

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, OCTOBER 22, 2013
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the October 8, 2013 City Council Meeting
 - c. Claims Totaling \$30,796.26
 4. **CONSENT**
 - a. September Financial Report
 - b. Third Quarter Investment Report
 - c. Sanitary Sewer Lining Pay Request #2
 5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Ramsey County Sheriff Matt Bostrom
 - b. University of Minnesota Sustainability Students Regarding the November 14 Sustainability Festival
 - c. Halloween Party Update
 7. **PUBLIC HEARINGS**
 - a. Fees for Fire Services Ordinance
- Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEMS**
 - a. Fees for Fire Services Ordinance
 - b. Joint Powers Agreement with Ramsey County for Election Equipment
 - c. Sanitary Sewer Lining Repairs
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**

- a. Public Hearing – Business Assistance Policy
- b. Larpenteur Avenue Pedestrian Improvement Project
- c. Zoning Ordinance Updates
- d. City Logo
- e. 2014 Sanitary and Storm Sewer Fees
- f. Citizen’s Academy Graduation

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Zoning Amendment Request, Beaupre Aerial Equipment
- c. Eureka! Recycling Contract
- d. Draft Business Assistance Policy
- e. Community Development Update

13. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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October 8, 2013

Mayor Pro Tem Gaasch called the City Council meeting to order at 7:32 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, and Lara Mac Lean.

Councilors Absent: Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

Pro tem Gaasch asked for changes to the meeting agenda. Butkowski added a donation from the Girl Scouts. Councilor Hawkinson moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Grove moved to approve the September 24, 2013 City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Hawkinson moved approval of the claims totaling \$94,552.81. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Mac Lean moved adoption of the consent agenda approving the HVAC duct cleaning, 2430 Larpenieur Avenue survey, and sanitary sewer lining payment request. Councilor Grove seconded the motion and it passed unanimously.

School District 623 Superintendent John Thein addressed the Council. He updated the Council on progress and changes within the district. He especially highlighted the growth in enrollment the district is experiencing as retirees move out and young families move in. He also mentioned an operating levy question would be on the November 5 ballot.

Public Hearing and Discussion Items:

Revisions to the Animal Control Ordinance:

Butkowski noted the changes made to the draft ordinance since the last meeting. A public hearing was scheduled on the ordinance. After the public hearing, the Council considered adoption as they felt the ordinance was complete.

Pro tem Gaasch opened the public hearing at 7:56 p.m. No one addressed the Council and the public hearing was closed at 7:57 p.m.

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Councilor Hawkinson moved to adopt the amended Animal Control Ordinance and Resolution 100813A – A Resolution Authorizing Publication of Ordinance No. 13-03 by Title and Summary. Councilor Mac Lean seconded the motion and it passed unanimously.

Mayor Dains joined the meeting at 8:07 p.m.

The Council discussed the city logo versions presented. They suggested a minor change to the font. The final logo will be brought to an upcoming meeting for approval.

Butkowski said the City received another quote for sanitary sewer repairs that was almost \$9,000 less than the other two quotes. The city engineer is still determining if an alternative repair is feasible. To keep the project moving forward, staff is asking the Council to provide the city engineer the discretion to accept Bev-lor Utilities quote if the work is deemed necessary.

Councilor Mac Lean moved to provide the city engineer the discretion to accept Bev-lor Utilities quote for sanitary sewer line repairs on Eustis Street and in the sanitary sewer easement area behind 1753 Fulham if he determines the repairs are necessary. Councilor Hawkinson seconded the motion and it passed unanimously.

The Council has been negotiating with the owners of 2430 Larpenteur Avenue to purchase the property. The terms of the purchase agreement were acceptable to the owners and approval of the Council was needed.

Councilor Mac Lean moved to approve the purchase agreement for 2430 Larpenteur Avenue as presented. Councilor Gaasch seconded the motion and it passed unanimously.

Additional Items:

The Girl Scouts would like to plant a tree in Community Park. All donations require Council approval. Staff noted a couple of species that would work well and staff will determine a location for the tree. The Girl Scouts also plan to maintain the tree for the first year.

Councilor Hawkinson moved to accept the tree donation from the Girl Scouts. Councilor Grove seconded the motion and it passed unanimously.

Agenda items for the October 22 Council Meeting may include a discussion of the Larpenteur Avenue project, a joint powers agreement with Ramsey County for elections equipment, revisions to the City's redevelopment policies, zoning ordinance revisions, and a presentation by Ramsey County Sheriff Matt Bostrom.

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Mayor Dains explained that the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

Mayor Dains asked if anyone wished to address the Council; no one came forward.

Work Session:

Butkowski explained that the joint powers agreement governing suburban representation on the St. Paul Regional Water Board was set to expire at the end of the year. Representatives from Maplewood, West St. Paul, Falcon Heights, and Lauderdale met to discuss the arrangement. Maplewood would like to see changes to their representation; the other Councils are considering this request too. The Council said they prefer to keep the representation the City currently has. If the other cities want to see changes, the Council would go along with them so long as the City retained Board representation three out of every ten years. Staff will be meeting with the other cities soon and will report back.

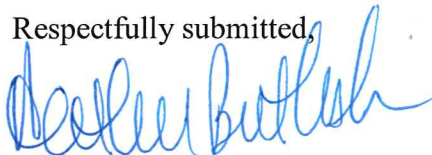
Butkowski presented information on the 2014 special revenue funds and capital improvement plan. No major projects are planned for 2014. Plans for chip sealing the city streets were pushed back a year as the streets seem to be holding up well.

Two easement agreements may be needed for the pedestrian improvement project. Staff explained the rule of thumb used when purchasing easements. Government entities generally pay equal to the tax assessed value of the land for sidewalks as the use going forward is entirely public. The Council did not find this unreasonable; staff will start the easement acquisition process with property owners.

Staff provided an update on things happening within the community. This included such things as the prospective sale of Hamline Autobody's building to new buyers and communication with Luther Seminary with regard to their student housing.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Gaasch seconded the motion and it carried. The meeting adjourned at 9:18 p.m.

Respectfully submitted,



Heather Butkowski
City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

October 22, 2013 City Council Meeting

Payroll

10/11/13 Payroll: Direct Deposit # 501662-501666	\$7,432.28
10/11/13 Payroll: Payroll Liabilities, e-payments #818E-820E	\$6,346.98

Vendor Claims

10/22/13 Claims: Check #'s 21941-21959	\$17,017.00
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SUBTOTAL \$30,796.26

Total Claims for Approval

\$30,796.26

CITY OF LAUDERDALE

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***Claim Register©**

101113Payroll

OCTOBER 2013

Claim Type	Direct					
Claim#	3573	NORTH STAR BANK, CHECKING S	Ck# 000818E	10/11/2013		
Cash Payment	G 101-21703	FICA WITHHOLDING.		10/11/2013	Payroll	\$1,945.46
	Invoice					
Cash Payment	G 101-21701	FEDERAL TAXES		10/11/2013	Payroll	\$1,158.18
	Invoice					
Transaction Date	10/11/2013	Due 0	NORTH STAR CHE	10100	Total	\$3,103.64
Claim#	3574	PERA	Ck# 000819E	10/11/2013		
Cash Payment	G 101-21704	PERA		10/11/13	Payroll	\$1,629.42
	Invoice					
Transaction Date	10/11/2013	Due 0	NORTH STAR CHE	10100	Total	\$1,629.42
Claim#	3575	ICMA RETIREMENT TRUST - 457	Ck# 000820E	10/11/2013		
Cash Payment	G 101-21705	ICMA RETIREMENT		10/11/13	Payroll	\$1,613.92
	Invoice					
Transaction Date	10/11/2013	Due 0	NORTH STAR CHE	10100	Total	\$1,613.92
	Claim Type	Direct			Tota	\$6,346.98

Pre-Written Check	\$6,346.98
Checks to be Generated by the Compute	\$0.00
Total	\$6,346.98

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OCTOBER 2013

Check Amt Invoice Comment

10100 NORTH STAR CHECKING

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk# 021941	10/22/2013	CITY OF ROSEVILLE			
E 101-41200-391		TELEPHONE/PAGERS	\$95.40		10/13 PhoneServices
E 101-41200-306		CONSULTING FEES	\$787.00		10/13 IT Services
		Total CITY OF ROSEVILLE	\$882.40		
Paid Chk# 021942	10/22/2013	EHLERS			
E 405-48500-327		OTHER SERV- SEWER/NPDES I	\$1,200.00		TIF Financial Consultation
		Total EHLERS	\$1,200.00		
Paid Chk# 021943	10/22/2013	EUREKA RECYCLING			
E 203-50000-389		RECYCLING CONTRACTOR	\$2,330.99		9/13 Recycling Contract
		Total EUREKA RECYCLING	\$2,330.99		
Paid Chk# 021944	10/22/2013	G & K SERVICES			
E 602-49100-425		CLOTHING	\$50.84		9/13 PW Clothing
E 601-49000-425		CLOTHING	\$50.84		9/13 PW Clothing
		Total G & K SERVICES	\$101.68		
Paid Chk# 021945	10/22/2013	HUGHES AND JOSEPH			
E 101-41500-300		LEGAL FEES - PROSECUTING	\$850.00		9/13 Legal Fees
		Total HUGHES AND JOSEPH	\$850.00		
Paid Chk# 021946	10/22/2013	INTEGRA			
E 101-41200-391		TELEPHONE/PAGERS	\$49.55		9/13 Fax Line
		Total INTEGRA	\$49.55		
Paid Chk# 021947	10/22/2013	KENNEDY & GRAVEN TRUST ACCT			
E 101-41500-305		LEGAL FEES - CIVIL	\$848.00		General consultation and purchase of 2430 Larpenteur
		Total KENNEDY & GRAVEN TRUST ACCT	\$848.00		
Paid Chk# 021948	10/22/2013	LMC			
E 602-49100-438		DUES & SUBSCRIPTIONS	\$410.00		Annual MCSC Fee
		Total LMC	\$410.00		
Paid Chk# 021949	10/22/2013	NAPA AUTO PARTS			
E 101-43000-402		CITY TRUCK REPAIR/MAINTEN	\$118.21		2 Brakelines, Brake Fluid & Oil
E 601-49000-402		CITY TRUCK REPAIR/MAINTEN	\$14.78		2 Brakelines, Brake Fluid & Oil
E 602-49100-402		CITY TRUCK REPAIR/MAINTEN	\$14.78		2 Brakelines, Brake Fluid & Oil
		Total NAPA AUTO PARTS	\$147.77		
Paid Chk# 021950	10/22/2013	ON SITE SANITATION			
E 101-45200-427		PORTA POTTY RENTAL	\$122.91		10/13 Portable Restroom
		Total ON SITE SANITATION	\$122.91		
Paid Chk# 021951	10/22/2013	POSTMASTER - STAMPS			
E 101-43400-203		POSTAGE	\$46.00		roll of stamps
E 101-41200-203		POSTAGE	\$100.00		2 rolls of stamps & 2 flats of \$.20 stamps

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OCTOBER 2013

			Check Amt	Invoice	Comment
Total POSTMASTER - STAMPS			\$146.00		
Paid Chk#	021952	10/22/2013 PREMIUM WATERS, INC			
E	101-41200-208	WATER DELIVERY	\$32.80		9/13 Water Delivery
Total PREMIUM WATERS, INC			\$32.80		
Paid Chk#	021953	10/22/2013 PUBLIC EMPLOYEES INS PROGRAM			
G	101-21706	HEALTH INSURANCE	\$2,473.42		11/13 Health Benefits
Total PUBLIC EMPLOYEES INS PROGRAM			\$2,473.42		
Paid Chk#	021954	10/22/2013 RAMSEY COUNTY PUBLIC HEALTH			
E	201-45600-379	HALLOWEEN EVENT	\$80.00		2013 Temporary Food License
Total RAMSEY COUNTY PUBLIC HEALTH			\$80.00		
Paid Chk#	021955	10/22/2013 SPRINT PCS			
E	101-43000-391	TELEPHONE/PAGERS	\$36.86		9/13 PW Cell Phones
E	601-49000-391	TELEPHONE/PAGERS	\$18.43		9/13 PW Cell Phones
E	602-49100-391	TELEPHONE/PAGERS	\$18.43		9/13 PW Cell Phones
Total SPRINT PCS			\$73.72		
Paid Chk#	021956	10/22/2013 STANTEC			
E	405-48500-327	OTHER SERV- SEWER/NPDES I	\$3,192.50		Ped. Improvement Project
E	101-48100-306	CONSULTING FEES	\$888.00		Econ. Development
E	405-48500-327	OTHER SERV- SEWER/NPDES I	\$2,101.29		Sanitary Sewer Lining Project
E	601-49000-304	ENGINEERING	\$399.00		I/I report to MCES
Total STANTEC			\$6,580.79		
Paid Chk#	021957	10/22/2013 SUBURBAN ACE HARDWARE			
E	101-45200-228	MISC REPAIRS MAINT SUPPLIE	\$6.61		Glass for Warming House
Total SUBURBAN ACE HARDWARE			\$6.61		
Paid Chk#	021958	10/22/2013 XCEL ENERGY, PARK & GARAGE			
E	101-45200-381	ELECTRIC	\$28.89		9/13 PW and Warming House
E	101-45200-383	GAS UTILITIES	\$28.71		9/13 PW and Warming House
E	101-43000-383	GAS UTILITIES	\$28.71		9/13 PW and Warming House
E	101-43000-381	ELECTRIC	\$28.89		9/13 PW and Warming House
Total XCEL ENERGY, PARK & GARAGE			\$115.20		
Paid Chk#	021959	10/22/2013 XCEL ENERGY, STREET LIGHTING			
E	101-43000-380	STREET LIGHT UTILITY	\$565.16		9/13 Street Lights
Total XCEL ENERGY, STREET LIGHTING			\$565.16		
10100 NORTH STAR CHECKING			\$17,017.00		

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OCTOBER 2013

Check Amt Invoice Comment

Fund Summary

10100 NORTH STAR CHECKING

101 GENERAL	\$7,135.12
201 COMMUNITY EVENTS	\$80.00
203 RECYCLING	\$2,330.99
405 TIF-PROJECTS	\$6,493.79
601 SEWER UTILITIES	\$483.05
602 STORM SEWER ENTERPRISE FUND	\$494.05
	<hr/>
	\$17,017.00

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 22, 2013

ITEM NUMBER September Finances

STAFF INITIAL

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for September 2013.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's finance report for September 2013.

COUNCIL ACTION:

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Cash Balances

Current Period: SEPTEMBER 2013

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$7,515.19	\$101,591.83	-\$2,817,396.82
COMMUNITY EVENTS	G 201-10100	\$258.13	\$788.26	\$7,312.22
COMMUNICATIONS	G 202-10100	\$10.01	\$1,723.54	\$15,275.97
RECYCLING	G 203-10100	\$68.05	\$2,990.49	\$103,894.61
03 ST/UTIL IMP DEBT SERVICE	G 304-10100	\$113.75	\$0.00	\$173,674.16
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$372.18	\$0.00	\$568,242.63
CAPITAL IMPROVEMENTS	G 402-10100	\$71.44	\$0.00	\$109,080.06
CAPITAL IMPROVE STORM WATER	G 403-10100	\$118.26	\$0.00	\$180,562.55
PARK IMPROVEMENT	G 404-10100	\$188.85	\$0.00	\$288,338.54
TIF-PROJECTS	G 405-10100	\$362.21	\$180.50	\$553,001.86
SEWER IMPROVEMENT	G 407-10100	\$285.31	\$0.00	\$435,608.39
SEWER UTILITIES	G 601-10100	\$43,436.52	\$17,074.21	\$427,442.43
STORM SEWER ENTERPRISE FUND	G 602-10100	\$10,666.32	\$5,791.73	\$80,486.53
Total CASH		\$63,466.22	\$130,140.56	\$125,523.13
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$2,246.83	\$0.00	\$3,304,906.16
Total INVESTMENTS		\$2,246.83	\$0.00	\$3,304,906.16
Grand Total		\$65,713.05	\$130,140.56	\$3,430,829.29

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*Revenue Guideline©

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Current Period: SEPTEMBER 2013

		2013	2013	SEPTEMBER	2013	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL						
Active	R 101-31010 CURRENT AD VALORE	\$488,203.00	\$246,818.24	\$0.00	\$241,384.76	50.56%
Active	R 101-31020 DELINQUENT AD VALO	\$0.00	\$11,353.22	\$0.00	-\$11,353.22	0.00%
Active	R 101-31030 FORFEITED TAX SALE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31040 FISCAL DISPARITIES	\$121,912.00	\$66,319.87	\$0.00	\$55,592.13	54.40%
Active	R 101-32000 LICENSE AND PERMIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32110 3.2 ALCHOLIC LICENSE	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
Active	R 101-32120 CIGARETTE LICENSE	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-32130 GARBAGE HAULERS LI	\$1,000.00	\$1,408.00	\$0.00	-\$408.00	140.80%
Active	R 101-32140 HEATING/AC LICENSE	\$600.00	\$650.00	\$50.00	-\$50.00	108.33%
Active	R 101-32150 TREE COMPANIES LIC	\$300.00	\$400.00	\$0.00	-\$100.00	133.33%
Active	R 101-32160 GAS STATION LICENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32170 DRIVEWAY CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32180 RENTAL HOUSING LIC	\$3,000.00	\$2,317.00	\$128.00	\$683.00	77.23%
Active	R 101-32210 BUILDING PERMITS	\$6,000.00	\$12,200.61	\$1,088.20	-\$6,200.61	203.34%
Active	R 101-32211 ZONING PERMIT APPLI	\$500.00	\$550.00	\$100.00	-\$50.00	110.00%
Active	R 101-32225 PLAN REVIEW FEE	\$1,000.00	\$2,055.15	\$0.00	-\$1,055.15	205.52%
Active	R 101-32230 PLUMBING PERMITS	\$700.00	\$1,056.00	\$112.00	-\$356.00	150.86%
Active	R 101-32240 ANIMAL LICENSES	\$250.00	\$240.00	\$0.00	\$10.00	96.00%
Active	R 101-32270 HEATING A/C PERMIT	\$1,000.00	\$1,407.50	\$171.50	-\$407.50	140.75%
Active	R 101-32280 STREET EXCAVATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33401 LOCAL GOVERNMENT	\$516,153.00	\$258,076.50	\$0.00	\$258,076.50	50.00%
Active	R 101-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33405 PERA RATE INCREASE	\$1,198.00	\$599.00	\$0.00	\$599.00	50.00%
Active	R 101-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33623 MET COUNCIL - LIV CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33624 LIVABLE COMMUNITIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34101 CITY HALL/PARK RENT	\$4,000.00	\$6,457.00	\$995.00	-\$2,457.00	161.43%
Active	R 101-34103 ADMINISTRATIVE FEE	\$0.00	\$25.00	\$0.00	-\$25.00	0.00%
Active	R 101-34105 SALE OF PUBLICATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34107 ASSESSMENT SEARCH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34109 COPIES	\$50.00	\$91.27	\$14.74	-\$41.27	182.54%
Active	R 101-34110 VARIANCE FEES	\$0.00	\$150.00	\$0.00	-\$150.00	0.00%
Active	R 101-34111 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34112 CONDITIONAL USE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34113 ZONING AMENDMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34114 ADVERTISING SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34115 GENERAL GOVERNME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34116 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34201 FALSE SECURITY ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34202 FALSE FIRE ALARM - FI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-34203 FIRE INSPECTION FEE	\$1,000.00	\$75.00	\$0.00	\$925.00	7.50%
Active	R 101-34205 FIRE CALL REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35101 COURT FINES	\$37,000.00	\$33,045.07	\$3,059.50	\$3,954.93	89.31%
Active	R 101-36100 SPECIAL ASSESMENT	\$0.00	\$197.52	\$0.00	-\$197.52	0.00%
Active	R 101-36101 PRINCIPAL	\$0.00	-\$92.00	\$0.00	\$92.00	0.00%
Active	R 101-36102 PENALTIES & INTERES	\$0.00	\$19.97	\$0.00	-\$19.97	0.00%
Active	R 101-36103 TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36211 INVESTMENT INTERES	\$2,000.00	\$1,684.62	\$319.30	\$315.38	84.23%
Active	R 101-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36231 DOG PARK DONATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2013 YTD Budget	2013 YTD Amt	SEPTEMBER MTD Amt	2013 YTD Balance	% of Budget
Active	R 101-36240 SURCHARGES	\$300.00	\$620.90	\$55.90	-\$320.90	206.97%
Active	R 101-36250 REFUNDS & REIMBURS	\$0.00	\$1,676.82	\$1,416.95	-\$1,676.82	0.00%
Active	R 101-36252 LMC INSURANCE REFU	\$0.00	\$1,982.00	\$0.00	-\$1,982.00	0.00%
Active	R 101-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL	\$1,187,216.00	\$651,384.26	\$7,511.09	\$535,831.74	54.87%
COMMUNITY EVENTS						
Active	R 201-34785 PARK EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34786 WINTER EVENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34787 GARAGE SALE	\$50.00	\$75.00	\$0.00	-\$25.00	150.00%
Active	R 201-34788 DAY IN THE PARK	\$800.00	\$1,409.00	\$0.00	-\$609.00	176.13%
Active	R 201-34789 MUSIC UNDER THE TR	\$400.00	\$760.00	\$0.00	-\$360.00	190.00%
Active	R 201-34790 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34791 POP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34792 T-SHIRT SALES	\$100.00	\$107.00	\$15.00	-\$7.00	107.00%
Active	R 201-34793 FUN RUN/WALK	\$700.00	\$165.00	\$165.00	\$535.00	23.57%
Active	R 201-34794 NATIONAL NIGHT OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34795 HALLOWEEN DONATIO	\$600.00	\$50.00	\$50.00	\$550.00	8.33%
Active	R 201-36211 INVESTMENT INTERES	\$50.00	\$25.99	\$4.79	\$24.01	51.98%
Active	R 201-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36255 MISC	\$100.00	\$93.36	\$23.34	\$6.64	93.36%
Active	R 201-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total COMMUNITY EVENTS	\$2,800.00	\$2,685.35	\$258.13	\$114.65	95.91%
COMMUNICATIONS						
Active	R 202-33600 GRANTS & AID FROM L	\$0.00	\$4,939.00	\$0.00	-\$4,939.00	0.00%
Active	R 202-36211 INVESTMENT INTERES	\$100.00	\$53.42	\$10.01	\$46.58	53.42%
Active	R 202-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36253 CABLE FRANCHISE RE	\$20,000.00	\$10,318.97	\$0.00	\$9,681.03	51.59%
	Total COMMUNICATIONS	\$20,100.00	\$15,311.39	\$10.01	\$4,788.61	76.18%
RECYCLING						
Active	R 203-33621 METROPOLITAN COUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-33622 COUNTY GRANTS	\$4,800.00	\$0.00	\$0.00	\$4,800.00	0.00%
Active	R 203-36100 SPECIAL ASSESMENT	\$35,000.00	\$18,414.63	\$0.00	\$16,585.37	52.61%
Active	R 203-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36102 PENALTIES & INTERES	\$0.00	-\$280.63	\$0.00	\$280.63	0.00%
Active	R 203-36211 INVESTMENT INTERES	\$300.00	\$370.96	\$68.05	-\$70.96	123.65%
Active	R 203-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36255 MISC	\$0.00	\$307.00	\$0.00	-\$307.00	0.00%
Active	R 203-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total RECYCLING	\$40,100.00	\$18,811.96	\$68.05	\$21,288.04	46.91%
TAX INCREMENT DEBT SERVICE						
Active	R 301-31040 FISCAL DISPARITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2013	2013	SEPTEMBER	2013	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 301-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39205 TRANS FROM TIF PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TAX INCREMENT DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
00 ST/UTIL IMP DEBT SERVICE						
Active	R 302-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 00 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL IMP DEBT SERVICE						
Active	R 303-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL IMP DEBT SERVICE						
Active	R 304-36100 SPECIAL ASSESMENT	\$34,000.00	\$15,727.41	\$0.00	\$18,272.59	46.26%
Active	R 304-36102 PENALTIES & INTERES	\$5,000.00	\$1,902.57	\$0.00	\$3,097.43	38.05%
Active	R 304-36211 INVESTMENT INTERES	\$1,000.00	\$584.79	\$113.75	\$415.21	58.48%
Active	R 304-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL IMP DEBT SERVICE		\$40,000.00	\$18,214.77	\$113.75	\$21,785.23	45.54%
CAPITAL IMPROVEMENT STREETS						
Active	R 401-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36211 INVESTMENT INTERES	\$2,000.00	\$2,005.13	\$372.18	-\$5.13	100.26%
Active	R 401-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENT STREETS		\$2,000.00	\$2,005.13	\$372.18	-\$5.13	100.26%
CAPITAL IMPROVEMENTS						
Active	R 402-36211 INVESTMENT INTERES	\$400.00	\$370.63	\$71.44	\$29.37	92.66%
Active	R 402-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENTS		\$400.00	\$370.63	\$71.44	\$29.37	92.66%
CAPITAL IMPROVE STORM WATER						
Active	R 403-36211 INVESTMENT INTERES	\$1,000.00	\$639.65	\$118.26	\$360.35	63.97%
Active	R 403-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37300 STORM SEWER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVE STORM WATER		\$1,000.00	\$639.65	\$118.26	\$360.35	63.97%

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		2013	2013	SEPTEMBER	2013	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
PARK IMPROVEMENT						
Active	R 404-33130 CDBG/DNR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-33400 STATE GRANTS AND AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36211 INVESTMENT INTERES	\$1,000.00	\$1,013.56	\$188.85	-\$13.56	101.36%
Active	R 404-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39204 TRANS FROM COMMU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PARK IMPROVEMENT		\$1,000.00	\$1,013.56	\$188.85	-\$13.56	101.36%
TIF-PROJECTS						
Active	R 405-31050 TAX INCREMENT	\$180,000.00	\$97,691.55	\$0.00	\$82,308.45	54.27%
Active	R 405-31051 DELINQUENT TAX INC	\$0.00	\$3,833.38	\$0.00	-\$3,833.38	0.00%
Active	R 405-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33419 LARPENTEUR AVE REI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36210 INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36211 INVESTMENT INTERES	\$1,500.00	\$1,767.04	\$362.21	-\$267.04	117.80%
Active	R 405-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39207 TRANS FROM DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$181,500.00	\$103,291.97	\$362.21	\$78,208.03	56.91%
SEWER IMPROVEMENT						
Active	R 407-36200 MISCELLANEOUS REV	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	R 407-36211 INVESTMENT INTERES	\$2,000.00	\$1,543.14	\$285.31	\$456.86	77.16%
Active	R 407-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SEWER IMPROVEMENT		\$52,000.00	\$1,543.14	\$285.31	\$50,456.86	2.97%
WATER UTILITY						
Active	R 409-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 409-36251 ST. PAUL WATER SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION						
Active	R 412-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL CONSTRUCTION						
Active	R 413-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SEWER UTILITIES						
Active	R 601-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36104 SEWER ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36211 INVESTMENT INTERES	\$2,000.00	\$1,393.68	\$279.96	\$606.32	69.68%

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Current Period: SEPTEMBER 2013

		2013	2013	SEPTEMBER	2013	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 601-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37210 SEWER SALES AND SE	\$242,000.00	\$197,898.62	\$43,156.56	\$44,101.38	81.78%
Active	R 601-37215 DELINQUENT SEWER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total SEWER UTILITIES	\$244,000.00	\$199,292.30	\$43,436.52	\$44,707.70	81.68%
STORM SEWER ENTERPRISE FUND						
Active	R 602-36211 INVESTMENT INTERES	\$300.00	\$254.37	\$52.72	\$45.63	84.79%
Active	R 602-37300 STORM SEWER FEE	\$61,000.00	\$56,396.66	\$10,613.60	\$4,603.34	92.45%
Active	R 602-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total STORM SEWER ENTERPRISE FUND	\$61,300.00	\$56,651.03	\$10,666.32	\$4,648.97	92.42%
GASB34						
Active	R 999-31010 CURRENT AD VALORE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GASB34	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Report Total	\$1,833,416.00	\$1,071,215.14	\$63,462.12	\$762,200.86	58.43%

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***Expenditure Guideline©**

Current Period: SEPTEMBER 2013

		2013	2013	SEPTEMBER	Enc	2013	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41200-440 MEETING EXPENS	\$200.00	\$74.71	\$0.00	\$0.00	\$125.29	37.36%
Active	E 101-41200-442 MISC	\$500.00	\$258.70	\$0.00	\$0.00	\$241.30	51.74%
Active	E 101-41200-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41200-531 OFFICE EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41200-534 OFFICE FURNITUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41200-538 COMPUTER SOFT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-41500-101 FULL TIME EMPLO	\$8,035.00	\$6,008.94	\$628.70	\$0.00	\$2,026.06	74.78%
Active	E 101-41500-103 PART TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-104 TEMP EMPLOYEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-121 PERA CONTRIBUTI	\$583.00	\$435.60	\$45.58	\$0.00	\$147.40	74.72%
Active	E 101-41500-122 FICA CONTRIBUTI	\$615.00	\$459.69	\$48.10	\$0.00	\$155.31	74.75%
Active	E 101-41500-131 HEALTH INSURAN	\$1,200.00	\$900.00	\$100.00	\$0.00	\$300.00	75.00%
Active	E 101-41500-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-151 WORKERS COMP	\$64.00	\$49.23	\$0.00	\$0.00	\$14.77	76.92%
Active	E 101-41500-201 GENERAL SUPPLIE	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41500-202 PERMENANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-300 LEGAL FEES - PRO	\$18,000.00	\$6,800.00	\$850.00	\$0.00	\$11,200.00	37.78%
Active	E 101-41500-301 AUDITING	\$14,000.00	\$13,688.00	\$0.00	\$0.00	\$312.00	97.77%
Active	E 101-41500-305 LEGAL FEES - CIVI	\$10,000.00	\$4,636.47	\$1,200.00	\$0.00	\$5,363.53	46.36%
Active	E 101-41500-327 OTHER SERV- SE	\$700.00	\$426.14	\$0.00	\$0.00	\$273.86	60.88%
Active	E 101-41500-331 TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-352 PUBLIC INFO NOTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-355 MISC PRINTING/PR	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-41500-409 OTHER EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-440 MEETING EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-539 VOTING MACHINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-202 PERMENANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-318 911 Dispatch	\$13,175.00	\$8,781.20	\$0.00	\$0.00	\$4,393.80	66.65%
Active	E 101-42100-319 POLICE CONTRAC	\$602,030.00	\$451,522.48	\$50,169.17	\$0.00	\$150,507.52	75.00%
Active	E 101-42100-320 FIRE CONTRACT	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0.00%
Active	E 101-42100-321 FIRE CALLS	\$16,000.00	\$8,238.26	\$1,373.04	\$0.00	\$7,761.74	51.49%
Active	E 101-42100-322 FIRE FALSE ALAR	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-323 FIRE INSPECTION	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-355 MISC PRINTING/PR	\$0.00	\$6.24	\$0.00	\$0.00	-\$6.24	0.00%
Active	E 101-42100-360 INSURANCE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-42100-391 TELEPHONE/PAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-442 MISC	\$400.00	\$37.44	\$0.00	\$0.00	\$362.56	9.36%
Active	E 101-42100-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-101 FULL TIME EMPLO	\$28,348.00	\$23,031.93	\$2,380.84	\$0.00	\$5,316.07	81.25%
Active	E 101-43000-102 EMPLOYEE OVERT	\$3,000.00	\$747.93	\$0.00	\$0.00	\$2,252.07	24.93%
Active	E 101-43000-104 TEMP EMPLOYEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-121 PERA CONTRIBUTI	\$2,273.00	\$1,723.96	\$172.60	\$0.00	\$549.04	75.85%
Active	E 101-43000-122 FICA CONTRIBUTI	\$2,398.00	\$1,918.20	\$193.11	\$0.00	\$479.80	79.99%
Active	E 101-43000-131 HEALTH INSURAN	\$4,800.00	\$3,503.34	\$379.09	\$0.00	\$1,296.66	72.99%
Active	E 101-43000-151 WORKERS COMP	\$1,442.00	\$1,104.39	\$0.00	\$0.00	\$337.61	76.59%
Active	E 101-43000-202 PERMENANT SUPP	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 101-43000-212 MOTOR FUELS	\$3,000.00	\$1,428.69	\$0.00	\$0.00	\$1,571.31	47.62%
Active	E 101-43000-213 LUBRICANTS & OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-225 LANDSCAPING MA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-226 SIGNS	\$0.00	\$129.68	\$0.00	\$0.00	-\$129.68	0.00%

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		2013	2013	SEPTEMBER	Enc	2013	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-43000-227 TOOLS & EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-228 MISC REPAIRS MAI	\$2,000.00	\$417.11	\$0.00	\$0.00	\$1,582.89	20.86%
Active	E 101-43000-304 ENGINEERING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-308 TRAINING\CONFER	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-43000-313 SNOW & ICE REMO	\$15,000.00	\$10,944.61	\$0.00	\$0.00	\$4,055.39	72.96%
Active	E 101-43000-314 STREET SWEEPIN	\$5,000.00	\$1,390.00	\$0.00	\$0.00	\$3,610.00	27.80%
Active	E 101-43000-317 TREE SERVICE	\$8,000.00	\$17,718.48	\$4,017.18	\$0.00	-\$9,718.48	221.48%
Active	E 101-43000-324 ALLEY REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-327 OTHER SERV- SE	\$1,500.00	\$873.64	\$348.15	\$0.00	\$626.36	58.24%
Active	E 101-43000-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-43000-362 PROPERTY INSUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-43000-363 AUTOMOTIVE INSU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-380 STREET LIGHT UTI	\$6,500.00	\$5,061.67	\$606.93	\$0.00	\$1,438.33	77.87%
Active	E 101-43000-381 ELECTRIC	\$3,200.00	\$1,876.40	\$206.68	\$0.00	\$1,323.60	58.64%
Active	E 101-43000-382 WATER	\$100.00	\$73.10	\$0.00	\$0.00	\$26.90	73.10%
Active	E 101-43000-383 GAS UTILITIES	\$3,000.00	\$1,885.13	\$66.08	\$0.00	\$1,114.87	62.84%
Active	E 101-43000-384 REFUSE DISPOSAL	\$3,000.00	\$2,178.40	\$202.43	\$0.00	\$821.60	72.61%
Active	E 101-43000-391 TELEPHONE/PAGE	\$500.00	\$379.80	\$36.80	\$0.00	\$120.20	75.96%
Active	E 101-43000-402 CITY TRUCK REPAI	\$3,000.00	\$1,616.08	\$42.13	\$0.00	\$1,383.92	53.87%
Active	E 101-43000-426 MACHINERY RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-442 MISC	\$0.00	\$39.31	\$0.00	\$0.00	-\$39.31	0.00%
In-Active	E 101-43000-510 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-101 FULL TIME EMPLO	\$33,680.00	\$25,150.18	\$2,606.64	\$0.00	\$8,529.82	74.67%
Active	E 101-43400-104 TEMP EMPLOYEES	\$0.00	\$1,316.25	\$0.00	\$0.00	-\$1,316.25	0.00%
Active	E 101-43400-121 PERA CONTRIBUTI	\$2,442.00	\$1,823.49	\$189.00	\$0.00	\$618.51	74.67%
Active	E 101-43400-122 FICA CONTRIBUTI	\$2,576.00	\$2,192.15	\$217.96	\$0.00	\$383.85	85.10%
Active	E 101-43400-126 ICMA RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-131 HEALTH INSURAN	\$5,400.00	\$3,933.75	\$435.96	\$0.00	\$1,466.25	72.85%
Active	E 101-43400-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-151 WORKERS COMP	\$1,338.00	\$1,024.86	\$0.00	\$0.00	\$313.14	76.60%
Active	E 101-43400-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-202 PERMANANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-203 POSTAGE	\$300.00	\$184.00	\$0.00	\$0.00	\$116.00	61.33%
Active	E 101-43400-306 CONSULTING FEE	\$5,000.00	\$1,981.00	\$0.00	\$0.00	\$3,019.00	39.62%
Active	E 101-43400-308 TRAINING\CONFER	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-43400-310 PLUMBING INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-311 HEATING INSPECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-312 BUILDING INSPECT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43400-327 OTHER SERV- SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-331 TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-355 MISC PRINTING/PR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-386 GOPHER STATE O	\$600.00	\$328.15	\$37.80	\$0.00	\$271.85	54.69%
Active	E 101-43400-388 SAC UNIT CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-442 MISC	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-43400-443 SURCHARGE REP	\$500.00	\$358.53	\$0.00	\$0.00	\$141.47	71.71%
Active	E 101-45200-101 FULL TIME EMPLO	\$45,985.00	\$29,996.48	\$3,086.40	\$0.00	\$15,988.52	65.23%
Active	E 101-45200-103 PART TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-104 TEMP EMPLOYEES	\$6,000.00	\$5,242.50	\$0.00	\$0.00	\$757.50	87.38%
Active	E 101-45200-121 PERA CONTRIBUTI	\$2,899.00	\$2,164.29	\$223.80	\$0.00	\$734.71	74.66%
Active	E 101-45200-122 FICA CONTRIBUTI	\$3,518.00	\$2,818.99	\$251.04	\$0.00	\$699.01	80.13%

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		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-45200-131 HEALTH INSURAN	\$6,960.00	\$4,684.49	\$520.87	\$0.00	\$2,275.51	67.31%
Active	E 101-45200-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-142 UNEMPLOYMENT B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-151 WORKERS COMP	\$1,271.00	\$973.39	\$0.00	\$0.00	\$297.61	76.58%
Active	E 101-45200-201 GENERAL SUPPLIE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-45200-202 PERMENANT SUPP	\$200.00	\$128.51	\$0.00	\$0.00	\$71.49	64.26%
Active	E 101-45200-212 MOTOR FUELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-225 LANDSCAPING MA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-228 MISC REPAIRS MAI	\$700.00	\$803.73	\$0.00	\$0.00	-\$103.73	114.82%
Active	E 101-45200-317 TREE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-327 OTHER SERV- SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-370 PARK & REC EXPE	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 101-45200-371 NON-RESIDENT RE	\$1,500.00	\$920.00	\$0.00	\$0.00	\$580.00	61.33%
Active	E 101-45200-381 ELECTRIC	\$500.00	\$348.31	\$19.48	\$0.00	\$151.69	69.66%
Active	E 101-45200-382 WATER	\$200.00	\$102.04	\$0.00	\$0.00	\$97.96	51.02%
Active	E 101-45200-383 GAS UTILITIES	\$1,000.00	\$569.68	\$34.99	\$0.00	\$430.32	56.97%
Active	E 101-45200-384 REFUSE DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-391 TELEPHONE/PAGE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-45200-403 TRACTOR/MOWER	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-412 WARMING HOUSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-427 PORTA POTTY RE	\$500.00	\$948.76	\$122.91	\$0.00	-\$448.76	189.75%
In-Active	E 101-45200-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-442 MISC	\$300.00	\$1,245.32	\$1,245.32	\$0.00	-\$945.32	415.11%
In-Active	E 101-45200-536 PARK PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-45300-101 FULL TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-45300-121 PERA CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-45300-122 FICA CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-45300-131 HEALTH INSURAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	E 101-45300-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-444 CONTINGENCY FU	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-45300-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-721 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-731 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-732 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-733 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-734 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-741 OPERATING TRAN	\$6,993.00	\$0.00	\$0.00	\$0.00	\$6,993.00	0.00%
Active	E 101-45400-742 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-743 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-744 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-745 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-747 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-749 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48100-306 CONSULTING FEE	\$24,000.00	\$44,930.77	\$0.00	\$0.00	-\$20,930.77	187.21%
Active	E 101-48100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48411-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-306 CONSULTING FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2013	2013	SEPTEMBER	Enc	2013	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 405-48500-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$574,000.00	\$19,320.84	\$180.50	\$0.00	\$554,679.16	3.37%
SEWER IMPROVEMENT							
Active	E 407-48407-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 407-48407-500 CAPITAL OUTLAY	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total SEWER IMPROVEMENT		\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
WATER UTILITY							
Active	E 409-48409-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 409-48409-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION							
Active	E 412-48410-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 412-48410-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 412-48410-721 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SEWER UTILITIES							
Active	E 601-49000-101 FULL TIME EMPLO	\$28,134.00	\$15,093.75	\$2,167.46	\$0.00	\$13,040.25	53.65%
Active	E 601-49000-102 EMPLOYEE OVERT	\$12,000.00	\$7,512.49	\$800.10	\$0.00	\$4,487.51	62.60%
Active	E 601-49000-121 PERA CONTRIBUTI	\$2,910.00	\$2,067.02	\$215.14	\$0.00	\$842.98	71.03%
Active	E 601-49000-122 FICA CONTRIBUTI	\$3,070.00	\$2,272.61	\$237.27	\$0.00	\$797.39	74.03%
Active	E 601-49000-131 HEALTH INSURAN	\$4,536.00	\$4,083.29	\$461.56	\$0.00	\$452.71	90.02%
Active	E 601-49000-151 WORKERS COMP	\$2,783.00	\$2,131.60	\$0.00	\$0.00	\$651.40	76.59%
Active	E 601-49000-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-212 MOTOR FUELS	\$700.00	\$321.19	\$0.00	\$0.00	\$378.81	45.88%
Active	E 601-49000-227 TOOLS & EQUIPME	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 601-49000-228 MISC REPAIRS MAI	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 601-49000-301 AUDITING	\$1,700.00	\$1,711.00	\$0.00	\$0.00	-\$11.00	100.65%
Active	E 601-49000-304 ENGINEERING	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49000-308 TRAINING\CONFER	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 601-49000-315 SEWER JETTING	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49000-316 SEWER TELEVISIN	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49000-327 OTHER SERV- SE	\$7,000.00	\$5,111.99	\$1,454.04	\$0.00	\$1,888.01	73.03%
Active	E 601-49000-331 TRAVEL EXPENSE	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 601-49000-361 GENERAL LIABILIT	\$1,800.00	\$1,935.51	\$1,804.88	\$0.00	-\$135.51	107.53%
Active	E 601-49000-362 PROPERTY INSUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-363 AUTOMOTIVE INSU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-382 WATER	\$100.00	\$21.69	\$0.00	\$0.00	\$78.31	21.69%
Active	E 601-49000-387 WATER TREATME	\$120,000.00	\$98,592.50	\$9,859.25	\$0.00	\$21,407.50	82.16%
Active	E 601-49000-391 TELEPHONE/PAGE	\$300.00	\$189.88	\$18.40	\$0.00	\$110.12	63.29%
Active	E 601-49000-402 CITY TRUCK REPAI	\$400.00	\$202.02	\$5.27	\$0.00	\$197.98	50.51%
Active	E 601-49000-425 CLOTHING	\$1,000.00	\$432.14	\$50.84	\$0.00	\$567.86	43.21%
Active	E 601-49000-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-444 CONTINGENCY FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-501 DEPRECIATION EX	\$34,000.00	\$0.00	\$0.00	\$0.00	\$34,000.00	0.00%
Active	E 601-49000-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-554 CATCH BASIN REP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SEWER UTILITIES		\$227,833.00	\$142,278.68	\$17,074.21	\$0.00	\$85,554.32	62.45%
STORM SEWER ENTERPRISE FUND							
Active	E 602-49100-101 FULL TIME EMPLO	\$32,114.00	\$17,729.34	\$2,472.60	\$0.00	\$14,384.66	55.21%

CITY OF LAUDERDALE
***Expenditure Guideline©**

Current Period: SEPTEMBER 2013

		2013	2013	SEPTEMBER	Enc	2013	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 602-49100-102 EMPLOYEE OVERT	\$5,000.00	\$3,130.30	\$333.40	\$0.00	\$1,869.70	62.61%
Active	E 602-49100-121 PERA CONTRIBUTI	\$2,691.00	\$1,964.46	\$203.42	\$0.00	\$726.54	73.00%
Active	E 602-49100-122 FICA CONTRIBUTI	\$2,839.00	\$2,155.30	\$223.83	\$0.00	\$683.70	75.92%
Active	E 602-49100-131 HEALTH INSURAN	\$4,944.00	\$3,774.95	\$422.50	\$0.00	\$1,169.05	76.35%
Active	E 602-49100-151 WORKERS COMP	\$2,262.00	\$1,732.45	\$0.00	\$0.00	\$529.55	76.59%
Active	E 602-49100-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-212 MOTOR FUELS	\$700.00	\$321.18	\$0.00	\$0.00	\$378.82	45.88%
Active	E 602-49100-227 TOOLS & EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-228 MISC REPAIRS MAI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-301 AUDITING	\$1,700.00	\$1,711.00	\$0.00	\$0.00	-\$11.00	100.65%
Active	E 602-49100-304 ENGINEERING	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0.00%
Active	E 602-49100-308 TRAINING\CONFER	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 602-49100-314 STREET SWEEPIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-327 OTHER SERV- SE	\$2,500.00	-\$1,997.90	\$256.60	\$0.00	\$4,497.90	-79.92%
Active	E 602-49100-352 PUBLIC INFO NOTI	\$100.00	\$85.50	\$0.00	\$0.00	\$14.50	85.50%
Active	E 602-49100-361 GENERAL LIABILIT	\$1,700.00	\$1,935.49	\$1,804.87	\$0.00	-\$235.49	113.85%
Active	E 602-49100-391 TELEPHONE/PAGE	\$300.00	\$189.88	\$18.40	\$0.00	\$110.12	63.29%
Active	E 602-49100-402 CITY TRUCK REPAI	\$400.00	\$202.01	\$5.27	\$0.00	\$197.99	50.50%
Active	E 602-49100-425 CLOTHING	\$1,000.00	\$432.14	\$50.84	\$0.00	\$567.86	43.21%
Active	E 602-49100-438 DUES & SUBSCRIP	\$1,000.00	\$500.00	\$0.00	\$0.00	\$500.00	50.00%
Active	E 602-49100-442 MISC	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49100-444 CONTINGENCY FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-501 DEPRECIATION EX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-554 CATCH BASIN REP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total STORM SEWER ENTERPRISE FUND		\$69,350.00	\$33,866.10	\$5,791.73	\$0.00	\$35,483.90	48.83%
GASB34							
Active	E 999-41000-100 WAGES AND SALA	\$0.00	-\$18,677.75	\$0.00	\$0.00	\$18,677.75	0.00%
Active	E 999-41000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-100 WAGES AND SALA	\$0.00	-\$6,906.25	\$0.00	\$0.00	\$6,906.25	0.00%
Active	E 999-43000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-499 LOSS ON DISPOSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-100 WAGES AND SALA	\$0.00	-\$8,181.85	\$0.00	\$0.00	\$8,181.85	0.00%
Active	E 999-45000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-601 BOND PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-611 BOND INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49500-100 WAGES AND SALA	\$0.00	-\$2,599.79	\$0.00	\$0.00	\$2,599.79	0.00%
Active	E 999-50000-100 WAGES AND SALA	\$0.00	-\$1,426.73	\$0.00	\$0.00	\$1,426.73	0.00%
Total GASB34		\$0.00	-\$37,792.37	\$0.00	\$0.00	\$37,792.37	0.00%
Report Total		\$2,416,321.00	\$1,187,275.57	\$127,944.63	\$0.00	\$1,229,045.43	49.14%

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 22, 2013

ITEM NUMBER 3Q13 Investment Report

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The attached report and spreadsheet reflect the City's investment activity for the third quarter of 2013.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the third quarter investment report for 2013.

COUNCIL ACTION:

**City of Lauderdale
Third Quarter Investment Report
October 22, 2013**

The quarter ended with a general fund balance of \$487,509.34 and cash and investments totaling \$3,430,829.29. That is the total of all fund balances including the 601 and 602 sewer enterprise funds. Since the City pools the fund balances for investment purposes, at quarter end \$3,304,906.16 was invested. \$1,104,871.16 was invested in money market funds and \$2,200,035 in certificates of deposit (CDs).

The City purchased six CDs this quarter as there was a small uptick in rates.

- North Town Bank at .5% for 18 months.
- Great Southern Bank at 0.65% for 24 months.
- Sterling Savings Bank at .75% for 30 months.
- Marlin Business Bank at 0.8% for 30 months.
- AMEX Centurion at 1.05% for 36 months.
- BMW of North America at 1.15% for 36 months.

The money market rates remain lack luster. The most they pay is .05%. The City received .03% interest on the check book balance through the quarter.

This quarter, the City earned \$4,271.88 from investments compared to \$3,355.06 last quarter bringing the 2013 total to \$11,706.98. The City earned \$14,826.94 in interest in 2012; \$30,612.67 in interest in 2011; and \$54,673.60 in 2010. The expectation is the City will receive about the same amount in interest in 2103 as 2012 as the rates have not moved much.

Table 1 shows how the interest was divided between the funds and compares interest earned to the adopted budget. The funds with the largest balances get the greatest interest distributions.

Table 1: Investment Earning Distribution by Fund

Fund	2013 Budget	As of September 30
101 – General Fund	\$2,000	\$1,685
201 – Community Events	\$50	\$26
202 – Communication	\$100	\$53
203 – Recycling	\$300	\$371
304 – 2003 Street Improve	\$1,000	\$585
401 – Capital Improve, Street	\$2,000	\$2,005
402 – Capital Improve, Gen	\$400	\$371
403 – Capital Improvement, Storm Sewer	\$1,000	\$640
404 – Capital Improve, Parks	\$1,000	\$1,014
405 – TIF Projects	\$1,500	\$1,767
407 – Sewer Improvements	\$2,000	\$1,543

601 – Sewer Enterprise Fund	\$2,000	\$1,394
602 – Storm Sewer Enterprise Fund	\$300	\$254
Totals	\$13,650	\$7,436

At the end of the quarter, the securities were held an average of 807 days or 26.9 months. Currently, investment maturity dates are laddered through the end of 2016. It seems doubtful rates will improve significantly in the near future so staff will continue to ladder short-term CDs. If the rates rise, the City will be able to step up to the better rates with each maturity.

Staff provides Councilors the investment spreadsheet as an internal control procedure required by the city's auditor. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

2013 City of Lauderdale Investments

	FDIC	CUSIP	% Rate	Approx. Holding in Days	Maturity Date	Purch Date	Balance 12/31/2012	Purchases	Sales	Transfers In	Transfers out	Interest/Dividends	Balance 1/31/2012	Purchases	Sales	Transfers In	Transfers out	Interest/Dividends	Balance 2/28/2012	Purchases	Sales			
Smith Barney																								
Inst Gov/ Money Market							22,340.47	-	-	428.49	-	0.90	\$22,769.86	-	-	-	-	0.84	22,770.70	-	-			
CD BMW Bank of North America (UT-semi Ma/Se)	35141	02597D	1.150	1096	9/30/2016	9/30/2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
CD AMEX Centurion (Int. Feb. Aug)			1.085	1085	8/15/2016	8/15/2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
CD Apple Bank for Savings (NY)	16069	03783D	0.550	730	4/4/2014	4/4/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-			
CD GE Capital Finance (UT-semi Sept 11)	33778	36160T	1.350	1096	3/1/2014	3/1/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-			
CD BMW Bank of North America (UT-semi Sept 11)	35141	05568P	1.150	915	9/1/2013	3/1/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-			
CD Aurora Bank FSS (DE- Int Jan & July)	30890	05155T	0.850	730	7/15/2013	7/15/2011	100,000.00	-	-	-	-	428.49	100,000.00	-	-	-	-	-	100,000.00	-	-			
CD Private Money Bank (Chicago)	33306	74287G	0.550	365	5/24/2013	5/25/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-			
CD Goldman Sachs Bank	33124	381426	0.650	547	3/28/2013	8/28/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-			
Future purchases																						100,322.33		
							622,340.47	-	428.49	428.49	-	428.39	622,769.86	-	-	-	-	0.84	622,770.70	-	-	101,582.05		
Northland																								
Money Market																								
CD Marlin Business Bank			0.800	913	3/27/2015	9/27/2013	-	-	-	271.77	-	-	271.77	-	-	-	-	-	271.77	-	-	-		
CD GE Capital Retail	27314	36157P	0.600	547	2/20/2015	2/20/2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
CD Goldman Sachs (Feb/Aug/Int)	33124	38147J	0.600	730	3/20/2015	10/31/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-		
CD Sallie Mae Bank (Apr/Oct)	33778	79545G	0.750	730	10/31/2014	4/4/2012	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-		
CD Ally Bank, Midvale, UT (Apr/Oct)	57803	02005Q	0.650	730	4/4/2014	4/4/2012	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-		
CD GE Money Bank (Capital Retail)	27314	36158S	0.950	730	9/23/2013	9/23/2011	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	471.10		
CD American Express Centurion (Jan/Jul 21 Int)	27471	02597D	0.550	547	1/22/2013	7/21/2011	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-		
Future purchases																							100,275.77	
							400,028.00	-	-	271.77	-	-	400,028.00	-	-	-	-	-	271.77	-	-	471.10		
RBC Dain Rauscher																								
Money Market																								
CD Medallion Bank			1.100	1096	10/4/2016	10/4/2013	-	-	-	370.14	-	-	-	-	-	-	-	-	-	-	-	-		
CD Great Southern Bank	39129V	0.650	730	8/10/2015	8/9/2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
CD Cedar Rapids Bank	57224	15057T	0.500	1095	4/13/2015	4/12/2012	100,000.00	-	-	-	-	42.47	100,000.00	-	-	-	-	-	100,000.00	-	-	38.36		
CD North Town Bank	89213T	0.500	548	2/26/2015	8/26/2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
CD First Bank Puerto Rico	33764J	0.450	548	8/15/2014	2/16/2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
CD Doral Bank	32102	29811L	0.400	385	4/27/2014	4/27/2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
CD Discover Bank, Greenwood, DE	33648	63976	0.850	730	2/24/2014	2/22/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	34.52		
CD BankAmerica	33648	63976	0.500	180	9/25/2013	3/27/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-		
CD Commerce Bank (AL)	18048	20449E	0.350	385	9/23/2013	5/23/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-		
CD Wright Express	34687	98239P	0.250	92	1/25/2013	10/26/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-		
Future purchases																							100,000.00	
							400,000.00	-	100,104.80	370.14	-	104.80	300,000.00	-	-	-	-	-	370.14	-	-	72.88		
Pillar Jeffrey																								
Money Market																								
Future purchases																								100,000.00
Financial Northeastern Companies																								
Money Market																								
CD Sterling Savings Bank	85953Z	0.750	916	2/16/2016	8/14/2013	334.25	-	-	271.78	-	-	-	606.03	-	-	-	-	-	775.89	-	-	-		
CD Alma Bank NY (Mo. Int)	58424	02008Q	0.700	1095	12/28/2015	12/28/2012	100,000.00	-	-	-	-	59.45	100,000.00	-	-	-	-	-	100,000.00	-	-	59.45		
CD First Republic Bank	59017	5L212S	0.600	730	5/26/2015	5/24/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-		
CD World's Foremost Bank	57079	12021S	1.070	1095	2/17/2015	2/17/2012	100,000.00	-	-	-	-	84.93	100,000.00	-	-	-	-	-	100,000.00	-	-	76.71		
CD Fifth Third Bank (OH)	12051T	0.600	732	5/19/2014	5/18/2012	100,000.00	-	-	-	-	-	50.96	100,000.00	-	-	-	-	-	100,000.00	-	-	46.03		
CD Merrick Bank UT (Mo. Int)	34519	59012Y	0.500	396	1/22/2014	12/28/2012	100,000.00	-	-	-	-	76.44	100,000.00	-	-	-	-	-	100,000.00	-	-	42.47		
CD One West Bank (CA)	58978	5L2074	0.400	548	9/30/2013	3/28/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-		
CD Synovus Bank (GA)	873	87164D	0.300	183	4/30/2013	10/31/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	30.69		
Future purchases																							100,000.00	
							600,334.25	-	271.78	271.78	-	271.78	600,606.03	-	-	-	-	-	169.86	-	-	255.95		
4M Funds																								
Invest Fund							475,018.58	-	-	100,104.80	-	6.48	575,129.86	-	-	-	-	-	370.14	-	-	6.08		
Plus Fund							745,477.88	-	-	-	-	28.52	745,506.40	-	-	-	-	-	-	-	-	23.76		
4M Short Term Series							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Future purchases																							100,000.00	
Total Account							1,220,496.46	-	-	100,104.80	-	35.00	1,320,606.26	-	-	-	-	-	370.14	-	-	31.84		
TOTAL INVESTMENTS AND CDS.							3,243,199.18	-	100,803.07	100,803.07	-	840.97	3,244,040.15	-	300,007.00	100,818.77	1,181.91	200,370.14	844.43	3,244,864.60	-	102,361.38		
From "Cash Balances"																								
From "Cash Bal"																								

806.5 Days

** Average holding of Current CDS/Agencies

Transfers in	Transfers out	Interest/ Dividends	Balance 3/31/2012	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 4/30/2012	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 5/31/2012	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 6/30/2012	Purchases	Sales	
101,592.05	-	1.51	124,334.26	-	-	274.25	-	5.10	124,613.61	-	-	100,548.49	-	7.20	225,169.30	-	-	-	-	6.96	225,176.26	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	
-	-	669.45	100,000.00	-	274.25	-	-	274.25	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	
-	-	570.27	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	
-	-	322.33	(0.00)	-	-	-	-	-	100,000.00	-	100,548.49	-	-	548.49	(0.00)	-	-	-	-	-	-	-	-	100,421.51
-	-	-	624,334.26	-	274.25	274.25	-	279.95	624,613.61	-	100,548.49	-	-	555.89	625,169.30	-	-	-	-	-	6.96	625,176.26	-	100,421.51
471.10	-	-	742.87	-	-	324.11	-	-	1,066.98	-	-	371.92	-	-	1,438.90	-	-	-	-	-	-	1,438.90	-	-
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	-
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	-
-	-	669.45	100,000.00	-	324.11	-	-	324.11	100,000.00	-	371.92	-	-	371.92	100,000.00	-	-	-	-	-	-	-	-	-
-	-	471.10	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	-
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	-
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	-
-	-	471.10	400,770.87	-	324.11	324.11	-	324.11	401,094.98	-	371.92	-	-	371.92	401,466.90	-	-	-	-	-	6.96	401,466.90	-	-
72.88	72.88	-	-	-	-	-	-	-	600,000.00	-	-	80.69	-	-	500,000.00	-	-	-	-	-	-	500,000.00	-	-
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	-	-	-
-	-	38.36	100,000.00	-	42.47	-	-	42.47	100,000.00	-	41.10	-	-	41.10	100,000.00	-	-	-	-	-	-	100,000.00	-	41.10
-	-	34.52	100,000.00	-	-	-	-	36.22	100,000.00	-	36.99	-	-	36.99	100,000.00	-	-	-	-	-	-	100,000.00	-	36.99
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	100,500.00	-	-	500.00	(0.00)	-	-	-	-	-	-	(0.00)	-	-
-	-	72.88	600,000.00	-	80.69	-	-	80.69	600,000.00	-	100,578.09	-	-	578.09	500,000.00	-	-	-	-	-	-	500,000.00	-	78.09
255.35	-	-	1,031.24	-	-	363.84	-	-	1,395.08	-	-	100,411.79	-	0.54	148.49	-	-	-	-	-	-	363.31	-	-
-	-	59.45	100,000.00	-	-	-	-	113.15	100,000.00	-	57.53	-	-	57.53	100,000.00	-	-	-	-	-	-	100,000.00	-	-
-	-	76.71	100,000.00	-	84.93	-	-	84.93	100,000.00	-	82.19	-	-	82.19	100,000.00	-	-	-	-	-	-	100,000.00	-	116.98
-	-	46.03	100,000.00	-	50.96	-	-	50.96	100,000.00	-	49.32	-	-	49.32	100,000.00	-	-	-	-	-	-	100,000.00	-	49.32
-	-	42.47	100,000.00	-	80.83	-	-	80.83	100,000.00	-	41.10	-	-	41.10	100,000.00	-	-	-	-	-	-	100,000.00	-	82.19
-	-	30.69	100,000.00	-	33.97	-	-	33.97	100,000.00	-	32.88	-	-	32.88	100,000.00	-	-	-	-	-	-	100,000.00	-	49.32
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	100,146.77	-	-	148.77	(0.00)	-	-	-	-	-	-	(0.00)	-	32.88
-	-	255.35	601,031.24	-	363.84	363.84	-	363.84	601,395.08	-	100,411.79	-	-	412.33	600,148.49	-	-	-	-	-	-	600,365.31	-	414.26
72.88	200,000.00	3.21	175,582.17	-	-	80.69	-	2.10	175,584.96	-	-	100,578.09	-	2.31	175,245.36	-	-	-	-	-	-	176,226.45	-	-
-	-	28.52	745,560.68	-	-	-	-	25.20	645,585.88	-	-	-	-	23.96	647,293.76	-	-	-	-	-	-	647,293.36	-	-
-	-	-	921,142.85	-	-	80.69	-	27.30	821,265.84	-	-	-	-	26.27	823,514.12	-	-	-	-	-	-	823,621.81	-	-
102,434.26	200,072.88	2,394.62	3,147,219.22	-	101,042.89	1,042.89	-	1,075.29	3,048,354.51	-	301,919.29	-	-	1,944.30	2,950,296.81	-	-	-	-	-	-	2,950,534.28	-	100,513.86
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	301,919.29	-	-	1,944.30	2,950,296.81	-	-	-	-	-	-	2,950,534.28	-	-

From "Cash Balances" From "Cash Balances" From "Cash Balances" From "Cash Balances"

Transfers in	Transfers out	Interest/Dividends	Balance 7/31/2012	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 8/31/2012	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 9/30/2012	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 10/31/2012	Purchases	Sales
100,421.51	9.57		325,607.34	-	100,000.00	-	-	9.74	225,617.08	-	-	101,260.28	100,000.00	9.10	225,686.46	-	-	-	-	-	625,886.46	-	-
			100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
			100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
			100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
			0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-
			(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-
			(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-
100,421.51	431.08		625,607.34	100,000.00	100,000.00	-	-	9.74	625,617.08	100,000.00	101,260.28	101,260.28	100,000.00	1,269.38	625,686.46	-	-	-	-	-	625,686.46	-	-
			1,438.90	-	-	297.53	-	-	1,736.43	100,007.00	-	198,277.57	200,014.00	-	100,007.00	-	-	-	-	-	100,007.00	-	-
			100,007.00	-	-	-	-	297.53	100,007.00	100,007.00	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-
			100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-
			100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-
			401,466.90	-	-	297.53	-	-	401,764.43	200,014.00	100,478.90	198,277.57	200,014.00	471.90	500,035.00	-	-	-	-	-	500,035.00	-	-
			41.10	-	-	-	-	-	100,000.00	-	-	100,255.21	100,255.21	-	100,000.00	-	-	-	-	-	100,000.00	-	-
			36.99	-	-	-	-	42.47	100,000.00	-	42.47	-	-	42.47	100,000.00	-	-	-	-	-	100,000.00	-	-
			100,000.00	-	-	-	-	38.22	100,000.00	-	38.22	-	-	38.22	100,000.00	-	-	-	-	-	100,000.00	-	-
			100,000.00	-	-	-	-	322.33	100,000.00	-	100,174.52	-	-	174.52	100,000.00	-	-	-	-	-	100,000.00	-	-
			(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-
			500,000.00	-	-	403.02	-	-	700,000.00	100,000.00	100,255.21	100,255.21	100,255.21	255.21	700,000.00	-	-	-	-	-	700,000.00	-	-
			78.09	-	-	-	-	-	403.02	-	-	-	-	-	403.02	-	-	-	-	-	403.02	-	-
			414.26	-	-	-	-	-	1,106.31	-	-	220.82	-	-	1,327.13	-	-	-	-	-	1,327.13	-	-
			116.98	-	-	-	-	59.45	100,000.00	-	-	-	-	59.45	100,000.00	-	-	-	-	-	100,000.00	-	-
			48.32	-	-	-	-	50.96	100,000.00	-	50.96	-	-	50.96	100,000.00	-	-	-	-	-	100,000.00	-	-
			82.19	-	-	-	-	84.93	100,000.00	-	84.93	-	-	84.93	100,000.00	-	-	-	-	-	100,000.00	-	-
			49.32	-	-	-	-	50.96	100,000.00	-	50.96	-	-	50.96	100,000.00	-	-	-	-	-	100,000.00	-	-
			83.57	-	-	-	-	42.47	100,000.00	-	100,033.97	-	-	33.97	100,000.00	-	-	-	-	-	100,000.00	-	-
			32.88	-	-	-	-	33.97	100,000.00	-	-	-	-	33.97	100,000.00	-	-	-	-	-	100,000.00	-	-
			600,783.57	-	-	322.74	-	-	701,196.31	100,000.00	100,220.82	220.82	-	220.82	601,327.13	-	-	-	-	-	601,327.13	-	-
			2.54	-	-	-	-	3.18	126,815.28	-	-	-	-	2.04	227,072.53	-	-	-	-	-	227,072.53	-	-
			847,325.53	-	-	403.02	-	30.70	747,356.23	200,000.00	100,000.00	100,255.21	97,798.67	27.48	649,585.04	-	-	-	-	-	649,585.04	-	-
			1,173,734.61	-	-	403.02	-	33.88	874,171.51	-	-	100,255.21	97,798.67	29.52	876,657.57	-	-	-	-	-	876,657.57	-	-
			3,301,592.42	-	-	1,023.29	-	1,066.91	3,302,659.33	400,000.00	402,215.21	300,269.09	498,067.88	2,246.83	3,304,986.16	-	-	-	-	-	3,304,986.16	-	-
			985.14	-	-	1,023.29	-	-	1,066.91	400,000.00	402,215.21	300,269.09	498,067.88	2,246.83	3,304,986.16	-	-	-	-	-	3,304,986.16	-	-

From "Cash Balances" From "Cash Balances" From "Cash Balances" From "Cash Balances"

Transfers In	Transfers out	Interest/ Dividends	Balance 11/30/2012	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends	Balance 12/31/2013	Balance 12/31/2012	YTD Purchases	YTD Sales	YTD Trans In	YTD Trans out	YTD Int/ Dividends	Balance 12/31/2012	Investments as of 9/30/13	%	Amount
-	-	-	226,886.46	-	-	-	-	-	226,886.46	226,886.46	-	-	-	-	-	226,886.46	Smith Barney	18.0%	626,886.46
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Norland	15.1%	500,035.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	RBC	21.2%	700,000.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Piper Jaffrey	0.0%	601,327.13
-	-	-	0.00	-	-	-	-	-	0.00	0.00	-	-	-	-	-	0.00	Financial Northeastern Company	18.2%	876,657.57
-	-	-	0.00	-	-	-	-	-	0.00	0.00	-	-	-	-	-	0.00	League of NY Cities	26.5%	876,657.57
-	-	-	0.00	-	-	-	-	-	0.00	0.00	-	-	-	-	-	0.00	Totals	100.0%	3,304,906.16
-	-	-	622,340.47	-	-	-	-	-	622,340.47	622,340.47	200,000.00	504,495.07	404,495.07	100,000.00	4,545.99	626,886.46	By Type	33.4%	1,104,871.16
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	New Market	0.0%	0.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Fed Agency	0.0%	0.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Commercial Paper	0.0%	0.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Treasury	68.8%	2,200,035.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Certificate of Deposit	68.6%	3,304,906.16
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Totals		
-	-	-	100,007.00	-	-	-	-	-	100,007.00	100,007.00	100,007.00	-	-	-	-	100,007.00	By Timing period (from purchase date)	24.2%	800,000.00
-	-	-	100,007.00	-	-	-	-	-	100,007.00	100,007.00	100,007.00	-	-	-	-	100,007.00	Up to 2 years	34.3%	1,300,051.00
-	-	-	100,007.00	-	-	-	-	-	100,007.00	100,007.00	100,007.00	-	-	-	-	100,007.00	2 to 3 years	3.0%	100,000.00
-	-	-	100,007.00	-	-	-	-	-	100,007.00	100,007.00	100,007.00	-	-	-	-	100,007.00	3 years & over	33.4%	1,104,871.16
-	-	-	0.00	-	-	-	-	-	0.00	0.00	-	-	-	-	-	0.00	No time limit		
-	-	-	0.00	-	-	-	-	-	0.00	0.00	-	-	-	-	-	0.00	Totals	100.0%	3,304,906.16
-	-	-	500,035.00	-	-	-	-	-	500,035.00	500,035.00	300,021.00	202,222.33	200,014.00	200,014.00	2,208.33	500,035.00	Investments as of 9/30/13		
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	By Type	33.4%	1,104,871.16
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	New Market	0.0%	0.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Fed Agency	0.0%	0.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Commercial Paper	0.0%	0.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Treasury	68.8%	2,200,035.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Certificate of Deposit	68.6%	3,304,906.16
-	-	-	700,000.00	-	-	-	-	-	700,000.00	700,000.00	600,000.00	302,223.61	201,357.01	201,357.01	2,023.61	700,000.00	Totals		
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	By Timing period (from purchase date)	24.2%	800,000.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Up to 2 years	34.3%	1,300,051.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2 to 3 years	3.0%	100,000.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3 years & over	33.4%	1,104,871.16
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No time limit		
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Totals	100.0%	3,304,906.16
-	-	-	1,327.13	-	-	-	-	-	1,327.13	1,327.13	100,000.00	-	-	-	-	1,327.13	By Type	33.4%	1,104,871.16
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	New Market	0.0%	0.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Fed Agency	0.0%	0.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Commercial Paper	0.0%	0.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Treasury	68.8%	2,200,035.00
-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-	-	100,000.00	Certificate of Deposit	68.6%	3,304,906.16
-	-	-	601,327.13	-	-	-	-	-	601,327.13	601,327.13	600,334.25	202,651.26	102,651.26	101,658.92	2,651.80	601,327.13	Totals		
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	By Timing period (from purchase date)	24.2%	800,000.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Up to 2 years	34.3%	1,300,051.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2 to 3 years	3.0%	100,000.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3 years & over	33.4%	1,104,871.16
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No time limit		
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Totals	100.0%	3,304,906.16
-	-	-	227,072.53	-	-	-	-	-	227,072.53	227,072.53	200,000.00	452,023.61	500,000.00	500,000.00	36.34	227,072.53	By Type	33.4%	1,104,871.16
-	-	-	649,585.04	-	-	-	-	-	649,585.04	649,585.04	200,000.00	301,658.92	197,988.67	246.91	649,585.04	New Market	0.0%	0.00	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Fed Agency	0.0%	0.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Commercial Paper	0.0%	0.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Treasury	68.8%	2,200,035.00
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Certificate of Deposit	68.6%	3,304,906.16
-	-	-	876,657.57	-	-	-	-	-	876,657.57	876,657.57	1,300,021.00	1,611,392.27	1,662,188.87	1,300,828.60	11,706.98	876,657.57	Totals		
-	-	-	3,304,906.16	-	-	-	-	-	3,304,906.16	3,304,906.16	3,304,906.16	3,304,906.16	3,304,906.16	3,304,906.16	3,304,906.16	3,304,906.16	From "Cash Balances"		

From "Cash Balances"

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Closed Session

Meeting Date October 22, 2013

ITEM NUMBER Sanitary Sewer Lining

STAFF INITIAL *B*

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Visu-Sewer has completed additional work and is requesting payment. The City Engineer reviewed the request and confirmed all of the work for those sections was completed.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council authorizes payment to Visu-Sewer, Inc. in the amount of \$14,307.95.

COUNCIL ACTION:

CITY OF LAUDERDALE

10/18/13 12:16 PM

Page 1

***Check Detail Register©**

OCTOBER 2013

Check Amt Invoice Comment

10100 NORTH STAR CHECKING

<hr/>			
Paid Chk# 021940	10/18/2013	VISU-SEWER CLEAN & SEAL INC	
E 405-48500-327	OTHER SERV- SEWER/NPDES I	\$14,307.95	Pay Request to Visu-Sewer
Total	VISU-SEWER CLEAN & SEAL INC	\$14,307.95	
		<hr/>	
10100	NORTH STAR CHECKING	\$14,307.95	

Fund Summary

<hr/>	
10100 NORTH STAR CHECKING	
405 TIF-PROJECTS	\$14,307.95
	<hr/>
	\$14,307.95



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

October 18, 2013
File: 19381840

City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Re: 2013 Sanitary Sewer Lining Project Pay Request No. 2

Dear Heather,

Transmitted herewith is the Request for Payment No. 1. Please execute the documents, keep one copy for your files, and forward one (1) copy to the contractor, and one (1) copy to our office.

Should you have any questions regarding this project, please feel free to call me at 651-604-4894.

Regards,

Stantec Consulting Services, Inc.

A handwritten signature in black ink, appearing to read "D. Amundsen".

Darren Amundsen
Senior Project Manager
Phone: (651) 604-4894
Darren.Amundsen@stantec.com

Attachment: Pay Request No. 2



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113	Date: October 18, 2013
For Period: 9/27/2013 to 10/18/2013	Request No 2
Contractor: Visu-Sewer, Inc., W230-N4855 Betker Dr., Pewaukee, WI 53072	

CONTRACTOR'S REQUEST FOR PAYMENT
 2013 SANITARY SEWER LINING PROJECT
 STANTEC PROJECT NO. 193801840

SUMMARY

1	Original Contract Amount		\$ <u>180,210.00</u>
2	Change Order - Addition	\$ <u>2,695.00</u>	
3	Change Order - Deduction	\$ <u>0.00</u>	
4	Revised Contract Amount		\$ <u>182,905.00</u>
5	Value Completed to Date		\$ <u>137,439.00</u>
6	Material on Hand		\$ <u>0.00</u>
7	Amount Earned		\$ <u>137,439.00</u>
8	Less Retainage 5%		\$ <u>6,871.95</u>
9	Subtotal		\$ <u>130,567.05</u>
10	Less Amount Paid Previously		\$ <u>116,259.10</u>
11	Liquidated damages -		\$ <u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2</u>		\$ <u><u>14,307.95</u></u>

Recommended for Approval by:
STANTEC

Approved by Contractor:
VISU-SEWER, INC.

Approved by Owner:
CITY OF LAUDERDALE

Specified Contract Completion Date:

Date:

No.	Item	Contract Unit	Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
PART 1: EUSTIS STREET PROJECT							
1	MOBILIZATION	LS	1	1325.00		1	\$1,325.00
2	TRAFFIC CONTROL	LS	1	50.00		1	\$50.00
3	SEWER REHABILITATION WITH CIPP, 8"	LF	2650	22.00		1639	\$36,058.00
4	SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	30	345.00	37	49	\$16,905.00
5	REMOVE PROTRUDING SEWER SERVICES	EA	22	25.00		5	\$125.00
	TOTAL PART 1: EUSTIS STREET PROJECT						\$54,463.00
PART 2: ALLEY PROJECT							
6	MOBILIZATION	LS	1	650.00		1	\$650.00
7	TRAFFIC CONTROL	LS	1	50.00		1	\$50.00
8	SEWER REHABILITATION WITH CIPP, 8"	LF	1300	22.00		330	\$7,260.00
9	SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	25	345.00	6	6	\$2,070.00
10	REMOVE PROTRUDING SEWER SERVICES	EA	18	25.00		4	\$100.00
	TOTAL PART 2: ALLEY PROJECT						\$10,130.00
PART 3: TH 280 AREA TRUNK PROJECT (MH 1-5)							
11	MOBILIZATION	LS	1	335.00		1	\$335.00
12	TRAFFIC CONTROL	LS	1	2500.00		1	\$2,500.00
13	BYPASS PUMPING	LS	1	3850.00		1	\$3,850.00
14	SEWER REHABILITATION WITH CIPP, 15"	LF	770	59.50	-2	768	\$45,696.00
15	SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	1	345.00	1	1	\$345.00
16	REMOVE PROTRUDING SEWER SERVICES	EA	0	0.00			\$0.00
	TOTAL PART 3: TH 280 AREA TRUNK PROJECT (MH 1-5)						\$52,726.00
ALTERNATE NO. 1 - TH 280 AREA TRUNK PROJECT (MN 5-6)							
17	MOBILIZATION	LS	1	135.00		1	\$135.00
18	TRAFFIC CONTROL	LS	1	133.00		1	\$133.00
19	BYPASS PUMPING	LS	1	1330.00		1	\$1,330.00
20	SEWER REHABILITATION WITH CIPP, 15"	LF	266	59.50		266	\$15,827.00
21	SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	2	345.00			\$0.00
22	REMOVE PROTRUDING SEWER SERVICES	EA	2	150.00			\$0.00
	TOTAL ALTERNATE NO. 1 - TH 280 AREA TRUNK PROJECT (MN 5-6)						\$17,425.00
CHANGE ORDER NO. 1							
1	ADDITIONAL CLEANING	LS	1	2695.00		1	\$2,695.00
	TOTAL CHANGE ORDER NO. 1						\$2,695.00
TOTAL PART 1: EUSTIS STREET PROJECT							\$54,463.00
TOTAL PART 2: ALLEY PROJECT							\$10,130.00
TOTAL PART 3: TH 280 AREA TRUNK PROJECT (MH 1-5)							\$52,726.00
TOTAL ALTERNATE NO. 1 - TH 280 AREA TRUNK PROJECT (MN 5-6)							\$17,425.00
TOTAL CHANGE ORDER NO. 1							\$2,695.00
TOTAL WORK COMPLETED TO DATE							\$137,439.00

PROJECT PAYMENT STATUS

OWNER CITY OF LAUDERDALE
 STANTEC PROJECT NO. 193801840
 CONTRACTOR VISU-SEWER, INC.

CHANGE ORDERS

No.	Date	Description	Amount
1	9/26/2013	This Change Order provides for additional work on this project. See Change Order.	\$2,695.00
Total Change Orders			\$2,695.00

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	09/01/2013	09/26/2013	116,259.10	6,118.90	122,378.00
2	09/27/2013	10/18/2013	14,307.95	6,871.95	137,439.00

Material on Hand

Total Payment to Date		\$130,567.05	Original Contract	\$180,210.00
Retainage Pay No.	2	6,871.95	Change Orders	\$2,695.00
Total Amount Earned		\$137,439.00	Revised Contract	\$182,905.00

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date October 22, 2013

ITEM NUMBER Fire Call Charge Backs

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council previously discussed whether to charge for non-fire related responses by the fire department. This includes such things as accident and chemical spill clean up and providing service for downed power lines or damaged gas mains.

The Council discussed having the City cover the initial cost of the response (one truck for up to two hours of service time) but charge the parties if additional response time was needed. This should be a rare occurrence but it will help defray costs in exceptional circumstances.

The city attorney has reviewed the ordinance and it is ready for Council approval after a public hearing.

OPTIONS:

Adopt or further refine.

STAFF RECOMMENDATION:

Motion to adopt ordinance 13-04 regarding Fees for Fire Services, as presented.

CITY OF LAUDERDALE

ORDINANCE NO. 13-04

An Ordinance amending Title 5 of the Code of Ordinance by adding a new chapter 10 regarding Fees for Fire Services.

The city council of the city of Lauderdale ordains as follows:

SECTION 1. The Lauderdale City Code is amended by adding the following new chapter:

CHAPTER 10

FEES FOR FIRE SERVICES

SECTION

5-10-1: PURPOSE

5-10-2: DEFINITION

5-10-3: PARTIES AFFECTED

5-10-4: FIRE SERVICE FEE

5-10-5: BILLING AND COLLECTION

5-10-1: PURPOSE:

This ordinance is adopted for the purpose of authorizing the City of Lauderdale to charge for fire service as authorized by Minnesota Statutes Sections 366.011, 366.012, and 415.01.

5-10-2: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them:

BASE FIRE SERVICE: means fire services equal in cost to one fire department vehicle for up to two hours as defined by the City's contracted fire department.

FIRE SERVICES: means any deployment of firefighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life, or property in an area threatened by fire. It also includes the deployment of firefighting personnel and/or equipment to provide fire suppression, rescue, extrication, spill cleanup and containment, motor vehicle accident traffic control and clean up, and any other services for which the City's contracted fire department is called on to provide.

FIRE SERVICE FEE: means the charge imposed by the City for fire services provided.

MOTOR VEHICLE: means any self-propelled vehicle designed and originally manufactured to operate primarily upon public roads and highways. It includes semi-trailers but it does not include snowmobiles, manufactured homes, all-terrain vehicles, or park trailers.

FIRE PROTECTION CONTRACT: means a contract between the City of Lauderdale and its contracted fire service provider.

5-10-3: PARTIES AFFECTED:

A. The following are subject to the fire service fees:

The person, firm, partnership, association, corporation, company, or organization of any kind which receives fire services as a result of a motor vehicle accident including, but not limited to, vehicle fires, vehicle extractions, vehicle fluid spills and responses to damage caused by vehicles to power or gas lines and other hazardous situations caused by an accident.

The person, firm, partnership, association, corporation, company, or organization of any kind which receives fire services as a result of damage to utilities, including but not limited to, cable, electrical, and gas lines.

The person, firm, partnership, association, corporation, company, or organization of any kind which receives fire services as a result of toxic or non-toxic chemical spills whether located on public or private property.

B. The following are not subject to the fire service fees:

Residential properties receiving calls for service.

5-10-4: FIRE SERVICE FEE:

Affected parties will be charged for fire services that exceed the cost to provide the base fire service. The cost of these additional fire services will be billed per the rate charged by the City's contracted fire department plus an administrative fee as set forth by the City Council from time to time.

5-10-5: BILLING AND COLLECTION:

A. Parties requesting and receiving fire services as defined in Section 5-10-3 shall be billed by the City. If the party receiving fire services did not request the fire services but the fire department personnel in charge determined the fire service to be necessary, the party will be charged and billed. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire service charge not covered by a party's insurance remains a debt of the party receiving the fire services.

B. Fee Imposed: Upon receipt of a report that fire services were rendered, the City shall notify by mail the fire service user of the fee for the fire service. The fire service user shall have thirty (30) days after receipt of the notice to pay the fee required by this Section. If the fire service charge remains unpaid, the City will send a notice of delinquency. If the fire service charge remains unpaid 30 days after the notice of delinquency is sent to the recipients of the service or the recipient's representative or estate, the City may use any lawful means allowed to a private party for the collection of the unsecured delinquent debt. The party receiving the fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.

D. If the fire service charge remains unpaid 30 days after the notice of delinquency, the City Council may certify the unpaid fire service charge to the county auditor in which the recipient of the fire services owns real property for collection with property taxes on or before October 15 of each year. The county auditor is responsible for remitting to the city all charges collected on behalf of the City. The City must give the property owner notice of its intent to certify the unpaid fire service charge by September 15.

SECTION II. This ordinance shall be effective upon its adoption and publication.

Adopted by the City Council of the City of Lauderdale this 22nd day of October, 2013.

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator

Published in the Roseville Review this 29th day of October, 2013.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date October 22, 2013

ITEM NUMBER RC JPA for Elections

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

During the budget development process, we discussed the purchase of new election equipment in 2014. Ramsey County drafted a joint powers agreement for the acquisition and operation of the new equipment. It is attached for your review. It has been reviewed by legal counsel for all of the cities included in the agreement. New Brighton's city attorney from Kennedy and Graven reviewed on our behalf to cut our costs. It is ready for approval by the City Council.

OPTIONS:

Approve or discuss areas of concern.

STAFF RECOMMENDATION:

Motion to enter into a Joint Powers Agreement for New Voting System Acquisition and Operation with Ramsey County.

COUNCIL ACTION:

**JOINT POWERS AGREEMENT FOR
NEW VOTING SYSTEM ACQUISITION AND OPERATION**

This Agreement is made by and between Ramsey County, through the Ramsey County Elections Office (hereinafter "County"), and the cities of Arden Hills, Falcon Heights, Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, St Anthony, St. Paul, Shoreview, Vadnais Heights, and White Bear Lake and White Bear Township (collectively referred to as the "Municipalities").

WHEREAS, the County and the Municipalities ("Parties") are "governmental units" as defined in Minn. Stat. §471.59; and

WHEREAS, pursuant to Minn. Stat. §471.59, the Parties, through actions of their governing bodies, are authorized to enter into a joint powers agreement for the exercise of commonly held or similar powers; and

WHEREAS, the Parties entered into a Joint Powers Agreement in 2001 for the purchase and operation of a new voting system, with a ten year term and automatic two year extensions; and

WHEREAS, pursuant to the provisions of the 2001 Joint Powers Agreement, the County prepares ballots and compiles election results for all state, federal, county, municipal and school district elections for the Municipalities; and

WHEREAS, efficient ballot preparation and the timely compilation of election results depend upon the use of a uniform voting system throughout the County, and the use of a uniform voting system for all elections enhances election judge and voter understanding of the voting process and helps to provide equitable treatment for all voters, regardless of the type of election; and

WHEREAS, Congress mandated the use of an assistive ballot marking device in all polling places and in-person absentee voting locations for use by voters with disabilities, through enactment of the Help America Vote Act of 2002 ("HAVA"); and

WHEREAS, the Minnesota Legislature mandated the central counting of all absentee ballots under uniform state laws and procedures in Laws of Minnesota 2010, Chapter 194, effective in 2010; and

WHEREAS, the Parties have reached agreement on 1) the need to replace the existing voting system and to implement a new voting system throughout the County in time for use for the 2014 state elections; and 2) the funding formula for the new voting system; and

WHEREAS, state funds for the acquisition and operation of voting systems originating from grants received by the County under the Help America Vote Act must be expended by the County no later than March 31, 2014, or be returned to the State of Minnesota;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the parties agree as follows:

I. PURPOSE

The purpose of this Joint Powers Agreement is to establish and describe the roles and responsibilities of the County and the Municipalities in connection with the acquisition, implementation, and operation of a new voting system for use throughout Ramsey County ("Project"), including equipment that will be owned and operated by the County and equipment that will be owned and operated by the Municipalities.

II. COUNTY ROLES AND RESPONSIBILITIES-SYSTEM IMPLEMENTATION

A. General

The County will provide the services, materials, and equipment necessary to procure and implement a replacement voting system ("System") in Ramsey County, including software, hardware, materials, ballot printing, and other services as further described in this Agreement. Services may be provided directly by County staff or by outside vendors, as determined by the County.

B. System Description

1. The System will have the following functionalities:
 - The capability to create ballot styles for each precinct based on the appropriate contests and candidates and to generate ballots by either creating a print file that may be sent to a vendor or by printing ballots in the County offices;
 - The capability to program memory devices for each precinct for an election that will, when inserted into a ballot counter or ballot marking device, properly record the votes on ballots cast in that precinct, reject ballots that are not from that precinct or which do not have the proper validation marks, return to the voter ballots which contain an overvote or a crossover vote, and perform all other actions required by the Minnesota election law;
 - The capability to count absentee ballots at a central location in the County or at one or more Municipalities, at the option of each of the Municipalities, and to generate reports noting the number of absentee ballots counted for each precinct;
 - The capability to accumulate votes on ballot counters located in each precinct on election day, at other locations prior to election day, and from absentee ballot counting centers, to protect voted ballots in a sealed ballot box; to generate paper tapes of election results for review and certification by election judges; and to electronically upload or transmit election results to the County; and
 - The capability to compile election results from electronically transmitted files from each precinct through use of the memory device which recorded votes from the precinct and/or from the election results tape; to create an

election results database that may be used for displaying results on the County website; and to generate needed reports for certification of election results.

2. The System must be certified by the Minnesota Secretary of State in accordance with the provisions of Minn. Stat. §206.57, subd. 1 and Minnesota Rules chapter 8220.

C. System Equipment

The County will purchase System hardware and software (collectively referred to as the "System Equipment") as initially needed for use of the System by the County and the Municipalities. The System Equipment to be purchased by the County for implementation of the System under the terms of this Agreement is listed as the System Equipment Costs – Total in the System Equipment List, attached hereto and made a part of this Agreement as **Appendix A**.

D. Implementation Services

1. The County will provide services, including training, related to the implementation of the System by the County and the Municipalities, as described in **Appendix B-Implementation Services**, attached hereto and made a part of this Agreement.
2. The County will provide implementation project management services through a Project Manager. Joe Mansky, or his designee, shall serve as Project Manager for the County.
3. The goal is to have the System implemented and ready for use by the County and the Municipalities in time for the 2014 state primary. At the discretion of the County, the implementation of the System may be delayed for initial use at the 2015 city and school district elections.

III. COUNTY ROLES AND RESPONSIBILITIES-POST IMPLEMENTATION OPERATING SERVICES

A. General

Following System implementation, the County will perform the duties described in Sections III. B. through E. (collectively, "Operating Services") either directly by County staff or by outside vendors, as determined by the County.

B. System Administration

The County will:

1. maintain all licenses and agreements from the vendor(s) necessary to operate the System;

2. obtain and implement all required software updates needed to operate the System in compliance with the requirements of the Minnesota election law;
3. perform diagnostic testing of ballot counters and ballot marking devices to ensure the proper functioning of all equipment;
4. provide election programming needed to generate ballots and program memory devices that allow the ballot counters to correctly record votes; and
5. accumulate and report election results cast on the ballot counters for all elections.

C. Warranty Services

1. Warranty services will be provided by the System vendor(s) in accordance with the warranty provisions contained in the contracts between the County and the System vendor(s).
2. The County shall obtain and enforce all System warranties, including warranties on equipment owned by the Municipalities paid for under the terms of this Agreement. All requests for warranty services shall be made by the Municipalities to the County.
3. The warranties for components of the host computer system shall continue to be substantially those offered by the original equipment manufacturers.

D. Post-Warranty Maintenance Services

Maintenance services will be provided following expiration of the warranty period(s) in accordance with the provisions of the maintenance agreement(s) between the County and the System vendor(s).

1. Prior to expiration of the System manufacturers' warranties, the County, in consultation with the Municipalities, will decide whether System maintenance services will be provided on a fixed price or a time and materials basis. The County's decision shall be binding on all of the Municipalities and shall apply to all System hardware and software, whether housed at the County or the Municipalities, including backups.
2. The County will enter into a contract with the System vendor(s) for System maintenance services to be provided directly to the County and to the Municipalities. The County may, in consultation with the Municipalities, provide some or all maintenance services directly. The County will manage the provision of maintenance services for the Municipalities.
3. Maintenance services shall include, at minimum, the following:
 - a. Preventative Maintenance: inspect and clean all ballot counters and ballot counting devices, including the read heads, printers, motors and other related components.

- b. Repairs: make basic repairs to ballot counters and ballot marking devices as needed; the County will maintain or obtain spare parts for this purpose.
- c. Equipment Replacement: replace ballot counters, ballot marking devices and related hardware and components on an as needed basis in the case of complete or un-repairable equipment failure.

E. Ongoing Services

1. The County will provide the Municipalities with a set of test ballots (also known as the test deck) and pre-audited test results for each precinct in every election.
2. The County will provide ballot layout, printing and memory device programming as follows:
 - a. Ballot layout – no cost to Municipalities for all elections
 - b. Ballot printing
 - 1) State and county elections – no cost to Municipalities
 - 2) Other elections – printing cost attributable to Municipal and/or School District offices and questions paid by Municipalities and/or School Districts using cost formula provided by the Secretary of State
 - c. Memory device programming – no cost to Municipalities for all elections
3. The County will provide each Municipality with the hardware and software necessary to administer absentee voting for all elections. Each Municipality will have the choice of one of the following options:
 - a. make arrangements for the County to accept/reject, process and count all the absentee ballots for the Municipality;
 - b. accept/reject its own absentee ballots and make arrangements for the County to process and count the absentee ballots for the Municipality;
 - c. accept/reject, process and count its own absentee ballots.
4. The County will provide the Municipalities with the County's costs for options 3. a. and b. (above) no later than 24 weeks before the first election for which the System will be used and no later than 16 weeks before the date established in state law to begin absentee voting in subsequent years. Each Municipality shall inform the County in writing of its initial choice no later than 20 weeks before the first election for which the System will be used. Each Municipality shall notify the County in writing of any changes desired for its choice in subsequent years no later than 12 weeks before the date established in state law to begin absentee voting for a primary in a given year. The County will allocate the costs

for providing absentee voting services to the Municipalities as illustrated in the **Appendix C** spreadsheet, attached hereto and made a part of this Agreement.

5. The County will provide inspection and replacement of consumable supplies.
6. Election day technical support for the System will be provided by the voting system vendor (up to three days per election), as required by the County.
 - a. Programming and system administration operations
 - b. Ballot counter operations
 - c. Ballot marking device operations
7. Subject to approval by the County, during the term of this Agreement including any extensions, the County shall lease or purchase ballot counters, ballot marking devices, and other hardware and software in addition to those listed in **Appendix A**, on written request from a Municipality. Payment to the County by the requesting Municipality shall be made within thirty (30) calendar days from the date of the invoice from the County following delivery of the hardware and/or software to the requesting Municipality.
8. During the term of this Agreement including any extensions, the County may lease or purchase any additional hardware and software that is necessary for the System to comply with the provisions of the Minnesota Election Law or that the County deems necessary to meet demand from the voters.

IV. ROLES AND RESPONSIBILITIES OF THE MUNICIPALITIES

A. Implementation

1. The individual who administers elections for the Municipality shall serve as the Municipality's project implementation liaison with the County. Each Municipality shall provide the name and contact information for the liaison within ten (10) calendar days of final execution of this Agreement.
2. Within thirty (30) calendar days of execution of this Agreement, each Municipality shall notify the County in writing of its plans for payment of the acquisition costs of the ballot counters, ballot marking devices and any other administrative equipment ("Equipment Costs"). Each Municipality may choose from one of the following payment options: a) a one-time reimbursement of costs or b) reimbursement of costs over two or more years, not to exceed a maximum of five years. A Municipality may not revoke its decision at any time after notice has been given to the County.

B. Post-Implementation/Ongoing

1. The Municipalities shall verify that ballots and memory devices tested by the County function accurately in the ballot counters and ballot marking devices that will be used in each election. If a Municipality identifies an error, the County

shall correct the error within ten (10) calendar days of notification of the error, if practicable.

2. The Municipalities shall also perform all public accuracy testing provided by law for each election and may request the County's assistance in conducting these tests, at no charge.
3. The Municipalities may not lease or purchase any additional hardware and software during the term of this Agreement or any extensions without the prior approval of the County.
4. Each of the Municipalities shall lease or purchase at least one ballot counter, a ballot marking device, and a ballot box for each precinct in the Municipality.

C. Payment

Each of the Municipalities is responsible for payment in accordance with the provisions of this Agreement.

V. OWNERSHIP/SOFTWARE LICENSE

- A. The County will initially own all System Equipment.
- B. Upon payment in full to the County in accordance with the terms of this Agreement, each of the Municipalities will own the ballot counters, ballot marking devices, and related equipment that were originally purchased by the County under this Agreement; this provision shall not apply to equipment leased by the County. The County will maintain ownership of backup ballot counters and ballot marking devices, the central count ballot counters and any precinct ballot counters that are needed for counting absentee ballots, the memory devices for all ballot counters and ballot marking devices, and the computer hardware and software needed to operate and administer the System.
- C. The County is the sole Licensee of the System software and the Municipalities are users.

VI. WARRANTY

The County makes no representations and extends no warranties with respect to the use of the System and specifically disclaims all other warranties, express or implied, including but not limited to any implied warranty or merchantability or fitness for a particular purpose.

VII. SYSTEM IMPLEMENTATION FUNDING

- A. The County will provide initial financing for the costs of acquisition, installation, and implementation of the System ("Implementation Costs").
- B. As part of the initial financing of the Implementation Costs, the County will apply state grant funds received under the Help America Vote Act and required County matching funds as a setoff against the Implementation Costs.

- C. The Municipalities will provide the funds to reimburse the County for the System Equipment identified as the responsibility of the Municipalities in **Appendix A**.

VIII. COST ALLOCATION/PAYMENT

A. Cost Allocation-Implementation Costs

1. Each of the Municipalities will reimburse the County for the cost of the number of ballot counters, ballot boxes, and ballot marking devices required by that Municipality in accordance with the pricing in **Appendix A**. A list of the estimated number of ballot counters, ballot boxes, and ballot marking devices for each of the Municipalities and the percentage of the total cost for ballot counters and ballot marking devices to be paid by each of the Municipalities is listed in **Appendix C**. The total number and each Municipality's percentage of ballot counters and ballot marking devices may be adjusted throughout the term of this Agreement including any extensions.
2. For those Municipalities that have elected to pay for the ballot counters, ballot boxes, and ballot marking devices over time, the total amount to be paid will include their proportionate share of any financing costs incurred by the County for the purchase, installation and implementation of the System Equipment, which financing costs will be shared among those Municipalities that have elected to pay over a period from two to five years.

B. Cost Allocation-Post-Implementation/Operating Services

1. There will be no charge to the Municipalities for ballot layout for all elections, ballot printing for State and county elections or for memory device programming.
2. The Municipalities will pay the County's costs for Operating Services on an annual basis.
3. The cost of Operating Services will be calculated to include costs for the items listed in Section III.B.-E. of this Agreement and, until repaid in full, the Implementation Costs described in Section VIII.A.2.
4. Except as identified as the responsibility of a Party to this Agreement, annual costs for Operating Services will be allocated as follows:
 - a. using the percentage of the total number of ballot counters requested by the Municipality as a proportion of the total number of ballot counters requested by all Municipalities for 80%, and using the percentage of the total number of absentee ballots accepted by each Municipality during the three most recent state general elections as a proportion of the total number of absentee ballots accepted in the County for 20%.
 - b. The allocation will take into account any changes in the number of ballot counters requested by each of the Municipalities and/or the total number of ballot counters.

C. Payments

1. The County shall invoice a Municipality after the initial delivery of County-tested ballot counters, ballot boxes, and ballot marking devices to the Municipality. If a Municipality will pay over a period of 2-5 years, the County will invoice the Municipality its appropriate annual sum along with the invoice for annual operating costs. Payment shall be made within thirty (30) calendar days of the date of the invoice.
2. On or about June 1 of each calendar year during the term of this Agreement including any extensions, the County will invoice the Municipalities for their share of Operating Costs for the next calendar year. The total amount of the invoices will be calculated based on the actual Operating Costs incurred by the County in the previous calendar year, with adjustments made to account for increases or decreases in anticipated operating costs. The Municipalities shall make payment to the County within thirty (30) calendar days of the date of the invoice.
3. If the County provides maintenance services through the System vendor on a time and materials basis, a Municipality that requires maintenance services will contact the County for the services and the County will contact the vendor. The requesting Municipality will be invoiced directly by the vendor, and will be individually responsible for the cost of the services received, with no right to reimbursement from the County.
4. If requested by a Municipality, the County shall invoice the School District(s) to pay a proportion of the Municipalities' annual cost for Operating Services using either: a) the cost-sharing methodology provided in the Minnesota Election Law; or b) another methodology developed by the County, in consultation with the Municipalities. The County will invoice the School District(s) for their proportion of the costs and payments will be made directly by the School District(s) to the County.
5. Payment of interest and disputes shall be governed by the provisions of Minn. Stat. § 471.425.

D. Proceeds from sale or lease of old equipment

The County shall determine if any existing voting equipment, including but not limited to ballot counters, ballot marking devices and related hardware will be sold or leased in conjunction with the purchase of the System. The County shall apply the proceeds of any sale or lease of existing voting equipment, including but not limited to ballot counters and ballot marking devices, toward the Municipalities' payment of Implementation Costs or Post-Implementation Costs.

IX. PROJECT SCHEDULE

A Preliminary Project Schedule is attached hereto and made a part of this Agreement as **Appendix D**. The County may change the schedule set forth in **Appendix D** as appropriate based on changes in funding sources or the needs of the County.

X. TERM

- A. The term of this Agreement is for a fourteen-year period from the date of final execution by all parties (“Initial Term”), unless earlier terminated pursuant to the provisions of this Agreement.
- B. This Agreement shall be automatically extended for successive two-year terms (“Renewal Terms”), upon the same or better terms, conditions and covenants, unless a majority of the Municipalities or the County gives notice of their/its intent not to extend at least 180 days prior to expiration of the Initial Term or the then-current Renewal Term.

XI. ANNUAL REVIEW PROCESS

At least once a year during the term of this Agreement, including any extensions, the County will convene a meeting of elections officials from the Municipalities to review the elections process and System operations.

XII. INDEMNIFICATION AND INSURANCE

- A. Each party agrees that it will be responsible for its own acts and the acts of its employees, elected officials, and agents as they relate to this Agreement and for any liability resulting therefrom, to the extent authorized by law, and shall not be responsible for the acts of the other parties or their employees, elected officials, and agents, or for any liability resulting therefrom. Each party’s liability shall be governed and limited by the Municipal Tort Claims Act, Minn. Stat. Chapter 466 and other applicable law.
- B. Each Party agrees to defend, indemnify and hold harmless the other Parties, their employees, elected officials, and agents from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorneys fees, resulting directly or indirectly from any act or omission of the indemnifying party, its employees, elected officials, or agents, in the performance or failure to perform its obligations under this Agreement. Nothing herein shall be deemed a waiver by any Party of its limitations on liability, defenses or immunities under Minnesota Statutes, Chapter 466, or other state or federal law.
- C. Each Party warrants that it is able to comply with the aforementioned indemnity requirements through commercial insurance or a self-funding program.
- D. Each of the Parties shall insure the full replacement value of all System equipment stored on the Party's site.

- E. All insurance policies or self-insurance certificates shall be open to inspection by the other Parties and copies of the policies or certificates of self-insurance shall be submitted to a Party upon written request.

XIII. RECORDS

Subject to the provisions of Section XIV., each Party agrees that the other Parties, the State Auditor, or any of their duly authorized representatives shall, at any time during normal business hours, and as often as they may reasonably deem necessary, have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of governmental entities and which involve transactions relating to this Agreement.

XIV. DATA PRACTICES

The Parties shall comply with the provisions of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal statutes and regulations on data privacy.

XV. NONASSIGNMENT

No Party shall assign, subcontract, transfer or pledge this Agreement and/or services to be performed herein.

XVI. USE OF VOTING SYSTEM

The County shall only implement and support a single, uniform voting system throughout the County that must be used in every election conducted in the County. Each Municipality must use the ballot counters, ballot boxes and ballot marking devices provided in this Agreement for all elections conducted in the Municipality.

XVII. TERMINATION

- A. This Agreement shall terminate upon unanimous consent of the Parties as evidenced by a written resolution of the governing body of each Party or when necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.
- B. Effect of termination. Termination shall not discharge any liability incurred by any of the Parties during the term of this Agreement including any extensions prior to the effective date of termination. Each Party shall be liable for its own acts to the extent provided by law.

XVIII. PROPERTY DISPOSITION

- A. Upon termination of this Agreement, ownership remains as stated in Article V.

- B. Upon termination, a Municipality will be given the option to make full payment for the ballot counters, ballot boxes, and ballot marking devices for which it has made partial payment. Such payment must be made within thirty (30) calendar days of the date of receipt of the notice of termination from the County.
- C. If the Parties reach consensus on the need to replace the System, the Parties will negotiate a new agreement, which shall include the disposition of the System Equipment, whether owned by the County or the Municipalities.

XIX. NOTICE

- A. All notices, reports or demands given or made by a Party under the terms of this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail.
- B. All notices, reports or demands shall be sent to the representative designated in writing by the Party. If none has been designated, notice to the Party's chief elected official shall be deemed adequate.

XX. ENTIRE AGREEMENT/ALTERATION

- A. It is understood and agreed that the entire agreement between the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof.
- B. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the Parties hereto.
- C. The parties may execute separate copies of any amendment to this Agreement and the signature pages will be part of the original.

XXI. VOTING SYSTEMS ADVISORY COMMITTEE

The County shall establish a Voting Systems Advisory Committee ("Committee") to facilitate the administration of the System. Any Party to this Agreement may request to become a member of the Committee. Approximately ten years following final execution of this Agreement, or at such earlier time as the Parties may agree, the Committee shall begin planning for the acquisition of a successor voting system.

XXII. SEPARATE EXECUTIONS/EFFECTIVE DATE

Each of the Municipalities may sign a separate signature page and all of the signature pages taken together will constitute the original contract and will be as effective as if all of the signatures were on the same page. This Agreement shall be effective as to a Party upon execution by an authorized representative of that Party.

Wherefore, the Parties have executed this Agreement as of the last date written below.

COUNTY OF RAMSEY

By: _____
Rafael Ortega, Chair
Board of Commissioners

By: _____
Bonnie Jackelen, Chief Clerk
Board of Commissioners

Date: _____

Approval Recommended:

Mark Oswald, Director
Department of Property Records and Revenue

Approved as to form and insurance:

Assistant County Attorney

NAME OF MUNICIPALITY:

By: _____

Its: _____

By: _____

Its: _____

Date: _____

**Appendix A
System Equipment List**

Note: prices are estimates pending the selection of a specific voting system

1. Voting and administrative equipment - County			
<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
18	Backup ballot counters	\$4,043	\$72,774
18	Ballot counters for absentee voting	\$4,043	\$72,774
36	Ballot boxes	\$382	\$13,752
18	Backup accessible ballot marking devices	\$4,550	\$81,900
828	Memory devices	\$66	\$54,648
5	Central count ballot counters for absentee voting	\$26,030	\$130,150
2	Ballot on demand printers	\$8,960	\$17,920
1	Operating software	\$137,976	\$137,976
1	Staff training – hardware and software operations	\$140,000	\$140,000
	Freight and delivery (estimate)	\$20,000	\$20,000
Subtotal for Equipment Costs - County			\$741,849
2. Voting equipment – Municipalities			
171	Ballot counters for polling places	\$4,043	\$691,353
171	Ballot boxes	\$382	\$65,322
171	Accessible ballot marking devices for polling places	\$4,550	\$778,050
Subtotal for Equipment Costs – Cities			\$1,534,725
System Equipment Costs - Total			\$2,276,574

**Appendix B
Implementation Services**

The County will provide, either directly or through a contracted vendor, as determined by the County, the Implementation Services shown below. The information provided below is tentative, pending the selection of a System vendor(s).

Training and instructional materials

1. Training for Municipal elections officials and staff
 - a. Operation of the ballot counter
 - b. Operation of the ballot marking device
 - c. Processing and counting absentee ballots (where applicable)
2. Training for election judges
 - a. Operation of the ballot counter
 - b. Operation of the ballot marking device
3. Development of training and informational materials - printed
 - a. Ballot counter operations guide and quick start guide
 - b. Ballot marking device operations guide and quick start guide
 - c. Opening and closing the polling place
 - d. Providing instructions to voters
4. Development of training and informational materials for County website
 - a. Election judge training video
 - b. Public information videos

Appendix C spreadsheet - proposed capital and annual operating costs for new voting system

City	Number of precincts	Precinct ballot counters & ballot marking devices			Absentee ballot counters			Absentee ballot processing/counting		Cost Summary
		% of county total	% of county total	% of county total	mean total Abs accepted in last 3 state gen elections	% of county total	share of annual operating costs	Option A	Option B	
		x total city share of capital costs	city share of capital costs	share of annual operating costs	Number of accepted ABs 2008-2012	% of county total	share of annual operating costs	Operating costs	Operating costs	sum of columns E and H
Arden Hills	3	1.76%	\$ 26,925.00	\$ 1,588.24	1,550	2.33%	\$ 524.31	\$ 2,112.55	\$ 2,112.55	
Blaine	0	0.00%	\$ -	\$ -	-	0.00%	\$ -	\$ -	\$ -	
Falcon Heights	2	1.18%	\$ 17,950.00	\$ 1,058.82	742	1.12%	\$ 250.99	\$ 1,309.82	\$ 1,309.82	
Gem Lake	1	0.59%	\$ 8,975.00	\$ 529.41	62	0.09%	\$ 20.97	\$ 550.38	\$ 550.38	
Lauderdale	1	0.59%	\$ 8,975.00	\$ 529.41	212	0.32%	\$ 71.71	\$ 601.12	\$ 601.12	
Little Canada	3	1.76%	\$ 26,925.00	\$ 1,588.24	1,492	2.24%	\$ 504.69	\$ 2,092.93	\$ 2,092.93	
Maplewood	16	9.41%	\$ 143,600.00	\$ 8,470.59	5,327	8.01%	\$ 1,801.93	\$ 10,272.52	\$ 10,272.52	
Mounds View	4	2.35%	\$ 35,900.00	\$ 2,117.65	1,414	2.13%	\$ 478.31	\$ 2,595.95	\$ 2,595.95	
New Brighton	5	2.94%	\$ 44,875.00	\$ 2,647.06	3,521	5.29%	\$ 1,191.03	\$ 3,838.09	\$ 3,838.09	
North Oaks	2	1.18%	\$ 17,950.00	\$ 1,058.82	1,632	2.45%	\$ 552.05	\$ 1,610.87	\$ 1,610.87	
North St Paul	4	2.35%	\$ 35,900.00	\$ 2,117.65	1,479	2.22%	\$ 500.29	\$ 2,617.94	\$ 2,617.94	
Roseville	10	5.88%	\$ 89,750.00	\$ 5,294.12	7,533	11.33%	\$ 2,548.15	\$ 7,842.26	\$ 7,842.26	
Shoreview	7	4.12%	\$ 62,825.00	\$ 3,705.88	5,322	8.00%	\$ 1,800.24	\$ 5,506.13	\$ 5,506.13	
Spring Lake Park	0	0.00%	\$ -	\$ -	-	0.00%	\$ -	\$ -	\$ -	
St Anthony	1	0.59%	\$ 8,975.00	\$ 529.41	577	0.87%	\$ 195.18	\$ 724.59	\$ 724.59	
St Paul	97	57.06%	\$ 870,575.00	\$ 51,352.94	27,610	41.51%	\$ 9,339.48	\$ 60,692.42	\$ 60,692.42	
Vadnais Heights	4	2.35%	\$ 35,900.00	\$ 2,117.65	2,013	3.03%	\$ 680.93	\$ 2,798.57	\$ 2,798.57	
White Bear Lake	6	3.53%	\$ 53,850.00	\$ 3,176.47	4,151	6.24%	\$ 1,404.14	\$ 4,580.61	\$ 4,580.61	
White Bear Township	4	2.35%	\$ 35,900.00	\$ 2,117.65	1,879	2.82%	\$ 635.60	\$ 2,753.25	\$ 2,753.25	
Subtotal - cities	170	100.00%	\$ 1,525,750.00	\$ 90,000.00	66,516	100.00%	\$ 22,500.00	\$ 112,500.00	\$ 112,500.00	
ISD 282 - St Anthony-NB	2	1.18%	\$ -	\$ 352.94		1.10%	\$ 82.50	\$ 435.44	\$ 435.44	
ISD 621 - Mounds View	21	12.35%	\$ -	\$ 3,705.88		17.60%	\$ 1,320.00	\$ 5,025.88	\$ 5,025.88	
ISD 622 - NSP-Maplewood	17	10.00%	\$ -	\$ 3,000.00		10.20%	\$ 765.00	\$ 3,765.00	\$ 3,765.00	

ISD 623 - Roseville	18	10.59%	\$	-	\$	3,176.47	15.00%	\$	1,125.00	\$	4,301.47
ISD 624- White Bear Lake	15	8.82%	\$	-	\$	2,647.06	14.60%	\$	1,095.00	\$	3,742.06
ISD 625 - St Paul	97	57.06%	\$	-	\$	17,117.65	41.50%	\$	3,112.50	\$	20,230.15
Subtotal - school districts	170	100.00%	\$	-	\$	30,000.00	100.00%	\$	7,500.00	\$	37,500.00
County total			\$		\$	120,000.00		\$	30,000.00	\$	150,000.00

- Notes:
1. Assume the cost of one ballot counter, one ballot box and one ballot marking device = \$8,975 per precinct
 2. Number of absentees is average of ABs accepted in three previous state general elections
 3. Assume annual operating costs = \$150,000; 80% are from precinct equipment, 20% from absentee equipment
 4. Annual operating costs are shared by cities (75%) and school districts (25%)
 5. The county will provide any equipment needed by Blaine
 6. Spring Lake Park will use voting systems provided by Anoka County.

10/11/2013

Appendix D
Preliminary Project Schedule
(Dates are tentative)

2013

Oct 25	Complete city approval of joint powers agreement
Dec 3	County board approval of joint powers agreement
Dec 30	Publication of request for proposals for voting system

2014

Jan 15	Pre-bid conference for vendors submitting proposals
Jan 31	Closing date for proposals from vendors for voting system
Feb 11	Complete scoring proposals submitted by vendors
Feb 14	Task force recommendation to county board
Feb 25	County board approval of new voting system acquisition
Mar 10	Publication of RFP for ballot printing 2014-2015
Mar 17	Place order with vendor for new voting system
Apr 7-11	Software training for county staff
Apr 21-25	Hardware training for county staff
May 2	Complete delivery of new voting system components
May 20	First day to file for office
May 23	Complete check-in and preliminary testing of voting system components
May 28-30	Simulated election with new voting equipment
May 30	Complete training and informational materials for use of voting system
Jun 16-20	Hands-on training for city elections staff
Jun 27	Begin absentee voting
Jul 7-Aug 1	Hands-on training for election judges serving at the state primary
Aug 12	State primary

Oct 6-24 Hands-on training for election judges not serving at the state primary
Nov 4 State general election
Nov 17 Post-election review of voting system

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Closed Session _____

Meeting Date October 22, 2013

ITEM NUMBER Sanitary Sewer Lining

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The city engineer spoke with a spot lining company that believes our sewer segments in need of repair do not need to be excavated. We are currently waiting on a quote for their services. I will bring more information to the council meeting.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date October 22, 2013
ITEM NUMBER Beaupre Aerial—Zoning
STAFF INITIAL _____
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Hamline Autobody's building is for sale and Beaupre Aerial Equipment (BAE) is in the process of buying it as they need more space for their aerial lift rental business. As this type of business is currently not allowed by the City's zoning code, they have submitted an application for a zoning text amendment and a conditional use permit.

Staff invited Don Beaupre, the owner of BAE, and John Young, BAE's realtor, to the council meeting to describe the business and answer any questions the Council has before processing the applications. Attached are materials they prepared and I expect they may bring more to the meeting.

The first question for the Council is whether to allow equipment rental in the City's industrial district. If you feel that is acceptable, the next question is whether the use should be allowed outright or whether it would be allowed via a conditional use permit. This type of use is generally allowed conditionally due to the desire to regulate the outdoor storage. For that reason and their time constraints, BAE already submitted the application for a conditional use permit.

Jim and I visited Beaupre's current site and I attached a couple of photos. Due to space constraints, BAE currently has some outdoor storage of scrap metal and tires. They have mentioned the additional space will allow them to bring some of this inside. The larger lifts will remain outside. They have a privacy fence at their current location to screen these items from view. Based on the layout of the Hamline Autobody site (it is lower than TH280), screening becomes a little more difficult.

OPTIONS:

Discuss the proposed use with the owner and provide feedback on any concerns you have.

STAFF RECOMMENDATION:

BEAUPRE

AERIAL EQUIPMENT

I am the owner of Beaupre Aerial Equipment. After a 17-year NHL career, I searched for a business opportunity for my second career. In 1999 I started an aerial lift equipment leasing business with a partner in Minneapolis. That business partnership ended in 2003 when I sold the business to my partner. With the advice and help of my one-time CPA and business advisor, I started Beaupre Aerial Equipment in 2003

It was a great time to start an aerial lift leasing business. Construction and development of residential, commercial, and industrial properties was proceeding at a record breaking pace. The integral part of this business is to build relationships with contractors who need to lease the lift equipment for their projects. General contractors; heating, ventilating, and cooling; electrical, steel erectors and other types of contractors are the primary types of Beaupre customers.

I began the business in a rented building in the Warehouse District of Minneapolis with 8 employees, a fleet of 200 man lifts, 2 delivery trucks and 1 service vehicle. In March of 2004 the company moved to its current home at 2400 Minnehaha Avenue South in Minneapolis. At that time we had already grown to be a 350 man lift fleet.

In 2009, with the TCF Bank Stadium and Target Field in full construction phase, our workforce and fleet expended significantly. As of today we have roughly 1,000 man lifts, 30 employees, 6 trucks and 4 service vans. Now, our business is growing at 20% per year and we are out of space in our current building. With the new Vikings Stadium, Mall of America expansion, City of Rochester/Mayo Clinic expansion and other projects on the horizon we project our growth to continue over the next few years.

Customers typically do not come to our location to pick up or drop off equipment. We deliver our equipment directly to our customers' project sites. Our salespeople talk to our customers everyday either in person or over the phone and process orders for equipment. We have a catalog with all of our equipment and many customers use our website to assist them in determining their equipment needs. Most of the time, our customers know in advance that they will need a lift. We also use our expertise to help our customers determine their equipment needs.

Our day to day business activity consists of our 6 delivery trucks delivering between 30 and 40 lifts to various job sites and picking up a similar number and returning them to our service department for washing, inspection and repair if needed. The lifts are staged to return to rent. Four of our delivery trucks hold an average of 6 lifts per load and two of our trucks take 1 or 2 of our bigger lifts at a time.

BEAUPRE

AERIAL EQUIPMENT

Our repairs include: oil changes, tire repairs and minor engine repairs, all of which is done indoors. Spare parts such as wheels, hydraulic hoses, etc... are all stored indoors. We do not paint our equipment and all of the paint booths currently in the building will be removed by the current tenant/owner. We do not generate a lot of waste. Our waste typically consists of used oil and filters, scrap metal from used parts and fluorescent light bulbs. All items are collected and recycled or disposed of according to MPCA, County and City guidelines.

The 2520 Broadway building is an ideal fit for us because it has a large warehouse where we can store, wash, and repair our equipment. If a lift is not leased out to a customer, it is stored inside the warehouse. The outdoor space is where equipment is staged for either loading out to customers or returning back to the building. Most, and usually all of our delivery vehicles are stored inside at night. Also, the site itself has more than enough parking for our employees.

Any noise we would make from our vehicles would blend in with what is already there between Boyer Trucks on one side, railroad tracks on the other and 280 traffic next to us. Our equipment is not noisy. Most of it runs on electricity/battery and a small amount of our fleet is powered with small engines. The only noise we will generate will be from our delivery trucks dropping off and picking up equipment. Most of the equipment is actually driven under its own power onto the trucks. There will be some occasions where we use a forklift to lift a small piece of equipment onto a truck.

We do not generate any odors as a result of our operations. The only odor would come from our delivery trucks. We do not use any chemicals or other material that would generate an odor that would disturb the industrial neighbors or the residences east of Highway 280.

Our delivery truck fleet consists of the following: 2 flatbed semi-trucks, 4 flatbed straight trucks and 4 service vans. We are confident that the site can easily handle our truck traffic and we will have plenty of space on the site.

We plan on making two changes to the exterior of the building. First we will remove the car wash that is currently on the north end of the property since it cannot be used for our equipment. Car washes are costly to operate and maintain, and we do not want to attract more traffic to the site that is not related to our use. Also we plan to modify the dock on the south side of the building to accommodate our trucks by repurposing the concrete panels from the car wash to provide an enclosed loading area for two flatbed trucks.

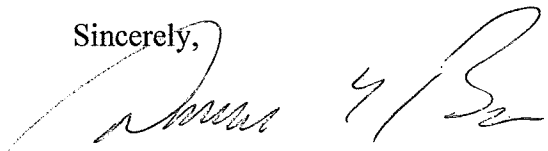
BEAUPRE

AERIAL EQUIPMENT

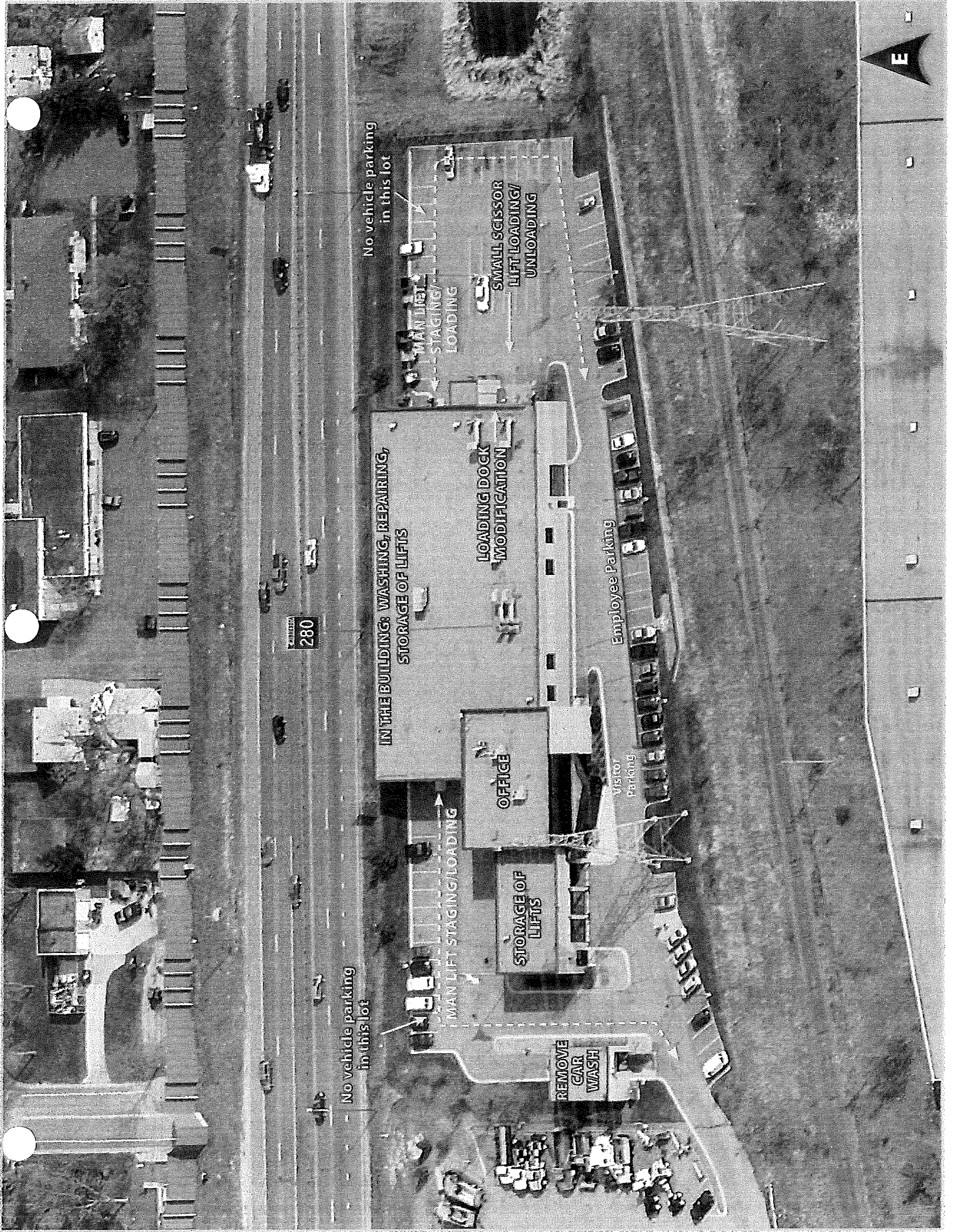
We are now located on the perimeter of a residential area in Minneapolis and have had no complaints of any kind in nearly 10 years from our neighbors or from the "Seward Neighborhood Group" who was instrumental in helping us obtain our conditional use permit from the city of Minneapolis. We know that the Broadway location is even more isolated from residential neighbors, but we will continue to run our business responsibly and make sure it is attractive and well maintained. After all, we have a good reputation and we want to keep it.

Thank you for your time and consideration.

Sincerely,



Don Beaupre
President



No vehicle parking in this lot

280

No vehicle parking in this lot

MAN LIFT STAGING/LOADING

IN THE BUILDING: WASHING, REPAIRING, STORAGE OF LIFTS

OFFICE

STORAGE OF LIFTS

LOADING DOCK MODIFICATION

MAN LIFT STAGING/LOADING

SMALL SCISSOR LIFT LOADING/ UNLOADING

Employee Parking

Visitor Parking

REMOVE CAR WASH









REQUIRE AERIAL PLATFORMS TO BE IN THE TENT PARKING ONLY. ALL DEVICES WILL BE TOWED AT VEHICLE OWNER'S EXPENSE. JIG LIFT. 3327 CASH AVE. 817-765-5555. WWW.JIGLIFT.COM



JIG LIFT

JIG LIFT





LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date October 22, 2013

ITEM NUMBER Recycling Contract

STAFF INITIAL Jim

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Chris Goodwin from Eureka! Recycling will be at the meeting to provide an update on Eureka's collection changes and discuss extending the current recycling contract. Eureka is planning on adding more plastics to the stream beyond #1 & #2 plastics with necks. They are also planning on switching from a 2-sort system to a single stream program in the spring. These are changes some residents have expressed support for as they have heard of other communities making the changes.

One thing to think about is if the City should switch from bins to rolling carts when the single stream program is implemented or phase it in. For example, if single stream begins in the spring, bins could still be used until the end of the year to give Eureka! the chance to educate residents when they see something in the bins that isn't permitted.

There are a couple of other things to think about with the introduction of carts including the size, collection frequency, and ownership. There are three cart options but it would be easier to manage if everyone had the same size cart. With the larger cart capacity, the City can return to bi-weekly collection thereby cutting down on truck traffic. The City may also want to purchase the carts. Purchasing them would be a big one-time expense, but the County may help cover the costs. By owning the carts, the City will have more leverage negotiating contracts and switching providers in the future.


OPTIONS:

STAFF RECOMMENDATION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date October 22, 2013
ITEM NUMBER Business Subsidy Plan
STAFF INITIAL 
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council previously discussed the need to broaden the City's TIF Policy to include language related to other types of subsidies that may be requested and incorporate state mandated information. A draft prepared by Ehlers is attached for your review.

As an inner-ring metro city, the tie between the City and jobs is less pronounced than it would be in greater Minnesota. Corval, for example, has very good paying jobs locally but I only know one resident that works there. A redevelopment project isn't likely to change that relationship. What is important to the City is growth in the commercial tax base as a means to sharing the local tax burden. To that end, the draft is generally broad but puts less emphasis on job creation and more emphasis on increasing the City's tax base. As the draft is somewhat lengthy and technical, I put "*" by the sections to focus on.

I also included a page from a study commissioned by the St. Paul Port Authority that highlights why cities subsidize certain types of developments. Their *Figure 11* highlights the costs for services provided to residential, non-industrial, and industrial property for every dollar paid in taxes. Residential property costs \$1.06—\$1.15 in services for every dollar paid in taxes. Industrial property on the other hand costs \$0.60—\$0.69 for every dollar paid in taxes. In short, industrial property pays for the services residential property receives. To that end, the draft states on page one that high-value commercial property is the goal and subsidies for housing will be taken on a case by case basis (but they aren't the priority).

I will update the draft with Council suggestions and then send to the city attorney for review. A public hearing must be held prior to adoption. I have that tentatively scheduled for the next meeting.

OPTIONS:

STAFF RECOMMENDATION:

CITY OF LAUDERDALE, MINNESOTA

BUSINESS ASSISTANCE POLICY

Public Hearing: _____, 2013

Adopted: _____

I. PURPOSE

The purpose of this policy is to provide guidance for the City of Lauderdale (the "City") in its provision of assistance for commercial and housing development and redevelopment projects. As a matter of adopted policy, the City will consider using public assistance to assist private development only in those circumstances in which the proposed private project shows a demonstrated financing gap, meets one of more of the City's development goals, and is consistent with the City's Comprehensive Plan.

This policy shall be used as a guide in processing and reviewing applications requesting public financing assistance. The City shall have the option of amending or waiving sections of this policy when determined to be necessary or appropriate.

II. STATUTORY LIMITATIONS

All forms of business assistance provided by the City must comply with applicable state law and regulations, including *Minnesota Statutes*, Sections 116J.993 through 116J.995. *Minnesota Statutes*, Section 116J.993, Subd. 3 defines a Business Subsidy as "a state or local government agency grant, contribution of personal property, real property, infrastructure, the principal amount of a loan at rates below those commercially available to the recipient, any reduction or deferral of any tax or any fee, any guarantee of any payment under any loan, lease, or other obligation, or any preferential use of government facilities given to a business." Appendix A lists forms of financial assistance that state law does not consider business subsidies.

A business subsidy may not be granted until the grantor has adopted criteria after a public hearing for awarding business subsidies. A grantor may deviate from its criteria by documenting in writing the reason for the deviation and attaching a copy of the document to its next annual report to the Department of Employment and Economic Development (DEED). A copy of the criteria must be submitted by the City to DEED along with its first annual report following the enactment of this Policy or with the first annual report after it has adopted criteria, whichever is earlier. Notwithstanding *Minnesota Statutes* 116J.993, subdivision 3, clauses (1) and (21), "business subsidies" as defined under section 116J.993 includes the following forms of financial assistance: (1) a business subsidy of \$25,000 or more; and (2) business loans and guarantees of \$75,000 or more.

III. GOALS

As a matter of adopted policy, the City will consider using a business assistance tool to assist private development only in those circumstances in which the proposed private project shows a demonstrated financing gap, meets one of more of the City's development goals, and is consistent with the City's Comprehensive Plan. The City's primary development priority is to encourage high-value commercial development, including but not limited to manufacturing, warehousing, distribution, office and retail uses. Single-family residential and multi-family housing proposals may be considered for assistance on a case-by-case basis. In all instances, the terms and conditions of any business assistance are to be decided at the discretion of the City Council.

IV. PUBLIC ASSISTANCE TOOLS

1. Tax Increment Financing

Tax increment may be spent only for specified purposes permitted in the underlying development statutes. The Minnesota Tax Increment Act is codified as *Minnesota Statutes* 469.174 through 469.1799. In addition, the Tax Increment Act specifies the qualifying conditions and/or development purposes for several types of TIF districts, and the required process for establishing and reporting on a TIF district.

2. Tax Abatement

Tax abatement may be spent only for specified purposes permitted in the underlying development statutes. The Minnesota Tax Abatement Act is codified as *Minnesota Statutes* 469.1812 through 469.1815.

3. City Fees

The City may consider deferring the assessment of City fees for purposes permitted in the development statutes and City Code. Whether a particular fee is eligible to be deferred or assessed over time may depend on the City Fund's ability to support the deferment.

4. Revolving Loan Fund

The City may make a loan to a business, a for-profit or nonprofit organization, or an individual for any purpose that the City is otherwise authorized to carry out under various state statutes related to redevelopment, housing, economic development, or any special law.

V. BUT FOR TEST

With tax increment financing, the City is statutorily required to find that the increased market value of the site that could reasonably be expected to occur without the use of TIF would be less than the increase in the market value of the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the district permitted by the TIF Plan according to *Minnesota Statutes*, Section 469.175, subd. 3(d).

To allow for this evaluation, the developer must provide a complete development budget and operating pro forma, and an accompanying statement explaining the need for TIF assistance.

VI. TYPES OF FINANCING

The City will consider a "pay-as-you-go" financing arrangement with a developer. With pay-as-you-go financing, the developer pays for various costs initially, and the City promises to reimburse the developer from tax increment, tax abatement, or other identified economic development and redevelopment tools over time as the development is completed and an increased market value is generated. This arrangement may be structured as a revenue note or bond issued to the developer, with an interest component to compensate the developer for costs of financing the improvements up front.

Interfund loans and transfers secured by tax increments or tax abatements may be used when there is an extraordinary capital requirement that cannot be met through conventional private debt and/or equity, and to benefit a project of high priority and interest to the City.

Bonds secured by tax increments or tax abatements may be issued only when there is an extraordinary capital requirement that cannot be met through conventional private debt and/or equity, and to benefit a project of high priority and interest to the City. The bonds may be general obligation bonds backed by the full faith and credit of the City.

VII. TERM OF ASSISTANCE

The City retains the ability to provide a shorter term for the tax increment or tax abatement assistance than the Minnesota Tax Increment Act and Minnesota Tax Abatement Act, respectively.

VIII. BUSINESS ASSISTANCE PROJECT APPROVAL CRITERIA

All new projects approved by the City must meet the following mandatory minimum approval criteria. However, it should not be presumed that the business assistance request of a project meeting these criteria will automatically be approved. Meeting these criteria creates no contractual rights on the part of any potential developer.

1. The assistance shall be provided within applicable state legislative restrictions, State Auditor interpretation, debt limit guidelines, and other appropriate financial requirements and policies.
2. The project should meet one or more of the goals referenced in the City's Comprehensive Plan.
3. The project must be in accord with the City's Comprehensive Plan and Zoning Ordinances, or required changes to the Comprehensive Plan and Zoning Ordinances must be under active consideration by the City at the time of approval.
4. Prior to approval of business assistance, the developer shall provide any required market and financial feasibility studies, appraisals, soil boring, information provided to private lenders for the project, and other information or data that the City or its financial consultants may require in order to proceed with an independent underwriting.
5. Any developer requesting business assistance should be able to demonstrate past successful general development capability as well as specific capability in the type and size of development proposed.
6. The developer must retain ownership of the project at least long enough to complete it, to stabilize its occupancy, to establish the project management, and to initiate repayment of the business assistance.
7. The level of business assistance funding should be reduced to the lowest possible level and least amount of time by maximizing the use of private debt and equity financing first, and then using other funding sources or income producing vehicles that can be structured into the project financing, prior to using additional business assistance funding.

IX. BUSINESS ASSISTANCE PROJECT EVALUTATION CRITERIA

If a business meets the criteria in Section VIII and is eligible for assistance, the following criteria will be used to determine the amount of assistance and type of assistance that may be provided. All projects will be evaluated by the Lauderdale City Council, and if necessary on the following criteria for comparison with other proposed business assistance projects reviewed by the City, and for comparison with other subsidy standards (where appropriate). It is realized that changes in local markets, costs of construction, and interest rates may cause changes in the amounts of business assistance subsidies that a given project may require at any given time. In applying the criteria to a specific project, the following will apply:

1. The City may consider the requirements and benefits of any other business subsidy received, or to be received, by a developer from a grantor other than the City.
2. If the business subsidy is a guaranty, the amount of the business subsidy may be valued at the principal amount plus interest of the guaranteed payment obligation.
3. If the business subsidy is real or personal property, the amount of the subsidy will be the fair market value of the property as determined by the City.
4. If the business subsidy is received over time, the City may initially value the subsidy as it determines is fair and reasonable under the circumstances.
5. As used herein, "Benefit Date," means the date the business subsidy is received. If the business subsidy involves the purchase, lease, or donation of physical equipment, then the benefit date occurs when the recipient puts the equipment into service. If the business subsidy is for improvements to property, then the Benefit Date refers to the earliest date of either when the improvements are finished for the entire project or when a business occupies the property.
6. All business assistance projects will need to meet a "Reasonable Rate of Return." Assistance will not be used unless the need for the City's economic participation is sufficient that, without that assistance the project could not proceed in the manner as proposed. The Reasonable Rate of Return will be based on market standards at the time of the application for assistance.
7. Business assistance will not be used when the developer's credentials, in the sole judgment of the City, are inadequate due to past track record relating to: completion of projects, general reputation and/or bankruptcy, or other problems or issues considered relevant by the City.
8. Business assistance funding should not be provided to those projects that fail to meet good public policy criteria as determined by the Council, including: poor project quality; projects that are not in accord with the City's comprehensive plan, zoning, redevelopment plans, and city policies; projects that provide no significant improvement to surrounding land uses, the neighborhood, and/or the City; projects that do not meet one or more of the goals referenced in the City's Comprehensive Plan; projects that do not meet financial feasibility criteria established by the City; and projects that do not provide the highest and best desired use for the property.
9. All projects receiving business assistance under the criteria listed in *Minnesota Statutes* 116J.994, Subd. 3 must meet at a minimum the job and wage goals described below. *Minnesota Statutes* 116J.994, Subd. 2 allows the City to deviate from its criteria by documenting in writing the reason for the deviation and attaching a copy of the document to

its next annual business subsidy report to the Department of Employment and Economic Development.

* Projects receiving business assistance must create a minimum of 1 full time job(s) paying an average wage of 150% of Federal minimum wage, excluding benefits.

10. The amount of assistance available to a project will be limited by the amount of proceeds that TIF or other financing tools may support.

* 11. Job creation or retention is not required for businesses subsidies as long as the grantor identifies an alternate public purpose in addition to tax base increase. If after Council consideration of the alternate public purpose(s) proposed, the creation or retention of jobs is determined not to be a goal (after a public hearing), the wage and job goals may be set at zero.

* 12. In lieu of job creation or retention, other measurable, specific, and tangible goals shall be established. Examples of tangible goals may include tax base diversification, property redevelopment, enhanced economic diversity, community stabilization, investment in the community and/or other goals identified in the City's Comprehensive Plan and City's Comprehensive Plan.

13. Business assistance will normally be used for projects that address the following land use issues: (1) high value development consistent with the City's Comprehensive Plan; (2) location on property which needs but is not likely to be developed or redeveloped because of blight or other adverse conditions of the property; and possibly (3) the inclusion of design and/or amenity features not otherwise required by law.

14. Business assistance will be evaluated on the project's impact on existing and future public investment: (1) whether and to what extent the project will utilize existing public infrastructure capacity and the extent to which it requires additional publicly funded infrastructure investments; and (2) arrangements for the City to receive a direct monetary return on its investment in the project.

15. Business assistance will normally be used for projects that demonstrate to the satisfaction of the City adequate financing for the project is available and that the project will be completed in a timely fashion.

16. Business assistance from the City must satisfy all requirements of *Minnesota Statutes* 116J.993 through 116J.995, and all other applicable laws and regulations.

X. LOOK BACK PROVISION

The City reserves the ability to include a Look Back Provision in the Development Agreement for a project. Under the Look Back Provision, the City has the ability to review the development proforma and grant assistance based on the estimates for the project. After completion of the project, the City has the ability to compare the actual project costs and performance with the estimates and adjust the assistance provided so a "Reasonable Rate of Return" is achieved. This adjustment will be made only in circumstances when the business subsidy can be reduced to achieve a "Reasonable Rate of Return." The adjustment will not be made to increase the amount of the business subsidy. At the time the Development

* Agreement is being negotiated, the City will consider if and how any assistance above the "Reasonable Rate of Return" may be shared.

Some criteria, by their very nature, must remain subjective. However, wherever possible "benchmark" criteria have been established for review purposes. The fact that a given proposal meets one or more "benchmark" criteria does not mean that it is entitled to funding under this policy, but rather that the City is in a position to proceed with evaluations of (and comparisons between) various business assistance proposals, using uniform standards whenever possible.

Mayor

City Administrator

APPENDIX A

The Business Subsidy Statute specifically excludes 23 items from the definition. The following are NOT business subsidies:

- 1) A business subsidy of less than \$150,000;
- 2) Assistance that is generally available to all businesses or to a general class of similar businesses, such as a line of business, size, location, or similar general criteria;
- 3) Public improvements to buildings or lands owned by the state or local government that serve a public purpose and do not principally benefit a single business or defined group of businesses at the time the improvements are made;
- 4) Redevelopment property polluted by contaminants as defined in *M.S. Section 116J.552, Subd. 3*;
- 5) Assistance provided for the sole purpose of renovating old or decaying building stock or bringing it up to code and assistance provided for designated historic preservation districts, provided that the assistance is equal to or less than 50% of the total cost;
- 6) Assistance to provide job readiness and training services if the sole purpose of the assistance is to provide those services;
- 7) Assistance for housing;
- 8) Assistance for pollution control or abatement, including assistance for a tax increment financing hazardous substance sub-district as defined under *M.S. Section 469.174, Subd. 23*;
- 9) Assistance for energy conservation;
- 10) Tax reductions resulting from conformity with federal tax law;
- 11) Workers' compensation and unemployment insurance;
- 12) Benefits derived from regulation;
- 13) Indirect benefits derived from assistance to educational institutions;
- 14) Funds from bonds allocated under chapter 474A, bonds issued to refund outstanding bonds, and bonds issued for the benefit of an organization described in section 501 (c) (3) of the Internal Revenue Code of 1986, as amended through December 31, 1999;
- 15) Assistance for a collaboration between a Minnesota higher education institution and a business;
- 16) Assistance for a tax increment financing soils condition district as defined under *M.S. Section 469.174, Subd. 19*;
- 17) Redevelopment when the recipient's investment in the purchase of the site and in site preparation is 70 percent or more of the assessor's current year's estimated market value;
- 18) General changes in tax increment financing law and other general tax law changes of a principally technical nature;
- 19) Federal assistance until the assistance has been repaid to, and reinvested by, the state or local government agency;
- 20) Funds from dock and wharf bonds issued by a seaway port authority;

- 21) Business loans and loan guarantees of \$150,000 or less;
- 22) Federal loan funds provided through the United States Department of Commerce, Economic Development Administration; and
- 23) Property tax abatements granted under section 469.1813 to property that is subject to valuation under Minnesota Rules, chapter 8100.

City of Lauderdale

1891 Walnut Street • Lauderdale, MN 55113 • Phone (651) 792-7650 • Fax (651) 631-2066

Application for Tax Increment Financing/Business Subsidy Program

A. APPLICANT INFORMATION:

1. **Applicant Name:** _____
(Name should be the officially registered name of the business entity.)
Address: _____
Telephone: _____
Fax: _____

2. **Name:** _____
(Information should be that of the person completing the application)
Address: _____
Telephone: _____

3. **PID#'s, legal description, address, and size of project site.**

4. **If the applicant is a corporation, please name officers, directors, or stockholders holding more that 5% of the stock of the corporation. If the corporation is not formed, provide as much information as possible concerning potential officers, directors, or stockholders:**

4.a. If the applicant is a general partnership, name of the general partners and if a limited partnership, state the general partners and limited partners with more than 5% interest in the limited partnership. If the partnership is not formed, provide as much information as possible concerning potential officers, directors or stockholders.

4.b. Description of the business nature and principal products of the applicant.

5. If property is to be subdivided, describe the planned division.

6. Estimated project costs: (Please enclose development *Pro Formas*, if available).

a.	Land Acquisition:	\$ _____
b.	Soil Corrections:	_____
c.	Soil Survey:	_____
d.	Public Improvements:	_____
e.	Site Development:	_____
f.	Demolition:	_____
g.	Building(s):	_____
	Shell	_____
	Tenant Improvements	_____

- h. Equipment: _____
 - i. Architectural & Engineering Fees: _____
 - j. Legal Fees/Other Consulting Fees: _____
 - k. Financing Costs: _____
 - l. SAC/WAC: _____
 - m. Park Dedication: _____
 - n. Survey: _____
 - o. Appraisal: _____
 - p. Taxes: _____
 - q. Contingencies: _____
 - r. Other: _____
 - s. Other: _____
- TOTAL \$ _____

7. Source of Financing.

- a. Equity: \$ _____
 - b. Bank Financing: _____
 - c. Tax Increment Assistance: _____
 - d. Business Subsidy Assistance: _____
 - e. Other governmental loans/grants: _____
 - f. Other: _____
 - g. Other: _____
 - h. Cap Rate: _____
 - i. Construction Interest: _____
 - j. Title Insurance: _____
 - k. Mortgage Registration: _____
 - l. Bank/Borrower Legal: _____
 - m. Recording/Closing: _____
 - n. Construction Loan Fees: _____
- TOTAL \$ _____

Terms of Financing: _____

Rate of Financing: _____

8. a. Names and Addresses of Architect, Engineer, and General Contractor for this project:

- b. Names, addresses and telephone numbers of the applicant's legal counsel and accountant.

9. Project Construction Schedule:

- a. Construction Start Date: _____
- b. Construction Completion Date: _____
- c. If phased Project :
- | | |
|------------|-------------------|
| Year _____ | % Completed _____ |
| Year _____ | % Completed _____ |

10. Total Estimated Market Value of Project upon completion \$ _____

11. Projected number of new jobs created:

Low Range: _____

of Employees: _____

Medium Range: _____

of Employees: _____

High Range: _____

of Employees: _____

12. How many employees does the applicant currently employ?

Low Range: _____
of Employees: _____
Medium Range: _____
of Employees: _____
High Range: _____
of Employees: _____

13. How many employees will be retained as the result of the development at the site?

Low Range: _____
of Employees: _____
Medium Range: _____
of Employees: _____
High Range: _____
of Employees: _____

14. How many jobs are guaranteed to be created over the next three (3) years as a result of the development on this site?

Full Time: _____
Part Time: _____
Seasonal: _____

Wage categories for these employees:

Low: _____
Medium: _____
High: _____

15. References:

a. Explain any previous or current requests that the applicant has with the City or other governments for business subsidy assistance. The term "applicant" includes principals or affiliates.

b. Has the applicant ever been in bankruptcy? If yes, please describe the circumstances.

c. Have any directors or officers of the applicant ever been convicted of a felony? If yes, please describe the circumstances.

d. Has the applicant ever defaulted on any bond or mortgage commitment?

f. Will any public official of the City, either directly or indirectly, benefit from the issuance of business subsidy assistance within the meaning of Minnesota Statutes, Section 412.311 or 471.87? If yes, please explain the circumstances.

B. TAX INCREMENT FINANCING REQUEST

1. Describe the amount and purpose for which Tax Increment Financing (TIF) is required:

2. Statement of Necessity for use of Tax Increment Financing for the project.

3. Municipal Reference (if applicable). Please name other municipalities herein the Applicant, or other corporations the Applicant has been involved with and has completed development within the last five (5) years.

4. The following documents must accompany the Application:

- A Project *Pro Forma*
- Preliminary financial commitment from bank
- Background material of company
- Personal and/or corporate financial statements, as applicable
- Statement of property ownership or control

Note: Significant additional information may be requested at any time by the City and may be in addition to the materials outlined in this application. The Applicant shall be required to submit any and all information as requested by the City.

* 5. Applicant acknowledges and agrees to pay the \$500 TIF Application Fee that is non-refundable.

6. At the time a final TIF application is submitted, the City requires a minimum deposit of \$10,000 with the City as an escrow to pay all fees and expenses incurred by the City in connection with the application or establishment of the TIF District, whether or not approved. This amount may be adjusted upward on a project-by-project basis.
7. The Applicant shall hold the City, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Project or TIF Application, including but not limited to, any legal or actual violations of any State or Federal securities laws.
8. The Applicant recognizes and agrees that the City reserves the right to deny any application for Tax Increment Financing (TIF) at any stage of the proceedings prior to adopting the resolution approving the district, that the Applicant is not entitled to rely on any preliminary actions by the City prior to the final resolution, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Project are incurred by the Applicant at its sole risk and expense and not in reliance on any actions of the City.

The undersigned, a duly authorized representative of the Applicant, hereby certifies that the foregoing information is true, correct, and complete as of the date hereof and agrees that the Applicant shall be bound by the terms and provisions herein.

APPLICANT'S NAME

DATE

SUBMITTED BY

TITLE

EMAIL ADDRESS

TELEPHONE NUMBER

CITY ACCEPTANCE OF APPLICATION

DATE

\$ _____
FEE AMOUNT REMITTED

DATE

In order to better understand the underlying drivers of these numbers, we examined some of the primary revenue sources underlying the \$553 million Saint Paul budget. Selected tax rates that contribute to this total are shown in Figure 12, along with their relative rank in comparison to cities/counties for which comparable rates are available. Saint Paul's relatively low residential and non-industrial revenues can be explained at least in part by these numbers. The absence of an income tax and very modest local sales tax limit the revenue potential associated with non-industrial activities like retail and personal services. In addition to the rates shown in Figure 12, revenue generation in Saint Paul is affected by significant franchise fees, which shifts the tax burden towards large energy consumers, typically comprising commercial (especially industrial) users. Additionally, state commercial property taxes in Minnesota are third-highest in the nation, with an effective rate of 4.7%, placing an additional tax burden on businesses throughout the state and across various sectors of the economy.³²

Meanwhile, on the cost side, there are numerous explanations for the fact that industrial generates a significant budget surplus when compared to residential. From a city expenditures standpoint, demand for police services, for example, tends to come from city residents or places where people

³² Michael A. Pagano with David Perry. Financing Infrastructure in the 21st Century: "How Did I Get Stuck Holding the Bag?" Prepared for CEOs for Cities, May 12, 2006. <http://www.uic.edu/cuppa/gci/publications/workingpaperseries/pdfs/PAGANO%20AND%20PERRY.pdf>

FIGURE 11. Ratios of Expenditures to Revenue, 2011

SOURCE: ICIC analysis

NOTE: The range represents a number of scenarios; a baseline (most conservative) set of assumptions; one that moves more revenues to residential; and one that moves more expenditures to residential.

DEVELOPMENT TYPE	EXPENDITURES ASSOCIATED WITH EVERY DOLLAR OF REVENUE
Residential	\$1.06 - \$1.15
Non-Industrial	\$0.77 - \$0.94
Industrial	\$0.60 - \$0.69

FIGURE 12. Selected Effective and Actual Tax Rates for Saint Paul, 2010

SOURCES:

- 1) Minnesota Taxpayers Association. *Minnesota Property Tax Effective Rates, Payable 2010*, January 2011.
- 2) Joseph Henchman and Jason Sapia. *Local Income Taxes: City- and County-Level Income and Wage Taxes Continue to Wane*, Tax Foundation Fiscal Facts No. 280, August 31, 2011.
- 3) The Metropolitan Council. *Fiscal Disparities in the Twin Cities*, May 2011.
- 4) Minnesota Department of Revenue. *Local Sales and Use Taxes*, Sales Tax Fact Sheet 164.

TYPE OF TAX	RATE	RANK
COMPOSITE PROPERTY TAX RATE*		
Homestead	1.20%	11th of 87 counties
Non-Homestead	1.36%	21st of 87 counties
Farm	0.92%	3rd of 87 counties
Commercial/Industrial	3.15%	15th of 87 counties
Apartment	1.51%	41st of 87 counties
INCOME	0.00%	n/a
SALES + USE	0.50%	Equal to 19 of 22 cities/counties

