

LAUDERDALE CITY COUNCIL MEETING AGENDA 7:00 P.M. TUESDAY, OCTOBER 14, 2025 LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVALS**

- a. Agenda
- b. Minutes of September 23, 2025 City Council Meeting
- c. Claims Totaling \$186,980.09

4. **CONSENT**

- a. September Financial Reports

5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**

6. **INFORMATIONAL PRESENTATIONS / REPORTS**

7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEM**

9. **ITEMS REMOVED FROM THE CONSENT AGENDA**

10. **ADDITIONAL ITEMS**

11. **SET AGENDA FOR NEXT MEETING**

- a. Quarterly Investment Report
- b. RFP for Architectural Services

12. **WORK SESSION**

- a. Community Development Updates
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the

Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. CLOSED SESSION

- a. 1852 Carl Street Tax Forfeiture – Develop Offer for Purchase of Property
- b. Consider Negotiation Strategies for AFSCME Labor Proposal

14. ADJOURNMENT

You are invited to a Zoom webinar!

When: Oct 14, 2025 07:00 PM Central Time (US and Canada)

Topic: October 14, 2025 Lauderdale City Council Webinar

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/82959492412?pwd=5TD7UKLO8T8C5kRtuy2tGiVUUF90JW.1>

Passcode:671642

Join via audio:

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

Webinar ID: 829 5949 2412

Passcode: 671642

International numbers available: <https://us02web.zoom.us/j/kcC4fIQmKC>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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September 23, 2025

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

Roll Call

Councilors present: Sharon Kelly, Evan Sayre, Duane Pulford, Jeff Dains, and Mayor Mary Gaasch. Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Pulford moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the September 9, 2025, City Council meeting. There being none, Councilor Kelly moved and seconded by Councilor Sayre to approve the September 9, 2025, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Pulford moved and seconded by Councilor Dains to approve the claims totaling \$20,676.25. Motion carried unanimously.

Consent

Mayor Gaasch thanked those involved for the expediency in bringing the solar project together. Councilor Dains moved and seconded by Councilor Kelly to approve the Consent Agenda thereby approving the service agreement with Blue Horizon Energy LLC for installation of solar panels at City Hall. Motion carried unanimously.

Discussion/Action Item

A. 2026-2027 Contract Agreement for Policing Services with the City of St. Anthony
Butkowski explained that when St. Anthony and Falcon Heights reestablished a policing relationship, they spent time crafting a new agreement that is quite different than the previous. The changes were centered around insurance and calculating contract pricing. In the new contract, Lauderdale's liability insurance is primary should there be a claim. Ultimately, both parties are insured by the League of Minnesota Cities who would handle the claim.

Previously, Lauderdale and Falcon Heights paid based on a pay/benefits calculation for the number of officers employed to provide service to each city. That meant Lauderdale and Falcon Heights paid the same amount since each city had one peace officer present 24/7 even though

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Lauderdale City Hall
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September 23, 2025

Falcon Heights is quite a bit bigger by population. The new contract pricing is based on population and volume of calls for service. Lauderdale has the least in both of those categories. Annually, those two numbers will be calculated and the City will pay that portion of the budget. For 2026, Lauderdale will pay 15% of the policing budget. The contract runs from January 1, 2026, until December 31, 2030.

Councilor Kelly made a motion to enter into the Contract Agreement for Policing Services with the city of St. Anthony as presented. This was seconded by Councilor Sayre and carried unanimously.

B. Resolution No. 092325A – Adopting the 2026 Preliminary Property Tax Levy and Establishing the Budget Meeting Date

Butkowski said that the resolution will set the maximum preliminary levy amount. Since the last meeting, staff added \$2,000 for the Minnesota Paid Leave Premiums that will take effect in January. That means the anticipated local levy would need to increase by \$69,022 or 6.5% to cover costs. The overall levy would increase by 7.8%.

Based on the 5.1% property value increase, the owner of a median valued home in Lauderdale (\$321,900) will pay an additional \$192 in Ramsey County property taxes and \$88.23 in City property taxes in 2026. That number will increase/decrease based on levies set by the school district and other taxing authorities.

Councilor Sayre made a motion to adopt Resolution No. 092325A - Adopting the 2026 Preliminary Property Tax Levy and Establishing the Budget Meeting Date. This was seconded by Councilor Dains and carried unanimously.

Set Agenda for Next Meeting

Butkowski stated that an RFP for architecture plans for the cannabis store will be on the next agenda.

Work Session

A. Lifestyle Communities Presentation of Updated Concept Plans for Luther Seminary
Ben Landhauser, Executive Vice President, mentioned that since July, when Lifestyle Communities held an open house at City Hall, they have been revising their concept to develop a senior co-op on land they have under contract to purchase from Luther Seminary. They asked for an opportunity to bring their ideas before the City Council ahead of making a formal application. Tim Nichols, Lifestyle Communities CEO, also attended the meeting to give their presentation and answer questions from the Council. Jennifer Haskamp of Swanson Haskamp attended to clarify items on behalf of the City.

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1891 Walnut Street
Lauderdale, MN 55113

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September 23, 2025

B. Community Development Update

Butkowski shared that BP has submitted their application for reconstruction of their building.

C. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those interested in addressing the Council.

Cynthia Ahlgren, 1563 Fulham Street, shared her concerns about the local environmental changes that could be caused by the removal of part of the wooded area on Luther Seminary's property.

Robert Jacobson, 1747 Carl Street, stated that he was worried about water runoff from the Luther Seminary's property to Como Avenue. He expressed apprehensions about parking issues at the Fern. He wondered about parking at the new development in the Luther Seminary area.

Eliza Swedenborg, 2190 Doswell Avenue, St. Paul, shared that she would like to see the development of the project effect the woods as minimally as possible and allow for a public easement to access the area.

Steven Ahlgren, 1563 Fulham Street, pleaded with the Council to protect the woods and believes that it is their obligation to do so.

Michael Russell, 2265 Luther Place, St. Paul, joined the meeting via Zoom. He asked for the natural resources inventory to be provided to the public. The City will do that after they are submitted with Lifestyle Communities land use application. He also said he appreciates how the developers have worked with the community to create a structure that appeases both parties.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Kelly moved and seconded by Councilor Pulford to adjourn the meeting at 9:10 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

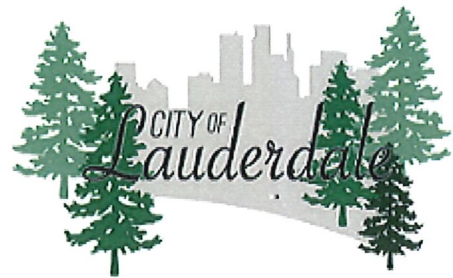
To: Mayor and City Council
From: City Administrator
Meeting Date: October 14, 2025
Subject: List of Claims

The claims totaling \$186,980.09 are provided for City Council review and approval that includes check numbers 29570 to 29602.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
Printed: 10/10/2025 11:10 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 52000.09.2025 Union Dues	09/26/2025 PR Batch 52000.09.2025 Uni	249.92
Total for this ACH Check for Vendor 34:				249.92
ACH	389	BCBSM Inc PR Batch 52000.09.2025 Vision Insurance	09/26/2025 PR Batch 52000.09.2025 Visi	12.82
Total for this ACH Check for Vendor 389:				12.82
ACH	415	Securian Life Insurance Company PR Batch 52000.09.2025 Life Insurance	09/26/2025 PR Batch 52000.09.2025 Life	229.23
Total for this ACH Check for Vendor 415:				229.23
ACH	423	Madison National Life Ins Co Inc PR Batch 52000.09.2025 Short Term Disability PR Batch 52000.09.2025 Long Term Disability	09/26/2025 PR Batch 52000.09.2025 Sho PR Batch 52000.09.2025 Lon	93.64 101.65
Total for this ACH Check for Vendor 423:				195.29
ACH	43	Public Employees Retirement Association PR Batch 52000.09.2025 PERA Coordinated PR Batch 52000.09.2025 PERA Coordinated	09/26/2025 PR Batch 52000.09.2025 PER PR Batch 52000.09.2025 PER	1,349.34 1,169.43
Total for this ACH Check for Vendor 43:				2,518.77
ACH	44	Minnesota Department of Revenue PR Batch 52000.09.2025 State Income Tax	09/26/2025 PR Batch 52000.09.2025 Stat	840.48
Total for this ACH Check for Vendor 44:				840.48
ACH	45	ICMA Retirement Corporation PR Batch 52000.09.2025 Deferred Comp PR Batch 52000.09.2025 Deferred Comp	09/26/2025 PR Batch 52000.09.2025 Defi PR Batch 52000.09.2025 Defi	1,087.30 1,912.79
Total for this ACH Check for Vendor 45:				3,000.09
ACH	46	Internal Revenue Service PR Batch 52000.09.2025 FICA Employee Portio PR Batch 52000.09.2025 Federal Income Tax PR Batch 52000.09.2025 Medicare Employer Po PR Batch 52000.09.2025 Medicare Employee Pc PR Batch 52000.09.2025 FICA Employer Portio	09/26/2025 PR Batch 52000.09.2025 FIC. PR Batch 52000.09.2025 Fed PR Batch 52000.09.2025 Mec PR Batch 52000.09.2025 Mec PR Batch 52000.09.2025 FIC.	1,332.56 2,239.43 311.68 311.68 1,332.56
Total for this ACH Check for Vendor 46:				5,527.91
Total for 9/26/2025:				12,574.51
ACH	43	Public Employees Retirement Association	10/10/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 52100.10.2025 PERA Coordinated	PR Batch 52100.10.2025 PER	1,137.69
		PR Batch 52100.10.2025 PERA Coordinated	PR Batch 52100.10.2025 PER	1,312.73
		Total for this ACH Check for Vendor 43:		2,450.42
ACH	44	Minnesota Department of Revenue	10/10/2025	
		PR Batch 52100.10.2025 State Income Tax	PR Batch 52100.10.2025 State	811.06
		Total for this ACH Check for Vendor 44:		811.06
ACH	45	ICMA Retirement Corporation	10/10/2025	
		PR Batch 52100.10.2025 Deferred Comp	PR Batch 52100.10.2025 Defi	2,206.69
		PR Batch 52100.10.2025 Deferred Comp	PR Batch 52100.10.2025 Defi	1,087.30
		Total for this ACH Check for Vendor 45:		3,293.99
ACH	46	Internal Revenue Service	10/10/2025	
		PR Batch 52100.10.2025 FICA Employee Portio	PR Batch 52100.10.2025 FIC.	1,235.25
		PR Batch 52100.10.2025 FICA Employer Portio	PR Batch 52100.10.2025 FIC.	1,235.25
		PR Batch 52100.10.2025 Federal Income Tax	PR Batch 52100.10.2025 Fed	2,073.08
		PR Batch 52100.10.2025 Medicare Employer Po	PR Batch 52100.10.2025 Mec	288.89
		PR Batch 52100.10.2025 Medicare Employee Pc	PR Batch 52100.10.2025 Mec	288.89
		Total for this ACH Check for Vendor 46:		5,121.36
ACH	47	Public Employees Insurance Program	10/10/2025	
		PR Batch 52100.10.2025 Dental	PR Batch 52100.10.2025 Den	85.20
		PR Batch 52100.10.2025 Health Insurance	PR Batch 52100.10.2025 Hea	1,510.92
		Total for this ACH Check for Vendor 47:		1,596.12
		Total for 10/10/2025:		13,272.95
29570	458 521382	All Way Drains Ltd Plumbing Repairs in PW Building	10/14/2025	1,148.71
		Total for Check Number 29570:		1,148.71
29571	383 S1 474681100125	Aspen Waste Systems of Minnesota Inc September Refuse Service	10/14/2025	476.35
		Total for Check Number 29571:		476.35
29572	217 076-092025C	Association for Nonsmokers - Minnesota Annual Tobacco/Cannabis Compliance Checks	10/14/2025	260.00
		Total for Check Number 29572:		260.00
29574	57 3Q2025	Heather Butkowski Third Quarter Mileage	10/14/2025	72.66
		Total for Check Number 29574:		72.66
29575	29 4635	City of St Anthony September Police Services	10/14/2025	87,704.42
		Total for Check Number 29575:		87,704.42
29576	133 102025	Miles Cline 3Q25 Mileage Reimbursement	10/14/2025	40.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 29576:	40.32
29577	192 253047360	Comcast Holdings Corporation October Internet	10/14/2025	413.00
			Total for Check Number 29577:	413.00
29578	25 EMCOM-012746 EMCOM-012761 EMCOM-012777	County of Ramsey August Fleet Support August CAD Services August 911 Dispatch Services	10/14/2025	6.24 83.17 553.67
			Total for Check Number 29578:	643.08
29579	25 PRRRV-003780	County of Ramsey 2025 Election Services	10/14/2025	2,658.00
			Total for Check Number 29579:	2,658.00
29580	25 1852Carl	County of Ramsey Record 1852 Carl Resolution	10/14/2025	46.00
			Total for Check Number 29580:	46.00
29581	61 5090541	Gopher State One Call September Locate Tickets	10/14/2025	58.05
			Total for Check Number 29581:	58.05
29582	82 102025	Home Depot General Supplies	10/14/2025	34.45
			Total for Check Number 29582:	34.45
29583	134 00160	Katrina Joseph September Legal Services	10/14/2025	925.00
			Total for Check Number 29583:	925.00
29584	31 189582 189582 189582	Kennedy & Graven Chartered August 1852 Carl Street August General Legal Services August Union Negotiations	10/14/2025	1,190.00 900.00 1,020.00
			Total for Check Number 29584:	3,110.00
29585	23 INV2890279	Metro Sales Inc 3Q25 Copy Charges	10/14/2025	169.75
			Total for Check Number 29585:	169.75
29586	387 3016 3016 3016	Metro-INET October IT/Phone October IT/Phone October IT/Phone	10/14/2025	1,874.12 315.17 624.71
			Total for Check Number 29586:	2,814.00
29587	24 0001194035	Metropolitan Council Environmental Service November Wastewater Treatment	10/14/2025	14,836.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 29587:	14,836.69
29588	459 44188624	Sherry Mills 1856 Malvern Street Petition & Waiver Agreeeme	10/14/2025	11,108.00
			Total for Check Number 29588:	11,108.00
29589	12 2025-150 2025-150 2025-150	NineNorth September Virtual Meeting Charge September Webstreaming & Archiving September Virtual Meeting Production	10/14/2025	105.00 192.00 380.00
			Total for Check Number 29589:	677.00
29590	84 102025 102025 102025 102025 102025 102025 102025 102025 102025 102025	North Star Bank Cardmember Services Amazon - Halloween Candy Bags Amazon - Phone Case September Costco Fuel September Costco Fuel September Pioneer Press Grainger - Weed Trimmer Replacement Head The Park Catalog - Outdoor Grill for Lauderdale USPS - Certified Letter September Costco Fuel Cub Foods - City Hall Outdoor Plants	10/14/2025	44.42 19.87 38.80 38.80 14.00 48.91 347.94 14.89 181.06 21.65
			Total for Check Number 29590:	770.34
29591	10 0001961336	On Site Sanitation Inc 09/27/2025 - 10/24/2025 Park Portable Restroom	10/14/2025	320.00
			Total for Check Number 29591:	320.00
29592	388 PS-INV108287	PeopleService Inc October Wastewater	10/14/2025	660.00
			Total for Check Number 29592:	660.00
29593	5 619861-09-25	Premium Waters Inc September Water Service	10/14/2025	26.25
			Total for Check Number 29593:	26.25
29594	89 4878433	Schwaab Inc MC - Notary Ink Stamp	10/14/2025	38.45
			Total for Check Number 29594:	38.45
29595	26 2457263 2457263 2457263	Stantec Consulting Services Inc Sanitary Sewer Repair Project Wetland Delineation - Seminary MS4 Ordinance Updates	10/14/2025	14,087.50 805.00 853.50
			Total for Check Number 29595:	15,746.00
29596	4 SI015359 SI015359	The Neighborhood Recycling Company Inc September Single Unit Dwelling September Multi-Family Recycling	10/14/2025	4,338.57 631.21
			Total for Check Number 29596:	4,969.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
29597	3 564511327	US National Equipment Finance Inc October Copier Lease	10/14/2025	155.00
Total for Check Number 29597:				155.00
29598	90 6124884081 6124884081 6124884081	Verizon Wireless September Cell Phone September Cell Phone September Cell Phone	10/14/2025	38.81 77.62 38.81
Total for Check Number 29598:				155.24
29599	425 2500789335 2500789335 2500795164 2500795164 2500801130 2500801130	Vestis September Uniforms September Uniforms September Uniforms September Uniforms October Uniforms October Uniforms	10/14/2025	25.53 25.53 25.53 25.53 25.53 25.53
Total for Check Number 29599:				153.18
29600	74 947099229 947159684	Xcel Energy September Street Lighting Larpenteur Avenue	10/14/2025	521.47 51.44
Total for Check Number 29600:				572.91
29601	52 102025	Bluechip Tree Company Inc 1856 Malvern Blvd Ash Tree Removal	10/14/2025	3,480.00
Total for Check Number 29601:				3,480.00
29602	52 102025	Bluechip Tree Company Inc Park Tree Removal & Trimming	10/14/2025	6,890.00
Total for Check Number 29602:				6,890.00
Total for 10/14/2025:				161,132.63
Report Total (45 checks):				186,980.09

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	October 14, 2025	Agenda Item	Monthly Financial
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Action Requested

Consent	☒	Public Hearing	☐	Discussion	☐
Action	☐	Resolution	☐	Work Session	☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month, staff provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for September 2025.

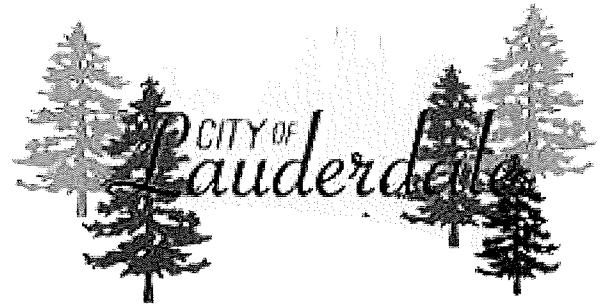
STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for September 2025.

General Ledger

Cash Balances

User: heather.butkowski
 Printed: 10/10/2025 1:50:54 PM
 Period 09 - 09
 Fiscal Year 2025



Description	Account	Beg Bal	MTD Debit	MTD Credit	Current Balance
Cash	101-00000-000-10100	-3,044,446.81	329,687.95	165,611.35	-2,880,370.21
Change Fund	101-00000-000-10300	100.00	0.00	0.00	100.00
Cash	226-00000-000-10100	35,178.78	177.36	677.00	34,679.14
Cash	227-00000-000-10100	80,966.83	381.33	6,785.12	74,563.04
Cash	306-00000-000-10100	141,107.05	69,253.83	0.00	210,360.88
Cash	401-00000-000-10100	78,539.45	243.56	31,160.00	47,623.01
Cash	403-00000-000-10100	605,665.81	3,113.44	0.00	608,779.25
Cash	404-00000-000-10100	216,008.21	1,110.40	0.00	217,118.61
Cash	406-00000-000-10100	378,469.39	1,945.53	0.00	380,414.92
Cash	414-00000-000-10100	390,750.42	1,658.19	68,178.00	324,230.61
Cash	416-00000-000-10100	3,737.32	19.21	0.00	3,756.53
Cash	602-00000-000-10100	924,910.22	58,670.94	172,920.59	810,660.57
Cash	603-00000-000-10100	400,809.27	25,908.28	39,396.77	387,320.78
Current Assets		211,795.94	492,170.02	484,728.83	219,237.13
Petty Cash	101-00000-000-10200	300.00	0.00	0.00	300.00
Petty Cash		300.00	0.00	0.00	300.00
Investments - Fair Value Adj	101-00000-000-10410	3,630,829.75	18,377.20	275,000.00	3,374,206.95
Investments		3,630,829.75	18,377.20	275,000.00	3,374,206.95
Grand Total		<u>3,842,925.69</u>	<u>510,547.22</u>	<u>759,728.83</u>	<u>3,593,744.08</u>

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 10/10/2025 1:51:26 PM
 Period 09 - 09
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend	Collect
101	General Fund						
	Revenue						
	Taxes	1,225,700.00	0.00	632,708.32	592,991.68		51.62
	Licenses and Permits	73,100.00	2,346.55	53,567.45	19,532.55		73.28
	Intergovernmental Revenues	499,675.00	0.00	249,837.50	249,837.50		50.00
	Charges for Services	14,100.00	1,413.74	12,966.68	1,133.32		91.96
	Fines and Forfeits	30,000.00	1,422.12	19,193.57	10,806.43		63.98
	Miscellaneous Revenue	67,497.00	2,551.41	22,411.45	45,085.55		33.20
	Other Financing Sources	31,160.00	31,160.00	31,160.00	0.00		100.00
	Revenue	1,941,232.00	38,893.82	1,021,844.97	919,387.03		52.64
	Expense						
	Personal Services	478,382.00	36,108.21	371,698.13	106,683.87		77.70
	Supplies	18,344.00	326.52	16,095.12	2,248.88		87.74
	Other Services and Charges	1,444,506.00	100,005.29	966,937.19	477,568.81		66.94
	Capital Outlay	0.00	0.00	2,805.00	-2,805.00		0.00
	Other Uses	0.00	0.00	0.00	0.00		0.00
	Expense	1,941,232.00	136,440.02	1,357,535.44	583,696.56		69.93
101	General Fund	0.00	-97,546.20	-335,690.47	335,690.47		0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 10/10/2025 1:51:26 PM
 Period 09 - 09
 Fiscal Year 2025



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
226	Communications					
	Revenue					
	Taxes	12,000.00	0.00	6,416.51	5,583.49	53.47
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	750.00	177.36	1,099.30	-349.30	146.57
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	12,750.00	177.36	7,515.81	5,234.19	58.95
	Expense					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	13,300.00	677.00	8,260.05	5,039.95	62.11
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	13,300.00	677.00	8,260.05	5,039.95	62.11
226	Communications	-550.00	-499.64	-744.24	194.24	135.32

General Ledger

Revenue vs Expense

User: heather.butkowski
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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
227	Recycling Revenue					
	Intergovernmental Revenues	6,200.00	0.00	4,826.00	1,374.00	77.84
	Miscellaneous Revenue	75,000.00	381.33	47,751.35	27,248.65	63.67
	Revenue	81,200.00	381.33	52,577.35	28,622.65	64.75
	Expense					
	Personal Services	23,404.00	1,815.34	17,964.64	5,439.36	76.76
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	54,258.00	4,969.78	41,123.72	13,134.28	75.79
	Capital Outlay	350.00	0.00	0.00	350.00	0.00
	Expense	78,012.00	6,785.12	59,088.36	18,923.64	75.74
227	Recycling	3,188.00	-6,403.79	-6,511.01	9,699.01	-204.23

General Ledger
Revenue vs Expense

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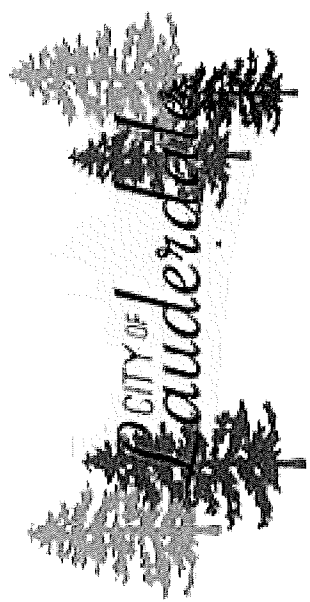


Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
228	Fund					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
228	Fund	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
305	GO TIF Revenue Bonds 2018A					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
305	GO TIF Revenue Bonds 2018A	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
306	2019A Improvement Bonds					
	Revenue					
	Miscellaneous Revenue	4,000.00	1,075.83	4,662.68	-662.68	116.57
	Other Financing Sources	119,439.00	68,178.00	83,488.20	35,950.80	69.90
	Revenue	123,439.00	69,253.83	88,150.88	35,288.12	71.41
	Expense					
	Other Services and Charges	1,000.00	0.00	1,425.00	-425.00	142.50
	Debt Service	115,500.00	0.00	114,625.00	875.00	99.24
	Expense	116,500.00	0.00	116,050.00	450.00	99.61
306	2019A Improvement Bonds					
		6,939.00	69,253.83	-27,899.12	34,838.12	-402.06

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
401	General Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	3,200.00	243.56	2,459.33	740.67	76.85
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	3,200.00	243.56	2,459.33	740.67	76.85
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	55,000.00	0.00	10,708.16	44,291.84	19.47
	Other Uses	31,160.00	31,160.00	31,160.00	0.00	100.00
	Expense	86,160.00	31,160.00	41,868.16	44,291.84	48.59
401	General Capital Projects	-82,960.00	-30,916.44	-39,408.83	-43,551.17	47.50

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
403	Street Capital Projects					
	Revenue					
	Intergovernmental Revenues	36,778.00	0.00	9,071.00	27,707.00	24.66
	Miscellaneous Revenue	15,000.00	3,113.44	22,395.55	-7,395.55	149.30
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	51,778.00	3,113.44	31,466.55	20,311.45	60.77
	Expense					
	Other Services and Charges	500.00	0.00	0.00	500.00	0.00
	Capital Outlay	5,000.00	0.00	3,416.50	1,583.50	68.33
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	5,500.00	0.00	3,416.50	2,083.50	62.12
403	Street Capital Projects	46,278.00	3,113.44	28,050.05	18,227.95	60.61

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
404	Park Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	7,000.00	1,110.40	6,771.71	228.29	96.74
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	7,000.00	1,110.40	6,771.71	228.29	96.74
	Expense					
	Supplies	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	10,000.00	0.00	0.00	10,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	10,000.00	0.00	0.00	10,000.00	0.00
404	Park Capital Projects	-3,000.00	1,110.40	6,771.71	-9,771.71	-225.72

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
406	Park Dedication Revenue	12,000.00	1,945.53	11,864.77	135.23	98.87
	Miscellaneous Revenue					
	Revenue	12,000.00	1,945.53	11,864.77	135.23	98.87
406	Park Dedication	12,000.00	1,945.53	11,864.77	135.23	98.87

General Ledger Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
414	Development					
	Revenue					
	Miscellaneous Revenue	11,000.00	1,658.19	11,915.07	-915.07	108.32
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	11,000.00	1,658.19	11,915.07	-915.07	108.32
	Expense					
	Other Services and Charges	0.00	0.00	3,064.50	-3,064.50	0.00
	Other Uses	68,178.00	68,178.00	68,178.00	0.00	100.00
	Expense	68,178.00	68,178.00	71,242.50	-3,064.50	104.49
414	Development	-57,178.00	-66,519.81	-59,327.43	2,149.43	103.76

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
415	Housing Redevelopment					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	Housing Redevelopment	0.00	0.00	0.00	0.00	0.00
415						

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
416	TIF District No. 1-2					
	Revenue					
	Taxes	12,500.00	0.00	34,611.99	-22,111.99	276.90
	Miscellaneous Revenue	5.00	19.21	251.86	-246.86	5,037.20
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	12,505.00	19.21	34,863.85	-22,358.85	278.80
	Expense					
	Other Services and Charges	600.00	0.00	1,921.84	-1,321.84	320.31
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	12,000.00	0.00	31,150.79	-19,150.79	259.59
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	12,600.00	0.00	33,072.63	-20,472.63	262.48
416	TIF District No. 1-2	-95.00	19.21	1,791.22	-1,886.22	-1,885.49

General Ledger Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
602	Sanitary Sewer Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	330,000.00	56,661.78	266,650.38	63,349.62	80.80
	Miscellaneous Revenue	30,000.00	4,145.91	31,510.99	-1,510.99	105.04
	Other Financing Sources	0.00	0.00	472.84	-472.84	0.00
	Revenue	360,000.00	60,807.69	298,634.21	61,365.79	82.95
	Expense					
	Personal Services	86,834.00	6,371.83	65,459.64	21,374.36	75.38
	Supplies	850.00	48.56	501.00	349.00	58.94
	Other Services and Charges	277,040.00	21,010.01	255,864.91	21,175.09	92.36
	Capital Outlay	250,000.00	147,626.94	147,626.94	102,373.06	59.05
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	614,724.00	175,057.34	469,452.49	145,271.51	76.37
602	Sanitary Sewer	-254,724.00	-114,249.65	-170,818.28	-83,905.72	67.06

General Ledger Revenue vs Expense

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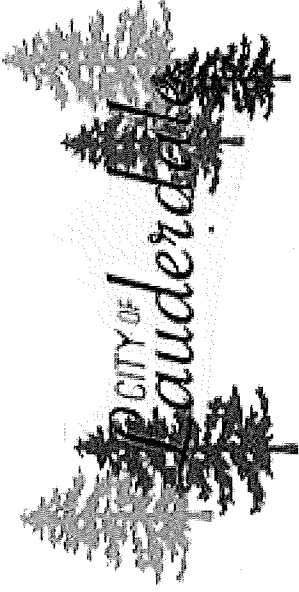


Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
603	Storm Water					
	Revenue					
	Intergovernmental Revenues	0.00	4,538.50	4,538.50	-4,538.50	0.00
	Charges for Services	150,000.00	19,766.00	109,724.53	40,275.47	73.15
	Miscellaneous Revenue	13,000.00	1,980.85	12,828.49	171.51	98.68
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	163,000.00	26,285.35	127,091.52	35,908.48	77.97
	Expense					
	Personal Services	69,880.00	5,132.56	52,560.60	17,319.40	75.22
	Supplies	850.00	48.56	501.00	349.00	58.94
	Other Services and Charges	40,400.00	9,351.82	43,915.78	-3,515.78	108.70
	Capital Outlay	50,000.00	25,240.90	40,471.81	9,528.19	80.94
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	161,130.00	39,773.84	137,449.19	23,680.81	85.30
603	Storm Water	1,870.00	-13,488.49	-10,357.67	12,227.67	-553.89

General Ledger

Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
999	Fund					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
999	Fund	0.00	0.00	0.00	0.00	0.00

General Ledger
Revenue vs Expense

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Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
Revenue Total		2,779,104.00	203,889.71	1,695,156.02	1,083,947.98	0.61
Expense Total		3,107,336.00	458,071.32	2,297,435.32	809,900.68	0.7394
Grand Total		-328,232.00	-254,181.61	-602,279.30	274,047.30	1.8349

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	October 14, 2025	Agenda Item	1852 Carl Street
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Action Requested

Consent	☐	Public Hearing	☐	Discussion	☐
Action	☐	Resolution	☐	Closed Session	☒

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In July, the City Council passed a resolution declaring the home and garage at 1852 Carl Street hazardous structures. Efforts were then put into providing notice to the owner at his New Mexico address. While the city attorney pursued that process, Ramsey County processed the property for tax forfeiture.

Recently, City Attorneys Ron Batty and McKaia Dykema and I met with Ramsey County staff to discuss their process to sell tax forfeited land. McKaia drafted a summary of the process for the Council ahead of the meeting. In short, the property will go up for sale via auction in November at the estimated market value of \$286,600. It is not expected to sell at that price. If it doesn't sell, the bidding on the property will start at the value of the back property taxes or roughly \$11,000.

The purpose of holding this meeting in closed session is to discuss whether the City Council would like to bid on the property at auction and up to what amount. Cities are allowed to close city council meetings for this purpose via Minnesota Statutes 13D.05, Subdivision 3. The City Council should vote to enter into closed session prior to starting the discussion.

STAFF RECOMMENDATION:



Kennedy & Graven
Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300 direct

TO: Heather Butkowski, City Administrator

FROM: Ron Batty, City Attorney
McKaia Dykema, Attorney

DATE: October 9, 2025

RE: **Process and Requirements for Tax Forfeiture Sale of Property**

I. Background

Minnesota Statutes, Chapter 282 governs tax forfeiture sales. When property taxes are unpaid for a certain amount of time, the property becomes forfeited to the State of Minnesota. Under Chapter 282, the county auditor is responsible for managing and disposing of tax-forfeited property. The following memo will explain the methods of sale for tax-forfeited property which the City may choose to engage in.

II. Tax Forfeiture Sale of Property

- A. Public Auction: Under Minn. Stat., § 282.005, public auction is required as the method of sale to the highest bidder and the sale must occur within six months of either the filing of certificate of forfeiture or the date the property is vacated by the occupant. At the auction, the initial price must be made available. The initial price is defined as the estimated market value as determined by the most recent assessment. If no buyer is willing to pay the initial price, then the price must be reduced to the minimum bid. The minimum bid acceptable is the basic sale price shown on the list of tax-forfeited land. The basic sale price is equal to the appraised value plus any extra charges for special assessments levied *after* forfeiture and for hazardous waste control. Property must not be sold for less than the initial price for 30 days after it is initially made available at auction.
- B. Sale to the City from State: If no purchaser is willing to pay the minimum bid as stated above, then the State becomes the owner of the property. Under Minn. Stat., § 282.01, Subd. 1a, a City may request a parcel of un-sold land to be withheld from sale or lease and conveyed to them. Under § 282.01, Subd. 1a(d), the County may convey tax-forfeited land at a reduced price less than the market value to the City. Property may be sold at less than the market value when the following occur:
 - i. a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market; OR
 - ii. the reduced price will lead to the development of affordable housing AND
 - iii. the governmental subdivision or state agency has documented its specific plans for correcting the blighted conditions or developing affordable

housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans.

III. Special Assessments Previously Assessed on Tax Forfeiture Property

Min. Stat., § 282.08 says the county auditor cancels certain real property taxes and special assessments due and remaining unpaid on the parcel when the property becomes tax forfeit. After a parcel of tax-forfeited land is returned to private ownership, a municipality may make a reassessment, a new assessment, or a service charge against the parcel in order to recover the amount of any special assessments canceled at the time of forfeiture that were not reimbursed through the distribution of the net revenue from the tax-forfeited land sale.

Additionally, the sale proceeds of tax forfeited property are apportioned in the manner set forth in Minn. Stat., § 282.08 as follows:

- A. First in priority is the portion required to pay any amounts included in the appraised value under section 282.01, subdivision 3, as representing increased value due to any public improvement made after forfeiture of the parcel to the state, but not exceeding the amount certified by the appropriate governmental authority must be apportioned to the governmental subdivision entitled to it;
- B. Second in priority is the portion required to pay any amount included in the appraised value under section 282.019, subdivision 5, representing increased value due to response actions taken after forfeiture of the parcel to the state, but not exceeding the amount of expenses certified by the Pollution Control Agency or the commissioner of agriculture, must be apportioned to the agency or the commissioner of agriculture and deposited in the fund from which the expenses were paid;
- C. Third in priority is the portion of the remainder required to discharge any special assessment chargeable against the parcel for drainage or other purpose whether due or deferred at the time of forfeiture, must be apportioned to the governmental subdivision entitled to it; and
- D. Fourth in priority is any balance must be apportioned as follows:
 - i. The county board may annually by resolution set aside no more than 30 percent of the receipts remaining to be used for forest development on tax-forfeited land and dedicated memorial forests, to be expended under the supervision of the county board. It must be expended only on projects improving the health and management of the forest resource.
 - ii. The county board may annually by resolution set aside no more than 20 percent of the receipts remaining to be used for the acquisition and maintenance of county parks or recreational areas as defined in sections 398.31 to 398.36, to be expended under the supervision of the county board.
 - iii. Any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided, however, that in unorganized territory that portion which would have accrued to the township must be administered by the county board of commissioners.

LAUDERDALE COUNCIL ACTION FORM

Meeting Date

October 14, 2025

Agenda Item

Labor Negotiations

Action Requested

Consent

☐

Public Hearing

☐

Discussion

☐

Action

☐

Resolution

☐

Closed Session

☒

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

AFSCME represents all regular Lauderdale employees except the city administrator. The city administrator, with assistance from Kennedy and Graven Labor Attorney Jana Sullivan, have been negotiating with the union business agents and staff. We have come a long way through this process, but a few issues remain open. Staff will present the areas we don't yet agree upon during the meeting.

The City Council may close the meeting to discuss labor negotiation strategies via Minnesota Statutes 13D.03.

STAFF RECOMMENDATION: