

FILE

**LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, MARCH 22, 2011
LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of the March 8, 2011, City Council Meeting
- c. Claims Totaling \$37,663.26

4. CONSENT

- a. 2011 Tree & HVAC Contractors Licenses
- b. Tile Cleaning and Maintenance Quotes
- c. Street Sweeping Quotes
- d. January and February Finance Update

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

6. INFORMATIONAL PRESENTATIONS / REPORTS

- a. Legislative Update from State Representative Mindy Greiling and State Senator John Marty
- b. Council Participation in Capitol Discussions Regarding Local Government Aid and Legislative Conference Attendance

7. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. DISCUSSION / ACTION ITEMS

- a. Municipal Liquor Store Market Research Update

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. Annual SWPPP Presentation – April 26
- b. 2012 Budget Discussion – Legislative Update

13. ADJOURNMENT

b. 2012 Budget – Discussion of Proposed Cuts to Local Government Aid

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

12. WORK SESSION

a. Opportunity for the Public to Address the City Council

c. Police Contract

March 8, 2011

Mayor Dains called the City Council meeting to order at 7:30 p.m.

Councillors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains. Councillors absent: none.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. Mayor Dains added the new Cable Commission facility to the agenda. Councillor Hawkinson moved to approve the agenda as amended. Councillor Mac Lean seconded the motion and it passed unanimously.

Councillor Mac Lean moved to approve the February 22, 2011, City Council meeting minutes. Councillor Gaasch seconded the motion and it passed unanimously.

Councillor Hawkinson moved approval of the claims totaling \$73,987.95. Councillor Mac Lean seconded the motion and it passed unanimously.

Mayor Dains asked if anyone in attendance wished to address the Council. No one present wished to do so.

Mayor Dains asked if councillors wished to remove items from the consent agenda. There being no one, Councillor Hawkinson moved the consent agenda items: 2011 HVAC and rental housing licenses and the 2011 recreation agreement with the City of Roseville. Councillor Gaasch seconded the motion and it passed unanimously.

Chief Ohl addressed the Council. He highlighted improvements in Part I and Part II crime statistics as compared to 2009. Part I crimes decreased by 16% while Part II crimes decreased by 19%. The overall clearance rate for 2010 was 64%. He said these results show the commitment to public safety by the council and the community.

The Mayor noted the cooperative police arrangement had been in effect for almost 20 years. The arrangement has received a lot of public attention, especially as of late, as cities are looking to cut costs. Council members thanked the chief and the officers for their efforts.

Mayor Dains told those present that the Cable Commission had moved into new office space on Arthur Street in Roseville. They are hosting an open house from 4:00 p.m. to 6:00 p.m. on Thursday, March 10.

David Gardner previously addressed the Council about installing a pervious paver walkway in the boulevard in front of his house, which currently isn't allowed by ordinance. Staff drafted an encroachment agreement that would allow him to do that. Since Gardner was not able to attend the meeting, final consideration of the agreement can be at the next meeting. The League of Minnesota Insurance Trust reviewed the document and their comments will be incorporated. The only outstanding issue is to set an insurance threshold per the city attorney recommendation. General consensus was \$1,000,000 dollars. That amount can be modified prior to adoption at the next meeting.

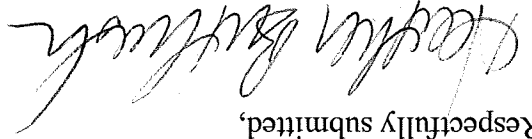
The city attorney reviewed the updates suggested for ordinance Title 1, Chapter 5 governing the City Council. Staff incorporated his additional comments into the document. He proposed a number of small changes that will bring the document into conformance with state law and bring clarity to some of the wording.

Councilor Hawkinson moved to adopt Ordinance 11-01 regarding city officials as presented. Councilor Gaasch seconded the motion and it passed unanimously.

Butkowski reviewed the preliminary agenda for the next meeting, which included the annual presentation by State Senator John Marty and State Representative Mindy Greiling; tile cleaning and maintenance quotes; the police contract; municipal liquor store research; and the annual SWPPP presentation on April 26.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:00 p.m.

Respectfully submitted,



Heather Butkowski

City Administrator

**CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
March 22, 2011 City Council Meeting**

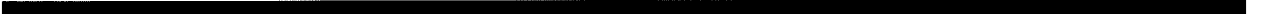
Payroll	03/18/11 Payroll: Direct Deposit # 501143-501151	\$7,135.78
	03/18/11 Payroll: Payroll Liabilities, e-payments 535E-538E	\$6,740.05
Vendor Claims	03/22/11 Claims: Check #'s 20651-20672	\$23,787.43
SUBTOTAL		\$37,663.26

Total Claims for Approval \$37,663.26

CITY OF LAUDERDALE

Payments

Current Period: MARCH 2011



Batch Name 031811pyroll Payment Computer Dollar Amt \$6,740.05 Posted

Refer 1969 ICMA RETIREMENT TRUST - 457 CK# 000535E 3/18/2011
Cash Payment G 101-21705 ICMA RETIREMENT 3/18/11 payroll \$1,821.30
Invoice
Transaction Date 3/17/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,821.30

Refer 1970 PERA CK# 000536E 3/18/2011
Cash Payment G 101-21704 PERA 3/18/11 payroll \$1,368.91
Invoice
Transaction Date 3/17/2011 Due 0 NORTH STAR CHEC 10100 Total \$1,368.91

Refer 1971 NORTH STAR BANK CHECKING S CK# 000537E 3/18/2011
Cash Payment G 101-21703 FICA WITHHOLDING 3/18/11 payroll \$1,568.13
Invoice
Cash Payment G 101-21701 FEDERAL TAXES 3/18/11 payroll \$982.74
Invoice

Refer 1972 MN DEPARTMENT OF REVENUE CK# 000538E 3/18/2011
Cash Payment G 101-21702 STATE WITHHOLDING 3/11 state withholding \$998.97
Invoice
Transaction Date 3/17/2011 Due 0 NORTH STAR CHEC 10100 Total \$2,550.87

Refer 1972 MN DEPARTMENT OF REVENUE CK# 000538E 3/18/2011
Cash Payment G 101-21702 STATE WITHHOLDING 3/11 state withholding \$998.97
Invoice
Transaction Date 3/17/2011 Due 0 NORTH STAR CHEC 10100 Total \$998.97

Fund Summary 10100 NORTH STAR CHECKING 101 \$6,740.05
BATCH Total \$6,740.05

Pre-Written Checks	\$6,740.05
Checks to be Generated by the Computer	\$0.00
Total	\$6,740.05

CITY OF LAUDERDALE

*Check Detail Register©

MARCH 2011

Check Amt Invoice Comment

10100 NORTH STAR CHECKING

Paid Chk# 020651 3/22/2011 AFSCME

G 101-21709 UNION DUES

Total AFSCME \$79.40

Paid Chk# 020652 3/22/2011 AHDN ATTORNEYS

E 101-41500-355 MISC PRINTING/PROCESS SER

E 101-41500-300 LEGAL FEES - PROSECUTING

Total AHDN ATTORNEYS \$853.38

Paid Chk# 020653 3/22/2011 CINTAS

E 602-49100-425 CLOTHING

E 601-49000-425 CLOTHING

Total CINTAS \$27.69

Paid Chk# 020654 3/22/2011 CITY OF FALCON HEIGHTS

E 101-42100-321 FIRE CALLS

Total CITY OF FALCON HEIGHTS \$445.26

Paid Chk# 020655 3/22/2011 CITY OF ROSEVILLE

E 101-41200-391 TELEPHONE/PAGERS

E 101-41200-306 CONSULTING FEES

Total CITY OF ROSEVILLE \$548.73

Paid Chk# 020656 3/22/2011 CROIX OIL

E 101-43000-212 MOTOR FUELS

E 601-49000-212 MOTOR FUELS

E 602-49100-212 MOTOR FUELS

Total CROIX OIL \$387.06

Paid Chk# 020657 3/22/2011 EUREKA RECYCLING

E 203-50000-389 RECYCLING CONTRACTOR

Total EUREKA RECYCLING \$1,597.04

Paid Chk# 020658 3/22/2011 GLENWOOD INGLEWOOD

E 101-41200-208 WATER DELIVERY

Total GLENWOOD INGLEWOOD \$4.81

Paid Chk# 020659 3/22/2011 GOODIN COMPANY

E 101-43000-228 MISC REPAIRS MAINT SUPPLIE

Total GOODIN COMPANY \$237.60

Paid Chk# 020660 3/22/2011 GOVERNMENT TRAINING SERVICE

E 101-41100-308 TRAINING/CONFERENCES

E 101-41200-308 TRAINING/CONFERENCES

Total GOVERNMENT TRAINING SERVICE \$180.00

Paid Chk# 020661 3/22/2011 INTEGRA

E 101-41200-391 TELEPHONE/PAGERS

2/11 fax line \$45.30

Check Detail Register

CITY OF LAUDERDALE

MARCH 2011

Check Amt Invoice Comment

Total INTEGRA		\$45.30	
Paid Chk# 020662	3/22/2011	KENNEDY & GRAVEN	
E 101-41500-305	LEGAL FEES - CIVIL	\$304.00	
E 101-41500-305	LEGAL FEES - CIVIL	\$160.00	
E 101-41500-305	LEGAL FEES - CIVIL	\$240.00	
2/11 legal services - encroachment agr			
2/11 legal services - MWMO JPA			
2/11 legal services - council ordinance			
Total KENNEDY & GRAVEN		\$704.00	
Paid Chk# 020663	3/22/2011	LMC	
E 101-41200-308	TRAINING/CONFERENCES	\$40.00	
Total LMC		\$40.00	
Paid Chk# 020664	3/22/2011	MET-COUNCIL ENVIRONMENTAL SER.	
E 601-49000-387	WATER TREATMENT SERVICE	\$11,217.61	
Total MET-COUNCIL ENVIRONMENTAL SER.		\$11,217.61	
Paid Chk# 020665	3/22/2011	NAPA AUTO PARTS	
E 601-49000-402	CITY TRUCK REPAIR/MAINTEN	\$8.29	
E 602-49100-402	CITY TRUCK REPAIR/MAINTEN	\$8.29	
E 101-43000-402	CITY TRUCK REPAIR/MAINTEN	\$66.34	
Total NAPA AUTO PARTS		\$82.92	
Paid Chk# 020666	3/22/2011	PUBLIC EMPLOYEES INS PROGRAM	
G 101-21706	HEALTH INSURANCE	\$1,499.10	
Total PUBLIC EMPLOYEES INS PROGRAM		\$1,499.10	
Paid Chk# 020667	3/22/2011	RAMSEY COUNTY, PROP REC & REV	
E 101-43000-313	SNOW & ICE REMOVAL	\$3,655.05	
E 101-41200-355	MISC PRINTING/PROCESS SER	\$20.00	
G 101-21706	HEALTH INSURANCE	\$378.74	
Total RAMSEY COUNTY, PROP REC & REV		\$4,053.79	
Paid Chk# 020668	3/22/2011	SPRINT PCS	
E 602-49100-391	TELEPHONE/PAGERS	\$28.58	
E 601-49000-391	TELEPHONE/PAGERS	\$28.59	
E 101-43000-391	TELEPHONE/PAGERS	\$57.17	
2/11 pw cell phone & charger			
2/11 pw cell phone & charger			
2/11 pw cell phone & charger			
Total SPRINT PCS		\$114.34	
Paid Chk# 020669	3/22/2011	WASTE MANAGEMENT	
E 101-43000-384	REFUSE DISPOSAL	\$92.26	
Total WASTE MANAGEMENT		\$92.26	
Paid Chk# 020670	3/22/2011	XCEL ENERGY, CITY HALL	
E 101-43000-381	ELECTRIC	\$218.94	
E 101-43000-383	GAS UTILITIES	\$392.25	
2/11 City Hall electric			
2/11 City Hall gas			
Total XCEL ENERGY, CITY HALL		\$611.19	
Paid Chk# 020671	3/22/2011	XCEL ENERGY, PARK & GARAGE	
E 101-45200-381	ELECTRIC	\$72.37	
2/11 pw building & warming house			

CITY OF LAUDERDALE

*Check Detail Register®

MARCH 2011

Check Amt Invoice Comment

E 101-43000-381	ELECTRIC	\$72.38	2/11 pw building & warming house
E 101-45200-383	GAS UTILITIES	\$120.50	2/11 pw building & warming house
E 101-43000-383	GAS UTILITIES	\$120.51	2/11 pw building & warming house
Total XCEL ENERGY, PARK & GARAGE		\$385.76	

Paid Chk# 020672 3/22/2011 XCEL ENERGY, STREET LIGHTING

E 101-43000-380	STREET LIGHT UTILITY	\$47.31	2/11 bridge lights
E 101-43000-380	STREET LIGHT UTILITY	\$532.88	2/11 street lights
Total XCEL ENERGY, STREET LIGHTING		\$580.19	

10100 NORTH STAR CHECKING \$23,787.43

Fund Summary

101 GENERAL	\$10,755.22
203 RECYCLING	\$1,597.04
601 SEWER UTILITIES	\$11,326.40
602 STORM SEWER ENTERPRISE FUND	\$108.77
10100 NORTH STAR CHECKING	\$23,787.43

LAUDERDALE COUNCIL ACTION FORM

<input checked="" type="checkbox"/>	Consent
<input type="checkbox"/>	Action
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Information
<input type="checkbox"/>	Work session

MEETING DATE	March 22, 2011
AGENDA NUMBER	2011 Licenses
DESCRIPTION	2011 Licenses

BACKGROUND OR PAST COUNCIL ACTION
<p>The following applicants successfully met the criteria for their respective licenses.</p> <p>HVAC Home Energy Center Rental Housing Tree Contractor Precision Landscaping and Tree</p>
OPTIONS

STAFF RECOMMENDATION
By approving the consent agenda, the Council approves the aforementioned licenses for 2011.

COUNCIL ACTION

STAFF ACTION

MOTION BY _____

SECOND _____

LAUDERDALE COUNCIL

ACTION REQUESTED

Consent X
 Special
 Public Hearing
 Report
 Discussion/Action
 Resolution
 Work session

MEETING DATE March 22, 2011
 ITEM NUMBER Approve Tile Maintenance Quotes
 STAFF INITIAL jim
 APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The tile in the social room, lobby, and hallway is in need of maintenance. The last major maintenance was in 2008, when it was stripped and waxed by ABM Janitorial Services.

A Request For Quotes (RFQ) was sent to three companies. The RFQ asked for a lump sum proposal to include labor and materials for the project including a full strip-out, cleaning baseboards and edges, and application of a premium low maintenance floor finish with 4-5 coats of wax.

Companies were also asked to provide a quote for cleaning and sealing the tile floor grout in the bath-rooms.

Finally, the companies were asked to provide recommendations and costs for continued maintenance of the tile in the social room, lobby, and hallway. It is recommended that a deep scrub and recoat (of wax) be performed every six months, depending on use, to keep the floors maintained. A strip & wax would then be needed again in 5 years, depending on use.

Company	Strip & Wax Social Room, Lobby, & Hallway	Clean & Seal Bathroom Floor Grout	April Total Cost	On-Going Maintenance (Every 6 Months)	2011 Total Cost
Dalco	\$900.51	\$99.84	\$1,000.35	\$531.07	\$1,531.42
Vangard	\$915.00	\$100.00	\$1,015.00	\$575.00	\$1,590.00
ABM Janitorial	Not returned	Not returned	Not returned	Not returned	Not returned

OPTIONS:

- 1) Approve Dalco for the tile maintenance project.
- 2) Approve Vangard for the tile maintenance project.
- 3) Do not approve either company for the tile maintenance project.

