

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, MAY 14, 2013
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the April 23, 2013 City Council Meeting
 - c. Claims Totaling \$107,962.87
 4. **CONSENT**
 - a. Respectful Workplace Policy
 5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 - a. Recognition of National Police Week
 6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Karen Gill-Gerbig, Lauderdale's Representative to the Mississippi Watershed Management Organization
 7. **PUBLIC HEARINGS**
- Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEMS**
 - a. Park Use Application
 - b. City Logo
 - c. Survey for Larpenteur Avenue Pedestrian Improvement Project
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**
 - a. Animal Control Ordinance
 - b. Skyview Fence
 - c. Larpenteur Avenue Pedestrian Improvement Project

12. WORK SESSION

a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Ramsey County Transit Improvements
- c. 2014 Police Contract with the City of St. Anthony

13. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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April 9, 2013

Mayor Dains called the City Council meeting to order at 7:35 p.m.

Councilors present: Mary Gaasch, Denise Hawkinson, and Mayor Jeff Dains.
Councilors absent: Roxanne Grove and Lara Mac Lean.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. There being none, Councilor Gaasch moved to approve the agenda. Councilor Hawkinson seconded the motion and it passed unanimously.

Councilor Hawkinson moved to approve the April 9, 2013 City Council meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Hawkinson moved approval of the claims totaling \$32,160.78. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Gaasch moved adoption of the Consent Agenda approving the Blood Born Pathogen Policy, the recreation agreement with the City of Roseville, the collateral pledge made by North Star Bank, and recognizing the First Quarter Investment Report prepared by staff. Councilor Hawkinson seconded the motion and it passed unanimously.

Informational Presentations / Reports

Cor Wilson, Executive Director of the North Suburban Cable Commission (NSCC), addressed the Council with information regarding the accomplishments of CTV in 2012 and a cable franchise renewal update. She explained that the Cable Commission had opted to enter into the formal negotiation process with Comcast as the discussion to-date had been slow and unproductive. The goal of the Commission is to maintain the status quo to continue the operations of the local cable access channels. Comcast would like to discontinue about 90% of the existing funding. The Cable Commission continues to work towards an October 2013 cable franchise renewal.

The Council took a short break and resumed at 8:27 p.m.

Bownik presented information regarding the City Wide Garage Sale scheduled for May 18. The deadline to register is Friday, May 10. The Garage Sale will begin at 8:00 a.m. and is being advertised on the City's website and Craig's List. Residents are encourage to call City Hall to register their sale.

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April 9, 2013

Public Hearings

Butkowski summarized the process to achieve the revised Planned Unit Development (PUD) ordinance presented to the Council. This will allow the City to enter into agreements with businesses looking to rebuild and prospective developers to achieve the best outcome for both parties.

The Mayor opened the public hearing on the PUD revisions at 8:31 p.m. No one came forward to address the proposed revisions and the public hearing closed at 8:32 p.m.

Discussion Items

Zoning Ordinance Revisions – Planned Unit Developments

Councilor Hawkinson moved to adopt Ordinance 13-02 – repealing Title 10, Chapter 7, and replacing it with the new Title 10, Chapter 7 regarding Planned Unit Developments. Councilor Gaasch seconded the motion and it passed unanimously.

Award of Sanitary Sewer Lining Project

Darren Amundson, City Engineer, addressed the Council. He said the City received three bids for the sewer lining project anticipated this summer. The low bidder was Visu-Sewer with a bid of \$180,210. Amundson confirmed that Visu-Sewer was a reputable company.

Councilor Gaasch moved to award the 2013 sanitary sewer lining project to Visu-Sewer, Inc. with a total adjusted base bid of \$180,210. Councilor Hawkinson seconded the motion and it passed unanimously.

Agenda items for the May 14 Council Meeting include presentations by the City's representative to the Mississippi Watershed Management Organization, ordinance revisions, recognition of Police Week, and a discussion of transit within Ramsey County with other local elected officials.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

The Mayor asked if anyone present wished to address the Council; no one did.

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April 9, 2013

City Logo

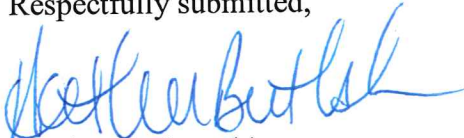
The Council revisited the logo discussion from last fall. The Council confirmed that they wanted to move ahead with the image created by Councilor Hawkinson. She said she would contact the graphics designer that staff had been in contact with in the fall to discuss finalizing the logo.

Larpenteur Avenue Sidewalk Extension

Butkowski asked the Council whether they supported the inclusion of a sidewalk in front of 2449 Larpenteur Avenue as part of the pedestrian improvements planned for this summer. She said she tried contacting the owner but hasn't heard back from him yet. The Council affirmed that they are still interested in improving the walkability through that area.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Gaasch seconded the motion and it carried. The meeting adjourned at 8:50 p.m.

