

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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July 23, 2013

Mayor Dains called the City Council meeting to order at 7:33 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. Hawkinson added a discussion of the city logo. Councilor Grove moved to approve the amended agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved to approve the July 9, 2013 City Council meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$22,057.32 plus \$500 for newsletter postage. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Grove moved adoption of the Consent Agenda acknowledging the June financial report and the quarterly investment report. Councilor Gaasch seconded the motion and it passed unanimously.**

*Night to Unite 2013- August 6*

Mayor Dains stated that Night to Unite will be held on Tuesday, August 6. Neighbors interested in hosting a block party should contact the St. Anthony Police Department (SAPD). Barricades will be ordered to restrict traffic and the SAPD will be giving out coupons for free ice cream from Cub Foods. The deadline for notifying the SAPD is July 31.

*Sanitary Sewer Lining Project*

Butkowski updated the Council on the progress of the project. The contractor, Visu-Sewer, currently is cleaning and televising the sewer lines. Some sections of sewer lines may need to be replaced before lining them. Butkowski said this will increase the cost of the project. Butkowski will contact the Metropolitan Council to see if the grant amount can be increased. Residents affected by the sewer lining will be notified one day in advance of the lining work taking place.

*Franchise Agreement with Comcast*

Mayor Dains stated he is on the Franchise Renewal Committee which has been involved in the negotiations with Comcast. There isn't an agreement in place yet and the parties don't anticipate

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meeting the October 2013 deadline. The Mayor stated that the previous agreement will need to be continued for another year as the negotiations continue.

**Councilor Gaasch moved to approve Resolution 072313A – A Resolution Extending the Term of the Cable Television Franchise Ordinance and Agreement held by Comcast of Minnesota, Inc. Councilor Hawkinson seconded the motion and it passed unanimously.**

*Tree Inventory Intern Position*

The tree inventory position is funded through a Mississippi Watershed Management Organization (MWMO) grant. Staff received applications and conducted interviews and recommend hiring Joey Handtmann. Handtmann would be able to start the tree inventory project next week if the Council approves his hire.

**Councilor Hawkinson moved to approve the hiring of Joey Handtmann as the Tree Inventory Intern. Councilor Mac Lean seconded the motion and it passed unanimously.**

*St. Paul Regional Water Board Opening*

Butkowski explained that there is an opening for a Lauderdale resident or Council Member to sit on the St. Paul Regional Water Board. The Board meetings are held on the second Tuesday of the month at 5:00 p.m. The Council will decide who they would like to appoint at a later date.

*Storm Sewer Repair Quote*

Butkowski explained that an Xcel Energy crew damaged a storm sewer pipe at Spring and Lake Streets. Part of the repair is lining of the storm sewer pipe. Visu-Sewer quoted \$2,050 for the repair. Xcel Energy agreed to pay for the damage.

**Councilor Hawkinson moved to approve Visu-Sewer's quote of \$2,050 to line the storm sewer at Spring and Lake Streets. Councilor Mac Lean seconded the motion and it passed unanimously.**

*City Logo*

Councilor Hawkinson met with Tara Thorenson to go over design concepts for a logo. The Council discussed the options and Councilor Hawkinson will ask Tara to tweak the image.

Agenda items for the August 13 Council Meeting may include a discussion of the sewer lining project, the Animal Control Ordinance, Day in the Park, and the Larpentour Avenue pedestrian project.

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Mayor Dains explained that the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

Mayor Dains asked if anyone wished to address the Council. Jean Christenson of 1933 Malvern Street addressed the Council. Christenson talked of "modernizing" Lauderdale Community Park and making the Park more accessible for all residents. The Council responded that they are at the early stages of looking at a new park building for Lauderdale Community Park.

*2014 Budget Discussion*

The budget reflects anticipated revenue and expenses. Further analysis regarding the levy can't be made until the City receives information regarding fiscal disparities revenue from the County. The City is also beginning negotiation with the Union for 2014 which may include a wage increase and insurance adjustments for staff. Butkowski reiterated that the City's tax increment financing (TIF) district will twilight at the end of 2013 and the City will receive \$40,000 a year in general revenue funds in place of the approximately \$170,000 it receives in TIF dollars.

*Animal Ordinance*

The Council discussed the proposed animal ordinance and whether to change the animal licensing program. The Council also discussed establishing parameters for the keeping of hen chickens and bees. The dangerous dog portion of the proposed ordinance also received extensive revisions and makes the City Council the body that will hear dangerous dog appeals.

**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Grove seconded the motion and it carried. The meeting adjourned at 9:15 p.m.**

Respectfully submitted,



Kevin Kelly  
Deputy City Clerk