

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, MARCH 25, 2014**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the March 11, 2014 City Council Meeting
  - c. Claims Totaling \$21,602.65
4. **CONSENT**
  - a. Purchase of Laserfiche
  - b. February Financial Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
  - a. Annual Police Report, Chief John Ohl
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

- a. Public Hearing Regarding Proposed Tobacco Ordinance Revisions
8. **DISCUSSION / ACTION ITEMS**
    - a. Proposed Tobacco Ordinance Revisions
  9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
  10. **ADDITIONAL ITEMS**
  11. **SET AGENDA FOR NEXT MEETING**
    - a. Annual Audit Report, Andrew Berg of Abdo, Eick, and Meyers
    - b. Annual Update by Ramsey County Commissioner McGuire – April 22
    - c. Ramsey County Economic Prosperity Report – April 22
    - d. Police Contract Discussion with St. Anthony City Manager Mark Casey – April 22
    - e. Annual MS4 Public Hearing – May 13
    - f. Owners of Gentleman Scholar Distillery – May 13
  12. **WORK SESSION**

a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Micro Distilleries
- c. Use of Interim Ordinances
- d. Community Development Update

**13. ADJOURNMENT**

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Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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March 11, 2014

Mayor Dains called the City Council meeting to order at 7:32 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains.

Councilor absent: Denise Hawkinson.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. There were no changes to the agenda. Councilor Grove moved to approve the agenda. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Gaasch moved to approve the February 25, 2014 City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Grove moved approval of the claims totaling \$158,997.39. Councilor Gaasch seconded the motion and it passed unanimously.**

**There were no items on the Consent Agenda for this meeting.**

*Informational Presentations:*

*Representative Alice Hausman and Senator John Marty*

Representative Hausman and Senator Marty addressed the Council regarding the legislative session which is in progress. Hausman stated that increased revenues have allowed the legislature to pay back school districts and put money in reserves for emergency situations. Hausman who is the Chair of the Capital Investment Committee would like to see more spent on infrastructure projects around the State while interest rates remain low. Hausman and Marty agreed that an increase in the minimum wage will happen this session. Marty stated there will be an increase in wages for people who work in the disability care field. Marty is pushing bonding to address homelessness and improve housing infrastructure which will also help respond to school achievement gaps of low income students.

The Council took a break from 8:26 p.m. to 8:36 p.m. when the Council Meeting resumed.

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*Discussion Items*

*Larpenteur Avenue Temporary Construction Easement Agreements*

Butkowski stated there were four more temporary construction easement agreements to be approved by the Council. Butkowski also said there were only six easement agreements left to be approved.

**Councilor Mac Lean moved to execute the Temporary Easement for Construction Agreements with the owners as presented. Councilor Gaasch seconded the motion and it passed unanimously.**

*Payment for Purchase of 2430 Larpenteur Avenue*

Butkowski said the Minnesota Pollution Control Agency environmental review was completed and the property was ready for the closing.

**Councilor Mac Lean moved to authorize staff to transfer the balance of the purchase price of 2430 Larpenteur Avenue and the associated closing costs totaling no more than \$155,000.00. Councilor Gaasch seconded the motion and it passed unanimously.**

Agenda items for the March 11 Council Meeting will include the Annual Police Report presentation by St. Anthony Police Chief John Ohl and the Tobacco Ordinance Public Hearing.

Mayor Dains explained that the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television. Mayor Dains asked if anyone wished to address the Council. No one came forward.

*Work Session:*

*Music under the Trees (MUTT) Discussion*

*(The MUTT discussion was held prior to the Informational Presentation section of the meeting.)*

Butkowski explained attendance has been down at MUTT events in recent years. The Council and staff discussed possible reasons for this including the start time and music licensing restrictions which limit bands from playing copyrighted music. Licensing fees will be in the area of \$1,000.00 a year for Lauderdale. Staff suggested adding events which families with young children could take part in to improve attendance. The Council suggested getting sponsors to cover the music licensing costs so groups like the Roseville Band can return. The Council also suggested pairing down from two to one summer event.

*Police Contract Renewal*

Butkowski stated she met with Bart Fischer of Falcon Heights and Mark Casey of St. Anthony. St. Anthony is proposing a longer term contract with the City for police services for the long-

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term stability of the department and to assist the cities in better budgeting. Casey will be at the April 22 council meeting to further discuss extending the length of the police contract.

*Community Development Update*

Corval has put off making a decision on the redevelopment of their site for now.

Butkowski said representatives from Croix Oil will attend the March 25 council meeting regarding the tobacco ordinance and may discuss their building progress.

Staff met with representatives from Luther Seminary to answer questions related to their proposed replatting. Butkowski said the sale will add approximately 20 million dollars of taxable value to the City.

A company looking to start a micro distillery has approached the City. Staff is evaluating whether this would require a change to the City's liquor laws and whether it is an allowed use where they want to operate.

**There being no further business on the council agenda, Councilor Grove moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:15 p.m.**

Respectfully submitted,



Kevin Kelly  
Deputy City Clerk

**CITY OF LAUDERDALE**

**CLAIMS FOR APPROVAL**

**March 25, 2014 City Council Meeting**

<u>Payroll</u>		
03/14/14 Payroll:	Direct Deposit # 501765-501772	\$8,019.99
03/14/14 Payroll:	Payroll Liabilities, e-payments 867E-869E	\$7,506.88
<u>Vendor Claims</u>		
03/25/14 Claims:	Check #'s 22154-22168	\$6,075.78
<b>SUBTOTAL</b>		<b>\$21,602.65</b>

<b>Total Claims for Approval</b>	<b>\$21,602.65</b>
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CITY OF LAUDERDALE

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\*Claim Register©

031414pyrll

MARCH 2014

Claim Type	Direct					
Claim#	3859	NORTH STAR BANK, CHECKING S	Ck# 000867E	3/14/2014		
Cash Payment	G 101-21703	FICA WITHHOLDING.		3/14/2014	Payroll	\$2,173.96
	Invoice					
Cash Payment	G 101-21701	FEDERAL TAXES		3/14/2014	Payroll	\$1,220.31
	Invoice					
Transaction Date	3/14/2014	Due 0	NORTH STAR CHE	10100	<b>Total</b>	\$3,394.27
Claim#	3860	ICMA RETIREMENT TRUST - 457	Ck# 000868E	3/14/2014		
Cash Payment	G 101-21705	ICMA RETIREMENT		3/14/2014	Payroll	\$2,438.63
	Invoice					
Transaction Date	3/14/2014	Due 0	NORTH STAR CHE	10100	<b>Total</b>	\$2,438.63
Claim#	3861	PERA	Ck# 000869E	3/14/2014		
Cash Payment	G 101-21704	PERA		3/14/2014	Payroll	\$1,673.98
	Invoice					
Transaction Date	3/14/2014	Due 0	NORTH STAR CHE	10100	<b>Total</b>	\$1,673.98
	<b>Claim Type</b>	<b>Direct</b>			<b>Tota</b>	<b>\$7,506.88</b>

Pre-Written Check	\$7,506.88
Checks to be Generated by the Compute	\$0.00
<b>Total</b>	<b>\$7,506.88</b>

## CITY OF LAUDERDALE

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**\*Check Detail Register©**

MARCH 2014

			Check Amt	Invoice	Comment
<b>10100 NORTH STAR CHECKING</b>					
Paid Chk#	022154	3/25/2014			<b>APOLLO HEATING</b>
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE		\$353.00		City Hall Furnace Repair
	<b>Total APOLLO HEATING</b>		\$353.00		
Paid Chk#	022155	3/25/2014			<b>CITY OF ROSEVILLE</b>
E 101-41200-306	CONSULTING FEES		\$635.67		3/14 IT Services
E 101-41200-391	TELEPHONE/PAGERS		\$85.00		3/14 Phone IT Services
	<b>Total CITY OF ROSEVILLE</b>		\$720.67		
Paid Chk#	022156	3/25/2014			<b>CROIX OIL</b>
E 101-43000-212	MOTOR FUELS		\$347.83		2/14 Motor Fuels
E 602-49100-212	MOTOR FUELS		\$74.53		2/14 Motor Fuels
E 601-49000-212	MOTOR FUELS		\$74.54		2/14 Motor Fuels
	<b>Total CROIX OIL</b>		\$496.90		
Paid Chk#	022157	3/25/2014			<b>DAVES SPORT SHOP</b>
E 101-45200-370	PARK & REC EXPENSES		\$59.94		6 Nets for Basketball Courts
	<b>Total DAVES SPORT SHOP</b>		\$59.94		
Paid Chk#	022158	3/25/2014			<b>EHLERS</b>
E 101-48412-306	CONSULTING FEES		\$1,066.00		Development discussion with Corval
	<b>Total EHLERS</b>		\$1,066.00		
Paid Chk#	022159	3/25/2014			<b>G &amp; K SERVICES</b>
E 601-49000-425	CLOTHING		\$47.46		2/14 PW Clothing
E 602-49100-425	CLOTHING		\$47.46		2/14 PW Clothing
	<b>Total G &amp; K SERVICES</b>		\$94.92		
Paid Chk#	022160	3/25/2014			<b>INTEGRA</b>
E 101-41200-391	TELEPHONE/PAGERS		\$46.54		3/14 Fax Line
	<b>Total INTEGRA</b>		\$46.54		
Paid Chk#	022161	3/25/2014			<b>KAMRAN, KORMAL</b>
E 101-41200-442	MISC		\$55.00		Reimburse Social Room Cancellation
	<b>Total KAMRAN, KORMAL</b>		\$55.00		
Paid Chk#	022162	3/25/2014			<b>KENNEDY &amp; GRAVEN</b>
E 101-41500-305	LEGAL FEES - CIVIL		\$532.50		2/14 Legal Services
	<b>Total KENNEDY &amp; GRAVEN</b>		\$532.50		
Paid Chk#	022163	3/25/2014			<b>MN DEPT OF LABOR AND INDUSTRY</b>
E 101-43400-442	MISC		\$66.00		Building Official License - DH
	<b>Total MN DEPT OF LABOR AND INDUSTRY</b>		\$66.00		
Paid Chk#	022164	3/25/2014			<b>MPCA</b>
E 402-48000-510	LAND		\$62.50		Environmental Phase II Review
	<b>Total MPCA</b>		\$62.50		



CITY OF LAUDERDALE

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**\*Check Detail Register©**

MARCH 2014

			Check Amt	Invoice	Comment
<b>Paid Chk# 022165 3/25/2014 PREMIUM WATERS, INC</b>					
E 101-41200-208	WATER DELIVERY		\$51.20		2/14 Water Delivery
	<b>Total PREMIUM WATERS, INC</b>		<b>\$51.20</b>		
<b>Paid Chk# 022166 3/25/2014 PUBLIC EMPLOYEES INS PROGRAM</b>					
G 101-21706	HEALTH INSURANCE		\$1,775.32		4/14 Health Benefits
	<b>Total PUBLIC EMPLOYEES INS PROGRAM</b>		<b>\$1,775.32</b>		
<b>Paid Chk# 022167 3/25/2014 SPRINT PCS</b>					
E 101-43000-391	TELEPHONE/PAGERS		\$36.44		2/14 PW Cell Phones
E 601-49000-391	TELEPHONE/PAGERS		\$18.22		2/14 PW Cell Phones
E 602-49100-391	TELEPHONE/PAGERS		\$18.22		2/14 PW Cell Phones
	<b>Total SPRINT PCS</b>		<b>\$72.88</b>		
<b>Paid Chk# 022168 3/25/2014 XCEL ENERGY, PARK &amp; GARAGE</b>					
E 101-45200-381	ELECTRIC		\$96.53		2/4 PW and Warming House
E 101-43000-381	ELECTRIC		\$96.54		2/4 PW and Warming House
E 101-43000-383	GAS UTILITIES		\$214.67		2/4 PW and Warming House
E 101-45200-383	GAS UTILITIES		\$214.67		2/4 PW and Warming House
	<b>Total XCEL ENERGY, PARK &amp; GARAGE</b>		<b>\$622.41</b>		
	<b>10100 NORTH STAR CHECKING</b>		<b>\$6,075.78</b>		

**Fund Summary**

<b>10100 NORTH STAR CHECKING</b>	
101 GENERAL	\$5,732.85
402 CAPITAL IMPROVEMENTS	\$62.50
601 SEWER UTILITIES	\$140.22
602 STORM SEWER ENTERPRISE FUND	\$140.21
	<b>\$6,075.78</b>

# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent                      X    
Public Hearing                   
Discussion                       
Action                            
Resolution                       
Work Session                  

Meeting Date            March 25, 2014  
ITEM NUMBER             Laserfiche    
STAFF INITIAL             *JB*    
APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Roseville IT has been working towards getting all of the cities they serve on Laserfiche. They are finally able to do that.

As you may have noticed, we have boxes of files all over the office because we ran out of storage space years ago. It will take a long time to start creating a permanent electronic record of those files but each year without Laserfiche we get a little farther and farther behind.

Laserfiche has a lot of features that we will be able to take advantage of as soon as we learn how to use them! For example, Laserfiche has the capacity to create permit, license, and park use forms that can be completed and returned electronically. Whatever is archived can also be linked to the City's website without the current level of staff effort.

The cost is shared based on the size of the city. The initial cost to Lauderdale is \$2,437.63. The annual cost is \$386.00.

### OPTIONS:

### STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the purchase of Laserfiche for the City of Lauderdale.

### COUNCIL ACTION:

**2014 Laserfiche Upgrade and Deployment  
Agency Cost Contributions**

Agency	Agency Population	Share (Population Based)	Required Laserfiche Rio Named Full User License	TOTAL CAPITAL CHARGE	TOTAL ANNUAL CHARGE	Total 2014
Arden Hills	9,552	3.98%	6	\$ 10,056.29	\$ 1,917.05	\$ 11,973.34
East Bethel	11,626	4.85%	2	\$ 7,380.86	\$ 1,352.28	\$ 8,733.14
Falcon Heights	5,321	2.22%	2	\$ 4,371.93	\$ 819.57	\$ 5,191.50
Forest Lake	18,375	7.66%	4	\$ 12,434.27	\$ 2,292.51	\$ 14,726.78
Hugo	13,332	5.56%	2	\$ 8,195.01	\$ 1,496.42	\$ 9,691.43
Lake Elmo	8,069	3.36%	2	\$ 5,683.36	\$ 1,051.75	\$ 6,735.11
Lauderdale	2,379	0.99%	1	\$ 2,051.63	\$ 386.00	\$ 2,437.63
Lino Lakes	20,216	8.42%	4	\$ 13,312.85	\$ 2,448.05	\$ 15,760.90
Little Canada	9,773	4.07%	2	\$ 6,496.55	\$ 1,195.72	\$ 7,692.28
Mahtomedi	7,676	3.20%	2	\$ 5,495.81	\$ 1,018.55	\$ 6,514.35
Mounds View	12,155	5.07%	4	\$ 9,465.91	\$ 1,766.98	\$ 11,232.89
MWMO	2,195	0.91%	2	\$ 2,880.12	\$ 555.46	\$ 3,435.57
North Oaks	4,469	1.86%	1	\$ 3,049.03	\$ 562.59	\$ 3,611.62
North St Paul	11,460	4.78%	8	\$ 12,799.44	\$ 2,448.26	\$ 15,247.70
Oakdale	27,378	11.41%	6	\$ 18,563.36	\$ 3,423.17	\$ 21,986.53
Roseville	33,660	14.03%	25	\$ 39,886.01	\$ 7,688.94	\$ 47,574.95
RWMWD	3,625	1.51%	2	\$ 3,562.55	\$ 676.28	\$ 4,238.83
St Anthony	8,226	3.43%	2	\$ 5,758.28	\$ 1,065.02	\$ 6,823.30
St Francis	7,218	3.01%	2	\$ 5,277.24	\$ 979.85	\$ 6,257.09
Vadnais Heights	12,302	5.13%	2	\$ 7,703.47	\$ 1,409.40	\$ 9,112.86
White Bear Twp.	10,949	4.56%	2	\$ 7,057.78	\$ 1,295.08	\$ 8,352.86
			83	\$ 191,481.75	\$ 35,848.91	\$ 227,330.66

**CITY OF LAUDERDALE  
TOTAL 2014: \$2,437.63**

Acknowledged by: (Printed Name) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order Number (if required) \_\_\_\_\_

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent              X    
Public Hearing                
Discussion                    
Action                         
Resolution                   
Work Session              

Meeting Date            March 25, 2014

ITEM NUMBER           February Finances

STAFF INITIAL           AB

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for February 2014.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council acknowledges the city's financial report for February 2014.

**COUNCIL ACTION:**

CITY OF LAUDERDALE

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Cash Balances

Current Period: FEBRUARY 2014

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
<b>CASH</b>				
GENERAL	G 101-10100	\$106,077.99	\$38,298.36	-\$2,693,712.21
COMMUNITY EVENTS	G 201-10100	\$7.63	\$0.00	\$9,272.92
COMMUNICATIONS	G 202-10100	\$1.75	\$8,944.65	\$2,128.70
RECYCLING	G 203-10100	\$93.46	\$621.76	\$113,617.20
03 ST/UTIL IMP DEBT SERVICE	G 304-10100	\$63.57	\$0.00	\$77,284.00
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$473.53	\$0.00	\$575,662.59
CAPITAL IMPROVEMENTS	G 402-10100	\$150.01	\$913.70	\$182,367.12
CAPITAL IMPROVE STORM WATER	G 403-10100	\$148.60	\$0.00	\$180,672.08
PARK IMPROVEMENT	G 404-10100	\$237.33	\$0.00	\$288,513.49
TIF-PROJECTS	G 405-10100	\$360.40	\$6,191.75	\$438,130.95
SEWER IMPROVEMENT	G 407-10100	\$358.54	\$0.00	\$435,872.68
DEVELOPMENT	G 414-10100	\$31.29	\$0.00	\$38,035.69
SEWER UTILITIES	G 601-10100	\$10,234.92	\$14,573.11	\$437,522.82
STORM SEWER ENTERPRISE FUND	G 602-10100	\$2,738.46	\$5,003.43	\$85,071.54
<b>Total CASH</b>		\$120,977.48	\$74,546.76	\$170,439.57
<b>PETTY CASH</b>				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
<b>Total PETTY CASH</b>		\$0.00	\$0.00	\$400.00
<b>INVESTMENTS</b>				
GENERAL	G 101-10400	\$2,822.16	\$100,000.00	\$3,260,422.85
<b>Total INVESTMENTS</b>		\$2,822.16	\$100,000.00	\$3,260,422.85
<b>Grand Total</b>		\$123,799.64	\$174,546.76	\$3,431,262.42

CITY OF LAUDERDALE

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\*Revenue Guideline©

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Current Period: FEBRUARY 2014

		2014	2014	FEBRUARY	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>GENERAL</b>						
Active	R 101-31010 CURRENT AD VALORE	\$495,281.00	\$0.00	(\$10,306.41)	\$495,281.00	0.00%
Active	R 101-31020 DELINQUENT AD VALO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31030 FORFEITED TAX SALE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31040 FISCAL DISPARITIES	\$120,934.00	\$0.00	(\$2,336.32)	\$120,934.00	0.00%
Active	R 101-32000 LICENSE AND PERMIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32110 3.2 ALCHOLIC LICENSE	\$150.00	\$150.00	\$0.00	\$0.00	100.00%
Active	R 101-32120 CIGARETTE LICENSE	\$400.00	\$400.00	\$0.00	\$0.00	100.00%
Active	R 101-32130 GARBAGE HAULERS LI	\$1,300.00	\$1,500.00	\$375.00	-\$200.00	115.38%
Active	R 101-32140 HEATING/AC LICENSE	\$600.00	\$450.00	\$150.00	\$150.00	75.00%
Active	R 101-32150 TREE COMPANIES LIC	\$400.00	\$250.00	\$50.00	\$150.00	62.50%
Active	R 101-32160 GAS STATION LICENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32170 DRIVEWAY CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32180 RENTAL HOUSING LIC	\$4,000.00	\$418.50	\$0.00	\$3,581.50	10.46%
Active	R 101-32210 BUILDING PERMITS	\$11,000.00	\$529.75	\$432.50	\$10,470.25	4.82%
Active	R 101-32211 ZONING PERMIT APPLI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-32225 PLAN REVIEW FEE	\$2,000.00	\$114.79	\$114.79	\$1,885.21	5.74%
Active	R 101-32230 PLUMBING PERMITS	\$1,000.00	\$320.00	\$224.00	\$680.00	32.00%
Active	R 101-32240 ANIMAL LICENSES	\$250.00	\$50.00	\$20.00	\$200.00	20.00%
Active	R 101-32270 HEATING A/C PERMIT	\$1,500.00	\$241.00	\$141.00	\$1,259.00	16.07%
Active	R 101-32280 STREET EXCAVATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33401 LOCAL GOVERNMENT	\$535,093.00	\$0.00	\$0.00	\$535,093.00	0.00%
Active	R 101-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33405 PERA RATE INCREASE	\$1,198.00	\$0.00	\$0.00	\$1,198.00	0.00%
Active	R 101-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33623 MET COUNCIL - LIV CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33624 LIVABLE COMMUNITIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34101 CITY HALL/PARK RENT	\$6,000.00	\$1,745.00	\$1,285.00	\$4,255.00	29.08%
Active	R 101-34103 ADMINISTRATIVE FEE	\$0.00	\$25.00	\$25.00	-\$25.00	0.00%
Active	R 101-34105 SALE OF PUBLICATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34107 ASSESSMENT SEARCH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34109 COPIES	\$100.00	\$16.90	\$16.90	\$83.10	16.90%
Active	R 101-34110 VARIANCE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34111 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34112 CONDITIONAL USE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34113 ZONING AMENDMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34114 ADVERTISING SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34115 GENERAL GOVERNME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34116 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34201 FALSE SECURITY ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34202 FALSE FIRE ALARM - FI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-34203 FIRE INSPECTION FEE	\$1,000.00	\$75.00	\$25.00	\$925.00	7.50%
Active	R 101-34205 FIRE CALL REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35101 COURT FINES	\$45,000.00	\$2,709.28	\$2,709.28	\$42,290.72	6.02%
Active	R 101-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36103 TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36211 INVESTMENT INTERES	\$1,800.00	\$544.51	\$466.17	\$1,255.49	30.25%
Active	R 101-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36231 DOG PARK DONATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2014 YTD Budget	2014 YTD Amt	FEBRUARY MTD Amt	2014 YTD Balance	% of YTD Budget
Active	R 101-36240 SURCHARGES	\$500.00	\$59.50	\$42.50	\$440.50	11.90%
Active	R 101-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36252 LMC INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total GENERAL</b>	<b>\$1,230,506.00</b>	<b>\$9,599.23</b>	<b>-\$6,565.59</b>	<b>\$1,220,906.77</b>	<b>0.78%</b>
<b>COMMUNITY EVENTS</b>						
Active	R 201-34785 PARK EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34786 WINTER EVENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34787 GARAGE SALE	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
Active	R 201-34788 DAY IN THE PARK	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
Active	R 201-34789 MUSIC UNDER THE TR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 201-34790 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34791 POP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34792 T-SHIRT SALES	\$100.00	\$12.00	\$0.00	\$88.00	12.00%
Active	R 201-34793 FUN RUN/WALK	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 201-34794 NATIONAL NIGHT OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34795 HALLOWEEN DONATIO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 201-36211 INVESTMENT INTERES	\$35.00	\$8.70	\$7.63	\$26.30	24.86%
Active	R 201-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36255 MISC	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	R 201-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total COMMUNITY EVENTS</b>	<b>\$2,910.00</b>	<b>\$20.70</b>	<b>\$7.63</b>	<b>\$2,889.30</b>	<b>0.71%</b>
<b>COMMUNICATIONS</b>						
Active	R 202-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36211 INVESTMENT INTERES	\$75.00	\$3.61	\$1.75	\$71.39	4.81%
Active	R 202-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36253 CABLE FRANCHISE RE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
	<b>Total COMMUNICATIONS</b>	<b>\$20,075.00</b>	<b>\$3.61</b>	<b>\$1.75</b>	<b>\$20,071.39</b>	<b>0.02%</b>
<b>RECYCLING</b>						
Active	R 203-33621 METROPOLITAN COUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-33622 COUNTY GRANTS	\$4,975.00	\$0.00	\$0.00	\$4,975.00	0.00%
Active	R 203-36100 SPECIAL ASSESMENT	\$35,000.00	-\$15.68	(\$386.00)	\$35,015.68	-0.04%
Active	R 203-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36102 PENALTIES & INTERES	\$0.00	\$16.11	\$0.00	-\$16.11	0.00%
Active	R 203-36211 INVESTMENT INTERES	\$400.00	\$106.11	\$93.46	\$293.89	26.53%
Active	R 203-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total RECYCLING</b>	<b>\$40,375.00</b>	<b>\$106.54</b>	<b>-\$292.54</b>	<b>\$40,268.46</b>	<b>0.26%</b>
<b>TAX INCREMENT DEBT SERVICE</b>						
Active	R 301-31040 FISCAL DISPARITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2014 YTD Budget	2014 YTD Amt	FEBRUARY MTD Amt	2014 YTD Balance	% of YTD Budget
Active	R 301-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39205 TRANS FROM TIF PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total TAX INCREMENT DEBT SERVICE</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>00 ST/UTIL IMP DEBT SERVICE</b>						
Active	R 302-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 00 ST/UTIL IMP DEBT SERVICE</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>02 ST/UTIL IMP DEBT SERVICE</b>						
Active	R 303-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 02 ST/UTIL IMP DEBT SERVICE</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>03 ST/UTIL IMP DEBT SERVICE</b>						
Active	R 304-36100 SPECIAL ASSESMENT	\$22,000.00	-\$44.05	(\$340.00)	\$22,044.05	-0.20%
Active	R 304-36102 PENALTIES & INTERES	\$2,000.00	\$44.25	\$0.00	\$1,955.75	2.21%
Active	R 304-36211 INVESTMENT INTERES	\$500.00	\$72.52	\$63.57	\$427.48	14.50%
Active	R 304-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 03 ST/UTIL IMP DEBT SERVICE</b>		\$24,500.00	\$72.72	-\$276.43	\$24,427.28	0.30%
<b>CAPITAL IMPROVEMENT STREETS</b>						
Active	R 401-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36211 INVESTMENT INTERES	\$2,000.00	\$540.17	\$473.53	\$1,459.83	27.01%
Active	R 401-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CAPITAL IMPROVEMENT STREETS</b>		\$2,000.00	\$540.17	\$473.53	\$1,459.83	27.01%
<b>CAPITAL IMPROVEMENTS</b>						
Active	R 402-36211 INVESTMENT INTERES	\$400.00	\$161.96	\$150.01	\$238.04	40.49%
Active	R 402-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CAPITAL IMPROVEMENTS</b>		\$400.00	\$161.96	\$150.01	\$238.04	40.49%
<b>CAPITAL IMPROVE STORM WATER</b>						
Active	R 403-36211 INVESTMENT INTERES	\$600.00	\$169.52	\$148.60	\$430.48	28.25%
Active	R 403-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37300 STORM SEWER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total CAPITAL IMPROVE STORM WATER</b>		\$600.00	\$169.52	\$148.60	\$430.48	28.25%



