

**LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, AUGUST 15, 2012
LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the July 24, 2012, City Council Meeting
 - c. Minutes of the July 30, 2012, Special City Council Meeting
 - d. Claims Totaling \$119,987.58
 4. **CONSENT**
 - a. Second Quarter Investment Report
 5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Roseville Superintendent John Thein and School Board Chair Kitty Gogins
 - b. Day in the Park Report
 7. **PUBLIC HEARINGS**
- Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEMS**
 - a. Ramsey County All-Hazard Mitigation Plan – Resolution 081512A
 - b. Financial Support for Northwest Youth and Family Services
 - c. City Logo Discussion
 - d. Rental Housing License Ordinance Revisions
 - e. 2013 Budget Discussion
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**
 - a. 2013 Budget Discussion
 - b. Open Burning Ordinance Discussion

- c. Visit by County Sheriff Matt Bostrom – September 11

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Discussion with Ralph Mikel, 1843 Malvern Street, Regarding Request for a Concrete Barrier along the Alley
- c. Larpenteur Avenue / Municipal Liquor Store Update with City Consultant Paul Bilotta

13. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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July 24, 2012

Mayor Dains called the City Council meeting to order at 7:30 p.m.

Councilors present: Mary Gaasch, Lara Mac Lean, Denise Hawkinson, and Mayor Jeff Dains.

Councilor absent: Roxanne Grove.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

Mayor Dains asked for changes to the meeting agenda. The Council offered no changes to the agenda. Councilor Hawkinson moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Gaasch moved to approve the July 10, 2012, City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Hawkinson moved approval of the claims totaling \$26,382.29. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Hawkinson moved to approve the consent agenda approving the music agreement for Day in the Park and acknowledging the June finances. Councilor Mac Lean seconded the motion and it passed unanimously.

Discussion Items:

Rental Housing Licensing – This item is a continuation of a previous Council discussion. Mayor Dains stated the Rental Housing Licensing Program has been successful overall but the proposed changes will make the process better for the community. The city attorneys are reviewing the draft ordinance and will add Council input. One of the proposed changes to the ordinance is to increase the time frame in which code violations can be held against the property owner. The current ordinance states a rental property must have three violations within three months before the City can take action on the license. After the proposed revisions, the owner would be held to three calls within a year, otherwise the City could consider taking action against the license.

Another issue discussed was whether the City should license homes that are or could be relative homesteads. Currently, the City does not license these properties. The Council could decide to require they be licensed or require them to apply for a relative homestead to avoid being licensed.

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July 24, 2012

Open Burning Ordinance – Open burning ordinances cannot be less restrictive than the Minnesota State Fire Code, but they can be more restrictive. The Council discussed updating portions of the ordinance that were not in step with the State Fire Code.

The Council also discussed adding Open Flame Decorative Devices to the ordinance. This would prohibit reckless use of decorative lighting fixtures such as torches. *The ordinance will be sent to the City Attorney for review.*

Sanitary Sewer overflow response to the Minnesota Pollution Control Agency (MPCA) – On July 9 the City received an administrative penalty order of \$3,500 from the MPCA. The City has 30 days to appeal the decision by the MPCA. The Council directed staff to begin the appeal process as they felt the MPCA staff report contained erroneous information.

Councilor Mac Lean moved to appeal the administrative penalty order to an administrative law judge and directed staff to set up a meeting with the Commissioner of the MPCA. Councilor Hawkinson seconded the motion and it passed unanimously.

Agenda items for the August 15 Council Meeting include a discussion on the City Logo design, the 2013 budget, and a presentation to the Council by John Thein, the Superintendent of Roseville Area Schools.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

The Mayor asked if anyone present wished to address the Council. No one approached the Council.

The Work Session included a brief discussion of the 2013 Budget. Butkowski presented budget information to the Council in a new format. Butkowski stated some budget items are already known such as the cost of police services, IT services, and Ramsey County dispatch.

Butkowski suggested the Council hold their annual goal setting session after the Council sets the levy in September.

Councilor Mac Lean suggested replacing the Warming House at Lauderdale Community Park. The Mayor inquired about grant opportunities for a new building. Bownik offered to research grant opportunities. Butkowski suggested the Lions Club as a potential financial partner.

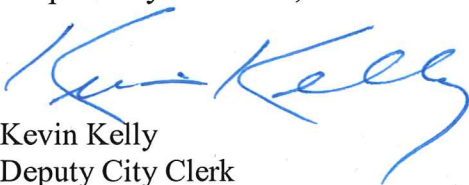
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July 24, 2012

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:28 p.m.

Respectfully submitted,



Kevin Kelly
Deputy City Clerk

LAUDERDALE CITY COUNCIL
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Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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July 30, 2012

Mayor Dains called the special meeting of the City Council meeting to order at 5:30 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, and Mayor Jeff Dains.

Councilor absent: Lara Mac Lean.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. The Council offered no changes to the agenda. Councilor Grove moved to approve the agenda. Councilor Hawkinson seconded the motion and it passed unanimously.

The Mayor told the audience that the Council would change the order of the agenda and discuss the fires at 1816 and 1818 Walnut Street first. Butkowski said the police and fire departments considered the fires that started early in the morning on July 27 to be suspicious. The investigation is on-going. She noted this was the Council's first opportunity to discuss the fires since they happened.

The Council discussed that arson is a scary crime and whether to host a town meeting about the fires. Staff will discuss the matter with Chief Ohl to determine if there is more information that can be released which would warrant a town meeting.

Butkowski mentioned that adoption of the Sanitary Sewer Overflow Emergency Response Policy was missed at the last meeting. That needs to be submitted with the City's response to the March overflow event.

Councilor Gaasch moved to adopt the Sanitary Sewer Overflow Emergency Response Policy as written. Councilor Hawkinson seconded the motion and it passed unanimously.

City attorney Ron Batty addressed the Council. The Council previously voted to appeal the administrative penalty order issued by the Minnesota Pollution Control Agency. Batty advised the Council that they could close the discussion regarding the appeal as it involved pending or threatened litigation. The Council decided they wanted to close the meeting at 6:03 p.m.

The Council returned from the closed session at 6:24 p.m.

Councilor Grove moved to pay the Minnesota Pollution Control Agency's fine totaling \$3,500. Councilor Hawkinson seconded the motion and it passed unanimously.

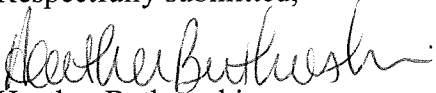
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July 30, 2012

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Gaasch seconded the motion and it carried. The meeting adjourned at 6:25 p.m.

Respectfully submitted,



Heather Butkowski
City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

August 15, 2012 City Council Meeting

Payroll

08/03/12 Payroll: Direct Deposit # 501416-501420	\$7,361.47
08/03/12 Payroll: Payroll Liabilities, e-payments #690E-692E	\$5,804.18

Vendor Claims

08/15/12 Claims: Check #'s 21323-21348,	\$106,821.93
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SUBTOTAL \$119,987.58

Total Claims for Approval

\$119,987.58

CITY OF LAUDERDALE

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***Claim Register©**

8312payroll

AUGUST 2012

Claim Type	Direct					
Claim# 2800	NORTH STAR BANK, CHECKING S	Ck# 000690E	8/3/2012			
Cash Payment	G 101-21703 FICA WITHHOLDING.		8/3/2012 Payroll			\$1,627.91
	Invoice					
Cash Payment	G 101-21701 FEDERAL TAXES		8/3/2012 Payroll			\$1,131.85
	Invoice					
Transaction Date	8/3/2012	Due 0	NORTH STAR CHE	10100	Total	\$2,759.76
Claim# 2801	ICMA RETIREMENT TRUST - 457	Ck# 000691E	8/3/2012			
Cash Payment	G 101-21705 ICMA RETIREMENT		8/3/2012 Payroll			\$1,474.18
	Invoice					
Transaction Date	8/3/2012	Due 0	NORTH STAR CHE	10100	Total	\$1,474.18
Claim# 2802	PERA	Ck# 000692E	8/3/2012			
Cash Payment	G 101-21704 PERA		8/3/2012 Payroll			\$1,570.24
	Invoice					
Transaction Date	8/3/2012	Due 0	NORTH STAR CHE	10100	Total	\$1,570.24
	Claim Type	Direct			Tota	\$5,804.18

Pre-Written Check	\$5,804.18
Checks to be Generated by the Compute	\$0.00
Total	\$5,804.18

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AUGUST 2012

Check Amt Invoice Comment

10100 NORTH STAR CHECKING

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk# 021323	8/15/2012	BOYER TRUCKS			
E 402-48000-562		TRUCK	\$33,097.58		Purchase of New PW Truck
		Total BOYER TRUCKS	\$33,097.58		
Paid Chk# 021324 8/15/2012 CITY OF ROSEVILLE					
E 101-41200-306		CONSULTING FEES	\$398.75		City of Roseville - IT Services
E 101-41200-391		TELEPHONE/PAGERS	\$95.40		City of Roseville - Phone Services
		Total CITY OF ROSEVILLE	\$494.15		
Paid Chk# 021325 8/15/2012 CITY OF ST ANTHONY					
E 101-42100-319		POLICE CONTRACT	\$49,672.42		8/12 Police Contract
		Total CITY OF ST ANTHONY	\$49,672.42		
Paid Chk# 021326 8/15/2012 CITY OF ST PAUL					
E 101-43000-380		STREET LIGHT UTILITY	\$15.00		Jan - June 2012 Fulham/Hoyt street light
		Total CITY OF ST PAUL	\$15.00		
Paid Chk# 021327 8/15/2012 G & K SERVICES					
E 602-49100-425		CLOTHING	\$65.43		7/12 PW Clothing
E 601-49000-425		CLOTHING	\$65.42		7/12 PW Clothing
		Total G & K SERVICES	\$130.85		
Paid Chk# 021328 8/15/2012 GOPHER STATE ONE-CALL					
E 101-43400-386		GOPHER STATE ONE CALL	\$39.15		7/12 Locates
		Total GOPHER STATE ONE-CALL	\$39.15		
Paid Chk# 021329 8/15/2012 JUMPITY JUMP					
E 201-45600-377		DAY IN THE PARK	\$160.37		DIP - Bounce House Rental
		Total JUMPITY JUMP	\$160.37		
Paid Chk# 021330 8/15/2012 KENNEDY & GRAVEN					
E 101-41500-305		LEGAL FEES - CIVIL	\$16.00		6/12 legal services - variance question
		Total KENNEDY & GRAVEN	\$16.00		
Paid Chk# 021331 8/15/2012 KONICA MINOLTA					
E 101-41200-401		COPIER CONTRACT	\$235.42		8/12 Copier Contract
		Total KONICA MINOLTA	\$235.42		
Paid Chk# 021332 8/15/2012 LEN YAEGER					
E 201-45600-377		DAY IN THE PARK	\$400.00		DIP - Lazy Does It
		Total LEN YAEGER	\$400.00		
Paid Chk# 021333 8/15/2012 LILLIE SUBURBAN NEWS					
E 101-41100-352		PUBLIC INFO NOTICES	\$14.25		Public Notices - Meeting change, Pub Accur. Test, 2012 Election, 2011 Finance Report
E 101-41200-352		PUBLIC INFO NOTICES	\$769.50		Public Notices - Meeting change, Pub Accur. Test, 2012 Election, 2011 Finance Report

CITY OF LAUDERDALE

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AUGUST 2012

			Check Amt	Invoice	Comment
E 101-41500-352	PUBLIC INFO NOTICES		\$113.25		Public Notices - Meeting change, Pub Accur. Test, 2012 Election, 2011 Finance Report
Total LILLIE SUBURBAN NEWS			\$897.00		
<hr/>					
Paid Chk# 021334	8/15/2012	LMCIT			
E 602-49100-151	WORKERS COMP PREMIUM		\$1,741.76		8/12-8/13 Workers Comp
E 101-41200-361	GENERAL LIABILITY		\$225.00		8/12-8/13 Workers Comp for volunteers
E 101-41100-151	WORKERS COMP PREMIUM		\$25.84		8/12-8/13 Workers Comp
E 101-41200-151	WORKERS COMP PREMIUM		\$609.17		8/12-8/13 Workers Comp
E 101-41500-151	WORKERS COMP PREMIUM		\$56.46		8/12-8/13 Workers Comp
E 101-43000-151	WORKERS COMP PREMIUM		\$1,109.12		8/12-8/13 Workers Comp
E 101-43400-151	WORKERS COMP PREMIUM		\$1,020.77		8/12-8/13 Workers Comp
E 101-45200-151	WORKERS COMP PREMIUM		\$975.33		8/12-8/13 Workers Comp
E 202-49500-151	WORKERS COMP PREMIUM		\$98.83		8/12-8/13 Workers Comp
E 203-50000-151	WORKERS COMP PREMIUM		\$35.82		8/12-8/13 Workers Comp
E 601-49000-151	WORKERS COMP PREMIUM		\$2,149.90		8/12-8/13 Workers Comp
Total LMCIT			\$8,048.00		
<hr/>					
Paid Chk# 021335	8/15/2012	MET-COUNCIL ENVIRONMENTAL SER.			
E 601-49000-387	WATER TREATMENT SERVICE		\$9,765.51		9/12 Waste Water Treatment
otal MET-COUNCIL ENVIRONMENTAL SER.			\$9,765.51		
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Paid Chk# 021336	8/15/2012	MN DEPT OF AGRICULTURE			
E 101-43000-442	MISC		\$25.00		State Tree Care Registry Application
Total MN DEPT OF AGRICULTURE			\$25.00		
<hr/>					
Paid Chk# 021337	8/15/2012	NAPA AUTO PARTS			
E 101-45200-442	MISC		\$16.05		Cable Ties for Tennis Courts
Total NAPA AUTO PARTS			\$16.05		
<hr/>					
Paid Chk# 021338	8/15/2012	NORTH STAR BANK, CHECKING STMT			
E 201-45600-377	DAY IN THE PARK		\$200.00		Petty Cash for DIP Events
E 201-45600-440	MEETING EXPENSES		\$18.00		PCIC pizza
E 101-41200-203	POSTAGE		\$20.90		4 Certified Letters
E 101-43000-442	MISC		\$18.25		Roseville License Center - Truck Title
E 101-41200-203	POSTAGE		\$7.70		Cert Mail & Parcel
E 101-41200-203	POSTAGE		\$9.75		Cert Mail & Stamps
E 101-41200-440	MEETING EXPENSES		\$10.00		Sub Rate Auth Mtg. - HB
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE		\$35.51		Menard's - City Hall Outside Light
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE		\$0.35		Ace Hardware - Fastener
E 101-41200-203	POSTAGE		\$5.75		Certified Mail
otal NORTH STAR BANK, CHECKING STMT			\$326.21		
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Paid Chk# 021339	8/15/2012	NORTH SUBURBAN ACCESS CORP			
E 202-49500-327	OTHER SERV- SEWER/NPDES I		\$715.59		2Q12 Webstreaming/Programming
Total NORTH SUBURBAN ACCESS CORP			\$715.59		
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Paid Chk# 021340	8/15/2012	ON SITE SANITATION			
E 101-45200-327	OTHER SERV- SEWER/NPDES I		\$106.87		8/12 Portable Restroom