Respectfully submitted,



Heather Butkowski
City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

May 14, 2013 City Council Meeting

Payroll

04/26/13 Payroll:	Direct Deposit # 501570-501579	\$8,775.93
04/26/13 Payroll:	Payroll Liabilities, e-payments #770E-773E	\$7,555.76
05/10/13 Payroll:	Direct Deposit # 501580-501584	\$7,514.94
05/10/13 Payroll:	Payroll Liabilities, e-payments #774E-776E	\$6,128.98

Vendor Claims

05/14/13 Claims:	Check #'s 21714-21738	\$77,987.26
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SUBTOTAL \$107,962.87

Total Claims for Approval

\$107,962.87

CITY OF LAUDERDALE

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Payments

Current Period: APRIL 2013

Batch Name	042613pyroll	Payment	Computer Dollar Amt	\$7,555.76	Posted
Refer	3283	ICMA RETIREMENT TRUST - 457	Ck# 000771E	4/29/2013	
Cash Payment	G 101-21705	ICMA RETIREMENT	4/26/2013	Payroll	\$1,413.92
Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total \$1,413.92
Refer	3285	MN DEPARTMENT OF REVENUE	Ck# 000773E	4/29/2013	
Cash Payment	G 101-21702	STATE WITHHOLDING	4/26/2013	Payroll	\$1,136.10
Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total \$1,136.10
Refer	3282	NORTH STAR BANK, CHECKING S	Ck# 000770E	4/29/2013	
Cash Payment	G 101-21703	FICA WITHHOLDING.	4/26/2013	Payroll	\$2,165.42
Invoice					
Cash Payment	G 101-21701	FEDERAL TAXES	4/26/2013	Payroll	\$1,202.52
Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total \$3,367.94
Refer	3284	PERA	Ck# 000772E	4/29/2013	
Cash Payment	G 101-21704	PERA	4/26/2013	Payroll	\$1,637.80
Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total \$1,637.80

Fund Summary

	10100	NORTH STAR CHECKING	
101 GENERAL			\$7,555.76
			<u>\$7,555.76</u>

Pre-Written Check	\$7,555.76
Checks to be Generated by the Computer	\$0.00
Total	<u>\$7,555.76</u>

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***Claim Register©**

051013pyroll

MAY 2013

Claim Type	Direct				
Claim#	3304	NORTH STAR BANK, CHECKING S	Ck# 000774E	5/9/2013	
Cash Payment	G 101-21703	FICA WITHHOLDING.		5/10/2013 Payroll	\$1,928.32
		Invoice			
Cash Payment	G 101-21701	FEDERAL TAXES		5/10/2013 Payroll	\$1,172.44
		Invoice			
Transaction Date	5/9/2013	Due 0	NORTH STAR CHE	10100	Total \$3,100.76
Claim#	3305	ICMA RETIREMENT TRUST - 457	Ck# 000775E	5/9/2013	
Cash Payment	G 101-21705	ICMA RETIREMENT		5/10/2013 Payroll	\$1,413.92
		Invoice			
Transaction Date	5/9/2013	Due 0	NORTH STAR CHE	10100	Total \$1,413.92
Claim#	3306	PERA	Ck# 000776E	5/9/2013	
Cash Payment	G 101-21704	PERA		5/10/2013 Payroll	\$1,614.30
		Invoice			
Transaction Date	5/9/2013	Due 0	NORTH STAR CHE	10100	Total \$1,614.30
	Claim Type	Direct			Tota \$6,128.98

Pre-Written Check	\$6,128.98
Checks to be Generated by the Compute	\$0.00
Total	\$6,128.98

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*Claim Register©

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MAY 2013

Claim Type	Direct					
Claim#	3276	RAMSEY COUNTY, PROP REC & R	Ck# 021734	5/14/2013		
Cash Payment	E 101-42100-318	911 Dispatch	4/13	911 Dispatch		\$1,097.65
	Invoice					
Cash Payment	E 101-42100-442	MISC	4/13	800 MHz radio licenses		\$6.24
	Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total	\$1,103.89
Claim#	3277	ABDO EICK & MEYERS LLP	Ck# 021714	5/14/2013		
Cash Payment	E 601-49000-301	AUDITING	2012	financial audit		\$165.00
	Invoice					
Cash Payment	E 602-49100-301	AUDITING	2012	financial audit		\$165.00
	Invoice					
Cash Payment	E 101-41500-301	AUDITING	2012	financial audit		\$1,320.00
	Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total	\$1,650.00
Claim#	3278	EUREKA RECYCLING	Ck# 021719	5/14/2013		
Cash Payment	E 203-50000-389	RECYCLING CONTRACT	4/13	Recycling Contract		\$2,300.72
	Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total	\$2,300.72
Claim#	3279	GLTC PREMIUM PAYMENTS	Ck# 021723	5/14/2013		
Cash Payment	G 101-21706	HEALTH INSURANCE	5/13	Long Term Care Plan		\$50.90
	Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total	\$50.90
Claim#	3280	GLOBAL EQUIPMENT COMPANY	Ck# 021722	5/14/2013		
Cash Payment	E 101-41200-201	GENERAL SUPPLIES	First Aid Kit	Supplies		\$61.97
	Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total	\$61.97
Claim#	3281	KONICA MINOLTA	Ck# 021727	5/14/2013		
Cash Payment	E 101-41200-401	COPIER CONTRACT	5/13	Copier Contract		\$227.38
	Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total	\$227.38
Claim#	3286	GITTLEMAN MANAGEMENT	Ck# 021721	5/14/2013		
Cash Payment	E 101-41200-442	MISC	Reimbursement of	Damage Deposit		\$100.00
	Invoice					
Transaction Date	4/29/2013	Due 0	NORTH STAR CHE	10100	Total	\$100.00
Claim#	3287	WASTE MANAGEMENT	Ck# 021736	5/14/2013		
Cash Payment	E 101-43000-384	REFUSE DISPOSAL	5/13	PW Waste Refuse		\$202.30
	Invoice					
Transaction Date	5/1/2013	Due 0	NORTH STAR CHE	10100	Total	\$202.30
Claim#	3288	AFSCME	Ck# 021715	5/14/2013		
Cash Payment	G 101-21709	UNION DUES	4/13	Union Dues		\$110.00
	Invoice					
Transaction Date	5/1/2013	Due 0	NORTH STAR CHE	10100	Total	\$110.00
Claim#	3289	ON SITE SANITATION	Ck# 021731	5/14/2013		
Cash Payment	E 101-45200-427	PORTA POTTY RENTAL	4/13	Portable Restroom		\$73.86
	Invoice					

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Transaction Date	5/1/2013	Due 0	NORTH STAR CHE	10100	Total	\$73.86
Claim#	3290 LMC		Ck# 021729	5/14/2013		
Cash Payment	E 101-41200-308 TRAINING\CONFERENCE 2013 Annual Conference - HB & KK					\$394.00
	Invoice					
Transaction Date	5/1/2013	Due 0	NORTH STAR CHE	10100	Total	\$394.00
Claim#	3291 HOME DEPOT CRC		Ck# 021725	5/14/2013		
Cash Payment	E 101-45200-228 MISC REPAIRS MAINT S Paint and Paint Supplies _ Warming House					\$120.33
	Invoice					
Transaction Date	5/2/2013	Due 0	NORTH STAR CHE	10100	Total	\$120.33
Claim#	3292 RAMSEY COUNTY, PROP REC & R		Ck# 021734	5/14/2013		
Cash Payment	G 101-21706 HEALTH INSURANCE 5/13 Employee Insurance					\$453.31
	Invoice					
Cash Payment	E 101-41200-355 MISC PRINTING/PROCES 5/13 Employee Insurance					\$25.00
	Invoice					
Transaction Date	5/2/2013	Due 0	NORTH STAR CHE	10100	Total	\$478.31
Claim#	3293 CITY OF ST ANTHONY		Ck# 021718	5/14/2013		
Cash Payment	E 101-42100-319 POLICE CONTRACT 5/13 Police Contract					\$50,169.17
	Invoice					
Transaction Date	5/2/2013	Due 0	NORTH STAR CHE	10100	Total	\$50,169.17
Claim#	3294 GOPHER STATE ONE-CALL		Ck# 021724	5/14/2013		
Cash Payment	E 101-43400-386 GOPHER STATE ONE CA 4/13 Locates					\$29.20
	Invoice					
Transaction Date	5/2/2013	Due 0	NORTH STAR CHE	10100	Total	\$29.20
Claim#	3295 XCEL ENERGY, STREET LIGHTING		Ck# 021738	5/14/2013		
Cash Payment	E 101-43000-380 STREET LIGHT UTILITY 4/13 Bridge Lights					\$45.34
	Invoice					
Transaction Date	5/3/2013	Due 0	NORTH STAR CHE	10100	Total	\$45.34
Claim#	3296 MET-COUNCIL ENVIRONMENTAL		Ck# 021730	5/14/2013		
Cash Payment	E 601-49000-387 WATER TREATMENT SE 6/13 waste water treatment					\$9,859.25
	Invoice					
Transaction Date	5/3/2013	Due 0	NORTH STAR CHE	10100	Total	\$9,859.25
Claim#	3297 ST PAUL REGIONAL WATER SERV		Ck# 021735	5/14/2013		
Cash Payment	E 601-49000-382 WATER 1Q13 Water Service - PW					\$12.07
	Invoice					
Cash Payment	E 101-45200-382 WATER 1Q13 Water Service - Warming House					\$75.44
	Invoice					
Cash Payment	E 101-43000-382 WATER 1Q13 Water Service - City Hall					\$36.28
	Invoice					
Transaction Date	5/3/2013	Due 0	NORTH STAR CHE	10100	Total	\$123.79
Claim#	3298 LILLIE SUBURBAN NEWS		Ck# 021728	5/14/2013		
Cash Payment	E 101-41200-352 PUBLIC INFO NOTICES Public Notices - Summ. Financial Report					\$769.50
	Invoice					
Cash Payment	E 101-41100-352 PUBLIC INFO NOTICES Public Notices - Zoning PUD Ordinance					\$603.25
	Invoice					
Transaction Date	5/6/2013	Due 0	NORTH STAR CHE	10100	Total	\$1,372.75
Claim#	3299 XCEL ENERGY, CITY HALL		Ck# 021737	5/14/2013		

