

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, OCTOBER 11, 2011**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the September 27, 2011, City Council Meeting
  - c. Claims Totaling \$96,037.34
4. **CONSENT**
  - a. 2011 HVAC Contractor's License
  - b. August 2011 Finances
  - c. GIS Users Group – Joint Powers Agreement
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

FILE

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEMS**
  - a. Discuss November 8 Council Meeting – Conflict with School Board Election
  - b. St. Paul Regional Water Agreement Amendment – STORZ Connections on Fire Hydrants
  - c. Order Playground Equipment
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
  - a. Eustis Street Winter Parking
12. **WORK SESSION**
  - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

b. Parking Ordinance Revisions – Alley Parking

### 13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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September 27, 2011

Mayor Dains called the City Council meeting to order at 7:33 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains.  
Councilor absent: Denise Hawkinson.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. There being none, **Councilor Grove moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Gaasch moved to approve the September 13, 2011, City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Mac Lean moved approval of the claims totaling \$24,227.17. Councilor Grove seconded the motion and it passed unanimously.**

**Councilor Mac Lean moved the consent agenda approving a 2011 tree license, PCIC appointments, and PCIC minutes. Councilor Gaasch seconded the motion and it passed unanimously.**

The Mayor introduced the bike rack agreement with the City of Minneapolis. The Council opted into the program this spring. Due to the cost to meet the criteria of where and how to establish the bike racks, the Council discussed terminating participation in the program.

**Councilor Mac Lean moved to terminate participation in the Bike Parking Program. Councilor Gaasch seconded the motion and it passed unanimously.**

Butkowski said the Roseville Area Youth Baseball association sent over the donation for ball field improvements for Council acceptance. Councilor Mac Lean asked the Council to reconsider the vote from the previous meeting on the excavation contractor. She felt a perceived conflict of interest may have resulted in the vote to not take the low bidder. She felt the City should have taken the low bid.

**Based on the discussion, Councilor Mac Lean moved to rescind the acceptance of the quote from Matteo Excavating in favor of McNamara Trucking and Hinrichs Lawn and Landscaping at a cost of \$5,600. Councilor Gaasch seconded the motion and it passed unanimously.**

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**Councilor Mac Lean moved to adopt Resolution 092711B – accepting \$9,450 from Roseville Area Youth Baseball for ball field improvements at the Community Park. Councilor Gaasch seconded the motion and it passed unanimously.**

Matt Eisenschenk, 1903 Walnut, was at the meeting to discuss their proposed driveway replacement. Since the last meeting, Butkowski spoke with the city attorney regarding the options proposed. The preparation of an easement or sale of a portion of the City's driveway would come at a significant expense and make it virtually impossible for the Eisenschenk's to complete the driveway replacement this year. The city attorney recommended a simple agreement clarifying the scope of the project and submission of a grading and site plan for city engineer review since the Eisenschenk's plan to regrade the yard.

Eisenschenk asked if they would incur any costs. Butkowski said the city's policy has been that costs incurred by consultants for special projects are paid by the requester. In this case, there may be fees for the city attorney and city engineer.

Staff will prepare a simple agreement for the scope of their work for council review after the Eisenschenk's submit a grading and site plan.

Butkowski reviewed the preliminary agenda for the next meeting, which included the GIS Users Group joint powers agreement, CDBG playground grant, parking ordinance revisions, and Eisenschenk's driveway request.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meetings but not aired on community television.

The Mayor asked if anyone present wished to address the Council.

Matt Eisenschenk, 1903 Walnut Street, addressed the Council. He thanked the Council for clarifying the selection of the baseball field improvement contractor.

Rich Hinrichs, 2221 Cleveland Avenue (Roseville), addressed the Council. He expressed surprise for not initially be selected the contractor for the ball field project as he had the lowest bid and has worked for the City in the past. He said he also did not initially receive the correct timeline and specification from the Baseball Association. While the Council already addressed the issue, he said he felt he should discuss the issue with the Council in person. Mayor Dains thanked him for his comments.

Kristy Stauffer, Ramsey County Emergency Management Coordinator, addressed the Council. She presented information on disasters and emergencies in Minnesota. She also addressed the role of the County and City in emergency preparedness. The Council addressed issues from

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MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
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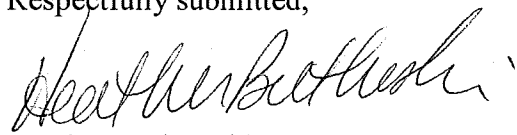
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situations that have occurred in the City over the years. The Council felt doing a "tabletop" discussion on an emergency management situation with the police and fire chiefs would be worthwhile. Staff will organize that for sometime early in 2012.

The Council discussed winter parking on Eustis Street. Previously, staff sent a letter to the residents of Eustis Street between Roselawn and Larpenteur to gauge their opinion on the need for parking changes. The responses were split between doing nothing to change parking and limiting parking to one side of the street. Staff listed a variety of options to improve parking through the winter ranging from stricter ticketing and towing to budgeting for the hauling away of snow. The Council felt the best option would be to limit parking to one side (east side) so staff could install the posts for no parking signs, should they be necessary. Staff will prepare a policy to this effect for Council consideration.

**There being no further business on the council agenda, Councilor Gaasch moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:30 p.m.**

Respectfully submitted,



Heather Butkowski  
City Administrator



# CITY OF LAUDERDALE

09/30/11 2:55 PM

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## Payments

Current Period: SEPTEMBER 2011

Batch Name		093011pyroll			
Payment			Computer Dollar Amt	\$7,488.73	Posted
Refer	2300	ICMA RETIREMENT TRUST - 457	Ck# 000587E	9/30/2011	
Cash Payment	G 101-21705	ICMA RETIREMENT	9/30/11	payroll	\$1,396.30
Invoice					
Transaction Date	9/30/2011	Due 0	NORTH STAR CHEC	10100	<b>Total</b> \$1,396.30
Refer	2301	MN DEPARTMENT OF REVENUE	Ck# 000588E	9/30/2011	
Cash Payment	G 101-21702	STATE WITHHOLDING	9/11	State Withholding	\$1,600.23
Invoice					
Transaction Date	9/30/2011	Due 0	NORTH STAR CHEC	10100	<b>Total</b> \$1,600.23
Refer	2303	PERA	Ck# 000589E	9/30/2011	
Cash Payment	G 101-21704	PERA	9/30/11	Payroll	\$1,550.30
Invoice					
Transaction Date	9/30/2011	Due 0	NORTH STAR CHEC	10100	<b>Total</b> \$1,550.30
Refer	2304	NORTH STAR BANK, CHECKING S	Ck# 000590E	9/30/2011	
Cash Payment	G 101-21703	FICA WITHHOLDING.	9/30/11	Payroll	\$1,746.81
Invoice					
Cash Payment	G 101-21701	FEDERAL TAXES	9/30/11	Payroll	\$1,195.09
Invoice					
Transaction Date	9/30/2011	Due 0	NORTH STAR CHEC	10100	<b>Total</b> \$2,941.90
<b>Fund Summary</b>					<b>BATCH Total</b> \$7,488.73
		10100	NORTH STAR CHECKING		
101				\$7,488.73	
				\$7,488.73	

Pre-Written Checks	\$7,488.73
Checks to be Generated by the Compute	\$0.00
Total	\$7,488.73

**CITY OF LAUDERDALE**  
**\*Check Detail Register©**

OCTOBER 2011

		Check Amt	Invoice	Comment
<b>10100 NORTH STAR CHECKING</b>				
Paid Chk#	020917	10/11/2011	ABDO EICK & MEYERS LLP	
E	602-49100-301	AUDITING	\$119.00	'10 TIF District Auditing
E	101-41500-301	AUDITING	\$952.00	'10 TIF District Auditing
E	601-49000-301	AUDITING	\$119.00	'10 TIF District Auditing
<b>Total ABDO EICK &amp; MEYERS LLP</b>			<b>\$1,190.00</b>	
Paid Chk#	020918	10/11/2011	AFSCME	
G	101-21709	UNION DUES	\$79.40	9/11 Union Dues
<b>Total AFSCME</b>			<b>\$79.40</b>	
Paid Chk#	020919	10/11/2011	AHDN ATTORNEYS	
E	101-41500-355	MISC PRINTING/PROCESS SER	\$46.77	9/11 Legal Processing Fees
E	101-41500-300	LEGAL FEES - PROSECUTING	\$850.00	9/11 Legal Fees
<b>Total AHDN ATTORNEYS</b>			<b>\$896.77</b>	
Paid Chk#	020920	10/11/2011	BOWNIK, JIM	
E	101-41200-331	TRAVEL EXPENSE	\$114.24	3Q11 Mileage Expense
<b>Total BOWNIK, JIM</b>			<b>\$114.24</b>	
Paid Chk#	020921	10/11/2011	BUTKOWSKI, HEATHER	
E	101-41200-331	TRAVEL EXPENSE	\$71.91	HB 2q11 mileage
<b>Total BUTKOWSKI, HEATHER</b>			<b>\$71.91</b>	
Paid Chk#	020922	10/11/2011	CITY OF FALCON HEIGHTS	
E	101-42100-321	FIRE CALLS	\$445.26	9/11 Fire Calls
<b>Total CITY OF FALCON HEIGHTS</b>			<b>\$445.26</b>	
Paid Chk#	020923	10/11/2011	CITY OF ROSEVILLE	
E	101-41200-391	TELEPHONE/PAGERS	\$95.40	10/11 Phone Service
E	101-41200-306	CONSULTING FEES	\$453.33	10/11 IT Services
<b>Total CITY OF ROSEVILLE</b>			<b>\$548.73</b>	
Paid Chk#	020924	10/11/2011	CITY OF ST ANTHONY	
E	101-42100-319	POLICE CONTRACT	\$49,180.59	10/11 Police Contract
<b>Total CITY OF ST ANTHONY</b>			<b>\$49,180.59</b>	
Paid Chk#	020925	10/11/2011	GOPHER STATE ONE-CALL	
E	101-43400-386	GOPHER STATE ONE CALL	\$43.50	9/11 Locates
<b>Total GOPHER STATE ONE-CALL</b>			<b>\$43.50</b>	
Paid Chk#	020926	10/11/2011	GREEN LIGHTS RECLYCLING, INC.	
E	101-43000-442	MISC	\$12.16	Fluorescent Lamp Disposal
<b>Total GREEN LIGHTS RECLYCLING, INC.</b>			<b>\$12.16</b>	
Paid Chk#	020927	10/11/2011	HOME DEPOT CRC	
E	101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$195.21	Painting Materials
<b>Total HOME DEPOT CRC</b>			<b>\$195.21</b>	



**CITY OF LAUDERDALE**

**\*Check Detail Register©**

OCTOBER 2011

			Check Amt	Invoice	Comment
Paid Chk# 020928	10/11/2011	KONICA MINOLTA			
E 101-41200-401		COPIER CONTRACT	\$242.74		10/11 Copier Contract
		<b>Total KONICA MINOLTA</b>	<b>\$242.74</b>		
Paid Chk# 020929	10/11/2011	LILLIE SUBURBAN NEWS			
E 101-41100-352		PUBLIC INFO NOTICES	\$18.00		9/11 Budget & Levy notice
		<b>Total LILLIE SUBURBAN NEWS</b>	<b>\$18.00</b>		
Paid Chk# 020930	10/11/2011	LMCIT			
E 101-41100-361		GENERAL LIABILITY	\$5,138.00		8/1/11-8/1/12 Liability/auto/property/bor
E 601-49000-361		GENERAL LIABILITY	\$1,605.63		8/1/11-8/1/12 Liability/auto/property/bor
E 602-49100-361		GENERAL LIABILITY	\$1,605.62		8/1/11-8/1/12 Liability/auto/property/bor
E 101-41200-361		GENERAL LIABILITY	\$4,495.75		8/1/11-8/1/12 Liability/auto/property/bor
		<b>Total LMCIT</b>	<b>\$12,845.00</b>		
Paid Chk# 020931	10/11/2011	MET-COUNCIL ENVIRONMENTAL SER.			
E 601-49000-387		WATER TREATMENT SERVICE	\$11,217.61		11/11 Wastewater Treatment
		<b>otal MET-COUNCIL ENVIRONMENTAL SER.</b>	<b>\$11,217.61</b>		
Paid Chk# 020932	10/11/2011	MINNESOTA RURAL WATER ASSOC			
E 101-41200-308		TRAINING\CONFERENCES	\$125.00		JB - sewer rate training
		<b>Total MINNESOTA RURAL WATER ASSOC</b>	<b>\$125.00</b>		
Paid Chk# 020933	10/11/2011	MN DEPT OF LABOR AND INDUSTRY			
E 101-43400-443		SURCHARGE REPORT	\$109.40		3Q11 Surcharge Report
		<b>Total MN DEPT OF LABOR AND INDUSTRY</b>	<b>\$109.40</b>		
Paid Chk# 020934	10/11/2011	RAMSEY COUNTY PUBLIC HEALTH			
E 201-45600-379		HALLOWEEN EVENT	\$146.00		2011 Temporary Food License
		<b>Total RAMSEY COUNTY PUBLIC HEALTH</b>	<b>\$146.00</b>		
Paid Chk# 020935	10/11/2011	RAMSEY COUNTY, PROP REC & REV			
E 101-42100-442		MISC	\$8.96		9/11 800 MHz radio licenses
E 101-41200-355		MISC PRINTING/PROCESS SER	\$25.00		10/11 Insurance Benefits Processing
G 101-21706		HEALTH INSURANCE	\$399.46		10/11 Insurance Benefits
E 101-42100-318		911 Dispatch	\$801.70		9/11 911 Dispatch
		<b>Total RAMSEY COUNTY, PROP REC &amp; REV</b>	<b>\$1,235.12</b>		
Paid Chk# 020936	10/11/2011	SELA ROOFING COMMERCIAL DIV			
E 101-43000-228		MISC REPAIRS MAINT SUPPLIE	\$881.44		City Hall Roof Repair
		<b>Total SELA ROOFING COMMERCIAL DIV</b>	<b>\$881.44</b>		
Paid Chk# 020937	10/11/2011	SUBURBAN ACE HARDWARE			
E 101-43000-228		MISC REPAIRS MAINT SUPPLIE	\$7.47		hardware - nuts
		<b>Total SUBURBAN ACE HARDWARE</b>	<b>\$7.47</b>		
Paid Chk# 020938	10/11/2011	WASTE MANAGEMENT			
E 101-43000-384		REFUSE DISPOSAL	\$157.23		10/11 Refuse Disposal

**CITY OF LAUDERDALE**  
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			Check Amt	Invoice	Comment
<b>Total WASTE MANAGEMENT</b>			<b>\$157.23</b>		
Paid Chk#	020939	10/11/2011 XCEL ENERGY, CITY HALL			
E 101-43000-383		GAS UTILITIES	\$31.93		9/11 City Hall Utilities
E 101-43000-381		ELECTRIC	\$184.93		9/11 City Hall Utilities
<b>Total XCEL ENERGY, CITY HALL</b>			<b>\$216.86</b>		
Paid Chk#	020940	10/11/2011 XCEL ENERGY, STREET LIGHTING			
E 101-43000-381		ELECTRIC	\$48.31		9/11 Bridge Lights
<b>Total XCEL ENERGY, STREET LIGHTING</b>			<b>\$48.31</b>		
<b>10100 NORTH STAR CHECKING</b>			<b>\$80,027.95</b>		
<b>Fund Summary</b>					
10100 NORTH STAR CHECKING					
101 GENERAL			\$65,215.09		
201 COMMUNITY EVENTS			\$146.00		
601 SEWER UTILITIES			\$12,942.24		
602 STORM SEWER ENTERPRISE FUND			\$1,724.62		
			<b>\$80,027.95</b>		

# LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE	<u>October 11, 2011</u>
AGENDA NUMBER	<u>2011 Licenses</u>
DESCRIPTION	<u>2011 Licenses</u>

BACKGROUND OR PAST COUNCIL ACTION
<p>The following applicant successfully met the criteria for his respective license.</p> <p><u>HVAC Contractor's License</u> Total Comfort – New Hope, MN</p>

OPTIONS

STAFF RECOMMENDATION
<p>By approving the consent agenda, the Council approves the aforementioned licenses for 2011.</p>

COUNCIL ACTION

MOTION BY \_\_\_\_\_

SECOND \_\_\_\_\_

STAFF ACTION



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent              X    
Public Hearing                
Discussion                    
Action                         
Resolution                    
Work Session               

Meeting Date            October 11, 2011  
ITEM NUMBER            August Finances  
STAFF INITIAL            AB  
APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Every month I provide the Council with an updated copy of the city's finances. Following are the numbers for August.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council acknowledges the city's finances for August 2011.

**COUNCIL ACTION:**

**GENERAL FUND REVENUE**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>As of Aug. 31</b>	<b>Proposed</b>
<b>CITY LEVIED TAXES</b>					
31010 Current Ad Valorem	425,397	411,088	470,047	223,089	496,993
31020 Delinquent Ad Valorem	3,534	1,841	-	10,533	-
31040 Fiscal Disparities	101,843	109,600	110,683	58,012	101,159
<b>SUB TOTAL PROPERTY TAXES</b>	<b>530,775</b>	<b>522,528</b>	<b>580,730</b>	<b>291,635</b>	<b>598,152</b>
<b>STATE AIDE</b>					
33401 Local Government Aide	557,218	516,153	519,747	258,077	516,153
33405 PERA Rate Increase Aide	1,198	1,198	1,198	599	1,198
33406 Market Value Home Credit	28,839	101	(31,811)	-	-
<b>TOTAL STATE AIDE</b>	<b>587,255</b>	<b>517,452</b>	<b>489,134</b>	<b>258,676</b>	<b>517,351</b>
<b>LICENSES AND FEES</b>					
32110 3.2 Alcohol License	150	150	150	-	150
32120 Cigarette License	200	600	400	-	400
32130 Garbage Hauler Licenses	1,170	1,275	750	1,125	1,000
32140 HVAC Licenses	890	1,453	600	650	800
32150 Tree Company License	140	700	300	200	300
32180 Rental License Fee	3,366	4,091	3,000	434	3,000
32240 Animal Licenses	290	390	250	180	250
34101 City Hall/Park Rental	3,945	4,955	2,500	4,400	4,000
43103 Administrative Fee	83	-	200	-	-
34105 Sale of Publications	-	-	-	-	-
34109 Copies	61	51	50	-	50
34114 Advertising sales	-	50	-	75	-
34115 Miscellaneous Revenue	-	-	-	-	-
<b>TOTAL LICENSES AND FEES</b>	<b>10,295</b>	<b>13,715</b>	<b>8,200</b>	<b>7,064</b>	<b>9,950</b>
<b>REVENUE OTHER</b>					
36100 Special Assessments	9,677	20,918	-	23,315	-
36101 Principal	-	-	-	-	-
36102 Penalties and Interest	2,182	1,485	-	2,519	-
36103 Tree Removal	-	-	-	-	-
36200 Miscellaneous Revenue	-	-	-	-	-
36211 Investment Interest	11,018	6,492	7,000	5,518	6,000
36230 Donations	-	3,000	-	-	-
36231 Dog Park Donations	50	10	-	25	-
36240 State Surcharge - Construction Permits	539	336	250	283	400
36250 Refunds and Reimbursements	3,511	1,140	-	-	-
36252 LMCIT Insurance Dividend	2,905	3,015	-	-	-
36255 Miscellaneous	-	-	-	-	-
39101 Sales Fixed Assets	1	-	-	-	-
<b>TOTAL OTHER REVENUE</b>	<b>29,882</b>	<b>36,396</b>	<b>7,250</b>	<b>31,661</b>	<b>6,400</b>
<b>PUBLIC SAFETY</b>	<b>40,547</b>	<b>41,330</b>	<b>34,500</b>	<b>28,699</b>	<b>38,500</b>
<b>PLANNING &amp; INSPECTIONS</b>	<b>20,487</b>	<b>13,674</b>	<b>10,600</b>	<b>8,463</b>	<b>8,000</b>

**GENERAL FUND REVENUE**

	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Adopted</b>	<b>2011 As of Aug. 31</b>	<b>2012 Proposed</b>
<b>TRANSFERS FROM OTHER FUNDS</b>	-	-	-	-	-
<b>TOTAL GENERAL FUND REVENUE</b>	<b>1,219,241</b>	<b>1,145,095</b>	<b>1,130,414</b>	<b>626,197</b>	<b>1,178,353</b>
<b>GENERAL FUND EXPENDITURES</b>					
Legislative	22,634	24,481	26,193	12,822	27,563
Administrative	168,728	144,697	157,366	83,711	159,565
Audit, Elections, and Legal Services	6,234	46,958	48,857	28,640	52,545
Public Safety					
Police	582,567	585,398	605,287	399,191	613,695
Fire	35,529	29,232	32,500	27,884	34,500
Prosecution	11,545	-	-	-	-
Public Works	92,877	86,632	105,044	60,864	99,197
Planning & Inspections	22,568	46,241	56,322	22,804	50,598
Parks and Recreation	71,716	63,978	64,845	40,176	64,271
Development	1,235	1,648	14,000	5,270	25,000
<b>EXPENDITURES BEFORE TRANSFERS</b>	<b>1,015,633</b>	<b>1,029,264</b>	<b>1,110,414</b>	<b>681,361</b>	<b>1,126,934</b>
Contingency	-	-	20,000	-	20,000
Transfers Out	31,000	112,594	-	-	20,000
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>1,046,633</b>	<b>1,141,858</b>	<b>1,130,414</b>	<b>681,361</b>	<b>1,166,934</b>

<u>LEGISLATIVE (41100)</u>		2009	2010	2011	2011	2012
		Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>EXPENDITURES</b>						
<b>Personnel</b>						
103	Part-time employees	13,200	13,200	13,200	8,800	13,200
122	FICA	1,010	1,010	1,010	673	1,010
151	Workers Comp	59	118	103	85	103
	<b>Subtotal Personnel</b>	<b>14,269</b>	<b>14,328</b>	<b>14,313</b>	<b>9,558</b>	<b>14,313</b>
<b>General Operations</b>						
201	General Supplies	-	39	-	100	-
202	Permanent Supplies	-	-	-	-	-
203	Postage	84	-	-	-	-
305	Legal Fees	-	500	-	-	-
308	Training and Conferences	-	930	2,000	1,634	3,000
331	Travel	24	72	130	337	500
352	Public Notices	292	391	700	564	700
361	General Liability	5,228	5,331	6,000	-	6,000
438	Dues and Subscriptions	2,671	2,695	2,800	525	2,800
439	Special Events	-	-	-	-	-
440	Meeting Expenses	66	196	250	104	250
442	Miscellaneous Expenses	-	-	-	-	-
	<b>Subtotal General Operations</b>	<b>8,365</b>	<b>10,153</b>	<b>11,880</b>	<b>3,264</b>	<b>13,250</b>
<b>Capital Equipment</b>						
530	Furniture and Equipment	-	-	-	-	-
538	Computer software and Equipment	-	-	-	-	-
	<b>Subtotal Capital Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL LEGISLATIVE EXPENSE:</b>	<b>22,634</b>	<b>24,481</b>	<b>26,193</b>	<b>12,822</b>	<b>27,563</b>



<b>ADMINISTRATION &amp; FINANCE (41200)</b>		<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
		<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>As of Aug. 31</b>	<b>Proposed</b>
<b>EXPENDITURES</b>						
<b>Personnel</b>						
101	Full-time employees	102,536	90,954	93,081	53,033	97,248
104	Temp. employees	-	-	-	-	-
121	PERA	6,836	6,470	6,748	3,772	7,050
122	FICA	8,004	7,297	7,121	4,192	7,439
131	Benefits (health, dental, etc)	9,272	10,116	11,340	6,200	12,150
142	Unemployment Benefits	-	55	-	110	-
151	Workers Compensation	559	965	726	602	778
	<b>Subtotal Personnel</b>	<b>127,206</b>	<b>115,857</b>	<b>119,016</b>	<b>67,909</b>	<b>124,665</b>
<b>General Operations</b>						
201	General Supplies	1,731	1,899	2,200	315	1,500
203	Postage	1,817	2,626	4,000	1,626	3,500
208	Water cooler water	303	277	450	200	400
301	Auditing	12,904	-	-	-	-
305	Legal contract - Civil	3,567	-	-	-	-
306	Consulting fees (IT Support)	5,440	5,440	5,500	3,627	6,000
307	Computer Services (Banyon)	1,560	1,561	1,600	1,561	1,600
308	Training and conferences	1,004	772	2,000	635	1,500
309	Newspaper - Roseville Review	-	-	-	-	-
327	Other Services	-	-	-	28	-
331	Travel Expenses	929	765	1,200	204	1,000
352	Public information and notices	726	662	1,500	689	1,000
353	Newsletter Printing	2,469	2,438	4,000	1,880	3,000
354	Phonebook Printing	-	-	-	-	-
355	Miscellaneous printing & process	285	1,000	1,200	160	500
361	General liability	4,652	4,955	5,300	251	5,300
391	Telephones/Fax (City Hall)	1,769	1,666	2,000	1,179	2,000
401	Copier	379	1,349	2,800	1,900	3,000
404	Computer Repair/Maintenance	-	-	-	-	-
409	Other equipment repair	-	-	-	-	-
438	Dues and Subscriptions	1,474	2,491	3,000	1,476	2,600
440	Meeting Expenses	85	159	100	-	200
442	Miscellaneous expenses	78	779	500	71	800
	<b>Subtotal General Operations</b>	<b>41,172</b>	<b>28,840</b>	<b>37,350</b>	<b>15,802</b>	<b>33,900</b>
<b>Capital Expenditures</b>						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	351	-	1,000	-	1,000
	<b>Subtotal Capital</b>	<b>351</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>
	<b>TOTAL EXPENSES</b>	<b>168,728</b>	<b>144,697</b>	<b>157,366</b>	<b>83,711</b>	<b>159,565</b>

<b>AUDITING, ELECTIONS, AND LEGAL SERVICES (41500)</b>		<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
		<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>As of Aug. 31</b>	<b>Proposed</b>
<b>EXPENDITURES</b>						
<b>Personnel</b>						
101	Full-time employees	3,724	12,440	6,952	5,441	9,700
104	Temp. employees	968	2,242	-	-	2,500
121	PERA	239	869	504	365	522
122	FICA	296	974	532	416	551
131	Benefits (health, dental, etc)	198	1,486	840	560	900
151	Workers Compensation	35	105	54	45	72
	<b>Subtotal Personnel</b>	<b>5,461</b>	<b>18,116</b>	<b>8,882</b>	<b>6,827</b>	<b>14,245</b>
<b>General Operations</b>						
201	General Supplies	-	512	-	-	300
300	Legal Services - Prosecution	-	10,032	12,000	5,950	12,000
301	Auditing	-	12,880	14,000	12,624	14,000
305	Legal Services - Civil	-	4,581	12,000	2,636	10,000
327	Other Services	586	432	800	426	600
331	Travel Expenses	-	-	75	-	-
352	Public information & Notices	96	-	100	-	500
355	Miscellaneous Fees	-	406	1,000	177	700
409	Other equipment and repair	-	-	-	-	-
440	Meeting expenses	91	-	-	-	200
442	Miscellaneous expenses	-	-	-	-	-
	<b>Subtotal General Operations</b>	<b>774</b>	<b>28,842</b>	<b>39,975</b>	<b>21,813</b>	<b>38,300</b>
<b>Capital Expenditures</b>						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	-	-	-	-	-
	<b>Subtotal Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL EXPENSES</b>	<b>6,234</b>	<b>46,958</b>	<b>48,857</b>	<b>28,640</b>	<b>52,545</b>

<b><u>PUBLIC SAFETY (42100)</u></b>		<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
		<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b><u>As of Aug. 31</u></b>	<b>Proposed</b>
<b>REVENUE</b>						
34202	False Fire Alarm	424	-	500	-	500
34203	Fire Inspection Fee	-	-	1,000	-	1,000
34205	Fire Call Reimbursement	1,252	-	-	-	-
35101	Court Fines (including traffic tickets)	38,872	41,330	33,000	28,699	37,000
	<b>TOTAL REVENUE</b>	<b>40,547</b>	<b>41,330</b>	<b>34,500</b>	<b>28,699</b>	<b>38,500</b>
<b>EXPENDITURES</b>						
<b>General Operations</b>						
305	Legal Fees - Prosecution	10,152	-	-	-	-
355	Miscellaneous fees - Printing	1,392	-	-	-	-
	<b>Subtotal Prosecution</b>	<b>11,545</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
318	911 Dispatch	-	-	9,620	5,612	12,126
319	Police Contract	578,250	578,595	590,167	393,445	596,069
360	General Liability	-	-	5,000	-	5,000
391	Telephone/Pager	-	-	-	-	-
442	Miscellaneous Exp.	4,317	6,803	500	134	500
	<b>Subtotal Police</b>	<b>582,567</b>	<b>585,398</b>	<b>605,287</b>	<b>399,191</b>	<b>613,695</b>
320	Fire Contract	18,630	17,826	18,000	17,685	18,000
321	Fire Calls	16,475	11,186	13,000	10,199	15,000
322	False Fire Alarms	424	219	500	-	500
323	Fire Inspections	-	-	1,000	-	1,000
	<b>Subtotal Fire</b>	<b>35,529</b>	<b>29,232</b>	<b>32,500</b>	<b>27,884</b>	<b>34,500</b>
	<b>TOTAL EXPENSES</b>	<b>629,641</b>	<b>614,630</b>	<b>637,787</b>	<b>427,075</b>	<b>648,195</b>

<b>PUBLIC WORKS (43000)</b>		<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
		<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>As of Aug. 31</b>	<b>Proposed</b>
<b>EXPENDITURES</b>						
<b>Personnel</b>						
101	Full-time employees	44,294	31,244	27,248	19,943	27,793
102	Overtime/On-Call	2,191	3,030	3,000	2,304	3,000
121	PERA	3,004	2,573	2,193	1,608	2,232
122	FICA	3,516	2,920	2,314	1,788	2,356
131	Benefits (health, dental, etc)	4,702	4,162	4,200	3,058	4,500
151	Workers Compensation	2,097	3,549	2,526	2,096	1,416
	<b>Subtotal Personnel</b>	<b>59,804</b>	<b>47,477</b>	<b>41,481</b>	<b>30,796</b>	<b>41,297</b>
<b>General Operations</b>						
202	Permanent Supplies	-	305	-	479	500
212	Motor Fuels	1,587	2,500	2,200	2,030	2,500
213	Lubricants and other fluids	-	-	-	46	-
225	Landscaping Materials	15	-	963	21	-
226	Signs	-	-	-	-	-
227	Tools and Equipment	-	-	-	-	-
228	Miscellaneous Repairs & Supplies	1,008	457	1,500	1,007	1,500
304	Engineering Contract	-	337	3,000	-	1,000
308	Training and conferences	165	165	400	165	400
313	Snow and Ice Removal Contact	5,207	11,268	15,000	9,195	15,000
314	Street Sweeping Contract	5,062	5,026	6,000	2,045	6,000
317	Tree Service	3,214	3,642	10,000	3,441	10,000
324	Alley Repair	-	-	1,000	-	1,000
327	Other Services/ Floor Maintenance	356	328	3,000	1,364	1,500
328	Street Repair	-	-	500	-	-
380	Electricity - Street Lighting	6,168	5,896	6,400	3,998	6,200
381	Electricity	2,457	3,067	3,400	1,799	3,200
382	Water	69	63	100	31	100
383	Gas Utilities	3,075	2,674	4,000	1,829	3,500
384	Refuse Disposal	1,189	1,481	1,600	1,166	2,000
391	Telephone/Pagers	534	488	500	216	500
402	Truck repair and Maintenance	2,968	1,363	3,800	1,237	3,000
426	Machinery rental	-	-	-	-	-
442	Miscellaneous	-	96	200	-	-
	<b>Subtotal General Operations</b>	<b>33,073</b>	<b>39,154</b>	<b>63,563</b>	<b>30,068</b>	<b>57,900</b>
<b>Capital Expenditures</b>						
530	Furniture and equipment	-	-	-	-	-
538	Land	-	-	-	-	-
	<b>Subtotal Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL EXPENSES</b>	<b>92,877</b>	<b>86,632</b>	<b>105,044</b>	<b>60,864</b>	<b>99,197</b>

		2009	2010	2011	2011	2012
<u>PLANNING &amp; INSPECTIONS (43400)</u>		Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>REVENUE</b>						
	Other					
32210	Building Permits	11,688	9,163	7,000	4,854	5,000
32211	Zoning Permit Applications	1,210	700	200	800	200
32225	Plan Review	4,692	1,488	2,000	1,036	1,000
32230	Plumbing Permits	1,236	1,248	600	704	800
32270	HVAC Permits	1,410	975	800	1,069	1,000
32280	Street Excavation	100	100	-	-	-
34110	Variance Fee	150	-	-	-	-
34112	Conditional Use Permit	-	-	-	-	-
34113	Zoning Amendment	-	-	-	-	-
	<b>TOTAL REVENUE</b>	<b>20,487</b>	<b>13,674</b>	<b>10,600</b>	<b>8,463</b>	<b>8,000</b>
<b>EXPENDITURES</b>						
<b>Personnel</b>						
101	Full-time employees	14,686	27,923	31,308	14,916	32,001
121	PERA	963	1,966	2,270	1,052	2,320
122	FICA	1,169	2,330	2,395	1,269	2,448
131	Benefits (health, dental, etc)	1,110	3,409	4,410	2,038	4,725
151	Workers Compensation	207	1,224	1,339	1,111	1,304
	<b>Subtotal Personnel</b>	<b>18,136</b>	<b>36,852</b>	<b>41,722</b>	<b>20,386</b>	<b>42,798</b>
<b>General Operations</b>						
201	General Supplies	-	-	-	-	-
202	Permanent Supplies	-	-	-	-	-
203	Postage	173	219	500	250	300
306	Consulting Fees	452	8,015	10,000	1,513	5,000
308	Training and conferences	450	450	500	-	500
312	Building Inspector	2,408	35	2,500	-	1,000
327	Other Services	-	-	-	-	-
331	Travel Expenses	-	-	-	-	-
355	Miscellaneous Printing	-	-	-	-	-
386	Gopher State One Call	531	422	600	309	600
442	Miscellaneous expenses	-	10	-	175	-
443	Surcharge Report	419	239	500	171	400
	<b>Subtotal General Operations</b>	<b>4,432</b>	<b>9,389</b>	<b>14,600</b>	<b>2,418</b>	<b>7,800</b>
<b>Capital Expenditures</b>						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	-	-	-	-	-
	<b>Subtotal Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL EXPENSES</b>	<b>22,568</b>	<b>46,241</b>	<b>56,322</b>	<b>22,804</b>	<b>50,598</b>

<b><u>PARKS AND RECREATION (45200)</u></b>		<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
		<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b><u>As of Aug. 31</u></b>	<b>Proposed</b>
<b>EXPENDITURES</b>						
<b>Personnel</b>						
101	Full-time employees	51,253	41,317	37,855	25,643	38,526
104	Temp. employees	3,555	4,403	6,000	4,043	6,000
121	PERA	3,431	2,960	2,744	1,852	2,793
122	FICA	4,322	3,747	3,355	2,386	3,406
131	Benefits (health, dental, etc)	5,102	4,946	5,880	3,537	6,300
151	Workers Compensation	260	1,309	1,161	964	1,246
	<b>Subtotal Personnel</b>	<b>67,923</b>	<b>58,682</b>	<b>56,995</b>	<b>38,425</b>	<b>58,271</b>
<b>General Operations</b>						
201	General Supplies	127	45	200	23	100
202	Permanent Supplies	89	32	200	107	100
225	Landscaping Materials	-	-	500	-	100
228	Miscellaneous Repairs & Maintenance.	191	144	250	-	250
317	Tree Service	-	-	-	-	-
370	Park and Rec Expenses	700	700	700	-	700
371	Non-Resident Reimbursement	429	1,137	1,000	528	1,300
381	Electric	439	477	700	320	500
382	Water	172	173	300	44	200
383	Gas Utility	801	617	1,200	483	1,000
384	Refuse	-	-	-	-	-
391	Telephones and Pagers	-	20	100	21	50
403	Mower repair	-	1,275	1,500	-	1,000
412	Warming House Repair	-	33	100	-	100
427	Porta Potty Rental	767	630	800	224	500
442	Miscellaneous	78	13	300	-	100
	<b>Subtotal General Operations</b>	<b>3,793</b>	<b>5,296</b>	<b>7,850</b>	<b>1,750</b>	<b>6,000</b>
<b>Capital Expenditures</b>						
550	Other Improvements	-	-	-	-	-
	<b>Subtotal Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL EXPENSES</b>	<b>71,716</b>	<b>63,978</b>	<b>64,845</b>	<b>40,176</b>	<b>64,271</b>

<u>DEVELOPMENT (48100)</u>		2009	2010	2011	2011	2012
		Actual	Actual	Adopted	<u>As of Aug. 31</u>	Proposed
<b>REVENUE</b>						
	Other	-	-	-	-	-
	<b>TOTAL REVENUE</b>	-	-	-	-	-
<b>EXPENDITURES</b>						
<b>General Operations</b>						
306	Consulting Fees	1,235	1,648	14,000	5,270	25,000
442	Miscellaneous expenses	-	-	-	-	-
	<b>Subtotal General Operations</b>	<b>1,235</b>	<b>1,648</b>	<b>14,000</b>	<b>5,270</b>	<b>25,000</b>
	<b>TOTAL EXPENSES</b>	<b>1,235</b>	<b>1,648</b>	<b>14,000</b>	<b>5,270</b>	<b>25,000</b>

	2009	2010	2011	2011	2012
<u>CONTINGENCY (45300)</u>	Actual	Actual	Adopted	<u>As of Aug. 31</u>	Proposed
<b>REVENUE</b>					
Other	-	-	-	-	-
<b>TOTAL REVENUE</b>	-	-	-	-	-
<b>EXPENDITURES</b>					
<b>General Operations</b>					
444 CONTINGENCY FUNDS	-	-	20,000	-	20,000
710 OPERATING TRANSFERS	-	-	-	-	-
<b>Subtotal General Operations</b>	-	-	<b>20,000</b>	-	<b>20,000</b>
<b>TOTAL EXPENSES</b>	-	-	<b>20,000</b>	-	<b>20,000</b>



	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
<b><u>TRANSFERS OUT (45400)</u></b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b><u>As of Aug. 31</u></b>	<b>Proposed</b>
<b>REVENUE</b>					
Other	-	-	-	-	-
<b>TOTAL REVENUE</b>	-	-	-	-	-
<b>EXPENDITURES</b>					
732 Transfers to 302	31,000	-	-	-	-
733 Transfers to 303	-	-	-	-	-
734 Transfers to 304	-	-	-	-	-
741 Transfers to 401	-	56,297	-	-	-
742 Transfers to 402	-	-	-	-	20,000
743 Transfers to 403	-	-	-	-	-
744 Transfers to 404	-	56,297	-	-	-
745 Transfers to 405	-	-	-	-	-
<b>Total Transfers</b>	<b>31,000</b>	<b>112,594</b>	-	-	<b>20,000</b>

# 2011 LAUDERDALE BUDGET

## SUMMARY OF FUNDS 201 - 602

	2008 Actual	2009 Actual	2010 Actual	2011 Adopted	2011 As of Aug. 31	2012 Proposed
<b>Total Revenues</b>						
201 Community Events Fund	3,642	4,874	4,830	3,050	2,353	2,450
202 Communications Fund	22,431	22,837	20,942	20,500	10,309	20,300
203 Recycling Fund	41,362	41,967	41,061	41,000	23,844	40,800
302 2000 Imp Debt Fund	48,013	20,524	-	-	-	-
303 2002 Imp Debt Fund	41,424	35,459	31,652	-	-	-
304 2003 Imp Debt Fund	64,834	59,143	50,924	47,500	22,474	43,907
401 Street Improvement Fund	14,760	10,331	5,421	6,000	3,645	4,500
402 General Capital Impr. Fund	4,320	2,184	1,143	1,500	627	1,000
403 Storm Water Impr. Fund	6,048	4,473	2,346	3,000	1,359	2,000
404 Park Improvement Fund	108,725	3,946	118,570	2,000	933	1,500
405 TIF Project Fund	162,370	165,052	180,089	139,000	87,531	167,000
407 Sewer Improvement Fund	11,277	81,628	5,660	5,500	3,277	4,000
601 Sewer Utility Fund	229,104	234,715	242,590	245,000	159,761	244,500
602 Storm Water Utility Fund	69,192	49,142	54,092	50,700	36,919	55,500
<b>Revenue Before Transfers</b>	<b>827,502</b>	<b>736,274</b>	<b>759,320</b>	<b>564,750</b>	<b>353,032</b>	<b>587,457</b>
<b>Transfers</b>		<b>291,329</b>	<b>612,594</b>	<b>-</b>	<b>68,381</b>	<b>20,000</b>
<i>Total Revenues</i>	<b>827,502</b>	<b>1,027,604</b>	<b>1,371,914</b>	<b>564,750</b>	<b>421,413</b>	<b>607,457</b>
<b>Total Expenditures</b>						
201 Community Events Fund	4,329	3,616	3,616	3,550	2,036	2,650
202 Communications Fund	15,374	29,277	29,277	29,669	14,847	30,404
203 Recycling Fund	23,391	32,079	32,079	34,275	14,957	34,366
302 2000 Impr. Debt Fund	122,080	455,481	455,481	-	-	-
303 2002 Impr. Debt Fund	150,256	145,798	145,798	526,950	526,936	-
304 2003 Impr. Debt Fund	118,608	116,350	116,350	116,205	115,836	113,130
401 Street Improvement Fund	69,213	12,189	12,189	-	-	-
402 General Capital Impr. Fund	90,000	-	-	31,000	29,714	35,000
403 Storm Water Impr. Fund	32,316	-	-	-	-	-
404 Park Improvement Fund	81,110	6,735	6,735	44,000	(1,500)	10,000
405 TIF Project Fund	738	747	747	1,000	238	1,000
407 Sewer Improvement Fund	-	-	-	-	-	-
601 Sewer Utility Fund	212,687	228,570	228,570	243,629	131,061	225,428
602 Storm Water Utility Fund	36,424	43,293	43,293	66,000	22,437	67,380
<b>Expenditures Before Transfers</b>	<b>956,526</b>	<b>1,074,134</b>	<b>1,074,134</b>	<b>1,096,278</b>	<b>856,562</b>	<b>519,358</b>
<b>Tranfers</b>		<b>260,329</b>	<b>500,000</b>	<b>-</b>	<b>68,381</b>	
<i>Total Expenditures</i>	<b>956,526</b>	<b>1,334,463</b>	<b>1,574,134</b>	<b>1,096,278</b>	<b>924,943</b>	<b>519,358</b>
<i>Surplus/(deficit)</i>	<b>(129,025)</b>	<b>(306,860)</b>	<b>(202,220)</b>	<b>(531,528)</b>	<b>(503,530)</b>	<b>88,099</b>

## Community Events Fund 201

DEPT. 45600	2008 Actual	2009 Actual	2010 Actual	2011 Adopted	2011 As of Aug. 31	2012 Proposed
<b>BEGINNING BALANCE</b>	3,486	2,800	4,058	5,638	5,638	5,138
<b>REVENUES:</b>						
34785 Fun Run / Walk	-	-	-	100	-	-
34786 Winter Event	609	396	33	-	31	-
34787 Garage Sale	-	50	-	50	-	50
34788 Day in the Park	1,683	1,904	3,219	1,500	1,633	1,000
34789 Music under the trees	-	448	434	400	469	400
34790 Other Events - March Dance	-	-	-	-	-	-
34791 Pop Sales	-	-	-	-	-	-
34792 T-Shirt Sales	150	330	97	100	107	100
34795 Halloween Donations	779	825	854	700	-	700
36211 Investment Interest	129	121	69	100	43	100
36230 Donations	-	30	-	-	-	-
36255 Misc.	293	769	124	100	70	100
<b>Total Revenues</b>	<b>3,642</b>	<b>4,874</b>	<b>4,830</b>	<b>3,050</b>	<b>2,353</b>	<b>2,450</b>
<b>EXPENDITURES:</b>						
201 General Supplies	-	5	-	-	-	-
202 Permanent Supplies	43	100	-	100	40	100
368 Fun Run / Walk	-	-	100	100	300	-
369 Music Under the Trees	535	200	600	400	400	400
370 Other Events - March Dance	-	-	-	-	-	-
373 T-Shirts	353	-	-	-	-	-
375 Winter Event	1,011	192	250	250	150	250
376 Garage Sale	34	-	-	-	-	-
377 Day in the Park	1,500	1,800	1,400	1,800	918	1,000
378 Night Out	103	119	150	150	119	150
379 Halloween Event	496	518	450	500	-	550
437 Sales Tax	-	-	-	-	-	-
430 Misc.	-	491	-	-	-	-
440 Meeting Expenses	254	191	300	250	109	200
<b>Total Expenditures</b>	<b>4,329</b>	<b>3,616</b>	<b>3,250</b>	<b>3,550</b>	<b>2,036</b>	<b>2,650</b>
<b>Fund Balance Gain/Loss</b>	<b>(686)</b>	<b>1,258</b>	<b>1,580</b>	<b>(500)</b>	<b>317</b>	<b>(200)</b>
39200 <b>Transfers In</b>	-	-	-	-	-	-
710 <b>Transfers Out</b>	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>2,800</b>	<b>4,058</b>	<b>5,638</b>	<b>5,138</b>	<b>5,955</b>	<b>4,938</b>

## Communications Fund 202

DEPT. 49500		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		<b>36,667</b>	<b>43,724</b>	<b>37,284</b>	<b>33,712</b>	<b>33,712</b>	<b>24,543</b>
<b>REVENUES:</b>							
36253	Franchise Fees	21,278	21,632	20,576	20,000	10,100	20,000
36250	Refunds & Reimbursements		262	-	-	-	-
36211	Investment Interest	1,153	942	366	500	209	300
33600	Grants		-	-	-	-	-
<b>Total Revenues</b>		<b>22,431</b>	<b>22,837</b>	<b>20,942</b>	<b>20,500</b>	<b>10,309</b>	<b>20,300</b>
<b>EXPENDITURES:</b>							
101	Reg. Full Time Employees	6,230	6,307	10,678	15,360	6,177	15,777
121	PERA Contributions	473	426	752	1,114	441	1,144
122	FICA Contributions	593	510	869	1,175	506	1,207
131	Group Insurance	618	576	1,191	2,100	780	2,250
151	Workers Comp	-	27	86	120	99	126
<b>Personnel costs</b>		<b>7,913</b>	<b>7,846</b>	<b>13,576</b>	<b>19,869</b>	<b>8,003</b>	<b>20,504</b>
201	General Supplies	-	5	85	100	37	-
202	Permanent Supplies	-	-	-	-	-	-
307	Web Hosting	444	444	444	600	500	600
327	Other Service	1,993	3,501	2,837	2,800	1,419	3,000
329	Cable Franchise Fee	5,023	5,069	5,214	5,300	4,888	5,300
530	Furniture and Equipment	-	12,411	2,358	1,000	-	1,000
<b>Operating Costs</b>		<b>7,460</b>	<b>21,430</b>	<b>10,938</b>	<b>9,800</b>	<b>6,844</b>	<b>9,900</b>
<b>Total Expenditures</b>		<b>15,374</b>	<b>29,277</b>	<b>24,514</b>	<b>29,669</b>	<b>14,847</b>	<b>30,404</b>
<b>Fund Balance Gain/Loss</b>		<b>7,057</b>	<b>(6,440)</b>	<b>(3,572)</b>	<b>(9,169)</b>	<b>(4,538)</b>	<b>(10,104)</b>
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>43,724</b>	<b>37,284</b>	<b>33,712</b>	<b>24,543</b>	<b>29,174</b>	<b>14,439</b>

## Recycling Fund 203

DEPT. 50000		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		<b>60,029</b>	<b>78,000</b>	<b>87,889</b>	<b>98,106</b>	<b>87,889</b>	<b>104,831</b>
<b>REVENUES:</b>							
36100	Recycling Fee	34,698	35,215	35,113	35,000	18,365	35,000
36102	Penalties & Interest	71	62	35	-	33	-
33622	SCORE Grant	4,758	4,866	4,926	5,000	4,750	5,000
36211	Investment Interest	1,811	1,824	987	1,000	684	800
36255	Other	24	-	-	-	12	-
<b>Total Revenues</b>		<b>41,362</b>	<b>41,967</b>	<b>41,061</b>	<b>41,000</b>	<b>23,844</b>	<b>40,800</b>
<b>EXPENDITURES:</b>							
101	Reg. FT Employees	3,545	2,949	5,687	5,606	3,557	5,718
121	PERA Contributions	283	201	400	406	258	415
122	FICA Contributions	356	244	478	429	306	437
131	Group Insurance	362	256	625	840	500	900
151	Workers Comp	-	8	42	44	36	46
<b>Personnel costs</b>		<b>4,546</b>	<b>3,658</b>	<b>7,232</b>	<b>7,325</b>	<b>4,657</b>	<b>7,516</b>
202	Permanent Supplies	-	-	95	100	-	-
327	Other Service	339	339	332	350	-	350
389	Recycling Contract	18,506	28,082	23,185	26,500	10,300	26,500
<b>Operating Costs</b>		<b>18,845</b>	<b>28,421</b>	<b>23,611</b>	<b>26,950</b>	<b>10,300</b>	<b>26,850</b>
<b>Total Expenditures</b>		<b>23,391</b>	<b>32,079</b>	<b>30,843</b>	<b>34,275</b>	<b>14,957</b>	<b>34,366</b>
<b>Fund Balance Gain/Loss</b>		<b>17,971</b>	<b>9,889</b>	<b>10,218</b>	<b>6,725</b>	<b>8,887</b>	<b>6,434</b>
39200	<b>Transfers In</b>	-	-	-	-	-	-
710	<b>Transfers Out</b>	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>78,000</b>	<b>87,889</b>	<b>98,106</b>	<b>104,831</b>	<b>96,776</b>	<b>111,265</b>

## 2002 Improvements Debt Service Fund 303

DEPT. 47300	2008	2009	2010	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>	<b>392,169</b>	<b>283,338</b>	<b>172,999</b>	<b>458,555</b>	<b>458,555</b>	<b>(0)</b>
<b>REVENUES:</b>						
36102 Penalties & interest	7,839	6,587	2,759	-	-	-
36211 Investment Interest	8,670	4,063	1,730	-	-	-
36100 Special Assessments	24,916	24,809	27,163	-	-	-
<b>Total Revenue</b>	<b>41,424</b>	<b>35,459</b>	<b>31,652</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES:</b>						
601 Bond Principal	115,000	115,000	120,000	515,000	515,000	-
611 Bond Interest	34,609	30,153	25,363	11,500	11,436	-
621 File Maintenance Charges	647	645	733	450	500	-
<b>Total Expenditures</b>	<b>150,256</b>	<b>145,798</b>	<b>146,095</b>	<b>526,950</b>	<b>526,936</b>	<b>-</b>
<b>Fund Balance Gain/Loss</b>	<b>(108,831)</b>	<b>(110,339)</b>	<b>(114,443)</b>	<b>(526,950)</b>	<b>(526,936)</b>	<b>-</b>
39200 Transfers In	-	-	400,000	-	68,381	-
710 Transfers Out	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>283,338</b>	<b>172,999</b>	<b>458,555</b>	<b>(68,395)</b>	<b>(0)</b>	<b>(0)</b>

## 2003 Improvements Debt Service Fund 304

DEPT. 47400	2008	2009	2010	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>	478,218	424,444	367,236	404,217	404,217	335,512
<b>REVENUES:</b>						
36102 Penalties & interest	12,852	10,458	4,535	9,000	3,528	6,907
36211 Investment Interest	12,784	8,690	4,484	4,000	2,280	3,000
36100 Special Assessments	39,197	39,995	41,906	34,500	16,667	34,000
<b>Total Revenues</b>	<b>64,834</b>	<b>59,143</b>	<b>50,924</b>	<b>47,500</b>	<b>22,474</b>	<b>43,907</b>
<b>EXPENDITURES:</b>						
601 Bond Principal	95,000	95,000	95,000	100,000	100,000	100,000
611 Bond Interest	22,961	20,705	18,211	15,405	15,405	12,330
621 File Maintenance Charges	647	645	733	800	431	800
<b>Total Expenditures</b>	<b>118,608</b>	<b>116,350</b>	<b>113,944</b>	<b>116,205</b>	<b>115,836</b>	<b>113,130</b>
<b>Fund Balance Gain/Loss</b>	<b>(53,775)</b>	<b>(57,207)</b>	<b>(63,019)</b>	<b>(68,705)</b>	<b>(93,362)</b>	<b>(69,223)</b>
39200 Transfers In	-	-	100,000	-	-	-
710 Transfers Out	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>424,444</b>	<b>367,236</b>	<b>404,217</b>	<b>335,512</b>	<b>310,855</b>	<b>266,289</b>

## Street Improvement Fund 401

DEPT. 48401		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		<b>454,662</b>	<b>400,208</b>	<b>398,350</b>	<b>460,068</b>	<b>460,068</b>	<b>466,068</b>
<b>REVENUES:</b>							
36211	Investment Interest	14,243	10,232	5,326	6,000	3,268	4,500
36200	Miscellaneous Revenue	517	99	95	-	-	-
36102	Penalties & Interest	-	-	-	-	-	-
36100	Special Assessments	-	-	-	-	377	-
<b>Total Revenue</b>		<b>14,760</b>	<b>10,331</b>	<b>5,421</b>	<b>6,000</b>	<b>3,645</b>	<b>4,500</b>
<b>EXPENDITURES:</b>							
328	Street Repair	49,712	4,320	-	-	-	-
	Street Reconstruction	-	-	-	-	-	-
	Streetscaping	-	-	-	-	-	-
304	Engineering	19,502	7,869	-	-	-	-
	Trees	-	-	-	-	-	-
<b>Total Expenditures</b>		<b>69,213</b>	<b>12,189</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Gain/Loss</b>		<b>(54,454)</b>	<b>(1,858)</b>	<b>5,421</b>	<b>6,000</b>	<b>3,645</b>	<b>4,500</b>
39200	Transfers In	-	-	56,297	-	-	-
710	Transfers Out	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>400,208</b>	<b>398,350</b>	<b>460,068</b>	<b>466,068</b>	<b>463,713</b>	<b>470,568</b>



## General Capital Improvement Fund 402

DEPT. 48000		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		<b>168,981</b>	<b>83,301</b>	<b>85,485</b>	<b>86,628</b>	<b>86,628</b>	<b>57,128</b>
<b>REVENUES:</b>							
36211	Investment Interest	4,320	2,184	1,143	1,500	627	1,000
	Depreciation	-	-	-	-	-	-
39999	Other	-	-	-	-	-	-
<b>Total Revenue</b>		<b>4,320</b>	<b>2,184</b>	<b>1,143</b>	<b>1,500</b>	<b>627</b>	<b>1,000</b>
<b>EXPENDITURES:</b>							
510	Land	-	-	-	-	-	-
520	Buildings	-	-	-	1,000	-	-
521	City Garage	-	-	-	-	-	-
523	Warming House	-	-	-	-	-	-
530	Furniture & Equipment	-	-	-	-	-	-
531	Office Equipment	-	-	-	-	-	-
532	Copier	-	-	-	-	-	-
535	HVAC	-	-	-	-	-	-
538	Computers	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	-	-
543	Tractor	-	-	-	30,000	29,714	-
550	Other Improvements	-	-	-	-	-	-
560	Vehicle	-	-	-	-	-	-
562	Truck	-	-	-	-	-	35,000
<b>Total Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>31,000</b>	<b>29,714</b>	<b>35,000</b>
<b>Fund Balance Gain/Loss</b>		<b>4,320</b>	<b>2,184</b>	<b>1,143</b>	<b>(29,500)</b>	<b>(29,087)</b>	<b>(34,000)</b>
39200	<b>Transfers In</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>
710	<b>Transfers Out</b>	<b>90,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>83,301</b>	<b>85,485</b>	<b>86,628</b>	<b>57,128</b>	<b>57,542</b>	<b>43,128</b>

## Storm Sewer Improvement Fund 403

DEPT. 48403	2008	2009	2010	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>	<b>197,249</b>	<b>170,981</b>	<b>175,454</b>	<b>177,800</b>	<b>177,800</b>	<b>180,800</b>
<b>REVENUES:</b>						
37300 Storm Sewer Fee	-	-	-	-	-	-
36211 Investment Interest	6,048	4,473	2,346	3,000	1,359	2,000
39999 Other	-	-	-	-	-	-
<b>Total Revenues</b>	<b>6,048</b>	<b>4,473</b>	<b>2,346</b>	<b>3,000</b>	<b>1,359</b>	<b>2,000</b>
<b>EXPENDITURES:</b>						
101 Reg. FT Employees	-	-	-	-	-	-
102 On-Call Pay	-	-	-	-	-	-
121 PERA Contributions	-	-	-	-	-	-
122 FICA Contributions	-	-	-	-	-	-
131 Group Insurance	-	-	-	-	-	-
151 Workers Compensation	-	-	-	-	-	-
<b>Personnel Costs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
304 Engineering	11,816	-	-	-	-	-
327 Other Services	-	-	-	-	-	-
442 Misc	500	-	-	-	-	-
444 Contingency Funds	-	-	-	-	-	-
554 Storm System Repairs	-	-	-	-	-	-
<b>Operating Costs</b>	<b>12,316</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>12,316</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Gain/Loss</b>	<b>(6,268)</b>	<b>4,473</b>	<b>2,346</b>	<b>3,000</b>	<b>1,359</b>	<b>2,000</b>
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	20,000	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>170,981</b>	<b>175,454</b>	<b>177,800</b>	<b>180,800</b>	<b>179,159</b>	<b>182,800</b>

## Park Improvement Fund 404

DEPT. 48404		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		<b>123,844</b>	<b>151,458</b>	<b>148,669</b>	<b>187,295</b>	<b>187,295</b>	<b>145,295</b>
<b>REVENUES:</b>							
33130	Grants	-	-	60,000	-	-	-
36230	Donations	-	-	-	-	-	-
36211	Investment Interest	4,065	3,946	2,273	2,000	933	1,500
<b>Total Revenues</b>		<b>4,065</b>	<b>3,946</b>	<b>62,273</b>	<b>2,000</b>	<b>933</b>	<b>1,500</b>
<b>EXPENDITURES:</b>							
304	Engineering	17,718	382	-	-	-	-
510	Land	-	-	-	-	-	-
524	Picnic Shelter	-	-	-	-	-	-
525	Playground	-	-	79,945	34,000	(1,500)	-
526	Park Path	-	-	-	-	-	-
527	Gen. Park Improvements	63,392	6,353	-	10,000	-	10,000
528	Court Improvements	-	-	-	-	-	-
<b>Total Expenditures</b>		<b>81,110</b>	<b>6,735</b>	<b>79,945</b>	<b>44,000</b>	<b>(1,500)</b>	<b>10,000</b>
<b>Fund Balance Gain/Loss</b>		<b>(77,046)</b>	<b>(2,789)</b>	<b>(17,672)</b>	<b>(42,000)</b>	<b>2,433</b>	<b>(8,500)</b>
39200	Transfers In	104,660	-	56,297	-	-	-
710	Transfers Out	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>151,458</b>	<b>148,669</b>	<b>187,295</b>	<b>145,295</b>	<b>189,728</b>	<b>136,795</b>

## TIF Project Fund 405

DEPT. 48500		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		<b>468,208</b>	<b>629,840</b>	<b>533,815</b>	<b>211,694</b>	<b>211,694</b>	<b>230,606</b>
<b>REVENUES:</b>							
36211	Investment Interest	17,471	15,800	5,074	4,000	1,497	2,000
31050	Tax increment	137,953	141,815	167,422	135,000	84,219	165,000
31051	Delinquent Tax increment	1,959	1,879	1,781	-	1,815	-
33406	TIF Mrkt Value Homestead Crdt	4,987	5,558	5,812	-	-	-
<b>Total Revenues</b>		<b>162,370</b>	<b>165,052</b>	<b>180,089</b>	<b>139,000</b>	<b>87,531</b>	<b>167,000</b>
<b>EXPENDITURES:</b>							
101	FT Employees	-	-	-	-	-	-
121	PERA Contribution	-	-	-	-	-	-
122	FICA Contribution	-	-	-	-	-	-
131	Group Insurance	-	-	-	-	-	-
133	Life Insurance	-	-	-	-	-	-
<b>Total Personnel Costs</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
304	Engineering	-	-	-	-	-	-
305	Legal Fees	-	-	-	-	-	-
327	Other Services	738	747	2,210	1,000	238	1,000
325	Other Imp. (Larpenteur)	-	-	-	-	-	-
<b>General Operating Costs</b>		<b>738</b>	<b>747</b>	<b>2,210</b>	<b>1,000</b>	<b>238</b>	<b>1,000</b>
<b>Total Expenditures</b>		<b>738</b>	<b>747</b>	<b>2,210</b>	<b>1,000</b>	<b>238</b>	<b>1,000</b>
<b>Fund Balance Gain/Loss</b>		<b>161,632</b>	<b>164,305</b>	<b>177,878</b>	<b>138,000</b>	<b>87,293</b>	<b>166,000</b>
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	260,329	500,000	-	68,381	-
<b>Ending Fund Balance</b>		<b>629,840</b>	<b>533,815</b>	<b>211,694</b>	<b>349,694</b>	<b>230,606</b>	<b>396,606</b>

## Sewer Improvement Fund 407

DEPT. 48407		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		<b>330,380</b>	<b>341,657</b>	<b>423,285</b>	<b>428,944</b>	<b>428,944</b>	<b>434,444</b>
<b>REVENUES:</b>							
36211	Investment Interest	11,277	9,128	5,660	5,500	3,277	4,000
36100	Special Assessments	-	-	-	-	-	-
37240	Sewer Connections	-	72,500	-	-	-	-
<b>Total Revenues</b>		<b>11,277</b>	<b>81,628</b>	<b>5,660</b>	<b>5,500</b>	<b>3,277</b>	<b>4,000</b>
<b>EXPENDITURES:</b>							
304	Engineering	-	-	-	-	-	-
544	Other	-	-	-	-	-	-
<b>Total Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Gain/Loss</b>		<b>11,277</b>	<b>81,628</b>	<b>5,660</b>	<b>5,500</b>	<b>3,277</b>	<b>4,000</b>
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>341,657</b>	<b>423,285</b>	<b>428,944</b>	<b>434,444</b>	<b>432,221</b>	<b>438,444</b>

## Sanitary Sewer Enterprise Fund 601

DEPT. 49000		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		201,790	218,207	224,352	233,066	233,066	234,437
<b>REVENUES:</b>							
37210	Sewer Charges	224,682	226,671	240,056	242,000	157,998	242,000
36211	Investment Interest	4,422	4,369	2,534	3,000	1,763	2,500
36250	Refunds/Reimbursements	-	-	-	-	-	-
37230	Penalties	-	-	-	-	-	-
36255	Miscellaneous	-	-	-	-	-	-
37240	Sewer Connections	-	3,675	-	-	-	-
39101	Sale of Assets	-	-	-	-	-	-
<b>Total Revenues</b>		<b>229,104</b>	<b>234,715</b>	<b>242,590</b>	<b>245,000</b>	<b>159,761</b>	<b>244,500</b>
<b>EXPENDITURES:</b>							
101	Reg. FT Employees	17,451	22,169	22,825	26,676	9,655	27,379
102	On-Call Pay	11,822	13,193	10,884	12,000	6,684	12,000
121	PERA Contributions	1,981	2,286	2,409	2,804	1,552	2,855
122	FICA Contributions	2,469	2,683	2,724	2,959	1,714	3,013
131	Group Insurance	2,536	3,577	3,946	3,906	2,855	4,185
151	Worker's Comp.	858	1,932	1,798	934	775	2,746
<b>Personnel Costs</b>		<b>37,117</b>	<b>45,840</b>	<b>44,586</b>	<b>49,279</b>	<b>23,235</b>	<b>52,178</b>
201	General Supplies	-	-	-	-	-	-
212	Motor Fuels	394	369	536	500	435	550
227	Tools & Equipment	289	-	-	300	285	300
228	Misc. Repairs/Maint/Supply	-	-	244	400	-	400
301	Auditing	1,350	1,613	1,610	1,700	1,578	1,700
304	Engineering	2,997	3,211	481	3,000	-	3,000
308	Training/Conferences	560	300	-	600	300	500
315	Sewer Jetting	1,444	-	1,050	1,500	-	1,500
316	Sewer Televising	11,018	-	2,083	1,000	-	1,000
327	Other Services	6,040	11,408	13,312	5,000	3,500	7,000
331	Travel Expenses	-	119	-	200	-	100
361	General Liability	1,520	1,539	1,666	1,700	-	1,700
382	Water	66	69	63	100	31	100
387	Met Council Sewer Charges	115,587	128,590	132,610	138,000	100,958	120,000
391	Telephones/Pagers	228	263	244	250	162	300
402	City Truck Repair/Maint.	-	333	160	100	94	100
425	Clothing	786	933	942	1,000	483	1,000
442	Misc.	-	23	-	-	-	-
444	Contingency Funds	-	-	-	-	-	-
501	Depreciation	33,291	33,959	34,291	34,000	-	34,000
540	Machinery & Equipment	-	-	-	-	-	-
554	System Repairs (I/I)	-	-	-	5,000	-	-
<b>Operating Costs</b>		<b>175,570</b>	<b>182,730</b>	<b>189,290</b>	<b>194,350</b>	<b>107,826</b>	<b>173,250</b>
<b>Total Expenses</b>		<b>212,687</b>	<b>228,570</b>	<b>233,876</b>	<b>243,629</b>	<b>131,061</b>	<b>225,428</b>
<b>Fund Balance Gain/Loss</b>		<b>16,417</b>	<b>6,145</b>	<b>8,714</b>	<b>1,371</b>	<b>28,700</b>	<b>19,072</b>
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>218,207</b>	<b>224,352</b>	<b>233,066</b>	<b>234,437</b>	<b>261,765</b>	<b>253,509</b>

## Storm Sewer Enterprise Fund 602

DEPT. 49100		2008	2009	2010	2011	2011	2012
		Actual	Actual	Actual	Adopted	As of Aug. 31	Proposed
<b>BEGINNING BALANCE</b>		(9,196)	23,572	29,421	34,434	34,434	19,134
<b>REVENUES:</b>							
37300	Storm Sewer Fee	48,763	48,351	53,621	50,000	36,601	55,000
36211	Investment Interest	429	791	471	700	318	500
39999	Other	-	-	-	-	-	-
<b>Total Revenues</b>		<b>49,192</b>	<b>49,142</b>	<b>54,092</b>	<b>50,700</b>	<b>36,919</b>	<b>55,500</b>
<b>EXPENDITURES:</b>							
101	Reg. FT Employees	16,112	19,898	23,459	30,369	9,655	31,350
102	On-Call Pay	3,792	2,768	4,186	5,000	2,571	5,000
121	PERA Contributions	1,318	1,431	1,941	2,564	1,255	2,635
122	FICA Contributions	1,644	1,693	2,203	2,706	1,391	2,781
131	Group Insurance	1,737	2,220	3,203	4,284	2,314	4,590
151	Workers Compensation	858	1,045	1,157	777	645	2,224
<b>Personnel Costs</b>		<b>25,461</b>	<b>29,054</b>	<b>36,149</b>	<b>45,700</b>	<b>17,831</b>	<b>48,580</b>
201	General Supplies	-	-	-	-	-	-
212	Motor Fuels	394	340	536	500	435	500
227	Tools & Equipment	51	-	-	100	50	-
228	Misc. Repairs/Maint/Supply	-	26	-	-	-	-
301	Auditing	1,350	1,613	1,610	1,700	1,578	1,700
304	Engineering	-	7,281	-	9,000	645	9,000
308	Training/Conferences	-	-	70	500	-	-
314	Street Sweeping	-	-	-	-	-	-
327	Other Services	5,759	1,454	6,127	3,000	618	2,500
352	Public Information Notice	-	80	84	100	41	100
361	General Liability	1,520	1,539	1,666	1,700	-	1,700
391	Telephones/Pagers	228	263	244	300	162	300
402	City Truck Repair/Maint.	-	333	160	1,000	94	500
425	Clothing	786	933	942	900	483	1,000
438	Dues & Subscriptions (Permits)	875	375	875	500	500	500
442	Misc. (Public Education)	-	-	617	1,000	-	1,000
444	Contingency Funds	-	-	-	-	-	-
501	Depreciation	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	-	-
554	Storm System Repairs	-	-	-	-	-	-
<b>Operating Costs</b>		<b>10,963</b>	<b>14,238</b>	<b>12,930</b>	<b>20,300</b>	<b>4,606</b>	<b>18,800</b>
<b>Total Expenditures</b>		<b>36,424</b>	<b>43,293</b>	<b>49,080</b>	<b>66,000</b>	<b>22,437</b>	<b>67,380</b>
<b>Fund Balance Gain/Loss</b>		<b>12,768</b>	<b>5,849</b>	<b>5,013</b>	<b>(15,300)</b>	<b>14,482</b>	<b>(11,880)</b>
39200	<b>Transfers In</b>	<b>20,000</b>	-	-	-	-	-
710	<b>Transfers Out</b>	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>23,572</b>	<b>29,421</b>	<b>34,434</b>	<b>19,134</b>	<b>48,916</b>	<b>7,254</b>





ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u>    X    </u>	MEETING DATE <u>    October 11, 2011    </u>
Special <u>          </u>	
Public Hearing <u>          </u>	ITEM NUMBER <u>    Adoption of the 2012-2014 GIS</u>
Report <u>          </u>	<u>    (Geographic Information Systems) JPA</u>
Discussion/Action <u>          </u>	<u>    (Joint Powers Agreement)</u>
Resolution <u>          </u>	STAFF INITIAL <u>    Jim    </u>
Work session <u>          </u>	APPROVED BY ADMINISTRATOR <u>                  </u>

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Lauderdale has been a part of the Users Group since 1995 and signs a new JPA every 3 years. The Users Group was formed in order to create an alliance between public agencies interested in using GIS and data created and maintained by Ramsey County. The agreement is intended to enable those parties who are part of the User Group to be represented for the purpose of undertaking negotiations and transactions with Ramsey County and any other body politic.

The GIS User Group has created an online mapping application that has current county-wide data with aerial imagery available to anyone with Internet access. That address is <http://maps.metro-inet.us/>.

The membership fee, which is collected annually, was \$238.05 for Lauderdale for 2011 and was paid earlier this year.

**OPTIONS:**

- 1) Adopt the 2012-2014 Joint Powers Agreement Among Members of the Ramsey County Geographic Information Systems Users Group.
- 2) Do not adopt the 2012-2014 Joint Powers Agreement Among Members of the Ramsey County Geographic Information Systems Users Group.

**STAFF RECOMMENDATION:**

Adopt the 2012-2014 Joint Powers Agreement Among Members of the Ramsey County Geographic Information Systems Users Group.

**COUNCIL ACTION:**

JOINT POWERS AGREEMENT

AMONG

MEMBERS OF THE RAMSEY COUNTY GEOGRAPHIC INFORMATION SYSTEMS USERS GROUP

This JOINT POWERS AGREEMENT ("Agreement") is entered into pursuant to the provisions of Minn. Stat. §471.59 among Governmental Units for the purposes of forming the Ramsey County Geographic Information System Users Group ("Users Group").

**ARTICLE I. INTENT OF THIS AGREEMENT**

In 1995, an informal alliance, known as the Ramsey County Geographic Information System Users Group ("Users Group"), was formed among Governmental Units interested in using Geographic Information Systems (GIS) and data created and maintained by Ramsey County. This agreement is intended to establish and enable the Users Group to represent the parties to this Agreement for the purposes of undertaking negotiations and transactions.

**ARTICLE II. DEFINITIONS**

Section 1. **Members** means those Governmental Units that have executed this Joint Powers Agreement and have paid fees as provided in Article X.

Section 2. **Governmental Unit** has the meaning set forth in Minnesota Statutes §471.59.

Section 3. **Users Group** means a group made up of one representative of each Member with the powers and responsibilities described in this Agreement.

**ARTICLE III. GIS BOARD OF DIRECTORS STRUCTURE**

Section 1. There is hereby created a GIS Board of Directors (Board).

Section 2. Each Member shall appoint one person to serve as a Director. Each Member may also appoint a person to serve as an Alternate Director. Members shall notify the Board in writing if the Director or Alternate Director changes.

Section 3. The Board shall have the following officers: a Chair, Vice Chair, Secretary, and Treasurer (Officers).

Section 4 The Officers will be elected annually by the Board.

Section 5. The Officers shall serve on a voluntary basis without pay.

Section 6. A quorum will consist of at least 40% of the full membership of the Board, whether or not all vacancies have been filled.

Section 7. Decisions of the Board will be made by a majority of the quorum.

**ARTICLE IV. DUTIES OF THE GIS BOARD OF DIRECTORS**

Section 1. The Board shall meet at least two times per year.

Section 2. The Board shall conduct an organizational meeting no later than 30 days after the effective date of this Agreement. The organizational meeting shall include: the election of officers; the adoption of by-laws and other

procedures governing the conduct of its meetings and its business as it deems appropriate; the adoption of the Users Group Budget; review of the operating procedures within this Agreement.

Section 3. The Board shall approve and adopt the formula for the distribution of costs associated with access to Ramsey County GIS data and the updating of physical features. This formula shall be reviewed annually by the Board.

Section 4. The Board shall arrange for and facilitate regular meetings of the Users Group and for Users Group activities.

Section 5. The Chair presides at meetings of the Board. The Vice Chair will preside in the absence of the Chair. The Secretary is responsible for recording the proceedings of the Board and communicating these proceedings to all Member organizations. The Treasurer is responsible for the funds and financial records of the Board.

Section 6. The Chair and the Treasurer must sign vouchers or orders disbursing funds of the Users Group. Disbursement will be made in the method prescribed by law for statutory cities.

Section 7. The Board may take such actions as it deems necessary and convenient to accomplish the general purposes of this Agreement.

Section 8. The Board shall purchase liability insurance on behalf of the Users Group to insure against liability of the Users Group and its constituent Members.

Section 9. The Board may:

- (i) Enter into contracts to carry out its powers and duties, in full compliance with any competitive bidding requirements imposed by State or local law;
- (ii) Provide for the prosecution, defense, or other participation in proceedings at law or in equity in which it may have an interest;
- (iii) Employ such persons as it deems necessary on a part-time, full-time, or consultancy basis;
- (iv) Purchase, hold, or dispose of real and personal property;
- (v) Contract for space, commodities or personal services with a Member or group of Members;
- (vi) Accept gifts, apply for and use grants or loans of money or other property from the state, the United States of America, and from other government units and may enter into agreements in connection therewith and hold, use and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto;
- (vii) Appoint a fiscal agent.

#### **ARTICLE V. NEW MEMBERS**

Section 1. Any Governmental Unit that is not a party to the initial Agreement may join as a Member at any time.

Section 2. To become a Member, a local unit of government shall adopt a resolution and shall sign this Joint Powers Agreement.

Section 3. New Members will pay the current one-time membership fee and the data exchange fee due for the year in which the new Member is joining, as set by the Board pursuant to Article IV, Section 3, as calculated by the current formula. Fees will not be pro-rated for new Members who join after January 1 of each year.

#### **ARTICLE VI. GIS DATA TO BE SUPPLIED BY RAMSEY COUNTY**

Section 1. It is the intent of this Agreement that the Users Group will negotiate an agreement with Ramsey County for the exchange of County GIS Data with Members at a preferential fee structure. A component of the fees will apply to the collection of aerial photography and maintenance of digital physical features derived from aerial photography.

Section 2. The GIS Data should consist of the following components generated and maintained by the County:

- (i) The Ramsey County Digital Base Map;
- (ii) The Ramsey County Attribute Data Base;
- (iii) The Physical Features File.

Section 3. The Board will negotiate on behalf of the Members for the cost and method of access to this data. Prior to each payment to Ramsey County, the Board shall determine whether it is satisfied with the content, accuracy, and timeliness of the data provided to date and make a determination if further payment shall be made.

#### **ARTICLE VII. GIS DATA TO BE EXCHANGED AS PART OF THIS AGREEMENT**

Section 1. Members agree to exchange any GIS data with Ramsey County and with any requesting Member for the requesting party's own use where that GIS data has been in some way derived and/or developed from the County GIS Data accessed through this Agreement or future agreements between the Users Group and Ramsey County. Members agree to exchange with Ramsey County and with any other Member any attribute data that it has created and maintained where that data can be associated to a parcel using a parcel identifier. Members also agree to exchange any building permit data requested by Ramsey County for the identification of future physical feature data base updates.

Section 2. The Board will negotiate with Ramsey County on behalf of the Members in all matters deemed necessary relating to supply of GIS data generated by a Member.

Section 3. Any costs associated with a Member supplying data to Ramsey County or to any other Member shall be for access and delivery of that data only and not for any costs associated with the development of that data.

#### **ARTICLE VIII. DATA ACCESS AND USAGE**

Section 1. All Members shall have equal rights to access Ramsey County GIS Data.

Section 2. Data generated by Ramsey County and provided to Members may not be sold in its original form to third party agencies. However, a Member may allow use of the original data by a third party for specific contracted purposes.

Section 3. Data which results from enhancement of Ramsey County GIS Data by a Member, received pursuant to this Agreement, may be sold or exchanged to a third party.

Section 4. All Members will adhere to future Users Group license agreements for County or other agency GIS data.

#### **ARTICLE IX. DATA SECURITY**

All Members agree to abide by the data privacy and data security standards of the Member when using Ramsey County GIS Data or any derivative or enhancement of the data.

#### **ARTICLE X. FINANCIAL MATTERS**

Section 1. The fiscal year of the Users Group is the calendar year.

Section 2. The Board shall adopt an initial budget and must thereafter adopt an annual budget prior to July 1 of each year for each succeeding year. The Board will give an opportunity to each Member to comment or object to the proposed budget before adoption. Notice of the adopted budget must be mailed promptly thereafter to the chief administrative officer of each Member.

Section 3. Operational costs shall be shared according to a method agreed upon by majority decision of the Board of Directors. The costs could be met by membership fees. These costs could include Users Group administrative costs, purchase of liability insurance, and others as appropriate.

Section 4. Membership Fee: New Members shall pay a one-time membership fee of \$500 to the Users Group for the calendar year in which they are accepted into the User Group. The amount of this fee shall be reviewed and set annually by the Board of Directors for new Members.

Section 5. Data Access and Physical Features Maintenance Fee: Members shall commit to payment of data access and physical features maintenance fees, except where limited by State Statutes. Ramsey County will charge the Users Group for unlimited access to the Ramsey County GIS Data. This fee will be paid to Ramsey County by the Users Group on behalf of the Members. The amount to be paid by each will be determined by the Board.

Section 6. Special Projects Assessments: Members who wish to enter into special projects and consultations shall present proposals to the Board for review. Examples of special projects could be cooperative training or consortium purchase of software. Upon approval by the Board, those Members who are part of the project will be assessed to meet the cost of the project.

Section 7. Billings to the Members are due and payable no later than 60 days after the receipt of the invoice. In the event of a dispute as to the amount of a billing, a Member must nevertheless make payment as billed to preserve membership status. The Member may make payment subject to its right to dispute the bill and exercise any remedies available to it. Failure to pay a billing within 60 days results in suspension of voting privileges of the Member Director. Failure to pay a billing within 120 days is grounds for termination of membership, but the Users Group's right to receive payment survives termination of membership.

#### **ARTICLE XI. TERM**

Section 1. The Term of this Agreement is January 1, 2012, through December 31, 2014.

Section 2. Based on the annual review of the operating procedures within the Agreement conducted by the Board, a new Agreement will be developed and circulated at least three months prior to December 31, 2014 and be agreed upon and signed on or before December 31, 2014.

## **ARTICLE XII. TERMINATION**

Each Member shall have the right to terminate its membership and participation in the Users Group by formal resolution of the Member's organization and communicated to the Board in writing. However, the Member is still obligated to its financial commitments for the year during which termination of membership occurs.

These commitments include:

- (i) Any balance of the Data Access/Physical Features Maintenance Fee. This commitment applies to all Members;
- (ii) Any balance owing on Special Projects Assessments. This commitment applies to Members which have entered into any special project agreement(s).

Termination of membership prior to expiration of the Agreement shall make the Governmental Unit ineligible to re-join the User Group during the Term of this Agreement.

## **ARTICLE XIII. DISSOLUTION**

Section 1. The Users Group may be dissolved by a two-thirds vote of its Members in good standing. Dissolution is mandatory when the Secretary has received certified copies of resolutions adopted by the governing bodies of the required number of Members requesting dissolution.

Section 2. In the event of a dissolution, the Board must determine the measures necessary to effect the dissolution and must provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this Agreement and law.

Section 3. In the event of dissolution, following the payment of all outstanding obligations, assets of the Users Group will be distributed among the then existing Members in direct proportion to their cumulative annual contributions. If those obligations exceed the assets of the Users Group, the net deficit of the Users Group will be charged to and paid by the then existing Members in direct proportion to their cumulative annual contributions.

## **ARTICLE XIV. ACCESS TO DOCUMENTS**

Until the expiration of six years after this Agreement terminates, the Users Group shall make available to the Member organizations and to the State Auditor, a copy of this Agreement and books, documents, accounting procedures and practices of the Users Group relating to this Agreement.

## **ARTICLE XV. HOLD HARMLESS**

Section 1. Each Member agrees to defend, indemnify, and hold the other Members harmless from any claims, demands, actions or causes of action, including reasonable attorneys fees, against or incurred by such other Members, for injury to, death of, or damage to the property of any third person or persons, arising out of any act or omission on the part of the indemnifying Member or any of its agents, servants or employees in the performance of or with relation to any of the work or services provided by Members under the terms of this Agreement.

Section 2. Nothing in this Agreement shall constitute a waiver by any Member of the Users Group of any limitation of liability under Minnesota Statutes Chapter 466, or other statutory or common law immunities, limits, or exceptions on liability.

Section 3. Under no circumstances, however, shall a Member be required to pay on behalf of itself and other Members, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one Member. The limits of liability for some or all of the Members may not be added together to determine the maximum amount of liability for any Member.

**ARTICLE XVI. EQUAL EMPLOYMENT OPPORTUNITY**

The Members and the Users Group agree to comply with all federal, state, and local laws, resolutions, ordinances, rules, regulations, and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, sexual preference, marital status, status with regard to public assistance, disability, or age.

**ARTICLE XVII. DATA PRACTICES**

Section 1. All data collected, created, received, maintained, or disseminated for any purpose in the course of either the Member's or the Users Group's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and rules adopted to implement the Act.

Section 2. The Members and the Users Group agree to abide strictly by these statutes, rules, and regulations.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed on this \_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

ORGANIZATION \_\_\_\_\_

Approved:

By: \_\_\_\_\_

( Mayor / Chair / President )

By: \_\_\_\_\_

( City Manager / Administrator )

DESIGNATED DIRECTOR TO REPRESENT ORGANIZATION:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

ALTERNATE DIRECTOR (IF APPLICABLE):

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

By: \_\_\_\_\_

( Chair of Users Group )



# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion   X    
Action   X    
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date    October 11, 2011

ITEM NUMBER        City Council Meeting

STAFF INITIAL        \_\_\_\_\_

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

For the Council to consider moving the November 8 City Council meeting due to the School District # 623 School Board election which will take place at City Hall. State law prohibits the Council from starting the meeting prior to the 8:00 p.m. closing of the polls. Alternately, the council meeting may be changed to a different time and date. In either situation, the revised schedule will be posted at City Hall and published in the Roseville Review.

### OPTIONS:

1. Change the start of the council meeting from 7:30 p.m. to 8:00 p.m. on November 8, 2011.
2. Change the council meeting to another date and time.

### STAFF RECOMMENDATION:

Motion to change the start time of the Council meeting from 7:30 p.m. to 8:00 p.m. on November 8.

### COUNCIL ACTION:



# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent	_____
Public Hearing	_____
Discussion	___X___
Action	___X___
Resolution	_____
Work Session	_____

Meeting Date October 11, 2011

ITEM NUMBER STORZ Hydrant Connections

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

This spring, St. Paul Regional Water asked whether cities in their service area would like to have STORZ connectors included on new fire hydrants. I wrote in a Friday report in April that the fire chief supports the change because the STORZ connections are much quicker to connect the hoses to during a fire. The change wouldn't cost the City anything as the new connectors would only be included on new hydrants (which are paid for by St. Paul Water). Since most of the City's hydrants were replaced 10 years ago, it will be some time before we receive new ones with the new connectors.

To affirm the City's interest in the STORZ connections, the Council would need to approve Amendment No. 1 to the original agreement with St. Paul Water. If the Council is not interested, a motion to that affect would be warranted.

### OPTIONS:

### STAFF RECOMMENDATION:

Motion to approve Amendment No. 1 to the Agreement between the City of Lauderdale and the Board of Water Commissioners.

### COUNCIL ACTION:

Agreement # \_\_\_\_\_

**AMENDMENT NO. 1  
to  
AGREEMENT BETWEEN**

**BOARD OF WATER COMMISSIONERS  
and  
CITY OF LAUDERDALE**

This **AMENDMENT NO. 1 TO AGREEMENT** entered into this 8<sup>th</sup> day of November 2011, by and between the **BOARD OF WATER COMMISSIONERS**, a municipal corporation of the State of Minnesota (the "Board"), and the **CITY OF LAUDERDALE**, a municipal corporation of the State of Minnesota ("Lauderdale").

**WITNESSETH:**

**WHEREAS**, Lauderdale and the Board entered into an agreement dated December 10, 1997 for the provision of water service by the Board to properties within Lauderdale (the "Agreement"); and

**WHEREAS**, Article XV of the Agreement allows for amendments to the Agreement; and

**WHEREAS**, the parties desire at this time to amend the Agreement to provide for a STORZ connection on fire hydrants installed and maintained within the city of Lauderdale.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the parties mutually agree to amend the Agreement as follows:

1. Article XIV. Section 4. HYDRANT NOZZLE THREADS is deleted in its entirety and replaced with the following:

Section 4. HYDRANT NOZZLE THREADS

The Board recognizes the Saint Paul Standard for hydrant nozzle threads as selected by Lauderdale for hydrants within the city of Lauderdale. All new and replacement hydrants shall include one STORZ connection.

2. The provisions of this amendment shall take effect January 1, 2012.
3. Except as modified herein, the terms of the Agreement shall remain in full force and effect.

[Remainder of page left intentionally blank.]



**STATE OF MINNESOTA )**

**) ss.**

**COUNTY OF RAMSEY )**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_, Secretary of the Board of Water Commissioners, a  
Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Signature of person taking acknowledgment

**STATE OF MINNESOTA )**

**) ss.**

**COUNTY OF RAMSEY )**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by Todd Hurley, Director, Office of Financial Services of the Board of Water Commissioners, a  
Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Signature of person taking acknowledgment

**CITY OF LAUDERDALE**

By \_\_\_\_\_  
Its: Mayor

**STATE OF MINNESOTA )**  
**) ss.**  
**COUNTY OF RAMSEY )**

The foregoing instrument was acknowledged before me this 11th day of October, 2011, by Jeffrey Dains, Mayor of the City of Lauderdale, a Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Signature of person taking acknowledgment

**CITY OF LAUDERDALE**

By \_\_\_\_\_  
Its: City Administrator

**STATE OF MINNESOTA )**  
**) ss.**  
**COUNTY OF RAMSEY )**

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day of October, 2011, by Heather Butkowski, City Administrator of the City of Lauderdale, a Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Signature of person taking acknowledgment

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE <u>October 11, 2011</u>
Special _____	ITEM NUMBER <u>Playground Improvements</u>
Public Hearing _____	STAFF INITIAL <u>Jim</u>
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action <u>X</u>	
Resolution _____	
Work session _____	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Ramsey County provided a notice to proceed on Thursday. The next step is to order the playground equipment and playground surface.

**Equipment Purchase**

\$ 31,509.48 quote for playground equipment and playground surface

\$ -31,300.00 paid by county on a reimbursement basis per the grant agreement

\$ 209.48 approximate difference not covered by grant

**Garbage Cans**

The garbage cans will actually be ordered from Wausau Tile so they match the other ones in the park, but should be approximately the same cost.

**Spring Toys**

Spring toys are not included in the quote because we are planning to use the spring toys we already have.

**Budget**

The current balance of the Park Capital Improvement Fund 404 is \$129,294.44. An amount of \$34,000.00 was budgeted for playground improvements this year

**Timeline**

Delivery takes 4-6 weeks. I anticipate installation to occur this year, unless the weather does not cooperate. If not, the equipment will be stored over the winter and installed next year.

**Color Scheme**

Will be the same as for the large play structure for consistency.

**OPTIONS:**

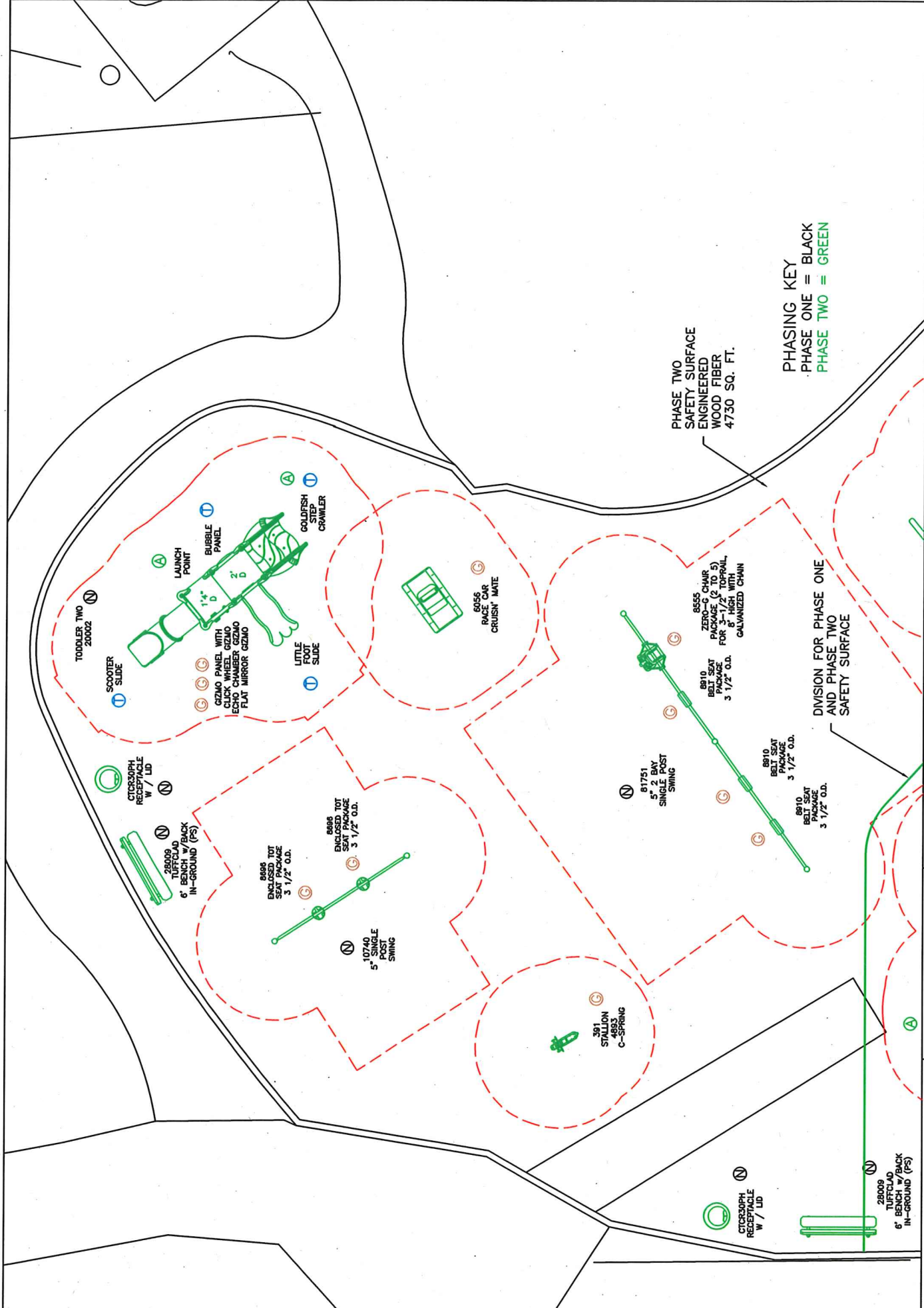
- 1) Authorize staff to order playground equipment.
- 2) Do not authorize staff to order playground equipment.

**STAFF RECOMMENDATION:**

- 1) Authorize staff to order playground equipment for Phase II Playground Improvements not to exceed \$35,000.

**COUNCIL ACTION:**





PO Box 27328 - Golden Valley, MN 55427  
 763.546.7787 1.800.622.5425  
 FAX 763.546.5050  
 E-Mail info@mnwplay.com

**Minnesota Wisconsin PLAYGROUND**

**GameTime**  
 A PLAYCARE COMPANY  
 Enriching Childhood Through Play.

Mfg. By:

THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

**Community Park**  
**Lauderdale, Minnesota**  
 SCALE: 1" = 10'-0"  
 DATE: 3/31/10  
 SHEET: D4594H1 Phased

- Municipalities
- Road Centerlines (County)
- County Road
- Interstate Hwy
- State Hwy
- Roads
- Water
- Structures
- Parcel Polygons
- 2009 Color Aerials
- Highway Shields
- Street Name Labels



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (January 4, 2010), The Lawrence Group; January 4, 2010 for County parcel and property records data; January 2010 for commercial and residential data; April 2009 for color aerial imagery; All



Sales Rep: Harlan Lehman

Minnesota / Wisconsin Playground  
 5101 Highway 55, Suite 6000  
 Golden Valley, Minnesota 55422  
 Ph. 800-622-5425 | 763-546-7787  
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE  
 #2883

10/07/2011

**Community Park D4594H1 Phase 2**

City of Lauderdale  
 Attn: Jim Bownik  
 1891 Walnut St.  
 Lauderdale, MN 55113  
 Phone: 651-792-7656

Ship To Zip: 55113

Quantity	Part #	Description	Unit Price	Amount
1	6201	GameTime - Tilted Sky Runner (F/S)	\$2,667.84	\$2,667.84
1	10777	GameTime - Tire Swing F/S, 5" Od	\$2,218.44	\$2,218.44
2	28009	GameTime - 6' P/S Bench W/Back Inground	\$478.46	\$956.92
1	178749	GameTime - Owner's Kit	\$46.00	\$46.00
3	161290	GameTime - Geo-Textile 2250 Sq Ft Roll	\$424.76	\$1,274.28
3	161292	GameTime - Wear Mat 44"X48"	\$136.94	\$410.82
2	CTCR30PH	GameTime - Concrete Trash Container - color: Permastone Sand Tan	\$577.00	\$1,154.00
1	EFW-9	GT-Impax - Engineered Wood Fiber for 4730 Sq. Ft. @9" Depth	\$3,520.00	\$3,520.00
1	INSTALL	GT-Impax - Installation of Wood Fiber	\$1,493.00	\$1,493.00
1	INSTALL	GameTime - Installation of Phase Two Equipment	\$5,926.00	\$5,926.00
1	RDU	GameTime - Four Unit Swing Assembly	\$2,562.84	\$2,562.84
1	RDU	GameTime - Two Unit Swing Assembly	\$1,431.36	\$1,431.36
1	20002	GameTime - Toddler 2	\$3,472.44	\$3,472.44
1	23031	GameTime - On-Ground Pkg For 20002	\$462.84	\$462.84
2	CTCR30PL	Plastic Liner	\$58.00	\$116.00

Contract: USC

SubTotal: \$27,712.78  
 Tax: \$1,542.22  
 Freight: \$2,254.48  
**Total Amount: \$31,509.48**

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. The City is responsible for removal of 2 spring riders, take off concrete footings and dispose.

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_ X

Meeting Date October 11, 2011

ITEM NUMBER Alley Parking Ord.

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

A couple of months ago, a resident was regularly blocking his neighbor's alley access (it is a dead end alley). The police were asked to address the issue with the neighbors. They told staff that after looking at city code, they couldn't tell the owner blocking the alley that he was doing anything wrong as the City doesn't have an ordinance that prohibits blocking an alley. I asked the city's prosecuting attorney whether there was something in state statute the police could enforce; she said no.

Staff looked at what Falcon Heights and St. Anthony have in city code. They each allow 30 minute alley parking for times when people need to load and unload vehicles. They do not have different standards for dead end alleys. Staff discussed whether dead end alleys warrant a different standard because neighbors don't have an alternate means of egress.

Staff drafted ordinance changes for the Council to consider and provide feedback on. If the Council is interested in changing the ordinance, staff would get feedback from the city's prosecuting attorney and ultimately have the city's civil attorney review any final revisions.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**

## CHAPTER 1

## PARKING RESTRICTIONS

## SECTION:

- 6-1-1: Purpose
- 6-1-2: Definitions
- 6-1-3: Powers Of City Council
- 6-1-4: General Parking Restrictions
- 6-1-5: Special Parking Allowances
- 6-1-6: Seasonal Parking Restrictions
- 6-1-7: Penalty

## 6-1-1: PURPOSE:

A. To help establish the most efficient, equitable and safe use of the City's alleys, streets, roadways, and highways, and to increase off-street parking. It is also the intent of the City to ensure that parking spaces are well defined and constructed and maintained in accordance with the City's building and zoning ordinances.

## 6-1-2: DEFINITIONS:

Any term used in this Chapter and defined in Minnesota Statutes section 169.011 has the meaning given to it by that section. The following words shall have the meanings ascribed to them in this Section:

ALLEY: A thoroughfare through the middle of a block giving access to the rear of lots or buildings.

BOULEVARD: The property owned by the City which is between the edge of the roadway and the homeowner's property line.

DEAD-END ALLEY: An alley with only one way in or out to a street.

DRIVEWAY: A private roadway constructed in accordance with Title 6, Chapter 1 and Title 10, Chapter ~~10, 9-10-69~~ providing access for vehicles to a parking space or spaces directed toward the side or rear yard of the property, or to a garage, dwelling or other structure in the side or rear of the property. (Ord. 16,

4-27-1993)

STREET: All public streets, highways, roads, alleys, and park roads in the City, whether owned by the City or some other public entity.

## 6-1-3: POWERS OF CITY COUNCIL:

The City Council may designate, by resolution, no parking or limited parking zones within the City for the purpose of facilitating snow removal or street maintenance, aiding emergency vehicle access or the unimpeded flow of traffic, or promoting any other public purpose. The City Council shall cause signs to be posted at the zones which indicate the applicable limitations on parking. The City Council may include the entire City within a zone, may limit application of the zone regulations to specific times of the year or climatic conditions, and shall provide for placing appropriate signs generally throughout a zone. (Ord. 48, 11-24-1986)

In addition, the City Council may, by resolution, designate certain streets or portions of streets as no parking or as zones for parking by physically handicapped persons and may limit the hours and dates in which the restrictions apply. The City shall mark by appropriate signs each zone so designated. No vehicle shall be parked in a no parking zone during hours when parking is prohibited except as permitted by State law. (Ord. 16, 4-27-1993; 1996 Code)

## 6-1-4: GENERAL PARKING RESTRICTIONS:

A. Obstruct Pickup And Delivery Of Mail: No person shall park a vehicle upon any street or highway so as to obstruct the pickup and delivery of mail by postal employees.

## B. Prohibited Parking:

1. No person shall park a vehicle upon any street or highway at times when, and in locations where, such parking is prohibited.

2. No person shall drive or park on an unpaved surface in any city park or on any public land.

3. No person shall drive or park on any paved paths or walkways in any city park or on any public land without authorization by city staff.

4. No vehicle shall be parked in any alley within the city except for the normal pickup and delivery of passengers or goods. At no time can a vehicle be parked within an alley longer than 30 minutes.

C. Time Limitations For Trucks: No truck with a capacity of over two (2) tons shall be parked on any street for more than ninety (90) minutes, or for the time necessary to load or unload such truck.

D. Three Day/Thirty Day Maximum: No vehicles hereinafter described may be parked upon any public street within the City for three (3) consecutive days or a total of more than thirty (30) days during any calendar year.

1. House Trailer, Mobile Home, Or Recreational Vehicles: House trailer, mobile home, vacation trailer, vacation bus, boat trailer, or similar recreational vehicle.

2. Construction Equipment And Machinery: Construction equipment or machinery except when such construction equipment or machinery is necessarily located at such place to make road or utility repairs.

E. Permitted Exterior Parking:

1. Front Yards: Exterior parking in front yards shall be limited to the driveway or parking space or spaces, thereon only currently licensed and operable vehicles twenty feet (20') or under, with a passenger capacity of nine (9) or less, and passenger vehicles or non-commercial trucks not exceeding one ton GVW, may be parked.

2. Side And Back Yards: Exterior parking for vehicles over twenty feet (20') or commercial trucks with a GVW of one (1) ton or more and commercial trailers as defined in Minnesota Statutes Chapter 168 shall occur in the side and back yards and only if currently licensed and operable and the parking space or spaces are accessed from a driveway as defined in this section and conforms to section 9-10-6.

F. Parking On Boulevards: No vehicle shall be parked on any Boulevard.

G. Parking in Excess of 3 days - Abandoned Vehicles: If any vehicle is left standing on a public street for a period in excess of 3 days, then the vehicle may be deemed abandoned and a traffic impediment, and a police officer is authorized to issue a fine and/or to provide for the removal of the vehicle.

6-1-5: SPECIAL PARKING ALLOWANCES:

A. Handicapped Parking: No person shall park, obstruct or occupy with a motor vehicle any parking space, on public or private property, designed and posted as parking space for handicapped persons pursuant to the State Building Code, or Rules and Regulations of the State Fire Marshall, or pursuant to Minnesota Statutes section 169.346 unless such vehicle has prominently

displayed upon it an insignia or certificate issued by the Division of Vehicles in the State Department of Public Safety pursuant to Minnesota Statutes section 169.345 subdivision (3).

**B. Fire Lanes:**

1. Authority To Establish: The Fire Chief or his designate is hereby authorized to order the establishment of fire lanes on public or private property as may be necessary in order that the travel of fire equipment may not be interfered with, and that access to fire hydrants or buildings may not be obstructed.

2. Erection Of Signs: When a fire lane has been established, it shall be marked with a sign or signs bearing the words "No Parking - Fire Lane" or similar message.

a. Public Property: When the fire lane is on public property or public right of way, the sign or signs shall be erected by the City.

b. Private Property: When on private property, the signs shall be erected by the owner at his own expense within thirty (30) days after he has been notified of the order. Failure to erect the sign or signs within such period is a misdemeanor. (Ord. 16, 4-27-1993)

3. Obstruction Prohibited: After a sign or signs have been erected in accordance with subsection B2 of this Section, no person shall park a vehicle or otherwise obstruct the fire lane.

4. Fire Hydrant Or Fire Appliance: No person shall keep posts, fences, growth, or other material nor park any vehicle near any fire hydrant or fire appliance that would prevent such hydrant or appliance from being immediately discernible or in any other manner deter or hinder the Fire Department from being able to gain immediate access to a fire hydrant or fire appliance. (Ord. 68, 3-15-1978)

**6-1-6: SEASONAL PARKING RESTRICTIONS**

A. Restrictions After Two-Inch Snowfall: No person shall park any vehicle on any street for a period of forty eight (48) hours, commencing immediately after two inches (2") or more of continuous snowfall, or until snow removal has been completed on that street, whichever occurs first. (Ord. 16, 4-27-1993)

**6-1-7: PENALTY:**

A. Fine: Any person convicted of violating any provision of this Chapter, not otherwise stated, is guilty of a petty misdemeanor and shall be subject to penalty as provided in Section 1-4-1 of



this Code.

B. Impoundment: If a vehicle is parked or left standing on a street, alley, dead-end alley, or boulevard in violation of any resolution adopted by the City Council pursuant to this Chapter or any part of this Chapter not otherwise specified, the vehicle may be removed and impounded by or at the direction of the City and the expense thereof may be charged by the City against the owner of the vehicle. The cost of removing and storing the vehicle, in addition to any fine imposed for violation of this Chapter, shall be paid before the vehicle is restored to the owner. (Ord. 16, 4-27-1993; 1996 Code)

C. Additional Remedies: Removal of a vehicle by or under the direction of the City pursuant to this Chapter shall not prevent prosecution of the owner thereof for violation of this or any other ordinance.

D. Violation; Penalty: Any person violating any provision of this Chapter shall be guilty of a misdemeanor. Each day a violation continues shall constitute a separate offense. (Ord. 48, 11-24-1986)

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History of Amendments since Codification: 4/25/00, 12/10/02, 11/12/03, 8/10/04, 6/28/05, 8/11/09, 10/11.