

LAUDERDALE CITY COUNCIL MEETING AGENDA 7:00 P.M. TUESDAY, MAY 12, 2026 LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of April 28, 2026, City Council Meeting
- c. Claims Totaling \$128,809.83

4. CONSENT

- a. Resolution No. 051226A – Approving a Five-Foot Variance to the Front Yard Setback Requirement at 1765 Carl Street

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

6. INFORMATIONAL PRESENTATIONS / REPORTS

- a. Annual Police Department Presentation by Chief Jeff Spiess
- b. Annual Audit Presentation by Bonnie Schwieger of Abdo

7. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. DISCUSSION / ACTION ITEM

- a. Tennis Court Repair Quote
- b. Building Safety Month Proclamation
- c. Bolger Publishing Sanitary Sewer Agreement

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDAS FOR UPCOMING MEETINGS

- a. April Financial Reports
- b. Contract for Architectural Services with Studio EA
- c. Revisions to Sewer Utility Ordinance
- d. Annual Report by Eureka! Recycling

- e. Annual Report by County Commissioner MaryJo McGuire (June)

12. WORK SESSION

- a. Staff Project Updates
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

You are invited to a Zoom webinar!

When: May 12, 2026 07:00 PM Central Time (US and Canada)

Topic: May 12, 2026 Lauderdale City Council Webinar

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/86460727351?pwd=FcZ7a4yAGA7XryHnhRsAkhNJJRAEMH.1>

Webinar ID: 864 6072 7351

Passcode: 913708

Join via audio:

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

International numbers available: <https://us02web.zoom.us/u/kLBaweEgH>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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April 28, 2026

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:04 p.m.

Roll Call

Councilors present: Jeff Dains (virtually), Sharon Kelly, Evan Sayre, Duane Pulford, and Mayor Mary Gaasch. Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk (virtually).

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. Administrator Butkowski stated that the annual police department presentation by Chief Jeff Spiess will be moved to a different meeting. There being nothing else, Councilor Kelly moved and seconded by Councilor Dains to approve the agenda as amended. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the April 14, 2026, City Council meeting. There being none, Councilor Pulford moved and seconded by Councilor Sayre to approve the April 14, 2026, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Kelly moved and seconded by Councilor Pulford to approve the claims totaling \$18,734.81. Motion carried unanimously.

Consent

Councilor Pulford moved and seconded by Councilor Sayre to approve the Consent Agenda thereby acknowledging the March financial report and the quarterly investment report.

Public Hearings

A. Application for a Variance to the Front Yard Setback at 1765 Carl Street
Steven Sventek is proposing to rebuild their front yard deck and extend it 4 feet to the south. The addition would not extend east toward the street. The house sits 31 feet from the front property line, and the current deck extends 6 feet from the front of the house. Thus, a 5-foot variance to the 30-foot front yard setback is requested.

Mayor Gaasch opened the floor to those interested in addressing the Council on this topic at 7:13 p.m.

Steven Sventek, 1765 Carl Street, addressed the council to clarify why a variance was never previously requested, and why it is needed now.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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April 28, 2026

There being nobody else interested in speaking, Mayor Gaasch closed the floor at 7:15 p.m.

Councilor Sayre made a motion directing staff to bring back a resolution of approval for the next meeting. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

B. Development Stage Review of Planned Unit Development Application for the Redevelopment of 2421 and 2439 Larpenteur Avenue West

At the last meeting, Jennifer Haskamp, the City's consulting planner, reviewed and commented on the plans to redevelop the gas station/convenience store at 2421 and 2439 Larpenteur Avenue. She also provided draft recommendations for the Council to consider as conditions on the development stage approval.

Vince Kelly, the engineer for the project, sent a revised signage plan prior to the meeting. The branding would be Circle K instead of Holiday. The signage packet reflects that change and a revised monument sign. The applicant is requesting that they be allowed to have dynamic signage.

After a review by Haskamp and questions from the Council, Mayor Gaasch opened the floor to those interested in addressing the Council on this topic at 7:35 p.m.

Anne Feider, 1698 Eustis Street, addressed her concerns about lighting at the entryways and adjoining premises. She asked about the possibility of landscaping on the east side of the property. She also didn't like the proposed digital signage and wondered about the car wash hours.

Joseph Mueller, 1728 Pleasant Street Unit E, asked about the age of the fuel tanks in the ground. He also addressed his experience with light pollution at similar buildings.

There being nobody else interested in speaking, Mayor Gaasch closed the floor at 7:45 p.m.

Discussion/Action Item

A. Resolution No. 042826A - A Resolution Approving the Development Stage Planned Unit Development (PUD) at 2439 and 2421 Larpenteur Avenue to Combine the Lots and Redevelop the Site with a Convenience Store, Fueling Station, and Carwash

Councilor Pulford made a motion to approve Resolution No. 042826A as amended – A Resolution Approving the Development Stage Planned Unit Development (PUD) at 2439 and 2421 Larpenteur Avenue to Combine the Lots and Redevelop the Site with a Convenience Store, Fueling Station, and Carwash. This was seconded by Councilor Kelly and carried unanimously on a roll call vote.

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April 28, 2026

Set Agenda for Next Meeting

Butkowski stated that the next meeting may include the annual audit presentation, a contract for architectural services with Studio EA, revisions to the sewer utility ordinance, and the annual police department presentation by chief Jeff Spiess.

Work Session

A. Staff Project Updates

Butkowski shared that staff received the application from Lifestyle Communities for a senior co-op. She also said the City received a bid to repair the damage at the warming house.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those interested in addressing the Council.

Joseph Mueller, 1728 Pleasant Street Unit E, thanked Butkowski for running the e-newsletter. He continued to ask for help from public works to fix potholes on Fulham and Ione.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Kelly moved and seconded by Councilor Sayre to adjourn the meeting at 7:57 p.m.
Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650

Request for Council Action

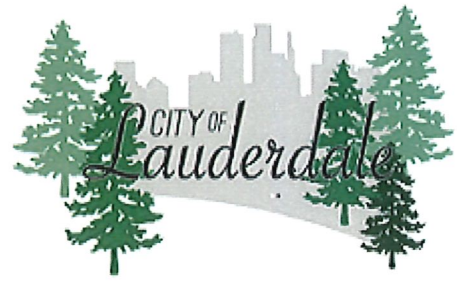
To: Mayor and City Council
From: City Administrator
Meeting Date: May 12, 2026
Subject: List of Claims

The claims totaling \$128,809.83 are provided for City Council review and approval that includes check numbers 29848 to 29862.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
Printed: 5/7/2026 9:25 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association	05/08/2026	
		PR Batch 51000.05.2026 PERA Coordinated	PR Batch 51000.05.2026 PER	1,200.36
		PR Batch 51000.05.2026 PERA Coordinated	PR Batch 51000.05.2026 PER	1,385.02
Total for this ACH Check for Vendor 43:				2,585.38
ACH	44	Minnesota Department of Revenue	05/08/2026	
		PR Batch 51000.05.2026 State Income Tax	PR Batch 51000.05.2026 Statu	867.90
Total for this ACH Check for Vendor 44:				867.90
ACH	45	ICMA Retirement Corporation	05/08/2026	
		PR Batch 51000.05.2026 Deferred Comp	PR Batch 51000.05.2026 Defi	1,160.95
		PR Batch 51000.05.2026 Deferred Comp	PR Batch 51000.05.2026 Defi	2,016.33
Total for this ACH Check for Vendor 45:				3,177.28
ACH	46	Internal Revenue Service	05/08/2026	
		PR Batch 51000.05.2026 Medicare Employee Pc	PR Batch 51000.05.2026 Mec	300.87
		PR Batch 51000.05.2026 Medicare Employer Po	PR Batch 51000.05.2026 Mec	300.87
		PR Batch 51000.05.2026 Federal Income Tax	PR Batch 51000.05.2026 Fed	2,140.33
		PR Batch 51000.05.2026 FICA Employer Portio	PR Batch 51000.05.2026 FIC.	1,286.49
		PR Batch 51000.05.2026 FICA Employee Portio	PR Batch 51000.05.2026 FIC.	1,286.49
Total for this ACH Check for Vendor 46:				5,315.05
ACH	47	Public Employees Insurance Program	05/08/2026	
		PR Batch 51000.05.2026 Health Insurance	PR Batch 51000.05.2026 Hea	1,510.92
		PR Batch 51000.05.2026 Dental	PR Batch 51000.05.2026 Den	85.20
Total for this ACH Check for Vendor 47:				1,596.12
ACH	93	Minnesota Dept of Employment/Economic	05/08/2026	
		PR Batch 51000.05.2026 Minnesota Paid Leave	PR Batch 51000.05.2026 Min	60.94
		PR Batch 51000.05.2026 MN Paid Leave Emplo	PR Batch 51000.05.2026 MN	60.94
Total for this ACH Check for Vendor 93:				121.88
Total for 5/8/2026:				13,663.61
29848	13 12721	8th Day Landscaping LLC April Snow Removal	05/12/2026	
Total for Check Number 29848:				755.00
29849	383 S1 474681050126	Aspen Waste Systems of Minnesota Inc April Refuse Service	05/12/2026	
Total for Check Number 29849:				777.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
29850	29 4709	City of St Anthony April Police Services	05/12/2026	87,287.96
Total for Check Number 29850:				87,287.96
29851	61 6040541	Gopher State One Call April Locate Tickets	05/12/2026	58.05
Total for Check Number 29851:				58.05
29852	387 3477 3477 3477	Metro-INET May IT/Phone May IT/Phone May IT/Phone	05/12/2026	356.27 706.18 2,118.55
Total for Check Number 29852:				3,181.00
29853	24 0001205724	Metropolitan Council Environmental Service June Wastewater Treatment	05/12/2026	15,091.18
Total for Check Number 29853:				15,091.18
29854	18 R57312	Minnesota Equipment Inc Tractor Repairs	05/12/2026	114.57
Total for Check Number 29854:				114.57
29855	12 2026-058 2026-058 2026-058	NineNorth April Virtual Meeting Production April Webstreaming & Archiving April Virtual Meeting Charge	05/12/2026	395.20 199.68 107.44
Total for Check Number 29855:				702.32
29856	84 052026 052026 052026 052026 052026 052026 052026 052026 052026 052026 052026	North Star Bank Cardmember Services Target - General Supplies April Pioneer Press Costco - Flowers April Costco Fuel Madden's Resort - HB MCMA Conference Amazon- Grabbing Tools for City Cleanup Even USPS - 3 Rolls of Stamps Print Runner - Stickers for City Events April Costco Fuel April Costco Fuel North Star Bank - CC Points Redeemed	05/12/2026	46.80 14.00 19.50 67.35 408.06 73.60 233.25 107.58 67.35 314.31 -50.00
Total for Check Number 29856:				1,301.80
29857	10 0002058758	On Site Sanitation Inc 04/20/2026 - 05/08/2026 Park Portable Restroom	05/12/2026	166.25
Total for Check Number 29857:				166.25
29858	5 619861-04-26	Premium Waters Inc April Water Service	05/12/2026	27.25
Total for Check Number 29858:				27.25
29859	81 052026 052026	St Paul Regional Water Service 1885 Fulham St 1915 Walnut St	05/12/2026	97.82 46.68

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	052026	1891 Walnut St		129.48
			Total for Check Number 29859:	273.98
29860	4	The Neighborhood Recycling Company Inc	05/12/2026	
	SI017226	April Single Unit Dwelling		4,555.77
	SI017226	April Multi-Family Recycling		662.81
			Total for Check Number 29860:	5,218.58
29861	425	Vestis	05/12/2026	
	2500972356	April Uniforms		36.79
	2500972356	April Uniforms		36.79
	2500977555	May Uniforms		36.79
	2500977555	May Uniforms		36.79
			Total for Check Number 29861:	147.16
29862	74	Xcel Energy	05/12/2026	
	976144938	Larpenteur Bridge Lights		43.31
			Total for Check Number 29862:	43.31
			Total for 5/12/2026:	115,146.22
			Report Total (21 checks):	128,809.83

LAUDERDALE COUNCIL ACTION FORM

Meeting Date

May 12, 2026

Agenda Item 1765 Carl St Setback Variance

Action Requested

Consent	☒	Public Hearing	☐	Discussion	☐
Action	☐	Resolution	☒	Work Session	☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the April 28 City Council Meeting, the Council directed staff to prepare a resolution of approval for a five-foot variance to the front yard setback for a deck on the front of the house.

STAFF RECOMMENDATION:

By approving the consent agenda, the City Council is adopting the attached resolution.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 051226A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING A FIVE-FOOT VARIANCE TO THE FRONT YARD
SETBACK REQUIREMENT AT 1765 CARL STREET**

WHEREAS, Steven Sventek applied for a 5-foot variance to the front-yard setback requirement for a deck on the front of a single-family home in the R-1 District; and

WHEREAS, Steven and Linda Sventek are trustees of the property at 1765 Carl Street, which is legally described as:

PIN: 172923340064

20 FT OF LOT 8 & ALL OF LOT 9, BLK 2

ROSEHILL ADDITION, RAMSEY COUNTY, MINNESOTA

WHEREAS, Section 10-8-8 (Land and Yard Requirements) allows for a minimum front-yard setback of 30 feet; and

WHEREAS, a deck on the front of the house was constructed some years ago; and

WHEREAS, a record of a previous variance approval was not found; and

WHEREAS, the existing deck projects five feet into the front yard setback area; and

WHEREAS, a 4-foot extension to the south side of the deck is proposed; and

WHEREAS, the extension of the deck will not encroach any further into the front yard setback area; and

WHEREAS, notification letters went to property owners adjacent to the subject property; and

WHEREAS, a public hearing on the request was held at the April 28, 2026, city council meeting; and

WHEREAS, the Lauderdale City Council has made the following findings:

1. The variance is in harmony with the general purposes and intent of the city's zoning ordinance because it is in support of single-family housing in an area zoned for such.

2. The variance is consistent with the city's comprehensive plan because it promotes single family housing in an area guided for such.
3. The variance will not alter the essential character of the neighborhood because the structure will be of a size and scale of other single-family dwellings in the vicinity.
4. The applicant has established that there exist practical difficulties in complying with the zoning ordinance because the house was originally constructed 31 feet from the property line with a deck for egress. The variance is of a size and is associated with elements of the structure (for functionality) which the city has previously supported through variances.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lauderdale, does hereby approve a 5-foot variance to the front yard setback requirement, based upon the above findings.

Dated: May 12, 2026

Mary Gaasch, Mayor

Attest:

(SEAL)

Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ upon vote being taken thereon, the following voted in favor thereof:

Members _____, _____, _____, _____, and Mayor _____.

And the following voted against same: _____

Absent: _____

Whereupon said resolution was declared duly passed.

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	May 12, 2026	Agenda Item	Annual Police Report
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Action Requested

Consent	☐	Public Hearing	☐	Discussion	☐
Action	☐	Resolution	☐	Work Session	☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Chief Jeff Spiess will be at the meeting to present the annual police report. A copy of the presentation follows. If council members have questions in advance of the meeting, staff can send them to him so he can be prepared to answer.

STAFF RECOMMENDATION:



Integrity. Courage.
Compassion.

POLICE DEPARTMENT ANNUAL REPORT 2025 CITY OF LAUDERDALE



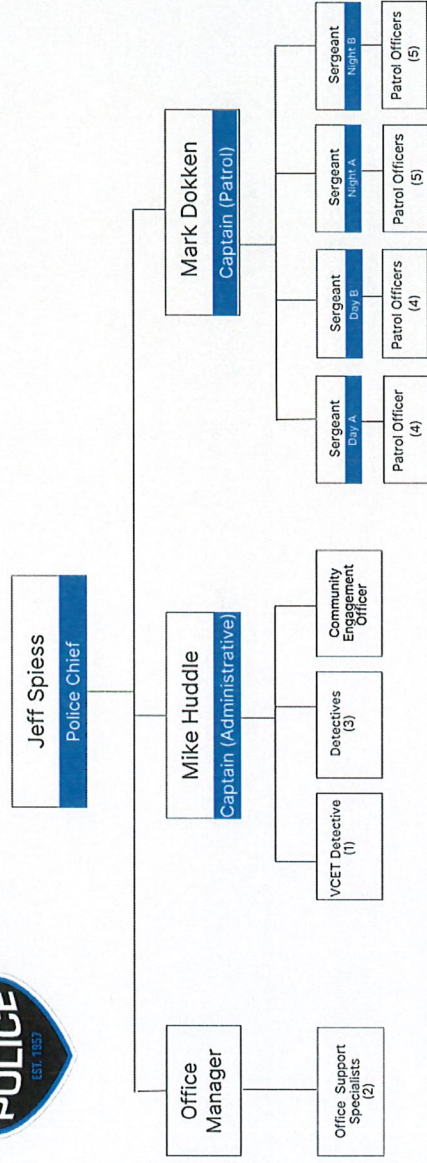
Presented By
Jeff Spiess, Chief of Police
May 12, 2026

DEPARTMENT OVERVIEW

OUR MISSION: To improve the overall quality of life by preserving the peace and safety of the community.



2025 ORGANIZATION CHART



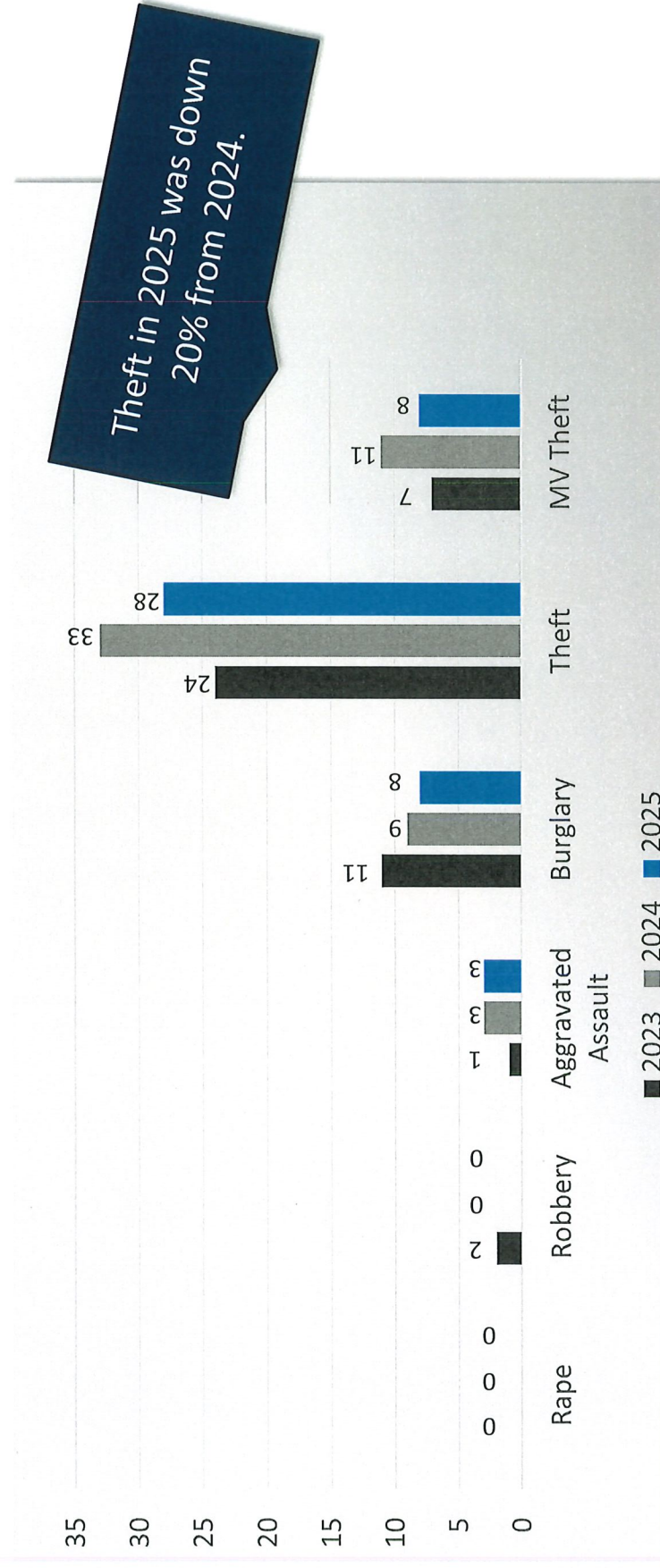
DEPARTMENT SUMMARY

Building Success through Strategic Recruitment, Effective Training, and Innovative Planning

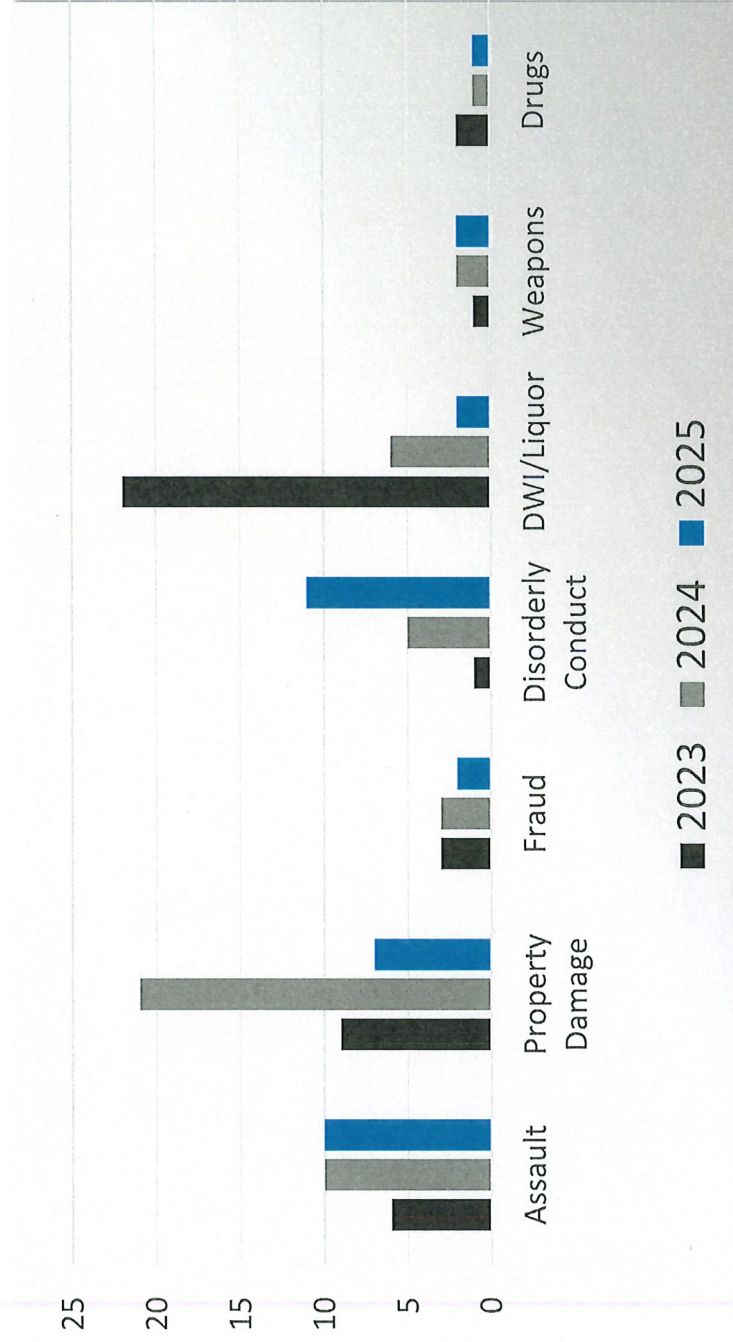
Department Strength		Department Fleet	
25	Full Time Police Officers	8	Marked Squads
1	Full Time Community Service Officer	7	Unmarked Vehicles <i>Assigned to Chief, Captains, Detectives & Special Detail</i>
3-5	Part Time Cadets (fluctuates)		
3	Full Time Civilian Support Staff	1	Marked CSO Unit



CRIME STATISTICS: PART I CRIMES



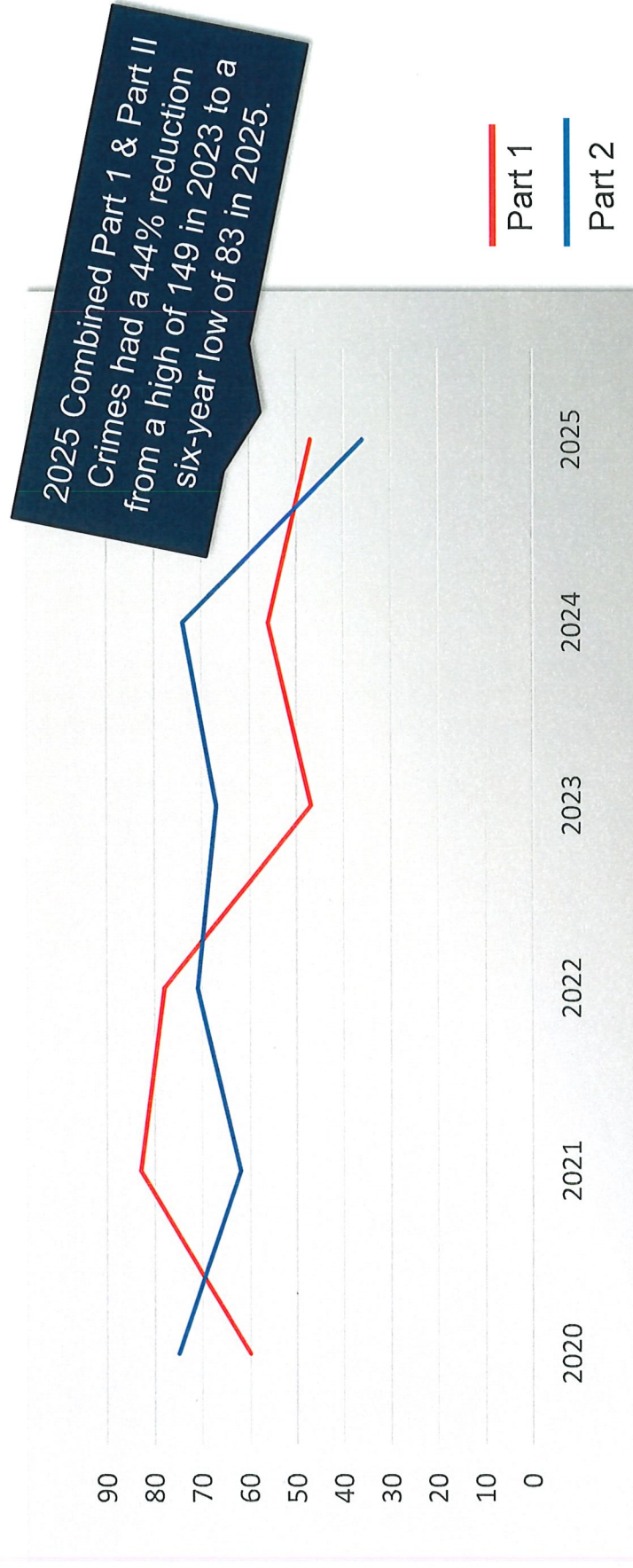
CRIME STATISTICS: PART II CRIMES



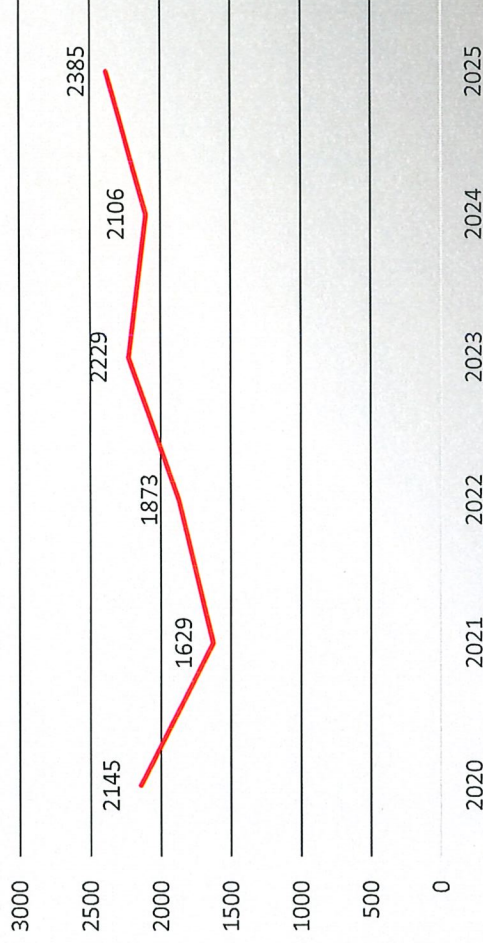
2025		
Assault	10	
Property Damage	7	
Forgery / Fraud	2	
Disorderly Conduct	12	
DWI/Liquor	2	
Weapons	2	
Drugs	1	



CRIME STATISTICS: PART I & II CRIMES BY YEAR



CALLS FOR SERVICE



Across all three communities, the department handled more than 17,500 incidents with Lauderdale calls up about 13%.



