

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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May 28, 2013

Mayor Pro Tem Gaasch called the City Council meeting to order at 7:34 p.m.

Councilors present: Lara Mac Lean, Denise Hawkinson, Roxanne Grove and Mayor Pro Tem Gaasch.

Councilors absent: Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Pro Tem Gaasch asked for changes to the meeting agenda. Butkowski added a park use application and city tree inventory.**

**Councilor Hawkinson moved to approve the May 14, 2013 City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Grove moved approval of the claims totaling \$34,412.88. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved adoption of the Consent Agenda approving the April Finances. Councilor Mac Lean seconded the motion and it passed unanimously.**

*Discussion/ Action Items:*

*Presentation of Concept Plans by Croix Oil Company*

Two representatives of Croix Oil (Mark Ogren and Paul Muilenberg) presented plans for Council review. The plans are to tear down the existing building but leave the canopy and tanks in place. The new BP station would upgrade the convenience offerings in the store. Croix Oil will attempt to keep the gas pumps available for use during the construction of the store. Croix Oil presented landscape and signage plans to the Council. The current alley at the north of the BP site would be repurposed into a walkable area with the potential for outdoor seating. Croix Oil hopes to have the new building completed by late fall of 2013.

*2014 Police Contract with the City of St. Anthony*

The liability section of the agreement was revised and the changes are noted in the draft contract agreement. Butkowski asked for comments or questions from the City Council. There being none, the final version of the contract will be brought forward for approval at the next council meeting.

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*Grant Agreement for Bulkies Recycling Pilot Program*

The grant agreement is ready for Council approval. Falcon Heights will handle the financial piece of the grant. Tennis Sanitation has been selected as the contractor.

**Councilor Mac Lean moved to approve the terms of the grant agreement with Ramsey County with the understanding there will be some minor technical changes. Councilor Grove seconded the motion and it passed unanimously.**

*Participation with the University of Minnesota Sustainability Class*

Staff from Falcon Heights, St. Anthony, and Lauderdale met with the professor of the class. They would like to continue working together on aspects of sustainability within the communities. This year may include a sustainability fair. Butkowski asked whether the Council would like staff to continue working with the other entities. They affirmed that they did.

*Fire Call Charge Back Ordinance*

The Council had previously discussed how to handle non-fire related calls that required a fire department response. The concern was that there may be a gas line break or spill that incurs significant expense to the City. To manage the costs in such an event, the City would look to the parties involved to share in the cost of the response. The city attorney suggested the City consider paying for the initial cost of the call (one truck for two hours) and then bill the remaining costs to the parties involved. The Council thought this seemed reasonable. Staff will draft an ordinance to that effect and bring to a future meeting.

*On-Street Residential Handicap Parking Policy*

A resident expressed interest in having a handicap parking sign near their home. One of the members of the family can only access the house through the front door. The Council reviewed the policy and agreed upon a fee of \$40.00 a year to cover the cost of signage.

**Councilor Grove moved to approve the On-Street Residential Disabled Parking Zone Policy. Councilor Hawkinson seconded the motion and it passed unanimously.**

*Additional Items:*

A park use application came in after the Council packet was sent. The application is for a group of 75 people on June 8 and requires Council approval.

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**Councilor Hawkinson moved to approve the park use application. Councilor Mac Lean seconded the motion and it passed unanimously.**

Butkowski mentioned that the Mississippi Watershed Management Organization (MWMO) would cover the cost of a student to create an inventory of public trees within the City. The inventory will help the City plan for future needs. Butkowski said she would pursue the opportunity unless the Council expressed reservations. An agreement with the MWMO for the study will be brought to a future meeting for council approval.

Agenda items for the June 11 Council Meeting include a discussion of the Animal Control Ordinance, the Skyview Park fence and the 2014 Police Contract.

Mayor Pro Tem Gaasch explained that the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

*Work Session:*

*Larpenteur Avenue Pedestrian Improvement Project Concept Plans*

Paul Bilotta and Geoff Martin of Stantec presented concept plans for the Larpenteur Avenue pedestrian improvements and some additional streetscaping. The Council, staff, and the Stantec team discussed improvements including plantings, lighting, bus shelters, sidewalk changes and extensions, and stormwater improvements that would make the area more walkable. The Council also discussed the plans and design ideas from the Croix Oil presentation. The Council was interested in the alleyway behind Croix Oil being a year-round walkable area and limiting the product signage on the Croix Oil site. The Council felt the planning work by Stantec should be limited to the north side of Larpenteur Avenue except at the Eustis Street intersection due to cost constraints.

**Councilor Mac Lean moved to authorize Stantec to continue working on the Larpenteur Avenue concepts. Councilor Hawkinson seconded the motion and it passed unanimously.**

**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 10:40 p.m.**

Respectfully submitted,

  
Kevin Kelly  
Deputy City Clerk