enforce the multi-family maintenance code.
 - Create a licensing procedure for all rental property.
3. Improve the quality and appearance of rental housing units.
 - Require additional landscaping and better parking facilities for multi-family properties.
 - Facilitate the creation of park areas in the high density apartment area.
4. Minimize the impact or reduce the number of high-density apartment complexes south of Larpenteur.
 - Work with property owners to create more landscaping and recreational facilities.
 - Research the possibility of acquiring apartment buildings in poor conditions for demolition or rehabilitation.

Housing Inventory

From 1980 to 1990, the total number of housing units increased by 394 units. This included 104 units from the Brandy Chase condominium development, 42 units from Rosehill Townhomes, 84 units from the City Gables Apartments, and 142 units from the Seminary Dorms. From 1980 to 1990, there was a significant increase in vacant homes, due to a number of vacant rental units. Lauderdale Renter-Occupied property nearly doubled over the past ten years. Renter-Occupied units make up half of the total units in the City. Issues concerning Lauderdale's large renter population may need to be addressed during the next ten years.

Table 14 Housing Inventory: 1980 to 1990				
	1980	% of Total	1990	% of Total
Occupied	809	97.7%	1,166	95.4%
Vacant	19	2.3%	56	4.6%
Total Housing Units	828	100%	1,222	100%
Owner-Occupied	437	54%	564	48.4%
Renter-Occupied	372	46%	602	51.6%
Total Occupied Units	809	100%	1,166	100%
Source: 1980 & 1990 Census				

As shown in Table 14, Lauderdale has 48.4 % Owner-Occupied and 51.6% Renter-Occupied housing units. Based on the total occupied units, the metro average is 67.8 % Owner-

Occupied, 32.2% Renter-Occupied housing units.

Table 15 Housing units by type: 1980 to 1990			
	1980	1990	% inc.
One-Unit Detached	466	498	7%
One-Unit Attached	5	52	940%
2 Units	29	35	21%
3 to 4 Units	11	21	91%
5 or more Units	314	614	96%
Total	825	1,220	48%
Source: 1980 & 1990 Census			

Lauderdale is considered fully developed by the Metropolitan Council, and a significant change in the number of housing units is not expected during the next ten years. The City is, however, concerned about the density of the Apartment buildings between

Larpenteur and Idaho, especially if families begin to make up a larger percentage of the occupants. Currently, the apartments and condominiums south of Larpenteur account for 555 of the City's total units, which is 45% of the total housing units in the City. With the addition of the Brandychase Condominiums and the Seminary dormitories, multiple housing units (buildings with 5 or more units) are now the most predominant type of housing unit in Lauderdale.

Housing Conditions

This has been a topic addressed in each of the previous Comprehensive Plans. In 1973, a housing survey was conducted showing considerable need for improving the overall condition of the housing stock. In 1978, another survey was conducted which showed significant signs of improvement in the housing stock. According to Table 16, 43 % of the housing is 35 years or older. These older homes will be in need of significant upkeep and repair during the next decade. Table 16 reflects Lauderdale's peak growth during the 1960s and 1970s. These homes as well will need additional upkeep during the next decade.

Table 16 Age of Housing Units in 1990	
Year Built	Lauderdale
1939 or earlier	19%
1940 to 1959	24%
1960 to 1979	36%
1980 to 1990	21%
Total	100%
Source: 1980 & 1990 Census	

Housing Cost

During the 1980s, Lauderdale encouraged the development of lower- to moderate-income housing. As a result of this, there was a relative drop in the value of owner-occupied housing, as illustrated in Table 17. For comparison, the Metro median average housing value in 1990

Table 17 Lauderdale Housing Inventory: 1980 to 1990			
	1980	1980 P.V.	1990
Median Monthly Contract Rent	\$ 228	\$ 363	\$ 424
Median Value of Owner-Occupied Housing	\$ 52,700	\$ 83,793	\$ 74,700
Source: 1980 & 1990 Census - P.V. = the present value in 1990 dollars			

was \$89,211; in Falcon Heights, 1990 median home value was \$104,500. The Metro median monthly rent was \$447. The City is also a participant in the Metropolitan Council's Metropolitan Livable Communities Program. This program establishes goals for the City in the area of affordability, types of life-cycle housing available, and housing density. Lauderdale's goals for this program are shown in Table 18:

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: August 8, 2000
Agenda Item: 2001 Budget Discussion

BACKGROUND:

Enclosed under separate cover is:

- 2000 General Fund Budget and the
- 2000 General Fund Budget Notes and Narrative

The focus of the August 8th meeting should be on the general fund because of its impact on the preliminary levy that needs to be adopted by the Council on September 15th.

There are extensive notes and narrative on the 2001 Lauderdale Budget enclosed in the packet, so there should be ample opportunity for discussion. The focus on the 2001 Budget at the August 22nd meeting will be on all of the other funds in the budget including special revenue and capital improvement funds.

