

FILE

**LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, JUNE 14, 2011
LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of the May 24, 2011, City Council Meeting
- c. Claims Totalling \$95,287.89

4. CONSENT

- a. 2011 HVAC and Rental Housing Licenses
- b. Park Use Applications
- c. Cell Phone Contract

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

6. INFORMATIONAL PRESENTATIONS / REPORTS

7. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. DISCUSSION / ACTION ITEMS

- a. 2012 Police Contract
- b. Park Reservation Fees
- c. Goal Setting Session

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. Proposal by City Engineer to Complete Pond Mapping Requirements
- b. Parking Ordinance Revisions
- c. Sanitary Sewer Maintenance Policy
- d. Insurance Renewal
- e. Roseville Youth Baseball Association – Field Improvement Draft Agreement

- f. TIF Funds and Options for Eustis Street
- g. Visit by County Attorney John Choi – July 26

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Livable Communities Grant
- c. Legislative Update and 2012 Budget

13. ADJOURNMENT

Councillors Gaasch and Grove, County Commissioner Jan Parker, County Engineer Joe Lux, Aide to Commissioner Parker Sara Merz, and Lauderdale City Administrator Heather Butkowski met prior to the meeting to discuss the condition of Eustis Street. The County offered to mill and overlay Eustis Street prior to a turn back. The group discussed whether pedestrian accommodations on Eustis Street south of Larpenteur could be improved but coming up with an improvement plan was difficult with electrical polls along both sides of the street. Butkowski will contact Xcel Energy to find out why the system was designed that way and if there are plans to change it. The council members returned to City Hall for the regularly scheduled meeting.

Mayor Dains called the City Council meeting to order at 7:35 p.m.

Councillors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains. Councillors absent: none.

Staff present: Heather Butkowski, City Administrator, Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. Butkowski added a summary of the upcoming Music under the Trees events and the date change of the Luther Seminary 5K run. Mayor Dains added a discussion of cats at-large in the City. Councillor Hawkinson moved to approve the agenda as amended. Councillor Mac Lean seconded the motion and it passed unanimously.

Councillor Mac Lean moved to approve the May 10, 2011, City Council meeting minutes. Councillor Grove seconded the motion and it passed unanimously.

Councillor Hawkinson moved approval of the claims totaling \$19,041.55. Councillor Mac Lean seconded the motion and it passed unanimously.

Mayor Dains asked if councillors wished to remove items from the consent agenda. There being no one, Councillor Gaasch moved the consent agenda items: a HVAC license and April 2011 finances. Councillor Grove seconded the motion and it passed unanimously.

County Commissioner Jan Parker addressed the Council. She started by discussing County plans to reduce each department's budget by 6% for 2012 and another 6% in 2013. This is the goal in spite of continuing unfunded mandates.

There was a follow up discussion on pedestrian safety on Eustis Street south of Larpenteur Avenue. Joe Lux, county engineer, said it may be difficult to come up with a sidewalk design

**LAUDERDALE CITY COUNCIL
MEETING MINUTES**

Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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due to the slope and the electrical poles on each side of the street. Burkowski will follow up with Xcel Energy with regard to the power lines.

Parker also noted the County's efforts to increase recycling by 5-8% to meet the goal established by the Pollution Control Agency. She encouraged county residents to use the hazardous waste sites, including the mobile sites.

She also reported that Ramsey County has more volunteers than employees. She expressed gratitude for their efforts and said more volunteers will be needed to ease the pain of the budget crunch.

Parker also highlighted the increasing use of the county libraries. She said the Roseville Library sees 271 visitors every hour. While the library in Arden Hills is closing, a satellite library is opening in New Brighton, which will save \$100,000 per year.

Finally, she noted that the county board approved Lauderdale's request for funding to replace the remaining playground equipment. The Council thanked her for the grant and all of her efforts.

The Council took a break from 8:20 to 8:28 p.m.

Burkowski said Ramsey County was asking cities to support their effort to keep Ramsey County in one congressional district. The resolution provided addressed the Commissioners' concerns.

Councillor Gaasch moved to adopt Resolution 052411A – A Resolution in Support of Ramsey County Congressional Redistricting Efforts. Councillor Mac Lean seconded the motion and it passed unanimously.

Staff prepared a list of improvements for Skyview Park, should the Council be interested in funding them. Bike racks and a recycling bin were provided by grants. Staff will order the signage presented. Other items ranging from a park path to fencing are discretionary. Councillor Gaasch expressed an interest in fencing along the north side of the park to keep park users from disrupting the neighbor's property. The Council opted to discuss the items further during the 2012 budget meetings.

Councillor Hawkinson moved to name the park at Ione and Walnut Streets Skyview Park. Councillor Gaasch seconded the motion and it passed unanimously on a voice vote.

Bownik said the next Music under the Trees event featuring the Fairlanes would be held on Monday, June 13. Hamline Autobody is sponsoring the music for the summer events again this year. Schwan's is also providing frozen treats. Schwan's will sell their products in the park on the days of the events with a portion of the profits going to support the park. Mention the campaign number 34632 on pre-orders.

Luther Seminary's 5K run was cancelled due to Sunday's storm. They asked to reschedule the event for Wednesday, May 25. A copy of the amended agreement was provided to the Council. **Councillor Hawkinson moved to allow Luther Seminary to hold the 5K run/walk on May 25, 2011 as described in the addendum. Councillor Grove seconded the motion and it passed unanimously.**

Mayor Dains said he has received numerous complaints regarding cats-at-large as they tend to be very destructive. Owners were reminded that city ordinance treats dogs and cats the same; they must be restricted to the owner's property or on leashes when off the owner's property. Councillor Mac Lean encouraged everyone to be good community members.

Mayor Dains asked staff to invite Senator Marty and Representative Grelting to an upcoming council meeting to report on what happened during the session.

Butkowski reviewed the preliminary agenda for the next meeting, which included a park reservation fee structure, proposal by the city engineer to complete pond mapping requirements, draft agreement with Roseville Youth Baseball Association, parking ordinance revisions, and the July 26 visit by County Attorney John Choi.

Mayor Dains explained the Council was moving into the work session at 8:52 p.m. Work sessions are a continuation of the meetings but not aired on community television.

Mayor Dains asked if anyone in attendance wished to address the Council. Anne Fieder, 1698 Eustis Street, addressed the Council. She was concerned that the proposed municipal liquor store and zoning ordinance would change the character of the community. She does not want Lauderdale to incorporate with another city, but she asked the Council to carefully consider the location of a municipal liquor store and give special consideration to those that live within a block of Larpeur Avenue.

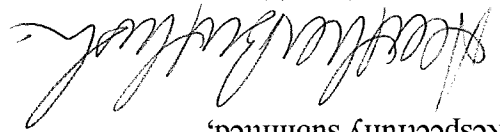
The Council explained to those present the previous discussions of the Council and efforts to evaluate the impact of a municipal liquor store and whether one would be worth the effort.

City consultant, Paul Bilotta, addressed the Council. He said the current conversation showed the level of complexity not only of determining whether and where to establish a municipal liquor store but also the future of the Larpeur Avenue corridor. Bilotta told the Council the City would be a strong candidate for a Livable Communities grant with the goal of bringing the community together to create a vision for the Larpeur Avenue Corridor. The grant has a matching portion. Bonestroo said they would prepare the grant application with staff at no cost. The Council directed staff to work with Bonestroo on the application.

The legislative session ended with no resolution on the future of local government aid but a decision regarding the police contract must be made by June 15. Staff presented options to the Council ranging from accepting the two year proposal to establishing a dollar amount for services that the Council can commit to in spite of the uncertainty. The Council directed staff to notify St. Anthony of the interest in a one-year agreement continuing 24-hour patrol. Cuts beyond those anticipate would require the City to use reserves to cover the cost. The final decision will be made at the June 14 council meeting.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor MacLean seconded the motion and it carried. The meeting adjourned at 10:12 p.m.

Respectfully submitted,



Heather Butkowski

City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

June 14, 2011 City Council Meeting

Payroll		
5/27/11 Payroll: Direct Deposit # 501173-501181	\$7,041.71	
5/27/11 Payroll: Payroll Liabilities, e-payments 552E-555E	\$6,577.88	
6/10/11 Payroll: Direct Deposit # 501182-501185	\$5,974.63	
6/10/11 Payroll: Payroll Liabilities, e-payments 556E-558E	\$5,526.27	
Vendor Claims		
06/14/11 Claims: Check #'s 20752-20780	\$70,167.40	
SUBTOTAL		\$95,287.89

Total Claims for Approval	\$95,287.89
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CITY OF LAUDERDALE Payments

Current Period: MAY 2011

Batch Name 052711pyroll Payment Computer Dollar Amt \$6,577.88 Posted

Refer 2070 ICMA RETIREMENT TRUST - 457
Cash Payment G 101-21705 ICMA RETIREMENT
Transaction Date 5/27/2011
Invoice
Total \$1,821.30

Refer 2071 MN DEPARTMENT OF REVENUE
Cash Payment G 101-21702 STATE WITHHOLDING
Transaction Date 5/27/2011
Invoice
Total \$894.44

Refer 2072 NORTH STAR BANK, CHECKING S
Cash Payment G 101-21703 FICA WITHHOLDING.
Transaction Date 5/27/2011
Invoice
Total \$1,549.35

Refer 2073 PERA
Cash Payment G 101-21704 PERA
Transaction Date 5/27/2011
Invoice
Total \$2,512.27

Refer 2074 NORTH STAR CHECKING
Cash Payment G 101-21705 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$1,349.87

Refer 2075 NORTH STAR CHECKING
Cash Payment G 101-21706 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Refer 2076 NORTH STAR CHECKING
Cash Payment G 101-21707 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Refer 2077 NORTH STAR CHECKING
Cash Payment G 101-21708 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Refer 2078 NORTH STAR CHECKING
Cash Payment G 101-21709 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Refer 2079 NORTH STAR CHECKING
Cash Payment G 101-21710 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Refer 2080 NORTH STAR CHECKING
Cash Payment G 101-21711 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Refer 2081 NORTH STAR CHECKING
Cash Payment G 101-21712 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Refer 2082 NORTH STAR CHECKING
Cash Payment G 101-21713 NORTH STAR CHECKING
Transaction Date 5/27/2011
Invoice
Total \$6,577.88

Pre-Written Checks	\$6,577.88	
Checks to be Generated by the Compute	\$0.00	
Total	\$6,577.88	

Fund Summary
10100 NORTH STAR CHECKING
Total \$6,577.88

BATCH Total \$6,577.88

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Group	Pay Period	Description	Check Amount	Check Date	Status
501184	000000002	HINRICH, DAVID C	BI-WEEKLY	12		\$1,373.18	6/10/2011	Outstanding
501185	000000005	HUGHES, JOSEPH A	BI-WEEKLY	12		\$1,544.52	6/10/2011	Outstanding
501182	000000011	BOWNIK, JAMES	BI-WEEKLY	12		\$1,512.44	6/10/2011	Outstanding
501183	000000007	BUTKOWSKI-HINRICH, HE	BI-WEEKLY	12		\$1,544.49	6/10/2011	Outstanding
						<u>\$5,974.63</u>		

CITY OF LAUDERDALE

Payments

Current Period: JUNE 2011

Batch Name 061011pyroll Payment Computer Dollar Amt \$5,526.27 Posted

Refer 2074 ICMA RETIREMENT TRUST - 457

Cash Payment G 101-21705 ICMA RETIREMENT 6/10/11 payroll \$1,821.30

Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,821.30

Refer 2075 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21703 FICA WITHHOLDING. 6/10/11 payroll \$1,415.74

Invoice Cash Payment G 101-21701 FEDERAL TAXES 6/10/11 payroll \$926.48

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$2,342.22

Refer 2076 PERA

Cash Payment G 101-21704 PERA 6/10/11 payroll \$1,362.75

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,362.75

Refer 2077 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21703 FICA WITHHOLDING. 6/10/11 payroll \$1,415.74

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$2,342.22

Refer 2078 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21704 PERA 6/10/11 payroll \$1,362.75

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,362.75

Refer 2079 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21703 FICA WITHHOLDING. 6/10/11 payroll \$1,415.74

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$2,342.22

Refer 2080 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21704 PERA 6/10/11 payroll \$1,362.75

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,362.75

Refer 2081 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21703 FICA WITHHOLDING. 6/10/11 payroll \$1,415.74

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$2,342.22

Refer 2082 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21704 PERA 6/10/11 payroll \$1,362.75

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,362.75

Refer 2083 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21703 FICA WITHHOLDING. 6/10/11 payroll \$1,415.74

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$2,342.22

Refer 2084 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21704 PERA 6/10/11 payroll \$1,362.75

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,362.75

Refer 2085 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21703 FICA WITHHOLDING. 6/10/11 payroll \$1,415.74

Invoice Transaction Date 6/8/2011 Due 0 NORTH STAR CHEC 10100 Total \$2,342.22

Refer 2086 NORTH STAR BANK, CHECKING S

Cash Payment G 101-21704 PERA 6/10/11 payroll \$1,362.75

Pre-Written Checks	\$5,526.27
Checks to be Generated by the Compute	\$0.00
Total	\$5,526.27

Fund Summary	101	\$5,526.27
10100 NORTH STAR CHECKING		\$5,526.27
BATCH Total		\$5,526.27

***Check Detail Register®**

CITY OF LAUDERDALE

JUNE 2011

Check Amt Invoice Comment

10100 NORTH STAR CHECKING			
Paid Chk# 020752	6/14/2011	1907 EUSTIS STREET	1907 EUSTIS STREET
E 101-43400-442	MISC		
		\$150.00	zoning application refund
Total 1907 EUSTIS STREET \$150.00			
Paid Chk# 020753	6/14/2011	AFSCME	
G 101-21709	UNION DUES		
		\$79.40	5/11 union dues
Total AFSCME \$79.40			
Paid Chk# 020754	6/14/2011	AHDN ATTORNEYS	
E 101-41500-300	LEGAL FEES - PROSECUTING		
E 101-41500-355	MISC PRINTING/PROCESS SER		
		\$850.00	5/11 legal fees
		\$22.59	5/11 legal processing
Total AHDN ATTORNEYS \$872.59			
Paid Chk# 020755	6/14/2011	APMP OF MN	
E 101-41200-438	DUES & SUBSCRIPTIONS		
		\$30.00	JB '11 membership
Total APMP OF MN \$30.00			
Paid Chk# 020756	6/14/2011	BONESTROO	
E 101-48100-306	CONSULTING FEES		
		\$756.80	5/11 liquor store consulting
Total BONESTROO \$756.80			
Paid Chk# 020757	6/14/2011	CINTAS	
E 601-49000-425	CLOTHING		
E 602-49100-425	CLOTHING		
		\$29.07	pw clothing
		\$29.07	470652031 pw clothing
		\$29.07	470655481 pw clothing
Total CINTAS \$58.14			
Paid Chk# 020758	6/14/2011	CITY OF FALCON HEIGHTS	
E 101-42100-321	FIRE CALLS		
		\$2,226.30	5/11 fire calls
Total CITY OF FALCON HEIGHTS \$2,226.30			
Paid Chk# 020759	6/14/2011	CITY OF ROSEVILLE	
E 101-41200-391	TELEPHONE/PAGERS		
E 101-41200-306	CONSULTING FEES		
		\$95.40	6/11 phone services
		\$453.33	6/11 IT services
Total CITY OF ROSEVILLE \$548.73			
Paid Chk# 020760	6/14/2011	CITY OF ST ANTHONY	
E 101-42100-319	POLICE CONTRACT		
		\$49,180.58	6/11 police services
Total CITY OF ST ANTHONY \$49,180.58			
Paid Chk# 020761	6/14/2011	CROIX OIL	
E 601-49000-212	MOTOR FUELS		
E 101-43000-212	MOTOR FUELS		
E 602-49100-212	MOTOR FUELS		
		\$81.61	5/11 motor fuel
		\$380.85	5/11 motor fuel
		\$81.61	5/11 motor fuel
Total CROIX OIL \$544.07			
Paid Chk# 020762	6/14/2011	GLENWOOD INGLEWOOD	
E 101-41200-208	WATER DELIVERY		
		\$31.20	5/11 water cooler & water delivery

CITY OF LAUDERDALE

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JUNE 2011

Check Amt Invoice Comment

Total GLENWOOD INGLEWOOD		\$31.20
Paid Chk# 020763	6/14/2011 GOPHER STATE ONE-CALL	
E 101-43400-386	GOPHER STATE ONE CALL	\$42.05
	Total GOPHER STATE ONE-CALL	\$42.05
Paid Chk# 020764	6/14/2011 HOME DEPOT CRC	
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$148.90
	Total HOME DEPOT CRC	\$148.90
Paid Chk# 020765	6/14/2011 KENNEDY & GRAVEN	
E 101-41500-305	LEGAL FEES - CIVIL	\$176.00
	Total KENNEDY & GRAVEN	\$176.00
Paid Chk# 020766	6/14/2011 KONICA MINOLTA	
E 101-41200-401	COPIER CONTRACT	\$227.36
	Total KONICA MINOLTA	\$227.36
Paid Chk# 020767	6/14/2011 MCFOA	
E 101-41200-438	DUES & SUBSCRIPTIONS	\$35.00
	Total MCFOA	\$35.00
Paid Chk# 020768	6/14/2011 MET-COUNCIL ENVIRONMENTAL SER.	
E 601-49000-387	WATER TREATMENT SERVICE	\$11,217.61
	Total MET-COUNCIL ENVIRONMENTAL SER.	\$11,217.61
Paid Chk# 020769	6/14/2011 MINNESOTA PLAYGROUND, INC.	
E 404-48404-525	PLAYGROUND (CDBG)	\$500.00
	Total MINNESOTA PLAYGROUND, INC.	\$500.00
Paid Chk# 020770	6/14/2011 NAPA AUTO PARTS	
E 601-49000-402	CITY TRUCK REPAIR/MAINTEN	\$10.08
E 602-49100-402	CITY TRUCK REPAIR/MAINTEN	\$10.08
E 101-43000-402	CITY TRUCK REPAIR/MAINTEN	\$80.60
	tractor supplies	
	tractor supplies	
	tractor supplies	
	Total NAPA AUTO PARTS	\$100.76
Paid Chk# 020771	6/14/2011 ON SITE SANITATION	
E 101-45200-427	PORTA POTTY RENTAL	\$55.58
	Total ON SITE SANITATION	\$55.58
Paid Chk# 020772	6/14/2011 PIONEER PRESS	
E 101-41200-438	DUES & SUBSCRIPTIONS	\$142.48
	Total PIONEER PRESS	\$142.48
Paid Chk# 020773	6/14/2011 POSTMASTER - NEWSLETTER	
E 101-41200-203	POSTAGE	\$450.00
	Total POSTMASTER - NEWSLETTER	\$450.00
	3q11 newsletter postage	
Paid Chk# 020774	6/14/2011 RAMSEY COUNTY, PROP REC & REV	

CITY OF LAUDERDALE

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JUNE 2011

Check Amt Invoice Comment

E 101-42100-442	MISC	\$71.68	5/09-12/09 800 Mhz radio licenses
E 101-41200-355	MISC PRINTING/PROCESS SER	\$20.00	6/11 insurance benefits processing
E 101-43000-202	PERMANANT SUPPLIES	\$279.91	no parking signs
G 101-21706	HEALTH INSURANCE	\$378.74	6/11 insurance benefits
E 101-42100-318	911 Dispatch	\$801.70	5/11 911 Dispatch
E 101-42100-442	MISC	\$8.96	4/11 800 Mhz radio licenses
Total RAMSEY COUNTY, PROP REC & REV			
		\$1,560.99	
Paid Chk# 020775	6/14/2011		SAM'S CLUB
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$23.87	trash bags
Total SAM'S CLUB			
		\$23.87	
Paid Chk# 020776	6/14/2011		SPRINT PCS
E 602-49100-391	TELEPHONE/PAGERS	\$17.85	5/11 pw cell phones
E 101-41200-391	TELEPHONE/PAGERS	\$35.71	5/11 pw cell phones
E 601-49000-391	TELEPHONE/PAGERS	\$17.86	5/11 pw cell phones
Total SPRINT PCS			
		\$71.42	
Paid Chk# 020777	6/14/2011		SUBURBAN ACE HARDWARE
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$9.61	cleaner
Total SUBURBAN ACE HARDWARE			
		\$9.61	
Paid Chk# 020778	6/14/2011		WASTE MANAGEMENT
E 101-43000-384	REFUSE DISPOSAL	\$153.29	6/11 garbage service
Total WASTE MANAGEMENT			
		\$153.29	
Paid Chk# 020779	6/14/2011		XCEL ENERGY, CITY HALL
E 101-43000-383	GAS UTILITIES	\$34.54	5/11 City Hall utilities
E 101-43000-381	ELECTRIC	\$181.39	5/11 City Hall utilities
Total XCEL ENERGY, CITY HALL			
		\$215.93	
Paid Chk# 020780	6/14/2011		XCEL ENERGY, STREET LIGHTING
E 101-43000-380	STREET LIGHT UTILITY	\$37.75	5/11 bridge lights
E 101-43000-380	STREET LIGHT UTILITY	\$520.99	5/11 street lights
Total XCEL ENERGY, STREET LIGHTING			
		\$558.74	
10100 NORTH STAR CHECKING			
		\$70,167.40	
Fund Summary			
10100 NORTH STAR CHECKING		\$58,172.56	101 GENERAL
404 PARK IMPROVEMENT		\$500.00	404 PARK IMPROVEMENT
601 SEWER UTILITIES		\$11,356.23	601 SEWER UTILITIES
602 STORM SEWER ENTERPRISE FUND		\$138.61	602 STORM SEWER ENTERPRISE FUND
		\$70,167.40	

LAUDERDALE COUNCIL ACTION FORM

MEETING DATE <u>June 14, 2011</u>
AGENDA NUMBER <u>2011 Licenses</u>
DESCRIPTION <u>2011 Licenses</u>

TYPE OF REQUEST	
<input checked="" type="checkbox"/> Consent	
<input type="checkbox"/> Action	
<input type="checkbox"/> Resolution	
<input type="checkbox"/> Information	
<input type="checkbox"/> Work session	

BACKGROUND OR PAST COUNCIL ACTION
<p>The following applicant successfully met the criteria for his respective license.</p> <p style="text-align: center;">HVAC Metro Heating & Cooling – St. Paul, MN</p> <p style="text-align: center;">Rental Housing 1819 Carl Street – Julie Christiansen</p>
OPTIONS
STAFF RECOMMENDATION
<p>By approving the consent agenda, the Council approves the aforementioned licenses for 2011.</p>


COUNCIL ACTION

STAFF ACTION

MOTION BY _____

SECOND _____

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	June 14, 2011
ITEM NUMBER	City Park Application
STAFF INITIAL	
APPROVED BY ADMINISTRATOR	_____

Action Requested	Consent	<input checked="" type="checkbox"/>
	Public Hearing	_____
	Discussion	_____
	Action	_____
	Resolution	_____
	Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received one application for use of the park. Since the group is larger than 30 people, per city ordinance, council approval is required. The application from the National Marrow Donor Program is attached for your review. I always tell groups that want to use multiple park facilities that they are expected to share them with other users when they are not using them.

OPTIONS:

A) Approve the request to use the park.
 B) Do not approve the request.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves use of Lauderdale City Park by the National Marrow Donor Program on June 24.

COUNCIL ACTION:

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113
Phone: (651) 792-7650 Fax: (651) 631-2066

APPLICATION FOR USE OF COMMUNITY PARK

APPLICANT INFORMATION:

Name: DAN J. WILLIAMS Address: 3001 BROADWAY STREET N. E. STE. 100
City: MPLS. State: MN Zip: 55413-1753
Telephone No.: 612 884 8626 Name of Organization (if applicable): NATIONAL MARLOW DANCE PROGRAM (NMDP)

PARK USE INFORMATION:

Date(s) of Park Use: MT. 6/25/2011 Hours Used: 3:00pm - 5:00 pm
Friday 6/24/11
3:00 - 6:30 pm

* Number attending: Approx. 50 * Note: Groups of 30 or more must receive council approval

Park facility to be reserved (circle all that apply): Picnic Shelter

Fees for Non-Residents

4 Hours: \$20 + Tax, All Day: \$35 + Tax

Damage Deposit \$50

Ballfield Tennis Courts Basketball Courts Hockey Rink / Ice Skating Rink / Other: Volleyball
(Skating rinks can only be reserved from 9-10 pm, when open skating ends at 9 p.m.)

By signing this application, the applicant agrees to the following:

- The park facilities will not be used for advertisement of any product, goods, or services, nor for personal profit.
- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you go.
- The proposed event will not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware that there is a parking lot on Roselawn Avenue, including spaces for the handicapped.
- The applicant understands that the park opens at 8:00 am and closes at 10:00 pm.
- The applicant understands that no intoxicating liquor may be present or consumed at the park.

Applicant's Signature
Dan J. Williams

Please Print Applicant's Name
Dan J. Williams

Date
5/26/2011

FOR OFFICE USE ONLY:

Date Application Received: 5-27-11 Approved By: _____
Fees Received: 21.42 Check #: CASH Receipt #: 10125 Damage Deposit Check #: _____
Temporary Non-Intoxicating Liquor License Granted? no If so, date Council granted: no

COUNCIL ACTION:

STAFF RECOMMENDATION:
By approving the consent agenda, the Council authorizes staff to switch from Sprint to T-Mobile if the switch meets staff's needs.

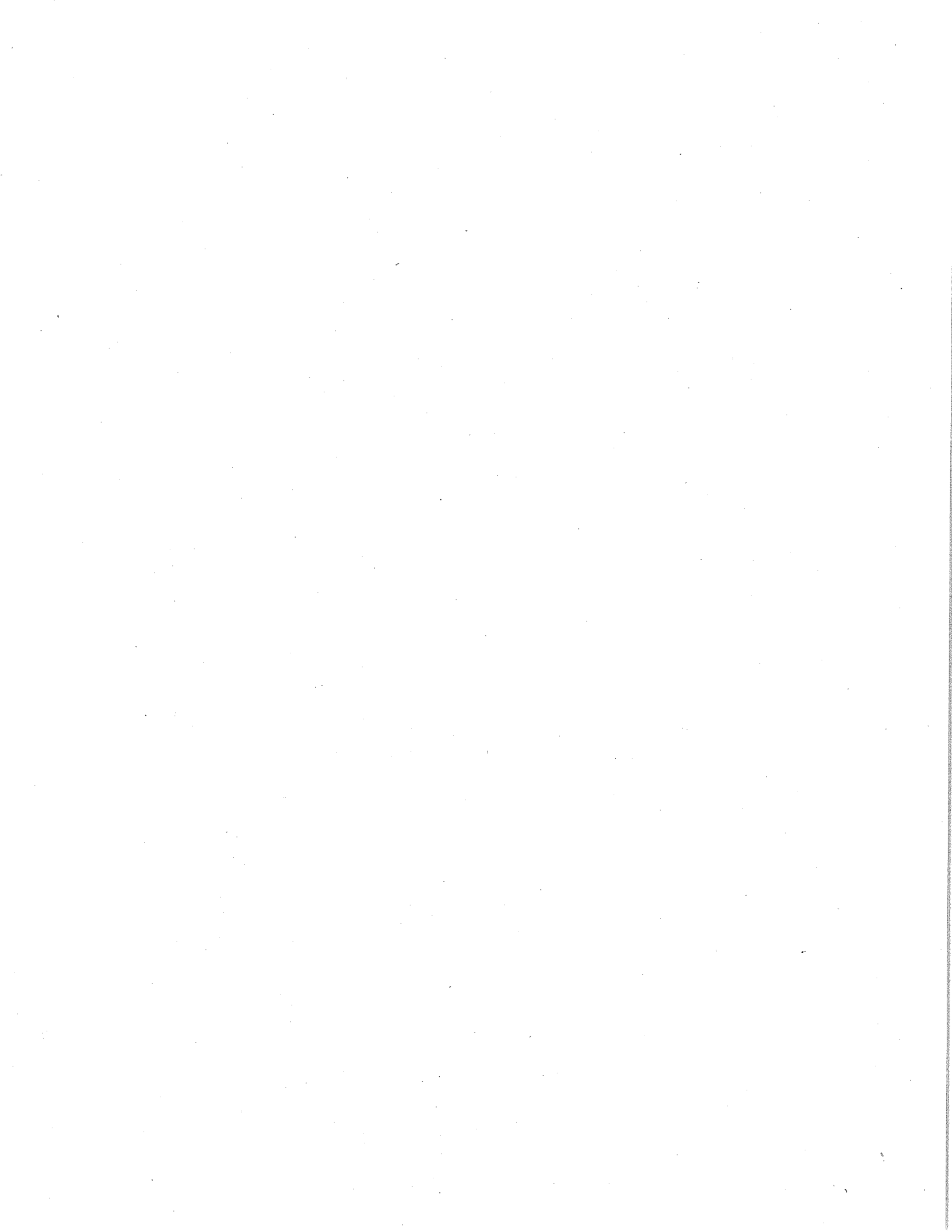
OPTIONS:

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:
The City's cell phone provider has been Sprint for a number of years. The service is adequate but not exceptional. Staff even has had service problems within Lauderdale. Joe mentioned his phone was getting old so I did some checking. T-Mobile is offering a deal right now that would cut the cost of service in half. I think they are trying to keep a healthy customer base as they go through the merger process with AT&T. Joe and Dave are testing phones right now. If they don't have any problems, we can make the switch. An additional benefit is that a third line is essentially free so we can order a cell phone for the warming house/ city events instead of buying prepaid cell phone cards.

Meeting Date June 14, 2011
ITEM NUMBER City Cell Phones
STAFF INITIAL *JCS*
APPROVED BY ADMINISTRATOR


Action Requested
Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

LAUDERDALE COUNCIL ACTION FORM



LAUDERDALE COUNCIL ACTION FORM

Action Requested	Consent	_____
	Public Hearing	_____
	Discussion	X _____
	Action	X _____
	Resolution	_____
	Work Session	_____

Meeting Date	June 14, 2011			
ITEM NUMBER	Police Contract			
STAFF INITIAL				
APPROVED BY ADMINISTRATOR	_____			

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

There is nothing new to report from the legislature. The conference committee settled on \$516,153 in LGA for Lauderdale for 2011 and 2012 (under current law the funding is set at \$616,831). That is \$3,594 less than budgeted for 2011. The governor vetoed those figures. Now we wait to see what happens. I spoke to Senator Marty and Representative Greiling's staff and they get their information from the newspapers, like we do.

Attached is the one-year contract for police services with some revisions. St. Anthony agreed to make June 15 the termination notification date AND the contract renewal date. Also eliminated was the language that says the contract continues indefinitely if neither party gives notice of termination. That language never really made sense; the contract should be left to run out if a new agreement is not in place.

Total cost is still \$596,069. 2012 dispatching costs will be \$12,125 or \$2,505 more than budgeted in 2011. I tried to evaluate the best and worst case financial scenarios in signing a one-year police contract.

Worst case scenario: LGA is eliminated. The City uses General Fund reserves and Park, Capital, and Street Improvement Funds to pay the bills while planning for the future of the City without LGA. The current fund balances are attached.

Likely scenario: There is a cut in LGA beyond what was budgeted. With a small cut, the City can use General Fund reserves (at this point, I would say a cut up to about \$100,000). A large cut would require transfers from the special project funds noted above (or further spending cuts).

Best case scenario: City receives the amount budgeted or more.

In all three cases, the one-year agreement gives the City an opportunity to continue working with the police on a new arrangement that cuts costs for the long run.

STAFF RECOMMENDATION:

Motion to approve or amend the one-year contract for St. Anthony Police services.

CITY OF LAUDERDALE
Cash Balances

Current Period: JUNE 2011

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$672.75	\$63,698.83	\$2,148,095.49
COMMUNITY EVENTS	G 201-10100	\$0.00	\$0.00	\$5,135.76
COMMUNICATIONS	G 202-10100	\$0.00	\$0.00	\$27,876.22
RECYCLING	G 203-10100	\$0.00	\$0.00	\$84,201.87
'03 ST/UTIL IMP DEBT SERVICE	G 304-10100	\$0.00	\$0.00	\$297,099.06
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$0.00	\$0.00	\$462,944.94 X
CAPITAL IMPROVEMENTS	G 402-10100	\$0.00	\$0.00	\$87,145.24 X
CAPITAL IMPROVE STORM WATER	G 403-10100	\$0.00	\$0.00	\$178,862.18
PARK IMPROVEMENT	G 404-10100	\$0.00	\$500.00	\$189,412.81 X
TIF-PROJECTS	G 405-10100	\$0.00	\$0.00	\$144,469.87
SEWER IMPROVEMENT	G 407-10100	\$0.00	\$0.00	\$431,506.25
SEWER UTILITIES	G 601-10100	\$52,608.87	\$12,824.79	\$271,233.02
STORM SEWER ENTERPRISE FUND	G 602-10100	\$7,829.15	\$397.77	\$51,228.15
Total CASH		\$61,110.77	\$77,421.39	\$82,119.94
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$0.00	\$0.00	\$2,340,152.44
Total INVESTMENTS		\$0.00	\$0.00	\$2,340,152.44
Grand Total		\$61,110.77	\$77,421.39	\$2,422,672.38

19,157.01

CONTRACT AGREEMENT
FOR POLICE SERVICES

This Agreement is made and entered into as of _____, 2011 between the CITY OF ST. ANTHONY, a municipal corporation under the laws of the State of Minnesota ("St. Anthony") and the CITY OF LAUDERDALE, a municipal corporation under the laws of the State of Minnesota ("Lauderdale"). The services to be performed under this Agreement will commence January 1, 2012.

I. PURPOSE

St. Anthony and Lauderdale have the power within their respective cities to provide for the prevention of crime and for police protection. Under Minnesota Statutes, Section 471.59, the cities may, by agreement, provide for the exercise of the police power by one city on behalf of the other city.

This Agreement sets forth the terms and conditions under which St. Anthony will provide police services for Lauderdale. St. Anthony will have full authority and responsibility to provide services in accordance with all enabling legislation under the laws of the State of Minnesota and the ordinances of Lauderdale. St. Anthony will actively support the creation of a Joint Advisory Committee pursuant to Section IX of this Agreement, whose members come from both cities, and whose purpose is to review, monitor, and ensure a successful relationship between the two cities under this Agreement.

II. INTERPRETATION

This Agreement is entered following the preparation by Lauderdale of a Request for Proposal for Police Services and the submission of a responsive Proposal by St. Anthony (the "Proposal"). To the extent that any of the provisions of this Agreement are inconsistent with the provisions of the Proposal, the provisions of this Agreement will control. If any provision of this Agreement is ambiguous, the parties agree that the Proposal may be looked to as evidence of the parties' intent.

III. SERVICES

St. Anthony will provide Lauderdale with 24 hour police service, and will physically place a certified officer within the boundaries of Lauderdale 24 hours each day, except in those instances when the officer makes an arrest and transports a prisoner, during mutual aid situations, when providing a backup for another officer, or when called away for a court appearance, booking or similar police matter. Subject to these exceptions and in normal circumstances, St. Anthony will provide 24 hours of police protection and police presence each day within the City of Lauderdale. In those instances stated above when an officer is not physically present in Lauderdale, St. Anthony will respond to emergency police calls with other officers.

IV. LEVEL OF SERVICES

During the term of this Agreement, St. Anthony will provide to Lauderdale the same police service extended to persons and property within St. Anthony, which will include, but not be limited to, the following:

- A. Patrol services, with random patrolling of all residential, business and public property areas during all shifts;
- B. Police presence within the boundaries of Lauderdale 24 hours each day, subject only to the exceptions noted above;

- C. Animal control services as provided within the City of St. Anthony by the animal control service employed by St. Anthony;
- D. Dispatching Costs
Dispatching services are to be paid directly by the municipality served by Ramsey County Dispatch.
- E. Enforcement of all ordinances of Lauderdale which are intended to be enforced by police officers, with special attention being given to parking, winter and nuisance ordinances;
- F. Ticketing for traffic violations will be done routinely during normal shifts;
- G. Crime prevention programs that encourage community involvement and investment in the City of Lauderdale, including participation in the Mayor's Commission, Family Violence Network, Neighborhood Watch Programs, "McGruff Houses," and "Combat Auto Theft" programs; in appropriate cases, referrals will be made to the Northwest Youth and Family Services Youth Diversion Program;
- H. Criminal investigations.
- I. Reports on police services and activities, including weekly, monthly and annual police reports;
- J. Responses to medical emergencies, fires and other emergencies; responses shall include, where appropriate, securing the scene for fire/rescue personnel, accompanying fire/rescue personnel to the hospital upon request of such personnel, and providing follow-up information to fire/rescue personnel upon request of such personnel;
- K. Officers will be available at Lauderdale City Hall to answer questions from, and provide information regarding police activities to, Lauderdale residents, business owners and staff on an as-needed basis;
- L. License inspections, background investigations and license enforcement services as called for under applicable state law or city ordinances;
- M. Review and comment upon request, of proposed Lauderdale ordinances affecting police services or enforcement;
- N. Follow-up on reported crimes with the person(s) who reported the crime, including routine notification by telephone or mail as to the status of the investigation; and
- O. Special event traffic patrol services.

V. PAYMENT FOR SERVICES

This Agreement will be effective January 1, 2012, and will continue until December 31, 2012. In consideration of the services to be provided under this Agreement, Lauderdale will pay St. Anthony an annual fee of \$596,069 for the year 2012, for police service under this Agreement. This Agreement will be effective January 1, 2012, and will continue indefinitely unless canceled in accordance with the procedure outlined in Section XXI of this Agreement. In consideration of services provided for under this Agreement, St. Anthony and Lauderdale shall establish the fee for these services by June 15, 2012.

VI. METHOD OF PAYMENT

St. Anthony will bill Lauderdale monthly for 1/12 of the annual fee, and Lauderdale will promptly remit payments to St. Anthony within 30 days after receiving each billing from St. Anthony.

VII. LIABILITY

St. Anthony will be responsible for all liability incurred as a result of the actions of St. Anthony police officers under this Agreement, and will hold Lauderdale, its officers and employees harmless for any liability resulting from actions of a St. Anthony employee and shall defend Lauderdale, its officers and employees, against any claim for damages arising out of St. Anthony's performance of this Agreement; provided, however, that if the claim, action or liability is one which is insured by St. Anthony's liability insurer, Lauderdale will bear the first \$5,000.00 of expense for any such claim, action or liability, or expenses relation thereto, including attorneys' fees, to the extent not covered by the insurer because of a deductible amount under the policy (which deductible amount is currently \$10,000.00).

VIII. ADMINISTRATIVE RESPONSIBILITY

The law enforcement and police services rendered to Lauderdale will be under the sole direction of St. Anthony. The standards of performance, the hiring and discipline of officers assigned, and other matters relating to regulations and policies related to police employment, services and activities, will be within the exclusive control of St. Anthony. The parties hereto expressly affirm the importance of work force diversity and St. Anthony agrees to use reasonable efforts, within applicable departmental budgetary limits, to recruit qualified female and minority police officers.

IX. JOINT ADVISORY COMMITTEE

Both cities will appoint members to a Joint Advisory Committee. The committee will meet at least once a year to ensure that this Agreement and the services performed pursuant to this Agreement are meeting the expectations of both cities. Any recommendations of the committee will be strictly advisory.

X. COMMUNICATIONS, EQUIPMENT AND SUPPLIES

St. Anthony will furnish all communication equipment and any necessary supplies required to perform the services, which are to be rendered under this Agreement.

XI. COOPERATION AND ASSISTANCE AGREEMENTS

Lauderdale will be included in all Cooperative Agreements entered into by the St. Anthony Police Department with other police services units.

XII. HEADQUARTERS

Headquarters for services rendered to Lauderdale under this Agreement will be located at offices owned or leased by St. Anthony. The citizens of Lauderdale may notify headquarters or Ramsey County radio dispatch for police services requested either in person or by some other means of communication. St. Anthony officers may take routine telephone calls and complete routine reports for Lauderdale at the Lauderdale City Hall, and Lauderdale will have facilities available to the officers at Lauderdale City Hall for this purpose. The facilities will include a desk, telephone, fax and copier.

XIII. EMPLOYEES OF ST. ANTHONY

Officers assigned to duty in Lauderdale will at all times be employees of St. Anthony. All obligations with regard to workers compensation, FERA, withholding tax, insurance and similar personnel and employment matters will be the obligation of St. Anthony. Lauderdale will not be required to furnish any fringe benefits or assume any other liability of employment to any officer assigned to duty within Lauderdale.

XIV. ENFORCEMENT POLICIES

Enforcement policies of St. Anthony will prevail as the enforcement policies within Lauderdale. A written statement of the current enforcement policies of St. Anthony will be provided in writing to Lauderdale.

XV. ENFORCEMENT OF ORDINANCES OF THE CITY OF LAUDERDALE

St. Anthony officers assigned to duty within Lauderdale will enforce Lauderdale ordinances to the extent appropriate for enforcement by police officers.

XVI. OFFICERS OF LAUDERDALE

The officer's assigned duty within Lauderdale will be provided with authority to enforce the laws of the City of Lauderdale by proper action to be taken by the Lauderdale City Council, and while performing services under this Agreement will be considered police officers of Lauderdale. The Chief of Police of St. Anthony will furnish to the Lauderdale City Administrator the names of all St. Anthony police officers assigned to Lauderdale and all such officers will be appointed officers of the City of Lauderdale.

XVII. OFFENSES

All offenses within Lauderdale charged by police officers under this Agreement will be charged in accordance with Lauderdale ordinances when possible; otherwise, the charge will be made in accordance with the laws of the State of Minnesota or the laws of the United States of America.

XVIII. COMMUNICATIONS

St. Anthony agrees to provide the Lauderdale Administrator with weekly, monthly and annual police reports, in a format as is mutually agreed to by the St. Anthony Police Chief and the Lauderdale City Administrator.

The St. Anthony Police Chief will regularly communicate with the Lauderdale City Administrator in order to ensure that Lauderdale is knowledgeable about any police activity in the City, and at the request of the Administrator the Police Chief will make presentations to the Lauderdale City Council.

XIX. PROSECUTION AND REVENUES

Lauderdale will pay all costs of prosecution for all offenses charged within its boundaries or under its ordinances. LEAA funds and confiscated drug funds will be retained by St. Anthony. Fine revenues will be paid to Lauderdale. P.O.S.T. training funds will be used for officer training.

XX. CONTINUATION OF AGREEMENT

This Agreement will be effective January 1, 2012 and will continue until December 31, 2012 or until terminated as described in Paragraph XXI below. In consideration for services provided under this Agreement, St. Anthony and Lauderdale shall establish the fee for police services for the time period after December 31, 2012 by June 15, 2012.

XXI. TERMINATION OF AGREEMENT

Either St. Anthony or Lauderdale may terminate the Agreement by submitting a written notification to terminate to the City Administrator of Lauderdale and the City Manager of St. Anthony by June 15, 2012th of the even numbered year that Lauderdale or St. Anthony intends to terminate the Agreement. Termination of this Agreement shall be effective on December 31st at 11:59 p.m. of the year that either Lauderdale or St. Anthony terminates the Agreement.

XXII. REVIEW OF AGREEMENT

From time to time the terms and conditions of this Agreement shall be reviewed and revised, as St. Anthony and Lauderdale deem necessary.

XXIII. ASSIGNMENT

The rights and obligations of the parties under this Agreement will not be assigned, and St. Anthony will not subcontract for any services to be furnished to Lauderdale (except as otherwise provided in this Agreement), without the prior written consent of the other party.

The parties hereto have executed this Agreement as of the date first above stated.

CITY OF LAUDERDALE

CITY OF ST. ANTHONY

By: _____
Mayor

By: _____
Mayor

By: _____
City Administrator

By: _____
City Manager

Date:

Date:

APPLICATION FOR USE OF COMMUNITY PARK

APPLICANT INFORMATION:

Name: _____ Address: _____
 City: _____ State: _____ Zip: _____
 Telephone No.: _____ Name of Organization (if applicable): _____

PARK USE INFORMATION:

Date(s) of Park Use: _____ Hours Used: _____
 * Number attending: _____ * Note: Groups of 30 or more must receive council approval
 Park facility to be reserved (circle all that apply): Picnic Shelter
 Ballfield / Tennis Courts / Basketball Courts / Hockey Rink / Ice Skating Rink / Volleyball Court
 (Skating rinks can only be reserved from 9-10 pm, when open skating ends at 9 p.m.)
 See reverse for non-resident fees.

BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- The park facilities will not be used for advertisement of any product, goods, or services, nor for personal profit.
- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you go.
- The proposed event will not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware that there is a parking lot on Roselawn Avenue, including spaces for the handicapped.
- The applicant understands that the park opens at 8 a.m. and closes at 10 p.m.
- The applicant understands that no intoxicating liquor may be present or consumed at the park.
- The applicant agrees to carry a copy of the approved application form with them as proof of reservation.
- If the applicant experiences problems with the facilities, the applicant shall contact City Hall during office hours, or Ramsey County Dispatch after hours at 651-767-0640.
- The applicant understands that the renter/user of Lauderdale park facilities at all times indemnify, defend, and hold harmless the City of Lauderdale, MN, its officers, employees and contractors from and against any and all claims, damages, losses, and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Lauderdale facilities. Furthermore, renter/users may be required to provide a certificate of insurance naming the City as an additional insured.

Applicant's Signature _____

Please Print Applicant's Name _____

Date _____

FOR OFFICE USE ONLY:

Date Application Received: _____ Approved By: _____
 Fees Received: _____ Check #: _____ Receipt #: _____
 Damage Deposit Check #: _____
 Temporary Non-Intoxicating Liquor License Granted? _____ If so, date Council granted: _____

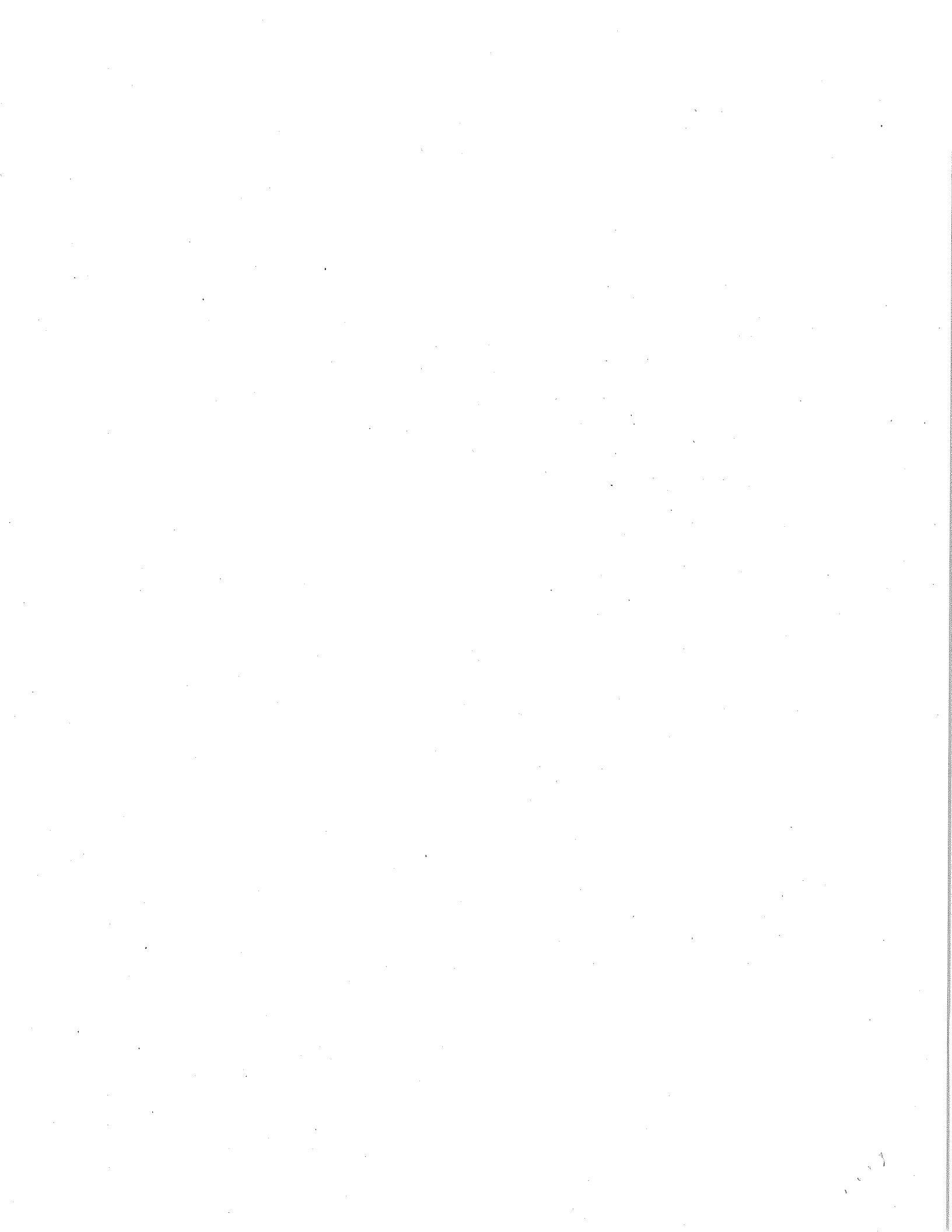
**City of Lauderdale
Park Rental Fees for Non-Residents**

Picnic Shelters	Community Park Picnic Shelter 1885 Fulham Street (corner of Roselawn and Pleasant)	Amenities included in rental Picnic Shelter Portable Restroom BBQ Grill Outdoor Picnic Tables Off-Street Parking	Up to 4 Hours	\$20.00 + Tax + separate damage deposit of \$50	Up to All Day	\$35.00 + Tax + separate damage deposit of \$50
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Other Facilities	Amenities included in rental	Fee (2 hour block of time)	Additional Hours
Community Park Baseball Field	Portable Restroom Off-Street Parking	\$30.00 + Tax	\$10 + Tax
Community Park Tennis Courts (specify east or west court)	Portable Restroom Off-Street Parking	\$30.00 + Tax	\$10 + Tax
Community Park Basketball Courts (specify east or west court)	Portable Restroom Off-Street Parking	\$30.00 + Tax	\$10 + Tax
Community Park Paved Rink	Portable Restroom Off-Street Parking Nets	\$30.00 + Tax	\$10 + Tax
Community Park Volleyball Court	Portable Restroom Off-Street Parking	\$30.00 + Tax	\$10 + Tax

City of Lauderdale Picnic Shelter and Other Facility Rental Policy

- 1) For Community Park Picnic Shelter rentals, the \$50 damage deposit needs to be made in a separate form than the rental payment. Damage deposits will be refunded after inspection of the picnic shelter. Picnic Shelter reservation permits will be issued when payment and damage deposit is received. Reservations will not be held without payment.
- 2) All other park facility reservation permits will be issued when payment is received. Reservations will not be held without payment.
- 3) Residents are not required to pay a rental fee or damage deposit.
- 4) The City makes no commitment on the condition or quality of the facilities. The City performs only basis grass cutting maintenance as the budget and time allows. The City does not "drag" ball fields, does not "line" soccer fields nor any other field or park.
- 5) Community Park facilities may be reserved from 8 a.m. to 10 p.m.



LAUDERDALE COUNCIL ACTION FORM

Meeting Date	June 14, 2011	ITEM NUMBER	Goal Setting Date	STAFF INITIAL	APPROVED BY ADMINISTRATOR
					

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City Council hosts a goal setting session to discuss priorities for the upcoming year so they can be included in the next year's budget. Generally, the goal setting session is held before a regularly scheduled council meeting (~5:30 p.m.). From a timing perspective, the best dates would be July 12 or July 26. Once the date is decided, it will be posted and published in the Roseville Review. Staff will arrange for a food option.

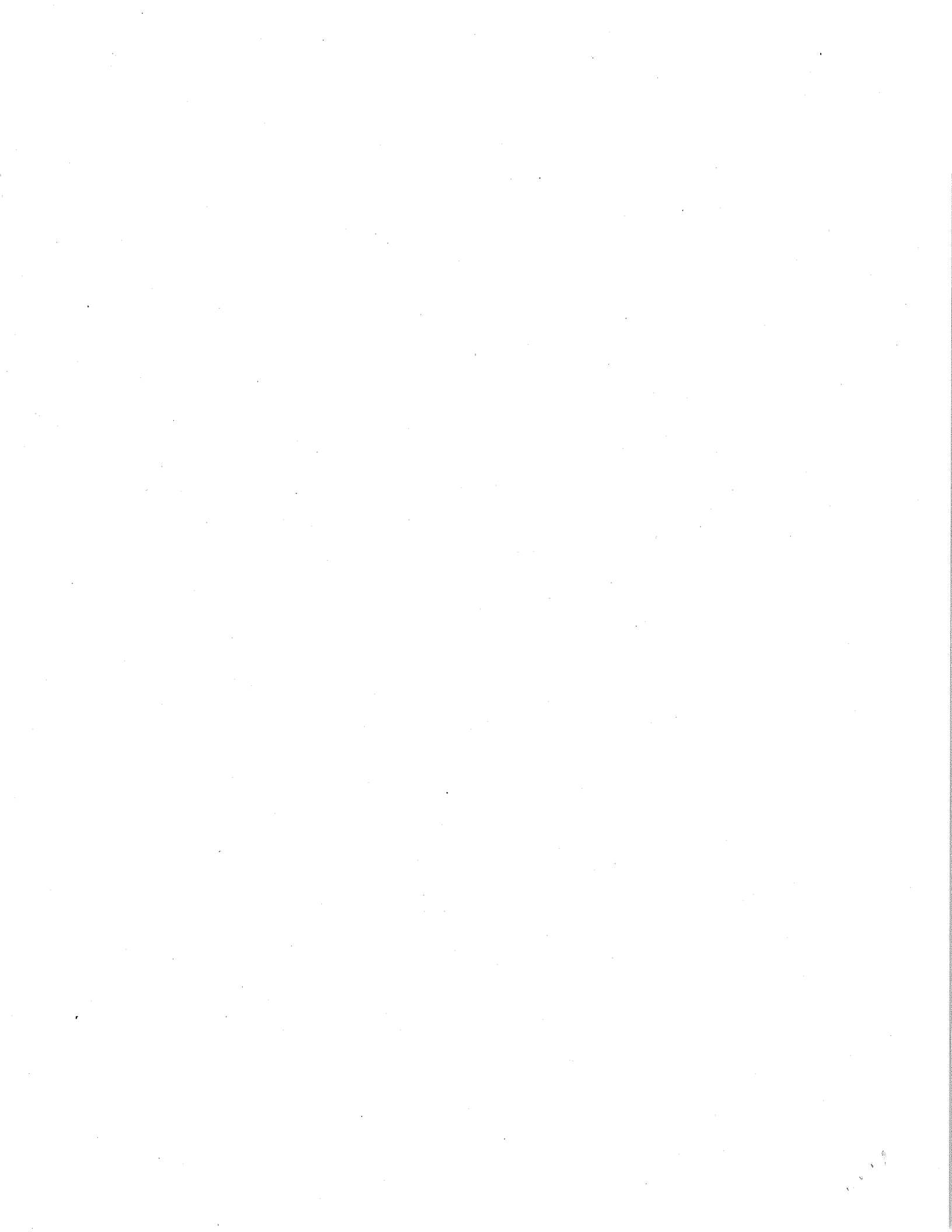
OPTIONS:

Set time and date for the annual goal setting session.

STAFF RECOMMENDATION:

Motion to approve (Date) _____ at (Time) _____ at Lauderdale City Hall to hold the annual goal setting session.

COUNCIL ACTION:



**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____

Public Hearing _____

Discussion _____

Action _____

Resolution _____

Work Session

Meeting Date June 14, 2011

ITEM NUMBER Livable Communities Grant

STAFF INITIAL AS

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, Paul asked whether the Council was interested in applying for a Livable Communities Grant to fund the leg work needed to engage residents and businesses along Larpentour Avenue in a plan for the corridor. Bonestroo offered to complete the grant application with city staff at no cost so long as Bonestroo would be the consultant on the project. The Council agreed that staff should work on the application with Bonestroo.

Attached is a sketch of the project from Bonestroo's perspective. The total project would cost \$25,000. The City's matching portion would be \$5,000. Part of this match would be in-kind through staff time. We will also ask local businesses to support the effort. Ultimately, the grant makes it possible to create a well thought out plan for the corridor with the property owners.

OPTIONS:

The current plan is to have the application and supporting resolution ready for the July 12 meeting. The applications are due July 15.

STAFF RECOMMENDATION:

COUNCIL ACTION:

This project will fund professional services to lay the groundwork for successful redevelopment of Larpenneur Avenue. This important corridor is the heart of Lauderdale and improvements will help establish an identity for this first ring suburb. This identity is even more important today as the corridor has been greatly impacted by transportation projects. MnDOT modified the Hwy 280 interchange improving access to Larpenneur Avenue but also walled off the City by sound walls as part of the post 35W bridge collapse. The impact of these changes on the corridor potential has not been fully explored.

This effort will include community and stakeholder visioning, redevelopment framework planning and development of a mixed use zoning ordinance with design requirements necessary for implementation. Larpenneur Avenue was previously identified as a mixed use corridor in the City's 2030 Comprehensive Plan.

The existing corridor (from Hwy. 280 to Pleasant Street) contains a mix of older single family homes on 40-55 foot wide lots with older commercial interspersed at corners as well as within blocks resulting in ineffective mixed use. Existing lot patterns and limited lot depth restricts redevelopment potential resulting in a reduced level of development and activity that would otherwise be expected for this corridor.

Currently abutting Larpenneur Avenue on the south are larger and more underutilized commercial and industrial uses. This stakeholder visioning and framework planning will focus on determining the right mix of uses for this corridor (and properties just beyond Larpenneur Avenue) while identifying opportunities for land assembling and lot combinations to create a plan that supports redevelopment. New commercial redevelopment will provide necessary tax base growth and new services to a fully developed area with significant amount of small lot single family and dense multiple family housing. The framework plan will also provide for improved pedestrian connections to the numerous apartments and student housing in the immediate area and improve access and connections to transit while also maximizing access to Highway 280, I-94 just to the south and Hennepin Avenue immediately to the west.

In summary, Lauderdale is one of the largest per capita recipients of LGA and other equalization aides and desperately needs to explore ways to diversify its non-residential tax base in order to become more self-sufficient and able to provide basic municipal services for its residents.

Grant Amount requested: \$20,000

Community Visioning: \$7,500

Framework Planning: \$8,750

Develop zoning ordinance and design requirements: \$8,750

Total: \$25,000

- 1. City Match: \$5,000 (in-kind including staff time at meetings, preparation and review time is considered in kind)

COUNCIL ACTION:

STAFF RECOMMENDATION:

OPTIONS:

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As I noted earlier, I spoke with Mindy and John's staff to arrange a time for them to meet with the Council again. They haven't been involved in the post-session discussions and know very little about what the outcome is going to be. They suggested meeting after the inevitable special session (after the government shut-down, if there is one).

There are a couple of details to hammer out before a community meeting. First, a date and time so it can be in the newsletter coming out in a few weeks. Also, who should be there, so they can work it into their schedule (i.e. Chief Ohl, Ron Batty, Paul Bilotta...). It is possible to host one large meeting or a couple of smaller meetings, whichever you prefer.

Mary asked whether the Bugle and Review would run a feature story about Lauderdale's challenges and discussions leading up to the meeting. The City would be able to put the issues out for the community to think about in advance of the meeting. I think they would jump at the chance to do the story. They will want to interview council members; who would like to be interviewed.

Staff will be prepping for the meeting in the weeks ahead. Let us know if you have any other suggestions.

Meeting Date June 14, 2011

ITEM NUMBER Legislative Update

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

Action Requested

Consent _____

Public Hearing _____

Discussion _____

Action _____

Resolution _____

Work Session

LAUDERDALE COUNCIL ACTION FORM