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Cash Payment	E 101-43000-383 GAS UTILITIES	4/13 City Utilities		\$189.19
Invoice				
Cash Payment	E 101-43000-381 ELECTRIC	4/13 City Utilities		\$183.15
Invoice				
Transaction Date	5/6/2013	Due 0	NORTH STAR CHE 10100	Total \$372.34
Claim#	3300 CITY OF ROSEVILLE	Ck#	021717 5/14/2013	
Cash Payment	E 101-41200-391 TELEPHONE/PAGERS	5/13 Phone and IT Services		\$95.40
Invoice				
Cash Payment	E 101-41200-306 CONSULTING FEES	5/13 Phone and IT Services		\$787.00
Invoice				
Transaction Date	5/6/2013	Due 0	NORTH STAR CHE 10100	Total \$882.40
Claim#	3301 HUGHES AND JOSEPH	Ck#	021726 5/14/2013	
Cash Payment	E 101-41500-300 LEGAL FEES - PROSECU	4/13 Legal Fees		\$850.00
Invoice				
Transaction Date	5/6/2013	Due 0	NORTH STAR CHE 10100	Total \$850.00
Claim#	3302 XCEL ENERGY, STREET LIGHTING	Ck#	021738 5/14/2013	
Cash Payment	E 101-43000-380 STREET LIGHT UTILITY	4/13 Street Lights		\$559.95
Invoice				
Transaction Date	5/6/2013	Due 0	NORTH STAR CHE 10100	Total \$559.95
Claim#	3303 CITY OF FALCON HEIGHTS	Ck#	021716 5/14/2013	
Cash Payment	E 101-42100-321 FIRE CALLS	4/13 Fire Calls		\$2,059.57
Invoice				
Transaction Date	5/6/2013	Due 0	NORTH STAR CHE 10100	Total \$2,059.57
Claim#	3307 EUREKA RECYCLING	Ck#	021719 5/14/2013	
Cash Payment	E 203-50000-389 RECYCLING CONTRACT	4/13 Recycling Contract		\$2,181.94
Invoice				
Transaction Date	5/9/2013	Due 0	NORTH STAR CHE 10100	Total \$2,181.94
Claim#	3308 G & K SERVICES	Ck#	021720 5/14/2013	
Cash Payment	E 601-49000-425 CLOTHING	4/13 PW Clothing		\$50.84
Invoice				
Cash Payment	E 602-49100-425 CLOTHING	4/13 PW Clothing		\$50.84
Invoice				
Transaction Date	5/10/2013	Due 0	NORTH STAR CHE 10100	Total \$101.68
Claim#	3309 PREMIUM WATERS, INC	Ck#	021732 5/14/2013	
Cash Payment	E 101-41200-208 WATER DELIVERY	4/13 Water Delivery		\$32.80
Invoice				
Transaction Date	5/10/2013	Due 0	NORTH STAR CHE 10100	Total \$32.80
Claim#	3310 PUBLIC EMPLOYEES INS PROGRA	Ck#	021733 5/14/2013	
Cash Payment	G 101-21706 HEALTH INSURANCE	6/13 Health Benefits		\$2,473.42
Invoice				
Transaction Date	5/10/2013	Due 0	NORTH STAR CHE 10100	Total \$2,473.42
Claim Type Direct				Tota \$77,987.26

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*Claim Register©

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MAY 2013

Pre-Written Check	\$77,987.26
Checks to be Generated by the Compute	<u>\$0.00</u>
Total	\$77,987.26

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date May 14, 2013

ITEM NUMBER Respectful Workplace Policy

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff and I have discussed the adoption of a Respectful Workplace Policy. This is to ensure everyone is aware of what the City considers respectful behavior, how to report behavior that is not respectful, and how reports of inappropriate conduct will be handled. The draft policy includes sexual harassment language that is very similar to the City's existing Personnel Policy. The Council can decide whether you want to tweak that language the next time revisions are being considered for the Personnel Policy. If the Council would like to discuss the Policy, feel free to remove it from the Consent Agenda.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council adopts the attached Respectful Workplace Policy.

COUNCIL ACTION:

CITY OF LAUDERDALE RESPECTFUL WORKPLACE POLICY

The intent of this policy is to provide general guidelines about the conduct that is and is not appropriate in the workplace. The City acknowledges that this policy cannot possibly predict all situations that might arise, and also recognizes that some employees are exposed to disrespectful behavior, and even violence, by the very nature of their jobs.

Applicability

Maintaining a respectful work environment is a shared responsibility. This policy is applicable to all City of Lauderdale personnel including regular and temporary employees, committee members, and City Council members.

Abusive Customer Behavior

While the City of Lauderdale has a commitment to customer service, the City does not expect that employees accept verbal abuse from any customer. An employee may request that a supervisor intervene when a customer is abusive, or they may defuse the situation themselves, including ending the contact. Employees must notify their supervisor about the incident as soon as possible.

If there is a concern over the possibility of physical violence, a supervisor should be contacted immediately. When conditions dictate, 911 may be called. Employees should leave the area immediately when violence is imminent unless their duties require them to remain. Employees must notify their supervisor about the incident as soon as possible.

Types of Disrespectful Behavior

The following types of behaviors cause a disruption in the workplace and are, in many instances, unlawful:

Violent behavior includes the use of physical force, harassment, or intimidation.

Discriminatory behavior includes inappropriate remarks about or conduct related to race, color, creed, religion, national origin, disability, sex, marital status, age, sexual orientation, or status with regard to public assistance.

Offensive behavior may include such actions as: rudeness, angry outbursts, inappropriate humor, vulgar obscenities, name calling, disrespectful language, or any other behavior regarded as offensive to a reasonable person. It is not possible to anticipate in this policy every example of offensive behavior. Accordingly, employees are encouraged to discuss with their fellow employees and supervisor what is regarded as offensive, taking into account the sensibilities of employees and the possibility of public reaction. Although the standard for how employees treat each other and the general public will be the same throughout the city, there may be differences between work groups about what is appropriate in other circumstances unique to a work group. If an employee is unsure whether a particular behavior is appropriate, the employee should request clarification from the City Administrator.

