

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, MARCH 24, 2026
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of March 10, 2026, City Council Meeting
- c. Claims Totaling \$23,262.86

4. CONSENT

- a. Resolution No. 032426A – Approving a 2026 Low-Potency Hemp Edible License to Uniflora Holistics / Retro Bakery
- b. 2026 Refuse Haulers Licenses

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

6. INFORMATIONAL PRESENTATIONS / REPORTS

7. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. DISCUSSION / ACTION ITEM

- a. Selection of Architect for Lauderdale Municipal Cannabis
- b. Resolution No. 032426B – A Resolution Exercising the City's Authority to Opt-In to, and Support, the Ramsey County Economic Development Agency ("EDA")
- c. Street Sweeping Agreement with the City of Falcon Heights
- d. Resolution No. 032426C - Appointment of Lauderdale Resident Geoff Kramer to the Falcon Heights Community Advisory Committee
- e. Climate Action Plan Update and Matrix

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

- a. Quote from Ballman Roofing for Roof Repair at City Hall

11. SET AGENDA FOR NEXT MEETING

- a. Planned Unit Development Application for 2421 Larpenteur Avenue West
- b. Annual Audit Presentation
- c. Annual Police Department Presentation (April 28)
- d. Revisions to Sewer Utility Ordinance (April 28)

12. **WORK SESSION**

- a. Staff Project Updates
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. **ADJOURNMENT**

You are invited to a Zoom webinar!

When: Mar 24, 2026 07:00 PM Central Time (US and Canada)

Topic: March 24, 2026 Lauderdale City Council Webinar

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/88916352885?pwd=K4UDfWfM8gU17eQsxNBbE1pFVYjMab.1>

Webinar ID: 889 1635 2885

Passcode: 002541

Join via audio:

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

International numbers available: <https://us02web.zoom.us/u/kddTLRHuOH>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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March 10, 2026

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:06 p.m.

Roll Call

Councilors present: Jeff Dains, Sharon Kelly, Evan Sayre, Duane Pulford (virtually), and Mayor Mary Gaasch. Councilors absent: None.

Staff present: Heather Butkowski, City Administrator (virtually); and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Kelly to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the February 24, 2026, City Council meeting. There being none, Councilor Sayre moved and seconded by Councilor Dains to approve the February 24, 2026, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Kelly to approve the claims totaling \$159,598.75. Motion carried unanimously.

Set Agenda for Next Meeting

Butkowski stated that the next meeting may include the selection of an architect for Lauderdale Municipal Cannabis, revisions to the sewer utility ordinance, and the climate action plan matrix.

Work Session

A. Staff Project Updates

Butkowski shared that staff has been working following up with architects that responded to the RFP for the cannabis store, the planned unit development application for Lauderdale Certified Auto Repair, and finalizing the yearly audit.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those interested in addressing the Council. There being nobody interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Kelly moved and seconded by Councilor Dains to adjourn the meeting at 7:12 p.m. Motion carried unanimously.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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March 10, 2026

Respectfully submitted,

A handwritten signature in black ink that reads "Miles Cline". The signature is written in a cursive, flowing style.

Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650

Request for Council Action

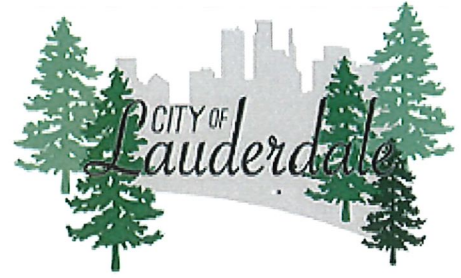
To: Mayor and City Council
From: City Administrator
Meeting Date: March 24, 2026
Subject: List of Claims

The claims totaling \$23,262.86 are provided for City Council review and approval that includes check numbers 29794 to 29806.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
 Printed: 3/20/2026 11:53 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association	03/13/2026	
		PR Batch 50600.03.2026 PERA Coordinated	PR Batch 50600.03.2026 PER	1,380.78
		PR Batch 50600.03.2026 PERA Coordinated	PR Batch 50600.03.2026 PER	1,196.68
Total for this ACH Check for Vendor 43:				2,577.46
ACH	44	Minnesota Department of Revenue	03/13/2026	
		PR Batch 50600.03.2026 State Income Tax	PR Batch 50600.03.2026 Stat	864.30
Total for this ACH Check for Vendor 44:				864.30
ACH	45	ICMA Retirement Corporation	03/13/2026	
		PR Batch 50600.03.2026 Deferred Comp	PR Batch 50600.03.2026 Defi	1,160.95
		PR Batch 50600.03.2026 Deferred Comp	PR Batch 50600.03.2026 Defi	2,016.33
Total for this ACH Check for Vendor 45:				3,177.28
ACH	46	Internal Revenue Service	03/13/2026	
		PR Batch 50600.03.2026 Federal Income Tax	PR Batch 50600.03.2026 Fed	2,133.97
		PR Batch 50600.03.2026 Medicare Employer Po	PR Batch 50600.03.2026 Mec	304.19
		PR Batch 50600.03.2026 FICA Employer Portio	PR Batch 50600.03.2026 FIC.	1,300.68
		PR Batch 50600.03.2026 Medicare Employee Pc	PR Batch 50600.03.2026 Mec	304.19
		PR Batch 50600.03.2026 FICA Employee Portio	PR Batch 50600.03.2026 FIC.	1,300.68
Total for this ACH Check for Vendor 46:				5,343.71
ACH	47	Public Employees Insurance Program	03/13/2026	
		PR Batch 50600.03.2026 Dental	PR Batch 50600.03.2026 Den	85.20
		PR Batch 50600.03.2026 Health Insurance	PR Batch 50600.03.2026 Hea	1,510.92
Total for this ACH Check for Vendor 47:				1,596.12
ACH	93	Minnesota Dept of Employment/Economic	03/13/2026	
		PR Batch 50600.03.2026 Minnesota Paid Leave	PR Batch 50600.03.2026 Min	82.26
		PR Batch 50600.03.2026 MN Paid Leave Emplo	PR Batch 50600.03.2026 MN	82.26
Total for this ACH Check for Vendor 93:				164.52
Total for 3/13/2026:				13,723.39
29794	58 20042	City of White Bear Lake 2026 Ramsey County GIS Fees	03/24/2026	
Total for Check Number 29794:				228.69
29795	192 265465650	Comcast Holdings Corporation March Internet	03/24/2026	
Total for Check Number 29795:				413.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
29796	25 EMCOM-013205 EMCOM-013221	County of Ramsey February CAD Services February 911 Dispatch Services	03/24/2026	83.17 553.67
Total for Check Number 29796:				636.84
29797	216 615925799	Dean's Professional Plumbing Inc I/I Private Grant for 1733 Pleasant Street	03/24/2026	4,515.43
Total for Check Number 29797:				4,515.43
29798	164 40927247	Imperial Bag & Paper Co LLC Toilet Tissue	03/24/2026	212.62
Total for Check Number 29798:				212.62
29799	30 447499	League of Minnesota Cities LMC Annual Conference - DP	03/24/2026	275.00
Total for Check Number 29799:				275.00
29800	420 INV14987347	Marco Technologies LLC Ceiling & Wall Mounts for PW Security Camera	03/24/2026	140.74
Total for Check Number 29800:				140.74
29801	23 INV3042037	Metro Sales Inc 1Q26 Copy Charges	03/24/2026	144.94
Total for Check Number 29801:				144.94
29802	10 0002039911	On Site Sanitation Inc 03/14/2026 - 04/10/2026 Park Portable Restroom	03/24/2026	101.00
Total for Check Number 29802:				101.00
29803	388 PS-INV109672	PeopleService Inc April Wastewater	03/24/2026	760.00
Total for Check Number 29803:				760.00
29804	90 6137401093 6137401093 6137401093	Verizon Wireless February Cell Phone February Cell Phone February Cell Phone	03/24/2026	38.81 38.81 77.62
Total for Check Number 29804:				155.24
29805	425 2500930430 2500930430 2500935739 2500935739	Vestis March Uniforms March Uniforms March Uniforms March Uniforms	03/24/2026	25.53 25.53 27.11 27.11
Total for Check Number 29805:				105.28
29806	74 967462977 967669034 967669034 967669034 967669034	Xcel Energy February Street Lighting 1885 Fulham Street 1917 Walnut Street 1885 Fulham Street 1917 Walnut Street	03/24/2026	544.64 94.81 31.45 135.23 201.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	967717802	2430 Larpenteur Avenue W		10.34
	967728544	Larpenteur Bridge Lights		52.14
	967848176	1891 Walnut Street		504.61
	967848176	1891 Walnut Street		217.27
	968078264	Larpenteur Avenue		58.66
Total for Check Number 29806:				1,850.69
Total for 3/24/2026:				9,539.47
Report Total (19 checks):				23,262.86

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date March 24, 2026 **Agenda Item** 2026 Lower-Potency Hemp Edibles

Action Requested

Consent	<input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received an application for a lower-potency hemp edibles (LPHE) license. The license would be valid January 1, 2026— December 31, 2026.

Uniflora Holistics LLC – 1050 33rd Avenue Southeast, Lauderdale, MN 55414

Uniflora Holistics/Retro Bakery applied for a lower-potency hemp edible (LPHE) license from the City. This is a requirement from the Office of Cannabis Management (OCM) as they manufacture LPHEs onsite to fulfill sales generated through their e-commerce site. They do not sell LPHEs from their location through a retail store. They will remit notice of the City’s approval to the OCM to qualify for a LPHE license from the state.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council adopts Resolution No. 032426A Approving the 2026 Lower-Potency Hemp Edibles License.