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		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>PARK IMPROVEMENT</b>						
Active	R 404-33130 CDBG/DNR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-33400 STATE GRANTS AND AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36211 INVESTMENT INTERES	\$1,000.00	\$270.73	\$237.33	\$729.27	27.07%
Active	R 404-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39204 TRANS FROM COMMU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total PARK IMPROVEMENT</b>		\$1,000.00	\$270.73	\$237.33	\$729.27	27.07%
<b>TIF-PROJECTS</b>						
Active	R 405-31050 TAX INCREMENT	\$0.00	\$0.00	(\$1,994.97)	\$0.00	0.00%
Active	R 405-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33419 LARPENTEUR AVE REI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36210 INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36211 INVESTMENT INTERES	\$0.00	\$411.84	\$360.40	-\$411.84	0.00%
Active	R 405-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39207 TRANS FROM DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total TIF-PROJECTS</b>		\$0.00	\$411.84	-\$1,634.57	-\$411.84	0.00%
<b>SEWER IMPROVEMENT</b>						
Active	R 407-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-36211 INVESTMENT INTERES	\$1,500.00	\$409.00	\$358.54	\$1,091.00	27.27%
Active	R 407-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total SEWER IMPROVEMENT</b>		\$1,500.00	\$409.00	\$358.54	\$1,091.00	27.27%
<b>WATER UTILITY</b>						
Active	R 409-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 409-36251 ST. PAUL WATER SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total WATER UTILITY</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>02 ST/UTIL CONSTRUCTION</b>						
Active	R 412-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 02 ST/UTIL CONSTRUCTION</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>03 ST/UTIL CONSTRUCTION</b>						
Active	R 413-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 03 ST/UTIL CONSTRUCTION</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DEVELOPMENT</b>						
Active	R 414-36211 INVESTMENT INTERES	\$0.00	\$35.69	\$31.29	-\$35.69	0.00%
Active	R 414-39200 INTERFUND OPERATIN	\$38,000.00	\$38,000.00	\$0.00	\$0.00	100.00%
<b>Total DEVELOPMENT</b>		\$38,000.00	\$38,035.69	\$31.29	-\$35.69	100.09%
<b>SEWER UTILITIES</b>						
Active	R 601-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 601-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36104 SEWER ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36211 INVESTMENT INTERES	\$1,800.00	\$411.10	\$359.90	\$1,388.90	22.84%
Active	R 601-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37210 SEWER SALES AND SE	\$245,000.00	\$21,798.80	\$9,875.02	\$223,201.20	8.90%
Active	R 601-37215 DELINQUENT SEWER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total SEWER UTILITIES</b>		<b>\$246,800.00</b>	<b>\$22,209.90</b>	<b>\$10,234.92</b>	<b>\$224,590.10</b>	<b>9.00%</b>
<b>STORM SEWER ENTERPRISE FUND</b>						
Active	R 602-36211 INVESTMENT INTERES	\$300.00	\$80.10	\$69.98	\$219.90	26.70%
Active	R 602-37300 STORM SEWER FEE	\$62,000.00	\$9,096.87	\$2,668.48	\$52,903.13	14.67%
Active	R 602-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total STORM SEWER ENTERPRISE FUND</b>		<b>\$62,300.00</b>	<b>\$9,176.97</b>	<b>\$2,738.46</b>	<b>\$53,123.03</b>	<b>14.73%</b>
<b>GASB34</b>						
Active	R 999-31010 CURRENT AD VALORE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total GASB34</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Report Total</b>		<b>\$1,670,966.00</b>	<b>\$81,188.58</b>	<b>\$5,612.93</b>	<b>\$1,589,777.42</b>	<b>4.86%</b>



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Current Period: FEBRUARY 2014

		2014	2014	FEBRUARY	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41200-538 COMPUTER SOFT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-41500-101 FULL TIME EMPLO	\$8,498.00	\$1,441.52	\$647.58	\$0.00	\$7,056.48	16.96%
Active	E 101-41500-103 PART TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-104 TEMP EMPLOYEES	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0.00%
Active	E 101-41500-121 PERA CONTRIBUTI	\$616.00	\$104.51	\$46.96	\$0.00	\$511.49	16.97%
Active	E 101-41500-122 FICA CONTRIBUTI	\$650.00	\$110.28	\$49.54	\$0.00	\$539.72	16.97%
Active	E 101-41500-131 HEALTH INSURAN	\$1,530.00	\$255.00	\$127.50	\$0.00	\$1,275.00	16.67%
Active	E 101-41500-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-151 WORKERS COMP	\$83.00	\$0.00	\$0.00	\$0.00	\$83.00	0.00%
Active	E 101-41500-201 GENERAL SUPPLIE	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
Active	E 101-41500-202 PERMANENT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-300 LEGAL FEES - PRO	\$11,500.00	\$850.00	\$850.00	\$0.00	\$10,650.00	7.39%
Active	E 101-41500-301 AUDITING	\$14,500.00	\$2,560.00	\$0.00	\$0.00	\$11,940.00	17.66%
Active	E 101-41500-305 LEGAL FEES - CIVI	\$10,000.00	\$0.00	\$817.72	\$0.00	\$10,000.00	0.00%
Active	E 101-41500-327 OTHER SERV- SE	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-41500-331 TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-352 PUBLIC INFO NOTI	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-41500-355 MISC PRINTING/PR	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-41500-409 OTHER EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-440 MEETING EXPENS	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00	0.00%
Active	E 101-41500-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-539 VOTING MACHINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-202 PERMANENT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-318 911 Dispatch	\$14,200.00	\$1,172.88	\$1,172.88	\$0.00	\$13,027.12	8.26%
Active	E 101-42100-319 POLICE CONTRAC	\$617,081.00	\$51,423.41	\$0.00	\$0.00	\$565,657.59	8.33%
Active	E 101-42100-320 FIRE CONTRACT	\$18,000.00	\$14,903.00	\$0.00	\$0.00	\$3,097.00	82.79%
Active	E 101-42100-321 FIRE CALLS	\$16,000.00	\$1,373.04	\$1,373.04	\$0.00	\$14,626.96	8.58%
Active	E 101-42100-322 FIRE FALSE ALAR	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-323 FIRE INSPECTION	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-355 MISC PRINTING/PR	\$0.00	\$6.24	\$6.24	\$0.00	-\$6.24	0.00%
Active	E 101-42100-360 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-391 TELEPHONE/PAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-442 MISC	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-42100-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-101 FULL TIME EMPLO	\$29,200.00	\$5,288.64	\$2,454.80	\$0.00	\$23,911.36	18.11%
Active	E 101-43000-102 EMPLOYEE OVERT	\$3,000.00	\$1,547.64	\$831.96	\$0.00	\$1,452.36	51.59%
Active	E 101-43000-104 TEMP EMPLOYEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-121 PERA CONTRIBUTI	\$2,335.00	\$495.66	\$238.30	\$0.00	\$1,839.34	21.23%
Active	E 101-43000-122 FICA CONTRIBUTI	\$2,463.00	\$579.26	\$282.29	\$0.00	\$1,883.74	23.52%
Active	E 101-43000-131 HEALTH INSURAN	\$5,100.00	\$899.02	\$493.63	\$0.00	\$4,200.98	17.63%
Active	E 101-43000-151 WORKERS COMP	\$1,481.00	\$0.00	\$0.00	\$0.00	\$1,481.00	0.00%
Active	E 101-43000-202 PERMANENT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-212 MOTOR FUELS	\$3,100.00	\$242.87	\$464.62	\$0.00	\$2,857.13	7.83%
Active	E 101-43000-213 LUBRICANTS & OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-225 LANDSCAPING MA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-226 SIGNS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-227 TOOLS & EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-228 MISC REPAIRS MAI	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-43000-304 ENGINEERING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-308 TRAINING/CONFER	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-43000-313 SNOW & ICE REMO	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%

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Current Period: FEBRUARY 2014

		2014	2014	FEBRUARY	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-43000-314 STREET SWEEPIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-317 TREE SERVICE	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 101-43000-324 ALLEY REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-327 OTHER SERV- SE	\$1,100.00	\$219.12	\$0.00	\$0.00	\$880.88	19.92%
Active	E 101-43000-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-380 STREET LIGHT UTI	\$7,000.00	\$598.88	\$598.88	\$0.00	\$6,401.12	8.56%
Active	E 101-43000-381 ELECTRIC	\$3,200.00	\$406.78	\$461.93	\$0.00	\$2,793.22	12.71%
Active	E 101-43000-382 WATER	\$150.00	\$0.00	\$41.55	\$0.00	\$150.00	0.00%
Active	E 101-43000-383 GAS UTILITIES	\$2,700.00	\$903.10	\$847.95	\$0.00	\$1,796.90	33.45%
Active	E 101-43000-384 REFUSE DISPOSAL	\$2,800.00	\$407.48	\$203.74	\$0.00	\$2,392.52	14.55%
Active	E 101-43000-391 TELEPHONE/PAGE	\$500.00	\$35.16	\$35.16	\$0.00	\$464.84	7.03%
Active	E 101-43000-402 CITY TRUCK REPAI	\$3,000.00	\$6.84	\$0.00	\$0.00	\$2,993.16	0.23%
Active	E 101-43000-426 MACHINERY RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-442 MISC	\$0.00	\$32.00	\$0.00	\$0.00	-\$32.00	0.00%
Active	E 101-43000-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-101 FULL TIME EMPLO	\$35,023.00	\$5,846.65	\$2,685.02	\$0.00	\$29,176.35	16.69%
Active	E 101-43400-104 TEMP EMPLOYEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-121 PERA CONTRIBUTI	\$2,539.00	\$423.89	\$194.65	\$0.00	\$2,115.11	16.70%
Active	E 101-43400-122 FICA CONTRIBUTI	\$2,679.00	\$484.17	\$224.31	\$0.00	\$2,194.83	18.07%
Active	E 101-43400-126 ICMA RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-131 HEALTH INSURAN	\$6,120.00	\$938.37	\$477.41	\$0.00	\$5,181.63	15.33%
Active	E 101-43400-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-151 WORKERS COMP	\$1,381.00	\$0.00	\$0.00	\$0.00	\$1,381.00	0.00%
Active	E 101-43400-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-202 PERMENANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-203 POSTAGE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-43400-306 CONSULTING FEE	\$0.00	\$0.00	\$222.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-308 TRAININGCONFER	\$500.00	\$180.00	\$0.00	\$0.00	\$320.00	36.00%
Active	E 101-43400-310 PLUMBING INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-311 HEATING INSPECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-312 BUILDING INSPECT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43400-327 OTHER SERV- SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-331 TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-355 MISC PRINTING/PR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-386 GOPHER STATE O	\$500.00	\$116.05	\$16.05	\$0.00	\$383.95	23.21%
Active	E 101-43400-388 SAC UNIT CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-442 MISC	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-43400-443 SURCHARGE REP	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-101 FULL TIME EMPLO	\$41,408.00	\$6,884.81	\$3,179.34	\$0.00	\$34,523.19	16.63%
Active	E 101-45200-103 PART TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-104 TEMP EMPLOYEES	\$6,000.00	\$4,824.00	\$1,775.25	\$0.00	\$1,176.00	80.40%
Active	E 101-45200-121 PERA CONTRIBUTI	\$3,002.00	\$499.16	\$230.52	\$0.00	\$2,502.84	16.63%
Active	E 101-45200-122 FICA CONTRIBUTI	\$3,627.00	\$962.85	\$410.36	\$0.00	\$2,664.15	26.55%
Active	E 101-45200-131 HEALTH INSURAN	\$7,650.00	\$1,172.24	\$554.36	\$0.00	\$6,477.76	15.32%
Active	E 101-45200-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-142 UNEMPLOYMENT B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-151 WORKERS COMP	\$1,303.00	\$0.00	\$0.00	\$0.00	\$1,303.00	0.00%
Active	E 101-45200-201 GENERAL SUPPLIE	\$0.00	\$5.32	\$0.00	\$0.00	-\$5.32	0.00%
Active	E 101-45200-202 PERMENANT SUPP	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45200-212 MOTOR FUELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-225 LANDSCAPING MA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2014	2014	FEBRUARY	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-45200-228 MISC REPAIRS MAI	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-317 TREE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-327 OTHER SERV- SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-370 PARK & REC EXPE	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-45200-371 NON-RESIDENT RE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45200-381 ELECTRIC	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-382 WATER	\$200.00	\$0.00	\$124.08	\$0.00	\$200.00	0.00%
Active	E 101-45200-383 GAS UTILITIES	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-45200-384 REFUSE DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-391 TELEPHONE/PAGE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-45200-403 TRACTOR/MOWER	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-412 WARMING HOUSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-427 PORTA POTTY RE	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 101-45200-442 MISC	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-444 CONTINGENCY FU	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-45300-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-710 OPERATING TRAN	\$38,000.00	\$38,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 101-45400-721 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-731 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-732 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-733 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-734 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-741 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-742 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-743 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-744 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-745 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-747 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-749 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48100-306 CONSULTING FEE	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	E 101-48100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48411-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-306 CONSULTING FEE	\$0.00	\$461.25	\$461.25	\$0.00	-\$461.25	0.00%
Active	E 101-48412-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-555 LARPENTEUR AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total GENERAL</b>	<b>\$1,230,506.00</b>	<b>\$178,553.91</b>	<b>\$37,302.42</b>	<b>\$0.00</b>	<b>\$1,051,952.09</b>	<b>14.51%</b>
<b>COMMUNITY EVENTS</b>							
Active	E 201-45600-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-202 PERMENANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-327 OTHER SERV- SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-352 PUBLIC INFO NOTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-368 FUN RUN/WALK	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 201-45600-369 MUSIC UNDER THE	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 201-45600-372 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-373 T-SHIRTS	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 201-45600-374 POP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-375 WINTER EVENT	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 201-45600-376 GARAGE SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-377 DAY IN THE PARK	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00	0.00%