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AUGUST 2012

			Check Amt	Invoice	Comment
Total ON SITE SANITATION			\$106.87		
Paid Chk#	021341	8/15/2012	PREMIUM WATERS, INC		
E 101-41200-208	WATER DELIVERY		\$14.28		7/12 Water Delivery
Total PREMIUM WATERS, INC			\$14.28		
Paid Chk#	021342	8/15/2012	RAMSEY COUNTY, PROP REC & REV		
E 101-42100-318	911 Dispatch		\$1,010.43		7/12 911 Dispatch
E 101-41200-442	MISC		\$25.00		8/12 Employee Insurance
G 101-21706	HEALTH INSURANCE		\$429.15		8/12 Employee Insurance
E 101-42100-442	MISC		\$6.24		7/12 800 MHz radio licenses
Total RAMSEY COUNTY, PROP REC & REV			\$1,470.82		
Paid Chk#	021343	8/15/2012	SPRINT PCS		
E 601-49000-391	TELEPHONE/PAGERS		\$18.18		7/12 PW Cell Phones
E 101-43000-391	TELEPHONE/PAGERS		\$36.36		7/12 PW Cell Phones
E 602-49100-391	TELEPHONE/PAGERS		\$18.18		7/12 PW Cell Phones
Total SPRINT PCS			\$72.72		
Paid Chk#	021344	8/15/2012	ST PAUL REGIONAL WATER SERVICE		
E 101-43000-382	WATER		\$16.16		2Q12 Water Service - City Hall
E 601-49000-382	WATER		\$16.16		2Q12 Water Service-PW Garage
E 101-45200-382	WATER		\$16.16		2Q12 Water Service - Warming House
Total ST PAUL REGIONAL WATER SERVICE			\$48.48		
Paid Chk#	021345	8/15/2012	SUBURBAN ACE HARDWARE		
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE		\$23.48		Hockey Rink Boards & Battery for PW Garage Door Opener
Total SUBURBAN ACE HARDWARE			\$23.48		
Paid Chk#	021346	8/15/2012	WASTE MANAGEMENT		
E 101-43000-384	REFUSE DISPOSAL		\$175.16		8/12 Refuse Disposal - Public Works
Total WASTE MANAGEMENT			\$175.16		
Paid Chk#	021347	8/15/2012	XCEL ENERGY, CITY HALL		
E 101-43000-383	GAS UTILITIES		\$30.73		7/12 City Hall Utilities
E 101-43000-381	ELECTRIC		\$273.58		7/12 City Hall Utilities
Total XCEL ENERGY, CITY HALL			\$304.31		
Paid Chk#	021348	8/15/2012	XCEL ENERGY, STREET LIGHTING		
E 101-43000-380	STREET LIGHT UTILITY		\$37.85		7/12 Bridge Lights
E 101-43000-380	STREET LIGHT UTILITY		\$513.66		7/12 Street Lights
Total XCEL ENERGY, STREET LIGHTING			\$551.51		
10100 NORTH STAR CHECKING			\$106,821.93		

CITY OF LAUDERDALE

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AUGUST 2012

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Fund Summary

10100 NORTH STAR CHECKING

101 GENERAL	\$58,255.20
201 COMMUNITY EVENTS	\$778.37
202 COMMUNICATIONS	\$814.42
203 RECYCLING	\$35.82
402 CAPITAL IMPROVEMENTS	\$33,097.58
601 SEWER UTILITIES	\$12,015.17
602 STORM SEWER ENTERPRISE FUND	\$1,825.37
	<hr/>
	\$106,821.93

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date August 15, 2012
ITEM NUMBER 2Q12 Investment Report
STAFF INITIAL HB
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The attached report and spreadsheet reflect the City's investment activity for the second quarter of 2012.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the second quarter investment report for 2012.

COUNCIL ACTION:

**City of Lauderdale
Second Quarter Investment Report
August 15, 2012**

The quarter ended with a general fund balance of \$376,505.50 and cash and investments totaling \$2,994,183.29. That is the total of all fund balances including the 601 and 602 sewer enterprise funds. Since the City pools the fund balances for investment purposes, at quarter end \$2,612,179.14 was invested. \$1,360,503.49 was invested in money market funds and \$1,396,534.91 in certificates of deposit (CDs).

The City purchased five CDs this quarter.

- Apple Bank for Savings (NY) at 0.55% for 24 months.
- Ally Bank (UT) at 0.65% for 24 months.
- Cedar Rapids Bank (IA) at .50% for 36 months.
- Compass Bank (AL) at .50% for 12 months.
- Fifth Third Bank (OH) at .60% for 24 months.

The money market rates remain terrible. The month by month rates for the money market accounts follow.

Table 1: Average Money Market Rates: January 2012 – June 2012

	January	February	March
4M Fund	0.02%	0.02%	0.02%
4M Plus Fund	0.05%	0.05%	0.05%
SB Inst. MM	0.02%	0.04%	0.04%

	April	May	June
4M Fund	0.02%	0.02%	0.02%
4M Plus Fund	0.05%	0.05%	0.05%
SB Inst. MM	0.05%	0.05%	0.05%

This quarter, the City earned \$5,140.74 from investments compared to \$3,666.16 last quarter (totaling \$8,806.90 for 2012). In summary, the City earned \$30,612.67 in interest in 2011 and \$54,673.60 in 2010.

Table 2 shows how the interest was divided between the funds and compares interest earned to the adopted budget. The funds with the largest balances get the greatest interest distributions.

Table 2: Investment Earning Distribution by Fund

Fund	2012 Budget	As of June 30
101 – General Fund	\$6,000	\$1,230.43

201 – Community Events	\$100	\$20.12
202 – Communication	\$300	\$69.20
203 – Recycling	\$800	\$290.99
304 – 2003 Street Improve	\$3,000	\$690.05
401 – Capital Improve, Street	\$4,500	\$1,605.25
402 – Capital Improve, Gen	\$1,000	\$176.09
403 – Capital Improvement, Storm Sewer	\$1,800	\$548.27
404 – Capital Improve, Parks	\$1,200	\$753.68
405 – TIF Projects	\$2,000	\$968.96
407 – Sewer Improvements	\$4,000	\$1,322.73
601 – Sewer Enterprise Fund	\$2,300	\$954.03
602 – Storm Sewer Enterprise Fund	\$500	\$177.10
Totals	\$27,500	\$8,806.90

At the end of the quarter, the securities were held an average of 709 days or almost a full 24 months. Currently, investment maturity dates are laddered through May 2014. It seems doubtful rates will improve in the near future so staff will continue to ladder short-term CDs. If the rates rise, the City will be able to step up to the better rates with each maturity.

Staff provides Councilors the investment spreadsheet as an internal control procedure required by the city's auditor. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

2012 City of Lauderdale Investments

	FDIC	CUSIP	% Rate	Approx. Holding in Days	Maturity Date	Purch Date	Balance 12/31/2011	Purchases	Sales	Transfers In	Transfers out	Interest/Dividends	Balance 1/31/2012	Purchases	Sales	Transfers In	Transfers out	Interest/Dividends	Balance 2/28/2012	Purchases	Sales
Smith Barney																					
Inst Govt Money Market																					
CD Apple Bank for Savings (NY)	16988	037830	0.550	730	4/4/2014	4/4/2012	27,767.05	-	-	428.49	-	0.52	\$28,195.06	-	-	-	-	-	28,195.91	-	-
CD GE Capital Finance (UT - semi Sept 11)	33718	381807	1.350	1036	3/11/2014	3/11/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
CD BNY Bank of North America (UT - semi Sept 11)	33741	028389	1.150	915	9/11/2013	3/11/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
CD Aurora Bank (SE - in Jan 8 July)	35989	723872	0.850	730	7/15/2013	7/15/2011	100,000.00	-	428.49	-	-	428.49	100,000.00	-	-	-	-	-	100,000.00	-	-
CD Commerce Bank (Chicago)	33124	381406	0.850	385	5/24/2013	5/23/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
CD Columbia State Bank	33655	591557	0.550	547	3/28/2013	9/28/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
CD Wells Bank, NJ (semi-nd)				547	3/28/2012	9/28/2010	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
Future purchases																					
Portfolio Value							527,767.05		428.49	428.49		428.01	528,195.06					0.85	528,195.91		101,524.33
Northland																					
Money Market																					
CD Ally Bank, Milwaukee, UT (Apr/Oct)	57224	020050	0.650	730	4/4/2014	4/4/2012	179.01	-	-	99,488.21	-	-	99,647.22	-	-	-	-	-	99,647.22	-	-
CD Discover Bank, Greenwood, DE	27314	381588	0.550	730	9/23/2013	9/23/2011	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-
CD BNY Bank of North America (UT - semi Sept 11)	22747	028392	0.550	520	12/2/2013	5/1/2011	98,520.91	-	277.26	-	-	277.26	98,520.91	-	-	-	-	-	98,520.91	-	-
CD First Bank, NC (in Jan 8 July)	3510	339893	1.750	730	5/20/2012	5/19/2010	99,005.00	-	-	-	-	183.95	99,005.00	-	-	-	-	-	99,005.00	-	-
CD Cigna Bank of Florida (Mo In)	57990	684074	2.200	915	1/30/2012	7/29/2009		-	99,190.95	-	-	183.95		-	-	-	-			-	-
Future purchases																					
Portfolio Value							385,718.92		99,488.21	99,488.21		463.21	396,182.13						396,182.13		473.70
RBC Dain Rauscher																					
Money Market																					
CD Cedar Rapids Bank	57224	150517	0.500	1095	4/13/2015	4/13/2012	400,000.00	-	-	84.93	-	-	400,000.00	-	-	-	-	-	400,000.00	-	-
CD Discover Bank, Greenwood, DE	5649	254670	0.650	730	2/24/2014	2/22/2012		-	-	-	-	-		-	-	-	-	-		-	-
CD Compass Bank (AL)	20449E	0.500	385	5/23/2013	5/23/2012																
CD Community Bank South, Parsons, TN (Mo. In)	19949	204040	1.000	730	10/29/2012	10/29/2010	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
CD Bear Bank (LV)	57833	073704	0.500	385	9/26/2012	9/28/2011	100,000.00	-	84.93	-	-	84.93	100,000.00	-	-	-	-	-	100,000.00	-	-
CD Ally Bank, Milwaukee, UT (Apr/Oct)	57803	02004M	0.700	548	4/30/2012	10/29/2010	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
CD Bear Bank (TX)	32574	073704	0.500	385	4/11/2012	4/13/2011	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
Future purchases																					
Portfolio Value							400,000.00		84.93	84.93		84.93	400,000.00					84.93	500,000.00		79.45
Piper Jaffey																					
Money Market																					
Future purchases																					
Portfolio Value																					
Financial Northeastern Companies																					
Money Market																					
CD World's Foremost Bank	57079	120215	1.070	1095	2/17/2015	2/17/2012		-	-	-	-	-		-	-	-	-	-		-	-
CD Fifth Third Bank (OH)	120517	0.600	730	5/19/2014	5/18/2012																
CD One West Bank (CA)	58978	512074	0.400	548	9/30/2013	3/28/2012															
Future purchases																					
Portfolio Value																					
ICD Securities																					
Money Market																					
Future purchases																					
Portfolio Value																					
4M Funds																					
Invest Fund																					
Plus Fund	594,772.01						594,772.01	-	-	84.93	-	7.69	\$94,854.63	-	-	84.93	200,000.00	6.42	\$94,855.98	-	-
4M Short Term Series	960,114.26						960,114.26	-	-	-	-	35.72	960,150.98	-	-	-	-	34.77	960,185.75	-	-
Future purchases																					
Total Account	1,554,886.27						1,554,886.27		84.93	84.93		44.41	1,555,015.61			84.93	200,000.00	41.19	1,555,141.73		79.45
TOTAL INVESTMENTS AND CDs																					
700.8 Days																					
Average Holding of Current CDs/Age/ages																					
From "Cash Balances" 101-10400 Actual Bal. 101-10100																					
Inv Bal BS Interest New Balance																					
From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100																					
Inv Bal BS Interest New Balance																					

Transfers In	Transfers out	Interest/ Dividends	Balance 7/31/2012	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends	Balance 8/31/2012	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends	Balance 9/30/2012	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends	Balance 10/31/2012	Purchases	Sales		
-	-	-	20,047.14	-	-	-	-	-	20,047.14	-	-	-	-	-	20,047.14	-	-	-	-	-	-	20,047.14	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	620,047.14	-	-	-	-	-	620,047.14	-	-	-	-	-	620,047.14	-	-	-	-	-	-	620,047.14	-	-	
-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	-	100,007.00	-	-	
-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	-	100,007.00	-	-	
-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	-	0.00	-	-	
-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	-	0.00	-	-	
-	-	-	300,021.00	-	-	-	-	-	300,021.00	-	-	-	-	-	300,021.00	-	-	-	-	-	-	300,021.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	-	(0.00)	-	-	
-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	-	(0.00)	-	-	
-	-	-	500,000.00	-	-	-	-	-	500,000.00	-	-	-	-	-	500,000.00	-	-	-	-	-	-	500,000.00	-	-	
-	-	-	452.62	-	-	-	-	-	452.62	-	-	-	-	-	452.62	-	-	-	-	-	-	452.62	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	300,452.62	-	-	-	-	-	300,452.62	-	-	-	-	-	300,452.62	-	-	-	-	-	-	300,452.62	-	-	
-	-	-	146,349.68	-	-	-	-	-	146,349.68	-	-	-	-	-	146,349.68	-	-	-	-	-	-	146,349.68	-	-	
-	-	-	645,308.70	-	-	-	-	-	645,308.70	-	-	-	-	-	645,308.70	-	-	-	-	-	-	645,308.70	-	-	
-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	-	-	
-	-	-	891,658.38	-	-	-	-	-	891,658.38	-	-	-	-	-	891,658.38	-	-	-	-	-	-	891,658.38	-	-	
-	-	-	2,612,179.14	-	-	-	-	-	2,612,179.14	-	-	-	-	-	2,612,179.14	-	-	-	-	-	-	2,612,179.14	-	-	
From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100																						From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100		From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100	
Inv Bal BS Interest New Balance																						Inv Bal BS Interest New Balance		Inv Bal BS Interest New Balance	

From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100
Inv Bal BS Interest New Balance

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	_____X_____
Action	_____X_____
Resolution	_____X_____
Work Session	_____

Meeting Date	August 15, 2012
ITEM NUMBER	<u>RC Emer. Mitigation Plan</u>
STAFF INITIAL	<u>DB</u>
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Ramsey County Emergency Management staff recently updated the All-Hazard Mitigation Plan on behalf of the cities of Ramsey County. To adopt the Plan for the City, the Council must adopt the attached resolution.

Staff prepared emergency management binders for the Council. They include the Mitigation Plan as well as the recently updated Emergency Operations Plan. These are the public versions of the plans so you can share the information.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution 081512A—A Resolution Adopting the Ramsey County All-Hazard Mitigation Plan.

COUNCIL ACTION:

RESOLUTION NO. 081512A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION ADOPTING THE
RAMSEY COUNTY ALL-HAZARD MITIGATION PLAN**

WHEREAS, the City of Lauderdale has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Ramsey County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Ramsey County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Ramsey County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Ramsey County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Ramsey County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Lauderdale supports the hazard mitigation planning effort and wishes to adopt the Ramsey County All-Hazard Mitigation Plan.

CITY OF LAUDERDALE)
COUNTY OF RAMSEY)
STATE OF MINNESOTA)

ss

I, Heather Butkowski, being duly qualified and City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on Wednesday, August 15, 2012, as the same appears in the minutes of said meeting on file and of record in City Offices.

ADOPTED by the City Council of Lauderdale this 15th day of August, 2012.

Jeff Dains, Mayor

ATTEST:

Heather Butkowski, City Clerk-Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action _____
Resolution _____
Work Session _____

Meeting Date August 15, 2012
ITEM NUMBER Northwest Youth & Fam. Serv
STAFF INITIAL AB
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Jerry Hromatka, of Northwest Youth and Family Services (NYFS) , sent over the following materials for the Council to review. If the Council would like to become a supporting member of NYFS, I will let Jerry know and add it to the 2013 budget. The anticipated cost is \$3,687.

OPTIONS:

Discuss whether the Council would like to become a member of NYFS.

STAFF RECOMMENDATION:

COUNCIL ACTION:

July 16, 2012

Heather Butkowski
City Administrator, City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Dear Heather:

We believe that one of the critical factors in our ability to serve the residents of our community is our partnerships with different institutions in our area. This philosophy dates back to our inception when the ten municipalities in our area came together with other community leaders to help create NYFS. While this partnership with municipalities has evolved over the years, it has helped insure that needed services are available for youth and families within your city, and contributes to a strong region based upon the realization that problems aren't confined at any particular border. Thank you for reconsidering ongoing involvement and support!