RESOLUTION NO. 032426A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

APPROVING 2026 Lower-Potency Hemp Edibles

WHEREAS, the following applicant:

Uniflora Holistics LLC

1050 33rd Avenue Southeast

has presented to the City of Lauderdale a complete application for current lower-potency hemp edibles licenses; and

WHEREAS, the establishment listed above has provided the proper fee and certification forms.

NOW, THEREFORE BE IT RESOLVED, that the Lauderdale City Council authorizes that the establishment listed above, be granted a lower-potency hemp edibles license with the City of Lauderdale for the term of January 1, 2026 through December 31, 2026.

Adopted by the City of Lauderdale this 24th day of March, 2026.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	March 24, 2026	Agenda Item	Refuse Hauler Licenses
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Action Requested

Consent	<input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

2/1/25-1/31/26 Garbage Hauler Licenses

Applications include:

- A flat fee of \$250.00 per license (residential & commercial); \$500 for both.
- A combined application form for both residential and commercial.
- An important notice about post-collection cart placement for collection truck drivers.

Upon approval, the following garbage companies will be issued residential and/or commercial refuse hauler licenses.

Allied Waste Services/ Republic Services (Inver Grove Heights, residential and commercial)
Walter's Refuse (Blaine, residential and commercial)
Aspen Waste Systems, Inc (Minneapolis, residential and commercial)
Waste Management (Blaine, roll-offs)

Additionally, we are asking the Council to conditionally approve the following garbage company, pending a bond and receipt of payment:

Waste Management (St. Paul, residential and commercial)

STAFF RECOMMENDATION:

By approving the consent agenda, the council is approving the 2026 refuse hauler licenses for the four companies with complete applications, and conditionally approving Waste Management, St. Paul, pending a complete application.

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	March 24, 2026	Agenda Item	RFP for Architect
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Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In December, thirteen architectural firms responded to the City’s RFP. In January, Mayor Gaasch and Council Member Pulford interviewed three potential architects for the municipal dispensary and redevelopment of 2430 Larpenteur Avenue. The process was slowed by the need to find a path forward that was cost effective but also met state bidding law requirements.

After the first interview, two firms were invited for a second interview to answer questions related to the public bidding process. Based on the discussion and city attorney feedback, the two candidates were asked to revise their bids to include a cost estimator to their team and identify the cost of their services from building design through construction.

The two architectural firms interviewed were Studio EA and Shelter Architecture. Their proposals are protected by the data practices act. Therefore, staff emailed their proposals to the Council for review. The information and pricing may not be shared publicly.

Both firms seem very capable to provide a quality product and process. Based on the interviews and the costs, Mayor Gaasch and Council Member Pulford recommend the city council select Studio EA.

The next step, no matter which architectural firm is selected, would be for staff to negotiate a contract and have that reviewed by the city attorney. The city council would then vote on the terms of the contract.

STAFF RECOMMENDATION:

Motion directing staff to negotiate a contract with Studio EA for architectural services for the development of a municipal cannabis dispensary at 2430 Larpenteur Avenue.

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	March 24, 2026	Agenda Item	RC EDA Opt In
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Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input checked="" type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A few years ago, Ramsey County started a levy to fund affordable housing. They sought support from Ramsey County cities to expand use of the funds to support businesses in Ramsey County. That bill passed in the legislature last year. Now, Ramsey County is asking which cities in Ramsey County would like to Opt-In to allow use of the affordable housing dollars to support small businesses in their communities.

Lauderdale won't likely have an ask of Ramsey County in the foreseeable future for affordable housing support. However, we may have businesses that would benefit from County support. To that end, staff recommend adopting the following resolution.

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 032426B – A Resolution Exercising the City's Authority to Opt-In to, and Support, the Ramsey County Economic Development Agency ("EDA").

RESOLUTION NO. 032426B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

A RESOLUTION EXERCISING THE CITY'S AUTHORITY TO OPT-IN TO, AND SUPPORT, THE RAMSEY COUNTY ECONOMIC DEVELOPMENT AGENCY ("EDA")

WHEREAS, the Commissioners of Ramsey County ("County") and the Lauderdale City Council ("City") consider small businesses to be the backbone of stability and growth for their respective local government and municipality; and

WHEREAS, the County and the City also consider continued investment in small businesses as critical for sustaining stability and growth in their respective local government and municipality; and

WHEREAS, the County sought special legislation from the State Legislature that expanded the eligible uses of the County's Housing and Redevelopment Authority (HRA); and

WHEREAS, the special legislation, often referred to as the EDA Bill (Bill), expanded the use of HRA Levy funding to include entrepreneurship and business programming and necessitated the creation of the Ramsey County Economic Development Authority (EDA); and

WHEREAS, the EDA Bill was approved by the Legislature in 2025; and

WHEREAS, the EDA Bill contained two provisions, (1) the EDA would not have tax levy authority and (2) Cities within the County's HRA Area of Operation would be required to 'Opt In' to business programming by the EDA; and

WHEREAS, pursuant to state statute, projects funded with HRA levy will continue to require consent by the City; and

WHEREAS, pursuant to Ramsey County Board of Commissioners Resolution B2025-229 dated December 2, 2025, and to filing with the Secretary of State a Certificate of Approval of Special Law By Governing Body (pursuant to Minnesota Statutes, 645.02 and 645.021) December 16, 2025, as Document No. 20254239, the County has legally established an EDA through which the above-referenced funds and programs supporting small business in the City may flow; and

WHEREAS, the City supports the County in promoting growth and sustainability for small businesses within its jurisdiction and therefore supports, and wishes to avail itself to, funding and programs made available by the County's EDA and deems it a positive mechanism for doing so; and

NOW, THEREFORE, BE IT RESOLVED, that the City affirmatively "Opts-In" as a participant in the County's EDA Area of Operation, and supports the County in its EDA use, funding and programs established, and

BE IT FURTHER RESOLVED that the City commits to the collaboration with the County and the processes necessary for implementing the County's EDA programs as an integral part and shared goal of supporting and sustaining entrepreneurs and local small businesses.

Adopted by the Lauderdale City Council this 24th day of March, 2026.

Mary Gaasch
Mayor

ATTEST:

Heather Butkowski
City Administrator

DATE: March 6, 2026

TO: Ramsey County City Administrators and Community Development Directors
FROM: Josh Olson, Director, Community & Economic Development Department
CC: Ling Becker, County Manager
Kari Collins, Deputy County Manager, Economic Growth & Community Investment

RE: Ramsey County EDA Implementation Next Steps

Thank you for your ongoing support of the Ramsey County's housing and redevelopment programming. I look forward to the continued partnership in ensuring all in Ramsey County are valued and thrive.

I am reaching out to provide you with information regarding the next steps to enhancing programming for entrepreneurs and small businesses as result of last year's approved 'EDA Bill.' On December 2nd, 2025, the Ramsey County Board of Commissioners took an initial step to formally create the Ramsey County Economic Development Authority. This was a required first step, prior to the beginning of this year's legislative session, but it is the first of many steps required to allow enhanced business programming to be funded through the Ramsey County Housing and Redevelopment Authority levy.

While the legislation allowed for the creation of the Ramsey County Economic Development Authority (EDA), it outlined two important conditions:

1. **The EDA will have no taxing authority.** This was intentional as the EDA will only receive and spend funding from the existing Ramsey County Housing and Redevelopment Authority (HRA) levy. Expansion of the HRA to include EDA powers, as described by state statute, allows the county to utilize a portion of HRA levy funding for purposes of small business support and enhanced business programming.
2. **Each City is required to 'Opt In' to this enhanced business programming.**

'Opt-In' Process

The process for a City to Opt-in requires a city resolution by June 1, 2026. Receipt of approved resolutions from cities will create a map that shows the EDA's Area of Operation. Ramsey County would then establish the EDA Area of Operation on or by June 15th, 2026. Enhanced business programming will begin January 1, 2027. [A draft resolution for city council approval is provided below.](#)

Tentative Programming

Tentative plans continue to plan for an allocation of \$1.5 - \$2 million yearly from the existing Housing and Redevelopment Authority levy towards business focused programming. Programming and total budget allocation have not yet been formalized as the County awaits

final decisions from cities regarding their intent to opt-in. While the approved EDA's Area of Operation is a critical consideration to determining the scale and scope of final programming, we have identified five core focus areas for enhanced business support and growth programming. These areas include (further details below):

- Improve the capacity of Business Support Organizations
- Expand technical assistance service offerings to businesses
- Create new cohort-based learning opportunities
- Establish data gathering, research & reporting capabilities
- Provide direct support to projects and businesses that deliver business growth

Please note: The County's existing portfolio of business programming (Open to Business, CEO Next, CEO Now, and RamseyCountyMeansBusiness.com) remains unchanged for this year.

Please reach out if you would like to further discuss this process and/or tentative programming, including any additional questions. Lastly, while it is not expected, if you are able to communicate your council's intentions ahead of the June 1st deadline that would be appreciated.

Proposed Core Programmatic Areas for Enhanced Business Programming



Improve the Capacity of Business Support Organizations

Business Support Organizations (BCOs) are important lifelines to entrepreneurs and small businesses. In many instances BCOs are a first stop of businesses looking to get a business started, navigate regulatory and technical hurdles, and seek financing. As the County, we saw first-hand during recent crises and business interruptions that our BCOs require resources to effectively and proactively respond. The ongoing *Business Reimagination Center* initiative is piloting efforts in 2026 that support capacity of BCOs. This piloted effort will inform future programming.

High Level Budget Estimate: \$250,000



Expand Technical Assistance Service Offerings to Businesses

Small businesses often seek a myriad of technical assistance services in order for them to grow and prosper. The County currently invests in the Open to Business program that offers no cost direct technical assistance and other forms of support to small business owners and entrepreneurs. Enhanced technical services support general business challenges like accounting, marketing, digital literacy and/or could support business sectors. The ongoing *Business Reimagination Center* initiative is also piloting new and enhanced technical services that will inform future programming.