**CITY OF LAUDERDALE**  
**\*Expenditure Guideline©**

03/11/14 2:03 PM

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Current Period: FEBRUARY 2014

		2014	2014	FEBRUARY	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 412-48410-721 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total 02 ST/UTIL CONSTRUCTION</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>SEWER UTILITIES</b>							
Active	E 601-49000-101 FULL TIME EMPLO	\$29,046.00	-\$1,330.78	\$2,232.62	\$0.00	\$30,376.78	-4.58%
Active	E 601-49000-102 EMPLOYEE OVERT	\$12,000.00	\$1,835.54	\$833.59	\$0.00	\$10,164.46	15.30%
Active	E 601-49000-121 PERA CONTRIBUTI	\$2,976.00	\$482.12	\$222.27	\$0.00	\$2,493.88	16.20%
Active	E 601-49000-122 FICA CONTRIBUTI	\$3,140.00	\$559.47	\$259.65	\$0.00	\$2,580.53	17.82%
Active	E 601-49000-131 HEALTH INSURAN	\$4,896.00	\$954.93	\$468.47	\$0.00	\$3,941.07	19.50%
Active	E 601-49000-151 WORKERS COMP	\$2,839.00	\$0.00	\$0.00	\$0.00	\$2,839.00	0.00%
Active	E 601-49000-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-212 MOTOR FUELS	\$700.00	\$52.05	\$99.57	\$0.00	\$647.95	7.44%
Active	E 601-49000-227 TOOLS & EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-228 MISC REPAIRS MAI	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 601-49000-301 AUDITING	\$1,750.00	\$320.00	\$0.00	\$0.00	\$1,430.00	18.29%
Active	E 601-49000-304 ENGINEERING	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49000-308 TRAINING\CONFER	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 601-49000-315 SEWER JETTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-316 SEWER TELEVISIN	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49000-327 OTHER SERV- SE	\$7,000.00	\$171.52	\$88.36	\$0.00	\$6,828.48	2.45%
Active	E 601-49000-331 TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-361 GENERAL LIABILIT	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49000-362 PROPERTY INSUR	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 601-49000-363 AUTOMOTIVE INSU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-382 WATER	\$100.00	\$0.00	\$9.62	\$0.00	\$100.00	0.00%
Active	E 601-49000-387 WATER TREATME	\$125,000.00	\$30,843.63	\$10,281.21	\$0.00	\$94,156.37	24.67%
Active	E 601-49000-391 TELEPHONE/PAGE	\$300.00	\$17.58	\$17.58	\$0.00	\$282.42	5.86%
Active	E 601-49000-402 CITY TRUCK REPAI	\$400.00	\$0.86	\$0.00	\$0.00	\$399.14	0.22%
Active	E 601-49000-425 CLOTHING	\$700.00	\$60.17	\$60.17	\$0.00	\$639.83	8.60%
Active	E 601-49000-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-444 CONTINGENCY FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-501 DEPRECIATION EX	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 601-49000-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-554 CATCH BASIN REP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-710 OPERATING TRAN	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0.00%
<b>Total SEWER UTILITIES</b>		\$270,247.00	\$33,967.09	\$14,573.11	\$0.00	\$236,279.91	12.57%
<b>STORM SEWER ENTERPRISE FUND</b>							
Active	E 602-49100-101 FULL TIME EMPLO	\$33,124.00	-\$1,015.63	\$2,546.92	\$0.00	\$34,139.63	-3.07%
Active	E 602-49100-102 EMPLOYEE OVERT	\$5,000.00	\$764.82	\$347.34	\$0.00	\$4,235.18	15.30%
Active	E 602-49100-121 PERA CONTRIBUTI	\$2,764.00	\$453.14	\$209.82	\$0.00	\$2,310.86	16.39%
Active	E 602-49100-122 FICA CONTRIBUTI	\$2,916.00	\$520.35	\$241.83	\$0.00	\$2,395.65	17.84%
Active	E 602-49100-131 HEALTH INSURAN	\$5,304.00	\$880.43	\$428.62	\$0.00	\$4,423.57	16.60%
Active	E 602-49100-151 WORKERS COMP	\$2,319.00	\$0.00	\$0.00	\$0.00	\$2,319.00	0.00%
Active	E 602-49100-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-212 MOTOR FUELS	\$700.00	\$52.04	\$99.56	\$0.00	\$647.96	7.43%
Active	E 602-49100-227 TOOLS & EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-228 MISC REPAIRS MAI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-301 AUDITING	\$1,800.00	\$320.00	\$0.00	\$0.00	\$1,480.00	17.78%
Active	E 602-49100-304 ENGINEERING	\$3,000.00	\$0.00	\$1,036.00	\$0.00	\$3,000.00	0.00%
Active	E 602-49100-308 TRAINING\CONFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-314 STREET SWEEPIN	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 602-49100-327 OTHER SERV- SE	\$3,500.00	\$30.27	\$15.59	\$0.00	\$3,469.73	0.86%
Active	E 602-49100-352 PUBLIC INFO NOTI	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%

**CITY OF LAUDERDALE**  
**\*Expenditure Guideline©**

Current Period: FEBRUARY 2014

		2014	2014	FEBRUARY	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 602-49100-361 GENERAL LIABILIT	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49100-391 TELEPHONE/PAGE	\$300.00	\$17.58	\$17.58	\$0.00	\$282.42	5.86%
Active	E 602-49100-402 CITY TRUCK REPAI	\$400.00	\$0.85	\$0.00	\$0.00	\$399.15	0.21%
Active	E 602-49100-425 CLOTHING	\$700.00	\$60.17	\$60.17	\$0.00	\$639.83	8.60%
Active	E 602-49100-438 DUES & SUBSCRIP	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 602-49100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-444 CONTINGENCY FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-501 DEPRECIATION EX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-554 CATCH BASIN REP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total STORM SEWER ENTERPRISE FUND</b>		<b>\$69,427.00</b>	<b>\$2,084.02</b>	<b>\$5,003.43</b>	<b>\$0.00</b>	<b>\$67,342.98</b>	<b>3.00%</b>
<b>GASB34</b>							
Active	E 999-41000-100 WAGES AND SALA	\$0.00	-\$20,135.48	\$0.00	\$0.00	\$20,135.48	0.00%
Active	E 999-41000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-100 WAGES AND SALA	\$0.00	-\$7,165.23	\$0.00	\$0.00	\$7,165.23	0.00%
Active	E 999-43000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-499 LOSS ON DISPOSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-100 WAGES AND SALA	\$0.00	-\$8,761.84	\$0.00	\$0.00	\$8,761.84	0.00%
Active	E 999-45000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-601 BOND PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-611 BOND INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49500-100 WAGES AND SALA	\$0.00	-\$2,857.62	\$0.00	\$0.00	\$2,857.62	0.00%
Active	E 999-50000-100 WAGES AND SALA	\$0.00	-\$1,561.83	\$0.00	\$0.00	\$1,561.83	0.00%
<b>Total GASB34</b>		<b>\$0.00</b>	<b>-\$40,482.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,482.00</b>	<b>0.00%</b>
<b>Report Total</b>		<b>\$2,172,735.00</b>	<b>\$292,438.52</b>	<b>\$67,431.82</b>	<b>\$0.00</b>	<b>\$1,880,296.48</b>	<b>13.46%</b>

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing   X    
Discussion   X    
Action   X    
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date   March 25, 2014  

ITEM NUMBER   Tobacco Ordinance  

STAFF INITIAL   AS  

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

As you may recall, staff provided 30-days notice of tonight's public hearing to SuperUSA and Lauderdale BP management. I am expecting Mark Ogren and/or Paul Muilenberg from Lauderdale BP to be at the meeting. As we discussed previously, they have concerns with the proposed penalties sections. They are especially concerned with the two-year revocation on a third violation.