INVESTIGATION REVIEW

92

Total Criminal Cases

26

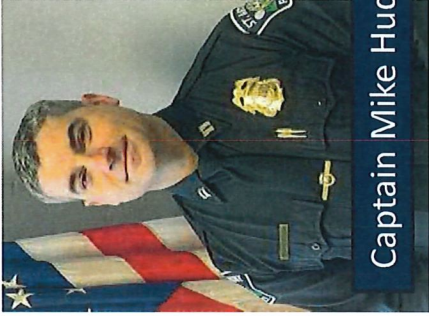
Total Cases Cleared by Arrest

45

Total Cases Closed

19

Total Cases Cleared by Other



Captain Mike Huddle

49% Clearance Rate
in 2025



PATROL REVIEW

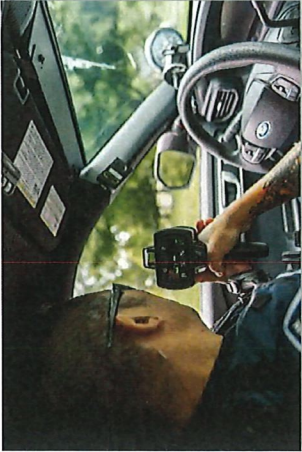
Responsive Proactive Deterrence Safety		
2025	2024	Staffing Overview
19	16	Patrol Staff including Sergeants
1 Supervisor with 4-5 Officers	1 Supervisor with 3 Officers	Four Shifts



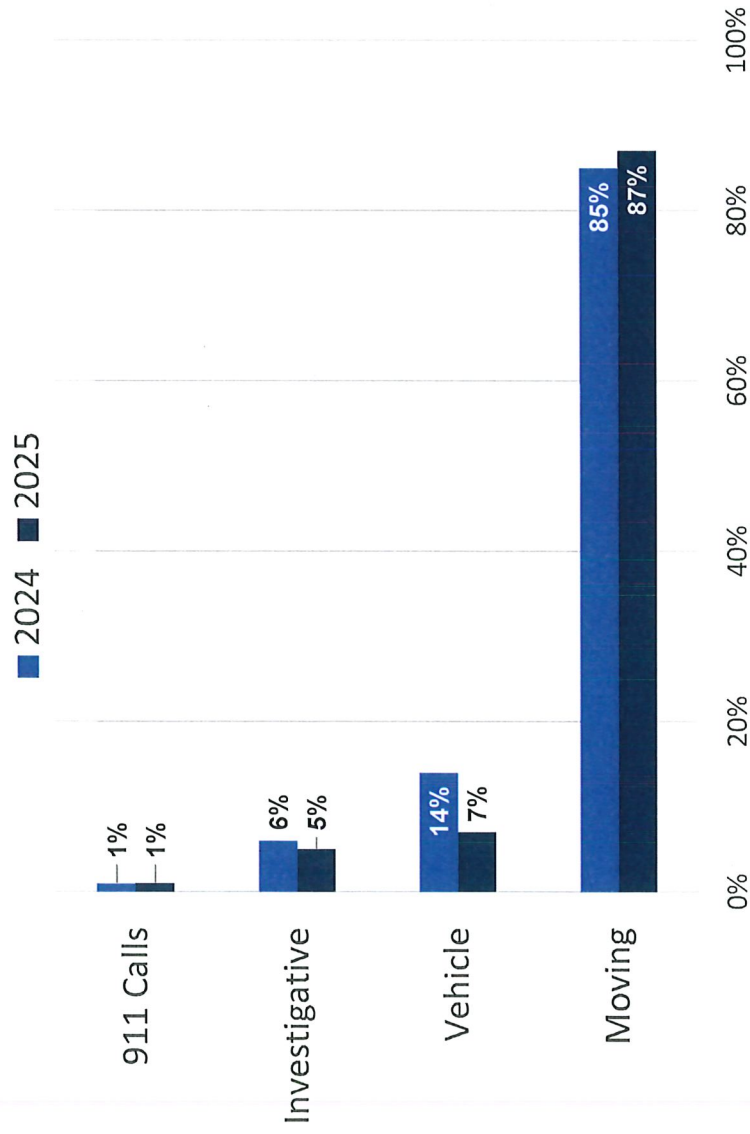
Captain Mark Dokken

Duties:

- Respond to 911 calls
- Proactive Patrol
- Community Building
- Crime Detection and Deterrence
- Traffic Safety Initiative



PATROL REVIEW: REASON FOR STOP DATA



EDUCATION OVERVIEW

Training Objective

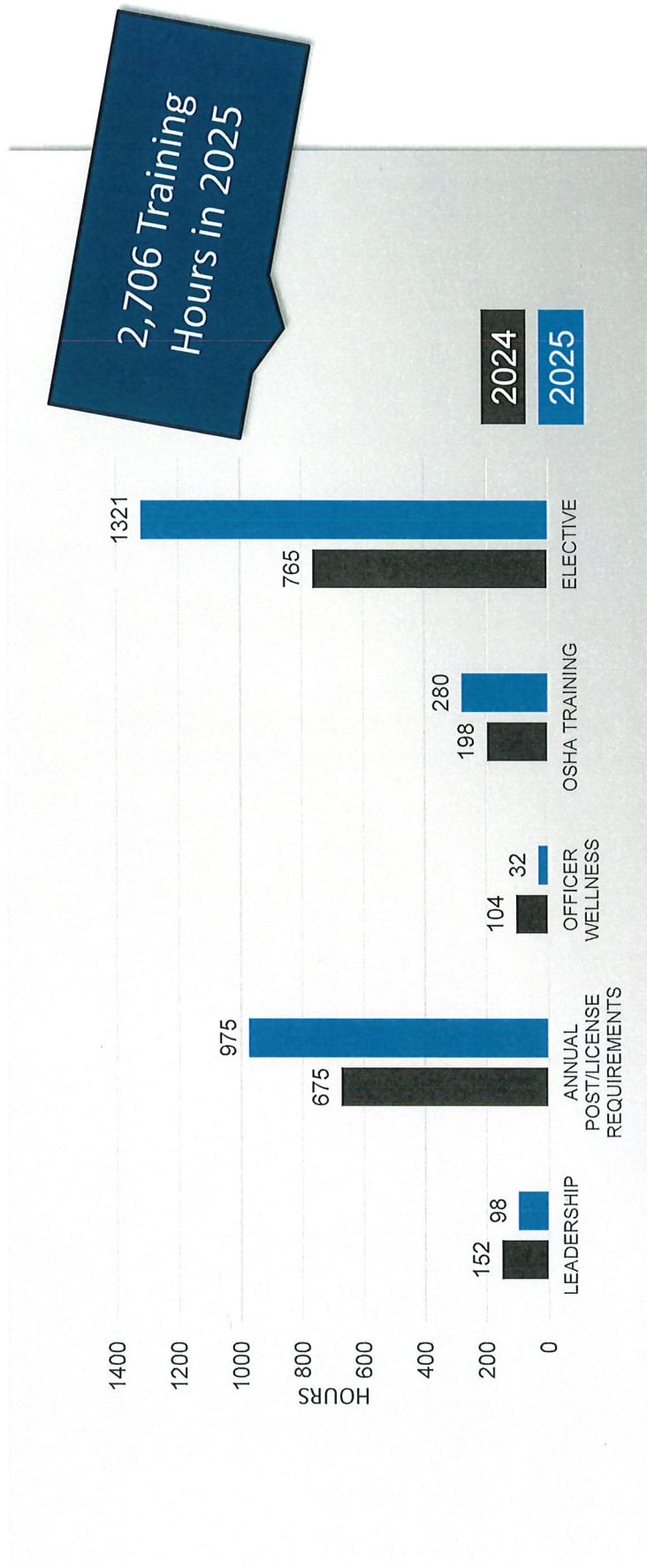
Provide continued professional development, enhance safety of officers and community & foster unity of purpose and cooperation with the community.

Total Training Hours: **2,706**

- Content reviewed by MN POST Board and Saint Anthony PD Command to ensure adherence with Strategic Plan
- Implemented Vector Solutions Software to document training, streamline records, and assist with compliance
- Utilizes both virtual and in-person platforms



EDUCATION SUMMARY: TRAINING



INNOVATION & TECHNOLOGY

Body Worn Camera Program – Year 7

✓	Reviewed 100% of videos in all Use of Force incidents and allegations of officer misconduct
625 Videos Reviewed	Monthly Internal Compliance Checks with 99% compliance rate
✓	Next biennial audit: November 2026
✓	Exploration and selection of new Axon video recording system to implement in 2026



2025 INNOVATION & TECHNOLOGY

Unmanned Aerial System Program – Year 1

Enhances public safety and improves emergency response

Aids in locating fleeing suspects, missing and vulnerable adults and monitors large-scale public events

Five St. Anthony Police Officers have completed required FAA training to become UAS pilots

Features thermal camera for night operations, weather resistance for rain and snow flights, 27 mph wind resistance and 40 minutes of flight time on one set of batteries

Provides rapid deployment capability during critical incidents



- Deployed 31 times (28 training flights)
- Searched for suspect in domestic assault
- Located individuals suspected of copper wire thefts
- Assisted neighboring agency in search of armed subject



STRATEGIC RECRUITMENT

Multi-faceted Approach

Quick Contact

Ride-Alongs

Prompt Interviews

Nimble & Responsive

Lateral Officer Focus

Cadet Program Growth

Grant Opportunities: ICPOET



WELLNESS FOCUS

Supporting Wellness – Mind, Body, Spirit

Internal Peer Support program provides confidential support and connects personnel with resources when personal or professional challenges arise

Use of Cordico Wellness App

Provide family support

Workout Center provides physical fitness opportunity while on duty

Chaplain program for spiritual support

Annual check-ins with licensed mental health professional



Wellness resources for Officers and families promote long-term health, resilience and job performance



STRATEGIC PLAN

2025



Mission

To improve the overall quality of life by preserving the peace and safety of the community.

Vision

The St. Anthony Police Department is committed to being a diverse and inclusive organization that provides exceptional service and creates a safe and secure community that is a desirable place in which to live, learn, work, and play.

CORE VALUES

Integrity. Courage. Compassion.

Community Involvement/Accountability	Equipment & Technology	Training & Professional Development	Safe Street & Safe Communities	Employee Wellness	Recruitment
High School Mentorship Program Enhance Social Media Outreach to Under-represented groups New Community Outreach Events Explore VPS Program Focus on Youth Outreach Videly report officer commendations to community Officers educated about complaint process Century College 915 Mentorship Program	Mentorship of new RMS officers Continue to Explore Investigative Technology Implement Scheduling Software Implement Training Software Upgrade BWC Software Establish Interface for Digital Data Transfer Suspect File Reduction Dyna Form Creation Mentorship Safe Exchange Area Explore Online Complaint Process Traffic Complaints	Goat Patrol to Overt Training Costs Additional In-Services Training In-house Leadership Training for Supervisors Continue and Enhance Mentorship Program Explore 360 Evaluation of Supervisors Prioritize attendance at career enhancing schools Include training on new equipment and incident reports In-house Alternative Learning Opportunities Quarterly Check-ins with Officers to Evaluate Career Goals	Continue Traffic Data Reporting Publicly Recognize Traffic Safety Efforts Work Collectively with NCT to Remedy Problem Areas Increase Data Driven Decision Making to Speed Case Continue Procedural Training Manual Develop a Skills Training Registration Program Explore purchase of Fleet and Trailer Cameras Evaluate Community Notification Systems	Launch New 10-Per Program Enhance Chaplain Program Educate Officers on New Cardiac Wellness App Continue Annual Mental Health Check in Explore use of Fitness Related Program Add EAP into the Training Manual Increase Family Connections Events Increase Support of Retired Officers Members Signs Tactical Wellness Evaluation Explore funding opportunities for therapy dog	Continue Recruitment at Job Fairs Administer the EPOCT Grant Develop a Professional Recruitment Video Increase the Number of Cycles Expand Marketing Material Continue Marketing to Diverse Populations Increase Social Media Recruitment Marketing Increase Officer Interactions with Candidates Enhance Retention Strategies

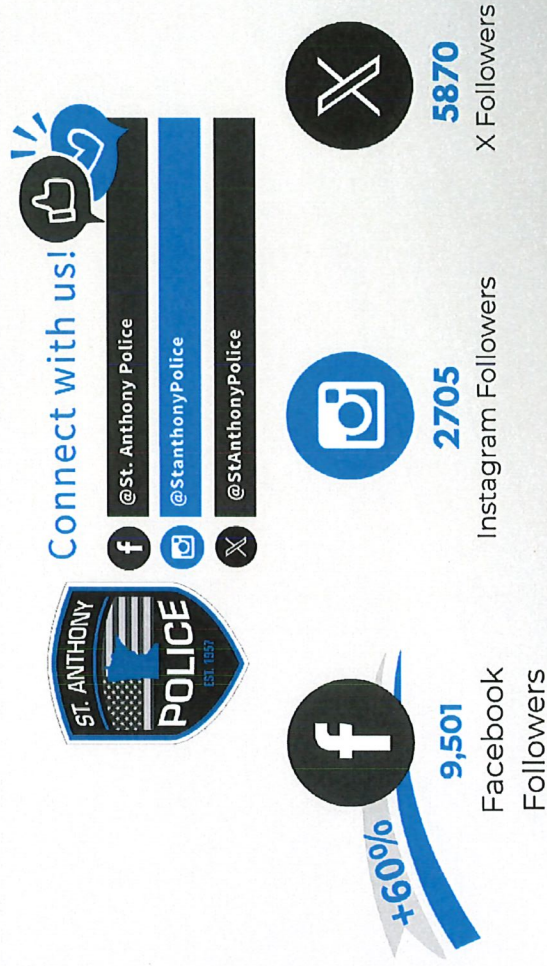
2025 Focus: Community Engagement

- Enhanced Social Media
- Increased Outreach to Under-Represented Groups
- Focus on Youth & High School Outreach
- Additional Events
- Mentorship Programs



