

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, DECEMBER 16, 2014
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Claims Totaling \$34,357.68
4. **CONSENT**
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEMS**
 - a. Hiring of Temporary Seasonal Public Works Staff
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. Storm Water Ordinance Revisions
 - b. Transfers from Fund 601 to Fund 407
 - c. No Fault Sanitary Sewer Insurance
 - d. Discussion with Owner of SuperUSA – January 13
 - e. Discussion with Owner of Finn Sisu – January 27
 - f. Discussion with Green Steps Cities Staff – February 10
12. **WORK SESSION**
13. **ADJOURNMENT**

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

December 16, 2014 Special Council Meeting

Payroll

Vendor Claims

12/16/14 Claims: Check #'s 22570-22585	\$21,061.66
12/16/14 Claims: Check #'s 22586-22588	\$13,296.02

SUBTOTAL \$34,357.68

Total Claims for Approval \$34,357.68

CITY OF LAUDERDALE

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*Claim Register©

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DECEMBER 2014

Claim Type	Direct					
Claim#	4363 BOWNIK, JIM	Ck# 022571	12/16/2014			
Cash Payment	E 101-41200-331 TRAVEL EXPENSE	3Q & 4Q14 Expense Report				\$83.16
	Invoice					
Transaction Date	12/11/2014	Due 0	NORTH STAR CHE	10100	Total	\$83.16
Claim#	4364 CITY OF FALCON HEIGHTS	Ck# 022572	12/16/2014			
Cash Payment	E 101-42100-321 FIRE CALLS	11/14 Fire Calls				\$457.68
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$457.68
Claim#	4365 PREMIUM WATERS, INC	Ck# 022579	12/16/2014			
Cash Payment	E 101-41200-208 WATER DELIVERY	11/14 Water Delivery				\$75.34
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$75.34
Claim#	4366 SPRINT PCS	Ck# 022581	12/16/2014			
Cash Payment	E 101-43000-391 TELEPHONE/PAGERS	11/14 PW Cell Phones				\$39.89
	Invoice					
Cash Payment	E 601-49000-391 TELEPHONE/PAGERS	11/14 PW Cell Phones				\$19.95
	Invoice					
Cash Payment	E 602-49100-391 TELEPHONE/PAGERS	11/14 PW Cell Phones				\$19.94
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$79.78
Claim#	4367 STANBERRY, DEDDEH	Ck# 022582	12/16/2014			
Cash Payment	E 101-41200-442 MISC	Social Room Reimbursement				\$130.00
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$130.00
Claim#	4368 US BANK EQUIPMENT FINANCE	Ck# 022583	12/16/2014			
Cash Payment	E 101-41200-401 COPIER CONTRACT	12/14 Ricoh Copier Contract				\$149.00
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$149.00
Claim#	4369 XCEL ENERGY, PARK & GARAGE	Ck# 022584	12/16/2014			
Cash Payment	E 101-43000-381 ELECTRIC	11/14 City Utilities				\$29.59
	Invoice					
Cash Payment	E 101-45200-381 ELECTRIC	11/14 City Utilities				\$29.59
	Invoice					
Cash Payment	E 101-43000-383 GAS UTILITIES	11/14 City Utilities				\$96.11
	Invoice					
Cash Payment	E 101-45200-383 GAS UTILITIES	11/14 City Utilities				\$96.10
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$251.39
Claim#	4370 XCEL ENERGY, STREET LIGHTING	Ck# 022585	12/16/2014			
Cash Payment	E 101-43000-380 STREET LIGHT UTILITY	11/14 Street Lights				\$507.75
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$507.75
Claim#	4374 GRACE, DUANE	Ck# 022574	12/16/2014			
Cash Payment	E 101-43400-312 BUILDING INSPECTOR	2014 Commercial Plan Review				\$1,970.40
	Invoice					

