

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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October 14, 2014

Mayor Dains called the City Council meeting to order at 7:33 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. No changes were made to the agenda. Councilor Mac Lean moved to approve the agenda as amended. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved to approve the September 23, 2014 City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$111,191.49. Councilor Gaasch seconded the motion and it passed unanimously.**

**Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda; none did. Councilor Grove moved to approve the Consent Agenda thereby authorizing the pay request for the Sanitary Sewer Lining Project to Visu-Sewer, Inc.; the pay request for the Larpenteur Avenue Sidewalk Project to Concrete Idea, Inc.; and the submission of the Ramsey County Public Entity Innovation Grant. Councilor Gaasch seconded the motion and it passed unanimously.**

*Informational Presentations:*

*Halloween Event – October 31, 2014*

Bownik stated that City Hall will be hosting another Halloween Party on October 31. Residents are encouraged to volunteer to help set-up City Hall on Sunday, November 26 from Noon to 4:00 p.m. and during the event on the 31<sup>st</sup>.

*Tri-City Electronics Recycling Event – November 1, 2014*

Bownik explained that the cities of Lauderdale, Falcon Heights and St. Anthony are holding an electronics recycling drop-off event. It is free to residents. The collection of electronic materials will take place on November 1 at Falcon Heights City Hall from 9:00 a.m. to 1:00 p.m.

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*Discussion Items:*

*Storm Sewer Manhole Repairs at Pleasant Street and Larpenteur Avenue*

Kelly Schlagel, Stantec engineer, addressed the Council regarding this issue. Schlagel explained the plan was to lower the manhole to match the grade of the new sidewalk on Larpenteur Avenue. The elevation of the upstream pipe was shallower than expected so that could not happen. The engineer designed a way to correct the situation. The city engineer received bids from perspective contractors. The low bid was from Hydrocon for \$8,138.

**Councilor Gaasch moved to authorize a contract agreement with Hydrocon for an amount not to exceed \$8,138.00 to revise the storm sewer at Larpenteur Avenue and Pleasant Street. Councilor Hawkinson seconded the motion and it passed with three aye votes from Councilors Gaasch and Grove and Mayor Dains. Councilors Hawkinson and Mac Lean voted nay to the agreement.**

Agenda items for the next council meeting will include the certification of the 2014 Municipal Election results; storm sewer, sanitary sewer, and recycling rates for 2015; and the 2015 Fund Budgets.

*Work Session:*

Mayor Dains explained that the Council was moving into the Work Session. Work Sessions are a continuation of the meeting but not aired on community television.

Mayor Dains asked if anyone wished to address the Council. No one came forward.

*Administrative Penalties with City Attorney Katrina Joseph*

City Prosecuting Attorney Joseph gave a brief update on the three cases in which she has represented the City. One has been resolved without further time in court and the other two have court dates scheduled in early December.

Butkowski asked Joseph to attend the meeting to address whether using the court system to get compliance for nuisance issues was effective. Joseph said the process is not quick but it can be effective. Due to the number of nuisance violations the City addresses in a year, she recommended the Council consider initiating an administrative penalties system instead of using the court system. Using this method, the City could issue fines for unremediated nuisances with appeals happening before a hearing officer or mediator.

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Councilors discussed this concept as a way to get greater community input on what standards regarding nuisances the City should uphold and how they should be enforced. Staff will continue working on the issue.

*Larpenteur Avenue Snow Removal*

Butkowski stated she would be seeking proposals from contractors to remove snow from the fronts of single family homes along Larpenteur. The Council directed staff to get bids for expanded sections of the sidewalk. The Council would like to see the area cleared better and faster than has been done by the County and some businesses in the past.

*Community Development Update*

Butkowski stated that there has been interest expressed in the 2430 Larpenteur property which the City owns. She asked the Council if she should invite them to upcoming council meetings. Based on the discussion, Butkowski will do that.

**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:50 p.m.**

Respectfully submitted,



Kevin Kelly  
Deputy City Clerk