

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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August 15, 2012

Mayor Dains called the City Council meeting to order at 7:31 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, Denise Hawkinson, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. The Council offered no changes to the agenda. Councilor Grove moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Grove moved to approve the July 24, 2012, City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Grove moved to approve the July 30, 2012, Special City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$119,987.58. Councilor Grove seconded the motion and it passed unanimously.**

**Councilor Grove moved to approve the consent agenda approving the Second Quarter Investment Report. Councilor Mac Lean seconded the motion and it passed unanimously.**

*Informational Presentations/Reports:*

Roseville Area School District 623 Superintendent John Thein and School Board Chair Kitty Gogins addressed the Council. The representatives from Roseville Schools stated enrollment has increased and is at the level the School District had during the Reagan Administration. Kindergarten enrollment is at levels not seen since the days of President Carter. Chair Gogins stated the School District is experiencing other demographic changes, such as increases in diversity among students. This diversity comes from students and families within the district; open enrollment make the district less diverse.

School District 623 has been working on many initiatives including AVID which offers all students the opportunity to take Advanced Placement classes if they so choose and prepares students for post-secondary schooling. The District is also working 1:1 with students with lower than average reading skills. A strategic direction of the District is to develop Community and Family Partnerships to aid in the success of individual students.

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Councilor Mac Lean suggested changing one City Council meeting each year so the Council and the School District can have an opportunity to formally communicate.

Bownik addressed the Council regarding the 2012 Day in the Park which is being held on August 18 from Noon to 3:00 p.m. The event will be filled with food, games, and fun. Bownik stated that Hamline Auto Body again sponsored the music for this event.

*Discussion Items:*

*Ramsey County All-Hazard Mitigation Plan* – The Council is able to adopt the plan created by the County to be better prepared for disasters and to be eligible for FEMA disaster assistance should an event warrant. No discussion was offered.

**Councilor Mac Lean moved to approve Resolution 081512A – A Resolution Adopting the Ramsey County All-Hazard Mitigation Plan. Councilor Hawkinson seconded the motion and it passed unanimously.**

*City Financial Support for Northwest Youth and Family Services* – The Council did not feel they had enough information from Northwest Youth and Family Services to vote in favor of supporting them financially. The Council directed staff to get more information for further consideration.

*City Logo Discussion* – The Council reviewed drawings from Colleen Dolphin. The Council liked the green background and the circular image of the Community Park with the trees. The Council suggested the use of pine trees rather than an image of deciduous trees as the Community Park has pine trees on the hill.

*Rental Housing License Ordinance Revisions* - This item is a continuation of a previous Council discussion. Among the revisions include rental unit occupancy standards, additional types of misconduct that can be held against the licensee, and further defining the process for revoking and reinstating rental licenses

Another revision is a penalty for property owners that do not return license applications by the end of the year. Most property owners have been responsive but some have not completed licensing requirements for months after the December 31 deadline.

*2013 Budget Discussion* – Butkowski said she had just learned the City would receive an increase in 2013 Fiscal Disparities revenue. The preliminary tax levy must be established at the September 11 meeting as operating levies must be sent to the County by September 15. More budgetary information will be provided to the Council at the next meeting.

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Agenda items for the August 28 Council Meeting include a discussion on the 2013 budget and Council consideration of the Open Burning Ordinance. Ramsey County Sheriff Matt Bostrom is scheduled to do an informational presentation on September 11.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

The Mayor asked if anyone present wished to address the Council. Ralph Mikel from 1843 Malvern Street addressed the Council. Mikel stated the alley improvements from 2003 affected his garage and asked the Council for \$1,620 to create a concrete barrier along the alley to prevent further damage. Mikel stated other neighbors received concrete aprons to protect their property.

**Councilor Mac Lean moved to direct the city administrator to prepare a draft agreement for the installation of a concrete barrier at 1843 Malvern Street. Councilor Grove seconded the motion and it passed unanimously.**

The work session included an update by city consultant Paul Bilotta on the Larpenteur Avenue Municipal Liquor project. Bilotta stated that Croix Oil is interested in developing their own parcel and he is talking to other developers that may be interested in other parcels along Larpenteur Avenue.

Bilotta stated the City has options to pursue development along Larpenteur including: starting an Economic Development Authority, acquiring properties, and continuing to market the area to developers. Bilotta stated the City can also enhance the Larpenteur Avenue corridor with lighting, signage, and better sidewalks to make the area more desirable to developers.

The Councilors stated they want to minimize risk to the City of any redevelopment project. Bilotta provided the Council with examples of ways to structure deals with developers to minimize risk.

**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:42 p.m.**

Respectfully submitted,



Kevin Kelly  
Deputy City Clerk