

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, JANUARY 27, 2015
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

FILE

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the January 13, 2015 City Council Meetings
 - c. Claims Totaling \$28,732.52
4. **CONSENT**
 - a. December Finances
 - b. Approval of Variances for 2345 Summer Street – Resolution 012715A
 - c. Transfers from Fund 601 to Fund 407 – Resolution 012715B
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

- a. Ordinance No. 15-01 Amending Section 8-4 Regarding Stormwater Management
 - b. Ordinance No. 15-02 Amending Section 8-5 Regarding Stormwater Illicit Discharge and Illicit Connections to the Storm Sewer System
8. **DISCUSSION / ACTION ITEMS**
 - a. Ordinance No. 15-01 Amending Section 8-4 Regarding Stormwater Management and Publication by Summary - Resolution 012715C
 - b. Ordinance No. 15-02 Amending Section 8-5 Regarding Stormwater Illicit Discharge and Illicit Connections to the Storm Sewer System and Publication by Summary - Resolution 012715D
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**
 - a. Discussion with Green Steps Cities Staff

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Discussion with Ahvo Taipale, Owner of Finn Sisu
c. Community Development Update

13. CLOSED SESSION

- a. City Administrator Performance Review

14. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 4

January 13, 2015

Mayor Dains called the City Council meeting to order at 7:34 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant City Administrator.

Butkowski led reelected Councilors Grove and Gaasch and Mayor Dains in the recitation of the oath of office.

Mayor Dains asked for changes to the meeting agenda. There were no changes to the agenda. Councilor Gaasch moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Gaasch moved to approve the December 9, 2014 City Council meeting minutes. Councilor Hawkinson seconded the motion and it passed unanimously.

Councilor Hawkinson moved to approve the December 16, 2014 City Council special meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Mac Lean moved approval of the claims totaling \$236,714.28. Councilor Grove seconded the motion and it passed unanimously.

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. Mayor Dains removed the donation from the Twin City's Chinese Christian Church. Councilor Hawkinson moved to approve the Consent Agenda as amended, thereby approving the 2015 Investment Policy; Designating the Official Depository and Investment Institutions – Resolution 011315A; the 2015 City Council Schedule; Non-union Staff Compensation; the 2015 Tobacco and Alcohol Licenses; and acknowledging the November financial statements. Councilor Mac Lean seconded the motion and it passed unanimously.

Discussion Items:

Appointments and Committee Assignments

Mayor Dains asked for Council input on assignments and appointments. The Council decided to retain Councilor Mary Gaasch as the Mayor Pro Tem and Lara Mac Lean as a bank signatory. The rest of the appointments remained the same with the exception of Councilor Gaasch being appointed to represent the City on the Mississippi Watershed Management Organization board

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 4

January 13, 2015

with Mayor Dains as alternate and Councilor Mac Lean becoming the Ramsey County League of Local Government alternate.

Councilor Hawkinson moved to appoint Mary Gaasch as the Mayor Pro Tem, Lara Mac Lean and Mayor Dains as bank signatories, and adopt committee assignments as discussed. Councilor Gaasch seconded the motion and it passed unanimously.

2015 Fee Schedule Resolution 011315B

Butkowski presented minor changes to the Fee Schedule for 2015. City Staff are working with Commercial Building Inspector Duane Grace to amend building inspection fees. Butkowski stated this information will be presented to Council at a following meeting.

Councilor Gaasch moved to adopt Resolution 011315B – A Resolution Establishing License and Permit Fees and Administrative Fees and Fines for 2015. Councilor Mac Lean seconded the motion and it passed unanimously.

Agreement with Car2Go

Mayor Dains explained that Josh Johnson of Cars2Go presented at the December 9 council meeting. Cars2Go would like to allow cars to be parked within Lauderdale. In order for that to happen they wanted to reach an agreement with the City regarding the parameters of the relationship. Butkowski stated that City Attorney Ron Batty has reviewed the agreement and it is ready for adoption.

Councilor Hawkinson moved to enter into the Car Share Program License Agreement with Cars2Go as presented. Councilor Mac Lean seconded the motion and it passed with four yeas and an abstention by Mayor Dains.

Additional Items:

Donation from the Twin City's Chinese Christian Church

Mayor Dains noted that the City Council appreciates the Church's annual donation to the City.

Councilor Gaasch moved to accept the \$1,500.00 donation from the Twin Cities Chinese Christian Church. Councilor Hawkinson seconded the motion and it passed unanimously.

The agenda for the next meeting may include the Storm Water Ordinance Revisions, Transfers from Fund 601 to Fund 407, No Fault Sanitary Sewer Insurance, Approval of Variances for 2345 Summer Street, Recreation Agreement with the City of Falcon Heights, and a Discussion with the owner of Finn Sis.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 4

January 13, 2015

Work Session:

Mayor Dains explained that the Council was moving into the Work Session. Work Sessions are a continuation of the meeting but not aired on community television.

Mayor Dains asked if anyone wished to address the Council. No one came forward.

Discussion with Shawn Punjwani, Owner of SuperUSA

Shawn Punjwani introduced himself to the Council. The discussion focused on the former service station site the City recently acquired. He indicated interest in acquiring the property if the City would allow it to be used for certain businesses, such as a liquor store. The Council said it is still keeping open the option for a municipal liquor store. The Council said it will continue to explore possibilities and stay in touch with the neighboring property owners.

Planning for Staffing Changes

Butkowski said staff has been exploring options for restructuring the public works department. Among staff's goals is to find a way to have public works staff available on the weekends since the City is providing services seven days a week. Public works staff asked the Council to consider bringing Joe Hughes back part-time, for up to five years, under a Phased Retirement Plan and hire another part time public works staffer for the days Joe does not work. The Council expressed interest in exploring the seven day a week staffing concept but wanted to move ahead with a permanent replacement in the public works department.

Remote Meeting Attendance Policy

As Councilor Hawkinson will be unable to attend upcoming city council meetings in person, staff researched options for councilors to participate remotely. To move forward, CTV would need to install a piece of A/V equipment to make it technically possible and the Council would need to adopt a policy allowing for the remote participation.

The Council discussed whether to allow council members to participate remotely. They decided not to allow remote participation. Councilor Hawkinson will rejoin the Council upon her return.

Community Development Update

The City's financial consultant introduced the Chinese Christian Church to a developer to help assess whether the building could be repurposed for housing. The developer said based on the size of the structure and remodeling costs, they felt the building would need to be raised and rebuilt to be cost effective. The developer thought senior housing might be viable in that location. The consultant also invited single-family home developers to visit the site for their perspective on the viability of new home construction.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 4 of 4

January 13, 2015

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Kevin Kelly
Deputy City Clerk

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

January 27, 2015 City Council Meeting

<u>Payroll</u>		
1/16/15 Payroll:	Direct Deposit # 501938-501946	\$10,054.04
1/16/15 Payroll:	Payroll Liabilities, e-payments 960E-962E	\$9,414.11
<u>Vendor Claims</u>		
1/27/15 Claims:	Check #'s 22623-22640, e-payment 959E	\$9,264.37
SUBTOTAL		\$28,732.52

Total Claims for Approval	\$28,732.52
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CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
501942	000000002	HINRICHS, DAVID C	2	BI-WEEKLY	\$1,664.70	1/16/2015	Outstanding
501943	000000005	HUGHES, JOSEPH A	2	BI-WEEKLY	\$1,360.29	1/16/2015	Outstanding
501940	000000011	BOWNIK, JAMES	2	BI-WEEKLY	\$1,434.71	1/16/2015	Outstanding
501938	000000101	DUBORD, ANDREW	2	BI-WEEKLY	\$433.58	1/16/2015	Outstanding
501939	000000029	BECK, GORDON	2	BI-WEEKLY	\$918.37	1/16/2015	Outstanding
501945	000000030	WISEN, NOAH	2	BI-WEEKLY	\$365.71	1/16/2015	Outstanding
501941	000000007	BUTKOWSKI-HINRICHS, HE	2	BI-WEEKLY	\$2,351.69	1/16/2015	Outstanding
501946	000000024	WISEN, NOLAN	2	BI-WEEKLY	\$160.00	1/16/2015	Outstanding
501944	000000027	KELLY, KEVIN	2	BI-WEEKLY	\$1,364.99	1/16/2015	Outstanding
					<u>\$10,054.04</u>		

CITY OF LAUDERDALE

01/16/15 4:32 PM

Page 1

*Claim Register©

121615pyrll

JANUARY 2015

Claim Type	Direct					
Claim#	4446	NORTH STAR BANK, CHECKING ST	Ck# 000960E	1/16/2015		
Cash Payment	G 101-21701	FEDERAL TAXES		1/16/2015	Payroll	\$1,517.53
	Invoice					
Cash Payment	G 101-21703	FICA WITHHOLDING.		1/16/2015	Payroll	\$2,744.56
	Invoice					
Transaction Date	1/16/2015	Due 0	NORTH STAR CHE	10100	Total	\$4,262.09
Claim#	4447	ICMA RETIREMENT TRUST - 457	Ck# 000961E	1/16/2015		
Cash Payment	G 101-21705	ICMA RETIREMENT		1/16/2015	Payroll	\$3,272.59
	Invoice					
Transaction Date	1/16/2015	Due 0	NORTH STAR CHE	10100	Total	\$3,272.59
Claim#	4448	PERA	Ck# 000962E	1/16/2015		
Cash Payment	G 101-21704	PERA		1/16/2015	Payroll	\$1,879.43
	Invoice					
Transaction Date	1/16/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,879.43
	Claim Type	Direct			Tota	\$9,414.11

Pre-Written Check	\$9,414.11
Checks to be Generated by the Compute	\$0.00
Total	\$9,414.11

CITY OF LAUDERDALE

01/23/15 2:56 PM

Page 1

***Check Detail Register©**

JANUARY 2015

	Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING			
Paid Chk# 000959E 1/16/2015 MN DEPARTMENT OF REVENUE			
G 101-21710 SALES & USE TAX	\$22.00		2014 Sales & Use Tax
Total MN DEPARTMENT OF REVENUE	\$22.00		
Paid Chk# 022624 1/27/2015 ABDO EICK & MEYERS LLP			
E 101-41500-301 AUDITING	\$2,000.00		2014 Audit Services
Total ABDO EICK & MEYERS LLP	\$2,000.00		
Paid Chk# 022626 1/27/2015 CITY OF ST PAUL			
E 101-41500-201 GENERAL SUPPLIES	\$13.00		Election Materials
Total CITY OF ST PAUL	\$13.00		
Paid Chk# 022629 1/27/2015 KENNEDY & GRAVEN			
E 101-41500-305 LEGAL FEES - CIVIL	\$99.00		12/14 Legal Fees- General
Total KENNEDY & GRAVEN	\$99.00		
Paid Chk# 022630 1/27/2015 LMC			
E 101-41100-308 TRAINING/CONFERENCES	\$40.00		2014 Regional Mtgs. - MG
Total LMC	\$40.00		
Paid Chk# 022631 1/27/2015 MN DEPT OF LABOR AND INDUSTRY			
E 101-43400-443 SURCHARGE REPORT	\$204.14		4Q2014 Surcharge Reports
Total MN DEPT OF LABOR AND INDUSTRY	\$204.14		
Paid Chk# 022633 1/27/2015 PREMIUM WATERS, INC			
E 101-41200-208 WATER DELIVERY	\$53.88 0		12/14 Water Delivery
Total PREMIUM WATERS, INC	\$53.88		
Paid Chk# 022635 1/27/2015 RAMSEY COUNTY, PROP REC & REV			
E 101-43000-313 SNOW & ICE REMOVAL	\$2,304.01		12/14 plow & salt
Total RAMSEY COUNTY, PROP REC & REV	\$2,304.01		
Paid Chk# 022639 1/27/2015 XCEL ENERGY, PARK & GARAGE			
E 101-45200-383 GAS UTILITIES	\$146.84		12/14 City Utilities
E 101-43000-383 GAS UTILITIES	\$146.84		12/14 City Utilities
E 101-45200-381 ELECTRIC	\$57.80		12/14 City Utilities
E 101-43000-381 ELECTRIC	\$57.80		12/14 City Utilities
Total XCEL ENERGY, PARK & GARAGE	\$409.28		
Paid Chk# 022640 1/27/2015 XCEL ENERGY, STREET LIGHTING			
E 101-43000-380 STREET LIGHT UTILITY	\$509.39		12/14 Street Lights
Total XCEL ENERGY, STREET LIGHTING	\$509.39		
10100 NORTH STAR CHECKING	\$5,654.70		

CITY OF LAUDERDALE

01/23/15 2:56 PM

Page 2

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JANUARY 2015

Check Amt Invoice Comment

Fund Summary

10100 NORTH STAR CHECKING

101 GENERAL

\$5,654.70

\$5,654.70

CITY OF LAUDERDALE

01/23/15 2:56 PM

Page 1

***Check Detail Register©**

JANUARY 2015

		Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING				
Paid Chk#	022623	1/27/2015	1785-1787 FULHAM STREET	
E	101-41200-442	MISC	\$5.00	Reimbursement of Rental License Fee
		Total	1785-1787 FULHAM STREET	\$5.00
Paid Chk#	022625	1/27/2015	CITY OF ROSEVILLE	
E	101-41200-306	CONSULTING FEES	\$486.75	1/15 Phone & IT Services
E	101-43000-391	TELEPHONE/PAGERS	\$104.45	1/15 Phone & IT Services
		Total	CITY OF ROSEVILLE	\$591.20
Paid Chk#	022627	1/27/2015	GTS EDUCATIONAL EVENTS	
E	101-41200-308	TRAINING\CONFERENCES	\$200.00	MCFOA Conference - KK
		Total	GTS EDUCATIONAL EVENTS	\$200.00
Paid Chk#	022628	1/27/2015	INTEGRA	
E	101-41200-391	TELEPHONE/PAGERS	\$46.55	1/15 Fax Line
		Total	INTEGRA	\$46.55
Paid Chk#	022630	1/27/2015	LMC	
E	101-41200-308	TRAINING\CONFERENCES	\$99.00	2015 Joint Legislative Conf - HB
E	101-41100-308	TRAINING\CONFERENCES	\$324.00	2015 Leadership Conf & Legislative Conf- MG
		Total	LMC	\$423.00
Paid Chk#	022632	1/27/2015	POSTMASTER - STAMPS	
E	101-41200-203	POSTAGE	\$98.00	2 Rolls of Stamps
		Total	POSTMASTER - STAMPS	\$98.00
Paid Chk#	022634	1/27/2015	PUBLIC EMPLOYEES INS PROGRAM	
G	101-21706	HEALTH INSURANCE	\$1,726.60	2/15 Health Benefits
		Total	PUBLIC EMPLOYEES INS PROGRAM	\$1,726.60
Paid Chk#	022636	1/27/2015	SPRINT PCS	
E	101-43000-391	TELEPHONE/PAGERS	\$2.56	Last Bill for Sprint Cell Phone Service
		Total	SPRINT PCS	\$2.56
Paid Chk#	022637	1/27/2015	VANGUARD CLEANING SYSTEMS	
E	101-43000-333	CLEANING CONTRACT	\$446.00	January City Hall Cleaning
		Total	VANGUARD CLEANING SYSTEMS	\$446.00
Paid Chk#	022638	1/27/2015	VERIZON WIRELESS	
E	101-43000-391	TELEPHONE/PAGERS	\$35.38	1/15 PW Cell Phone
E	602-49100-391	TELEPHONE/PAGERS	\$17.69	1/15 PW Cell Phone
E	601-49000-391	TELEPHONE/PAGERS	\$17.69	1/15 PW Cell Phone
		Total	VERIZON WIRELESS	\$70.76
		10100 NORTH STAR CHECKING	\$3,609.67	

CITY OF LAUDERDALE

01/23/15 2:56 PM

Page 2

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JANUARY 2015

Check Amt Invoice Comment

Fund Summary

10100 NORTH STAR CHECKING

101 GENERAL	\$3,574.29	
601 SEWER UTILITIES	\$17.69	
602 STORM SEWER ENTERPRISE FUND	\$17.69	
	<hr/>	
	\$3,609.67	

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	<u> X </u>
Public Hearing	<u> </u>
Discussion	<u> </u>
Action	<u> </u>
Resolution	<u> </u>
Work Session	<u> </u>

Meeting Date	<u>January 27, 2015</u>
ITEM NUMBER	<u>December Financial Report</u>
STAFF INITIAL	<u>AB</u>
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for December 2014.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for December 2014.

COUNCIL ACTION:

CITY OF LAUDERDALE

01/23/15 3:28 PM

Page 1

Cash Balances

Current Period: DECEMBER 2014

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$413,675.08	\$453,247.95	-\$2,284,767.86
COMMUNITY EVENTS	G 201-10100	\$154.62	\$0.00	\$10,276.88
COMMUNICATIONS	G 202-10100	\$0.33	\$2,687.05	\$2,083.27
RECYCLING	G 203-10100	\$17.85	\$6,731.61	\$113,310.83
03 ST/UTIL IMP DEBT SERVICE	G 304-10100	\$15.86	\$0.00	\$100,645.40
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$91.07	\$0.00	\$578,020.34
CAPITAL IMPROVEMENTS	G 402-10100	\$3.73	\$0.00	\$23,653.69
CAPITAL IMPROVE STORM WATER	G 403-10100	\$28.58	\$0.00	\$181,410.81
PARK IMPROVEMENT	G 404-10100	\$45.64	\$0.00	\$289,693.16
TIF-PROJECTS	G 405-10100	\$4.96	\$15,960.27	\$31,469.74
SEWER IMPROVEMENT	G 407-10100	\$52,948.42	\$0.00	\$504,830.73
DEVELOPMENT	G 414-10100	\$83,719.21	\$0.00	\$121,904.39
SEWER UTILITIES	G 601-10100	\$46,774.29	\$21,288.33	\$478,478.47
STORM SEWER ENTERPRISE FUND	G 602-10100	\$11,909.15	\$8,794.14	\$99,263.84
Total CASH		\$609,388.79	\$508,709.35	\$250,273.69
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$350,523.63	\$0.00	\$3,073,069.62
Total INVESTMENTS		\$350,523.63	\$0.00	\$3,073,069.62
Grand Total		\$959,912.42	\$508,709.35	\$3,323,743.31

CITY OF LAUDERDALE

*Revenue Guideline©

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL						
Active	R 101-31010 CURRENT AD VALORE	\$495,281.00	\$481,925.65	\$131,439.90	\$13,355.35	97.30%
Active	R 101-31020 DELINQUENT AD VALO	\$0.00	-\$4,051.73	\$0.00	\$4,051.73	0.00%
Active	R 101-31030 FORFEITED TAX SALE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31040 FISCAL DISPARITIES	\$120,934.00	\$118,307.18	\$0.00	\$2,626.82	97.83%
Active	R 101-32000 LICENSE AND PERMIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32110 3.2 ALCHOLIC LICENSE	\$150.00	\$300.00	\$150.00	-\$150.00	200.00%
Active	R 101-32120 CIGARETTE LICENSE	\$400.00	\$800.00	\$400.00	-\$400.00	200.00%
Active	R 101-32130 GARBAGE HAULERS LI	\$1,300.00	\$1,500.00	\$0.00	-\$200.00	115.38%
Active	R 101-32140 HEATING/AC LICENSE	\$600.00	\$1,300.00	\$300.00	-\$700.00	216.67%
Active	R 101-32150 TREE COMPANIES LIC	\$400.00	\$750.00	\$250.00	-\$350.00	187.50%
Active	R 101-32170 DRIVEWAY CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32180 RENTAL HOUSING LIC	\$4,000.00	\$8,232.75	\$2,659.50	-\$4,232.75	205.82%
Active	R 101-32210 BUILDING PERMITS	\$11,000.00	\$15,602.50	\$389.75	-\$4,602.50	141.84%
Active	R 101-32211 ZONING PERMIT APPLI	\$500.00	\$1,650.00	\$0.00	-\$1,150.00	330.00%
Active	R 101-32225 PLAN REVIEW FEE	\$2,000.00	\$5,223.22	\$81.41	-\$3,223.22	261.16%
Active	R 101-32230 PLUMBING PERMITS	\$1,000.00	\$832.00	\$64.00	\$168.00	83.20%
Active	R 101-32240 ANIMAL LICENSES	\$250.00	\$250.00	\$10.00	\$0.00	100.00%
Active	R 101-32270 HEATING A/C PERMIT	\$1,500.00	\$1,698.50	\$166.00	-\$198.50	113.23%
Active	R 101-32280 STREET EXCAVATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33401 LOCAL GOVERNMENT	\$535,093.00	\$535,093.00	\$267,546.50	\$0.00	100.00%
Active	R 101-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33405 PERA RATE INCREASE	\$1,198.00	\$1,198.00	\$599.00	\$0.00	100.00%
Active	R 101-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33623 MET COUNCIL - LIV CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33624 LIVABLE COMMUNITIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34101 CITY HALL/PARK RENT	\$6,000.00	\$8,772.31	\$970.00	-\$2,772.31	146.21%
Active	R 101-34103 ADMINISTRATIVE FEE	\$0.00	\$383.00	\$25.00	-\$383.00	0.00%
Active	R 101-34105 SALE OF PUBLICATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34107 ASSESSMENT SEARCH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34109 COPIES	\$100.00	\$56.57	\$21.64	\$43.43	56.57%
In-Active	R 101-34110 VARIANCE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34111 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34112 CONDITIONAL USE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34113 ZONING AMENDMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34114 ADVERTISING SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34115 GENERAL GOVERNME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34116 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34201 FALSE SECURITY ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34202 FALSE FIRE ALARM - FI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-34203 FIRE INSPECTION FEE	\$1,000.00	\$575.00	\$25.00	\$425.00	57.50%
Active	R 101-34205 FIRE CALL REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35101 COURT FINES	\$45,000.00	\$35,850.56	\$3,015.34	\$9,149.44	79.67%
Active	R 101-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36103 TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36200 MISCELLANEOUS REV	\$0.00	\$6.00	\$0.00	-\$6.00	0.00%
Active	R 101-36211 INVESTMENT INTERES	\$1,800.00	\$2,431.96	\$124.21	-\$631.96	135.11%
Active	R 101-36230 DONATIONS	\$0.00	\$1,500.00	\$1,500.00	-\$1,500.00	0.00%
Active	R 101-36231 DOG PARK DONATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36240 SURCHARGES	\$500.00	\$871.08	\$29.50	-\$371.08	174.22%

CITY OF LAUDERDALE
***Revenue Guideline©**

01/16/15 9:56 AM

Page 2

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-36250 REFUNDS & REIMBUR	\$0.00	-\$30.00	\$0.00	\$30.00	0.00%
Active	R 101-36252 LMC INSURANCE REFU	\$0.00	\$2,891.00	\$2,891.00	-\$2,891.00	0.00%
Active	R 101-36255 MISC	\$0.00	\$119.95	\$10.64	-\$119.95	0.00%
Active	R 101-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL	\$1,230,506.00	\$1,224,038.50	\$412,668.39	\$6,467.50	99.47%
COMMUNITY EVENTS						
Active	R 201-34785 PARK EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34786 WINTER EVENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34787 GARAGE SALE	\$75.00	\$75.00	\$0.00	\$0.00	100.00%
Active	R 201-34788 DAY IN THE PARK	\$800.00	\$2,205.00	\$100.00	-\$1,405.00	275.63%
Active	R 201-34789 MUSIC UNDER THE TR	\$400.00	\$400.00	\$0.00	\$0.00	100.00%
Active	R 201-34790 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34791 POP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34792 T-SHIRT SALES	\$100.00	\$343.00	\$53.00	-\$243.00	343.00%
Active	R 201-34793 FUN RUN/WALK	\$400.00	\$1,242.72	\$0.00	-\$842.72	310.68%
Active	R 201-34794 NATIONAL NIGHT OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34795 HALLOWEEN DONATIO	\$1,000.00	\$886.00	\$0.00	\$114.00	88.60%
Active	R 201-36211 INVESTMENT INTERES	\$35.00	\$48.45	\$1.62	-\$13.45	138.43%
Active	R 201-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36255 MISC	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	R 201-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total COMMUNITY EVENTS	\$2,910.00	\$5,200.17	\$154.62	-\$2,290.17	178.70%
COMMUNICATIONS						
Active	R 202-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36211 INVESTMENT INTERES	\$75.00	\$15.91	\$0.33	\$59.09	21.21%
Active	R 202-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36253 CABLE FRANCHISE RE	\$20,000.00	\$15,924.92	\$0.00	\$4,075.08	79.62%
	Total COMMUNICATIONS	\$20,075.00	\$15,940.83	\$0.33	\$4,134.17	79.41%
RECYCLING						
Active	R 203-33621 METROPOLITAN COUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-33622 COUNTY GRANTS	\$4,975.00	\$4,975.00	\$0.00	\$0.00	100.00%
Active	R 203-36100 SPECIAL ASSESMENT	\$35,000.00	\$35,126.96	\$0.00	-\$126.96	100.36%
Active	R 203-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36102 PENALTIES & INTERES	\$0.00	\$104.58	\$0.00	-\$104.58	0.00%
Active	R 203-36211 INVESTMENT INTERES	\$400.00	\$561.24	\$17.85	-\$161.24	140.31%
Active	R 203-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36255 MISC	\$0.00	\$7.00	\$0.00	-\$7.00	0.00%
Active	R 203-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total RECYCLING	\$40,375.00	\$40,774.78	\$17.85	-\$399.78	100.99%
TAX INCREMENT DEBT SERVICE						
Active	R 301-31040 FISCAL DISPARITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE
***Revenue Guideline©**

01/16/15 9:56 AM

Page 3

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 301-39205 TRANS FROM TIF PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TAX INCREMENT DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
00 ST/UTIL IMP DEBT SERVICE						
Active	R 302-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 00 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL IMP DEBT SERVICE						
Active	R 303-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL IMP DEBT SERVICE						
Active	R 304-36100 SPECIAL ASSESMENT	\$22,000.00	\$23,344.50	\$0.00	-\$1,344.50	106.11%
Active	R 304-36102 PENALTIES & INTERES	\$2,000.00	\$2,154.08	\$0.00	-\$154.08	107.70%
Active	R 304-36211 INVESTMENT INTERES	\$500.00	\$425.54	\$15.86	\$74.46	85.11%
Active	R 304-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL IMP DEBT SERVICE		\$24,500.00	\$25,924.12	\$15.86	-\$1,424.12	105.81%
CAPITAL IMPROVEMENT STREETS						
Active	R 401-36100 SPECIAL ASSESMENT	\$0.00	\$4.00	\$0.00	-\$4.00	0.00%
Active	R 401-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36211 INVESTMENT INTERES	\$2,000.00	\$2,893.92	\$91.07	-\$893.92	144.70%
Active	R 401-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENT STREETS		\$2,000.00	\$2,897.92	\$91.07	-\$897.92	144.90%
CAPITAL IMPROVEMENTS						
Active	R 402-36211 INVESTMENT INTERES	\$400.00	\$269.98	\$3.73	\$130.02	67.50%
Active	R 402-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENTS		\$400.00	\$269.98	\$3.73	\$130.02	67.50%
CAPITAL IMPROVE STORM WATER						
Active	R 403-36211 INVESTMENT INTERES	\$600.00	\$908.25	\$28.58	-\$308.25	151.38%
Active	R 403-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37300 STORM SEWER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVE STORM WATER		\$600.00	\$908.25	\$28.58	-\$308.25	151.38%

