

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

July 13, 2010

Mayor Dains called the annual City Council goal setting session to order at 5:40 p.m.

Councilors present: Mary Gaasch, Denise Hawkinson, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains. Councilors absent: none.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; Dave Hinrichs, Public Works Coordinator; and Joe Hughes, Maintenance.

Annually the City Council reviews and establishes upcoming goals and tasks for the Council and staff. The Council reviewed a list of the 2010 accomplishments. Highlights included: completing payments of the 2000A series bonds; settling police and union agreements for 2010-2011; adopting a flood plain ordinance to remain in the National Flood Insurance Program (NFIP); and receiving a CDBG grant for park improvements.

Unaccomplished 2010 goals and some new items were presented to the Council for discussion. Items discussed included: the Resident's Guide; fees for park facility reservations; improvements to the Walsh Lake area; sunsets on building permits; and boulevard plantings.

The goal setting session ended at 7:20 p.m.

Mayor Dains called the City Council meeting to order at 7:30 p.m.

Councilors present: Mary Gaasch, Denise Hawkinson, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains. Councilors absent: none.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Dave Hinrichs, Public Works Coordinator.

Mayor Dains asked for changes to the meeting agenda. There being none, **Councilor Hawkinson moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

Councilor Mac Lean moved to approve the June 15, 2010, City Council meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Mac Lean moved approval of the claims totaling \$99,586.16. Councilor Hawkinson seconded the motion and it passed unanimously.

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Page 2 of 3

Mayor Dains asked if members of the public wished to address the Council. No one present wished to do so.

Mayor Dains asked if councilors wished to remove items from the consent agenda. There being no one, **Councilor Gaasch moved the consent agenda appointing 2010 election judges, acknowledging PCIC minutes, and approving city park applications and business licenses. Councilor Mac Lean seconded the motion and it passed unanimously.**

Butkowski explained that the manhole uncovered during the TH280 bridge project needed to be lined to improve the structural integrity as well as to eliminate the infiltration. Infratech, the company hired to line the sewer behind Twin City Die Casting, provided a quote of \$2,760.

Councilor Hawkinson moved to approve Infratech's quote for lining the west manhole as presented. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilors Hawkinson and Mac Lean and Butkowski held second interviews with the top two candidates for the deputy clerk position. The group offered the position to Kathy Lind subject to council approval.

Councilor Mac Lean moved to appoint Kathy Lind to the deputy clerk position effective July 14, 2010. Councilor Hawkinson seconded the motion and it passed unanimously.

Butkowski said the August 10 meeting conflicted with the primary election. The Council can either meet at 8:00 p.m. or reschedule. As staff has to assist with end of night election activities, the Council opted to change the meeting night.

Councilor Mac Lean motioned to move the August 10 council meeting to August 4 at 7:30 p.m. Councilor Grove seconded the motion and it passed unanimously.

Annually, the City Council must decide whether or not they waive the municipal tort liability limit established by statute. Butkowski explained the Council has not waived the limit in the past as it opens the City to greater financial liability and would require the City purchase additional insurance. Additionally, the workers insurance coverage must also be renewed. The city has opted for a \$2,500 deductible the last couple of years in order to reduce the premium.

Councilor Hawkinson moved not to waive the monetary limit on municipal tort liability established by Minnesota Statute and purchase workers compensation from the League of Minnesota Cities Insurance Trust based on the \$2,500 deductible. Councilor Mac Lean seconded the motion and it passed unanimously.

Butkowski reviewed the preliminary agenda for the next meeting, which will include an update on plans for Night to Unite and future participation in the Livable Communities Program.

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Page 3 of 3

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the council meetings but not aired on community television.

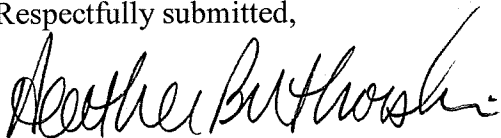
Doug Harmon of Twin City Die Casting and Truman Howell of Truman Howell Architects & Associates attended the meeting. The Council discussed their request to build a structure in the sanitary sewer easement area that runs through their property. Staff noted that after discussing the idea with the city engineer, Tom Kellogg, they were less opposed to the idea as future replacement of the sewer line would probably be done through pipe bursting or some other method that would not require trenching. Butkowski told the Council that Kellogg suggested the line be cleaned, televised, and lined prior to any construction. After construction he recommended the line be televised again to verify that the construction did not disturb the pipe. Infratech provided a budgetary figure of \$27,000 to complete the work proposed by Kellogg

After some discussion, the Council decided they would allow Twin City Die Casting to build in the easement area if they paid to have the pipe lined per the engineers recommendation and paid for all legal and engineering fees associated with the project and drafting of an agreement.

Councilor Mac Lean moved to direct staff to negotiate an agreement with Twin City Die Casting that would allow them to building in the sanitary sewer easement area if they provide an initial escrow of \$4,000 and cover all legal, engineering, and sewer lining expenses. Councilor Gaasch seconded the motion and it passed unanimously.

There being no further business on the council agenda, Councilor Mac Lean moved to adjourn the meeting. Councilor Hawkinson seconded the motion and it carried. The meeting adjourned at 8:17 p.m.

Respectfully submitted,



Heather Butkowski
City Administrator