SOCIAL MEDIA ENGAGEMENT

Officers use social media as a method of effectively informing the public about department services, issues, investigations and other relevant events =



SOCIAL MEDIA

St. Anthony Police Department • St. Anthony, MN •
Published by Instagram • November 11, 2023 • 5:01 PM, MN •
This Veteran's Day, we recognize the service of Officers Milbrandt and Norlien, who both proudly served our Nation's Armed Forces prior to joining our Ranks. — See more



St. Anthony Police Department • St. Anthony, MN •
Published by Instagram • October 15, 2023 • 10:00 AM, MN •
Do you or someone you know have a passion for racing? Tag them here! We're giving away a New Year's Gift Basket to the winner. Winner's choice, please tag them here! — See more



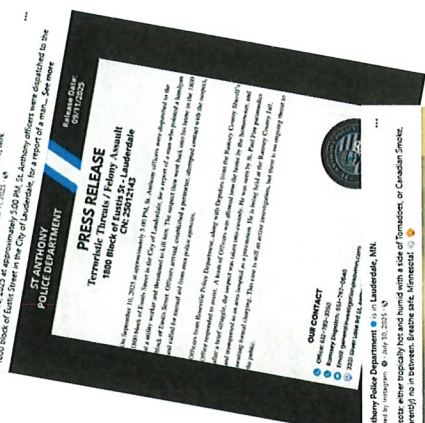
St. Anthony Police Department • St. Anthony, MN •
Published by Instagram • October 1, 2023 •
Night shift things... — See more



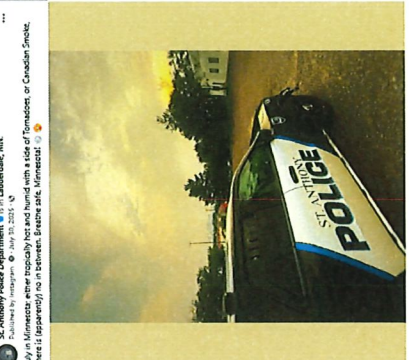
St. Anthony Police Department • St. Anthony, MN •
Published by Instagram • August 8, 2023 •
A day's sweat and our day! These kids were out for a warm summer day! — See more



St. Anthony Police Department • St. Anthony, MN •
Published by Instagram • September 18, 2023 • 1:00 PM, MN •
1000 Block of East Street in the City of St. Anthony officers were dispatched to the scene of a vehicle accident. — See more



St. Anthony Police Department • St. Anthony, MN •
Published by Instagram • July 18, 2023 •
July in Minnesota when typically hot and humid with a side of Tomatoes, or Canadian Smiles, there is apparently no in between. Breathe safe, Minnesota! — See more

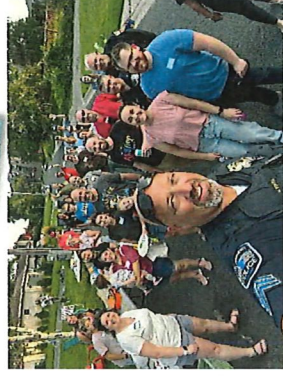


COMMUNITY ENGAGEMENT

Every officer is a community engagement officer.
Every encounter is engagement.

Dedicated Team

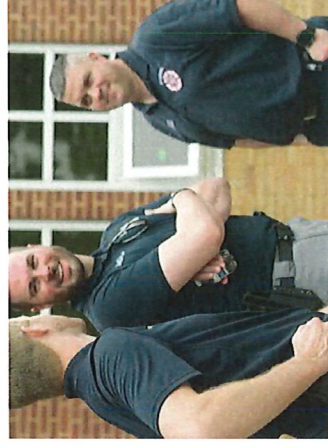
- Operates social media
- Meets quarterly to plan
- Organizes community events and presents to the public
- Develops youth and other programs as a form of engagement and education



COMMUNITY ENGAGEMENT

Building a Safe Community

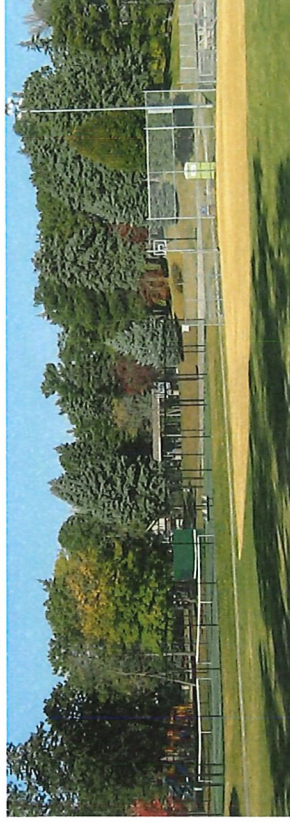
- Slow Down Kids at Play Event
- Annual Summer Safety Camp instructing 30 incoming 4th graders on topics such as firearm safety, CPR/First Aid, using 911 and water safety.
- Camp included a K9 Demo, Emergency Vehicle Tours, and Obstacle Course.



COMMUNITY ENGAGEMENT EVENTS

Building a Strong Community

- Lauderdale Day in the Park
- MN Night to Unite
- CatGuards (Catalytic Converter Theft Prevention)



WORK PLAN ACCOMPLISHMENTS

1. Staffing	2. Innovation and Compliance	3. Community
Bold Recruitment & Retention Plan	Launched department's drone program	Successfully reintegrated police services in City of Falcon Heights
Conducted promotional process for a Detective position	Passed biennial external audit of Body Worn Camera program	Provided patrol coverage for major events at Minnesota State Fairgrounds including MN State Fair, MSRA Back to the 50s, and Street Machine Summer Nationals
Hired and training four new officers	Explored and selected new Axon Video Recording system for 2026 implementation	Documented over 514 community engagement contacts including participation in numerous community events
Promoted additional Captain to oversee Patrol Division	Enhanced social media outreach and public communications	
Awarded ICPOET grant to fund training of two additional aspiring police officers		



WHAT'S ON DECK

Looking Ahead to 2025-2026

Continue Falcon Heights integration

Increase involvement with youth and under-represented populations

Implement body camera cloud storage solution

Long-term strategy for recruitment and retention

Continue exploration of public safety facility and renovations

Expand Peer-to-Peer support team with surrounding agencies

Research fitness reward programs

Explore therapy dog program

Train new office support staff



MINNESOTA DEPARTMENT OF PUBLIC SAFETY



OFFICE OF JUSTICE
PROGRAMS



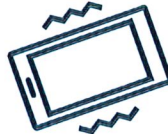
STAY CONNECTED



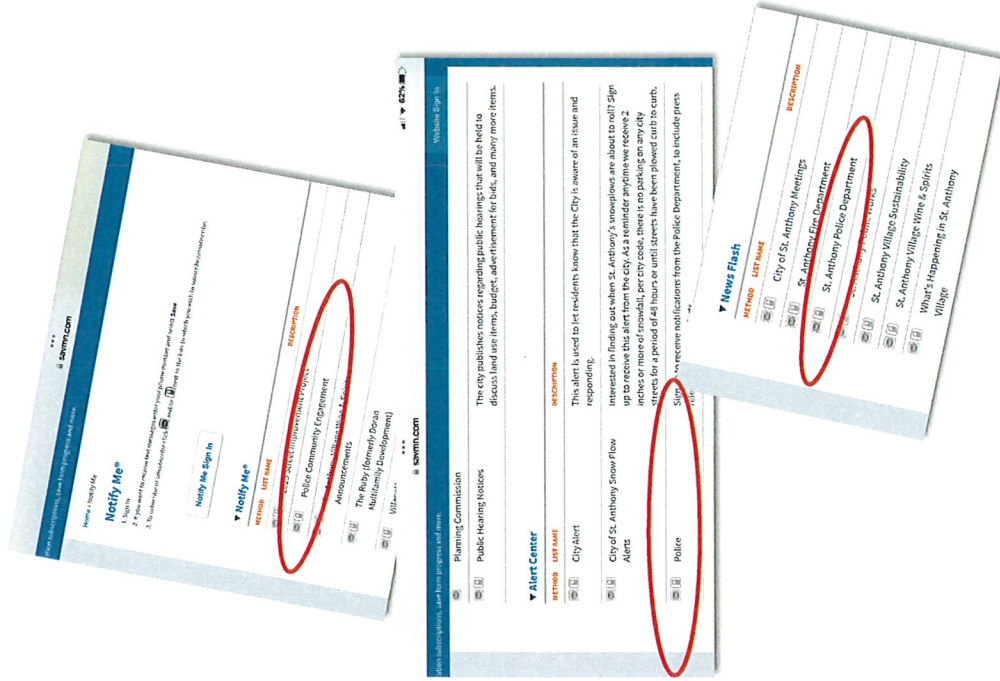
- Get Updates via savmn.com
- Sign up for notifications



- Email us at police@savmn.com
- Request police records at sapdrecords@savmn.com



- Call us at **612-782-3350** to arrange for a meeting via phone or in person



A collage of various documents and reports from the St. Anthony Village Police Department. The documents include:

- 2025 ANNUAL REPORT**: A comprehensive report detailing the department's activities, achievements, and challenges over the past year. It features a large photo of the police force and a list of key accomplishments.
- RECRUITMENT & RETENTION**: A document outlining strategies to attract and retain qualified personnel. It discusses the importance of a diverse and skilled workforce and provides specific initiatives to achieve these goals.
- EDUCATION & TRAINING**: A document detailing the department's commitment to ongoing education and training for its officers. It lists various training programs, seminars, and courses offered throughout the year.
- COMMUNITY ENGAGEMENT**: A document focusing on the department's efforts to build strong relationships with the community. It highlights various outreach programs, public meetings, and collaborative initiatives.
- PATROL DIVISION**: A document providing updates on the patrol division's operations, including officer assignments, equipment, and performance metrics.
- MESSAGE FROM THE POLICE CHIEF**: A letter from the Police Chief, Mr. [Name], addressing the community and outlining the department's vision and goals for the future.
- NEAR IN REVIEW**: A document listing upcoming projects, initiatives, and milestones for the department.
- 2025 ANNUAL REPORT (continued)**: Additional pages of the annual report, including financial statements, a list of awards, and a closing message.

The collage also features several smaller photos of police officers in uniform, community events, and various departmental reports and newsletters.



WCAG
Accessibility
Checked

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	May 12, 2026	Agenda Item	Audit Presentation
---------------------	--------------	--------------------	--------------------

Action Requested

Consent	☐	Public Hearing	☐	Discussion	☒
Action	☒	Resolution	☐	Work Session	☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Each year, a representative of Abdo presents the findings of the audit to the City Council. This year Bonnie Schwieger will present. Upon conclusion of the presentation, the Council should vote to accept the audit reports.

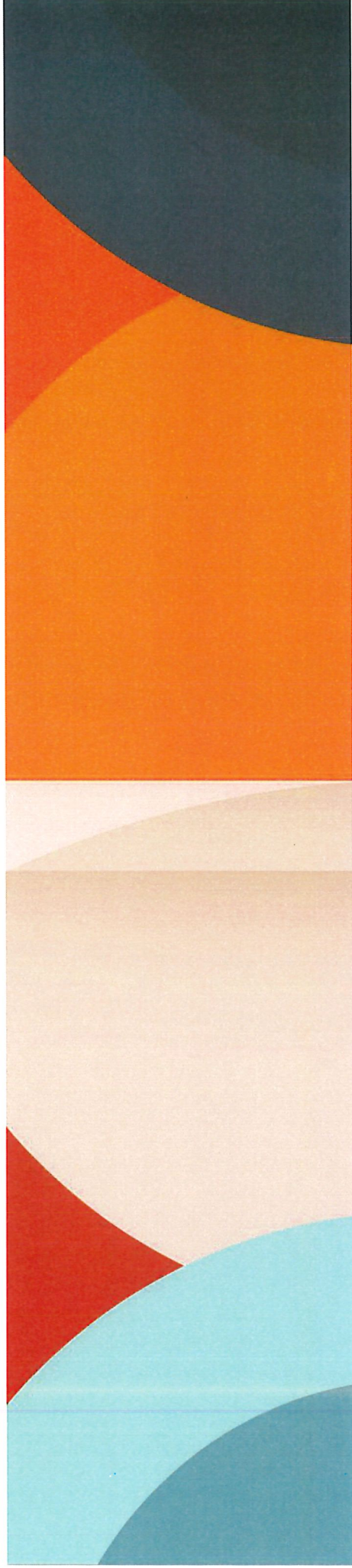
STAFF RECOMMENDATION:

Motion to accept the 2025 Financial Audit.



2025 Financial Statement Audit

City of Lauderdale



Introduction

- Audit Opinion and Responsibility
- General Fund Results
- Other Governmental Funds
- Enterprise Funds
- Key Performance Indicators



Audit Results

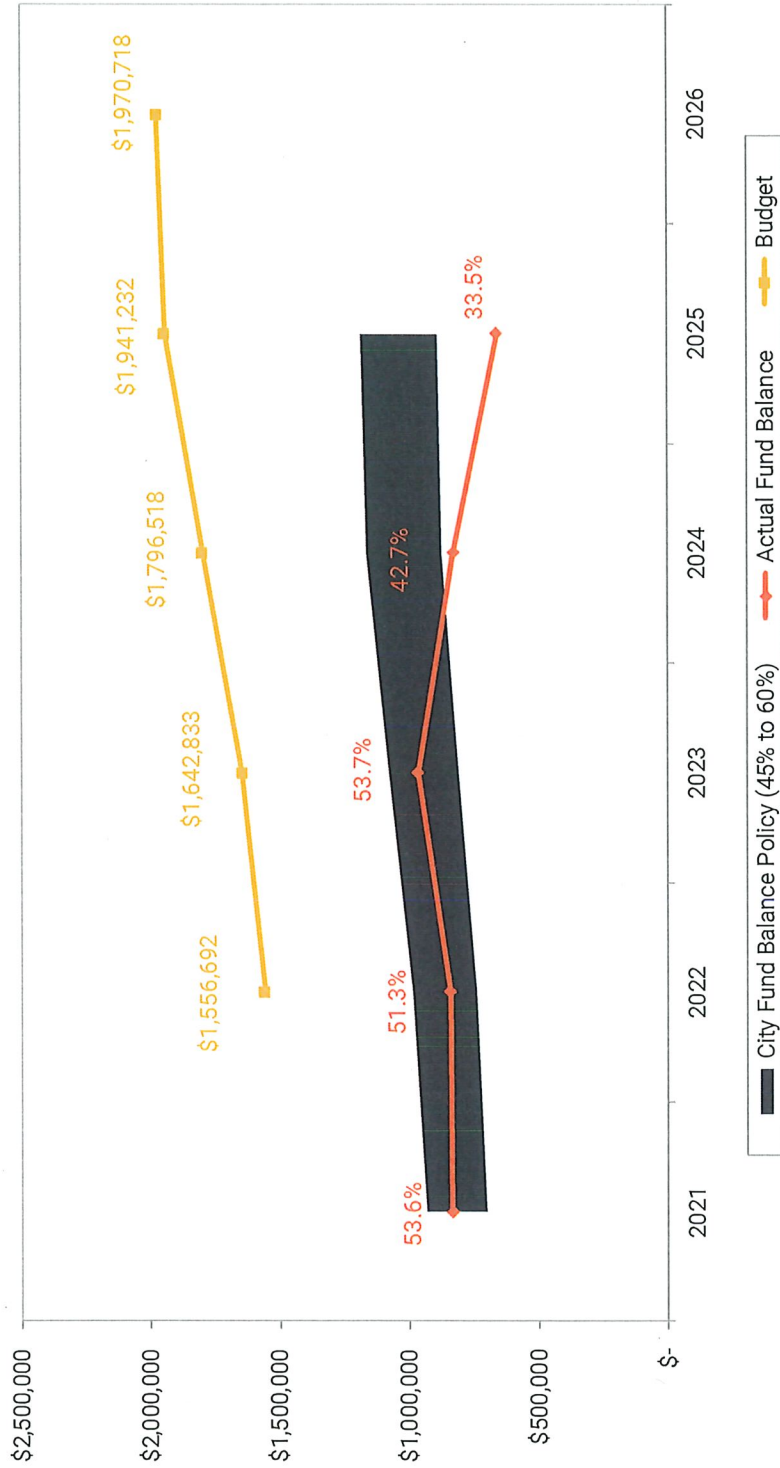
Auditor's Opinion

unmodified
opinion under
GAAP

Minnesota Legal Compliance

No instances
of
noncompliance

General Fund - Fund Balances

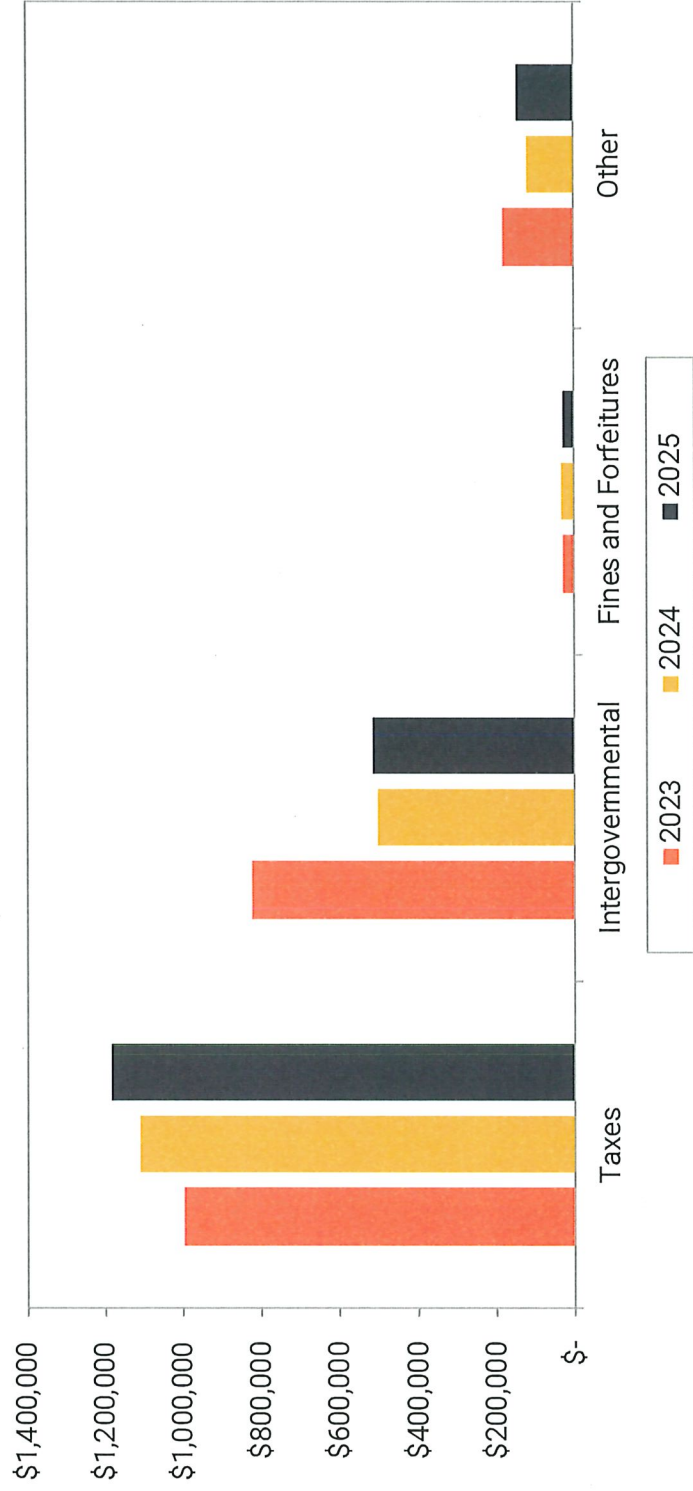


General Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 1,910,072	\$ 1,837,025	\$ (73,047)
Expenditures	<u>1,941,232</u>	<u>2,041,963</u>	<u>(100,731)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(31,160)	(204,938)	(173,778)
Other Financing Sources (Uses)			
Transfer in	<u>31,160</u>	<u>35,951</u>	<u>4,791</u>
Net Change in Fund Balances	-	(168,987)	(168,987)
Fund Balances, January 1	<u>829,625</u>	<u>829,625</u>	<u>-</u>
Fund Balances, December 31	<u>\$ 829,625</u>	<u>\$ 660,638</u>	<u>\$ (168,987)</u>

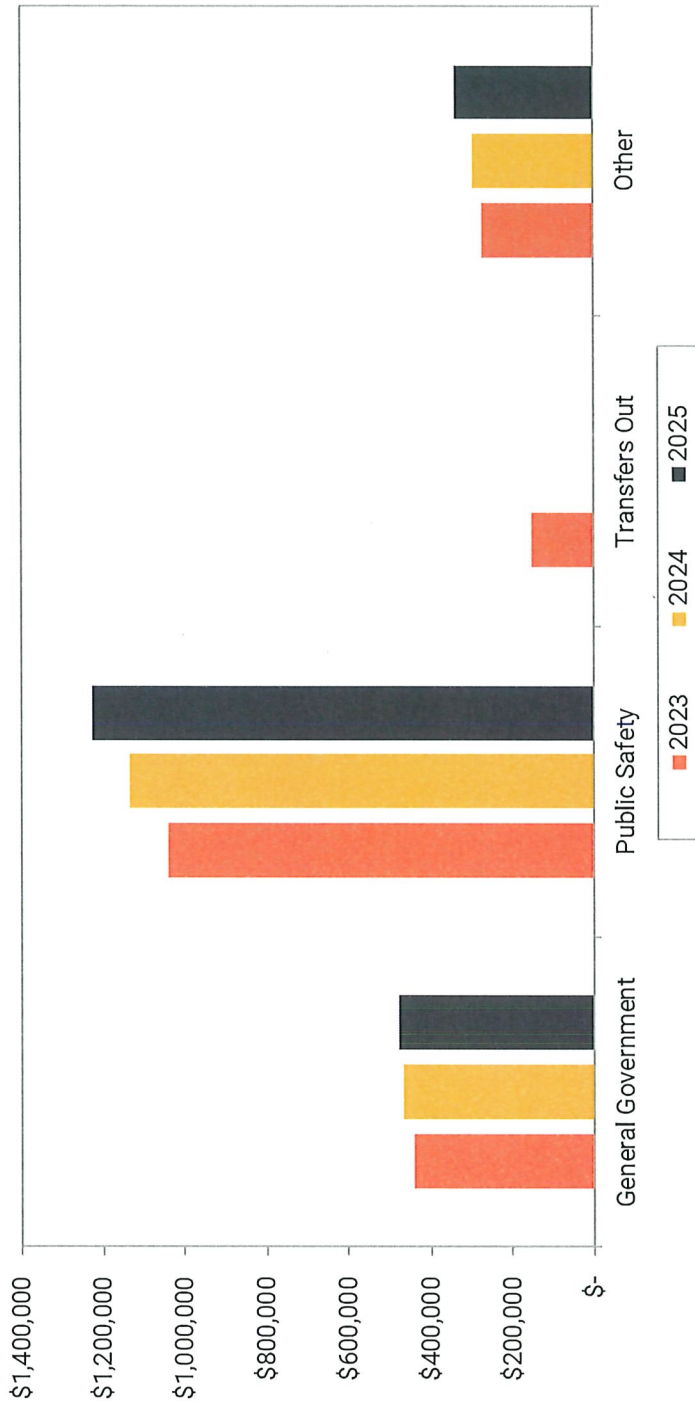


General Fund Receipts by Type





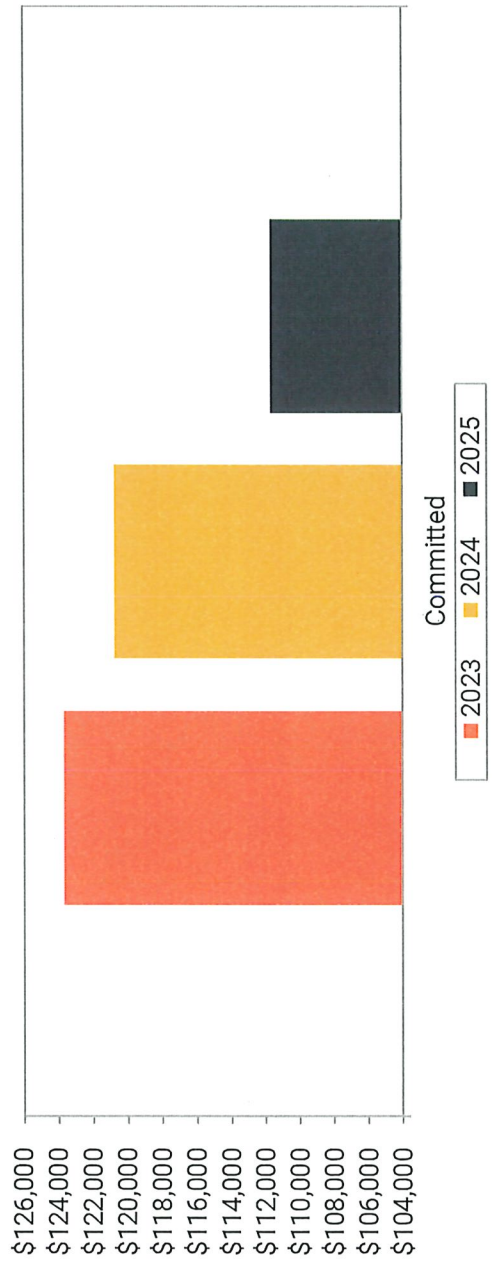
General Fund Disbursements by Type





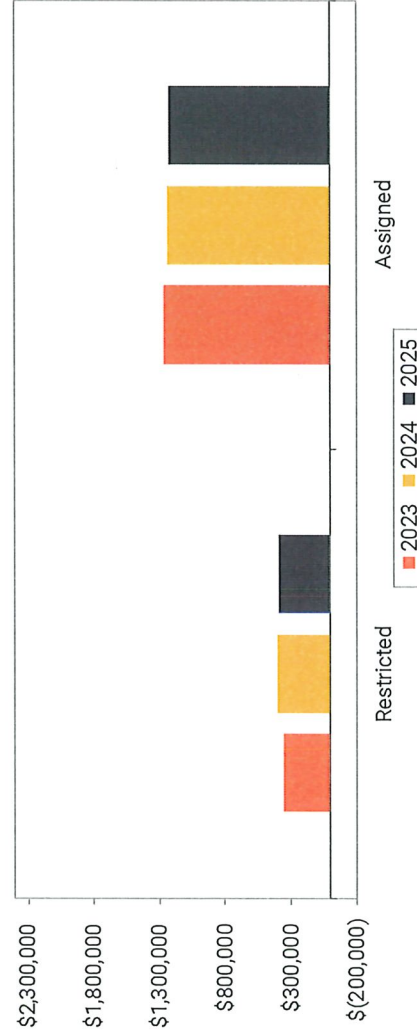
Special Revenue Fund Balances

Fund	Fund Balances December 31,		
	2025	2024	Increase (Decrease)
Communications	\$ -	\$ 35,168	\$ (35,168)
Recycling	111,725	85,664	26,061
Total	\$ 111,725	\$ 120,832	\$ (9,107)



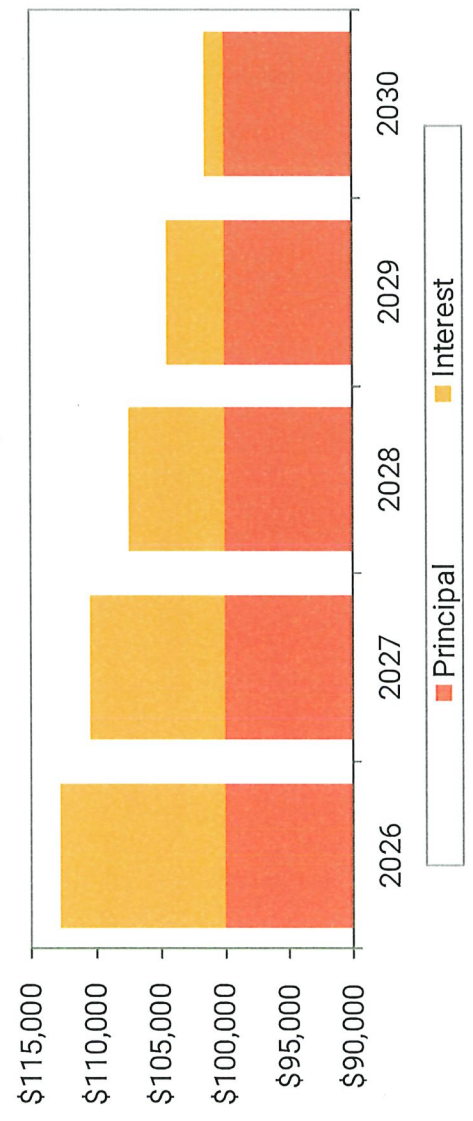
Capital Project Fund Balances

Fund	Fund Balances December 31,		Increase (Decrease)
	2025	2024	
Major			
Street Improvement	\$ 606,432	\$ 580,730	\$ 25,702
Park Dedication	383,784	368,550	15,234
Development	320,828	383,558	(62,730)
Subtotal	1,311,044	1,332,838	(21,794)
Nonmajor			
General Capital Improvement	78,231	87,032	(8,801)
Park Improvement	219,041	210,347	8,694
TIF District No. 1-2	6,673	1,966	4,707
Subtotal	303,945	299,345	4,600
Total	\$ 1,614,989	\$ 1,632,183	\$ (17,194)



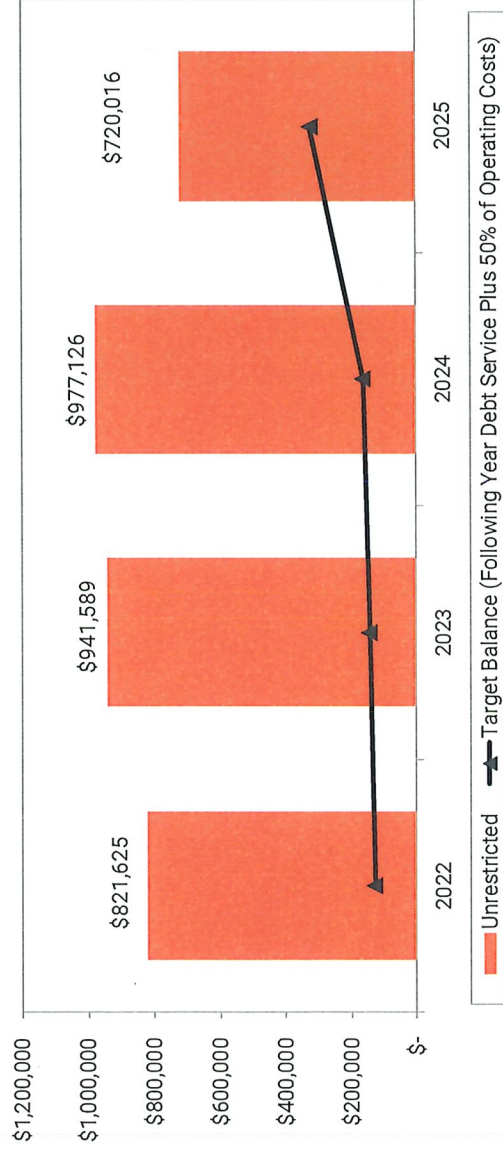
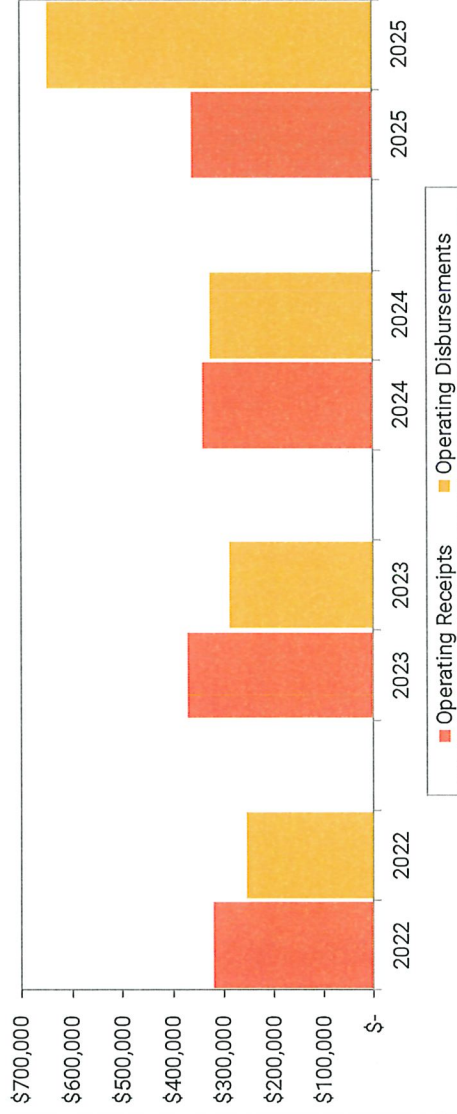
Debt Service Fund

Description	Total		Bonds Outstanding	Year of Maturity
	Cash and Investments	Total Assets		
2019A G.O. Improvement Bonds	\$ 227,261	\$ 321,460	\$ 500,000	2030



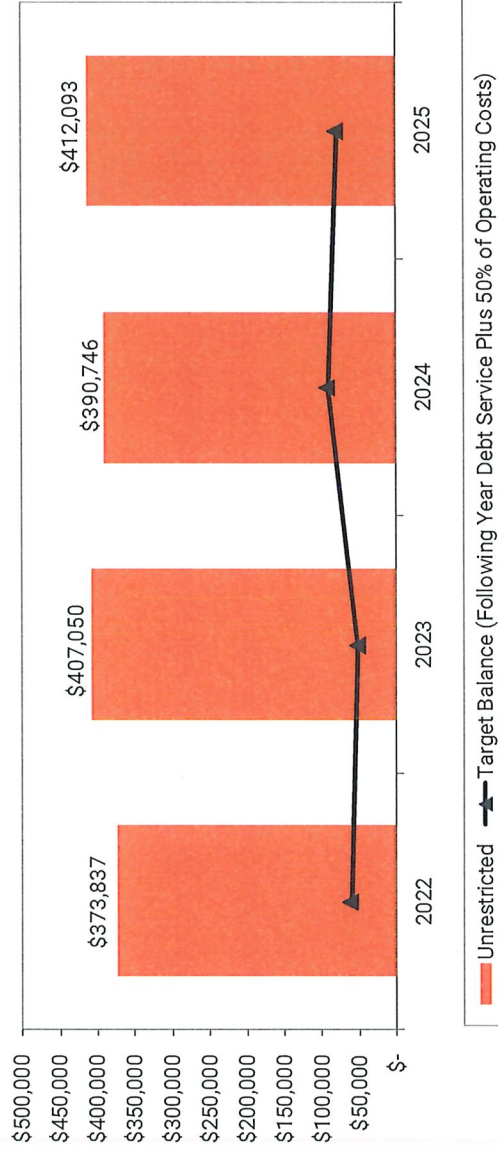
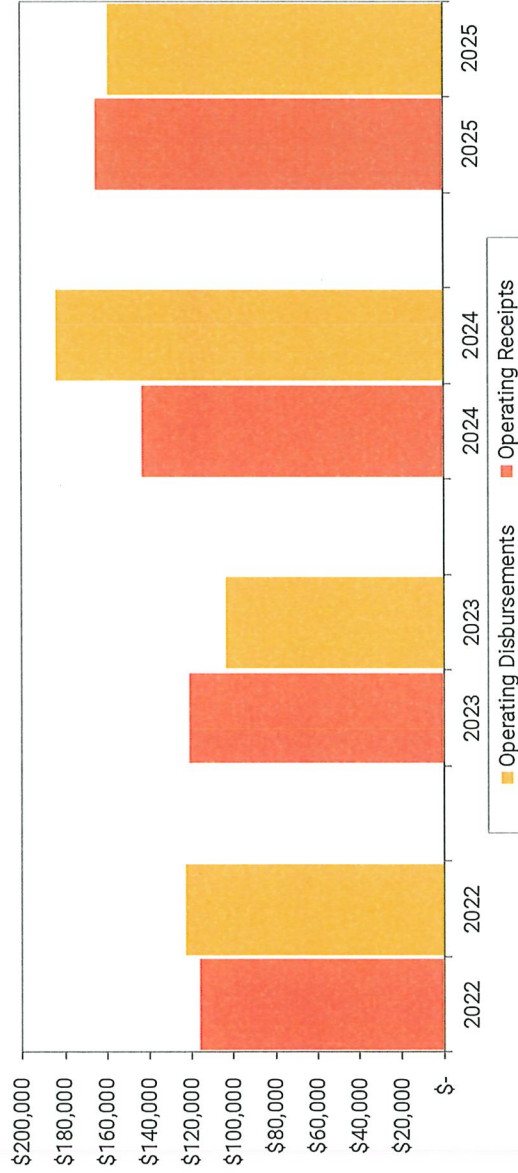
Sewer Fund

Cash Flows from Operations and Cash Balances



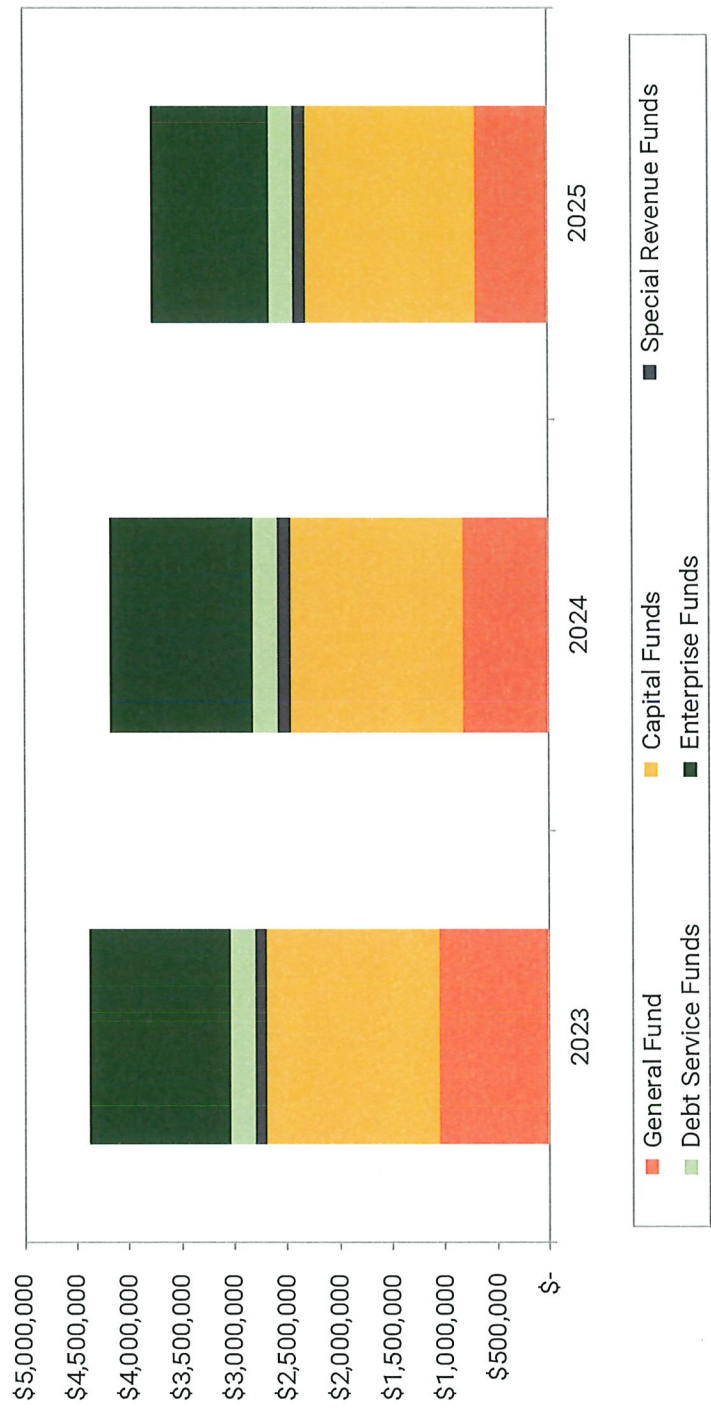
Storm Sewer Fund

Cash Flows from Operations and Cash Balances





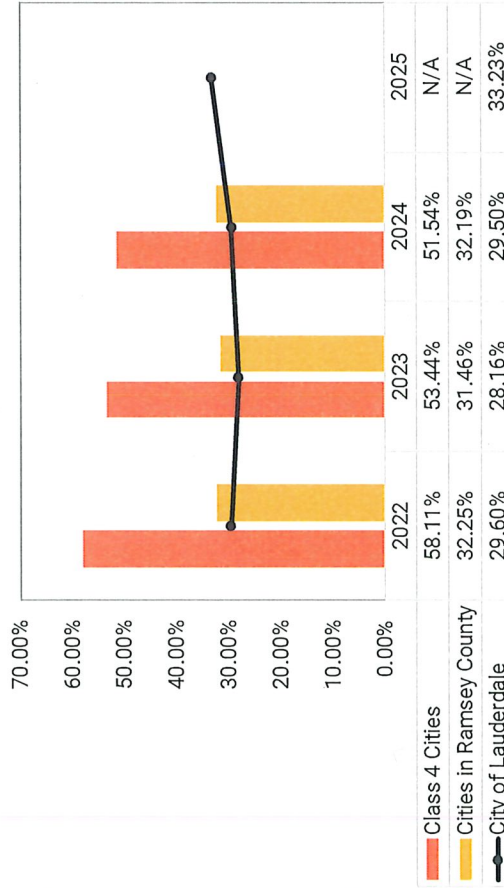
City Cash and Investments Balances by Fund



