

**LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, MAY 22, 2012
LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of the May 8, 2012, City Council Meeting
- c. Claims Totalling \$36,054.93

4. CONSENT

- a. April Finances
- b. 2012 Business Licenses
- c. Resolution 052212A – Findings of Fact for 1792 Walnut Street
- d. Park Use Applications

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

6. INFORMATIONAL PRESENTATIONS / REPORTS

7. PUBLIC HEARINGS

- a. Annual Storm Water Presentation and Public Hearing

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. DISCUSSION / ACTION ITEMS

- a. Resolution 052212B - Constitutional Amendment Ballot Questions
- b. Rental Housing Ordinance

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. Presentation by Jerry Hromatka, President Northwest Youth and Family Services – June 12
- b. Annual Update by Cor Wilson, North Suburban Cable Commission – June 12
- c. City Logo Design Discussion – June 12

FILE

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Emergency Management Round Table

13. ADJOURNMENT

Prior to the City Council meeting, the City hosted a reception for Representative Grelling to thank her for her years of service to Lauderdale as a school board member and state legislator. Mayor Dains called the City Council meeting to order at 7:39 p.m.

Councillors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, Denise Hawkinson and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator, Jim Bownik, Assistant to the City Administrator, and Kevin Kelly, Deputy City Clerk.

Mayor Dains asked for changes to the meeting agenda. Hawkinson added graffiti on the tennis courts at Community Park and excess bags of leaves. Butkowski added employee recognition. **Councillor Gaasch moved to approve the agenda as amended. Councillor Grove seconded the motion and it passed unanimously.**

State Representative Mindy Grelling addressed the Council. She updated the Council on highlights from this legislative session. Grelling said she will continue to work on education issues after her term ends. Until then, she will continue to work on constituent issues through the end of 2012. Mayor Dains and the City Council thanked her again for her work on behalf of the residents of Lauderdale.

A recess was called after Representative Grelling's presentation to the Council.

The meeting resumed at 8:00 p.m.

Councillor Grove moved to approve the April 24, 2012, City Council meeting minutes. Councillor Mac Lean seconded the motion and it passed unanimously.

Councillor Hawkinson had a question regarding the portable toilet claim for Community Park. The vendor changed their billing system from paying after the service to payment ahead of the service. The City is paying for April and May service in this claims batch. **Councillor Grove moved approval of the claims totaling \$96,707.05. Councillor Mac Lean seconded the motion and it passed unanimously.**

Councillor Hawkinson moved the consent agenda approving 2012 business licenses, IT remote access policy, and the first quarter investment report. Councillor Mac Lean seconded the motion and it passed unanimously.

Bownik presented information regarding the City Wide Garage Sale scheduled for May 19. The deadline to register is Friday May 11. The Garage Sale which will begin at 8:00 a.m. and is being advertised on the city website, Craig's List, and the City Pages.

Bownik presented the variance application request from Angela and Christopher Brasel, 1792 Walnut Street. They requested an eight foot variance to the 30 foot front yard setback to construct an arbor with a patio area underneath.

Mayor Dains opened the public hearing at 8:08 p.m.

Yongju Park, 1794 Walnut Street, addressed the Council. She said she liked the idea of a front yard arbor. Angela Brasel also addressed the Council. She said the cedar arbor will add curb appeal and interest to the front of her home.

The Public Hearing closed at 8:10 p.m.

Councilor Hawkinson moved to approve the eight foot variance to the 30 foot front yard setback 1792 Walnut Street. Councilor Mac Lean seconded the motion and it passed unanimously.

Butkowski explained that communities across the country were designating May 13-19 as police week. The Council could do the same with the adoption of the attached resolution.

Councilor Grove moved to adopt Resolution 050812A, a resolution to recognize and proclaim May 13-19 as Police Week in the City of Lauderdale. Councilor Gasch seconded the motion and it passed unanimously.

The Mississippi Watershed Management Organization proposed changing the joint powers agreement to add the cities of Columbia Heights, Hilltop, and Fridley as new members. Karen Gill-Gerbig, Lauderdale representative to the MWMO Board, explained the three cities would like to be included as their current watershed district dissolved.

Councilor Gasch moved to adopt Resolution 050812B, a resolution approving the joint powers agreement for the Mississippi Watershed Management Organization. Councilor Hawkinson seconded the motion and it passed unanimously.

The Council discussed the constitutional amendments relating to same sex unions and voter ID that will be on the ballot in November. The Council discussed their opposition to the current amendments and directed staff to draft a resolution for consideration at the next meeting.

Councilor Mac Lean made a motion to oppose the constitutional amendment questions that will be on the ballot in November 2012. Councilor Gasch seconded the motion and the Council passed it unanimously.

Butkowski presented the union contract language tentatively agreed to at a previous meeting. In addition to the negotiated changes, the contract needed clarifying language around the areas of deferred compensation as it applied to part time employees.

Councilor Grove moved to adopt the 2012-2013 union contract. Councilor Mac Lean seconded the motion and the Council passed it unanimously.

The Council discussed extending the same terms and benefits of the union contract to non-union city employees.

Councilor Hawkinson moved to extend the benefits of the union agreement to non-union employees effective January 1, 2012. Councilor Gasch seconded the motion and it passed unanimously.

The Council discussed the item removed from the Consent Agenda. The Council asked whether the City had a policy to reimburse picnic shelter uses if their event was cancelled due to inclement weather. Staff will update the application to reflect the Council desire to allow users to reschedule or have their fees refunded.

Councilor Gasch moved the remaining consent agenda item approving the May 13 park use application. Councilor Grove seconded the motion and it passed unanimously.

Councilor Hawkinson discussed the graffiti on the tennis courts. Staff is looking into options to clean up the graffiti without marring the appearance of the court.

Councilor Hawkinson also spoke about the excess number of bags of leaves in yards in the City. Butkowski said residents were notified of the spring clean-up in the latest city newsletter and the City will be sending out notices shortly to residents who are violating nuisance ordinances.

Butkowski announced that Jim Bownik, Assistant to the City Administrator, was awarded the Assistant Administrator of the Year award for 2012 by the Association of Public Management Professionals last week. Bownik thanked Butkowski for nominating him. The Council thanked Bownik for his 13 years of dedicated service to the City.

Agenda items for the next meeting are the annual storm water presentation and public hearing, Eustis Street sanitary sewer lining project, and an emergency management round table discussion.

LAUDERDALE CITY COUNCIL
MEETING MINUTES

Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

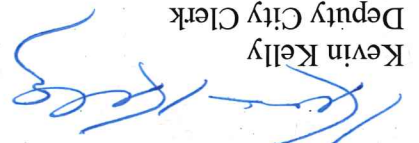
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The work session was canceled for this meeting as the presenter on logo designs was unable to attend; her presentation will be rescheduled.

The Mayor asked if anyone present wished to address the Council. No one came forward.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:46 p.m.

Respectfully submitted,



Kevin Kelly

Deputy City Clerk

**CITY OF LAUDERDALE
CLAIMS FOR APPROVAL**

May 22, 2012 City Council Meeting

Payroll	
05/11/12 Payroll: Direct Deposit # 501371-501375	\$8,904.33
05/11/12 Payroll: Payroll Liabilities, e-payments #665E-667E	\$7,293.27
Vendor Claims	
05/08/12 Claims: Check #'s 21221-21240	\$19,857.33
SUBTOTAL	\$36,054.93

Total Claims for Approval	\$36,054.93
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CITY OF LAUDERDALE

*Claim Register©

051112pyroll

MAY 2012

Claim Type	Direct	Transaction Date	Due 0	Claim Type	Direct	Total	
Claim# 2680 NORTH STAR BANK CHECKING S	CK# 000665E 5/16/2012	Cash Payment G 101-21703 FICA WITHHOLDING	05/11/12 Payroll			\$1,977.01	
		Invoice					
		Cash Payment G 101-21701 FEDERAL TAXES	05/11/12 Payroll			\$1,500.25	
		Invoice					
Transaction Date	5/16/2012	Due 0 NORTH STAR CHE	10100	Total		\$3,477.26	
Claim# 2681 PERA	CK# 000666E 5/16/2012	Cash Payment G 101-21704 PERA	05/11/2012 Payroll			\$1,859.43	
		Invoice					
Transaction Date	5/16/2012	Due 0 NORTH STAR CHE	10100	Total		\$1,859.43	
Claim# 2682 ICMA RETIREMENT TRUST - 457	CK# 000667E 5/16/2012	Cash Payment G 101-21705 ICMA RETIREMENT	05/11/2012 Payroll			\$1,956.58	
		Invoice					
Transaction Date	5/16/2012	Due 0 NORTH STAR CHE	10100	Total		\$1,956.58	
Claim Type	Direct	Transaction Date	5/16/2012	Due 0 NORTH STAR CHE	10100	Total	\$1,956.58
Claim Type	Direct	Transaction Date	5/16/2012	Due 0 NORTH STAR CHE	10100	Total	\$7,293.27

Pre-Written Check	\$7,293.27
Checks to be Generated by the Compute	\$0.00
Total	\$7,293.27

CITY OF LAUDERDALE

*Claim Register®

052212cl

MAY 2012

Claim Type	Claim #	Description	Transaction Date	Due 0	Account	Amount
Direct	2660	MET-COUNCIL ENVIRONMENTAL	5/16/2012	5/16/2012	10100	\$9,765.51
		Cash Payment E 601-49000-387 WASTER TREATMENT SE 6/12 Waste Water Treatment				\$9,765.51
		Invoice				
	2661	SPRINT PCS	5/16/2012	5/16/2012	10100	\$36.60
		Cash Payment E 101-43000-391 TELEPHONE/PAGERS 4/12 PW Cell Phone				\$36.60
		Invoice				
		Cash Payment E 601-49000-391 TELEPHONE/PAGERS 4/12 PW Cell Phone				\$18.30
		Invoice				
		Cash Payment E 602-49100-391 TELEPHONE/PAGERS 4/12 PW Cell Phone				\$18.30
		Invoice				
	2662	HOME DEPOT CRC	5/16/2012	5/16/2012	10100	\$73.20
		Cash Payment E 101-45200-228 MISC REPAIRS MAINT S Park Supplies				\$161.59
		Invoice				
		Cash Payment E 101-43000-228 MISC REPAIRS MAINT S City Hall Supplies				\$44.41
		Invoice				
		Cash Payment E 601-49000-425 CLOTHING 4/12 PW Clothing				\$65.65
		Invoice				
		Cash Payment E 602-49100-425 CLOTHING 4/12 PW Clothing				\$65.65
		Invoice				
	2663	G & K SERVICES	5/16/2012	5/16/2012	10100	\$206.00
		Cash Payment E 601-49000-425 CLOTHING				\$200.96
		Invoice				
		Cash Payment E 602-49100-212 MOTOR FUELS 4/12 Motor Fuels				\$43.06
		Invoice				
		Cash Payment E 601-49000-212 MOTOR FUELS 4/12 Motor Fuels				\$43.06
		Invoice				
		Cash Payment E 602-49100-212 MOTOR FUELS 4/12 Motor Fuels				\$200.96
		Invoice				
	2664	CROIX OIL	5/16/2012	5/16/2012	10100	\$131.30
		Cash Payment E 601-49000-212 MOTOR FUELS 4/12 Motor Fuels				\$131.30
		Invoice				
		Cash Payment E 602-49100-352 PUBLIC INFO NOTICES 4/17 Storm Water Notice				\$38.00
		Invoice				
		Cash Payment E 101-43000-327 OTHER SERV- SEWER/N Social Room / Restroom Floor Maintenance				\$723.10
		Invoice				
	2667	VANGUARD CLEANING SYSTEMS	5/16/2012	5/16/2012	10100	\$38.00
		Cash Payment E 101-43000-327 OTHER SERV- SEWER/N Social Room / Restroom Floor Maintenance				\$723.10
		Invoice				
		Cash Payment E 202-49500-327 OTHER SERV- SEWER/N 1Q12 - Webstreaming/Programming				\$715.59
		Invoice				
	2668	NORTH SUBURBAN ACCESS COR	5/16/2012	5/16/2012	10100	\$723.10
		Cash Payment E 101-43000-327 OTHER SERV- SEWER/N Social Room / Restroom Floor Maintenance				\$723.10
		Invoice				
		Cash Payment E 202-49500-327 OTHER SERV- SEWER/N 1Q12 - Webstreaming/Programming				\$715.59
		Invoice				
	2669	INTEGRA	5/16/2012	5/16/2012	10100	\$715.59
		Cash Payment E 202-49500-327 OTHER SERV- SEWER/N 1Q12 - Webstreaming/Programming				\$715.59
		Invoice				
		Cash Payment E 101-43000-327 OTHER SERV- SEWER/N Social Room / Restroom Floor Maintenance				\$723.10
		Invoice				

CK# 021226 5/22/2012

Cash Payment	E 101-41200-391 TELEPHONE/PAGERS	4/12 Fax Line		\$45.03
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$45.03
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 203-50000-389 RECYCLING CONTRACT	4/12 Recycling Contract		\$1,996.99
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$1,996.99
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	G 101-21706 HEALTH INSURANCE	6/12 Health Benefits		\$2,357.02
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$2,357.02
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 101-41200-208 WATER DELIVERY	4/12 Water Delivery		\$14.28
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$14.28
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 101-41500-300 LEGAL FEES - PROSECU	4/12 Legal Fees		\$858.10
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$858.10
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 101-48100-306 CONSULTING FEES	Municipal Liquor Store, Mapping, Engineering		\$746.50
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$746.50
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 601-49000-304 ENGINEERING	Mapping/ Engineering		\$394.00
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$1,140.50
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 101-43000-381 ELECTRIC	4/12 Bridge Lights		\$40.73
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$514.99
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 101-43000-381 ELECTRIC	4/12 Street Lights		\$514.99
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$555.72
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 101-43000-381 ELECTRIC	4/12 City Hall Utilities		\$184.56
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$69.69
Invoice				
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Cash Payment	E 101-43000-383 GAS UTILITIES	4/12 PW & Warming House		\$34.36
Transaction Date	5/16/2012	Due 0	NORTH STAR CHE	10100
Total				\$110.80
Invoice				

MAY 2012

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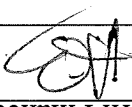
*Claim Register®

CITY OF LAUDERDALE

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date May 22, 2012

ITEM NUMBER April Finances

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

Action Requested

Consent _____

Public Hearing _____

Discussion _____

Action _____

Resolution _____

Work Session _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the numbers for April 2012.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's finances for April 2012.

COUNCIL ACTION:

GENERAL FUND REVENUE

2009	2010	2011	2012	Adopted
Actual	Actual	Actual	As of April 30	2012

2009	2010	2011	2012	Adopted
425,397	411,088	430,496	(0)	496,993
3,534	1,841	10,700	(36)	101,159
101,843	109,600	110,695	(0)	598,152
530,775	522,528	551,891	(37)	

CITY LEVIED TAXES

31010	Current Ad Valorem	425,397	411,088	430,496	(0)	496,993
31020	Delinquent Ad Valorem	3,534	1,841	10,700	(36)	101,159
33401	Local Government Aide	557,218	516,153	516,153	-	516,153
33405	PERA Rate Increase Aide	1,198	1,198	1,198	-	1,198
33406	Market Value Home Credit	28,839	101	64	-	-
	TOTAL STATE AIDE	587,255	517,452	517,415	-	517,351

LICENSES AND FEES

32110	3.2 Alcohol License	150	150	150	-	150
32120	Cigarette License	200	600	400	-	400
32130	Garbage Hauler Licenses	1,170	1,275	1,125	-	1,000
32140	HVAC Licenses	890	1,453	1,250	250	600
32150	Tree Company License	140	700	300	300	300
32180	Rental License Fee	3,366	4,091	3,534	515	3,000
32240	Animal Licenses	290	390	380	80	250
34101	City Hall/Park Rental	3,945	4,955	7,080	2,405	4,000
43103	Administrative Fee	83	-	25	25	-
34105	Sale of Publications	-	-	-	-	-
34109	Copies	61	51	64	-	50
34114	Advertising sales	-	50	75	-	-
34115	Miscellaneous Revenue	-	-	-	-	-
	TOTAL LICENSES AND FEES	10,295	13,715	14,383	4,925	9,750

REVENUE OTHER

36100	Special Assessments	9,677	20,918	46,258	(0)	-
36101	Principal	-	-	-	-	-
36102	Penalties and Interest	2,182	1,485	5,066	36	-
36103	Tree Removal	-	-	-	-	-
36200	Miscellaneous Revenue	-	-	-	-	-
36211	Investment Interest	11,018	6,492	3,283	790	6,000
36230	Donations	50	3,000	1,500	-	-
36231	Dog Park Donations	50	10	25	-	-
36240	State Surcharge - Construction Permits	539	336	444	148	300
36250	Refunds and Reimbursements	3,511	1,140	-	-	-
36252	LMCIT Insurance Dividend	2,905	3,015	3,783	2,334	-
36255	Miscellaneous	-	-	23	17	-
39101	Sales Fixed Assets	1	-	-	-	-
	TOTAL OTHER REVENUE	29,882	36,396	60,382	3,325	6,300
	PUBLIC SAFETY	40,547	41,330	53,202	15,201	38,500
	PLANNING & INSPECTIONS	20,487	13,674	13,894	5,310	8,200
	TRANSFERS FROM OTHER FUNDS	-	-	-	-	-
	TOTAL GENERAL FUND REVENUE	1,219,241	1,145,095	1,211,167	28,724	1,178,253

GENERAL FUND EXPENDITURES

GENERAL FUND REVENUE

	2009	2010	2011	2012	Adopted
	Actual	Actual	Actual	As of April 30	2012
Legislative	22,634	24,481	25,587	5,376	27,563
Administrative	168,728	144,697	142,528	50,861	163,030
Audit, Elections, and Legal Services	6,234	46,958	41,923	16,338	52,873
Public Safety	582,567	585,398	599,966	201,733	613,695
Police	35,529	29,232	32,782	21,302	35,500
Fire	11,545	-	-	19	-
Prosecution	92,877	86,632	91,649	24,115	101,724
Public Works	22,568	46,241	42,676	13,702	52,620
Planning & Inspections	71,716	63,978	63,487	19,243	65,248
Parks and Recreation	1,235	1,648	5,882	1,881	26,000
Development	1,015,633	1,029,264	1,046,480	354,570	1,138,253
EXPENDITURES BEFORE TRANSFERS	31,000	112,594	-	-	20,000
Contingency	-	-	20,000	-	20,000
Transfers Out	1,046,633	1,141,858	1,066,480	354,570	1,178,253
TOTAL GENERAL FUND EXPENDITURES					

LEGISLATIVE (41100)

EXPENDITURES

	2009 Actual	2010 Actual	2011 Actual	As of April 30 2012	Adopted 2012
Personnel					
103 Part-time employees	13,200	13,200	13,200	4,400	13,200
122 FICA	1,010	1,010	1,010	337	1,010
151 Workers Comp	59	118	98	-	103
Subtotal Personnel	14,269	14,328	14,308	4,737	14,313
General Operations					
201 General Supplies	-	39	100	-	-
202 Permanent Supplies	-	-	-	-	-
203 Postage	84	-	-	-	-
305 Legal Fees	-	500	-	-	-
308 Training and Conferences	-	930	1,634	-	3,000
331 Travel	24	72	337	-	500
352 Public Notices	292	391	792	114	700
361 General Liability	5,228	5,331	5,556	-	6,000
438 Dues and Subscriptions	2,671	2,695	2,756	525	2,800
439 Special Events	-	-	-	-	-
440 Meeting Expenses	66	196	104	-	250
442 Miscellaneous Expenses	-	-	-	-	-
Subtotal General Operations	8,365	10,153	11,279	639	13,250
Capital Equipment					
530 Furniture and Equipment	-	-	-	-	-
538 Computer software and Equipment	-	-	-	-	-
Subtotal Capital Equipment	-	-	-	-	-
TOTAL LEGISLATIVE EXPENSES	22,634	24,481	25,587	5,376	27,563

ADMINISTRATION & FINANCE (41200)		2009	2010	2011	As of April 30 2012	Adopted 2012
EXPENDITURES						
Personnel						
101	Full-time employees	102,536	90,954	89,552	31,311	99,551
104	Temp. employees	-	-	-	-	-
121	PERA	6,836	6,470	6,405	2,270	7,217
122	FICA	8,004	7,297	7,074	2,463	7,616
131	Benefits (health, dental, etc)	9,272	10,116	10,624	3,667	12,150
142	Unemployment Benefits	-	55	110	-	-
151	Workers Compensation	559	965	712	-	796
Subtotal Personnel		127,206	115,857	114,477	39,711	127,330
General Operations						
201	General Supplies	1,731	1,899	596	799	1,500
203	Postage	1,817	2,626	2,120	1,065	3,500
208	Water cooler water	303	277	314	72	400
301	Auditing	12,904	-	-	-	-
305	Legal contract - Civil	3,567	-	-	-	-
306	Consulting fees (IT Support)	5,440	5,440	5,440	1,595	6,000
307	Computer Services (Banyon)	1,560	1,561	1,561	-	1,600
308	Training and conferences	1,004	772	1,315	876	2,000
309	Newspaper - Roseville Review	-	-	-	88	400
327	Other Services	-	-	108	-	-
331	Travel Expenses	929	765	711	191	1,000
352	Public information and notices	726	662	689	-	1,000
353	Newletter Printing	2,469	2,438	2,508	628	3,000
354	Phonebook Printing	-	-	-	-	-
355	Miscellaneous printing & process	285	1,000	270	100	500
361	General liability	4,652	4,955	5,113	-	5,500
391	Telephones/Fax (City Hall)	1,769	1,666	1,784	522	2,000
401	Copier	379	1,349	2,852	896	3,000
404	Computer Repair/Maintenance	-	-	-	-	-
409	Other equipment repair	-	-	-	-	-
438	Dues and Subscriptions	1,474	2,491	1,476	1,953	2,600
440	Meeting Expenses	85	159	53	-	200
442	Miscellaneous expenses	78	779	141	158	500
Subtotal General Operations		41,172	28,840	27,051	8,943	34,700
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	351	-	1,000	2,207	1,000
Subtotal Capital		351	-	1,000	2,207	1,000
TOTAL EXPENSES		168,728	144,697	142,528	50,861	163,030

**AUDITING, ELECTIONS,
AND LEGAL SERVICES (\$4500)**

EXPENDITURES

	2009	2010	2011	As of April 30 2012	Adopted 2012
Personnel					
101 Full-time employees	3,724	12,440	10,967	2,304	9,899
104 Temp. employees	968	2,242	-	-	2,500
121 PERA	239	869	760	167	535
122 FICA	296	974	847	176	565
131 Benefits (health, dental, etc)	198	1,486	1,370	280	900
151 Workers Compensation	35	105	57	-	74
Subtotal Personnel	5,461	18,116	14,001	2,927	14,473
General Operations					
201 General Supplies	-	512	-	-	300
300 Legal Services - Prosecution	-	10,032	10,200	2,550	12,000
301 Auditing	-	12,880	13,576	9,520	14,000
305 Legal Services - Civil	-	4,581	3,404	1,288	10,000
327 Other Services	586	432	426	-	700
331 Travel Expenses	-	-	-	-	-
352 Public Information & Notices	96	-	-	-	500
355 Miscellaneous Fees	-	406	316	53	700
409 Other equipment and repair	-	-	-	-	-
440 Meeting expenses	91	-	-	-	200
442 Miscellaneous expenses	-	-	-	-	-
Subtotal General Operations	774	28,842	27,922	13,411	38,400
Capital Expenditures					
530 Furniture and equipment	-	-	-	-	-
531 Office equipment	-	-	-	-	-
534 Office furniture	-	-	-	-	-
538 Computers and technology	-	-	-	-	-
Subtotal Capital	-	-	-	-	-
TOTAL EXPENSES	6,234	46,958	41,923	16,338	52,873

		PUBLIC SAFETY (42100)				
		2009	2010	2011	2012	2012
		Actual	Actual	Actual	As of April 30	Adopted
REVENUE						
34202	False Fire Alarm	424	-	223	223	500
34203	Fire Inspection Fee	-	-	1,000	-	1,000
34205	Fire Call Reimbursement	1,252	-	-	-	-
35101	Court Fines (including traffic tickets)	38,872	41,330	51,979	14,978	37,000
TOTAL REVENUE		40,547	41,330	53,202	15,201	38,500
EXPENDITURES						
General Operations						
305	Legal Fees - Prosecution	10,152	-	-	-	-
355	Miscellaneous fees - Printing	1,392	-	-	19	-
Subtotal Prosecution		11,545	-	-	19	-
318	911 Dispatch	-	-	9,620	3,031	12,126
319	Police Contract	578,250	578,595	590,167	198,690	596,069
360	General Liability	-	-	-	-	5,000
391	Telephone/Pager	4,317	6,803	179	12	500
442	Miscellaneous Exp.	582,567	585,398	599,966	201,733	613,695
Subtotal Police		582,567	585,398	599,966	201,733	613,695
320	Fire Contract	18,630	17,826	17,685	16,484	18,000
321	Fire Calls	16,475	11,186	14,874	4,577	16,000
322	False Fire Alarms	424	219	223	241	500
323	Fire Inspections	-	-	-	-	1,000
Subtotal Fire		35,529	29,232	32,782	21,302	35,500
TOTAL EXPENSES		629,641	614,630	632,748	223,054	649,195

		PUBLIC WORKS (43000)				
		Actual	Actual	Actual	Actual	Adopted
		2009	2010	2011	As of April 30	2012
		2009	2010	2011	2012	2012
EXPENDITURES						
Personnel						
101	Full-time employees	44,294	31,244	31,449	9,706	28,066
102	Overtime/On-Call	2,191	3,030	2,451	1,355	3,000
121	PERA	3,004	2,573	2,453	802	2,252
122	FICA	3,516	2,920	2,720	889	2,377
131	Benefits (health, dental, etc)	4,702	4,162	4,505	1,452	4,500
151	Workers Compensation	2,097	3,549	2,487	-	1,429
	Subtotal Personnel	59,804	47,477	46,065	14,204	41,624
General Operations						
202	Permanent Supplies	-	305	676	625	500
212	Motor Fuels	1,587	2,500	3,463	579	3,000
213	Lubricants and other fluids	-	-	46	-	-
225	Landscaping Materials	15	-	21	-	-
226	Signs	-	-	-	-	-
227	Tools and Equipment	-	-	-	-	-
228	Miscellaneous Repairs & Supplies	1,008	457	2,469	192	2,000
304	Engineering Contract	-	337	-	-	1,000
308	Training and conferences	165	165	165	-	400
313	Snow and Ice Removal Contract	5,207	11,268	11,442	3,631	15,000
314	Street Sweeping Contract	5,062	5,026	4,762	-	6,000
317	Tree Service	3,214	3,642	3,441	-	10,000
324	Alley Repair	-	-	-	-	1,000
327	Other Services/Floor Maintenance	356	328	1,364	356	1,500
328	Street Repair	-	-	-	-	-
380	Electricity - Street Lighting	6,168	5,896	6,745	1,620	6,400
381	Electricity	2,457	3,067	3,172	905	3,200
382	Water	69	63	68	-	100
383	Gas Utilities	3,075	2,674	2,720	982	3,500
384	Refuse Disposal	1,189	1,481	1,967	817	3,000
391	Telephone/Pagers	534	488	398	172	500
402	Truck repair and Maintenance	2,968	1,363	2,653	32	3,000
426	Machinery rental	-	-	-	-	-
442	Miscellaneous	-	96	12	-	-
	Subtotal General Operations	33,073	39,154	45,584	9,911	60,100
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
538	Land	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	92,877	86,632	91,649	24,115	101,724

		PLANNING & INSPECTIONS (43400)			
		2009	2010	2011	2012
		Actual	Actual	Actual	As of April 30 2012
		Actual	Adopted	2012	
REVENUE					
32210	Building Permits	11,688	9,163	8,967	3,016
32211	Zoning Permit Applications	1,210	700	850	250
32225	Plan Review	4,692	1,488	1,559	1,240
32230	Plumbing Permits	1,236	1,248	768	304
32270	HVAC Permits	1,410	975	1,650	350
32280	Street Excavation	100	100	100	-
34110	Variance Fee	150	-	-	150
34112	Conditional Use Permit	-	-	-	-
34113	Zoning Amendment	-	-	-	-
TOTAL REVENUE		20,487	13,674	13,894	5,310
EXPENDITURES					
Personnel					
101	Full-time employees	14,686	27,923	25,898	10,242
121	PERA	963	1,966	1,843	743
122	FICA	1,169	2,330	2,183	847
131	Benefits (health, dental, etc)	1,110	3,409	3,604	1,358
151	Workers Compensation	207	1,224	1,319	-
Subtotal Personnel		18,136	36,852	34,847	13,190
General Operations					
201	General Supplies	-	-	-	-
202	Permanent Supplies	-	-	-	-
203	Postage	173	219	360	73
306	Consulting Fees	452	8,015	5,948	-
308	Training and conferences	450	450	500	175
312	Building Inspector	2,408	35	-	-
327	Other Services	-	-	-	-
331	Travel Expenses	-	-	-	-
355	Miscellaneous Printing	-	-	-	33
386	Gopher State One Call	531	422	486	142
442	Miscellaneous expenses	-	10	175	-
443	Surcharge Report	419	239	360	89
Subtotal General Operations		4,432	9,389	7,829	512
Capital Expenditures					
530	Furniture and equipment	-	-	-	-
531	Office equipment	-	-	-	-
534	Office furniture	-	-	-	-
538	Computers and technology	-	-	-	-
Subtotal Capital		-	-	-	-
TOTAL EXPENSES		22,568	46,241	42,676	13,702
					52,620

PARKS AND RECREATION (45200)

