

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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February 12, 2013

Mayor Dains called the City Council meeting to order at 7:41 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. Butkowski added the March 12 council meeting to the agenda based on the anticipated lack of a quorum for the meeting. Councilor Mac Lean moved to approve the agenda as amended. Councilor Grove seconded the motion and it passed unanimously.**

**Councilor Mac Lean moved to approve the January 22, 2013, City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$90,082.72. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Grove moved to approve the 2013 garbage hauler licenses, PCIC appointments and acknowledge the Fourth Quarter – Year End Investment Report. Councilor Hawkinson seconded the motion and it passed unanimously.**

*Discussion Items:*

*St. Paul Regional Water Services Billing Agreement*

St. Paul Regional Water Services (SPRWS) provides sanitary and storm sewer billing services for the City. SPRWS is asking the City Council to consider an updated billing agreement they prepared. The City's cost for billing will decrease as they standardize their fees amongst all of the cities they serve. The new agreement covers the next five years.

**Councilor Mac Lean moved to approve the Billing and Collection Services Agreement with the City of St. Paul. Councilor Gaasch seconded the motion and it passed unanimously.**

*Inflow and Infiltration Grant Agreement*

The City is eligible for \$61,637 in grant funds to pay a portion of the 2013 sewer lining project. City Engineer Darren Amundson from Stantec will be at the February 26 Council Meeting to

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discuss preparation of project specifications and bidding the project. The Council must apply for the grant by resolution and formally direct staff to execute the grant agreements.

**Councilor Grove moved to approve Resolution 021213A – A Resolution Authorizing Application for and Execution of the Municipal Infiltration and Inflow Grant. Councilor Mac Lean seconded the motion and it passed unanimously.**

*2013 Falcon Heights Fire Service*

Mayor Dains and Butkowski attended the presentation of the fire study recently completed by the City of Falcon Heights. The report identified the need for capital purchases including a new ladder truck. Falcon Heights would like to discuss how to share the capital costs between the two cities. The Council questioned why Lauderdale would contribute separately for fire department purchases when we don't currently do that with the police department. The Council also discussed touring the fire department in the spring.

*Approval of Business Licenses*

Butkowski stated the Council has approved all licenses via the Consent Agenda over the years even though it is only required for garbage, tobacco, and liquor licenses. It would save staff time if staff could approve the licenses when the criteria established by city code are met. Council agreed that staff should issue licenses to contractors that meet the licensing requirements; the Council does not also have to approve them.

*Additional Items:*

A quorum of the Council is unable to attend the March 12 meeting. They discussed scheduling a meeting for March 5 to approve claims and any other necessary business.

**Councilor Mac Lean moved to change the March 12 City Council Meeting to March 5. Councilor Grove seconded the motion and it passed unanimously.**

Agenda items for the February 26 council meeting include a discussion of the sanitary sewer lining project, the annual police report by Chief Ohl, and a discussion of the animal control ordinance.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

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The Mayor asked if anyone present wished to address the Council. No one present addressed the Council.

*Work Session:*

*Animal Control Ordinance Discussion – Bee Keeping*

Mayor Dains opened up the floor for a community conversation. No one was present to address the Council regarding bee keeping. The Council discussed the requirements of other cities that allow the keeping of bees. They asked staff to revise the ordinance to include such things as neighbor approval, fencing, mandatory training, and limitations in the number of hives on a property and in an area.

*Eustis/Larpenteur Development Update – Paul Bilotta, City Consultant*

Bilotta stated Croix Oil (the owner of the BP Station) is rebranding the company's existing convenience stores into Circle K convenience stores and is planning to tear down and build a Circle K convenience store on their Larpenteur Avenue site.

Bilotta said Croix Oil is considering applying for variances from the rear-yard setback and for vegetative screening if the Council is willing to repurpose the alley behind their building for pedestrian use. The Council directed staff to get feedback from the owners of the properties that share the alley.

Butkowski said Croix Oil was considering a monument sign at the Eustis / Larpenteur intersection. She asked the Council whether they would be willing to partner with Croix Oil on a sign that included city identification. They were supportive of exploring the idea.

Staff was directed to draft a letter to Croix Oil based on the discussion to clarify the process they will need to undertake to get variances and approvals for their project.

Bilotta addressed the Council regarding the Corval Group site at 1633 Eustis Street. The Corval Group is looking to sell their property in order to consolidate their manufacturing operations at another site. Bilotta said the Corval Group was interested in getting feedback from the Council on the types of uses on the property they would support. Bilotta said he could arrange tours of other new buildings in the area to give the Council perspective on what is currently in demand and the quality of work from various developers. The Council felt this was a good idea to be coordinated closer to spring.

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Due to this redevelopment possibility, the Council discussed whether to pursue plans for a sidewalk along Eustis Street. As the Council could condition the inclusion of a sidewalk on the developer of the Corval Group site, the Council felt it would be prudent to hold off on the sidewalk.

Instead of the sidewalk, the remaining TIF funds can be used for pedestrian improvements along Larpenteur Avenue. The Council asked Bilotta to prepare a proposal for the design work.

**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:19 p.m.**

Respectfully submitted,



Kevin Kelly  
Deputy City Clerk