KEY PERFORMANCE INDICATORS

Taxes

Tax Rates



Tax Rate Mix



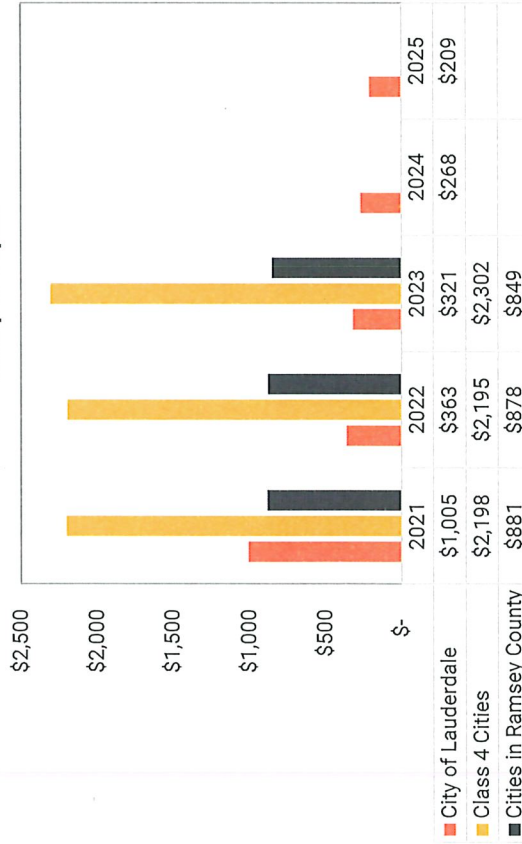
KEY PERFORMANCE INDICATORS

Debt

Debt Service Expenditures as a Percent of Total Expenditures



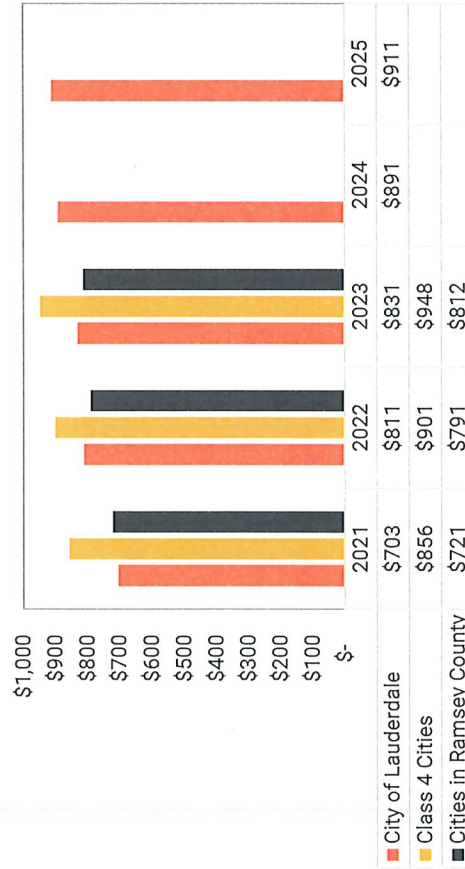
Debt per Capita



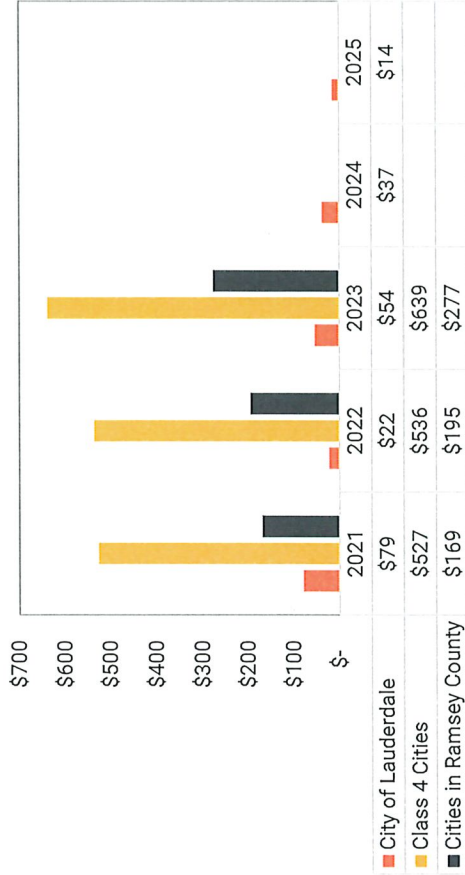
KEY PERFORMANCE INDICATORS

Expenditures

Current Expenditure per Capita



Capital Expenditure per Capita



Your Abdo Team



Bonnie
SCHWIEGER
CPA - Partner



Brandon
BORTNEM
Associate



Phien
DOAN
Associate

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	May 12, 2026	Agenda Item	Tennis Courts
---------------------	--------------	--------------------	---------------

Action Requested

Consent	☐	Public Hearing	☐	Discussion	☒
Action	☒	Resolution	☐	Work Session	☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Court Surfaces and Repair were the original subcontractor during construction of the Community Park tennis courts twenty years ago and have performed all of the maintenance. We asked them to perform crack filling this summer. While out, they noticed the high number of rocks poking through. The surface needs to be redone this year before the rocks crack the surface to the point where the whole surface needs to be milled and redone. The cost to resurface the top layer is \$14,500. They said the cost to replace the entire top and subsurface is in the \$80,000 range.

Community members requested that the courts be striped for four instead of two pickleball courts. I asked the owner if that would change the price but haven't heard back yet. If it does, it won't be by much. Staff can work that out with them when they come to do the repair in a couple of weeks.

STAFF RECOMMENDATION:

Motion to accept Court Surfaces and Repair quote to resurface the Community Park tennis courts.



Court Surfaces & Repair, Inc.

Troy D. Carlson • 16215 Yalta St. NE • Ham Lake, MN 55304 • 612-386-9171 • Fax: 763-785-7929



May 6, 2026

RE: RESURFACING OF TWO TENNIS COURTS

Lauderdale Community Park / Lauderdale, MN - (2) Tennis Courts

The process to surface courts is as follows:

- High-pressure blow entire surface clean of dirt and debris.
- High-pressure wash courts to clean prior to material application.
- Patch and blend low areas, ("birdbaths") to surrounding surface.
- Fill and smooth cracks with acrylic patch binder.
- Apply (2) textured coats of 100 % Acrylic Resurfacer to fill surface imperfections.
- Apply (2) ColorPlus 100% Acrylic Color coats to surface. Colors Dk. Green & LT. Green
*(SealMaster ColorPlus System used)
- Apply line primer to playing lines prior to applying white line paint.
- Upon curing roller apply 2" white playing lines per ASBA specifications.
- (2) Sets of yellow pickleball lines

*CSR will need a water source supplied near facility location.

Tennis Court Surfacing and Line Striping – LS \$14,500.00* *Prices do not include any bond fees.*

CSR is fully insured for your project and will issue a certificate of insurance if requested. All work has a two-year *manufacturer's warranty* on materials used. *Warranty does not cover saw joints.* If you have any questions please call me @ (763)-442-8405.

The above price and specifications are satisfactory and are hereby accepted. CSR is authorized to do the above work specified. Payment is to be made upon completion of above specified work. *Note:* This proposal may be withdrawn if not accepted within 10 days.

Date Accepted ____/____/____ Signature _____ PO # _____.
(Please assign a PO# and or mail / fax one signed copy. Fax (763)-785-7929.)

Thank you,

Jake Klute
Court Surfaces & Repair

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	May 12, 2026	Agenda Item	Building Proclamation
---------------------	--------------	--------------------	-----------------------

Action Requested

Consent	☐	Public Hearing	☐	Discussion	☒
Action	☒	Resolution	☒	Work Session	☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Rum River Consultants, the City's contracted building official, is asking the City Council to adopt the following proclamation as they want to highlight the importance of building safety. Education is a key component of their mission that they want to continue to promote in all the communities they work in.

This also would be a good time to remind residents of the role Rum River plays for the city and how to engage them with questions.

STAFF RECOMMENDATION:

Motion to proclaim May 2026 as Building Safety Month in the City of Lauderdale.



May 3, 2026

Emailed

City of Lauderdale
Heather Butkowski, City Administrator (heather.butkowski@lauderdalemn.org)
1891 Walnut Street
Lauderdale, MN 55113

RE: 2026 Building Safety Month Proclamation Request

Dear Heather,

As we begin the month of May, we invite the City of Lauderdale to consider presenting the attached proclamation at an upcoming Council meeting to recognize May as Building Safety Month. This is an opportunity to highlight the importance of building permits, code compliance, and the role they play in protecting the community.

Building Safety Month is an international campaign led by the International Code Council (ICC), held each May to raise awareness about building safety. The campaign emphasizes the importance of regularly updated building codes and helps individuals, families, and businesses better understand what goes into creating safe, durable structures.

The 2026 theme, "Built to Last," focuses on modern codes, the role of safety professionals, and sustainable construction practices that support long-term community resilience.

Building codes serve as a foundational safeguard against risks such as fire, severe weather, and structural failure. They help ensure that homes, public buildings, schools, and commercial spaces are constructed and maintained to protect those who live, work, and gather within them. Code officials work in coordination with contractors, design professionals, and public safety partners to support consistent application of these standards.

For more than four decades, Building Safety Month has recognized advancements in safe and sustainable construction, along with the professionals who support these efforts. This initiative continues to be supported at all levels of government and across the built environment and construction industry.

As an additional resource, informational materials are available on our website (www.rumrivercc.com) to help guide contractors and property owners through common project requirements and applicable code provisions.

Thank you for your consideration in recognizing Building Safety Month. If your jurisdiction adopts the proclamation, please feel free to share a signed copy, and we will submit it to the ICC for inclusion on their national campaign website.

If you have any questions or would like assistance with the proclamation process, please don't hesitate to reach out.

Respectfully,

Carri Levitski
Senior Advisor | Government Relations, Rum River Consultants
763-464-8798
carri@rumrivercc.com

Enclosure: 2026 Building Safety Month Proclamation



Proclamation

Building Safety Month — May 2026

Whereas the **City of Lauderdale** is committed to recognizing that our growth and strength depend on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

Whereas our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas these guardians are dedicated members of the International Code Council (ICC), a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes and standards to protect us in the buildings where we live, learn, work and play, and;

Whereas these modern building codes and standards include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

Whereas Building Safety Month is sponsored by ICC to remind the public about the critical role of our communities' largely unknown protectors of public safety—our code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

Whereas “Built to Last” the theme for Building Safety Month 2026, encourages us all to get involved and raise awareness about building safety on a personal, local and global scale, and;

Whereas each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local, state, tribal, territorial, and federal building safety and fire prevention departments, in protecting lives and property.

NOW, THEREFORE, the Lauderdale City Council hereby proclaims the month of May 2026 as Building Safety Month.

Dated: _____

Mary Gaasch
Mayor

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	May 12, 2026	Agenda Item	Bolger Groundwater Issue
---------------------	--------------	--------------------	--------------------------

Action Requested

Consent	☐	Public Hearing	☐	Discussion	☒
Action	☒	Resolution	☐	Work Session	☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Bolger Publishing (3301 Como Avenue) is a long-time Lauderdale business. Up until the past 15 years or so, they did not have groundwater seeping through their parking lot (see 2024 map). They said it started about the time that MNDOT put in the stormwater pond on the old Goodwill site. MNDOT, however, denies that there is a relationship between the pond and the drainage issue.

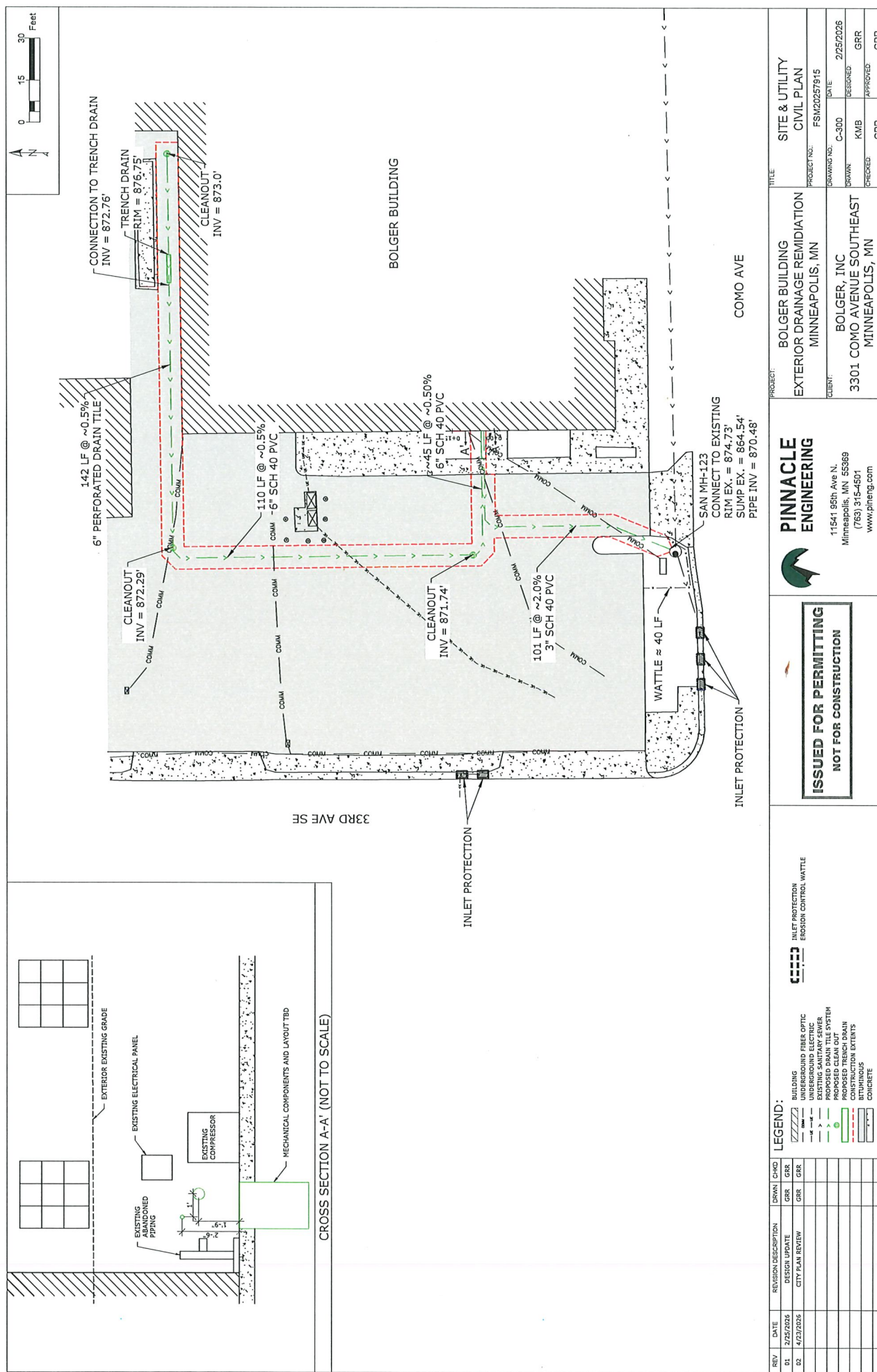
Ultimately, the water trail creates an ice problem in winter and is damaging to their building. They would like to fix the issue. City staff and engineer spent a lot of time working with their engineer on possible options for routing the water to a catch basin in Minneapolis. Stormwater rules are incredibly difficult to navigate so that ultimately didn't work. The current proposed design is to drain the water to a sanitary sewer manhole in the Lauderdale system. It is our last manhole leaving the city before the water enters Minneapolis. In addition to City Council approval, they also much get a permit from the Metropolitan Council.

The agreement would allow them to construct the system and be billed for the volume of water that enters the City's system. This would be done via an estimated volume during the year through our quarterly sewer billing with a true up at the end of each year.

The agreement is ready except for a few things they are sending to me: legal name and type of incorporation; signers' names and titles; and full legal description. The Council can approve the agreement at the meeting and staff will add those items before getting signatures.

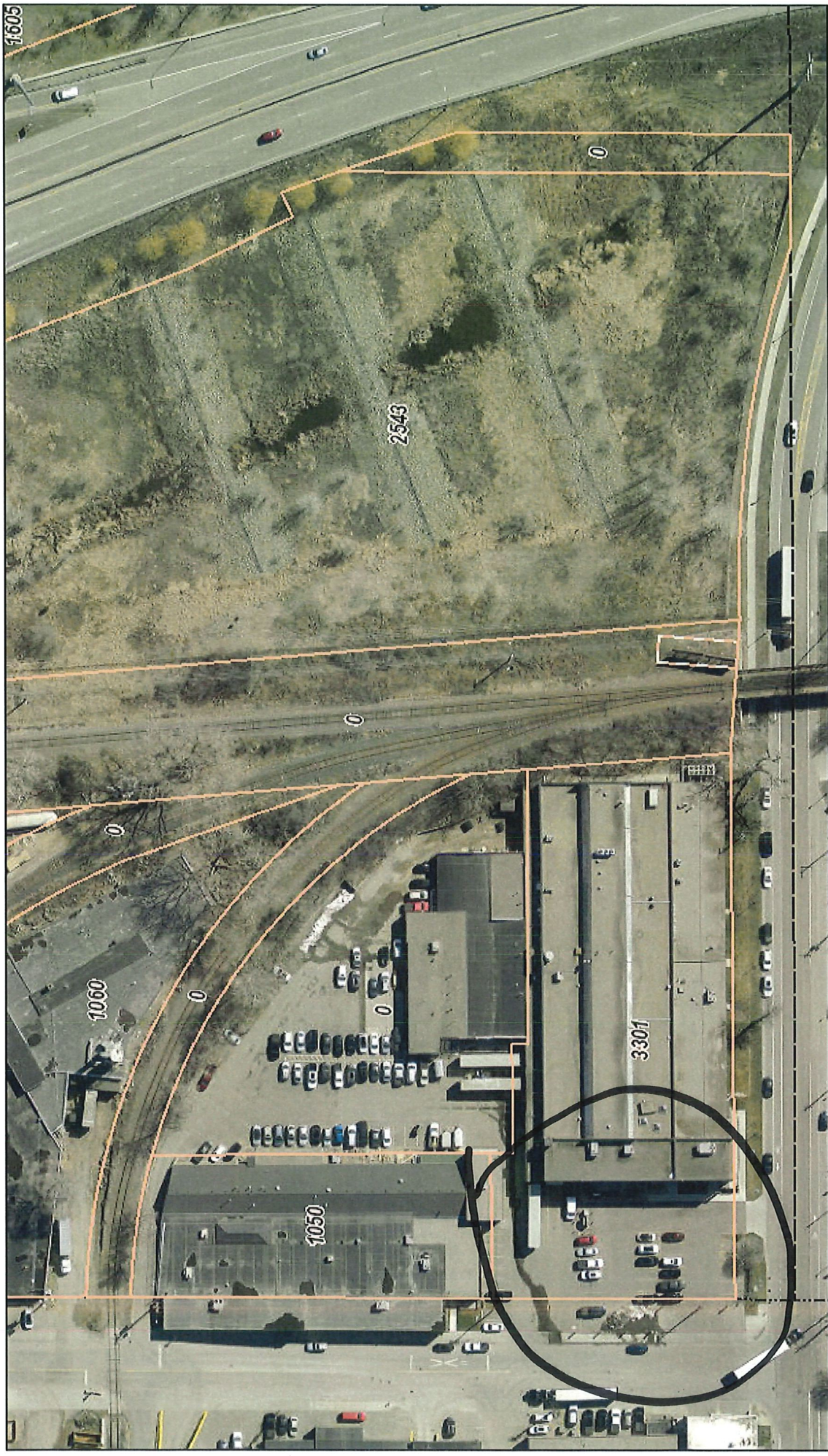
STAFF RECOMMENDATION:

Motion to approve the Sanitary Sewer Agreement with Bolger Printing.



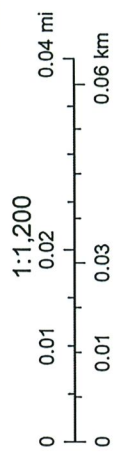
2024

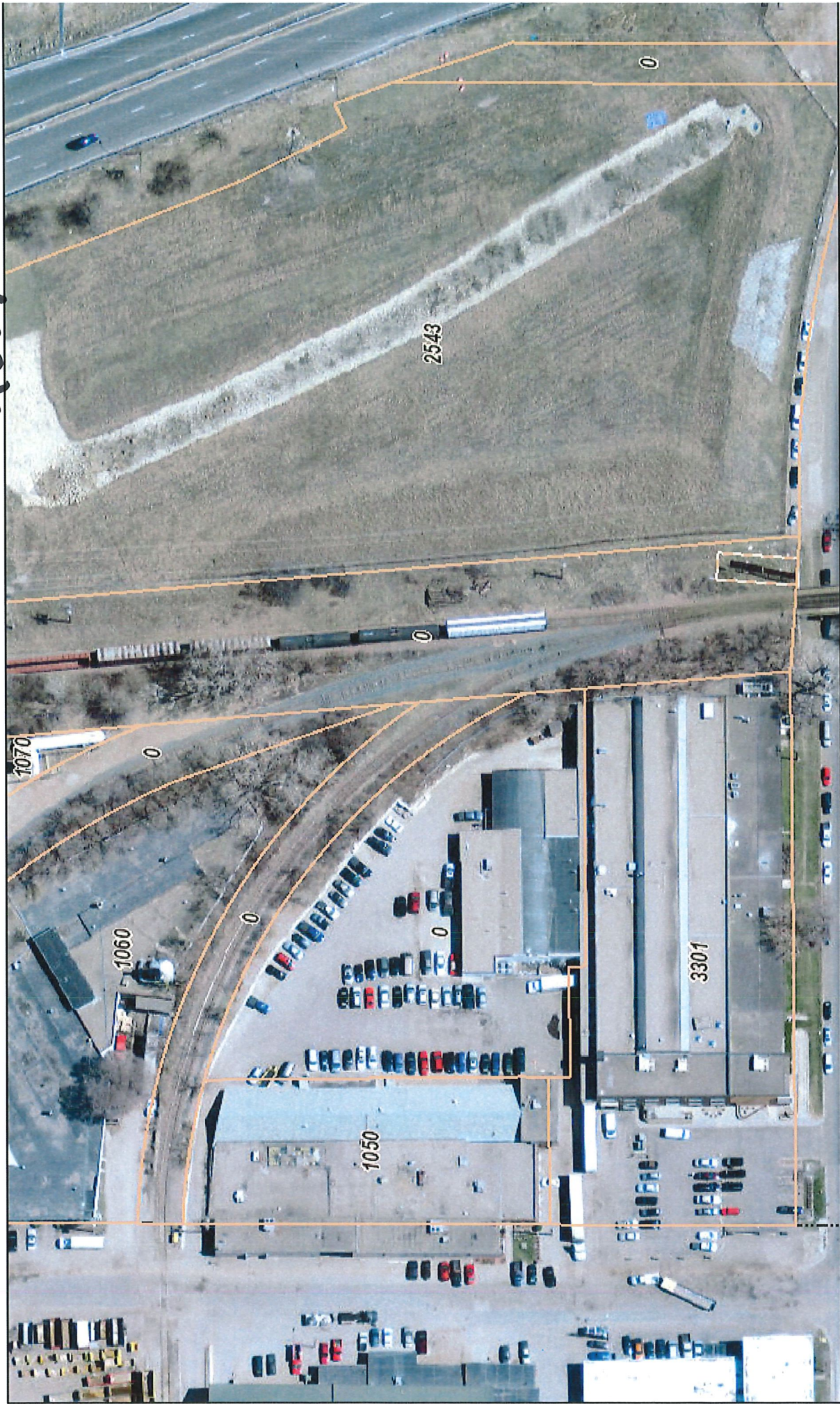
Map Ramsey



5/7/2026, 1:38:00 PM

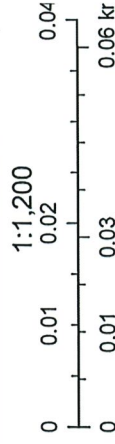
- ☐ Personal Property ☐ Cities
- ☐ Tax Parcels ☒ County Offices
- Red: Band_1
- Green: Band_2
- Blue: Band_3





5/7/2026, 1:41:02 PM

-  Personal Property
-  Tax Parcels
-  Cities
-  County Offices



Sanitary Sewer Agreement

This sanitary sewer agreement (the "Agreement") is made this ____ day of May, 2026 by and between the city of Lauderdale, a municipal corporation under the laws of Minnesota (the "City") and Bolger Printing, a _____ under the laws of _____ ("Bolger"), each a "Party" and, together, the "Parties".

WHEREAS, Bolger is the fee owner of the property located at 3301 Como Avenue and legally described in Exhibit A attached hereto (the "Property"), and

WHEREAS, the City owns and operates a sanitary sewer system, subject to the rules and regulations of the Metropolitan Council; and

WHEREAS, the Property is subject to excessive ground water which has been deemed not suitable for disposal in the City's storm water system and must be diverted to the City's sanitary sewer; and

WHEREAS, the Parties wish to specify the terms and conditions under which Bolger will be allowed to dispose of ground water from the Property into the City's sanitary sewer system.

NOW THEREFORE, based on the covenants and agreements contained herein, the Parties agree as follow:

1. **Disposal in Sanitary Sewer.** The Property and the building located thereon have suffered damage due to excessive ground water. After analysis, it has been determined that the ground water is not suitable for disposal in the City's storm water system and needs to be diverted to the City's sanitary sewer. The City and the Metropolitan Council have agreed to allow Bolger to dispose of the ground water in the sanitary sewer, subject to the terms and conditions of this Agreement and final approval of a permit from the Metropolitan Council.
2. **Improvements Required.** To direct the ground water to the sanitary sewer, Bolger will construct the necessary pipe and connect it to the City's manhole 123. Bolger will design the pipe and other necessary improvements and submit the plans and specifications to the City for review. The cost of the pipe and other improvements will be the sole obligation of Bolger. This Agreement constitutes City approval of Bolger's connection to the City's sanitary sewer.
3. **Metropolitan Council Approval.** Prior to beginning any work on the pipe or other improvements, Bolger must receive final approval from the Metropolitan Council. Following execution of this Agreement, a copy of this Agreement will be sent to the Metropolitan Council for review and approval. Bolger shall not begin any physical work on the project until it has received approval of the project from the Metropolitan Council.

4. **Meter the Flow of Water.** Bolger agrees to install a meter to measure the volume of water flowing from the Property into the City's sanitary sewer system at manhole 123. Bolger agrees to report to the City annually on the flow through the pipe. The report to the City will be due each January 31 and cover the previous calendar year.
5. **City Charges.** The Metropolitan Council charges cities for water flowing into the sanitary sewer system from their jurisdiction. Additional flowage from the Property will result in the City paying higher fees to the Metropolitan Council. The City will use the annual report received from Bolger regarding the volume of water flowing from the Property into the sanitary sewer to establish a charge to Bolger to reimburse the City for payments made to the Metropolitan Council for the additional water. Bolger agrees to pay the City the amount so determined within 30 days of notice from the City.
6. **Continued Compliance.** This Agreement and the City's consent to allow Bolger to dispose of ground water from the Property in the City's sanitary sewer is conditioned on Bolger's continued compliance with the terms and conditions of this Agreement and all ordinances and policies of the City and Metropolitan Council related thereto.
7. **Notices.** Any notices which are given under this Agreement shall be delivered personally or sent by United States mail, postage prepaid to:
 - a) To the City
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113
ATTN: City Administrator
 - b) To Bolger
Bolger Printing
3301 Como Avenue
Lauderdale, MN 55108
Attn: Bryan Bolger

Or to such other addresses as either Party may notify the other Party of in accordance with this section.

8. **Miscellaneous**

- a) This Agreement shall be interpreted in accordance with the laws of Minnesota.
- b) The unenforceability or invalidating of any provision hereof shall not render any other provision herein unenforceable or invalid.
- c) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.
- d) If an event or covenant contained herein should be breached by either Party and thereafter waived by the other Party, such waiver shall be limited to the

particular breach and shall not be deemed to waive any previous, concurrent or subsequent breach.

IN WITNESS WHEREOF, each Party has caused this Agreement to be executed in its name and on its behalf as of the date first above written.

Bolger Printing

City of Lauderdale

Mary Gaasch, Mayor

Heather Butkowski, City Administrator

EXHIBIT A

The Property is legally described as follows:

Please Provide Legal Description