

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 1 of 3

February 9, 2010

The Mayor called the zoning ordinance update kick-off meeting to order at 5:15 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains. Councilor absent: none.

Staff present: Heather Butkowski, City Administrator; Dave Hinrichs, Public Works Coordinator.

Tina Goodroad, planning consultant, presented the Council with information related to zoning and planning concepts. Councilors and staff asked questions related to the materials and how zoning changes could be used to address problems and spark improvements within the City. Goodroad said she would begin planning community input sessions to solicit feedback from residents and business owners about what aspects of the zoning ordinance they feel should be improved or changed.

The zoning ordinance update kick-off meeting ended at 6:45 p.m. The City Council recessed until 7:30 p.m.

The Mayor resumed the meeting at 7:30 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains. Councilor absent: none.

Staff present: Heather Butkowski, City Administrator.

Mayor Dains asked for changes to the meeting agenda. There being none, **Councilor Mac Lean moved to approve the agenda. Councilor Grove seconded the motion and it passed unanimously.**

**Councilor Hawkinson moved to approve the January 26, 2010 City Council meeting minutes. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Mac Lean moved approval of the claims totaling \$77,415.87. Councilor Grove seconded the motion and it passed unanimously.**

Mayor Dains asked if members of the public wished to address the Council.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 2 of 3

Dawn Bartylla, 1911 Eustis Street, addressed the council regarding parking and snow removal on Eustis Street. She said the county did not plow Eustis Street as well this year as they have in other years. The parking lanes were not cleared completely, so residents park in the driving lanes which make the road difficult to pass. Additionally, she asked if the alley entrances could be plowed to width, at an angle, to make them easier to enter and exit. She also asked whether a turn lane could be striped on Larpenteur Avenue to allow residents to turn north onto Malvern Street.

The Mayor said city staff would see what could be done about the snow removal. He noted that the volume of snow we have received make plowing and snow storage difficult. City staff was directed to discuss the turn lane issue with Mn/DOT.

Mayor Dains asked if councilors wished to remove items from the consent agenda. There being no one, **Councilor Mac Lean moved the consent agenda approving 2010 rental housing and business licenses and the recreation agreement with the City of Roseville. Councilor Gaasch seconded the motion and it passed unanimously.**

Butkowski said the state auditor recommends that cities have fund balance policies. As a result, the city auditor said they expected the City to prepare one before the annual audit. The draft fund balance policy presented was modeled after the auditor's example. For some time the city has maintained a fund balance of 45% of the next year's operating expenses with anything in excess being distributed to the park and street improvement funds at year end. This practice would not change; the policy simply formalized the long-standing practice.

**Councilor Hawkinson moved to adopt the fund balance and reserve policy as presented. Councilor Mac Lean seconded the motion and it passed unanimously.**

Annually, North Star Bank is designated as the City's depository. They are an FDIC insured bank but must pledge collateral each year in the event the fund balance exceeds the insured amount. North Star Bank pledged two securities as collateral and they are being held in safekeeping with Wells Fargo.

**Councilor Mac Lean moved to approve the securities pledged by North Star Bank as collateral and approved their safekeeping at Wells Fargo. Councilor Hawkinson seconded the motion and it passed unanimously.**

Butkowski reviewed the preliminary agenda for the next meeting, which included: the annual police report by Chief Ohl, union contract, closed session with the city attorney regarding pending litigation, and a public hearing regarding the draft floodplain ordinance.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 3 of 3

**There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 7:47 p.m.**

Respectfully submitted,

Heather Butkowski  
City Administrator