CITY OF LAUDERDALE

01/16/15 9:56 AM

Page 4

*Revenue Guideline©

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
PARK IMPROVEMENT						
Active	R 404-33130 CDBG/DNR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-33400 STATE GRANTS AND AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36211 INVESTMENT INTERES	\$1,000.00	\$1,450.40	\$45.64	-\$450.40	145.04%
Active	R 404-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39204 TRANS FROM COMMU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PARK IMPROVEMENT		\$1,000.00	\$1,450.40	\$45.64	-\$450.40	145.04%
TIF-PROJECTS						
Active	R 405-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-31051 DELINQUENT TAX INC	\$0.00	\$2,103.00	\$0.00	-\$2,103.00	0.00%
Active	R 405-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33419 LARPENTEUR AVE REI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36210 INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36211 INVESTMENT INTERES	\$0.00	\$1,697.76	\$4.96	-\$1,697.76	0.00%
Active	R 405-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39207 TRANS FROM DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$0.00	\$3,800.76	\$4.96	-\$3,800.76	0.00%
SEWER IMPROVEMENT						
Active	R 407-36200 MISCELLANEOUS REV	\$0.00	\$52,868.88	\$52,868.88	-\$52,868.88	0.00%
Active	R 407-36211 INVESTMENT INTERES	\$1,500.00	\$2,175.67	\$79.54	-\$675.67	145.04%
Active	R 407-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-39200 INTERFUND OPERATIN	\$35,000.00	\$35,000.00	\$0.00	\$0.00	100.00%
Total SEWER IMPROVEMENT		\$36,500.00	\$90,044.55	\$52,948.42	-\$53,544.55	246.70%
WATER UTILITY						
Active	R 409-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 409-36251 ST. PAUL WATER SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION						
Active	R 412-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL CONSTRUCTION						
Active	R 413-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEVELOPMENT						
Active	R 414-36211 INVESTMENT INTERES	\$0.00	\$204.39	\$19.21	-\$204.39	0.00%
Active	R 414-36255 MISC	\$0.00	\$83,700.00	\$83,700.00	-\$83,700.00	0.00%
Active	R 414-39200 INTERFUND OPERATIN	\$38,000.00	\$38,000.00	\$0.00	\$0.00	100.00%
Total DEVELOPMENT		\$38,000.00	\$121,904.39	\$83,719.21	-\$83,904.39	320.80%
SEWER UTILITIES						

CITY OF LAUDERDALE
***Revenue Guideline©**

01/16/15 9:56 AM

Page 5

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 601-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36104 SEWER ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36211 INVESTMENT INTERES	\$1,800.00	\$2,325.52	\$75.39	-\$525.52	129.20%
Active	R 601-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37210 SEWER SALES AND SE	\$245,000.00	\$260,228.74	\$43,012.23	-\$15,228.74	106.22%
Active	R 601-37215 DELINQUENT SEWER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SEWER UTILITIES		\$246,800.00	\$262,554.26	\$43,087.62	-\$15,754.26	106.38%
STORM SEWER ENTERPRISE FUND						
Active	R 602-36211 INVESTMENT INTERES	\$300.00	\$2,361.95	\$15.64	-\$2,061.95	787.32%
Active	R 602-37300 STORM SEWER FEE	\$62,000.00	\$83,880.86	\$11,893.51	-\$21,880.86	135.29%
Active	R 602-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total STORM SEWER ENTERPRISE FUND		\$62,300.00	\$86,242.81	\$11,909.15	-\$23,942.81	138.43%
GASB34						
Active	R 999-31010 CURRENT AD VALORE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GASB34		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Report Total		\$1,705,966.00	\$1,881,951.72	\$604,695.43	-\$175,985.72	110.32%

CITY OF LAUDERDALE
***Expenditure Guideline©**

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41200-538 COMPUTER SO	\$1,000.00	\$2,437.63	\$0.00	\$0.00	-\$1,437.63	243.76%
Active	E 101-41500-101 FULL TIME EMP	\$8,498.00	\$9,366.31	\$1,040.65	\$0.00	-\$868.31	110.22%
Active	E 101-41500-103 PART TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-104 TEMP EMPLOYE	\$2,600.00	\$2,206.50	\$0.00	\$0.00	\$393.50	84.87%
Active	E 101-41500-121 PERA CONTRIB	\$616.00	\$679.04	\$75.45	\$0.00	-\$63.04	110.23%
Active	E 101-41500-122 FICA CONTRIBU	\$650.00	\$716.53	\$79.61	\$0.00	-\$66.53	110.24%
Active	E 101-41500-131 HEALTH INSURA	\$1,530.00	\$1,530.00	\$127.50	\$0.00	\$0.00	100.00%
Active	E 101-41500-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-151 WORKERS CO	\$83.00	\$74.82	\$0.00	\$0.00	\$8.18	90.14%
Active	E 101-41500-201 GENERAL SUPP	\$150.00	\$415.56	\$0.00	\$0.00	-\$265.56	277.04%
Active	E 101-41500-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-300 LEGAL FEES - P	\$11,500.00	\$9,350.00	\$850.00	\$0.00	\$2,150.00	81.30%
Active	E 101-41500-301 AUDITING	\$14,500.00	\$13,688.00	\$0.00	\$0.00	\$812.00	94.40%
Active	E 101-41500-305 LEGAL FEES - C	\$10,000.00	\$8,592.46	\$231.00	\$0.00	\$1,407.54	85.92%
Active	E 101-41500-327 OTHER SERV- S	\$700.00	\$426.14	\$0.00	\$0.00	\$273.86	60.88%
Active	E 101-41500-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-352 PUBLIC INFO N	\$400.00	\$309.50	\$0.00	\$0.00	\$90.50	77.38%
Active	E 101-41500-355 MISC PRINTING/	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-41500-409 OTHER EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-440 MEETING EXPE	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00	0.00%
Active	E 101-41500-442 MISC	\$0.00	\$51.95	\$0.00	\$0.00	-\$51.95	0.00%
Active	E 101-41500-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-539 VOTING MACHI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-202 PERMENANT SU	\$0.00	\$1,069.25	\$0.00	\$0.00	-\$1,069.25	0.00%
Active	E 101-42100-318 911 Dispatch	\$14,200.00	\$12,901.72	\$1,172.89	\$0.00	\$1,298.28	90.86%
Active	E 101-42100-319 POLICE CONTR	\$617,081.00	\$617,081.00	\$51,423.42	\$0.00	\$0.00	100.00%
Active	E 101-42100-320 FIRE CONTRAC	\$18,000.00	\$14,903.00	\$0.00	\$0.00	\$3,097.00	82.79%
Active	E 101-42100-321 FIRE CALLS	\$16,000.00	\$16,912.65	\$457.68	\$0.00	-\$912.65	105.70%
Active	E 101-42100-322 FIRE FALSE ALA	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-323 FIRE INSPECTIO	\$1,000.00	\$450.00	\$0.00	\$0.00	\$550.00	45.00%
Active	E 101-42100-355 MISC PRINTING/	\$0.00	\$37.48	\$0.00	\$0.00	-\$37.48	0.00%
Active	E 101-42100-360 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-391 TELEPHONE/PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-442 MISC	\$300.00	\$2,299.92	\$2,256.24	\$0.00	-\$1,999.92	766.64%
Active	E 101-42100-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-101 FULL TIME EMP	\$29,200.00	\$32,222.40	\$3,692.81	\$0.00	-\$3,022.40	110.35%
Active	E 101-43000-102 EMPLOYEE OVE	\$3,000.00	\$2,013.53	\$178.91	\$0.00	\$986.47	67.12%
Active	E 101-43000-104 TEMP EMPLOYE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-121 PERA CONTRIB	\$2,335.00	\$2,466.71	\$265.20	\$0.00	-\$131.71	105.64%
Active	E 101-43000-122 FICA CONTRIBU	\$2,463.00	\$2,929.12	\$321.36	\$0.00	-\$466.12	118.92%
Active	E 101-43000-131 HEALTH INSURA	\$5,100.00	\$4,971.22	\$402.88	\$0.00	\$128.78	97.47%
Active	E 101-43000-151 WORKERS CO	\$1,481.00	\$1,334.34	\$0.00	\$0.00	\$146.66	90.10%
Active	E 101-43000-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-212 MOTOR FUELS	\$3,100.00	\$3,029.55	\$401.45	\$0.00	\$70.45	97.73%
Active	E 101-43000-213 LUBRICANTS &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-225 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-226 SIGNS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-227 TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-228 MISC REPAIRS	\$2,000.00	\$1,826.83	\$25.97	\$0.00	\$173.17	91.34%
Active	E 101-43000-304 ENGINEERING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-308 TRAINING\CONF	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-43000-313 SNOW & ICE RE	\$15,000.00	\$10,013.45	\$4,016.91	\$0.00	\$4,986.55	66.76%

CITY OF LAUDERDALE
***Expenditure Guideline©**

01/16/15 9:56 AM

Page 3

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-43000-314 STREET SWEEP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-317 TREE SERVICE	\$8,000.00	\$6,000.00	\$0.00	\$0.00	\$2,000.00	75.00%
Active	E 101-43000-324 ALLEY REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-327 OTHER SERV- S	\$1,100.00	\$410.36	\$0.00	\$0.00	\$689.64	37.31%
Active	E 101-43000-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-333 CLEANING CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-380 STREET LIGHT	\$7,000.00	\$5,977.36	\$556.22	\$0.00	\$1,022.64	85.39%
Active	E 101-43000-381 ELECTRIC	\$3,200.00	\$2,545.60	\$309.84	\$0.00	\$654.40	79.55%
Active	E 101-43000-382 WATER	\$150.00	\$178.69	\$0.00	\$0.00	-\$28.69	119.13%
Active	E 101-43000-383 GAS UTILITIES	\$2,700.00	\$3,292.93	\$374.68	\$0.00	-\$592.93	121.96%
Active	E 101-43000-384 REFUSE DISPO	\$2,800.00	\$3,375.05	\$215.09	\$0.00	-\$575.05	120.54%
Active	E 101-43000-391 TELEPHONE/PA	\$500.00	\$386.36	\$39.89	\$0.00	\$113.64	77.27%
Active	E 101-43000-402 CITY TRUCK RE	\$3,000.00	\$583.18	\$0.00	\$0.00	\$2,416.82	19.44%
Active	E 101-43000-426 MACHINERY RE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-442 MISC	\$0.00	\$167.25	\$25.00	\$0.00	-\$167.25	0.00%
Active	E 101-43000-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-101 FULL TIME EMP	\$35,023.00	\$36,412.69	\$3,960.09	\$0.00	-\$1,389.69	103.97%
Active	E 101-43400-104 TEMP EMPLOYE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-121 PERA CONTRIB	\$2,539.00	\$2,639.95	\$287.12	\$0.00	-\$100.95	103.98%
Active	E 101-43400-122 FICA CONTRIBU	\$2,679.00	\$3,021.64	\$322.31	\$0.00	-\$342.64	112.79%
Active	E 101-43400-126 ICMA RETIREME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-131 HEALTH INSURA	\$6,120.00	\$5,892.79	\$485.48	\$0.00	\$227.21	96.29%
Active	E 101-43400-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-151 WORKERS CO	\$1,381.00	\$1,242.72	\$0.00	\$0.00	\$138.28	89.99%
Active	E 101-43400-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-203 POSTAGE	\$300.00	\$245.00	\$98.00	\$0.00	\$55.00	81.67%
Active	E 101-43400-306 CONSULTING F	\$0.00	\$148.00	\$0.00	\$0.00	-\$148.00	0.00%
Active	E 101-43400-308 TRAINING/CONF	\$500.00	\$705.00	\$0.00	\$0.00	-\$205.00	141.00%
Active	E 101-43400-310 PLUMBING INSP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-311 HEATING INSPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-312 BUILDING INSPE	\$1,000.00	\$1,970.40	\$1,970.40	\$0.00	-\$970.40	197.04%
Active	E 101-43400-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-355 MISC PRINTING/	\$0.00	\$46.00	\$0.00	\$0.00	-\$46.00	0.00%
Active	E 101-43400-386 GOPHER STATE	\$500.00	\$662.85	\$45.05	\$0.00	-\$162.85	132.57%
Active	E 101-43400-388 SAC UNIT CHAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-442 MISC	\$200.00	\$119.00	\$0.00	\$0.00	\$81.00	59.50%
Active	E 101-43400-443 SURCHARGE R	\$500.00	\$272.80	\$0.00	\$0.00	\$227.20	54.56%
Active	E 101-45200-101 FULL TIME EMP	\$41,408.00	\$42,704.69	\$4,884.02	\$0.00	-\$1,296.69	103.13%
Active	E 101-45200-103 PART TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-104 TEMP EMPLOYE	\$6,000.00	\$5,557.50	\$0.00	\$0.00	\$442.50	92.63%
Active	E 101-45200-121 PERA CONTRIB	\$3,002.00	\$3,074.55	\$332.44	\$0.00	-\$72.55	102.42%
Active	E 101-45200-122 FICA CONTRIBU	\$3,627.00	\$4,086.42	\$406.97	\$0.00	-\$459.42	112.67%
Active	E 101-45200-131 HEALTH INSURA	\$7,650.00	\$6,931.76	\$584.61	\$0.00	\$718.24	90.61%
Active	E 101-45200-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-142 UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-151 WORKERS CO	\$1,303.00	\$1,174.20	\$0.00	\$0.00	\$128.80	90.12%
Active	E 101-45200-201 GENERAL SUPP	\$0.00	\$471.84	\$0.00	\$0.00	-\$471.84	0.00%
Active	E 101-45200-202 PERMENANT SU	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45200-212 MOTOR FUELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

01/16/15 9:56 AM

Page 4

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-45200-225 LANDSCAPING	\$0.00	\$975.00	\$0.00	\$0.00	-\$975.00	0.00%
Active	E 101-45200-228 MISC REPAIRS	\$1,000.00	\$102.79	\$40.14	\$0.00	\$897.21	10.28%
Active	E 101-45200-317 TREE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-370 PARK & REC EX	\$700.00	\$759.94	\$0.00	\$0.00	-\$59.94	108.56%
Active	E 101-45200-371 NON-RESIDENT	\$2,000.00	\$1,160.00	\$0.00	\$0.00	\$840.00	58.00%
Active	E 101-45200-381 ELECTRIC	\$500.00	\$406.83	\$29.59	\$0.00	\$93.17	81.37%
Active	E 101-45200-382 WATER	\$200.00	\$147.05	\$0.00	\$0.00	\$52.95	73.53%
Active	E 101-45200-383 GAS UTILITIES	\$700.00	\$477.39	\$96.10	\$0.00	\$222.61	68.20%
Active	E 101-45200-384 REFUSE DISPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-391 TELEPHONE/PA	\$50.00	\$62.98	\$21.54	\$0.00	-\$12.98	125.96%
Active	E 101-45200-403 TRACTOR/MOW	\$1,000.00	\$708.74	\$243.64	\$0.00	\$291.26	70.87%
Active	E 101-45200-412 WARMING HOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-427 PORTA POTTY	\$1,100.00	\$982.85	\$0.00	\$0.00	\$117.15	89.35%
Active	E 101-45200-442 MISC	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-444 CONTINGENCY	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-45300-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-710 OPERATING TR	\$38,000.00	\$38,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 101-45400-721 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-731 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-732 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-733 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-734 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-741 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-742 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-743 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-744 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-745 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-747 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-749 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48100-306 CONSULTING F	\$30,000.00	\$1,786.25	\$0.00	\$0.00	\$28,213.75	5.95%
Active	E 101-48100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48411-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-306 CONSULTING F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-555 LARPENTEUR A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL		\$1,230,506.00	\$1,168,995.33	\$101,269.01	\$0.00	\$61,510.67	95.00%

COMMUNITY EVENTS

Active	E 201-45600-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-352 PUBLIC INFO N	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-368 FUN RUN/WALK	\$500.00	\$697.59	\$0.00	\$0.00	-\$197.59	139.52%
Active	E 201-45600-369 MUSIC UNDER T	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 201-45600-372 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-373 T-SHIRTS	\$500.00	\$524.50	\$0.00	\$0.00	-\$24.50	104.90%
Active	E 201-45600-374 POP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-375 WINTER EVENT	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 201-45600-376 GARAGE SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

01/16/15 9:56 AM
Page 7

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 403-48403-102 EMPLOYEE OVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-121 PERA CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-122 FICA CONTRIBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-131 HEALTH INSURA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-151 WORKERS CO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-327 OTHER SERV- S	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0.00%
Active	E 403-48403-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-554 CATCH BASIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVE STORM WATER		\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0.00%
PARK IMPROVEMENT							
Active	E 404-48404-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-510 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-524 PICNIC SHELTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-525 PLAYGROUND (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-526 PARK PATH (CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-527 GENERAL PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-528 COURT IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PARK IMPROVEMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TIF-PROJECTS							
Active	E 405-48500-101 FULL TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-121 PERA CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-122 FICA CONTRIBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-131 HEALTH INSURA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-304 ENGINEERING	\$30,000.00	\$2,897.50	\$0.00	\$0.00	\$27,102.50	9.66%
Active	E 405-48500-305 LEGAL FEES - C	\$0.00	\$577.50	\$0.00	\$0.00	-\$577.50	0.00%
Active	E 405-48500-325 LARPENTEUR A	\$270,000.00	\$344,291.18	\$14,189.27	\$0.00	-\$74,291.18	127.52%
Active	E 405-48500-327 OTHER SERV- S	\$0.00	\$61,344.95	\$1,771.00	\$0.00	-\$61,344.95	0.00%
Active	E 405-48500-408 LIFT STATION R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$300,000.00	\$409,111.13	\$15,960.27	\$0.00	-\$109,111.13	136.37%
SEWER IMPROVEMENT							
Active	E 407-48407-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 407-48407-500 CAPITAL OUTLA	\$0.00	\$20,677.50	\$0.00	\$0.00	-\$20,677.50	0.00%
Total SEWER IMPROVEMENT		\$0.00	\$20,677.50	\$0.00	\$0.00	-\$20,677.50	0.00%
WATER UTILITY							
Active	E 409-48409-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 409-48409-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION							
Active	E 412-48410-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

01/16/15 9:56 AM

Page 8

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 412-48410-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 412-48410-721 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEVELOPMENT							
Active	E 414-48100-721 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEVELOPMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SEWER UTILITIES							
Active	E 601-49000-101 FULL TIME EMP	\$29,046.00	\$23,435.57	\$3,336.71	\$0.00	\$5,610.43	80.68%
Active	E 601-49000-102 EMPLOYEE OVE	\$12,000.00	\$10,773.50	\$1,337.39	\$0.00	\$1,226.50	89.78%
Active	E 601-49000-121 PERA CONTRIB	\$2,976.00	\$2,912.88	\$326.44	\$0.00	\$63.12	97.88%
Active	E 601-49000-122 FICA CONTRIBU	\$3,140.00	\$3,404.67	\$384.30	\$0.00	-\$264.67	108.43%
Active	E 601-49000-131 HEALTH INSURA	\$4,896.00	\$5,876.62	\$496.46	\$0.00	-\$980.62	120.03%
Active	E 601-49000-151 WORKERS CO	\$2,839.00	\$2,554.24	\$0.00	\$0.00	\$284.76	89.97%
Active	E 601-49000-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-212 MOTOR FUELS	\$700.00	\$649.22	\$86.03	\$0.00	\$50.78	92.75%
Active	E 601-49000-227 TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-228 MISC REPAIRS	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 601-49000-301 AUDITING	\$1,750.00	\$1,711.00	\$0.00	\$0.00	\$39.00	97.77%
Active	E 601-49000-304 ENGINEERING	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49000-308 TRAINING\CONF	\$600.00	\$300.00	\$300.00	\$0.00	\$300.00	50.00%
Active	E 601-49000-315 SEWER JETTIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-316 SEWER TELEVI	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49000-327 OTHER SERV- S	\$7,000.00	\$9,308.72	\$3,931.97	\$0.00	-\$2,308.72	132.98%
Active	E 601-49000-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-361 GENERAL LIABI	\$2,000.00	\$2,094.38	\$0.00	\$0.00	-\$94.38	104.72%
Active	E 601-49000-362 PROPERTY INS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 601-49000-363 AUTOMOTIVE IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-382 WATER	\$100.00	\$39.76	\$0.00	\$0.00	\$60.24	39.76%
Active	E 601-49000-387 WATER TREAT	\$125,000.00	\$134,394.94	\$11,019.42	\$0.00	-\$9,394.94	107.52%
Active	E 601-49000-391 TELEPHONE/PA	\$300.00	\$238.84	\$19.95	\$0.00	\$61.16	79.61%
Active	E 601-49000-402 CITY TRUCK RE	\$400.00	\$68.90	\$0.00	\$0.00	\$331.10	17.23%
Active	E 601-49000-425 CLOTHING	\$700.00	\$592.56	\$49.66	\$0.00	\$107.44	84.65%
Active	E 601-49000-442 MISC	\$0.00	\$0.00	(\$3,686.67)	\$0.00	\$0.00	0.00%
Active	E 601-49000-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-501 DEPRECIATION	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 601-49000-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-554 CATCH BASIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-710 OPERATING TR	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	100.00%
Total SEWER UTILITIES		\$270,247.00	\$233,355.80	\$17,601.66	\$0.00	\$36,891.20	86.35%
STORM SEWER ENTERPRISE FUND							
Active	E 602-49100-101 FULL TIME EMP	\$33,124.00	\$27,089.78	\$3,763.29	\$0.00	\$6,034.22	81.78%
Active	E 602-49100-102 EMPLOYEE OVE	\$5,000.00	\$4,489.07	\$557.26	\$0.00	\$510.93	89.78%
Active	E 602-49100-121 PERA CONTRIB	\$2,764.00	\$2,748.47	\$300.87	\$0.00	\$15.53	99.44%
Active	E 602-49100-122 FICA CONTRIBU	\$2,916.00	\$3,174.18	\$352.47	\$0.00	-\$258.18	108.85%
Active	E 602-49100-131 HEALTH INSURA	\$5,304.00	\$5,397.55	\$453.06	\$0.00	-\$93.55	101.76%
Active	E 602-49100-151 WORKERS CO	\$2,319.00	\$2,086.12	\$0.00	\$0.00	\$232.88	89.96%
Active	E 602-49100-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-212 MOTOR FUELS	\$700.00	\$649.14	\$86.02	\$0.00	\$50.86	92.73%
Active	E 602-49100-227 TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-228 MISC REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-301 AUDITING	\$1,800.00	\$1,711.00	\$0.00	\$0.00	\$89.00	95.06%
Active	E 602-49100-304 ENGINEERING	\$3,000.00	\$5,569.05	\$2,938.05	\$0.00	-\$2,569.05	185.64%

CITY OF LAUDERDALE
***Expenditure Guideline©**

01/16/15 9:56 AM

Page 9

Current Period: DECEMBER 2014

		2014	2014	DECEMBER	Enc	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 602-49100-308 TRAINING\CONF	\$0.00	\$170.00	\$0.00	\$0.00	-\$170.00	0.00%
Active	E 602-49100-314 STREET SWEEP	\$5,000.00	\$5,350.00	\$0.00	\$0.00	-\$350.00	107.00%
Active	E 602-49100-327 OTHER SERV- S	\$3,500.00	\$2,983.67	\$273.52	\$0.00	\$516.33	85.25%
Active	E 602-49100-352 PUBLIC INFO N	\$100.00	\$45.00	\$0.00	\$0.00	\$55.00	45.00%
Active	E 602-49100-361 GENERAL LIABI	\$2,000.00	\$2,094.37	\$0.00	\$0.00	-\$94.37	104.72%
Active	E 602-49100-391 TELEPHONE/PA	\$300.00	\$238.78	\$19.94	\$0.00	\$61.22	79.59%
Active	E 602-49100-402 CITY TRUCK RE	\$400.00	\$68.86	\$0.00	\$0.00	\$331.14	17.22%
Active	E 602-49100-425 CLOTHING	\$700.00	\$592.52	\$49.66	\$0.00	\$107.48	84.65%
Active	E 602-49100-438 DUES & SUBSC	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 602-49100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-501 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-554 CATCH BASIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total	STORM SEWER ENTERPRISE FUND	\$69,427.00	\$64,957.56	\$8,794.14	\$0.00	\$4,469.44	93.56%
GASB34							
Active	E 999-41000-100 WAGES AND SA	\$0.00	-\$20,135.48	\$0.00	\$0.00	\$20,135.48	0.00%
Active	E 999-41000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-100 WAGES AND SA	\$0.00	-\$7,165.23	\$0.00	\$0.00	\$7,165.23	0.00%
Active	E 999-43000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-499 LOSS ON DISPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-100 WAGES AND SA	\$0.00	-\$8,761.84	\$0.00	\$0.00	\$8,761.84	0.00%
Active	E 999-45000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-601 BOND PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-611 BOND INTERES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49500-100 WAGES AND SA	\$0.00	-\$2,857.62	\$0.00	\$0.00	\$2,857.62	0.00%
Active	E 999-50000-100 WAGES AND SA	\$0.00	-\$1,561.83	\$0.00	\$0.00	\$1,561.83	0.00%
	Total GASB34	\$0.00	-\$40,482.00	\$0.00	\$0.00	\$40,482.00	0.00%
	Report Total	\$2,172,735.00	\$2,198,314.04	\$153,043.74	\$0.00	-\$25,579.04	101.18%

ACTION REQUESTED		LAUDERDALE COUNCIL	
Consent	<u> X </u>	MEETING DATE	<u> January 27, 2015 </u>
Special	<u> </u>	ITEM NUMBER	<u> Resolution of Approval for Variances at 2345 Summer with Findings of Fact </u>
Public Hearing	<u> </u>	STAFF INITIAL	<u> Jim </u>
Report	<u> </u>	APPROVED BY ADMINISTRATOR	<u> </u>
Discussion/Action	<u> </u>		
Resolution	<u> X </u>		
Work session	<u> </u>		

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the December 9, 2014 City Council Meeting, the City Council passed a motion approving a 2' variance to the side-yard setback requirement and a .5' variance to the rear-yard setback requirement to renovate and expand an existing garage with the following conditions:

- The applicant must upgrade the driveway surface to concrete or asphalt consistent with the specifications in the City Code before issuance of a building permit for garage renovation and expansion.
- The applicant must have a construction dumpster on site during construction activities.
- The applicant must be able to obtain a building permit within six months of adoption of a resolution approving the variance request(s).
- The applicant must complete the project within one year from the date a building permit is issued. If the project is not completed within a year and annually thereafter, the applicant will be required to apply and pay for a building permit for the outstanding value of the work to be completed.

The law allows a city the opportunity to give itself an additional 60 days to consider a zoning request. Thus, we provided Mr. Claussen written notification that the City of Lauderdale is extending the initial 60-day time period to take an additional 60 days to allow for the adoption of a resolution regarding the variance requests. The land use application is dated November 10, 2014.

Attached is a resolution of approval with findings of fact for this meeting.

OPTIONS:

- Adopt the prepared resolution as part of the consent agenda.
- Remove from the consent agenda for discussion.

STAFF RECOMMENDATION:

By approving the consent agenda, the council is adopting the attached resolution.

COUNCIL ACTION:

Member _____ introduced the following resolution and moved its adoption:

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA
RESOLUTION NO. 012715A**

**RESOLUTION OF THE COUNCIL OF THE CITY OF LAUDERDALE APPROVING
A 2-FOOT VARIANCE TO THE SIDE YARD SETBACK AND A .5-FOOT VARIANCE
TO THE REAR YARD SETBACK REQUIREMENT AT 2345 SUMMER STREET**

WHEREAS, Rand Claussen and Barbara Claussen (the "Applicants") are the fee owners of the property at 2345 Summer Street (the "Property"), which is legally described as:

**PIN: 172923310006
Ex Part Lying W Of E 529 Ft & Ex Triangular Part E Thereof Measuring
14.64 Ft On St & 144.28 Ft On Its W L & Ex E 424.12 Ft & Ex Part
In N 58.6 Ft Of W 110 Ft Part S Of N 8 Acres Of Blk 4
PEASES RE-ARRANGEMENT OF LOTS 3, 4, 7 & 8, PROSPECT HILLS,
RAMSEY COUNTY, MINNESOTA; and**

WHEREAS, the Applicants applied for a 2-foot variance to the side yard setback requirement and a .5-foot variance to the rear yard setback requirement to renovate and expand an existing garage on the Property; and

WHEREAS, City Code Section 10-8-8 (Setback Requirements in R-1) requires a 5-foot setback from the side property line and a 3-foot setback from the rear property line for detached garages entered from the street with no platted alley; and

WHEREAS, the existing garage is legally nonconforming with regard to the setback regulations because it was constructed prior to adoption of the ordinance; and

WHEREAS, the renovated and expanded garage is proposed to be located in-line with the foundation of the existing garage, which is 3' from the side yard and 2.5' from the rear yard setback; and

WHEREAS, mailed notices were sent to property owners adjacent to the Property regarding the public hearing on the requested variances and said hearing was held this day.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale that, after consideration of all information regarding this matter, including the testimony presented at the public hearing and subject to the terms and conditions below, the City Council makes the following findings with regard to the requested variances:

1. The variances are in harmony with the general purposes and intent of the City's code of ordinances;
2. The variances are consistent with the City's comprehensive plan; and
3. The Applicants have demonstrated there exist practical difficulties in using the Property without the variances, the situation is due to circumstances unique to the Property and not created by the Applicants and the variances will not alter the essential character of the neighborhood.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Council of the City of Lauderdale, does hereby approve a 2-foot variance to the side yard setback requirement and a .5-foot variance to the rear yard setback requirement to renovate and expand an existing garage on the Property subject to the following terms and conditions, which the City Council determines relate to and are proportional to the impact created by the variances:

1. The Applicants must upgrade the driveway surface to concrete or asphalt consistent with the specifications in the City Code before issuance of a building permit for garage renovation and expansion;
2. The Applicants must have a construction dumpster on site at all times during construction activities;
3. The Applicants must be able to obtain a building permit within six months of adoption of a resolution approving the variance request(s); and
4. The Applicants must complete the project within one year from the date a building permit is issued. If the project is not completed within a year and annually thereafter, the Applicants will be required to apply and pay for a building permit for the outstanding value of the work to be completed.

Dated: January 27, 2015

Jeffrey Dains, Mayor

Attest:

(SEAL)

Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ upon vote being taken thereon, the following voted in favor thereof:

Member _____.

And the following voted against same: _____.

Absent: _____.

Whereupon said resolution was declared duly passed.


**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date January 27, 2015

ITEM NUMBER Sanitary Sewer Transfer

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council discussed transferring some money each year from the sanitary sewer enterprise fund to the sanitary sewer "savings account" as a balance has been growing in the fund since 2003 when the street project was largely completed and the system began being depreciated. We previously discussed an initial transfer of \$130,000 or about half of the depreciation through 2012 and then budgeting a portion of the depreciation expense each year when setting the budget. This will make it easier to see what money is being used to cover operating expenses and what is being saved for future investments.

STAFF RECOMMENDATION:


By approving the Consent Agenda, the Council approves Resolution 012715B—A Resolution Transferring Funds from the 601 Sanitary Sewer Enterprise Fund to the 407 Sanitary Sewer Capital Improvement Fund.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____ X
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date January 27, 2015
ITEM NUMBER Storm Water Ordinances
STAFF INITIAL 
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached are two ordinances that needed to be revised to comply with the new requirements of the City's Municipal Separate Storm Sewer System (MS4) permit. The changes were drafted by storm water professionals at Stantec and reviewed by the city attorney.

STAFF RECOMMENDATION:

Motion to adopt Ordinance No. 15-01 amending Section 8-4 regarding Stormwater Management and Resolution 012715C authorizing publication of Ordinance No. 15-01 by summary.

Motion to adopt Ordinance No. 15-02 amending Section 8-5 regarding Stormwater Illicit Discharge and Illicit Connections to the Storm Sewer System and Resolution 012715D authorizing publication of Ordinance No. 15-02 by summary.

COUNCIL ACTION:

Member _____ introduced the following resolution and moved its adoption.

CITY OF LAUDERDALE

RESOLUTION NO. 012715C

RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 15-01 BY TITLE AND SUMMARY

WHEREAS, the city council of the city of Lauderdale has adopted Ordinance No. 15-01, an ordinance amending section 8-4 of the code of ordinances regarding stormwater management; and

WHEREAS, Minnesota Statutes, § 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is 23 pages in length; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Lauderdale that the city administrator-clerk shall cause the following summary of Ordinance No. 15-01 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

The city council of the city of Lauderdale has adopted Ordinance No. 15-01 amending section 8-4 of the code of ordinances regarding stormwater management. The city is updating the definitions section by modifying the definition for “erosion prevention” to include permanent cover and construction phasing as methods employed to prevent erosion. The city also added three new definitions. “Discharge” is defined as the movements of stormwater, including snow melt from a construction site. “Municipal separate storm sewer systems” are defined as any conveyances owned or operated by a public body with jurisdiction over disposal of sewage that discharge to waters of the United States, and “national pollutant discharge elimination system” is defined as a federal program authorized by the Clean Water Act which controls water pollution in waters being discharged into waters of the United States. The ordinance is also amended to remove design guidelines required for storm water pollution prevention plans as these guidelines will be included as part of a plan review checklist. Finally, prior to approval, a stormwater

prevention plan will be required to contain, where applicable, best management practices to prevent soil erosion. The full text of Ordinance No. 15-01 is available for inspection at Lauderdale city hall during regular business hours.

Heather Butkowski, City Administrator-Clerk

BE IT FURTHER RESOLVED by the city council of the city of Lauderdale that the city administrator-clerk keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

Dated: January 27, 2015.

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against same:

Whereupon said resolution was declared duly passed and adopted.

CITY OF LAUDERDALE

ORDINANCE NO. 15-01

An Ordinance Amending Section 8-4 of the Code of Ordinances Regarding Stormwater Management.

The city council of the city of Lauderdale ordains as follows:

SECTION I. The Lauderdale City Code is amended by deleting the ~~stricken~~ material and adding the underlined material as follows:

CHAPTER 4

STORMWATER MANAGEMENT

SECTION:

- 8-4-1: Statutory Authorization
- 8-4-2: Findings
- 8-4-3: Purpose
- 8-4-4: Definitions
- 8-4-5: Scope And Effect
- 8-4-6: Stormwater Pollution Prevention Plan Approval Procedures
- 8-4-7: Plan Review Procedure
- 8-4-8: Approval Standards
- 8-4-9: Lawn Fertilizer Regulations
- 8-4-10: Noncompliance and Enforcement Procedures
- 8-4-11: Other Controls
- 8-4-12: Severability

8-4-1: STATUTORY AUTHORIZATION: This Chapter is adopted pursuant to Minnesota Statutes section 462.351.

8-4-2: FINDINGS: The City hereby finds that uncontrolled and inadequately planned use of wetlands, woodlands, natural habitat areas, areas subject to soil erosion and areas containing restrictive soils adversely affects the public health, safety and general welfare by impacting water quality and contributing to other environmental problems, creating nuisances, impairing other beneficial uses of environmental resources and hindering the ability of the City to provide adequate water, sewage, flood control and other community services. In addition, extraordinary public expenditures may be required for the protection of persons and property in such areas and in

areas which may be affected by unplanned land usage.

8-4-3: PURPOSE: The purpose of this Chapter is to promote, preserve and enhance the natural resources within the City and protect them from adverse effects occasioned by poorly sited development of incompatible activities by regulating land disturbing or development activities that would have an adverse and potentially irreversible impact on water quality and unique and fragile environmentally sensitive land; by minimizing conflicts and encouraging compatibility between land disturbing and development activities and water quality and environmentally sensitive lands; and by requiring detailed review standards and procedures for land disturbing or development activities proposed for such areas, thereby achieving balance between urban growth and development and protection of water quality and natural areas.

8-4-4: DEFINITIONS: For the purpose of this Chapter, the following terms, phrases, words and their derivatives shall have the meaning stated below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directive.

APPLICANT: Any person who wishes to obtain a building permit, zoning or subdivision approval.

BEST MANAGEMENT PRACTICE (BMP): Structural or non-structural Practices used to manage, convey, or treat runoff.

CONTROL MEASURE: A practice or combination of practices to control erosion and attendant pollution.

DETENTION FACILITY: A permanent natural or manmade structure, including wetlands, for the temporary storage of runoff which contains a permanent pool of water.

DEWATERING: The removal of temporary sediment basin water, appropriated surface water or groundwater in

order to dry or solidify a construction site.

Discharge : The release, conveyance, channeling, runoff or drainage of stormwater, including snow melt from a construction site.

EROSION: The wearing away of the ground surface as a result of the movement of wind, water or ice or land disturbance activities.

EROSION PREVENTION: Measures employed to prevent erosion. Examples include, but are not limited to, soil stabilization practices, limited grading, applying mulch or other temporary or permanent cover and construction phasing.

FINAL STABILIZATION: Final stabilization is achieved when the site meets the following conditions:

A. All soil disturbing activities at the site have been completed and a uniform (e.g., evenly distributed, without large bare areas) perennial vegetative cover with a density of 70 percent of the native background vegetative cover for the area has been established on all unpaved areas and areas not covered by permanent structures, or equivalent permanent stabilization measures (such as the use of riprap, gabions, or geotextiles) have been employed;

B. For construction on individual residential lots, one of the following must be completed: (A) complete final stabilization as specified in paragraph (A) above; or (B) establish temporary stabilization including perimeter controls for the individual lot prior to occupation of the

structure. If temporary stabilization is completed by someone who is not the owner of the property, the owner of the property must be informed in writing of the need for and the benefits of final stabilization;

C. All sediment must be cleaned out from conveyances and from temporary sedimentation basins that are to be used as permanent water quality management basins. Sediment must be stabilized to prevent it from washing back into the basin, conveyances or drainage ways or discharging off-site or to surface waters. The cleanout of permanent basins must be sufficient to return the basin to design capacity. All drainage ditches constructed to drain water from the site after construction is complete must be stabilized to preclude erosion; and

D. All temporary synthetic and structural erosion prevention and sediment control best management practices (such as silt fences) must be removed as part of the final stabilization on the site.

- FLOOD FRINGE: The portion of the flood plain outside of the floodway.
- FLOOD PLAIN: The areas adjoining a watercourse or water basin that have been or may be covered by a regional flood.
- FLOODWAY: The channel of the watercourse, the bed of water basins, and those portions of the adjoining flood plains that are reasonably required to carry and discharge flood water and provide water storage during a regional flood.

HYDRIC SOILS: Soils that are saturated, flooded, or ponded long enough during the growing season to develop anaerobic conditions in the upper part.

HYDROPHYTIC VEGETATION: Macrophytic plant life growing in water, soil or on a substrate that is at least periodically deficient in oxygen as a result of excessive water content.

LAND DISTURBING OR DEVELOPMENT ACTIVITIES: Any change of the land surface including removing vegetative cover, excavating, filling, grading, and the construction of any structure.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): Any conveyance or system of conveyances, owned, or operated by a state, city, town, county, district, association, or other public body having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes that discharges to waters of the United States.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES): A federal program authorized by the Clean Water Act which controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

PERSON: _____ Any individual, firm, corporation, partnership, franchisee, association or government entity.

PUBLIC WATERS: Water of the State as defined in Minnesota Statutes section 103G.005.

REGIONAL FLOOD: A flood that is representative of large floods known to have occurred generally in the State and reasonably characteristic of what can be expected to occur on an average

frequency in the magnitude of a 100-year recurrence interval.

RETENTION FACILITY:

A permanent natural or manmade structure that provides for the storage of stormwater runoff by means of a permanent pool of water.

SEDIMENT:

Solid matter carried by water, sewage, or other liquids.

SEDIMENT CONTROL:

Methods employed to prevent sediment from leaving the site. Sediment control practices include silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, pipe slope drains, storm drain inlet protection and temporary or permanent sedimentation basins.

STABILIZED:

The exposed ground surface after it has been covered by appropriate materials such as mulch, staked sod, riprap, wood fiber, blankets, or other material that prevents erosion from occurring. An area is not considered to be stabilized if grass seed is applied.

STORMWATER POLLUTION
Stormwater PREVENTION
PLAN (SWPPP):

Means a plan for that includes erosion prevention, sediment control, pollution prevention and stormwater management measures that when implemented will minimize soil erosion and minimize non-point source pollution to the maximum extent possible.

STRUCTURE:

Anything manufactured, constructed or erected which is normally attached to or positioned on

land, including portable structures, earthen structures, roads, parking lots, and paved storage areas.

SURFACE WATER:

Means all streams, lakes, ponds, marshes, wetlands, reservoirs, springs, rivers, drainage systems, waterways, watercourses, wells, reservoirs, aquifers, irrigation systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private.

WETLANDS:

Land transitional between terrestrial and aquatic systems where the water table is usually at or near the surface or the land is covered by shallow water. For purposes of this definition, wetlands must have the following three (3) attributes:

A. Have a predominance of hydric soils;

B. Be inundated or saturated by surface or ground water at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in saturated soil conditions; and

C. Under normal circumstances support a prevalence of such vegetation.

8-4-3: SCOPE AND EFFECT:

A. Applicability: Every applicant for a building permit, subdivision approval, or a land disturbance permit that will disturb one acre or more of land must submit a ~~stormwater pollution prevention plan SWPPP~~ to the Zoning Administrator. A person performing an activity that will disturb less than one acre of land that is being performed in connection with a

building permit or grading permit that is issued by the City is not required to submit a ~~stormwater pollution prevention plan~~ SWPPP but must adhere to the requirements set forth in subdivision 8-4-8, A-I of this Chapter. No building permit, subdivision approval, or permit to allow land disturbing activities shall be issued until approval of the ~~stormwater pollution prevention plan~~ SWPPP or a waiver of the approval requirement has been obtained in strict conformance with the provisions of this Chapter. The provisions of Section 8-4-9 of this Chapter apply to all land, public or private, located within the City.

B. Exemptions: The provisions of this Chapter do not apply to:

1. Any part of a subdivision if a plat for the subdivision has been approved by the City Council on or before the effective date hereof;
2. Any land disturbing activity for which plans have been approved by the watershed management organization/watershed district within six (6) months prior to the effective date hereof;
3. A lot for which a building permit has been approved on or before the effective date hereof;
4. Installation of fence, sign, telephone, and electric poles and other kinds of posts or poles; or Emergency work to protect life, limb, or property.

C. Waiver: The City Council, upon recommendation of the Planning Commission, may waive any requirement of this Chapter upon making a finding that compliance with the requirement of this Chapter will involve an unnecessary hardship and the waiver of such requirement will not adversely affect the standards and requirements set forth in Section 8-4-6 of this Chapter. The City Council may require as a condition of the waiver, such dedication or construction, or agreement to dedicate or construct as may be necessary to adequately meet said standards and requirements.

8-4-6: STORMWATER POLLUTION PREVENTION PLAN APPROVAL

PROCEDURES:A. Application: A written application for the stormwater pollution prevention plan along with

the proposed stormwater pollution prevention plan, shall be filed with the Zoning Administrator and shall include a statement indicating the grounds upon which the approval is requested, that the proposed use is permitted by right or as an exception in the underlying zoning district, and adequate evidence showing that the proposed use will conform to the standards set forth in this Chapter. Prior to applying for approval of a stormwater pollution prevention plan, an applicant may have the stormwater pollution prevention plans reviewed by the appropriate departments of the City.

~~Two (2) sets of clearly legible blue or black lined copies of drawings and required information shall be submitted to the Zoning Administrator and shall be accompanied by a receipt evidencing the payment of all required fees for processing and approval as set forth in subsection 8-4-7E of this Chapter, and a bond when required by subsection 8-4-7D of this Chapter, in the amount to be calculated in accordance with that subsection. Drawings shall be prepared to a scale appropriate to the site of the project and suitable for the review to be performed. At a minimum, scale shall be one inch equals one hundred feet (1" = 100').~~

~~B. Stormwater Pollution Prevention Plan: At a minimum, the stormwater pollution prevention plan shall contain the following information:~~

~~1. Existing Site Map: A map of existing site conditions showing the site and immediately adjacent areas, including:~~

~~a. The name and address of the applicant, the section, township and range, north point, date and scale of drawing and number of sheets;~~

~~b. Location of the tract by an insert map at a scale sufficient to clearly identify the location of the property and giving such information as the names and numbers of adjoining roads, railroads, utilities, subdivisions, towns, and districts or other landmarks;~~

~~c. Existing topography with a contour interval appropriate to the topography of the land but in no case having a contour interval greater than~~

~~two feet (2');~~

~~d. A delineation of all streams, rivers, public waters, and wetlands located on and immediately adjacent to the site, including depth of water, a description of all vegetation which may be found in the water, a statement of general water quality and any classification given to the water body or wetland by the Minnesota Department of Natural Resources, the Minnesota Pollution Control Agency, and/or the United States Army Corps of Engineers;~~

~~e. Location and dimensions of existing stormwater drainage systems and natural drainage patterns on and immediately adjacent to the site delineating in which direction and at what rate stormwater is conveyed from the site, identifying the receiving stream, river, public water, or wetland, and setting forth those areas of the unaltered site where stormwater collects;~~

~~f. A description of the soils of the site, including map indication of soil types of areas to be disturbed as well as a soil report containing information on the suitability of the soils for the type of development proposed and for the type of sewage disposal proposed and describing any remedial steps to be taken by the developer to render the soils suitable;~~

~~g. Vegetative cover and clearly delineating any vegetation proposed for removal; and~~

~~h. 100-year flood plains, flood figures and floodways.~~

~~2. Site Construction Plan: A site construction plan including:~~

~~a. Locations and dimensions of all proposed land disturbing activities and any phasing of those activities;~~

~~b. Locations and dimensions of all temporary soil or dirt stockpiles;~~

~~c. Locations and dimensions of all construction site erosion control measures necessary to meet the~~

~~requirements of this Chapter;~~

~~d. Schedule of anticipated starting and completion date of each land disturbing activity including the installation of construction site erosion control measures needed to meet the requirements of this Chapter; and~~

~~e. Provisions for maintenance of the construction site erosion control measures during construction.~~

~~3. Plan Of Final Site Conditions: A plan of final site conditions on the same scale as the existing site map showing the site changes including:~~

~~a. Finished grading shown at contours at the same interval as provided above or as required to clearly indicate the relationship of proposed changes to existing topography and remaining features;~~

~~b. A landscape plan, drawn to an appropriate scale, including dimensions and distances and the location, type size, and description of all proposed landscape materials which will be added to the site as part of the development;~~

~~e. A drainage plan of the developed site delineating in which direction and at what rate stormwater will be conveyed from the site and setting forth the areas of the site where stormwater will be allowed to collect;~~

~~d. The proposed size, alignment and intended use of any structures to be erected on the site;~~

~~e. A clear delineation and tabulation of all areas which shall be paved or surfaced, including a description of the surfacing material to be used; and~~

~~f. Any other information pertinent to the particular project which in the opinion of the applicant is necessary for the review of the project.~~

8-4-7: PLAN REVIEW PROCEDURE:

A. Process: ~~Stormwater pollution prevention plan~~ SWPPPs

meeting the requirements of Section 8-4-6 of this Chapter and the site plan review checklist shall be submitted by the Zoning Administrator to the Planning Commission for review in accordance with the standards of Section 8-4-8 of this Chapter. The Commission shall recommend approval, recommend approval with conditions or recommend denial of the ~~stormwater pollution prevention plan~~ SWPPP. Following the Planning Commission action, the ~~stormwater pollution prevention plan~~ SWPPP shall be submitted to the City Council at its next available meeting. City Council action on the ~~stormwater pollution prevention plan~~ SWPPP must be accomplished within one hundred twenty (120) days following the date the application for approval is filed with the Zoning Administrator.

B. Duration: Approval of a ~~plan~~ SWPPP submitted under the provisions of this Chapter shall expire one year after the date of approval unless construction has commenced in accordance with the ~~plan~~ SWPPP. However, if prior to the expiration of the approval, the applicant makes a written request to the Zoning Administrator for an extension of time to commence construction setting forth the reasons for the requested extension, the Zoning Administrator may grant an extension of not greater than one single year. Receipt of any request for an extension shall be acknowledged by the Zoning Administrator within fifteen (15) days. The Zoning Administrator shall make a decision on the extension within thirty (30) days of the receipt. Any ~~plan~~ SWPPP may be revised in the same manner as originally approved.

C. Conditions: A ~~stormwater pollution prevention plan~~ SWPPP may be approved subject to compliance with conditions reasonable and necessary to ensure that the requirements contained in this Chapter are met. Such conditions may, among other matters, limit the size, kind or character of the proposed development, require the construction of structures, drainage facilities, storage basins and other facilities, require replacement of vegetation, establish required monitoring procedures, stage the work over time, require alteration of the site design to ensure buffering, and require the conveyance to the City or other public entity of certain lands or interests therein.

D. Performance Bond: Prior to approval of any ~~stormwater pollution prevention plan~~ SWPPP, the applicant shall submit an agreement to construct such required physical improvements, to dedicate property or easements, or to comply with such conditions as may have been agreed to. Such agreement shall be accompanied by a bond to cover the amount of the established cost of complying with the agreement.

The agreement and bond shall guarantee completion and compliance with conditions within a specific time, which time may be extended in accordance with subsection B of this Section.

The adequacy, conditions and acceptability of any agreement and bond shall be determined by the City Council or any official of the City as may be designated by the City Council.

8-4-8 Fees: All applications for ~~stormwater pollution prevention plan~~ SWPPP approval shall be accompanied by a processing and approval fee, to be established by Council resolution.

8-4-9: APPROVAL STANDARDS:

A. No ~~stormwater pollution prevention plan~~ SWPPP which fails to meet the standards contained in this Section shall be approved by the City Council. Necessary additional best management practices and design criteria for erosion control not included in this Chapter need to be performed in accordance with the MPCA publications "Protecting Water Quality in Urban Areas" and "Minnesota Stormwater Manual" and the Metropolitan Council publication: "Minnesota Urban Small Site BMP Manual".

B. Site Dewatering and Basin Draining: Water pumped from the site shall be treated by temporary sedimentation basins, grit chambers, sand filters, upflow chambers, hydro-cyclones, swirl concentrators or other appropriate controls. Water may not be discharged in a manner that causes erosion, scour, sedimentation, or flooding of the site, receiving channels, or wetlands. All dewatering must comply with the Minnesota Pollution Control Agency MPCA NPDES Construction General Construction Site Storm-

water Permit Part IV.D.

- C. Waste And Material Disposal: All waste and unused building materials (including garbage debris, cleaning wastes, wastewater, toxic materials or hazardous materials) shall be properly disposed of off-site and not allowed to be carried by runoff into a receiving channel or storm sewer system. Waste and building materials must be disposed of in compliance with any disposal requirements set forth by the MPCA Minnesota Pollution Control Agency or other state or federal government agency.
- D. Hazardous Materials: Oil, gasoline, paint and any hazardous substances must be properly stored, including secondary containment, in order to prevent spills, leaks or other discharge. Measures must be taken to restrict access to storage areas in order to prevent vandalism. Storage and disposal of hazardous waste must be in compliance with Minnesota Pollution Control Agency MPCA NPDES Construction General Permit Part IV. Requirements and regulations.
- E. Liquid Waste: All non-stormwater discharges (wastewater from concrete truck and other vehicle washing, maintenance spills, etc.) conducted during the construction activity shall not be discharged to the storm sewer system, wetlands, natural drainageways, or waters of the state and must comply with the Minnesota Pollution Control Agency MPCA NPDES Construction General Construction Site Storm-water Permit.
- F. Site Erosion Control: The site shall include, as applicable, BMPs to minimize the erosion as described in the MPCA NPDES Construction General Permit Part IV.B. In addition, the following criteria also applies:
1. Channelized runoff from adjacent areas passing through the site shall be diverted around disturbed areas, if practical. Otherwise, the channel shall be protected as described below. Sheetflow runoff from adjacent areas greater than ten thousand (10,000) square feet in area shall also be diverted around disturbed areas, unless shown to have resultant runoff rates of less than 0.5 feet cubed/second across the disturbed area for the one

year storm. Diverted runoff shall be conveyed in a manner that will not erode the conveyance and receiving channels. Sediment control is required along channel edges to reduce sediment reaching the channel.

2. All activities on the site shall be conducted in a logical sequence to minimize the area of bare soil exposed at any one time and to the extent feasible conform to the natural limitations presented by the topography and soils in order to create the best potential for preventing soil erosion.
3. All disturbed ground left inactive must be stabilized using the methods and timeframes listed in the ~~Minnesota Pollution Control Agency~~ MPCA NPDES Construction General Construction Site Storm-water Permit.
4. The normal wetted perimeter of a temporary or permanent drainage ditch must be stabilized within the timeframe identified in the ~~Minnesota Pollution Control Agency~~ MPCA NPDES Construction General Construction Site Storm-water Permit.
5. Pipe outlets must have temporary or permanent energy dissipation installed within the timeframe identified in the ~~Minnesota Pollution Control Agency~~ MPCA NPDES Construction General Construction Site Storm-water Permit. Whenever possible, natural vegetation shall be retained and protected.

G. Site Sediment Control:

1. Sediment control practices must be established on all down gradient perimeters as identified in the MPCA NPDES Construction Site General Permit Part IV.C. The timing and sequence for installation must match that of the MPCA NPDES Construction Site General Permit.
2. Sediment conveyance systems designed as sediment containment systems shall have the necessary protection as required in the MPCA NPDES Construction Site General Permit.
3. Sheet flow shall be maintained for all slopes as required in the MPCA NPDES Construction Site General

Permit.

4. For site with more than ten (10) acres disturbed at one time, or if a channel originates in the disturbed area, one or more temporary or permanent sediment basins shall be constructed. Each sediment basin shall be designed to meet the storage and discharge requirements identified in the MPCA NPDES Construction Site—General Permit Part III.C.
 5. Temporary soil stockpiles must have appropriate protection as identified in the MPCA NPDES Construction Site—General Permit.
 6. Tracking: Each site shall have graveled roads, access, drives and parking areas of sufficient width and length to prevent sediment from being tracked onto public or private roadways. Any sediment reaching a public or private road shall be removed by street cleaning (not flushing) at a minimum before the end of each workday or more often as requested by the City.
 7. Drain Inlet Protection: All storm drain inlets shall be protected during construction until control measures are in place with a field inlet, street inlet without a curb head, street inlet with a curb head, culvert inlet protection, or a sediment trap, meeting accepted design criteria standard and specification contained in the Metropolitan Council's publication "Minnesota Urban Small Site BMP Manual". Storm drain inlets shall be protected during all phases of construction and must comply with the MPCA NPDES Construction Site—General Permit. Hay bales are not considered an acceptable BMP for inlet protection.
- H. Inspections and Maintenance of Erosion and Sediment Control Practices: An applicant shall comply with the inspection and maintenance requirements identified in the MPCA NPDES Construction Site—General Permit Part IV.E.
- I. Final Stabilization: An applicant shall comply with the final stabilization requirements identified in the MPCA NPDES Construction Site—General Permit Part IV.G. In addition, all areas on the site that are disturbed during construction must be restored. The types of permanent restoration being used on the site

shall be clearly shown on the plans including, but not limited to, four (4) inches topsoil, sod, mulch, erosion control blanket, seed, impervious cover and structures.

J. Stormwater Pollution Prevention Criteria for Permanent Facilities:

1. An applicant shall install or construct, on or for the proposed land disturbing or development activity, all stormwater management facilities necessary to manage increased runoff in accordance with the runoff rate policy identified in the City's Local Surface Water Management Plan (LSWMP).
2. An applicant shall install or construct, on or for the proposed land disturbing or development activity, all stormwater management facilities necessary to manage nutrient and sediment loading in accordance with the policies identified in the City's ~~Local Surface Water Management Plan~~ LSWMP.
3. The applicant shall comply with the runoff volume requirements identified in the City's ~~Local Surface Water Management Plan~~ LSWMP.
4. The following stormwater management practices shall be investigated in developing a ~~stormwater pollution prevention plan~~ SWPPP in the following descending order of preference:
 - a. Natural infiltration of precipitation on site;
 - b. Flow attenuation by use of open vegetative swales and natural depressions;
 - c. Stormwater retention facilities; and
 - d. Stormwater detention facilities.
5. A combination of successive practices may be used to achieve the applicable minimum control requirement specified in subsection G1 of this Section. Justification shall be provided by the applicant for the method selected.

K. Design Standards: Stormwater detention facilities constructed in the City shall be designed according to

the most current technology as reflected in the Minnesota Pollution Control Agency's publications "Protecting Water Quality in Urban Areas", and the "Minnesota Stormwater Manual," the policies identified in the City's ~~Local Surface Water Management Plan~~LSWMP and shall contain, at a minimum, the following design factors:

1. A minimum pond depth of four feet and a maximum pond depth of 10 feet;
2. A permanent pool length-to-width ratio of three to one (3:1) or greater;
3. A minimum protective shelf extending ten feet (10') into the permanent pool with a slope of ten to one (10:1), beyond which slopes should not exceed three to one (3:1); and
4. All stormwater detention facilities are required to have skimming as identified in the City's ~~Local Surface Water Management Plan~~LSWMP.