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Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$1,970.40
Claim#	4375 RAMSEY COUNTY, PROP REC & RE Ck# 022580 12/16/2014					
Cash Payment	E 101-43000-313 SNOW & ICE REMOVAL		11/14 Snow Plowing			\$3,726.91
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$3,726.91
Claim#	4376 AMERICAN ENGINEERING TESTING Ck# 022570 12/16/2014					
Cash Payment	E 405-48500-325 LARPEN TEUR AVE IMPR		Concrete Testing for Larpenteur Ave. Project			\$2,130.95
	Invoice					
Transaction Date	12/15/2014	Due 0	NORTH STAR CHE	10100	Total	\$2,130.95
Claim#	4377 CITY OF FALCON HEIGHTS Ck# 022572 12/16/2014					
Cash Payment	E 101-42100-442 MISC		2014 Capital Equipment Share			\$2,250.00
	Invoice					
Transaction Date	12/15/2014	Due 0	NORTH STAR CHE	10100	Total	\$2,250.00
Claim#	4378 G & K SERVICES Ck# 022573 12/16/2014					
Cash Payment	E 601-49000-425 CLOTHING		11/14 PW Clothing			\$49.66
	Invoice					
Cash Payment	E 602-49100-425 CLOTHING		11/14 PW Clothing			\$49.66
	Invoice					
Transaction Date	12/15/2014	Due 0	NORTH STAR CHE	10100	Total	\$99.32
Claim#	4379 HYDROCON, INC. Ck# 022576 12/16/2014					
Cash Payment	E 405-48500-325 LARPEN TEUR AVE IMPR		New Storm Sewer Manhole			\$8,138.00
	Invoice					
Transaction Date	12/15/2014	Due 0	NORTH STAR CHE	10100	Total	\$8,138.00
Claim#	4380 INTEGRA Ck# 022577 12/16/2014					
Cash Payment	E 101-41200-391 TELEPHONE/PAGERS		12/14 Fax Line			\$46.48
	Invoice					
Transaction Date	12/15/2014	Due 0	NORTH STAR CHE	10100	Total	\$46.48
Claim#	4381 KENNEDY & GRAVEN Ck# 022578 12/16/2014					
Cash Payment	E 101-41500-305 LEGAL FEES - CIVIL		11/14 Legal Fees - General Counsel			\$49.50
	Invoice					
Cash Payment	G 101-22225 LUTHER SEMINARY ESCRO		11/14 Legal Fees - Luther Plat			\$66.00
	Invoice					
Transaction Date	12/15/2014	Due 0	NORTH STAR CHE	10100	Total	\$115.50
Claim#	4382 HUGHES AND JOSEPH Ck# 022575 12/16/2014					
Cash Payment	E 101-41500-300 LEGAL FEES - PROSECU		11/14 legal fees			\$850.00
	Invoice					
Transaction Date	12/16/2014	Due 0	NORTH STAR CHE	10100	Total	\$850.00
	Claim Type	Direct		Tota		\$21,061.66

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***Claim Register©**

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DECEMBER 2014

Pre-Written Check	\$21,061.66
Checks to be Generated by the Compute	<u>\$0.00</u>
Total	\$21,061.66

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***Claim Register©**

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DECEMBER 2014

Claim Type	Direct					
Claim#	4371 AVENET, LLC		Ck# 022586	12/16/2014		
Cash Payment	E 202-49500-307 COMPUTER SERVICES	2015 Web Hosting				\$550.00
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$550.00
Claim#	4372 MET COUNCIL ENVIRONMENTAL S		Ck# 022587	12/16/2014		
Cash Payment	E 601-49000-387 WATER TREATMENT SE	1/15 Waste Water Treatment				\$11,019.42
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$11,019.42
Claim#	4373 PUBLIC EMPLOYEES INS PROGRA		Ck# 022588	12/16/2014		
Cash Payment	G 101-21706 HEALTH INSURANCE	1/15 Health Benefits				\$1,726.60
	Invoice					
Transaction Date	12/12/2014	Due 0	NORTH STAR CHE	10100	Total	\$1,726.60
	Claim Type	Direct			Tota	\$13,296.02

Pre-Written Check	\$13,296.02
Checks to be Generated by the Compute	\$0.00
Total	\$13,296.02

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date December 16, 2014
ITEM NUMBER PW Appointment
STAFF INITIAL GB
APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Since the last council meeting, staff posted notice of the temporary public works position. The successful candidate will fill in until a permanent replacement for Joe is found. The City received two applications and both were interviewed on Monday.

Both candidates have training and experiences that would make them a good fit for the position. They were evaluated on five criteria: availability, safety training, rink/park maintenance experience, plowing experience, and responses to scenarios presented as interview questions. Based on this information, I am recommending that the Council hire Gordon Beck for the position. The hire would be contingent upon successfully passing a background check.

I still recommend a pay rate of \$24.40 per hour. That is the mid-point of the maintenance employee pay scale and is in line with the going rate for plow operators. He will not receive any additional benefits.

STAFF RECOMMENDATION:

Motion to hire Gordon Beck as a temporary, seasonal public works maintenance employee from December 17, 2014 through April 5, 2015 at the rate of \$24.40 an hour upon successful completion of a background check.