

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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December 10, 2013

Mayor Dains called the City Council meeting to order at 7:35 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, and Lara Mac Lean and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. Councilor Hawkinson added the additional item Staff Appreciation Day to the agenda. Councilor Hawkinson moved to approve the agenda. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Grove moved to approve the November 26, 2013 City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$97,361.69. Councilor Grove seconded the motion and it passed unanimously.**

**Councilor Grove moved adoption of the Consent Agenda approving the Sanitary Sewer Fund Transfer –Resolution 121013A, 2014 City Council Meeting Schedule, Personnel Policy updates, non-union staff compensation, Warming House staff appointments, and the purchase of dais chairs. Councilor Gaasch seconded the motion and it passed unanimously.**

*Informational Presentations*

*Bulky Waste Collection Report – Susan Young, Foth*

Young reported that the bulky waste program was very successful. Approximately 20% of residents took part in the program. Nearly 100% of participants filled out the post pick-up survey and 95% of respondents felt they were ‘satisfied or very satisfied’ by the service. Respondents also “overwhelmingly” were in favor of the bulky waste collection program to continue. Young stated a formal report will be sent to the Council when it is completed.

*Public Hearing and Discussion Items*

*2014 Budget and Levy*

The Council held previous discussions regarding the budget and levy and held a truth in taxation public hearing on November 26. No further changes were recommended by the City Council.

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**Councilor Mac Lean moved to adopt the 2014 Lauderdale City Budget and Resolution 121013B – A Resolution Levying taxes for 2013 Payable in 2014 in the amount of \$616,215.00. Councilor Gaasch seconded the motion and it was approved unanimously.**

*Larpenteur Avenue Pedestrian Improvement Project*

Geoff Martin of Stantec stated that construction documents are being prepared and he is looking for final decisions on the design from the Council. Martin described plan changes to the ramps at each corner which are required by the ADA, the removal of trees where space didn't exist, and the need to re-grade private property at Brandychase to achieve ADA compliance and install a bus shelter at Larpenteur and Pleasant. The Council recommended the type of sidewalk pavers, tree grates, and retaining wall materials to be used.

Ramsey County is being asked to provide \$60,000.00 for the ramp and sidewalk improvements. The City will be responsible for the remaining \$198,000.00 which will come from TIF funds.

Ramsey County and Mn/DOT will review the plans and provide comments on the project prior to bidding. Martin stated that the project will hopefully be put out to bid in late January.

*Application for a Non-Domestic Animal Permit*

Matt Koncar of 1736 Malvern will be raising more than 12 hens. Koncar has been at previous Council meetings to take part in general discussions of raising hens and during the public hearing regarding the same topic.

**Councilor Hawkinson moved to approve the Non-Domesticated Animal Permit for 1736 Malvern Street. Councilor Mac Lean seconded the motion and it was approved unanimously with Councilor Gaasch abstaining.**

*Donation from the Twin City Chinese Christian Church*

*The Council thanked the Church for the donation and stated the Church was a good neighbor and was being very gracious.*

**Councilor Gaasch moved to accept the donation from the Twin City Chinese Christian Church. Councilor Grove seconded the motion and was approved unanimously.**

*Joint Powers Agreement with Ramsey County for CAD Services*

Butkowski informed the Council that St. Anthony Police Chief John Ohl and the Roseville Chief of Police have reviewed and approved of the agreement.

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**Councilor Grove moved to approve the CAD and Mobile Data Agreement with Ramsey County and members as presented. Councilor Mac Lean seconded the motion and was approved unanimously.**

*Fire Contract with Falcon Heights*

Butkowski stated the City of Falcon Heights is asking the City to pay a portion of the cost of a new ladder truck. They are asking \$2,250.00 a year for the next 10 years.

**Councilor Mac Lean moved to approve the Fire Services Agreement with the City of Falcon Heights. Councilor Gaasch seconded the motion and was approved unanimously.**

*Eureka! Recycling Contract Extension*

Bownik stated that Eureka! Recycling and the City had been discussing the length of the extension. Either the contract extension was going to be for six months and end on June 30 or continue through September 30. Chris Goodwin of Eureka! addressed the Council and agreed on an extension which would continue for six months but may be extended an additional three month's at staff request.

**Councilor Hawkinson moved to approve the amended contract agreement with Euerka! Recycling through September 30, 2014. Councilor Mac Lean seconded the motion and was approved unanimously.**

*Additional Items:*

*Appreciation Day for Staff*

The Council granted an extra day off for City staff to be used by January 31, 2014.

**Councilor Hawkinson moved to approve the Appreciation Day for City staff which grants an additional day off over the holidays. Councilor Mac Lean seconded the motion and was approved unanimously.**

Agenda items for the January 14 Council Meeting may include a discussion of the Cable Franchise Renewal with Cor Wilson, annual designation of the City's official newspaper, the 2014 Investment Policy, designating the official depository and investment institutions, the 2014 Fee Schedule, and appointments and committee assignments.

Mayor Dains explained that the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

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Mayor Dains asked if anyone wished to address the Council. Emily Anderson of the Association for Non-Smokers Minnesota addressed the Council regarding tobacco use by youth and the tobacco ordinance which the City is in the process of amending. The other concern of Ms. Anderson was e-cigarettes which are an unregulated nicotine delivery product.

Jean Buckley of Ramsey County Environmental Health addressed the Council. She mentioned the success of the bulky waste recycling program and future plans the County has to work with cities on recycling goals.

*Work Session:*

*Tobacco Ordinance*

City staff began amending the tobacco ordinance to respond to new products like e-cigarettes and inquiries by businesses interested in setting up sampling shops. Emily Anderson of the Association of Non-Smokers Minnesota provided additional research on the smoking habits of youth and ways the City could help fight this issue. Staff will continue revising the draft ordinance based on Council feedback and bring to a future meeting.

*2430 Larpenteur Avenue – Phase II Environmental Assessment*

Butkowski stated the City will need to extend the deadline of the closing on 2430 Larpenteur for 60 days. The reason for the extension was to conduct additional testing of the site. The testing will be completed by Peer Engineering and consist of soil samples and samples from inside the building.

**Councilor Hawkinson moved to authorized Peer Engineering to do the Phase II testing and to extend the closing date by remitting \$1,000 to the escrow account held by Kennedy and Graven. Councilor Gaasch seconded the motion and was approved unanimously.**

*Snow Commotion*

The Council discussed whether to continue the Snow Commotion event. Bownik explained that turnout has lowered over the years and less volunteers have helped out. The Council decided to permanently discontinue the Snow Commotion event.

*Community Development Update*

Butkowski stated that Stacie Kvilvang of Ehlers met with representatives of the Corval Group to answer questions related to the type of redevelopment assistance cities can provide to private entities.

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**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 10:20 p.m.**

Respectfully submitted,

A handwritten signature in blue ink that reads "Kevin Kelly". The signature is written in a cursive style with a long, sweeping underline.

Kevin Kelly  
Deputy City Clerk