

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 1 of 3

September 27, 2011

Mayor Dains called the City Council meeting to order at 7:33 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains.  
Councilor absent: Denise Hawkinson.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. There being none, **Councilor Grove moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Gaasch moved to approve the September 13, 2011, City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Mac Lean moved approval of the claims totaling \$24,227.17. Councilor Grove seconded the motion and it passed unanimously.**

**Councilor Mac Lean moved the consent agenda approving a 2011 tree license, PCIC appointments, and PCIC minutes. Councilor Gaasch seconded the motion and it passed unanimously.**

The Mayor introduced the bike rack agreement with the City of Minneapolis. The Council opted into the program this spring. Due to the cost to meet the criteria of where and how to establish the bike racks, the Council discussed terminating participation in the program.

**Councilor Mac Lean moved to terminate participation in the Bike Parking Program. Councilor Gaasch seconded the motion and it passed unanimously.**

Butkowski said the Roseville Area Youth Baseball association sent over the donation for ball field improvements for Council acceptance. Councilor Mac Lean asked the Council to reconsider the vote from the previous meeting on the excavation contractor. She felt a perceived conflict of interest may have resulted in the vote to not take the low bidder. She felt the City should have taken the low bid.

**Based on the discussion, Councilor Mac Lean moved to rescind the acceptance of the quote from Matco Excavating in favor of McNamara Trucking and Hinrichs Lawn and Landscaping at a cost of \$5,600. Councilor Gaasch seconded the motion and it passed unanimously.**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 2 of 3

**Councilor Mac Lean moved to adopt Resolution 092711B – accepting \$9,450 from Roseville Area Youth Baseball for ball field improvements at the Community Park. Councilor Gaasch seconded the motion and it passed unanimously.**

Matt Eisenschenk, 1903 Walnut, was at the meeting to discuss their proposed driveway replacement. Since the last meeting, Butkowski spoke with the city attorney regarding the options proposed. The preparation of an easement or sale of a portion of the City's driveway would come at a significant expense and make it virtually impossible for the Eisenschenk's to complete the driveway replacement this year. The city attorney recommended a simple agreement clarifying the scope of the project and submission of a grading and site plan for city engineer review since the Eisenschenk's plan to regrade the yard.

Eisenschenk asked if they would incur any costs. Butkowski said the city's policy has been that costs incurred by consultants for special projects are paid by the requester. In this case, there may be fees for the city attorney and city engineer.

Staff will prepare a simple agreement for the scope of their work for council review after the Eisenschenk's submit a grading and site plan.

Butkowski reviewed the preliminary agenda for the next meeting, which included the GIS Users Group joint powers agreement, CDBG playground grant, parking ordinance revisions, and Eisenschenk's driveway request.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meetings but not aired on community television.

The Mayor asked if anyone present wished to address the Council.

Matt Eisenschenk, 1903 Walnut Street, addressed the Council. He thanked the Council for clarifying the selection of the baseball field improvement contractor.

Rich Hinrichs, 2221 Cleveland Avenue (Roseville), addressed the Council. He expressed surprise for not initially be selected the contractor for the ball field project as he had the lowest bid and has worked for the City in the past. He said he also did not initially receive the correct timeline and specification from the Baseball Association. While the Council already addressed the issue, he said he felt he should discuss the issue with the Council in person. Mayor Dains thanked him for his comments.

Kristy Stauffer, Ramsey County Emergency Management Coordinator, addressed the Council. She presented information on disasters and emergencies in Minnesota. She also addressed the role of the County and City in emergency preparedness. The Council addressed issues from

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

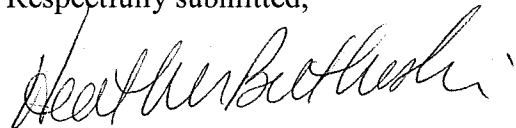
Page 3 of 3

situations that have occurred in the City over the years. The Council felt doing a "tabletop" discussion on an emergency management situation with the police and fire chiefs would be worthwhile. Staff will organize that for sometime early in 2012.

The Council discussed winter parking on Eustis Street. Previously, staff sent a letter to the residents of Eustis Street between Roselawn and Larpenteur to gauge their opinion on the need for parking changes. The responses were split between doing nothing to change parking and limiting parking to one side of the street. Staff listed a variety of options to improve parking through the winter ranging from stricter ticketing and towing to budgeting for the hauling away of snow. The Council felt the best option would be to limit parking to one side (east side) so staff could install the posts for no parking signs, should they be necessary. Staff will prepare a policy to this effect for Council consideration.

**There being no further business on the council agenda, Councilor Gaasch moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:30 p.m.**

Respectfully submitted,



Heather Butkowski  
City Administrator