

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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September 11, 2012

Mayor Dains called the City Council meeting to order at 7:33 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator, Jim Bownik, Assistant to the City Administrator, Kevin Kelly, Deputy City Clerk.

**Mayor Dains asked for changes to the meeting agenda. Butkowski added park committee applications to the agenda. Councilor Grove moved to approve the agenda as amended. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Grove moved to approve the August 28, 2012, City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved approval of the claims totaling \$85,807.71. Councilor Gaasch seconded the motion and it passed unanimously.**

**Councilor Grove moved to approve the consent agenda acknowledging the rental housing licenses and PCIC minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

*Informational Presentations/Reports:*

Ramsey County Sheriff Matt Bostrom addressed the Council. Sheriff Bostrom stated his goal is to meet with policy makers in the county annually to provide information on county policing initiatives.

Bostrom stated his department has five core responsibilities defined by statute: detention services, managing the courts, highway patrol, water patrol, and administrative support and investigations.

Bostrom highlighted the new computer aided dispatch system being implemented to improve communication with the 911 dispatch center. The new system will allow for texted service requests and better handle cell phone calls.

Bostrom also explained the Ramsey County Sheriffs Foundation is raising funds for training and equipment of officers in the K9 unit and youth initiatives.

The Council took a break after the presentation from 8:04 p.m. to 8:07 p.m.

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*Discussion Items:*

*2013 Budget and Preliminary Levy*

The Council reviewed the proposed budget and discussed the levy needed to fund city operations for 2013. The Council generally agreed in a 2% levy increase. Due to the increase in anticipated fiscal disparities revenue for 2013, the 2% increase would result in an \$8,790 decrease in the tax amount to be spread among property owners. The Truth in Taxation Hearing was scheduled for December 11 at 7:30 p.m. to allow public input into the budgeting process.

**Councilor Grove moved to adopt Resolution 091112A – A Resolution Levying Taxes for 2012 Payable in 2013 and Establishing the Date of the Truth in Taxation Hearing. Councilor Mac Lean seconded the motion and it passed unanimously.**

*Draft Agreement for Consideration of a Concrete Barrier for 1843 Malvern Street*

Ralph Mikel was present to address the Council regarding compensation for a retaining wall off of his alley. Staff presented the Council with a draft agreement for consideration. Mikel and the City Attorney will review the agreement before it comes to Council for a vote.

*City Logo*

The Council looked over the images prepared by the designer based on the recommendations made by the Council. The Council suggested further changes to the design. An updated version will be brought to the Council at a future meeting.

*Additional Items*

Butkowski said that current Park and Community Involvement Committee (PCIC) members Monica Gallagher and Trygve Hanson would like to be reappointed and Matt Eisenschenk would like to join the committee. With the approval of the listed members, the PCIC will have four citizens on the committee.

**Councilor Hawkinson moved to approve the members to the PCIC. Councilor Mac Lean seconded the motion and it passed unanimously.**

Agenda items for the September 25 Council Meeting are a discussion regarding the Capital Improvement Plan and use of remaining TIF funds, presentation by Sustainability Minor students from the University of Minnesota, and consideration of changes to the Open Burning Ordinance.

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Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

The Mayor asked if anyone present wished to address the Council. No one present wished to address the Council.

*Special Donations for the Halloween Party*

A Lauderdale family donated children's gifts, money, and other items for the annual Halloween Party. Bownik stated the PCIC recommended distributing the gifts during the Halloween Party. City Hall is generally crowded during the event and the Council felt it would be difficult to fairly distribute such a large number of gifts. The Council expressed its appreciation for the items but suggested finding another means of disseminating them. Councilor Grove will meet with police and fire representatives to determine the best way to distribute the items.

**There being no further business on the council agenda, Councilor Grove moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:56 p.m.**

Respectfully submitted,

Kevin Kelly  
Deputy City Clerk