High Level Budget Estimate: \$250,000



Create New Cohort-Based Learning Opportunities

Cohort-based learning programs like CEO Next and CEO Now allow business leaders to learn with and alongside their peers. CEO Next and CEO Now are a regional partnership with Hennepin County. Hennepin County currently operates these programs. Ramsey County is exploring possibilities for Ramsey County only cohorts as well as cohorts serving business at different growth stages.

High Level Budget Estimate: \$250,000



Establish Data Gathering, Research & Reporting Capabilities

Data is everywhere, and it is increasingly playing a role in business growth and innovation. Decision making driven by robust data can create transformational impacts in assisting businesses in their growth, as well as support more robust and coordinated business retention, expansion and attraction efforts by the county and cities.

High Level Budget Estimate: \$250,000



Provide Direct Support to Projects and Businesses That Deliver Business Growth

Accelerate business growth by providing direct, targeted support to projects and businesses with strong economic potential through mechanisms such as grants, low-interest loans, etc.

High Level Budget Estimate: \$1,000,000

--VERSION 3/14/2025--

**Statutory Change Expanding Use of Ramsey County
Housing & Redevelopment Authority (HRA)
[SF 2521](#) (Hawj) [HF 2349](#) (Lee)**

Small businesses are the backbone of Ramsey County. It's critical to our region that we continue to invest in our business community in the wake of the pandemic. Ramsey County seeks to amend the HRA statutory language to expand authority to better support diversifying industries, communities, and emerging entrepreneurs as best as possible.

FREQUENTLY ASKED QUESTIONS

Why is Ramsey County not just revising its Housing and Redevelopment Authority to include business programming as an allowable use? Why is establishment of an economic development authority included in this legislation?

A: Ramsey County Housing and Redevelopment Authority is established under state statute. The state statute is narrowly worded to the support and funding of affordable housing and redevelopment projects and programs. Small business programming is defined as allowable uses with economic development authorities. Ramsey County does not currently have an economic development authority. Based on legal guidance, the proposed legislation expands the powers of the Ramsey County Housing and Redevelopment Authority through the establishment of an economic development authority.

Will this legislative change result in a new property tax to Ramsey County property owners?

A: No. This legislative change has no change on property taxes. This legislative change simply expands the list of eligible activities in which Ramsey County's Housing and Redevelopment Authority levy is used. The text change would additionally add programming for entrepreneurs and small businesses as an eligible use for the Ramsey County Housing and Redevelopment Authority levy.

What is the county seeking from Ramsey County cities? If the legislation is successful, what is required from Ramsey County cities?

A: The County does not require approval from Ramsey County cities for this proposed legislation. The County does however seek support from our cities for this legislation.

If the legislation is successful, cities within the existing Ramsey County Housing and Redevelopment Authority area of operation will have the choice whether to:

- **Opt-in:** A city that chooses to opt-in will receive the greatest flexibility of eligible programming. In addition to the current portfolio of affordable housing and redevelopment programming, business programming will be provided. City Councils will be asked to pass resolutions 'opting-in' by June 2025. With the first year of HRA levy funded business programming occurring in 2026.
- **Opt-out:** A city that chooses to opt-out will continue to receive the current portfolio of affordable housing and redevelopment programming.

The City of North Saint Paul is not to be a part of the Ramsey County Housing and Redevelopment Authority Area of Operation. There is no change to North Saint Paul as a result of this legislation.

Ramsey County Housing & Redevelopment Authority

What is the current levy of the Ramsey County Housing & Redevelopment Authority (HRA)?

A: The 2024 HRA Levy is \$12,595,222. HRA Levy spending maintains a directed parity of 50% of the levy spent within suburban Ramsey County and 50% within the city of Saint Paul.

How is the Ramsey County Housing and Redevelopment Authority levy currently used?

A: The Ramsey County HRA levy is in its third year of operation. Over the last two years, the general breakdown of HRA levy usage was (Avg. of 2022 & 2023):

Housing Programing	Redevelopment Programs	Administration
73%	17%	10%

Current suite of HRA levy programming

Housing Programs	Redevelopment Programs
Affordable Housing infrastructure Investments	Critical Corridors – Development + Infrastructure;
FirstHome Down payment assistance	Critical Corridors Suburban Commercial Corridor Initiative <i>*Suburbs only*</i>
Emerging & Diverse Developers Program	Critical Corridors Planning
	Site Assessment Grants

▶ [HRA 2024 Annual Report – Highlights \(3rd year of operation\)](#)

Final Report is currently in production with a final version published in Q1 2025. General highlights to include:

- Affordable Housing Investments. \$6.5M of HRA levy obligated to affordable housing projects in 2024.
- Emerging & Diverse Developers (EDD). Over 30 developers received technical assistance in 2024. County invested \$2.4 million (HRA Levy only) into projects led by EDD.
- FirstHome Down Payment Assistance. 46 closings in 2024.
- Critical Corridors. Assisted 9 qualifying applicants/projects with \$1.76 million in Housing & Redevelopment Authority levy funding for place-based investments in three core areas: pre-development planning, commercial corridor initiatives (suburban only) and development and infrastructure
- Site Assessment Grants. Supported 16 projects with site investigation in 2024.

▶ [HRA 2023 Annual Report – Highlights \(2nd year of operation\)](#)

- Affordable Housing Investments. \$6.15M of HRA levy obligated to affordable housing projects in 2023. Across all funding streams, County invested in the construction of 1,365 new and 767 preserved rental housing units in 2023. Of the total, 988 were classified as deeply affordable for residents earning at or below 30% Area Median Income.
- FirstHome Down Payment Assistance. Of the 27 closings, 25 were first-generation homebuyers.
- Emerging & Diverse Developers (EDD). EDD is a two-part program initiated in second half of 2023.

- Part A provides technical assistance and cohort group learning to strengthen the pipeline of local emerging and diverse developers in real estate. 48 developers received technical assistance in 2023.
- Part B is a solicitation for projects led by EDD. County invested \$3.1 million (across all funding) into projects led by EDD.
- Critical Corridors. Assisted 10 qualifying applicants/projects with \$2.1 million in Housing & Redevelopment Authority levy funding for place-based investments in three core areas: pre-development planning, commercial corridor initiatives (suburban only) and development and infrastructure
- Site Assessment Grants. Program initiated in late 2023. Supported one project in 2023.

► **HRA 2022 Annual Report – Highlights** (1st year of operation)

- Affordable Housing Investments. \$7.2M of HRA levy obligated to affordable housing projects in 2022. Across all funding streams, Ramsey County leveraged multiple funding sources in 2022 to bring dozens of affordable housing projects closer to realization and invested in the construction of 1,128 new rental housing units and preserved 1,029. Of the total, 571 are classified as deeply affordable for residents earning at or below 30% Area Median Income.
- FirstHome Down Payment Assistance. In Fall 2022, County relaunched its down payment assistance program to better align with market realities and offer first-time and first-generation homebuyers with down payment assistance. \$187,500 in down payment assistance loans disbursed in 2022.
- Critical Corridors. Established in the Fall 2022, 14 grants in its first round of solicitations, totaling roughly \$2.3 million in three core areas: pre-development planning, development and infrastructure, and commercial corridor initiatives.

Will this change result in Ramsey County shifting its focus from supporting the preservation and expansion of deeply affordable housing?

A: No. Ramsey County remains focused on the improving affordable housing infrastructure throughout the county. The MN Legislature made unprecedented investments in housing and housing infrastructure as part of the 2023 Legislative session. The Local Affordable Housing Aid (LAHA) or housing sales tax is estimated to bring resources comparable to that of the HRA levy. This additional funding for affordable housing allows for a slight adjustment of funding priorities of the HRA levy without deviating from the County's primary focus on expanding and improving affordable housing infrastructure.

Who decides on funding priorities on HRA Levy?

A: Ramsey County HRA Board is responsible for establishing funding priorities and make final decisions regarding spending of HRA levy. While the County HRA outlines its priorities, it relies on city partners as well as community organizations and developers to ready important projects. Prior to the county's funding in a project, projects are required obtain a municipal resolution in support in accordance with state statute.

EDA and business programming

What type of business activities does the County intend to do with this legislative change?

A: The County is responding to community requests for enhanced business programming. The small business support (EDA eligible activities) realized by this legislative flexibility would be a strong reflection of those local requests and would initially start at \$1.5 - \$2 million of our yearly HRA levy to ensure the bulk of resources are remain available and prioritized for housing programs and projects. Funding will continue to align with HRA levy spending directives where 50% of HRA levy spending occurs in suburban Ramsey County and 50% with the City

of Saint Paul. Areas of need identified to strengthen the small business ecosystem are informed by the County's involvement and engagement with cities, business support organizations and small businesses that include:

- ▶ Capacity building of small business support organizations to meet current and future needs
- ▶ More technical assistance/advisory services to better serve targeted geographies, communities and/or industries
- ▶ Additional flexible capital to enable greater business retention, expansion and attraction

Did the County attempt to form an EDA previously?

A: During the 2024 Legislative Session, Ramsey County introduced proposed legislation amending HRA statutory language and establishing an EDA to allow for business programming to be an eligible use of Ramsey County HRA levy funding. HF 3784 (Lee) / SF 4655 (Hawj) was later amended based on feedback from cities. A redlined version, including a memo from the County Attorney's office describing the changes is available. The current draft version for the 2025 Legislative session of the bill reflects this city feedback in 2024.

In 2016, the County did submit legislation that would have created a Ramsey County EDA. The legislation was pulled by the County following community concerns around the creation of a new taxing authority. The county's current legislation would not create a new taxing authority as it merely allows for additional eligible uses (i.e. business programming) of the County's existing Housing and Redevelopment Authority.

Does Ramsey County provide business programming? If so, what programs? How much does it spend? And how does it pay for business programs?

A: Ramsey County provides limited business programming. The County funds the programming through the County's general property tax levy. Current business programming totals \$345,000.

- ▶ Entrepreneur support: Open to Business – Provides no cost direct technical assistance and other forms of support to small business owners and aspiring entrepreneurs. This program was expanded countywide in 2019 in response to direct city requests for this program.
- ▶ Small Business Growth: Ramsey County has two cohort-based leadership programs geared for established businesses. Both programs are a partnership with Hennepin County.
 - CEO Next – Group learning leadership program for CEOs/founders of second stage businesses that are growth-minded (\$1M-50M in revenues, 10-99 employees, etc.)
 - CEO Now – Group learning leadership program for CEOs/founders of first stage businesses that are growth-minded (\$250K-2M in revenues, more than one employee, operating for two years, etc.) Newly established in 2024.
- ▶ Marketing & attraction programming: RamseyCountyMeansBusiness.com An online portal providing workforce and economic development resources throughout the county to current and prospective businesses and investors. This online portal went live in 2019 and was refocused during the pandemic as a central repository for covid business relief resources. A redesign of the portal is underway and will be live in early 2025.

How do other metro counties support business programming and how did they obtain authority to provide economic development activities?

A: Hennepin County received special legislation (MN Statute 383B.79) - *A multijurisdictional reinvestment program is authorized involving Hennepin County, the Hennepin County Housing and Redevelopment Authority, and one or more of the following political subdivisions: the cities of Minneapolis, Brooklyn Center, and other interested statutory or home rule charter cities in Hennepin County, the Minneapolis Park Board, the Three Rivers Park District, and any*

watershed district entirely or partially located in Hennepin County. The multijurisdictional program may include plans for housing rehabilitation and removals, industrial polluted land cleanup, water ponding, environmental cleanup, community corridor connections, corridor planning, creation of green space, acquisition of property, development and redevelopment of parks and open space, water quality and lakeshore improvement, development and redevelopment of housing and commercial projects, economic development, and job creation.

- ▶ Hennepin County utilizes Housing and Redevelopment Authority funding for a variety of economic development programs including their CEO Next and Elevate Business platform. Due to the broader nature of this statute, this has limited applicability to Ramsey County.

Dakota County has a Community Development Agency. Under MN Statute 383D.41, subdivision 7, *After December 31, 1999, the Dakota County Housing and Redevelopment Authority shall be known as the Dakota County Community Development Agency. In addition to the other powers granted in this section, the Dakota County Community Development Agency shall have the powers of an economic development authority.*

- ▶ A core focus of local Community Development Agencies (CDAs) is the ability to own and operate affordable housing. Ramsey County has expressed no interest in owning and operating affordable housing, so this the CDA statute has limited applicability to Ramsey County.

Washington County has a Community Development Agency. In 2016, Washington County successfully sought special legislation to amend their Housing & Redevelopment Authority and created a Community Development Agency. Under MN Statute 383D.41, section 2, subdivision 2a, *Request to handle economic development, housing, or redevelopment duties. The governing body of a statutory or home rule charter city or township with an existing municipal economic development authority may request the Washington County Community Development Agency to handle the economic development, housing, or redevelopment duties of the authority and, in such an event, the Washington County Community Development Agency shall act and have exclusive jurisdiction for economic development, housing, or redevelopment duties in the statutory or home rule charter city or township pursuant to the provisions of the Economic Development Authorities Act, Minnesota Statutes, sections 469.090 to 469.1081.*

- ▶ A core focus of local Community Development Agencies (CDAs) is the ability to own and operate affordable housing. Ramsey County has expressed no interest in owning and operating affordable housing, so this the CDA statute has limited applicability to Ramsey County.

Scott County and Carver County each have a Community Development Agency. CDA's provide the most diverse array of eligible programing for housing, redevelopment and economic development uses.

Other questions:

JENNIFER O'ROURKE
Director of Government Relations
651-366-7276
jennifer.orourke@ramseycounty.us

JOSH OLSON
Director of Community & Economic Development
651-295-0370
josh.olson@ramseycounty.us

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date March 24, 2026 **Agenda Item** Street Sweeping Agreement

Action Requested

Consent Public Hearing Discussion
Action Resolution Work Session

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Falcon Heights city staff started floating the idea of providing the City of Lauderdale with street sweeping services a couple of years ago. The issue preventing this was their aging sweeper that was a little unreliable. Falcon Heights recently purchased a new sweeper and they believe they have the capacity to sweep Lauderdale's streets.

The benefit to the City of Lauderdale is both cost and service. Street sweeping prices have been going up as locations to dump the material are harder to find. As a city, Falcon Heights has access to better avenues for dealing with the waste. As a result, the price they quoted for 2026 is 1.3% higher than what the City paid last year. The proposed three-year contract limits the annual increase to 3%. The City moved to three sweeps a year in 2022. Between 2022 and 2025, the total increase in price was 29% due to a large price increase in 2024 to address the waste issue. The guaranteed three-year pricing makes budgeting easier and saves money.

Additionally, Falcon Heights staff said they would sweep Lauderdale streets and alleys as often as they do their own. This is currently around eight times a year, far more than the three the City has been paying for. They will also do sweeps after big summer storm when leaves and debris litter the road.

Overall, staff anticipate this will be a mutually beneficial relationship between the two cities.

STAFF RECOMMENDATION:

Motion to approve the contract with the City of Falcon Heights to perform the 2026-2028 street sweepings per the terms of the service agreement.

**STREET SWEEPING SERVICES AGREEMENT BETWEEN
THE CITY OF LAUDERDALE AND THE CITY OF FALCON HEIGHTS**

This Street Sweeping Services Agreement (the “Agreement”) is made this _____ day of _____, 2026, (the “Effective Date”) by and between the city of Lauderdale, a municipal corporation under the laws of Minnesota (“Lauderdale”) and the city of Falcon Heights, a municipal corporation under the laws of Minnesota (“Falcon Heights”), each a “Party” and, collectively, the “Parties”. The Effective Date is the date the Agreement is executed by the second Party to sign.

WHEREAS, the Parties are cities authorized and empowered to provide for street sweeping services within their borders; and

WHEREAS, Lauderdale desires to contract with Falcon Heights to provide street sweeping services within Lauderdale, as hereinafter defined, and Falcon Heights desires and has the capability to provide such services; and

WHEREAS, pursuant to Minnesota Statutes, section 471.59, it is the desire of the Parties and the purpose of this Agreement that the street sweeping services required by Lauderdale be performed by Falcon Heights within the jurisdictional limits of Lauderdale in accordance with the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the Parties agree as follows:

1. Term. The term of this Agreement (the “Term”) shall commence on the Effective Date and shall terminate on December 31, 2028.
2. Scope of Services. Falcon Heights shall provide Lauderdale with the following services (the “Services”) in and on behalf of Lauderdale and at the direction of Lauderdale’s City Administrator or designee:
 - a. Sweep approximately 5.5 miles of streets, alleys, and parking lots shown on the map/plan attached hereto as Exhibit A consistent with Falcon Heights street sweeping for the City of Falcon Heights.
 - b. Coordinate the timing of the street sweepings with Lauderdale’s City Administrator.
 - c. Haul away and dispose of all sweepings in an environmentally responsible manner at Falcon Heights’ expense.
 - d. No street sweeping may be done on a Monday.
3. Compensation for Services and Expenses. Subject to the limitations set forth in this Agreement, Lauderdale will compensate Falcon Heights \$20,000.00 for services through December 31, 2026. Thereafter, the annual amount will be increased by 3 percent (3%) for each contract year beginning on each January 1. Annual payments will be paid in 2 equal installments on May 1 and November 1 of each year. All of Falcon Heights’ expenses incurred in providing the Services are included in the above-described compensation. Lauderdale shall not be liable to Falcon Heights for any

additional expenses paid or incurred by Falcon Heights, unless otherwise agreed to in writing by Lauderdale.

4. Termination.

- a. This Agreement will terminate on December 31, 2028, unless otherwise terminated in accordance with this section 4.
- b. Either Party may terminate this Agreement for material breach by the other Party after providing 30 days' written notice regarding the nature of the breach and failure of the breaching Party to cure the breach within such period or provide assurances, satisfactory to the non-breaching Party, that the breach will be cured within a reasonable period.
- c. Either Party may terminate this Agreement at any time for any reason upon 90 days' written notice to the other Party. If this Agreement is terminated early, Lauderdale will pay Falcon Heights a prorated fee for Services provided through the date of termination.

5. Default. Termination of this Agreement pursuant to section 4b. shall constitute an Event of Default hereunder. The defaulting Party shall be liable to the non-defaulting Party for any and all costs, disbursements, attorneys and consultant fees reasonably incurred by the non-defaulting Party in enforcing this Agreement.

6. Indemnification.

- a. Falcon Heights agrees to defend, indemnify, and hold harmless Lauderdale and its officials, agents, and employees, from and against all claims, actions, damages, losses, and expenses arising out of or resulting from Falcon Heights' performance of the Services required under this Agreement, provided that any such claim, action, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death or to the injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Falcon Heights. This provision shall not be construed as a waiver by either Party of any defenses, immunities, or limits on liability with respect to claims made by third parties.
- b. Lauderdale agrees to defend, indemnify, and hold harmless Falcon Heights and its officials, agents, and employees, from and against all claims, actions, damages, losses, and expenses arising out of or resulting from Lauderdale's performance of its duties required under this Agreement, provided that any such claim, action, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death or to the injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Lauderdale. This provision shall not be construed as a waiver by either Party of any defenses, immunities, or limits on liability with respect to claims made by third parties.
- c. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement.

- d. The Parties shall be considered a single governmental unit for purposes of calculating any liability hereunder and the total maximum liability shall not exceed the limits on governmental liability for a single governmental unit pursuant to Minnesota Statutes, section 471.59, subd. 1a(b) and Minnesota Statutes, section 466.04.
7. Insurance. During the full term of this Agreement, Falcon Heights shall procure and maintain the following insurance coverage:
 - a. workers' compensation insurance in accordance with Minnesota law;
 - b. commercial general liability insurance in a minimum amount of \$1,000,000 per occurrence, covering liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability, with Lauderdale named as an additional insured; and
 - c. if Falcon Heights operates a motor vehicle in performing the Services under this Agreement, Falcon Heights shall maintain automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of \$1,000,000 combined single limit, with Lauderdale named as an additional insured.

Falcon Heights shall, prior to commencing the Services, deliver to Lauderdale a certificate of insurance as evidence that the above coverages are in full force and effect.

8. Falcon Heights Personnel. Any employee assigned by Falcon Heights to perform its obligations hereunder shall remain the exclusive employee of Falcon Heights for all purposes including, but not limited to, wages, salary, and employee benefits.
9. General Terms.
 - a. Independent Contractor. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners or similar legal relationship between the Parties hereto or as constituting the persons employed by Falcon Heights as the agent, representative, or employee of Lauderdale for any purpose or in any manner whatsoever except as expressly otherwise provided herein. Falcon Heights is to be and shall remain an independent contractor with respect to all Services performed under this Agreement.
 - b. Records: Availability and Retention. The books, records, documents, and accounting procedures of Falcon Heights relevant to this Agreement are subject to examination by Lauderdale and either the legislative or state auditor as appropriate, pursuant to Minnesota Statutes, section 16C.05, subdivision 5. Falcon Heights agrees to maintain these records for a period of at least six years from the date of termination of this Agreement.
 - c. Entire Contract. This Agreement represents the entire Agreement between Falcon Heights and Lauderdale and supersedes and cancels any and all prior agreements or proposals, written or oral, between the Parties relating to the subject matter hereof.

- d. Modifications/Amendment. Any amendments, addenda, alterations, or modifications to the terms and conditions of this Agreement shall be in writing and signed by both Parties.
- e. Non-Discrimination. The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.
- f. Notices. All notices and other communications required or permitted under this Agreement shall be in writing, and hand delivered or sent by United States registered or certified mail, return-receipt requested, postage prepaid, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either Party shall have notified the other Party. The Parties' representatives for notification for all purposes are:

Falcon Heights: City of Falcon Heights
 2077 Larpenteur Ave W
 Falcon Heights, MN 55113
 Attention: City Administrator

Or emailed: jack.linehan@falconheights.org

Lauderdale: City of Lauderdale
 1891 Walnut St
 Lauderdale, MN 55113
 Attention: City Administrator

Or emailed: admin@lauderdalemn.org

- g. Subcontracting. Falcon Heights shall not enter into any subcontract for performance of any Services contemplated under this Agreement without the prior written approval of Lauderdale.
- h. Assignment. This Agreement may not be assigned by either Party without the prior written consent of the other Party.
- i. Force Majeure. The Parties shall each be excused from performance under this Agreement while and to the extent that either of them is unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, raw materials or supplies, interruption of utilities or power, pandemic, and any act of government or military authority. In the event either Party is rendered unable wholly or in part by force majeure to carry out its obligations under this Agreement, then the Party affected by force majeure shall give written notice with explanation to the other Party immediately.
- j. Governing Law. The laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws

principles. Any court actions regarding this Agreement shall be brought in Ramsey County, Minnesota.

- k. Data Practices. The Parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, section 13.01 *et seq.*
- l. Execution. This Agreement may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of either Party to the counterpart shall be deemed a signature to the Agreement, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing Party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their respective duly authorized officers.

CITY OF FALCON HEIGHTS

By: _____
Randy Gustafson, Mayor

Date: _____

By: _____
Jack Linehan, City Administrator

Date: _____

CITY OF LAUDERDALE

By: _____
Mary Gaasch, Mayor

Date: _____

By: _____
Heather Butkowski, City Administrator

Date: _____

EXHIBIT A

Areas to be swept.

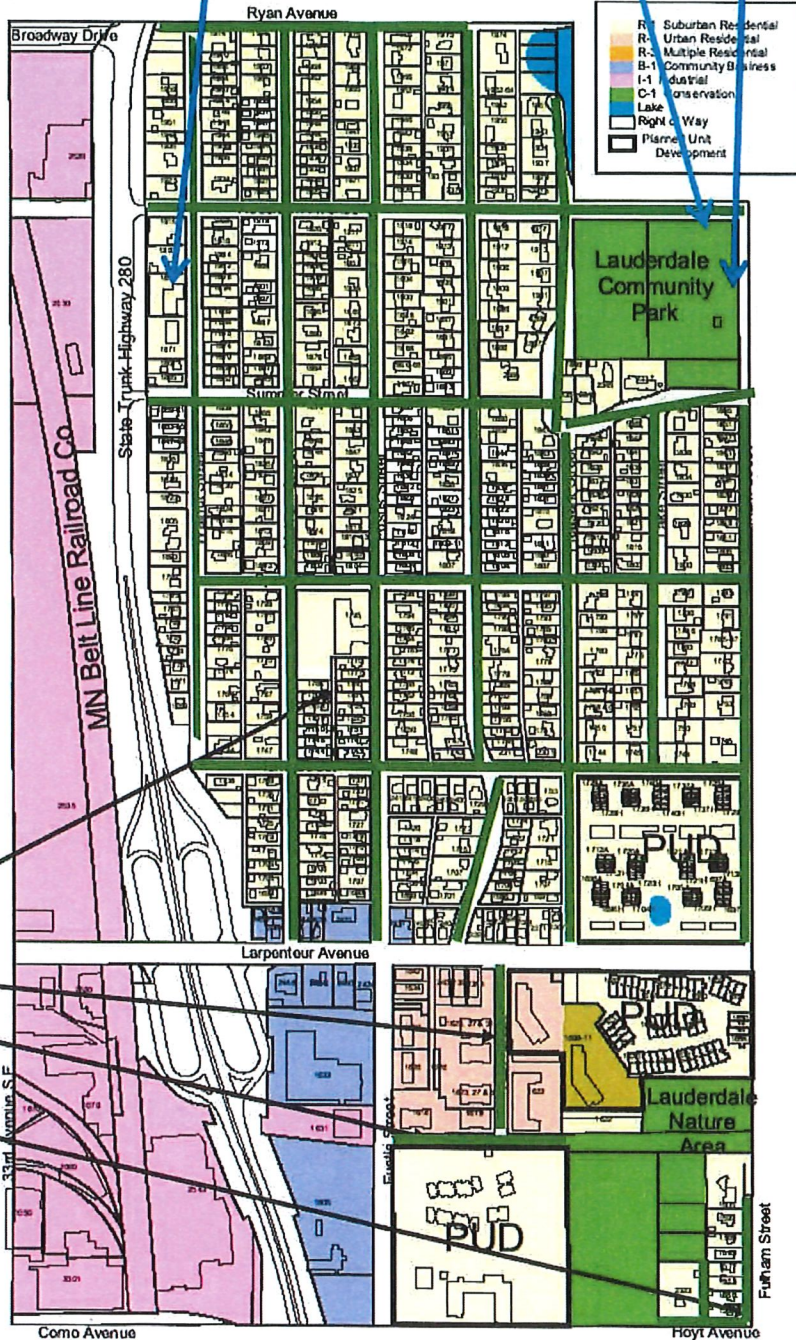
Streets highlighted in

All Residential Alleys

Parking lot at 1891 Walnut Street (City Hall).

Parking lots at Community Park off of Roselawn and Fulham

The City of Lauderdale 1996 Zoning Map



North/South Streets to be swept:

Walnut Street

Malvern Street

Eustis Street (North of Larpentour)

Carl Street (North and south of Larpentour)

Pleasant Street

Lake Street

Fulham Street (North and south of Larpentour)

East/West Streets to be swept:

Ryan Avenue

Roselawn Avenue

Summer Street

Spring Street

Ione Street

Idaho Avenue

Sweep all alleys

Easy to miss spots

Eustis/Malvern Alley

Carl Street

Idaho Avenue

Fulham Street south of Larpentour

Map 1
August
1997

350 0 350 Feet



**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	March 24, 2026	Agenda Item	Falcon Heights CAC
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Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input checked="" type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached to this agenda item are the packet materials from Falcon Height’s creation of a Community Advisory Committee to advise on the development of Les Bolstad Golf Course. Falcon Height’s City Council has asked the Lauderdale City Council to appoint a representative to sit on this Committee.

Mayor Gaasch and Council Member Dains asked staff to prepare a resolution appointing Geoff Kramer. Gaasch and Dains feel Kramer’s background as a water resources engineer would be an asset to the Committee in addition to his non-contentious demeanor and communication skills. They encourage the other council members to consider and support the appointment. If the rest of the Council agrees, the Council may adopt the following resolution to formalize the decision.

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 032426C – Appointing of Lauderdale Resident Geoff Kramer to the Falcon Heights Community Advisory Committee.

RESOLUTION 032426C

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPOINTING GEOFF KRAMER TO THE FALCON HEIGHTS
COMMUNITY ADVISORY COMMITTEE**

WHEREAS, the Les Bolstad Golf Course property, owned by the University of Minnesota, is located adjacent to the City of Lauderdale; and

WHEREAS, redevelopment of the property will have regional implications for Falcon Heights as well as neighboring jurisdictions including Lauderdale; and

WHEREAS, the Falcon Heights City Council established the Community Advisory Committee, a formal advisory body, to serve as a community voice to provide recommendations regarding the redevelopment process; and

WHEREAS, the Falcon Heights City Council requested that the Lauderdale City Council appoint a Lauderdale representative to the Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Lauderdale City Council hereby appoints Geoff Kramer to serve as Lauderdale's representative to the Community Advisory Committee.

Adopted by the City Council of the City of Lauderdale, Minnesota, on this 24th day of March, 2026.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator



REQUEST FOR COUNCIL ACTION (RCA)

Meeting Date	February 25, 2026
Agenda Item	Policy H1
Attachment	See below.
Submitted By	Hannah Lynch, Community Development Coordinator Jack Linehan, City Administrator

Item	Review of Les Bolstad Golf Course Redevelopment Community Advisory Committee (CAC) Proposals
Description	<p>(Continued from 2/25/26 workshop)</p> <p>As the University of Minnesota moves forward with interviewing potential developer candidates for the Les Bolstad Golf Course sale, it is prudent that the City of Falcon Heights begin laying out a process and timeline for developing a master plan for the redevelopment.</p> <p>Consultant Andrew Dresdner of Bolton & Menk has advised the City to consider forming two committees: a Technical Advisory Committee and a Community Advisory Committee.</p> <p>The Technical Advisory Committee will be made up of individuals from organizations such as Ramsey County, the Met Council, St. Paul Regional Water, Rice Creek Watershed District, Capitol Region Watershed District, Falcon Heights staff, and any other appropriate parties.</p> <p>The Community Advisory Committee will be made up of local community members who represent various economic, ethnic, and social service interests within the City of Falcon Heights and adjacent cities.</p> <p>The City Council was tasked with determining the selection process for choosing the CAC members. During the February 11, 2026 Council Workshop, Council determined that the CAC will be made up of nine (9) voting members from the following groups:</p> <ul style="list-style-type: none"> • One representative from Falcon Heights At-Large • One representative from the Planning Commission • One representative from the Environment Commission • One representative from the Parks and Recreation Commission • One representative from the Community Engagement Commission • One representative from The Grove neighborhood • One representative from Lauderdale • One representative from Roseville

	<ul style="list-style-type: none"> • One representative from St. Paul <p>The CAC will meet monthly, with the first meeting date anticipated for Wednesday, April 15.</p> <p>Additional notes from Andrew Dresdner, Consultant from Bolton & Menk: In general, it will be important to build a “big tent” of partners (community, county, watersheds, state, etc.) to improve the end product and expedite matters. It is also important to remember this will not be a quick, 3-4 month process. Finally, the developer will take the lead on the master plan and AUAR. The City/consultant will review and shepherd the process. If things change, we will be capable of leading, but the current assumption is the developer is production and we will be reviewing.</p> <p>If Council recommends moving forward with Resolution 26-17 during the workshop, it will be considered under Policy H1 during the regular meeting.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> - CAC Overview - CAC Application - Resolution 26-17 (draft)
Action(s) Requested	Council should discuss moving forward with creating a Community Advisory Committee for the development of a master plan for the Les Bolstad Golf Course redevelopment.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

February 25, 2026

No. 26-17

**A RESOLUTION ESTABLISHING A LES BOLSTAD GOLF COURSE
REDEVELOPMENT COMMUNITY ADVISORY COMMITTEE**

WHEREAS, the Les Bolstad Golf Course property, owned by the University of Minnesota, is located adjacent to the City of Falcon Heights and represents a significant redevelopment opportunity affecting land use, infrastructure, environmental systems, housing, and community character; and

WHEREAS, redevelopment of the property will have regional implications for Falcon Heights and neighboring jurisdictions; and

WHEREAS, the Falcon Heights City Council recognizes the importance of structured community engagement and broad stakeholder input in shaping redevelopment outcomes; and

WHEREAS, the City Council desires to establish a formal advisory body to serve as a community voice and provide recommendations to the City Council regarding the redevelopment process; and

WHEREAS, the Community Advisory Committee shall act solely in an advisory capacity and shall not have independent authority to bind the City of Falcon Heights.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights hereby establishes the Les Bolstad Golf Course Redevelopment Community Advisory Committee (CAC) for the purpose of advising the City Council on matters related to redevelopment of the Les Bolstad Golf Course property.

BE IT FURTHER RESOLVED, that the Community Advisory Committee shall:

1. Purpose and Duties

- a. Serve as a community focus group representing a cross-section of residents and stakeholders.
- b. Provide input and recommendations to the City Council regarding land use concepts, environmental considerations, infrastructure, housing, community amenities, and related redevelopment matters.
- c. Identify community priorities, concerns, and opportunities associated with redevelopment.
- d. Act solely in an advisory capacity without independent authority to take action on behalf of the City.

2. Membership

- a. The Committee shall consist of nine (9) voting members appointed as follows:
 - i. One Falcon Heights resident appointed at-large, who shall serve as Chair;
 - ii. One representative from the Falcon Heights Planning Commission;
 - iii. One representative from the Falcon Heights Environment Commission;
 - iv. One representative from the Falcon Heights Parks and Recreation Commission;
 - v. One representative from the Falcon Heights Community Engagement Commission;
 - vi. One representative from The Grove neighborhood (selected by the Grove HOA);
 - vii. One representative from the City of Lauderdale (selected by the Lauderdale City Council);
 - viii. One representative from the City of Roseville (selected by the Roseville City Council);
 - ix. One representative from St. Anthony Park (selected by the St. Anthony Park Community Council – District 12).

3. Staff and Consultant Participation

- a. The City Administrator, or designee, shall serve as staff liaison to the Committee.
- b. Non-voting participation may include representatives from the City’s professional consultants, including but not limited to Bolton & Menk, Barr Engineering, and Braun Intertec.
- c. Representatives from the University of Minnesota and, as applicable, an identified buyer or development entity may participate as non-voting stakeholders.

4. Meetings

- a. Meetings shall generally occur monthly at Falcon Heights City Hall unless otherwise determined by the Committee in coordination with staff.
- b. Meetings shall comply with the Minnesota Open Meeting Law.

5. Duration

- a. The Community Advisory Committee shall remain in existence until dissolved by further action of the City Council.

BE IT FURTHER RESOLVED, that staff is directed to solicit applications for the Falcon Heights at-large member using the adopted Community Advisory Committee application form and to coordinate with partner jurisdictions and organizations regarding their respective appointments.

Moved by:

Approved by: _____
Randall C. Gustafson
Mayor

**LAUDERDALE ENVIRONMENT AND SUSTAINABILITY
COMMISSION AGENDA TOPIC FORM**

Meeting Date March 24, 2026

Agenda Item Climate Action Plan

Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF TOPIC:

To date, the Environmental Commission has gathered feedback for the Climate Action Plan through a survey and an open house. This data plus other information is being organized into a matrix prepared by Ramsey County. The matrix will be handed off to Sydne Tursky of the Great Plains Institute to draft the Climate Action Plan. The matrices are a work in progress. The Commission recommended changes this week that need to be incorporated. However, staff wanted to keep the Council in the loop on the process and progress. Included in the packet are drafts of the six areas the data is being divided into. It is a lot of material. If the Council has questions as you look it over, we can discuss during the meeting.

Clean Transportation

Connect people to places and reduce greenhouse gas emissions through a safe, equitable and sustainable multi-modal transportation system.

Is the following goal relevant to your organization? Does it need to be revised?

Goal 1. Plan transportation network that supports sustainable, multi-modal transportation.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize org.'s role per action	Identify your lead department for this action	Identify your org's lead department to support this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Low	Collaborate	Admin	Council	Staff time	NA	Ramsey County
Yes	Low	Collaborate	Admin	Council	Staff time	Support to gather data.	Ramsey County
Yes	High	Partner with Ramsey County	Admin	Council	Staff time	Assistance from city engineer.	Ramsey County (Active Living group)
Yes	High	Partner with Falcon Heights	Admin	Council / Appointee to Community Advisory Committee	Staff time, Environment and Sustainability Commission. Include in Comp Plan.	Outside org to lead effort	Ramsey County / MnDOT
Yes	High	Lobby Met Council and County staff	City Council	Administration	City Council and Staff	Influence with Met Council	Met Council and Ramsey County.

Is the following goal relevant to your organization? Does it need to be revised?

Goal 2. Make it equitable and easier for all ages and abilities to use the multi-modal transportation network.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize org.'s role per action	Identify your lead department for this action	Identify your org's lead department to support this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Mid	Lobby Met Council and County staff	Admin	Council	Staff time, Environment and Sustainability Commission	Influence with Met Council	Met Council
Yes	Mid	Supporter	Admin	Council	Staff time	Outside org to lead effort	Ramsey County and non-profits
Yes	Low	Supporter	Admin	Council	Staff time, Environment and Sustainability Commission	Outside org to lead effort	Ramsey County and non-profits
No	Low	Supporter	Admin	Administration	Staff time, Environment and Sustainability Commission		Ramsey County, Met Council
	Low	Supporter	Admin	Council	Staff time, Environment and Sustainability Commission		Ramsey County

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?

Goal 3: Reduce transportation-related greenhouse gas emissions. Place vehicle miles traveled here?

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Mid	Collaborate	Admin	Council	Staff time	Partnership with Xcel Energy	Partner with Ramsey County, Mn/DOT and Xcel Energy
Yes	Mid	Collaborate	Admin	Council	Staff time	Partnerships	Partner with Ramsey County, Mn/DOT and Watershed Districts
Yes	Low	Purchaser	Admin	Public Works	Funding	Information on whether these vehicles will meet our needs.	Other government org experimenting with clean vehicles
Yes	Low	Supporter	Admin	Council	Information sharing.	Partnerships	Unknown
Yes	Medium	Decision Maker / Supporter	Admin	Council	Can put them on city property but most useful place would be along county roads.	County Partnership	Ramsey County

Are there other actions that your org. is taking or could take to advance this goal?

Climate Smart Natural Land

Manage land to reduce greenhouse gas emissions, support community and ecosystem health and increase environmental resilience.

Is the following goal relevant to your organization? Does it need to be revised?

Goal 1. Maintain, manage and educate residents on urban tree canopies.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s lead department for this action	Identify your org.'s lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Mid	Organizer	Admin / Public Works	Council	Staff time	Possibly grants	DNR, Met Council (as grantors)
Yes	Mid	Organizer	Admin / Public Works	Council	Staff time	Connect with Nicholas/Met Council on tracking options? Met Council data doesn't get too granular for Lauderdale, but can double check	Met Council
Yes	Mid	Organizer	Admin / Public Works	Council	Financial means to support special assessments.	Additional financial resources if need exceeds reserve funds.	DNR, Met Council (as grantors)
Yes	High	Organizer	Admin / City Attorney	Council	Staff time	NA	Arbor Day Foundation
Yes	High	Lead	Admin	Council	Staff time	Funds to pay for trees	Arbor Day Foundation

Is the following goal relevant to your organization? Does it need to be revised?

Goal 2. Protect, restore, and manage peatlands, wetlands, and watersheds; Partner with organizations to protect watersheds

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s lead department for this action	Identify your org.'s lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	High	Lead	Council	Admin / Zoning Consultant	Ordinance already adopted.	Community support	CRWD or Minnesota Land Trust
Yes	Mid	Partner and support	Admin	Council	Relationships with watershed partners.	Watershed partners skills and financial resources.	CRWD, RCWD, MWMO
Yes	Low	Partner and support	Admin	Council	Relationships with watershed partners.	NA	CRWD, RCWD, MWMO

Are there other actions that your org. is taking or could take to advance this goal?

Goal 3. Use land management practices that enhance climate resilience.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s lead department for this action	Identify your org.'s lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Mid	Lead	Admin	Council	City Engineer Prepares	Financial Support	Watershed Districts
Yes	Mid	Lead	Admin / Public Works	Council	Arborist	Financial Support	DNR, Met Council (as grantors)
Yes	Mid	Lead	Admin	Council	Environment and Sustainability Commission		Ramsey County / DNR

Financial resources as community garden needs access to water source.

Experts to draw information from Connections to influence MNDOT

MNDOT

City Engineer Prepares

Environment and Sustainability Commission

Environment and Sustainability Commission

Council

Council

Admin / Public Works

Admin / Public Works

Admin / Public Works

Lead

Lead

Lead

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Are there other actions that your org. is taking or could take to advance this goal?

Thriving Communities

Protect against and limit the impacts of climate change on communities and critical facilities.

Is the following goal relevant to your organization? Does it need to be revised?

Goal 1. Leverage technical assistance, tools and data.

Are the following actions relevant to your organization? Do they need to be revised?	Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
1.A) Develop metrics that help residents understand how and where we are making progress towards greater community resilience.	Lets talk with GPI about how we could create this on the sustainability page or create a new tab about the CAP? RC has something that could be used as a template. Even if it's simple, we should include it. Yes	Low	Collaborate	Admin	Council	Staff time	County consultants on help drafting hazardous mitigation plan.	RC Emergency Response
1.B) Utilize the county's Climate Change Vulnerability Assessment to focus resources on communities at greatest risk of experiencing the negative impacts of climate change.	Yes	Low	Collaborate	Admin	Council	Staff time	Assistance evaluating and accessing funds to become a cooling station.	RC Emergency Response
1.C) Integrate ongoing adaptation strategies into hazard mitigation plans using Minnesota's state hazard mitigation plan as a resource.	Yes	Low	Collaborate	Admin	Council	Staff time	Assistance evaluating and accessing funds to become a cooling station.	RC Emergency Response
1.D) Work with underrepresented and climate vulnerable communities, to ensure individuals have a plan for extreme weather events, including contingencies for multiple events (such as a heat wave after flooding).	Yes	Low	Collaborate	Admin	Council	Staff time	Assistance evaluating and accessing funds to become a cooling station.	RC Emergency Response
Are there other actions that your local government entity is taking or could take to advance this goal?								

Is the following goal relevant to your organization? Does it need to be revised?

Goal 2. Support information sharing and learning with Residents.

Are the following actions relevant to your organization? Do they need to be revised?	Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
2.A) Host community conversations with residents (especially those underrecognized and climate vulnerable) to ensure the municipality is meeting community needs and sharing educational materials. Continuously improve outreach methods based on feedback from community.	Yes	Mid	Facilitator	Admin	Council	Staff time	Additional facilitators; translated materials.	Ramsey County
2.B) Engage with partners to utilize up-to-date climate modeling data, technical assistance and research in building climate-adaptation strategies.	Yes	Low	Facilitator	Admin	Council	Staff time	Connections to outside organizations	MCAP, U of MN, Ramsey County, Met Council
2.C) Increase capacity within the municipality to develop and implement programs, best practices, resources, incentives and communications with residents to address barriers and encourage more sustainable consumption, behaviors and use of sustainable materials and products.	Yes	Mid	Facilitator	Admin	Council	Environment and Sustainability Commission	Additional facilitators or subject area experts.	Ramsey County and others
Are there other actions that your org. is taking or could take to advance this goal?								

Goal 3. Pursue resilient infrastructure and critical facilities updates.

Clean Energy and Efficient Buildings

Reduce greenhouse gas emissions in buildings by promoting conservation and efficiency in energy use, maintenance practices, building design and construction.

Is the following goal relevant to your organization? Does it need to be revised?

Goal 1. Track and reduce energy use and pursue 100% carbon-free energy sources.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions		Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
	Low	Mid					
1.A) Track energy use through B3 Benchmarking. Consider creating energy guidelines for city-owned buildings.	Yes		City Administrator	City Council	Environment and Sustainability Commission	Support on how to create energy guidelines	Ramsey County
1.B) Identify opportunities to electrify energy used in municipality-owned buildings (solar panels, battery storage, or charging station).	Yes	Mid	City Administrator	City Council	Environment and Sustainability Commission	Funding	State of MN / Xcel Energy
1.C) Seek out training opportunities or resources to expand facility manager awareness and knowledge in reducing energy use. Work with partners such as Ramsey County, Met Council, etc. on best practices.	Yes	Low	City Administrator	City Council	Public works staff	Access to know-how on how to create appropriate changes.	State of MN / Xcel Energy / Ramsey County

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?

Goal 2. Increase ability of buildings to withstand the impacts of climate change.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions		Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
	Mid	Low					
2.A) Encourage developers of new municipality-owned or municipality-funded housing construction and rehabilitation to plan for resiliency/adaptation, while increasing affordability and maintaining urban density.	Yes	Mid	City Administrator	City Council	Zoning rules		Ramsey County
2.B) Adapt energy goals for city-owned buildings utilizing real-time monitoring of building energy consumption and recommend strategies for energy consumption reduction.	Yes	Low	City Administrator	City Council	B3 Benchmarking tools	Access to know-how on how to create appropriate changes.	Ramsey County / Xcel Energy

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?

Goal 3. Provide resources to residents on alternative energy and energy efficiency options.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions		Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
	High	Mid					
3.A) Identify opportunities to consolidate and streamline programs that provide energy assistance, weatherization, and utility efficiency to make them easier to access, navigate and scale up in both multifamily and single-family buildings. Develop strategies specific to both renters and homeowners - especially in multi-family housing upgrades and for underrecognized and climate vulnerable communities.	Yes	High	City Administrator	City Council	Partnership with CEE and Environmental Commission	More avenues to reach more residents	Ramsey County / Xcel Energy / CEE
3.B) Share clear guidance on alternative energy resources with residents.	Yes	Mid	City Administrator	City Council	Environment and Sustainability Commission	Information to share	Ramsey County / Xcel Energy
3.C) Provide incentives (such as rebates) and disincentives (such as peak period pricing) for homeowners and businesses to reduce energy use during peak times.	Yes	Low	City Administrator	City Council	Environment and Sustainability Commission	It would be a project we could support for Xcel Energy	Xcel Energy
3.D) Pursue resources for financially supporting underrepresented and climate-vulnerable residents to reduce energy burden by utilizing alternative energy at home.	Yes	Low	City Administrator	City Council	Partnership with CEE and Environmental Commission	More avenues to reach more residents	Ramsey County / Xcel Energy / CEE
3.E) Share resources with and seek funding to allow low / moderate income residents to complete energy retrofitting.	Yes	Low	City Administrator	City Council	Partnership with CEE and Environmental Commission	More avenues to reach more residents	Ramsey County / Xcel Energy / CEE

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?	Is this action relevant to your org. Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Goal 4. Design and build climate-smart new buildings.	Yes	Low	Contracted Building Official	City Council	Contracted Building Official that designed own software platform.	Access to know-how on how to create appropriate changes.	Rum River / DOJ / Ramsey County
4.A) Adopt standards for ensuring climate resiliency in design and construction via permitting process.	Yes	Low	City Administrator	City Council	Knowledgeable Contracted Building Official	Resources to educate contractors.	Ramsey County
4.B) Support and promote adaptive reuse of existing buildings to reduce construction waste and retain embodied carbon in existing construction materials.	Yes	Low	City Administrator	City Council	Environment and Sustainability Commission	Knowledge of those in industry doing this	Demo Contractors
4.C) Promote the use of low-carbon and reused and recycled construction materials in new building designs.	Yes	Low	City Administrator	City Council	Environment and Sustainability Commission	Knowledge of those in industry doing this	Demo Contractors
4.D) Expand deconstruction and reuse of construction materials where demolition cannot be avoided.	Yes	Low	City Administrator	City Council	Environment and Sustainability Commission	Knowledge of those in industry doing this	Demo Contractors
4.E) Support recycling of construction waste that cannot be reused in the construction market.	Yes	Low	City Administrator	City Council	Environment and Sustainability Commission	Knowledge of those in industry doing this	Demo Contractors
Are there other actions that your org. is taking or could take to advance this goal?							

