

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, OCTOBER 9, 2012
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the September 25, 2012, City Council Meeting
 - c. Claims Totaling \$88,848.83
 4. **CONSENT**
 - a. August Finances
 - b. North Star Bank Collateral
 - c. Rental Housing License
 - d. Appointment of Additional Election Judges
 5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Follow Up to Community Meeting on Recent Fires in the City
 7. **PUBLIC HEARINGS**
- Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEMS**
 - a. Retaining Wall Agreement for 1843 Malvern Street
 - b. Grant Application to Correct Issues Related to Inflow and Infiltration
 - c. TIF Fund Project Options
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**
 - a. Open Burning Ordinance
 - b. City Logo

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Winter Parking on Eustis Street

13. CLOSED SESSION

- a. 2013 Union Contract

14. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

September 25, 2012

Mayor Dains called the City Council meeting to order at 7:30 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Kevin Kelly, Deputy City Clerk.

Mayor Dains asked for changes to the meeting agenda. The Council offered no changes to the agenda. Councilor Gaasch moved to approve the agenda. Councilor Grove seconded the motion and it passed unanimously.

Councilor Hawkinson moved to approve the September 11, 2012, City Council meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Hawkinson moved to approved the September 13, 2012 special City Council meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Hawkinson moved approval of the claims totaling \$34,734.60. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Mac Lean moved to approve the consent agenda approving rental housing licenses and Resolution 092512A Regarding the Rental Housing License for the Property at 1954 Malvern Street. Councilor Grove seconded the motion and it passed unanimously.

Informational Presentations/Reports:

University of Minnesota Adjunct Professor Dave Wanberg and two of his students, Jenna Lewein and Neil Pearson addressed the Council. Professor Wanberg and his students will work with residents from Lauderdale, Falcon Heights, and St. Anthony during two workshops. The workshops will feature community discussions which will lead to the creation of a sustainability framework and a plan with identified actions the communities can take to make them more sustainable. The two workshops are scheduled for October 11 and November 1, 2012 from 6:00-9:00 p.m. Professor Wanberg would like to see 200 community members participate in the workshops. The students will summarize the results of the workshop for each community.

Discussion Items:

The Council received a letter from E. Peterson, owner of 1738 Walnut Street. The resident was concerned about noise from the Park as well as the planned improvements. The resident inquired

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

September 25, 2012

about the installation of a privacy fence or buying land from the City to create a buffer from the Park. The Council discussed whether arbor vitae was a viable solution for the noise. The Council was less interested in selling public property. Staff will discuss the matter with the homeowner.

The Council had previously budgeted to purchase a grill, garbage can, and picnic table for Skyview Park. In light of the letter from Peterson, they decided to forgo the grill. The Council also authorized staff to purchase two additional garbage cans for Community Park.

Councilor Hawkinson moved to approve the purchase of three garbage cans and one picnic table for the parks. Councilor Mac Lean seconded the motion and it passed unanimously.

Agenda items for the October 9 Council Meeting are a review of the retaining wall agreement with 1843 Malvern Street, amendments to the Open Burning ordinance, and review of city logo designs.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

The Mayor asked if anyone present wished to address the Council. No one present wished to address the Council.

Work Session:

Butkowski explained that the cash balances of the funds are largely adequate to fund expenses over the next 10 years. Examples of items that need to be replaced are city trucks and mowers every ten years and seal coating of the roads every seven years. Additionally, a sewer lining project is scheduled for 2013. The funds will largely come from tax increment (TIF) funds and through a grant. Approximately, \$430,000 will be left in the TIF account after the sewer lining project. TIF money can be used for housing improvements and infrastructure to support housing. The Council discussed adding a sidewalk along Eustis Street and Larpenteur Avenue to improve pedestrian safety. Larpenteur Avenue and Eustis Street are County Roads and would need the support of the County.

Other ideas for the TIF funds included loans to residents for home improvements and acquisition of distressed properties in the City.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Grove seconded the motion and it carried. The meeting adjourned at 8:50 p.m.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3
Respectfully submitted,

September 25, 2012



Kevin Kelly
Deputy City Clerk

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

October 9, 2012 City Council Meeting

Payroll

09/28/12 Payroll: Direct Deposit # 501441-501450	\$8,254.95
09/28/12 Payroll: Payroll Liabilities, e-payments #705E-708E	\$7,011.25

Vendor Claims

10/09/12 Claims: Check #'s 21418-21436	\$73,582.63
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SUBTOTAL \$88,848.83

Total Claims for Approval

\$88,848.83

CITY OF LAUDERDALE

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Page 1

***Claim Register©**

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SEPTEMBER 2012

Claim Type	Direct					
Claim#	2903	NORTH STAR BANK, CHECKING S	Ck# 000705E	9/28/2012		
Cash Payment	G 101-21703	FICA WITHHOLDING.		9/28/2012	Payroll	\$1,768.05
		Invoice				
Cash Payment	G 101-21701	FEDERAL TAXES		9/28/2012	Payroll	\$1,125.35
		Invoice				
Transaction Date	9/28/2012	Due 0	NORTH STAR CHE	10100	Total	\$2,893.40
Claim#	2904	ICMA RETIREMENT TRUST - 457	Ck# 000706E	9/28/2012		
Cash Payment	G 101-21705	ICMA RETIREMENT		9/28/2012	Payroll	\$1,474.18
		Invoice				
Transaction Date	9/28/2012	Due 0	NORTH STAR CHE	10100	Total	\$1,474.18
Claim#	2905	PERA	Ck# 000707E	9/28/2012		
Cash Payment	G 101-21704	PERA		9/28/2012	Payroll	\$1,563.99
		Invoice				
Transaction Date	9/28/2012	Due 0	NORTH STAR CHE	10100	Total	\$1,563.99
Claim#	2906	MN DEPARTMENT OF REVENUE	Ck# 000708E	9/28/2012		
Cash Payment	G 101-21702	STATE WITHHOLDING		9/28/2012	Payroll	\$1,079.68
		Invoice				
Transaction Date	9/28/2012	Due 0	NORTH STAR CHE	10100	Total	\$1,079.68
	Claim Type	Direct			Tota	\$7,011.25

Pre-Written Check	\$7,011.25
Checks to be Generated by the Compute	\$0.00
Total	\$7,011.25

CITY OF LAUDERDALE

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Page 1

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OCTOBER 2012

Check Amt Invoice Comment

10100 NORTH STAR CHECKING

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk# 021418	10/9/2012	AFSCME			
G 101-21709		UNION DUES	\$109.18		9/12 Union Dues
		Total AFSCME	\$109.18		
Paid Chk# 021419 10/9/2012 BOWNIK, JIM					
E 101-41200-331		TRAVEL EXPENSE	\$246.03		3Q12 Expense Report
		Total BOWNIK, JIM	\$246.03		
Paid Chk# 021420 10/9/2012 CITY OF FALCON HEIGHTS					
E 101-42100-321		FIRE CALLS	\$3,808.82		9/12 Fire Calls
		Total CITY OF FALCON HEIGHTS	\$3,808.82		
Paid Chk# 021421 10/9/2012 CITY OF ROSEVILLE					
E 101-41200-391		TELEPHONE/PAGERS	\$95.40		10/12 Phone and IT Services
E 101-41200-306		CONSULTING FEES	\$398.75		10/12 Phone and IT Services
		Total CITY OF ROSEVILLE	\$494.15		
Paid Chk# 021422 10/9/2012 CITY OF ST ANTHONY					
E 101-42100-319		POLICE CONTRACT	\$49,672.43		10/12 Police Contract
		Total CITY OF ST ANTHONY	\$49,672.43		
Paid Chk# 021423 10/9/2012 CROIX OIL					
E 101-43000-212		MOTOR FUELS	\$307.36		8/12 Motors Fuels
E 601-49000-212		MOTOR FUELS	\$65.86		8/12 Motors Fuels
E 602-49100-212		MOTOR FUELS	\$65.87		8/12 Motors Fuels
		Total CROIX OIL	\$439.09		
Paid Chk# 021424 10/9/2012 EUREKA RECYCLING					
E 101-41200-201		GENERAL SUPPLIES	\$258.66		6 Cartons of Paper
		Total EUREKA RECYCLING	\$258.66		
Paid Chk# 021425 10/9/2012 GOPHER STATE ONE-CALL					
E 101-43400-386		GOPHER STATE ONE CALL	\$23.20		10/12 Locates
		Total GOPHER STATE ONE-CALL	\$23.20		
Paid Chk# 021426 10/9/2012 KENNEDY & GRAVEN					
E 101-41500-305		LEGAL FEES - CIVIL	\$3,920.00		8/12 Legal Services - Rental Licensing & City Ballot Review
		Total KENNEDY & GRAVEN	\$3,920.00		
Paid Chk# 021427 10/9/2012 KONICA MINOLTA					
E 101-41200-401		COPIER CONTRACT	\$270.21		10/12 Copier Contract
		Total KONICA MINOLTA	\$270.21		
Paid Chk# 021428 10/9/2012 MET-COUNCIL ENVIRONMENTAL SER.					
E 601-49000-387		WATER TREATMENT SERVICE	\$9,765.51		11/12 Waste Water Treatment
		Total MET-COUNCIL ENVIRONMENTAL SER.	\$9,765.51		

CITY OF LAUDERDALE

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Page 2

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OCTOBER 2012

Check Amt Invoice Comment

Paid Chk# 021429 10/9/2012 ON SITE SANITATION			
E 101-45200-427	PORTA POTTY RENTAL	\$106.87	10/12 Portable Restroom
Total ON SITE SANITATION		\$106.87	
Paid Chk# 021430 10/9/2012 PUBLIC EMPLOYEES INS PROGRAM			
G 101-21706	HEALTH INSURANCE	\$2,357.02	10/12 Health Benefits
Total PUBLIC EMPLOYEES INS PROGRAM		\$2,357.02	
Paid Chk# 021431 10/9/2012 RAMSEY COUNTY PUBLIC HEALTH			
E 201-45600-379	HALLOWEEN EVENT	\$150.00	2012 Temporary Food License
Total RAMSEY COUNTY PUBLIC HEALTH		\$150.00	
Paid Chk# 021432 10/9/2012 RAMSEY COUNTY, PROP REC & REV			
G 101-21706	HEALTH INSURANCE	\$429.15	10/12 Employee Insurance
E 101-41200-355	MISC PRINTING/PROCESS SER	\$25.00	10/12 Employee Insurance
E 101-41200-442	MISC	\$6.24	9/12 800 MHz radio licenses
E 101-42100-318	911 Dispatch	\$1,010.43	9/12 911 dispatch
Total RAMSEY COUNTY, PROP REC & REV		\$1,470.82	
Paid Chk# 021433 10/9/2012 SUBURBAN ACE HARDWARE			
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$158.72	Repair of PW Chain Saw
Total SUBURBAN ACE HARDWARE		\$158.72	
Paid Chk# 021434 10/9/2012 WASTE MANAGEMENT			
E 101-43000-384	REFUSE DISPOSAL	\$177.90	10/12 PW Refuse Disposal
Total WASTE MANAGEMENT		\$177.90	
Paid Chk# 021435 10/9/2012 XCEL ENERGY, CITY HALL			
E 101-43000-381	ELECTRIC	\$98.03	9/12 City Utilities
E 101-43000-383	GAS UTILITIES	\$30.87	9/12 City Utilities
Total XCEL ENERGY, CITY HALL		\$128.90	
Paid Chk# 021436 10/9/2012 XCEL ENERGY, STREET LIGHTING			
E 101-43000-380	STREET LIGHT UTILITY	\$25.12	9/12 Bridge Lights
Total XCEL ENERGY, STREET LIGHTING		\$25.12	
10100 NORTH STAR CHECKING		\$73,582.63	

Fund Summary

10100 NORTH STAR CHECKING	
101 GENERAL	\$63,535.39
201 COMMUNITY EVENTS	\$150.00
601 SEWER UTILITIES	\$9,831.37
602 STORM SEWER ENTERPRISE FUND	\$65.87
	\$73,582.63


**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 9, 2012

ITEM NUMBER August Finances

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for August 2012.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's finances for August 2012.

COUNCIL ACTION:

Cash Balances

Current Period: AUGUST 2012

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$6,612.83	\$96,663.40	-\$2,334,919.62
COMMUNITY EVENTS	G 201-10100	\$1,393.85	\$904.37	\$7,399.05
COMMUNICATIONS	G 202-10100	\$4.41	\$3,164.87	\$21,527.91
RECYCLING	G 203-10100	\$21.60	\$2,935.30	\$105,557.85
03 ST/UTIL IMP DEBT SERVICE	G 304-10100	\$49.77	\$0.00	\$243,215.91
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$109.07	\$0.00	\$532,989.89
CAPITAL IMPROVEMENTS	G 402-10100	\$5.04	\$33,097.58	\$24,559.50
CAPITAL IMPROVE STORM WATER	G 403-10100	\$36.74	\$0.00	\$179,540.26
PARK IMPROVEMENT	G 404-10100	\$52.58	\$0.00	\$256,955.79
TIF-PROJECTS	G 405-10100	\$80.69	\$0.00	\$394,311.28
SEWER IMPROVEMENT	G 407-10100	\$88.64	\$0.00	\$433,142.13
SEWER UTILITIES	G 601-10100	\$33,448.91	\$17,558.58	\$319,660.89
STORM SEWER ENTERPRISE FUND	G 602-10100	\$6,262.05	\$7,413.33	\$57,051.11
Total CASH		\$48,166.18	\$161,737.43	\$240,991.95
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$655.86	\$0.00	\$2,963,853.81
Total INVESTMENTS		\$655.86	\$0.00	\$2,963,853.81
Grand Total		\$48,822.04	\$161,737.43	\$3,205,245.76

CITY OF LAUDERDALE

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*Revenue Guideline©

Page 1

Current Period: AUGUST 2012

		2012	2012	AUGUST	2012	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL						
Active	R 101-31010 CURRENT AD VALORE	\$496,993.00	\$241,717.97	\$0.00	\$255,275.03	48.64%
Active	R 101-31020 DELINQUENT AD VALO	\$0.00	\$7,771.23	\$0.00	-\$7,771.23	0.00%
Active	R 101-31030 FORFEITED TAX SALE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31040 FISCAL DISPARITIES	\$101,159.00	\$52,055.08	\$0.00	\$49,103.92	51.46%
Active	R 101-32000 LICENSE AND PERMIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32110 3.2 ALCHOLIC LICENSE	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
Active	R 101-32120 CIGARETTE LICENSE	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-32130 GARBAGE HAULERS LI	\$1,000.00	\$1,350.00	\$0.00	-\$350.00	135.00%
Active	R 101-32140 HEATING/AC LICENSE	\$600.00	\$500.00	\$0.00	\$100.00	83.33%
Active	R 101-32150 TREE COMPANIES LIC	\$300.00	\$300.00	\$0.00	\$0.00	100.00%
Active	R 101-32160 GAS STATION LICENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32170 DRIVEWAY CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32180 RENTAL HOUSING LIC	\$3,000.00	\$835.00	\$128.00	\$2,165.00	27.83%
Active	R 101-32210 BUILDING PERMITS	\$5,000.00	\$8,682.69	\$1,078.25	-\$3,682.69	173.65%
Active	R 101-32211 ZONING PERMIT APPLI	\$500.00	\$600.00	\$100.00	-\$100.00	120.00%
Active	R 101-32225 PLAN REVIEW FEE	\$1,000.00	\$2,736.32	\$287.14	-\$1,736.32	273.63%
Active	R 101-32230 PLUMBING PERMITS	\$700.00	\$1,017.00	\$56.00	-\$317.00	145.29%
Active	R 101-32240 ANIMAL LICENSES	\$250.00	\$230.00	\$60.00	\$20.00	92.00%
In-Active	R 101-32260 VENDING PERMIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32270 HEATING A/C PERMIT	\$1,000.00	\$840.50	\$0.00	\$159.50	84.05%
Active	R 101-32280 STREET EXCAVATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33401 LOCAL GOVERNMENT	\$516,153.00	\$258,076.50	\$0.00	\$258,076.50	50.00%
Active	R 101-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33405 PERA RATE INCREASE	\$1,198.00	\$599.00	\$0.00	\$599.00	50.00%
Active	R 101-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33623 MET COUNCIL - LIV CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33624 LIVABLE COMMUNITIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34101 CITY HALL/PARK RENT	\$4,000.00	\$5,110.00	\$830.00	-\$1,110.00	127.75%
Active	R 101-34103 ADMINISTRATIVE FEE	\$0.00	\$31.00	\$6.00	-\$31.00	0.00%
Active	R 101-34105 SALE OF PUBLICATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34107 ASSESSMENT SEARCH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34109 COPIES	\$50.00	\$15.14	\$0.00	\$34.86	30.28%
Active	R 101-34110 VARIANCE FEES	\$0.00	\$150.00	\$0.00	-\$150.00	0.00%
Active	R 101-34111 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34112 CONDITIONAL USE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34113 ZONING AMENDMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34114 ADVERTISING SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34115 GENERAL GOVERNME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34116 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34201 FALSE SECURITY ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34202 FALSE FIRE ALARM - FI	\$500.00	\$222.63	\$0.00	\$277.37	44.53%
Active	R 101-34203 FIRE INSPECTION FEE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-34205 FIRE CALL REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35101 COURT FINES	\$37,000.00	\$31,304.78	\$3,877.85	\$5,695.22	84.61%
Active	R 101-36100 SPECIAL ASSESMENT	\$0.00	\$13,912.97	\$0.00	-\$13,912.97	0.00%
Active	R 101-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36102 PENALTIES & INTERES	\$0.00	\$940.34	\$0.00	-\$940.34	0.00%
Active	R 101-36103 TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36211 INVESTMENT INTERES	\$6,000.00	\$1,579.72	\$128.71	\$4,420.28	26.33%
Active	R 101-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE

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*Revenue Guideline©

Page 2

Current Period: AUGUST 2012

		2012	2012	AUGUST	2012	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-36231 DOG PARK DONATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36240 SURCHARGES	\$300.00	\$451.00	\$36.50	-\$151.00	150.33%
Active	R 101-36250 REFUNDS & REIMBURS	\$0.00	\$134.56	\$17.00	-\$134.56	0.00%
Active	R 101-36252 LMC INSURANCE REFU	\$0.00	\$2,334.00	\$0.00	-\$2,334.00	0.00%
Active	R 101-36255 MISC	\$0.00	\$16.65	\$0.00	-\$16.65	0.00%
Active	R 101-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL	\$1,178,253.00	\$633,514.08	\$6,605.45	\$544,738.92	53.77%
COMMUNITY EVENTS						
Active	R 201-34785 PARK EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34786 WINTER EVENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34787 GARAGE SALE	\$50.00	\$75.00	\$0.00	-\$25.00	150.00%
Active	R 201-34788 DAY IN THE PARK	\$1,500.00	\$1,200.00	\$600.00	\$300.00	80.00%
Active	R 201-34789 MUSIC UNDER THE TR	\$400.00	\$401.00	\$0.00	-\$1.00	100.25%
Active	R 201-34790 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34791 POP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34792 T-SHIRT SALES	\$100.00	\$342.00	\$211.00	-\$242.00	342.00%
Active	R 201-34793 FUN RUN/WALK	\$0.00	\$150.00	\$150.00	-\$150.00	0.00%
Active	R 201-34794 NATIONAL NIGHT OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34795 HALLOWEEN DONATIO	\$600.00	\$400.00	\$400.00	\$200.00	66.67%
Active	R 201-36211 INVESTMENT INTERES	\$100.00	\$23.75	\$1.51	\$76.25	23.75%
Active	R 201-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36255 MISC	\$100.00	\$139.64	\$31.34	-\$39.64	139.64%
Active	R 201-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total COMMUNITY EVENTS	\$2,850.00	\$2,731.39	\$1,393.85	\$118.61	95.84%
COMMUNICATIONS						
Active	R 202-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36211 INVESTMENT INTERES	\$300.00	\$81.19	\$4.41	\$218.81	27.06%
Active	R 202-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36253 CABLE FRANCHISE RE	\$20,000.00	\$9,936.76	\$0.00	\$10,063.24	49.68%
	Total COMMUNICATIONS	\$20,300.00	\$10,017.95	\$4.41	\$10,282.05	49.35%
RECYCLING						
Active	R 203-33621 METROPOLITAN COUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-33622 COUNTY GRANTS	\$5,000.00	\$4,947.00	\$0.00	\$53.00	98.94%
Active	R 203-36100 SPECIAL ASSESMENT	\$35,000.00	\$17,947.94	\$0.00	\$17,052.06	51.28%
Active	R 203-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36102 PENALTIES & INTERES	\$0.00	\$24.00	\$0.00	-\$24.00	0.00%
Active	R 203-36211 INVESTMENT INTERES	\$800.00	\$345.90	\$21.60	\$454.10	43.24%
Active	R 203-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total RECYCLING	\$40,800.00	\$23,264.84	\$21.60	\$17,535.16	57.02%
TAX INCREMENT DEBT SERVICE						
Active	R 301-31040 FISCAL DISPARITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE

09/21/12 3:33 PM

*Revenue Guideline©

Page 3

Current Period: AUGUST 2012

		2012	2012	AUGUST	2012	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 301-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39205 TRANS FROM TIF PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TAX INCREMENT DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
00 ST/UTIL IMP DEBT SERVICE						
Active	R 302-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 00 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL IMP DEBT SERVICE						
Active	R 303-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL IMP DEBT SERVICE						
Active	R 304-36100 SPECIAL ASSESMENT	\$34,000.00	\$23,105.13	\$0.00	\$10,894.87	67.96%
Active	R 304-36102 PENALTIES & INTERES	\$6,907.00	\$2,124.81	\$0.00	\$4,782.19	30.76%
Active	R 304-36211 INVESTMENT INTERES	\$3,000.00	\$814.49	\$49.77	\$2,185.51	27.15%
Active	R 304-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL IMP DEBT SERVICE		\$43,907.00	\$26,044.43	\$49.77	\$17,862.57	59.32%
CAPITAL IMPROVEMENT STREETS						
Active	R 401-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36211 INVESTMENT INTERES	\$4,500.00	\$1,877.96	\$109.07	\$2,622.04	41.73%
Active	R 401-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENT STREETS		\$4,500.00	\$1,877.96	\$109.07	\$2,622.04	41.73%
CAPITAL IMPROVEMENTS						
Active	R 402-36211 INVESTMENT INTERES	\$1,000.00	\$198.83	\$5.04	\$801.17	19.88%
Active	R 402-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENTS		\$1,000.00	\$198.83	\$5.04	\$801.17	19.88%
CAPITAL IMPROVE STORM WATER						
Active	R 403-36211 INVESTMENT INTERES	\$1,800.00	\$640.13	\$36.74	\$1,159.87	35.56%
Active	R 403-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37300 STORM SEWER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE

09/21/12 3:33 PM

*Revenue Guideline©

Page 4

Current Period: AUGUST 2012

		2012	2012	AUGUST	2012	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total CAPITAL IMPROVE STORM WATER		\$1,800.00	\$640.13	\$36.74	\$1,159.87	35.56%
PARK IMPROVEMENT						
Active	R 404-33130 CDBG/DNR	\$0.00	\$8,048.64	\$0.00	-\$8,048.64	0.00%
Active	R 404-33400 STATE GRANTS AND AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36211 INVESTMENT INTERES	\$1,200.00	\$885.15	\$52.58	\$314.85	73.76%
Active	R 404-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36255 MISC	\$0.00	\$2,150.78	\$0.00	-\$2,150.78	0.00%
Active	R 404-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39204 TRANS FROM COMMU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PARK IMPROVEMENT		\$1,200.00	\$11,084.57	\$52.58	-\$9,884.57	923.71%
TIF-PROJECTS						
Active	R 405-31050 TAX INCREMENT	\$161,000.00	\$79,861.82	\$0.00	\$81,138.18	49.60%
Active	R 405-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33419 LARPENTEUR AVE REI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36210 INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36211 INVESTMENT INTERES	\$2,000.00	\$1,170.72	\$80.69	\$829.28	58.54%
Active	R 405-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39207 TRANS FROM DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$163,000.00	\$81,032.54	\$80.69	\$81,967.46	49.71%
SEWER IMPROVEMENT						
Active	R 407-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-36211 INVESTMENT INTERES	\$4,000.00	\$1,544.35	\$88.64	\$2,455.65	38.61%
Active	R 407-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SEWER IMPROVEMENT		\$4,000.00	\$1,544.35	\$88.64	\$2,455.65	38.61%
WATER UTILITY						
Active	R 409-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 409-36251 ST. PAUL WATER SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION						
Active	R 412-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL CONSTRUCTION						
Active	R 413-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SEWER UTILITIES						
Active	R 601-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36104 SEWER ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36211 INVESTMENT INTERES	\$2,300.00	\$1,112.73	\$65.42	\$1,187.27	48.38%

CITY OF LAUDERDALE

09/21/12 3:33 PM

*Revenue Guideline©

Page 5

Current Period: AUGUST 2012

		2012	2012	AUGUST	2012	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 601-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36255 MISC	\$0.00	\$20,622.32	\$20,622.32	-\$20,622.32	0.00%
Active	R 601-37210 SEWER SALES AND SE	\$242,000.00	\$152,934.27	\$12,761.17	\$89,065.73	63.20%
Active	R 601-37215 DELINQUENT SEWER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total SEWER UTILITIES	\$244,300.00	\$174,669.32	\$33,448.91	\$69,630.68	71.50%
STORM SEWER ENTERPRISE FUND						
Active	R 602-36211 INVESTMENT INTERES	\$500.00	\$206.65	\$11.68	\$293.35	41.33%
Active	R 602-37300 STORM SEWER FEE	\$55,000.00	\$41,219.74	\$6,250.37	\$13,780.26	74.94%
Active	R 602-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total STORM SEWER ENTERPRISE FUND	\$55,500.00	\$41,426.39	\$6,262.05	\$14,073.61	74.64%
GASB34						
Active	R 999-31010 CURRENT AD VALORE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GASB34	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Report Total	\$1,761,410.00	\$1,008,046.78	\$48,158.80	\$753,363.22	57.23%

CITY OF LAUDERDALE
***Expenditure Guideline©**

09/21/12 3:32 PM

Page 2

Current Period: AUGUST 2012

		2012	2012	AUGUST	Enc	2012	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41200-440 MEETING EXPENS	\$200.00	\$30.95	\$10.00	\$0.00	\$169.05	15.48%
Active	E 101-41200-442 MISC	\$500.00	\$182.65	\$25.00	\$0.00	\$317.35	36.53%
Active	E 101-41200-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41200-531 OFFICE EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41200-534 OFFICE FURNITUR	\$0.00	\$147.06	\$0.00	\$0.00	-\$147.06	0.00%
Active	E 101-41200-538 COMPUTER SOFT	\$1,000.00	\$2,207.22	\$0.00	\$0.00	-\$1,207.22	220.72%
Active	E 101-41500-101 FULL TIME EMPLO	\$9,899.00	\$4,918.70	\$886.26	\$0.00	\$4,980.30	49.69%
Active	E 101-41500-103 PART TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-104 TEMP EMPLOYEES	\$2,500.00	\$1,143.00	\$1,143.00	\$0.00	\$1,357.00	45.72%
Active	E 101-41500-121 PERA CONTRIBUTI	\$535.00	\$356.65	\$64.26	\$0.00	\$178.35	66.66%
Active	E 101-41500-122 FICA CONTRIBUTI	\$565.00	\$376.32	\$67.80	\$0.00	\$188.68	66.61%
Active	E 101-41500-131 HEALTH INSURAN	\$900.00	\$600.00	\$75.00	\$0.00	\$300.00	66.67%
Active	E 101-41500-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-151 WORKERS COMP	\$74.00	\$56.46	\$56.46	\$0.00	\$17.54	76.30%
Active	E 101-41500-201 GENERAL SUPPLIE	\$300.00	\$110.47	\$110.47	\$0.00	\$189.53	36.82%
Active	E 101-41500-202 PERMENANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-300 LEGAL FEES - PRO	\$12,000.00	\$5,958.10	\$850.00	\$0.00	\$6,041.90	49.65%
Active	E 101-41500-301 AUDITING	\$14,000.00	\$12,680.00	\$0.00	\$0.00	\$1,320.00	90.57%
Active	E 101-41500-305 LEGAL FEES - CIVI	\$10,000.00	\$3,945.20	\$2,512.00	\$0.00	\$6,054.80	39.45%
Active	E 101-41500-327 OTHER SERV- SE	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-41500-331 TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-352 PUBLIC INFO NOTI	\$500.00	\$113.25	\$113.25	\$0.00	\$386.75	22.65%
Active	E 101-41500-355 MISC PRINTING/PR	\$700.00	\$52.54	\$0.00	\$0.00	\$647.46	7.51%
Active	E 101-41500-409 OTHER EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-440 MEETING EXPENS	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-41500-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-539 VOTING MACHINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-202 PERMENANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-318 911 Dispatch	\$12,126.00	\$8,083.44	\$2,020.86	\$0.00	\$4,042.56	66.66%
Active	E 101-42100-319 POLICE CONTRAC	\$596,069.00	\$397,379.36	\$49,672.42	\$0.00	\$198,689.64	66.67%
Active	E 101-42100-320 FIRE CONTRACT	\$18,000.00	\$16,483.73	\$0.00	\$0.00	\$1,516.27	91.58%
Active	E 101-42100-321 FIRE CALLS	\$16,000.00	\$13,662.45	\$2,845.28	\$0.00	\$2,337.55	85.39%
Active	E 101-42100-322 FIRE FALSE ALAR	\$500.00	\$240.89	\$0.00	\$0.00	\$259.11	48.18%
Active	E 101-42100-323 FIRE INSPECTION	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-355 MISC PRINTING/PR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-360 INSURANCE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-42100-391 TELEPHONE/PAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-442 MISC	\$500.00	\$49.92	\$12.48	\$0.00	\$450.08	9.98%
Active	E 101-42100-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-101 FULL TIME EMPLO	\$28,066.00	\$20,460.39	\$3,489.18	\$0.00	\$7,605.61	72.90%
Active	E 101-43000-102 EMPLOYEE OVERT	\$3,000.00	\$1,557.98	\$75.21	\$0.00	\$1,442.02	51.93%
Active	E 101-43000-104 TEMP EMPLOYEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-121 PERA CONTRIBUTI	\$2,252.00	\$1,596.47	\$258.44	\$0.00	\$655.53	70.89%
Active	E 101-43000-122 FICA CONTRIBUTI	\$2,377.00	\$1,768.54	\$282.67	\$0.00	\$608.46	74.40%
Active	E 101-43000-131 HEALTH INSURAN	\$4,500.00	\$2,944.81	\$364.61	\$0.00	\$1,555.19	65.44%
Active	E 101-43000-151 WORKERS COMP	\$1,429.00	\$1,109.12	\$1,109.12	\$0.00	\$319.88	77.62%
Active	E 101-43000-202 PERMENANT SUPP	\$500.00	\$624.65	\$0.00	\$0.00	-\$124.65	124.93%
Active	E 101-43000-212 MOTOR FUELS	\$3,000.00	\$1,995.68	\$268.70	\$0.00	\$1,004.32	66.52%
Active	E 101-43000-213 LUBRICANTS & OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-225 LANDSCAPING MA	\$0.00	\$54.51	\$0.00	\$0.00	-\$54.51	0.00%
Active	E 101-43000-226 SIGNS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

09/21/12 3:32 PM

Page 3

Current Period: AUGUST 2012

		2012	2012	AUGUST	Enc	2012	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-43000-227 TOOLS & EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-228 MISC REPAIRS MAI	\$2,000.00	\$1,550.84	\$59.34	\$0.00	\$449.16	77.54%
Active	E 101-43000-304 ENGINEERING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-308 TRAINING\CONFER	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-43000-313 SNOW & ICE REMO	\$15,000.00	\$3,631.21	\$0.00	\$0.00	\$11,368.79	24.21%
Active	E 101-43000-314 STREET SWEEPIN	\$6,000.00	\$1,064.00	\$0.00	\$0.00	\$4,936.00	17.73%
Active	E 101-43000-317 TREE SERVICE	\$10,000.00	\$1,874.69	\$0.00	\$0.00	\$8,125.31	18.75%
Active	E 101-43000-324 ALLEY REPAIR	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-327 OTHER SERV- SE	\$1,500.00	\$1,079.41	\$0.00	\$0.00	\$420.59	71.96%
Active	E 101-43000-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-362 PROPERTY INSUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-363 AUTOMOTIVE INSU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-380 STREET LIGHT UTI	\$6,400.00	\$3,953.47	\$566.51	\$0.00	\$2,446.53	61.77%
Active	E 101-43000-381 ELECTRIC	\$3,200.00	\$1,662.81	\$297.61	\$0.00	\$1,537.19	51.96%
Active	E 101-43000-382 WATER	\$100.00	\$31.68	\$16.16	\$0.00	\$68.32	31.68%
Active	E 101-43000-383 GAS UTILITIES	\$3,500.00	\$1,286.56	\$59.44	\$0.00	\$2,213.44	36.76%
Active	E 101-43000-384 REFUSE DISPOSAL	\$3,000.00	\$1,741.58	\$321.96	\$0.00	\$1,258.42	58.05%
Active	E 101-43000-391 TELEPHONE/PAGE	\$500.00	\$318.19	\$36.36	\$0.00	\$181.81	63.64%
Active	E 101-43000-402 CITY TRUCK REPAI	\$3,000.00	\$32.00	\$0.00	\$0.00	\$2,968.00	1.07%
Active	E 101-43000-426 MACHINERY RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-442 MISC	\$0.00	\$43.25	\$43.25	\$0.00	-\$43.25	0.00%
Active	E 101-43000-510 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-101 FULL TIME EMPLO	\$32,444.00	\$21,702.61	\$3,775.67	\$0.00	\$10,741.39	66.89%
Active	E 101-43400-104 TEMP EMPLOYEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-121 PERA CONTRIBUTI	\$2,352.00	\$1,573.53	\$273.74	\$0.00	\$778.47	66.90%
Active	E 101-43400-122 FICA CONTRIBUTI	\$2,482.00	\$1,797.37	\$305.85	\$0.00	\$684.63	72.42%
Active	E 101-43400-126 ICMA RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-131 HEALTH INSURAN	\$4,725.00	\$2,953.52	\$373.03	\$0.00	\$1,771.48	62.51%
Active	E 101-43400-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-151 WORKERS COMP	\$1,317.00	\$1,020.77	\$1,020.77	\$0.00	\$296.23	77.51%
Active	E 101-43400-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-202 PERMENANT SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-203 POSTAGE	\$300.00	\$264.65	\$0.00	\$0.00	\$35.35	88.22%
Active	E 101-43400-306 CONSULTING FEE	\$5,300.00	\$0.00	\$0.00	\$0.00	\$5,300.00	0.00%
Active	E 101-43400-308 TRAINING\CONFER	\$500.00	\$175.00	\$0.00	\$0.00	\$325.00	35.00%
Active	E 101-43400-310 PLUMBING INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-311 HEATING INSPECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-312 BUILDING INSPECT	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-43400-327 OTHER SERV- SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-331 TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-355 MISC PRINTING/PR	\$0.00	\$33.25	\$0.00	\$0.00	-\$33.25	0.00%
Active	E 101-43400-386 GOPHER STATE O	\$600.00	\$330.85	\$39.15	\$0.00	\$269.15	55.14%
Active	E 101-43400-388 SAC UNIT CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-442 MISC	\$200.00	\$304.06	\$0.00	\$0.00	-\$104.06	152.03%
Active	E 101-43400-443 SURCHARGE REP	\$400.00	\$315.33	\$0.00	\$0.00	\$84.67	78.83%
Active	E 101-45200-101 FULL TIME EMPLO	\$38,932.00	\$26,041.35	\$4,500.57	\$0.00	\$12,890.65	66.89%
Active	E 101-45200-103 PART TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-104 TEMP EMPLOYEES	\$6,000.00	\$2,691.00	\$0.00	\$0.00	\$3,309.00	44.85%
Active	E 101-45200-121 PERA CONTRIBUTI	\$2,823.00	\$1,888.12	\$326.31	\$0.00	\$934.88	66.88%
Active	E 101-45200-122 FICA CONTRIBUTI	\$3,437.00	\$2,310.27	\$358.27	\$0.00	\$1,126.73	67.22%

CITY OF LAUDERDALE
***Expenditure Guideline©**

09/21/12 3:32 PM

Page 4

Current Period: AUGUST 2012

		2012	2012	AUGUST	Enc	2012	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-45200-131 HEALTH INSURAN	\$6,300.00	\$3,755.02	\$474.10	\$0.00	\$2,544.98	59.60%
Active	E 101-45200-133 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-142 UNEMPLOYMENT B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-151 WORKERS COMP	\$1,256.00	\$975.33	\$975.33	\$0.00	\$280.67	77.65%
Active	E 101-45200-201 GENERAL SUPPLIE	\$300.00	\$27.85	\$0.00	\$0.00	\$272.15	9.28%
Active	E 101-45200-202 PERMENANT SUPP	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45200-212 MOTOR FUELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-225 LANDSCAPING MA	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-228 MISC REPAIRS MAI	\$250.00	\$1,369.84	\$0.00	\$0.00	-\$1,119.84	547.94%
Active	E 101-45200-317 TREE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-327 OTHER SERV- SE	\$0.00	\$106.87	\$106.87	\$0.00	-\$106.87	0.00%
Active	E 101-45200-370 PARK & REC EXPE	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-45200-371 NON-RESIDENT RE	\$1,300.00	\$792.00	\$0.00	\$0.00	\$508.00	60.92%
Active	E 101-45200-381 ELECTRIC	\$500.00	\$256.32	\$24.02	\$0.00	\$243.68	51.26%
Active	E 101-45200-382 WATER	\$200.00	\$31.68	\$16.16	\$0.00	\$168.32	15.84%
Active	E 101-45200-383 GAS UTILITIES	\$1,000.00	\$338.18	\$28.71	\$0.00	\$661.82	33.82%
Active	E 101-45200-384 REFUSE DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-391 TELEPHONE/PAGE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-45200-403 TRACTOR/MOWER	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-412 WARMING HOUSE	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-427 PORTA POTTY RE	\$500.00	\$613.75	\$106.87	\$0.00	-\$113.75	122.75%
Active	E 101-45200-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-442 MISC	\$300.00	\$16.05	\$16.05	\$0.00	\$283.95	5.35%
Active	E 101-45200-536 PARK PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-101 FULL TIME EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-121 PERA CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-122 FICA CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-131 HEALTH INSURAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-444 CONTINGENCY FU	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-45300-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-721 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-731 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-732 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-733 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-734 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-741 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-742 OPERATING TRAN	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-45400-743 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-744 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-745 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-747 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-749 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48100-306 CONSULTING FEE	\$26,000.00	\$3,875.75	\$108.00	\$0.00	\$22,124.25	14.91%
Active	E 101-48100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48411-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-306 CONSULTING FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-550 OTHER IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

09/21/12 3:32 PM

Page 8

Current Period: AUGUST 2012

		2012	2012	AUGUST	Enc	2012	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 405-48500-530 FURNITURE & EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$1,000.00	\$97.50	\$0.00	\$0.00	\$902.50	9.75%
SEWER IMPROVEMENT							
Active	E 407-48407-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 407-48407-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SEWER IMPROVEMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITY							
Active	E 409-48409-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 409-48409-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION							
Active	E 412-48410-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 412-48410-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 412-48410-721 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SEWER UTILITIES							
Active	E 601-49000-101 FULL TIME EMPLO	\$27,742.00	\$12,935.59	\$3,175.84	\$0.00	\$14,806.41	46.63%
Active	E 601-49000-102 EMPLOYEE OVERT	\$12,000.00	\$6,666.13	\$1,128.69	\$0.00	\$5,333.87	55.55%
Active	E 601-49000-121 PERA CONTRIBUTI	\$2,881.00	\$1,826.45	\$312.02	\$0.00	\$1,054.55	63.40%
Active	E 601-49000-122 FICA CONTRIBUTI	\$3,040.00	\$2,005.61	\$339.49	\$0.00	\$1,034.39	65.97%
Active	E 601-49000-131 HEALTH INSURAN	\$4,185.00	\$3,291.53	\$423.48	\$0.00	\$893.47	78.65%
Active	E 601-49000-151 WORKERS COMP	\$2,764.00	\$2,149.90	\$2,149.90	\$0.00	\$614.10	77.78%
Active	E 601-49000-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-212 MOTOR FUELS	\$700.00	\$427.64	\$57.58	\$0.00	\$272.36	61.09%
Active	E 601-49000-227 TOOLS & EQUIPME	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 601-49000-228 MISC REPAIRS MAI	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 601-49000-301 AUDITING	\$1,700.00	\$1,585.00	\$0.00	\$0.00	\$115.00	93.24%
Active	E 601-49000-304 ENGINEERING	\$3,000.00	\$2,644.25	\$0.00	\$0.00	\$355.75	88.14%
Active	E 601-49000-308 TRAINING\CONFER	\$500.00	\$600.00	\$0.00	\$0.00	-\$100.00	120.00%
Active	E 601-49000-315 SEWER JETTING	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49000-316 SEWER TELEVISIN	\$1,500.00	\$4,559.63	\$0.00	\$0.00	-\$3,059.63	303.98%
Active	E 601-49000-327 OTHER SERV- SE	\$7,000.00	\$31,334.39	\$106.31	\$0.00	-\$24,334.39	447.63%
Active	E 601-49000-331 TRAVEL EXPENSE	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 601-49000-361 GENERAL LIABILIT	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 601-49000-362 PROPERTY INSUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-363 AUTOMOTIVE INSU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-382 WATER	\$100.00	\$31.68	\$16.16	\$0.00	\$68.32	31.68%
Active	E 601-49000-387 WATER TREATME	\$120,000.00	\$87,889.59	\$9,765.51	\$0.00	\$32,110.41	73.24%
Active	E 601-49000-391 TELEPHONE/PAGE	\$300.00	\$159.11	\$18.18	\$0.00	\$140.89	53.04%
Active	E 601-49000-402 CITY TRUCK REPAI	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 601-49000-425 CLOTHING	\$1,000.00	\$465.66	\$65.42	\$0.00	\$534.34	46.57%
Active	E 601-49000-442 MISC	\$0.00	\$3,540.00	\$0.00	\$0.00	-\$3,540.00	0.00%
Active	E 601-49000-444 CONTINGENCY FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-501 DEPRECIATION EX	\$34,000.00	\$0.00	\$0.00	\$0.00	\$34,000.00	0.00%
Active	E 601-49000-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-554 CATCH BASIN REP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SEWER UTILITIES		\$226,612.00	\$162,112.16	\$17,558.58	\$0.00	\$64,499.84	71.54%
STORM SEWER ENTERPRISE FUND							
Active	E 602-49100-101 FULL TIME EMPLO	\$31,835.00	\$15,215.45	\$3,628.49	\$0.00	\$16,619.55	47.79%

CITY OF LAUDERDALE
***Expenditure Guideline©**

09/21/12 3:32 PM

Page 9

Current Period: AUGUST 2012

		2012	2012	AUGUST	Enc	2012	% of
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 602-49100-102 EMPLOYEE OVERT	\$5,000.00	\$2,777.65	\$470.30	\$0.00	\$2,222.35	55.55%
Active	E 602-49100-121 PERA CONTRIBUTI	\$2,671.00	\$1,739.63	\$297.16	\$0.00	\$931.37	65.13%
Active	E 602-49100-122 FICA CONTRIBUTI	\$2,818.00	\$1,903.36	\$322.17	\$0.00	\$914.64	67.54%
Active	E 602-49100-131 HEALTH INSURAN	\$4,590.00	\$3,055.17	\$389.78	\$0.00	\$1,534.83	66.56%
Active	E 602-49100-151 WORKERS COMP	\$2,244.00	\$1,741.76	\$1,741.76	\$0.00	\$502.24	77.62%
Active	E 602-49100-201 GENERAL SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-212 MOTOR FUELS	\$700.00	\$427.65	\$57.58	\$0.00	\$272.35	61.09%
Active	E 602-49100-227 TOOLS & EQUIPME	\$0.00	\$403.72	\$403.72	\$0.00	-\$403.72	0.00%
Active	E 602-49100-228 MISC REPAIRS MAI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-301 AUDITING	\$1,700.00	\$1,585.00	\$0.00	\$0.00	\$115.00	93.24%
Active	E 602-49100-304 ENGINEERING	\$9,000.00	\$628.50	\$0.00	\$0.00	\$8,371.50	6.98%
Active	E 602-49100-308 TRAINING\CONFER	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 602-49100-327 OTHER SERV- SE	\$2,500.00	\$3,125.54	\$18.76	\$0.00	-\$625.54	125.02%
Active	E 602-49100-352 PUBLIC INFO NOTI	\$100.00	\$38.00	\$0.00	\$0.00	\$62.00	38.00%
Active	E 602-49100-361 GENERAL LIABILIT	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0.00%
Active	E 602-49100-391 TELEPHONE/PAGE	\$300.00	\$159.11	\$18.18	\$0.00	\$140.89	53.04%
Active	E 602-49100-402 CITY TRUCK REPAI	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 602-49100-425 CLOTHING	\$1,000.00	\$465.67	\$65.43	\$0.00	\$534.33	46.57%
Active	E 602-49100-438 DUES & SUBSCRIP	\$1,000.00	\$500.00	\$0.00	\$0.00	\$500.00	50.00%
Active	E 602-49100-442 MISC	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49100-444 CONTINGENCY FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-501 DEPRECIATION EX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-540 MACHINERY & EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-554 CATCH BASIN REP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-710 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total STORM SEWER ENTERPRISE FUND		\$68,758.00	\$33,766.21	\$7,413.33	\$0.00	\$34,991.79	49.11%
GASB34							
Active	E 999-41000-100 WAGES AND SALA	\$0.00	-\$17,584.68	\$0.00	\$0.00	\$17,584.68	0.00%
Active	E 999-41000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-100 WAGES AND SALA	\$0.00	-\$6,465.70	\$0.00	\$0.00	\$6,465.70	0.00%
Active	E 999-43000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-499 LOSS ON DISPOSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-100 WAGES AND SALA	\$0.00	-\$7,498.60	\$0.00	\$0.00	\$7,498.60	0.00%
Active	E 999-45000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-601 BOND PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-611 BOND INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49500-100 WAGES AND SALA	\$0.00	-\$2,271.62	\$0.00	\$0.00	\$2,271.62	0.00%
Active	E 999-50000-100 WAGES AND SALA	\$0.00	-\$1,210.06	\$0.00	\$0.00	\$1,210.06	0.00%
Total GASB34		\$0.00	-\$35,030.66	\$0.00	\$0.00	\$35,030.66	0.00%
Report Total		\$1,711,349.00	\$1,068,958.52	\$163,547.77	\$0.00	\$642,390.48	62.46%

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 9, 2012
ITEM NUMBER North Star Collateral
STAFF INITIAL HB
APPROVED BY ADMINISTRATOR YES

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City Council names a depository for city funds by resolution. That resolution states that the Council must approve the collateral pledged to the City by the financial institution. North Star Bank recently swapped out one of the pledged securities with a new one from the Governmental National Mortgage Association (Ginnie Mae) in the amount of \$500,000.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves North Star Bank's collateral pledge from the Governmental National Mortgage Association.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 9, 2012

ITEM NUMBER: 2012 Rental &
Business Licenses

STAFF INITIAL: KK

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A list of rental property and business owners who have completed the rental housing inspections and/or renewed their application for licensure for 2012.

1760 Carl Street —Rental Housing

OPTIONS:

1. Motion to approve listed licenses for 2012.
2. Motion to deny all or some of the listed license applications for 2012.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the completed 2012 Licenses on the attached list.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 9, 2012

ITEM NUMBER Appoint Election Judges

STAFF INITIAL KK

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Below are individuals who are serving as election judges for the 2012 General election who were not appointed by the City Council before the Primary Election. Karen Doherty will continue to be the Head Election Judge for the General.

Election Judges

William C. Stewart
Cynthia Ahlgren
Marilyn Smith

Applicants no longer need to declare a party affiliation to be a judge but the City must follow rules for maintaining party balance. Party affiliation is not public information, but we have the required representation.

The above Judges attended a two-hour training session as required by State Law. The city supplies breakfast, lunch, and dinner and judges are paid \$8.00 per hour for training and on election day (\$9.00 for the head judge).

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the City Council approves the 2012 election judges listed above for the 2012 general election.

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X _____
Action X _____
Resolution _____
Work Session _____

Meeting Date October 9, 2012

ITEM NUMBER 1843 Malvern Alley

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Ralph Mikel requested compensation from the City to build a retaining wall between his garage and the alley. He felt the wall should have been installed as part of the street and alley improvements in 2003. The Council directed staff to work on an agreement to honor that request. Since last discussed, it was reviewed by the city attorney and the homeowners.

The changes made by the City Attorney were fairly minor. Unless you have further changes it is ready for approval. The agreement will be filed with the County.

OPTIONS:

Adopt, amend, or do not adopt the following agreement.

STAFF RECOMMENDATION:

COUNCIL ACTION:

SETTLEMENT AGREEMENT

This Settlement Agreement (the “Agreement”) is made this ____ day of _____, 2012, by and between the City of Lauderdale, a municipal corporation under the laws of Minnesota (“City”) and Ralph C. Mikel and Barbara A. Mikel (the “Owners”).

WITNESSETH:

WHEREAS, the Owners are the fee owner of the property located at 1843 Malvern Street, Lauderdale, Minnesota, which is legally described as the North 27 feet of Lot 5 and all of Lots 3 and 4, Block 8, Lauderdale’s East Side Addition to Minneapolis First Addition, according to the plat on file in Ramsey County, Minnesota (the “Property”); and

WHEREAS, the City improved the alley adjacent to 1843 Malvern Street in 2003 as part of a larger street and sewer reconstruction project within the City; and

WHEREAS, the City did not provide the Owners with a concrete retaining wall between their garage and the alley based on accepted engineering standards for slopes and side limits; and

WHEREAS, the Owners believe damage was caused to their fence, driveway, and garage based on the absence of a retaining wall; and

WHEREAS, the City denies any liability to the Owners because they have not shown evidence that the lack of a retaining wall caused damage on the Property; and

WHEREAS, the City and Owners desire to settle the dispute between them in an amicable manner and without resort to costly and time-consuming litigation.

NOW, THEREFORE, the City and the Owners do hereby agree as follows:

1. The City agrees to pay the Owners \$1,620 for the construction of a retaining wall along the west side of their garage. The payment satisfies in full all claims between the parties arising from issues that have occurred in the past or may occur in the future regarding the construction and location of the alley, the condition of the fence, and the condition of the garage including the paving around the garage.
2. The Owners hereby release, indemnify and hold the City, its officers, agents and employees, harmless from and against any claims, actions or proceedings of any nature, arising out of any damage prior to the date of this Agreement or any damage which may occur hereafter.
3. The Owners or Owners' contractor will apply for and meet all the requirements of driveway and retaining wall permits prior to commencing work on the Property. Per City Code, the retaining wall must be two feet from the property line (the hard surface of the alley) and not disturb the existing alley pavement.
4. Payment from the City will be issued after the Owners or Owners' contractor successfully complete the requirements of the retaining wall permit, the retaining wall has been inspected by city staff, and the City Council authorizes payment. The retaining wall must be completed by August 31, 2013 in order to receive payment from the City. If the project is not completed by that date, the City will not provide compensation as noted in point 1 but the remainder of the Agreement stands.
5. By execution of this Agreement, the City does not admit any liability for damages on the Property that occurred in the past or may occur in the future. This Agreement constitutes a full settlement of all matters related to the Property and the Owners and the Owners' successors in title shall forever be barred from bringing any such claim against the City hereafter.
6. This Agreement shall run with the land and shall be binding on the parties and their heirs, successors and assigns.
7. In case any one or more of the provisions of this Agreement shall be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement will not in any way be affected or impaired thereby.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

OWNERS:

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by Ralph C. Mikel and Barbara A. Mikel, husband and wife.

Notary Public

CITY OF LAUDERDALE

By: _____
 Its Mayor

By: _____
 Its City Clerk/Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by Jeffrey E. Dains and Heather Butkowski, the Mayor and City Clerk/Administrator, respectively, of the City of Lauderdale, a municipal corporation under the laws of Minnesota.

Notary Public

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X _____
Action _____
Resolution _____
Work Session _____

Meeting Date October 9, 2012

ITEM NUMBER I/I Grant

STAFF INITIAL _____

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff will have the inflow and infiltration grant application for funding through the Met Council completed by the next meeting. In the interim, I wanted to pass along the information prepared by the city engineer. He reviewed the footage of our sewer and prepared a narrative and cost estimate for the project. I expect the City will receive up to \$50,000 in grant money and can use the money to cover 25% of the sewer lining cost.

This will use up a sizable portion of the remaining TIF funds. If the Council does not want to use the TIF money for the sewer project, please let me know.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:



Stantec

Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

October 3, 2012

Ms. Heather Butkowski
City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Re: 2013 Sanitary Sewer Lining Projects

Dear Heather:

We have completed a review of the following sanitary sewer for potential 2013 lining projects.

- Eustis Street sanitary sewer televising performed by Infratech in August of 2011.
- Fulham – Lake Street Alley Sanitary Sewer – no televising available.
- TH 280 trunk sanitary sewer at Larpenteur Avenue performed by Veit in April of 2012.
- Twin City Die Casting easement trunk sanitary sewer – no televising available

The following contains a summary of our reviews, recommendations, and cost estimates. The summary and recommendations for the residential and trunk sanitary lines are discussed separately and the overall project cost estimates are summarized on page 5. Detailed cost estimates are provided as an attachment.

Eustis Street and Fulham – Lake Street Alley Sanitary Sewer

Summary of Review

We reviewed the available sewer televising of the sewer system from Roselawn Avenue to Larpenteur Avenue. This includes 2650 feet of 8 inch vitrified clay pipe (VCP) and a few repair segments of PVC pipe. Figure 1 shows this area. The existing pipe appeared to be in average structural condition. Numerous pipe joints have tree roots growing into the sewer system and there are service lines protruding into the main line. Roots, services, and other obstructions prevented the sewer line from being fully televised. Approximately 640 feet of sewer could not be televised and our review assumes similar conditions in these unviewed pipes.

The Fulham – Lake Street alley sanitary sewer was installed in the same era with the same materials as the Eustis Street line and is expected to be in similar condition. The project plan and cost estimate for the alley's 1297 feet of sewer is based on the expectation of these similar conditions. Figure 2 shows this project area.

Pipe Issues

Tree Roots

Light to heavy tree roots are found throughout the Eustis Street sewer. The roots were thick enough in areas to block the remote camera vehicle and will increase the risk of sewer blockages over time. Tree roots also are an indicator of infiltration.



Protruding Taps/Services

Additional and relocated services were installed after the main sewer line installation. The result is less than ideal service connections that protrude into the main. These generally are not a large threat to sewer backups; however they are contributing to infiltration issues.



Infiltration

Infiltration was observed in the televising; however it is difficult to show in photos. To provide the city with an example of where ground water is entering the sewer, the photo to the right show worms, tree roots, and soil visible from an improvised service line connection.



Pipe Grade

The televising provides some information on pipe grades. Pipe sags or areas of slower and deeper flows are located in a number of locations. These may be caused by untelevised obstructions or there are likely pipe sags that would remain after a pipe lining project.



Discussion and Recommendations

There are two main issues to address with the sewer main in Eustis Street. The first issue is the tree roots growing into the pipes. This increases the risk of a sewer blockage and should be addressed in the near future. Tree roots can be removed with remote cutters or be chemically treated. The second issue is infiltration. The most cost effective method for minimizing the infiltration issues is Cured In-Place Pipe (CIPP). The end product of the CIPP process results in a fiberglass pipe within the existing sewer main. This will also prevent much of the root growth from occurring in the future.

TH 280 Area Trunk Sanitary Sewer

Summary of Review

We reviewed the available sewer televising of the trunk sewer system from Larpenteur Avenue to MH-5 shown on Figure 3. An additional pipe segment is included in the project from MH-5 to MH 6. This pipe segment was constructed at the same time as the televised upstream pipes and expected to be in similar condition. This includes 1039 feet of sanitary sewer that consists mostly of vitrified clay pipe. Several segments transition to concrete and iron pipe throughout this project as well. The existing pipe appeared to be in average structural condition. Numerous pipe joints have tree roots growing into the sewer system. Pipes do contain longitudinal cracking but are not deformed.

Pipe Issues

Tree Roots

Light to heavy tree roots are found throughout the TH 280 trunk sewer. The roots were thick enough in areas to block the remote camera vehicle and will increase the risk of sewer blockages over time. Tree roots also are an indicator of infiltration.



Longitudinal Pipe Cracks

Cracks are present in a number of pipes and are generally located on the tops of the pipe. These cracks allow infiltration and are a potential entry point for tree roots into the system.



Infiltration

Infiltration was observed in the televising; however it is difficult to show in photos. This photo shows where the pipe changed to iron and dripping was observed at the joint.



Pipe Type Changes

The sanitary sewer pipe changes to concrete and iron pipe in a couple areas. These pipe types are typically more susceptible to corrosion from the sanitary sewer flow and associated gases present in the system. The exposed concrete aggregate in the photo indicates the loss of pipe wall thickness.



Discussion and Recommendations

There are three main issues to address with the TH 280 sewer main. The first issue is the tree roots growing into the pipes. Most of the larger root intrusions were removed to allow for televising, however open joints will allow for additional root growth to occur. The second issue is infiltration. The third issue is protecting the iron and concrete pipe from further corrosion. The most cost effective method for minimizing the infiltration, root, and corrosion issues is Cured In-Place Pipe (CIPP). The end product of the CIPP process results in a fiberglass pipe within the existing sewer main. This will also prevent much of the root growth from occurring in the future.

Project Costs

The following table shows both the construction and project cost estimates for each section of the lining project. The project cost estimate includes 20% for legal, engineering, and contingencies. The project cost estimate of \$298,000 should be used for budgeting purposes. This assumes that the pipe cleaning is combined with the CIPP installation and that the untelevised areas are similar in nature to the viewed pipe.

2013 Sanitary Sewer Lining Project	Construction Costs	Project Costs
Eustis Street Project (TIF District)	\$110,833	\$133,000
Alley Project (TIF District)	\$66,667	\$80,000
Subtotal TIF Projects	\$177,500	\$213,000
TH 280 Area Trunk Project (MH1-5)	\$52,167	\$62,600
TH 280 Area Trunk Project (MH 5-6)	\$20,000	\$24,000
Subtotal Non-residential Area Projects	\$72,167	\$86,600
Total City Project	\$249,667	\$299,600

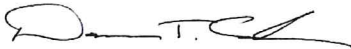
Project Schedule

Grant Application	October 2012
Grant Notification	January 2013
Authorize Plans and Specifications	January 2013
Authorize Bidding	February 2013
Project Bid	March 2013
Project Award	April 2013
3 Week Construction Window	April 2013 – September 2013
Final Completion Deadline	October 1, 2013

If you have any questions, please feel free to contact me at 651-604-4894 or darren.amundsen@stantec.com.

Sincerely,

STANTEC



Darren Amundsen
Associate

cc: Paul Bilotta
att: Figure 1-3, Detail Cost Estimate

2013 Lauderdale Sanitary Sewer Lining Project
10/3/2012

Eustis Street Project (TIF District)	Units	Qty	Unit Price	Total Price
MOBILIZATION	LS	1	\$1,633	\$1,633
TRAFFIC CONTROL	LS	1	\$1,500	\$1,500
SEWER REHABILITATION WITH CIPP, 8"	LF	2650	\$28	\$74,200
SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	30	\$750	\$22,500
REMOVE END OF SEWER SERVICE PROTRUDING INTO SEWER MAIN	EA	22	\$500	\$11,000
CONSTRUCTION COST				\$110,833
PROJECT SOFT COSTS (20%)				\$22,167
TOTAL PROJECT COST				\$133,000

Alley Project (TIF District)	Units	Qty	Unit Price	Total Price
MOBILIZATION	LS	1	\$1,517	\$1,517
TRAFFIC CONTROL	LS	1	\$1,000	\$1,000
SEWER REHABILITATION WITH CIPP, 8"	LF	1300	\$28	\$36,400
SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	25	\$750	\$18,750
REMOVE END OF SEWER SERVICE PROTRUDING INTO SEWER MAIN	EA	18	\$500	\$9,000
CONSTRUCTION COST				\$66,667
PROJECT SOFT COSTS (20%)				\$13,333
TOTAL PROJECT COST				\$80,000

TH 280 Area Trunk Project (MH1-5)	Units	Qty	Unit Price	Total Price
MOBILIZATION	LS	1	\$3,997	\$3,997
TRAFFIC CONTROL	LS	1	\$4,000	\$4,000
BYPASS PUMPING	LS	1	\$8,000	\$8,000
SEWER REHABILITATION WITH CIPP, 15"	LF	770	\$46	\$35,420
SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	1	\$750	\$750
REMOVE END OF SEWER SERVICE PROTRUDING INTO SEWER MAIN	EA	0	\$500	\$0
CONSTRUCTION COST				\$52,167
PROJECT SOFT COSTS (20%)				\$10,433
TOTAL PROJECT COST				\$62,600

TH 280 Area Trunk Project (MH 5-6)	Units	Qty	Unit Price	Total Price
MOBILIZATION	LS	1	\$2,264	\$2,264
TRAFFIC CONTROL	LS	1	\$1,000	\$1,000
BYPASS PUMPING	LS	1	\$2,000	\$2,000
SEWER REHABILITATION WITH CIPP, 15"	LF	266	\$46	\$12,236
SERVICE LATERAL REPAIR BY CHEMICAL GROUT	EA	2	\$750	\$1,500
REMOVE END OF SEWER SERVICE PROTRUDING INTO SEWER MAIN	EA	2	\$500	\$1,000
CONSTRUCTION COST				\$20,000
PROJECT SOFT COSTS (20%)				\$4,000
TOTAL PROJECT COST				\$24,000



SEE BELOW



SEE ABOVE

LEGEND

Sanitary Sewer Lining Project



Note: Sewer service quantities are estimates based on televising report.

SANITARY SEWER

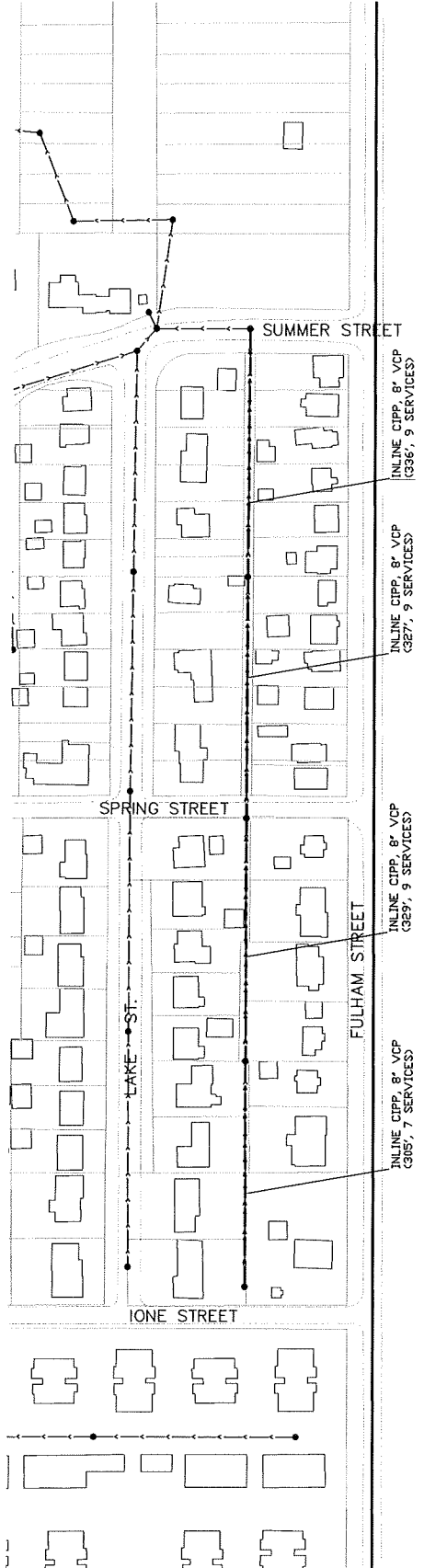
CITY OF LAUDERDALE

SANITARY SEWER LINING PROJECTS FIGURE 1

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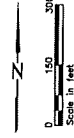
SEPT 2012



LEGEND

Sanitary Sewer Lining Project

Note:
Sewer service quantities are
estimates based on televising report.



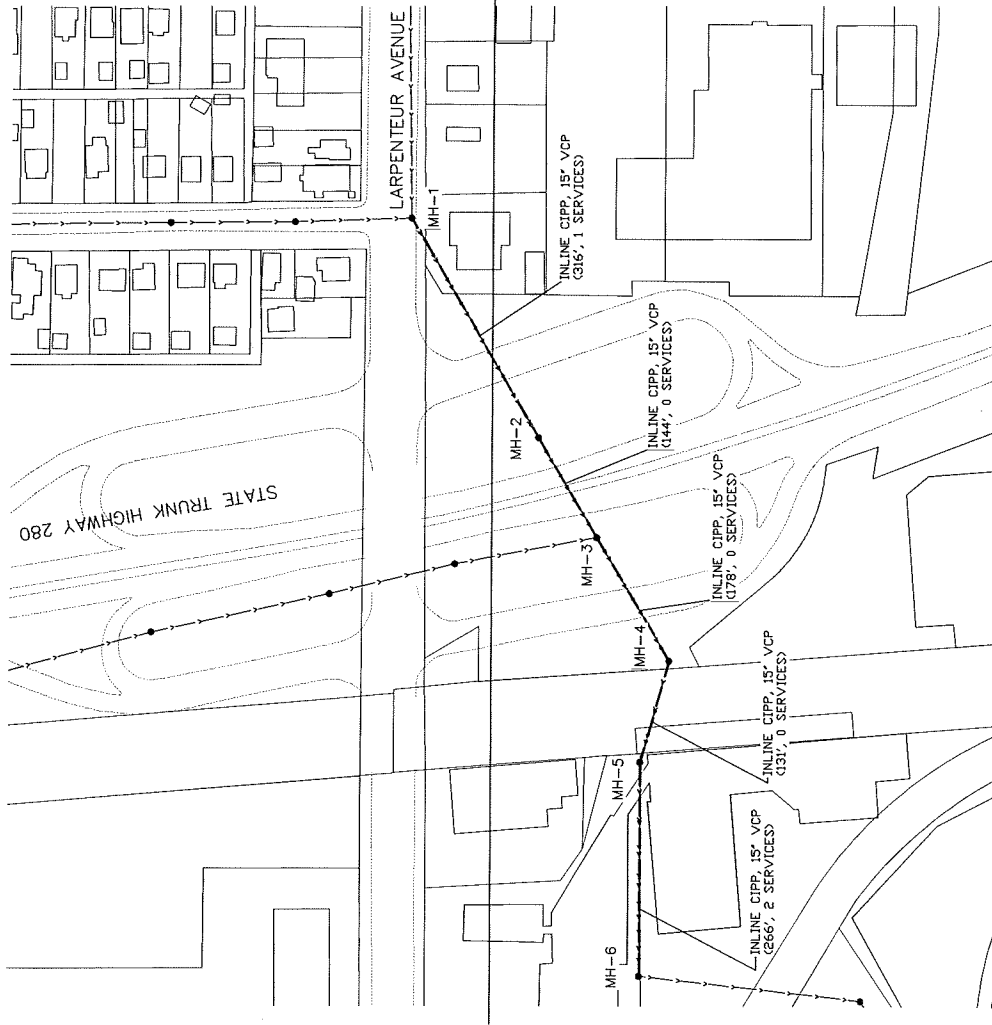
SANITARY SEWER

CITY OF LAUDERDALE

SANITARY SEWER LINING PROJECTS FIGURE 2

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LEGEND

Sanitary Sewer Lining Project

SANITARY SEWER

CITY OF LAUDERDALE

SANITARY SEWER LINING PROJECTS FIGURE 3

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SEPT 2012

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X _____
Action _____
Resolution _____
Work Session _____

Meeting Date October 9, 2012

ITEM NUMBER 2013 TIF Discussion

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Rosehill TIF District

At the last meeting, the Council discussed options for spending the remaining tax increment funds before the end of 2013 so those expenses can be reflected in the 2013 budget. The emphasis seemed to be on pedestrian safety on Eustis Street and a home improvement loan program. I followed up on Council questions and have these tidbits of information.

- ◆ If the Council used the money to acquire and tear down homes, the land could be sold to adjacent neighbors instead of building a new home in its place to create less density.
- ◆ I found an organization that administers home improvement loans and grants for cities. They would help the City set up a program based on the City's goals. Stacie Kvilvang said the TIF district could be held open for many years to make a program like that possible using the TIF money.
- ◆ Councilors Gaasch and Mac Lean and I will be meeting with a county engineer and engineer from Stantec on Monday morning to look at creative options for Eustis/Larpenteur.
- ◆ An option I forgot to mention at the last meeting is to return the money to the County. The City would receive a portion back—about 25%. This money would be General Fund money and not have the conditions of the TIF district attached to it.

I expect there will be a lot to discuss at the meeting based on the meeting with the engineers about Eustis Street.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date October 9, 2012

ITEM NUMBER Eustis Street Parking

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Last year the Council discussed parking on Eustis Street in the winter. The concern is that the road narrows over the winter as snow piles up along the road. Last year was an easy winter, the year before was not. Staff had surveyed residents at the time; 28 responded. 13 respondents preferred that no changes be made to winter parking on Eustis Street, 11 preferred alternating parking each year, and 3 favored having parking on either the east or west side. Basically, those that responded were split in their preference.

During our last discussion, the Council leaned towards putting up posts on either side of the road so staff could post no parking signs if snow became an issue. I just want to confirm that is your preference before following up with the County to see if they want to put up the posts or want us to. As we never know what the conditions are going to be like each winter, you can also hold off on doing anything and see what happens.

OPTIONS:


STAFF RECOMMENDATION:

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Closed Session X

Meeting Date October 9, 2012
ITEM NUMBER 2012-2013 Union Agreement
STAFF INITIAL 
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The union contract the City approved had a wage reopener for 2013. The rest of the contract has been settled and isn't open for discussion. I met with the employee's union representative this week. They are asking for a three percent wage increase for 2013 in light of the two years in which they did not receive a wage increase.

In the past, the Council has asked for information on what other cities are providing in terms of pay increases. Cor Wilson put together the following information based on the cities in our cable commission. I also included a copy of the current contract for reference.

OPTIONS:

Discuss how the Council would like to proceed.

STAFF RECOMMENDATION:

COUNCIL ACTION:

Heather Butkowski

From: Cor Wilson <cwilson@ctv15.org>
Sent: Thursday, September 06, 2012 3:35 PM
To: cwilson@ctv15.org
Cc: vkosky@ctv15.org
Subject: Salary Increases for 2013

FYI -- Here's what I have so far (all numbers tentative):

Arden Hills – 2%

Falcon Heights – 2%

Lauderdale – waiting on union negotiations

Little Canada – 2%

Mounds View – 1.5%

New Brighton – 2%

North Oaks – no response yet

Roseville – 2%

St. Anthony – 2%

Shoreview – no response yet

**AGREEMENT BETWEEN
THE CITY OF LAUDERDALE
AND
AMERICAN FEDERATION OF STATE, COUNTY
AND MUNICIPAL EMPLOYEES
COUNCIL 5**

January 1, 2012 - December 31, 2013

TABLE OF CONTENTS

ARTICLE 1- RECOGNITION	3
ARTICLE 2- DEFINITIONS	3
ARTICLE 3- NON-DISCRIMINATION	4
ARTICLE 4- UNION SECURITY	4
ARTICLE 5- MEET AND CONFER	6
ARTICLE 6- SENIORITY	7
ARTICLE 7- DISCIPLINE	8
ARTICLE 8- GRIEVANCE PROCEDURE	9
ARTICLE 9- NO STRIKE-NO LOCKOUT	11
ARTICLE 10- WORK SCHEDULES	12
ARTICLE 11- OVERTIME AND COMP TIME	13
ARTICLE 12- BENEFIT ELIGIBILITY	13
ARTICLE 13- HOLIDAYS	13
ARTICLE 14- VACATIONS	14
ARTICLE 15- INSURANCE	15
ARTICLE 16- WAGES	16
ARTICLE 17- AUTO ALLOWANCE	16
ARTICLE 18- UNIFORMS	17
ARTICLE 19- SICK LEAVE	17
ARTICLE 20- LEAVE OF ABSENCE WITHOUT PAY	17
ARTICLE 21- COURT DUTY	18
ARTICLE 22- MILITARY LEAVE	18
ARTICLE 23- ELECTION DAYS	18
ARTICLE 24- SCOPE OF AGREEMENT	18
ARTICLE 25- DURATION	19
ARTICLE 26- SAVINGS CLAUSE	19
ARTICLE 27- DRUG AND ALCOHOL TESTING POLICY	19
SIGNATURE PAGE	20
APPENDIX A: DRUG AND ALCOHOL TESTING POLICY	21

ARTICLE 1: RECOGNITION

A. The employer recognizes the employee representative as the representative of all workers who are defined as public employees by Minn. Stat. 179A, excluding supervisory and confidential employees.

B. If the EMPLOYER establishes new job classes within the bargaining unit, both parties agree to negotiate on wages. All other terms and conditions of this AGREEMENT will apply.

ARTICLE 2: DEFINITIONS

The following words and phrases will have the meanings given here and will apply throughout this policy. All other words and phrases used in this policy will maintain their generally accepted common meanings.

- A. ANNIVERSARY DATE -the month and date of an employee's initial hiring or promotion.
- B. DESIGNATED PERSONNEL REPRESENTATIVE (S) -city council member(s) who act(s) as liaison(s) between the employees and the city council on personnel matters.
- C. EXEMPT EMPLOYEE -employees to whom the federal Fair Labor Standards Act does not apply. Generally, administrative, executive and professional employees are exempt employees.
- D. IMMEDIATE FAMILY -the employee's spouse and children and the following relatives of either the employee or the employee's spouse: mother, father, brother, sister, grandparent, aunt, uncle, stepparent or legal guardian.
- E. INDEPENDENT CONTRACTOR/CONSULTANT -persons or firms hired by the City who determine their own hours of operation or use their own resources in the performance of their duties. Independent contractors and consultants are not City employees.
- F. NON-EXEMPT EMPLOYEE -employees to whom the federal Fair Labor Standards Act applies.
- G. OVERTIME -time worked by non-exempt employees in excess of 8 hours per day or forty (40) hours per week.
- H. PART-TIME EMPLOYEE
 - 1) REGULAR PART-TIME EMPLOYEE -an employee retained on a non-temporary basis who works less than forty (40) hours per week on a regular schedule throughout the year.
 - 2) NON-REGULAR PART-TIME EMPLOYEE -an employee retained on a temporary basis who works less than forty (40) hours per week on an irregular schedule throughout the year.

- I. REGULAR FULL-TIME EMPLOYEE -an employee retained on a non-temporary basis who works forty (40) hours or more per week on a regular schedule throughout the year.
- J. TEMPORARY OR SEASONAL EMPLOYEE -an employee retained to fill a full-time or part-time position which is of a provisional or seasonal nature.
- K. TERMINATION -a complete separation of an employee from City employment. Termination can be voluntary, through resignation or retirement, or involuntary, through discharge by the City.
- L. EMPLOYEE REPRESENTATIVE -The American Federation of State, County and Municipal Employees, Council 5.
- M. STEWARD -An employee designated by the UNION for the purposes of communicating with the EMPLOYER on matters of interest to either party; and representing bargaining unit members in the union grievance process.

ARTICLE 3: NON-DISCRIMINATION

It is the City's policy to provide equal employment opportunity to all employees and applicants for employment in accordance with all applicable equal employment opportunity-affirmative action laws, directives and regulations of Federal, State and Local governing bodies or agencies thereof.

ARTICLE 4: UNION SECURITY

A. In recognition of the UNION as the exclusive representative:

A.1 The EMPLOYER shall once each month deduct an amount sufficient to provide the payment of regular dues established by the UNION from the wages of all employees authorizing, in writing, such deduction on a form designated and furnished for such purpose by the UNION. The employer will deduct a "fair-share" fee according to Minn. Stat. 179A from the wages of those employees choosing not to join the union and provide the fair share fee to the union through an equivalent process. Only the duly certified exclusive representative shall be granted payroll deduction of dues and fair share fees for employees covered by this AGREEMENT.

A.2 The EMPLOYER shall remit such deductions monthly to the appropriate designated officer of the UNION with a list of the names of the employees from whose wages deductions were made.

- A.3 The UNION shall certify to the EMPLOYER, in writing, the current amount of regular dues to be withheld and any fair share assessments authorized by law.
 - A.4 Such dues deductions shall be canceled by the EMPLOYER upon written request by the employee, at which time a fair share fee will be deducted as authorized by law.
 - A.5 The EMPLOYER shall, upon request of the UNION, make available to the UNION a report listing all employees included in the bargaining unit as identified by the article herein titled "Recognition." Such report shall contain the name, classification, pay rate, work unit and mailing address of record.
- B. The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders or judgments brought or issued against the EMPLOYER as a result of any action taken or not taken under the provisions of this article.
- C. The UNION may designate certain employees from the bargaining unit to act as stewards and shall, within thirty (30) days of the execution of this AGREEMENT and upon occurrence of any change thereafter, certify to the EMPLOYER a current list of business representatives, officers and stewards who are authorized by the UNION to investigate and present grievances to the EMPLOYER. The EMPLOYER agrees to recognize such representatives for the purpose of investigating and presenting grievances to the EMPLOYER subject to the following stipulations:
- C.1 Not more than one employee representative (steward or officer) will be authorized time off with pay to investigate or present any one grievance matter to the EMPLOYER. Nothing in this clause is intended to limit the number of UNION stewards who may request to use their own time (vacation, compensatory, or time without pay) to investigate and present grievances.
 - C.2 Employee stewards and officers may leave their work stations with the concurrence of their designated supervisor(s), and they shall notify their designated supervisor(s) upon return to their work stations. Concurrence of the supervisor to leave a workstation for UNION business will be limited to the investigation and presentation of grievances to the EMPLOYER.

- C.3 One employee representative (steward or officer) of the UNION shall receive paid time off to participate in contract negotiations and meet and confer meetings.
- C.4 The EMPLOYER shall make reasonable adjustments to the workloads of employee representatives of the UNION who receive paid time off for UNION related activities under the provisions of subsections A, B, and C, above.
- D. Non-employee business representatives of the UNION as previously designated to the EMPLOYER as provided herein may, with concurrence of the EMPLOYER, come on the premises of the EMPLOYER for the purpose of investigating and presenting grievances.
- E. The UNION may use the EMPLOYERS facilities for UNION business with prior approval of the EMPLOYER.
- F. The EMPLOYER agrees to allow the UNION to use designated bulletin boards for the purpose of posting notices of UNION meetings, UNION elections, UNION election returns, UNION appointments to office, UNION recreational and social affairs, arbitration awards, decisions of the Bureau of Mediation Services and the courts, and other items authorized by signature of union officers. All posted materials must be UNION publication or legibly signed by an authorized UNION officer.
- G. Nothing in this AGREEMENT shall be construed to affect the status of veterans in contravention of existing veterans preference laws relating to the employment, discharge or promotion of veterans.
- H. The EMPLOYER shall allow officially designated union officers a 20-minute period within the new employee orientation period to brief new bargaining members on the union and to provide a copy of this AGREEMENT and any other official materials authorized by union officers.

ARTICLE 5: MEET AND CONFER

At least once each month or as often as mutually agreed upon, the parties will meet and confer to discuss non-negotiable items such as health and safety, work rules and procedures, and other items which are mutually agreed upon.

ARTICLE 6: SENIORITY

- A. Seniority is an employee's length of service for the EMPLOYER from the most recent date of employment, re-employment or reinstatement.
- A.1 Seniority is not interrupted during the period an employee is on approved leave, including leave for UNION business or layoff, if the employee returns to active work status having complied with all the terms and conditions of this AGREEMENT and the conditions the EMPLOYER established in approving the leave.
- A.2 An employee appointed to a permanent position in the same job class and department as he/she was employed as a temporary employee shall have seniority for purposes of layoff and recall from the employee's most recent date of hire as a temporary employee, provided such temporary and permanent appointments are contiguous and sequential.
- B. Seniority lists shall contain the names of bargaining unit employees by class arranged in order of most to least senior. Upon request of the UNION, the EMPLOYER shall establish a seniority list for all bargaining unit members.
- C. The City Council may layoff any employee whenever such action becomes necessary in the city council's judgment, including shortage of work funds, the abolition of a position, or changes in organization; provided, however, that fourteen (14) days written notice be given if practicable. No regular or probationary employee shall be laid off while there is a temporary employee serving in the same class of position or for which the regular or probationary employee is qualified, eligible and available. Any regular employee, upon receiving a lay-off notice, may request to be reduced to a lower paid position within the same department if the lower paid position is vacant and the employee held the position previously. The request to be reduced must be submitted in writing within seven (7) calendar days of receipt of the notification of lay-off. Except in those instances where senior employees are not qualified to perform remaining work duties, seniority shall determine the order of:
- C.1 Layoff, (which shall be in inverse order of seniority with the City).

C.2 Recall from layoff, (which shall be in order of seniority with the city, provided that if an employee does not return to work upon recall, as directed by the EMPLOYER or on an extended date mutually acceptable to the employee and EMPLOYER, he/she shall automatically have terminated his/her employment). Notice of recall from layoff shall be made by certified mail to the employees last known address as shown by the employer's records. The employee will have 14 days to respond to this recall notice before recall rights to the position are waived.

D. The most senior employee with the minimum qualifications for an open position will receive first choice of whether or not to take that position.

ARTICLE 7: DISCIPLINE

A. The EMPLOYER will discipline employees only for just cause. The employer will follow the principle of progressive discipline wherever practicable.

B. Discipline, when administered, will be in one or more of the following forms and normally in the following order:

1. Oral Reprimand
2. Written Reprimand
3. Suspension
4. Discharge or disciplinary demotion.

C. If the EMPLOYER has reason to reprimand any employee, it shall normally not be done in the presence of other employees or the public.

D. Written reprimands, disciplinary suspensions, disciplinary demotions or discharge of permanent employees may be appealed up to and through the arbitration step of the grievance procedure contained in this AGREEMENT. The employer will notify the union promptly of all such disciplinary actions.

E. Investigations, which do not result in disciplinary actions, shall not be entered into the employee's personnel records. A written record of all disciplinary actions shall be entered into the employee's personnel record. All disciplinary entries in the personnel office record shall normally state the corrective action expected of the employee.

E.1 An employee who is reprimanded in writing, suspended, demoted for disciplinary reasons, or

discharged shall be furnished with a copy of notice of such disciplinary action.

E.2 Employees shall have access to information contained in their personnel records in accordance with the provisions of the Data Practices Act, as mentioned.

F. Employees will not be questioned concerning an administrative investigation of disciplinary action more serious than a written warning unless the employee has been given an opportunity to have a UNION representative present at such questioning. When mutually agreeable, the UNION shall have the right to take up a suspension, demotion, and/or discharge as a grievance at the second step of the grievance procedure, and the matter shall be handled in accordance with this procedure through the arbitration step if deemed necessary.

G. Disciplinary action shall be taken in a timely manner.

ARTICLE 8: GRIEVANCE PROCEDURE

A grievance shall be defined as a dispute or disagreement raised by an employee against the EMPLOYER involving the interpretation or application of the specific provisions of this AGREEMENT.

A. Step One: Oral report. The employee or union representative will discuss the grievance with his or her supervisor or the designated personnel representative within 10 working days of the incident or the time the employee learned of the incident. The supervisor shall give his/her oral or written answer within 10 working days after the employee or representative has presented the grievance.

B. Step Two: Hearing. If the grievance is not satisfactorily resolved in Step one and the UNION wishes to appeal the grievance to Step two of the grievance procedure, it shall be referred, in writing, to the City Administrator within 10 working days after the designated supervisor's answer. The grievance appeal shall be initiated by means of a written grievance which shall set forth the nature of the grievance, the facts on which it is based, the provisions of the AGREEMENT allegedly violated, and the relief requested. The City Administrator shall discuss the grievance with the employee and the UNION within 10 working days after the date presented at a time agreeable to the parties. The City Administrator and/or his/her designated representative shall give written answer to the employee and the UNION representative within 10 working days following their

meeting, or two days subsequent to the next meeting of the City Council, whichever is greater.

C. Grievance time frames may be extended with the mutual consent of the parties. If a grievance is unresolved at Step two, the parties may agree to seek a mediated settlement through Minnesota Bureau of Mediation Services. Any fees and expenses for the Mediator's services and proceedings shall be borne equally by the EMPLOYER and the UNION, provided that each party shall be responsible for compensating its own representatives and witnesses. Employees who serve as such representatives or witnesses shall not be compensated at a rate in excess of their base pay rate.

D. **Step Three: ARBITRATION** -If the grievance is not settled in accordance with the foregoing procedure, the UNION and employee may refer the grievance to arbitration within fourteen (14) calendar days after the employee and UNION'S receipt of the EMPLOYER'S written answer in Step two.

The parties shall mutually agree upon an arbitrator. If the parties are unable to agree on an arbitrator, the selection of an arbitrator shall be made in accordance with the "Rule Governing the Arbitration of Grievances" as established by the Public Employment Relations Board and administered by the State of Minnesota Bureau of Mediation Services.

The arbitrator shall hear the grievance at a scheduled meeting subject to the availability of the EMPLOYER and the UNION representatives. The arbitrator shall inform the employee, the UNION representative and the EMPLOYER of his/her decision within thirty (30) calendar days following the close of the hearing or submission of briefs by the parties, whichever is later, unless the parties agree to an extension thereof.

The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION, provided that each party shall be responsible for compensating its own representatives and witnesses. Employees who serve as such representatives or witnesses shall not be compensated at a rate in excess of their base pay rate. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, provided it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

The arbitrator shall not have the right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this AGREEMENT. The arbitrator shall consider and decide

only the specific issue(s) submitted, in writing, by the EMPLOYER and the employee/UNION, and shall have no authority to make a decision on any other issue(s) not so submitted. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The decision shall be based solely upon the arbitrator's interpretation or application of the express terms of this AGREEMENT and on the facts of the grievance presented.

The parties may, by written agreement, agree to submit more than one grievance to the arbitrator provided that each grievance will be considered as a separate issue and each on its own merits. If a grievance is not presented within the time limits set forth above, it shall be considered waived. If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYERS last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, the employee and the UNION may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the EMPLOYER and UNION representatives involved in each step.

The grievant shall not suffer loss of regular pay. The presence of the grievant is necessary at a grievance presentation meeting with the EMPLOYER or an Arbitrator, except where such grievance presentation meeting or arbitration hearing occurs during the period the grievant has been removed from his/her job for disciplinary reasons.

ARTICLE 9: NO STRIKE-NO LOCKOUT

- A. In recognition of the provisions included in this AGREEMENT for a grievance procedure to be used for resolution of disputes, the UNION agrees that neither the UNION, its officers or agents, nor any of the employees covered by this AGREEMENT will engage in, encourage, sanction, support or suggest any strikes, slow downs, mass absenteeism, mass use of sick leave, the willful absence from one's position, the stoppage of work or the abstinence in whole or in part of the full, faithful and proper performance of the duties of employment. Any violation of any provisions of this Article may be cause for disciplinary action up to and including discharge.

- B. No lockout shall be instituted by the EMPLOYER during the life of this AGREEMENT provided Section A of this article is not violated by employees or the UNION.

ARTICLE 10: WORK SCHEDULES

The normal hours of work for all employees will be established by the City Council with specific work schedules subject to the City Council's approval. Department heads and supervisory employees are required to work all hours necessary to perform their duties.

A. Part-time and Temporary Employees' Work Schedules.

The City shall provide temporary, seasonal and non-regular part-time employees with an advance approximation of hours to be worked during the upcoming year at the time of hiring whenever possible. This approximation is not a guarantee of those hours but rather a guideline subject to change at the City's discretion.

- B. Rest Breaks. An employee is entitled to take one fifteen (15) minute rest break during each consecutive four (4) hour period of work with the permission of the employee's immediate supervisor. Rest breaks should be scheduled to avoid disrupting City business. An employee may take an unpaid 30 minute lunch break.

- C. Call Back. An employee called in for work at a time other than the employees' normal scheduled shift will be compensated for a minimum of two (2) hours pay. That compensation will be at straight time until total hours worked for the week exceeds 40 or in excess of eight (8) on any given day, at which time the employee will receive payment at the overtime rate.

- D. On Call/Standby. Employees required to remain on standby will be compensated for all hours worked, and will receive additional time at regular pay for each eight hours (8) hours on standby. Monday through Friday, employee will receive an additional one-half hour of regular pay for each eight (8) hours on standby. Saturday, Sunday, and Holidays, employees will receive 3.5 hours of regular pay for each day on standby. Employees who are on standby must be able to be within City limits as soon as possible and no later than 45 minutes when called, in normal circumstances. Standby duties may be contracted to an outside service provider at any time.

ARTICLE 11: OVERTIME AND COMP TIME

- A. All non-exempt employees are eligible for overtime pay. Overtime will be paid at a rate of one and one half times the regular hourly rate of pay for hours worked in excess of 8 on any given day or each hour worked over forty (40) hours in a given work week. Overtime work must have prior approval by an employee's immediate supervisor or the designated personnel representative except in the case of emergencies.
- B. All paid leave time shall be considered time worked for the purpose of computing overtime.
- C. Compensatory time off may be available to non-exempt employees at the City's option as an alternative to overtime pay. If available, non-exempt employees are eligible for compensatory time off at the rate of one and one-half hour for each hour worked in excess of forty (40) hours per week. Compensatory time off must be used within two (2) weeks of the date or dates on which it is accrued unless permission is received from the designated personnel representative(s) to use it on a later date. No compensatory time off is available unless the employee has received approval from his or her supervisor or the designated personnel representative(s) before the work is performed.

ARTICLE 12: BENEFIT ELIGIBILITY

Only regular full-time and regular part-time employees are eligible for benefits. Non-regular part-time employees, temporary and seasonal employees, and independent contractors and consultants are not eligible for benefits provided by the City. Regular full-time employees are eligible for full benefits. Regular part-time employees are eligible for holiday, vacation and sick leave benefits in proportion to the hours they work per week rated on the following scale:

Under 20 hours per week	Holidays & Sick leave at 1/4 benefits
20 to 30 hours per week	1/2 benefits
30 to 40 hours per week	3/4 benefits
40 or more hours per week	Full benefits

ARTICLE 13: HOLIDAYS

The following days are observed paid holidays:

New Year's Day	January 1
Martin Luther King Day	3rd Monday in January
Presidents' Day	3rd Monday in February
Memorial Day	Last Monday in May

Independence Day	July 4
Labor Day	1st Monday in September
Veteran's Day	November 11
Thanksgiving Day	4th Thursday in November
The day following Thanksgiving Day	4th Friday in November
Christmas Eve Day	December 24
Christmas Day	December 25

- A. Whenever one of the above holidays falls on a Saturday, the preceding day will be observed as a holiday. Whenever one of the above holidays falls on a Sunday, the following day will be observed as a holiday.
- B. Regular employees working a holiday will receive 2 times their normal rate of pay, in addition to any other premiums, overtime or standby pay. Employees may elect to receive part of this pay in compensatory time subject to supervisor scheduling approval.
- C. Personal Holidays: Full-time employees shall also receive one (1) personal holiday per year. The date of such personal holiday shall be approved by the EMPLOYER. Personal holidays shall be taken during the calendar year earned.

ARTICLE 14: VACATION

Vacation may be used as earned after the probationary period has been satisfactorily completed. Vacation is computed based on the employee's anniversary date.

- A. Accumulation. Vacation for regular full-time employees is accumulated as shown, based on the number of years of employment with the City:

0 through 5 years of service - 3.08 Hours per pay period to a maximum of 10 days per year.

6 through 10 years of service - 4.62 hours per pay period to a maximum of 15 days per year.

Employees with more than 10 years of service with the City will accrue an additional .31 hours per pay period for each year of service starting the eleventh (11) year up to twenty (20) years. The maximum accrual for those with more than ten (10) years of service is 320 hours or forty (40) days.

Employees may carry over twice their annual vacation-earning rate. Any unused vacation time in excess of this amount will be forfeited unless other provisions are made by the city council. Regular full-time employees must use at least five

(5) days of vacation time during each year of City employment. The word "day" implies a nominal eight-hour shift.

- B. Requests. Vacation time must be requested at least forty-eight (48) hours in advance. Vacation requests must be approved by the employee's supervisor or the designated personnel representative and may be denied in the event of an emergency or if taking a vacation at that time would impair the City's ability to carry out its business.
- C. Legal Holidays during Vacation. Whenever a legal holiday falls on a working day during an employee's vacation, that holiday will not be counted as a vacation day.
- D. Terminal Leave. Any employee leaving the Municipal service in good standing shall be compensated for vacation leave accrued and unused to the date of separation.

ARTICLE 15: INSURANCE

All regular full and part-time employees may be covered by a group health, dental, life, short-term disability and long-term disability insurance plan as approved, from time to time, by the City Council. A portion of the monthly premium costs of such insurance plan may be paid by the Municipality, such portion to be negotiated by the EMPLOYER and the UNION. The balance of the premium costs shall be paid by the employee. The Employer will also offer a deferred compensation plan.

The Employer will provide, as part of the group insurance plan and at no cost to the employee, basic life insurance coverage equal to the annual salary of the employee, up to \$50,000 of annual salary. Additional units of life insurance may be purchased by the employee as permitted by the Insurance Carrier.

Effective January 1, 2012, the Employer will increase by fifty dollars (\$50.00) per month, its maximum contribution to the cost of group insurance. The City will contribute up to a maximum of seven hundred fifty dollars (\$750) per month per employee for group health, dental, life, short-term and long-term disability insurance.

Effective January 1, 2013, the Employer will increase by fifty dollars (\$50.00) per month, its maximum contribution to the cost of group insurance. The City will contribute up to a maximum of eight hundred dollars (\$800) per month per employee for group health, dental, life, short-term and long-term disability insurance.

DEFERRED COMPENSATION

Should an employee have their primary insurance provided by an outside entity, such as a spouse's employer, the employee may elect for contributions to a deferred compensation fund in an amount based on benefit eligibility. Each month, the Employer shall pay into full time employees' deferred compensation funds an amount equal to the cost provided for group insurance as described on page 15. Part time employees' deferred compensation will be proportional to their benefit eligibility.

At no time can the cost to the Employer for insurance plus deferred compensation exceed the maximum insurance contribution defined on page 15.

In order to qualify, the employee must provide proof of insurance. The deferred compensation contribution will end if the employee rejoins the employers' group health insurance program.

ARTICLE 16: WAGES

Step System: Employees shall receive a one step increase at 6 months, and another step at the anniversary of their first year of employment. Employees will receive a one increment increase annually thereafter upon the anniversary of their hire up to the 5th step.

2012 Pay Increase: Employees shall receive a 2% pay increase effective January 1, 2012.

2013 Pay Increase: There will be a wage opener in the fall of 2012 to discuss only one item, wages for 2013.

ARTICLE 17: AUTO-ALLOWANCE

Employees authorized to use their personal vehicles on City business will be reimbursed for vehicle expenses at rates set under federal guidelines or by the city council by separate contract.

When employees possess specialized equipment (snowplows, bobcats, etc.), the City cannot require employees to donate the use of that equipment, and must negotiate a rental fee that is acceptable to employees.

ARTICLE 18: UNIFORMS

The employer will provide appropriate uniforms, outer clothing and footwear required by OSHA to field workers (pants and shirts).

ARTICLE 19: SICK LEAVE

Sick leave may be used as earned upon appointment to City employment.

- A. Accrual. Sick leave will be accrued for all regular full-time employees at the rate of one (1) day per calendar month and may be accrued to a maximum of ninety (90) days.
- B. Use of Sick Leave. Sick leave may be used only in the event of personal illness, legal quarantine, disability or emergencies such as death or serious illness in an employee's immediate family. An employee must request sick leave from his or her immediate supervisor before the start of the employee's workday on each day-sick leave is used. An employee may be requested to file a physician's statement, signed by the physician and the employee, indicating the nature of his or her illness. An employee may use available sick leave to attend to his or her sick minor child for as long as is reasonably necessary. Up to three (3) days of sick leave per year may be used to attend to any other member of the employee's immediate family who is ill.
- C. Use for Funerals. An employee may use up to three days of sick leave as funeral leave. Funeral leave must be taken on consecutive working days, one of which is the day of death or the day of the funeral. Any deviations from this policy will be at the City Council's discretion.
- D. Upon separation of employment from the Employer, for any reason other than discharge for just cause, the employee or their designated beneficiary shall be paid one-half (1/2) of all unused accumulated sick leave, provided that the employee has ten (10) years of continuous service with the employer at the time of separation.

ARTICLE 20: LEAVE OF ABSENCE WITHOUT PAY

Upon request, a leave of absence without pay may be granted by the City Council for a period of up to ninety (90) days. No benefits will accrue or be paid out during a leave of absence without pay. Accrued vacation time may be paid out upon request of the employee. This is with the understanding that the vacation is paid out according to the regular pay schedule over regular pay periods, which is the same scenario used to pay for all vacation days earned by the employees. An employee may elect to continue insurance benefits coverage during a leave of absence at the employee's expense. When special circumstances exist, the City Council may, upon request, extend a leave of absence.

ARTICLE 21: COURT DUTY

Any regular full-time or regular part-time employee who is required to serve as a juror or as a witness in court regarding City business shall be granted leave with pay while serving in such capacity. Upon completion of jury duty, the employee shall reimburse the City for the amount of jury duty pay, less the amount received for traveling expenses.

ARTICLE 22: MILITARY LEAVE

All employees subject to Minnesota Statute Section 192.26 or 192.261 or U.S.C.A., Title 38, Section 2021 are entitled to the benefits and conditions listed therein.

ARTICLE 23: ELECTION DAYS

Any employee who is entitled to vote in any statewide general election or at any election to fill a vacancy in the office of representative in Congress, may absent himself/herself from his/her work for the purpose of voting during such election day for a period not to exceed two (2) hours without deduction from salary on account of such absence, provided the employee has made prior arrangements for the absence with the EMPLOYER. Any employee making claim for time off for voting and not casting a ballot or utilizing the time off for unauthorized purposes shall be subject to disciplinary action.

ARTICLE 24: SCOPE OF AGREEMENT

- A. This AGREEMENT shall represent the complete agreement between the UNION and EMPLOYER. The parties acknowledge that during the negotiations which resulted in this AGREEMENT each had the unlimited right and opportunity to make requests and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the complete understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this AGREEMENT.
- B. Therefore, the EMPLOYER and the UNION, for the life of this AGREEMENT each voluntarily and unqualifiedly waives the right and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to or covered in this AGREEMENT or with respect to any subject or matter not specifically referred to or covered in this AGREEMENT, even though such subject or matter may not have been within the knowledge or

contemplation of either or both of the parties at the time that they negotiated or signed this AGREEMENT.

ARTICLE 25: DURATION

- A. This contract shall become effective January 1, 2012 and shall continue in full force and effect up to and including December 31, 2013.
- B. Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this contract, are hereby superseded.
- C. Either party desiring to terminate or modify this contract must notify the other party in writing at least thirty (30) days prior to December 31, 2011 for wages and conditions of employment for calendar year 2012 or beyond. A notice of desire to modify this contract shall set forth specifically all proposed modifications sought by the party and all clauses of this contract for which no modification is sought shall be renewed automatically.
- D. Negotiations with respect to proposed modifications may commence at any time after notice of proposed modifications has been given.

ARTICLE 26: SAVINGS CLAUSE

This AGREEMENT is subject to the laws of the United States, the State of Minnesota, and Ramsey County. In the event any provisions of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions shall continue in full force and effect. Upon written request of either party, the parties shall meet and negotiate on a substitute provision for the voided provisions.

ARTICLE 27: DRUG AND ALCOHOL TESTING POLICY

The UNION agrees to the City's Alcohol and Drug Testing Policy as referenced in previous contract negotiations. See Appendix A

UNION

By: _____ Dated: _____

Christi Nelson, AFSCME Co. 5, Business Representative

By: _____ Dated: _____

Dave Hinrichs, Public Works Coordinator, City of Lauderdale

CITY OF LAUDERDALE

By: _____ Dated: _____

Jeff Dains, Mayor, City of Lauderdale

By: _____ Dated: _____

Heather Butkowski, City Administrator, City of Lauderdale

APPENDIX A

ALCOHOL AND DRUG TESTING POLICY

Purpose

The City is committed to the health, well being and safety of its employees and property. All employees have a responsibility to report to and be at work in a fir condition to perform. This policy has been established for the purpose of providing a safe work place for all, and to comply with the Drug Free Workplace Act.

Policy

The use, possession, distribution, manufacture or sale of alcohol or illegal drugs anywhere at work on City time, on City property, or in City vehicles is prohibited and considered a willful violation of City policy which can result in suspension or discharge. Drug and alcohol testing of both blood or urine may be conducted under the circumstance set forth below. The City will use Minnesota Rule 4740.1075 through 4740.1090 for minimum standards of alcohol and drug detection limits. Specifics:

1. Applicants. All acceptable candidates who have been offered employment for full and part time positions in areas where physicals are required, will be required to undergo a drug test as part of the placement procedure. This test will only be used to detect illegal drugs, or their metabolites. We will notify and applicant of test results and, subject to the provision of #7 below, will withdraw an employment offer from anyone who tests positive.
2. Employees may be required to undergo drug and alcohol testing at one of the nearest Medical Centers if there is reasonable cause for suspicion to believe that the employee is under the influence of drugs or alcohol and:
 - A. Has violated written work rules prohibiting the use, possession, sale or transfer of drugs or alcohol while working, while on City premise, or while operating City vehicles, machinery or equipment.
 - B. Has sustained a personal injury requiring medical care, or has caused another employee to sustain an injury requiring medical care.
 - C. Has caused a work related accident or was operating or helping to operate equipment, machinery or a vehicle involved in a work related accident.

Employees will be driven to one of the nearest medical centers by their supervisor or the City Administrator. The medical center

will take the urine or blood sample, and will forward the sample to the laboratories for testing.

3. An employee must notify his/her supervisor within 5 days of any arrest or conviction under any criminal drug statute. If an employee has been convicted under any drug statute, s/he will be requested to pursue the requirements in #4.
4. Any employee may be required to undergo drug or alcohol testing if that employee has been referred by the City for chemical dependency treatment or evaluation and has been found to be chemically dependent. The employee may be required to undergo testing, without proper notice, during the period of evaluation or treatment and for up to two years following completion of any prescribed chemical dependency treatment program.
5. Applicants and employees may refuse to submit drug/alcohol testing; however, a refusal to submit to required testing will be grounds for immediate suspension with intent to terminate. Offers of employment will be withdrawn from applicants and employee who refuses testing.
6. Before testing is conducted, employees or applicants must state on a written form if they have seen the City policy and note any over-the-counter and prescriptions medications they are taking to have recently taken plus any other relevant information. This form will be given to the clinic at the time of testing.
7. The City Administrator or designee will receive the results of the drug and alcohol tests. Results of testing will be reported in writing to the employee or applicant within three working days of receipt by the City. If the test results is positive, the City will inform the employee or applicant in writing of his/her right to:
 - A. Provide any additional information to the City within three working days upon receiving results of tests, that could explain the positive test result.
 - B. Receive a copy of the test result report.
 - C. Retest the original sample at their own expense provided they inform Administration within five working days after receiving notice of the positive test result.
8. A positive test result which has been confirmed indicating the presence of illegal drugs, alcohol, or non-prescribed drugs may result in termination, subject to the following:

- A. An employee who tests positive for the first time will be given the opportunity to participate in, at the employee's own expense or pursuant to coverage under the employee's benefit plan, a counseling or rehabilitation program after consultation with the City Administrator.
 - B. The employee may discharge for any of the following reasons:
 - 1. The employee tested positive on a previous occasion in a work related incident.
 - 2. The employee refuses to participate in a chemical dependency or rehabilitation program recommended by the City Administrator
 - 3. The employee fails to successfully complete chemical dependency counseling or a rehabilitation program.
9. If an employee is called out for a City emergency and is suspected of being under the influence of drugs or alcohol, s/he will not be subject to the testing procedures of this policy if s/he is suspected of being under the influence of drugs or alcohol. However, s/he will not be allowed to work, and will be sent home.
10. Results of test and other information acquired in the drug and alcohol testing process will be treated as private and confidential information. The employee tested and the City Administrator or designee will be told the result of the testing. If a positive result is confirmed, the City Administrator or council designee and the employee's supervisor will be notified. Results will be disclosed to no one outside of the City unless required by law or unless released of information is requested by the employee.