L. Wetlands:

1. Runoff shall not be discharged directly into wetland without presettlement of the runoff.
2. A protective buffer of natural vegetation at least 25 feet in width shall surround all wetlands.
3. Wetlands must not be drained or filled, wholly or partially, unless replaced by restoring or creating wetland areas of at least equal public value. Replacement must be guided by the following principles in descending order of priority:
 - a. Avoiding the direct or indirect impact of the activity that may destroy or diminish the wetland;
 - b. Minimizing the impact by limiting the degree or magnitude of the wetland activity and its implementation;
 - c. Rectifying the impact by repairing, rehabilitating, or restoring the affected wetland environment;

- d. Reducing or eliminating the impact over time by preservation and maintenance operations during the life of the activity; and
- e. Compensating for the impact by replacing or providing substitute wetland resources or environments.

4. Redevelopment along the south end of Walsh Lake (DNR waterbody 214W) shall be done following MN DNR standards for "Management of Shorelines".

- M. Steep Slopes: No land disturbing or development activities shall be allowed on slopes of eighteen percent (18%) or more.
- N. Catch Basins: A number of newly installed and rehabilitated catch basins shall be provided at key locations with a sump area for the collection of coarse-grained material. Such basins shall be cleaned at least one a year or more often if so determined by the City's periodic inspections.
- O. Drain Leaders: All newly constructed and reconstructed buildings will route drain leaders to pervious areas wherein runoff can be allowed to infiltrate. The flow rate of water exiting the leaders shall be controlled so no erosion occurs in the pervious areas.
- P. Sump Pumps: Under no circumstances will permanent or temporary sump pumps be allowed to be connected to the sanitary sewer system. Discharge from sump pumps shall be done to low and pervious areas where the runoff can be allowed to accumulate and infiltrate without flooding, eroding or jeopardizing adjacent property.
- Q. Inspection and Maintenance. All stormwater management facilities shall be designed to minimize the need of maintenance, to provide access for maintenance purposes and to be structurally sound. All new stormwater facilities must be surveyed so that as-built drawings may be created as identified in the City's ~~Local Surface Water Management Plan~~ LSWMP. All stormwater management facilities shall follow the operation and maintenance requirements presented in the City's ~~Local Surface Water Management Plan~~ LSWMP to ensure continued effective removal of

pollutants carried in stormwater runoff. The Director of Public Works, or designated representative, shall inspect all stormwater management facilities during construction, during the first year of operation, and at least once every two (2) years thereafter. The inspection records will be kept on file at the Public Works Department for a period of six (6) years. It shall be the responsibility of the applicant to obtain any necessary easements or other property interests to allow access to the stormwater management facilities for inspection and maintenance purposes.

- R. Models/Methodologies/Computations: Hydrologic models and design methodologies used for the determination of runoff and analysis of stormwater— management structures shall be approved by the Public Works Coordinator. Plans, specifications and computations for stormwater management facilities submitted for review shall be sealed and signed by a registered professional engineer. All computations shall appear on the plans submitted for review, unless otherwise approved by the Public Works Coordinator.
- S. Watershed Management Plans/Groundwater Management Plans: ~~Stormwater pollution prevention plans~~ SWPPPs shall be consistent with adopted watershed management plans and ground water management plans prepared in accordance with Minnesota Statutes sections 103B.231 and 103B.255 respectively, and as approved by the Minnesota Board of Water and Soil Resources in accordance with State law.
- T. Easements: If a ~~stormwater pollution prevention plan~~ SWPPP involves direction of some or all runoff off of the site, it shall be the responsibility of the applicant to obtain from adjacent property owners any necessary easements or other property interests concerning flowage of water.

8-4-10 : LAWN FERTILIZER REGULATIONS:

- A. Use Of Impervious Surfaces: No person shall apply fertilizer to or deposit clippings, leaves, or other vegetative materials on impervious surfaces, or within stormwater drainage systems, natural drainageways, or within wetland buffer areas.
- B. Unimproved Land Areas: Except for driveways,

sidewalks, patios, areas occupied by structures or areas which have been improved by landscaping, all areas shall be covered by plants or vegetative growth.

- C. Fertilizer Content: Except for the first growing season for newly established turf areas, no person shall apply liquid fertilizer which contains more than one-half percent (0.5%) by weight of phosphorus, or granular fertilizer which contains more than three percent (3%) by weight of phosphorus, unless the single application is less than or equal to one-tenth (1/10) pound of phosphorus per one thousand (1,000) square feet. Annual application amount shall not exceed one-half (1/2) pound of phosphorus per one thousand (1,000) square feet of lawn area. The use of phosphorus-free fertilizer is strongly recommended.
- D. Buffer Zone: Fertilizer application shall not be made within 25 feet of any wetland or water resource.

8-4-11: NONCOMPLIANCE AND ENFORCEMENT PROCEDURES:

- A. Notice of Noncompliance: If the City finds that the work on the site is not being performed in conformance with this Section and the submitted ~~Stormwater Pollution Prevention Plan~~ SWPPP, it shall issue a written notice of noncompliance to the applicant that states the corrective measures to be taken.
- B. Stop Work Order: If the corrective measures identified in the notice of noncompliance are not completed by the time period set forth in the notice, the Public Works Coordinator or his or her designee may issue an order for the City to stop all inspections required for land use or building permit approvals for the site until all corrective actions identified in the notice are completed. The applicant must notify the Public Works Coordinator upon completion of all corrective actions. Once the Public Works Coordinator has verified that all corrective actions required have been taken, he or she shall inform the City and the City may resume inspections on the site.
- C. Action against the Financial Security: If the corrective action identified in the notice of noncompliance is not completed within the time specified, the City may act against the financial security. The City may use the funds

from the financial security to reimburse itself for any costs incurred in taking corrective action or performing remedial work to bring the site into compliance.

- D. Emergency Action. If circumstances exist such that noncompliance with this Chapter poses an immediate danger to the public health, safety or welfare, as determined by the City, the City may take emergency preventative action on the site. Prior to taking emergency preventative action, the City must make a reasonable attempt to contact and direct the applicant to take the necessary action.
- E. Suspension or Revocation of a Land Disturbance Permit, Grading Permit or Building Permit: The City may revoke or suspend a land disturbance permit, grading permit or building permit whenever the actions contained in the notice of noncompliance are not taken within the time specified. The City must notify the applicant of the suspension or revocation in writing. The applicant may appeal the permit suspension or revocation to the City Council within 10 days of the date of the suspension or revocation notice.
- F. Penalty: Any person convicted of violating any provision of this Chapter shall be guilty of a misdemeanor and shall be subject to a fine or imprisonment as specified by state statute. Such penalty may be imposed in addition to any other enforcement action taken by the City.

8-4-12: OTHER CONTROLS: In the event of any conflict between the provisions of this Chapter and the provisions of an erosion control or shoreland protection ordinance adopted by the City Council the more restrictive standard prevails.

8-4-13: SEVERABILITY: The provisions of this Chapter are severable. If any provision of this Chapter or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or application of this Chapter which can be given effect without the invalid provision or application.

SECTION II. This ordinance shall be effective upon its adoption and summary publication in the City's official newspaper.

A copy of the full ordinance is available for review at City Hall.

Adopted by the City Council of the City of Lauderdale this 27th day of January, 2015.

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator

Published by summary in the Roseville Review the 3rd day of February, 2015.

Member _____ introduced the following resolution and moved its adoption.

CITY OF LAUDERDALE

RESOLUTION NO. 012715D

RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 15-02 BY TITLE AND SUMMARY

WHEREAS, the city council of the city of Lauderdale has adopted Ordinance No. 15-02, an ordinance amending section 8-5 of the code of ordinances regarding stormwater management; and

WHEREAS, Minnesota Statutes, § 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is 11 pages in length; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Lauderdale that the city administrator-clerk shall cause the following summary of Ordinance No. 15-02 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

The city council of the city of Lauderdale has adopted Ordinance No. 15-02 amending section 8-5 of the code of ordinances regarding stormwater management. The city has updated the purpose of the ordinance to include reference to municipal separate storm sewer systems and to prohibit illicit discharges or connection to these systems. The city also updated the definition for “non-storm water” and changed the notice requirements necessary before anyone may conduct a dye test from “48 hours” to “two business days.” The full text of Ordinance No. 15-02 is available for inspection at Lauderdale city hall during regular business hours.

Heather Butkowski, City Administrator-Clerk

BE IT FURTHER RESOLVED by the city council of the city of Lauderdale that the city administrator-clerk keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

Dated: January 27, 2015.

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against same:

Whereupon said resolution was declared duly passed and adopted.

CITY OF LAUDERDALE

ORDINANCE NO. 15-02

An Ordinance Adding Section 8-5 to the Code of Ordinances Regarding Storm Water Illicit Discharge and Illicit Connections to the Storm Sewer System.

The city council of the city of Lauderdale ordains as follows:

SECTION I. The Lauderdale City Code is amended by adding new Section 8-5 which shall read as follows:

CHAPTER 5

STORM-WATER ILLICIT DISCHARGE AND ILLICIT CONNECTIONS TO THE STORM SEWER SYSTEM

SECTION:

- 8-5-1: Intent
- 8-5-2: Statutory Authorization
- 8-5-3: Findings
- 8-5-4: Purpose
- 8-5-5: Definitions
- 8-5-6: Administration
- 8-5-7: Illegal Disposal and Dumping of Substances and Materials
- 8-5-8: Illicit Discharges and Connections to the Storm Sewer System
- 8-5-9: Discharge Prevention Requirements
- 8-5-10: Industrial Activity Discharges to the Storm Sewer System
- 8-5-11: Notification of Spills
- 8-5-12: Access to Buildings for Inspection, Sampling, Dye Testing and Examination Related to Storm-Water Discharge
- 8-5-13: Suspension of Storm Sewer System Access System
- 8-5-14: Enforcement
- 8-5-15: Penalty

8-5-1: INTENT: To promote the health, safety and general welfare of the citizens of Lauderdale by requiring illicit discharge management practices for all discharge activities.

8-5-2: STATUTORY AUTHORIZATION: This ordinance is

adopted pursuant to Minnesota Statutes Section 462.351.

8-5-3: FINDINGS: The Ceity Ceouncil hereby finds that non-storm-water discharges to the Ceity's Mmunicipal Sseparated Sstorm sSewer sSystem (MS4) are subject to higher levels of pollutants. These pollutants can enter into receiving water bodies which adversely affect the public health, safety and general welfare by impacting water quality, creating nuisances, impairing other beneficial uses of environmental resources and hindering the ability of the Ceity to provide adequate water, sewage treatment, flood control and other community services.

8-5-4: PURPOSE: The purpose of this section is to promote, preserve and enhance the natural resources within the Ceity by protecting these resources from adverse effects occasioned by non--storm--water discharges by regulating discharges that would have an adverse and potentially irreversible impact on water quality and environmentally sensitive land. This Section prohibits illicit discharges and connections to the City of Lauderdale's MS4 or watercourses.

8-5-5: DEFINITIONS: The following terms shall have the meanings given to them unless another meaning is clear from the context:

A. "Best Mmanagement pPractices" or "BMPs" means sediment and erosion control and storm--water management practices used to mitigate adverse effects of land use activities, runoff, sedimentation and non-point source pollution on stream bank erosion, stream hydrology and surface and groundwater replenishment.

B. "Discharge" means adding, introducing, releasing, leaking, spilling, casting, throwing or emitting any pollutant or placing any pollutant in a location where it is likely to pollute any waters of the state located in the Ceity.

C. "Erosion" means the process by which ground surface is worn away by action of wind, water, ice or gravity.

D. "Groundwater" means water contained below the surface of the earth in the saturated zone, including, but not limited to, all waters whether under-confined, unconfined, or perched conditions, in near surface unconsolidated sediment or regolith or in rock formations deeper underground.

E. "Illicit Connection" is defined as either of the following:

1. Any drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the storm sewer system including any non-storm—water discharge including sewage, process wastewater or wash water and any connections to the storm sewer system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or
2. Any drain or conveyance connected from a residential, commercial or industrial land use to the storm sewer system which has not been documented in plans, maps, or equivalent records or approved by an authorized enforcement agency.

F. "Illicit Discharge" means any direct or indirect non-storm—water discharge to the storm sewer system, except as exempted in section 8-5-8 of this ordinance.

G. "MPCA" means the Minnesota Pollution Control Agency.

H. "NPDES" means the National Pollutant Discharge Elimination System, the program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits pursuant to Sections 301, 318, 402 and 405 of the Clean Water Act (33 C.F.R. §§ 1317, 1328, 1342, and 1345), authorizing the discharge of pollutants to waters of the United States.

I. "Non-Stormwater" means any discharge to the storm drain system that is not composed entirely of stormwater.

J. "Person" means any individual, firm, corporation, partnership, franchise, association or governmental entity.

K. "Pollutant" means any substance which, when discharged has the potential to or does interfere with state designated water uses; obstructs or causes damage to waters of the state; changes water color, odor, or usability as a drinking water source through causes not attributable to natural stream processes affecting surface water or subsurface processes affecting groundwater; adds an unnatural surface film to the water; adversely changes other chemical,

biological, thermal, or physical conditions in any surface water or stream channel; degrades the quality of groundwater; or harms human life, aquatic life, terrestrial plant or wildlife. Pollutants include, but are not limited to, dredged soil, solid waste, incinerator residue, garbage, wastewater, wastewater sludge, chemical waste, biological materials, radioactive materials, rock, sand, dust, industrial waste, sediment, nutrients, toxic substances, pesticides, herbicides, trace metals, automotive fluids, petroleum-based substances and oxygen-demanding materials.

L. "Pollute" means to discharge pollutants into the waters of the state.

M. "Pollution" means the direct or indirect distribution of pollutants into the waters of the state.

N. "State Designated water uses" means uses specified in the State of Minnesota water quality standards.

O. "Storm sewer system" means a conveyance or system of conveyances that is owned and operated by the Ceity or other entity and designed or used for collecting or conveying storm water.

P. "Storm—water" means precipitation runoff, storm—water runoff, snow melt runoff, and any other surface runoff and drainage or as otherwise defined by Minnesota Rule 7077.0105, subpart 41(b).

Q. "Surface water" means all waters of the state other than groundwater, which includes, but is not limited to, ponds, lakes, rivers, streams, tidal and nontidal wetlands, public ditches, tax, ditches and public drainage systems except those designated and used to collect, convey or dispose of sanitary sewage.

R. "Waters of the State" means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof or as otherwise defined in by Minnesota Statutes Section 115.01, subdivision 22.