Healthy Lives

Partner with community to reduce the direct and indirect health impacts of climate change.

Is the following goal relevant to your organization? Does it need to be revised?

Goal 1. Co-develop plans and utilize data to influence policies and systems that support healthy communities and workplaces.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Low	Assist	City Administrator	City Council	None	Ramsey County Consultants for emergency preparedness planning	Ramsey County Emergency Management or Public Health
Yes	Mid	Lead	City Administrator	City Council	Ramsey County Consultants for emergency preparedness planning	Ramsey County Consultants for emergency preparedness planning	Ramsey County Emergency Management or Public Health
Yes	Low	Assist	City Administrator	City Council	Environment and Sustainability Commission	Ramsey County Consultants for emergency preparedness planning	Ramsey County Emergency Management or Public Health

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?

Goal 2. Share information and resources that supports healthy communities and workplaces.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	High	Lead	City Administrator	City Council	Place for them to rest and get out of heat.	None	None
Yes	Low	Assist	City Administrator	City Council	Environment and Sustainability Commission	Assistance	Ramsey County Emergency Management or Public Health or Local Civic Groups
Yes	Low	Assist	City Administrator	City Council	Environment and Sustainability Commission	Assistance	U of M, Local Schools

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?

Goal 3. Implement programs that support healthy communities and workplaces.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Low	Assist	City Administrator	City Council	Partner with NYFS and St. Anthony Park Area Seniors	Healthcare partner	SAPAS, NYFS
Yes	Mid	Assist	City Administrator	City Council		Partner to train staff	Ramsey County Emergency Management or Public Health
Yes	Low	Assist	City Administrator	City Council		Partner to train staff	Ramsey County Emergency Management or Public Health
Yes	Low	Assist	City Administrator	City Council		Partner to train staff	Ramsey County Emergency Management or Public Health

3.D) Promote actions, policies and programs that reduce food insecurity and increase access to culturally- and medically- appropriate foods that meet dietary needs.

Clean Economy

Build an economy that addresses climate change and creates equal opportunities for all residents.

Is the following goal relevant to your organization? Does it need to be revised?

Goal 1. Help resident and business owner applicants leverage applicable funding.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Low	Assist	City Administrator	City Council	Staff time	Outside assistance	Ramsey County, Chamber of Commerces
Yes	Low	Assist	City Administrator	City Council	NA	Outside assistance	Ramsey County, Chamber of Commerces

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?

Goal 2. Support the development and growth of businesses leading the just transition to a clean economy.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Low	Assist	City Administrator	City Council	Staff time	Outside assistance	Ramsey County, Chamber of Commerces
Yes	Low	Assist	City Administrator	City Council	Staff time	Outside assistance	Ramsey County, Chamber of Commerces

Are there other actions that your org. is taking or could take to advance this goal?

Is the following goal relevant to your organization? Does it need to be revised?

Goal 3. Support just workforce transitions into the green economy.

Is this action relevant to your org.? Does it need to be revised, eliminated or replaced?	Rank or prioritize actions	Identify your org.'s role per action	Identify your org's lead department for this action	Identify departments in your org that would need to support this action	What resources does your org. have that could support the following actions?	What resources does your org. need to advance the following actions?	Who are the potential external partners in this work?
Yes	Low	Assist	City Administrator	City Council	Community knowledge and networks	Outside assistance	Ramsey County, Chamber of Commerces
Yes	Low	Assist	City Administrator	City Council	Community knowledge and networks	Outside assistance	Ramsey County, Chamber of Commerces, Metro Colleges
Yes	Low	Assist	City Administrator	City Council	Quarterly networking with school district.	Outside assistance	ISD 623 and other area schools

Are there other actions that your org. is taking or could take to advance this goal?

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date March 24, 2026 **Agenda Item** City Hall Roof Repair

Action Requested

Consent Public Hearing Discussion
Action Resolution Work Session

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As part of the solar panel installation plans, Blue Horizon Energy asked Ballman Roofing to evaluate the structural condition of the roof. They said it was sound and would support the solar panels.

Over the winter, a small leak started in the southeast corner of City Hall that leaked water over Jim’s desk. We asked Ballman to find the holes and patch the area and they did.

When removing snow from the roof to minimize the leak, staff started discussing the ponding that happens in that corner of the roof and some other work that should be done to shore up the area before the panels are installed. Ballman provided pricing to repair a portion of the roof at a cost of \$3,989. Staff asked about the cost to drain the recessed area to prevent future issues. It just doesn’t seem like a good idea to have that much standing water on the roof. Ballman priced that additional work at \$1,945.

Staff recommend having Ballman Roofing complete the work this spring before the solar panels are installed.

STAFF RECOMMENDATION:

Motion to contract with Ballman Roofing and Coating for the repair of the roof at Lauderdale City Hall per the quote provide.



REPLACEMENT | RESTORATION | METAL ROOFING
AWARD WINNING CONTRACTOR



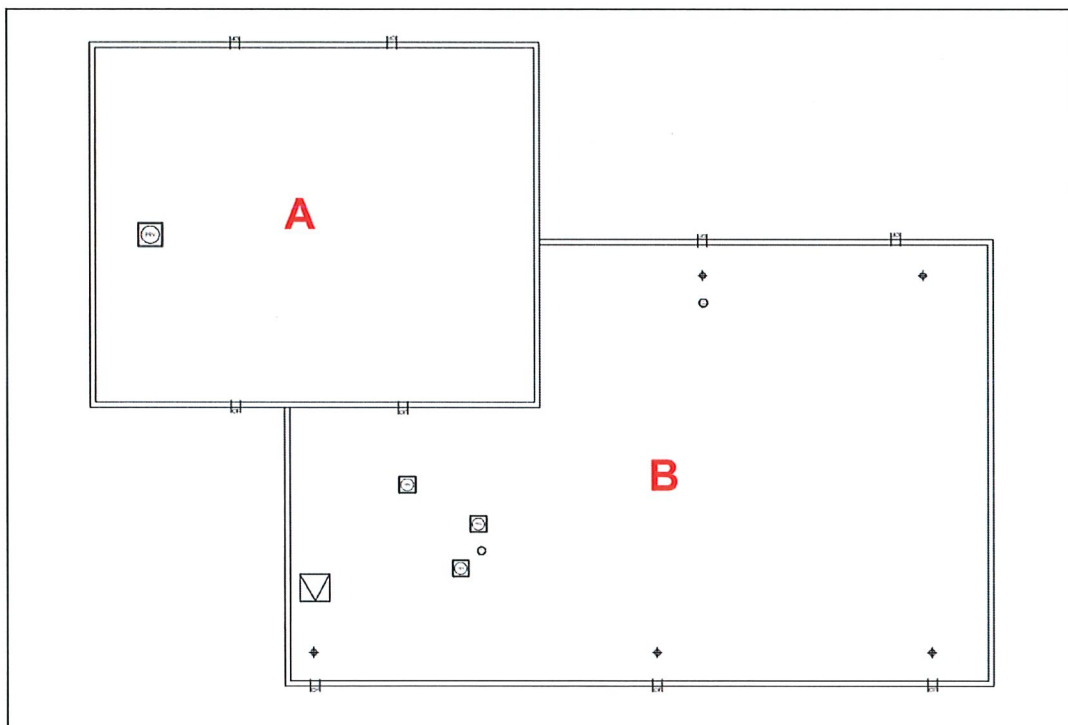
TO: **Lauderdale City Hall**
1891 Walnut Street
Lauderdale, MN 55113

Date: Monday, March 9, 2026

ATTN: Heather Butkowski

RE: **Preventative Maintenance Inspection Report**

At your direction, an inspection of the roofing systems was conducted at the **City of Lauderdale, City Hall** building located at **1891 Walnut Street, Lauderdale, MN 55113**. The purpose of this inspection was to evaluate the overall condition of the roofs, and to make recommendations regarding repairs to ensure longevity. The inspection and report includes visual examination of the roofing system, flashing and sheet metal, conditional photographs of pertinent items, field measurements, and repair recommendations.



EXISTING CONDITIONS

Roof Area (A): 2,352 Square Feet

Current Roof System: F/A EPDM

Roof Area (B): 3,910 Square Feet

Existing Decking: Tectum



SCOPE OF WORK

1. Inspect and repair all seams and failing detail flashing-----\$3,989.00

- Clean and Prep area with membrane cleaner
- Apply “Quick Prime Plus”, allow time to “Flash”.
- Apply compatible 6” inch form flash per manufacturers specifications.
- Apply and tool sealant where needed.
- Complete a general clean-up at the work areas and leave the site in a clean and presentable condition.
- 255 LF of Seams

2. Furnish and Install New Drain-----\$1,945.00

- Spot new proposed drain in specified location.
- Match the current drain detail with a downspout through the soffit.
- Install new drain bowl with a PVC pipe.
- Sump area and tie into the existing roof per manufacturer specifications.
- Complete a general clean-up at the work areas and leave the site in a clean and presentable condition.
- (1) Location

BASE BID W/BREAKDOWN

We shall perform the aforementioned (tax included) Base Bid for the sum of:

Five Thousand, Nine Hundred, Thirty-Four Dollars and 00/100----- (\$5,934.00)



REPLACEMENT | RESTORATION | METAL ROOFING
AWARD WINNING CONTRACTOR



LAST MAN CLUB
VIETNAM WAR ERA
ST. PETER AREA



Trent Cook
Service Manager/Estimator
Trent.C@Ballman.net
Cell: (507) 508-9050

ACCEPTANCE OF PROPOSAL:

By: _____

Date: _____