During the meeting, the Council must hold the public hearing. You can then decide whether you think the ordinance is ready for adoption. If changes are made, you can adopt the ordinance with those changes or staff can bring a clean copy to the next meeting for adoption.

**OPTIONS:**

**STAFF RECOMMENDATION:**

## CITY OF LAUDERDALE

## ORDINANCE NO. 14-02

An Ordinance Amending Section 3-6 of the Code of Ordinances regarding Tobacco and Tobacco-Related Devices and Products.

The city council of the city of Lauderdale ordains as follows:

SECTION I. The Lauderdale City Code is amended by deleting the ~~stricken~~ material and adding the underlined material as follows:

## CHAPTER 6

CIGARETTES<sup>+</sup> TOBACCO, TOBACCO PRODUCTS, AND ELECTRONIC DELIVERY DEVICES

## SECTION:

- 3-6-1: ~~Definitions~~Purpose
- 3-6-2: ~~License Required~~Definitions
- 3-6-3: ~~License Fee~~ Required
- 3-6-4: ~~Application~~Basis for Denial of License
- 3-6-5: ~~Investigation; Issuance~~Prohibited Sales
- 3-6-6: ~~Term Of License~~Self-Service Sales
- 3-6-7: ~~Separate License Required~~Responsibility
- 3-6-8: ~~Display Of License~~Compliance Checks and Inspections
- 3-6-9: ~~Penalty~~ Exceptions and Defenses
- 3-6-10: Violations and Penalties

3-6-1: PURPOSE

The purpose of this ordinance is to regulate the sale, possession, and use of tobacco, tobacco products, tobacco-related devices, and electronic delivery devices for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, tobacco-related devices, and electronic delivery devices, and to further the official public policy of the State of Minnesota in regard to preventing young people from starting to smoke as stated in Minnesota Statute, section 144.391.

3-6-2: DEFINITIONS:

The following words and phrases, as used in this Chapter, shall ~~for the purpose of this Chapter~~ have the meanings respectively ascribed to them in this Section, ~~except in those cases where the~~

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1. M.S.A. § 461.12.

context clearly indicates a different meaning.

~~DEF! CIGARETTE: Any roll for smoking made wholly or in part of tobacco, the wrap or cover of which is made of paper or any other substance or material except tobacco, irrespective of the size or shape, and whether or not such tobacco is flavored, adulterated or mixed with any other ingredient.~~

~~CIGARETTE PAPER AND CIGARETTE WRAPPER: Any paper or other substance or material, except tobacco, used as a wrapper or cover for a cigarette, as herein defined.~~

~~PERSON: Every natural person, firm, partnership, association or corporation.~~

COMPLIANCE CHECKS: The system the City uses to investigate and ensure that those authorized to sell tobacco, tobacco products, tobacco-related devices, and electronic delivery devices are following and complying with the requirements of this ordinance. Compliance checks shall involve the use of minors as authorized by this ordinance.

ELECTRONIC DELIVERY DEVICES: Any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction, or for other medical purposes, and is being marketed and sold solely for that approved purpose.

INDIVIDUALLY PACKAGED: The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this definition shall not be considered individually packaged.

INDOOR AREA: All space between a floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent.

LOOSIES: The common term used to refer to a single cigarette or any other tobacco product that has been removed from its packaging and sold individually.

MINOR: Any natural person who has not reached the age of 18 years.

MOVABLE PLACES OF BUSINESS: Any form of business operated out of a truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

RETAIL ESTABLISHMENT: Any place of business where tobacco, tobacco products, tobacco-related devices, or electronic delivery devices are available for sale to the general public.

SALE: Any transfer, conditional or otherwise of title or possession. Any transfer of goods for money, trade, barter, or other consideration.

~~SALE AT RETAIL: All sales except those where the merchandise is sold for the purpose of resale by a person principally engaged in selling merchandise for resale. (Ord. 8, 5-1-1969)~~  
**!DEFEND!**

SMOKING: Inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product, or inhaling or exhaling vapor from any electronic delivery device. Smoking shall include carrying a lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation.

TOBACCO or TOBACCO PRODUCTS: Tobacco and tobacco products includes cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including, but not limited to; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

TOBACCO-RELATED DEVICES. Tobacco-related devices includes any tobacco product as well as a pipe, rolling papers, ashtray, or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing, or smoking of tobacco or tobacco products.

VENDING MACHINE. Any electric or electronic mechanical device which dispenses tobacco, tobacco products tobacco-related devices or electronic delivery devices upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product or tobacco-related device.

### 3-6-23: LICENSE REQUIRED:

~~A. License Required~~ TOBACCO RETAILER LICENSE REQUIRED: No person shall sell or offer for sale at retail within the City any cigarettes, cigarette paper or cigarette wrappers or in any manner represent or hold himself out as one who sells or offers for sale at retail any cigarettes, cigarette paper or cigarette wrappersto sell any tobacco, tobacco products, tobacco-related devices, or electronic delivery devices without first having obtained a license to do so

from the City Council. (Ord. 8, 5-1-1969)

~~3-6-3-B. LICENSE FEE: A. Annual Fee:~~ The annual license fee shall be as established from time to time by resolution of the City Council. No license shall be issued until the appropriate license fee is paid in full. ~~B. Proration:~~ For periods shorter than one year the license fee shall be the full amount. (Ord. 8, 5-1-1969; 1996 Code)

~~3-6-4-C. APPLICATION:~~ Every person or business desiring to obtain ~~such~~ a license to sell tobacco, tobacco products, tobacco-related devices, or electronic delivery devices shall file an application in writing with the City Clerk, ~~which.~~ The application must state the ~~true~~full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name ~~under which he shall conduct his business~~of the business for which the license is sought, whether such business is that of an individual, sole ~~trader~~proprietor, firm, partnership, or corporation and the address where ~~such~~the business is to be conducted. ~~Said applicant shall also pay to the Clerk the annual license fee and the Clerk shall issue a receipt therefor.~~ If the City Clerk determines that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete. Upon receipt of a completed application and the annual license fee, the City Clerk shall forward the application to the City Council. (Ord. 8, 5-1-1969)

~~3-6-5-D. INVESTIGATION<sup>1</sup>; ISSUANCE:~~ The City Clerk shall present ~~said~~the application to the City Council and the City Council shall order such investigation as it deems necessary. After ~~such~~the investigation, the City Council shall grant or deny the application. In the event of the application being granted, the City Clerk shall issue the license. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision as provided in 3-6-10. (Ord. 8, 5-1-1969)

~~3-6-6-E. TERM OF LICENSE:~~ The license shall expire on ~~July 1~~December 31 following its issuance. (Ord. 8, 5-1-1969)

~~3-6-7-F. SEPARATE LICENSE REQUIRED:~~ A license shall permit the licensee to sell ~~cigarettes, cigarette paper or cigarette wrappers at retail~~ tobacco, tobacco-related products, tobacco devices, or electronic delivery devices at the one location specified in said license. A separate license shall be required for each location. (Ord. 8, 5-1-1969)

G: TRANSFERS: All licenses issued under this section shall be valid only on the premises for which the license was issued and only for the person or business to whom the license was issued. No transfer of any license to another location or person shall be valid without prior approval of the City Council.

H: MOVABLE PLACE OF BUSINESS: No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this section.

~~3-6-8I: DISPLAY OF LICENSE:~~ The license shall be displayed by the licensee in a prominent

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1. See also subsection 2-4-2B2 of this Code.



and conspicuous place at the licensed location so licensed. (Ord. 8, 5-1-1969)

J: REVOCATION OR SUSPENSION: Any license issued under this section may be revoked or suspended as provided in 3-6-10.

K: ISSUANCE AS PRIVILEGE AND NOT A RIGHT: The issuance of a license under this section shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

L: SMOKING PROHIBITED IN TOBACCO RETAIL ESTABLISHMENTS: Smoking shall not be permitted and no person shall smoke within the indoor area of any establishment with a tobacco retailer license. Smoking for the purposes of sampling tobacco, tobacco products, tobacco-related devices, or electronic delivery devices is prohibited.

#### 3-6-4: BASIS FOR DENIAL OF LICENSE:

A. Grounds for denying the issuance or renewal of a license under this chapter include but are not limited to the following:

- i. The applicant is under the age of 18 years.
- ii. The applicant has been convicted within the past five years of any violation of federal, state, or local laws, ordinance provisions, or other regulation relating to tobacco, tobacco products, tobacco-related devices, or electronic delivery devices.
- iii. The applicant has had a license to sell tobacco, tobacco products, tobacco-related devices, or electronic delivery devices revoked within the preceding 12 months of the date of the application.
- iv. The applicant fails to provide any information required on the application, or provides false or misleading information.
- v. The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.