STAFF RECOMMENDATION:

Staff suggests approving Dalco for the April tile maintenance project at a cost of \$1,000.35, and on-going maintenance in 6 months for a total 2011 cost of \$1,531.42. Tile maintenance in subsequent years can be approved through the budget.

By approving the consent agenda, the council approves Dalco for the April tile maintenance project and on-going maintenance in 6 months for a total 2011 cost of \$1,531.42.

COUNCIL ACTION:

City of Lauderdale
The Island in the Metros

CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
MAIN 651-792-7650
JIM 651-792-7656
FAX 651-631-2066
JIM.BOWNIK@CI.LAUDERDALE.MN.US

February 25, 2011

The City of Lauderdale Minnesota is requesting proposals for maintenance of VCT flooring in the community meeting room, hallway, and lobby of Lauderdale City Hall, 1891 Walnut Street, Lauderdale Minnesota.

The City of Lauderdale is requesting a lump sum proposal to include labor and materials for the project including a full strip-out, cleaning baseboards and edges, and application of a premium low maintenance floor finish with 4-5 coats of wax.

The community room floor was installed in 2007 and is approximately 2,000 square feet. The hallway and lobby floor was installed in 1999 and is approximately 309 square feet. The contractor is required to verify the field quantity and site conditions prior to submission of proposal. The project area is available for inspection Monday-Friday 9 a.m. to 4 p.m.

The proposals are to be sent to the attention of Mr. Jim Bownik, Assistant to the City Administrator, City of Lauderdale, 1891 Walnut Street, Lauderdale, MN 55113 by 4:00 PM, Friday, March 11, 2011. Proposals may be mailed, emailed, faxed, or hand-delivered.

It is anticipated that the successful contractor will be notified on Wednesday, March 23, 2011. The project is required to be completed April 21-22, 2011.

For further information contact
Ben Leslie

763-234-9979

Quote

To : City of Lauderdale
 Attn: Jim Bownik
 1891 Walnut Street
 Lauderdale, MN. 55113

Date: 3/01/11

Item #	U/M	Description	Unit Price	Total
		Full strip out, cleaning of baseboards and edges. Application of 4-5 coats of premium low maintenance Floor Finish		
		Community meeting room - 2,000 square feet	\$.39/sqft	\$780.00
		Hallway and lobby floor - 309- square feet	\$.39/sqft	\$120.51
		<i>April 20th 21st</i>		
		Total		\$900.51

The quotation above is in effect for 30 days.
Approval of attached specifications:

 Company

Thank you for the opportunity to quote

Customer's Purchase Order No. _____
Approval for Delivery of above:

 Company

Ben Leslie

For further information contact
Ben Leslie

763-234-9979

Quote

To : City of Lauderdale

Attn: Jim Bownik

1891 Walnut Street

Lauderdale, MN. 55113

Date: 3/16/11

Item #	U/M	Description	Unit Price	Total
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		Cleaning and sealing of bathroom floors 13' x 6' each		
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		cleaning of restroom #1 - 13'x 6'	\$.34/sqft	\$26.52
--	--	-----------------------------------	-------------	---------

		cleaning of restroom #2 - 13'x 6'	\$.34/sqft	\$26.52
--	--	-----------------------------------	-------------	---------

		sealing of restroom #1 - 13'x 6'	\$.30/sqft	\$23.40
--	--	----------------------------------	-------------	---------

		sealing of restroom #2 - 13'x 6'	\$.30/sqft	\$23.40
--	--	----------------------------------	-------------	---------

		Total		\$99.84

The quotation above is in effect for 30 days.
 Approval of attached specifications:

By _____

Company _____

Customer's Purchase Order No. _____
 Approval for Delivery of above:

By _____

Company _____

Thank you for the opportunity to quote

Ben Leslie

For further information contact

Ben Leslie

763-234-9979

Quote

To : City of Lauderdale
 Attn: Jim Bownik
 1891 Walnut Street
 Lauderdale, MN. 55113

Date: 3/16/11

Item #	U/M	Description	Unit Price	Total
		Full scrub of the floors and recoat (recommended every 6 months or as needed)		
		Community meeting room – 2,000 square feet	\$.23/sqft	\$460.00
		Hallway and lobby floor - 309- square feet	\$.23/sqft	\$71.07
		Total		\$531.07

The quotation above is in effect for 30 days.
 Approval of attached specifications:

Customer's Purchase Order No. _____
 Approval for Delivery of above:

 Company

 Company

 By

 By

Thank you for the opportunity to quote

 Ben Leslie



March 10, 2011

Jim Bownik
 City of Lauderdale
 1891 Walnut Street
 Lauderdale, MN 55113

Dear Jim:

Thank you for the opportunity to present the Vanguard Cleaning Systems, Inc. proposal for stripping and waxing the VCT Tile at your facility.

We will strip and prep the tile then apply 4 to 5 coats of a high quality low maintenance floor finish.

The cost to perform this service on the tile in the community room and entry area will be \$915.00.

I have added the other areas of service we talked about on the attached work order form.

We appreciate your interest in Vanguard. Please review the enclosed contract and call me at 651.379.4000 with any questions.

Thanks again

Jesse Banaszak

Jesse Banaszak
 Operations Manager
 Vanguard Cleaning Systems MN
 651.379.4000
 Cell 651-353-6533
 jbanaszak@vanguardcleaning.com

**VANGUARD CLEANING SYSTEMS, INC.
SPECIAL SERVICES CLEANING CONTRACT AGREEMENT**

The undersigned hereby accepts the proposal of VANGUARD CLEANING SYSTEMS, INC. to perform the selected services for our premises located at:

1891 Walnut Street
Lauderdale, MN 55113

with the following terms:

1. On the following date(s) _____ VANGUARD CLEANING SYSTEMS, INC. will provide the selected services.

2. Initial the services you would like performed

- a. Floor finish work
 - i. Full Strip and wax
 - 1. Community Room \$800.00
 - 2. Entry area \$115.00
 - 3. Kitchen \$90.00
 - ii. Deep Scrub and Recoat
 - 1. Community Room \$500.00
 - 2. Entry area \$75.00
 - 3. Kitchen \$60.00
- b. Restroom Restoration Cleaning \$100.00 for both _____

- 3. Vanguard will perform all janitorial services specified above in a satisfactory manner. In the event of non-performance by Vanguard, Consolidated Precision Products shall first give verbal notification to Vanguard so that Vanguard may attempt to correct the problem.
- 4. All cleaning equipment and cleaning supplies will be furnished by Vanguard.
- 5. Invoicing is sent after the service is satisfactorily performed and is due upon receipt.

ACCEPTED:

City of Lauderdale

Vanguard Cleaning Systems, Inc.

Title

Title

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____

Public Hearing _____

Discussion _____

Action _____

Resolution _____

Work Session _____

Meeting Date March 22, 2011

ITEM NUMBER Street Sweeping Quotes

STAFF INITIAL HB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff solicited quotes from four companies for street sweeping services to take place in spring and fall. Quotes were returned by Mike McPhillips and Reliakor Services. The quotes are attached for your review.

Three years ago Mike McPhillips' quote was \$200 more than that of Reliakor Services, so the City had Reliakor perform the work. After working with both companies, public works feels the City receives a better service for the money from Mike McPhillips, especially when it came to the alley sweeping. Public works would like to see Mike McPhillips chosen to do the work even though their quote is \$75 more. Mike McPhillips generally bills the City less than the bid amount, so the price difference will likely be less. In 2010, they bid \$5,075 but charged the City \$5,026.25.

OPTIONS:

The City Council may choose either vendor to perform the work.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves Mike McPhillips to perform the 2011 spring and fall street sweeping at a cost of \$5,075.

COUNCIL ACTION:

FEB 22 2011

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: 651.792.7650 Fax: 651.631.2066

February 18, 2011

The City of Lauderdale is requesting quotations for the following work to be performed: street sweeping of all city streets & alleys and city hall parking lot once in the spring and once in the fall. ~ 5 miles of streets.

Spring work to be completed on or before April 29, 2011.

Fall work to be completed on or before October 14, 2011.

PROCEDURE

1. First day of work must be a Tuesday, Wednesday, or Thursday. No street sweeping may be done on Mondays.
2. Day 1: sweep streets curb to curb and all paved surfaces of the alleys.
3. Day 2: clean up remaining unswept areas.
4. All sweepings must be hauled away.

CITY TO PROVIDE

1. Posting of "no parking" street signs.
2. Hydrants for water.
3. Street map of Lauderdale.
4. Daily supervision of areas to be swept.
5. Space to park sweeper overnight at city garage.

CONTRACTOR TO PROVIDE

1. Affidavit of insurance - prior to start date.
2. Daily copy of operator's report.

Quotes must be received at City Hall by 4:30 p.m. Thursday, March 17, 2011. The City reserves the right to accept or reject any quotation for any reason.

Company Name: Reliakar Services Inc

Address: 800 Hansen Ave

City: Shakopee State: MN Zip: 55379

Phone: 952-43-1440 Fax: 952-403-1441

Equipment: _____ Cost per hour: _____

Sweeper (Type: Pelican/X-ward) _____

Dump Truck _____

Total not to exceed (including labor): \$5000

Signature: [Handwritten Signature] Date: 3/16/11

CONTACT: David Hinrichs, Public Works Coordinator: 7:00 a.m. - 3:00 p.m., Monday - Friday.

CITY OF LAUDERDALE

MAR 17 2011

RECEIVED

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: 651.792.7650 Fax: 651.631.2066

February 18, 2011

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Fall work to be completed on or before October 14, 2011.

PROCEDURE

1. First day of work must be a Tuesday, Wednesday, or Thursday. No street sweeping may be done on Mondays.

2. Day 1: sweep streets curb to curb and all paved surfaces of the alleys.
3. Day 2: clean up remaining unswept areas.
4. All sweepings must be hauled away.

CITY TO PROVIDE

1. Posting of "no parking" street signs.
2. Hydrants for water.
3. Street map of Lauderdale.

4. Daily supervision of areas to be swept.
5. Space to park sweeper overnight at city garage.

CONTRACTOR TO PROVIDE

1. Affidavit of insurance – prior to start date.
2. Daily copy of operator's report.

Quotes must be received at City Hall by 4:30 p.m. Thursday, March 17, 2011. The City reserves the right to accept or reject any quotation for any reason.

Company Name: Mike McPhillips, Inc.

Address: 825 Concord Street North

City: South St. Paul State: MN Zip: 55075

Phone: 651-451-4030

Fax: 651-451-4015

Equipment _____ Cost per hour _____

Sweeper (Type: Elgin _____)

Dump Truck _____ 73.00

Total not to exceed (including labor): \$5,075.00

Signature: _____

Date: 3/17/2011

CONTACT: David Hinrichs, Public Works Coordinator: 7:00 a.m. - 3:00 p.m., Monday - Friday.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X

Public Hearing _____

Discussion _____

Action _____

Resolution _____

Work Session _____

Meeting Date March 22, 2011

ITEM NUMBER January/February Finances

STAFF INITIAL HR

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the number from January. The numbers for February are included later in the packet with the preliminary 2012 budget numbers.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's finances for January and February.

COUNCIL ACTION:

GENERAL FUND REVENUE

	2009	2010	2011	2012
	Actual	Actual	Adopted	Proposed
			As of Jan. 31	
CITY LEVIED TAXES				
31010 Current Ad Valorem	425,397	411,088	470,047	(811)
31020 Delinquent Ad Valorem	3,534	1,841	-	811
31040 Fiscal Disparities	101,843	109,600	110,683	-
SUB TOTAL PROPERTY TAXES	530,775	522,528	580,730	0
STATE AIDE				
33401 Local Government Aide	557,218	516,153	519,747	-
33405 PERA Rate Increase Aide	1,198	1,198	1,198	-
33406 Market Value Home Credit	28,839	101	(31,811)	-
TOTAL STATE AIDE	587,255	517,452	489,134	-
LICENSES AND FEES				
32110 3.2 Alcohol License	150	150	150	-
32120 Cigarette License	200	600	400	-
32130 Garbage Hauler Licenses	1,170	1,275	750	750
32140 HVAC Licenses	890	1,453	600	150
32150 Tree Company License	140	700	300	100
32160 Gas Station License	-	-	-	-
32180 Rental License Fee	3,366	4,091	3,000	99
32240 Animal Licenses	290	390	250	10
34101 City Hall Rental	3,945	4,955	2,500	625
43103 Administrative Fee	83	-	200	-
34105 Sale of Publications	-	-	-	-
34109 Copies	61	51	50	-
34114 Advertising sales	-	50	-	-
34115 Miscellaneous Revenue	-	-	-	-
TOTAL LICENSES AND FEES	10,295	13,715	8,200	1,734
REVENUE OTHER				
36100 Special Assessments	9,677	20,918	-	0
36101 Principal	-	-	-	-
36102 Penalties and Interest	2,182	1,485	-	(1)
36103 Tree Removal	-	-	-	-
36200 Miscellaneous Revenue	-	-	-	-
36211 Investment Interest	11,018	6,492	7,000	3,624
36230 Donations	-	3,000	-	-
36231 Dog Park Donations	50	10	-	-
36240 State Surcharge - Construction Permits	539	336	250	17
36250 Refunds and Reimbursements	3,511	1,140	-	-
36252 LMCI Insurance Dividend	2,905	3,015	-	-
36255 Miscellaneous	-	-	-	-
39101 Sales Fixed Assets	1	-	-	-
TOTAL OTHER REVENUE	29,882	36,396	7,250	3,641
PUBLIC SAFETY	40,547	41,330	34,500	-
PLANNING & INSPECTIONS	20,487	13,674	10,600	290

GENERAL FUND REVENUE

2009	2010	2011	As of Jan. 31	Proposed
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TRANSFERS FROM OTHER FUNDS

TOTAL GENERAL FUND REVENUE 1,219,241 1,145,095 1,130,414 5,665

GENERAL FUND EXPENDITURES

Legislative	22,634	24,481	26,193	1,401
Administrative	168,728	144,697	157,366	8,145
Audit, Elections, and Legal Services	6,234	46,958	48,857	3,367
Public Safety				
Police	582,567	585,398	605,287	49,181
Fire	35,529	29,232	32,500	17,685
Prosecution	11,545	-	-	-
Public Works	92,877	86,632	105,044	3,524
Planning & Inspections	22,568	46,241	56,322	1,794
Parks and Recreation	71,716	63,978	64,845	5,323
Development	1,235	1,648	14,000	-
EXPENDITURES BEFORE TRANSFERS	1,015,633	1,029,264	1,110,414	90,419
Contingency	-	-	20,000	-
Transfers Out	31,000	112,594	-	-
TOTAL GENERAL FUND EXPENDITURES	1,046,633	1,141,858	1,130,414	90,419

2011 Certified LGA Amount = \$616,831

Budgeted LGA/MVHC Amounts Reflect Anticipated Loss of \$128,895 for 2011. (Equal to 2010 Unallocments)

LEGISLATIVE (41100)

	2009	2010	2011	As of Jan. 31	2012
Actual	Actual	Adopted	Proposed	Proposed	Proposed

EXPENDITURES

Personnel					
103 Part-time employees	13,200	13,200	13,200	1,100	1,100
122 FICA	1,010	1,010	1,010	84	84
151 Workers Comp	59	118	103	-	-
Subtotal Personnel	14,269	14,328	14,313	1,184	1,184
General Operations					
201 General Supplies	-	39	-	-	-
202 Permanent Supplies	-	-	-	-	-
203 Postage	84	-	-	-	-
305 Legal Fees	-	500	-	-	-
308 Training and Conferences	-	930	2,000	-	-
331 Travel	24	72	130	(72)	-
352 Public Notices	292	391	700	164	164
361 General Liability	5,228	5,331	6,000	-	-
438 Dues and Subscriptions	2,671	2,695	2,800	125	125
439 Special Events	-	-	-	-	-
440 Meeting Expenses	66	196	250	-	-
442 Miscellaneous Expenses	-	-	-	-	-
Subtotal General Operations	8,365	10,153	11,880	217	217
Capital Equipment					
530 Furniture and Equipment	-	-	-	-	-
538 Computer software and Equipment	-	-	-	-	-
Subtotal Capital Equipment	-	-	-	-	-
TOTAL LEGISLATIVE EXPENSES	22,634	24,481	26,193	1,401	1,401

		ADMINISTRATION & FINANCE (41200)						
		Actual	Actual	Adopted	As of Jan. 31	Proposed		
		2009	2010	2011	2011	2012		
EXPENDITURES								
Personnel								
101	Full-time employees	102,536	90,954	93,081	4,730	-	-	-
104	Temp. employees	-	-	-	-	-	-	-
121	PERA	6,836	6,470	6,748	343	-	-	-
122	FICA	8,004	7,297	7,121	379	-	-	-
131	Benefits (health, dental, etc)	9,272	10,116	11,340	773	-	-	-
142	Unemployment Benefits	-	55	-	-	-	-	-
151	Workers Compensation	559	965	726	-	-	-	-
Subtotal Personnel		127,206	115,857	119,016	6,225	-	-	-
General Operations								
201	General Supplies	1,731	1,899	2,200	-	-	-	-
203	Postage	1,817	2,626	4,000	450	-	-	-
208	Water cooler water	303	277	450	-	-	-	-
301	Auditing	12,904	-	-	-	-	-	-
305	Legal contract - Civil	3,567	-	-	-	-	-	-
306	Consulting fees (IT Support)	5,440	5,440	5,500	453	-	-	-
307	Computer Services (Banyon)	1,560	1,561	1,600	-	-	-	-
308	Training and conferences	1,004	772	2,000	35	-	-	-
309	Newspaper - Roseville Review	-	-	-	-	-	-	-
331	Travel Expenses	929	765	1,200	-	-	-	-
352	Public information and notices	726	662	1,500	-	-	-	-
353	Newletter Printing	2,469	2,438	4,000	626	-	-	-
354	Phonebook Printing	-	-	-	-	-	-	-
355	Miscellaneous printing & process	285	1,000	1,200	20	-	-	-
361	General liability	4,652	4,955	5,300	-	-	-	-
391	Telephones/Fax (City Hall)	1,769	1,666	2,000	95	-	-	-
401	Copier	379	1,349	2,800	240	-	-	-
404	Computer Repair/Maintenance	-	-	-	-	-	-	-
409	Other equipment repair	-	-	-	-	-	-	-
438	Dues and Subscriptions	1,474	2,491	3,000	-	-	-	-
440	Meeting Expenses	85	159	100	-	-	-	-
442	Miscellaneous expenses	78	779	500	-	-	-	-
Subtotal General Operations		41,172	28,840	37,350	1,920	-	-	-
Capital Expenditures								
530	Furniture and equipment	-	-	-	-	-	-	-
531	Office equipment	-	-	-	-	-	-	-
534	Office furniture	-	-	-	-	-	-	-
538	Computers and technology	351	-	1,000	-	-	-	-
Subtotal Capital		351	-	1,000	-	-	-	-
TOTAL EXPENSES		168,728	144,697	157,366	8,145	-	-	-

AUDITING, ELECTIONS, AND LEGAL SERVICES (\$4500)					2009	2010	2011	As of Jan. 31 2011	Proposed 2012
EXPENDITURES					Actual	Actual	Adopted		
Personnel					3,724	12,440	6,952	458	-
101	Full-time employees	968	2,242	-	-	-	-	-	-
104	Temp. employees	239	869	504	33	-	-	-	-
121	PERA	296	974	532	35	-	-	-	-
122	FICA	198	1,486	840	70	-	-	-	-
131	Benefits (health, dental, etc)	35	105	54	-	-	-	-	-
151	Workers Compensation	5,461	18,116	8,882	597	-	-	-	-
Subtotal Personnel					5,461	18,116	8,882	597	-
General Operations					-	512	-	-	-
201	General Supplies	-	512	-	-	-	-	-	-
300	Legal Services - Prosecution	-	10,032	12,000	850	-	-	-	-
301	Auditing	-	12,880	14,000	1,920	-	-	-	-
306	Legal Services - Civil	-	4,581	12,000	-	-	-	-	-
327	Other Services	586	432	800	-	-	-	-	-
331	Travel Expenses	-	-	75	-	-	-	-	-
352	Public Information & Notices	96	-	100	-	-	-	-	-
355	Miscellaneous Fees	-	406	1,000	-	-	-	-	-
409	Other equipment and repair	-	-	-	-	-	-	-	-
440	Meeting expenses	91	-	-	-	-	-	-	-
442	Miscellaneous expenses	-	-	-	-	-	-	-	-
Subtotal General Operations					774	28,842	39,975	2,770	-
Capital Expenditures					-	-	-	-	-
530	Furniture and equipment	-	-	-	-	-	-	-	-
531	Office equipment	-	-	-	-	-	-	-	-
534	Office furniture	-	-	-	-	-	-	-	-
538	Computers and technology	-	-	-	-	-	-	-	-
Subtotal Capital					-	-	-	-	-
TOTAL EXPENSES					6,234	46,958	48,857	3,367	-

	2009	2010	2011	As of Jan. 31	2012
	Actual	Actual	Adopted	2011	Proposed
PUBLIC SAFETY (42100)					
REVENUE					
34202 False Fire Alarm	424	-	-	500	-
34203 Fire Inspection Fee	-	-	-	1,000	-
34205 Fire Call Reimbursement	1,252	-	-	-	-
35101 Court Fines (including traffic tickets)	38,872	41,330	41,330	33,000	-
TOTAL REVENUE	40,547	41,330	41,330	34,500	-
EXPENDITURES					
General Operations					
305 Legal Fees - Prosecution	10,152	-	-	-	-
355 Miscellaneous fees - Printing	1,392	-	-	-	-
Subtotal Prosecution	11,545	-	-	-	-
318 911 Dispatch	-	-	-	9,620	-
319 Police Contract	578,250	578,595	590,167	590,167	49,181
360 General Liability	-	-	-	5,000	-
391 Telephone/Pager	4,317	6,803	500	-	-
442 Miscellaneous Exp.	-	-	-	-	-
Subtotal Police	582,567	585,398	605,287	49,181	-
320 Fire Contract	18,630	17,826	18,000	18,000	17,685
321 Fire Calls	16,475	11,186	13,000	13,000	-
322 False Fire Alarms	424	219	500	500	-
323 Fire Inspections	-	-	-	1,000	-
Subtotal Fire	35,529	29,232	32,500	17,685	-
TOTAL EXPENSES	629,641	614,630	637,787	66,866	-

EXPENDITURES				
PUBLIC WORKS (\$3000)				
2009	2010	2011	As of Jan. 31	Proposed
Actual	Actual	Adopted	2011	2012
Personnel				
101	44,294	31,244	27,248	1,818
102	2,191	3,030	3,000	471
121	3,004	2,573	2,193	166
122	3,516	2,920	2,314	186
131	4,702	4,162	4,200	368
151	2,097	3,549	2,526	-
Subtotal Personnel				
	59,804	47,477	41,481	3,008
General Operations				
202	-	305	-	-
212	1,587	2,500	2,200	-
213	-	-	-	-
225	15	-	963	-
226	-	-	-	-
227	-	-	-	-
228	1,008	457	1,500	116
304	-	337	3,000	-
308	165	165	400	-
313	5,207	11,268	15,000	-
314	5,062	5,026	6,000	-
317	3,214	3,642	10,000	-
324	-	-	1,000	-
327	356	328	3,000	238
328	-	-	500	-
380	6,168	5,896	6,400	-
381	2,457	3,067	3,400	-
382	69	63	100	(14)
383	3,075	2,674	4,000	-
384	1,189	1,481	1,600	177
391	534	488	500	-
402	2,968	1,363	3,800	-
426	-	-	-	-
442	-	96	200	-
Subtotal General Operations				
	33,073	39,154	63,563	517
Capital Expenditures				
530	-	-	-	-
538	-	-	-	-
Subtotal Capital				
	-	-	-	-
TOTAL EXPENSES				
	92,877	86,632	105,044	3,524

PLANNING & INSPECTIONS (43400)

	2009	2010	2011	As of Jan. 31	2012
	Actual	Actual	Adopted	2011	Proposed
REVENUE					
Other	11,688	9,163	7,000	105	-
Building Permits	3,210	1,210	700	200	-
Zoning Permit Applications	3,225	4,692	1,488	2,000	29
Plan Review	3,230	1,236	1,248	600	48
Plumbing Permits	3,270	1,410	975	800	108
HVAC Permits	3,280	100	100	-	-
Street Excavation	3,410	150	-	-	-
Variance Fee	3,412	-	-	-	-
Conditional Use Permit	3,413	-	-	-	-
Zoning Amendment	20,487	13,674	10,600	290	-
TOTAL REVENUE	20,487	13,674	10,600	290	-
EXPENDITURES					
Personnel					
Full-time employees	101	14,686	27,923	31,308	1,320
PERA	121	963	1,966	2,270	96
FICA	122	1,169	2,330	2,395	117
Benefits (health, dental, etc)	131	1,110	3,409	4,410	261
Workers Compensation	151	207	1,224	1,339	-
Subtotal Personnel	18,136	36,852	41,722	1,794	-
General Operations					
General Supplies	201	-	-	-	-
Permanent Supplies	202	-	-	-	-
Postage	203	173	219	500	-
Consulting Fees	306	452	8,015	10,000	-
Training and conferences	308	450	450	500	-
Building Inspector	312	2,408	35	2,500	-
Other Services	327	-	-	-	-
Travel Expenses	331	-	-	-	-
Miscellaneous Printing	355	-	-	-	-
Gopher State One Call	386	531	422	600	-
Miscellaneous expenses	442	-	10	-	-
Surcharge Report	443	419	239	500	-
Subtotal General Operations	4,432	9,389	14,600	-	-
Capital Expenditures					
Furniture and equipment	530	-	-	-	-
Office equipment	531	-	-	-	-
Office furniture	534	-	-	-	-
Computers and technology	538	-	-	-	-
Subtotal Capital	22,568	46,241	56,322	1,794	-
TOTAL EXPENSES	22,568	46,241	56,322	1,794	-

PARKS AND RECREATION (\$5200)
 Actual 2009 Actual 2010 Adopted 2011 As of Jan. 31 2011 Proposed 2012

EXPENDITURES

Account Number	Description	2009 Actual	2010 Actual	2011 Adopted	2011 As of Jan. 31	2012 Proposed
101	Full-time employees	51,253	41,317	37,855	2,322	-
104	Temp. employees	3,555	4,403	6,000	2,025	-
121	PERA	3,431	2,960	2,744	168	-
122	FICA	4,322	3,747	3,355	347	-
131	Benefits (health, dental, etc)	5,102	4,946	5,880	451	-
151	Workers Compensation	260	1,309	1,161	-	-
Subtotal Personnel		67,923	58,682	56,995	5,313	-
201	General Supplies	127	45	200	-	-
202	Permanent Supplies	89	32	200	107	-
225	Landscaping Materials	-	-	500	-	-
228	Miscellaneous Repairs & Maintenance.	191	144	250	-	-
317	Tree Service	-	-	-	-	-
370	Park and Rec Expenses	700	700	700	-	-
371	Non-Resident Reimbursement	429	1,137	1,000	-	-
381	Electric	439	477	700	-	-
382	Water	172	173	300	(98)	-
383	Gas Utility	801	617	1,200	-	-
384	Refuse	-	-	-	-	-
391	Telephones and Pagers	-	20	100	-	-
403	Mower repair	-	1,275	1,500	-	-
412	Warming House Repair	-	33	100	-	-
427	Porta Potty Rental	767	630	800	-	-
442	Miscellaneous	78	13	300	-	-
Subtotal General Operations		3,793	5,296	7,850	9	-
550	Other Improvements	-	-	-	-	-
Subtotal Capital		-	-	-	-	-
TOTAL EXPENSES		71,716	63,978	64,845	5,323	-

	2009	2010	2011	As of Jan. 31	2012
	Actual	Actual	Adopted	2011	Proposed
REVENUE					
Other	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
EXPENDITURES					
General Operations					
306 Consulting Fees	1,235	1,648	14,000	-	-
442 Miscellaneous expenses	-	-	-	-	-
Subtotal General Operations	1,235	1,648	14,000	-	-
TOTAL EXPENSES	1,235	1,648	14,000	-	-
DEVELOPMENT (48100)					

	2009	2010	2011	As of Jan. 31	2012
	Actual	Actual	Adopted	2011	Proposed
CONTINGENCY (\$5300)	-	-	-	-	-
REVENUE					
Other	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
EXPENDITURES					
General Operations					
CONTINGENCY FUNDS	444	-	20,000	-	-
OPERATING TRANSFERS	710	-	-	-	-
Subtotal General Operations	-	-	20,000	-	-
TOTAL EXPENSES	-	-	20,000	-	-

	2009	2010	2011	As of Jan. 31	2012
REVENUE					
Other	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
EXPENDITURES					
Transfers to 302	31,000	-	-	-	-
Transfers to 303	-	-	-	-	-
Transfers to 304	-	-	-	-	-
Transfers to 401	-	56,297	-	-	-
Transfers to 402	-	-	-	-	-
Transfers to 403	-	-	-	-	-
Transfers to 404	-	56,297	-	-	-
Transfers to 405	-	-	-	-	-
Total Transfers	31,000	112,594	-	-	-
TRANSFERS OUT (45400)	31,000	112,594	-	-	-
Actual	Actual	Adopted	As of Jan. 31	Proposed	
2009	2010	2011	2011	2012	

2011 LAUDERDALE BUDGET SUMMARY OF FUNDS 201 - 602

	2008	2009	2010	2011	As of Jan. 31	2012
Total Revenues	Actual	Actual	Actual	Adopted	As of Jan. 31	Proposed
201 Community Events Fund	3,642	4,874	4,830	3,050	25	25
202 Communications Fund	22,431	22,837	20,942	20,500	(5,068)	392
203 Recycling Fund	41,362	41,967	41,061	41,000	-	-
302 2000 Impr. Debt Fund	48,013	20,524	-	-	-	-
303 2002 Imp Debt Fund	41,424	35,459	31,652	-	-	-
304 2003 Imp Debt Fund	64,834	59,143	50,924	47,500	1,775	1,775
401 Street Improvement Fund	14,760	10,331	5,421	6,000	1,775	1,775
402 General Capital Impr. Fund	4,320	2,184	1,143	1,500	381	381
403 Storm Water Impr. Fund	6,048	4,473	2,346	3,000	782	782
404 Park Improvement Fund	108,725	3,946	118,570	2,000	(59,679)	-
405 TIF Project Fund	162,370	165,052	180,089	139,000	931	931
407 Sewer Improvement Fund	11,277	81,628	5,660	5,500	1,886	1,886
601 Sewer Utility Fund	229,104	234,715	242,590	245,000	11,509	11,509
602 Storm Water Utility Fund	69,192	49,142	54,092	50,700	54,092	54,092
Revenue Before Transfers	<u>827,502</u>	<u>736,274</u>	<u>759,320</u>	<u>564,750</u>	<u>8,801</u>	<u>8,801</u>
Transfers	291,329	612,594	-	-	68,381	68,381
Total Revenues	827,502	1,027,604	1,371,914	564,750	77,182	-
Total Expenditures	4,329	3,616	3,616	3,550	21	21
201 Community Events Fund	15,374	29,277	29,277	29,669	527	527
202 Communications Fund	23,391	32,079	32,079	34,275	(1,387)	-
302 2000 Impr. Debt Fund	122,080	455,481	455,481	-	-	-
303 2002 Impr. Debt Fund	150,256	145,798	145,798	526,950	526,436	526,436
304 2003 Impr. Debt Fund	118,608	116,350	116,350	116,205	108,453	108,453
401 Street Improvement Fund	69,213	12,189	12,189	-	-	-
402 General Capital Impr. Fund	90,000	-	-	31,000	-	-
403 Storm Water Impr. Fund	32,316	-	-	-	-	-
404 Park Improvement Fund	81,110	6,735	6,735	44,000	(2,000)	-
405 TIF Project Fund	738	747	747	1,000	-	-
407 Sewer Improvement Fund	-	-	-	-	-	-
601 Sewer Utility Fund	212,687	228,570	228,570	243,629	20,671	20,671
602 Storm Water Utility Fund	36,424	43,293	43,293	66,000	(2,651)	-
Expenditures Before Transfers	<u>956,526</u>	<u>1,074,134</u>	<u>1,074,134</u>	<u>1,096,278</u>	<u>650,070</u>	<u>-</u>
Transfers	260,329	500,000	500,000	-	68,381	68,381
Total Expenditures	956,526	1,334,463	1,574,134	1,096,278	718,451	-
Surplus/(deficit)	(129,025)	(306,860)	(202,220)	(531,528)	(641,269)	-

Community Events Fund 201

DEPT. 45600	2008	2009	2010	2011	As of Jan. 31	2011	2012
	Actual	Actual	Actual	Adopted	Proposed		
BEGINNING BALANCE	3,486	2,800	4,058	5,638	5,638	5,638	5,138
REVENUES:							
34785 Fun Run / Walk	-	-	-	100	-	-	-
34786 Winter Event	609	396	33	-	-	-	-
34787 Garage Sale	-	50	-	50	-	-	-
34788 Day in the Park	1,683	1,904	3,219	1,500	-	-	-
34789 Music under the trees	-	448	434	400	-	-	-
34790 Other Events - March Dance	-	-	-	-	-	-	-
34791 Pop Sales	-	-	-	-	-	-	-
34792 T-Shirt Sales	150	330	97	100	-	-	-
34795 Halloween Donations	779	825	854	700	-	-	-
36211 Investment Interest	129	121	69	100	25	-	-
36230 Donations	30	30	-	-	-	-	-
36255 Misc.	293	769	124	100	-	-	-
Total Revenues	3,642	4,874	4,830	3,050	25		
EXPENDITURES:							
201 General Supplies	-	5	-	-	-	-	-
202 Permanent Supplies	43	100	-	100	-	-	-
368 Fun Run / Walk	-	-	100	100	-	-	-
369 Music Under the Trees	535	200	600	400	-	-	-
370 Other Events - March Dance	-	-	-	-	-	-	-
373 T-Shirts	353	-	-	-	-	-	-
375 Winter Event	1,011	192	250	250	21	-	-
376 Garage Sale	34	-	-	-	-	-	-
377 Day in the Park	1,500	1,800	1,400	1,800	-	-	-
378 Night Out	103	119	150	150	-	-	-
379 Halloween Event	496	518	450	500	-	-	-
437 Sales Tax	-	-	-	-	-	-	-
430 Misc.	-	491	-	-	-	-	-
440 Meeting Expenses	254	191	300	250	-	-	-
Total Expenditures	4,329	3,616	3,250	3,550	21		
Fund Balance Gain/Loss	(686)	1,258	1,580	(500)	4		
39200 Transfers In	-	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-	-
Ending Fund Balance	2,800	4,058	5,638	5,138	5,641		5,138

Communications Fund 202

DEPT. 49500	2008	2009	2010	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Jan. 31	Proposed
BEGINNING BALANCE	36,667	43,724	37,284	33,712	33,712	24,543
REVENUES:						
Franchise Fees	21,278	21,632	20,576	20,000	(5,191)	-
Refunds & Reimbursements	262	262	-	-	-	-
Investment Interest	1,153	942	366	500	123	-
Grants	-	-	-	-	-	-
Total Revenues	22,431	22,837	20,942	20,500	(5,068)	-
EXPENDITURES:						
Reg. Full Time Employees	6,230	6,307	10,678	15,360	552	-
PBRA Contributions	473	426	752	1,114	40	-
FICA Contributions	593	510	869	1,175	46	-
Group Insurance	618	576	1,191	2,100	97	-
Workers Comp	-	27	86	120	-	-
Personnel costs	7,913	7,846	13,576	19,869	736	-
General Supplies	-	5	85	100	-	-
Permanent Supplies	-	-	-	-	-	-
Web Hosting	444	444	444	600	500	-
Other Service	1,993	3,501	2,837	2,800	(709)	-
Cable Franchise Fee	5,023	5,069	5,214	5,300	-	-
Furniture and Equipment	-	12,411	2,358	1,000	-	-
Operating Costs	7,460	21,430	10,938	9,800	(209)	-
Total Expenditures	15,374	29,277	24,514	29,669	527	-
Fund Balance Gain/Loss	7,057	(6,440)	(3,572)	(9,169)	(5,594)	-
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	43,724	37,284	33,712	24,543	28,118	24,543

39200 710

530 329 327 307 202 201

151 131 122 121 101

33600 36211 36250 36253

Recycling Fund 203

DEPT. 50000	2008	2009	2010	2011	2011	As of Jan. 31	Proposed
	Actual	Actual	Actual	Adopted	Adopted	As of Jan. 31	Proposed
BEGINNING BALANCE	60,029	78,000	87,889	98,106	104,831	87,889	104,831
REVENUES:							
36100 Recycling Fee	34,698	35,215	35,113	35,000	35,000	-	-
36102 Penalties & Interest	71	62	35	-	-	-	-
33622 SCORE Grant	4,758	4,866	4,926	5,000	5,000	-	-
36211 Investment Interest	1,811	1,824	987	1,000	1,000	392	392
36255 Other	24	-	-	-	-	-	-
Total Revenues	<u>41,362</u>	<u>41,967</u>	<u>41,061</u>	<u>41,000</u>	<u>41,000</u>	<u>392</u>	<u>392</u>
EXPENDITURES:							
101 Reg. FT Employees	3,545	2,949	5,687	5,606	5,606	323	323
121 PERA Contributions	283	201	400	406	406	23	23
122 FICA Contributions	356	244	478	429	429	29	29
131 Group Insurance	362	256	625	840	840	62	62
151 Workers Comp	-	8	42	44	44	-	-
Personnel costs	<u>4,546</u>	<u>3,658</u>	<u>7,232</u>	<u>7,325</u>	<u>7,325</u>	<u>438</u>	<u>438</u>
202 Permanent Supplies	-	-	95	100	100	-	-
327 Other Service	339	339	332	350	350	-	-
389 Recycling Contract	18,506	28,082	23,185	26,500	26,500	(1,825)	(1,825)
Operating Costs	<u>18,845</u>	<u>28,421</u>	<u>23,611</u>	<u>26,950</u>	<u>26,950</u>	<u>(1,825)</u>	<u>(1,825)</u>
Total Expenditures	<u>23,391</u>	<u>32,079</u>	<u>30,843</u>	<u>34,275</u>	<u>34,275</u>	<u>(1,387)</u>	<u>(1,387)</u>
Fund Balance Gain/Loss	17,971	9,889	10,218	6,725	6,725	1,780	-
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Ending Fund Balance	<u>78,000</u>	<u>87,889</u>	<u>98,106</u>	<u>104,831</u>	<u>104,831</u>	<u>89,668</u>	<u>104,831</u>

39200 710

2002 Improvements Debt Service Fund 303

DEPT. 47300	2008	2009	2010	2011	As of Jan. 31	Proposed
	Actual	Actual	Actual	Adopted	2011	2012
BEGINNING BALANCE	392,169	283,338	172,999	458,555	458,555	500
REVENUES:						
36102 Penalties & Interest	7,839	6,587	2,759	-	-	-
36211 Investment Interest	8,670	4,063	1,730	-	-	-
36100 Special Assessments	24,916	24,809	27,163	-	-	-
Total Revenue	41,424	35,459	31,652	-	-	-
EXPENDITURES:						
601 Bond Principal	115,000	115,000	120,000	515,000	515,000	-
611 Bond Interest	34,609	30,153	25,363	11,500	11,436	-
621 File Maintenance Charges	647	645	733	450	-	-
Total Expenditures	150,256	145,798	146,095	526,950	526,436	-
Fund Balance Gain/Loss	(108,831)	(110,339)	(114,443)	(526,950)	(526,436)	-
39200 Transfers In	-	-	400,000	-	68,381	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	283,338	172,999	458,555	(68,395)	500	500

2003 Improvements Debt Service Fund 304

DEPT. 47400	2008	2009	2010	2011	2011	As of Feb. 28	2012
	Actual	Actual	Actual	Adopted	Adopted	Proposed	
BEGINNING BALANCE	478,218	424,444	367,236	404,217	404,217	404,217	335,512
REVENUES:							
Penalties & Interest	12,852	10,458	4,535	9,000	9,000	-	-
Investment Interest	12,784	8,690	4,484	4,000	4,000	1,523	-
Special Assessments	39,197	39,995	41,906	34,500	34,500	-	-
Total Revenues	64,834	59,143	50,924	47,500	47,500	1,523	-
EXPENDITURES:							
Bond Principal	95,000	95,000	95,000	100,000	100,000	100,000	-
Bond Interest	22,961	20,705	18,211	15,405	15,405	8,453	-
File Maintenance Charges	647	645	733	800	800	-	-
Total Expenditures	118,608	116,350	113,944	116,205	116,205	108,453	-
Fund Balance Gain/Loss	(53,775)	(57,207)	(63,019)	(68,705)	(68,705)	(106,929)	-
Transfers In	-	-	100,000	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Ending Fund Balance	424,444	367,236	404,217	335,512	335,512	297,288	335,512

39200
710

36102
36111
36100

Street Improvement Fund 401

DEPT. 48401	2008	2009	2010	2011	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Jan. 31	Proposed	
BEGINNING BALANCE	454,662	400,208	398,350	460,068	460,068	466,068	
REVENUES:							
Investment Interest	14,243	10,232	5,326	6,000	1,775	-	
Miscellaneous Revenue	517	99	95	-	-	-	
Penalties & Interest	-	-	-	-	-	-	
Special Assessments	-	-	-	-	-	-	
Total Revenue	14,760	10,331	5,421	6,000	1,775	-	
EXPENDITURES:							
Street Repair	49,712	4,320	-	-	-	-	
Street Reconstruction	-	-	-	-	-	-	
Streetscaping	-	-	-	-	-	-	
Engineering	19,502	7,869	-	-	-	-	
Trees	-	-	-	-	-	-	
Total Expenditures	69,213	12,189	-	-	-	-	
Fund Balance Gain/Loss	(54,454)	(1,858)	5,421	6,000	1,775	-	
Transfers In	-	-	56,297	-	-	-	
Transfers Out	-	-	-	-	-	-	
Ending Fund Balance	400,208	398,350	460,068	466,068	461,843	466,068	
36211							
36200							
36102							
36100							
328							
304							
39200							
710							

General Capital Improvement Fund 402

DEPT. 48000	2008	2009	2010	2011	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Jan. 31	Proposed	
BEGINNING BALANCE	168,981	83,301	85,485	86,628	86,628	57,128	
REVENUES:							
Investment Interest	4,320	2,184	1,143	1,500	381	-	
Depreciation	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
Total Revenue	4,320	2,184	1,143	1,500	381	-	
EXPENDITURES:							
Land	-	-	-	-	-	-	
Buildings	-	-	-	1,000	-	-	
City Garage	-	-	-	-	-	-	
Warming House	-	-	-	-	-	-	
Furniture & Equipment	-	-	-	-	-	-	
Office Equipment	-	-	-	-	-	-	
Copier	-	-	-	-	-	-	
HVAC	-	-	-	-	-	-	
Computers	-	-	-	-	-	-	
Machinery & Equipment	-	-	-	-	-	-	
Tractor	-	-	-	30,000	-	-	
543	-	-	-	-	-	-	
540	-	-	-	-	-	-	
538	-	-	-	-	-	-	
535	-	-	-	-	-	-	
532	-	-	-	-	-	-	
531	-	-	-	-	-	-	
530	-	-	-	-	-	-	
523	-	-	-	-	-	-	
521	-	-	-	-	-	-	
520	-	-	-	-	-	-	
510	-	-	-	-	-	-	
Total Expenditures	-	-	-	31,000	-	-	
Fund Balance Gain/Loss	4,320	2,184	1,143	(29,500)	381	-	
39200							
710							
Transfers In	-	-	-	-	-	-	
Transfers Out	90,000	-	-	-	-	-	
Ending Fund Balance	83,301	85,485	86,628	57,128	87,009	57,128	

Storm Sewer Improvement Fund 403

DEPT. 48403	2008	2009	2010	2011	As of Jan. 31	2012
BEGINNING BALANCE	Actual	Actual	Actual	Adopted	As of Jan. 31	Proposed
	197,249	170,981	175,454	177,800	177,800	180,800
REVENUES:						
Storm Sewer Fee	-	-	-	-	-	-
Investment Interest	6,048	4,473	2,346	3,000	782	-
Other	-	-	-	-	-	-
	37300					
36211						
39999						
EXPENDITURES:						
Reg. FT Employees	101	-	-	-	-	-
On-Call Pay	102	-	-	-	-	-
PERA Contributions	121	-	-	-	-	-
FICA Contributions	122	-	-	-	-	-
Group Insurance	131	-	-	-	-	-
Workers Compensation	151	-	-	-	-	-
Engineering	304	11,816	-	-	-	-
Other Services	327	-	-	-	-	-
Misc	442	500	-	-	-	-
Contingency Funds	444	-	-	-	-	-
Storm System Repairs	554	-	-	-	-	-
Operating Costs		12,316	-	-	-	-
Total Expenditures		12,316	-	-	-	-
Fund Balance Gain/Loss		(6,268)	4,473	2,346	3,000	782
Transfers In		-	-	-	-	-
Transfers Out		20,000	-	-	-	-
Ending Fund Balance		170,981	175,454	177,800	180,800	180,800

Park Improvement Fund 404

DEPT. 48404	2008	2009	2010	2011	As of Jan. 31	2012
BEGINNING BALANCE	123,844	151,458	148,669	187,295	187,295	145,295
REVENUES:						
Grants	-	-	60,000	-	(60,000)	-
Donations	-	-	-	-	-	-
Investment Interest	4,065	3,946	2,273	2,000	321	-
Total Revenues	4,065	3,946	62,273	2,000	(59,679)	-
EXPENDITURES:						
Engineering	17,718	382	-	-	-	-
Land	-	-	-	-	-	-
Picnic Shelter	-	-	-	-	-	-
Playground	-	-	79,945	34,000	(2,000)	-
Park Path	-	-	-	-	-	-
Gen. Park Improvements	63,392	6,353	-	10,000	-	-
Court Improvements	-	-	-	-	-	-
Total Expenditures	81,110	6,735	79,945	44,000	(2,000)	-
Fund Balance Gain/Loss	(77,046)	(2,789)	(17,672)	(42,000)	(57,679)	-
Transfers In	104,660	-	56,297	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	151,458	148,669	187,295	145,295	129,616	145,295

TIF Project Fund 405

DEPT. 48500	2008	2009	2010	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Jan. 31	Proposed
BEGINNING BALANCE	468,208	629,840	533,815	211,694	211,694	144,244
REVENUES:						
36211 Investment Interest	17,471	15,800	5,074	4,000	931	-
31050 Tax increment	137,953	141,815	167,422	135,000	-	-
31051 Delinquent Tax increment	1,959	1,879	1,781	-	-	-
33406 TIF Mkt Value Homestead Crdt	4,987	5,558	5,812	-	-	-
Total Revenues	162,370	165,052	180,089	139,000	931	-
EXPENDITURES:						
101 FT Employees	-	-	-	-	-	-
121 PERA Contribution	-	-	-	-	-	-
122 FICA Contribution	-	-	-	-	-	-
131 Group Insurance	-	-	-	-	-	-
133 Life Insurance	-	-	-	-	-	-
Total Personnel Costs	-	-	-	-	-	-
304 Engineering	-	-	-	-	-	-
305 Legal Fees	-	-	-	-	-	-
327 Other Services	738	747	2,210	1,000	-	-
325 Other Imp. (Larpeneur)	-	-	-	-	-	-
General Operating Costs	738	747	2,210	1,000	-	-
Total Expenditures	738	747	2,210	1,000	-	-
Fund Balance Gain/Loss	161,632	164,305	177,878	138,000	931	-
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	260,329	500,000	-	68,381	-
Ending Fund Balance	629,840	533,815	211,694	349,694	144,244	144,244

Sanitary Sewer Enterprise Fund 601

DEPT. 49000	2008	2009	2010	2011	As of Jan. 31	Proposed
REVENUES:	Actual	Actual	Actual	Adopted	2011	2012
BEGINNING BALANCE	201,790	218,207	224,352	233,066	233,066	234,437
Total Revenues	229,104	234,715	242,590	245,000	245,000	11,509
EXPENDITURES:						
101 Reg. FT Employees	17,451	22,169	22,825	26,676	(3,737)	-
102 On-Call Pay	11,822	13,193	10,884	12,000	640	-
121 PERA Contributions	1,981	2,286	2,409	2,804	144	-
122 FICA Contributions	2,469	2,683	2,724	2,959	161	-
131 Group Insurance	2,536	3,577	3,946	3,906	378	-
151 Worker's Comp.	858	1,932	1,798	934	-	-
Personnel Costs	37,117	45,840	44,586	49,279	(2,415)	-
201 General Supplies	-	-	-	-	-	-
212 Motor Fuels	394	369	536	500	-	-
227 Tools & Equipment	289	-	-	300	-	-
228 Misc. Repairs/Maint/Supply	-	-	244	400	-	-
301 Auditing	1,350	1,613	1,610	1,700	240	-
304 Engineering	2,997	3,211	481	3,000	-	-
308 Training/Conferences	560	300	-	600	300	-
315 Sewer Jetting	1,444	-	1,050	1,500	-	-
316 Sewer Televising	11,018	-	2,083	1,000	-	-
327 Other Services	6,040	11,408	13,312	5,000	86	-
331 Travel Expenses	-	119	-	200	-	-
361 General Liability	1,520	1,539	1,666	1,700	-	-
382 Water	66	69	63	100	(14)	-
387 Met Council Sewer Charges	115,587	128,590	132,610	138,000	22,435	-
391 Telephones/Pagers	228	263	244	250	-	-
402 City Truck Repair/Maint.	-	333	160	100	-	-
425 Clothing	786	933	942	1,000	38	-
442 Misc.	-	23	-	-	-	-
444 Contingency Funds	-	-	-	-	-	-
501 Depreciation	33,291	33,959	34,291	34,000	-	-
540 Machinery & Equipment	-	-	-	-	-	-
554 System Repairs (I/I)	-	-	-	5,000	-	-
Operating Costs	175,570	182,730	189,290	194,350	23,086	-
Total Expenses	212,687	228,570	233,876	243,629	20,671	-
Fund Balance Gain/Loss	16,417	6,145	8,714	1,371	(9,162)	-
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	218,207	224,352	233,066	234,437	223,904	234,437

Storm Sewer Enterprise Fund 602

DEPT. 49100	2008	2009	2010	2011	2011	2011	2012
	Actual	Actual	Actual	Adopted	As of Feb. 28	Proposed	
BEGINNING BALANCE	(9,196)	23,572	29,421	34,434	34,434	19,134	19,134
REVENUES:							
Storm Sewer Fee	48,763	48,351	53,621	50,000	50,000	6,738	
Investment Interest	429	791	471	700	700	204	
Other	-	-	-	-	-	-	-
37300							
36211							
39999							
Total Revenues	49,192	49,142	54,092	50,700	50,700	6,943	
EXPENDITURES:							
Reg. FT Employees	16,112	19,898	23,459	30,369	30,369	(1,952)	
On-Call Pay	3,792	2,768	4,186	5,000	5,000	577	
PERA Contributions	1,318	1,431	1,941	2,564	2,564	268	
FICA Contributions	1,644	1,693	2,203	2,706	2,706	301	
Group Insurance	1,737	2,220	3,203	4,284	4,284	590	
Workers Compensation	858	1,045	1,157	777	777	-	
Personnel Costs	25,461	29,054	36,149	45,700	45,700	(216)	
General Supplies	-	-	-	-	-	-	-
Motor Fuels	394	340	536	500	500	40	
Tools & Equipment	51	-	-	100	100	-	
Misc. Repairs/Maint/Supply	-	26	-	-	-	-	-
Auditing	1,350	1,613	1,610	1,700	1,700	240	
Engineering	-	7,281	-	9,000	9,000	-	
Training/Conferences	-	-	70	500	500	-	
Other Services	5,759	1,454	6,127	3,000	3,000	33	
Public Information Notice	80	80	84	100	100	-	
General Liability	1,520	1,539	1,666	1,700	1,700	-	
Telephones/Pagers	228	263	244	300	300	18	
City Truck Repair/Maint.	-	333	160	1,000	1,000	-	
Clothing	786	933	942	900	900	94	
Dues & Subscriptions (Permits)	875	375	875	500	500	-	
Misc. (Public Education)	-	-	617	1,000	1,000	-	
Contingency Funds	-	-	-	-	-	-	
Depreciation	-	-	-	-	-	-	
Machinery & Equipment	-	-	-	-	-	-	
Storm System Repairs	-	-	-	-	-	-	
554							
Operating Costs	10,963	14,238	12,930	20,300	20,300	424	
Total Expenditures	36,424	43,293	49,080	66,000	66,000	208	
Fund Balance Gain/Loss	12,768	5,849	5,013	(15,300)	(15,300)	6,735	
Transfers In	20,000	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Ending Fund Balance	23,572	29,421	34,434	19,134	41,169	19,134	

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date March 22, 2011

ITEM NUMBER Liquor Store Market Research

STAFF INITIAL *WRS*

APPROVED BY ADMINISTRATOR _____

Action Requested

Consent _____

Public Hearing _____

Discussion X

Action X

Resolution _____

Work Session _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As you already know, Bonestroo completed the market research study. I invited Paul to the next meeting to discuss it more fully. I just wanted to briefly touch base on the issue and see if there were any questions I could relay back to Paul.

Councilor Hawkinson suggested the Council take a tour of the Union Hall since it is for sale. The realtor said he can show the building between 9 a.m. and 4 p.m. Is the Council interested in looking at the Union Hall? If so, what time works best?

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

March 9, 2011



2335 Highway 36 W
St. Paul, MN 55113
Tel 651-636-4600
Fax 651-636-1311
www.bonestroo.com

Ms. Heather Butkowski
City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Re: Liquor store market study findings

Dear Heather:

Bonestroo evaluated the market potential for a new municipal liquor store located in Lauderdale. Based on the location of Lauderdale, the spending potential among trade area households and workers, and the distribution of competitive liquor stores within three miles of Lauderdale, we believe there is sufficient demand to support a liquor store in the range of 4,000 to 6,000 square feet. Our findings are based on the following analyses:

Evaluation of Lauderdale Commercial District

Commercial enterprises in Lauderdale are concentrated along a two block stretch of Larpeteur Avenue between Eustis Street and Highway 280. Within this area, there are a small number of successful businesses, such as the BP gas station and convenience store, Finn Sis, and the Lauderdale Wellness Center. Although the area is not generally considered a primary commercial district, it would be an appropriate location for a liquor store because liquor stores are more destination oriented and typically do not require complementary businesses to support sales. Below are the strengths of the district as well some challenges that would need to be considered should a liquor store be developed in the district.

Strengths

- Centrally located within the metropolitan region
- Excellent access to the regional highway system with nearby Highway 280

Weaknesses

- There is no defining character to the commercial district
- There are only a modest number of businesses, which makes it difficult to achieve a critical mass of activity

- The current mix of businesses appears to have very little in common and do not necessarily complement one another
- Commercial properties generally front Larpenneur Avenue, which, at times, does not have a clear definition between the vehicular right-of-way, the pedestrian right-of-way, and private property
- Non-commercial uses about many of the commercial properties; therefore, it will be difficult to create opportunities through property acquisition and expansion
- Small lot sizes and depth can limit the commercial potential for some users

Traffic Patterns

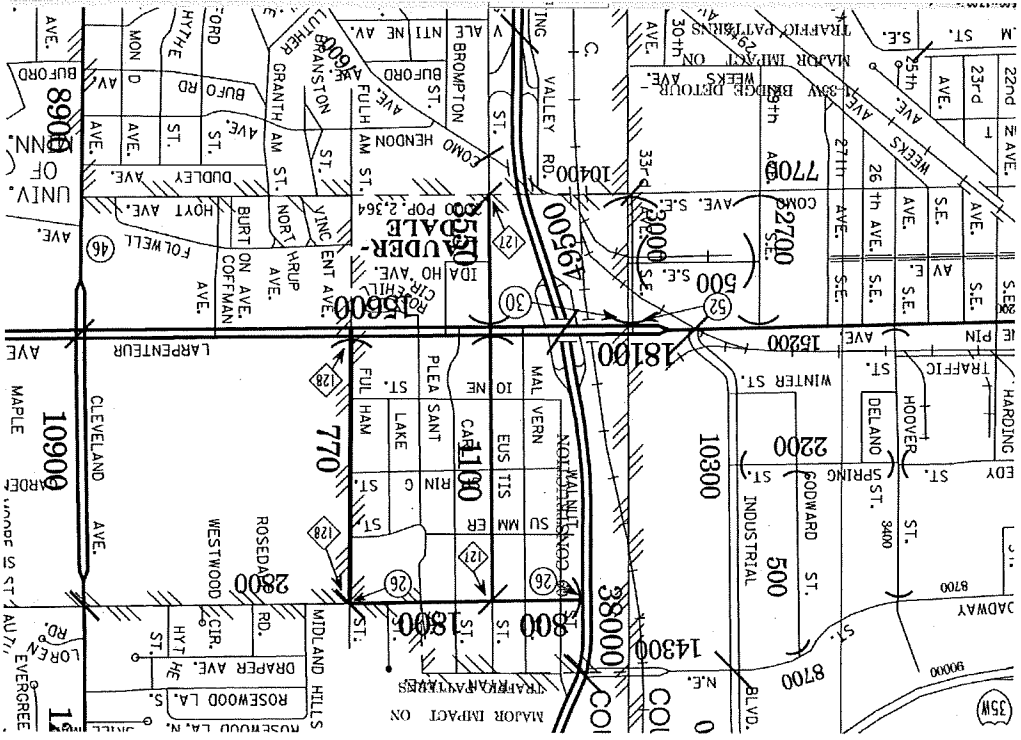
Customers would likely use Larpenneur/East Hennepin Avenue to access a liquor store. Larpenneur/East Hennepin is a major east-west thoroughfare that carries approximately 15,600 vehicles per day. To the east, Larpenneur primarily serves residential neighborhoods in Falcon Heights, Roseville, and the north western portions Saint Paul. Although there are important commercial nodes along the corridor, it is also characterized by residential uses, especially multifamily housing, and significant institutional uses, including large open spaces, such as the University of Minnesota's golf course and their experimental agricultural fields.

To the west, Larpenneur Avenue becomes East Hennepin Avenue and it mostly serves a large industrial district known as the Mid-City Industrial Area. East Hennepin, however, does provide direct and convenient access to Downtown Minneapolis that is an alternative to Interstates 94 and 35W.

Traveling north-south through the commercial district is not as straightforward as traveling east-west. Eustis is the only north-south local street that connects to other important roadways, such as Como Avenue, which is about 1/2 mile south of Larpenneur. A more important north-south thoroughfare is Highway 280. There is a full interchange at Larpenneur/East Hennepin that was recently improved in the wake of the Interstate 35W bridge collapse. After years of being a difficult and somewhat treacherous interchange, the interchange is now significantly improved. Highway 280 connects with Interstate 35W and Highway 36 to the north and Interstate 94 to the south. This makes the Lauderdale area one of the most convenient and centrally located in the entire Twin Cities.

The most recent MnDOT traffic counts for Highway 280 are 49,500 vehicles per day south of Larpenneur Avenue and 38,000 vehicles per day north of Larpenneur Avenue. Although these figures are from 2008, MnDOT warns that they may still be impacted by the Interstate 35W bridge collapse and reconstruction of the Larpenneur/East Hennepin bridge over Highway 280. However, looking at the pre-collapse traffic counts (2005), there were still 48,000 vehicles per day south of Larpenneur and 43,000 north, so it is expected traffic counts will stabilize at 45,000-50,000 vehicles per day.

2008-2009 Traffic Volumes
Minnesota Department of Transportation



Competitive Review

Bonestroo identified liquor stores within a three mile radius of Lauderdale to better understand the distribution of competitive stores, their position in the market place, and the potential trade area for a store located in Lauderdale.

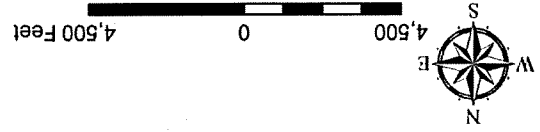
Not all of the stores identified would be considered competitive with a Lauderdale store. For example, some stores, though somewhat proximate to Lauderdale, have very small trade areas because of a dense concentration of residents and workers nearby or because of poor access. This is clearly the case for the two stores that primarily serve the University area as well as the small specialty shop located in the heart of the St. Anthony Park neighborhood. On the other end of the spectrum are stores that have a very broad trade area that likely extends to the entire metro area. These are stores that have a strong reputation and aggressively market themselves. Examples of this include Surdyk's and the Cellars. The following map and Table 1 provide information on the most competitive stores.

- Subject Site
- Liquor Store Locations
- Trunk Highways
- Other Roads
- 1 and 3 Mile Buffer from Site
- - - City Boundaries
- Open Water

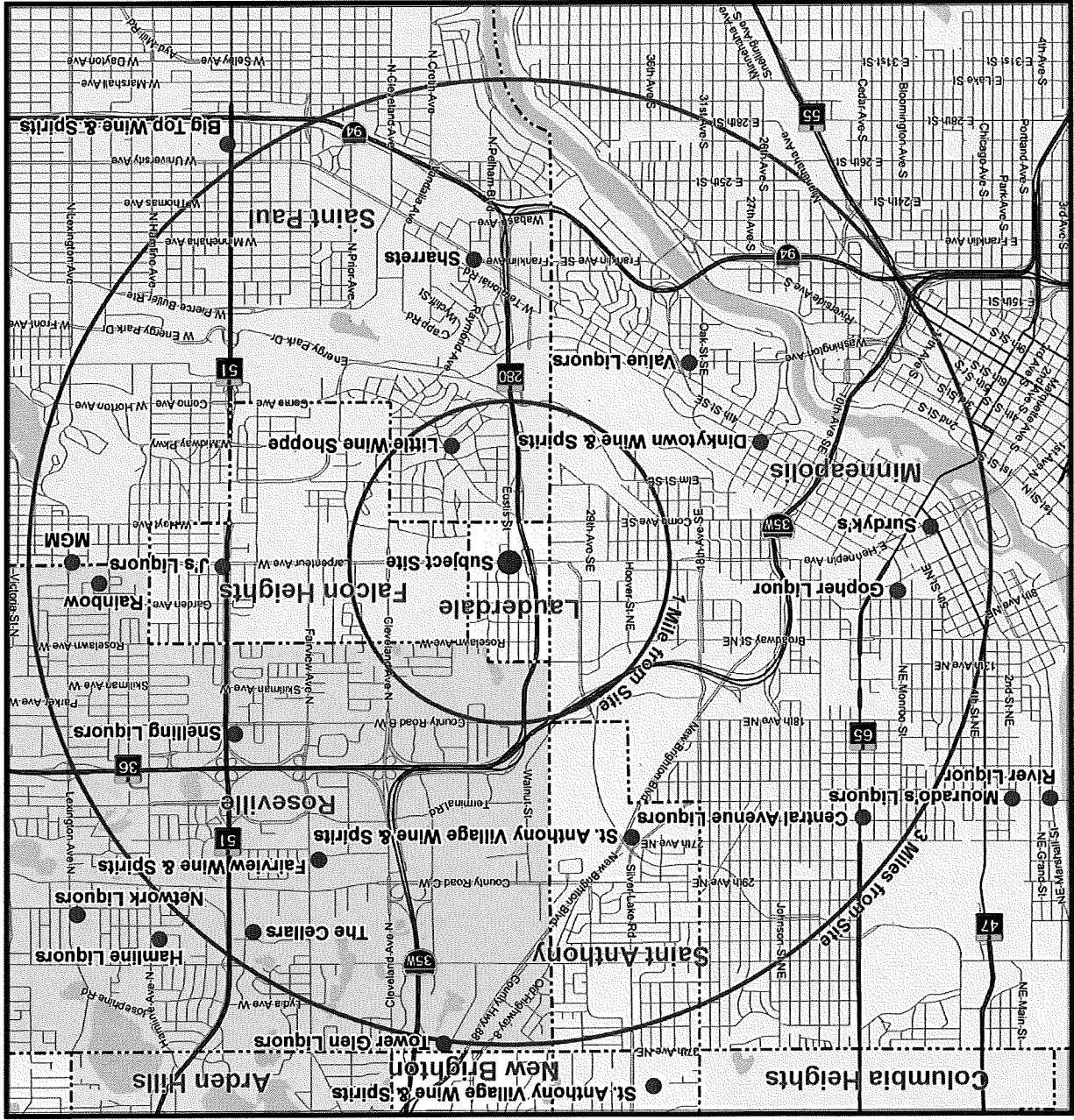
Bonestro

March 9, 2011

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Liquor Stores Near Lauderdale Lauderdale Liquor Store Market Study



**Table 1: Competitive Liquor Stores
in and near the Lauderdale Trade Area**

Name/Location	Distance from Lauderdale	Size	Parking Spaces	Access	Traffic Counts	Comments
---------------	--------------------------------	------	-------------------	--------	-------------------	----------

Little Wine Shoppe 2236 Carter Ave St. Paul, MN 55108	0.8 mi	400	3	Poor	7,600	Small, specialty store tucked into a low visibility building in a primarily residential area. Very small trade area.
J's Liquors 1559 Larpeneur Ave Falcon Heights, MN 55113	1.75 mi	3,700	13	Poor	37,500	Excellent visibility, but poor access
Sharret's Liquors 2389 University Ave St. Paul, MN 55114	1.9 mi	1,500	4	Poor	27,000	Located at a highly recognizable corner, LRT construction will severely impact access for up to four years
St. Anthony Village Wine & Spirits 2700 Highway 88 St. Anthony, MN 55418	1.9 mi	9,100	60	Good	11,500	Trade area strongly skewed to the west toward St. Anthony and northeast Mpls. Over \$3.6 million in sales in 2010.
Snelling Liquors 2217 Snelling Ave Roseville, MN 55113	2.0 mi	2,600	10	Poor	37,500	High visibility from Snelling Ave, but poor access
Fairview Wine & Spirits 2579 Fairview Ave Roseville, MN 55113	2.2 mi	5,000	10	Excellent	17,500	Location lacks a retail feel as many neighboring uses low end office or industrial flex space
Rainbow Foods Liquors 1201 Larpeneur Ave Roseville, MN 55113	2.6 mi	4,000	NA	Excellent	15,700	Primarily captures grocery store shoppers
MGM Liquor Warehouse 1102 Larpeneur Ave St. Paul, MN 55108	2.7 mi	10,000	45	Excellent	15,700	High-profile chain with large selection

A liquor store located in Lauderdale would compete well with these existing stores. First, there is only one store located within one mile of Lauderdale, and that is a very small, highly specialized store that, due to its location, almost exclusively serves the immediate vicinity of the St. Anthony Park neighborhood. In all probability, many of the residents of the St. Anthony Park neighborhood would more readily frequent a Lauderdale liquor store if it carried a wide selection of products and was easy to access.

Second, other nearby competitive stores have challenges as well. Sharret's and Snelling Liquors tend to be smaller than average, and, along with J's Liquors, have poor vehicle access that can be a deterrent to shoppers who value convenience. This leaves only one store located within two miles of Lauderdale that would be directly competitive, which is St. Anthony Village Wine & Spirits at the intersection of New Brighton Blvd and Kenzie Terrace. This store is also a municipal liquor store. Moreover, the store's annual report for 2010 indicated that it tallied more than \$3.6 million in sales with over 160,000 individual transactions. This is a very high volume of sales, suggesting that the store is capturing sales from beyond a typical two-mile trade area.

Third, with nearly 16,000 cars along Larpenteur Avenue and another 40,000 to 50,000 along Highway 280, the Larpenteur commercial district enjoys excellent visibility that is equal to many of the nearby competitive liquor stores.

Trade Area

Based on the location of competitive stores, the trade area for a Lauderdale liquor store would roughly be the area bounded by Highway 36 and Interstate 35W on the north and west, the BNSF railroad on the south, and Snelling and Fairview Avenues on the east. Below is a map of the trade area. Within this area, there is only one existing liquor store, the small shop in the heart of the St. Anthony Park neighborhood. We would expect the majority of sales at a Lauderdale liquor store would come from residents and workers within this area. The map on the following page displays the trade area.

Demographics

Because the trade area has been fully developed for decades, support for a new liquor store will come primarily from existing households and workers who will consider a Lauderdale location to be more convenient and superior compared to where they currently purchase off-sale liquor.

According to the Metropolitan Council, there were approximately 7,500 households and 27,000 workers in the trade area as of 2010. Although the trade area is fully developed, the Metropolitan Council anticipates that the trade area will increase by nearly 600 households and 2,600 workers by 2030. This will be due primarily to the redevelopment of underutilized properties in the trade area. Nonetheless, it suggests that the spending potential of the trade area will likely continue to grow rather than decline in the coming years.

Table 2: Trade Area Households and Workers 2010-2030

Change 2010-2030	2010		2020		2030	
	Number	Percent	Number	Percent	Number	Percent
	7,531	7.9%	8,126	7.9%	2,614	9.7%
	26,994	28.373	29,608	28.373	2,614	9.7%
	26,994	28.373	29,608	28.373	2,614	9.7%

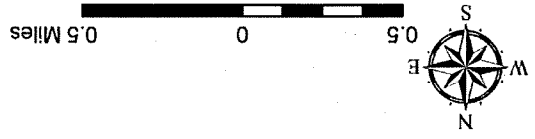
Source: Metropolitan Council

The age distribution of the trade area population is heavily skewed toward college-age persons. This is due primarily to the proximity of the University of Minnesota. As of 2009, over 19 percent of the trade area's population was between the ages of 20 and 24. This is in stark contrast to Ramsey and Hennepin Counties, in which 8 and 7 percent of the population is between the ages of 20 and 24, respectively.



Lauderdale Liquor Store Trade Area

Lauderdale Liquor Store Market Study



- Subject Site
- Liquor Store Locations
- Trade Area Boundary
- 1 Mile Buffer from Site
- City Boundaries

March 9, 2011

Bonestroo

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**Table 3: Age Distribution of the Population 2009
Trade Area, Ramsey County, Hennepin County**

Age Group	Trade Area		Ramsey County		Hennepin County	
	Pop.	Dist.	Pop.	Dist.	Pop.	Dist.
0 - 4	1,240	5.6%	35,693	7.1%	79,751	7.0%
5 - 9	825	3.7%	30,573	6.1%	67,761	6.0%
10 - 14	812	3.7%	31,139	6.2%	69,799	6.1%
15 - 19	1,788	8.0%	36,387	7.3%	72,470	6.4%
20 - 24	4,273	19.2%	38,855	7.8%	77,622	6.8%
25 - 34	3,647	16.4%	76,812	15.3%	187,606	16.5%
35 - 44	2,361	10.6%	63,999	12.8%	165,668	14.6%
45 - 54	2,242	10.1%	71,247	14.2%	172,501	15.2%
55 - 64	2,362	10.6%	51,554	10.3%	118,367	10.4%
65 - 74	1,194	5.4%	29,757	5.9%	60,185	5.3%
75 - 84	940	4.2%	23,314	4.7%	43,769	3.9%
85 +	562	2.5%	11,106	2.2%	20,725	1.8%
Total	22,246	100.0%	500,436	100.0%	1,136,224	100.0%

The prominence of younger households in the Trade Area is reflected in household incomes, which tend to be lower than those of Ramsey and Hennepin Counties.

Source: US Census, 2005-2009 American Community Survey

**Table 4: Household Income 2009
Trade Area, Ramsey County, Hennepin County**

	Trade Area		Ramsey County		Hennepin County	
	Household Income	Average	Household Income	Average	Household Income	Average
Median						
Household Income						
Income						
Trade Area			\$47,568	\$67,368		
Ramsey County			\$52,329	\$70,164		
Hennepin County			\$61,387	\$84,682		

Source: US Census, 2005-2009 American Community Survey

Liquor Store Demand Calculation

Based on the number of trade area households, workers, and their incomes, Bonestroo calculated the spending potential on alcohol and the amount needed to be captured to support a new store. The calculations take into consideration that not all area households or workers would purchase their alcohol at a new Lauderdale liquor store. Table 5 on the following page illustrates the methodology we used to calculate the potential size of a new store.

Table 5: Estimated Size of New Lauderdale Municipal Liquor Store

Households in Lauderdale Trade Area ^{1,2}		7,531
(times) Average Trade Area Household Income ³	x	\$67,368
(equals) Aggregate Trade Area Household Income	=	\$507,348,408
(times) Percent of Trade Area Household Income Spent on Alcoholic Beverages ⁴	x	0.70%
(minus) Decrease in Spending by Trade Area Residents That Purchase Alcohol Outside of Trade Area ⁵	-	50%
(equals) Trade Area Household Spending Potential for Alcohol	=	\$1,768,109
Number of Workers in Lauderdale Trade Area ^{1,2}		26,994
(times) Average Annual Income per Worker in Trade Area ⁶	x	\$57,044
(equals) Aggregate Annual Income of Workers in Trade Area	=	\$1,539,845,736
(times) Percent of Trade Area Worker Income Spent on Alcoholic Beverages ⁴	x	0.70%
(times) Proportion of Trade Area Worker Income Spent in Trade Area on Alcohol	x	10%
(equals) Potential Trade Area Worker Income Spent in Trade Area on Alcohol	=	\$1,073,272
(equals) Total Spending Potential on Alcohol from Trade Area Residents and Workers	=	\$2,841,382
(plus) Increase in Spending Potential from drive-by traffic ⁷	+	10%
(equals) Aggregate Spending by Trade Area Residents, Trade Area Workers, and Drive-by Traffic	=	\$3,125,520
(divide by) Sales per Square Foot ⁸	÷	\$400
(equals) Potential Store Size in Square Feet	=	7,814

¹ Metropolitan Council estimates and forecasts by TAZ, January 2008

² Trade area includes the following TAZs: 416-422, 913-917, and 971-972

³ Based on US Census: American Community Survey, 2005-2009

⁴ US Department of Labor, Bureau of Labor Statistics: Average Annual Expenditures and Characteristics, Consumer Expenditure Survey, 2009, Midwest States

⁵ Also known as leakage

⁶ Mn DEED, QCEW 3rd Quarter 2010, City of Minneapolis

⁷ In urban markets, sites with superior visibility, high traffic counts, and convenient access can sometimes generate a significant portion of sales from drive-by traffic or those who live or work near but outside the Trade Area. This proportion can sometimes exceed 50% of sales. However, in the interest of being conservative, we have limited this proportion to a small percentage.

⁸ Based on Annual Sales Figures at other Municipal Liquor Stores

Conclusions

Based on calculated demand, we believe there is sufficient spending potential in the trade area to support a new Lauderdale liquor store. Furthermore, we believe the commercial district in Lauderdale would be a good location to capture a significant proportion of the calculated demand for a number of reasons:

1. The general lack of directly competitive stores within one-mile of Lauderdale, especially in the employment district just west of Highway 280
2. The proximity of Highway 280 to provide easy access for potential customers who live outside of the Trade Area
3. The potential to provide excellent local access from Larpenneur Avenue with a controlled intersection at Eustis Street and the new interchange at Highway 280

Although our calculations indicate that support exists for up to an 8,000 square foot store, we strongly caution against trying to capture that large a proportion of the market. First, such a large store would create a set of challenges from a development perspective that could be avoided with a slightly smaller store (e.g., parking spaces, traffic impacts, lot size, etc.). Second, most stores rarely capture all of the market unless there are no competitive stores. This is an urban area with lots of choices, and the competition will be constantly upgrading and improving themselves in the interest of increasing market share. We are therefore projecting a 4,000-6,000 square foot store which will still be large enough to provide a full range of product in order to compete with the St. Anthony Store.

As for the market position of a new store, we would suggest designing a full-service store that doesn't try to cater too much to any particular specialty or clientele. A new Lauderdale store will likely tap a variety of demographic groups and incomes, from younger college students to family households in Roseville and St. Anthony Park to middle income workers in nearby industrial districts. This would be mean offering a wide, well-stocked selection in each liquor category (i.e., beer, wine, and hard liquor). When selecting a site, if at all possible, we would suggest a store located in a manner that can take full advantage of capturing workers on their way home to work with convenient access points. If a site could be secured with visibility from Highway 280, either the building itself or through prominent signage, the store would be expected to generate larger drive-by sales.

Heather, if you have any questions or concerns about the study, please let me know. I can be reached directly at 651-967-4551.

Sincerely,

Jay Demma

Project Manager in charge of market research

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	March 22, 2011	ITEM NUMBER	2012 Budget
STAFF INITIAL	<i>MC</i>	APPROVED BY ADMINISTRATOR	

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	_____X_____
Action	_____
Resolution	_____X_____
Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Last weekend the House of Representatives started releasing their budget details. They caught everyone by surprise. They proposed cutting metro cities LGA in half for 2011, cutting all future LGA, and freezing tax levies so City's could not make up the difference. I didn't sleep much between Saturday and Wednesday because I saw no way for the City to remain independent with those numbers. The City didn't have enough in reserves to keep going until a liquor store could be up and running to off-set cuts (and even then, a liquor store wouldn't likely raise enough revenue).

On Wednesday, Mayor Dains, Councilor Gaasch, and I attended the House Property Tax Committee meeting with other mayors, councilors, and staff from throughout the state. We learned that the Committee planned to pass an amendment lifting the property tax levy freeze, decrease LGA by 25% for 2011 (-\$129,038) and decrease LGA by 50% (-\$258,076) for 2012 and thereafter.

The legislature is still in session until the end of May and these numbers are just the latest and likely to change. I have heard people say there is no way the cuts will be this severe and others who think these numbers may be the best we can hope for. There are no hard numbers now but the amended bill seems a reasonably good place to start from.

I drafted the 2012 budget this week based on the proposed House budget. The City normally budgets conservatively, expecting less revenue and more expenses. This budget took away that cushion and cut the contingency in half. Additionally, the budget takes out everything that is discretionary. By that I mean anything that is not mandated or the staff needed to carry out the mandates. A summary of everything cut from the budget follows.

This week, St. Anthony mailed over the proposed policing costs for this year - \$596,069 (attached). The policing cost is reflected in the budget.

After cutting everything from the deputy clerk position to tree trimming, a \$33,200 budget gap remains for 2012. If you would like to reinstate any of the services taken out of the budget, the budget gap would increase.

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Reserves:

Attached is a breakdown of the city's restricted versus unrestricted special revenue and capital improvement funds (I hope you can read my handwriting). These funds exist to pay for future equipment and infrastructure needs. If the City received an additional cut in LGA for 2011 or if the final LGA reduction is greater than 25% for 2012, the City could use some of these funds to smooth out the budget. There is always a danger in using reserves for operating expenses because they are not readily replenished. The reserves are largely funded by investment interest, which is very slow to accumulate in this economic environment.

Conclusion:

The sooner we begin planning for aid reductions, the better off we will be. Representative Greiling said she would be able to participate in our budget discussion. Hopefully, Senator Marty will be able to as well. They will likely have some perspective on how deep the cuts will be. They will also be able to understand the true impact of the proposed cuts and bring the information back to their colleagues.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:



3301 Silver Lake Road, St. Anthony, Minnesota 55418-1699

Office: (612) 782-3301 • Fax: (612) 782-3302 • www.ci.saint-anthony.mn.us

March 15, 2011

Heather Butkowski
City of Lauderdale
1891 Walnut Street
Lauderdale, Minnesota 55113

Dear Heather:

Enclosed is the Contract Agreement for police services for 2012 and 2013 between Lauderdale and the City of St. Anthony. The proposed increase for each contract year is 1% respectively. St. Anthony is sensitive to the current economic conditions and the potential impact of losing of Local Government Aid and Market Value Credits. The proposed budget submitted for your consideration was kept to a minimum; however a slight increase in cost is necessary to balance the budget. Some of the increases in cost include:

- ✓ Labor/Salaries increases.
- ✓ Health insurance premiums continue to increase each year.
 - 7.4% in 2009
 - 7.7% in 2010
 - 10.1% in 2011
- ✓ Vehicle maintenance (labor, tires, parts & etc.).
- ✓ Fuel costs remain volatile and have the potential to go higher.
- ✓ Phase out of Ford (Crown Victoria's) to Chevy or Dodge.
- ✓ Employer pension contributions were increased by the State (PRA).

The proposed cost of the contracts is listed below and is contingent on a favorable approval of the St. Anthony City Council. A summary of the cost for services is as follows:

	2011	Proposed 2012	Proposed 2013
Contract	\$590,167	\$596,069	\$602,030

If you have any questions, please contact me at 612-782-3311 or email me at mike.mornson@ci.saint-anthony.mn.us

Sincerely,

Michael J. Mornson
City Manager
Enclosures

Our Mission is to be a progressive and livable community, a walkable village, which is safe and secure.

2-Year Contract

Summary of Lauderdale Budget For Fiscal Years 2012 & 2013

2011 Contract	\$590,167
2012 Contract	\$596,069
2013 Contract	\$602,030

Total Lauderdale Budget	\$590,167.00	1.00%
	\$596,069.00	1.00%
	\$602,030.00	1.00%

Revenues: - Lauderdale

General Fund	2011	2012	2013
TOTAL	\$590,167.00	\$596,069.00	\$602,030.00
Personal Services	\$369,400.00	\$373,100.00	\$376,800.00
Salaries	\$6,100.00	\$6,300.00	\$6,500.00
Overtime Salaries	\$42,300.00	\$43,400.00	\$44,500.00
Employers Contribution/Pension	\$55,300.00	\$56,700.00	\$58,100.00
Employers Contribution/Insurance	\$2,500.00	\$2,600.00	\$2,700.00
Overtime Court	\$475,600.00	\$482,100.00	\$488,600.00
Total Personal Services	\$10,300.00	\$10,600.00	\$10,900.00
Supplies	\$10,300.00	\$10,600.00	\$10,900.00
101-41100-226			
General Supplies	\$10,300.00	\$10,600.00	\$10,900.00
Total Supplies	\$10,300.00	\$10,600.00	\$10,900.00
Other Services & Charges	\$5,300.00	\$5,500.00	\$5,700.00
101-41100-321			
Other Services	\$5,300.00	\$5,500.00	\$5,700.00
101-41100-331			
Communications	\$7,800.00	\$7,800.00	\$8,000.00
101-41100-333			
Care & Support/Booking Fees	\$5,700.00	\$5,900.00	\$6,100.00
101-41100-334			
Printing & Publishing	\$2,900.00	\$3,000.00	\$3,100.00
101-41100-339			
Maintenance & Repair	\$1,700.00	\$1,800.00	\$1,900.00
101-41100-341			
Travel/School/Conference	\$2,900.00	\$3,000.00	\$3,100.00
101-41100-342			
Subscriptions/Membership	\$1,060.00	\$1,090.00	\$1,120.00
Total Other Services & Charges	\$27,160.00	\$28,090.00	\$29,020.00
TOTAL POLICE BUDGET	\$513,060.00	\$520,790.00	\$528,520.00

Other Budget Line Items	2011	2012	2013
101-40510-336	\$11,600.00	\$11,900.00	\$12,200.00
Workers Compensation	\$1,800.00	\$1,900.00	\$2,000.00
101-41900-320			
Animal Control	\$10,700.00	\$11,000.00	\$11,300.00
101-42200-222			
Public Works/Fuels & Lubricants	\$13,400.00	\$13,800.00	\$14,200.00
101-42200-339			
Public Works/Maintenance & Repair	\$27,000.00	\$28,400.00	\$29,800.00
401-47200-453			
Squad Car/Capital Equipment	\$12,607.00	\$8,279.00	\$4,010.00
101-50000-349			
Contingency For Unanticipated/Emergency Expenditures	\$590,167.00	\$596,069.00	\$602,030.00
TOTAL	\$590,167.00	\$596,069.00	\$602,030.00

Percentage Increase	1.00%	1.00%
Dollar Increase	\$5,902.00	\$5,962.00

CITY OF LAUDERDALE

Cash Balances

Current Period: MARCH 2011

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$5,515.52	\$88,405.90	\$2,048,446.40
COMMUNITY EVENTS	G 201-10100	\$0.00	\$0.00	\$5,472.23
COMMUNICATIONS	G 202-10100	\$0.00	\$948.54	\$25,833.82
RECYCLING	G 203-10100	\$2,375.00	\$2,159.52	\$86,014.29
'03 ST/UTIL IMP DEBT SERVICE	G 304-10100	\$0.00	\$431.25	\$296,856.19
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$0.00	\$0.00	\$462,189.53
CAPITAL IMPROVEMENTS	G 402-10100	\$0.00	\$0.00	\$87,074.01
CAPITAL IMPROVE STORM WATER	G 403-10100	\$0.00	\$0.00	\$178,715.97
PARK IMPROVEMENT	G 404-10100	\$0.00	\$0.00	\$189,757.57
TIF-PROJECTS	G 405-10100	\$0.00	\$0.00	\$144,351.77
SEWER IMPROVEMENT	G 407-10100	\$0.00	\$0.00	\$431,153.51
SEWER UTILITIES	G 601-10100	\$38,830.84	\$17,292.96	\$240,587.70
STORM SEWER ENTERPRISE FUND	G 602-10100	\$7,656.26	\$4,134.98	\$44,690.61
Total CASH		\$54,377.62	\$113,373.15	\$144,250.80
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$0.00	\$0.00	\$2,463,058.29
Total INVESTMENTS		\$0.00	\$0.00	\$2,463,058.29
Grand Total		\$54,377.62	\$113,373.15	\$2,607,709.09

414,611.89

Total City Funds = \$2,607,709.09
Dedicated Funds = 0

TIF - 144,351.77
Debt Service - 296,856.19
601 Sewer Enterprise - 240,587.70
602 Sewer Enterprise - 44,690.61

\$726,486.27

unrestricted funds \$1,881,222.82

2012 Budget - Summary of Service and Expenditure Reductions (No reductions to the public safety budget)

Revenue	Taxes	
Ad Valorem	\$ 5,807	Assumes there won't be a levy freeze; raise levy 1%. Assumes no loss to Fiscal Disparities; any Fiscal Disparity reduction would result in a tax increase.
Local Government Aid		Assumes 25% reduction from 2010 amount received based on House File 130 as amended.
Market Value Credit		Assumes state will offer residents the MVHC and not reimburse cities.
 Expenditures		
	Savings	
Overall Budget		Changed many budget numbers throughout, assumed minimum expenditure levels. Expenses above and beyond would be funded from capital improvement funds.
Deputy Clerk	\$ 33,000	Assume deputy clerk would not be hired; staff would try to find interns. Assumes discontinuing all city events except Halloween and a smaller summer event.
Asst. to CA	\$ 11,000	Jim would assume about 80% of the deputy clerks job. Staff will close the office as needed for meetings/vacations. Shift salary previously paid by General Fund to Recycling and Communications funds.
Newsletter Postage	\$ 2,000	Assumes newsletter will be on city website with staff printing copies in house for delivery around town.
Newsletter Printing	\$ 3,500	See above.
Public Safety Liability	\$ 5,000	This is Lauderdale's contribution to legal fees if St. Anthony Police are sued for a Lauderdale event. Would need to take from reserves to cover if it happened.
Public Notices	\$ 1,500	Assumes bill will pass allowing for city website publishing of everything but election notices.
Overtime/On-Call		Amount budgeted assumes some scaling back on plowing and no clearing of paths, rinks, or City Hall on weekends/holidays.
Tree Trimming	\$ 6,000	Assumes minimal storm damage and trimming. Would need to pull money from reserves for a significant event or storm.
Alley Repair	\$ 1,000	All alley repairs would be funded by Street Improvement Fund.
Street Repair	\$ 500	Assumes all street repairs would be funded by Street Improvement Fund.
Warming House	\$ 6,000	Assumes Warming House won't be staffed; staff could try to find people to voluntarily staff W.H. Public Works would flood rink during normal business hours.
Park & Rec Expenses	\$ 700	City would no longer sponsor the puppet wagon during the week or at Day in the Park.
Non-Resident Reimburs	\$ 1,000	City would no longer pay difference between resident and non-resident rate to Roseville & Falcon Heights.
Port-a-Potty Rental	\$ 800	No longer provide this service in the park.
Development	\$ 4,000	Budgeted less for liquor store consulting services. Anything above this amount would be funded out of reserves.
Contingency	\$ 10,000	Budgeted half of 2010 amount.
Savings Noted Above	\$ 86,000	

GENERAL FUND REVENUE

	2009	2010	2011	As of Feb. 28	2012
	Actual	Actual	Adopted	Proposed	Proposed
CITY LEVIED TAXES					
31010 Current Ad Valorem	425,397	411,088	470,047	(811)	475,854
31020 Delinquent Ad Valorem	3,534	1,841	-	811	-
31040 Fiscal Disparities	101,843	109,600	110,683	-	110,683
SUB TOTAL PROPERTY TAXES	530,775	522,528	580,730	0	586,537
STATE AIDE					
33401 Local Government Aide	557,218	516,153	519,747	-	387,115
33405 PERA Rate Increase Aide	1,198	1,198	1,198	-	1,198
33406 Market Value Home Credit	28,839	101	(31,811)	-	(31,811)
TOTAL STATE AIDE	587,255	517,452	489,134	-	356,502
LICENSES AND FEES					
32110 3.2 Alcohol License	150	150	150	-	150
32120 Cigarette License	200	600	400	-	400
32130 Garbage Hauler Licenses	1,170	1,275	750	1,125	750
32140 HVAC Licenses	890	1,453	600	350	600
32150 Tree Company License	140	700	300	100	300
32180 Rental License Fee	3,366	4,091	3,000	133	3,000
32240 Animal Licenses	290	390	250	10	250
34101 City Hall Rental	3,945	4,955	2,500	1,175	4,000
43103 Administrative Fee	83	-	200	-	200
34105 Sale of Publications	-	-	-	-	-
34109 Copies	61	51	50	-	50
34114 Advertising sales	-	50	-	-	-
34115 Miscellaneous Revenue	-	-	-	-	-
TOTAL LICENSES AND FEES	10,295	13,715	8,200	2,893	9,700
REVENUE OTHER					
36100 Special Assessments	9,677	20,918	-	0	-
36101 Principal	-	-	-	-	-
36102 Penalties and Interest	2,182	1,485	-	(1)	-
36103 Tree Removal	-	-	-	-	-
36200 Miscellaneous Revenue	-	-	-	-	-
36211 Investment Interest	11,018	6,492	7,000	4,093	6,500
36230 Donations	-	3,000	-	-	-
36231 Dog Park Donations	50	10	-	-	-
36240 State Surcharge - Construction Permits	539	336	250	57	250
36250 Refunds and Reimbursements	3,511	1,140	-	-	-
36252 LMCT Insurance Dividend	2,905	3,015	-	-	-
36255 Miscellaneous	-	-	-	-	-
39101 Sales Fixed Assets	1	-	-	-	-
TOTAL OTHER REVENUE	29,882	36,396	7,250	4,150	6,750
PUBLIC SAFETY	40,547	41,330	34,500	3,465	37,500
PLANNING & INSPECTIONS	20,487	13,674	10,600	727	11,900

GENERAL FUND REVENUE

TRANSFERS FROM OTHER FUNDS

2009	2010	2011	2011	2012
Actual	Actual	Adopted	As of Feb. 28	Proposed
-	-	-	-	-

TOTAL GENERAL FUND REVENUE

1,219,241	1,145,095	1,130,414	1,135	1,008,889
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GENERAL FUND EXPENDITURES

Legislative	22,634	24,481	26,193	2,894	25,713
Administrative	168,728	144,697	157,366	18,355	123,850
Audit, Elections, and Legal Services	6,234	46,958	48,857	4,139	42,593
Public Safety	582,567	585,398	605,287	98,361	606,569
Police	35,529	29,232	32,500	19,466	32,500
Fire	11,545	-	-	-	-
Prosecution	92,877	86,632	105,044	12,392	91,029
Public Works	22,568	46,241	56,322	4,178	48,559
Planning & Inspections	71,716	63,978	64,845	11,992	51,276
Parks and Recreation	1,235	1,648	14,000	-	10,000
Development	1,015,633	1,029,264	1,110,414	171,776	1,032,089
EXPENDITURES BEFORE TRANSFERS	-	-	20,000	-	10,000
Contingency	31,000	112,594	-	-	-
Transfers Out	1,046,633	1,141,858	1,130,414	171,776	1,042,089

TOTAL GENERAL FUND EXPENDITURES

LEGISLATIVE (41100)

EXPENDITURES

	2009	2010	2011	As of Feb. 28	2011	Proposed
Personnel						
Part-time employees	13,200	13,200	13,200	13,200	2,200	13,200
FICA	1,010	1,010	1,010	1,010	168	1,010
Workers Comp	59	118	103	103	-	103
Subtotal Personnel	14,269	14,328	14,313	14,313	2,368	14,313
General Operations						
General Supplies	-	39	-	-	-	-
Permanent Supplies	-	-	-	-	-	-
Postage	84	-	-	-	-	-
Legal Fees	-	500	-	-	-	-
Training and Conferences	-	930	2,000	-	-	1,500
Travel	24	72	130	-	-	150
Public Notices	292	391	700	-	195	700
General Liability	5,228	5,331	6,000	-	-	6,000
Dues and Subscriptions	2,671	2,695	2,800	-	325	2,800
Special Events	-	-	-	-	-	-
Meeting Expenses	66	196	250	-	5	250
Miscellaneous Expenses	-	-	-	-	-	-
Subtotal General Operations	8,365	10,153	11,880	11,880	525	11,400
Capital Equipment						
Furniture and Equipment	-	-	-	-	-	-
Computer software and Equipment	-	-	-	-	-	-
Subtotal Capital Equipment	-	-	-	-	-	-
TOTAL LEGISLATIVE EXPENSES	22,634	24,481	26,193	26,193	2,894	25,713

ADMINISTRATION & FINANCE (41200)		2009	2010	2011	As of Feb. 28, 2011	Proposed 2012
EXPENDITURES						
Personnel						
101	Full-time employees	102,536	90,954	93,081	11,037	73,991
104	Temp. employees	-	-	-	-	-
121	PERA	6,836	6,470	6,748	800	5,549
122	FICA	8,004	7,297	7,121	878	5,660
131	Benefits (health, dental, etc)	9,272	10,116	11,340	1,550	8,550
142	Unemployment Benefits	-	55	-	-	-
151	Workers Compensation	559	965	726	-	1,000
Subtotal Personnel		127,206	115,857	119,016	14,265	94,750
General Operations						
201	General Supplies	1,731	1,899	2,200	73	2,000
203	Postage	1,817	2,626	4,000	458	2,000
208	Water cooler water	303	277	450	26	400
301	Auditing	12,904	-	-	-	-
305	Legal contract - Civil	3,567	-	-	-	-
306	Consulting fees (IT Support)	5,440	5,440	5,500	907	5,500
307	Computer Services (Banyon)	1,560	1,561	1,600	-	1,600
308	Training and conferences	1,004	772	2,000	82	1,200
309	Newspaper - Roseville Review	-	-	-	-	-
327	Other Services	-	-	-	11	-
331	Travel Expenses	929	765	1,200	8	1,000
352	Public information and notices	726	662	1,500	108	-
353	Newletter Printing	2,469	2,438	4,000	626	500
354	Phonebook Printing	-	-	-	-	-
355	Miscellaneous printing & process	285	1,000	1,200	40	1,200
361	General liability	4,652	4,955	5,300	-	5,300
391	Telephones/Fax (City Hall)	1,769	1,666	2,000	191	2,000
401	Copier	379	1,349	2,800	473	2,800
404	Computer Repair/Maintenance	-	-	-	-	-
409	Other equipment repair	-	-	-	-	-
438	Dues and Subscriptions	1,474	2,491	3,000	1,089	2,600
440	Meeting Expenses	85	159	100	-	200
442	Miscellaneous expenses	78	779	500	-	800
Subtotal General Operations		41,172	28,840	37,350	4,090	29,100
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	351	-	1,000	-	-
Subtotal Capital		351	-	1,000	-	-
TOTAL EXPENSES		168,728	144,697	157,366	18,355	123,850

AUDITING, ELECTIONS, AND LEGAL SERVICES (41500)					Actual	Actual	Adopted	As of Feb. 28	Proposed
					2009	2010	2011	2011	2012
EXPENDITURES									
Personnel									
101	Full-time employees	3,724	12,440	6,952	1,069	4,264	2,000	320	450
104	Temp. employees	968	2,242	-	-	2,000	-	326	450
121	PERA	239	869	504	78	320	82	326	450
122	FICA	296	974	532	82	326	82	326	450
131	Benefits (health, dental, etc)	198	1,486	840	140	450	140	450	450
151	Workers Compensation	35	105	54	-	33	-	33	33
Subtotal Personnel		5,461	18,116	8,882	1,369	7,393			
General Operations									
201	General Supplies	-	512	-	-	300	-	300	300
300	Legal Services - Prosecution	-	10,032	12,000	850	12,000	850	12,000	12,000
301	Auditing	-	12,880	14,000	1,920	14,000	1,920	14,000	14,000
306	Legal Services - Civil	-	4,581	12,000	-	7,000	-	7,000	7,000
327	Other Services	586	432	800	-	600	-	600	600
331	Travel Expenses	-	-	75	-	-	-	-	-
352	Public Information & Notices	96	-	100	-	500	-	500	500
355	Miscellaneous Fees	-	406	1,000	-	700	-	700	700
409	Other equipment and repair	-	-	-	-	-	-	-	-
440	Meeting expenses	91	-	-	-	100	-	100	100
442	Miscellaneous expenses	-	-	-	-	-	-	-	-
Subtotal General Operations		774	28,842	39,975	2,770	35,200			
Capital Expenditures									
530	Furniture and equipment	-	-	-	-	-	-	-	-
531	Office equipment	-	-	-	-	-	-	-	-
534	Office furniture	-	-	-	-	-	-	-	-
538	Computers and technology	-	-	-	-	-	-	-	-
Subtotal Capital		-	-	-	-	-	-	-	-
TOTAL EXPENSES		6,234	46,958	48,857	4,139	42,593			

		PUBLIC SAFETY (42100)			
		2009	2010	2011	2012
		Actual	Actual	Adopted	Proposed
		As of Feb. 28	As of Feb. 28	As of Feb. 28	As of Feb. 28
REVENUE					
34202	False Fire Alarm	424	-	500	500
34203	Fire Inspection Fee	-	-	1,000	1,000
34205	Fire Call Reimbursement	1,252	-	-	-
35101	Court Fines (including traffic tickets)	38,872	41,330	33,000	36,000
TOTAL REVENUE		40,547	41,330	34,500	37,500
EXPENDITURES					
General Operations					
305	Legal Fees - Prosecution	10,152	-	-	-
355	Miscellaneous fees - Printing	1,392	-	-	-
Subtotal Prosecution		11,545	-	-	-
318	911 Dispatch	-	-	9,620	10,000
319	Police Contract	578,250	578,595	590,167	596,069
360	General Liability	-	-	5,000	-
391	Telephone/Pager	4,317	6,803	-	-
442	Miscellaneous Exp.	4,317	6,803	500	500
Subtotal Police		582,567	585,398	605,287	606,569
320	Fire Contract	18,630	17,826	18,000	18,000
321	Fire Calls	16,475	11,186	13,000	13,000
322	False Fire Alarms	424	219	500	500
323	Fire Inspections	-	-	1,000	1,000
Subtotal Fire		35,529	29,232	32,500	32,500
TOTAL EXPENSES		629,641	614,630	637,787	639,069

EXPENDITURES		PUBLIC WORKS (\$3000)			
	2009	2010	2011	As of Feb. 28	2012
	Actual	Actual	Adopted	Proposed	
Personnel					
101 Full-time employees	44,294	31,244	27,248	4,243	30,793
102 Overtime/On-Call	2,191	3,030	3,000	535	3,000
121 PERA	3,004	2,573	2,193	342	2,309
122 FICA	3,516	2,920	2,314	385	2,356
131 Benefits (health, dental, etc)	4,702	4,162	4,200	730	4,500
151 Workers Compensation	2,097	3,549	2,526	-	2,571
Subtotal Personnel	59,804	47,477	41,481	6,234	45,529
General Operations					
202 Permanent Supplies	-	305	-	-	-
212 Motor Fuels	1,587	2,500	2,200	184	2,500
213 Lubricants and other fluids	-	-	-	-	-
225 Landscaping Materials	15	-	963	-	-
226 Signs	-	-	-	-	-
227 Tools and Equipment	-	-	-	-	-
228 Miscellaneous Repairs & Supplies	1,008	457	1,500	116	1,000
304 Engineering Contract	-	337	3,000	-	1,000
308 Training and conferences	165	165	400	165	400
313 Snow and Ice Removal Contract	5,207	11,268	15,000	3,554	12,000
314 Street Sweeping Contract	5,062	5,026	6,000	-	5,100
317 Tree Service	3,214	3,642	10,000	-	4,000
324 Alley Repair	-	-	1,000	-	-
327 Other Services/ Floor Maintenance	356	328	3,000	238	1,000
328 Street Repair	-	-	500	-	-
380 Electricity - Street Lighting	6,168	5,896	6,400	600	6,400
381 Electricity	2,457	3,067	3,400	377	3,400
382 Water	69	63	100	-	100
383 Gas Utilities	3,075	2,674	4,000	584	3,500
384 Refuse Disposal	1,189	1,481	1,600	305	1,600
391 Telephone/Pagers	534	488	500	36	500
402 Truck repair and Maintenance	2,968	1,363	3,800	-	3,000
426 Machinery rental	-	-	-	-	-
442 Miscellaneous	-	96	200	-	-
Subtotal General Operations	33,073	39,154	63,563	6,158	45,500
Capital Expenditures					
530 Furniture and equipment	-	-	-	-	-
538 Land	-	-	-	-	-
Subtotal Capital	-	-	-	-	-
TOTAL EXPENSES	92,877	86,632	105,044	12,392	91,029

PLANNING & INSPECTIONS (43400)

	2009	2010	2011	As of Feb. 28	2011	2012
REVENUE						
Other	11,688	9,163	7,000	105	8,000	200
Building Permits	1,210	700	200	-	200	2,000
Zoning Permit Applications	4,692	1,488	2,000	29	800	800
Plan Review	1,236	1,248	600	272	900	-
Plumbing Permits	1,410	975	800	321	-	-
HVAC Permits	100	100	-	-	-	-
Street Excavation	150	-	-	-	-	-
Variance Fee	-	-	-	-	-	-
Conditional Use Permit	-	-	-	-	-	-
Zoning Amendment	-	-	-	-	-	-
TOTAL REVENUE	20,487	13,674	10,600	727	11,900	

	2009	2010	2011	As of Feb. 28	2011	2012
EXPENDITURES						
Personnel						
101 Full-time employees	14,686	27,923	31,308	3,079	27,596	2,070
121 PERA	963	1,966	2,270	223	2,111	2,070
122 FICA	1,169	2,330	2,395	266	2,111	2,111
131 Benefits (health, dental, etc)	1,110	3,409	4,410	493	4,050	4,050
151 Workers Compensation	207	1,224	1,339	-	1,332	1,332
Subtotal Personnel	18,136	36,852	41,722	4,061	37,159	
General Operations						
201 General Supplies	-	-	-	-	-	-
202 Permanent Supplies	-	-	-	-	-	-
203 Postage	173	219	500	12	400	400
306 Consulting Fees	452	8,015	10,000	-	8,000	8,000
308 Training and conferences	450	450	500	-	500	500
312 Building Inspector	2,408	35	2,500	-	1,500	1,500
327 Other Services	-	-	-	-	-	-
331 Travel Expenses	-	-	-	-	-	-
355 Miscellaneous Printing	-	-	-	-	-	-
386 Gopher State One Call	531	422	600	105	600	600
442 Miscellaneous expenses	-	10	-	-	-	-
443 Surcharge Report	419	239	500	-	400	400
Subtotal General Operations	4,432	9,389	14,600	117	11,400	
Capital Expenditures						
530 Furniture and equipment	-	-	-	-	-	-
531 Office equipment	-	-	-	-	-	-
534 Office furniture	-	-	-	-	-	-
538 Computers and technology	-	-	-	-	-	-
Subtotal Capital	-	-	-	-	-	
TOTAL EXPENSES	22,568	46,241	56,322	4,178	48,559	

PARKS AND RECREATION (45200)

EXPENDITURES

	2009	2010	2011	As of Feb. 28	Proposed
	Actual	Actual	Adopted	2011	2012
Personnel					
101 Full-time employees	51,253	41,317	37,855	5,418	35,590
104 Temp. employees	3,555	4,403	6,000	4,043	-
121 PERA	3,431	2,960	2,744	393	2,669
122 FICA	4,322	3,747	3,355	752	2,723
131 Benefits (health, dental, etc)	5,102	4,946	5,880	943	5,850
151 Workers Compensation	260	1,309	1,161	-	944
Subtotal Personnel	67,923	58,682	56,995	11,549	47,776
General Operations					
201 General Supplies	127	45	200	23	100
202 Permanent Supplies	89	32	200	107	100
225 Landscaping Materials	-	-	500	-	100
228 Miscellaneous Repairs & Maintenance.	191	144	250	-	250
317 Tree Service	-	-	-	-	-
370 Park and Rec Expenses	700	700	700	-	-
371 Non-Resident Reimbursement	429	1,137	1,000	-	-
381 Electric	439	477	700	154	500
382 Water	172	173	300	-	200
383 Gas Utility	801	617	1,200	137	1,000
384 Refuse	-	-	-	-	-
391 Telephones and Pagers	-	20	100	21	50
403 Mower repair	-	1,275	1,500	-	1,000
412 Warming House Repair	-	33	100	-	100
427 Porta Potty Rental	767	630	800	-	-
442 Miscellaneous	78	13	300	-	100
Subtotal General Operations	3,793	5,296	7,850	442	3,500
Capital Expenditures					
550 Other Improvements	-	-	-	-	-
Subtotal Capital	-	-	-	-	-
TOTAL EXPENSES	71,716	63,978	64,845	11,992	51,276

	2009	2010	2011	As of Feb. 28	2012
	Actual	Actual	Adopted	2011	Proposed
REVENUE					
Other	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
EXPENDITURES					
General Operations	1,235	1,648	14,000	14,000	10,000
306 Consulting Fees					
442 Miscellaneous expenses					
Subtotal General Operations	1,235	1,648	14,000	14,000	10,000
TOTAL EXPENSES	1,235	1,648	14,000	14,000	10,000
DEVELOPMENT (48100)					

	2009	2010	2011	As of Feb. 28	2012
REVENUE					
Other	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
EXPENDITURES					
General Operations					
CONTINGENCY FUNDS	444	-	20,000	-	10,000
OPERATING TRANSFERS	710	-	-	-	-
Subtotal General Operations	-	-	20,000	-	10,000
TOTAL EXPENSES	-	-	20,000	-	10,000
CONTINGENCY (45300)					
Actual	2009	2010	2011	As of Feb. 28	2012
Actual	2009	2010	2011	As of Feb. 28	2012
Proposed					

	2009	2010	2011	As of Feb. 28	2012
REVENUE					
Other	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
EXPENDITURES					
732 Transfers to 302	31,000	-	-	-	-
733 Transfers to 303	-	-	-	-	-
734 Transfers to 304	-	-	-	-	-
741 Transfers to 401	-	56,297	-	-	-
742 Transfers to 402	-	-	-	-	-
743 Transfers to 403	-	-	-	-	-
744 Transfers to 404	-	-	-	-	-
745 Transfers to 405	-	56,297	-	-	-
Total Transfers	31,000	112,594	-	-	-
TRANSFERS OUT (45400)	Actual	Actual	Adopted	As of Feb. 28	Proposed