

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

February 22, 2011

Mayor Dains called the City Council meeting to order at 7:35 p.m.

Councilors present: Mary Gaasch, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.
Councilor absent: Roxanne Grove.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. Butkowski added a review of the letter from State Representative Linda Runbeck regarding local government aid. **Councilor Mac Lean moved to approve the agenda as amended. Councilor Hawkinson seconded the motion and it passed unanimously.**

Councilor Mac Lean moved to approve the February 8, 2011, City Council meeting minutes. Councilor Hawkinson seconded the motion and it passed unanimously.

Councilor Hawkinson moved approval of the claims totaling \$43,942.36. Councilor Mac Lean seconded the motion and it passed unanimously.

Mayor Dains asked if anyone in attendance wished to address the Council. No one present wished to do so.

Mayor Dains asked if councilors wished to remove items from the consent agenda. There being no one, **Councilor Gaasch moved the consent agenda item: 2011 HVAC and rental housing licenses. Councilor Hawkinson seconded the motion and it passed unanimously.**

Butkowski said the Mississippi Watershed Management Organization (MWMO) was asking member cities to approve the updated joint powers agreement. The modified agreement reflects their current practices and levy authority.

Councilor Mac Lean moved to adopt Resolution 022211A - Amending the joint powers agreement for the creation of the Middle Mississippi River Watershed Management Organization and ratifying the acts thereof. Councilor Gaasch seconded the motion and it passed unanimously.

Traditionally, the City has transferred general fund revenue in excess of 45% of the next year's operating expenses to capital improvement funds after the audit. In light of funding instability,

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Page 2 of 3

the auditor asked if the City wanted to retain more. The auditor noted the City could transfer \$112,594 if 60% of the next year's operating budget were kept in the general fund.

The auditor also worked with staff on closing the 2002 debt service fund as the bonds were paid February 1. A transfer of \$68,380.60 from the TIF project fund is needed to cover the bond debt. Staff is also recommending that outstanding 2001 street assessment dollars be deposited into the street improvement fund to save for future projects.

Councilor Gaasch moved to allocate \$56,297 to the street improvement fund and \$56,297 to the park improvement fund and adopt Resolution 022211B - A Resolution Transferring TIF Funds to the 2002 Debt Service Fund. Councilor Mac Lean seconded the motion and it passed unanimously.

The Council considered the purchase of a replacement tractor / mower. The state bid price for a John Deere model comparable to what the City currently has is \$30,434.05 after a trade in of the old mower valued at \$4,250.

Councilor Hawkinson moved to direct staff to purchase the utility tractor, loader, and mower at the state bid price through Scharber and Sons. Councilor Gaasch seconded the motion and it passed unanimously.

The City Council reviewed the ordinance governing the City Council to see what changes should be made to reflect their current practices. The Council suggested moving the public forum to the work session. The Council has no further suggestions. *The ordinance will be sent to the city attorney for review.*

Butkowski reviewed the preliminary agenda for the next meeting, which included the annual presentation by Police Chief Ohl, the recreation agreement with the City of Roseville, and the annual SWPPP presentation on April 26. Mayor Dains suggested inviting State Senator John Marty and State Representative Mindy Greiling to an upcoming Council meeting. Staff will arrange that.

The Council received a letter from State Representative Linda Runbeck asking for input regarding local government aid (LGA). Staff will draft a response on behalf of the council.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meetings but not aired on community television.

The 2010-2011 police contract will expire at the end of December. The Council discussed whether they would like to solicit bids from other law enforcement agencies. The Council said they feel St. Anthony does a good job and would like to renew the agreement with them.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
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Page 3 of 3

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:06 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather Butkowski". The signature is written in a cursive style with a horizontal line at the end.

Heather Butkowski
City Administrator