B. Except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the City must deny the license.

C. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this chapter.

#### 3-6-5: PROHIBITED SALES:

It shall be a violation of this chapter for any person to sell or offer to sell any tobacco, tobacco

products, tobacco-related devices, or electronic delivery device as follows:

- a. To any person under the age of 18 years.
- b. By means of any type of vending machine.
- c. By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premise in order to receive tobacco, tobacco products, tobacco-related devices, or electronic delivery devices and whereby there is not a physical exchange of the tobacco, tobacco products, tobacco-related devices, or electronic delivery devices between the licensee, or the licensee's employee, and the customer.
- d. By means of loosies.
- e. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products.

3-6-6: SELF-SERVICE SALES: All tobacco, tobacco products, tobacco-related devices, or electronic delivery devices shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public.

3-6-7: RESPONSIBILITY: All licensees under this chapter shall be responsible for the actions of their employees in regard to the sale of tobacco, tobacco products, tobacco-related devices, or electronic delivery devices on the licensed premises, and the sale of an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the City from also subjecting the clerk to whatever penalties are appropriate under this chapter, state, or federal law, or other applicable law or regulation.

3-6-8: COMPLIANCE CHECKS AND INSPECTIONS: All licensed premises shall be open to inspection by the City's contracted police department or other authorized city official during regular business hours. From time to time, the City's contracted police department shall coordinate compliance checks by engaging minors over the age of 15 years but less than 18 years to enter the licensed premise to attempt to purchase tobacco, tobacco products, tobacco-related devices, or electronic delivery devices. Minors used for the purpose of compliance checks shall be supervised by city designated law enforcement officers or other designated city personnel. Minors used for compliance checks shall not be guilty of unlawful possession of tobacco, tobacco products, tobacco-related devices, or electronic delivery devices when those items are obtained as part of the compliance check. No minor used in compliance checks shall attempt to

use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked.

3-6-9: EXCEPTIONS AND DEFENSES: Nothing in this chapter shall prevent the providing of tobacco, tobacco products, tobacco-related devices, or electronic delivery devices to a minor as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this chapter for a person to have reasonably relied on proof of age as described by state law.

3-6-910: VIOLATIONS AND PENALTIES:

Any person who shall violate any of the provisions of this Chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to penalty as provided in Section 1-4-1 of this Code. (Ord. 8, 5-1-1969; 1996 Code)

Any person, firm, or corporation who violates any provision of this code for which another penalty is not specifically provided, shall, upon conviction, be guilty of a misdemeanor under Minnesota Statute Section 609.03 as it may be amended from time to time by the Minnesota Legislature. The cost of prosecution may be added. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

A. GENERALLY. The license holder shall be responsible for the conduct of its agents or employees while on the licensed premises. Any violation of this article shall be considered an act of the license holder for purposes of imposing a civil penalty, license suspension, or revocation. Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

B. NOTICE OF VIOLATION. Upon the occurrence of a violation, the police department shall inform the city administrator of the violation. The city administrator shall then send to the license holder a written notice of the civil violation. The notice shall advise the license holder of the penalty and the license holder's right to request a hearing regarding the violation of this article.

C. ADMINISTRATIVE CIVIL PENALTIES; LICENSEE: Each license issued hereunder shall be subject to suspension or revocation for violation of any provisions of this chapter or the laws of the State of Minnesota as follows:

- (i) First violation: The first violation of this chapter shall be punishable by a civil penalty of \$500.00.
- (ii) Second violation: A second violation of this chapter within any twenty-four-month period shall be punishable by a civil penalty of \$750.00.
- (iii) Subsequent violation: A third or subsequent violation of this chapter within any twenty-four-month period shall be punishable by revocation of the license plus a

civil penalty of \$250.00. Any licensee whose license is revoked under this section shall not be eligible for renewal for a period of two years after the revocation.

D. HEARING: Following receipt of a notice of a violation and penalty issued under this section, the license holder or individual may pay the penalty or request a hearing before the City Council. A request for a hearing shall be made by the individual or license holder in writing and filed with the city administrator or designee within ten days of the mailing of the notice of the alleged violation. Following receipt of a written request for hearing, the individual or license holder shall be afforded an opportunity for a hearing before the council.

E. FINDINGS: If after the hearing the license holder or individual is found in violation of this chapter, the council shall impose the penalty.

F. DEFAULT: If the individual or license holder has been provided written notice of the violation and if no request for a hearing is filed within the ten-day period, then the civil penalty, suspension or revocation imposed in this chapter shall take immediate effect by default. The city administrator or designee shall mail notice of the fine, suspension, or revocation to the individual or license holder.

SECTION II. This ordinance shall be effective upon its adoption and summary publication in the City's official newspaper. Said publication shall read as follows:

*Ordinance 14-02 amends Title 3, Chapter 6 of the Lauderdale Code of Ordinances in order to regulate the sale, possession, and use of tobacco, tobacco products, tobacco-related devices, and electronic delivery devices; to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, tobacco-related devices, and electronic delivery devices; to clarify the process to receive a tobacco retailers license; to prohibit sampling; to establish the basis for denial of a license; to prohibit certain sales; and to establish penalties and an appeal process for licensees that fail compliance checks.*

*A copy of the full ordinance is available for review at City Hall.*

Adopted by the city council of the City of Lauderdale this 25<sup>th</sup> day of March, 2014.

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Jeffrey Dains, Mayor

ATTEST:

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Heather Butkowski, City Administrator

Published in the Roseville Review the 1<sup>st</sup> day of April, 2014.

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
 Public Hearing \_\_\_\_\_  
 Discussion \_\_\_\_\_  
 Action \_\_\_\_\_  
 Resolution \_\_\_\_\_  
 Work Session \_\_\_\_\_ X

Meeting Date March 25, 2014

ITEM NUMBER Gentleman Scholar

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Jon Bohlinger and Jesse Griffin, owners of Gentleman Scholar Distillery, plan to open a micro distillery in Lauderdale. Staff have been working with them to understand their business plans and determine whether their micro distillery business is allowed by the city's liquor ordinance and whether their use is allowed in the I-1 industrial district.

As micro distilleries are new to Minnesota, it took a fair amount of time to get answers to the issues concerning liquor. In short, staff and the city attorney determined that a city liquor license is not necessary for them to operate a micro distillery as they are not an on- or off-sale liquor establishment. They are required to get a federal permit, a license from the Commissioner of Public Safety, and approval from the Department of Agriculture. State law allows them to provide three 15 ml samples (a half shot) of their liquor without a license. As such, the city's liquor ordinance wouldn't need amending right now to allow their micro distillery in Lauderdale.

Micro distillers are hoping that the legislature will give them the same opportunities they provided brewers in the "Surly Bill." If this happens, Jon and Jesse would like to expand their business by selling cocktails (on sale) and bottles (off sale). As you know, my concern has been that this would require a change to the City's liquor laws that the Council might not want to make until a final decision has been made regarding a municipal liquor store.

I recently spoke with the Brooklyn Center city clerk to understand how Brooklyn Center was able to allow Surly Brewing have a taproom when the City had municipal liquor stores. She said the law as passed did not put them in conflict so long as they didn't sell beer off-sale (growlers). If this held true in micro distillery legislation, the City could decide to issue a "cocktail" license for the consumption of cocktails at the micro distillery but not other intoxicating liquor licenses (including the sale of bottles at the micro distillery). Ultimately, that would be a decision of the Council if state law changes.

Staff also considered how micro distilleries fit within the zoning ordinance. Jon and Jesse plan to bring in "blank" spirits and finish the distilling and bottling process in Lauderdale. Staff feels this falls within the "light manufacturing" category in the I-1 district. Due to the provisions of state law, they could also provide the samples noted above. The parking

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

requirement for manufacturing is one parking space for each employee on the maximum working shift. They would need to demonstrate they have this before getting started. Since they also plan to provide the samples as allowed by state law, they will need to show evidence of adequate parking during the times in which they plan to do it.

Ultimately, Jon and Jesse would like to offer tours and sell memorabilia at their micro distillery. This retail type use currently isn't permitted in the City's industrial district. At such time as they would like to do this, they will need to apply for a change to the City's land use ordinance. It will be at the discretion of the Council at that time to determine whether or not to allow the change in use.

Finally, the owners of the building are working with the City's commercial building official to bring the building up to code for the micro distillery use.

Jon and Jesse had originally planned to attend the meeting. I suggested they wait until all the council members could be present. I tentatively have them scheduled for one of the May meetings.

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	_____
Public Hearing	_____
Discussion	_____
Action	_____
Resolution	_____
Work Session	___X___

Meeting Date	March 25, 2014
ITEM NUMBER	<u>Interim Ordinance</u> _____
STAFF INITIAL	<u>RB</u> _____
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

On March 14, the City received a land use application to allow for a pawn shop in the I-1 (industrial) district as currently it is not an allowed use. The prospective business owner is interested in the Rapit Print building on the west side of TH280. Presently, staff is reviewing the application for completeness.

I asked the City Attorney, Ron Batty, to attend the council meeting to discuss matters related to land use planning for pawn shops as the City's current zoning and licensing ordinances don't address them. He can address whether the zoning and/or licensing ordinances need to change before the Council can act on the zoning text change requested. The business owner is aware that city code does not address pawn shops. As the City has a set timeframe in which to respond to his land use application, we can also discuss whether it will be possible to make any ordinance changes in that time frame. If it doesn't seem possible, we can work that out with the applicant or the city can adopt an interim ordinance to allow for that work to be completed.

**OPTIONS:**

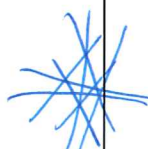
**STAFF RECOMMENDATION:**



**RELEVANT LINKS:**

Any city that has adopted a zoning ordinance should regularly review it to make sure it is consistent with current law. In addition, cities should also review their ordinances to make sure they are consistent with past staff and council interpretation and to make sure they are consistent with the city's comprehensive plan.

Finally, the zoning ordinance should be reviewed to ensure that it is consistent with the city council's current goals and visions for the community. Changes in the city's economic situation, population changes and surges in development interest may quickly make a zoning ordinance outdated with current city realities. Regulations that are inconsistent with what the staff and council see as the future of the community can only cause conflicts when particular applications have to be evaluated.



Minn. Stat. § 462.355, subd. 4.  
*Pawn America Minnesota, LLC v. City of St Louis Park*, 787 N.W.2d 565 (Minn. 2010).

## **1. Interim Ordinances (Moratoria)**

Adoption of an interim ordinance (more commonly known as a moratorium) may aid cities in the zoning ordinance amendment process, by allowing a city to study an issue without the pressure of time generated by pending applications. Cities may use a moratorium to protect the planning process, particularly when formal studies may be needed on a particular issue. Cities must follow the procedures established in state statute to initiate a moratorium.

### **a) Procedure for interim ordinance adoption**

Minn. Stat. § 462.355, subd. 4(a).

Cities must initiate a moratorium by adopting an ordinance (interim ordinance). The interim ordinance may regulate, restrict, or prohibit any use, development, or subdivision within the city or a portion of the city for a period not to exceed one year from the effective date of the ordinance. An interim ordinance may only be adopted where the city:

- Is conducting studies on the issue.
- Has authorized a study to be conducted.
- Has held or scheduled a hearing for the purpose of considering adoption or amendment of a comprehensive plan or other official controls, including the zoning code, subdivision controls, site plan regulations, sanitary codes, building codes and official maps.
- Has annexed new territory into the city for which plans or controls have not been adopted.

The legal justification for the interim ordinance should be stated in the findings of fact when the ordinance is adopted.

**RELEVANT LINKS:**

Minn. Stat. § 462.355, subd. 4(b).  
*Duncanson v. Board of Supervisors of Danville Tp.*, 551 N.W.2d 248 (Minn. Ct. App. 1996).

Minn. Stat. § 462.355, subd. 4(c).

Minn. Stat. § 462.355, subd. 4(c)(3).

Minn. Stat. § 462.355, subd. 4(c)(1).

Minn. Stat. § 462.355, subd. 4(c)(2).

Minn. Stat. § 462.355, subd. 4(c).

Minn. Stat. § 462.355, subd. 4(c).  
*Semler Const., Inc. v. City of Hanover*, 667 N.W.2d 457 (Minn. App. 2003).

No notice or hearing is generally necessary before an interim ordinance is enacted. However, a public hearing must be held if the proposed interim ordinance regulates, restricts or prohibits livestock production (feedlots). In such case, the notice of the hearing must be published at least ten days prior to the hearing in a newspaper of general circulation in the city.

**b) Procedure for interim ordinance extension**

An interim ordinance may be extended only in limited circumstances if the procedures of state statute are followed. An interim ordinance may be extended if the city holds a public hearing and adopts findings of fact stating that additional time is needed to:

- Complete and adopt a comprehensive plan in cities that did not have comprehensive plan in place when the interim ordinance was adopted. This allows an extension for an additional year.
- Obtain final approval or review by a federal, state, or metropolitan agency of the proposed amendment to the city’s official controls, when such approval is required by law and the review or approval has not been completed and received by the municipality at least 30 days before the expiration of the interim ordinance. This allows an extension for an additional 120 days.
- Complete “any other process” required by a state statute, federal law, or court order and when the process has not been completed at least 30 days before the expiration of the interim ordinance. This allows an extension for an additional 120 days.
- Review an area that is affected by a city’s master plan for a municipal airport. This allows for an additional period of 18 months.

The required public hearing must be held at least 15 days but not more than 30 days before the expiration of the interim ordinance, and notice of the hearing must be published at least ten days before the hearing.

**c) Applicability**

An interim ordinance or moratorium may not delay or prohibit a subdivision that has been given preliminary approval, nor extend the time for action under the 60-day rule with respect to any application filed prior to the effective date of the interim ordinance.

**RELEVANT LINKS:**

*Woodbury Place Partners v. Woodbury*, 492 N.W.2d 258 (Minn. Ct. App. 1993).  
*Tahoe-Sierra Pres. Council, Inc. v. Tahoe Reg'l Planning Agency*, 535 U.S. 302, 122 S. Ct. 1465 (2002).

A.G. Op. 477b-34 (July 29, 1991).

Minn. Stat. § 462.357, subd. 1c.

*Jake's, Ltd., Inc. v. City of Coates*, 284 F.3d 884 (8th Cir. 2002).

Minn. Stat. § 462.357, subd. 1d.

*SLS P'ship v. City of Apple Valley*, 511 N.W.2d 738 (Minn. 1994).

*Halla Nursery v. Chanhassen*, 763 NW 2d 42 (Minn. St. App. 2009).

According to the Minnesota Court of Appeals, the use of an interim ordinance prohibiting or limiting use of land is generally not compensable if there is a valid purpose for the interim regulation. In evaluating whether an interim ordinance is a temporary taking in the nature of a regulatory taking, courts will look to the parcel as whole. There is no bright-line rule for regulatory takings; rather, they must be evaluated on a case-by-case basis.

**VI. Zoning ordinance enforcement**

The Municipal Planning Act authorizes cities to enforce their zoning ordinance through criminal penalties. In addition, civil remedies, such as an injunction, are available to cities to cure on-going violations. The Minnesota Attorney General has ruled that it is a general duty of a city to enforce its zoning ordinance and that a city cannot refuse to enforce zoning requirements by ignoring illegal land uses. In enforcing city ordinances, however, a city must be aware that certain landowners may have specific rights as existing non-conformities; if their non-conforming use pre-dated the city's zoning regulation.

**A. Legal nonconformities predating the adoption of the zoning ordinance**

**1. Legal nonconformities**

Legal nonconformities are legal uses, structures, or lots that predate current zoning regulations and thus do not comply with the current zoning ordinance. In most cases, nonconformities cannot be amortized or phased out. A municipality must not enact, amend or enforce an ordinance that eliminates a use which use was lawful at the time of its inception. Similar protections do not exist for nonconformities that were not lawful, or prohibited by state law or city ordinance, at the time of their inception. This prohibition also does not apply to adults-only bookstores, adults-only theaters or similar adults-only businesses, as defined by ordinance. Nor does it prohibit a municipality from enforcing an ordinance providing for the prevention or abatement of nuisances, or eliminating a use determined to be a public nuisance.

Legal nonconformities are those uses, structures or lots that legally existed prior to the creation of the zoning district and, in recognition of the landowner's property rights, are allowed to continue even though they are now illegal. Besides being allowed to remain in effect, legal nonconformities also escape requirements subsequently enacted, such as setback requirements. The state statute on legal nonconformities supersedes any conflicting language in a zoning ordinance.

*added to agenda*

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	_____
Public Hearing	_____
Discussion	_____
Action	_____
Resolution	_____
Work Session	_____

Meeting Date	April 9, 2013
ITEM NUMBER	<u>Street Sweeping Quotes</u>
STAFF INITIAL	<u>HB</u>
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Staff received two quotes for spring and fall street sweeping. They are attached for your review. The price difference is \$100.

Staff recommends selecting Mike McPhillips, Inc. The City has generally contracted with them if the quotes were close as they go above and beyond in making sure the entire roadways and alleys are swept thereby picking up the most debris. They also charge based on the time worked so the cost is often less than their not-to-exceed amount.

The City also enters into a service agreement with the selected contractor. The Council can add that to the motion so the item doesn't need to be brought back for further authorization.

**OPTIONS:**

The Council has the option of choosing either company.

**STAFF RECOMMENDATION:**

Motion to approve \_\_\_\_\_ to perform the 2014 spring and fall street sweeping at a cost not to exceed \_\_\_\_\_ and directs staff to enter into a service agreement with them.

**COUNCIL ACTION:**

	Estimate #
2/28/2014	2014-584

# Estimate



2909 Townview Ave NE  
 Minneapolis, MN 55418-2476

Bill To

HEATHER BUTKOWSKI  
 CITY OF LAUDERDALE  
 1891 WALNUT ST  
 LAUDERDALE, MN 55113

Project

Description	Qty	Rate	Total
SPRING SWEEP	1	2,250.00	2,250.00
FALL SWEEP	1	3,000.00	3,000.00
Sales Tax		6.875%	0.00
Undisclosed conditions necessitating additional time or expense on our part (including, but not limited to, chip seal, excess construction debris, site unavailability,) subject to additional client costs or surcharges. Sales Tax for all Enclosed Sweeping and Power Washing Services will be added at Time of Invoice as Required by State Law.			
<b>Total</b>			\$5,250.00

*Mike*  
McPHILLIPS, INC.

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*Sweeping • Snow Removal • Municipal Sewer Cleaning*

March 20, 2014

David Hinrichs  
City of Lauderdale  
1891 Walnut Street  
Lauderdale, MN 55113

RE: Street Sweeping

David:

I would like to place a quote to sweep the City of Lauderdale, streets with *Elgin Pelican* or *Elgin Eagle* mechanical street sweepers. Quote includes hauling street sweeping debris off-site and both recycling and disposal of street sweeping debris.

Spring and Fall Street Sweeping  
Total Amount = \$5,350.00

Thank you for your time and consideration. A certificate of insurance coverage will be sent upon your request.

Sincerely,



Michael Edge  
Vice President