

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 1 of 4

July 8, 2014

Mayor Dains called the City Council meeting to order at 7:30 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, and Mayor Jeff Dains.

Councilor Absent: Lara Mac Lean.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant to the City Administrator.

**Mayor Dains asked for changes to the meeting agenda. There being no changes, Councilor Grove moved to approve the agenda. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Gaasch moved to approve the June 24, 2014 City Council meeting minutes. Councilor Hawkinson seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$23,483.12. Councilor Gaasch seconded the motion and it passed unanimously.**

**Mayor Dains asked if anyone wished to remove items from the Consent Agenda; no one did. Councilor Grove moved approval of the 2014 election judge appointments and temporary construction easement agreements for the Larpenteur Avenue sidewalk project and acknowledged the PCIC minutes. Councilor Hawkinson seconded the motion and it passed unanimously.**

*Farmers Market and Music under the Trees*

Bownik provide the Council and viewership information on the upcoming music event in the Park. Starting this year, it will include a farmer's market and food truck. The event will be held July 17 from 4:00 p.m. to 8:00 p.m.

*Discussion Items*

*2015-2019 Police Contract*

Butkowski told the Council that the Falcon Heights City Council made no further revisions to the police contract and adopted it at their last meeting. Unless the Council had further revisions, the contract was ready for approval.

**Councilor Hawkinson moved to approve the 2015-2019 Contract Agreement for Police Services with the City of St. Anthony. Councilor Grove seconded the motion and it passed unanimously.**

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Page 2 of 4

July 8, 2014

*August 12 City Council Meeting*

The August 12 primary election day conflicts with the city council meeting schedule. The Council can either move the meeting to another day or start the meeting after the polls close. Due to the timing of the public hearing for the Luther Seminary replat, selecting a contractor for the sidewalk project, and abatement proceedings for rank growth, staff recommended keeping the meeting on August 12 but starting at 8:00 p.m.

**Councilor Grove moved to start the August 12 city council meeting at 8:00 p.m. Councilor Gaasch seconded the motion and it passed unanimously.**

*Private Activity Revenue Bond Financing Policy*

Bond counsel from the City's legal firm previously discussed options for the City Council to pledge its annual allotment of bank qualified debt to projects both inside and outside of the City's corporate limits. Staff provided the Council with a draft Private Activity Revenue Bond Financing Policy prepared by the City's legal firm for consideration. The Council felt the new projects in the area and the financial compensation the City would receive were attractive. Since the City takes on no obligation for the debt issued and doesn't need the bank qualified debt for city projects, they felt there was no downside to adopting the policy and considering projects that come before the Council. The Council set the administrative fee at 0.90% and the application fee at \$1,000.

**Councilor Grove moved to adopt the Private Activity Revenue Bond Financing Policy. Councilor Gaasch seconded the motion and it passed unanimously.**

*MS4 Permit Implementation Services - Stantec*

The City's MS4 Permit was renewed in February 2014. The City has one year from the date of issuance to bring all aspects of its storm water program up to the current standard. As that work is technical in nature, the city's storm water engineer provided a plan and estimate for the work that needs to be completed.

**Councilor Hawkinson moved to approve the MS4 Permit Implementation proposal as prepared by Stantec. Councilor Gaasch seconded the motion and it passed unanimously.**

City Engineer, Darren Amundsen, addressed the Council. He said the plans for the sidewalk project on the north side of Larpenteur Avenue were ready to be bid. Final approvals from Ramsey County and the Minnesota Department of Transportation had been secured.

**Councilor Gaasch moved to approve the construction plans and authorize the city engineer to advertise the project for bids. Councilor Hawkinson seconded the motion and it passed unanimously.**

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Page 3 of 4

July 8, 2014

Agenda items for the June 24 Council Meeting may include a discussion of the 2015 budget and approval of payments for recipients of the inflow and infiltration grant program.

*Work Session:*

Mayor Dains explained that the Council was moving into the Work Session. Work Sessions are a continuation of the meeting but not aired on community television. Mayor Dains asked if anyone wished to address the Council. No one came forward.

*Retaining Wall Replacement, Owners of 1773 Fulham Street*

Tom and Andi Moffatt addressed the Council. Previous owners had built a large retaining wall to level the yard. That wall and the fence on top of it have deteriorated and they would like to replace it. Knowing the fence and retaining wall were built over the City's sanitary sewer easement, they wanted to know if the City would permit them to rebuild in the same spot and questioned what the risks were to them.

Amundsen said the repairs and lining completed this year may last for 30 to 50 years, even though there are no guarantees. Alternative sewer replacement techniques are also coming to market which may make the likelihood of a repair that requires the removal of the wall even less likely. In the event an emergency repair is necessary, the City would remove the wall and the replacement would be at the Moffatt's cost.

If the Council was willing to permit the Moffatt's to replace the wall in its current location, Butkowski explained the "license" concept as presented to her by the city attorney. In short, the Council and Moffatt's agree to the conditions under which the wall and fence are allowed in the easement area. This agreement is recorded at the County so all future owners are aware of the conditions. One particular condition mentioned by the city engineer was creating space around the manhole on the northern property line so it can safely be accessed by staff and contractors.

The Council and Moffatt's felt this was an agreeable idea. Staff will draft the license agreement and bring it back to the Council for review.

*Community Development Update*

Staff has been spending a significant amount of time working on the Luther Seminary platting project. It is anticipated that it will come before the Council in August.

**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Grove seconded the motion and it carried. The meeting adjourned at 8:17 p.m.**

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Page 4 of 4

July 8, 2014

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather Butkowski". The signature is written in a cursive style with a large initial "H".

Heather Butkowski  
City Administrator