In 2009 the city administrators from our partner municipalities and NYFS met and decided that the June CPI-U would be used to determine each city's contribution for the coming year. As of June 2012 the CPI-U is 1.7 and current partner municipalities are being asked to increase their commitment for 2013 by that amount. For the City of Lauderdale we would propose a City Participation amount of \$3,687. This figure was based upon the current population of 2,379 and an average per capita figure of 1.55. Please note: although we no longer use a per capita figure to determine a City Participation amount, in Lauderdale's case it seemed to be the best figure to determine your City Participation amount.

We're sending you this correspondence now to aid in your planning for your next fiscal year. If approved, in November we will seek confirmation of the amount you are budgeting for your collaborative support of NYFS. In the meantime if you have any questions please don't hesitate to contact me at (651)-379-3404 or at jerry@nyfs.org.

Thank you for considering support of NYFS. We are honored that you consider us worthy of your support and look forward to an ongoing partnership as we work in tandem to serve the residents of our area.

Sincerely,

Jerry Hromatka
President & CEO

AGREEMENT

I. PARTIES

This agreement is made and entered into by and between the City of _____, Minnesota ("City") and Northwest Youth and Family Services ("NYFS").

II. RECITALS

- A. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northwest suburbs of Ramsey County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 623, and 282.
- B. Through this Agreement the City intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.
- C. This Agreement shall be used as the form agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the City and NYFS.

III. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

- A. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.
- B. Services Provided. NYFS shall provide the City and its residents with youth and family counseling and programs.
- C. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:

1. Report regarding proposed changes in services and programs to the City; and
2. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

D. Funding

1. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.
2. The City shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation using the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U). Such adjustment shall not exceed plus or minus 3% in any year. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.
3. Amounts payable by the City shall be paid to NYFS on or before January 30, of each year to cover the City's share for that year.

E. Board of Directors. This agreement is contingent upon the City having a designated seat on the Board of Directors. The Board of Directors shall be limited to not more than 30 Board members.

F. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the following:

1. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.
2. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.

3. On or before November 30, of any year NYFS shall submit a written report to the City including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, 30 days from the end of each calendar quarter, NYFS shall submit a written report to the participating municipality.
4. Periodically advising the City of services available through NYFS to the City's residents;
5. Establishing a sliding scale for counseling services available through NYFS to the City's residents and periodically advising the City of such fees;
6. Providing other reasonable information requested by the City;
7. Purchasing a policy of liability insurance in the amount of at least \$1,000,000.00, naming the City as an additional insured and providing a copy of the insurance certificate evidencing such policy to the City, annually;
8. Provide the City with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;
9. NYFS shall defend and indemnify the City from any and all claims or causes of actions brought against the City of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,
10. Without the written approval of the City, NYFS will not enter into any agreement with any other city which differs from the terms and conditions of this Agreement.

G. Term. The term of this agreement will be from January 1, 2010 through December 31, 2014, unless either party gives 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made. NYFS will continue to provide services to the City if a successor agreement has not been executed prior to the end of the term.

H. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

1. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,

2. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

1. Consider the request and by a majority vote deny it.
2. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.
3. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

CITY OF _____

By: _____
Mayor

Its: _____
Clerk/Manager

Dated: _____

NORTHWEST YOUTH & FAMILY SERVICES

By: _____
President/CEO

Its: _____
Chair of the Board of Directors

Dated: _____

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	___X___
Action	_____
Resolution	_____
Work Session	_____

Meeting Date	August 15, 2012
ITEM NUMBER	City Logo
STAFF INITIAL	AB
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Colleen Dolphin created the following logos based upon what she heard from the Council. She wrote:

“Here are the first round versions for the Lauderdale logo. It seems like a tree/nature is a symbol that a lot of people were interested in so I focused on that. I also did something with the word "Lauderdale" nestled in grass to represent it as a hidden gem among cities.”

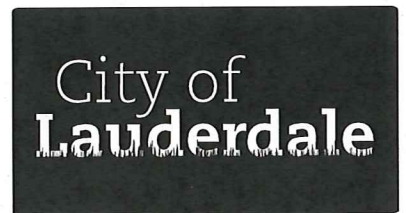
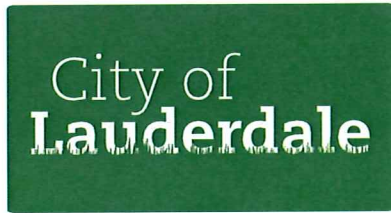
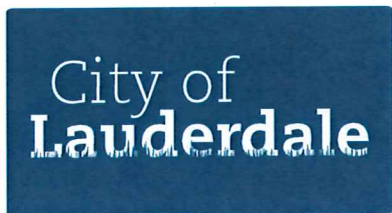
Since there was quite a bit on the agenda, I told her the Council would take a look at the images and decide what you want to do next. She will do a round of revisions before finalizing it. If you would like, she can attend the next meeting.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

City of Lauderdale Logo v.1



LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion X _____
 Action _____
 Resolution _____
 Work Session _____

Meeting Date August 15, 2012

ITEM NUMBER Rental Housing Ordinance

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The following is a complete working draft of the new rental housing ordinance. A hearing on the draft ordinance is still scheduled for the August 28 city council meeting. Staff will mail a copy of the proposed revisions to the rental property owners right after this meeting.

The biggest changes made since the last meeting include:

- Putting the state building code occupancy standards in the ordinance (page 3).
- Requiring a home rented by relatives be homesteaded with the county to avoid the licensing requirements (page 4).
- Implementing a penalty of \$25 per day for owners that do not start the renewal process before their old license expires (page 5).
- Changing the resident agent requirements (page 7).
- Adding new types of misconduct that can be held against the licensee holder (page 9).
- Taking out language related to administrative fines; the penalty for non-compliance will be action against the license.
- Establishing parameters for how long a license can be denied, revoked, or suspended and how to get it reinstated (page 13).
- Establishing a timeframe for how quickly a tenant must leave a premises after the license is revoked (page 13).
- Establishing a cost recovery mechanism for civil injunctions per Katrina's recommendation (pages 13-14).

Let me know during the meeting if you would like to see any other changes made before it is mailed out.

CHAPTER 11
RENTAL HOUSING LICENSE PROVISIONS

9-11-1	PURPOSE
9-11-2	APPLICABILITY; SCOPE
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9-11-14	MISDEMEANOR

9-11-1 PURPOSE.

It is the purpose of this Chapter to protect the public health, safety and welfare of the community at large and the residents of rental dwellings in the City of Lauderdale and to ensure that rental housing in the city is decent, safe and sanitary and is so operated and maintained as not to become a nuisance to the neighborhood or to become an influence that fosters blight and deterioration or creates a disincentive to reinvestment in the community. The operation of rental residential properties is a business enterprise that entails certain responsibilities. Owners and operators are responsible to take such reasonable steps as are necessary to ensure that the citizens of the city who occupy such units may pursue the quiet enjoyment of the normal activities of life in surroundings that are: safe, secure and sanitary; free from noise, nuisances or annoyances; and free from unreasonable fears about safety of persons and security of property.

9-11-2 APPLICABILITY; SCOPE.

This Chapter applies to all rental dwellings in the City, including any accessory structures on the premises upon which the rental dwelling is located, such as garages and storage buildings and appurtenances, such as sidewalks and retaining walls. This Chapter does not apply to on-campus college or university housing units; Minnesota Department of Health licensed rest homes; convalescent care facilities; licensed group homes; nursing homes; hotels; motels; or owner-occupied units; or condominium units as defined and governed by Minnesota Statutes Chapters 515, 515A, and 515B unless the owner rents a dwelling unit on the premises.

9-11-3 ADOPTION OF PROPERTY MAINTENANCE CODE.

The International Property Maintenance Code, 2003 edition, as published by the International Code Council, is adopted by reference in its entirety, except as modified or amended in this Code. Nothing in this Chapter or the International Property Maintenance Code shall be construed to cancel, modify, or set aside any other provision of the City Code.

9-11-4 DEFINITIONS.

“Building Official” means the building inspector or a designated agent authorized by the City Council to administer and enforce this Chapter.

“City” means the City of Lauderdale.

“City Administrator” means the City Administrator or the City Administrator’s designated agent.

“Multiple Family Dwelling” means a rental dwelling containing three (3) or more units.

“Occupant” means any person living or sleeping in a rental dwelling unit, or having possession of a space within a rental dwelling unit.

“Owner” means, with respect to all matters involving the making of applications and the giving of notices, the individuals or entities holding legal and equitable title to the premises, or the legally constituted agent designated by the owner for such purposes.

“Premises” means a lot, plot, or parcel of land including the building or structures thereon.

“Rental Dwelling” means a building or premises, or portion thereof, used or intended to be used for residential rental purposes.

“Resident Agent” means any person who has charge, care or control of a rental dwelling.

“Unit” means a single unit within a rental dwelling providing complete, independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation.

9-11-5 ENFORCEMENT OFFICER.

The City Building Official is authorized and directed to enforce all provisions of this Chapter, subject to review by the City Council.

9-11-6 RESPONSIBILITY OF OWNER (LANDLORD).

- A. Owner Responsible. Every owner of a rental dwelling is responsible for violations of duties and obligations imposed by this Chapter even if the duty or obligation is also imposed on the occupant(s) of the rental dwelling, or even if the owner, by agreement, has imposed on the occupant(s) the duty of making sure that the rental dwelling complies with the requirements of this Chapter, applicable provisions of the City Code and the International Property Maintenance Code.
- B. Cleanliness. Every owner of a rental dwelling is responsible for keeping that part of the premises which he or she occupies or controls in a clean, sanitary, and safe condition in conformance with this Chapter, applicable provisions of the City Code and the International Property Maintenance Code, including any shared or common areas in a multiple family dwelling.
- C. Obtain License. The owner or resident agent must obtain a license and pay all license fees as required by this Chapter before the rental dwelling may be rented.
- D. Occupancy: The owner may not rent a unit to more people than allowed based on occupancy standards. Every living room shall contain at least 120 square feet. Bedrooms shall contain at least 70 square feet for the first occupant and an additional 50 square feet for the second occupant. Bedrooms shall not constitute the only means of access to other bedrooms or habitable spaces and shall not serve as the only means of egress from other habitable spaces.

9-11-7 RESPONSIBILITY OF OCCUPANT (RENTER).

- A. Access By Owner. Every occupant of a rental dwelling shall give the owner or resident agent access to his or her unit, and that part of the premises which he or she occupies or controls, at reasonable times for the purpose of inspections and maintenance, and making necessary repairs or alterations on the premises.
- B. Cleanliness. Every occupant of a rental dwelling is responsible for keeping his or her unit, and any part of the premises which he or she occupies or controls, in a clean, sanitary and safe condition in conformance with this Chapter, applicable provisions of the City Code and the International Property Maintenance Code.
- C. Disposal of Rubbish. Every occupant of a rental dwelling shall store and dispose of all his or her rubbish, garbage and waste in a clean, sanitary and safe manner. All rubbish, garbage, and waste must be collected by a hauler who is licensed by the City as required by Section 4-2-11 of this Code.
- D. ~~Plumbing Fixtures.~~

1. ~~Furnished Fixtures.~~ Every occupant of a rental dwelling shall keep the supplied plumbing fixtures and facilities within his or her unit in a clean and sanitary condition and shall exercise reasonable care in their proper use and operation in accordance with this Chapter, applicable provisions of the City Code and the International Property Maintenance Code.
2. ~~Fixtures Furnished By Occupant.~~ Every plumbing fixture furnished by the occupant shall be properly installed and maintained in good working condition, shall be clean and sanitary, and free from defects, leaks or obstructions in accordance with this Chapter, applicable provisions of the City Code and the International Property Maintenance Code.

9-11-8 GENERAL LICENSING PROVISIONS.

A. License Required.

1. It is unlawful to operate a rental dwelling in the City without first having obtained a license from the City. An owner must obtain a license for each rental dwelling. If the rental dwelling contains two or more units, and has a common owner and a common property identification number, the owner may obtain a single license for the rental dwelling.
2. ~~There are two types of licenses: Tier I and Tier II. Except as otherwise provided in this Chapter, both Tier I and Tier II licenses must comply with all provisions of this Chapter. (Amended, 2-13-2007)~~
2. An owner whose only rental dwelling is a single-family home or duplex homesteaded by relatives is exempted from the licensing requirements.

B. License Application. The owner of a rental dwelling must submit an application for a license on forms and in the format provided by the City. The owner must give notice, in writing, to the City within five (5) business days of any changes to the information contained in the license application. The application must include:

1. the owner's name, address, and telephone number, owning partners if a partnership, corporate officers if a corporation;
2. the resident agent's name, address and telephone number;

3. legal address of the rental dwelling;
4. the type and number of units within the rental dwelling; and
5. the type of structure to be licensed (i.e., single-family, duplex, triplex).

C. License Fees. The owner must pay an annual license fee, the amount of which will be determined by the City Council. The license fee schedule is maintained at City Hall. The owner must submit the required fee along with the application for a new or renewal license. Applications for a renewal license submitted after the license term expiration are subject to a penalty fee, ~~which shall be determined from time to time by the City Council~~ of \$25 dollars per day. Renewal applications will not be processed until the penalty has been paid.

D. License Period. ~~The initial license period begins upon the effective date of this Chapter, and ends on December 31, 2007. Thereafter, the license period is for one year and runs from January 1 to December 31. The license must be renewed annually.~~

E. License Issuance.

1. Preliminary Inspection and Investigation. Prior to issuing a license, the Building Official will inspect the rental dwelling to determine compliance with this Chapter, the City Code and the International Property Maintenance Code. The City Administrator will review the application for completeness and determine whether all real estate taxes and municipal utilities are paid and current.
2. Tier I License. If the rental dwelling is in full compliance with paragraph (1), the City will issue a Tier I license to the owner.
3. Compliance Order. If the rental dwelling is not in full compliance with paragraph (1), the City will provide the owner or resident agent with a compliance order pursuant to Section 9-11-11. ~~If the owner corrects the items in the compliance order within the specified period of time, the City will issue a Tier I license to the owner.~~
4. Tier II Licenses. ~~If the owner does not correct the items in the compliance order within the specified period of time, the City will issue a Tier II license to the owner, subject to the following conditions:~~

- a. ~~The City will issue Tier II licenses only to applicants who are operating a rental dwelling with a tenant residing in the rental dwelling on the effective date of this Chapter. (Amended, 2-13-07)~~
- b. ~~The Tier II license holder shall pay the Tier II license fee as established by the City Council. (Amended, 2-13-07)~~
- c. ~~If the Tier II license holder corrects the violations in the compliance order(s), the licensee may apply for a Tier I license after the expiration of the current initial license period. (Amended, 2-13-07)~~
- d. ~~Subject to the limitation in Section 9-11-8(E)(5), if violations in an outstanding compliance order(s) remain uncorrected, a Tier II license holder may continue to let a rental dwelling until end of the owner's existing lease term with the current tenant. (Amended, 2-13-07)~~
- e. ~~All Tier II licenses expire upon one of the following, whichever occurs earlier: i) the existing tenant vacates the rental dwelling; ii) the existing lease term for the rental dwelling expires; iii) the initial license period expires on December 31, 2007; or, iv) the Building Official determines that an unsafe or dangerous condition exists as described in Section 9-11-8(E)(5). (Amended, 2-13-07)~~
- f. ~~The City will issue no Tier II licenses after December 31, 2007. After that date, all applicants and rental dwellings must qualify for a Tier I license from the City. (Amended, 2-13-07)~~
- 5. ~~Unsafe or Dangerous Conditions. No owner or resident agent may operate a rental dwelling, regardless of the type of license issued, if the Building Official determines that a condition exists in or on the rental dwelling or premises that is unsafe or poses an imminent danger to the health or safety of the tenants or the public. Any person who continues to operate a rental dwelling after such a determination by the Building Official is subject to suspension or revocation of the license, criminal prosecution, and any civil remedies available to the City. (Amended, 2-13-07)~~

- F. Posting of License. The owner shall post a copy of the license in the rental dwelling in a conspicuous place. In multiple dwelling units requiring a single license, the license shall be posted in a common area of the building such as a corridor, hallway or lobby. The posted license shall be framed and covered with clear glass or plastic.
- G. Renewal of License. An owner may continue to rent a dwelling after the expiration date of the license provided the owner has filed with the City on

or before December 31st, the appropriate renewal license application and license fee. The issuance of a license under this Chapter shall be considered a privilege and not an absolute right of the owner and shall not entitle the owner to an automatic renewal of the license. Allowing the owner to continue to rent while the renewal license is being processed does not obligate the City to automatically renew the license.

