

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, DECEMBER 11, 2012
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the November 27, 2012, City Council Meeting
 - c. Claims Totaling \$83,180.69
4. **CONSENT**
 - a. 2013 City Council Meeting Schedule
 - b. PCIC Minutes
 - c. 2013 Business License
 - d. Warming House Staffing
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

 - a. 2013 Budget and Levy
8. **DISCUSSION / ACTION ITEMS**
 - a. 2013 Budget and Levy – Resolution 121112A
 - b. Inflow and Infiltration Grant
 - c. Evening Use of the Dog Park
 - d. Application for the Public Entity Innovation Grant for Recycling
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. 2013 Designation of Official Newspaper
 - b. 2013 Investment Policy

- c. Designating Official Depository and Investment Institutions for 2013
- d. Collateral Pledge from North Star Bank
- e. Animal Control Ordinance Revisions
- f. Rental Housing Ordinance Revisions

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Fire Call Charge Backs
- c. Animal Control Ordinance
- d. Snow Commotion Planning
- e. Eustis Street and Larpenteur Avenue Development

13. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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November 27, 2012

Mayor Pro Tem Gaasch called the City Council meeting to order at 7:32 p.m.

Councilors present: Mayor Pro Tem Mary Gaasch, Roxanne Grove, Denise Hawkinson, and Lara Mac Lean.

Absent: Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Kevin Kelly, Deputy City Clerk.

Mayor Pro Tem Gaasch asked for changes to the meeting agenda. No changes were offered. Councilor Mac Lean moved to approve the agenda. Councilor Grove seconded the motion and it passed unanimously.

Councilor Grove moved to approve the November 13, 2012, City Council meeting minutes. Councilor Hawkinson seconded the motion and it passed unanimously.

Councilor Mac Lean moved approval of the claims totaling \$32,321.94. Councilor Grove seconded the motion and it passed unanimously.

Councilor Mac Lean moved to approve the consent agenda acknowledging the October 2012 finances; the step increase for the deputy clerk; the findings-of-fact for the variance request for 1746 Carl Street (Resolution 112712A); 2013 sanitary sewer, storm sewer, and recycling rates (Resolution 112712B); and application for the 2013 SCORE Grant for recycling (Resolution 112712C). Councilor Grove seconded the motion and it passed unanimously.

Discussion Items:

2013 Budget and Levy

The City portion of property taxes went down for most residents as the average property valuation for homes in Lauderdale decreased about 9%. Butkowski stated the proposed levy increase of 2% resulted in approximately \$17,500 more in revenue than planned expenditures. The Council discussed whether to decrease the levy or use the money for sidelined projects or save the funds for future projects. Councilor Mac Lean inquired how improving street lighting would affect the 2013 budget. Butkowski said Xcel Energy covers the cost to install new street lights while the City assumes a monthly cost for the light of approximately \$13. The Council directed staff to bring back a budget that funded the deputy clerk position at 32 hours per week (up from 28) for 2013 and budget for a transfer of the remaining funds to the street improvement fund. The Truth in Taxation hearing was scheduled for the December 11 Council Meeting.

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Non-Union Employee Compensation for 2013

Union employees will receive a 2% wage increase in 2013. Butkowski stated there are three union employees and two non-union employees at the City. The two non-union employees are the City Administrator and the Assistant to the City Administrator. Past practice has been for all employees to receive the same wage and benefits per the union contract.

Councilor Hawkinson moved to extend the 2% wage increase to the positions of the City Administrator and the Assistant to the City Administrator. Councilor Grove seconded the motion and it passed unanimously.

Agenda items for the December 13 Council meeting will include a discussion on the billing agreement with St. Paul Regional Water Service, rental housing ordinance revisions, fire call charge backs, and application for the Public Entity Innovation Grant for recycling.

Mayor Pro Tem Gaasch explained the Council was moving into the work session. Work sessions are a continuation of the meeting but not aired on community television.

The Mayor Pro Tem asked if anyone present wished to address the Council. No one present addressed the Council.

Eustis Street and Larpenteur Avenue Streetscape

One of the sticking points of the Eustis Street sidewalk plan is Xcel Energy moving the utility lines from the west side of Eustis Street to the east side. Xcel Energy said the cost to the City may be up to \$300,000. Ramsey County and the City take the position that the costs of moving the lines are to be paid by Xcel Energy. Ramsey County stated they may repave Eustis Street if the City builds the sidewalk. The Eustis Street sidewalk project would be paid for out of the TIF fund.

City staff and councilors will meet with the owner of the BP station on Larpenteur Avenue on November 29 to discuss issues related to the redevelopment of their site.

Animal Ordinance Revisions

The animal control ordinance was revised in 2006. The ordinance needs to be amended to clarify licensing procedures and update the dangerous dog provisions. The Council discussed a document on animal control issues prepared by the League of Minnesota Cities. Staff will continue to work on the matter and bring it back for future discussion.

Nightly Use of the Dog Park

A resident asked if the hockey rink lights at Community Park could be turned on in the evening so the dog park can be used after dark. The park lights are controlled from inside the warming

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Lauderdale City Hall
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house which is locked. The Council discussed allowing a limited amount of time each day for the lights to be turned on by a responsible person. The Council asked staff to send out a request on the dog park users' listserv to see if anyone would volunteer to turn the lights on and off.

The Council Meeting went into closed session to conduct the city administrator's annual performance review at 9:00 p.m. The Council returned from the closed session at 9:13 p.m.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:14 p.m.

Respectfully submitted,



Kevin Kelly
Deputy City Clerk

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

December 11, 2012 City Council Meeting

Payroll

12/07/12 Payroll: Direct Deposit # 501481-501485	\$8,014.39
12/07/12 Payroll: Payroll Liabilities, e-payments #725E-727E	\$5,838.06

Vendor Claims

12/11/12 Claims: Check #'s 21500-21524	\$58,868.99
12/11/12 Claims: Check #'s 21525-21526	\$10,459.25

SUBTOTAL \$83,180.69

Total Claims for Approval	\$83,180.69
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CITY OF LAUDERDALE

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***Claim Register©**

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DECEMBER 2012

Claim Type	Direct					
Claim#	3037	NORTH STAR BANK, CHECKING S	Ck# 000725E	12/6/2012		
Cash Payment	G 101-21703	FICA WITHHOLDING.	12/7/12	Payroll		\$1,701.83
		Invoice				
Cash Payment	G 101-21701	FEDERAL TAXES	12/7/12	Payroll		\$1,016.82
		Invoice				
Transaction Date	12/6/2012	Due 0	NORTH STAR CHE	10100	Total	\$2,718.65
Claim#	3038	PERA	Ck# 000726E	12/6/2012		
Cash Payment	G 101-21704	PERA	12/7/12	Payroll		\$1,645.23
		Invoice				
Transaction Date	12/6/2012	Due 0	NORTH STAR CHE	10100	Total	\$1,645.23
Claim#	3039	ICMA RETIREMENT TRUST - 457	Ck# 000727E	12/6/2012		
Cash Payment	G 101-21705	ICMA RETIREMENT	12/7/12	Payroll		\$1,474.18
		Invoice				
Transaction Date	12/6/2012	Due 0	NORTH STAR CHE	10100	Total	\$1,474.18
	Claim Type	Direct			Tota	\$5,838.06

Pre-Written Check	\$5,838.06
Checks to be Generated by the Compute	\$0.00
Total	\$5,838.06

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*Claim Register©

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DECEMBER 2012

Claim Type	Direct					
Claim#	3008	AHLGREN, CYNTHIA	Ck#	021501	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$64.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$64.00
Claim#	3009	BOWE, DONNA	Ck#	021502	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$64.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$64.00
Claim#	3010	CIERZAN, LISA	Ck#	021503	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$96.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$96.00
Claim#	3011	DOHERTY, KAREN	Ck#	021506	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$162.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$162.00
Claim#	3012	JAMES, VIRGINIA	Ck#	021509	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$64.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$64.00
Claim#	3013	MANGAN, GAYLE	Ck#	021513	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$64.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$64.00
Claim#	3014	MIELOCH, TONY	Ck#	021514	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$128.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$128.00
Claim#	3015	PICARD, PEIJU	Ck#	021515	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$128.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$128.00
Claim#	3016	SIMONS, HANS	Ck#	021517	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$128.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$128.00
Claim#	3017	STEWART, CHUCK	Ck#	021518	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$128.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$128.00
Claim#	3018	SUNDEEN, KAREN	Ck#	021519	12/11/2012	
Cash Payment	E 101-41500-104 TEMP EMPLOYEES			Election Judge Pay - General		\$64.00
Invoice						
Transaction Date	11/21/2012	Due 0	NORTH STAR CHE	10100	Total	\$64.00

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*Claim Register©

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DECEMBER 2012

Claim#	3019	SVENTEK, MARY JANE	Ck#	021520	12/11/2012		
Cash Payment	E 101-41500-104	TEMP EMPLOYEES		Election Judge Pay - General		\$134.00	
		Invoice					
Transaction Date	11/21/2012		Due 0	NORTH STAR CHE	10100	Total	\$134.00
Claim#	3020	WISEN, CRYSTAL	Ck#	021522	12/11/2012		
Cash Payment	E 101-41500-104	TEMP EMPLOYEES		Election Judge Pay - General		\$134.00	
		Invoice					
Transaction Date	11/21/2012		Due 0	NORTH STAR CHE	10100	Total	\$134.00
Claim#	3021	RAMSEY COUNTY, PROP REC & R	Ck#	021516	12/11/2012		
Cash Payment	E 101-42100-442	MISC		11/12 800 MHz radio licenses		\$6.24	
		Invoice					
Cash Payment	E 101-42100-318	911 Dispatch		11/12 911 Dispatch		\$1,010.43	
		Invoice					
Transaction Date	11/30/2012		Due 0	NORTH STAR CHE	10100	Total	\$1,016.67
Claim#	3022	AFSCME	Ck#	021500	12/11/2012		
Cash Payment	G 101-21709	UNION DUES		11/12 Union Dues		\$109.18	
		Invoice					
Transaction Date	11/30/2012		Due 0	NORTH STAR CHE	10100	Total	\$109.18
Claim#	3023	WASTE MANAGEMENT	Ck#	021521	12/11/2012		
Cash Payment	E 101-43000-384	REFUSE DISPOSAL		12/12 PW Refuse Disposal		\$176.96	
		Invoice					
Transaction Date	11/30/2012		Due 0	NORTH STAR CHE	10100	Total	\$176.96
Claim#	3024	KONICA MINOLTA	Ck#	021510	12/11/2012		
Cash Payment	E 101-41200-401	COPIER CONTRACT		12/12 Copier Contract		\$293.00	
		Invoice					
Transaction Date	11/30/2012		Due 0	NORTH STAR CHE	10100	Total	\$293.00
Claim#	3025	LMCIT	Ck#	021512	12/11/2012		
Cash Payment	E 101-41500-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$11.24	
		Invoice					
Cash Payment	E 101-41100-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$5.15	
		Invoice					
Cash Payment	E 101-43000-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$220.89	
		Invoice					
Cash Payment	E 101-43400-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$203.30	
		Invoice					
Cash Payment	E 101-45200-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$194.24	
		Invoice					
Cash Payment	E 202-49500-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$19.68	
		Invoice					
Cash Payment	E 203-50000-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$7.13	
		Invoice					
Cash Payment	E 601-49000-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$428.17	
		Invoice					
Cash Payment	E 602-49100-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$346.88	
		Invoice					
Cash Payment	E 101-41200-151	WORKERS COMP PREM 2012 Worker's Comp Final Audit				\$121.32	
		Invoice					
Transaction Date	11/30/2012		Due 0	NORTH STAR CHE	10100	Total	\$1,558.00

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***Claim Register©**

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DECEMBER 2012

Claim#	3026	CITY OF ST ANTHONY	Ck#	021505	12/11/2012		
Cash Payment	E 101-42100-319	POLICE CONTRACT	12/12	Police Contract		\$49,672.43	
Invoice							
Transaction Date	12/3/2012	Due 0	NORTH STAR CHE	10100		Total	\$49,672.43
Claim#	3027	LILLIE SUBURBAN NEWS	Ck#	021511	12/11/2012		
Cash Payment	E 101-41100-352	PUBLIC INFO NOTICES	Publish	Open Burning Ordinance		\$213.75	
Invoice							
Transaction Date	12/3/2012	Due 0	NORTH STAR CHE	10100		Total	\$213.75
Claim#	3028	CITY OF FALCON HEIGHTS	Ck#	021504	12/11/2012		
Cash Payment	E 101-42100-321	FIRE CALLS	11/12	Fire Calls		\$2,408.85	
Invoice							
Transaction Date	12/3/2012	Due 0	NORTH STAR CHE	10100		Total	\$2,408.85
Claim#	3029	CITY OF FALCON HEIGHTS	Ck#	021504	12/11/2012		
Cash Payment	E 101-42100-321	FIRE CALLS	10/12	Fire Calls		\$1,927.08	
Invoice							
Transaction Date	12/5/2012	Due 0	NORTH STAR CHE	10100		Total	\$1,927.08
Claim#	3030	HOME DEPOT CRC	Ck#	021508	12/11/2012		
Cash Payment	E 201-45600-379	HALLOWEEN EVENT	Halloween Party Supplies - PVC, Plastic	Sheeting & Velcro Strapping		\$165.81	
Invoice							
Transaction Date	12/5/2012	Due 0	NORTH STAR CHE	10100		Total	\$165.81
Claim#	3031	XCEL ENERGY, STREET LIGHTING	Ck#	021524	12/11/2012		
Cash Payment	E 101-43000-380	STREET LIGHT UTILITY	11/12	Bridge Lights		\$50.46	
Invoice							
Transaction Date	12/5/2012	Due 0	NORTH STAR CHE	10100		Total	\$50.46
Claim#	3032	XCEL ENERGY, CITY HALL	Ck#	021523	12/11/2012		
Cash Payment	E 101-43000-383	GAS UTILITIES	11/12	City Utilities		\$215.47	
Invoice							
Cash Payment	E 101-43000-381	ELECTRIC	11/12	City Utilities		\$213.96	
Invoice							
Transaction Date	12/5/2012	Due 0	NORTH STAR CHE	10100		Total	\$429.43
Claim#	3033	RAMSEY COUNTY, PROP REC & R	Ck#	021516	12/11/2012		
Cash Payment	G 101-21706	HEALTH INSURANCE	12/12	Employee Health Insurance		\$438.27	
Invoice							
Cash Payment	E 101-41200-355	MISC PRINTING/PROCES	12/12	Employee Health Insurance		\$25.00	
Invoice							
Transaction Date	12/5/2012	Due 0	NORTH STAR CHE	10100		Total	\$463.27
Claim#	3034	GOPHER STATE ONE-CALL	Ck#	021507	12/11/2012		
Cash Payment	E 101-43400-386	GOPHER STATE ONE CA	11/12	Locates		\$26.10	
Invoice							
Transaction Date	12/5/2012	Due 0	NORTH STAR CHE	10100		Total	\$26.10
						Tota	\$59,868.99
Claim Type		Direct					

***Claim Register©**

121112cl

DECEMBER 2012

Pre-Written Check	\$59,868.99
Checks to be Generated by the Compute	<u>\$0.00</u>
Total	\$59,868.99

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 11, 2012

ITEM NUMBER Council Meeting Schedule

STAFF INITIAL KK

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City Council sets its meeting schedule for the year. If the Council continues to meet the 2nd and 4th Tuesdays of the month, the schedule would be as attached. Holidays do not conflict with the proposed meeting schedule. After the Council adopts the meeting schedule, it will be posted in the entryway and published in the *Roseville Review*.

OPTIONS:

Adopt the attached City Council meeting schedule.
Propose a new schedule.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council is adopting the attached City Council meeting schedule for 2013.

COUNCIL ACTION:

2013 Lauderdale Schedule

City Council Meetings*

Holidays Observed

January 8

January 22

February 12

February 26

March 12

March 26

April 9

April 23

May 14

May 28

June 11

June 25

July 9

July 23

August 13

August 27

September 10

September 24

October 8

October 22

November 12

November 26

December 10

New Year's Day – Tuesday, January 1

M. L. King Day – Monday, January 21

Presidents' Day – Monday, February 18

Memorial Day – Monday, May 27

Independence Day – Thursday, July 4

Labor Day – Monday, September 2

Veterans Day – Monday, November 11

Thanksgiving Holiday – Thursday, November 28 &

Friday, November 29

Christmas Holiday – Tuesday, December 24 &

Wednesday, December 25

*City Council meetings begin at 7:30 p.m. at
Lauderdale City Hall, 1891 Walnut Street

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>December 11, 2012</u>
Special <u> </u>	ITEM NUMBER <u>PCIC Minutes</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u> </u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached are the minutes from the Park & Community Involvement Committee meeting of December 3, 2012.

OPTIONS:

- 1) Approve as consent item.
- 2) Remove from consent for discussion.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges receipt of and placing on file the attached minutes of the Park & Community Involvement Committee.

COUNCIL ACTION:



MINUTES
MONDAY, DECEMBER 3, 2012
PARK & COMMUNITY INVOLVEMENT COMMITTEE

1. CALL TO ORDER 6:40 p.m.
2. ROLL CALL

Members Present: Trygve Hansen, Matt Eisenschenk, Marilyn Smith
Members Absent: Monica Gallagher
Staff & Council Present: Jim Bownik, Roxanne Grove
Others Present:

3. APPROVAL OF THE AGENDA

Eisenschenk motioned to approve the agenda, second by Smith. Motion carried unanimously.

4. APPROVAL OF MINUTES OF OCTOBER 15, 2012 MEETING

Eisenschenk motioned to approve the minutes, second by Smith. Motion carried unanimously.

5. REPORTS

6. DISCUSSION/ACTION

A. Halloween Wrap Up

The Committee thought the event went well overall. Attendance was down a little from previous years, as only 200 trick-or-treat bags were handed out, compared to 230 last year. The new maze made from PVC piping was successful, but Eisenschenk has been working on improvements for next year. He built a model and a section as an example of how it could be improved. Grove suggested sending a thank you note to Larry Lambert for his help on the project.

The only problem with the event was getting people to volunteer with the set up. The set up took longer because there were only about 6 people that volunteered. Grove mentioned this as an issue as well. Bownik added that the lack of volunteers was surprising because more effort was taken to promote the set up day and time than previous years. However, there were volunteers that helped between set up and the event. There were also enough volunteers the night of the event.

Smith asked what happened with the toys. Bownik reported that some of the toys were given out at Halloween in the trick-or-treat bags. The rest were taken by the Roseville School District to be used or distributed in various ways. Ann Feider, a Lauderdale resident, works for the school district and offered to assist the City with this project.

12/3/12 PCIC Minutes

Smith mentioned she noticed a lot of monetary donations during the event and asked how much was received. Bownik referred to the financial report, which detailed the revenues and expenses for the event: \$284.25 was donated during the event, \$593.00 was donated by the general population before the event, and \$692 was received by the anonymous donors. Donations totaled \$1,569.25, not including gift certificates of \$100 to Cub Foods and \$150 credit at Speedy Market for hotdogs and buns provided by the anonymous donors.

B. 2013 Meeting Schedule

Bownik presented the proposed meeting schedule for 2013. There were no suggestions for changes to the proposed meeting schedule.

C. Snow Commotion Planning #1/2 (January 26)

Bownik reported the event usually consists of a bonfire, S'mores, hot chocolate, and a medallion hunt. The last event included a cardboard sled race. However, if we do plan for the event, we may need to discontinue the cardboard sled races because we may not be able to use the hill at the golf course for this anymore. The main thing would be to know what is going in the promotion flyer for the next newsletter.

The Committee discussed the possibility of not planning a winter event this year. Last year's event was cancelled due to warm weather and lack of snow. It is possible we could encounter the same situation this year. Other potential reasons mentioned included lack of volunteers, possible bitterly cold weather, safety concerns with the bonfire, and lack of attendance. The Committee wondered how many people that attend the winter event would be there anyway since the warming house would already be open for skating, sledding, etc.

The Committee concluded that if the winter event was not planned for this year and if there was not a negative reaction, the City could forego planning one in future years. Bownik said he would bring the suggestion of not planning a winter event to the Council and get their feedback.

7. OTHER BUSINESS

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Hansen read the preliminary agenda for the next meeting.

9. SET DATE FOR NEXT MEETING

The committee meets on Mondays at 6:30 p.m. The next meeting will be Monday, January 7 at 6:30 p.m.

10. ADJOURNMENT

Hansen motioned to adjourn the meeting, second by Eisenschenk. Motion carried unanimously and adjourned at 7:25 p.m.

12/3/12 PCIC Minutes

Respectfully submitted,

Jim Bownik
Assistant City Administrator
PCIC Staff Liaison

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 11, 2012

ITEM NUMBER: 2012 Business Licenses

STAFF INITIAL: KK

APPROVED BY ADMINISTRATOR:

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A list of business owners who have completed their license requirements and/or renewed their application for licensure for 2013.

Croix Oil Co.—Tobacco License

OPTIONS:

1. Motion to approve listed licenses for 2013.
2. Motion to deny all or some of the listed license applications for 2013.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the completed 2013 Licenses listed above.

COUNCIL ACTION:

ACTION REQUESTED	LAUDERDALE COUNCIL ACTION FORM	
Consent	_____	MEETING DATE <u>December 11, 2012</u>
Special	_____	ITEM NUMBER <u>Rink/Warming House Attendants</u>
Public Hearing	_____	STAFF INITIAL <u>Jim</u>
Report	_____	APPROVED BY ADMINISTRATOR _____
Discussion/Action	_____	
Resolution	_____	
Work session	_____	

BACKGROUND:

We are currently accepting applications for the Winter Rink/Warming House Attendant positions. We usually hire three or four attendants for the season. Staff proposes the same hourly wage as last year, which was \$9.00/hour.

We are asking the Council to authorize Staff to set up interviews and hire seasonal personnel to achieve appropriate staffing levels for the winter skating season.

OPTIONS:

- 1) Authorize Staff to set up interviews and hire seasonal personnel at \$9/hour.
- 2) Do not authorize Staff to set up interviews and hire seasonal personnel at \$9/hour.

STAFF RECOMMENDATION:

- 1) By approving the Consent Agenda, the Council authorizes Staff to set up interviews and hire seasonal personnel at \$9/hour.

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent	_____
Public Hearing	_____ X _____
Discussion	_____ X _____
Action	_____ X _____
Resolution	_____ X _____
Work Session	_____

Meeting Date December 11, 2012

ITEM NUMBER 2013 Levy & Budget

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Prior to the public hearing and council discussion, I will present information on the proposed budget and levy.

Attached to this memo is Resolution 121112A - A resolution levying taxes for 2012 payable in 2013. Also attached is the proposed budget which shows 2012 revenues and expenses to date. I will create budget books for distribution at year end (after staff close December).

The Council may lower the levy at this point but not raise it. Based on the previous council discussion, I allotted funding to increase the deputy clerk hours from 28 to 32 and budgeted for a transfer of \$6,993 to the street improvement fund. If there are no changes recommended by the Council, the Council can make one motion to approve both the budget and levy. Thereafter, I will send a copy of the resolution to Ramsey County. If the Council would like to discuss the budget and levy further, another meeting may be scheduled.

I also attached a letter I received from Verle Rhoades regarding city finances.

OPTIONS:

STAFF RECOMMENDATION:

Motion to approve the 2013 Lauderdale City Budget and Resolution 121112A - A Resolution Levying Taxes for 2012 Payable in 2013 in the amount of \$610,115.

COUNCIL ACTION:

CITY OF LAUDERDALE
2013 Revenue Budget Worksheet

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
FUND 101 GENERAL					
\$430,495.69	\$478,083.03	\$496,993.00	\$488,203.00	R 101-31010 CURRENT AD VALOREM	_____
\$10,699.92	\$7,165.59	\$0.00	\$0.00	R 101-31020 DELINQUENT AD VALOREM	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-31030 FORFEITED TAX SALES	_____
\$110,695.05	\$100,748.07	\$101,159.00	\$121,912.00	R 101-31040 FISCAL DISPARITIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32000 LICENSE AND PERMITS	_____
\$150.00	\$0.00	\$150.00	\$150.00	R 101-32110 3.2 ALCHOLIC LICENSE	_____
\$400.00	\$200.00	\$400.00	\$400.00	R 101-32120 CIGARETTE LICENSE	_____
\$1,125.00	\$1,350.00	\$1,000.00	\$1,000.00	R 101-32130 GARBAGE HAULERS LICENSE	_____
\$1,250.00	\$770.00	\$600.00	\$600.00	R 101-32140 HEATING/AC LICENSE	_____
\$300.00	\$450.00	\$300.00	\$300.00	R 101-32150 TREE COMPANIES LICENSE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32160 GAS STATION LICENSE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32170 DRIVEWAY CONTRACTOR S LICENSE	_____
\$3,534.00	\$1,919.75	\$3,000.00	\$3,000.00	R 101-32180 RENTAL HOUSING LICENSE	_____
\$8,967.35	\$11,458.14	\$5,000.00	\$6,000.00	R 101-32210 BUILDING PERMITS	_____
\$850.00	\$1,000.00	\$500.00	\$500.00	R 101-32211 ZONING PERMIT APPLICATION	_____
\$1,559.29	\$2,736.32	\$1,000.00	\$1,000.00	R 101-32225 PLAN REVIEW FEE	_____
\$768.00	\$1,494.00	\$700.00	\$700.00	R 101-32230 PLUMBING PERMITS	_____
\$380.00	\$330.00	\$250.00	\$250.00	R 101-32240 ANIMAL LICENSES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-32260 VENDING PERMIT	_____
\$1,649.50	\$1,198.50	\$1,000.00	\$1,000.00	R 101-32270 HEATING A/C PERMIT	_____
\$100.00	\$0.00	\$0.00	\$0.00	R 101-32280 STREET EXCAVATION PERMIT	_____
\$516,153.00	\$258,076.50	\$516,153.00	\$516,153.00	R 101-33401 LOCAL GOVERNMENT AID	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-33402 HOMESTEAD CREDIT	_____
\$1,198.00	\$599.00	\$1,198.00	\$1,198.00	R 101-33405 PERA RATE INCREASE	_____
\$63.52	\$0.00	\$0.00	\$0.00	R 101-33406 MARKET VAL HOM CRED/LIHAC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-33623 MET COUNCIL - LIV COMM GRANT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-33624 LIVABLE COMMUNITIES	_____
\$7,080.00	\$7,183.25	\$4,000.00	\$4,000.00	R 101-34101 CITY HALL/PARK RENTAL	_____
\$25.00	\$31.00	\$0.00	\$0.00	R 101-34103 ADMINISTRATIVE FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34105 SALE OF PUBLICATIONS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34107 ASSESSMENT SEARCHES	_____
\$63.99	\$80.73	\$50.00	\$50.00	R 101-34109 COPIES	_____
\$0.00	\$150.00	\$0.00	\$0.00	R 101-34110 VARIANCE FEES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34111 LEGAL FEES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34112 CONDITIONAL USE PERMITS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34113 ZONING AMENDMENT	_____
\$75.00	\$0.00	\$0.00	\$0.00	R 101-34114 ADVERTISING SALES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34115 GENERAL GOVERNMENT MISC.	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34116 ENGINEERING FEES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34201 FALSE SECURITY ALARM - POLICE	_____
\$222.63	\$222.63	\$500.00	\$500.00	R 101-34202 FALSE FIRE ALARM - FIRE DEPT.	_____
\$0.00	\$0.00	\$1,000.00	\$1,000.00	R 101-34203 FIRE INSPECTION FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-34205 FIRE CALL REIMBURSEMENT	_____
\$51,978.85	\$38,432.53	\$37,000.00	\$37,000.00	R 101-35101 COURT FINES	_____
\$46,258.37	\$27,469.25	\$0.00	\$0.00	R 101-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-36101 PRINCIPAL	_____
\$5,065.63	\$1,830.55	\$0.00	\$0.00	R 101-36102 PENALTIES & INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-36103 TREE REMOVAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-36200 MISCELLANEOUS REVENUE	_____
\$3,282.78	\$2,224.80	\$6,000.00	\$2,000.00	R 101-36211 INVESTMENT INTEREST	_____
\$1,500.00	\$0.00	\$0.00	\$0.00	R 101-36230 DONATIONS	_____
\$25.00	\$0.00	\$0.00	\$0.00	R 101-36231 DOG PARK DONATIONS	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$443.99	\$589.00	\$300.00	\$300.00	R 101-36240 SURCHARGES	_____
\$0.00	\$134.56	\$0.00	\$0.00	R 101-36250 REFUNDS & REIMBURSEMENTS	_____
\$3,783.00	\$2,334.00	\$0.00	\$0.00	R 101-36252 LMC INSURANCE REFUND	_____
\$23.34	\$16.65	\$0.00	\$0.00	R 101-36255 MISC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-39101 SALES FIXED ASSETS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 101-39999 PRIOR PERIOD ADJUSTMENT	_____
<u>\$1,210,165.90</u>	<u>\$948,277.85</u>	<u>\$1,178,253.00</u>	<u>\$1,187,216.00</u>		

FUND 201 COMMUNITY EVENTS

\$0.00	\$0.00	\$0.00	\$0.00	R 201-34785 PARK EVENTS	_____
\$30.85	\$0.00	\$0.00	\$0.00	R 201-34786 WINTER EVENT	_____
\$0.00	\$75.00	\$50.00	\$50.00	R 201-34787 GARAGE SALE	_____
\$2,046.45	\$1,200.00	\$1,500.00	\$800.00	R 201-34788 DAY IN THE PARK	_____
\$469.30	\$401.00	\$400.00	\$400.00	R 201-34789 MUSIC UNDER THE TREES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-34790 MUGS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-34791 POP SALES	_____
\$147.00	\$380.00	\$100.00	\$100.00	R 201-34792 T-SHIRT SALES	_____
\$0.00	\$325.00	\$0.00	\$700.00	R 201-34793 FUN RUN/WALK	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-34794 NATIONAL NIGHT OUT	_____
\$844.34	\$1,793.19	\$600.00	\$600.00	R 201-34795 HALLOWEEN DONATIONS	_____
\$34.40	\$32.47	\$100.00	\$50.00	R 201-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-36230 DONATIONS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-36250 REFUNDS & REIMBURSEMENTS	_____
\$147.51	\$139.64	\$100.00	\$100.00	R 201-36255 MISC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 201-39201 TRANSFER FROM GENERAL FUND BAL	_____
<u>\$3,719.85</u>	<u>\$4,346.30</u>	<u>\$2,850.00</u>	<u>\$2,800.00</u>		

FUND 202 COMMUNICATIONS

\$0.00	\$0.00	\$0.00	\$0.00	R 202-33600 GRANTS & AID FROM LOCAL GOV.	_____
\$168.00	\$107.00	\$300.00	\$100.00	R 202-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 202-36250 REFUNDS & REIMBURSEMENTS	_____
<u>\$19,746.77</u>	<u>\$15,079.59</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	R 202-36253 CABLE FRANCHISE REVENUE	_____
\$19,914.77	\$15,186.59	\$20,300.00	\$20,100.00		

FUND 203 RECYCLING

\$0.00	\$0.00	\$0.00	\$0.00	R 203-33621 METROPOLITAN COUNCIL-BIN GRAN	_____
\$4,750.00	\$4,947.00	\$5,000.00	\$4,800.00	R 203-33622 COUNTY GRANTS	_____
\$35,413.57	\$35,001.22	\$35,000.00	\$35,000.00	R 203-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 203-36101 PRINCIPAL	_____
\$94.43	\$52.00	\$0.00	\$0.00	R 203-36102 PENALTIES & INTEREST	_____
\$501.86	\$472.04	\$800.00	\$300.00	R 203-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 203-36250 REFUNDS & REIMBURSEMENTS	_____
\$12.00	\$0.00	\$0.00	\$0.00	R 203-36255 MISC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 203-39200 INTERFUND OPERATING TRANSFERS	_____
<u>\$40,771.86</u>	<u>\$40,472.26</u>	<u>\$40,800.00</u>	<u>\$40,100.00</u>		

FUND 301 TAX INCREMENT DEBT SERVICE

\$0.00	\$0.00	\$0.00	\$0.00	R 301-31040 FISCAL DISPARITIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-31050 TAX INCREMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-31051 DELINQUENT TAX INCREMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-33402 HOMESTEAD CREDIT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-33406 MARKET VAL HOM CRED/LIHAC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-36211 INVESTMENT INTEREST	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$0.00	\$0.00	\$0.00	\$0.00	R 301-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-39205 TRANS FROM TIF PROJECT FUND	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 301-39999 PRIOR PERIOD ADJUSTMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 302 00 ST/UTIL IMP DEBT SERVICE					
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36102 PENALTIES & INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 302-39310 GENERAL OBLIGATION BND PROCEE	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 303 02 ST/UTIL IMP DEBT SERVICE					
\$0.00	\$0.00	\$0.00	\$0.00	R 303-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 303-36102 PENALTIES & INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 303-36211 INVESTMENT INTEREST	_____
\$68,380.60	\$0.00	\$0.00	\$0.00	R 303-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 303-39310 GENERAL OBLIGATION BND PROCEE	_____
\$68,380.60	\$0.00	\$0.00	\$0.00		
FUND 304 03 ST/UTIL IMP DEBT SERVICE					
\$34,883.01	\$41,284.62	\$34,000.00	\$34,000.00	R 304-36100 SPECIAL ASSESMENTS	_____
\$7,091.06	\$4,757.96	\$6,907.00	\$5,000.00	R 304-36102 PENALTIES & INTEREST	_____
\$1,749.03	\$1,115.51	\$3,000.00	\$1,000.00	R 304-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 304-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 304-39310 GENERAL OBLIGATION BND PROCEE	_____
\$43,723.10	\$47,158.09	\$43,907.00	\$40,000.00		
FUND 401 CAPITAL IMPROVEMENT STREETS					
\$377.12	\$0.00	\$0.00	\$0.00	R 401-36100 SPECIAL ASSESMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 401-36102 PENALTIES & INTEREST	_____
\$77.79	\$0.00	\$0.00	\$0.00	R 401-36200 MISCELLANEOUS REVENUE	_____
\$2,597.96	\$2,537.17	\$4,500.00	\$2,000.00	R 401-36211 INVESTMENT INTEREST	_____
\$67,991.00	\$0.00	\$0.00	\$0.00	R 401-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 401-39201 TRANFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 401-39999 PRIOR PERIOD ADJUSTMENT	_____
\$71,043.87	\$2,537.17	\$4,500.00	\$2,000.00		
FUND 402 CAPITAL IMPROVEMENTS					
\$544.11	\$229.23	\$1,000.00	\$400.00	R 402-36211 INVESTMENT INTEREST	_____
\$0.00	\$70.50	\$0.00	\$0.00	R 402-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39101 SALES FIXED ASSETS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39201 TRANFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 402-39999 PRIOR PERIOD ADJUSTMENT	_____
\$544.11	\$299.73	\$1,000.00	\$400.00		
FUND 403 CAPITAL IMPROVE STORM WATER					
\$1,099.75	\$862.19	\$1,800.00	\$1,000.00	R 403-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-37230 PENALTIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-37300 STORM SEWER FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-39201 TRANFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 403-39999 PRIOR PERIOD ADJUSTMENT	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$1,099.75	\$862.19	\$1,800.00	\$1,000.00		
FUND 404 PARK IMPROVEMENT					
\$22,994.70	\$8,305.30	\$0.00	\$0.00	R 404-33130 CDBG/DNR	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-33400 STATE GRANTS AND AID	_____
\$785.09	\$1,202.69	\$1,200.00	\$1,000.00	R 404-36211 INVESTMENT INTEREST	_____
\$9,750.00	\$0.00	\$0.00	\$0.00	R 404-36230 DONATIONS	_____
\$0.00	\$2,150.78	\$0.00	\$0.00	R 404-36255 MISC	_____
\$67,991.00	\$0.00	\$0.00	\$0.00	R 404-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-39201 TRANSFER FROM GENERAL FUND BAL	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-39204 TRANS FROM COMMUNITY EVENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 404-39999 PRIOR PERIOD ADJUSTMENT	_____
\$101,520.79	\$11,658.77	\$1,200.00	\$1,000.00		
FUND 405 TIF-PROJECTS					
\$162,193.78	\$159,807.31	\$161,000.00	\$180,000.00	R 405-31050 TAX INCREMENT	_____
\$1,814.94	-\$6,184.60	\$0.00	\$0.00	R 405-31051 DELINQUENT TAX INCREMENT	_____
\$6,344.00	\$0.00	\$0.00	\$0.00	R 405-33406 MARKET VAL HOM CRED/LIHAC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-33419 LARPENTEUR AVE REIMBURSEMENT	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-36210 INTEREST EARNINGS	_____
\$805.81	\$1,657.24	\$2,000.00	\$1,500.00	R 405-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$50,000.00	R 405-36255 MISC	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-39207 TRANS FROM DEBT SERVICE FUND	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 405-39999 PRIOR PERIOD ADJUSTMENT	_____
\$171,158.53	\$155,279.95	\$163,000.00	\$231,500.00		
FUND 407 SEWER IMPROVEMENT					
\$0.00	\$0.00	\$0.00	\$0.00	R 407-36200 MISCELLANEOUS REVENUE	_____
\$2,653.15	\$2,080.07	\$4,000.00	\$2,000.00	R 407-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 407-37240 SEWER CONNECTIONS/RECONNECTI	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 407-39200 INTERFUND OPERATING TRANSFERS	_____
\$2,653.15	\$2,080.07	\$4,000.00	\$2,000.00		
FUND 409 WATER UTILITY					
\$0.00	\$0.00	\$0.00	\$0.00	R 409-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 409-36251 ST. PAUL WATER SURCHARGE	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 412 02 ST/UTIL CONSTRUCTION					
\$0.00	\$0.00	\$0.00	\$0.00	R 412-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 413 03 ST/UTIL CONSTRUCTION					
\$0.00	\$0.00	\$0.00	\$0.00	R 413-33000 INTERGOVERNMENTAL REVENUE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-33600 GRANTS & AID FROM LOCAL GOV.	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-36100 SPECIAL ASSESSMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 413-39310 GENERAL OBLIGATION BND PROCEE	_____
\$0.00	\$0.00	\$0.00	\$0.00		
FUND 601 SEWER UTILITIES					
\$0.00	\$0.00	\$0.00	\$0.00	R 601-33000 INTERGOVERNMENTAL REVENUE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36100 SPECIAL ASSESSMENTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36101 PRINCIPAL	_____

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36102 PENALTIES & INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36104 SEWER ASSESSMENT	_____
\$1,261.28	\$1,540.17	\$2,300.00	\$2,000.00	R 601-36211 INVESTMENT INTEREST	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36230 DONATIONS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-36250 REFUNDS & REIMBURSEMENTS	_____
\$0.00	\$20,622.32	\$0.00	\$0.00	R 601-36255 MISC	_____
\$269,700.74	\$220,844.07	\$242,000.00	\$242,000.00	R 601-37210 SEWER SALES AND SERVICE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-37215 DELINQUENT SEWER RECEIPTS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-37230 PENALTIES	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-37240 SEWER CONNECTIONS/RECONNECTI	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-39101 SALES FIXED ASSETS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 601-39999 PRIOR PERIOD ADJUSTMENT	_____
\$270,962.02	\$243,006.56	\$244,300.00	\$244,000.00		
FUND 602 STORM SEWER ENTERPRISE FUND					
\$223.19	\$280.78	\$500.00	\$300.00	R 602-36211 INVESTMENT INTEREST	_____
\$60,725.17	\$58,608.09	\$55,000.00	\$61,000.00	R 602-37300 STORM SEWER FEE	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 602-39200 INTERFUND OPERATING TRANSFERS	_____
\$0.00	\$0.00	\$0.00	\$0.00	R 602-39999 PRIOR PERIOD ADJUSTMENT	_____
\$60,948.36	\$58,888.87	\$55,500.00	\$61,300.00		
FUND 999 GASB34					
-\$903.00	\$0.00	\$0.00	\$0.00	R 999-31010 CURRENT AD VALOREM	_____
-\$84,783.00	\$0.00	\$0.00	\$0.00	R 999-36100 SPECIAL ASSESMENTS	_____
\$4,250.00	\$0.00	\$0.00	\$0.00	R 999-39101 SALES FIXED ASSETS	_____
-\$81,436.00	\$0.00	\$0.00	\$0.00		
\$1,985,170.66	\$1,530,054.40	\$1,761,410.00	\$1,833,416.00		

CITY OF LAUDERDALE
2013 Expenditure Budget Worksheet

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
FUND 101 GENERAL						
\$13,200.00	\$11,000.00	\$13,200.00	\$16,500.00	E 101-41100-103 PART TIME EMPLOYEES		LEGISLATIVE
\$1,009.80	\$841.50	\$1,010.00	\$1,262.00	E 101-41100-122 FICA CONTRIBUTIONS		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-123 STATE TAXES		LEGISLATIVE
\$97.66	\$30.99	\$103.00	\$103.00	E 101-41100-151 WORKERS COMP PREMIUM		LEGISLATIVE
\$100.00	\$0.00	\$0.00	\$0.00	E 101-41100-201 GENERAL SUPPLIES		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-202 PERMANENT SUPPLIES		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-203 POSTAGE		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-305 LEGAL FEES - CIVIL		LEGISLATIVE
\$1,634.00	\$310.00	\$3,000.00	\$3,000.00	E 101-41100-308 TRAINING\CONFERENCES		LEGISLATIVE
\$336.70	\$120.45	\$500.00	\$500.00	E 101-41100-331 TRAVEL EXPENSE		LEGISLATIVE
\$792.37	\$342.00	\$700.00	\$700.00	E 101-41100-352 PUBLIC INFO NOTICES		LEGISLATIVE
\$5,556.00	\$5,396.00	\$6,000.00	\$6,000.00	E 101-41100-361 GENERAL LIABILITY		LEGISLATIVE
\$2,756.00	\$2,860.00	\$2,800.00	\$2,800.00	E 101-41100-438 DUES & SUBSCRIPTIONS		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-439 SPECIAL EVENTS		LEGISLATIVE
\$104.38	\$84.90	\$250.00	\$250.00	E 101-41100-440 MEETING EXPENSES		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-441 CONTRIBUTIONS		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41100-530 FURNITURE & EQUIPMENT		LEGISLATIVE
\$89,552.47	\$85,060.70	\$99,551.00	\$102,650.00	E 101-41200-101 FULL TIME EMPLOYEES REGULAR		LEGISLATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-102 EMPLOYEE OVERTIME		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-104 TEMP EMPLOYEES		ADMINISTRATIVE
\$6,405.31	\$6,166.97	\$7,217.00	\$7,442.00	E 101-41200-121 PERA CONTRIBUTIONS		ADMINISTRATIVE
\$7,074.09	\$6,722.70	\$7,616.00	\$7,853.00	E 101-41200-122 FICA CONTRIBUTIONS		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-126 ICMA RETIREMENT		ADMINISTRATIVE
\$10,624.28	\$10,631.34	\$12,150.00	\$14,160.00	E 101-41200-131 HEALTH INSURANCE		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-133 LIFE INSURANCE		ADMINISTRATIVE
\$109.78	\$0.00	\$0.00	\$0.00	E 101-41200-142 UNEMPLOYMENT BENEFIT		ADMINISTRATIVE
\$712.45	\$730.49	\$796.00	\$821.00	E 101-41200-151 WORKERS COMP PREMIUM		ADMINISTRATIVE
\$596.08	\$1,391.02	\$1,500.00	\$1,500.00	E 101-41200-201 GENERAL SUPPLIES		ADMINISTRATIVE
\$0.00	\$14.27	\$0.00	\$0.00	E 101-41200-202 PERMANENT SUPPLIES		ADMINISTRATIVE
\$2,120.24	\$2,539.53	\$3,500.00	\$3,500.00	E 101-41200-203 POSTAGE		ADMINISTRATIVE
\$314.23	\$288.70	\$400.00	\$400.00	E 101-41200-208 WATER DELIVERY		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-227 TOOLS & EQUIPMENT		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-305 LEGAL FEES - CIVIL		ADMINISTRATIVE
\$5,439.96	\$4,386.25	\$6,000.00	\$6,500.00	E 101-41200-306 CONSULTING FEES		ADMINISTRATIVE
\$1,561.20	\$1,561.20	\$1,600.00	\$1,600.00	E 101-41200-307 COMPUTER SERVICES		ADMINISTRATIVE
\$1,315.00	\$1,786.77	\$2,000.00	\$2,000.00	E 101-41200-308 TRAINING\CONFERENCES		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-309 DELIVERY		ADMINISTRATIVE

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Budget Account Descr	UnderLine	DEPT Descr
\$107.63	\$242.04	\$400.00	\$400.00	E 101-41200-327 OTHER SERV- SEWER/NPDES II P		ADMINISTRATIVE
\$710.96	\$753.06	\$1,000.00	\$1,000.00	E 101-41200-331 TRAVEL EXPENSE		ADMINISTRATIVE
\$688.50	\$935.75	\$1,000.00	\$1,000.00	E 101-41200-352 PUBLIC INFO NOTICES		ADMINISTRATIVE
\$2,508.00	\$2,518.00	\$3,000.00	\$3,000.00	E 101-41200-353 NEWSLETTER PRINTING		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-354 PHONEBOOK PRINTING		ADMINISTRATIVE
\$270.00	\$275.00	\$500.00	\$500.00	E 101-41200-355 MISC PRINTING/PROCESS SERVI		ADMINISTRATIVE
\$5,112.50	\$4,946.50	\$5,500.00	\$5,500.00	E 101-41200-361 GENERAL LIABILITY		ADMINISTRATIVE
\$1,783.65	\$1,513.14	\$2,000.00	\$2,000.00	E 101-41200-391 TELEPHONE/PAGERS		ADMINISTRATIVE
\$2,852.25	\$2,968.53	\$3,000.00	\$3,000.00	E 101-41200-401 COPIER CONTRACT		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-404 COMPUTER REPAIR/MAINTENAN		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-409 OTHER EQUIPMENT REPAIR/MAI		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-420 RENTALS		ADMINISTRATIVE
\$1,476.48	\$3,191.80	\$2,600.00	\$3,300.00	E 101-41200-438 DUES & SUBSCRIPTIONS		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-439 SPECIAL EVENTS		ADMINISTRATIVE
\$53.42	\$86.92	\$200.00	\$200.00	E 101-41200-440 MEETING EXPENSES		ADMINISTRATIVE
\$140.78	\$354.26	\$500.00	\$500.00	E 101-41200-442 MISC		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-530 FURNITURE & EQUIPMENT		ADMINISTRATIVE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41200-531 OFFICE EQUIPMENT		ADMINISTRATIVE
\$0.00	\$147.06	\$0.00	\$0.00	E 101-41200-534 OFFICE FURNITURE		ADMINISTRATIVE
\$0.00	\$2,207.22	\$1,000.00	\$1,000.00	E 101-41200-538 COMPUTER SOFTWARE & EQUIP		ADMINISTRATIVE
\$10,967.48	\$6,379.60	\$9,899.00	\$8,035.00	E 101-41500-101 FULL TIME EMPLOYEES REGULAR		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-103 PART TIME EMPLOYEES		ELECTIONS, LEGA
\$0.00	\$2,501.00	\$2,500.00	\$0.00	E 101-41500-104 TEMP EMPLOYEES		ELECTIONS, LEGA
\$760.41	\$462.59	\$535.00	\$583.00	E 101-41500-121 PERA CONTRIBUTIONS		ELECTIONS, LEGA
\$847.44	\$488.11	\$565.00	\$615.00	E 101-41500-122 FICA CONTRIBUTIONS		ELECTIONS, LEGA
\$1,370.00	\$787.50	\$900.00	\$1,200.00	E 101-41500-131 HEALTH INSURANCE		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-133 LIFE INSURANCE		ELECTIONS, LEGA
\$57.22	\$67.70	\$74.00	\$64.00	E 101-41500-151 WORKERS COMP PREMIUM		ELECTIONS, LEGA
\$0.00	\$396.37	\$300.00	\$100.00	E 101-41500-201 GENERAL SUPPLIES		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-202 PERMANENT SUPPLIES		ELECTIONS, LEGA
\$10,200.00	\$8,508.10	\$12,000.00	\$18,000.00	E 101-41500-300 LEGAL FEES - PROSECUTING		ELECTIONS, LEGA
\$13,576.00	\$13,272.00	\$14,000.00	\$14,000.00	E 101-41500-301 AUDITING		ELECTIONS, LEGA
\$3,404.00	\$13,228.20	\$10,000.00	\$10,000.00	E 101-41500-305 LEGAL FEES - CIVIL		ELECTIONS, LEGA
\$426.14	\$0.00	\$700.00	\$700.00	E 101-41500-327 OTHER SERV- SEWER/NPDES II P		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-331 TRAVEL EXPENSE		ELECTIONS, LEGA
\$0.00	\$325.75	\$500.00	\$0.00	E 101-41500-352 PUBLIC INFO NOTICES		ELECTIONS, LEGA
\$316.23	\$52.54	\$700.00	\$700.00	E 101-41500-355 MISC PRINTING/PROCESS SERVI		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-409 OTHER EQUIPMENT REPAIR/MAI		ELECTIONS, LEGA
\$0.00	\$51.67	\$200.00	\$0.00	E 101-41500-440 MEETING EXPENSES		ELECTIONS, LEGA
\$0.00	\$16.97	\$0.00	\$0.00	E 101-41500-442 MISC		ELECTIONS, LEGA

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-530 FURNITURE & EQUIPMENT		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-41500-539 VOTING MACHINE		ELECTIONS, LEGA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-202 PERMENANT SUPPLIES		POLICE
\$9,620.40	\$11,114.73	\$12,126.00	\$13,175.00	E 101-42100-318 911 Dispatch		POLICE
\$590,167.00	\$596,069.08	\$596,069.00	\$602,030.00	E 101-42100-319 POLICE CONTRACT		POLICE
\$17,685.31	\$16,483.73	\$18,000.00	\$18,000.00	E 101-42100-320 FIRE CONTRACT		POLICE
\$14,874.31	\$24,193.38	\$16,000.00	\$16,000.00	E 101-42100-321 FIRE CALLS		POLICE
\$222.63	\$240.89	\$500.00	\$500.00	E 101-42100-322 FIRE FALSE ALARMS		POLICE
\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 101-42100-323 FIRE INSPECTION		POLICE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-355 MISC PRINTING/PROCESS SERVI		POLICE
\$0.00	\$0.00	\$5,000.00	\$5,000.00	E 101-42100-360 INSURANCE		POLICE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-391 TELEPHONE/PAGERS		POLICE
\$179.20	\$62.40	\$500.00	\$400.00	E 101-42100-442 MISC		POLICE
\$0.00	\$0.00	\$0.00	\$0.00	E 101-42100-530 FURNITURE & EQUIPMENT		POLICE
\$31,448.78	\$26,274.25	\$28,066.00	\$28,348.00	E 101-43000-101 FULL TIME EMPLOYEES REGULAR		PUBLIC WORKS
\$2,451.18	\$1,557.98	\$3,000.00	\$3,000.00	E 101-43000-102 EMPLOYEE OVERTIME		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-104 TEMP EMPLOYEES		PUBLIC WORKS
\$2,453.23	\$2,017.99	\$2,252.00	\$2,273.00	E 101-43000-121 PERA CONTRIBUTIONS		PUBLIC WORKS
\$2,720.08	\$2,239.09	\$2,377.00	\$2,398.00	E 101-43000-122 FICA CONTRIBUTIONS		PUBLIC WORKS
\$4,504.74	\$3,836.27	\$4,500.00	\$4,800.00	E 101-43000-131 HEALTH INSURANCE		PUBLIC WORKS
\$2,486.89	\$1,330.01	\$1,429.00	\$1,442.00	E 101-43000-151 WORKERS COMP PREMIUM		PUBLIC WORKS
\$675.98	\$624.65	\$500.00	\$600.00	E 101-43000-202 PERMENANT SUPPLIES		PUBLIC WORKS
\$3,462.85	\$2,516.57	\$3,000.00	\$3,000.00	E 101-43000-212 MOTOR FUELS		PUBLIC WORKS
\$46.01	\$0.00	\$0.00	\$0.00	E 101-43000-213 LUBRICANTS & OTHER FLUIDS		PUBLIC WORKS
\$21.41	\$54.51	\$0.00	\$0.00	E 101-43000-225 LANDSCAPING MATERIALS		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-226 SIGNS		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-227 TOOLS & EQUIPMENT		PUBLIC WORKS
\$2,468.89	\$2,604.57	\$2,000.00	\$2,000.00	E 101-43000-228 MISC REPAIRS MAINT SUPPLIES		PUBLIC WORKS
\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 101-43000-304 ENGINEERING		PUBLIC WORKS
\$165.00	\$0.00	\$400.00	\$400.00	E 101-43000-308 TRAINING/CONFERENCES		PUBLIC WORKS
\$11,442.02	\$3,631.21	\$15,000.00	\$15,000.00	E 101-43000-313 SNOW & ICE REMOVAL		PUBLIC WORKS
\$4,761.75	\$3,927.48	\$6,000.00	\$5,000.00	E 101-43000-314 STREET SWEEPING		PUBLIC WORKS
\$3,441.39	\$1,874.69	\$10,000.00	\$8,000.00	E 101-43000-317 TREE SERVICE		PUBLIC WORKS
\$0.00	\$1,620.00	\$1,000.00	\$0.00	E 101-43000-324 ALLEY REPAIR		PUBLIC WORKS
\$1,363.53	\$1,079.41	\$1,500.00	\$1,500.00	E 101-43000-327 OTHER SERV- SEWER/NPDES II P		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-328 STREET REPAIR		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-362 PROPERTY INSURANCE		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-363 AUTOMOTIVE INSURANCE		PUBLIC WORKS
\$6,744.72	\$5,409.06	\$6,400.00	\$6,500.00	E 101-43000-380 STREET LIGHT UTILITY		PUBLIC WORKS
\$3,171.80	\$2,424.65	\$3,200.00	\$3,200.00	E 101-43000-381 ELECTRIC		PUBLIC WORKS

2011 Amt	2012 YTD Amt	2012 Budget	2012 Budget	2011 Budget	Account Descr	UnderLine	DEPT Descr
\$67.78	\$100.96	\$100.00	\$100.00	\$100.00	E 101-43000-382 WATER		PUBLIC WORKS
\$2,719.68	\$1,716.33	\$3,500.00	\$3,500.00	\$3,000.00	E 101-43000-383 GAS UTILITIES		PUBLIC WORKS
\$1,966.89	\$2,598.89	\$3,000.00	\$3,000.00	\$3,000.00	E 101-43000-384 REFUSE DISPOSAL		PUBLIC WORKS
\$397.53	\$427.36	\$500.00	\$500.00	\$500.00	E 101-43000-391 TELEPHONE/PAGERS		PUBLIC WORKS
\$2,653.13	\$454.23	\$3,000.00	\$3,000.00	\$3,000.00	E 101-43000-402 CITY TRUCK REPAIR/MAINTENA		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-426 MACHINERY RENTAL		PUBLIC WORKS
\$12.16	\$86.09	\$0.00	\$0.00	\$0.00	E 101-43000-442 MISC		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-510 LAND		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43000-530 FURNITURE & EQUIPMENT		PUBLIC WORKS
\$25,898.24	\$27,971.11	\$32,444.00	\$32,444.00	\$33,680.00	E 101-43400-101 FULL TIME EMPLOYEES REGULAR		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-104 TEMP EMPLOYEES		PLANNING, ZONIN
\$1,842.87	\$2,028.01	\$2,352.00	\$2,352.00	\$2,442.00	E 101-43400-121 PERA CONTRIBUTIONS		PLANNING, ZONIN
\$2,182.62	\$2,321.35	\$2,482.00	\$2,482.00	\$2,576.00	E 101-43400-122 FICA CONTRIBUTIONS		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-126 ICMA RETIREMENT		PLANNING, ZONIN
\$3,603.73	\$3,920.58	\$4,725.00	\$4,725.00	\$5,400.00	E 101-43400-131 HEALTH INSURANCE		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-133 LIFE INSURANCE		PLANNING, ZONIN
\$1,319.11	\$1,224.07	\$1,317.00	\$1,317.00	\$1,338.00	E 101-43400-151 WORKERS COMP PREMIUM		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-201 GENERAL SUPPLIES		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-202 PERMANENT SUPPLIES		PLANNING, ZONIN
\$360.16	\$264.65	\$300.00	\$300.00	\$300.00	E 101-43400-203 POSTAGE		PLANNING, ZONIN
\$5,947.56	\$0.00	\$5,300.00	\$5,300.00	\$5,000.00	E 101-43400-306 CONSULTING FEES		PLANNING, ZONIN
\$500.00	\$750.00	\$500.00	\$500.00	\$500.00	E 101-43400-308 TRAINING\CONFERENCES		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-310 PLUMBING INSPECTOR		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-311 HEATING INSPECTOR		PLANNING, ZONIN
\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$1,000.00	E 101-43400-312 BUILDING INSPECTOR		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-327 OTHER SERV- SEWER/NPDES II P		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-331 TRAVEL EXPENSE		PLANNING, ZONIN
\$0.00	\$33.25	\$0.00	\$0.00	\$0.00	E 101-43400-355 MISC PRINTING/PROCESS SERVI		PLANNING, ZONIN
\$486.05	\$467.45	\$600.00	\$600.00	\$600.00	E 101-43400-386 GOPHER STATE ONE CALL		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-388 SAC UNIT CHARGES PAID TO MC		PLANNING, ZONIN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-43400-437 SALES TAX		PLANNING, ZONIN
\$175.00	\$334.03	\$200.00	\$200.00	\$200.00	E 101-43400-442 MISC		PLANNING, ZONIN
\$360.17	\$315.33	\$400.00	\$400.00	\$500.00	E 101-43400-443 SURCHARGE REPORT		PLANNING, ZONIN
\$41,005.68	\$33,526.10	\$38,932.00	\$38,932.00	\$45,985.00	E 101-45200-101 FULL TIME EMPLOYEES REGULAR		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-103 PART TIME EMPLOYEES		PARK MAINTENAN
\$4,198.50	\$2,691.00	\$6,000.00	\$6,000.00	\$6,000.00	E 101-45200-104 TEMP EMPLOYEES		PARK MAINTENAN
\$2,964.24	\$2,430.81	\$2,823.00	\$2,823.00	\$2,899.00	E 101-45200-121 PERA CONTRIBUTIONS		PARK MAINTENAN
\$3,633.39	\$2,918.57	\$3,437.00	\$3,437.00	\$3,518.00	E 101-45200-122 FICA CONTRIBUTIONS		PARK MAINTENAN
\$5,470.66	\$4,923.72	\$6,300.00	\$6,300.00	\$6,960.00	E 101-45200-131 HEALTH INSURANCE		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-133 LIFE INSURANCE		PARK MAINTENAN

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-142 UNEMPLOYMENT BENEFIT		PARK MAINTENAN
\$1,146.92	\$1,169.57	\$1,256.00	\$1,271.00	E 101-45200-151 WORKERS COMP PREMIUM		PARK MAINTENAN
\$263.13	\$37.52	\$300.00	\$300.00	E 101-45200-201 GENERAL SUPPLIES		PARK MAINTENAN
\$106.70	\$0.00	\$200.00	\$200.00	E 101-45200-202 PERMENANT SUPPLIES		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-212 MOTOR FUELS		PARK MAINTENAN
\$0.00	\$0.00	\$100.00	\$0.00	E 101-45200-225 LANDSCAPING MATERIALS		PARK MAINTENAN
\$58.16	\$1,441.40	\$250.00	\$700.00	E 101-45200-228 MISC REPAIRS MAINT SUPPLIES		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-317 TREE SERVICE		PARK MAINTENAN
\$0.00	\$106.87	\$0.00	\$0.00	E 101-45200-327 OTHER SERV- SEWER/NPDES II P		PARK MAINTENAN
\$700.00	\$700.00	\$700.00	\$700.00	E 101-45200-370 PARK & REC EXPENSES		PARK MAINTENAN
\$1,790.00	\$792.00	\$1,300.00	\$1,500.00	E 101-45200-371 NON-RESIDENT REIMBURSEMEN		PARK MAINTENAN
\$477.21	\$311.86	\$500.00	\$500.00	E 101-45200-381 ELECTRIC		PARK MAINTENAN
\$240.74	\$54.20	\$200.00	\$200.00	E 101-45200-382 WATER		PARK MAINTENAN
\$732.40	\$413.94	\$1,000.00	\$1,000.00	E 101-45200-383 GAS UTILITIES		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-384 REFUSE DISPOSAL		PARK MAINTENAN
\$21.43	\$0.00	\$50.00	\$50.00	E 101-45200-391 TELEPHONE/PAGERS		PARK MAINTENAN
\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 101-45200-403 TRACTOR/MOWER REPAIR/MAIN		PARK MAINTENAN
\$0.00	\$0.00	\$100.00	\$0.00	E 101-45200-412 WARMING HOUSE REPAIR/MAIN		PARK MAINTENAN
\$363.26	\$827.49	\$500.00	\$500.00	E 101-45200-427 PORTA POTTY RENTAL		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-437 SALES TAX		PARK MAINTENAN
\$314.56	\$16.05	\$300.00	\$300.00	E 101-45200-442 MISC		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-536 PARK PHONE		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-540 MACHINERY & EQUIPMENT		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45200-550 OTHER IMPROVEMENTS		PARK MAINTENAN
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-101 FULL TIME EMPLOYEES REGULAR		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-121 PERA CONTRIBUTIONS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-122 FICA CONTRIBUTIONS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-131 HEALTH INSURANCE		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-442 MISC		CONTINGENCY
\$0.00	\$0.00	\$20,000.00	\$20,000.00	E 101-45300-444 CONTINGENCY FUNDS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45300-710 OPERATING TRANSFERS		CONTINGENCY
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-710 OPERATING TRANSFERS		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-721 OPERATING TRANSFER TO 201		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-731 OPERATING TRANSFER TO 301		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-732 OPERATING TRANSFER TO 302		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-733 OPERATING TRANSFER TO 303		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-734 OPERATING TRANSFER TO 304		TRANSFERS OUT
\$67,991.00	\$0.00	\$0.00	\$6,993.00	E 101-45400-741 OPERATING TRANSFER TO 401		TRANSFERS OUT
\$0.00	\$0.00	\$20,000.00	\$0.00	E 101-45400-742 OPERATING TRANSFER TO 402		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-743 OPERATING TRANSFER TO 403		TRANSFERS OUT

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
\$67,991.00	\$0.00	\$0.00	\$0.00	E 101-45400-744 OPERATING TRANSFER TO 404		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-745 OPERATING TRANSFER TO 405		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-747 OPERATING TRANSFER TO 407		TRANSFERS OUT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45400-749 OPERATING TRANSFER TO 409		TRANSFERS OUT
\$5,882.12	\$5,798.25	\$26,000.00	\$24,000.00	E 101-48100-306 CONSULTING FEES		DEVELOPMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48100-442 MISC		DEVELOPMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48411-550 OTHER IMPROVEMENTS		LIV COM LTRI
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-306 CONSULTING FEES		LARP AVE DVLPMT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-442 MISC		LARP AVE DVLPMT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-550 OTHER IMPROVEMENTS		LARP AVE DVLPMT
\$0.00	\$0.00	\$0.00	\$0.00	E 101-48412-555 LARPENPEUR AVE REDEVELOP		LARP AVE DVLPMT
\$1,181,463.97	\$1,023,302.80	\$1,178,253.00	\$1,187,216.00			
FUND 201 COMMUNITY EVENTS						
\$0.00	\$17.00	\$0.00	\$0.00	E 201-45600-201 GENERAL SUPPLIES		COMMUNITY EVE
\$40.47	\$0.00	\$100.00	\$100.00	E 201-45600-202 PERMENANT SUPPLIES		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-327 OTHER SERV- SEWER/NPDES II P		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-352 PUBLIC INFO NOTICES		COMMUNITY EVE
\$445.72	\$488.05	\$500.00	\$500.00	E 201-45600-368 FUN RUN/WALK		COMMUNITY EVE
\$400.00	\$400.00	\$400.00	\$400.00	E 201-45600-369 MUSIC UNDER THE TREES		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-372 MUGS		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-373 T-SHIRTS		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-374 POP		COMMUNITY EVE
\$149.57	\$0.00	\$250.00	\$250.00	E 201-45600-375 WINTER EVENT		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-376 GARAGE SALE		COMMUNITY EVE
\$1,294.17	\$1,257.57	\$1,300.00	\$1,300.00	E 201-45600-377 DAY IN THE PARK		COMMUNITY EVE
\$119.00	\$126.00	\$150.00	\$150.00	E 201-45600-378 NATIONAL NIGHT OUT		COMMUNITY EVE
\$691.52	\$743.99	\$550.00	\$600.00	E 201-45600-379 HALLOWEEN EVENT		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-428 MISC RENTAL		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-430 MISC		COMMUNITY EVE
\$188.00	\$113.00	\$200.00	\$200.00	E 201-45600-440 MEETING EXPENSES		COMMUNITY EVE
\$0.00	\$0.00	\$0.00	\$0.00	E 201-45600-744 OPERATING TRANSFER TO 404		COMMUNITY EVE
\$3,328.45	\$3,145.61	\$3,450.00	\$3,500.00			
FUND 202 COMMUNICATIONS						
\$10,332.69	\$13,800.75	\$16,046.00	\$16,784.00	E 202-49500-101 FULL TIME EMPLOYEES REGULAR		CABLE T.V.
\$740.54	\$1,000.57	\$1,163.00	\$1,217.00	E 202-49500-121 PERA CONTRIBUTIONS		CABLE T.V.
\$843.25	\$1,136.68	\$1,228.00	\$1,284.00	E 202-49500-122 FICA CONTRIBUTIONS		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-126 ICMA RETIREMENT		CABLE T.V.
\$1,302.26	\$1,968.90	\$2,250.00	\$2,640.00	E 202-49500-131 HEALTH INSURANCE		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-133 LIFE INSURANCE		CABLE T.V.

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\$123.86	\$118.51	\$128.00	\$134.00	E 202-49500-151 WORKERS COMP PREMIUM		CABLE T.V.
\$37.48	\$0.00	\$0.00	\$0.00	E 202-49500-201 GENERAL SUPPLIES		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-202 PERMANENT SUPPLIES		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-305 LEGAL FEES - CIVIL		CABLE T.V.
\$500.00	\$500.00	\$600.00	\$600.00	E 202-49500-307 COMPUTER SERVICES		CABLE T.V.
\$2,836.87	\$2,147.06	\$3,000.00	\$3,000.00	E 202-49500-327 OTHER SERV - SEWER/NPDES II P		CABLE T.V.
\$4,888.14	\$4,636.07	\$5,300.00	\$5,000.00	E 202-49500-329 CABLE FRANCHISE FEE		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-409 OTHER EQUIPMENT REPAIR/MAI		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-426 MACHINERY RENTAL		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-444 CONTINGENCY FUNDS		CABLE T.V.
\$0.00	\$0.00	\$1,000.00	\$3,300.00	E 202-49500-530 FURNITURE & EQUIPMENT		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-531 OFFICE EQUIPMENT		CABLE T.V.
\$0.00	\$0.00	\$0.00	\$0.00	E 202-49500-532 COPIER		CABLE T.V.
\$21,605.09	\$25,308.54	\$30,715.00	\$33,959.00			
FUND 203 RECYCLING						
\$5,604.83	\$4,947.54	\$5,774.00	\$5,832.00	E 203-50000-101 FULL TIME EMPLOYEES REGULAR		RECYCLING
\$406.60	\$358.73	\$419.00	\$423.00	E 203-50000-121 PERA CONTRIBUTIONS		RECYCLING
\$479.14	\$432.37	\$442.00	\$446.00	E 203-50000-122 FICA CONTRIBUTIONS		RECYCLING
\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-126 ICMA RETIREMENT		RECYCLING
\$749.76	\$787.20	\$900.00	\$960.00	E 203-50000-131 HEALTH INSURANCE		RECYCLING
\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-133 LIFE INSURANCE		RECYCLING
\$48.50	\$42.95	\$46.00	\$47.00	E 203-50000-151 WORKERS COMP PREMIUM		RECYCLING
\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-201 GENERAL SUPPLIES		RECYCLING
\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-202 PERMANENT SUPPLIES		RECYCLING
\$331.50	\$331.50	\$350.00	\$350.00	E 203-50000-327 OTHER SERV - SEWER/NPDES II P		RECYCLING
\$18,510.90	\$21,552.38	\$26,500.00	\$26,500.00	E 203-50000-389 RECYCLING CONTRACTOR		RECYCLING
\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-438 DUES & SUBSCRIPTIONS		RECYCLING
\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-440 MEETING EXPENSES		RECYCLING
\$0.00	\$0.00	\$0.00	\$0.00	E 203-50000-444 CONTINGENCY FUNDS		RECYCLING
\$26,131.23	\$28,452.67	\$34,431.00	\$34,558.00			
FUND 301 TAX INCREMENT DEBT SERVICE						
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-101 FULL TIME EMPLOYEES REGULAR		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-121 PERA CONTRIBUTIONS		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-122 FICA CONTRIBUTIONS		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-131 HEALTH INSURANCE		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-133 LIFE INSURANCE		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-444 CONTINGENCY FUNDS		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-601 BOND PRINCIPAL		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-611 BOND INTEREST		TAX INCREMENT

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-621 FILE MAINTENANCE CHARGES		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-710 OPERATING TRANSFERS		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00	E 301-47100-745 OPERATING TRANSFER TO 405		TAX INCREMENT
\$0.00	\$0.00	\$0.00	\$0.00			
FUND 302 00 ST/UTIL IMP DEBT SERVICE						
\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-303 FINANCIAL CONTRACT		00 ST/UTIL BOND
\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-601 BOND PRINCIPAL		00 ST/UTIL BOND
\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-611 BOND INTEREST		00 ST/UTIL BOND
\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-621 FILE MAINTENANCE CHARGES		00 ST/UTIL BOND
\$0.00	\$0.00	\$0.00	\$0.00	E 302-47200-710 OPERATING TRANSFERS		00 ST/UTIL BOND
\$0.00	\$0.00	\$0.00	\$0.00			
FUND 303 02 ST/UTIL IMP DEBT SERVICE						
\$0.00	\$0.00	\$0.00	\$0.00	E 303-47300-303 FINANCIAL CONTRACT		02 ST/UTIL BOND
\$515,000.00	\$0.00	\$0.00	\$0.00	E 303-47300-601 BOND PRINCIPAL		02 ST/UTIL BOND
\$11,436.25	\$0.00	\$0.00	\$0.00	E 303-47300-611 BOND INTEREST		02 ST/UTIL BOND
\$500.00	\$0.00	\$0.00	\$0.00	E 303-47300-621 FILE MAINTENANCE CHARGES		02 ST/UTIL BOND
\$526,936.25	\$0.00	\$0.00	\$0.00			
FUND 304 03 ST/UTIL IMP DEBT SERVICE						
\$0.00	\$0.00	\$0.00	\$0.00	E 304-47000-721 OPERATING TRANSFER TO 201		DEBT SERVICE
\$0.00	\$0.00	\$0.00	\$0.00	E 304-47400-303 FINANCIAL CONTRACT		03 ST/UTIL BOND
\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	E 304-47400-601 BOND PRINCIPAL		03 ST/UTIL BOND
\$15,405.00	\$12,330.00	\$12,330.00	\$9,105.00	E 304-47400-611 BOND INTEREST		03 ST/UTIL BOND
\$1,023.75	\$793.75	\$800.00	\$800.00	E 304-47400-621 FILE MAINTENANCE CHARGES		03 ST/UTIL BOND
\$116,428.75	\$113,123.75	\$113,130.00	\$109,905.00			
FUND 401 CAPITAL IMPROVEMENT STREETS						
\$0.00	\$0.00	\$0.00	\$0.00	E 401-48401-303 FINANCIAL CONTRACT		STREET IMPROVE
\$0.00	\$0.00	\$0.00	\$15,000.00	E 401-48401-304 ENGINEERING		STREET IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	E 401-48401-317 TREE SERVICE		STREET IMPROVE
\$0.00	\$0.00	\$0.00	\$100,000.00	E 401-48401-328 STREET REPAIR		STREET IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	E 401-48401-710 OPERATING TRANSFERS		STREET IMPROVE
\$0.00	\$0.00	\$0.00	\$115,000.00			
FUND 402 CAPITAL IMPROVEMENTS						
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-510 LAND		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-520 BUILDINGS		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-521 CITY GARAGE		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-523 WARMING HOUSE		GENERAL CAPITAL

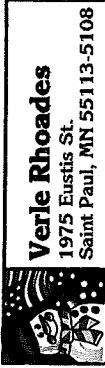
2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-530 FURNITURE & EQUIPMENT		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$8,000.00	E 402-48000-531 OFFICE EQUIPMENT		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-532 COPIER		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-535 FURNACE/AC		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-538 COMPUTER SOFTWARE & EQUIP		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-540 MACHINERY & EQUIPMENT		GENERAL CAPITAL
\$29,713.78	\$0.00	\$0.00	\$0.00	E 402-48000-543 TRACTOR		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-550 OTHER IMPROVEMENTS		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-560 VEHICLE		GENERAL CAPITAL
\$0.00	\$33,097.58	\$35,000.00	\$0.00	E 402-48000-562 TRUCK		GENERAL CAPITAL
\$0.00	\$0.00	\$0.00	\$0.00	E 402-48000-710 OPERATING TRANSFERS		GENERAL CAPITAL
\$29,713.78	\$33,097.58	\$35,000.00	\$8,000.00			
FUND 403 CAPITAL IMPROVE STORM WATER						
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-101 FULL TIME EMPLOYEES REGULAR		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-102 EMPLOYEE OVERTIME		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-121 PERA CONTRIBUTIONS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-122 FICA CONTRIBUTIONS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-131 HEALTH INSURANCE		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-133 LIFE INSURANCE		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-151 WORKERS COMP PREMIUM		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-201 GENERAL SUPPLIES		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-304 ENGINEERING		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-327 OTHER SERV- SEWER/NPDES II P		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-328 STREET REPAIR		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-442 MISC		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-444 CONTINGENCY FUNDS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-554 CATCH BASIN REPAIRS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00	E 403-48403-710 OPERATING TRANSFERS		STORM SEWER IM
\$0.00	\$0.00	\$0.00	\$0.00			
FUND 404 PARK IMPROVEMENT						
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-304 ENGINEERING		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-437 SALES TAX		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-510 LAND		PARK IMPROVEME
\$0.00	\$816.20	\$0.00	\$0.00	E 404-48404-524 PICNIC SHELTER		PARK IMPROVEME
\$21,494.70	\$10,695.76	\$0.00	\$0.00	E 404-48404-525 PLAYGROUND (CDBG)		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-526 PARK PATH (CDBG)		PARK IMPROVEME
\$9,450.00	\$2,926.24	\$20,000.00	\$3,000.00	E 404-48404-527 GENERAL PARK IMPROVEMENT		PARK IMPROVEME
\$0.00	\$0.00	\$0.00	\$0.00	E 404-48404-528 COURT IMPROVEMENTS		PARK IMPROVEME

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
\$30,944.70	\$14,438.20	\$20,000.00	\$3,000.00			
FUND 405 TIF-PROJECTS						
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-101 FULL TIME EMPLOYEES REGULAR		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-121 PERA CONTRIBUTIONS		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-122 FICA CONTRIBUTIONS		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-131 HEALTH INSURANCE		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-133 LIFE INSURANCE		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$50,000.00	E 405-48500-304 ENGINEERING		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-305 LEGAL FEES - CIVIL		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$324,000.00	E 405-48500-325 LARPENITEUR AVE IMPROVEMEN		TIF - PROJECTS
\$1,095.22	\$1,115.32	\$1,000.00	\$250,000.00	E 405-48500-327 OTHER SERV- SEWER/NPDES II P		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-408 LIFT STATION REPAIR/MAINT		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-442 MISC		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-444 CONTINGENCY FUNDS		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-530 FURNITURE & EQUIPMENT		TIF - PROJECTS
\$0.00	\$0.00	\$0.00	\$0.00	E 405-48500-540 MACHINERY & EQUIPMENT		TIF - PROJECTS
\$68,380.60	\$0.00	\$0.00	\$0.00	E 405-48500-710 OPERATING TRANSFERS		TIF - PROJECTS
\$69,475.82	\$1,115.32	\$1,000.00	\$624,000.00			
FUND 407 SEWER IMPROVEMENT						
\$0.00	\$0.00	\$0.00	\$0.00	E 407-48407-304 ENGINEERING		SEWER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	E 407-48407-500 CAPITAL OUTLAY		SEWER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00			
FUND 409 WATER UTILITY						
\$0.00	\$0.00	\$0.00	\$0.00	E 409-48409-328 STREET REPAIR		WATER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	E 409-48409-710 OPERATING TRANSFERS		WATER IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00			
FUND 412 02 ST/UTIL CONSTRUCTION						
\$0.00	\$0.00	\$0.00	\$0.00	E 412-48410-304 ENGINEERING		STREET & UTILIT
\$0.00	\$0.00	\$0.00	\$0.00	E 412-48410-328 STREET REPAIR		STREET & UTILIT
\$0.00	\$0.00	\$0.00	\$0.00	E 412-48410-721 OPERATING TRANSFER TO 201		STREET & UTILIT
\$0.00	\$0.00	\$0.00	\$0.00			
FUND 601 SEWER UTILITIES						
\$23,733.21	\$18,223.85	\$27,742.00	\$28,134.00	E 601-49000-101 FULL TIME EMPLOYEES REGULAR		SEWER
\$10,689.08	\$8,541.54	\$12,000.00	\$12,000.00	E 601-49000-102 EMPLOYEE OVERTIME		SEWER
\$2,457.33	\$2,345.71	\$2,881.00	\$2,910.00	E 601-49000-121 PERA CONTRIBUTIONS		SEWER
\$2,706.10	\$2,575.86	\$3,040.00	\$3,070.00	E 601-49000-122 FICA CONTRIBUTIONS		SEWER

2011 Amt	2012 YTD Amt	2012 Budget	2013 Budget	Account Descr	UnderLine	DEPT Descr
\$4,280.75	\$4,347.48	\$4,185.00	\$4,536.00	E 601-49000-131 HEALTH INSURANCE		SEWER
\$921.43	\$2,578.07	\$2,764.00	\$2,783.00	E 601-49000-151 WORKERS COMP PREMIUM		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-201 GENERAL SUPPLIES		SEWER
\$742.04	\$539.25	\$700.00	\$700.00	E 601-49000-212 MOTOR FUELS		SEWER
\$285.36	\$0.00	\$300.00	\$300.00	E 601-49000-227 TOOLS & EQUIPMENT		SEWER
\$0.00	\$52.40	\$400.00	\$400.00	E 601-49000-228 MISC REPAIRS MAINT SUPPLIES		SEWER
\$1,697.00	\$1,659.00	\$1,700.00	\$1,700.00	E 601-49000-301 AUDITING		SEWER
\$0.00	\$5,059.25	\$3,000.00	\$3,000.00	E 601-49000-304 ENGINEERING		SEWER
\$300.00	\$1,200.00	\$500.00	\$600.00	E 601-49000-308 TRAINING/CONFERENCES		SEWER
\$0.00	\$0.00	\$1,500.00	\$1,500.00	E 601-49000-315 SEWER JETTING		SEWER
\$1,470.00	\$4,559.63	\$1,500.00	\$1,500.00	E 601-49000-316 SEWER TELEVISION		SEWER
\$6,667.17	\$33,123.24	\$7,000.00	\$7,000.00	E 601-49000-327 OTHER SERV- SEWER/NPDES II P		SEWER
\$0.00	\$0.00	\$100.00	\$100.00	E 601-49000-331 TRAVEL EXPENSE		SEWER
\$1,736.26	\$1,686.25	\$1,800.00	\$1,800.00	E 601-49000-361 GENERAL LIABILITY		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-362 PROPERTY INSURANCE		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-363 AUTOMOTIVE INSURANCE		SEWER
\$67.78	\$31.68	\$100.00	\$100.00	E 601-49000-382 WATER		SEWER
\$134,611.32	\$127,045.37	\$120,000.00	\$120,000.00	E 601-49000-387 WATER TREATMENT SERVICE		SEWER
\$252.34	\$213.70	\$300.00	\$300.00	E 601-49000-391 TELEPHONE/PAGERS		SEWER
\$270.12	\$52.78	\$100.00	\$400.00	E 601-49000-402 CITY TRUCK REPAIR/MAINTENA		SEWER
\$767.51	\$635.01	\$1,000.00	\$1,000.00	E 601-49000-425 CLOTHING		SEWER
\$0.00	\$3,540.00	\$0.00	\$0.00	E 601-49000-442 MISC		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-444 CONTINGENCY FUNDS		SEWER
\$34,291.00	\$0.00	\$34,000.00	\$34,000.00	E 601-49000-501 DEPRECIATION EXPENSES		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-540 MACHINERY & EQUIPMENT		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-554 CATCH BASIN REPAIRS		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 601-49000-710 OPERATING TRANSFERS		SEWER
\$227,945.80	\$218,010.07	\$226,612.00	\$227,833.00			
FUND 602 STORM SEWER ENTERPRISE FUND						
\$24,138.83	\$21,259.69	\$31,835.00	\$32,114.00	E 602-49100-101 FULL TIME EMPLOYEES REGULAR		STORM SEWER EN
\$4,111.27	\$3,559.07	\$5,000.00	\$5,000.00	E 602-49100-102 EMPLOYEE OVERTIME		STORM SEWER EN
\$1,981.16	\$2,234.46	\$2,671.00	\$2,691.00	E 602-49100-121 PERA CONTRIBUTIONS		STORM SEWER EN
\$2,191.74	\$2,446.70	\$2,818.00	\$2,839.00	E 602-49100-122 FICA CONTRIBUTIONS		STORM SEWER EN
\$3,483.74	\$4,034.50	\$4,590.00	\$4,944.00	E 602-49100-131 HEALTH INSURANCE		STORM SEWER EN
\$766.96	\$2,088.64	\$2,244.00	\$2,262.00	E 602-49100-151 WORKERS COMP PREMIUM		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-201 GENERAL SUPPLIES		STORM SEWER EN
\$742.04	\$539.28	\$700.00	\$700.00	E 602-49100-212 MOTOR FUELS		STORM SEWER EN
\$50.37	\$403.72	\$0.00	\$0.00	E 602-49100-227 TOOLS & EQUIPMENT		STORM SEWER EN
\$0.00	\$52.40	\$0.00	\$0.00	E 602-49100-228 MISC REPAIRS MAINT SUPPLIES		STORM SEWER EN

2011 Amt	2012 YTD Amt	2012 Budget	Budget	Account Descr	UnderLine	DEPT Descr
\$1,697.00	\$1,659.00	\$1,700.00	\$1,700.00	E 602-49100-301 AUDITING		STORM SEWER EN
\$645.03	\$928.50	\$9,000.00	\$9,000.00	E 602-49100-304 ENGINEERING		STORM SEWER EN
\$0.00	\$0.00	\$100.00	\$100.00	E 602-49100-308 TRAINING/CONFERENCES		STORM SEWER EN
\$1,176.55	\$3,441.21	\$2,500.00	\$2,500.00	E 602-49100-327 OTHER SERV- SEWER/NPDES II P		STORM SEWER EN
\$40.50	\$38.00	\$100.00	\$100.00	E 602-49100-352 PUBLIC INFO NOTICES		STORM SEWER EN
\$1,736.24	\$1,686.25	\$1,700.00	\$1,700.00	E 602-49100-361 GENERAL LIABILITY		STORM SEWER EN
\$252.31	\$213.71	\$300.00	\$300.00	E 602-49100-391 TELEPHONE/PAGERS		STORM SEWER EN
\$270.11	\$52.78	\$500.00	\$500.00	E 602-49100-402 CITY TRUCK REPAIR/MAINTENA		STORM SEWER EN
\$767.52	\$635.03	\$1,000.00	\$1,000.00	E 602-49100-425 CLOTHING		STORM SEWER EN
\$875.00	\$910.00	\$1,000.00	\$1,000.00	E 602-49100-438 DUES & SUBSCRIPTIONS		STORM SEWER EN
\$0.00	\$0.00	\$1,000.00	\$1,000.00	E 602-49100-442 MISC		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-444 CONTINGENCY FUNDS		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-501 DEPRECIATION EXPENSES		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-540 MACHINERY & EQUIPMENT		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-554 CATCH BASIN REPAIRS		STORM SEWER EN
\$0.00	\$0.00	\$0.00	\$0.00	E 602-49100-710 OPERATING TRANSFERS		STORM SEWER EN
\$44,926.37	\$46,182.94	\$68,758.00	\$69,350.00			
FUND 999 GASB34						
\$2,720.99	-\$17,584.68	\$0.00	\$0.00	E 999-41000-100 WAGES AND SALARIES		GENERAL GOVERN
\$3,865.00	\$0.00	\$0.00	\$0.00	E 999-41000-420 RENTALS		GENERAL GOVERN
\$0.00	\$0.00	\$0.00	\$0.00	E 999-41000-500 CAPITAL OUTLAY		GENERAL GOVERN
-\$642.90	-\$6,465.70	\$0.00	\$0.00	E 999-43000-100 WAGES AND SALARIES		PUBLIC WORKS
\$114,418.00	\$0.00	\$0.00	\$0.00	E 999-43000-420 RENTALS		PUBLIC WORKS
\$0.00	\$0.00	\$0.00	\$0.00	E 999-43000-499 LOSS ON DISPOSAL OF ASSETS		PUBLIC WORKS
-\$29,714.00	\$0.00	\$0.00	\$0.00	E 999-43000-500 CAPITAL OUTLAY		PUBLIC WORKS
-\$899.37	-\$7,498.60	\$0.00	\$0.00	E 999-45000-100 WAGES AND SALARIES		PARK & RECREATI
\$23,268.00	\$0.00	\$0.00	\$0.00	E 999-45000-420 RENTALS		PARK & RECREATI
-\$22,995.00	\$0.00	\$0.00	\$0.00	E 999-45000-500 CAPITAL OUTLAY		PARK & RECREATI
-\$615,000.00	\$0.00	\$0.00	\$0.00	E 999-47000-601 BOND PRINCIPAL		DEBT SERVICE
-\$10,780.00	\$0.00	\$0.00	\$0.00	E 999-47000-611 BOND INTEREST		DEBT SERVICE
\$1,292.00	\$0.00	\$0.00	\$0.00	E 999-49000-420 RENTALS		SEWER
\$0.00	\$0.00	\$0.00	\$0.00	E 999-49000-500 CAPITAL OUTLAY		SEWER
\$871.72	-\$2,271.62	\$0.00	\$0.00	E 999-49500-100 WAGES AND SALARIES		CABLE T.V.
\$66.04	-\$1,210.06	\$0.00	\$0.00	E 999-50000-100 WAGES AND SALARIES		RECYCLING
-\$533,529.52	-\$35,030.66	\$0.00	\$0.00			
\$1,745,370.69	\$1,471,146.82	\$1,711,349.00	\$2,416,321.00			

Verle Rhoades



Verle Rhoades

11-29-12

Dear Mayor Dains
and Council,

I was born in a house located there at the current site of Humlins Auto Repair. That house was moved to 1919 Malvern St. when I was 17 (1938). Our family continued living in that house until my parents died. Eventually it was sold.

My birthdate is Oct. 8, 1920 so I'm in my 90's now. After World War II my husband and I had a house built at 1975 Eustis in 1946. That has been my home since then. It is quite possible that I am the oldest continuing resident of Rose Hill and Lauderdale.

My sister and her husband (The Parry's) have a similar story. They reside at 1913 Malvern St.

I have experienced many changes from the Rose Hill days - some good. I have a love

-2-

for this area and have lived the history such as no other residents so my following comments have been given a lot of thought.

At one time, years ago there was a "bear-pit" on three of the four corners on Largentour and Eustis. My Marshall H.S. friends referred to my location as the girl who-lives where all those beer joints are located. Fortunately that eventually changed. I want it clearly understood that I'm not opposed to Bars and liquor stores in the right places.

Now I'm hearing that the City of Lauderdale is considering building a Municipal liquor store to raise money. The building would cost a lot of money and take years to recoup the investment - if ever. I do not feel this plan is a good one. Will

we then become the City with the liquor store on the corner?

With my love for this area, I feel that merging with Roseville or Falcon Heights would be a wiser choice for the future. (Maybe neither city would want us.) At one time the land north of Roselawn (where I live) was part of Roseville.

It changed when our well water started to taste like gasoline. The Culprit were the gas storage tanks in Roseville - some leak.

At that time Roseville allowed us to join Spauldale as City sewer and water were about to come to Spauldale.

It's time for us to "grow-up" and become part of a larger community. I know John must

be an objection but we do not hire that many people. Some of jobs should not be a main reason for struggling to make ends meet.

Please discuss the future with an open mind by all involved.

Thank you for listening!

Verle Cote Rhoades
92+ years living
in Rosehill and
Spauldale

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____
Resolution _____
Work Session _____

Meeting Date December 11, 2012

ITEM NUMBER I/I Grant

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The inflow and infiltration grant application was submitted about 6 weeks ago. Staff recently received word that the City's application is eligible for up to \$60,890. Whether the City receives more than \$50,000 depends on the number of applicants versus the available dollars. The Council has the opportunity to withdraw the application until December 21. None of this information is different than we discussed or expected. I am simply giving the Council the option to exercise the opt out provision.

If the Council wants to proceed as planned, I simply need to know that. I included recent emails from the Met Council regarding the City's application.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

Heather Butkowski

From: Reimer, Chuck <chuck.reimer@metc.state.mn.us>
Sent: Tuesday, November 20, 2012 2:10 PM
To: Heather Butkowski
Cc: Atkins, John
Subject: The 2012 Application for Municipal I/I Grant for Lauderdale Review

Importance: High

Heather,

The 2012 Application for Municipal I/I Grant for Lauderdale Review

Metropolitan Council Environmental Services (MCES) staff has completed its review of the eligibility of proposed expenses and determined a Preliminary Minimum Allocation (PMA) for the 2012 Municipal I&I Grant Program.

As with the previous 2010 I&I Grant program, the maximum grants to any city cannot exceed 50% of eligible I&I costs. In addition, as the total requested exceeded available funding, all individual PMAs were pro-rated and are less than the maximum for each applicant.

The total eligible project amount stated in your application is \$249,667. MCES staff has determined the total eligible project amount to be \$124,834. The PMA for your city is calculated at \$60,890.

Metropolitan Council guidelines provide each city the opportunity to withdraw or partially withdraw (if there are multiple projects) by submitting withdrawal intentions no later than December 21st. MCES staff will then re-allocate any funds arising from withdrawals and, if available, any unused funds from the 2010 grant and determine a Final Reimbursement Award (FRA) for each city. Notification of FRAs will occur by December 31, 2012.

If you have any questions or concerns, please contact Chuck Reimer via email at Chuck.Reimer@METC.state.mn.us.



Chuck Reimer

MCES Finance

chuck.reimer@metc.state.mn.us

P. 651.602.1802 | F. 651.602.1477

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Heather Butkowski

From: Reimer, Chuck <chuck.reimer@metc.state.mn.us>
Sent: Tuesday, November 27, 2012 9:59 AM
To: Brian Wagstrom (bwagstrom@eminnetonka.com); Craig Eldred (celdred@waconia.org); Craig Schlichting (Craig.Schlichting@newbrightonmn.gov); Dan Curley (dcurley@shoreviewmn.gov); Daniel Faulkner (danfa@bolton-menk.com); David Martini (davidma@bolton-menk.com); Heather Butkowski; James Hauth (JHauth@cityofeagan.com); Jesse Struve (jstruve@ci.orono.mn.us); Jim Kosluchar (koslucharj@ci.fridley.mn.us); Jim Stremel (Jim.Stremel@BDMCE.com); Joe Shamla (jshamla@ci.chanhassen.mn.us); John Anderson; John Bradford (jbradford@HOPKINSmn.com); John Sachi (jsachi@southstpaul.org); Justin Messner (jmessner@wsbeng.com); Kelly Moriarity (kelly.moriarity@ci.minneapolis.mn.us); Kelsey Johnson; Kevin Schorzman (kschorzman@ci.farmington.mn.us); Kristine Giga; Maggie McCallum (mmccallum@mapleplain.com); Matt Saam (msaam@cityofwsp.org); Mitch Berg (mberg@ci.bayport.mn.us); Mitch Hoeft (mhoeft@goldenvalleymn.gov); Monica Heil (MHeil@wsbeng.com); Morgan Dawley (MDawley@wsbeng.com); Ross Bintner (RBintner@EdinaMN.gov); Steve Love (steve.love@ci.maplewood.mn.us); Terry Post (tpost@longlakemn.gov); Timothy Kampa (tkampa@ci.bloomington.mn.us); Todd Hubmer
Cc: Atkins, John
Subject: 2012 II Grant - The Next Steps

Preliminary Minimum Allocation (PMA) notices were emailed to cities 11/20/12.

Cities can withdraw their application through 12/21/12.

After 12/21/12, we will determine the Final Reimbursement Awards. The funds from cities that withdraw will be allocated proportionally, not to exceed 50% of the eligible costs. The cities that are remaining in the program will be notified of their FRA and the grant agreements will be distributed on or before 12/31/12.

The signed Grant Agreements are due 3/1/2013. These need to be submitted along with a City Council Resolution authorizing the application for and execution of, the Grant.

I have been requested to send a list of the communities that applied for the 2012 II Grants. They are shown below.

Arden Hills
Bayport
Bloomington
Chanhassen
Eagan
Edina
Excelsior
Farmington
Fridley
Golden Valley
Greenwood
Hopkins
Lakeville
Lauderdale

Long Lake
Maple Plain
Maplewood
Minneapolis
Minnetonka
Mound
New Brighton
Newport
Orono
Roseville
Shoreview
South St. Paul
St. Anthony
Tonka Bay
Waconia
West St. Paul

Chuck



Chuck Reimer

MCES Finance

chuck.reimer@metc.state.mn.us

P. 651.602.1802 | F. 651.602.1477

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**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ *x* _____
Action _____
Resolution _____
Work Session _____

Meeting Date December 11, 2012
ITEM NUMBER Dog Park Lights
STAFF INITIAL *JB*
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

After the last meeting, I sent out an email to the dog park users asking if anyone would be willing to volunteer to turn on/off the lights at the hockey rink for the dog park users in the evening. I received two responses and I spoke to both of them. A couple from Roseville brings their dogs every night around 5:00 p.m. and are there about an hour. The other individual is Diane Galvin who lives in Lauderdale. She was flexible in her scheduling. We discussed the possibility of the Roseville couple turning the lights on at 5:00 p.m. and Diane turning them off at 7:00 p.m. That worked for them and they would work it out between them if one or the other wasn't available.

If this seems like a workable plan to the Council, I will get it organized. If not, it can be tweaked or scrapped.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE <u>December 11, 2012</u>
Special _____	ITEM NUMBER <u>Public Entity Innovation Grant</u>
Public Hearing _____	STAFF INITIAL <u>Jim</u>
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action <u>X</u> _____	
Resolution _____	
Work session _____	

BACKGROUND:

During the recent discussion of recycling rates, I mentioned Ramsey County will be working with cities to achieve state-mandated recycling goals. The County has suggested Lauderdale and Falcon Heights work together on management of bulky waste items. The County has made \$1,500,000 in funds available through the Public Entity Innovation Grant Program for 2012-2013, with up to \$100,000 available per award.

Bulky waste is considered anything that is too large to be collected with regular garbage service such as couches, appliances, etc. Most residents would have to pay their garbage hauler or other company a fee to collect these items from their residence. Multi-family property owners are also faced with the increased cost of bulky waste items left beside the dumpster by residents moving out, or illegal dumping.

Deb Jones from Falcon Heights and I recently submitted a Letter of Intent to the County requesting \$200,000 (\$100,000 per city) for this project. The Letter of Intent is currently being reviewed. Once we receive approval to proceed, we can draft an application for the grant. Applications are due January 1 (or the beginning of every quarter).

Here are a few objectives of the grant application:

- Create a one-time pilot project for 2013 that would provide single family and multi-family property owners vouchers to cover most or all of the cost of getting rid of a bulky waste item.
- Hire a consultant from Foth Environment & Infrastructure (the County's contracted consultant) to create a survey for residents, facilitate meetings with garbage haulers and multi-property owners, research other voucher programs, help market the program, and create a final survey and report.

I have attached the Letter of Intent and application materials for your review. Staff will prepare and submit the grant application once we receive the notice to proceed. The Council does not need to adopt a Resolution or take any action until a grant award is received.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:



November 19, 2012

Jean Buckley
Health Educator
Saint Paul - Ramsey County Public Health
2785 White Bear Ave. N., Suite 350
Maplewood, MN 55109

Dear Ms. Jean Buckley:

This letter is notification of intent by the City of Falcon Heights and the City of Lauderdale to apply for a \$200,000 Public Entity Innovation Grant to address recycling and resource recovery. The two cities will work in partnership on the proposed project.

Both cities have identified a need for bulky item collection for residents beyond neighborhood clean-up events now in place, for example:

- Residents who do not have a vehicle or the physical capability of taking items to the annual clean-up or another drop-off site
- Residents who move out of homes and apartments or who replace household items at all times of the year
- Apartment building owners left with bulky items when tenants move out

The proposed project will set up a pilot program that will provide vouchers to residential property owners to pay all or part of the cost of one bulky item pick-up per household during the period of the pilot.

As part of the project the cities will seek the assistance of consulting resources available through Ramsey County to help coordinate the project, research similar voucher programs, explore recycling options for bulky items, plan with city personnel, coordinate with owners of multi-family buildings and licensed haulers, assist with public education, gather data and evaluate the program.

Sincerely,

Deborah Jones
Zoning and Planning Director
City of Falcon Heights
2077 Larpenteur Avenue West
Falcon Heights, MN 55113

Jim Bownik
Assistant City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Ramsey County

2012 - 2013 Public Entity Innovation Grant

Guidelines and Application Instructions

Purpose

The Ramsey County Board of Commissioners established a Public Entity Reduction and Recycling Grants Project to provide financial assistance to public entities for the purpose of creating and implementing innovative programs to increase source reduction and residential recycling efforts, initiate residential organic management programs, expand public space recycling, and address bulky waste management.

Total funds in the amount of \$1,500,000 are available in 2012 – 2013 for the entire project. No single award may exceed \$100,000; the specific number of awards made will be determined by the number of applications received, and in consultation with a review committee (comprised of county staff, other public and private sector recycling experts, and community representatives) established to review applications for their ability to achieve program objectives.

This project is authorized under the County's Solid Waste Master Plan, the policy document that guides county-wide solid waste management decision-making and planning. The Master Plan specifies how Ramsey County will achieve state-mandated recycling goals.

Eligible Applicants

Eligible applicants include municipalities, Independent School Districts, park boards, watershed districts, libraries and other public entities in Ramsey County. The University of Minnesota, Minnesota State Colleges and Universities (MNSCU), State of Minnesota, and metropolitan agencies and commissions are *not* eligible for grant funding under this program.

Objectives

Program objectives include:

- increased residential, small-business, school-based and public-space recycling,
- establishment or expansion of organics management programs,
- appropriate management of bulky wastes,
- expanded public understanding and support of county recycling and solid waste management goals, and
- additional environmental benefits (such as energy efficiency, water conservation and sound resource management) that may be realized in conjunction with enhanced recycling activities.

Examples of eligible projects include, but are not limited to:

- Design and implementation of incentives to enhance residential curbside collection programs, such as pay-as-you-throw, rebate, credit, aggressive volume-based pricing, recognition, or other incentive programs.
- Development of partnerships to create more efficient delivery of residential recycling services.
- Evaluation and implementation of regulatory approaches, such as mandatory recycling ordinances.

- Creation of an educational tool, such as a video, for the school community on food waste recycling.
- Purchase of equipment or upgrade to kitchen infrastructure to support organics recovery in a school's cafeteria.
- Expanded or enhanced services for multi-unit recycling, such as improvements in the collection of recyclable materials at multi-unit dwellings, expanded outreach and technical assistance.
- Purchase of recycling bins, carts or containers that will lead to more recycling.
- Design and implementation of residential collection of source-separated organics for delivery to a composting facility.
- Implementation of a special collection program for recycling of bulky wastes, such as carpet and mattresses.
- Expansion of public space recycling to include fairs and festivals, collection of recyclables and/or organics at special events (e.g., community festivals) and other away-from-home locations (e.g., community centers and parks).
- Production and dissemination of educational information to increase awareness and participation in recycling programs.
- Inclusion of small businesses and churches in a municipal curbside collection program.
- Projects within communities of color to increase recycling participation.

Selection Criteria

Applications will be reviewed for the extent to which they address the following:

1. **Impact (40%)**
Increased recycling and/or organic waste management and/or diversion of bulky wastes from the mixed municipal waste stream. Also see "Objectives" above.
2. **Innovation (20%)**
What makes the project innovative?
3. **Evaluation (15%)**
Are specific measures of project success included?
Are quantifiable process and outcome objectives identified?
4. **Budget (10%)**
Will resources be used efficiently?
Is the budget appropriate to the project as proposed?
5. **Collaboration (10%)**
Does the project involve partnership with other entities (such as municipalities, community groups and other partners)?
6. **Timeline (5%)**
Is the timeframe for the project reasonable and consistent with Application Guidelines?

Reporting

Recipients of grants must submit progress reports with each invoice during the project period. A final report must be submitted with the final invoice. Reports will be in a form provided by the County and must detail progress towards meeting goals, adherence to timeline, and spending status. Final reports must include barriers encountered and solutions implemented, lessons learned, and the plan for continuation.

Guidelines

1. Grant funds may not support existing activities or operations. Funding is intended for new and innovative projects or to expand the scope of existing waste management efforts. Funding is intended to initiate and defray initial capital, start up, and education/promotional costs for implementation of activities.
2. Eligible expenses include but are not limited to: consulting/contracting services, new supplies, educational campaigns, and equipment purchase and installation. Support of ongoing staffing needs is not an eligible expense; however, one-time, short-term staffing specific to the activities described in the application may be approved.
3. Grantees will invoice the County on a monthly basis (or other agreed upon timeframe) for expenses incurred not to exceed the total amount of the grant award, on an invoice form approved by the county.
4. Priority will be given to projects that demonstrate a strong plan to sustain the activities after grant funds have been exhausted; projects that are readily replicable in other locations may be favored.
5. The committee reviewing the applications reserves the right to recommend award of partial funding for project proposals.
6. Projects must be completed within 24 months of grant award date.
7. Upon grant award, the applicant must submit a resolution from its governing board, authorizing execution of a grant agreement with Ramsey County, along with certificates of insurance and the public entity's W-9, if not already on file with the County.

Application and Timeline

- If the requested amount is equal to or less than \$25,000, a full application is required.
 - If the requested amount is over \$25,000, the first step is to submit a letter of intent.
1. Full applications must be submitted by 4:30pm on the first business day of each quarter (January, April, July and September).
 2. Letters of intent (if required, see above) are accepted at any time.
 3. Applications and letters of intent must be submitted to Rae Eden Frank, Ramsey County Public Health, Environmental Health Section, 2785 White Bear Ave No, Suite 350, Maplewood, MN 55109.
 4. A complete application will include: (a) a cover letter, (b) the completed application form, (c) budget and (d) any supporting documentation.
 5. The letter of intent must include a brief description of the project that addresses the project scope and design, expected outcomes, practices or policies that will be changed during the project, key individuals participating in the project and their roles, project timeline, why project is compelling and worth funding and a narrative budget including the project cost estimate and explanation of cost. (2 pages maximum).
 6. Applications will be reviewed once a quarter and notifications will be made shortly thereafter.
 7. Proposals will continue to be accepted as long as funds are available. Once all funds have been committed, no additional applications will be considered.
 8. All grant-funded work must be completed within 2 years of the grant award.

For more information

For assistance with the application and any program-related questions please contact Rae Eden Frank at 651-266-1153 or Rachel.Frank@co.ramsey.mn.us. County staff will provide feedback to interested applicants prior to the application deadline. You are encouraged to contact county staff for assistance with developing a project or reviewing draft project ideas.

Ramsey County

2012- 2013 Public Entity Innovation Grant

APPLICATION

(All sections must be completed)

- If the requested amount is equal to or less than \$25,000, submit the proposal using this application.
- If the requested amount is over \$25,000, the first step is to submit a letter of intent. (See Grant Guidelines and Application Instructions for more information).

Applications Due: By 4:30pm on the first business day of each quarter (January, April, July and September). Letters of intent can be submitted at any time.

Submit applications to: Rae Eden Frank, 651-266-1153

- By Mail: Ramsey County Public Health, Environmental Health Section, 2785 White Bear Avenue North, Suite 350, Maplewood, MN 55109.
- By E-mail: Rachel.Frank@co.ramsey.mn.us

Applicant Information

Public Entity:

Contact Name:

Contact Title:

Mailing Address:

Phone:

E-mail Address:

Project Title:

Grant Request: \$

Authorizing Signature: (person with authority to enter into a contract with Ramsey County)

Name (printed):

Title:

Date:

Project Information

1. Project Description

Provide a written description that addresses the following items:

- a) Project scope and design
- b) Expected outcomes
- c) Practices or policies that will be changed during the project
- d) Key individuals participating in project and their roles
- e) Project timeline
- f) Why project is compelling and worth funding
- g) How the project will be continued without additional funding from Ramsey County.

2. Impact

Explain how this project will result in increased recycling and/or organic waste management and/or diversion of bulky wastes from the mixed municipal waste stream.

3. Innovation

Describe how the project is new, unique, a new twist on a current practice, or an adoption of a new practice that is not yet widespread.

4. Project Work Plan

List and describe the main tasks that will be undertaken and the estimated time required for each task in the following areas:

- a) Project Planning and Design
- b) Project Implementation
- c) Evaluation of Project Outcomes
- d) Reporting (Monthly with invoices and Final)

5. Project Budget (see attached)

6. Evaluation

Describe how you will measure and evaluate the success of the project. Provide a measurement for each major project goal and outcome listed in Sections 1 and 4 above.

7. Collaboration

Describe partnerships with other entities that this project involves (such as municipalities, community groups and other partners). Describe how you will share the results of your project externally with other relevant entities, as well as internally.

Ramsey County Public Entity Innovation Grant

Project Budget

Name of Public Entity:	
Project Title:	
Name of Contact Person for Budget:	
Phone:	E-mail:
Line Item	Total Proposed Amount
1. Staff/Personnel	\$
2. Consultant Fees	\$
3. Incentives	\$
4. Supplies	\$
5. Marketing and Communications	\$
6. Equipment	\$
7. Other Expenses	\$
8. Total	\$

The Project Budget will be reviewed and scored according to the following criteria:

- The project budget and project budget narrative are complete and correct.
- The information in the budget narrative is consistent with the proposed activities.
- Resources are used efficiently.

Ramsey County Public Entity Innovation Grant

Project Budget Narrative

- A. Please present a brief justification for the budget items requested. Include an explanation of how costs were determined. Keep in mind that this is a budget for the whole project and may span anywhere from a onetime purchase of equipment to activities that may take place over a 12 month or more timeframe. All costs must be directly related to project activities.
1. **Staff/Personnel:** Indicate for each position the name and title, the full time equivalent on this project, the expected rate of compensation, and the total amount. Staff time is an eligible expense only if it is in addition to the ordinary staff, such as an intern, temporary assignment, or increase in hours. Staff time already budgeted for in your annual budget is not an eligible expense.
 2. **Consultant Fees:** If you plan to hire consultants for specific services on a fee basis, please indicate: (1) the name(s) of the consultant(s); (2) the number of hours; (3) the cost per hour; and, (4) the service(s) being provided.
 3. **Incentives:** List the incentives and the cost associated with each one. Incentives must be tied directly to an activity that motivates environmentally-responsible behavior. The grant proposal must explain how the incentive will be used to motivate behavior change in order to meet grant objectives.
 4. **Supplies:** List the supplies and the costs related to the purchase of items needed for your project. Supplies include office supplies, pens, paper, copying, etc.
 5. **Marketing and Communications:** List the items and associated costs for all marketing and activities directly related to project promotions. Examples include printing, mailing, distribution, advertising, and translation/interpretation costs.
 6. **Equipment:** Itemize all costs of equipment. Equipment purchases must be directly related to meet grant objectives and the purpose must be described in the grant proposal. Examples include organics bins or other equipment for waste abatement.
 7. **Other Expenses:** All project cost items, not included in the previous definitions must be specified here. Examples include travel, mileage, training, or other project related costs not listed above. The grant proposal must explain how these costs are associated with the project and are necessary for meeting the grant objectives.
 8. **Total:** No single award may exceed \$100,000. No narrative required for this line.

Ramsey County Public Entity Innovation Grant

- B. If the proposed project will cost more than \$100,000, please estimate the additional funds needed to ensure a successful project outcome:


- C. If funding from other sources has been secured, or will be requested to support this project, please indicate: (1) the dollar amount; (2) the source of these funds; and, (3) when a final decision regarding the funding requests is expected.

- D. If your agency is making any "in-kind" contributions to this project, please describe. This is not a requirement for funding, but may help give a more realistic picture of the resources needed for the success of the project.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session _____

Meeting Date December 11, 2012
 ITEM NUMBER Fire Call Charge Backs
 STAFF INITIAL 
 APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

On occasion, the fire department is called upon to clean up after motor vehicle accidents and respond to spills and gas main breaks. This happened in August when a gas line near Brandy Chase was hit by a contractor working for Qwest. It is my understanding that the gas main was not located properly. Staff spoke to the contractor about the incident and we were told Xcel Energy would pay for the cost of the fire response. The bill totaled \$965.87 for two hours of assistance by the fire department. Shortly after submitting the bill to Xcel Energy we received the attached letter from their Claims Investigator, Paul Hillestad.

In order to ensure reimbursement for these sorts of calls, the City must have an ordinance in place. The League memo explains this in greater detail. The question for the Council is whether you wish to seek reimbursement for fire calls or in what instances you would seek reimbursement. I surveyed a number of cities. Many of them charge contractors in these instances but some do not.

- Those who bill: Morris, Spring Lake Park-Blaine-Mounds View Fire, Morgan, Melrose, Montgomery, Brooklyn Park (except Xcel), Ramsey County
- Those who do not: Savage, Mound

Philosophically, it comes down to whether the tax levy should support this service or the user of the service. For example, a couple of years ago Falcon Heights decided to charge for accident clean up because they have a number of accidents each year at Larpenteur and Snelling. Their ordinance is attached.

During the work session, I am looking for the Council's perspective on the issue and whether to pursue it further.

OPTIONS:

STAFF RECOMMENDATION:



Paul Hillestad
Claims Investigator
1700 County Road E East
White Bear Lake, MN 55110

City of Lauderdale
1891 Walnut St
Lauderdale, MN 55113

RE: Fire call on 8/10/2012 between Fulham and Pleasant St on Larpenteur Ave

To Whom It May Concern:

Thank you and your department for assisting our gas trouble crew in the safe restoration of the gas service at the above address. We appreciate your service very much.

We have received your bill for \$965.87.00 for assistance provided. Xcel Energy does not reimburse local fire departments for services rendered based on the following rationale.

In all communities that we serve we typically pay a large amount of property tax yet we do not require nor do we receive any benefits for taxes paid.

Again, we appreciate your services and are ready to assist your fire crews in any case of emergency that they may encounter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Hillestad', written in a cursive style.

Paul Hillestad
Claims Investigator
651-779-3171



RISK MANAGEMENT INFORMATION
CHARGING FOR FIRE CALLS

Authority to Charge for Fire Calls

For many years, the authority to charge for fire calls has been unclear. However, in 2003, the Minnesota Legislature passed legislation giving cities express authority to impose fees for emergency services, including fire protection. A city's ability to charge fire fees involves an interplay between three statutes. Minn. Stat. § 415.01, subd. 2, allows cities to charge for emergency services by passing an ordinance that specifies the amount and manner of the charge. The exact text is as follows:

A city may exercise the power under sections 366.011 and 366.012 relating to charges for emergency services only if the city adopts an ordinance authorizing the manner and amount of charging for those services.

Highlight

Minn. Stat. § 415.01, subd. 2, allows cities to charge for emergency services by passing an ordinance that specifies the amount and manner of the charge.

Minn. Stat. §§ 366.011 and 366.012 apply to towns. Under Minn. Stat. § 366.011, a town can impose fees for fire protection services provided by or contracted for by the town. If the charge is not paid, the town can use any means available to private parties to collect it or may certify the unpaid charge with the county auditor for collection with taxes to any real property within the state. Minn. Stat. § 366.012 explains the process for certifying charges with the county auditor. By its terms, Minn. Stat. § 415.01, subd. 2 give cities these same powers.

In 2005, the Legislature amended Minn. Stat. §§ 366.011 and 366.012 to specifically give towns, and thereby cities, the authority to certify the unpaid charge to the auditor of any county in the state in which the person who received fire protection services owns real property. The county auditor is responsible for remitting to the city all charges collected on behalf of the city. Therefore, a city can certify unpaid fees regardless of where the property is located in the state.

An important note to remember is that fire services generally include not only fire fighting, but first responders as well. Any ordinance authorizing fire service charges should define fire services broadly enough to include both of these activities.

Contractual Issues in Collecting Charges

While this law clarifies a long-standing question about city authority, collecting these fees may be complicated in some situations by a 1959 Attorney General opinion that applied contract law to the

This material is provided as general information and is not a substitute for legal advice.
Consult your attorney for advice concerning specific situations.

provision of fire services; the opinion stated that there should be a request for service before the city has an enforceable claim against the property for reimbursement.¹ When a homeowner calls the city for services, the homeowner likely agrees to pay the fee, especially if the city publicizes that it charges a fee.

The situation is less clear if someone other than the property owner contacts the fire department. Ignoring such fires could be dangerous to nearby property and persons; accordingly, for public safety reasons a fire department would generally not stand by while a building burns. Even in these situations, a city could avoid contractual problems by using implied contract theory. The elements of an implied contract are (1) a benefit conferred by one party to another (2) appreciation of that benefit by the receiving party and (3) acceptance of that benefit when retention without payment is inequitable.² Most citizens have an expectation of fire service if a city has a fire department. Moreover, a city can show in the vast majority of cases that preventing property from burning down is a benefit to the property owner.

Providing Service to Property Outside of the City

Many cities contract with towns or other cities to provide fire protection, requiring the city fire department to provide service outside of the city. These contracts typically authorize cities to bill the recipient of the fire protection service who lives outside the city. Cities have the authority to use any means available to private parties to collect unpaid charges, regardless of where the property is located.³ Minn. Stat. § 415.01, subd. 2, also gives cities the ability to certify for collection with taxes the unpaid fire charges on property located outside of city limits that is anywhere within the state. This statute states that cities may exercise the “power under sections 366.011 and 366.012 relating to charges for emergency services.”⁴ One of these powers is certifying unpaid fire charges. With the 2005 amendment, the Legislature did not limit a city’s authority to certify unpaid charges to property within a city’s borders.

Different Rate Structures

Fire departments often respond to car fires, sometimes to non-residents of the city, or to another entity covered by a fire protection contract. Cities have inquired whether they can charge higher rates for these calls. Unequal fees implicate several constitutional concerns. The Supreme Court ruled in *Mem’l Hosp. v. Maricopa County*, that denial of “basic necessities of life” impedes the constitutional right to travel.⁵ Fire protection might be a basic necessity and unequal charges may be a form of denying this basic necessity. Additionally, higher taxes and more stringent licensing requirements imposed on non-residents have run afoul of both the Constitution’s equal protection

¹ A.G. Op. 688-a (Oct. 6, 1959).

² 8 Dunnell Minn. Digest, *Contracts* § 2.05a (5th ed. 2003).

³ Minn. Stat. § § 366.011, 415.01, subd. 2.

⁴ Minn. Stat. § 415.01, subd. 2.

⁵ *Mem’l Hosp. v. Maricopa County*, 415 U.S. 250 (1974) (denying non-residents free non-emergency medical care violated the right to travel).

and commerce clauses.⁶ Because of the possible constitutional implications resulting from different rates, it is probably preferable to have a uniform policy when charging for fire calls.

Policy Considerations

Since this law was enacted, several cities have passed ordinances charging fire fees and more are considering this option. Aside from the concerns mentioned above, cities should consider the following issues before charging fire protection fees. First, the city should consider whether charging fire fees is the best choice. Some citizens may argue that the mechanisms for collecting and enforcing property taxes are already in place and that paying for fire services out of general revenue may be a better option than charging for fire calls.

Second, the city should decide whether it is prepared to collect charges when the fee is not covered by insurance. Some insurance policies will only pay if the property owner has an obligation to the city. If the city only collects fees in limited instances, the insurance company could argue that the property owner does not really have an obligation to the city. Furthermore, if the city aggressively attempts to collect fees from persons having insurance but looks the other way for persons not having insurance, the city could be committing insurance fraud.

Third, if the city decides to charge fire fees, the statutes do not limit the amount of fees a city may charge. However, as is usually true for city fees, the fee should be reasonably related to the city's cost in providing the service.

Finally, keep in mind that all fire fee collections belong to the city, not the fire relief association or fire department, and should be deposited in the city's accounts.

Model Ordinances

- Ordinance A: This is the basic model ordinance. The city will use all practical and reasonable means to collect the unpaid charge and may certify the amount to the auditor in any county in which the service recipient owns real property.
- Ordinance B: The city charges the town or other city, rather than the individual, for fire services pursuant to a Fire Protection Contract. The fees would have to be specified in the Contract.

Loss Control, 12/07

Learn More

Read more about response distance requirements, selection and election, job duties, codes of conduct, and more firefighter topics in:

[HR Reference Manual](#)

⁶ *Metro. Life Ins. Co. v. Ward*, 470 U.S. 869 (1985) (taxing non-residents at higher rate than residents violated equal protection clause); *State v. Kolla*, 672 N.W.2d 1 (Minn. Ct. App. 2003) (charging higher state license fee to non-residents violated commerce clause); 9 McQuillin, *Municipal Corporations*, § 26.48 (3rd ed. Revised 1995).

ORDINANCE NO. _____
AN ORDINANCE ESTABLISHING FEES
FOR EMERGENCY PROTECTION FIRE SERVICES

[Ordinance A: The basic model ordinance.]

THE CITY COUNCIL OF THE CITY OF _____, MINNESOTA DOES
ORDAIN:

SECTION ONE: PURPOSES AND INTENT

This ordinance is adopted for the purpose of authorizing the City of _____ to charge for fire service as authorized by Minn. Stat. §§ 366.011, 366.012, and 415.01.

SECTION TWO: DEFINITIONS

- (A) "Fire service" means any deployment of fire fighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life, or property in an area threatened by fire. It also includes the deployment of fire fighting personnel and/or equipment to provide fire suppression, rescue, extrication, and any other services related to fire and rescue as may occasionally occur.
- (B) "Fire service charge" means the charge imposed by the City for receiving fire service.
- (C) "Motor vehicle" means any self-propelled vehicle designed and originally manufactured to operate primarily upon public roads and highways, and not operated exclusively upon railroad tracks. It includes semi trailers. It does not include snowmobiles, manufactured homes, all terrain vehicles, or park trailers.
- (D) "Fire protection contract" means a contract between the City and a town or other city for the City to provide fire service.
- (E) "Mutual aid agreement" means an agreement between the City and a town or other city for the City's fire department to provide assistance to the fire department of a town or other city.

SECTION THREE: PARTIES AFFECTED

- (A) Owners of property within the City who receive fire service.
- (B) Anyone who receives fire service as a result of a motor vehicle accident or fire within the City.
- (C) Owners of property in towns or cities to which the City provides fire service pursuant to a fire protection contract.

SECTION FOUR: RATES

[insert rate schedule]

SECTION FIVE: BILLING AND COLLECTION

- (A) Parties requesting and receiving fire services may be billed directly by the City. Additionally, if the party receiving fire services did not request services but a fire or other

situation exists which, at the discretion of the fire department personnel in charge requires fire service, the party will be charged and billed. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service.

- (B) Parties billed for fire service will have ____ days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send a notice of delinquency.
- (C) If the fire service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.
- (D) If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City Council may also, on or before October 15 of each year, certify the unpaid fire service charge to the county auditor in which the recipient of the services owns real property for collection with property taxes. The county auditor is responsible for remitting to the city all charges collected on behalf of the city. The City must give the property owner notice of its intent to certify the unpaid fire service charge by September 15.
- (E) False alarms will [or won't] be billed as a fire call.

SECTION SIX: MUTUAL AID AGREEMENT

When the City fire department provides fire service to another fire department pursuant to a Mutual Aid Agreement, the billing will be determined by the Mutual Aid Agreement.

SECTION SEVEN: APPLICATION OF COLLECTIONS TO BUDGET

All collected fire charges will be city funds and used to offset the expenses of the City fire department in providing fire services.

SECTION EIGHT: EFFECTIVE DATE

The ordinance shall become effective _____.

Passed by the Council this _____ day of _____, _____.

Mayor

Attested: _____
Clerk

ORDINANCE NO. _____
AN ORDINANCE ESTABLISHING FEES
FOR EMERGENCY PROTECTION FIRE SERVICES

[Ordinance B: The city charges the town or other city, rather than the individual, for fire services, pursuant to a Fire Protection Contract.]

THE CITY COUNCIL OF THE CITY OF _____, MINNESOTA DOES ORDAIN:

SECTION ONE: PURPOSES AND INTENT

This ordinance is adopted for the purpose of authorizing the City of _____ to charge for fire service as authorized by Minn. Stat. §§ 366.011, 366.012, and 415.01.

SECTION TWO: DEFINITIONS

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- (B) "Fire service charge" means the charge imposed by the City for receiving fire service.
- (C) "Motor vehicle" means any self-propelled vehicle designed and originally manufactured to operate primarily upon public roads and highways, and not operated exclusively upon railroad tracks. It includes semi trailers. It does not include snowmobiles, manufactured homes, all terrain vehicles, or park trailers.
- (D) "Fire protection contract" means a contract between the City and a town or other city for the City to provide fire service.
- (E) "Mutual aid agreement" means an agreement between the City and a town or other city for the City's fire department to provide assistance to the fire department of a town or other city.

SECTION THREE: PARTIES AFFECTED

- (A) Owners of property within the City who receive fire service.
- (B) Anyone who receives fire service as a result of a motor vehicle accident or fire within the City.
- (C) Owners of property in towns or cities to which the City provides fire service pursuant to a fire protection contract.

SECTION FOUR: RATES

[insert rate schedule]

SECTION FIVE: BILLING AND COLLECTION

- (A) Parties requesting and receiving fire services will be billed directly by the City of _____ within ____ days of the fire service. Additionally, if the party receiving fire services did not request services but a fire or other situation exists which, at the discretion of the fire department personnel in charge requires fire service, the party will be charged and billed. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service.
- (B) Parties billed for fire service will have ____ days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send a notice of delinquency.
- (C) If the fire service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.
- (D) If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City Council may also, on or before October 15 of each year, certify the unpaid fire service charge to the county auditor in which the recipient of the services owns real property for collection with taxes. The county auditor is responsible for remitting to the city all charges collected on behalf of the city. The City must give the property owner notice of its intent to certify the unpaid fire service charge by September 15.
- (E) False alarms will [or won't] be billed as a fire call.

SECTION SIX: MUTUAL AID AGREEMENT

When the City fire department provides fire service to another fire department pursuant to a Mutual Aid Agreement, the billing will be determined by the Mutual Aid Agreement.

SECTION SEVEN: BILLING PROCEDURE FOR FIRE PROTECTION CONTRACTS WITH TOWNS OR OTHER CITIES

When the City fire department provides fire service to another fire department pursuant to a Fire Protection Contract, the billing will be determined by the Contract.

SECTION EIGHT: APPLICATION OF COLLECTIONS TO BUDGET

All collected fire charges will be city funds and used to offset the expenses of the City fire department in providing fire services.

SECTION NINE: EFFECTIVE DATE

The ordinance shall become effective _____.

Passed by the Council this _____ day of _____, _____.

Mayor

Attested: _____

Clerk

Falcon Heights

Falcon Heights, Minnesota, Code of Ordinances >> PART I - GENERAL ORDINANCES >> Chapter 18 - EMERGENCY SERVICES >> ARTICLE III. - EMERGENCY SERVICES >>

ARTICLE III. - EMERGENCY SERVICES

Sec. 18-27. - Authority.

Sec. 18-28. - Application.

Sec. 18-29. - Charges for emergency services.

Sec. 18-30. - Collection of charges.

Sec. 18-31. - Collection of unpaid service charges.

Sec. 18-32. - Supplemental powers.

Sec. 18-27. - Authority.

This article is adopted pursuant to Minn. Stats. §§ 415.01, 366.011 and 366.012.

(Ord. No. 08-06, § 1, 12-10-2008)

Sec. 18-28. - Application.

This article applies to emergency services provided by the city that relate to fire and rescue, including, but not limited to, vehicle fires, vehicle extractions, vehicle fluid spills and responses to damage caused by vehicles to power or gas lines.

(Ord. No. 08-06, § 1, 12-10-2008)

Sec. 18-29. - Charges for emergency services.

The city may impose a reasonable service charge for the above emergency services. The amounts to be charged for these services shall be set forth by city council resolution.

(Ord. No. 08-06, § 1, 12-10-2008)

Sec. 18-30. - Collection of charges.

If a service charge remains unpaid for 30 days after a notice of delinquency is sent to the recipient of the service or the recipient's representative or estate, the city may use any lawful means to collect the service charge that is allowed to a private party for the collection of an unsecured delinquent debt. The city may also use the authority of Minn. Stats. § 366.012 to collect unpaid service charges of this kind from recipients of services who are owners of taxable real property in the city, or in areas served by the city for emergency services.

(Ord. No. 08-06, § 1, 12-10-2008)

Sec. 18-31. - Collection of unpaid service charges.

If the city is authorized to impose a service charge on the owner of a property for emergency services provided by the city, the city may certify to the county auditor on or before October 15 of

each year, any unpaid service charges which shall then be collected together with property taxes levied against the property. A service charge may be certified by the county auditor only, if on or before September 15, the city has given written notice to the property owner of its intention to certify the charge to the county auditor. The service charges shall be subject to the same penalties, interest and other conditions provided for in the collection of property taxes.

(Ord. No. 08-06, § 1, 12-10-2008)

Sec. 18-32. - Supplemental powers.

The powers conferred by this article are in addition and supplemental to the powers conferred by any other law for a city to impose a service charge or assessment for a service provided by the city or contracted for by the city.

(Ord. No. 08-06, § 1, 12-10-2008)

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date December 11, 2012

ITEM NUMBER Animal Ordinance Discussion

STAFF INITIAL HS

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Since the last meeting, I looked back at the pre-2006 ordinance and the adopted version. I realized that when the Council was reviewing the document and when it was published, sections that weren't going to be amended were left out for brevity. After adoption, they were not inserted back into the document. Attached is a copy of the ordinance in its entirety.

There is now clarity in the process to have a non-domesticated animals like chickens or roosters. The applications are reviewed by the Council, require a hearing, and neighbors within 200 feet are notified. Staff will follow this process with new applicants. Staff also will send a letter to the owner of the roosters about the process and that they are currently not allowed by ordinance.

While the ordinance makes a lot more sense now, it still needs revising. As we plan for the revisions, I suggest holding three public input sessions in January and February to gather input from those who have expressed an interest in having some form of non-domestic animal. We could have one session on poultry, one on bees, and one on other animals of interest. Staff could also invite the six families that have received chicken permits as well. With Council agreement we will publish them in the January newsletter.

Between now and the first meeting in January, staff will work on the ordinance based on Council feedback at the last meeting.

CITY OF LAUDERDALE

ANIMAL CONTROL¹

SECTION:

- 5-3--1: Definitions
- 5-3--2: Enforcement
- 5-3--3: Exemptions
- 5-3--4: Non-Domesticated and Farm Animals
 - 5-3--4-1: Permit Required
 - 5-3--4-2: Application; Fees
 - 5-3--4-3: Hearing
 - 5-3--4-4: Term Of Permit; Renewal
 - 5-3--4-5: Revocation
 - 5-3--4-6: Home Occupation
 - 5-3--4-7: Penalty
- 5-3--5: Dogs And Cats
 - 5-3--5-1: License And Registration; Exceptions
 - 5-3--5-2: Vaccination Required
 - 5-3--5-3: Licensing Procedures
- 5-3--6: Regulations
- 5-3--7: Impoundment
- 5-3--8: Rabies Control
- 5-3--9: Biting Animals To Be Quarantined
- 5-3-10: Potentially Dangerous Dogs
- 5-3-11: Dangerous Dogs
- 5-3-12: Destruction of Dangerous Dogs
- 5-3-13: Penalty

5-3-1: DEFINITIONS:

As used in this Chapter, except as otherwise provided, the following terms shall have the respective meanings ascribed to them:

ANIMAL CONTROL AUTHORITY: means an agency of the state, county, municipality or city, or other governmental subdivision of the state, which is responsible for animal control operations in its jurisdiction.

ANIMAL, DOMESTIC: Animals commonly accepted as domesticated household pets. Unless otherwise defined, such animals shall include dogs, cats, caged birds, gerbils, hamsters,

¹ M.S.A. §§ 18.021 et seq., chapters 356 and 347, §§ 561.07, 609.227, and 609.605.

ferrets, mice, rats, guinea pigs, chinchillas, domesticated rabbits, fish, non-poisonous, non-venomous or non-constricting reptiles or amphibians.

ANIMAL, NON-DOMESTIC: Those animals commonly considered to be naturally wild and not naturally trained or domesticated, or which are commonly considered to be inherently dangerous to the health, safety and welfare of people. Unless otherwise defined, such animals shall include:

- A. Any member of the large cat family (family felidae) including, but not limited to, lions, tigers, cougars, bobcats, leopards and jaguars, but excluding domesticated house cats.
- B. Any naturally wild member of the canine family (family canidae) including, but not limited to, wolves, foxes, coyotes, dingoes, and jackals, but excluding domesticated dogs.
- C. Any crossbreeds between a domesticated animal and a non-domesticated animal, such as the crossbreed between a wolf and a dog.
- D. Any member or relative of the rodent family, including, but not limited to, any skunk (whether or not descended), raccoon, or squirrel, but excluding those members otherwise defined or commonly accepted as domesticated pets.
- E. Any poisonous, venomous, constricting or inherently dangerous member of the reptile or amphibian families, including but not limited to, rattlesnakes, boa constrictors, pit vipers, crocodiles and alligators.
- F. Any other animal which is not explicitly listed above but which can be reasonably defined by the terms of this subpart, including, but not limited to, bears, deer, monkeys and game fish.

ANIMAL, FARM: Those animals commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined, such animals shall include members of the equestrian family (horses, mules), bovine family (cows,

bulls), sheep, poultry (chickens, turkeys), fowl (ducks, geese), swine (pigs, including Vietnamese pot-bellied pigs), goats, bees, llamas, alpacas, and other animals associated with a farm, ranch or stable.

AT LARGE: An unattended animal on public property; or an unattended animal on private property without the consent of the property owner.

CAT: Any domesticated feline animal, male or female, whole or neutered.

DANGEROUS DOG: Any dog that has committed any of the acts set forth below:

- A. Without provocation, inflicted substantial bodily harm on a human being on public or private property; or
- B. Killed a domestic animal without provocation while off the owner's property; or
- C. Been found to be a potentially dangerous dog, and after the owner has been notified that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

DOG: Any canine animal, male or female, whole or neutered.

GREAT BODILY HARM: Bodily injury which creates a high probability of death, or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm.

PROPER ENCLOSURE: means securely confined indoors or outdoors in a securely enclosed and locked pen or structure suitable to prevent the animal from escaping and providing protection from the elements for the animal. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which a door or window screens are the only obstacle that prevent the animal from exiting.

OWNER: Any person, firm, corporation, organization or department processing, harboring, keeping, having an interest in or having custody or control of an animal.

POTENTIALLY DANGEROUS DOG: Any dog that has committed any of the acts set forth below:

A. When unprovoked, inflicts bites on a human or domestic animal on public or private property;

B. When unprovoked, chases or approaches a person, including a person on a bicycle upon the streets, sidewalks or any public or private property, other than the dog owner's property in an apparent attitude of attack; or

C. Has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

RESTRAINED: On a leash of not more than six feet (6') in length and in the custody of a person of sufficient age to adequately control the animal, in a vehicle, or confined to the owner's property by enclosure or fencing, or absolute voice command.

SUBSTANTIAL BODILY HARM: Bodily injury which involves a temporary but substantial disfigurement, or which causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or which causes a fracture of any bodily member. (Ord. 12, 7-27-1993)

5-3-2: ENFORCEMENT:

A. Animal Control Officer; Law Enforcement Agency: The provisions of this Chapter shall be enforced by an Animal Control Officer and/or the members of a law enforcement agency which has a contract for such duties with the City.

B. Interference: No person shall, in any manner, interfere with or hinder an Animal Control or law enforcement officer in the discharge of their duties.

C. Right Of Entry: For the purpose of discharging the duties imposed by this Chapter, any Animal Control Officer and/or

law enforcement officer is empowered to enter upon private property. (Ord. 12, 7-27-1993)

5-3-3: EXEMPTIONS:

The following provisions of this Chapter shall not apply in the following circumstances:

A. Unless specified herein, the provisions of this Chapter shall not apply to animals used or confined at hospitals, clinics, or businesses operated by licensed veterinarians.

B. Section 5-3-5-2 relating to vaccination requirements shall not apply to any animal belonging to a nonresident of the City and kept within the City for not longer than thirty (30) days, provided all such animals shall, at all times while in the City, be restrained by the owner.

C. Sections 5-3-10 and 5-3-11 relating to dangerous dogs and potentially dangerous dogs shall not apply to dogs under the control of a law enforcement officer.

D. Subsections 5-3-6A and 6C shall not apply to raptors possessed by licensed falconers holding valid State and Federal Falconry Permits so long as the conditions of the permit are being satisfied. (Ord. 12, 7-27-1993)

E. Section 5-3-4 shall not apply to licensed kennels, pet stores, or veterinary clinics. (Ord. 84, 11-19-1985)

5-3-4: NON-DOMESTIC AND FARM ANIMALS:

5-3-4-1: PERMIT REQUIRED:

It shall be unlawful to keep or maintain a non-domesticated or farm animal—without first having obtained a permit therefore. It shall also be unlawful to keep or maintain more than two (2) rabbits, chinchillas, or guinea pigs without first having obtained a permit therefore. All of the aforementioned are hereinafter referred to as "animals". (Ord. 84, 11-19-1985)

5-3-4-2: APPLICATION; FEE:

A. Application: Any person desiring a permit required by Section 5-3-4-1 shall make application to the City Council.

B. Required Information: The application shall contain the name and address of the applicant, the address of the premises upon which the animal are to be kept, the number, species and, except in the case of bees, the sex of such animal, and a statement regarding any property damage or physical injuries caused by such animal or animals in the past.

C. Additional Information: The City Council may also require submission of such additional information or material as it deems necessary or convenient to administer this Section.

D. Initial And Renewal Permit Fees: The applicant shall pay to the City Administrator such initial permit fee and renewal permit fee as shall be established from time to time by Council resolution.

E. Hearing Date; Notice Of Hearing: Upon submission of the initial application, the City Administrator shall set a date for a hearing on the application before the City Council and shall notify the owners of all properties located within two hundred feet (200') of the subject premises of the date and time of the hearing. (Ord. 84, 11-19-1985)

5-3-4-3: HEARING:

A. Testimony And Evidence: At the hearing scheduled on the application, the City Council may take such testimony or receive such documents or information as it deems appropriate.

B. Potential Hazard Or Nuisance: No permit shall be issued if the City Council finds that such animal or animals, because of their number, size, proximity to other properties, history of vicious or destructive actions, or inherent characteristics are or are likely to become either a nuisance or a hazard to the public health or safety.

C. Bees: In the case of bees, no permit shall be issued unless the hive or hives are to be located at least three hundred feet (300') from any other property. (Ord. 84, 11-19-1985)

5-3-4-4: TERM OF PERMIT; RENEWAL:

Permits shall be valid until December 31 of the year of issuance and shall be renewed annually. (Ord. 84, 11-19-1985; 1996 Code)

5-3-4-5: REVOCATION:

The City Council may revoke a permit prior to its expiration if it finds that the terms or conditions of the permit have been violated or if the animal or animals have become either a public nuisance or a hazard to the public health or safety. Nothing herein shall be construed to prohibit or constrain any action allowed by law designed to prevent the spread of disease or the imminent damage to persons or property caused by such animal or animals. (Ord. 84, 11-19-1985)

5-3-4-6: HOME OCCUPATION:

Nothing contained in Section 5-3-4 shall be construed as permitting anyone to keep or maintain animals for sale or as a part of a business, unless otherwise licensed or permitted. (Ord. 84, 11-19-1985)

5-3-4-7: PENALTY:

Any person who violates the provisions of Section 5-3-4 shall be guilty of a misdemeanor and shall be subject to penalty as provided in Section 1-4-1 of this Code. (Ord. 84, 11-19-1985; 1996 Code)

5-3-5: DOGS AND CATS:

5-3-5-1: LICENSE AND REGISTRATION; EXCEPTIONS:

All dogs and cats within the City shall be licensed, except the following:

- A. Dogs and cats less than six (6) months of age;
- B. Dogs and cats whose owners are temporary visitors within the City for thirty (30) days or less; and
- C. Dogs being used by law enforcement officers. (Ord. 12, 7-27-1993)

5-3-5-2: VACCINATION REQUIRED:

It shall be unlawful for any dog or cat owner to keep or maintain any dog or cat older than six (6) months of age unless it has been vaccinated with an anti-rabies vaccine by a licensed veterinarian. No license or license renewal shall be issued except upon compliance with this Section. (Ord. 12, 7-27-1993; 1996 Code)

5-3-5-3: LICENSING PROCEDURES:

A. Application: Except as herein provided, within thirty (30) days after acquiring possession of a dog or cat five (5) months or older, the owner of the dog or cat shall make application for a dog or cat license. The application shall be on forms provided by the City Administrator. The applicant shall also present proof of vaccination to the City Administrator prior to the issuance or renewal of a license.

B. License Fee: The license fee for each dog or cat must be submitted with the application. The fee will be established by City Council resolution.

C. Term Of License: A license shall be issued for a period of time not to exceed the expiration date of the rabies vaccination.

D. Issuance: Upon completion of the application form, receipt of the license fee and receipt of the proof of vaccination, the City Administrator shall cause a dog or cat license to be issued to the applicant for a particular dog or cat.

E. Receipt And Tags: The City Administrator shall cause a license fee receipt to be issued to the applicant along with a metallic tag. The applicant shall cause the tag to be affixed permanently by a metal fastening device to the collar of the licensed dog or cat in such a manner that the tag may be easily observed.

F. Duplicate Tag: If a tag is lost, a duplicate may be issued by the City Administrator upon presentation of a receipt showing payment of the initial license fee and upon payment of an additional fee for each duplicate tag.

G. Change Of Address: An applicant who has obtained a dog or cat license shall notify the City Administrator of applicant's address changes within the corporate limits of the City within ten (10) days of any address change.

H. Counterfeit Tags: No person shall counterfeit or attempt to counterfeit the dog or cat license tags. (Ord. 12, 7-27-1993)

5-3-6: REGULATIONS:

A. Confinement: Except as herein provided, the owner of an animal within the City shall cause such animal to be confined to the individual's property by adequate fencing, leash, or absolute voice command.

B. Female In Estrus: The owner of a female dog or cat in heat shall confine such animal to the owner's property or any veterinary hospital/clinic, in such manner that such female dog or cat cannot come into contact with other animals, except for intentional breeding purposes.

C. Leash Required: The owner of an animal within the City shall cause such animal to be restrained by a leash, chain or a cord of not more than six feet (6') in length and in the custody of a person of sufficient age to adequately control the animal at all times while in a public place including but not limited to school yards, playground, parks or streets.

D. Noise: The owner of any animal within the City shall be responsible for preventing the animal from becoming a nuisance. A nuisance shall be defined as barking, baying, crying, or howling in any manner, which can be heard by any person, including Animal Control or any law enforcement officer, from a location outside of the building or premises where the animal is being kept for an unreasonable length of time. For the purposes of this ordinance, "unreasonable" means repeated noise from the animal over at least a five (5) minute period of time with one (1) minute or less lapse of time between each animal noise during the five (5) minute period.

E. Feces: Cleaning up litter:

1. The owner of an animal shall be responsible for cleaning up any feces of the animal and disposing of such feces in a sanitary manner.

2. The owner of an animal shall not permit such animal to be on public property or the private property of another without having in the owner's immediate possession, a device for the removal of feces and a proper receptacle on the property of such animal owner.

F. Care Of Animals: The owner of an animal within the City shall provide said animal with sufficient, wholesome food and water; proper shelter and protection from weather; veterinary care when needed to prevent suffering; and with humane care and treatment.

G. Abuse: No person shall beat, torment, or otherwise abuse an animal or cause or permit an animal fight.

H. Number Allowed: No person shall allow residentially zoned property to be used for maintaining more than two (2) like domestic animals over six (6) months of age.

I. Guard Dog Warning Signs: A person who uses a dog for security purposes within the City shall post a warning notice at the entrance of the premises. (Ord. 12, 7-27-1993; 1996 Code)

5-3-7: IMPOUNDMENT:

A. Seizure: Subject to the provisions of this Section, animals found in violation of this Chapter may be seized by the Animal Control Officer, impounded in a designated animal shelter, and confined therein in a humane manner for a period of not more than five (5) business days or until claimed by the animal's owner, if allowable, whichever occurs first. Seizure, impoundment and destruction of dogs that have inflicted substantial or great bodily harm on a human being without provocation shall be governed by Section 5-3-12.

1. Entry Of Private Dwellings: Animal Control Officers are not authorized to enter private dwellings for the purpose of seizing animals.

2. Notice Of Seizure: Before seizing an animal from the private property of its owner, the Animal Control Officer

shall make a reasonable attempt, taking into consideration the time of day and nature of the violation, to notify the owner that the animal is being seized because it was observed by the Animal Control Officer to be in violation of the provisions of this Chapter.

3. Written Notice: When an animal is seized from the private property of its owner and the Animal Control Officer has been unable to notify the owner of the reason for seizing the animal, the Animal Control Officer shall leave a written notice affixed to the dwelling unit, in a conspicuous manner, indicating the day and time the animal was seized; the reason for seizing the animal; and the address of the shelter where the animal can be found.

4. Notice Of Impoundment: Immediately upon impounding the animal, reasonable efforts shall be made to notify the owner and inform the owner of the animal's confinement and the procedures for release of the animal to the owner.

B. Redemption: An animal which is not redeemed within five (5) business days after impounding may be disposed of in any manner provided by law. Any animal which is not claimed by the owner or sold, shall be euthanized and disposed of in a sanitary manner by the Animal Control Officer.

C. Title: The title of all animals seized and held at the animal shelter may be transferred to the Humane Society after the legal detention period has expired and the animals have not been claimed by their owners.

D. Impoundment Fees: Any animal, with the exception of a non-domesticated animal or farm animal being maintained without a permit impounded hereunder may be reclaimed by the owner of such animal within five (5) business days after such impoundment. Before the owner shall be permitted to recover possession of the animal, the owner shall pay the Animal Control Officer all required fees and costs of impoundment. (Ord. 12, 7-27-1993)

5-3-8: RABIES CONTROL:

A. State Law Adopted: The Minnesota Health Laws and Regulations are hereby adopted in cases of rabid animals which have bitten any person or animals suspected of being rabid.

B. Duty Of Physician To Report: It shall be the duty of every physician to report to the City the names and addresses of persons treated for bites inflicted by animals together with other information helpful in rabies control.

C. Duty Of Veterinarian To Report: It shall be the duty of every licensed veterinarian to report to the City his or her diagnosis of any animal observed by him or her as a rabies suspect.

D. Issuance Of Proclamation: Whenever the prevalence of rabies or hydrophobia renders such action necessary to protect the public health, safety and welfare, the Mayor shall issue a proclamation ordering every person owning or in possession of a dog to confine it securely to other premises unless it is muzzled so that it cannot bite. No person shall violate this proclamation. (Ord. 12, 7-27-1993)

5-3-9: BITING ANIMALS TO BE QUARANTINED:

Whenever an animal has bitten a person, or whenever a known or suspected rabid animal is picked up by the Animal Control Officer or law enforcement officer, such animal shall be confined for a minimum of ten (10) days as follows:

A. Confinement At Owner's Residence: Upon proof of a current rabies vaccination, the owner of the animal may, with the consent of the Animal Control Officer, quarantine the animal at the owner's residence provided that such animal shall not be permitted to come in contact with other animals or persons and, provided further that the animal shall be muzzled and on a leash not to exceed four feet (4'), and in control of a competent person when taken from the place of confinement for sanitation purposes.

B. Confinement At Animal Shelter Or Veterinary Clinic: If no proof of a current rabies vaccination is provided, or if the Animal Control Officer does not consent to confinement of the animal to the owner's residence, the animal shall be quarantined at the animal shelter or a licensed veterinary clinic at the expense of the owner.

C. Permission To Remove Required: A quarantined animal shall not be removed from the place of confinement without the written permission of the Animal Control Officer.

D. Confinement Enclosure: A quarantined animal shall be confined in an enclosure constructed of materials suitable to prevent the animal from escaping. All openings to the enclosure shall be locked at all times and the animal shall not be removed from the enclosure unless the animal is muzzled on a leash not exceeding four feet (4') in length and in control of a competent person. (Ord. 12, 7-27-1993)

5-3-10: POTENTIALLY DANGEROUS DOGS:

A. Additional Fee And Proof Of Insurance: The owner of a potentially dangerous dog shall pay an additional annual fee as determined by Council resolution and shall provide the City Administrator annually with proof of liability insurance which covers damages that may be caused by such dog.

B. Confinement of a Potentially Dangerous Dog: a dog that is determined to be a potentially dangerous dog must be kept in a proper enclosure at all times. If outside, it must be confined to the owner's premises and be wearing a muzzle.

C. Referral to Animal Behavioral Specialist: a dog determined to be a potentially dangerous dog may be evaluated by a professional animal behaviorist. The owner may provide to the City at the time of license a report by such animal behaviorist. If the report states that the dog has been rehabilitated, the dog may no longer be classified as potentially dangerous and is not subject to the requirements of this section.

5-3-11: DANGEROUS DOGS:

A. Dangerous Dogs: any person who has a dog that has been classified as a dangerous dog pursuant to this ordinance or pursuant to Minnesota Statute Section 347.50, subdivision 1, must:

1. Obtain a certificate of registration from the Animal Control Authority. A

certificate of registration may be issued when the owner provides sufficient evidence that: a) a proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign, including a warning symbol to inform children that there is a dangerous dog on the premises; b) a surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the Animal Control Authority in the sum of at least \$50,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$50,000, insuring the owner and his or her property for any personal injuries inflicted by the dangerous dogs; c) the owner has paid an annual fee that is established by the City Council in addition to any regular dog licensing fees to obtain a certificate of registration for a dangerous dog under this section; and d) the owner has microchip identification implanted in the dangerous dog as required by Minnesota Statute Section 347.515.

2. Dangerous Dog Designation Review. Beginning six months after a dog is declared a dangerous dog, pursuant to Minnesota Statute Section 347.51, subdivision 3 (a), an owner may request annually that the Animal Control Authority review the designation of the dangerous dog. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the dog's behavior has changed, the Animal Control Authority may rescind the dangerous dog classification.

5-3-12: DESTRUCTION OF DANGEROUS DOGS:

Procedure. The Animal Control officer, after having determined that a dog has inflicted substantial or great bodily harm on a human being without provocation, shall proceed in the following manner:

1. The Animal Control officer shall cause one owner of the dog to be notified in writing personally or by mail that the dog is dangerous and may order the dog seized or make such orders as deemed proper. The owner shall be notified as to dates, times, places, and parties bitten, and shall be given 14 days to appeal the order by requesting in writing an appeal hearing before the City Council for a review of this determination.
 - a. If no appeal is filed by the owner with the City Council, the orders issued shall stand or the Animal Control Officer may order the dog destroyed.
 - b. If an owner requests a hearing for determination as to the dangerous nature of the dog, the hearing shall be held before the City Council, which shall set the date for the hearing not more than three weeks after demand for the hearing. The records of Animal Control shall be admissible for consideration by the City Council without further foundation. After considering all evidence pertaining to the temperament of the dog, the City Council shall make an order as it deems proper. The City Council may order that the Animal Control officer take the dog into custody for destruction, if such dog is not currently in custody. If the dog is ordered into custody for destruction, the owner shall immediately make the dog available to the Animal Control officer.
 - c. No person shall harbor a dog after it has been found by the City to be dangerous and ordered into custody for destruction.

Stopping an Attack. If any law enforcement officer is witness to an attack by a dog upon a person or another animal, the officer may take whatever means the officer deems appropriate to bring the attack to an end and prevent further injury to the victim.

5-3-13: PENALTY:

Any violation of this Chapter is a misdemeanor. Each day on which such violation continues shall constitute a separate offense. (Ord. 12, 7-27-1993)

SECTION II. This ordinance shall be effective upon its adoption and publication.

Adopted by the city council of the City of Lauderdale this 9th day of May, 2006.

Jeffrey Dains, Mayor

ATTEST:

Brian Bakken-Heck, City Administrator

Published in the Roseville Review this 6th day of June, 2006.

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE <u>December 11, 2012</u>
Special _____	ITEM NUMBER <u>Snow Commotion</u>
Public Hearing _____	STAFF INITIAL <u>Jim</u>
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action _____	
Resolution _____	
Work session <u>X</u>	

BACKGROUND:

Here is what the PCIC discussed at the meeting last week (taken from the draft meeting minutes):

Bownik reported the event usually consists of a bonfire, S'mores, hot chocolate, and a medallion hunt. The last event included a cardboard sled race. However, if we do plan for the event, we may need to discontinue the cardboard sled races because we may not be able to use the hill at the golf course for this anymore. The main thing would be to know what is going in the promotion flyer for the next newsletter.

The Committee discussed the possibility of not planning a winter event this year. Last year's event was cancelled due to warm weather and lack of snow. It is possible we could encounter the same situation this year. Other potential reasons mentioned included lack of volunteers, possible bitterly cold weather, safety concerns with the bonfire, and lack of attendance. The Committee wondered how many people that attend the winter event would be there anyway since the warming house would already be open for skating, sledding, etc.

The Committee concluded that if the winter event was not planned for this year and if there was not a negative reaction, the City could forego planning one in future years. Bownik said he would bring the suggestion of not planning a winter event to the Council and get their feedback.

Summary

The possibility of discontinuing this event has been floating around for a few years. Nobody at the PCIC meeting, including myself, was advocating to discontinue it, but there wasn't a lot of enthusiasm to continue it. Thus, perhaps it should be discussed.

OPTIONS:

- 1) Continue planning Snow Commotion.
- 2) Do not plan Snow Commotion.

STAFF RECOMMENDATION:

None.

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session X

Meeting Date December 11, 2012

ITEM NUMBER Larpenteur / Eustis Discussion

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Since the last meeting, councilors and staff met with representatives from Croix Oil to discuss issues they are facing in siting a new convenience store on their lot. They are considering asking for a variance to the rear property line to create more space for the store and a wider aisle between the pumps and the store for safer access.

The group discussed a number of items including:

- Whether vacating the alley behind BP would help them design/screen a new building;
- Assess points for traffic going in and out of the location;
- Fence and screening options where the building abuts residences;
- Improvements on the site that would help create a “look” for Larpenteur Avenue; and
- The products and services their store would offer (for example: seating or a car wash).

Paul Bilotta recommended using a planned unit development process (PUD) to work through a plan that would accomplish Croix Oil’s and the City’s objectives. Subsequently, staff determined that was not possible with our current PUD ordinance.

At the last meeting, I shared a quote from Stantec to create design elements that would improve the look of the Larpenteur / Eustis corridor. After this meeting, Bilotta suggested having their designer spend a couple of hours looking at options for the BP site including the northwest Larpenteur / Eustis corner, screening options for the alley (other than a fence) that would be acceptable to the Council, and other design elements that could be incorporated along Larpenteur. The Council could then take these concepts to Croix Oil and see to what extent they will include them in their redevelopment plans.

Darren Amundson (city engineer) and I will meet with Peter Jordan of the Corval Group on Friday to discuss the Eustis Street sidewalk project. Ramsey County is considering repaving Eustis Street as part of their 2013 or 2014 maintenance plan. If they do, the City would likely have less of a fight with Xcel Energy over the relocation of the utility lines.