8-5-6: ADMINISTRATION: The Ceity engineer and his or her

authorized representatives are authorized to administer, implement and enforce the provisions of this section.

8-5-7: ILLEGAL DISPOSAL AND DUMPING OF SUBSTANCES AND MATERIALS:

A. No person shall throw, deposit, place, leave, maintain, or keep any substance upon any street, alley, sidewalk, storm drain, inlet, catch basin conduit or drainage structure, business place or upon any public or private plot of land, so that the same might be or become a pollutant, except if secured within a container or bag or contained within a lawfully established waste disposal facility.

B. No person shall intentionally dispose of grass, leaves, dirt or landscape material into a water resource, buffer, street, road, alley, catch basin, culvert, curb, gutter, inlet, ditch, natural watercourse, flood control channel, canal, storm drain or any fabricated natural conveyance.

8-5-8: ILLICIT DISCHARGES AND CONNECTIONS TO THE STORM SEWER SYSTEM:

A. No person shall cause any illicit discharge to enter the storm sewer system or any surface water unless such discharge:

1. Consists of non-storm—water that is authorized by an NPDES point source permit obtained from the MPCA;
2. Is associated with firefighting activities or other activities necessary to protect public health and safety; or
3. Is one of the following exempt discharges: water line flushing or other potable water sources; landscape irrigation or lawn watering; diverted stream flows; rising groundwater; groundwater infiltration to a storm drain; uncontaminated pumped groundwater; foundation or footing drains (not including active groundwater dewatering systems); crawl space pumping; air conditioning condensation; springs; non-commercial washing of vehicles; natural riparian habitat or wetland flow; emptying of dechlorinated swimming pools; and any other water discharge that does not contain a pollutant.

B. Dye testing is an allowable discharge. Verbal notification to the City at least two business days ~~48 hours~~ prior to the time of the test is required.

C. No person shall use any illicit connection to intentionally convey non-storm-water to the storm sewer system.

D. No person shall connect or convey water from floor drains to the storm sewer system.

E. The construction, use, maintenance or continued existence of illicit connections to the storm sewer system is prohibited. This prohibition expressly includes, but is not limited to, illicit connections made in the past, regardless of whether the connection had been previously allowed, permitted, or approved by an authorized enforcement agency.

F. No person shall connect a line conveying sewage to the storm sewer system, or allow such a connection to continue.

8-5-9: DISCHARGE PREVENTION REQUIREMENTS: Any owner or occupant of property within the City shall comply with the following requirements to prevent discharges:

A. No person shall leave, deposit, discharge, dump, or otherwise expose any chemical or septic waste in an area where discharge to a street or the storm sewer system may occur. This prohibition shall apply to both actual and potential discharges.

B. Individual sewage treatment systems must be maintained in order to prevent failure, which has the potential to pollute surface water. No part of any individual sewage treatment system requiring on-land or in-ground disposal of waste shall be located in an area where effluent could immediately or gradually reach a body of water due to the existing physical characteristics of the site or the system.

C. Recreational vehicle sewage shall be disposed of at a proper sanitary waste facility. Waste must not be discharged in an area where drainage to streets or storm sewer system may occur.

D. Water in swimming pools must sit for seven days without the addition of any chlorine to allow for evaporation of the

chlorine before it is discharged.

E. Runoff of water from residential properties shall be minimized to the maximum extent practicable. Runoff of water from the washing down of paved areas on commercial or industrial properties is prohibited unless necessary for health or safety purposes and is not in violation of any other applicable regulations.

F. Mobile washing companies, such as carpet cleaning and mobile vehicle washing services, shall dispose of any wastewater to the sanitary sewer system. Wastewater shall not be discharged to the streets or storm sewer system.

G. Objects such as motor vehicle parts that contain grease, oil or other hazardous substances and unsealed receptacles containing hazardous materials shall not be stored in areas susceptible to runoff. Any machinery or equipment that is to be repaired or maintained in areas susceptible to runoff shall be placed in a confined area to contain any leaks, spills, or discharges.

H. Debris and residue shall be removed, as required below:

1. All motor vehicle parking lots and private streets shall be swept, at a minimum of once a year in the spring to remove debris. Such debris shall be collected and be disposed of properly.
2. Fuel and chemical residue or other types of potentially harmful material, such as animal waste, garbage or batteries shall be removed as soon as possible and disposed of properly. Household hazardous waste must be disposed of through the county collection program or at any other authorized disposal site. Household hazardous waste shall not be placed in a trash container.

8-5-10: INDUSTRIAL ACTIVITY DISCHARGES TO THE STORM SEWER SYSTEM:

A. Any person subject to an industrial activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Ceity prior to the allowing of discharge to the storm sewer system.

B. All facilities that have storm—water discharges associated with industrial activity must adhere to the following requirements: Any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the storm sewer system. These BMPs shall be part of a storm water pollution prevention plan (SWPPP) as necessary for compliance with requirements of the NPDES permit.

8-5-11: NOTIFICATION OF SPILLS: Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into the storm sewer system, or waters of the state, said person shall take all necessary steps to ensure the discovery, containment and cleanup of such release. In the event of such a release of hazardous materials, said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the Ceity no later than the next business day.

8-5-12: ACCESS TO BUILDINGS FOR INSPECTION, SAMPLING, DYE TESTING AND EXAMINATION RELATED TO STORM-WATER DISCHARGE:

A. The Ceity must be permitted to enter and inspect all buildings under this section as often as may be necessary to determine compliance with this section and for the purposes of sampling, dye testing and examinations that relate to the discharge of storm—water. If a person does not wish to allow the Ceity to enter a building to conduct the required activity, he or she may retain a private inspector to conduct the activity. The private inspector must have credentials that are acceptable to the eCity. The private inspector shall provide the Ceity with the relevant samples, test results, reports or any other information that is being requested.

B. Upon the request of the Ceity, the discharger must provide the Ceity with copies of records that relate to the discharge of storm—water. The Ceity may require the discharger to install monitoring equipment or other such devices as necessary to conduct monitoring, sampling or dye

| testing of the facility's storm-water discharge.

| C. If the Ceity has been refused access to any part of the premises from which storm-water is being discharged, and is able to demonstrate probable cause to believe that there may be a violation of this section, or that there is a need to inspect, test, examine or sample as part of a routine program designed to verify compliance with this section or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, | then the eCity may seek issuance of an administrative search warrant from any court of competent jurisdiction.

8-5-13: SUSPENSION OF STORM SEWER SYSTEM ACCESS:

| A. The eCity may, without prior notice, suspend storm sewer system discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present an imminent and substantial danger to the environment; to the public health or welfare; to the storm sewer system; or to the waters of the state. If the violator fails to comply with a suspension order issued in | an emergency, the Ceity may take such steps as deemed necessary to prevent or minimize damage to the storm sewer system or waters of the state, or to minimize danger to the public.

B. Any person discharging to the storm sewer system in violation of this section may have his or her storm sewer system access terminated if such termination will abate or reduce an illicit discharge. No person shall reinstate the storm sewer system access to premises terminated pursuant to | this section without the prior approval of the eCity.

8-5-14: ENFORCEMENT:

| A. Notice of Violation. Whenever the eCity finds that a person has violated a prohibition or failed to meet a requirement of this section, the Ceity may order compliance | by sending written notice of the violation to the responsible person. Such notice may require without limitation:

1. The performance of monitoring, analyses and reporting;
2. The elimination of illicit connections or discharges;

3. Discharges, practices, or operations in violation of this section to cease and desist;

4. The abatement or remediation of storm—water pollution or contamination hazards and the restoration of any affected property; and

5. The implementation of source control or treatment BMPs.

B. The offending party may appeal the Ceity's notice to the Ceity council. An appeal must be brought in writing no later than 10 days from the date of the notice.

C. If abatement of a violation or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the offending party fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof will be charged to the offending party.

D. In the event that the abatement or restoration work is performed by the Ceity, the Ceity may charge the violator for its costs and expenses associated with the work. If the bill received for abatement or restoration is not paid within 30 days, the Ceity may draw the amount of the bill from any financial guarantees that the Ceity may be holding or may certify the amount to the county for collection with the property taxes.

8-5-15: PENALTY: Any person who violates any provision of this section shall be guilty of a misdemeanor and shall be subject to a maximum fine or maximum period of imprisonment, or both, as specified by Minnesota Statutes Section 609.03. Each additional day that the property remains in violation of this section shall constitute a separate violation of this section and may be prosecuted accordingly. Nothing contained herein shall prevent the eCity from taking such other lawful action as is necessary to prevent or remedy any violation of this section, including, but not limited to, seeking a civil injunction or a restraining order.

SECTION II. This ordinance shall be effective upon its adoption and summary publication in the City's official newspaper. A copy of the full ordinance is available for review at City Hall.

Adopted by the City Council of the City of Lauderdale this
27th day of January, 2015.

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator

Published by summary in the Roseville Review the 3rd day of
February, 2015.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date January 27, 2015

ITEM NUMBER Owner of Finn Sisu

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:


Ahvo Taipale, owner of Finn Sisu plans to attend the meeting. He would like to discuss his interest in and vision for the City's recently purchased gas station. It will be an informal discussion so feel free to ask any questions you have. Stacie Kvilvang will also be at the meeting.

STAFF RECOMMENDATION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Closed Session X

Meeting Date January 27, 2015
ITEM NUMBER Performance Evaluation
STAFF INITIAL 
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council last formally evaluated my job performance in November 2012. My employment agreement was signed in 2010 and extended through the end of 2014. I attached a copy for your reference. Obviously, I would like to continue in the role and look forward to the work we have planned for the upcoming year. I think the open discussion evaluation format has worked in the past. I am happy to talk to Councilors in advance of the meeting as well.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

EMPLOYMENT AGREEMENT

This **AGREEMENT** is entered into this 14th day of December 2010, by and between the City of Lauderdale, (hereinafter referred to as "City") and Heather Butkowski-Hinrichs, (hereinafter referred to as "Employee").

WITNESSETH:

WHEREAS, the City desires to continue Heather Butkowski-Hinrichs' appointment as City Administrator under the terms and conditions set forth herein; and

WHEREAS, Heather Butkowski-Hinrichs wishes to continue serving as City Administrator under the terms and conditions set forth herein,

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Duties

The City hereby agrees to continue employing the Employee as the full-time City Administrator of Lauderdale to perform the functions and duties of City Administrator as specified in the attached job description and to perform such other legally permissible and proper functions and duties as the City Council from time to time shall assign.

Section 2. Term

- A. The Employee shall serve from December 14, 2010, through December 31, 2012. This agreement shall extend for an additional two-year period on the same terms and conditions as specified herein unless written notice of intent not to renew is given by either party to the other within 90 days before the expiration of any such two-year period.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to voluntarily resign at any time from the position of City Administrator, subject only to the provisions set forth herein. In the event the Employee does voluntarily resign her position with the City, she shall give the City 30 days advanced written notice thereof, unless otherwise agreed by the parties.

Section 3. Termination and Severance Pay

- A. The City may discharge the Employee only by a majority vote of the full City Council. If a vacancy exists on the Council, the vacancy shall not be counted in determining the full City Council.
- B. In the event the Employee is terminated for any reason by the City Council, she shall be paid a lump sum cash payment equal to six months of aggregate salary and benefits at the time of her termination including any unused vacation that would be paid.

- C. If the Employee has been charged with a felony, then at the discretion of the City Council, the Employee may not be entitled to any lump sum payments whatsoever.

Section 4. Compensation

- A. Beginning December 1, 2010, the Employee shall receive a salary of \$79,428.63 annually (Step 4). That will be adjusted to \$83,609.08 beginning December 1, 2011 (Step 5).
- B. Additionally, the City Council shall conduct a performance review of the Employee before November 30 each year. The City Council may consider a merit increase based on the Employee's overall performance.
- C. The City Council and the Employee shall develop a mutually agreeable method by which to conduct an evaluation and what criteria shall be used in the evaluation. Upon request of the Employee, and in agreement with the City Council, the City shall consider contracting with an outside neutral party to assist in the development of the process and criteria.

Section 5. Dues, Subscriptions, and Registration Expenses

The City agrees to budget for and to pay the professional dues and subscriptions of the Employee necessary for her full participation in associations and organizations necessary and desirable for her continued professional growth and development. Such memberships include, but are not limited to the International City/County Managers Association (ICMA), Minnesota City/County Managers Association (MCMA), and Metropolitan Administrator and Managers Association (MAMA).

Section 6. Mileage and Subsistence

The City recognizes the Employee is required to attend meetings in the Twin Cities metropolitan area in her official capacity and agrees to reimburse the Employee for mileage and reasonable subsistence expenses within the guidelines established by the City Council.

Section 7. Vacation and Sick Leave

The Employee shall continue to earn vacation and sick leave at the current level and shall advance in accrual rates based on City policy.

Section 8. Insurance

The City will pay the cost of hospital, medical, and life insurance for the Employee in the same amount it pays for other union and non-union City employees.

Section 9. Other Terms and Conditions of Employment

- A. All provisions of City Ordinances, personnel policies, and regulations relating to vacation and sick leave; retirement and pension system contributions; holidays; and other fringe benefits and working conditions shall apply to Employee as they would to other employees of the City except as provided herein.
- B. Notwithstanding anything else in this Agreement to the contrary, the City Council may fix, from time to time, such terms of employment regarding the Employee, provided such terms are not inconsistent with or in conflict with the provisions of this agreement, any other law, or ethics requirements established by the International City/County Management Association.
- C. The employment provided by this Agreement shall be for the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employee and the City, the Employee may accept teaching, consulting, or other business opportunities with the understanding that such arrangements shall not constitute interference with or a conflict of interest with her responsibilities under this agreement or present a potential violation of the ICMA Code of Ethics.

Section 10. Defense of Employee

The City agrees to defend the Employee in any civil action arising out of the Employee's performance of her duties in accordance with the requirements of state law.

Section 11. General Provisions

- A. This document constitutes the entire Agreement between the parties. This Agreement shall be interpreted under the Laws of Minnesota.
- B. If any provision or portion thereof contained in this Agreement shall be held unconstitutional, invalid or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS THEREOF, the parties have signed and executed this Agreement, both in duplicate, on the day and year first above written.

The City of Lauderdale

Employee

Jeffrey E. Dains, Mayor

Heather Butkowski-Hinrichs