- H. Transfer of License. Licenses are not transferable. Any changes in the ownership of the rental dwelling require a new license. A new license must be applied for within 30 days of the change in ownership.
- I. Resident Agent Required. ~~Owners of rental dwellings with five (5) or more individual units shall appoint a resident agent who shall reside within the rental dwelling to be responsible for the maintenance and upkeep of the rental dwelling and common areas and to handle licensing issues with the City.~~ Owners of rental dwellings containing fewer than five (5) units that do not have on-site management and who do not reside within the counties of Ramsey, Hennepin, Anoka, Carver, Dakota, Scott, Washington, Wright, Chisago, Isanti or Sherburne shall appoint an agent that resides within one of these counties that shall be the responsible resident agent.
- J. Register of Occupancy. The owner or its resident agent shall keep a current register of occupancy for each rental dwelling. This register of occupancy may be reviewed by the City at any time. Said register of occupancy shall contain, at a minimum, the following information:
1. Address(es) of the rental dwelling;
 2. Number of bedrooms of each unit;
 3. Number of units in each building; and
 4. Number of adults and children (under 18) currently occupying each unit.

9-11-9 INSPECTIONS.

- A. Biannual Inspections. The City will inspect all rental dwellings periodically to determine compliance with this Chapter, the City Code and the International Property Maintenance Code. The City will inspect rental dwellings with odd-numbered addresses ~~in~~ for odd years licensure and rental dwellings with even-numbered addresses ~~in~~ for even year licensure. ~~After each inspection, the City shall provide the owner or resident agent with a compliance order pursuant to Section 9-11-11. The owner or resident agent must correct the violations within the time period specified in the compliance order. If the violations are not corrected, the City may suspend~~

~~or revoke the license under Section 9-11-12, unless it is the initial license period, in which case, the license is valid until the end of the owner's existing lease with the current tenant as noted in section 9-11-8(E)(4)(e). The City may, however, immediately suspend or revoke a license if an unsafe or dangerous condition exists as described in Section 9-11-8(E)(5). (Amended, 2-13-07)~~

- B. Occupant Initiated Inspection. An occupant who believes that his or her rental dwelling is not in compliance with the provisions of this Chapter, City Code or the International Housing Maintenance Code may provide written notice to the owner or resident agent of the rental dwelling specifying the alleged deficiency. If the owner or resident agent does not take action to correct the alleged problem, the occupant may contact the City and request an inspection of the rental dwelling by the Building Official upon showing proof that the owner or resident agent had been properly notified and has been given a reasonable time in which to correct deficiencies. The cost of the inspection shall be paid by the owner if the City's inspection reveals actual deficiencies as described by the occupant.

9-11-10 CONDUCT ON LICENSED PREMISES.

- A. Owner Responsible. It shall be the responsibility of the owner or resident agent to see that persons occupying the rental dwelling conduct themselves in such a manner as not to cause the premises to be disorderly. ~~This section applies to both Tier I and Tier II licenses.~~ For purposes of this section, a rental dwelling is disorderly ~~at which~~when any of the following activities occur:

1. Violation of Minnesota Statutes sections 609.755 through 609.76 as may be amended from time to time, relating to gambling;
2. Violation of laws relating to prostitution or acts relating to prostitution as defined in Minnesota Statutes section 609.321;
3. Violation of Minnesota Statutes sections 152.01 through 152.027 as may be amended from time to time, relating to the unlawful sale or possession of controlled substances;
4. Violation of Minnesota Statutes sections 340A.401 and 340A.503 as may be amended from time to time, relating to the unlawful commercial sale and underage consumption of alcoholic beverages;
5. Violation of Minnesota Statutes section 609.33 as may be amended from time to time, which prohibits owning, leasing, operating, managing, maintaining or conducting a disorderly house, or inviting

or attempting to invite others to visit or remain in a disorderly house;

6. Violation of Minnesota Statutes sections 97B.021, 97B.045, 609.66 through 609.67, 624.712 through 624.716, 624.719, 624.731 through 624.732 as may be amended from time to time, relating to the unlawful possession, transportation, sale or use of weapons;
7. Violation of City Code section 5-2-2 or violation of Minnesota Statutes section 609.72 as may be amended from time to time, relating to disorderly conduct;
8. Violation of City Code section 5-7 relating to recreational fires;
9. Violation of City Code section 5-8 relating to clandestine drug labs;
10. Violation of City Code section 4-1 relating to nuisances; or
11. Violation of City Code section 5-3 relating to animal control;
12. Exceeding the occupancy standards defined in City Code section 9-11-6;
13. Violations of Minnesota Statute 609.226 and 347.56 relating to dangerous dogs;
14. Violations of Minnesota Statute 609.221 through 609.2231, 609.224, and 609.2242 relating to assault and domestic assault;
15. Violations of Minnesota Statute 609.78 which prohibits interfering with a 911 phone call;
16. Violation of Minnesota Statute 609.713 which prohibits terroristic threats;
17. Violation of Minnesota Statute 243.166 relating to Predatory Offender Registration;
18. Violation of Minnesota Statute 609.229 relating to crimes done for the benefit of a gang;
19. Violation of Minnesota Statute 609.50 which prohibits interference with a peace officer; or
- 4-20. Violations of City Code section 4-2 relating to garbage and refuse.

- B. City Enforcement. The City Administrator is responsible for enforcement and administration of this section.
- C. First Violation. Upon determination by the City Administrator that a licensed premises was used in a disorderly manner, as described in paragraph (A) of this section, the City Administrator must give notice to the licensee of the violation and direct the licensee to take steps to prevent further violations.
- D. Second Violation. If another instance of disorderly use of the licensed premises occurs within ~~three~~the 12--months period of following an incident for which a notice in ~~division paragraph~~ (C) of this section was given, the City Administrator must notify the licensee of the violation and must also require the licensee to submit a written report of the actions taken, and proposed to be taken, by the licensee to prevent further disorderly use of the premises. This written report must be submitted to the City Administrator within ~~five~~seven days of receipt of the date of the notice of disorderly use of the premises and must detail all actions taken by the licensee in response to all notices of disorderly use of the premises within the preceding ~~three~~12 months.
- E. Third Violation.
1. If another instance of disorderly use of the licensed premises occurs within ~~three months after~~the 12-month period following any two previous instances of disorderly use for which notices were given to the licensee pursuant to this section, the rental dwelling license for the premises may be denied, revoked, suspended or not renewed. An action to deny, revoke, suspend, or not renew a license under this section must be initiated by the City Administrator who must give to the licensee written notice of a hearing before the City Council to consider such denial, revocation, suspension or non-renewal. Such written notice must specify all violations of this section, and must state the date, time, place and purpose of the hearing. The hearing must be held no less than ten days and no more than 30 days after giving such notice.
 2. Following the hearing, the City Council may deny, revoke, suspend or decline to renew the license for all or any part or parts of the licensed premises or may grant a license upon such terms and conditions as it deems necessary to accomplish the purposes of this section.

- F. No Adverse Action Pending Eviction. No adverse license action shall be imposed where the instance of disorderly use of the licensed premises occurred during the pendency of eviction proceedings (unlawful detainer) or within 30 days of notice given by the licensee to a tenant to vacate the premises where the disorderly use was related to conduct by that tenant or by other occupants or guests of the tenant's unit. Eviction proceedings are not a bar to adverse license action, however, unless they are diligently pursued by the licensee. Further, an action to deny, revoke, suspend, or not renew a license based upon violations of this section may be postponed or discontinued at any time if it appears that the licensee has taken appropriate measures which will prevent further instances of disorderly use.

- G. Finding of Disorderly Conduct. A determination that the licensed premises have been used in a disorderly manner as described in paragraph (A) of this section shall be made upon a fair preponderance of the evidence to support such a determination. It is not necessary that criminal charges be brought in order to support a determination of disorderly use nor does the fact of dismissal or acquittal of such a criminal charge operate as a bar to adverse license action under this section.

- H. Service of Notices. All notices given by the City under this section must be personally served on the licensee, sent by certified mail to the licensee's last known address or, if neither method of service effects notice, by posting on a conspicuous place on the licensed premises.

- I. Enforcement Actions. Enforcement actions provided in this section are not exclusive, and the City Council may take any action with respect to a licensee, a tenant, or the licensed premises as is authorized by the city code, state or federal law.

9-11-11 CONDITION OF LICENSED PREMISES.

- A. Compliance Order. Whenever the Building Official determines that the condition of any rental dwelling or the premises surrounding it fails to meet the provisions of this Chapter, other applicable City Code provisions or the International Property Maintenance Code, he or she may issue a compliance order setting forth the specific violations and ordering the owner to correct such violations.

- B. Contents of the Compliance Order. The compliance order shall:
 - 1. Be in writing;
 - 2. Describe the location and nature of the violations;

3. Set forth a reasonable time for the correction of the violations by the owner or resident agent; and
 4. Be served upon the owner and resident agent either personally or by ~~certified first class~~ mail. A copy of the compliance order shall also be provided to the occupants of the rental dwelling.
- C. License Action. If the violations listed in the compliance order are not remedied by the owner or resident agent within the specified time given in the order, the license for the rental dwelling may be denied, suspended, revoked, or not renewed by the City. ~~An administrative fine in an amount set forth from time to time by the City Council by resolution may also be imposed.~~ If the City decides that it will be denying, suspending, revoking, or not renewing a license ~~or imposing an administrative fine pursuant to this Section,~~ the City shall send a notice of the proposed action to the owner and resident agent of the rental dwelling. The proposed action by the City shall be heard by the City Council pursuant to the procedure set forth in Section 9-11-12 of this Chapter.
- D. Appeal. When it is alleged by the owner or resident agent that the compliance order is based upon the erroneous interpretation of this Chapter, other applicable City Code provisions or the International Property Maintenance Code, the owner or resident agent may appeal the compliance order to the City Council. Such appeal shall be in writing, must specify the grounds for the appeal, must be accompanied by a \$100 filing fee, ~~as set forth by resolution of the City Council, from time to time,~~ and must be filed with the City within ~~five~~seven (5)7 business days ~~after service of the date of the~~ compliance order. The appeal shall be heard by the City Council pursuant to the procedure set forth in Section 9-11-12 of this Chapter. The filing of the appeal shall stay all proceedings in furtherance of the action appealed from, unless such a stay would cause imminent peril to life, health or property.

9-11-12 HEARING PROCEDURE.

- A. Scheduling of Hearing. If the City makes a determination that it will be denying, suspending, revoking or not renewing a license pursuant to Sections 9-11-10 or 9-11-11 of this Chapter, or if the owner or resident agent is appealing the compliance order pursuant to Section 9-11-11 of this Chapter, the City Council shall conduct a hearing on the matter. The hearing shall be scheduled ~~at the next regular City Council meeting~~ no less than ten days and no more than 30 days following the date of the notice or receipt of the owner's notice of appeal of a compliance order.
- B. Hearing. At the hearing, the City Council shall hear all relevant evidence and arguments and shall review all testimony, documents, and other

evidence submitted. The owner or resident agent shall have the opportunity to address the City Council at the hearing.

- C. Findings. After the hearing is concluded, the City Council shall make findings on whether to uphold the compliance order or to revoke, suspend, deny or not renew the license ~~or impose an administrative fine~~. The City Council shall issue a written decision within thirty (30) days following the date of the hearing and shall send a copy of its decision to the owner and resident agent by mail. The decision shall specify the rental dwelling or units to which it applies.
- D. License Reinstatement. Upon a decision to revoke, suspend, deny, or not renew a license for violations of this section, the owner/licensee will not be eligible for a new rental license for a period determined by the City Council, but not to exceed one year. Any person who has had two or more licenses revoked, suspended, denied, or not renewed for violations of this section, will not be eligible for any new rental license for a period determined by the City Council, but not to exceed two years. To reinstate a license, the owner must complete the licensing requirements established in 9-11-8 and pass an inspection subject to 9-11-9 and 9-11-11.
- DE. No Occupancy. If a license is revoked, suspended, denied or not renewed by the City Council, it shall be unlawful for the owner or the resident agent to thereafter permit the occupancy of the rental dwelling or the unit. A notice of the action shall be posted by the Building Official on the rental dwelling or the unit in order to prevent any further occupancy. No person shall reside in, occupy or cause to be occupied that rental dwelling or unit until a license is obtained or reinstated by the owner. If the premises is occupied at the time the license is revoked, the tenants will be given XX days to vacate the premises. Occupation of the premises after that time is unlawful.
- EF. Appeal. An owner may appeal the decision of the City Council as allowed under state law.

9-11-13 DESTRUCTION ORDER; LIABILITY FOR COSTS.

- A. If after considering the violations described in the Notice of Violations and the Non-Compliance Letter and any appeals by the Property Owner, the City Council may approve a Destruction Order directing a designated city staff person, its agents, representatives, or designees to remove the violations to conform to this subchapter by all lawful means. The city may seek injunctive relief by serving a notice of motion for summary enforcement or obtain an administrative search and seizure warrant to remove the violation.

- B. The Property Owner is responsible for all collection costs associated with the Destruction Order, including but not limited to court costs, attorneys' fees, and interest on any unpaid amounts incurred by the city pursuant to this subchapter. If the city uses its municipal employees to remove the violations, it shall set and assign a reasonable per hour rate for employees, equipment, supplies, and chemicals that may be used.
- C. All sums payable by the Property Owner are to be paid to the City Administrator and shall be deposited in a general fund as compensation for expenses and costs incurred by the city.
- D. All sums payable by the Property Owner may be collected as a special assessment pursuant to Minnesota Statute Chapter 429, as amended from time to time.
- E. The Property Owner or other responsible party in control of the property, upon the request of the designated city staff person, its agents, representatives, or designees, shall provide access to the property for the purpose of enforcing and assuring compliance with this subchapter after the procedures set forth in this subchapter have been followed.

9-11-1314 MISDEMEANOR.

Failure by an owner to comply with a compliance order after the right of appeal has expired or violation of any of the provisions of this Chapter shall constitute a misdemeanor. Each day that a violation continues shall be deemed a separate punishable offense.

Adopted by the city council of the City of Lauderdale the XXth day of September, 2012.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action _____
Resolution _____
Work Session _____

Meeting Date August 15, 2012

ITEM NUMBER 2013 Budget Discussion

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

I have not suggested any changes to the budget since the last meeting. I added a discussion of the budget to the agenda should any councilors want to discuss it. At this point, I am waiting for the annual meeting with Ramsey County staff to find out the 2013 fiscal disparities information and the taxing capacity number I need to calculate tax rates for next year. I will be able to provide the Council with more information on August 28.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

CITY OF LAUDERDALE

08/10/12 1:15 PM

Page 1

Cash Balances

Current Period: AUGUST 2012

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$5,508.53	\$64,059.38	-\$2,302,621.67
COMMUNITY EVENTS	G 201-10100	\$365.00	\$778.37	\$6,494.08
COMMUNICATIONS	G 202-10100	\$0.00	\$814.42	\$23,866.37
RECYCLING	G 203-10100	\$0.00	\$35.82	\$108,402.42
03 ST/UTIL IMP DEBT SERVICE	G 304-10100	\$0.00	\$0.00	\$243,091.47
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$0.00	\$0.00	\$532,717.18
CAPITAL IMPROVEMENTS	G 402-10100	\$0.00	\$33,097.58	\$24,536.76
CAPITAL IMPROVE STORM WATER	G 403-10100	\$0.00	\$0.00	\$179,448.40
PARK IMPROVEMENT	G 404-10100	\$0.00	\$0.00	\$256,824.32
TIF-PROJECTS	G 405-10100	\$0.00	\$0.00	\$394,109.52
SEWER IMPROVEMENT	G 407-10100	\$0.00	\$0.00	\$432,920.51
SEWER UTILITIES	G 601-10100	\$2,265.39	\$12,015.17	\$293,927.50
STORM SEWER ENTERPRISE FUND	G 602-10100	\$4,768.28	\$1,825.37	\$61,127.43
Total CASH		\$12,907.20	\$112,626.11	\$254,844.29
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$0.00	\$0.00	\$2,962,179.14
Total INVESTMENTS		\$0.00	\$0.00	\$2,962,179.14
Grand Total		\$12,907.20	\$112,626.11	\$3,217,423.43

CITY OF LAUDERDALE
2013 Revenue Budget Worksheet

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
FUND 101 GENERAL					
\$430,495.69	\$241,717.97	\$496,993.00	\$496,993.00	R 101-31010 CURRENT AD VALOREM	_____
\$10,699.92	\$7,771.23	\$0.00	\$0.00	R 101-31020 DELINQUENT AD VALOREM	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-31030 FORFEITED TAX SALES	_____
\$110,695.05	\$52,055.08	\$101,159.00	\$101,159.00	R 101-31040 FISCAL DISPARITIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32000 LICENSE AND PERMITS	_____
\$150.00	\$0.00	\$150.00	\$150.00	R 101-32110 3.2 ALCHOLIC LICENSE	_____
\$400.00	\$0.00	\$400.00	\$400.00	R 101-32120 CIGARETTE LICENSE	_____
\$1,125.00	\$1,350.00	\$1,000.00	\$1,000.00	R 101-32130 GARBAGE HAULERS LICENSE	_____
\$1,250.00	\$500.00	\$600.00	\$600.00	R 101-32140 HEATING/AC LICENSE	_____
\$300.00	\$300.00	\$300.00	\$300.00	R 101-32150 TREE COMPANIES LICENSE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32160 GAS STATION LICENSE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32170 DRIVEWAY CONTRACTOR S LICENSE	_____
\$3,534.00	\$707.00	\$3,000.00	\$3,000.00	R 101-32180 RENTAL HOUSING LICENSE	_____
\$8,967.35	\$8,518.69	\$5,000.00	\$6,000.00	R 101-32210 BUILDING PERMITS	_____
\$850.00	\$600.00	\$500.00	\$500.00	R 101-32211 ZONING PERMIT APPLICATION	_____
\$1,559.29	\$2,736.32	\$1,000.00	\$1,000.00	R 101-32225 PLAN REVIEW FEE	_____
\$768.00	\$1,017.00	\$700.00	\$700.00	R 101-32230 PLUMBING PERMITS	_____
\$380.00	\$190.00	\$250.00	\$250.00	R 101-32240 ANIMAL LICENSES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32260 VENDING PERMIT	_____
\$1,649.50	\$840.50	\$1,000.00	\$1,000.00	R 101-32270 HEATING A/C PERMIT	_____
\$100.00	\$0.00	\$0.00	\$0.00	R 101-32280 STREET EXCAVATION PERMIT	_____
\$516,153.00	\$258,076.50	\$516,153.00	\$516,153.00	R 101-33401 LOCAL GOVERNMENT AID	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-33402 HOMESTEAD CREDIT	_____
\$1,198.00	\$599.00	\$1,198.00	\$1,198.00	R 101-33405 PERA RATE INCREASE	_____
\$63.52	\$0.00	\$0.00	\$0.00	R 101-33406 MARKET VAL HOM CRED/LIHAC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-33623 MET COUNCIL - LIV COMM GRANT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-33624 LIVABLE COMMUNITIES	_____
\$7,080.00	\$4,490.00	\$4,000.00	\$4,000.00	R 101-34101 CITY HALL/PARK RENTAL	_____
\$25.00	\$31.00	\$0.00	\$0.00	R 101-34103 ADMINISTRATIVE FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34105 SALE OF PUBLICATIONS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34107 ASSESSMENT SEARCHES	_____
\$63.99	\$15.14	\$50.00	\$50.00	R 101-34109 COPIES	_____
\$0.00	\$150.00	\$0.00	\$0.00	R 101-34110 VARIANCE FEES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34111 LEGAL FEES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34112 CONDITIONAL USE PERMITS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34113 ZONING AMENDMENT	_____
\$75.00	\$0.00	\$0.00	\$0.00	R 101-34114 ADVERTISING SALES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34115 GENERAL GOVERNMENT MISC.	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34116 ENGINEERING FEES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34201 FALSE SECURITY ALARM - POLICE	_____
\$222.63	\$222.63	\$500.00	\$500.00	R 101-34202 FALSE FIRE ALARM - FIRE DEPT.	_____
\$0.00	\$0.00	\$1,000.00	\$1,000.00	R 101-34203 FIRE INSPECTION FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34205 FIRE CALL REIMBURSEMENT	_____
\$51,978.85	\$31,304.78	\$37,000.00	\$37,000.00	R 101-35101 COURT FINES	_____
\$46,258.37	\$13,912.97	\$0.00	\$0.00	R 101-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-36101 PRINCIPAL	_____
\$5,065.63	\$940.34	\$0.00	\$0.00	R 101-36102 PENALTIES & INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-36103 TREE REMOVAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-36200 MISCELLANEOUS REVENUE	_____
\$3,282.78	\$1,230.43	\$6,000.00	\$2,000.00	R 101-36211 INVESTMENT INTEREST	_____
\$1,500.00	\$0.00	\$0.00	\$0.00	R 101-36230 DONATIONS	_____
\$25.00	\$0.00	\$0.00	\$0.00	R 101-36231 DOG PARK DONATIONS	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$443.99	\$447.50	\$300.00	\$300.00	R 101-36240 SURCHARGES	_____
\$0.00	\$117.56	\$0.00	\$0.00	R 101-36250 REFUNDS & REIMBURSEMENTS	_____
\$3,783.00	\$2,334.00	\$0.00	\$0.00	R 101-36252 LMC INSURANCE REFUND	_____
\$23.34	\$16.65	\$0.00	\$0.00	R 101-36255 MISC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-39101 SALES FIXED ASSETS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-39999 PRIOR PERIOD ADJUSTMENT	_____
<u>\$1,210,165.90</u>	<u>\$632,192.29</u>	<u>\$1,178,253.00</u>	<u>\$1,175,253.00</u>		

FUND 201 COMMUNITY EVENTS

\$0.00	\$0.00	\$0.00	\$0.00	R 201-34785 PARK EVENTS	_____
\$30.85	\$0.00	\$0.00	\$0.00	R 201-34786 WINTER EVENT	_____
\$0.00	\$75.00	\$50.00	\$50.00	R 201-34787 GARAGE SALE	_____
\$2,046.45	\$950.00	\$1,500.00	\$800.00	R 201-34788 DAY IN THE PARK	_____
\$469.30	\$401.00	\$400.00	\$400.00	R 201-34789 MUSIC UNDER THE TREES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-34790 MUGS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-34791 POP SALES	_____
\$147.00	\$131.00	\$100.00	\$100.00	R 201-34792 T-SHIRT SALES	_____
\$0.00	\$15.00	\$0.00	\$700.00	R 201-34793 FUN RUN/WALK	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-34794 NATIONAL NIGHT OUT	_____
\$844.34	\$0.00	\$600.00	\$600.00	R 201-34795 HALLOWEEN DONATIONS	_____
\$34.40	\$20.12	\$100.00	\$50.00	R 201-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-36230 DONATIONS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-36250 REFUNDS & REIMBURSEMENTS	_____
\$147.51	\$108.30	\$100.00	\$100.00	R 201-36255 MISC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-39201 TRANSFER FROM GENERAL FUND BAL	_____
<u>\$3,719.85</u>	<u>\$1,700.42</u>	<u>\$2,850.00</u>	<u>\$2,800.00</u>		

FUND 202 COMMUNICATIONS

\$0.00	\$0.00	\$0.00	\$0.00	R 202-33600 GRANTS & AID FROM LOCAL GOV.	_____
\$168.00	\$69.20	\$300.00	\$100.00	R 202-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 202-36250 REFUNDS & REIMBURSEMENTS	_____
<u>\$19,746.77</u>	<u>\$9,936.76</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	R 202-36253 CABLE FRANCHISE REVENUE	_____
<u>\$19,914.77</u>	<u>\$10,005.96</u>	<u>\$20,300.00</u>	<u>\$20,100.00</u>		

FUND 203 RECYCLING

\$0.00	\$0.00	\$0.00	\$0.00	R 203-33621 METROPOLITAN COUNCIL-BIN GRAN	_____
\$4,750.00	\$4,947.00	\$5,000.00	\$4,800.00	R 203-33622 COUNTY GRANTS	_____
\$35,413.57	\$17,947.94	\$35,000.00	\$35,000.00	R 203-36100 SPECIAL ASSESSMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 203-36101 PRINCIPAL	_____
\$94.43	\$24.00	\$0.00	\$0.00	R 203-36102 PENALTIES & INTEREST	_____
\$501.86	\$290.99	\$800.00	\$300.00	R 203-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 203-36250 REFUNDS & REIMBURSEMENTS	_____
\$12.00	\$0.00	\$0.00	\$0.00	R 203-36255 MISC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 203-39200 INTERFUND OPERATING TRANSFERS	_____
<u>\$40,771.86</u>	<u>\$23,209.93</u>	<u>\$40,800.00</u>	<u>\$40,100.00</u>		

FUND 301 TAX INCREMENT DEBT SERVICE

\$0.00	\$0.00	\$0.00	\$0.00	R 301-31040 FISCAL DISPARITIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-31050 TAX INCREMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-31051 DELINQUENT TAX INCREMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-33402 HOMESTEAD CREDIT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-33406 MARKET VAL HOM CRED/LIHAC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-36100 SPECIAL ASSESSMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-36211 INVESTMENT INTEREST	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$0.00	\$0.00	\$0.00	\$0.00	R 301-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-39205 TRANS FROM TIF PROJECT FUND	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-39999 PRIOR PERIOD ADJUSTMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 302 00 ST/UTIL IMP DEBT SERVICE					
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36102 PENALTIES & INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-39310 GENERAL OBLIGATION BND PROCEE	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 303 02 ST/UTIL IMP DEBT SERVICE					
\$0.00	\$0.00	\$0.00	\$0.00	R 303-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 303-36102 PENALTIES & INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 303-36211 INVESTMENT INTEREST	_____
\$68,380.60	\$0.00	\$0.00	\$0.00	R 303-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 303-39310 GENERAL OBLIGATION BND PROCEE	_____
\$68,380.60	\$0.00	\$0.00	\$0.00		
FUND 304 03 ST/UTIL IMP DEBT SERVICE					
\$34,883.01	\$23,105.13	\$34,000.00	\$34,000.00	R 304-36100 SPECIAL ASSESMENTS	_____
\$7,091.06	\$2,124.81	\$6,907.00	\$5,000.00	R 304-36102 PENALTIES & INTEREST	_____
\$1,749.03	\$690.05	\$3,000.00	\$1,000.00	R 304-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 304-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 304-39310 GENERAL OBLIGATION BND PROCEE	_____
\$43,723.10	\$25,919.99	\$43,907.00	\$40,000.00		
FUND 401 CAPITAL IMPROVEMENT STREETS					
\$377.12	\$0.00	\$0.00	\$0.00	R 401-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 401-36102 PENALTIES & INTEREST	_____
\$77.79	\$0.00	\$0.00	\$0.00	R 401-36200 MISCELLANEOUS REVENUE	_____
\$2,597.96	\$1,605.25	\$4,500.00	\$2,000.00	R 401-36211 INVESTMENT INTEREST	_____
\$67,991.00	\$0.00	\$0.00	\$0.00	R 401-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 401-39201 TRANFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 401-39999 PRIOR PERIOD ADJUSTMENT	_____
\$71,043.87	\$1,605.25	\$4,500.00	\$2,000.00		
FUND 402 CAPITAL IMPROVEMENTS					
\$544.11	\$176.09	\$1,000.00	\$400.00	R 402-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39101 SALES FIXED ASSETS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39201 TRANFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39999 PRIOR PERIOD ADJUSTMENT	_____
\$544.11	\$176.09	\$1,000.00	\$400.00		
FUND 403 CAPITAL IMPROVE STORM WATER					
\$1,099.75	\$548.27	\$1,800.00	\$1,000.00	R 403-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-37230 PENALTIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-37300 STORM SEWER FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-39201 TRANFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-39999 PRIOR PERIOD ADJUSTMENT	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$1,099.75	\$548.27	\$1,800.00	\$1,000.00		
FUND 404 PARK IMPROVEMENT					
\$22,994.70	\$8,048.64	\$0.00	\$0.00	R 404-33130 CDBG/DNR	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-33400 STATE GRANTS AND AID	_____
\$785.09	\$753.68	\$1,200.00	\$1,000.00	R 404-36211 INVESTMENT INTEREST	_____
\$9,750.00	\$0.00	\$0.00	\$0.00	R 404-36230 DONATIONS	_____
\$0.00	\$2,150.78	\$0.00	\$0.00	R 404-36255 MISC	_____
\$67,991.00	\$0.00	\$0.00	\$0.00	R 404-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-39201 TRAFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-39204 TRANS FROM COMMUNITY EVENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-39999 PRIOR PERIOD ADJUSTMENT	_____
\$101,520.79	\$10,953.10	\$1,200.00	\$1,000.00		
FUND 405 TIF-PROJECTS					
\$162,193.78	\$79,861.82	\$161,000.00	\$160,000.00	R 405-31050 TAX INCREMENT	_____
\$1,814.94	\$0.00	\$0.00	\$0.00	R 405-31051 DELINQUENT TAX INCREMENT	_____
\$6,344.00	\$0.00	\$0.00	\$0.00	R 405-33406 MARKET VAL HOM CRED/LIHAC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-33419 LARPENTEUR AVE REIMBURSEMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-36210 INTEREST EARNINGS	_____
\$805.81	\$968.96	\$2,000.00	\$1,500.00	R 405-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-39207 TRANS FROM DEBT SERVICE FUND	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-39999 PRIOR PERIOD ADJUSTMENT	_____
\$171,158.53	\$80,830.78	\$163,000.00	\$161,500.00		
FUND 407 SEWER IMPROVEMENT					
\$0.00	\$0.00	\$0.00	\$0.00	R 407-36200 MISCELLANEOUS REVENUE	_____
\$2,653.15	\$1,322.73	\$4,000.00	\$2,000.00	R 407-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 407-37240 SEWER CONNECTIONS/RECONNECTI	_____
\$0.00	\$0.00	\$0.00	\$200,000.00	R 407-39200 INTERFUND OPERATING TRANSFERS	_____
\$2,653.15	\$1,322.73	\$4,000.00	\$202,000.00		
FUND 409 WATER UTILITY					
\$0.00	\$0.00	\$0.00	\$0.00	R 409-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 409-36251 ST. PAUL WATER SURCHARGE	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 412 02 ST/UTIL CONSTRUCTION					
\$0.00	\$0.00	\$0.00	\$0.00	R 412-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 413 03 ST/UTIL CONSTRUCTION					
\$0.00	\$0.00	\$0.00	\$0.00	R 413-33000 INTERGOVERNMENTAL REVENUE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-33600 GRANTS & AID FROM LOCAL GOV.	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-39310 GENERAL OBLIGATION BND PROCEE	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 601 SEWER UTILITIES					
\$0.00	\$0.00	\$0.00	\$0.00	R 601-33000 INTERGOVERNMENTAL REVENUE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36101 PRINCIPAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36102 PENALTIES & INTEREST	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36104 SEWER ASSESSMENT	_____
\$1,261.28	\$954.03	\$2,300.00	\$2,000.00	R 601-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36230 DONATIONS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36255 MISC	_____
\$269,700.74	\$142,438.49	\$242,000.00	\$242,000.00	R 601-37210 SEWER SALES AND SERVICE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-37215 DELINQUENT SEWER RECEIPTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-37230 PENALTIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-37240 SEWER CONNECTIONS/RECONNECTI	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-39101 SALES FIXED ASSETS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-39999 PRIOR PERIOD ADJUSTMENT	_____
<u>\$270,962.02</u>	<u>\$143,392.52</u>	<u>\$244,300.00</u>	<u>\$244,000.00</u>		
FUND 602 STORM SEWER ENTERPRISE FUND					
\$223.19	\$177.10	\$500.00	\$300.00	R 602-36211 INVESTMENT INTEREST	_____
\$60,725.17	\$39,737.65	\$55,000.00	\$55,000.00	R 602-37300 STORM SEWER FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 602-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 602-39999 PRIOR PERIOD ADJUSTMENT	_____
<u>\$60,948.36</u>	<u>\$39,914.75</u>	<u>\$55,500.00</u>	<u>\$55,300.00</u>		
FUND 999 GASB34					
-\$903.00	\$0.00	\$0.00	\$0.00	R 999-31010 CURRENT AD VALOREM	_____
-\$84,783.00	\$0.00	\$0.00	\$0.00	R 999-36100 SPECIAL ASSESSMENTS	_____
\$4,250.00	\$0.00	\$0.00	\$0.00	R 999-39101 SALES FIXED ASSETS	_____
<u>-\$81,436.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		
<u>\$1,985,170.66</u>	<u>\$971,772.08</u>	<u>\$1,761,410.00</u>	<u>\$1,945,453.00</u>		

CITY OF LAUDERDALE 2013 Expenditure Budget Worksheet

FUND 101 GENERAL	2011	2012	2012	2013	Account Descr	Underline	DEPT Descr
	Amt	YTD Amt	Budget	Budget			
\$13,200.00	\$7,700.00	\$13,200.00	\$13,200.00	E 101-41100-103 PART TIME EMPLOYEES		LEGISLATIVE	
\$1,009.80	\$589.05	\$1,010.00	\$1,010.00	E 101-41100-122 FICA CONTRIBUTIONS		LEGISLATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-123 STATE TAXES		LEGISLATIVE	
\$97.66	\$25.84	\$103.00	\$103.00	E 101-41100-151 WORKERS COMP PREMIUM		LEGISLATIVE	
\$100.00	\$0.00	\$0.00	\$0.00	E 101-41100-201 GENERAL SUPPLIES		LEGISLATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-202 PERMENANT SUPPLIES		LEGISLATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-203 POSTAGE		LEGISLATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-305 LEGAL FEES - CIVIL		LEGISLATIVE	
\$1,634.00	\$270.00	\$3,000.00	\$3,000.00	E 101-41100-308 TRAINING\CONFERENCES		LEGISLATIVE	
\$336.70	\$120.45	\$500.00	\$500.00	E 101-41100-331 TRAVEL EXPENSE		LEGISLATIVE	
\$792.37	\$128.25	\$700.00	\$700.00	E 101-41100-352 PUBLIC INFO NOTICES		LEGISLATIVE	
\$5,556.00	\$0.00	\$6,000.00	\$6,000.00	E 101-41100-361 GENERAL LIABILITY		LEGISLATIVE	
\$2,756.00	\$525.00	\$2,800.00	\$2,800.00	E 101-41100-438 DUES & SUBSCRIPTIONS		LEGISLATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-439 SPECIAL EVENTS		LEGISLATIVE	
\$104.38	\$84.90	\$250.00	\$250.00	E 101-41100-440 MEETING EXPENSES		LEGISLATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-441 CONTRIBUTIONS		LEGISLATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-530 FURNITURE & EQUIPMENT		LEGISLATIVE	
\$89,552.47	\$54,480.25	\$99,551.00	\$100,389.00	E 101-41200-101 FULL TIME EMPLOYEES REGULAR		ADMINISTRATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-102 EMPLOYEE OVERTIME		ADMINISTRATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-104 TEMP EMPLOYEES		ADMINISTRATIVE	
\$6,405.31	\$3,949.84	\$7,217.00	\$7,278.00	E 101-41200-121 PERA CONTRIBUTIONS		ADMINISTRATIVE	
\$7,074.09	\$4,311.46	\$7,616.00	\$7,680.00	E 101-41200-122 FICA CONTRIBUTIONS		ADMINISTRATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-126 ICMA RETIREMENT		ADMINISTRATIVE	
\$10,624.28	\$7,087.52	\$12,150.00	\$12,960.00	E 101-41200-131 HEALTH INSURANCE		ADMINISTRATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-133 LIFE INSURANCE		ADMINISTRATIVE	
\$109.78	\$0.00	\$0.00	\$0.00	E 101-41200-142 UNEMPLOYMENT BENEFIT		ADMINISTRATIVE	
\$712.45	\$609.17	\$796.00	\$803.00	E 101-41200-151 WORKERS COMP PREMIUM		ADMINISTRATIVE	
\$596.08	\$913.32	\$1,500.00	\$1,500.00	E 101-41200-201 GENERAL SUPPLIES		ADMINISTRATIVE	
\$0.00	\$14.27	\$0.00	\$0.00	E 101-41200-202 PERMENANT SUPPLIES		ADMINISTRATIVE	
\$2,120.24	\$1,659.83	\$3,500.00	\$3,500.00	E 101-41200-203 POSTAGE		ADMINISTRATIVE	
\$314.23	\$193.61	\$400.00	\$400.00	E 101-41200-208 WATER DELIVERY		ADMINISTRATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-227 TOOLS & EQUIPMENT		ADMINISTRATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-305 LEGAL FEES - CIVIL		ADMINISTRATIVE	
\$5,439.96	\$3,190.00	\$6,000.00	\$9,000.00	E 101-41200-306 CONSULTING FEES		ADMINISTRATIVE	
\$1,561.20	\$1,561.20	\$1,600.00	\$1,600.00	E 101-41200-307 COMPUTER SERVICES		ADMINISTRATIVE	
\$1,315.00	\$1,160.77	\$2,000.00	\$2,000.00	E 101-41200-308 TRAINING\CONFERENCES		ADMINISTRATIVE	
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-309 DELIVERY		ADMINISTRATIVE	

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
\$107.63	\$160.93	\$400.00	\$400.00	E 101-41200-327 OTHER SERV- SEWER/NPDES II P		ADMINISTRATIVE
\$710.96	\$507.03	\$1,000.00	\$1,000.00	E 101-41200-331 TRAVEL EXPENSE		ADMINISTRATIVE
\$688.50	\$769.50	\$1,000.00	\$1,000.00	E 101-41200-352 PUBLIC INFO NOTICES		ADMINISTRATIVE
\$2,508.00	\$1,888.00	\$3,000.00	\$3,000.00	E 101-41200-353 NEWSLETTER PRINTING		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-354 PHONEBOOK PRINTING		ADMINISTRATIVE
\$270.00	\$175.00	\$500.00	\$500.00	E 101-41200-355 MISC PRINTING/PROCESS SERVI		ADMINISTRATIVE
\$5,112.50	\$225.00	\$5,500.00	\$5,500.00	E 101-41200-361 GENERAL LIABILITY		ADMINISTRATIVE
\$1,783.65	\$1,038.12	\$2,000.00	\$2,000.00	E 101-41200-391 TELEPHONE/PAGERS		ADMINISTRATIVE
\$2,852.25	\$1,835.59	\$3,000.00	\$3,000.00	E 101-41200-401 COPIER CONTRACT		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-404 COMPUTER REPAIR/MAINTENAN		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-409 OTHER EQUIPMENT REPAIR/MAI		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-420 RENTALS		ADMINISTRATIVE
\$1,476.48	\$2,289.55	\$2,600.00	\$2,600.00	E 101-41200-438 DUES & SUBSCRIPTIONS		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-439 SPECIAL EVENTS		ADMINISTRATIVE
\$53.42	\$30.95	\$200.00	\$200.00	E 101-41200-440 MEETING EXPENSES		ADMINISTRATIVE
\$140.78	\$182.65	\$500.00	\$500.00	E 101-41200-442 MISC		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-530 FURNITURE & EQUIPMENT		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-531 OFFICE EQUIPMENT		ADMINISTRATIVE
\$0.00	\$147.06	\$0.00	\$0.00	E 101-41200-534 OFFICE FURNITURE		ADMINISTRATIVE
\$0.00	\$2,207.22	\$1,000.00	\$1,000.00	E 101-41200-538 COMPUTER SOFTWARE & EQUIP		ADMINISTRATIVE
\$10,967.48	\$4,032.44	\$9,899.00	\$7,583.00	E 101-41500-101 FULL TIME EMPLOYEES REGULAR		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-103 PART TIME EMPLOYEES		ELECTIONS, LEGA
\$0.00	\$0.00	\$2,500.00	\$0.00	E 101-41500-104 TEMP EMPLOYEES		ELECTIONS, LEGA
\$760.41	\$292.39	\$535.00	\$550.00	E 101-41500-121 PERA CONTRIBUTIONS		ELECTIONS, LEGA
\$847.44	\$308.52	\$565.00	\$580.00	E 101-41500-122 FICA CONTRIBUTIONS		ELECTIONS, LEGA
\$1,370.00	\$525.00	\$900.00	\$960.00	E 101-41500-131 HEALTH INSURANCE		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-133 LIFE INSURANCE		ELECTIONS, LEGA
\$57.22	\$56.46	\$74.00	\$61.00	E 101-41500-151 WORKERS COMP PREMIUM		ELECTIONS, LEGA
\$0.00	\$0.00	\$300.00	\$100.00	E 101-41500-201 GENERAL SUPPLIES		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-202 PERMANANT SUPPLIES		ELECTIONS, LEGA
\$10,200.00	\$5,108.10	\$12,000.00	\$12,000.00	E 101-41500-300 LEGAL FEES - PROSECUTING		ELECTIONS, LEGA
\$13,576.00	\$12,680.00	\$14,000.00	\$14,000.00	E 101-41500-301 AUDITING		ELECTIONS, LEGA
\$3,404.00	\$1,449.20	\$10,000.00	\$10,000.00	E 101-41500-305 LEGAL FEES - CIVIL		ELECTIONS, LEGA
\$426.14	\$0.00	\$700.00	\$700.00	E 101-41500-327 OTHER SERV- SEWER/NPDES II P		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-331 TRAVEL EXPENSE		ELECTIONS, LEGA
\$0.00	\$113.25	\$500.00	\$0.00	E 101-41500-352 PUBLIC INFO NOTICES		ELECTIONS, LEGA
\$316.23	\$52.54	\$700.00	\$700.00	E 101-41500-355 MISC PRINTING/PROCESS SERVI		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-409 OTHER EQUIPMENT REPAIR/MAI		ELECTIONS, LEGA
\$0.00	\$0.00	\$200.00	\$0.00	E 101-41500-440 MEETING EXPENSES		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-442 MISC		ELECTIONS, LEGA

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-530 FURNITURE & EQUIPMENT		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-539 VOTING MACHINE		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-202 PERMENANT SUPPLIES		POLICE
\$9,620.40	\$7,073.01	\$12,126.00	\$14,163.00	E 101-42100-318 911 Dispatch		POLICE
\$590,167.00	\$397,379.36	\$596,069.00	\$602,030.00	E 101-42100-319 POLICE CONTRACT		POLICE
\$17,685.31	\$16,483.73	\$18,000.00	\$18,000.00	E 101-42100-320 FIRE CONTRACT		POLICE
\$14,874.31	\$10,817.17	\$16,000.00	\$16,000.00	E 101-42100-321 FIRE CALLS		POLICE
\$222.63	\$240.89	\$500.00	\$500.00	E 101-42100-322 FIRE FALSE ALARMS		POLICE
\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 101-42100-323 FIRE INSPECTION		POLICE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-355 MISC PRINTING/PROCESS SERVI		POLICE
\$0.00	\$0.00	\$5,000.00	\$5,000.00	E 101-42100-360 INSURANCE		POLICE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-391 TELEPHONE/PAGERS		POLICE
\$179.20	\$43.68	\$500.00	\$400.00	E 101-42100-442 MISC		POLICE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-530 FURNITURE & EQUIPMENT		POLICE
\$31,448.78	\$16,971.21	\$28,066.00	\$28,350.00	E 101-43000-101 FULL TIME EMPLOYEES REGULAR		PUBLIC WORKS
\$2,451.18	\$1,482.77	\$3,000.00	\$3,000.00	E 101-43000-102 EMPLOYEE OVERTIME		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-104 TEMP EMPLOYEES		PUBLIC WORKS
\$2,453.23	\$1,338.03	\$2,252.00	\$2,273.00	E 101-43000-121 PERA CONTRIBUTIONS		PUBLIC WORKS
\$2,720.08	\$1,485.87	\$2,377.00	\$2,398.00	E 101-43000-122 FICA CONTRIBUTIONS		PUBLIC WORKS
\$4,504.74	\$2,580.20	\$4,500.00	\$4,800.00	E 101-43000-131 HEALTH INSURANCE		PUBLIC WORKS
\$2,486.89	\$1,109.12	\$1,429.00	\$1,442.00	E 101-43000-151 WORKERS COMP PREMIUM		PUBLIC WORKS
\$675.98	\$624.65	\$500.00	\$600.00	E 101-43000-202 PERMENANT SUPPLIES		PUBLIC WORKS
\$3,462.85	\$1,726.98	\$3,000.00	\$3,000.00	E 101-43000-212 MOTOR FUELS		PUBLIC WORKS
\$46.01	\$0.00	\$0.00	\$0.00	E 101-43000-213 LUBRICANTS & OTHER FLUIDS		PUBLIC WORKS
\$21.41	\$54.51	\$0.00	\$0.00	E 101-43000-225 LANDSCAPING MATERIALS		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-226 SIGNS		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-227 TOOLS & EQUIPMENT		PUBLIC WORKS
\$2,468.89	\$1,550.84	\$2,000.00	\$2,000.00	E 101-43000-228 MISC REPAIRS MAINT SUPPLIES		PUBLIC WORKS
\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 101-43000-304 ENGINEERING		PUBLIC WORKS
\$165.00	\$0.00	\$400.00	\$400.00	E 101-43000-308 TRAINING/CONFERENCES		PUBLIC WORKS
\$11,442.02	\$3,631.21	\$15,000.00	\$15,000.00	E 101-43000-313 SNOW & ICE REMOVAL		PUBLIC WORKS
\$4,761.75	\$1,064.00	\$6,000.00	\$5,000.00	E 101-43000-314 STREET SWEEPING		PUBLIC WORKS
\$3,441.39	\$1,874.69	\$10,000.00	\$8,000.00	E 101-43000-317 TREE SERVICE		PUBLIC WORKS
\$0.00	\$0.00	\$1,000.00	\$0.00	E 101-43000-324 ALLEY REPAIR		PUBLIC WORKS
\$1,363.53	\$1,079.41	\$1,500.00	\$1,500.00	E 101-43000-327 OTHER SERV- SEWER/NPDES II P		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-328 STREET REPAIR		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-362 PROPERTY INSURANCE		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-363 AUTOMOTIVE INSURANCE		PUBLIC WORKS
\$6,744.72	\$3,953.47	\$6,400.00	\$6,500.00	E 101-43000-380 STREET LIGHT UTILITY		PUBLIC WORKS
\$3,171.80	\$1,638.78	\$3,200.00	\$3,200.00	E 101-43000-381 ELECTRIC		PUBLIC WORKS

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
\$67.78	\$31.68	\$100.00	\$100.00	E 101-43000-382 WATER		PUBLIC WORKS
\$2,719.68	\$1,257.85	\$3,500.00	\$3,000.00	E 101-43000-383 GAS UTILITIES		PUBLIC WORKS
\$1,966.89	\$1,594.78	\$3,000.00	\$3,000.00	E 101-43000-384 REFUSE DISPOSAL		PUBLIC WORKS
\$397.53	\$318.19	\$500.00	\$500.00	E 101-43000-391 TELEPHONE/PAGERS		PUBLIC WORKS
\$2,653.13	\$32.00	\$3,000.00	\$3,000.00	E 101-43000-402 CITY TRUCK REPAIR/MAINTENA		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-426 MACHINERY RENTAL		PUBLIC WORKS
\$12.16	\$43.25	\$0.00	\$0.00	E 101-43000-442 MISC		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-510 LAND		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-530 FURNITURE & EQUIPMENT		PUBLIC WORKS
\$25,898.24	\$17,926.94	\$32,444.00	\$33,001.00	E 101-43400-101 FULL TIME EMPLOYEES REGULAR		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-104 TEMP EMPLOYEES		PLANNING, ZONIN
\$1,842.87	\$1,299.79	\$2,352.00	\$2,393.00	E 101-43400-121 PERA CONTRIBUTIONS		PLANNING, ZONIN
\$2,182.62	\$1,491.52	\$2,482.00	\$2,525.00	E 101-43400-122 FICA CONTRIBUTIONS		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-126 ICMA RETIREMENT		PLANNING, ZONIN
\$3,603.73	\$2,580.49	\$4,725.00	\$5,040.00	E 101-43400-131 HEALTH INSURANCE		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-133 LIFE INSURANCE		PLANNING, ZONIN
\$1,319.11	\$1,020.77	\$1,317.00	\$1,333.00	E 101-43400-151 WORKERS COMP PREMIUM		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-201 GENERAL SUPPLIES		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-202 PERMENANT SUPPLIES		PLANNING, ZONIN
\$360.16	\$264.65	\$300.00	\$300.00	E 101-43400-203 POSTAGE		PLANNING, ZONIN
\$5,947.56	\$0.00	\$5,300.00	\$5,000.00	E 101-43400-306 CONSULTING FEES		PLANNING, ZONIN
\$500.00	\$175.00	\$500.00	\$500.00	E 101-43400-308 TRAINING/CONFERENCES		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-310 PLUMBING INSPECTOR		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-311 HEATING INSPECTOR		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$1,000.00	E 101-43400-312 BUILDING INSPECTOR		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-327 OTHER SERV- SEWER/NPDES II P		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-331 TRAVEL EXPENSE		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-355 MISC PRINTING/PROCESS SERV		PLANNING, ZONIN
\$486.05	\$330.85	\$600.00	\$600.00	E 101-43400-386 GOPHER STATE ONE CALL		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-388 SAC UNIT CHARGES PAID TO MC		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-437 SALES TAX		PLANNING, ZONIN
\$175.00	\$304.06	\$200.00	\$200.00	E 101-43400-442 MISC		PLANNING, ZONIN
\$360.17	\$315.33	\$400.00	\$500.00	E 101-43400-443 SURCHARGE REPORT		PLANNING, ZONIN
\$41,005.68	\$21,540.78	\$38,932.00	\$39,535.00	E 101-45200-101 FULL TIME EMPLOYEES REGULAR		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-103 PART TIME EMPLOYEES		PARK MAINTENAN
\$4,198.50	\$2,691.00	\$6,000.00	\$6,000.00	E 101-45200-104 TEMP EMPLOYEES		PARK MAINTENAN
\$2,964.24	\$1,561.81	\$2,823.00	\$2,866.00	E 101-45200-121 PERA CONTRIBUTIONS		PARK MAINTENAN
\$3,633.39	\$1,952.00	\$3,437.00	\$3,483.00	E 101-45200-122 FICA CONTRIBUTIONS		PARK MAINTENAN
\$5,470.66	\$3,280.92	\$6,300.00	\$6,720.00	E 101-45200-131 HEALTH INSURANCE		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-133 LIFE INSURANCE		PARK MAINTENAN

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-142 UNEMPLOYMENT BENEFIT		PARK MAINTENAN
\$1,146.92	\$975.33	\$1,256.00	\$1,267.00	E 101-45200-151 WORKERS COMP PREMIUM		PARK MAINTENAN
\$263.13	\$27.85	\$300.00	\$300.00	E 101-45200-201 GENERAL SUPPLIES		PARK MAINTENAN
\$106.70	\$0.00	\$200.00	\$200.00	E 101-45200-202 PERMENANT SUPPLIES		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-212 MOTOR FUELS		PARK MAINTENAN
\$0.00	\$0.00	\$100.00	\$0.00	E 101-45200-225 LANDSCAPING MATERIALS		PARK MAINTENAN
\$58.16	\$1,369.84	\$250.00	\$700.00	E 101-45200-228 MISC REPAIRS MAINT SUPPLIES		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-317 TREE SERVICE		PARK MAINTENAN
\$0.00	\$106.87	\$0.00	\$0.00	E 101-45200-327 OTHER SERV-SEWER/NPDES II P		PARK MAINTENAN
\$700.00	\$0.00	\$700.00	\$700.00	E 101-45200-370 PARK & REC EXPENSES		PARK MAINTENAN
\$1,790.00	\$792.00	\$1,300.00	\$1,500.00	E 101-45200-371 NON-RESIDENT REIMBURSEMEN		PARK MAINTENAN
\$477.21	\$232.30	\$500.00	\$500.00	E 101-45200-381 ELECTRIC		PARK MAINTENAN
\$240.74	\$31.68	\$200.00	\$200.00	E 101-45200-382 WATER		PARK MAINTENAN
\$732.40	\$309.47	\$1,000.00	\$1,000.00	E 101-45200-383 GAS UTILITIES		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-384 REFUSE DISPOSAL		PARK MAINTENAN
\$21.43	\$0.00	\$50.00	\$50.00	E 101-45200-391 TELEPHONE/PAGERS		PARK MAINTENAN
\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 101-45200-403 TRACTOR/MOWER REPAIR/MAIN		PARK MAINTENAN
\$0.00	\$0.00	\$100.00	\$0.00	E 101-45200-412 WARMING HOUSE REPAIR/MAIN		PARK MAINTENAN
\$363.26	\$506.88	\$500.00	\$500.00	E 101-45200-427 PORTA POTTY RENTAL		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-437 SALES TAX		PARK MAINTENAN
\$314.56	\$16.05	\$300.00	\$300.00	E 101-45200-442 MISC		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-536 PARK PHONE		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-540 MACHINERY & EQUIPMENT		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-550 OTHER IMPROVEMENTS		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-101 FULL TIME EMPLOYEES REGULAR		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-121 PERA CONTRIBUTIONS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-122 FICA CONTRIBUTIONS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-131 HEALTH INSURANCE		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-442 MISC		CONTINGENCY
\$0.00	\$0.00	\$20,000.00	\$20,000.00	E 101-45300-444 CONTINGENCY FUNDS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-710 OPERATING TRANSFERS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-710 OPERATING TRANSFERS		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-721 OPERATING TRANSFER TO 201		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-731 OPERATING TRANSFER TO 301		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-732 OPERATING TRANSFER TO 302		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-733 OPERATING TRANSFER TO 303		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-734 OPERATING TRANSFER TO 304		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-741 OPERATING TRANSFER TO 401		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-742 OPERATING TRANSFER TO 402		TRANSFERS OUT
\$67,991.00	\$0.00	\$20,000.00	\$0.00	E 101-45400-743 OPERATING TRANSFER TO 403		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00			TRANSFERS OUT

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
\$67,991.00	\$0.00	\$0.00	\$0.00	E 101-45400-744 OPERATING TRANSFER TO 404		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-745 OPERATING TRANSFER TO 405		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-747 OPERATING TRANSFER TO 407		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-749 OPERATING TRANSFER TO 409		TRANSFERS OUT
\$5,882.12	\$3,767.75	\$26,000.00	\$24,000.00	E 101-48100-306 CONSULTING FEES		DEVELOPMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48100-442 MISC		DEVELOPMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48411-550 OTHER IMPROVEMENTS		LIV COM LTRI
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-306 CONSULTING FEES		LARP AVE DVLPT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-442 MISC		LARP AVE DVLPT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-550 OTHER IMPROVEMENTS		LARP AVE DVLPT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-555 LARPENTEUR AVE REDEVELOP		LARP AVE DVLPT
\$1,181,463.97	\$667,035.74	\$1,178,253.00	\$1,160,976.00			

FUND 201 COMMUNITY EVENTS

\$0.00	\$17.00	\$0.00	\$0.00	E 201-45600-201 GENERAL SUPPLIES		COMMUNITY EVE
\$40.47	\$0.00	\$100.00	\$100.00	E 201-45600-202 PERMENANT SUPPLIES		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-327 OTHER SERV- SEWER/NPDES II P		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-352 PUBLIC INFO NOTICES		COMMUNITY EVE
\$445.72	\$0.00	\$500.00	\$500.00	E 201-45600-368 FUN RUN/WALK		COMMUNITY EVE
\$400.00	\$400.00	\$400.00	\$400.00	E 201-45600-369 MUSIC UNDER THE TREES		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-372 MUGS		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-373 T-SHIRTS		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-374 POP		COMMUNITY EVE
\$149.57	\$0.00	\$250.00	\$250.00	E 201-45600-375 WINTER EVENT		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-376 GARAGE SALE		COMMUNITY EVE
\$1,294.17	\$760.37	\$1,300.00	\$1,300.00	E 201-45600-377 DAY IN THE PARK		COMMUNITY EVE
\$119.00	\$0.00	\$150.00	\$150.00	E 201-45600-378 NATIONAL NIGHT OUT		COMMUNITY EVE
\$691.52	\$0.00	\$550.00	\$600.00	E 201-45600-379 HALLOWEEN EVENT		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-428 MISC RENTAL		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-430 MISC		COMMUNITY EVE
\$188.00	\$58.00	\$200.00	\$200.00	E 201-45600-440 MEETING EXPENSES		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-744 OPERATING TRANSFER TO 404		COMMUNITY EVE
\$3,328.45	\$1,235.37	\$3,450.00	\$3,500.00			

FUND 202 COMMUNICATIONS

\$10,332.69	\$8,814.95	\$16,046.00	\$16,332.00	E 202-49500-101 FULL TIME EMPLOYEES REGULAR		CABLE T.V.
\$740.54	\$639.09	\$1,163.00	\$1,184.00	E 202-49500-121 PERA CONTRIBUTIONS		CABLE T.V.
\$843.25	\$728.30	\$1,228.00	\$1,249.00	E 202-49500-122 FICA CONTRIBUTIONS		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-126 ICMA RETIREMENT		CABLE T.V.
\$1,302.26	\$1,312.58	\$2,250.00	\$2,400.00	E 202-49500-131 HEALTH INSURANCE		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-133 LIFE INSURANCE		CABLE T.V.

FUND 301 TAX INCREMENT DEBT SERVICE	2011	2012	2012	2013	Account Descr	Underline	DEPT Descr
	Amt	YTD Amt	Budget	Budget			
	\$123.86	\$98.83	\$128.00	\$131.00	E 202-49500-151 WORKERS COMP PREMIUM		CABLE T.V.
	\$37.48	\$0.00	\$0.00	\$0.00	E 202-49500-201 GENERAL SUPPLIES		CABLE T.V.
	\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-202 PERMENANT SUPPLIES		CABLE T.V.
	\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-305 LEGAL FEES - CIVIL		CABLE T.V.
	\$500.00	\$500.00	\$600.00	\$600.00	E 202-49500-307 COMPUTER SERVICES		CABLE T.V.
	\$2,836.87	\$1,431.47	\$3,000.00	\$3,000.00	E 202-49500-327 OTHER SERV- SEWER/NPDES II P		CABLE T.V.
	\$4,888.14	\$4,636.07	\$5,300.00	\$5,000.00	E 202-49500-329 CABLE FRANCHISE FEE		CABLE T.V.
	\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-409 OTHER EQUIPMENT REPAIR/MAI		CABLE T.V.
	\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-426 MACHINERY RENTAL		CABLE T.V.
	\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-444 CONTINGENCY FUNDS		CABLE T.V.
	\$0.00	\$0.00	\$1,000.00	\$1,800.00	E 202-49500-530 FURNITURE & EQUIPMENT		CABLE T.V.
	\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-531 OFFICE EQUIPMENT		CABLE T.V.
	\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-532 COPIER		CABLE T.V.
FUND 203 RECYCLING	\$21,605.09	\$18,161.29	\$30,715.00	\$31,696.00			
	\$5,604.83	\$3,188.42	\$5,774.00	\$5,832.00	E 203-50000-101 FULL TIME EMPLOYEES REGULAR		RECYCLING
	\$406.60	\$231.21	\$419.00	\$423.00	E 203-50000-121 PERA CONTRIBUTIONS		RECYCLING
	\$479.14	\$279.82	\$442.00	\$446.00	E 203-50000-122 FICA CONTRIBUTIONS		RECYCLING
	\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-126 ICMA RETIREMENT		RECYCLING
	\$749.76	\$524.84	\$900.00	\$960.00	E 203-50000-131 HEALTH INSURANCE		RECYCLING
	\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-133 LIFE INSURANCE		RECYCLING
	\$48.50	\$35.82	\$46.00	\$47.00	E 203-50000-151 WORKERS COMP PREMIUM		RECYCLING
	\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-201 GENERAL SUPPLIES		RECYCLING
	\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-202 PERMENANT SUPPLIES		RECYCLING
	\$331.50	\$331.50	\$350.00	\$350.00	E 203-50000-327 OTHER SERV- SEWER/NPDES II P		RECYCLING
	\$18,510.90	\$12,745.04	\$26,500.00	\$26,500.00	E 203-50000-389 RECYCLING CONTRACTOR		RECYCLING
	\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-438 DUES & SUBSCRIPTIONS		RECYCLING
	\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-440 MEETING EXPENSES		RECYCLING
	\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-444 CONTINGENCY FUNDS		RECYCLING
	\$26,131.23	\$17,336.65	\$34,431.00	\$34,558.00			
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-101 FULL TIME EMPLOYEES REGULAR		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-121 PERA CONTRIBUTIONS		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-122 FICA CONTRIBUTIONS		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-131 HEALTH INSURANCE		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-133 LIFE INSURANCE		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-444 CONTINGENCY FUNDS		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-601 BOND PRINCIPAL		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-611 BOND INTEREST		TAX INCREMENT

	2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
FUND 302 00 ST/UTIL IMP DEBT SERVICE							
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-621 FILE MAINTENANCE CHARGES		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-710 OPERATING TRANSFERS		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-745 OPERATING TRANSFER TO 405		TAX INCREMENT
	\$0.00	\$0.00	\$0.00	\$0.00			
FUND 303 02 ST/UTIL IMP DEBT SERVICE							
	\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-303 FINANCIAL CONTRACT		00 ST/UTIL BOND
	\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-601 BOND PRINCIPAL		00 ST/UTIL BOND
	\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-611 BOND INTEREST		00 ST/UTIL BOND
	\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-621 FILE MAINTENANCE CHARGES		00 ST/UTIL BOND
	\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-710 OPERATING TRANSFERS		00 ST/UTIL BOND
	\$0.00	\$0.00	\$0.00	\$0.00			
FUND 304 03 ST/UTIL IMP DEBT SERVICE							
	\$0.00	\$0.00	\$0.00	\$0.00	E 303-47300-303 FINANCIAL CONTRACT		02 ST/UTIL BOND
	\$515,000.00	\$0.00	\$0.00	\$0.00	E 303-47300-601 BOND PRINCIPAL		02 ST/UTIL BOND
	\$11,436.25	\$0.00	\$0.00	\$0.00	E 303-47300-611 BOND INTEREST		02 ST/UTIL BOND
	\$500.00	\$0.00	\$0.00	\$0.00	E 303-47300-621 FILE MAINTENANCE CHARGES		02 ST/UTIL BOND
	\$526,936.25	\$0.00	\$0.00	\$0.00			
FUND 401 CAPITAL IMPROVEMENT STREETS							
	\$0.00	\$0.00	\$0.00	\$0.00	E 304-47000-721 OPERATING TRANSFER TO 201		DEBT SERVICE
	\$0.00	\$0.00	\$0.00	\$0.00	E 304-47400-303 FINANCIAL CONTRACT		03 ST/UTIL BOND
	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	E 304-47400-601 BOND PRINCIPAL		03 ST/UTIL BOND
	\$15,405.00	\$12,330.00	\$12,330.00	\$9,105.00	E 304-47400-611 BOND INTEREST		03 ST/UTIL BOND
	\$1,023.75	\$793.75	\$800.00	\$800.00	E 304-47400-621 FILE MAINTENANCE CHARGES		03 ST/UTIL BOND
	\$116,428.75	\$113,123.75	\$113,130.00	\$109,905.00			
FUND 402 CAPITAL IMPROVEMENTS							
	\$0.00	\$0.00	\$0.00	\$0.00	E 401-48401-303 FINANCIAL CONTRACT		STREET IMPROVE
	\$0.00	\$0.00	\$0.00	\$15,000.00	E 401-48401-304 ENGINEERING		STREET IMPROVE
	\$0.00	\$0.00	\$0.00	\$0.00	E 401-48401-317 TREE SERVICE		STREET IMPROVE
	\$0.00	\$0.00	\$0.00	\$100,000.00	E 401-48401-328 STREET REPAIR		STREET IMPROVE
	\$0.00	\$0.00	\$0.00	\$0.00	E 401-48401-710 OPERATING TRANSFERS		STREET IMPROVE
	\$0.00	\$0.00	\$0.00	\$115,000.00			
FUND 402 CAPITAL IMPROVEMENTS							
	\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-510 LAND		GENERAL CAPITAL
	\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-520 BUILDINGS		GENERAL CAPITAL
	\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-521 CITY GARAGE		GENERAL CAPITAL
	\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-523 WARMING HOUSE		GENERAL CAPITAL

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\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-530 FURNITURE & EQUIPMENT		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$8,000.00	E 402-48000-531 OFFICE EQUIPMENT		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-532 COPIER		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-535 FURNACE/AC		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-538 COMPUTER SOFTWARE & EQUIP		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-540 MACHINERY & EQUIPMENT		GENERAL CAPITAL
\$29,713.78	\$0.00	\$0.00	\$0.00	E 402-48000-543 TRACTOR		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-550 OTHER IMPROVEMENTS		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-560 VEHICLE		GENERAL CAPITAL
\$0.00	\$33,097.58	\$35,000.00	\$0.00	E 402-48000-562 TRUCK		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-710 OPERATING TRANSFERS		GENERAL CAPITAL
\$29,713.78	\$33,097.58	\$35,000.00	\$8,000.00			

FUND 403 CAPITAL IMPROVE STORM WATER

\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-101 FULL TIME EMPLOYEES REGULAR		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-102 EMPLOYEE OVERTIME		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-121 PERA CONTRIBUTIONS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-122 FICA CONTRIBUTIONS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-131 HEALTH INSURANCE		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-133 LIFE INSURANCE		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-151 WORKERS COMP PREMIUM		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-201 GENERAL SUPPLIES		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-304 ENGINEERING		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-327 OTHER SERV- SEWER/NPDES II P		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-328 STREET REPAIR		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-442 MISC		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-444 CONTINGENCY FUNDS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-554 CATCH BASIN REPAIRS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-710 OPERATING TRANSFERS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00			

FUND 404 PARK IMPROVEMENT

\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-304 ENGINEERING		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-437 SALES TAX		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-510 LAND		PARK IMPROVEME
\$0.00	\$816.20	\$0.00	\$0.00	E 404-48404-524 PICNIC SHELTER		PARK IMPROVEME
\$21,494.70	\$10,695.76	\$0.00	\$0.00	E 404-48404-525 PLAYGROUND (CDBG)		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-526 PARK PATH (CDBG)		PARK IMPROVEME
\$9,450.00	\$487.35	\$20,000.00	\$0.00	E 404-48404-527 GENERAL PARK IMPROVEMENT		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-528 COURT IMPROVEMENTS		PARK IMPROVEME

	2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
FUND 405 TIF-PROJECTS							
	\$30,944.70	\$11,999.31	\$20,000.00	\$0.00			
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-101 FULL TIME EMPLOYEES REGULAR		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-121 PERA CONTRIBUTIONS		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-122 FICA CONTRIBUTIONS		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-131 HEALTH INSURANCE		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-133 LIFE INSURANCE		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-304 ENGINEERING		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-305 LEGAL FEES - CIVIL		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-325 LARPENTEUR AVE IMPROVEMEN		TIF - PROJECTS
\$1,095.22	\$97.50	\$1,000.00	\$0.00	\$0.00	E 405-48500-327 OTHER SERV- SEWER/NPDES II P		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-408 LIFT STATION REPAIR/MAINT		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-442 MISC		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-444 CONTINGENCY FUNDS		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-530 FURNITURE & EQUIPMENT		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-540 MACHINERY & EQUIPMENT		TIF - PROJECTS
\$68,380.60	\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-710 OPERATING TRANSFERS		TIF - PROJECTS
\$69,475.82	\$97.50	\$1,000.00	\$0.00	\$0.00			
FUND 407 SEWER IMPROVEMENT							
\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	E 407-48407-304 ENGINEERING		SEWER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	E 407-48407-500 CAPITAL OUTLAY		SEWER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	\$230,000.00			
FUND 409 WATER UTILITY							
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 409-48409-328 STREET REPAIR		WATER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	E 409-48409-710 OPERATING TRANSFERS		WATER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00			
FUND 412 02 ST/UTL CONSTRUCTION							
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 412-48410-304 ENGINEERING		STREET & UTILIT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 412-48410-328 STREET REPAIR		STREET & UTILIT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 412-48410-721 OPERATING TRANSFER TO 201		STREET & UTILIT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
FUND 601 SEWER UTILITIES							
\$23,733.21	\$9,759.75	\$27,742.00	\$27,999.00	E 601-49000-101 FULL TIME EMPLOYEES REGULAR		SEWER	
\$10,689.08	\$5,537.44	\$12,000.00	\$12,000.00	E 601-49000-102 EMPLOYEE OVERTIME		SEWER	
\$2,457.33	\$1,514.43	\$2,881.00	\$2,900.00	E 601-49000-121 PERA CONTRIBUTIONS		SEWER	
\$2,706.10	\$1,666.12	\$3,040.00	\$3,060.00	E 601-49000-122 FICA CONTRIBUTIONS		SEWER	

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	Underline	DEPT Descr
\$4,280.75	\$2,868.05	\$4,185.00	\$4,464.00	E 601-49000-131 HEALTH INSURANCE		SEWER
\$921.43	\$2,149.90	\$2,764.00	\$2,782.00	E 601-49000-151 WORKERS COMP PREMIUM		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-201 GENERAL SUPPLIES		SEWER
\$742.04	\$370.06	\$700.00	\$700.00	E 601-49000-212 MOTOR FUELS		SEWER
\$285.36	\$0.00	\$300.00	\$300.00	E 601-49000-227 TOOLS & EQUIPMENT		SEWER
\$0.00	\$0.00	\$400.00	\$400.00	E 601-49000-228 MISC REPAIRS MAINT SUPPLIES		SEWER
\$1,697.00	\$1,585.00	\$1,700.00	\$1,700.00	E 601-49000-301 AUDITING		SEWER
\$0.00	\$2,644.25	\$3,000.00	\$3,000.00	E 601-49000-304 ENGINEERING		SEWER
\$300.00	\$600.00	\$500.00	\$600.00	E 601-49000-308 TRAINING/CONFERENCES		SEWER
\$0.00	\$0.00	\$1,500.00	\$1,500.00	E 601-49000-315 SEWER JETTING		SEWER
\$1,470.00	\$4,559.63	\$1,500.00	\$1,500.00	E 601-49000-316 SEWER TELEVISION		SEWER
\$6,667.17	\$31,228.08	\$7,000.00	\$7,000.00	E 601-49000-327 OTHER SERV- SEWER/NPDES II P		SEWER
\$0.00	\$0.00	\$100.00	\$100.00	E 601-49000-331 TRAVEL EXPENSE		SEWER
\$1,736.26	\$0.00	\$1,800.00	\$1,800.00	E 601-49000-361 GENERAL LIABILITY		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-362 PROPERTY INSURANCE		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-363 AUTOMOTIVE INSURANCE		SEWER
\$67.78	\$31.68	\$100.00	\$100.00	E 601-49000-382 WATER		SEWER
\$134,611.32	\$87,889.59	\$120,000.00	\$144,000.00	E 601-49000-387 WATER TREATMENT SERVICE		SEWER
\$252.34	\$159.11	\$300.00	\$300.00	E 601-49000-391 TELEPHONE/PAGERS		SEWER
\$270.12	\$0.00	\$100.00	\$400.00	E 601-49000-402 CITY TRUCK REPAIR/MAINTENA		SEWER
\$767.51	\$465.66	\$1,000.00	\$1,000.00	E 601-49000-425 CLOTHING		SEWER
\$0.00	\$3,540.00	\$0.00	\$0.00	E 601-49000-442 MISC		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-444 CONTINGENCY FUNDS		SEWER
\$34,291.00	\$0.00	\$34,000.00	\$34,000.00	E 601-49000-501 DEPRECIATION EXPENSES		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-540 MACHINERY & EQUIPMENT		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-554 CATCH BASIN REPAIRS		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-710 OPERATING TRANSFERS		SEWER
\$227,945.80	\$156,568.75	\$226,612.00	\$251,605.00			
\$24,138.83	\$11,586.96	\$31,835.00	\$32,025.00	E 602-49100-101 FULL TIME EMPLOYEES REGULAR		STORM SEWER EN
\$4,111.27	\$2,307.35	\$5,000.00	\$5,000.00	E 602-49100-102 EMPLOYEE OVERTIME		STORM SEWER EN
\$1,981.16	\$1,442.47	\$2,671.00	\$2,684.00	E 602-49100-121 PERA CONTRIBUTIONS		STORM SEWER EN
\$2,191.74	\$1,581.19	\$2,818.00	\$2,832.00	E 602-49100-122 FICA CONTRIBUTIONS		STORM SEWER EN
\$3,483.74	\$2,665.39	\$4,590.00	\$4,896.00	E 602-49100-131 HEALTH INSURANCE		STORM SEWER EN
\$766.96	\$1,741.76	\$2,244.00	\$2,261.00	E 602-49100-151 WORKERS COMP PREMIUM		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-201 GENERAL SUPPLIES		STORM SEWER EN
\$742.04	\$370.07	\$700.00	\$700.00	E 602-49100-212 MOTOR FUELS		STORM SEWER EN
\$50.37	\$0.00	\$0.00	\$0.00	E 602-49100-227 TOOLS & EQUIPMENT		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-228 MISC REPAIRS MAINT SUPPLIES		STORM SEWER EN

	2011	2012	2012	2013			
	Amt	YTD Amt	Budget	Budget	Account Descr	Underline	DEPT Descr
	\$1,697.00	\$1,585.00	\$1,700.00	\$1,700.00	E 602-49100-301 AUDITING		STORM SEWER EN
	\$645.03	\$628.50	\$9,000.00	\$5,000.00	E 602-49100-304 ENGINEERING		STORM SEWER EN
	\$0.00	\$0.00	\$100.00	\$100.00	E 602-49100-308 TRAINING(CONFERENCES		STORM SEWER EN
	\$1,176.55	\$3,106.78	\$2,500.00	\$2,500.00	E 602-49100-327 OTHER SERV- SEWER/NPDES II P		STORM SEWER EN
	\$40.50	\$38.00	\$100.00	\$100.00	E 602-49100-352 PUBLIC INFO NOTICES		STORM SEWER EN
	\$1,736.24	\$0.00	\$1,700.00	\$1,700.00	E 602-49100-361 GENERAL LIABILITY		STORM SEWER EN
	\$252.31	\$159.11	\$300.00	\$300.00	E 602-49100-391 TELEPHONE/PAGERS		STORM SEWER EN
	\$270.11	\$0.00	\$500.00	\$400.00	E 602-49100-402 CITY TRUCK REPAIR/MAINTENA		STORM SEWER EN
	\$767.52	\$465.67	\$1,000.00	\$1,000.00	E 602-49100-425 CLOTHING		STORM SEWER EN
	\$875.00	\$500.00	\$1,000.00	\$1,000.00	E 602-49100-438 DUES & SUBSCRIPTIONS		STORM SEWER EN
	\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 602-49100-442 MISC		STORM SEWER EN
	\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-444 CONTINGENCY FUNDS		STORM SEWER EN
	\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-501 DEPRECIATION EXPENSES		STORM SEWER EN
	\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-540 MACHINERY & EQUIPMENT		STORM SEWER EN
	\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-554 CATCH BASIN REPAIRS		STORM SEWER EN
	\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-710 OPERATING TRANSFERS		STORM SEWER EN
	\$44,926.37	\$28,178.25	\$68,758.00	\$65,198.00			
FUND 999 GASB34							
	\$2,720.99	-\$17,584.68	\$0.00	\$0.00	E 999-41000-100 WAGES AND SALARIES		GENERAL GOVERN
	\$3,865.00	\$0.00	\$0.00	\$0.00	E 999-41000-420 RENTALS		GENERAL GOVERN
	\$0.00	\$0.00	\$0.00	\$0.00	E 999-41000-500 CAPITAL OUTLAY		GENERAL GOVERN
	-\$642.90	-\$6,465.70	\$0.00	\$0.00	E 999-43000-100 WAGES AND SALARIES		PUBLIC WORKS
	\$114,418.00	\$0.00	\$0.00	\$0.00	E 999-43000-420 RENTALS		PUBLIC WORKS
	\$0.00	\$0.00	\$0.00	\$0.00	E 999-43000-499 LOSS ON DISPOSAL OF ASSETS		PUBLIC WORKS
	-\$29,714.00	\$0.00	\$0.00	\$0.00	E 999-45000-500 CAPITAL OUTLAY		PUBLIC WORKS
	-\$899.37	-\$7,498.60	\$0.00	\$0.00	E 999-45000-100 WAGES AND SALARIES		PARK & RECREATI
	\$23,268.00	\$0.00	\$0.00	\$0.00	E 999-45000-420 RENTALS		PARK & RECREATI
	-\$22,995.00	\$0.00	\$0.00	\$0.00	E 999-45000-500 CAPITAL OUTLAY		PARK & RECREATI
	-\$615,000.00	\$0.00	\$0.00	\$0.00	E 999-47000-601 BOND PRINCIPAL		DEBT SERVICE
	-\$10,780.00	\$0.00	\$0.00	\$0.00	E 999-47000-611 BOND INTEREST		DEBT SERVICE
	\$1,292.00	\$0.00	\$0.00	\$0.00	E 999-49000-420 RENTALS		SEWER
	\$0.00	\$0.00	\$0.00	\$0.00	E 999-49000-500 CAPITAL OUTLAY		SEWER
	\$871.72	-\$2,271.62	\$0.00	\$0.00	E 999-49500-100 WAGES AND SALARIES		CABLE T.V.
	\$66.04	-\$1,210.06	\$0.00	\$0.00	E 999-50000-100 WAGES AND SALARIES		RECYCLING
	-\$533,529.52	-\$35,030.66	\$0.00	\$0.00			
	\$1,745,370.69	\$1,011,803.53	\$1,711,349.00	\$2,210,438.00			

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session _____ X

Meeting Date August 15, 2012
 ITEM NUMBER Ralph Mikel, 1843 Malvern
 STAFF INITIAL *AB*
 APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the May 22 council meeting, Mr. Mikel claimed that his garage and concrete slab had deteriorated because a concrete retaining wall was not constructed during the alley improvement project in 2003. He asked the Council for \$1,620 to install a 6' x 45' concrete section between his garage and the alley.

Shortly thereafter, staff met with the City Engineer Darren Amundson to look at Mikel's garage. Amundson felt the slope was within typical road/alley side limits which is why the Mikel's did not receive a retaining wall during the project.

At the July 10 council meeting, Mikel did not arrive in time to discuss the matter with the Council. Based on information prepared by staff and the city engineer, the Council voted to deny Mikel's request.

To guarantee the City understood Mikel's concerns, Amundson and I met with Mr. and Mrs. Mikel on July 31. The city engineer looked at his garage and driveway again. Using a level, Amundson determined the garage was still "square" meaning he didn't see evidence that it was shifting towards the alley. Amundson also felt the cracking and heaving under the roof line was likely attributable to rain water getting under the concrete in the spring and fall causing heaving when the ground froze. He also said the areas where the concrete driveway was cracking and sloping towards the alley was not consistent with what he would have expected if the alley work caused the problem.

Since Mikel was not at the July 10 council meeting prior to the vote, the Mayor invited him to this council meeting to discuss his concerns with the Council.

OPTIONS:

Provide Mikel an opportunity to present his concerns and decide if the Council would like to reconsider their previous decision.

STAFF RECOMMENDATION: