

<p>LAUDERDALE CITY COUNCIL MEETING AGENDA 7:00 P.M. TUESDAY, JULY 8, 2025 LAUDERDALE CITY HALL, 1891 WALNUT STREET</p>

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of the June 10, 2025 City Council Meeting
- c. Minutes of the June 23, 2025 Emergency City Council Meeting
- d. Claims Totaling \$78,999.29

4. CONSENT

- a. Day in the Park Performance Agreement with Lazy Does It Band
- b. Memorandum of Agreement with Ramsey County Parks and Recreation—Soil and Water Conservation District for the Treatment of Japanese Knotweed
- c. May Financial Report

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

6. INFORMATIONAL PRESENTATIONS / REPORTS

- a. 2026 TH280 Improvements, MNDOT Area Engineer Chris Bower
- b. Day in the Park Updates

7. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

- a. Ordinance No. 25-01: Franchise Extension Agreement with Comcast of Minnesota, Inc.
- b. Resolution No. 070825A – A Resolution Authorizing Publication of Ordinance No. 25-01 by Title and Summary

8. DISCUSSION / ACTION ITEM

- a. High Density Residential – Conservation Ordinance Review

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

12. WORK SESSION

- a. Community Development Updates
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

You are invited to a Zoom webinar!

When: Jul 8, 2025 07:00 PM Central Time (US and Canada)

Topic: July 8, 2025 Lauderdale City Council Webinar

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/83569827418?pwd=iEnF2YZ3oa1AkAodhodGGSH20zPrQZ.1>

Passcode:227915

Join via audio:

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 507 473 4847 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

Webinar ID: 835 6982 7418

Passcode: 227915

International numbers available: <https://us02web.zoom.us/j/kkdTCVBis>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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June 10, 2025

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:03 p.m.

Roll Call

Councilors present: Evan Sayre, Duane Pulford, Jeff Dains, and Mayor Mary Gaasch. Councilors absent: Sharon Kelly.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Pulford moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the May 27, 2025, City Council meeting. There being none, Councilor Dains moved and seconded by Councilor Pulford to approve the May 27, 2025, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Sayre moved and seconded by Councilor Pulford to approve the claims totaling \$231,320.83. Motion carried unanimously.

Councilor Kelly arrived at 7:17 p.m.

Informational Presentations/Reports

A. Ramsey County Commissioner Mary Jo McGuire and County Manager Ling Becker
Commissioner McGuire and Manager Becker approached the City Council to give a PowerPoint presentation. Their presentation covered the County's vision, mission, values, goals, and strategic priorities for the years ahead. After their presentation, they answered questions from the Council.

Discussion/Action Item

A. Resolution No. 061025A – Approving a 1.2% Lot Coverage Variance at 1961 Malvern Street
The owner, Sean Gustafson, applied for a 1.2% variance to the lot coverage requirement to construct a new single-family home in the R-1 District. Butkowski explained that their plan meets the new draft zoning requirements. In essence, they meet the practical difficulties test in that it is not their fault that the new zoning ordinance hasn't yet been adopted.

Councilor Pulford made a motion to approve a 1.2% variance to the lot coverage requirements. This was seconded by Councilor Kelly and carried unanimously.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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June 10, 2025

Set Agenda for Next Meeting

Butkowski stated that the June 24 Council meeting might include the May financial report, a Day in the Park update, and an expanded update on items impacting the City.

Work Session

A. Community Development Update

Butkowski shared that Council gifts to the graduating seniors were delivered today.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those interested in addressing the Council.

Leah Holt, 1921 Eustis Street, stated that the intersection of Eutis Street and Roselawn Avenue should be looked at for safety reasons. Her main concerns are speeding, drivers not obeying stop signs, and inattentive driving.

Robert Jacobson, 1747 Carl Street, expressed his gratitude to the Council for installing warning signs to notify drivers that children and pets may be at play in his neighborhood.

Debbie Gustafson, 1961 Malvern Street, joined the meeting via Zoom. She thanked the Council for approving her variance.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Sayre moved and seconded by Councilor Dains to adjourn the meeting at 8:38 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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June 23, 2025

Call to Order

Mayor Gaasch called the Emergency Meeting of the City Council meeting to order at 7:30 p.m.

Roll Call

Councilors present: Evan Sayre, Sharon Kelly, Jeff Dains, and Mayor Mary Gaasch. Councilor absent: Duane Pulford.

Staff present: Heather Butkowski, City Administrator.

Discussion/Action Item

A. Hole in Pavement at Roselawn Avenue and Pleasant Street Intersection

Butkowski explained that the pavement on Pleasant Street gave way on Sunday. The surface hole grew overnight and the soils underneath appear to be moving quickly. The affected area has been blocked off to prevent people from falling in and cars being damaged. Staff and the engineer have looked at the issue and it needs immediate repair to prevent further damage, especially to the road base under Roselawn Avenue.

The city engineering staff and city staff reached out to contractors the City previously worked with to assess their availability. Goodmanson Construction said they could be available to assist with the project. As the source of the issue is still unknown, their estimate for the repair was \$60,000 to \$80,000. The Mayor called the emergency meeting to discuss the scope of the problem and the estimate for repair.

Councilor Dains moved to approve the proposal from Goodmanson Construction to repair the sink hole at Roselawn Avenue and Pleasant Street intersection at a cost not to exceed \$80,000. This was seconded by Councilor Sayre and carried unanimously.

Adjournment

Mayor Gaasch adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Heather Butkowski
City Administrator



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

To: Mayor and City Council
From: City Administrator
Meeting Date: July 8, 2025
Subject: List of Claims

The claims totaling \$78,999.29 are provided for City Council review and approval that includes check numbers 29440 to 29476.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
Printed: 7/2/2025 1:17 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 51300.06.2025 Union Dues	06/20/2025 PR Batch 51300.06.2025 Unir	249.92
Total for this ACH Check for Vendor 34:				249.92
ACH	389	BCBSM Inc PR Batch 51300.06.2025 Vision Insurance	06/20/2025 PR Batch 51300.06.2025 Visi	12.82
Total for this ACH Check for Vendor 389:				12.82
ACH	415	Securian Life Insurance Company PR Batch 51300.06.2025 Life Insurance	06/20/2025 PR Batch 51300.06.2025 Life	229.23
Total for this ACH Check for Vendor 415:				229.23
ACH	423	Madison National Life Ins Co Inc PR Batch 51300.06.2025 Short Term Disability PR Batch 51300.06.2025 Long Term Disability	06/20/2025 PR Batch 51300.06.2025 Sho PR Batch 51300.06.2025 Lon	93.64 101.65
Total for this ACH Check for Vendor 423:				195.29
ACH	43	Public Employees Retirement Association PR Batch 51300.06.2025 PERA Coordinated PR Batch 51300.06.2025 PERA Coordinated	06/20/2025 PR Batch 51300.06.2025 PER PR Batch 51300.06.2025 PER	1,163.76 1,342.81
Total for this ACH Check for Vendor 43:				2,506.57
ACH	44	Minnesota Department of Revenue PR Batch 51300.06.2025 State Income Tax	06/20/2025 PR Batch 51300.06.2025 Statu	834.94
Total for this ACH Check for Vendor 44:				834.94
ACH	45	ICMA Retirement Corporation PR Batch 51300.06.2025 Deferred Comp PR Batch 51300.06.2025 Deferred Comp	06/20/2025 PR Batch 51300.06.2025 Defi PR Batch 51300.06.2025 Defi	1,782.87 1,087.30
Total for this ACH Check for Vendor 45:				2,870.17
ACH	46	Internal Revenue Service PR Batch 51300.06.2025 Medicare Employer Po PR Batch 51300.06.2025 FICA Employee Portio PR Batch 51300.06.2025 Medicare Employee Pc PR Batch 51300.06.2025 Federal Income Tax PR Batch 51300.06.2025 FICA Employer Portio	06/20/2025 PR Batch 51300.06.2025 Mec PR Batch 51300.06.2025 FIC PR Batch 51300.06.2025 Mec PR Batch 51300.06.2025 Fed PR Batch 51300.06.2025 FIC	288.57 1,233.84 288.57 2,118.08 1,233.84
Total for this ACH Check for Vendor 46:				5,162.90
Total for 6/20/2025:				12,061.84
ACH	46	Internal Revenue Service	06/24/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 51301.06.2025 Medicare Employee Pc	PR Batch 51301.06.2025 Mec	19.96
		PR Batch 51301.06.2025 FICA Employer Portio	PR Batch 51301.06.2025 FIC.	85.25
		PR Batch 51301.06.2025 Medicare Employer Po	PR Batch 51301.06.2025 Mec	19.96
		PR Batch 51301.06.2025 FICA Employee Portio	PR Batch 51301.06.2025 FIC.	85.25
		PR Batch 51301.06.2025 Federal Income Tax	PR Batch 51301.06.2025 Fed	100.00
Total for this ACH Check for Vendor 46:				310.42
29440	20	Abdo LLP	06/24/2025	
	508200	2024 Audit		630.00
	508200	2024 Audit		135.00
	508200	2024 Audit		135.00
Total for Check Number 29440:				900.00
29441	52	Bluechip Tree Company Inc	06/24/2025	
	062025	Tree Removal		5,395.00
Total for Check Number 29441:				5,395.00
29442	192	Comcast Holdings Corporation	06/24/2025	
	242938430	June Internet		413.00
Total for Check Number 29442:				413.00
29443	25	County of Ramsey	06/24/2025	
	EMCOM-012529	May Fleet Support		6.24
	EMCOM-012544	May CAD Services		83.17
	EMCOM-012560	May 911 Dispatch Services		553.67
Total for Check Number 29443:				643.08
29444	454	Gertens Greenhouses & Garden Center Inc.	06/24/2025	
	DNRGrant	Tree Replacement for DNR Grant		2,497.50
Total for Check Number 29444:				2,497.50
29445	61	Gopher State One Call	06/24/2025	
	5050541	May Locate Tickets		33.75
Total for Check Number 29445:				33.75
29446	453	Cynthia Johnson	06/24/2025	
	062025	1764 Pleasant Street - Refund Canceled Plumbin		126.00
Total for Check Number 29446:				126.00
29447	31	Kennedy & Graven Chartered	06/24/2025	
	188165	1852 Carl Hazardous Building		760.00
	188165	1836 Carl Street Lot Division		540.00
	188165	General Legal Services		360.00
Total for Check Number 29447:				1,660.00
29448	185	Lauderdale Certified Auto Repair Inc	06/24/2025	
	062025	May Fuel		15.22
	062025	May Fuel		71.03
	062025	May Fuel		15.22
Total for Check Number 29448:				101.47
29449	280	Muska Electric	06/24/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	67914	Electrical Work - City Hall Lighting		2,900.00
			Total for Check Number 29449:	2,900.00
29450	12	NineNorth	06/24/2025	
	2025-079	May Virtual Meeting Charge		105.00
	2025-079	May Virtual Meeting Production		380.00
	2025-079	May Webstreaming & Archiving		192.00
			Total for Check Number 29450:	677.00
29451	10	On Site Sanitation Inc	06/24/2025	
	0001900756	06/07/2025 - 07/04/2025 Park Portable Restroom		320.00
			Total for Check Number 29451:	320.00
29452	5	Premium Waters Inc	06/24/2025	
	619861-05-25	June Water Delivery		47.16
			Total for Check Number 29452:	47.16
29453	90	Verizon Wireless	06/24/2025	
	6114884331	May Cell Phone		41.04
	6114884331	May Cell Phone		82.09
	6114884331	May Cell Phone		41.05
			Total for Check Number 29453:	164.18
29454	425	Vestis	06/24/2025	
	2500700914	June Uniforms		47.49
	2500706879	June Uniforms		47.49
			Total for Check Number 29454:	94.98
29455	74	Xcel Energy	06/24/2025	
	929849256	Larpenteur Bridge Lights		49.69
	929907798	May Street Lighting		532.22
	929917578	2430 Larpenteur Avenue W		10.53
	930104128	Larpenteur Avenue		49.35
	930280885	1891 Walnut Street		162.53
	930280885	1891 Walnut Street		44.67
	930301007	1885 Fulham Street		23.83
	930301007	1917 Walnut Street		22.11
	930301007	1917 Walnut Street		23.83
	930301007	1885 Fulham Street		41.19
			Total for Check Number 29455:	959.95
			Total for 6/24/2025:	17,243.49
ACH	43	Public Employees Retirement Association	07/04/2025	
		PR Batch 51400.07.2025 PERA Coordinated	PR Batch 51400.07.2025 PER	1,359.69
		PR Batch 51400.07.2025 PERA Coordinated	PR Batch 51400.07.2025 PER	1,178.39
			Total for this ACH Check for Vendor 43:	2,538.08
ACH	44	Minnesota Department of Revenue	07/04/2025	
		PR Batch 51400.07.2025 State Income Tax	PR Batch 51400.07.2025 Stat	849.26
			Total for this ACH Check for Vendor 44:	849.26

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	45	ICMA Retirement Corporation	07/04/2025	
		PR Batch 51400.07.2025 Deferred Comp	PR Batch 51400.07.2025 Defi	1,782.87
		PR Batch 51400.07.2025 Deferred Comp	PR Batch 51400.07.2025 Defi	1,087.30
Total for this ACH Check for Vendor 45:				2,870.17
ACH	46	Internal Revenue Service	07/04/2025	
		PR Batch 51400.07.2025 Medicare Employer Po	PR Batch 51400.07.2025 Me	291.83
		PR Batch 51400.07.2025 Medicare Employee Pc	PR Batch 51400.07.2025 Me	291.83
		PR Batch 51400.07.2025 FICA Employer Portio	PR Batch 51400.07.2025 FIC.	1,247.80
		PR Batch 51400.07.2025 FICA Employee Portio	PR Batch 51400.07.2025 FIC.	1,247.80
		PR Batch 51400.07.2025 Federal Income Tax	PR Batch 51400.07.2025 Fed	2,178.02
Total for this ACH Check for Vendor 46:				5,257.28
ACH	47	Public Employees Insurance Program	07/04/2025	
		PR Batch 51400.07.2025 Dental	PR Batch 51400.07.2025 Den	85.20
		PR Batch 51400.07.2025 Health Insurance	PR Batch 51400.07.2025 Hea	1,510.92
Total for this ACH Check for Vendor 47:				1,596.12
Total for 7/4/2025:				13,110.91
29456	370 072025	ASCAP DIP Music License	07/08/2025	450.04
Total for Check Number 29456:				450.04
29457	383 S1 474681070125	Aspen Waste Systems of Minnesota Inc June Refuse Service	07/08/2025	477.21
Total for Check Number 29457:				477.21
29458	233 96270	Bond Trust Services Corporation 2019 Bond Interest 333519	07/08/2025	6,875.00
Total for Check Number 29458:				6,875.00
29459	57 072025	Heather Butkowski 2Q25 Mileage Reimbursement	07/08/2025	67.62
Total for Check Number 29459:				67.62
29460	33 072025	City of Falcon Heights Fulham St Decorative Light Repair	07/08/2025	325.00
Total for Check Number 29460:				325.00
29461	33 072025	City of Falcon Heights Lauderdale/Falcon Heights Sustainability Fair	07/08/2025	2,074.56
Total for Check Number 29461:				2,074.56
29462	133 072025	Miles Cline 2Q25 Mileage Reimbursement	07/08/2025	35.84
Total for Check Number 29462:				35.84
29463	272 1778783	Corporate Four Insurance Agency 2025 Agent Fee	07/08/2025	1,200.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 29463:	1,200.00
29464	25 072025	County of Ramsey Record 1961 Malvern Variance	07/08/2025	46.00
			Total for Check Number 29464:	46.00
29465	61 5060538	Gopher State One Call June Locate Tickets	07/08/2025	41.85
			Total for Check Number 29465:	41.85
29466	78	League of Minnesota Cities Insurance Trust	07/08/2025	
	2025-2026	2025-2026 Property/Liability Insurance		185.20
	2025-2026	2025-2026 Property/Liability Insurance		42.57
	2025-2026	2025-2026 Property/Liability Insurance		1,297.48
	2025-2026	2025-2026 Property/Liability Insurance		123.93
	2025-2026	2025-2026 Property/Liability Insurance		3,162.46
	2025-2026	2025-2026 Property/Liability Insurance		511.04
	2025-2026	2025-2026 Property/Liability Insurance		2,737.75
	2025-2026	2025-2026 Property/Liability Insurance		814.89
	2025-2026	2025-2026 Property/Liability Insurance		8,255.68
			Total for Check Number 29466:	17,131.00
29467	428 072025	Kathy McCurdy Khazanah Dancers	07/08/2025	100.00
			Total for Check Number 29467:	100.00
29468	23 INV2816839	Metro Sales Inc 2Q25 Copy Charges	07/08/2025	128.20
			Total for Check Number 29468:	128.20
29469	388 PS-INV107616	PeopleService Inc July Wastewater	07/08/2025	660.00
			Total for Check Number 29469:	660.00
29470	69 204-65455	Signs for Tomorrow Inc DIP Banners	07/08/2025	388.86
			Total for Check Number 29470:	388.86
29471	125 072025	Ann Sisel Pollinator Garden Expenses	07/08/2025	54.95
			Total for Check Number 29471:	54.95
29472	26 2414792	Stantec Consulting Services Inc Eustis Street Project	07/08/2025	708.16
			Total for Check Number 29472:	708.16
29473	4 SI014553 SI014553	The Neighborhood Recycling Company Inc June Multi-Family Recycling June Single Unit Dwelling	07/08/2025	631.21 4,338.57
			Total for Check Number 29473:	4,969.78
29474	3	US National Equipment Finance Inc	07/08/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	557849841	July Copier Lease		155.00
			Total for Check Number 29474:	155.00
29475	425	Vestis	07/08/2025	
	2500712795	June Uniforms		23.74
	2500712795	June Uniforms		23.75
	2500718734	June Uniforms		23.74
	2500718734	June Uniforms		23.75
			Total for Check Number 29475:	94.98
29476	85	Len Yaeger	07/08/2025	
	072025	Day in the Park Music		599.00
			Total for Check Number 29476:	599.00
			Total for 7/8/2025:	36,583.05
			Report Total (51 checks):	78,999.29

LAUDERDALE COUNCIL ACTION FORM

Meeting Date July 8, 2025 **Agenda Item** 7/10/25 DIP Music Agreement

Action Requested

Consent ☒ Public Hearing ☐ Discussion ☐
Action ☐ Resolution ☐ Work Session ☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff is asking the City Council to consider approving the attached performance agreement with Lazy Does It for July music at a cost of \$599.

The July event is scheduled from 5-8 p.m. on Thursday, July 10.

STAFF RECOMMENDATION:

By approving the consent agenda, the City Council is approving the attached performance agreement with Lazy Does It.

City of Lauderdale Performance Agreement

Event: Day in the Park

Date & Time: Thursday, July 10, 2025 from 5-8 p.m.

Location: Lauderdale Community Park, 1885 Fulham Street

Performance Time: 5:00-6:00 p.m. & 6:30-7:30 p.m.

ARTIST or GROUP INFORMATION

Artist or Group Name: Lazy Does It

Artist/Group Leader: Len Yaeger

Daytime Phone: 612-331-8530

Cell Phone: _____

Email Address: len.yaeger@gmail.com

Website Address (if applicable): http://omelet.typepad.com/lazy_does_it

Chairs Needed: 6

Electricity: yes

Extension cord: yes

PAYMENT INFORMATION

Performance Fee: \$599.00

Name & Address of Individual or Group for Payment of Fee: Len Yaeger
1201 Yale Place #2002
Minneapolis, MN 55403

PERFORMANCE PROVISIONS

- 1) The Artist or Group is considered an independent contractor and is responsible for all appropriate insurance and income taxes.
- 2) The Artist or Group will supply their own sound system and the following items as needed: music stands, stage etc.
- 3) The City will provide chairs, electricity and an extension cord if needed. The City will also have a copyright license from ASCAP.
- 4) Cancellation/Inclement Weather Policy:
 - If the performance is cancelled by the City before Noon the day of the performance, the City will pay 50% of the agreed performance fee as compensation.
 - If the performance is cancelled by the City after Noon the day of the performance, the City will pay 100% of the agreed performance fee as compensation.
- 5) Sale of promotional merchandise is allowed at the concert site.
- 6) Payment Information: The City will make every effort to present payment to the Artist or Group the day of the performance, but may mail payment within 2 weeks after performance date.
- 7) Indemnification: The Artist or Group agrees to defend and indemnify the City, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses arising out of the Artist or Group's performance or failure to perform its duties under this Agreement.

Signature of Artist/Group Leader: _____ Date: _____

Mary Gaasch, Mayor

Date

Heather Butkowski, City Administrator Date

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date July 8, 2025

ITEM NUMBER RCPRD-SWCD Agreement

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Ramsey County Soil and Water Conservation Division staff are willing to continue coming out to treat the knotweed issue behind Rosehill Townhomes on City property. The treatments so far have been very effective but it needs to be an on-going process. They ask the City Council to approve an updated Memorandum of Agreement to formalize this arrangement through the year 2035, if needed.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the Memorandum of Agreement with Ramsey County Parks and Recreation—Soil and Water Conservation District as presented.

MEMORANDUM OF AGREEMENT

Date: June 13, 2025

RE: Lauderdale treatments for invasive plants

This Memorandum of Agreement is to acknowledge items of agreement between Ramsey County Parks and Recreation Department-Soil and Water Conservation Division (RCPRD-SWCD) and Lauderdale to complete chemical or mechanical removal of specific invasive species at sites to be agreed upon by both parties.

RCPRD has received funding to manage roundleaf bittersweet, poison hemlock, black swallowwort, teasel, wild parsnip, narrowleaf bittercress, knotweeds, phragmites, and other emerging invasive species of interest. Additional species may be treated upon mutual agreement of both parties' sites on Lauderdale owned or controlled property will have targeted species managed on the following terms and conditions.

Terms and Conditions:

1. This agreement is valid until 12/31/2035, unless terminated upon agreement by both parties.
2. The city's representatives signature indicates their agreement to grant RCPRD-SWCD representative(s) access to the parcel where the treatment will be located.
3. All expenses for staff time, herbicides, tools, transportation, and incidentals for initial treatment of sites will be covered by RCPRD-SWCD contingent on funding.
4. RCPRD-SWCD treatment is based on the available funding. Sites may be eliminated or reduced at the discretion of RCPRD-SWCD to meet the dollar amount available.
5. RCPRD-SWCD will review project objectives with city representative prior to start of work.
6. Sites will be mutually agreed upon and added as an addendum to this agreement. Sites may be added or deleted via email or edits to the addendum with emails for record keeping.
7. Treatment method is at the discretion of RCPRD-SWCD unless agreed upon by both parties in advance.
8. RCPRD-SWCD will access the site in areas as designated by the city. Restrictions on access must be stated by the township in the addendum site list or via email.
9. RCPRD-SWCD shall comply with local, state and federal standards for all restoration activities, erosion control, chemical application.

- 10. The city will be responsible for continued control of the target species at the infestation sites, after 12/31/2035, to the best of its ability, unless this agreement is renewed.
- 11. RCPRD-SWCD shall request permission from the township to access infestation sites, at least 24 hours before entering.
- 12. Each party will be responsible for its own acts and omissions.

Ramsey County Parks and Recreation
Soil & Water Conservation Division

Lauderdale
Representatives

Date:

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	July 08, 2025	Agenda Item	Monthly Financial Reports
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Action Requested

Consent	<input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month, staff provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for May 2025.

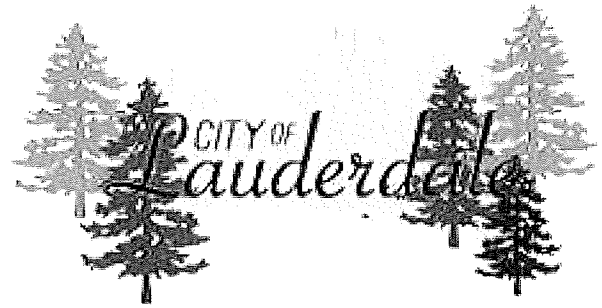
STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for May 2025.

General Ledger

Cash Balances

User: heather.butkowski
 Printed: 6/20/2025 4:38:00 PM
 Period 05 - 05
 Fiscal Year 2025



Description	Account	Beg Bal	MTD Debit	MTD Credit	Current Balance
Cash	101-00000-000-10100	-3,105,080.62	142,443.26	88,065.67	-3,050,703.03
Change Fund	101-00000-000-10300	100.00	0.00	0.00	100.00
Cash	226-00000-000-10100	32,961.36	3,329.07	1,665.64	34,624.79
Cash	227-00000-000-10100	66,499.79	117.57	6,785.12	59,832.24
Cash	306-00000-000-10100	133,498.96	261.18	850.00	132,910.14
Cash	401-00000-000-10100	81,289.00	160.05	0.00	81,449.05
Cash	403-00000-000-10100	588,496.91	1,158.71	0.00	589,655.62
Cash	404-00000-000-10100	213,670.71	420.70	0.00	214,091.41
Cash	406-00000-000-10100	374,373.83	737.12	0.00	375,110.95
Cash	414-00000-000-10100	386,521.96	761.04	0.00	387,283.00
Cash	416-00000-000-10100	1,718.79	3.38	0.00	1,722.17
Cash	602-00000-000-10100	942,190.59	18,672.01	49,218.05	911,644.55
Cash	603-00000-000-10100	399,663.71	16,016.71	6,047.26	409,633.16
Current Assets		115,904.99	184,080.80	152,631.74	147,354.05
Petty Cash	101-00000-000-10200	300.00	0.00	0.00	300.00
Petty Cash		300.00	0.00	0.00	300.00
Investments - Fair Value Adj	101-00000-000-10410	3,464,176.11	6,913.78	100,000.00	3,371,089.89
Investments		3,464,176.11	6,913.78	100,000.00	3,371,089.89
Grand Total		<u>3,580,381.10</u>	<u>190,994.58</u>	<u>252,631.74</u>	<u>3,518,743.94</u>

General Ledger Revenue vs Expense

User: heather.butkowski
Printed: 6/20/2025 4:39:32 PM
Period 05 - 05
Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend	Collect
101	General Fund						
	Revenue						
	Taxes	1,225,700.00	0.00	-1,164.71	1,226,864.71		-0.10
	Licenses and Permits	73,100.00	12,573.90	23,509.85	49,590.15		32.16
	Intergovernmental Revenues	499,675.00	0.00	46,979.44	452,695.56		9.40
	Charges for Services	14,100.00	1,039.50	5,380.81	8,719.19		38.16
	Fines and Forfeits	30,000.00	2,987.93	11,983.13	18,016.87		39.94
	Miscellaneous Revenue	67,497.00	3,590.38	12,085.51	55,411.49		17.91
	Other Financing Sources	31,160.00	0.00	0.00	31,160.00		0.00
	Revenue	1,941,232.00	20,191.71	98,774.03	1,842,457.97		5.09
	Expense						
	Personal Services	478,382.00	36,124.46	208,208.76	270,173.24		43.52
	Supplies	18,344.00	4,185.18	8,428.46	9,915.54		45.95
	Other Services and Charges	1,444,506.00	18,601.33	385,304.01	1,059,201.99		26.67
	Capital Outlay	0.00	0.00	0.00	0.00		0.00
	Other Uses	0.00	0.00	0.00	0.00		0.00
	Expense	1,941,232.00	58,910.97	601,941.23	1,339,290.77		31.01
101	General Fund	0.00	-38,719.26	-503,167.20	503,167.20		0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
226	Communications					
	Revenue					
	Taxes	12,000.00	3,261.03	3,261.03	8,738.97	27.18
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	750.00	68.04	607.13	142.87	80.95
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	12,750.00	3,329.07	3,868.16	8,881.84	30.34
	Expense					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	13,300.00	1,665.64	4,666.75	8,633.25	35.09
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	13,300.00	1,665.64	4,666.75	8,633.25	35.09
226	Communications	-550.00	1,663.43	-798.59	248.59	145.20

General Ledger Revenue vs Expense

User: heather.butkowski
Printed: 6/20/2025 4:39:32 PM
Period 05 - 05
Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
227	Recycling Revenue					
	Intergovernmental Revenues	6,200.00	0.00	4,826.00	1,374.00	77.84
	Miscellaneous Revenue	75,000.00	117.57	2,947.22	72,052.78	3.93
	Revenue	81,200.00	117.57	7,773.22	73,426.78	9.57
	Expense					
	Personal Services	23,404.00	1,815.34	9,844.99	13,559.01	42.07
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	54,258.00	4,969.78	19,170.04	35,087.96	35.33
	Capital Outlay	350.00	0.00	0.00	350.00	0.00
	Expense	78,012.00	6,785.12	29,015.03	48,996.97	37.19
227	Recycling	3,188.00	-6,667.55	-21,241.81	24,429.81	-666.31

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	%	Expend/Collect
228	Fund						
	Revenue						
	Intergovernmental Revenues	0.00	0.00	0.00	0.00		0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00		0.00
	Revenue	0.00	0.00	0.00	0.00		0.00
	Expense						
	Capital Outlay	0.00	0.00	0.00	0.00		0.00
	Other Uses	0.00	0.00	0.00	0.00		0.00
	Expense	0.00	0.00	0.00	0.00		0.00
228	Fund	0.00	0.00	0.00	0.00		0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
305	GO TIF Revenue Bonds 2018A					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	GO TIF Revenue Bonds 2018A	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
306	2019A Improvement Bonds					
	Revenue					
	Miscellaneous Revenue	4,000.00	261.18	2,318.88	1,681.12	57.97
	Other Financing Sources	119,439.00	0.00	1,506.26	117,932.74	1.26
	Revenue	123,439.00	261.18	3,825.14	119,613.86	3.10
	Expense					
	Other Services and Charges	1,000.00	850.00	1,425.00	-425.00	142.50
	Debt Service	115,500.00	0.00	107,750.00	7,750.00	93.29
	Expense	116,500.00	850.00	109,175.00	7,325.00	93.71
306	2019A Improvement Bonds	6,939.00	-588.82	-105,349.86	112,288.86	-1,518.23

General Ledger Revenue vs Expense

User: heather.butkowski
Printed: 6/20/2025 4:39:32 PM
Period 05 - 05
Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
401	General Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	3,200.00	160.05	1,517.21	1,682.79	47.41
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	3,200.00	160.05	1,517.21	1,682.79	47.41
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	55,000.00	0.00	7,100.00	47,900.00	12.91
	Other Uses	31,160.00	0.00	0.00	31,160.00	0.00
	Expense	86,160.00	0.00	7,100.00	79,060.00	8.24
401	General Capital Projects	-82,960.00	160.05	-5,582.79	-77,377.21	6.73

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
403	Street Capital Projects					
	Revenue					
	Intergovernmental Revenues	36,778.00	0.00	0.00	36,778.00	0.00
	Miscellaneous Revenue	15,000.00	1,158.71	10,281.42	4,718.58	68.54
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	51,778.00	1,158.71	10,281.42	41,496.58	19.86
	Expense					
	Other Services and Charges	500.00	0.00	0.00	500.00	0.00
	Capital Outlay	5,000.00	0.00	1,355.00	3,645.00	27.10
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	5,500.00	0.00	1,355.00	4,145.00	24.64
	Street Capital Projects	46,278.00	1,158.71	8,926.42	37,351.58	19.29

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
404	Park Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	7,000.00	420.70	3,744.51	3,255.49	53.49
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	7,000.00	420.70	3,744.51	3,255.49	53.49
	Expense					
	Supplies	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	10,000.00	0.00	0.00	10,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	10,000.00	0.00	0.00	10,000.00	0.00
404	Park Capital Projects	-3,000.00	420.70	3,744.51	-6,744.51	-124.82

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
406	Park Dedication Revenue Miscellaneous Revenue	12,000.00	737.12	6,560.80	5,439.20	54.67
	Revenue	12,000.00	737.12	6,560.80	5,439.20	54.67
406	Park Dedication	12,000.00	737.12	6,560.80	5,439.20	54.67

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
414	Development					
	Revenue					
	Miscellaneous Revenue	11,000.00	761.04	6,789.46	4,210.54	61.72
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	11,000.00	761.04	6,789.46	4,210.54	61.72
	Expense					
	Other Services and Charges	0.00	0.00	3,064.50	-3,064.50	0.00
	Other Uses	68,178.00	0.00	0.00	68,178.00	0.00
	Expense	68,178.00	0.00	3,064.50	65,113.50	4.49
414	Development	-57,178.00	761.04	3,724.96	-60,902.96	-6.51

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
415	Housing Redevelopment					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
415	Housing Redevelopment	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
416	TIF District No. 1-2					
	Revenue					
	Taxes	12,500.00	0.00	0.00	12,500.00	0.00
	Miscellaneous Revenue	5.00	3.38	31.20	-26.20	624.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	12,505.00	3.38	31.20	12,473.80	0.25
	Expense					
	Other Services and Charges	600.00	0.00	274.34	325.66	45.72
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	12,000.00	0.00	0.00	12,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	12,600.00	0.00	274.34	12,325.66	2.18
416	TIF District No. 1-2	-95.00	3.38	-243.14	148.14	255.94

General Ledger Revenue vs Expense

User: heather.butkowski
Printed: 6/20/2025 4:39:32 PM
Period 05 - 05
Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
602	Sanitary Sewer					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	330,000.00	16,997.95	121,295.79	208,704.21	36.76
	Miscellaneous Revenue	30,000.00	1,791.44	16,768.72	13,231.28	55.90
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	360,000.00	18,789.39	138,064.51	221,935.49	38.35
	Expense					
	Personal Services	86,834.00	6,274.19	35,178.75	51,655.25	40.51
	Supplies	850.00	79.80	277.04	572.96	32.59
	Other Services and Charges	277,040.00	42,981.44	172,443.02	104,596.98	62.24
	Capital Outlay	250,000.00	0.00	0.00	250,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	614,724.00	49,335.43	207,898.81	406,825.19	33.82
602	Sanitary Sewer	-254,724.00	-30,546.04	-69,834.30	-184,889.70	27.42

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
603	Storm Water					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	150,000.00	15,232.46	48,924.88	101,075.12	32.62
	Miscellaneous Revenue	13,000.00	804.96	7,227.28	5,772.72	55.59
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	163,000.00	16,037.42	56,152.16	106,847.84	34.45
	Expense					
	Personal Services	69,880.00	5,043.47	28,198.26	41,681.74	40.35
	Supplies	850.00	79.80	277.03	572.97	32.59
	Other Services and Charges	40,400.00	944.70	15,722.16	24,677.84	38.92
	Capital Outlay	50,000.00	0.00	0.00	50,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	161,130.00	6,067.97	44,197.45	116,932.55	27.43
603	Storm Water	1,870.00	9,969.45	11,954.71	-10,084.71	639.29

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
999	Fund					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
999	Fund	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/20/2025 4:39:32 PM
 Period 05 - 05
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
Revenue Total		2,779,104.00	61,967.34	337,381.82	2,441,722.18	0.1214
Expense Total		3,107,336.00	123,615.13	1,008,688.11	2,098,647.89	0.3246
Grand Total		-328,232.00	-61,647.79	-671,306.29	343,074.29	2.0452

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	July 08, 2025	Agenda Item	TH280 Reconstruction
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Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Chris Bower, North Area Engineer for MnDOT, will be at the meeting to present on the plans for reconstructing TH280 in 2026. His slides are attached.

STAFF RECOMMENDATION:



Hwy 280 - St. Paul to Roseville Project update

Christopher Bower | North Area Engineer

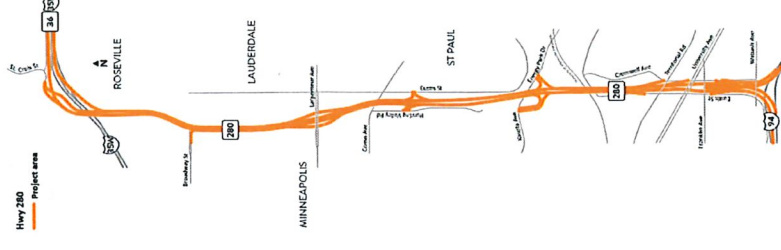
Metro District



mndot.gov

Hwy 280 construction overview

- 2026 – Mainline Hwy 280 repairs
- 2028 – Work on streets along/across Hwy 280
 - Broadway St. signal removal
 - Multimodal improvements on streets along/across Hwy 280
 - Bridge repair on bridges over Hwy 280



Hwy 280
Project area

Map showing the project area for the widening of Highway 280. The project area is highlighted in orange. The map includes major roads (I-35W, I-36, I-280, I-94) and local streets (Crystal St, Brooklyn St, Lexington Ave, etc.). The project area extends from the Roseville area near I-35W and I-36, through Minneapolis, St. Paul, and ending near I-94. Key locations labeled include Roseville, Minneapolis, St. Paul, and Lauderdale. A north arrow is present.

Asphalt mill and overlay

Many drainage repairs

Sanitary sewer replacement across
280 (led by Saint Paul Sewers)

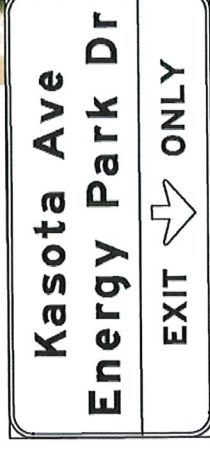
Concrete pavement repairs

Thin asphalt overlay
(short term pavement
fix – Rethinking 94)

Bridge repairs on bridges that carry Hwy 280
– most time-consuming is bridge over
Transitway and RR – up to 5 months duration

2026 construction benefits

- Smoother pavement
- Bridges maintained for longer lifespan
- Many drainage pipes repaired/replaced
- The “dip” on southbound entrance at Larpenteur Ave. fixed permanently
- Installing drains near the transitway – trying to prevent erosion across path
- “Exit Only” signs installed
- Energy Park Dr. ramp re-aligned to intersect closer to 90 degrees



2026 construction benefits

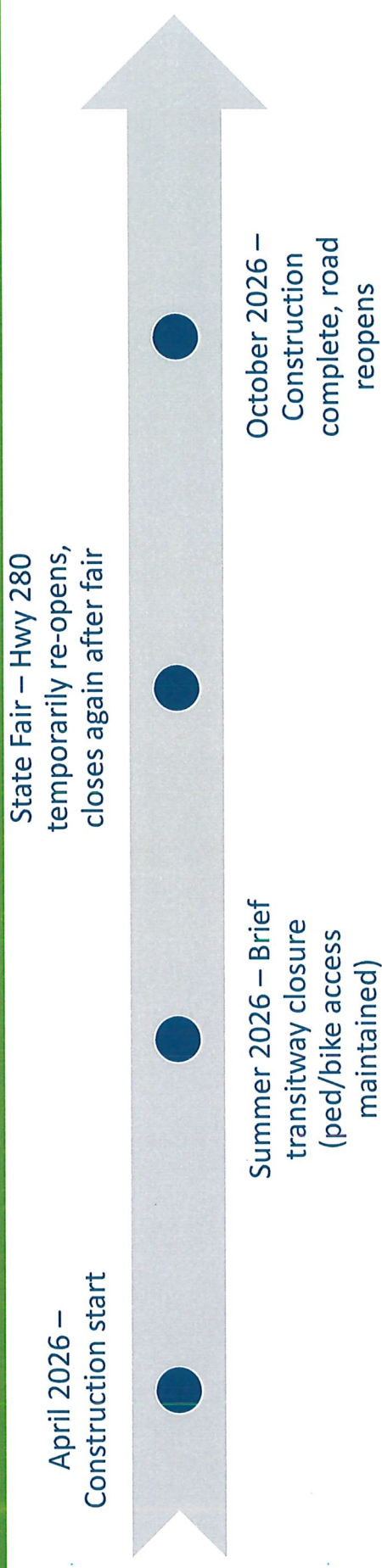
- Re-configure the northbound entrance ramp from westbound I-94 to northbound Hwy 280 so they have their own lane – removes abrupt merge



6/18/2025

mndot.gov

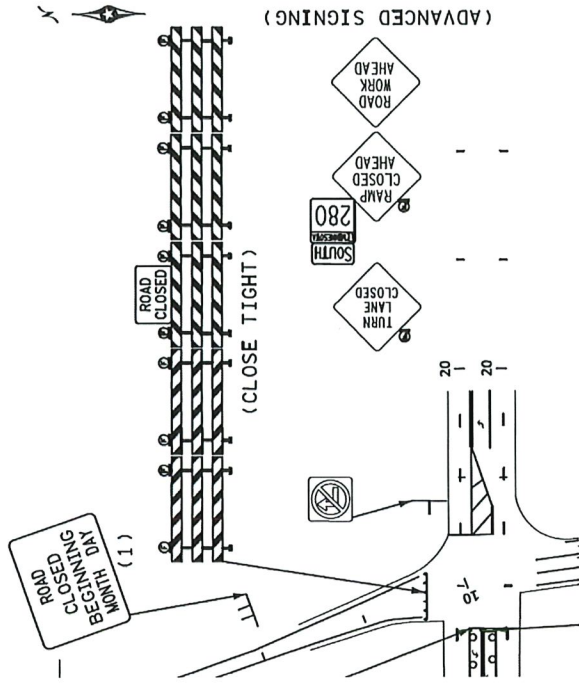
2026 project schedule



- Hwy 280 fully closed to all traffic during construction
- Monetary penalties for the contractor if they're late – incentivizes productivity
- Exact dates TBD, depends on things like weather and other project coordination

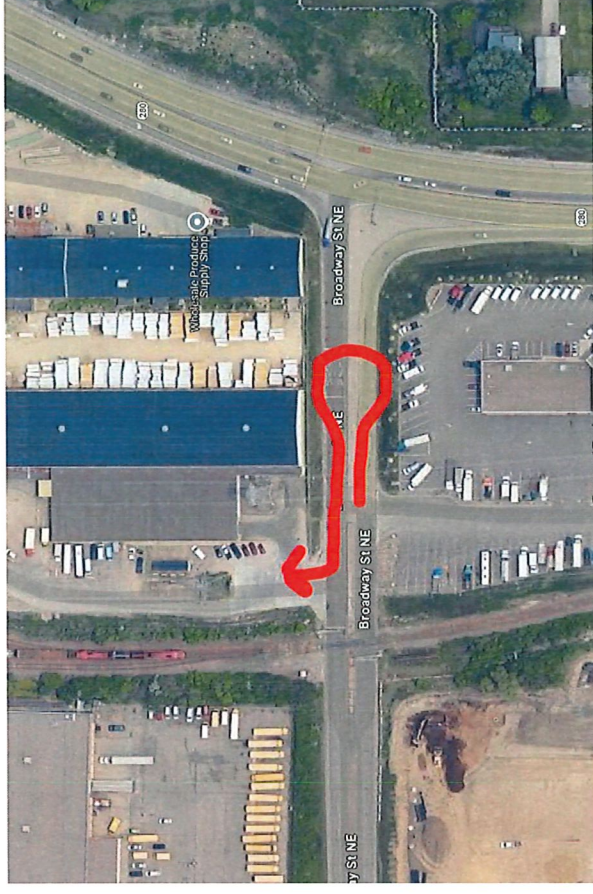
2026 project details

- Ramps will be closed
- No detours will be posted – can't post a detour "To Hwy 280" when there is no Hwy 280 to detour to
- Coordinating with cities/counties on traffic management – no major changes planned, will monitor for issues once detour goes into effect
- Will **not** be opening ramps early – concerns from cities/counties about creating traffic issues on local streets if Hwy 280 partially reopens



2026 project details

- Discussed access to PACAL with property owner – planning a temporary truck cul-de-sac on Broadway St. for PACAL access



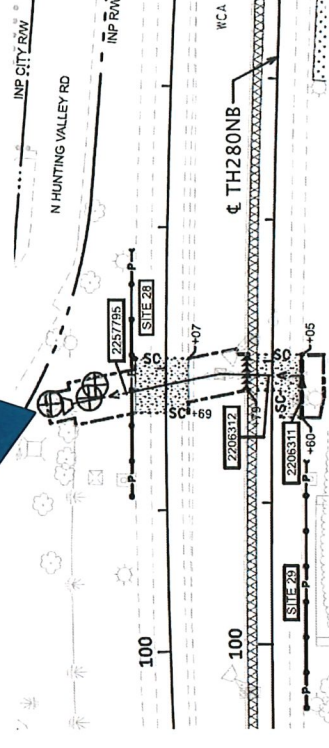
2026 communication and outreach

- Selecting a communications and engagement contractor – will serve as business liaison during construction
- Outreach to businesses has begun, will ramp up this fall
- Public meetings, stakeholder engagement and outreach, pop-up's, email updates, etc.
- Geo-targeted media/social media outreach will occur before and during construction

Things to know about construction

- There will be times when Hwy 280 is closed and no construction is happening in the immediate area – longest duration is bridge over transitway
- It is illegal and a very bad idea to go around barricades – there will be open trenches for pipe replacements throughout most of the project
- Please coordinate Kasota Ponds cleanup or other activities around Hwy 280 with MnDOT
- About 50 trees removed where they conflict with pipe replacement or bridge maintenance

3 trees removed at drain pipe outlet



2028 construction

- Hiring a contractor to assist with project design – anticipate they'll be on board late 2025
- Community outreach and engagement around 2028 project will begin in 2026 – includes outreach around the Broadway St, closure and engagement around potential improvements to streets along/across Hwy 280.

Contact info

Project webpage

mndot.gov/metro/projects/hwy280stpaul-roseville

Sign up for project email updates online.

Christopher Bower

christopher.bower@state.mn.us

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	July 8, 2025	Agenda Item	Comcast Extension
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Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input checked="" type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input checked="" type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The most recent franchise agreement with Comcast was approved by the City Council in 2017. It was drafted as an ordinance so it is available on the City's website if you would like to reference. It is under Title 3 of the Code of Ordinances.

Attached is a memo from North Suburban Communication (NineNorth) staff regarding the proposed five-year contract extension. As cable commission staff note, the original contract was good. Getting to extend it another five years is great. Prior to approval of the franchise ordinance, the City Council must hold a public hearing. Notice of the proposed ordinance was posted at least ten days in advance as required by state law. Unless the Council proposes amendments to the ordinance after the public hearing, it is ready for adoption.

STAFF RECOMMENDATION:

Motion to adopt Ordinance No. 25-01 Franchise Extension Agreement as presented.

Motion to adopt Resolution No. 070825A Authorizing Publication of Ordinance No. 25-01 by Title and Summary.

STAFF MEMO
Comcast Cable Franchise Extension

Introduction

The North Suburban Communications (the “NSCC”) is a municipal joint powers commission that negotiates and administers the cable franchises on behalf of its nine member cities. Following a long and contentious franchise renewal process, the NSCC and Comcast agreed upon a renewed cable television franchise in 2017. All of the member cities adopted ordinances approving the cable television franchise and Comcast accepted it. At the time, the 2017 cable television franchise was considered one of the best, if not the best, cable television franchise in the metro area. In 2025, it remains one of the best, if not the best, cable television franchises in the metro and it continues to meet the needs of the member cities as it relates to the provision of cable service.

In 2024, Comcast sent a notice to the NSCC that it desired to renew the cable television franchise which had a term through 2027. Shortly after receiving the notice, the NSCC adopted a resolution commencing the renewal process and sent a letter to Comcast in response to Comcast agreeing to pursue the cable television franchise renewal through the informal – contract negotiation – process as contemplated in the federal cable act. In 2025, NSCC counsel and Comcast tentatively agreed on a cable franchise renewal extension that would extend the current terms and conditions of the cable television franchise through 2032. The NSCC recommended adoption of the Franchise Extension Agreement Ordinance by the City and all of its member cities at its meeting in May.

Recommended Action

Staff recommends the city follow their typical process for adoption of an ordinance for the approval of the Franchise Extension Agreement Ordinance.

Following adoption by all of the member cities, the NSCC will coordinate obtaining the acceptance of Comcast of all of the extension ordinances.

CITY OF LAUDERDALE

Ordinance No. 25-01

FRANCHISE EXTENSION AGREEMENT

THIS AGREEMENT, effective upon passage and acceptance, between the City of Lauderdale, Minnesota (the “City”), and Comcast of Minnesota, Inc., a Minnesota corporation (“Comcast”).

WHEREAS, the City granted Comcast a non-exclusive franchise for a ten-year term to construct, operate and maintain a cable television system through a cable television franchise ordinance, Ordinance Number 17-04, accepted and agreed upon by Comcast (the “Franchise”);

WHEREAS, Comcast agreed to additional commitments in a letter to the City dated, February 15, 2018 (the “Agreement”).

WHEREAS, the City, is a member of the North Suburban Communications Commission (the “Commission”) that manages and negotiates the Franchise;

WHEREAS, Comcast has requested renewal of the Franchise;

WHEREAS, Comcast and the Commission have agreed to extend the term of the Franchise and Agreement for an additional five years, subject to approval of the City and written acceptance of Comcast;

NOW, THEREFORE, THE CITY OF LAUDERDALE ORDAINS AS FOLLOWS:

Section 1. Section 2, paragraph 4 of the Franchise is hereby amended by extending the term of such Franchise through and including June 30, 2032. The Parties do not waive any rights under Section 626 of the Federal Cable Act and agree that Grantee shall not be required to file an additional Section 626 Letter to preserve its rights to formal proceedings under the Franchise.

Section 2. Except as specifically modified hereby, the Franchise shall remain in full force and effect.

Section 3. Neither party waives any rights under law as a result of agreeing to this Franchise extension.

Section 4. The Agreement shall remain effective so long as Comcast, including any successors or assigns, continues to operate under the Franchise, including as it may be extended pending the completion of the renewal process. Neither the Commission nor Comcast may terminate the Agreement prior to renewal.

Passed and adopted this 8th day of July, 2025.

CITY OF LAUDERDALE

Mayor

ATTEST

City Clerk - Administrator

APPROVED AS TO FORM

City Attorney

ACCEPTANCE BY COMCAST

Comcast agrees to the terms and conditions of this Ordinance and Franchise Extension Agreement.

COMCAST OF MINNESOTA, INC.

Kalyn Hove

Title: Regional Senior Vice President, Comcast Midwest Region

Date: _____

Member _____ introduced the following resolution and moved its adoption.

CITY OF LAUDERDALE

RESOLUTION NO. 070825A

RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 25-01 BY TITLE AND SUMMARY

WHEREAS, the city council of the city of Lauderdale has adopted Ordinance No.25-01, an ordinance extending the City's franchise agreement with Comcast of Minnesota, Inc.; and

WHEREAS, Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is two pages in length; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Lauderdale that the city administrator shall cause the following summary of Ordinance No. 25-01 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

On July 8, 2025, the city council of the city of Lauderdale adopted Ordinance No. 25-01, an uncodified ordinance extending the current franchise agreement with Comcast of Minnesota, Inc. ("Comcast"). The ordinance allows Comcast to continue constructing, operating, and maintaining a cable commission system in the City of Lauderdale through June 30, 2032. The ordinance continues the conditions accompanying the granting of the original; franchise; providing for regulations and the use of the system and the public rights-of-way in conjunction with the City's right-of-way ordinance; and prescribing penalties for the violation of the provisions.

BE IT FURTHER RESOLVED by the city council of the city of Lauderdale that the city administrator keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

Dated: July 8, 2025.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against same:

And the following were absent:

Whereupon said resolution was declared duly passed and adopted.

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	July 08, 2025	Agenda Item	HDR-C Zoning
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Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Mayor Gaasch asked staff to invite Jennifer Haskamp, the City's consulting planner, to attend the meeting. Haskamp drafted the City's High Density Residential – Conservation (HDR-C) ordinance. The HDR-C zoning covers Luther Seminary's property in Lauderdale that is for sale. The area is commonly referred to as "Breck Woods." The purpose of the discussion is to revisit the ordinance ahead of the July 16 open house being hosted by Lifestyle Communities.

STAFF RECOMMENDATION:

CHAPTER 5
ZONING DISTRICTS

SECTION:

- 10-5-1: Zoning Districts
- 10-5-2: District Requirements
- 10-5-3: Undesignated Uses
- 10-5-4: High Density Residential - Conservation (HDR-C) District

10-5-1: ZONING DISTRICTS:

The City is divided into the following zoning districts described with particularity as follows:

A. R-1, Suburban Residential:

1. All land lying north of the center line of Larpenteur Avenue and east of the center line of Minnesota 280, excepting that which is specifically designated as Community Business (B-1) or Conservation (C-1), except Lots 17 and 18, Block 1, Manuels Subdivision.
2. All land lying south of the center line of Larpenteur Avenue, bordered on the west by Pleasant Street extended and on the east by the City boundary, excepting that which is specifically designated as Conservation (C-1).
3. All land lying east of the center line of Eustis Street, and bordered on the north by the center line of the vacated intercampus car line right of way, on the east by Pleasant Street, extended, and on the south by the City boundary.
4. That part of the North Half of the Northeast Quarter, of the Northwest Quarter of Section 20, Township 29 North, Range 23 West, Ramsey County, Minnesota, which lies east of the west 446 feet of said North Half of the North Half of the Northeast Quarter of the Northwest Quarter, lying southerly of a line running southwesterly from a point of beginning located on the eastern boundary of the City 225 feet south of the center line of Larpenteur Avenue to a point on Pleasant Street extended 530 feet south of the center line of Larpenteur Avenue; and there ending. Except the following parcels:
 - Parcel 1: The south 307.63 feet of the east 194.16 feet of the west 640.16 feet of said North Half of the Northeast Quarter of the Northwest Quarter.
 - Parcel 2: The South 109 feet of said North Half of the Northeast Quarter of the Northwest Quarter except the following described parcels:
 - a. The west 640.16 feet thereof;
 - b. The east 390.72 feet thereof.

Parcel 3: The south 225 feet of the east 390.72 feet of said North Half of the Northeast Quarter of the Northwest Quarter.

B. R-2, Urban Residential: The land area bordered on the west by the center line of Eustis Street; on the north by the center line of Larpenieur Avenue; on the east by Pleasant Street extended; and on the south by the center line of the vacated intercampus car right of way.

C. R-3, Multiple Residential: The land area bordered on the west by the center line of Minnesota 280; on the north by an east-west line running parallel to Larpenieur Avenue 330 feet south of the center line; on the east by the center line of Eustis Street, and on the south by the City boundary, excepting therefrom that area lying 20 feet south and 120 feet north of the south line of the Northwest Quarter of the Northwest Quarter, Section 20, Township 29, Range 23 and between the center line of Eustis Street and the center line of Highway 280.

D. B-1, Community Business:

1. The land area bordered on the west by the center line of Minnesota 290; on the north by an east-west line running parallel to Larpenieur Avenue 175 feet north of the center line on the west side of Malvern Street and 180 feet north of the center line on the east side of Malvern Street; on the east by the center line of Eustis Street; on the south by an east-west line running parallel to Larpenieur Avenue 330 feet south of the center line.

2. Lots 17 and 18, Block 1, Manuels Subdivision (northeast corner of Eustis and Larpenieur).

E. I-1, Industrial:

1. The land lying west of the center line of Minnesota 280, bordered on the north, west, and south by the City boundary.

2. The land lying 20 feet south and 120 feet north of the south line of the Northwest Quarter of the Northwest Quarter, Section 20, Township 29, Range 23 and between the center lines of Eustis Street and Highway 280.

F. C-1, Conservation:

1. The land area bordered on the west by the center line of Pleasant Street; on the south by an east-west line running parallel to Roselawn Avenue 530 feet south of the center line from Pleasant Street to Lake Street extended, then south to the center line of Summer Street and east to the center line of Fulham Street; on the east by Fulham Street and on the north by Roselawn Avenue.

2. Beginning at the northeast corner of the south 225 feet of the east 390.72 feet of the North Half of the Northeast Quarter of

the Northwest Quarter, which point is on the easterly boundary of the City of Lauderdale, thence westerly along the north line of said tract to the northwest corner thereof, thence southerly approximately 116 feet to the north line of the south 109 feet of said North Half of the Northeast Quarter of the Northwest Quarter, thence along said north line to its intersection with the southerly extension of the center line of Pleasant Street, thence southerly along said southerly extended center line to the southerly City border of Lauderdale, thence easterly along the southerly City border a distance of 370 feet more or less to the southerly extension of the east line of Ridgewood Terrace, thence northerly along said easterly line a distance of 234 feet more or less to the southwest corner of Lot 7, Oakwood, thence easterly along the southerly line of Lot 7, Oakwood and its easterly extension, a distance of 135 feet, thence northerly a distance of 344 feet, thence easterly to the easterly boundary of the City, thence northerly along said easterly boundary to the point of beginning and there terminating. (Zoning Ord. as amd.)

10-5-2: DISTRICT REQUIREMENTS:

Except for planned unit developments, all buildings and uses in each district shall be subject to the requirements listed under Chapters 4 through 14 of this Title. Planned unit development standards may be applied to any residential district at the request of the landowner and the discretion of the City Council. Where planned unit development standards differ from the original district standards the planned unit development standards will apply. (Zoning Ord. as amd.)

10-5-3: UNDESIGNATED USES:

A use not specifically designated as a permitted or conditional use anywhere in the City is considered prohibited. In such a case the Council, the Commission or a property owner may request a study by the City to determine if the use is acceptable and if so what zoning district would be most appropriate for the use and what conditions and standards if any, should be attached to the development of the use. If found acceptable, an amendment to this Title may be initiated by the Council or Commission permitting the use. (Zoning Ord. as amd.)

10-5-4: HIGH DENSITY RESIDENTIAL - CONSERVATION (HDR-C) DISTRICT

1. Purpose; Conservation Objectives. The purpose of the HDR-C District is to allow for the reasonable development of land while protecting, preserving, restoring and enhancing the City's ecological resources, and promoting resilient and sustainable building and site planning practices. Development within this District shall be consistent with the goals and objectives stated within the City's Comprehensive Plan and the stated Conservation Objectives. Each site will be individually evaluated during the Concept

Plan stage of the Planned Unit Development ("PUD") process, which shall be required for all HDR-C rezoning requests, as described in Title 10, Chapter 7, Section 10-7-7. The Concept Plan stage is required so that the priority and relevance of the following stated Conservation Objectives for each site can be established:

- a. Protect and enhance the ecological function of native woodlands, wetlands, and surface water management areas;
 - b. Enhance and create opportunities to restore ecological connections between parks, the City's nature area, and other protected lands with ecological significance;
 - c. Create public trails and connections for the City's residents that provide access to enjoy the City's open space and natural resources;
 - d. Create public open space and natural resource areas for the City's residents to access and enjoy; and
 - e. Incorporate Innovative Site Design and Green Building Standards into new development or redevelopment that contribute to the City's long-term sustainability and resiliency.
2. Applicability. The HDR-C District shall be available only for properties that meet the minimum standards and regulations as stated herein and that are guided as High Density Residential, High Density Residential Conservation, Mixed-Use South, and Mixed-Use North within the City's Comprehensive Plan. Property owners are encouraged to consider utilizing the HDR-C District to enhance, protect, and achieve the Conservation Objectives for residential development.
3. Definitions. For the purposes of this section 10-5-4, the terms defined below shall have the meanings given them.
- a. Base Density. The permitted number of units or lots in the HDR-C District absent any flexibility provided through a PUD and equal to the established minimum density identified within the City's Comprehensive Plan for the guided land use designation.
 - b. Conservation Area. Designated land within an HDR-C Subdivision that contributes towards the achievement of one or more of the Conservation Objectives. A Conservation Easement shall be recorded to protect the Conservation Area in perpetuity. Conservation Areas may be used for preservation of ecological resources;

enhancement, creation and/or restoration of ecological resources, passive recreation, and/or innovative site design characteristics that support ecological sustainability.

- c. Conservation Easement. A non-possessory perpetual interest of a holder in real property imposing limitations or affirmative obligations, the purpose of which may include retaining, restoring or protecting natural, scenic, or open space values of real property, assuring its availability for forest, recreational or open-space use, protecting natural resources, maintaining or enhancing air or water quality, and preserving and/or promoting the historical, architectural, archaeological, or cultural aspects of real property.
- d. Conservation Objectives. Those objectives specified in Section 10-5-4, subd. 1 of this ordinance.
- e. Green Building Standards. New development or redevelopment that achieves LEED Certification or incorporates LEED standards or other industry-recognized energy and/or environmental building characteristics. The plan set shall include architectural plans, LEED checklists, or other supporting documentation.
- f. HDR-C Subdivision. Any development or redevelopment that incorporates the concepts of designated Conservation Areas or Innovative Site Design and Green Building Standards, as defined herein.
- g. Holder. The party holding the Conservation Easement in accordance with Minnesota Statutes, Chapter 84C.
- h. Homeowners Association or Management Company. A formally constituted non-profit association or corporation made up of the property owner(s) and/or residents of an HDR-C Subdivision for the purpose of owning, operating, and maintaining Conservation Areas and/or other commonly owned facilities and Open Space.
- i. Innovative Site Design. New development or redevelopment that incorporates resiliency, sustainability, energy efficiency, or other alternative site design considerations. Such elements must be clearly demonstrated through the plan review process and may be graphically shown through site plans, shade/solar studies, landscape plans, or other submissions deemed acceptable by the City.

- j. Net Land Area. The total land area in a proposed HDR-C Subdivision excluding wetlands, required wetland buffers, protected easement areas, right-of-way, and land that slopes greater than 18%,
 - k. Open Space. Land not designated as a Conservation Area that is used for parks, innovative site design characteristics, trails, or other recreational uses. Open Space may be owned and managed by the City, a Homeowner's Association, or other entity.
4. Planned Unit Development Process. The City intends to evaluate the Conservation Objectives of the HDR-C Subdivision through using the City's planned unit development (PUD) process. The Conservation Objectives, as stated within this ordinance, are not necessarily listed in order of priority. The applicability or priority of the stated Conservation Objectives to a specific site or project will be established as part of the PUD process as outlined in this Ordinance. The property owner or developer will be required to demonstrate how, and to what extent, they meet the identified and applicable Conservation Objectives. In exchange for achieving the applicable Conservation Objectives, the City will consider and allow design flexibility and increased density. The City intends to work collaboratively with the property owner or developer through the Concept Plan stage of the PUD process to appropriately identify the applicable Conservation Objectives and any flexibility or increase in Base Density to be allowed.

The provisions and procedures of the City's PUD ordinance shall apply, except as modified and explicitly stated within this section which includes the required Concept Plan Stage. Prior to submitting application materials for the Concept Plan, the City requires applicants to engage in a meeting with city staff to establish and identify the goals for a specific site, and to identify and prioritize which Conservation Objectives are applicable to a site and its development. The Development Stage PUD plans shall clearly demonstrate how the proposed project meets the Conservation Objectives identified during the Concept Plan stage. If a final PUD plan is approved by the City, the property shall be rezoned to HDR-C PUD. The permitted uses, regulations and flexibility shall be stated and documented within the approved plans and resolution and in a HDR-C PUD development agreement to be executed by the City and the applicant. The provisions in this section are requirements for all HDR-C Subdivisions, unless the City Council allows and approves any exceptions as part of the PUD process.

5. Uses. All permitted, conditional, and accessory uses allowed within the R-1, R-2, and R-3 zoning districts shall be allowed in the HDR-C District.
6. General Performance Standards. The City Council may, in its sole discretion, grant flexibility from the requirements of the existing zoning district, or other requirements of this code if the proposed HDR-C Subdivision meets the applicable Conservation Objectives. In considering how much flexibility, if any, is warranted, the City will evaluate the amount and quality of Conservation Areas protected or created, the public access to or enjoyment thereof, and if Green Building Standards or Innovative Site Design standards have been incorporated into the development plan.
 - a. Conservation Objectives and Determining Flexibility. Conservation Area(s) shall be designated and located within a HDR-C Subdivision to maximize achievement of the Conservation Objectives. All Green Building and Innovative Site Design standards utilized must be documented and demonstrated at time of application. The opportunity to achieve the Conservation Objectives will be site specific, and each project will be evaluated independently to determine the extent to which the Conservation Objectives are met.
 - b. Density Flexibility. Each site shall be entitled to the Base Density calculated using the Net Land Area, which equals the minimum stated value of the density range for the land use designation identified within the City's Comprehensive Plan. Any increased density above the Base Density shall be calculated from the Net Land Area, and any increased density shall be at the discretion of the City Council. The City Council shall base its decision regarding density flexibility on 1) how effectively the proposed project meets the prioritized and applicable Conservation Objectives established as part of the Concept Plan stage; and 2) the extent to which the project will support the Conservation Objectives long-term. The City will permit increased densities up to the maximum stated value of the density range for the land use designation in the City's Comprehensive Plan only if the project demonstrates long-term support of the applicable Conservation Objectives.
 - c. Other Areas of Flexibility. In addition to increased density, other areas of flexibility may be requested to support the applicable Conservation Objectives, including, but not limited to the following: (i) lot size, lot width, setbacks; (ii) housing types; (iii) landscaping; (iv) screening; and (v) park dedication.

7. Conservation Area Ownership. Any areas designated as Conservation Areas in an HDR-C Subdivision shall be established, protected, and owned in accordance with the following requirements:

- a. Designated Conservation Areas shall be surveyed and subdivided as separate outlots and legally described on the final plat.
- b. Designated Conservation Areas must be protected in perpetuity in accordance with the Conservation Easement conveyed to a Holder pursuant to Minnesota Statutes, Chapter 84C and must run with the land. The Conservation Easement must be approved by the City attorney and must explicitly define the permitted uses within the Conservation Area.
- c. The permanent Conservation Easement may be held by any combination of the entities defined by Minnesota Statute Chapter 84C, but in no case may the holder of the Conservation Easement be the same as the owner of the underlying fee title.
- d. The City shall have a third-party right of enforcement with regard to the Conservation Easement.
- e. The permanent Conservation Easement shall be recorded with Ramsey County and must specify, at a minimum, the following:
 - i. The entity that will maintain the designated Conservation Area;
 - ii. The purpose of the Conservation Easement, that the easement is permanent, and the conservation values of the property;
 - iii. The legal description of the land under the easement;
 - iv. The restrictions on the use of the land, and restrictions from future development;
 - v. To what standards the Conservation Areas will be maintained, and the responsible party(ies) for such maintenance and/or restoration; and
 - vi. Who will have access to the Conservation Area.
- f. The underlying fee of each designated Conservation Area parcel may be held/owned by any combination of the following entities:
 - i. A common ownership association, subject to the provision in the HDR-C PUD District;

- ii. An individual who will use the land consistent with the permeant Conservation Easement;
 - iii. A private nonprofit organization, specializing in land conservation and stewardship, that has been designated by the Internal Revenue Service as qualifying under section 501(c)(3) of the Internal Revenue Code or successor sections; or
 - iv. The City of Lauderdale, at its discretion, and if determined there are no other viable options.
- g. Open Space areas that are not a part of the Conservation Areas may be established within the HDR-C Subdivision without protection of a Conservation Easement, and consideration of how, or if, such areas contribute to the Conservation Objectives will be determined at the discretion of the City Council.
- h. Innovative Site Design and Green Building Standards may or may not be a part of a designated Conservation Area, and those that are a part of the Conservation Easement must be expressly permitted uses within the Conservation Easement. Those characteristics or building that are used in granting design flexibility or increased density that are not a part of a Conservation Easement must be detailed within a restrictive covenant or homeowner's association covenants that is recorded against the property.

8. Conservation Area Management and Maintenance Plan ("Plan").

- a. Plan Content Requirements. For any designated Conservation Area, a Plan for the restoration (if applicable), development, maintenance, and insurance of the Conservation Area must be identified and approved as part of any HDR-C Subdivision. The Plan must address, if applicable:
- i. Define the ownership of the Conservation Area;
 - ii. Describe the method of land protection;
 - iii. Specify restoration (if applicable), regular and periodic operation, maintenance, and responsibility; and
 - iv. Provide insurance requirements, and other associated costs with the maintenance and management of the Conservation Area and how the necessary fees will be obtained (through a homeowner's association, rents, or other funding mechanism).
- b. Plan Submittal Requirements. As part of the initial application for an HDR-C Subdivision and along with any

other PUD requirements, the applicant must submit a narrative and maps that describe the following:

- i. Existing Conditions which identifies each applicable Conservation Objective addressed within the Conservation Area, including all natural, cultural, historic, and scenic elements in the landscape;
 - ii. If protection of an existing natural area/natural resource is proposed, a natural resource inventory prepared by an ecologist, or similarly designated professional, shall be prepared and submitted as part of the Plan;
 - iii. Objectives for the Conservation Area, including, but not limited to, the proposed permanent maintained landscape condition for each area, any restoration or enhancement of natural features, and a maintenance plan describing the activities to be performed for any restoration and post-restoration activities.
 - c. Funding of Operation and Maintenance. The City may require an applicant to escrow sufficient funds for the maintenance operation costs of Conservation Areas depending on the restoration measures identified within the Plan. The amount and duration shall be at the discretion of the City Council, but shall be proportional to the effort proposed.
 - d. Enforcement. In the event that the fee owner of the Conservation Area fails to properly maintain all or any portion of the Conservation Area, the City in coordination with the Holder of the easement may serve written notice upon such fee owner setting forth the manner in which the fee owner has failed to maintain the Conservation Area. Such notice shall set forth the nature of corrections required and the time within which the corrections shall be made. Upon failure to comply within the time specified, the fee owner, or any successor organization, shall be considered in violation of this ordinance and the Holder may take any action authorized under the law to enforce the Conservation Easement. The City may exercise its rights under third party right of enforcement.
9. Site Design Process. In addition to all other requirements, the applicant shall include the following with its application:
- a. Graphics and supporting information that identifies how the proposed Conservation Areas were identified. This should include, at a minimum, the following:

- i. Unbuildable areas that include slopes greater than 18%, wetlands, wetland buffers, streams, right-of-ways, and protected easement areas;
 - i. Areas designated as Conservation Area;
 - ii. A natural resource inventory of the site, including without limitation, an identification of the land cover and existing vegetation;
 - iii. A wetland delineation, if applicable; and
 - iv. A list of any known protected species, plants and/or animals, as obtained from the Minnesota Department of Natural Resources;
 - b. A survey identifying the Net Land Area;
 - c. The proposed location of new structures outside and within, if applicable, the proposed Conservation Area;
 - d. A description of how buildings were sited, and if such siting meets criteria established within this section;
 - e. The design and location of streets and trails which demonstrate all vehicular and pedestrian connections; and
 - f. A survey showing all proposed lot lines, including Conservation Area outlots.
10. General Conservation Design Standards. The following design standards shall be considered in designing the HDR-C Subdivision:
- a. Conservation Areas should be adjacent to or incorporate existing natural features of the site when possible to accomplish a larger interconnected and contiguous network of open spaces;
 - b. The quantity of land protected and the extent to which contiguous areas are designated;
 - c. Incorporate public and private trails that connect to the City's existing sidewalks and other natural/park areas;
 - d. Stormwater management facilities should consider innovative solutions and should be designed to feel natural and support the open space network; and
 - e. Stormwater management facilities may be located within a Conservation Area but may not be used as part of the justification for increased density, unless such design incorporates innovative and low-impact development

characteristics not required as part of a standard permitting process.

11. Landscape Design Standards in HDR-C. The following landscape design standards in an HDR-C Subdivision should be considered:

- a. The selection of vegetation should be guided by natural vegetative community types found in the Minnesota Land Cover Classification System and the Minnesota Department of Natural Resources' pre-settlement vegetation mapping information for the area;
- b. Reduction or eradication of invasive species from a site;
- c. Creation of a natural design plan for surface water management features should be incorporated, and native species prioritized where possible;
- d. Integration of nature trails and foot paths should be explored and should connect to the City's existing parks, nature areas, trails and open spaces, when possible; and
- e. Better Site Design/Low Impact Development practices as identified in the *Minnesota Stormwater Manual* published by the Minnesota Pollution Control Agency shall be used to design sites and meet the performance standards.

12. Innovative Site Design and Green Building Standards. The following Innovative Site Design and Green Building Standards, among others, should be considered in designing the HDR-C Subdivision:

- a. LEED certification on new buildings;
- b. Include energy-efficient appliances and other efficiency measures within new buildings;
- c. Explore incorporating alternative energy sources in new building designs (e.g. solar, geothermal);
- d. Site new buildings to respond to existing climate conditions to minimize energy use (e.g. solar/shade positioning, wind); and
- e. Consider material choices that are renewable, and/or designed to create a more energy efficient building.