Sexual harassment can consist of a wide range of unwanted and unwelcome sexually directed behavior such as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submitting to the conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
- Submitting to or rejecting the conduct is used as the basis for an employment decision affecting an individual's employment; or
- Such conduct has the purpose or result of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual harassment includes, but is not limited to, the following:

- Unwelcome or unwanted sexual advances. This means stalking, patting, pinching, brushing up against, hugging, cornering, kissing, fondling or any other similar physical contact considered unacceptable by another individual.
- Verbal or written abuse, kidding, or comments that are sexually-oriented, and considered unacceptable by another individual. This includes comments about an individual's body or appearance where such comments go beyond mere courtesy, telling "dirty jokes" or any other tasteless, sexually oriented comments/electronic communications via email/texting/photos/Twittering/innuendos or actions that offend others.
- Requests or demands for sexual favors. This includes subtle or obvious expectations, pressures, or requests for any type of sexual favor, along with an implied or specific promise of favorable treatment (or negative consequence) concerning one's current or future job.

Employee Response to Disrespectful Workplace Behavior

Employees who believe that disrespectful behavior is occurring are encouraged to deal with the situation in one of the ways listed below. However, if the allegations involve violent behavior, sexual harassment, or discriminatory behavior, then the employee is responsible for taking one of the actions below. If employees see or overhear a violation of this policy, they are encouraged to follow the steps below.

Step 1(a). Politely, but firmly, tell whoever is engaging in the disrespectful behavior how you feel about their actions. Politely request the person to stop the behavior because you feel intimidated, offended, or uncomfortable. If practical, bring a witness with you for this discussion.

Step 1(b). If you fear adverse consequences could result from telling the offender or if the matter is not resolved by direct contact, report the incident to the City Administrator. The City Administrator is responsible for documenting the issues and for giving you a status report on the matter no later than ten business days after your report.

Step 1(c). In the case of violent behavior, all employees are required to report the incident immediately to the City Administrator or the Police Department. Any employee who observes sexual harassment or discriminatory behavior, or receives any reliable information about such conduct, must report it within two business days to the City Administrator.

Step 2. If, after what is considered to be a reasonable length of time, you believe inadequate action is being taken to resolve your complaint/concern, the next step is to report the incident to the Mayor or the city attorney.

Supervisor's Response to Allegations of Disrespectful Workplace Behavior

Employees who have a complaint of disrespectful workplace behavior will be taken seriously. The City Administrator must act upon a report of sexual harassment and discriminatory behavior even if requested otherwise by the victim. In situations other than sexual harassment and discriminatory behavior, the City Administrator will use the following guidelines when an allegation is reported:

Step 1. If the nature of the allegations and the wishes of the victim warrant a simple intervention, the City Administrator may choose to handle the matter informally. The City Administrator may conduct a coaching session with the offender, explaining the impact of his/her actions, and requiring that the conduct not reoccur. This approach is particularly appropriate when there is some ambiguity about whether the conduct was disrespectful.

Step 2. If a formal investigation is warranted, the individual alleging a violation of this policy will be interviewed to discuss the nature of the allegations. The person being interviewed may have someone of his/her own choosing present during the interview. The investigator will obtain the following description of the incident, including date, time and place.

- Corroborating evidence.
- A list of witnesses.
- Identification of the offender.

Step 3. As soon as practical after receiving the written or verbal complaint, the alleged policy violator will be informed of the allegations. The alleged violator will have the opportunity to answer questions and respond to the allegations.

Step 4. After adequate investigation and consultation with the appropriate personnel, a decision will be made regarding whether or not disciplinary action will be taken.

Step 5. The alleged violator and complainant will be advised of the findings and conclusions as soon as practicable.

Special Reporting Requirements

If the City Administrator is perceived to be the cause of a disrespectful workplace behavior incident, a report will be made to the City Attorney who will confer with the Mayor and City Council regarding appropriate investigation and action.

If a Council Member is perceived to be the cause of a disrespectful workplace behavior incident involving City personnel, the report will be made to the City Administrator and referred to the City Attorney who may undertake the necessary investigation, or recommend a third party to report to the Council with findings.

Pending completion of any investigation, the City Administrator may at his/her discretion take appropriate action to protect the alleged victim, other employees, or citizens.

Confidentiality

A person reporting or witnessing a violation of this policy cannot be guaranteed anonymity. The person's name and statements may have to be provided to the alleged offender. All complaints and investigative materials will be contained in a file separate from the involved employees' personnel files. If disciplinary action does result from the investigation, the results of the disciplinary action will then become a part of the employee's personnel file.

False Information

Anyone who makes a false complaint or anyone who gives false information during an investigation could be subject to disciplinary action, up to and including termination.

Retaliation

Consistent with the terms of applicable statutes and City personnel policies, the City may discipline or terminate any individual who retaliates against any person who reports alleged violations of this policy. The City may also discipline any individual who retaliates against any participant in an investigation, proceeding or hearing relating to the report of alleged violations. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Signed: _____ Date: _____
Mayor Jeffrey Dains

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action _____
Resolution X
Work Session _____

Meeting Date May 14, 2013

ITEM NUMBER National Peace Officers Week

STAFF INITIAL *JB*

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Last year the Council adopted a memo honoring all police officers and especially the St. Anthony officers during Police Week. Attached is a resolution for Council consideration for this year's police week.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution 051413A— A Resolution Proclaiming Police Week.

COUNCIL ACTION:

RESOLUTION NO. 051413A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

A RESOLUTION PROCLAIMING POLICE WEEK

To recognize National Police Week 2013 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Saint Anthony Police Department;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, 321 names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 120 officers killed in 2012 and 201 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty were honored during the National Law Enforcement Officers Memorial Fund's 25th Annual Candlelight Vigil, on the evening of May 13, 2013;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the Minnesota Law Enforcement Memorial Association's Annual Candlelight Vigil, on the evening of May 15, 2013;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year from May 12-18;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families;

THEREFORE, BE IT RESOLVED that the Lauderdale City Council formally designates May 12-18, 2013, as Police Week in the City of Lauderdale, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

ADOPTED by the City Council of Lauderdale this 14th day of May, 2013.

APPROVED:

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, City Clerk-Administrator

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date May 14, 2013

ITEM NUMBER City Park Application

STAFF INITIAL KK

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received an application for use of Community Park on June 22. Since the group is larger than 30 people, per city ordinance, council approval is required. Paul Winkelaar plans to host a bean bag tournament with up to 400 people in attendance. Last year the request was for 250 people. The application is attached for your review.

Last year was the first large gathering in the park for this event. I talked to Paul about how he plans to accommodate parking, restroom facilities, and trash. He has offered to pay for an additional porta-potty or two and plans to discuss with local churches for overflow parking. We also discussed that the City does not pick up trash over the weekend and he will take his excess along so the park is available for other groups on Sunday. Paul also said participants would be bringing alcohol to the event. The ordinance allows 3.2 beer to be consumed in the park without additional city council approval.

This year Paul would also like to have a band. The ordinance doesn't address this but the Council can put any conditions it sees fit on the use of the park. I anticipate Paul will be at the council meeting to answer questions.

OPTIONS:

- A) Approve the request to use the park.
- B) Approve the request with conditions.
- C) Do not approve the request.

STAFF RECOMMENDATION:

COUNCIL ACTION:

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: (651) 792-7650 Fax: (651) 631-2066

RESIDENT APPLICATION FOR USE OF COMMUNITY PARK

APPLICANT INFORMATION:

Name: Paul Winkelaar Address: 1747 Malvern Street

City: Lauderdale State: MN Zip: 55113 Telephone No.: 651-245-6143

Name of Organization (if applicable): _____

PARK USE INFORMATION:

Date of Picnic Shelter Use: June 22 Hours Used: 10am – 7pm

* Number attending: 400 * Note: Groups of 30 or more must receive council approval

Other park facilities may be reserved (circle all that apply):

Ball Field / East or West Tennis Court / East or West Basketball Court / Hours Used: all

Volleyball Court / Paved Hockey Rink (Summer) / Ice Skating Rink (Winter) Hours Used: all

(Winter Skating Rinks can only be reserved from 9–10 p.m. when open skating ends at 9 p.m.)

BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you go.
- The park facilities may not be used for advertisement of products, goods, or services, or for personal profit.
- The proposed event may not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware of a parking lot on Roselawn Avenue which includes spaces for people with disabilities.
- The applicant understands that the park opens at 8 a.m. and closes at 10 p.m.
- The applicant understands that no intoxicating liquor may be present or consumed at the park.
- The applicant agrees to carry a copy of the approved application form with them as proof of reservation.
- If the applicant experiences problems with the facilities, the applicant shall contact City Hall during office hours, or Ramsey County Dispatch after hours at 651-767-0640.
- The applicant understands that the renter/users of Lauderdale park facilities at all times indemnify, defend, and hold harmless the City of Lauderdale, Minnesota, its officers, employees, and contractors from and against any and all claims, damages, losses, and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Lauderdale facilities. Furthermore, renter/users may be required to provide a certificate of insurance naming the City as an additional insured.

Paul Winkelaar
Applicant's Signature

Paul Winkelaar
Applicant's Printed Name

May 1, 2013
Date

FOR OFFICE USE ONLY:

Date Application Received: 5-1-2013 Approved By: _____

Fees Received: N/A Check #: _____ Receipt #: _____ Damage Deposit Check #: _____

Temporary Non-Intoxicating Liquor License Granted? N/A If so, date Council granted: _____

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date May 14, 2013
ITEM NUMBER City Logo
STAFF INITIAL AS
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Councilor Hawkinson worked with Tara Thorenson on a city logo based upon the Council's last discussion. Tara put together a couple of options that vary slightly by layout and font. Tara proposes doing two more rounds of edits and a finalized logo for \$300. The Council would need to approve this expense to proceed.

I also spoke briefly to Tara. She will provide a black and white version of the image and a one color version that will work for screen print.

OPTIONS:

1. Discuss the designs and any changes you would like to see.
2. Discuss whether to authorization Tara to proceed.

STAFF RECOMMENDATION:

Motion to authorize Tara Thorenson to design a city logo based upon the estimate provided.

COUNCIL ACTION:



TARA THORENSEN DESIGN
www.TaraThorenson.com

TARA THORENSEN Creative
763.458.3110 | T_Thorenson@hotmail.com

April 30, 2013

ESTIMATE FOR DENISE MURPHY HAWKINSON ON BEHALF OF THE CITY OF LAUDERDALE, MN

IDENTITY DESIGN

The City of Lauderdale Logo

- Process Includes: Presentation of 6 design options, 2 rounds of client prompted design revisions, preparation and delivery of final approved logo in digital file format.
- Cost: ~ \$300.00 for 6 design options, 1 finalized logo and 2 rounds of revisions. Additional revisions will result in a change order and additional fees.
- Time Frame: 1 week for design development (Completed), and 3 days for each round of revisions and final file preparation.

INITIAL PROJECT NOTES (VIA EMAIL/MEETING)

Lauderdale doesn't have a landmark to design this around, but we do LOVE our park and the pine trees that we have there, we also overlook downtown Minneapolis and a suggestion that was brought up was to have something with pine trees and a skyline. I've attached a real rough example I did quickly, but didn't have the pine tree design we would like, so I've attached other samples of trees (tree samples on file).

TOTAL COSTS

~ \$300.00

(Additional materials, meetings, changes/fixes outside of those allotted above, preparation of print-ready materials, estimates and printing services will be billed at \$60/hour.)

Terms:

This figure is an *estimate, not a quote*. It is based on the information provided, and may be inappropriate if additional information is forthcoming, or specifications change. It does not include sales tax, printing, paper, third-party artwork, licensing, and/or vendor charges. It is valid for 30 days. Invoiced upon delivery of final artwork. All invoices are net 30 days. 1.5% interest (applied weekly) charged to final bill after 30 days. Tara Thorenson Design may use any and all design work completed in the process of fulfilling this job for use in Tara Thorenson Design's promotional artwork (including, but not limited to Tara Thorenson Design's online design portfolio).

If this estimate and the terms listed above are acceptable to you, please return a signed copy to Tara Thorenson Design in order to begin work on your project. Please feel free to contact Tara with any questions or concerns that you may have. **Thank you!**

X

DATE:

THE CITY OF
Lauderdale

THE CITY OF
Lauderdale

THE CITY OF
Lauderdale

THE CITY OF
Lauderdale



OPTION ONE



OPTION TWO



OPTION THREE



OPTION FOUR



OPTION FIVE



OPTION SIX

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date May 14, 2013

ITEM NUMBER Larpenteur Avenue Surveying

STAFF INITIAL KK

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Paul Bilotta and the landscape architect working on the streetscaping and pedestrian improvements for Larpenteur Avenue will be at the next meeting (May 28) to present their work. I have some concept drawings that you can look at before or after this council meeting.

In order to further their work, they are asking the Council to consider moving ahead with the surveying of Larpenteur Avenue. Ramsey County does not have accurate base map and property line information for them to work from. The area in which the City has to make these improvements is so small a few inches here and there can make a big difference.

The total costs of the surveying project is \$4,256. There could be some additional costs for copies of plat maps (\$10) and legal descriptions (\$45).

OPTIONS:

- A. Motion to approve the surveying work.
- B. Hold off on doing the survey work until after meeting with the landscape architect at the next meeting.

STAFF RECOMMENDATION:


Motion to approve the surveying work proposed by Stantec at a cost of \$4,256.

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date May 14, 2013
ITEM NUMBER 2014 Police Contract
STAFF INITIAL 
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The current police contract expires at the end of 2013. St. Anthony is proposing a 1-year contract for 2014.

St. Anthony prepared a spreadsheet showing what the costs of the service are expected to be for 2014. Prior to plugging in the numbers, staff from the three cities discussed what were reasonable allocation factors (columns three through five on the spreadsheet). The biggest expense is the officers' salary and benefits. To cover the 24-hour patrol, Lauderdale and Falcon Heights pay for 4.25 officers and .5 sergeants. There are 4.2 40-hour shifts in a week. The allocation for supervisors accounts for shift supervision, coverage during shift changes, and officer leave. A smaller percentage was allocated to the chief, captain, lieutenant, and investigator.

Previously, costs like IT support and worker's compensation were paid out of St. Anthony's General Fund. Those costs are now reflected in the police budget. St. Anthony is proposing a 2.5% increase at a cost of \$617,081. That is driven by a 2% pay increase, 13% increase in insurance, and \$3.75/gal fuel costs (\$3.00/gal was budgeted for in 2013). I contested that that contract requires Lauderdale to pay the first \$5,000 of any insurable claim that arises. St. Anthony staff agree they should bear that cost. I will take that out of the 2014 budget so the effective increase in policing costs for 2014 will be \$10,051 (or 1.7%).

OPTIONS:

STAFF RECOMMENDATION:

The goal of this meeting is to discuss the information presented by St. Anthony. If you see any areas of concern, I will speak to their city manager. Otherwise, I will bring back the agreement for review at the next meeting so we can finalize the 2014 contract before the middle of June as required by the current contract.

COUNCIL ACTION:

POLICE COST ANALYSIS

EXPENSES	*	BASIS	ALLOCATION FACTOR			ALLOCATED DOLLARS			TOTAL
			SAV	FH	LD	SAV	FH	LD	
ESTIMATED 2014									
PERSONNEL SUMMARY									
CHIEF		100%	90%	5%	5%	\$ 124,768	\$ 6,932	\$ 6,932	\$ 138,631
CAPTAIN		100%	90%	5%	5%	\$ 104,754	\$ 5,820	\$ 5,820	\$ 116,393
LIEUTENANT		100%	90%	5%	5%	\$ 101,720	\$ 5,651	\$ 5,651	\$ 113,022
INVESTIGATOR		100%	75%	13%	13%	\$ 78,225	\$ 13,038	\$ 13,038	\$ 104,300
SERGEANTS		3	2.00	0.50	0.50	\$ 238,839	\$ 59,710	\$ 59,710	\$ 358,259
PATROL		16	7.50	4.25	4.25	\$ 787,157	\$ 446,055	\$ 446,055	\$ 1,679,267
ADMIN		2.50	2.00	0.25	0.25	\$ 127,616	\$ 15,952	\$ 15,952	\$ 159,520
CSO		100%	90%	5%	5%	\$ 42,695	\$ 2,372	\$ 2,372	\$ 47,439
MECHANIC ALLOCATION		100%	75%	13%	13%	\$ 17,900	\$ 2,983	\$ 2,983	\$ 23,867
ADMINISTRATION/FINANCE ALLOCATION		100%	90%	5%	5%	\$ 90,445	\$ 5,025	\$ 5,025	\$ 100,494
						\$ 1,714,119	\$ 563,537	\$ 563,537	\$ 2,841,193
									84.9%
OPERATING EXPENSES									
MOTOR FUELS MARKED	A	5.00	3.00	1.00	1.00	\$ 51,834	\$ 17,278	\$ 17,278	\$ 86,391
MOTOR FUELS UNMARKED		100%	90%	5%	5%	\$ 4,092	\$ 227	\$ 227	\$ 4,547
SQUADS INSURANCE MARKED	A	5.00	3.00	1.00	1.00	\$ 2,722	\$ 907	\$ 907	\$ 4,536
SQUADS INSURANCE UNMARKED		100%	90%	5%	5%	\$ 215	\$ 12	\$ 12	\$ 239
SQUADS CLEANING MARKED	A	5.00	3.00	1.00	1.00	\$ 2,614	\$ 871	\$ 871	\$ 4,356
VEHICLE REPAIRS/PARTS MARKED	A	5.00	3.00	1.00	1.00	\$ 4,674	\$ 1,558	\$ 1,558	\$ 7,790
VEHICLE REPAIRS/PARTS UNMARKED		100%	90%	5%	5%	\$ 369	\$ 21	\$ 21	\$ 410
FACILITY OPERATING EXPENSES		100%	100%	-	-	\$ 28,589	-	-	\$ 28,589
GENERAL SUPPLIES	B	100%	72%	14%	14%	\$ 22,140	\$ 4,305	\$ 4,305	\$ 30,750
SHOP SUPPLIES MARKED	A	5.00	3.00	1.00	1.00	\$ 1,169	\$ 390	\$ 390	\$ 1,948
SHOP SUPPLIES UNMARKED		100%	90%	5%	5%	\$ 92	\$ 5	\$ 5	\$ 103
FED VEST GRANT SUPPLIES		23.00	13.50	4.75	4.75	\$ 1,685	\$ 593	\$ 593	\$ 2,870
CONTRACTED IT & SFTW SUPPOR	B	100%	72%	14%	14%	\$ 33,216	\$ 6,459	\$ 6,459	\$ 46,133
MISC CONTRACTED SERVICES	C	23.00	13.50	4.75	4.75	\$ 4,325	\$ 1,522	\$ 1,522	\$ 6,822
COMMUNICATIONS	B	100%	72%	14%	14%	\$ 37,195	\$ 7,232	\$ 7,232	\$ 51,660
HC PRISONER SERVICES		100%	100%	-	-	\$ 12,813	-	-	\$ 12,813
TRAINING, CONF. & MTG.	C	23.00	13.50	4.75	4.75	\$ 9,175	\$ 3,228	\$ 3,228	\$ 15,631
MEMBERSHIPS & DUES		100%	90%	5%	5%	\$ 2,306	\$ 128	\$ 128	\$ 2,563
PRINTED FORMS & ENVELOPES		100%	90%	5%	5%	\$ 1,845	\$ 103	\$ 103	\$ 2,050
LIABILITY INSURANCE	C	23.00	13.50	4.75	4.75	\$ 13,545	\$ 4,766	\$ 4,766	\$ 23,077
DEDUCTABLE LOSSES	A	5.00	3.00	1.00	1.00	\$ 9,225	\$ 3,075	\$ 3,075	\$ 15,375
ANIMAL CONTROL CONTRACT		100%	50%	25%	25%	\$ 1,794	\$ 897	\$ 897	\$ 3,588
MISCELLANEOUS		100%	90%	5%	5%	\$ 92	\$ 5	\$ 5	\$ 103
CONTINGENCY							\$ 16,288	\$ 16,288	\$ 32,576
TOTAL OPERATING EXPENSES						\$ 245,725	\$ 69,869	\$ 69,869	\$ 384,917
									11.5%
CAPITAL EXPENSES									
CAPITAL REPLACEMENT- VEHICLES MARKED	B	100%	72%	14%	14%	\$ 52,772	\$ 10,261	\$ 10,261	\$ 73,295
CAPITAL REPLACEMENT- VEHICLES UNMARKED		100%	90%	5%	5%	\$ 16,349	\$ 908	\$ 908	\$ 18,166
CAPITAL REPLACEMENT- EQUIP	B	100%	72%	14%	14%	\$ 13,874	\$ 2,698	\$ 2,698	\$ 19,270
CAPITAL REPLACEMENT- FACILITY		100%	-	-	-	\$ 10,648	-	-	\$ 10,648
TOTAL CAPITAL EXPENSES						\$ 93,644	\$ 13,867	\$ 13,867	\$ 121,378
									3.6%
TOTAL EXPENSES						\$ 2,053,487	\$ 647,274	\$ 647,274	\$ 3,347,489
REVENUES									
STATE AID- POLICE	C	23.00	13.50	4.75	4.75	\$ 84,126	\$ 29,600	\$ 29,600	\$ 143,325
FEDERAL GRANTS-VESTS	C	23.00	13.50	4.75	4.75	\$ 1,685	\$ 593	\$ 593	\$ 2,870
TOTAL REVENUES						\$ 85,810	\$ 30,192	\$ 30,192	\$ 146,195

*** COMMENTS**

A (5) Based on number of active, marked squad cars for each municipality

B Based on each municipality's share of St. Anthony Police resources

C (23) Based on head-count of sworn officers in the St. Anthony Police Department

D 2.5% Increase over 2013 contract

CONTRACT COST \$ 617,081 \$ 617,081 D