EXPENDITURES

	2009	2010	2011	As of April 30	Adopted
	Actual	Actual	Actual	2012	2012
Personnel					
101 Full-time employees	51,253	41,317	41,006	12,327	38,932
104 Temp. employees	3,555	4,403	4,199	2,691	6,000
121 PERA	3,431	2,960	2,964	894	2,823
122 FICA	4,322	3,747	3,633	1,198	3,437
131 Benefits (health, dental, etc)	5,102	4,946	5,471	1,691	6,300
151 Workers Compensation	260	1,309	1,147	-	1,256
Subtotal Personnel	67,923	58,682	58,420	18,801	58,748
General Operations					
201 General Supplies	127	45	263	-	300
202 Permanent Supplies	89	32	107	-	200
225 Landscaping Materials	-	-	-	-	100
228 Miscellaneous Repairs & Maintenance.	191	144	58	-	250
317 Tree Service	-	-	-	-	-
370 Park and Rec Expenses	700	700	700	-	700
371 Non-Resident Reimbursement	429	1,137	1,790	-	1,300
381 Electric	439	477	477	196	500
382 Water	172	173	241	-	200
383 Gas Utility	801	617	732	246	1,000
384 Refuse	-	-	-	-	-
391 Telephones and Pagers	-	20	21	-	50
403 Mower repair	-	1,275	-	-	1,000
412 Warming House Repair	-	33	-	-	100
427 Porta Potty Rental	767	630	363	-	500
442 Miscellaneous	78	13	315	-	300
Subtotal General Operations	3,793	5,296	5,067	442	6,500
Capital Expenditures					
550 Other Improvements	-	-	-	-	-
Subtotal Capital	-	-	-	-	-
TOTAL EXPENSES	71,716	63,978	63,487	19,243	65,248

	2009	2010	2011	As of April 30	2012	Adopted
	Actual	Actual	Actual	2012	2012	2012
REVENUE						
Other	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-
EXPENDITURES						
General Operations						
306 Consulting Fees	1,235	1,648	5,882	1,881	26,000	
442 Miscellaneous expenses	-	-	-	-	-	
Subtotal General Operations	1,235	1,648	5,882	1,881	26,000	
TOTAL EXPENSES	1,235	1,648	5,882	1,881	26,000	
DEVELOPMENT (48100)						

	2009	2010	2011	As of April 30	2012	Adopted
	Actual	Actual	Actual	2012	2012	2012
REVENUE						
Other	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-
EXPENDITURES						
General Operations						
CONTINGENCY FUNDS	-	-	-	20,000	-	20,000
444	-	-	-	-	-	-
710	-	-	-	-	-	-
OPERATING TRANSFERS	-	-	-	-	-	-
Subtotal General Operations	-	-	-	20,000	-	20,000
TOTAL EXPENSES	-	-	-	20,000	-	20,000

CONTINGENCY (45300)

2012 LAUDERDALE BUDGET SUMMARY OF FUNDS 201 - 602

	2008	2009	2010	2011	As of April 30 2012	Adopted 2012
Total Revenues	827,502	736,274	759,320	652,077	101,635	583,157
Revenue Before Transfers	827,502	736,274	759,320	652,077	101,635	583,157
Transfers	-	291,329	612,594	-	68,381	20,000
Total Revenues	827,502	1,027,604	1,371,914	652,077	170,016	603,157
Total Expenditures	956,526	1,074,134	1,074,134	1,029,133	207,388	533,096
201 Community Events Fund	3,642	4,874	4,830	3,719	136	2,850
202 Communications Fund	22,431	22,837	20,942	19,915	36	20,300
203 Recycling Fund	41,362	41,967	41,061	40,772	155	40,800
302 2000 Imp Debt Fund	48,013	20,524	-	-	-	-
303 2002 Imp Debt Fund	41,424	35,459	31,652	-	-	-
304 2003 Imp Debt Fund	64,834	59,143	50,924	43,723	2,227	43,907
401 Street Improvement Fund	14,760	10,331	5,421	3,053	825	4,500
402 General Capital Impr. Fund	4,320	2,184	1,143	544	92	1,000
403 Storm Water Impr. Fund	6,048	4,473	2,346	1,100	285	1,800
404 Park Improvement Fund	108,725	3,946	118,570	33,530	2,539	1,200
405 TIF Project Fund	162,370	165,052	180,089	171,158	500	163,000
407 Sewer Improvement Fund	11,277	81,628	5,660	2,653	689	4,000
601 Sewer Utility Fund	229,104	234,715	242,590	270,962	75,686	244,300
602 Storm Water Utility Fund	69,192	49,142	54,092	60,948	18,465	55,500
Total Expenditures	956,526	1,074,134	1,074,134	1,029,133	207,388	533,096
Expenditures Before Transfers	956,526	1,074,134	1,074,134	1,029,133	207,388	533,096
Transfers	-	260,329	500,000	-	68,381	-
Total Expenditures	956,526	1,334,463	1,574,134	1,029,133	275,769	533,096
Surplus/(deficit)	(129,025)	(306,860)	(202,220)	(377,056)	(105,753)	70,061

Community Events Fund 201

DEPT. 45600	2008	2009	2010	2011	As of April 30	Adopted
	Actual	Actual	Actual	Actual	2012	2012
BEGINNING BALANCE	3,486	2,800	4,058	5,638	5,638	5,966
REVENUES:						
34785 Fun Run / Walk	-	-	-	-	-	-
34786 Winter Event	609	396	33	31	-	-
34787 Garage Sale	-	50	-	-	-	50
34788 Day in the Park	1,683	1,904	3,219	2,046	-	1,500
34789 Music under the trees	-	448	434	469	-	400
34790 Other Events - March Dance	-	-	-	-	-	-
34791 Pop Sales	-	-	-	-	-	-
34792 T-Shirt Sales	150	330	97	147	41	100
34795 Halloween Donations	779	825	854	844	-	600
36211 Investment Interest	129	121	69	34	10	100
36230 Donations	30	30	-	-	-	-
36255 Misc.	293	769	124	148	85	100
Total Revenues	3,642	4,874	4,830	3,719	136	2,850
EXPENDITURES:						
201 General Supplies	-	5	-	-	17	-
202 Permanent Supplies	43	100	-	40	-	100
368 Fun Run / Walk	-	-	100	446	-	500
369 Music Under the Trees	535	200	600	400	-	400
370 Other Events - March Dance	-	-	-	-	-	-
373 T-Shirts	353	-	-	-	-	-
375 Winter Event	1,011	192	250	150	-	250
376 Garage Sale	34	-	-	-	-	-
377 Day in the Park	1,500	1,800	1,400	1,294	-	1,300
378 Night Out	103	119	150	119	-	150
379 Halloween Event	496	518	450	692	-	550
437 Sales Tax	-	-	-	-	-	-
430 Misc.	-	491	-	-	-	-
440 Meeting Expenses	254	191	300	250	23	200
Total Expenditures	4,329	3,616	3,250	3,391	40	3,450
Fund Balance Gain/Loss	(686)	1,258	1,580	328	96	(600)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	2,800	4,058	5,638	5,966	5,734	5,366

Communications Fund 202

DEPT. 49500	2008	2009	2010	2011	2012	As of April 30	Adopted
BEGINNING BALANCE	36,667	43,724	37,284	33,712	33,712	33,712	32,022
REVENUES:							
36253 Franchise Fees	21,278	21,632	20,576	19,747	19,747	19,747	20,000
36250 Refunds & Reimbursements	262	262	-	-	-	-	-
36211 Investment Interest	1,153	942	366	168	36	36	300
33600 Grants	-	-	-	-	-	-	-
Total Revenues	22,431	22,837	20,942	19,915	36	19,915	20,300
EXPENDITURES:							
101 Reg. Full Time Employees	6,230	6,307	10,678	10,333	5,053	10,333	16,046
121 PERA Contributions	473	426	752	741	366	741	1,163
122 FICA Contributions	593	510	869	843	412	843	1,228
131 Group Insurance	618	576	1,191	1,302	658	1,302	2,250
151 Workers Comp	-	27	86	124	-	124	128
Personnel costs	7,913	7,846	13,576	13,343	6,489	13,343	20,815
201 General Supplies	-	5	85	37	-	37	-
202 Permanent Supplies	-	-	-	-	-	-	-
307 Web Hosting	444	444	444	500	500	500	600
327 Other Service	1,993	3,501	2,837	2,837	-	2,837	3,000
329 Cable Franchise Fee	5,023	5,069	5,214	4,888	4,636	4,888	5,300
530 Furniture and Equipment	-	12,411	2,358	-	-	-	1,000
Operating Costs	7,460	21,430	10,938	8,262	5,136	8,262	9,900
Total Expenditures	15,374	29,277	24,514	21,605	11,625	21,605	30,715
Fund Balance Gain/Loss	7,057	(6,440)	(3,572)	(1,690)	(11,589)	(1,690)	(10,415)
39200 Transfers In	-	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-	-
Ending Fund Balance	43,724	37,284	33,712	32,022	22,123	32,022	21,607

Recycling Fund 203

DEPT. 50000	2008	2009	2010	2011	As of April 30 2012	Adopted 2012
BEGINNING BALANCE	60,029	78,000	87,889	98,106	98,106	112,745
REVENUES:						
Recycling Fee	34,698	35,215	35,113	35,414	-	35,000
Penalties & Interest	71	62	35	94	-	-
SCORE Grant	4,758	4,866	4,926	4,750	-	5,000
Investment Interest	1,811	1,824	987	502	155	800
Other	24	-	-	12	-	-
Total Revenues	41,362	41,967	41,061	40,772	155	40,800
EXPENDITURES:						
Reg. FT Employees	3,545	2,949	5,687	5,605	1,832	5,774
PERA Contributions	283	201	400	407	133	419
FICA Contributions	356	244	478	479	157	442
Group Insurance	362	256	625	750	252	900
Workers Comp	-	8	42	49	-	46
Personnel costs	4,546	3,658	7,232	7,290	2,374	7,581
Permanent Supplies	-	-	95	-	-	-
Other Service	339	339	332	332	-	350
Recycling Contract	18,506	28,082	23,185	18,511	6,383	26,500
Operating Costs	18,845	28,421	23,611	18,843	6,383	26,850
Total Expenditures	23,391	32,079	30,843	26,133	8,757	34,431
Fund Balance Gain/Loss	17,971	9,889	10,218	14,639	(8,602)	6,369
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	78,000	87,889	98,106	112,745	89,504	119,114

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36102
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36255

2003 Improvements Debt Service Fund 304

DEPT. 47400	2008	2009	2010	2011	2012	Adopted
BEGINNING BALANCE	478,218	424,444	367,236	404,217	331,511	331,511
REVENUES:						
Penalties & interest	12,852	10,458	4,535	7,091	1	6,907
Investment Interest	12,784	8,690	4,484	1,749	358	3,000
Special Assessments	39,197	39,995	41,906	34,883	1,868	34,000
Total Revenues	64,834	59,143	50,924	43,723	2,227	43,907
EXPENDITURES:						
Bond Principal	95,000	95,000	95,000	100,000	100,000	100,000
Bond Interest	22,961	20,705	18,211	15,405	6,953	12,330
File Maintenance Charges	647	645	733	1,024	431	800
Total Expenditures	118,608	116,350	113,944	116,429	107,384	113,130
Fund Balance Gain/Loss	(53,775)	(57,207)	(63,019)	(72,706)	(105,157)	(69,223)
Transfers In	-	-	100,000	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	424,444	367,236	404,217	331,511	299,060	262,288

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36211
36100

Street Improvement Fund 401

DEPT. 48401		2008	2009	2010	2011	2012	2012
BEGINNING BALANCE		454,662	400,208	398,350	460,068	460,068	531,112
REVENUES:		Actual	Actual	Actual	Actual	As of April 30	Adopted
36211	Investment Interest	14,243	10,232	5,326	2,598	825	4,500
36200	Miscellaneous Revenue	517	99	95	78	-	-
36102	Penalties & Interest	-	-	-	-	-	-
36100	Special Assessments	-	-	-	377	-	-
Total Revenue		14,760	10,331	5,421	3,053	825	4,500
EXPENDITURES:							
328	Street Repair	49,712	4,320	-	-	-	-
	Street Reconstruction	-	-	-	-	-	-
	Streetscaping	-	-	-	-	-	-
304	Engineering	19,502	7,869	-	-	-	-
	Trees	-	-	-	-	-	-
Total Expenditures		69,213	12,189	-	-	-	-
Fund Balance Gain/Loss		(54,454)	(1,858)	5,421	3,053	825	4,500
39200	Transfers In	-	-	56,297	67,991	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		400,208	398,350	460,068	531,112	460,893	535,612

General Capital Improvement Fund 402

DEPT. 48000	2008	2009	2010	2011	As of April 30 2012	Adopted 2012
BEGINNING BALANCE	168,981	83,301	85,485	86,628	57,458	57,458
REVENUES:						
Investment Interest	4,320	2,184	1,143	544	92	1,000
Depreciation	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Revenue	4,320	2,184	1,143	544	92	1,000
EXPENDITURES:						
Land	-	-	-	-	-	-
Buildings	-	-	-	-	-	-
City Garage	-	-	-	-	-	-
Warming House	-	-	-	-	-	-
Furniture & Equipment	-	-	-	-	-	-
Office Equipment	-	-	-	-	-	-
Copier	-	-	-	-	-	-
HVAC	-	-	-	-	-	-
Computers	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Tractor	-	-	-	29,714	-	-
Other Improvements	-	-	-	-	-	-
Vehicle	-	-	-	-	-	-
Truck	-	-	-	-	-	-
Total Expenditures	-	-	-	29,714	-	35,000
Fund Balance Gain/Loss	4,320	2,184	1,143	(29,170)	92	(34,000)
Transfers In	-	-	-	-	-	20,000
Transfers Out	90,000	-	-	-	-	-
Ending Fund Balance	83,301	85,485	86,628	57,458	86,720	43,458

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Storm Sewer Improvement Fund 403

DEPT. 48403	2008	2009	2010	2011	2012	As of April 30	Adopted
	Actual	Actual	Actual	Actual	2012	2012	2012
BEGINNING BALANCE	197,249	170,981	175,454	177,800	178,900	178,900	178,900
REVENUES:							
Storm Sewer Fee	-	-	-	-	-	-	-
Investment Interest	6,048	4,473	2,346	1,100	285	1,800	1,800
Other	-	-	-	-	-	-	-
Total Revenues	6,048	4,473	2,346	1,100	285	1,800	1,800
EXPENDITURES:							
Reg. FT Employees	-	-	-	-	-	-	-
On-Call Pay	-	-	-	-	-	-	-
PERA Contributions	-	-	-	-	-	-	-
FICA Contributions	-	-	-	-	-	-	-
Group Insurance	-	-	-	-	-	-	-
Workers Compensation	-	-	-	-	-	-	-
Personnel Costs	-	-	-	-	-	-	-
Engineering	11,816	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-
Misc	500	-	-	-	-	-	-
Contingency Funds	-	-	-	-	-	-	-
Storm System Repairs	-	-	-	-	-	-	-
Operating Costs	12,316	-	-	-	-	-	-
Total Expenditures	12,316	-	-	-	-	-	-
Fund Balance Gain/Loss	(6,268)	4,473	2,346	1,100	285	1,800	1,800
Transfers In	-	-	-	-	-	-	-
Transfers Out	20,000	-	-	-	-	-	-
Ending Fund Balance	170,981	175,454	177,800	178,900	178,085	180,700	180,700

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Park Improvement Fund 404

DEPT. 48404	2008	2009	2010	2011	As of April 30 2012	Adopted 2012
BEGINNING BALANCE	123,844	151,458	148,669	187,295	187,295	257,871
REVENUES:						
33130 Grants	-	-	60,000	22,995	-	-
36230 Donations	-	-	-	9,750	-	-
36255 Misc	-	-	-	-	2151	-
36211 Investment Interest	4,065	3,946	2,273	785	388	1,200
Total Revenues	4,065	3,946	62,273	33,530	2,539	1,200
EXPENDITURES:						
304 Engineering	17,718	382	-	-	-	-
510 Land	-	-	-	-	-	-
524 Picnic Shelter	-	-	-	-	-	-
525 Playground	-	-	79,945	21,495	2,647	-
526 Park Path	-	-	-	-	-	-
527 Gen. Park Improvements	63,392	6,353	-	9,450	-	20,000
528 Court Improvements	-	-	-	-	-	-
Total Expenditures	81,110	6,735	79,945	30,945	2,647	20,000
Fund Balance Gain/Loss	(77,046)	(2,789)	(17,672)	2,585	(108)	(18,800)
39200 Transfers In	104,660	-	56,297	67,991	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	151,458	148,669	187,295	257,871	187,187	239,071

TIF Project Fund 405

DEPT. 48500	2008	2009	2010	2011	2012	2012
	Actual	Actual	Actual	Actual	As of April 30	Adopted
REVENUES:						
BEGINNING BALANCE	468,208	629,840	533,815	211,694	211,694	313,376
36211 Investment Interest	17,471	15,800	5,074	805	500	2,000
31050 Tax increment	137,953	141,815	167,422	162,194	-	161,000
31051 Delinquent Tax increment	1,959	1,879	1,781	1,815	-	-
33406 TIF Mkt Value Homestead Crdt	4,987	5,558	5,812	6,344	-	-
Total Revenues	162,370	165,052	180,089	171,158	500	163,000
EXPENDITURES:						
101 FT Employees	-	-	-	-	-	-
121 PERA Contribution	-	-	-	-	-	-
122 FICA Contribution	-	-	-	-	-	-
131 Group Insurance	-	-	-	-	-	-
133 Life Insurance	-	-	-	-	-	-
Total Personnel Costs	-	-	-	-	-	-
304 Engineering	-	-	-	-	-	-
305 Legal Fees	-	-	-	-	-	-
327 Other Services	738	747	2,210	1,095	98	1,000
325 Other Imp. (Larpenieur)	-	-	-	-	-	-
General Operating Costs	738	747	2,210	1,095	98	1,000
Total Expenditures	738	747	2,210	1,095	98	1,000
Fund Balance Gain/Loss	161,632	164,305	177,878	170,063	402	162,000
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	260,329	500,000	68,381	-	-
Ending Fund Balance	629,840	533,815	211,694	313,376	212,096	475,376

Sewer Improvement Fund 407

DEPT. 48407	2008	2009	2010	2011	2012	Adopted
BEGINNING BALANCE	330,380	341,657	423,285	428,944	428,944	431,597
REVENUES:						
Investment Interest	11,277	9,128	5,660	2,653	689	4,000
Special Assessments	-	-	-	-	-	-
Sewer Connections	-	72,500	-	-	-	-
Total Revenues	11,277	81,628	5,660	2,653	689	4,000
EXPENDITURES:						
Engineering	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Fund Balance Gain/Loss	11,277	81,628	5,660	2,653	689	4,000
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	341,657	423,285	428,944	431,597	429,633	435,597

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Sanitary Sewer Enterprise Fund 601

DEPT. 49000	2008	2009	2010	2011	As of April 30 2012	Adopted 2012
BEGINNING BALANCE	201,790	218,207	224,352	233,066	233,066	276,084
REVENUES:						
37210 Sewer Charges	224,682	226,671	240,056	269,701	75,182	242,000
36211 Investment Interest	4,422	4,369	2,534	1,261	504	2,300
36250 Refunds/Reimbursements	-	-	-	-	-	-
37230 Penalties	-	-	-	-	-	-
36255 Miscellaneous	-	-	-	-	-	-
37240 Sewer Connections	-	3,675	-	-	-	-
39101 Sale of Assets	-	-	-	-	-	-
Total Revenues	229,104	234,715	242,590	270,962	75,686	244,300
EXPENDITURES:						
101 Reg. FT Employees	17,451	22,169	22,825	23,733	3,190	27,742
102 On-Call Pay	11,822	13,193	10,884	10,689	3,193	12,000
121 PERA Contributions	1,981	2,286	2,409	2,457	868	2,881
122 FICA Contributions	2,469	2,683	2,724	2,706	955	3,040
131 Group Insurance	2,536	3,577	3,946	4,281	1,531	4,185
151 Worker's Comp.	858	1,932	1,798	921	-	2,764
Personnel Costs	37,117	45,840	44,586	44,787	9,737	52,612
201 General Supplies	-	-	-	-	-	-
212 Motor Fuels	394	369	536	742	124	700
227 Tools & Equipment	289	-	-	285	-	300
228 Misc. Repairs/Maint/Supply	-	-	244	-	-	400
301 Auditing	1,350	1,613	1,610	1,697	1,190	1,700
304 Engineering	2,997	3,211	481	-	313	3,000
308 Training/Conferences	560	300	-	300	600	500
315 Sewer Jetting	1,444	-	1,050	-	-	1,500
316 Sewer Televising	11,018	-	2,083	1,470	-	1,500
327 Other Services	6,040	11,408	13,312	6,667	4,373	7,000
331 Travel Expenses	-	119	-	-	-	100
361 General Liability	1,520	1,539	1,666	1,736	-	1,800
382 Water	66	69	63	68	-	100
387 Met Council Sewer Charges	115,587	128,590	132,610	134,611	48,828	120,000
391 Telephones/Pagers	228	263	244	252	86	300
402 City Truck Repair/Maint.	-	333	160	270	-	100
425 Clothing	786	933	942	768	230	1,000
442 Misc.	-	23	-	-	-	-
444 Contingency Funds	-	-	-	-	-	-
501 Depreciation	33,291	33,959	34,291	34,291	-	34,000
540 Machinery & Equipment	-	-	-	-	-	-
554 System Repairs (I/I)	-	-	-	-	-	-
Operating Costs	175,570	182,730	189,290	183,157	55,744	174,000
Total Expenses	212,687	228,570	233,876	227,944	65,481	226,612
Fund Balance Gain/Loss	16,417	6,145	8,714	43,018	10,205	17,688
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	218,207	224,352	233,066	276,084	243,271	293,772

Storm Sewer Enterprise Fund 602

DEPT. 49100	2008	2009	2010	2011	2012	2012
	Actual	Actual	Actual	Actual	As of April 30	Adopted
BEGINNING BALANCE	(9,196)	23,572	29,421	34,434	50,455	41,543
REVENUES:						
Storm Sewer Fee	48,763	48,351	53,621	60,725	18,373	55,000
Investment Interest	429	791	471	223	92	500
Other	-	-	-	-	-	-
Total Revenues	49,192	49,142	54,092	60,948	18,465	55,500
EXPENDITURES:						
Reg. FT Employees	16,112	19,898	23,459	24,139	4,077	31,835
On-Call Pay	3,792	2,768	4,186	4,111	1,330	5,000
PERA Contributions	1,318	1,431	1,941	1,981	827	2,671
FICA Contributions	1,644	1,693	2,203	2,192	906	2,818
Group Insurance	1,737	2,220	3,203	3,484	1,429	4,590
Workers Compensation	858	1,045	1,157	767	-	2,244
Personnel Costs	25,461	29,054	36,149	36,674	8,569	49,158
General Supplies	-	-	-	-	-	-
201	-	-	-	-	-	-
212	394	340	536	742	124	700
227	51	-	-	50	-	-
228	-	26	-	-	-	-
301	1,350	1,613	1,610	1,697	1,190	1,700
304	-	7,281	-	645	331	9,000
308	-	-	70	-	-	100
314	-	-	-	-	-	-
314	-	-	-	-	-	-
327	5,759	1,454	6,127	1,177	326	2,500
352	1,520	80	84	41	-	100
361	1,539	1,666	1,736	1,736	-	1,700
391	228	263	244	252	86	300
402	-	333	160	270	-	500
425	786	933	942	768	230	1,000
438	875	375	875	875	500	1,000
442	-	-	617	-	-	1,000
444	-	-	-	-	-	-
501	-	-	-	-	-	-
540	-	-	-	-	-	-
554	-	-	-	-	-	-
Operating Costs	10,963	14,238	12,930	8,253	2,787	19,600
Total Expenditures	36,424	43,293	49,080	44,927	11,356	68,758
Fund Balance Gain/Loss	12,768	5,849	5,013	16,021	7,109	(13,258)
Transfers In	20,000	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	23,572	29,421	34,434	50,455	41,543	37,197

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**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date May 22, 2012

ITEM NUMBER: 2012 Rental and Business Licenses

STAFF INITIAL: KK

Action Requested

Consent X

Public Hearing

Discussion

Action

Resolution

Work Session

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A list of business owners who have completed their license requirements and/or renewed their application for licensure for 2012.

Centraire Heating & A/C—HVAC Contractor

Henderson Service Co.—HVAC Contractor

OPTIONS:

1. Motion to approve listed licenses for 2012.

2. Motion to deny all or some of the listed license applications for 2012.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the completed 2012 Licenses listed above.

COUNCIL ACTION:

LAUDERDALE COUNCIL															
MEETING DATE May 22, 2012 ITEM NUMBER Resolution of Approval for Variance at 1792 Walnut with Findings of Fact STAFF INITIAL Jim APPROVED BY ADMINISTRATOR _____	<table border="0"> <tr> <td style="text-align: right;">Consent</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Special</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Public Hearing</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Report</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Discussion/Action</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Resolution</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Work session</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Consent	<input checked="" type="checkbox"/>	Special	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Report	<input type="checkbox"/>	Discussion/Action	<input type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work session	<input type="checkbox"/>
Consent	<input checked="" type="checkbox"/>														
Special	<input type="checkbox"/>														
Public Hearing	<input type="checkbox"/>														
Report	<input type="checkbox"/>														
Discussion/Action	<input type="checkbox"/>														
Resolution	<input checked="" type="checkbox"/>														
Work session	<input type="checkbox"/>														

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the May 8 City Council Meeting, the City Council passed a motion approving an 8-foot variance to the 30-foot front yard setback requirements to construct an arbor up to 22 feet from the front property line for Christopher & Angela Brasel at 1792 Walnut Street. Staff was directed to prepare a resolution of approval with findings of fact for this meeting.

OPTIONS:

- Adopt the prepared resolution as part of the consent agenda.
- Remove from the consent agenda for discussion.

STAFF RECOMMENDATION:
 By approving the consent agenda, the council is approving the attached resolution.

COUNCIL ACTION:

Member _____ introduced the following resolution and moved its adoption:

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA
RESOLUTION NO. 052212A**

**RESOLUTION OF THE COUNCIL OF THE CITY OF LAUDERDALE APPROVING
AN 8-FOOT VARIANCE TO THE 30-FOOT FRONT YARD SETBACK REQUIREMENT
TO CONSTRUCT AN ARBOR UP TO 22 FEET FROM THE FRONT PROPERTY LINE
AT 1792 WALNUT STREET**

WHEREAS, Christopher & Angela Brasel applied for an 8-foot variance to the 30-foot front yard setback requirements to construct an arbor up to 22 feet from the front property line; and

WHEREAS, Christopher & Angela Brasel own the property 1792 Walnut Street, which is legally described as:

PIN: 17-29-23-33-0033

Lauderdale's East Side Addition to Minneapolis, Lot 28, Block 9

WHEREAS, notification letters went to property owners and residents adjacent to the subject property; and

WHEREAS, Section 10-8-8 (Setback Requirements in R-1) requires a principal structure setback of 30 feet from the front property line; and

WHEREAS, the existing house is currently 34 feet from the front property line; and

WHEREAS, the Lauderdale City Council has made the following findings:

- The cedar arbor will match an arbor on the back of the house. It will also create usable outdoor living space.
- The house was constructed 34 feet from the front property line, so any addition to the front of the house more than 4 feet will require a variance.
- The arbor is a visually pleasing, non-intrusive structure that will enhance the character of the house and the neighborhood.
- The Lauderdale Zoning Ordinance allows for the City Council to consider requests for variance to setback requirements.
- The request is in keeping with the comprehensive plan because the proposed project increases property value by increasing curb appeal and creates a positive example with an attractive and welcoming façade.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lauderdale, does hereby approve an 8-foot variance to the 30-foot front yard setback requirements to construct an open deck up to 22 feet from the front property line, based upon the above findings.

Dated: May 22, 2012

Jeffrey Dains, Mayor

Attest:

Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member _____ upon vote being taken thereon, the following voted in favor thereof:

And the following voted against same: _____

Whereupon said resolution was declared duly passed.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____

Public Hearing _____

Discussion _____

Action _____

Resolution _____

Work Session _____

Meeting Date May 22, 2012

ITEM NUMBER Park Use Request

STAFF INITIAL KK

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The city has received an application request by Karen Daugherty and Girl Scout Troop No. 52745 to use the Park Shelter on June 3, 2012 from 4:00-8:00 p.m. The Troop is expecting a group of 25-40 people to use the Shelter.

OPTIONS:

To approve or not allow the use of the Park Shelter.

STAFF RECOMMENDATION:

To allow Girl Scout Troop No. 52745 to use the Park Shelter on June 3, 2012.

COUNCIL ACTION:

City of Lauderdale
 1891 Walnut Street • Lauderdale • Minnesota 55113
 Phone: (651) 792-7650 Fax: (651) 631-2066

RESIDENT APPLICATION FOR USE OF COMMUNITY PARK

APPLICANT INFORMATION:

Name: Karen Doherty Address: 1924 Waverly St.
 City: Lauderdale State: MN Zip: 55113 Telephone No.: 651-638-9377
 Name of Organization (if applicable): Girl Scout Troop #52745

PARK USE INFORMATION:

Date of Picnic Shelter Use: 6/3/2012 Hours Used: 4-8:00 pm
 * Number attending: 25-40 * Note: Groups of 30 or more must receive council approval

Other park facilities may be reserved (circle all that apply):

Ball Field / East or West Tennis Court / East or West Basketball Court / Hours Used: _____
 Volleyball Court / Paved Hockey Rink (Summer) / Ice Skating Rink (Winter) Hours Used: _____

(Winter Skating Rinks can only be reserved from 9-10 p.m. when open skating ends at 9 p.m.)


BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you go.
- The park facilities may not be used for advertisement of products, goods, or services, or for personal profit. The proposed event may not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware of a parking lot on Roselawn Avenue which includes spaces for people with disabilities.
- The applicant understands that the park opens at 8 a.m. and closes at 10 p.m.
- The applicant understands that no intoxicating liquor may be present or consumed at the park.
- The applicant agrees to carry a copy of the approved application form with them as proof of reservation.
- If the applicant experiences problems with the facilities, the applicant shall contact City Hall during office hours, or Ramsey County Dispatch after hours at 651-767-0640.
- The applicant understands that the renter/users of Lauderdale park facilities at all times indemnify, defend, and hold harmless the City of Lauderdale, Minnesota, its officers, employees, and contractors from and against any and all claims, damages, losses, and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Lauderdale facilities. Furthermore, renter/users may be required to provide a certificate of insurance naming the City as an additional insured.

Applicant's Signature: [Signature]
 Applicant's Printed Name: Karen Doherty
 Date: 5/16/2012

FOR OFFICE USE ONLY:
 Date Application Received: 5/16/2012 Approved By: [Signature]
 Fees Received: N/A Check #: _____ Receipt #: _____
 Damage Deposit Check #: _____
 Temporary Non-Intoxicating Liquor License Granted? _____ If so, date Council granted: _____

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	May 22, 2012	
ITEM NUMBER	SWPPP Annual Report	
STAFF INITIAL		
APPROVED BY ADMINISTRATOR		

Action Requested	Consent	<input type="checkbox"/>
	Public Hearing	<input checked="" type="checkbox"/>
	Discussion	<input type="checkbox"/>
	Action	<input type="checkbox"/>
	Resolution	<input type="checkbox"/>
	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City must present on its efforts to eliminate stormwater pollution through its Stormwater Pollution Prevention Program (SWPPP) and allow residents the opportunity to address the Council through a public hearing. This is our right to do that. I will give a brief presentation on such things as: why Lauderdale has to have a MS4 permit, what is in the City's SWPPP, compliance with mandates, appropriateness of best management practices (BMPs), and progress in achieving BMP goals. Attached is the 2010 SWPPP report for your review. The 2011 report is due by the end of June 2012. The City's SWPPP is about 75 pages long. I did not include a copy in your packet. If you would like to have a copy, let me know. It is also available on the City's website.

2011 was the last year of the City's current MS4 permit. It was largely a year focused on maintaining the current best management practices (BMPs) and preparing to draft a new permit. Due to the state government shut down and the complexity of the permit, the new permit language was only posted to the State Register this week. Staff will be working with the city engineer in the second half of 2012 to draft the new permit language and define what BMPs are needed to meet the City's storm water goals and mandates. As I have mentioned before, some of the BMPs the City committed to a number of years ago aren't feasible or possible.

OPTIONS:

STAFF RECOMMENDATION:

Take comments from residents. No further action required.

COUNCIL ACTION:

MS4 Annual Report for 2010

Municipal Separate Storm Sewer Systems (MS4s)

Reporting period January 1, 2010 to December 31, 2010

Due June 30, 2011

Doc Type: Permitting Annual Report

Minnesota Pollution
Control Agency

520 Lafayette Road North
St. Paul, MN 55155-4194



Instructions: By completing this mandatory MS4 Annual Report form, you are providing the Minnesota Pollution Control Agency (MPCA) with a summary of your status of compliance with permit conditions, including an assessment of the appropriateness of your identified best management practices (BMPs) and progress towards achieving your identified measurable goals for each of the minimum control measures as required by the MS4 Permit. If a permittee determines that program status or compliance with the permit can not be adequately reflected within the structure of this form additional explanation and/or information may be referenced in an attachment. This form has significant limitations and provides only a snap shot of MS4 compliance with the conditions in the Permit. After reviewing the information, MPCA staff may need to contact the permittee to clarify or seek additional information. The MPCA enforcement policy is to provide the opportunity to respond to any alleged violations before any enforcement action is taken.

Submission: This MS4 Annual Report must be submitted electronically to the MPCA using the submit button at the end of the form, from the person that is duly authorized to certify this form. All questions with an asterisk (*) are required fields (these fields also have a red border), and must be completed before the form will send. A confirmation e-mail will be sent in response to electronic submissions. To obtain an electronic copy of the 2010 MS4 Annual Report form, please visit the MPCA website at: <http://www.pca.state.mn.us/water/stormwater/stormwater-ms4.html>.

If you have further questions, please contact one of these MPCA staff members (toll-free 800-657-3864):

- Joyce Cieluch 218-846-7387
- Scott Fox 651-757-2368
- Amy Garcia 651-757-2377

General Contact Information (*Required fields)

*Name of MS4: Lauderdale City MS4 *Contact name: Heather Butkowski

*Mailing address: 1891 Walnut Street

*City: Lauderdale *State: MN *Zip code: 55113

*Phone (including area code): 6517927650 *E-mail: admin@ci.lauderdale.mn.us

Check here if this contact information is different than the contact indicated on the mailing label.

Minimum Control Measure 1: Public Education and Outreach [V.G.1] (*Required fields)

A. The permit requires each Permittee to implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and steps that the public can take to reduce pollutants in stormwater runoff. [Part V.G.1.a]

Note: Please indicate which of the following distribution methods you used during the 2010 calendar year. Indicate the number distributed in the spaces provided (enter "0" if the method was not used or "NA" if the data does not exist):

Media type	Number of media	Number of times published	Circulation/Audience
Example: Brochures:	3 different brochures	published 5 times	about 10,000
Brochures:	2 MWMO brochures	1 time each	NA
Newletter:	10 articles	4 (quarterly)	1,250 mailed
Posters:	1 calendar made by Rice Creek	1	50
Newspaper articles:	1 public notice	1	about 15,000
Utility bill inserts:	0	0	0
Radio ads:	ViamN Water:Let's Keep Clean	NA	NA
Television ads:	ViamN Water:Let's Keep Clean	NA	NA
Cable Access Channel:	2 stormwater videos	Aired Daily	NA
Other:			
Other:			
Other:			

The permit requires permittees to develop, implement, and enforce a program to detect and eliminate illicit discharges as defined in 40 CFR 122.26(b)(2). You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

Minimum Control Measure 3: Illicit Discharge Detection and Elimination [V.G.3] (*Required fields)

- A. *Did you hold a public meeting to present accomplishments for calendar year 2010 and to discuss your Stormwater Pollution Prevention Program (SWPPP)? [Part V.G.1.e]
- Yes No
- If no, explain:
- B. What was the date of the public meeting: 04/26/2011
- C. How many citizens attended specifically for stormwater (excluding board/council members and staff/hired consultants)? 0
- D. Was the public meeting a stand-alone meeting for stormwater or was it combined with some other function (City Council meeting, other public event, etc.)?
- Stand-alone Combined
- E. *Each permittee must solicit and consider input from the public prior to submittal of the annual report. Did you receive written and/or oral input on your SWPPP? [Part V.G.2.b.1-3]
- Yes No
- F. *Have you revised your SWPPP in response to written or oral comments received from the public since the last annual reporting cycle? [Part V.G.2.c]
- Yes No
- If yes, describe. Attach a separate sheet if necessary:

Minimum Control Measure 2: Public Participation/Involvement [V.G.2] (*Required fields)

- A. *Have specific messages been developed and distributed during the 2010 calendar year for Minimum Control Measure (MCM):
- MCM 1: Yes No MCM 4: Yes No
- MCM 2: Yes No MCM 5: Yes No
- MCM 3: Yes No MCM 6: Yes No
- B. *Do you use a website as a tool to distribute stormwater educational materials?
- Yes No
- C. If you answered yes in question B. above, do you track hits to the site?
- How many hits to the stormwater page during 2010: _____
- D. *Did you hold stormwater related events, presentations to schools or other such activities?
- Yes No
- If yes, please describe:
- E. *Have you developed partnerships with other MS4s, watershed districts, local or state governments, educational institutions, etc., to assist you in fulfilling the requirements for MCM 1?
- Yes No
- F. List those entities with which you have partnered during the 2010 calendar year to meet the requirements of this MCM and describe the nature of the agreement(s). Attach a separate sheet if necessary:
- Provide financial support to the Minnesota Waters "Let's Keep it Clean" program. Rely on the Mississippi Watershed Management Organization and Rice Creek Watershed District for educational materials and programming.
- G. *Have you developed methods to assess the effectiveness of your public education/outreach program?
- Yes No
- H. If yes, please describe:

B. *Have you developed written procedures for site inspections? Yes No

Enforcement mechanism	Number of actions
<input type="checkbox"/> Verbal warnings	#
<input checked="" type="checkbox"/> Notice of violation	# 0
<input type="checkbox"/> Administrative orders	#
<input checked="" type="checkbox"/> Stop-work orders	# 0
<input checked="" type="checkbox"/> Fines	# 0
<input checked="" type="checkbox"/> Forfeit of security of bond money	# 0
<input type="checkbox"/> Withholding of certificate of occupancy	#
<input checked="" type="checkbox"/> Criminal actions	# 0
<input type="checkbox"/> Civil penalties	#
<input type="checkbox"/> Other:	#

A. The permit requires an erosion and sediment control ordinance or regulatory mechanism that must include sanctions to ensure compliance and contains enforcement mechanisms [Part V.G.4.a]. Indicate which of the following enforcement mechanisms are contained in your ordinance or regulatory mechanism and the number of actions taken for each mechanism used during the reporting period (enter "0" if the method was not used or "NA" if the data does not exist). **Check all that apply.**

The permit requires that each permittee develop, implement, and enforce a program to reduce pollutants in any stormwater runoff to your small MS4 from construction activities within your jurisdiction that result in a land disturbance of equal to or greater than one acre, including the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb one or more acres. [Part V.G.4.]

Minimum Control Measure 4: Construction Site Stormwater Runoff [V.G.4] (*Required fields)

The ordinance may alternately be submitted as a separate electronic file attached to the e-mail Yes No
 or submitted of this annual report. Are you submitting an electronic copy?

<http://www.ci.lauderdale.mn.us/vertical/Sites/%7B5F73237E-9F78-407B-A785-DA0D9F5C945F%7D>

If you answered yes in question D above, a complete copy of your illicit discharge prohibition ordinance or other regulatory mechanism addressing the requirements of Part V.G.3.b. of the MS4 Annual Report. Please provide the URL/reference where your illicit discharge ordinance or other regulatory mechanism may be found. Include specific code numbers if available:

F. If you answered yes in question D above, provide the date the ordinance or other regulatory mechanism was adopted: Yes No

E. If you answered yes in question D above, provide the date the ordinance or other regulatory mechanism was adopted: Yes No

D. *Have you established an ordinance or other regulatory mechanism to prohibit illicit discharges and/or non-stormwater discharges from entering the MS4? Yes No

Note: The Permit requires the ordinance or other regulatory mechanism to be established by June 30, 2010 [Part V.G.3.b]

C. If you modified the format in which the map is available? Yes No

B. *Have you modified the format in which the map is available? Yes No

Note: The storm sewer system map was to be completed by June 30, 2008. [Part V.G.3.a]

A. *Did you update your storm sewer system map in 2010? Yes No

If yes, please explain which components (ponds, pipes, outfalls, waterbodies, etc.) were updated/added:

Structure/Facility type	*Total number	*Number inspected	*Percentage
*Outfalls to receiving waters:	5	5	100%
*Sediment basins/ponds:	3	3	100%
*Total	8	8	100%

- C. *For each BMP below, indicate the total number within your MS4, how many of each BMP type were inspected and the percent inspected in 2010. Enter "0" if your MS4 does not contain BMPs or none were inspected in 2010. Enter "NA" if the data does not exist.
- B. *Did you repair, replace, or maintain any structural pollution control devices?
 Yes No

*Structural pollution control devices:	*Total number	*Number inspected	*Percentage
	11	11	100%

- A. *Indicate the total number of structural pollution control devices (for example-grit chambers, sumps, floatable skimmers, etc.) within your MS4, the total number that were inspected in 2010, and calculate the percent inspected. Enter "0" if your MS4 does not contain structural pollution control devices or none were inspected in 2010. Enter "NA" if the data does not exist.
- The permit requires each MS4 to develop and implement an operation and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations. Your program must include employee training to prevent and reduce stormwater pollution from activities, such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.

Minimum Control Measure 6: Pollution Prevention/Good Housekeeping for Municipal Operations [V.G.6] (*Required fields)

- Other:
- Grants Stormwater utility fee Taxes
- E. *How are you funding the long-term operation and maintenance of your stormwater management system? (Check all that apply)
- D. *Do plan reviewers use a checklist when reviewing plans?
 Yes No
- C. *How many projects have you reviewed during the 2010 calendar year to ensure adequate long-term operation and maintenance of permanent stormwater treatment BMPs installed as a result of post-construction requirements? [Part V.G.5.b. and Part V.G.5.c.]
- B. *Have you developed procedures for site plan review which incorporate consideration of water quality impacts?
 Yes No
- A. *Have you established design standards for stormwater treatment BMPs installed as a result of post-construction requirements?
 Yes No

Note: The MS4 permit requirements associated with this minimum control measure were required to be fully developed and implemented by June 30, 2008.

The permit requires each permittee to develop, implement, and enforce a program to address stormwater runoff from new development and redevelopment projects within your jurisdiction that disturb an area greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale that discharge into your small MS4. Your program must ensure that controls are in place that would prevent or reduce water quality impacts. You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

Minimum Control Measure 5: Post-construction Stormwater Management in New Development and Redevelopment [V.G.5] (*Required fields)

- C. *Have you developed written procedures for site enforcement?
 Yes No
- D. *Identify the number of active construction sites greater than an acre in your jurisdiction during the 2010 calendar year:
- E. *On average, how frequently are construction sites inspected (e.g., weekly, monthly, etc.)?
 no new construction
- F. *How many inspectors, at any time, did you have available to verify erosion and sediment control compliance at construction sites during the 2010 calendar year:
 1

- D. Of the BMPs inspected in C. above, did you include any privately owned BMPs in that number? Yes No
- E. If yes in D. above, how many?

Section 7: Impaired Waters Review (*Required fields)

The permit requires any MS4 that discharges to a Water of the State, which appears on the current U. S. Environmental Protection Agency (EPA) approved list of impaired waters under Section 303(d) of the Clean Water Act, review whether changes to the SWPPP may be warranted to reduce the impact of your discharge [Part IV.D].

- A. *Does your MS4 discharge to any waters listed as impaired on the state 303 (d) list? Yes No
- B. *Have you modified your SWPPP in response to an approved Total Maximum Daily Load (TMDL)? Yes No

If yes, indicate for which TMDL:

Section 8: Additional SWPPP Issues (*Required fields)

- A. *Did you make a change to any BMPs or measurable goals in your SWPPP since your last report? [Part V.H.] Yes No

- B. If yes, briefly list the BMPs or any measurable goals using their unique SWPPP identification numbers that were modified in your SWPPP, and why they were modified: (Attach a separate sheet if necessary)

- C. *Did you rely on any other entities (MS4s, consultants, or contractors) to implement any portion of your SWPPP? Yes No

If yes, please identify them and list activities they assisted with:

Bonestroo - plan reviews if necessary, MS4 Annual Report
Watershed Districts - public education

Owner or Operator Certification (*Required fields)

The person with overall administrative responsibility for SWPPP implementation and Permit compliance must certify this MS4 Annual Report. This person must be duly authorized and should be either a principal executive (i.e., Director of Public Works, City Administrator) or ranking elected official (i.e., Mayor, Township Supervisor).

- *Yes - I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete (Minn. R. 7001.0070). I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment (Minn. R. 7001.0540).

*Name of certifying official: Heather Butkowski

*Title: City Administrator

*Date: 06/30/2011

(mm/dd/yyyy)

Submit

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	May 22, 2012
ITEM NUMBER	Constitutional Amendments
STAFF INITIAL	<i>AB</i>
APPROVED BY ADMINISTRATOR	

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	_____
Action	<input checked="" type="checkbox"/>
Resolution	<input checked="" type="checkbox"/>
Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, the Council discussed the constitutional amendment questions that will be on the ballot in November. The council voted in opposition to the ballot questions. Since the last meeting, staff drafted a resolution affirming the original motion. The resolution restates the ballot and constitutional amendment wording as adopted by the legislature. The Council may amend the resolution before voting.

OPTIONS:

STAFF RECOMMENDATION:

Motion to (adopt/not adopt) Resolution 052212B—A Resolution in Opposition to the Constitutional Amendment Ballot Questions.

COUNCIL ACTION:

RESOLUTION NO. 052212B

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

A RESOLUTION IN OPPOSITION TO THE
CONSTITUTIONAL AMENDMENT BALLOT QUESTIONS

WHEREAS, in 2011 the Minnesota State Legislature voted to include the following question on the election ballot in November 2012: "Shall the Minnesota Constitution be amended to provide that only a union of one man and one woman shall be valid or recognized as a marriage in Minnesota?"; and,

WHEREAS, the proposed amendment would add a new Section 13 to the Minnesota Constitution stating: "Only a union of one man and one woman shall be valid or recognized as a marriage in Minnesota."; and,

WHEREAS, in 2012 the Minnesota State Legislature voted to include the following question on the election ballot in November 2012: "Shall the Minnesota Constitution be amended to require all voters to present valid photo identification to vote and to require the state to provide free identification to eligible voters, effective July 1, 2013?"; and,

WHEREAS, the proposed amendment would amend Article 7, Section 1 of the Minnesota Constitution and state: "(b) All voters voting in person must present valid government-issued photographic identification before receiving a ballot. The state must issue photographic identification at no charge to an eligible voter who does not have a form of identification meeting the requirements of this section. A voter unable to present government-issued photographic identification must be permitted to submit a provisional ballot. A provisional ballot must only be counted if the voter certifies the provisional ballot in the manner provided by law. (c) All voters, including those not voting in person, must be subject to substantially equivalent identity and eligibility verification prior to a ballot being cast or counted."

THEREFORE BE IT RESOLVED, that the Lauderdale City Council opposes the current constitutional amendments and urges Lauderdale citizens and Minnesota citizens to vote "No" on Tuesday, November 6, 2012.

CITY OF LAUDERDALE)
COUNTY OF RAMSEY)
STATE OF MINNESOTA)

ss

I, Heather Butkowski, being duly qualified and City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of

the City of Lauderdale on Tuesday, May 22, 2012, as the same appears in the minutes of said meeting on file and of record in City Offices.

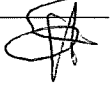
ADOPTED by the City Council of Lauderdale this 22nd day of May, 2012.

Jeff Dains, Mayor

ATTEST:

Heather Butkowski, City Clerk-Administrator

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	May 22, 2012	ITEM NUMBER	Rental Housing Ordinance
		STAFF INITIAL	
		APPROVED BY ADMINISTRATOR	

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The rental housing ordinance was adopted in 2006 to address problems occurring at a couple of rental properties. The ordinance has done a number of good things for the City but the ordinance isn't perfect. There are "problem" properties within the City that the ordinance doesn't effectively deal with. The primary reason is three violation events have to happen within three months before the Council can revoke a rental license. This is hard to achieve; it also means a property can have a half dozen or more serious calls in a year and not face action against their license. The lack of city authority to deal with chronic problem properties aggravates neighbors as they expected the ordinance would address these problems.

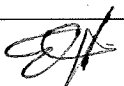
There are a myriad of other policy and technical issues that should be cleared up during an ordinance update such as:

- Expand the list of violations that the city can take enforcement action on (like the garbage ordinance).
- Define enforcement procedures for property owners who do not complete their license renewals in a timely manner and enforcement for a new rental property that refuses to apply for a license.
- Clarify whether the City can use the International Property Maintenance Code in conjunction with the ordinance.
- Define whether a unit with violations within a multi-unit building would affect the license of the whole building or just the problem unit.
- The city licenses units at Rosehill Townhomes but not Brandychase Condominiums; clarify whether properties governed by homeowners associations should be licensed.
- Define what enforcement action can be taken in domestic dispute calls yet comply with state law.
- Remove the costly provision that requires staff to send all violation notices by certified mail.

The list could go on. Chief Ohl will be at the meeting to provide his input. He also feels the City should modify the current ordinance to more effectively deal with properties that generate excessive police calls.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	_____
Consent	_____
Public Hearing	_____
Discussion	_____
Action	_____
Resolution	_____
Work Session	<u> X </u>

Meeting Date	May 22, 2012
ITEM NUMBER	EM Round Table
STAFF INITIAL	
APPROVED BY ADMINISTRATOR	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A few months ago Kristy Stauffer was here to present information on emergency management. She is back to facilitate a round table discussion. This means she has a scenario prepared for the group to discuss. The goal is to get us thinking about who needs to do what in case of an emergency (disaster) within the City. Chief Ohl and Chief Kurhajtetz will also be at the meeting to participate. Her material is very thought provoking; it will be a good discussion.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION: