

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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October 14, 2025

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:04 p.m.

Roll Call

Councilors present: Sharon Kelly, Evan Sayre, Duane Pulford, Jeff Dains, and Mayor Mary Gaasch. Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. Mayor Gaasch requested a Halloween update in the Informational Presentations/Reports section of the agenda.

Administrator Butkowski added a temporary liquor license for Urban Growler under the Additional Items section of the agenda. There being nothing else, Councilor Kelly moved and seconded by Councilor Sayre to approve the agenda as amended. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the September 22, 2025, City Council meeting. There being none, Councilor Pulford moved and seconded by Councilor Dains to approve the September 9, 2025, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Pulford to approve the claims totaling \$186,980.09. Motion carried unanimously.

Consent

Councilor Kelly moved and seconded by Councilor Sayre to approve the Consent Agenda thereby acknowledging the September financial report.

Informational Presentations/Reports

A. Halloween Party

Assistant to the City Administrator Bownik shared a Halloween event planning update. On Halloween, candy and beverages will be available from 5-7 p.m. at City Hall. There will also be volunteers preparing and serving hot dogs. Volunteers are encouraged to help set up City Hall on the day of the event.

Set Agenda for Next Meeting

Butkowski stated that the quarterly investment report and an RFP for architectural services will be on the next agenda.

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Work Session

A. Community Development Update

Butkowski stated that the concrete work at the Korean Service Center was completed. She said the union is ready to sign the labor and peace agreement regarding the City's cannabis license.

Mayor Gaasch shared that the Council received cyber security training through Metro-Inet. She continued with a message to residents expressing that the City is doing its best to protect our nature areas, however, private businesses are still allowed to pursue their interests as well.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those interested in addressing the Council.

Ann Sisel, 1567 Fulham Street, read a letter to the Council about her concerns regarding the conservation of the woods on Luther Seminary's property.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

Councilor Kelly made a motion to enter into a closed session to discuss the 1852 Carl Street tax forfeiture. This was seconded by Councilor Pulford and carried unanimously.

Councilor Sayre made a motion to enter into a closed session to discuss negotiation strategies for AFSCME labor proposal. This was seconded by Councilor Pulford and carried unanimously.

Closed Session began at 7:26 p.m.

A. 1852 Carl Street Tax Forfeiture – Develop Offer for Purchase of Property

B. Consider Negotiation Strategies for AFSCME Labor Proposal

Councilor Kelly made a motion to end the closed sessions at 8:52 p.m. This was seconded by Councilor Pulford and carried unanimously.

Adjournment

Councilor Sayre moved and seconded by Councilor Dains to adjourn the meeting at 8:53 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk