

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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July 24, 2012

Mayor Dains called the City Council meeting to order at 7:30 p.m.

Councilors present: Mary Gaasch, Lara Mac Lean, Denise Hawkinson, and Mayor Jeff Dains.

Councilor absent: Roxanne Grove.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. The Council offered no changes to the agenda. Councilor Hawkinson moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Gaasch moved to approve the July 10, 2012, City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$26,382.29. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved to approve the consent agenda approving the music agreement for Day in the Park and acknowledging the June finances. Councilor Mac Lean seconded the motion and it passed unanimously.**

*Discussion Items:*

*Rental Housing Licensing* – This item is a continuation of a previous Council discussion. Mayor Dains stated the Rental Housing Licensing Program has been successful overall but the proposed changes will make the process better for the community. The city attorneys are reviewing the draft ordinance and will add Council input. One of the proposed changes to the ordinance is to increase the time frame in which code violations can be held against the property owner. The current ordinance states a rental property must have three violations within three months before the City can take action on the license. After the proposed revisions, the owner would be held to three calls within a year, otherwise the City could consider taking action against the license.

Another issue discussed was whether the City should license homes that are or could be relative homesteads. Currently, the City does not license these properties. The Council could decide to require they be licensed or require them to apply for a relative homestead to avoid being licensed.

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*Open Burning Ordinance* – Open burning ordinances cannot be less restrictive than the Minnesota State Fire Code, but they can be more restrictive. The Council discussed updating portions of the ordinance that were not in step with the State Fire Code.

The Council also discussed adding Open Flame Decorative Devices to the ordinance. This would prohibit reckless use of decorative lighting fixtures such as torches. *The ordinance will be sent to the City Attorney for review.*

*Sanitary Sewer overflow response to the Minnesota Pollution Control Agency (MPCA)* – On July 9 the City received an administrative penalty order of \$3,500 from the MPCA. The City has 30 days to appeal the decision by the MPCA. The Council directed staff to begin the appeal process as they felt the MPCA staff report contained erroneous information.

**Councilor Mac Lean moved to appeal the administrative penalty order to an administrative law judge and directed staff to set up a meeting with the Commissioner of the MPCA. Councilor Hawkinson seconded the motion and it passed unanimously.**

Agenda items for the August 15 Council Meeting include a discussion on the City Logo design, the 2013 budget, and a presentation to the Council by John Thein, the Superintendent of Roseville Area Schools.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

The Mayor asked if anyone present wished to address the Council. No one approached the Council.

The Work Session included a brief discussion of the 2013 Budget. Butkowski presented budget information to the Council in a new format. Butkowski stated some budget items are already known such as the cost of police services, IT services, and Ramsey County dispatch.

Butkowski suggested the Council hold their annual goal setting session after the Council sets the levy in September.

Councilor Mac Lean suggested replacing the Warming House at Lauderdale Community Park. The Mayor inquired about grant opportunities for a new building. Bownik offered to research grant opportunities. Butkowski suggested the Lions Club as a potential financial partner.

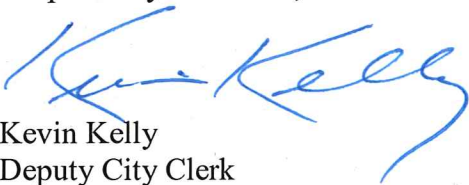
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**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:28 p.m.**

Respectfully submitted,



Kevin Kelly  
Deputy City Clerk