

FILE

**LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, JULY 27, 2010
LAUDERDALE CITY HALL, 1891 WALNUT STREET**

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVALS**
 - a. Minutes of the July 13, 2010, City Council Meeting
 - b. Claims totaling \$27,764.25
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL**
5. **CONSENT**
 - a. Bond Interest Payment Totaling \$19,888.75
 - b. Second Quarter Investment Report
6. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
7. **PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input into the decision.
8. **REPORTS**
 - a. Night to Unite Update
9. **DISCUSSION / ACTION**
 - a. Resolution 072710A – Continuing Participation in the Livable Communities Act Programs from 2010-2020
 - b. Selecting an Auditor for 2010
 - c. Accident Insurance for City Volunteers
10. **ITEMS REMOVED FROM THE CONSENT AGENDA**
11. **ADDITIONAL ITEMS**
12. **SET AGENDA FOR NEXT MEETING**
13. **WORK SESSION**
 - a. 2011 Budget Discussion
14. **CLOSED SESSION**
 - a. With City Attorney to Discuss Litigation
15. **ADJOURN**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

July 13, 2010

Mayor Dains called the annual City Council goal setting session to order at 5:40 p.m.

Councilors present: Mary Gaasch, Denise Hawkinson, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains. Councilors absent: none.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; Dave Hinrichs, Public Works Coordinator; and Joe Hughes, Maintenance.

Annually the City Council reviews and establishes upcoming goals and tasks for the Council and staff. The Council reviewed a list of the 2010 accomplishments. Highlights included: completing payments of the 2000A series bonds; settling police and union agreements for 2010-2011; adopting a flood plain ordinance to remain in the National Flood Insurance Program (NFIP); and receiving a CDBG grant for park improvements.

Unaccomplished 2010 goals and some new items were presented to the Council for discussion. Items discussed included: the Resident's Guide; fees for park facility reservations; improvements to the Walsh Lake area; sunsets on building permits; and boulevard plantings.

The goal setting session ended at 7:20 p.m.

Mayor Dains called the City Council meeting to order at 7:30 p.m.

Councilors present: Mary Gaasch, Denise Hawkinson, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains. Councilors absent: none.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Dave Hinrichs, Public Works Coordinator.

Mayor Dains asked for changes to the meeting agenda. There being none, **Councilor Hawkinson moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

Councilor Mac Lean moved to approve the June 15, 2010, City Council meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Mac Lean moved approval of the claims totaling \$99,586.16. Councilor Hawkinson seconded the motion and it passed unanimously.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

Mayor Dains asked if members of the public wished to address the Council. No one present wished to do so.

Mayor Dains asked if councilors wished to remove items from the consent agenda. There being no one, **Councilor Gaasch moved the consent agenda appointing 2010 election judges, acknowledging PCIC minutes, and approving city park applications and business licenses. Councilor Mac Lean seconded the motion and it passed unanimously.**

Butkowski explained that the manhole uncovered during the TH280 bridge project needed to be lined to improve the structural integrity as well as to eliminate the infiltration. Infratech, the company hired to line the sewer behind Twin City Die Casting, provided a quote of \$2,760.

Councilor Hawkinson moved to approve Infratech's quote for lining the west manhole as presented. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilors Hawkinson and Mac Lean and Butkowski held second interviews with the top two candidates for the deputy clerk position. The group offered the position to Kathy Lind subject to council approval.

Councilor Mac Lean moved to appoint Kathy Lind to the deputy clerk position effective July 14, 2010. Councilor Hawkinson seconded the motion and it passed unanimously.

Butkowski said the August 10 meeting conflicted with the primary election. The Council can either meet at 8:00 p.m. or reschedule. As staff has to assist with end of night election activities, the Council opted to change the meeting night.

Councilor Mac Lean motioned to move the August 10 council meeting to August 4 at 7:30 p.m. Councilor Grove seconded the motion and it passed unanimously.

Annually, the City Council must decide whether or not they waive the municipal tort liability limit established by statute. Butkowski explained the Council has not waived the limit in the past as it opens the City to greater financial liability and would require the City purchase additional insurance. Additionally, the workers insurance coverage must also be renewed. The city has opted for a \$2,500 deductible the last couple of years in order to reduce the premium.

Councilor Hawkinson moved not to waive the monetary limit on municipal tort liability established by Minnesota Statute and purchase workers compensation from the League of Minnesota Cities Insurance Trust based on the \$2,500 deductible. Councilor Mac Lean seconded the motion and it passed unanimously.

Butkowski reviewed the preliminary agenda for the next meeting, which will include an update on plans for Night to Unite and future participation in the Livable Communities Program.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the council meetings but not aired on community television.

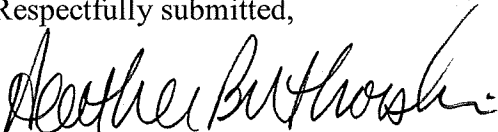
Doug Harmon of Twin City Die Casting and Truman Howell of Truman Howell Architects & Associates attended the meeting. The Council discussed their request to build a structure in the sanitary sewer easement area that runs through their property. Staff noted that after discussing the idea with the city engineer, Tom Kellogg, they were less opposed to the idea as future replacement of the sewer line would probably be done through pipe bursting or some other method that would not require trenching. Butkowski told the Council that Kellogg suggested the line be cleaned, televised, and lined prior to any construction. After construction he recommended the line be televised again to verify that the construction did not disturb the pipe. Infratech provided a budgetary figure of \$27,000 to complete the work proposed by Kellogg

After some discussion, the Council decided they would allow Twin City Die Casting to build in the easement area if they paid to have the pipe lined per the engineers recommendation and paid for all legal and engineering fees associated with the project and drafting of an agreement.

Councilor Mac Lean moved to direct staff to negotiate an agreement with Twin City Die Casting that would allow them to building in the sanitary sewer easement area if they provide an initial escrow of \$4,000 and cover all legal, engineering, and sewer lining expenses. Councilor Gaasch seconded the motion and it passed unanimously.

There being no further business on the council agenda, Councilor Mac Lean moved to adjourn the meeting. Councilor Hawkinson seconded the motion and it carried. The meeting adjourned at 8:17 p.m.

Respectfully submitted,



Heather Butkowski
City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

July 27, 2010 City Council Meeting

<u>Payroll</u>	
07/23/10 Payroll: Direct Deposit # 500996-501005	\$7,758.44
07/23/10 Payroll: Payroll Liabilities, e-payments 469E-472E	\$6,929.80
<u>Vendor Claims</u>	
07/27/10: Check #'s 20282-20298	\$13,076.01
SUBTOTAL	
\$27,764.25	

Total Claims for Approval	\$27,764.25
----------------------------------	--------------------

CITY OF LAUDERDALE

07/19/10 2:16 PM

Page 1

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
501002	000000002	HINRICHS, DAVID C	15	BI-WEEKLY	\$1,269.62	7/23/2010	Outstanding
501003	000000005	HUGHES, JOSEPH A	15	BI-WEEKLY	\$1,675.93	7/23/2010	Outstanding
500998	000000010	DAINS, JEFFREY	15	BI-WEEKLY	\$276.95	7/23/2010	Outstanding
500996	000000011	BOWNIK, JAMES	15	BI-WEEKLY	\$1,384.32	7/23/2010	Outstanding
500997	000000007	BUTKOWSKI-HINRICHS, HE	15	BI-WEEKLY	\$1,652.25	7/23/2010	Outstanding
501001	000000041	HAWKINSON, DENISE	15	BI-WEEKLY	\$184.70	7/23/2010	Outstanding
501005	000000013	MAC LEAN, LARA	15	BI-WEEKLY	\$184.70	7/23/2010	Outstanding
501000	000000019	GROVE, BARBARA. ROXAN	15	BI-WEEKLY	\$178.22	7/23/2010	Outstanding
500999	000000020	GAASCH, MARY A.	15	BI-WEEKLY	\$184.70	7/23/2010	Outstanding
501004	000000001	LIND, KATHLEEN	15	BI-WEEKLY	\$767.05	7/23/2010	Outstanding
					<hr/>		
					\$7,758.44		

CITY OF LAUDERDALE

07/22/10 1:55 PM

Page 1

Payments

Current Period: JULY 2010

Batch Name	072310pyroll				
Payment		Computer Dollar Amt	\$6,929.80	Posted	
Refer	1540 MN DEPARTMENT OF REVENUE	Ck# 000469E	7/21/2010		
Cash Payment	G 101-21702 STATE WITHHOLDING	7/10 state withholding			\$881.41
Invoice					
Transaction Date	7/21/2010	Due 0 NORTH STAR CHEC	10100	Total	\$881.41
Refer	1541 PERA	Ck# 000470E	7/21/2010		
Cash Payment	G 101-21704 PERA	7/23/10 payroll			\$1,435.12
Invoice					
Transaction Date	7/21/2010	Due 0 NORTH STAR CHEC	10100	Total	\$1,435.12
Refer	1543 NORTH STAR BANK, CHECKING S	Ck# 000471E	7/21/2010		
Cash Payment	G 101-21703 FICA WITHHOLDING.	7/23/10 payroll			\$1,926.16
Invoice					
Cash Payment	G 101-21701 FEDERAL TAXES	7/23/10 payroll			\$847.88
Invoice					
Transaction Date	7/21/2010	Due 0 NORTH STAR CHEC	10100	Total	\$2,774.04
Refer	1544 ICMA RETIREMENT TRUST - 457	Ck# 000472E	7/21/2010		
Cash Payment	G 101-21705 ICMA RETIREMENT	7/23/10 payroll			\$1,839.23
Invoice					
Transaction Date	7/21/2010	Due 0 NORTH STAR CHEC	10100	Total	\$1,839.23
Fund Summary				BATCH Total	\$6,929.80
101	10100 NORTH STAR CHECKING				\$6,929.80
					\$6,929.80

Pre-Written Checks	\$6,929.80
Checks to be Generated by the Compute	\$0.00
Total	\$6,929.80

CITY OF LAUDERDALE
***Check Detail Register©**

JULY 2010

		Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING				
Paid Chk#	020282	7/27/2010	AFSCME	
G 101-21709	UNION DUES		\$90.18	7/10 union dues
		Total AFSCME	\$90.18	
Paid Chk#	020283	7/27/2010	BEVLOR UTILITIES, INC	
E 601-49000-327	OTHER SERV- SEWER/NPDES I		\$5,150.00	0000840 sewer repair - 1831 Pleasant
		Total BEVLOR UTILITIES, INC	\$5,150.00	
Paid Chk#	020284	7/27/2010	BLUE CHIP TREE CO., INC.	
E 101-43000-317	TREE SERVICE		\$455.28	7/10 storm damage & tree trimming
		Total BLUE CHIP TREE CO., INC.	\$455.28	
Paid Chk#	020285	7/27/2010	BONESTROO, ROSENE, ANDERLIK	
E 601-49000-304	ENGINEERING		\$264.50	180360 06/10 Engineering TC Die
E 101-43400-306	CONSULTING FEES		\$1,612.50	180361 06/10 consulting zoning update
		Total BONESTROO, ROSENE, ANDERLIK	\$1,877.00	
Paid Chk#	020286	7/27/2010	CINTAS	
E 602-49100-425	CLOTHING		\$19.79	470495820 pw uniforms
E 601-49000-425	CLOTHING		\$19.79	470495820 pw uniforms
		Total CINTAS	\$39.58	
Paid Chk#	020287	7/27/2010	CROIX OIL	
E 602-49100-212	MOTOR FUELS		\$10.81	328084 motor fuel
E 101-43000-212	MOTOR FUELS		\$50.43	328084 motor fuel
E 601-49000-212	MOTOR FUELS		\$10.81	328084 motor fuel
		Total CROIX OIL	\$72.05	
Paid Chk#	020288	7/27/2010	EUREKA RECYCLING	
E 203-50000-389	RECYCLING CONTRACTOR		\$1,844.90	6444 6/10 recycling
		Total EUREKA RECYCLING	\$1,844.90	
Paid Chk#	020289	7/27/2010	HOP HAPPY	
E 201-45600-377	DAY IN THE PARK		\$171.52	bounce house - DIP
		Total HOP HAPPY	\$171.52	
Paid Chk#	020290	7/27/2010	INFRASTRUCTURE TECHNOLOGIES	
E 601-49000-316	SEWER TELEVISIONING		\$717.50	PR10364 tv sanitary sewer at Roselawn
		Total INFRASTRUCTURE TECHNOLOGIES	\$717.50	
Paid Chk#	020291	7/27/2010	INTEGRA	
E 101-41200-391	TELEPHONE/PAGERS		\$44.76	6/10 fax line
		Total INTEGRA	\$44.76	
Paid Chk#	020292	7/27/2010	KONICA MINOLTA	
E 101-41200-401	COPIER CONTRACT		\$135.70	154905392 6/10 copier contract
		Total KONICA MINOLTA	\$135.70	

CITY OF LAUDERDALE
***Check Detail Register©**

JULY 2010

		Check Amt	Invoice	Comment
Paid Chk# 020293 7/27/2010 PUBLIC EMPLOYEES INS PROGRAM				
G 101-21706	HEALTH INSURANCE	\$1,229.65		8/10 insurance benefits
Total PUBLIC EMPLOYEES INS PROGRAM		\$1,229.65		
Paid Chk# 020294 7/27/2010 RAPIT PRINTING				
E 101-41200-353	NEWSLETTER PRINTING	\$601.00	88891	3q10 newsletter printing
Total RAPIT PRINTING		\$601.00		
Paid Chk# 020295 7/27/2010 SPRINT PCS				
E 601-49000-391	TELEPHONE/PAGERS	\$17.53		6/10 pw cell phone
E 101-43000-391	TELEPHONE/PAGERS	\$35.07		6/10 pw cell phone
E 602-49100-391	TELEPHONE/PAGERS	\$17.53		6/10 pw cell phone
Total SPRINT PCS		\$70.13		
Paid Chk# 020296 7/27/2010 TIM AND TOMS SPEEDY MARKET				
E 101-41100-440	MEETING EXPENSES	\$30.42	403595	2010 goal setting
Total TIM AND TOMS SPEEDY MARKET		\$30.42		
Paid Chk# 020297 7/27/2010 XCEL ENERGY, PARK & GARAGE				
E 101-45200-383	GAS UTILITIES	\$25.24		6/10 PW & WH gas
E 101-45200-381	ELECTRIC	\$15.49		6/10 PW & WH electric
E 101-43000-383	GAS UTILITIES	\$25.24		6/10 PW & WH gas
E 101-43000-381	ELECTRIC	\$15.50		6/10 PW & WH electric
Total XCEL ENERGY, PARK & GARAGE		\$81.47		
Paid Chk# 020298 7/27/2010 XCEL ENERGY, STREET LIGHTING				
E 101-43000-381	ELECTRIC	\$464.87		6/10 street lighting
Total XCEL ENERGY, STREET LIGHTING		\$464.87		
10100 NORTH STAR CHECKING		\$13,076.01		

Fund Summary

10100 NORTH STAR CHECKING	
101 GENERAL	\$4,831.33
201 COMMUNITY EVENTS	\$171.52
203 RECYCLING	\$1,844.90
601 SEWER UTILITIES	\$6,180.13
602 STORM SEWER ENTERPRISE FUND	\$48.13
	\$13,076.01

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED

Consent X
Public Hearing
Discussion
Action
Resolution
Work session

Meeting Date: July 27, 2010

ITEM NUMBER Bond Interest Payments

STAFF INITIAL *HS*

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Each year the City pays a bond principal and interest payment in January and an interest only payment in July (due August 1). The attached report shows how the interest will be paid by debt service fund.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the bond interest payment totaling \$19,888.75.

COUNCIL ACTION:

CITY OF LAUDERDALE

07/20/10 11:26 AM

Page 1

Payments

Current Period: JULY 2010

Batch Name 072710bonds
 Payment Computer Dollar Amt \$19,888.75 Posted

Refer 1538 US BANK, DEBT SERVICES Ck# 000467E 7/12/2010
 Cash Payment E 303-47300-611 BOND INTEREST 2010 2002A bond interest \$11,436.25
 Invoice
 Transaction Date 7/12/2010 Due 0 NORTH STAR CHEC 10100 Total \$11,436.25

Refer 1539 US BANK, DEBT SERVICES Ck# 000468E 7/20/2010
 Cash Payment E 304-47400-611 BOND INTEREST 2010 2003A bond interest \$8,452.50
 Invoice
 Transaction Date 7/12/2010 Due 0 NORTH STAR CHEC 10100 Total \$8,452.50

Fund Summary		BATCH Total	\$19,888.75
	10100 NORTH STAR CHECKING		
303		\$11,436.25	
304		\$8,452.50	
		<u>\$19,888.75</u>	

Pre-Written Checks	\$19,888.75
Checks to be Generated by the Compute	\$0.00
Total	<u>\$19,888.75</u>

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date July 27, 2010

ITEM NUMBER 2Q10 Investment Report

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The attached report and spreadsheet reflect the City's investment activity from April through June 2010. Please let me know if you have any questions.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the Second Quarter 2010 Investment Report.

COUNCIL ACTION:

City of Lauderdale
Second Quarter Investment Report
July 27, 2010

The quarter ended with a general fund balance of \$274,640.70 and cash and investments totaling \$2,856,777.49. That is the total of all fund balances including the 601 and 602 sewer enterprise funds. Since the City pools the fund balances for investment purposes, at quarter end \$2,485,911.78 was invested. \$938,347.56 was invested in money market funds and \$1,547,564.22 in certificates of deposit (CDs).

The City purchased two CDs this quarter.

- First Republic Bank (CA) at 1.78% for 24 months.
- PlainsCapital Bank (TX) at .75% for 15 months.

Thankfully, no banks failed this quarter that the City owns CDs through. The FCIC is still closing banks weekly (90 so far this year).

The money market rates are still just terrible. The month by month rates for the money market accounts follow.

Table 1: Average Money Market Rates: January – June 2010

	January	February	March
4M Fund	0.12%	0.11%	0.07%
4M Plus Fund	0.23%	0.27%	0.20%
SB Inst. MM	0.08%	0.05%	0.05%

	April	May	June
4M Fund	0.05%	0.03%	0.05%
4M Plus Fund	0.19%	0.17%	0.20%
SB Inst. MM	0.06%	0.10%	0.10%

This quarter, the City earned \$5,075.30 from investments compared to \$19,666.85 last quarter. Additionally, the checkbook earned \$286.06. The checkbook interest is deposited into the general fund and is not distributed among the other funds. This brings 2010 investment interest earnings to \$25,400.37; total interest budgeted for 2010 is \$55,100.00. The City earned \$73,727.90 in 2009

Table 2 shows how the interest was divided between the funds and compares interest earned to the adopted budget. The funds with the largest balances get the greatest interest distributions. The TIF fund has the largest balance and continues to grow with the infusion of investment interest.

Table 2: Investment Earning Distribution by Fund

Fund	2010 Budget	As of March 31
101 – General Fund	\$7,000	\$4,372
201 – Community Events	\$100	\$43
202 – Communication	\$1,000	\$245
203 – Recycling	\$1,000	\$661
303 – 2002 Street Improve	\$5,000	\$345
304 – 2003 Street Improve	\$8,000	\$2,301
401 – Capital Improve, Street	\$8,000	\$3,482
402 – Capital Improve, Gen	\$2,000	\$747
403 – Capital Improvement, Storm Sewer	\$4,000	\$1,534
404 – Capital Improve, Parks	\$3,000	\$1,291
405 – TIF Projects	\$5,000	\$4,703
407 – Sewer Improvements	\$7,000	\$3,700
601 – Sewer Enterprise Fund	\$3,000	\$1,661
602 – Storm Sewer Enterprise Fund	\$1,000	\$316

Staff continues to ladder investments. At the end of the quarter, the average security was held 671 days or about 22 months. Currently, investment maturity dates are staggered through 2011. One-half of the CDs maturing in 2010 still will earn more than 4.0% as they were purchased before the recession. The other half will earn 1.0-1.85% as they were purchased in 2009. Unless rates improve, the maturities in 2011 and beyond will earn between .75% and 2.5%. Laddering is a strategy designed to help weather rough times and it has paid off as the City has seen good returns for the last two years in spite of the economy.

Staff provides councilors the investment spreadsheet as an internal control procedure required by the auditor. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

Transfers out	Interest/ Dividends	Balance 7/31/2010	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends	Balance 8/31/2010	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends	Balance 9/30/2010	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends	Balance 10/31/2010	Purchases	Sales	Transfers In	Transfers out	Interest/ Dividends
-	-	162,426.03	-	-	-	-	-	162,426.03	-	-	-	-	-	162,426.03	-	-	-	-	-	162,426.03	-	-	-	-	-
-	-	96,000.00	-	-	-	-	-	96,000.00	-	-	-	-	-	96,000.00	-	-	-	-	-	96,000.00	-	-	-	-	-
-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-
-	-	258,426.03	-	-	-	-	-	258,426.03	-	-	-	-	-	258,426.03	-	-	-	-	-	258,426.03	-	-	-	-	-
-	-	363.99	-	-	-	-	-	363.99	-	-	-	-	-	363.99	-	-	-	-	-	363.99	-	-	-	-	-
-	-	96,520.91	-	-	-	-	-	96,520.91	-	-	-	-	-	96,520.91	-	-	-	-	-	96,520.91	-	-	-	-	-
-	-	99,005.00	-	-	-	-	-	99,005.00	-	-	-	-	-	99,005.00	-	-	-	-	-	99,005.00	-	-	-	-	-
-	-	98,241.59	-	-	-	-	-	98,241.59	-	-	-	-	-	98,241.59	-	-	-	-	-	98,241.59	-	-	-	-	-
-	-	88,334.82	-	-	-	-	-	88,334.82	-	-	-	-	-	88,334.82	-	-	-	-	-	88,334.82	-	-	-	-	-
-	-	98,725.16	-	-	-	-	-	98,725.16	-	-	-	-	-	98,725.16	-	-	-	-	-	98,725.16	-	-	-	-	-
-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-
-	-	481,191.47	-	-	-	-	-	481,191.47	-	-	-	-	-	481,191.47	-	-	-	-	-	481,191.47	-	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-
-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-
-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-
-	-	97,000.00	-	-	-	-	-	97,000.00	-	-	-	-	-	97,000.00	-	-	-	-	-	97,000.00	-	-	-	-	-
-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-
-	-	395,000.00	-	-	-	-	-	395,000.00	-	-	-	-	-	395,000.00	-	-	-	-	-	395,000.00	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-
-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-
-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-	99,000.00	-	-	-	-	-
-	-	198,000.00	-	-	-	-	-	198,000.00	-	-	-	-	-	198,000.00	-	-	-	-	-	198,000.00	-	-	-	-	-
-	-	95,674.97	-	-	-	-	-	95,674.97	-	-	-	-	-	95,674.97	-	-	-	-	-	95,674.97	-	-	-	-	-
-	-	91,911.77	-	-	-	-	-	91,911.77	-	-	-	-	-	91,911.77	-	-	-	-	-	91,911.77	-	-	-	-	-
-	-	91,976.16	-	-	-	-	-	91,976.16	-	-	-	-	-	91,976.16	-	-	-	-	-	91,976.16	-	-	-	-	-
-	-	98,173.84	-	-	-	-	-	98,173.84	-	-	-	-	-	98,173.84	-	-	-	-	-	98,173.84	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	377,736.74	-	-	-	-	-	377,736.74	-	-	-	-	-	377,736.74	-	-	-	-	-	377,736.74	-	-	-	-	-
-	-	93,107.75	-	-	-	-	-	93,107.75	-	-	-	-	-	93,107.75	-	-	-	-	-	93,107.75	-	-	-	-	-
-	-	682,449.79	-	-	-	-	-	682,449.79	-	-	-	-	-	682,449.79	-	-	-	-	-	682,449.79	-	-	-	-	-
-	-	775,557.54	-	-	-	-	-	775,557.54	-	-	-	-	-	775,557.54	-	-	-	-	-	775,557.54	-	-	-	-	-
-	-	2,485,911.76	-	-	-	-	-	2,485,911.76	-	-	-	-	-	2,485,911.76	-	-	-	-	-	2,485,911.76	-	-	-	-	-
0.00	0.00																								
0.00	0.00																								
0.00	0.00																								
0.00	0.00																								
0.00	0.00																								
0.00	0.00																								

From "Cash Balances"
101-10400 Invest
Actual Bal. 101-10100

From "Cash Balances"
101-10400 Invest
Actual Bal. 101-10100

From "Cash Balances"
101-10400 Invest
Actual Bal. 101-10100

From "Cash Balances"
101-10400 Invest
Actual Bal. 101-10100

From "Cash Balances"
101-10400 Invest
Actual Bal. 101-10100

Inv Bal BS
Interest
New Balance

Inv Bal BS
Interest
New Balance

Inv Bal BS
Interest
New Balance

Inv Bal BS
Interest
New Balance

Inv Bal BS
Interest
New Balance

Transfers out	Interest/Dividends	Balance 11/30/2010	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 12/31/2010
-	-	162,426.03	-	-	-	-	-	162,426.03
-	-	96,000.00	-	-	-	-	-	96,000.00
-	-	0.00	-	-	-	-	-	0.00
-	-	-	-	-	-	-	-	-
-	-	258,426.03	-	-	-	-	-	258,426.03
-	-	363.99	-	-	-	-	-	363.99
-	-	96,520.91	-	-	-	-	-	96,520.91
-	-	99,005.00	-	-	-	-	-	99,005.00
-	-	98,241.59	-	-	-	-	-	98,241.59
-	-	88,334.82	-	-	-	-	-	88,334.82
-	-	98,725.16	-	-	-	-	-	98,725.16
-	-	0.00	-	-	-	-	-	0.00
-	-	-	-	-	-	-	-	-
-	-	481,191.47	-	-	-	-	-	481,191.47
-	-	-	-	-	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	99,000.00	-	-	-	-	-	99,000.00
-	-	99,000.00	-	-	-	-	-	99,000.00
-	-	97,000.00	-	-	-	-	-	97,000.00
-	-	(0.00)	-	-	-	-	-	(0.00)
-	-	-	-	-	-	-	-	-
-	-	395,000.00	-	-	-	-	-	395,000.00
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	0.00	-	-	-	-	-	0.00
-	-	99,000.00	-	-	-	-	-	99,000.00
-	-	99,000.00	-	-	-	-	-	99,000.00
-	-	-	-	-	-	-	-	-
-	-	198,000.00	-	-	-	-	-	198,000.00
-	-	-	-	-	-	-	-	-
-	-	95,674.97	-	-	-	-	-	95,674.97
-	-	91,911.77	-	-	-	-	-	91,911.77
-	-	91,976.16	-	-	-	-	-	91,976.16
-	-	98,173.84	-	-	-	-	-	98,173.84
-	-	91,096.73	-	-	-	-	-	91,096.73
-	-	-	-	-	-	-	-	-
-	-	377,736.74	-	-	-	-	-	377,736.74
-	-	-	-	-	-	-	-	-
-	-	93,107.75	-	-	-	-	-	93,107.75
-	-	682,449.79	-	-	-	-	-	682,449.79
-	-	-	-	-	-	-	-	-
-	-	775,557.54	-	-	-	-	-	775,557.54
-	-	-	-	-	-	-	-	-
-	-	2,465,911.78	-	-	-	-	-	2,465,911.78
0.00	0.00							
0.00	0.00							
0.00	0.00							
0.00	0.00							
0.00	0.00							
0.00	0.00							

Transfers out	YTD Purchases	YTD Sales	YTD Trans in	YTD Trans out	YTD Int/Dividends	Balance 12/31/2010
-	-	-	-	-	-	162,426.03
-	-	1,234.06	-	100,000.00	57.58	162,426.03
-	-	96,900.12	-	-	1,234.06	96,000.00
-	-	-	-	-	900.12	0.00
-	-	100,134.18	100,134.18	100,000.00	2,191.76	258,426.03
-	-	-	-	-	-	-
-	96,520.91	722.02	101,086.01	100,179.01	-	363.99
-	-	1,086.01	-	-	1,086.01	96,520.91
-	-	-	-	-	-	99,005.00
-	-	-	-	-	-	98,241.59
-	-	-	-	-	-	88,334.82
-	-	-	-	-	-	98,725.16
-	-	100,000.00	-	-	2,141.87	0.00
-	-	-	-	-	-	-
-	96,520.91	101,808.03	101,088.01	100,179.01	3,227.88	481,191.47
-	-	-	-	-	-	-
-	100,000.00	-	102,290.50	102,290.50	-	100,000.00
-	-	414.99	-	-	414.99	99,000.00
-	-	789.82	-	-	789.82	99,000.00
-	-	2,102.64	-	-	2,102.64	97,000.00
-	-	98,983.05	-	-	1,983.05	(0.00)
-	-	-	-	-	-	-
-	100,000.00	102,290.50	102,290.50	102,290.50	5,290.50	395,000.00
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	987.28	-	-	0.01	0.00
-	-	1,256.79	-	-	987.28	99,000.00
-	-	99,026.64	-	-	2,026.64	99,000.00
-	-	-	-	-	-	-
-	-	101,272.71	101,272.71	101,272.72	-	198,000.00
-	-	-	-	-	-	-
-	-	-	100,000.00	100,000.00	-	95,674.97
-	-	-	-	-	-	91,911.77
-	-	-	-	-	-	91,976.16
-	-	-	-	-	-	98,173.84
-	-	100,000.00	-	-	8,903.27	91,096.73
-	-	-	-	-	-	-
-	-	100,000.00	100,000.00	100,000.00	8,903.27	377,736.74
-	-	-	-	-	-	-
-	-	502,798.06	770,798.89	770,798.89	64.86	93,107.75
-	-	100,944.17	100,000.00	100,000.00	791.06	682,449.79
-	-	-	-	-	-	-
-	-	-	603,742.23	870,798.89	886.02	775,557.54
-	-	-	-	-	-	-
-	196,520.91	505,905.42	1,106,525.83	1,374,541.12	24,742.15	2,465,911.78

By Broker	%	Amount
Smith Barney	10.4%	258,426.03
Northland	19.4%	481,191.47
RBC Dain Rauscher	15.9%	395,000.00
Piper Jaffrey	0.0%	0.00
Financial Northeastern Company	8.0%	198,000.00
ICD Securities	15.2%	377,736.74
League of MN Cities	31.2%	775,557.54
Total	100.0%	2,465,911.78

By Type	%	Amount
Total	100.0%	3,261,465.32
Money Market	37.7%	938,347.56
Fed Agency	0.0%	0.00
Commercial Paper	0.0%	0.00
Treasury	0.0%	0.00
Certificate of Deposit	62.3%	1,547,864.22
Total	62.3%	2,465,911.78

By holding period (from purchase date)	%	Amount
Up to 2 years	46.9%	1,165,546.43
2 to 3 years	15.4%	382,014.79
3 years & over	0.0%	0.00
No time limit	37.7%	938,347.56
Total	100.0%	2,465,911.78

From "Cash Balances"	101-10400 Invest	Actual Bal. 101-10100	Inv Bal BS	Interest	New Balance
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date July 27, 2010

ITEM NUMBER Livable Communities

STAFF INITIAL AKB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In 1995, the City elected to participate in the Local Housing Incentives Account Program which is part of the Livable Communities Act. The Livable Communities Programs are run by the Met Council. In order to continue to participate, the City Council must adopt a resolution by September 1 (attached) and prepare a housing action plan by the end of the year.

Attached are the resolutions and housing program goals from 1995. Enclosure B lists the sizable grants the City received during the redevelopment of the Broadway/TH280 intersection. To remain in the program, the City must commit to an affordable housing goal of 23 to 35 units and a range of 35 to 90 units for life cycle housing. As I reiterated to the Met Council through the Comp Plan process, the City is committed to these goals but they are only possible if land is redeveloped; the City does not plan to fill the role of developer.

Ultimately, it is in the interest of the City to participate to remain eligible for the Livable Communities money should a need arise.

OPTIONS:

1. Adopt the resolution allowing for continued participation in the Livable Communities Program through 2020.
2. Do not adopt the resolution; allow the Livable Communities participation to lapse.

STAFF RECOMMENDATION:

A motion to adopt Resolution 072710A - A Resolution Electing to Continue Participating in the Local Housing Incentives Account Program under the Metropolitan Livable Communities Act from 2011 to 2020.

COUNCIL ACTION:

RESOLUTION NO. 072710A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION ELECTING TO CONTINUE PARTICIPATING IN
THE LOCAL HOUSING INCENTIVES ACCOUNT PROGRAM
UNDER THE METROPOLITAN LIVABLE COMMUNITIES ACT**

CALENDAR YEARS 2011 THROUGH 2020

WHEREAS, the Metropolitan Livable Communities Act (Minnesota Statutes sections 473.25 to 473.255) establishes a Metropolitan Livable Communities Fund which is intended to address housing and other development issues facing the metropolitan area defined by Minnesota Statutes section 473.121; and

WHEREAS, the Metropolitan Livable Communities Fund, comprising the Tax Base Revitalization Account, the Livable Communities Demonstration Account, the Local Housing Incentive Account and the Inclusionary Housing Account, is intended to provide certain funding and other assistance to metropolitan-area municipalities; and

WHEREAS, a metropolitan-area municipality is not eligible to receive grants or loans under the Metropolitan Livable Communities Fund or eligible to receive certain polluted sites cleanup funding from the Minnesota Department of Employment and Economic Development unless the municipality is participating in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254; and

WHEREAS, the Metropolitan Livable Communities Act requires the Metropolitan Council to negotiate with each municipality to establish affordable and life-cycle housing goals for that municipality that are consistent with and promote the policies of the Metropolitan Council as provided in the adopted Metropolitan Development Guide; and

WHEREAS, previously negotiated affordable and life-cycle housing goals for municipalities participating in the Local Housing Incentives Account Program expire in 2010; and

WHEREAS, a metropolitan-area municipality can participate in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254 if: (a) the municipality elects to participate in the Local Housing Incentives Program; (b) the Metropolitan Council and the municipality successfully negotiate new affordable and life-cycle housing goals for the municipality; (c) the Metropolitan Council adopts by resolution the new negotiated affordable and life-cycle housing goals for the municipality; and (d) the municipality establishes it has spent or will spend or distribute to the Local Housing Incentives Account the required Affordable and Life-Cycle Housing Opportunities Amount (ALHOA) for each year the municipality participates in the Local Housing Incentives Account Program.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Lauderdale:

1. Elects to participate in the Local Housing Incentives Program under the Metropolitan Livable Communities Act for calendar years 2011 through 2020.
2. Agrees to the following affordable and life-cycle housing goals for calendar years 2011 through 2020:

Affordable Housing Goals Range	Life-Cycle Housing Goals Range
23 to 35 units	35 to 90 units

3. Will prepare and submit to the Metropolitan Council a plan identifying the actions it plans to take to meet its established housing goals.

Adopted by the City Council of the City of Lauderdale, Minnesota this 27th day of July, 2010.

(ATTEST)

Jeffrey E. Dains, Mayor

(SEAL)

Heather Butkowski, Clerk/City Administrator

June 25, 2010

Ms. Heather Butkowski
Administrator Acting
City of Lauderdale
1891 Walnut St
Lauderdale MN 55113-5196

Dear Ms. Butkowski:

The City of Lauderdale previously elected to be a participant in the Metropolitan Livable Communities Act Local Housing Incentives Account (LCA LHIA). Participation in the **voluntary** LCA LHIA provides the City with the opportunity to compete for grants and loans to support activities that help the City meet its affordable and life cycle housing goals, clean up polluted sites, and support demonstration projects linking jobs, housing and transit.

The City's previously adopted LCA LHIA affordable and life cycle housing goals were negotiated with the Metropolitan Council for the period 1996 – 2010. Those goals are indicated in Enclosure A.

If the City elects to continue its participation in the LCA, it must establish new affordable and life-cycle housing goals for the next decade (2011 through 2020).

As part of the City's recently submitted 2030 Comprehensive Plan Update, it acknowledged its fair share of the region's affordable housing need. For the City of Lauderdale the fair share number is **35** units over the next 10 years.

Although the Council fully supports the need for this total number of new affordable units over the next decade, it also acknowledges the reality of limited funding available to create new affordable housing opportunities. For this reason, the Council asks the City establish its LCA affordable housing goal as a range of **23 to 35** units for the period 2011 to 2020 with the low end of the range representing the number of units that can be accomplished at currently available funding levels region-wide.

Regarding the City's life-cycle housing goal to diversify the type and density of housing to meet residents' changing housing needs and preferences, the Council asks the City establish a goal range of **35 to 90** units over the next decade. The low end of the range represents the community's total share of the region's affordable housing need and the high end is the potential number of units permitted by the land use guiding in the City's 2030 Plan Update for medium, high, mixed use, redevelopment, TOD or similarly named residential development, or the total forecasted household growth for the community to 2020, whichever number is less.

City of Lauderdale, Cont.

Enclosed with this letter is a listing of the grants awarded to the City of Lauderdale through the LCA and a list of projects the City applied for, but where funding was not awarded. See Enclosure B.

To make official the City's decision to continue participation in the LCA, the Metropolitan Council is asking the City to adopt these new affordable and life-cycle housing goal ranges, by passing a resolution that incorporates the numbers described above. A sample resolution is enclosed; however, the City may craft the resolution in the manner that best meets its needs as long as the affordable and life-cycle goals are part of the resolution. The Council asks that the City pass a resolution and **provide a copy to the Council no later than September 1, 2010**. See Enclosure C.

Additionally, before December 1, 2010 the City must develop a Housing Action Plan outlining the steps the City will take to help meet its LCA goals. Much, if not all of this Action Plan can be taken from the housing implementation section of the City's Comprehensive Plan Update. A checklist to assist in the development of the Housing Action Plan is attached as Enclosure D.

We have also attached an information item about the LCA, (Enclosure E), and additional information is available on the Council's website at <http://www.metrocouncil.org/planning/index.htm>

The LCA emphasizes cooperation and incentives to achieve goals. The Metropolitan Council looks forward to continuing to work with the City through its continued voluntary participation in the LCA to continue to meet the affordable and life-cycle housing needs of the City and the region.

If you have any questions or need additional information please feel free to contact your Council staff Sector Representative, Susan Hoyt, at (651) 602-1330 or susan.hoyt@metc.state.mn.us.

Sincerely,



Guy Peterson,
Director, Community Development Division
Metropolitan Council

Enclosures for the City of Lauderdale:

- A: 1996 to 2010 LCA Goals
- B: Funded and unfunded LCA projects/grants
- C: Sample city resolution
- D: Housing Action Plan checklist
- E: Information on the LCA

cc: Susan Hoyt, Sector Representative

RESOLUTION NO. 092695B

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION ELECTING TO PARTICIPATE IN THE LOCAL HOUSING INCENTIVES ACCOUNT
PROGRAM UNDER THE METROPOLITAN LIVABLE COMMUNITIES ACT

WHEREAS, the Metropolitan Livable Communities Act (1995 Minnesota Laws Chapter 255) establishes a Metropolitan Livable Communities Fund which is intended to address housing and other development issues facing the metropolitan area defined by Minnesota Statutes section 473.121; and

WHEREAS, the Metropolitan Livable Communities Fund, comprising the Tax Base Revitalization Account, the Livable Communities Demonstration Account and the Local Housing Incentives Account, is intended to provide certain funding and other assistance to metropolitan area municipalities; and

WHEREAS, a metropolitan area municipality is not eligible to receive grants or loans under the Metropolitan Livable Communities Fund or eligible to receive certain polluted sites cleanup funding from the Minnesota Department of Trade and Economic Development unless the municipality is participating in the Local Housing Incentives Program under Minnesota Statutes section 473.254; and

WHEREAS, the Metropolitan Livable Communities Act requires the Metropolitan Council to negotiate with each municipality to establish affordable and life-cycle housing goals for that municipality that are consistent with and promote the policies of the Metropolitan Council as provided in the adopted Metropolitan Development Guide; and

WHEREAS, by June 30, 1996, each municipality must identify to the Metropolitan Council the actions the municipality plans to take to meet the established housing goals; and

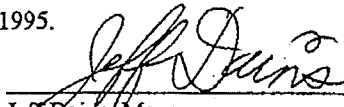
WHEREAS, a metropolitan area municipality which elects to participate in the Local Housing Incentives Account Program must do so by November 15 of each year; and

WHEREAS, for calendar year 1996, a metropolitan area municipality can participate under Minnesota Statutes section 473.254 on if a) the municipality elects to participate in the Local Housing Incentives Program by November 15, 1995; b) the Metropolitan Council and the Municipality successfully negotiate affordable and life-cycle housing goals for the municipality; and c) by January 15, 1996 the Metropolitan Council adopts by resolution the negotiated affordable and life-cycle housing goals for each municipality.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Lauderdale hereby elects to participate in the Local Housing Incentives Program under the Metropolitan Livable Communities Act during calendar year 1996.


Dated this 26th day of September, 1995.

(ATTEST)



Jeff Dains, Mayor

(SEAL)



Tim Cruikshank, City Administrator

HOUSING GOALS AGREEMENT*

METROPOLITAN LIVABLE COMMUNITIES ACT

PRINCIPLES

The city of Lauderdale supports:

1. A balanced housing supply, with housing available for people at all income levels.
2. The accommodation of all racial and ethnic groups in the purchase, sale, rental and location of housing within the community.
3. A variety of housing types for people in all stages of the life-cycle.
4. A community of well-maintained housing and neighborhoods, including ownership and rental housing.
5. Housing development that respects the natural environment of the community while striving to accommodate the need for a variety of housing types and costs.
6. The availability of a full range of services and facilities for its residents, and the improvement of access to and linkage between housing and employment.

GOALS

To carry out the above housing principles, the City of Lauderdale agrees to use benchmark indicators for communities of similar location and stage of development as affordable and life-cycle housing goals for the period 1996 to 2010, and to make its best efforts, given market conditions and resource availability, to maintain an index within the benchmark ranges for affordability, life-cycle and density. OR ABOVE

	CITY INDEX	BENCHMARK	GOAL
Affordability			
Ownership	95%	68-77%	See Attached
Rental	65%	45-48%	See Attached
Life-Cycle			
Type (Non-single family detached)	59%	36-41%	See Attached
Owner/renter Mix	48/52%	(64-74) / (26-36)%	See Attached
Density			
Single-Family Detached	4.0/acre	1.8-2.9/acre	See Attached
Multifamily	24/acre	12-15/acre	See Attached

To achieve the above goals, the City of Lauderdale elects to participate in the Metropolitan Livable Communities Act Local Housing Incentives Program, and will prepare and submit a plan to the Metropolitan Council by June 30, 1996, indicating the actions it will take to carry out the above goals.

CERTIFICATION

Jeffrey C. Dains
Mayor

11/28/95
Date

CITY OF LAUDERDALE HOUSING GOALS

	CITY INDEX	BENCHMARK	GOAL
AFFORDABILITY			
Ownership	95%	68-77%	The City of Lauderdale will remain within or above the stated benchmark ranges for ownership.
Rental	65%	45-48%	The City of Lauderdale will remain within or above the stated benchmark ranges for rental.
LIFE-CYCLE			
Type (Non-single family detached)	59%	36-41%	The City of Lauderdale will remain within or above the stated benchmark ranges for non-single family detached.
Owner/renter mix	48/52%	(64-74)/(26-36)%	The City of Lauderdale will remain within or above the stated benchmark ranges for the renter component of the stated figure.
DENSITY			
Single Family detached	4.0/acre	1.8-2.9/acre	The City of Lauderdale will remain within or above the stated benchmark ranges for single family detached.
Multifamily	24/acre	12-15/acre	The City of Lauderdale will remain within or above the stated benchmark ranges for multifamily.

CITY OF LAUDERDALE

**1891 Walnut Street
Lauderdale, MN 55113
631-0300**

FIVE YEAR HOUSING ACTION PLAN

FOR THE

METROPOLITAN LIVABLE COMMUNITIES ACT

INTRODUCTION

Lauderdale's participation in the Metropolitan Council's Livable Communities Act (LCA) requires a housing action plan be implemented to meet negotiated affordable life-cycle housing goals. As the City meets or exceeds most of these requirements it must now demonstrate how strategies and programs which support the City's housing goals keep housing affordable and attainable for those people who live or who seek to live in the City of Lauderdale.

Funding is available for participating applicants through several accounts, including the Local Housing Incentive Account, Tax Base Revitalization Account, Livable Communities Demonstration Account, or the Department of Trade and Economic Development's pollution clean-up program.

The purpose of this document is to show how the City of Lauderdale intends to comply with the Livable Communities Act through implementing the housing section of its revised Comprehensive Plan. It is also intended as a guide for council, staff and residents who have a vested interest in the long-term viability of the City's housing stock.

This report is broken into four sections: Introduction, Housing Goal Agreements, City Action Plan, and Appendix A. The introduction describes how the Livable Communities Act is the impetus behind the City's efforts to address affordable housing issues in the coming decade. The housing agreement section describes negotiated housing benchmark goals and Lauderdale's index score as determined by the Metropolitan Council for affordability, life cycle, and density. Third, the action plan describes specifically how Lauderdale intends to keep its city index score at or above the benchmark housing goals described above. Finally, the appendix provides a list of funding sources available to implement a housing assistance program.

As Lauderdale is a first ring suburb of the metropolitan area and is considered fully developed, the action plan described here points more towards how best how to maintain, rehabilitate, and modernize rather than develop the city's housing stock.

**Housing Goals Agreement
Metropolitan Livable Communities Act**

The principles of the housing agreement for the Livable Communities Act with the Metropolitan Council are provided below for reference.

PRINCIPLES

The City of Lauderdale supports:

1. A balanced housing supply, with housing available for people of all income levels.
2. The accommodation of all racial and ethnic groups in the purchase, sale, rental, and location of housing within the community.
3. A variety of housing types for people in all stages in the life-cycle.
4. A community of well-maintained housing and neighborhoods, including ownership and rental.
5. Housing development that respects the natural environment of the community while striving to accommodate the needs for a variety of housing types and costs.
6. The availability of a full range of services and facilities for its residents, and the improvement of access to and linkage between housing and employment.

GOALS

To carry out the above housing principle, the City of Lauderdale agrees to use bench mark indicators for communities of similar location and stage development as affordable and life-cycle housing goals for the period 1996-2010, and to make its best efforts, given market conditions and resource availability, to maintain an index within or above the benchmark ranges for affordability, life cycle, and density.

Table 1: Housing Goals Agreement	CITY INDEX	BENCHMARK
Affordability		
Ownership	95%	68-77%
Rental	65%	45-48%
Life-Cycle		
Type (Non-single family detached)	59%	36-41%
Owner/Renter Mix	48/52%	(64-74)% / (26-36)%
Density		
Single-Family Detached	4.0/acre	1.8/2.9 acre
Multifamily	24/acre	12-15 acre

Goal- The City of Lauderdale will remain within or above the stated benchmark for ownership, rental, non-single family detached, renter component, single family detached, and multifamily goals.

Affordability-

Lauderdale exceeds the affordability benchmark goals (68-77%) for ownership with a city index of 95%. Similarly, the city index for rental affordability (65%) exceeds benchmark goals of (45-48%). It is not surprising the city remains an affordable place to own or rent property. According to Table 2 below, the median monthly rent was \$424 and the median value of homes was \$74,700 in 1990.

Lauderdale encouraged the development of low-to-moderate income housing during the 1980's. One possible result was a relative drop in value of owner occupied housing (Table 2). For example, the median home value was \$52,700 in 1980 and this figure increased to \$74,700 in 1990. According to Table 2, however, home values have not kept pace with inflation. A home valued at \$52,700 in 1980 is worth \$ 83,793 in 1990 dollars but, in realty homes only appreciated \$9,093 to \$74,700. Therefore, the housing action plan might address methods that aim to improve the value in the city's housing stock.

Table 2: Housing Inventory: 1980 to 1990

	1980	1980 Present Value*	1990
Median Monthly Contract Rent	\$228	\$363	\$424
Median Value of Owner- Occupied Housing	\$52,700	\$83,793	\$74,700

Lauderdale Comprehensive Plan, 1996

Another affordability issue pertains to housing conditions. According to Table 3, 42 % of the housing boom occurred before 1959. These homes are now 35 years and older and will be in need of upkeep and repair during the next decade.

Table 3: Age of Housing Units in 1990

Year Built	Percent
1939 or earlier	19 %
1940-1959	24 %
1960-1979	36 %
1980-1990	21 %
Total	100 %

Lauderdale Comprehensive Plan, 1996

Housing conditions were addressed in each of the previous Comprehensive Plans. In 1973, a housing survey was conducted showing considerable need for improving the overall condition of the housing stock. In 1978, another survey was conducted which showed significant signs of improvement in the housing stock. A current housing survey is needed to evaluate the condition of Lauderdale homes so a determination is made on action, if any, necessary to address housing rehabilitation issues.

Life Cycle-

According to the life cycle index for non single family detached homes in Table 1, the city index (59%) exceeds stated benchmark goals (36-41%). Similarly, the index for rental mix exceeds negotiated goals 52% to 26-36%. Owner mix goals are low, however, as the negotiated range is 64-74% for owner occupied homes and Lauderdale's City Index is 48%.

Lauderdale's rental properties have nearly doubled (372 units to 602 units) between 1980 and 1990 which is mainly attributed to the newly built apartment complexes. This increase in renter population brings to light the need to address density issues (see discussion below), but also evaluate the owner/rental housing property mix. A housing action plan could suggest a means to encourage more home ownership in the City that consequently reduces the number of home rental properties.

Table 4: Housing Inventory 1980-1990

	1980	% of Total	1990	% of Total
Occupied	809	97.7 %	1,166	95.4 %
Vacant	19	2.3 %	56	4.6 %
Total Housing Units	828	100 %	1,222	100 %
Owner Occupied	437	54 %	564	48.4 %
Renter Occupied	372	46 %	602	51.6 %
Total Occupied Units	809	100 %	1,166	100 %

Lauderdale Comprehensive Plan, 1996

Density-

The one area where Lauderdale falls noticeably short of benchmark goals is in density. The established goals are 1.8-2.9 people per acre for single-family detached homes and 12-15 people per acre for multifamily lots. The city index is high for both figures with 4.0 people per acre at single family residents and 24 people per acre at multi-family dwellings, respectively.

Table 5: Housing Units by Type 1980 to 1990

	1980	1990	% Change
One-Unit Detached	466	498	7
One-Unit Attached	5	52	940
2 Units	29	35	21
3 to 4 Units	11	21	91
5 or more Units	314	614	96
Total	825	1220	48

Lauderdale Comprehensive Plan, 1996

Lauderdale Renter-Occupied property nearly doubled from 372 to 602 units over the past 10 years. This included 104 units from the Brandychase condominium development, 42 units from Rosehill Townhomes, 84 units from the City Gables Apartments, and 142 units from Seminary Dormitories.

The City is especially concerned about the density of the Apartment buildings between Larpenteur and Idaho. Currently, these apartments and condominiums south of Larpenteur account for 45% of the total housing units in the City. Multiple housing units (buildings with 5 or more units) are now the most predominant type of housing unit in Lauderdale. The housing plan should address Lauderdale's large renter population and density concerns.

City of Lauderdale
Action Plan for the Livable Communities Act

The City intends to implement the following action plan to maintain affordable, life cycle, and density goals described by the Metropolitan Council in Table 1.

Affordability-

The City exceeds both affordability indexes described in Table 1. The housing action plan, therefore, aims more to maintain, rehabilitate, and modernize properties to avoid any further decline in values. One way the City intends to achieve this goal is to facilitate grants for residents to remodel, repair, and expand their homes. For years, Lauderdale has not actively participated in a financial assistance program for homeowners. The city intends to step up efforts that provide residents current information about home improvement resources through county, state, and federal agencies as described in Appendix A.

Second, a housing survey will be conducted to evaluate City housing stock conditions. This document will assist in determining the nature and scope of home improvements and aid in deciding what role the city should play to encourage home improvements.

Third, local controls will be evaluated to promote neighborhood revitalization. For example, staff will evaluate housing maintenance codes; point of sale requirements; "truth in housing" prerequisites; and licensing procedures for residential rental properties to be proactive in promoting high quality and affordable homes for residents well into the next century.

Finally, the city supports infrastructure improvements that will add value to Lauderdale properties. Currently, a Capital Improvement Plan is being drafted by a consultant. Recommendations forthcoming for street, sewer, storm drainage, water main, and park improvement will be implemented based on financial planning.

Life Cycle-

According to the housing goals agreement the City exceeds all goals except for owner mix goals. This issue is addressed in the Comprehensive Plan and it encourages more home ownership by reducing the number of rental housing units. The objectives include:

- Evaluate a licensing procedure for residential rental property
- Research the limitation of allowable conditional uses in R-1 areas
- Encourage rental owners to maintain rental units in good condition
- Enforce the multi-family maintenance code

Density-

The goals of the Comprehensive Plan concerning density are to minimize the impact or reduce the number of high-density apartment complexes south of Larpenteur. This will be accomplished by:

- Work with property owners to improve landscaping and recreational facilities.
- Facilitate the creation of park areas in highly dense apartment areas.
- Research the possibility of acquiring apartment buildings in poor conditions for demolition or rehabilitation.

CONCLUSION

The city is committed to maintaining the affordability, life-cycle, and density goals of the Livable Communities Act. This document provides a means to implement the housing section of the most recent Comprehensive plan. In summary, Lauderdale aims to promote affordable housing and protect aging housing stock by:

Informing residents of financial home improvement programs in Appendix A.

Conducting a city-wide housing survey to evaluate housing conditions.

Re-evaluating local controls/ordinances which counter affordable housing objectives.

Implementing the Capital Improvement Plan for City improvement as dictated by financial capabilities.

Supporting established life-cycle goals and will aim to increase home ownership by discouraging further expansion of rental property and evaluating a licensing procedure for all rental property.

Evaluating densely populated areas, such as properties south of Larpentuer to determine how to best manage the situation.

Appendix A.

IMPLEMENTATION ACTIONS- PROGRAMS

Below are examples of several funding sources available to Lauderdale to achieve or maintain its' affordable and life-cycle housing objectives. The list includes organizations that might offer assistance in implementing a housing program.

FEDERAL PROGRAMS

Community Development Block Grant (CDBG)

CDBG provide financial support to help revitalize low and moderate-income communities across the county. Approximately \$49 billion has been distributed to entitlement communities (cities with populations over 50,000 or counties over 200,000) since Congress passed legislation in 1974. When grant money is distributed to counties with populations over 200,000, the county is responsible for the internal distribution of funds.

Ramsey county distributes funds on a competitive basis while Anoka and Hennipen County allocate money to each city in respective counties. Lauderdale's application for the program are submitted to Ramsey County.

Home Investment Partnership Program (HOME)

Home provides funding exclusively for housing related programs that aim to provide assistance to low-income families. For example, tenant-based rental assistance, first-time home buyers assistance, property acquisition, new construction, moderate or substantial rehabilitation and other housing related expenses.

The City of Lauderdale would apply for Home money through Ramsey County which has formed a consortium with Anoka, Dakota, and Washington Counties to distribute Home Assistance on a competitive basis.

STATE PROGRAMS

The Minnesota Housing Finance Agency (MHFA) offers several programs for grant assistance including, Home Improvement, Home Ownership, and Rental Housing. The programs listed below are applied for either through the City of by individual residents.

HOME IMPROVEMENT-

Accessible Loan Program

Deferred loan payments to low income physically disable home owners for improvements directly related to basic housing needs.

Community Rehabilitation Fund

Grants available to cities for single or multi-family construction, demolition, permanent financing and refinancing, and gap financing.

Deferred Loan Program

Deferred loans to home owners for financing home improvements directly affecting the safety, habitability, energy efficiency, and accessibility of their home.

HOME Disaster Grant Program

Grants to low income households for rehabilitation due to flood, high wind, hail, or other related weather damage.

Home Energy Loan Program

8% loans to increase the energy efficiency of existing home.

Neighborhood Land Trust Program

By establishing a land trust, cities are eligible for deferred loans to acquire, construct, or rehabilitate homes, land, and buildings.

Revolving Loan Program

Low and moderate income families unable to acquire other types of assistance are eligible for loans at 3%.

Rental Rehabilitation Loan Program

Residential property owners qualify for 7.45% loans for property improvement projects.

The Great Minnesota Fix-up-Fund-

Depending on household income loans available at 2% to 8% for property improvements that increase the livability and energy efficiency of existing homes.

HOME OWNERSHIP

Emergency Mortgage and Rental Assistance program

Individual facing foreclosure or eviction due to a temporary financial crisis qualify for assistance through case management services, mortgage payment rental among others on an emergency basis.

Homeownership Assistance Fund

Monthly and down payment assistance to modest income first home buyers through an MHFA mortgage revenue bond program.

Innovative Housing Loan Program

Funds available that encourage innovative or rehabilitation of single or multi-family homes.

Minnesota Mortgage Program-

Below market mortgage loans for low and moderate income first-time home buyers.

Minnesota City Participation Program

Six to nine month mortgage revenue bonds for cities to assist communities meet identified homeownership goals.

Minnesota Communities Program

Mortgage revenue bonds for cities to address identified housing objectives.

Minnesota Urban and Rural Homesteading Program

Funds available to organizations for acquiring vacant, condemned, or abandoned single family lots for re-sale through contracts-for-deeds-to first time home buyers at risk as defined by MHFA.

Purchase Plus Program

Designed to encourage preservation of existing housing stock through individuals purchasing homes in need of moderate or substantial rehabilitation. Qualified borrowers can either purchase, rehabilitate, or refinance with a single mortgage.

RENTAL HOUSING

Low Income Housing Tax Credit Program-

Qualified rental property owners can apply for a income tax deduction for up to ten years for the following projects: housing units with at least 20% set aside for tenants whose incomes are 50% or less the areas median income (\$30,000 individual and \$34,000 family) or 40% of the housing units are set aside for tenants whose incomes are 60% less the areas median income.

New Construction Tax Credit Mortgage/Bridge Loans

Construction or substantial rehabilitation of units rented to families with incomes 50% to 60% of an areas median income are eligible for assistance.

Housing Trust Fund-

Interest free deferred loans for the development, construction, acquisition, preservation, and rehabilitation of low income rental housing.

Targeted Home Fund-

Funding for rental or single family supportive housing as defined by HOME requirements.

COUNTY PROGRAMS

Ramsey County Residential Rehab Program

Low income homeowners of suburban Ramsey County are eligible for assistance to improve homes such as replacing roofs, furnaces, windows, and doors through the City of St. Paul. Funding is also available for owners of rental property who own no more than 7 units.

Home Energy Loans

Low interest loans to replace energy related appliances such as furnaces, windows, and doors through the Environment and Energy Resource Center.

Enclosure B

Funded and Unfunded Projects/Grants

Funded LCA Grants 1996 - 2009 for the City of Lauderdale

1996	\$256,000	Bolger Publications; Inc.
2003	\$20,000	Larpenteur at Eustis Street
1996	\$658,450	Lightning Transient Research Institute (LTRI) Site

Unfunded LCA Grants 1996 - 2009 for the City of Lauderdale

2001	\$20,000	Larpenteur Ave. Corridor Redevelopment
------	----------	--

Enclosure D

Metropolitan Livable Communities Act Housing Action Plan Checklist

In preparing a Livable Communities Act (LCA) Action Plan, a community should consider a number of factors before deciding which implementation efforts it will identify and undertake to expand affordable and life-cycle housing opportunities. A community should consider its housing situation, land availability, forecasted household and employment changes and any number of applicable demographic characteristics and trends that should influence its housing implementation efforts.

The Action Plan should not only address the kinds of implementation efforts to be employed, but, where possible, the general timeframe in which they will be undertaken. The Plan should identify, as best as possible, the number of households to be assisted, or housing units to be produced or rehabilitated through the various programs and activities that will be pursued. Also, to the degree possible, the plan should identify the income levels of the households to be assisted, e.g. the number or percent with very low, low and moderate incomes. Finally, where possible, it should identify the efforts that will be targeted specifically to the elderly, large families, homeowners and renters.

The degree to which the Plan specifically identifies local needs and the intended beneficiaries of local actions is ultimately the community's decision. There is no single "correct" format or minimum requirement for how a community attempts to address this information in its Action Plan. Understanding its current and future housing needs, and who can and should benefit from its housing efforts is a practical and prudent step, and should be the basis for the housing implementation activities of any community.

There are a number of programs and local fiscal and official control initiatives that can be undertaken by communities to expand or preserve affordable and life-cycle housing.

This Action Plan Checklist is intended to assist communities in identifying from among the myriad implementation tools, those activities suited to their particular needs and capacity to deliver.

Housing Assistance Programs

An Action Plan to implement the community's LCA goals should identify the housing assistance programs to be used by and in the community, and, where possible, the best estimate of how many households will be helped by such programs each year or over the period of years covered by the Action Plan.

A number of programs provide renter assistance and below-market-rate home mortgage programs. Some involve little or no administration or oversight by the city, although most require a city's consent. A list of existing housing assistance programs which a community may use, or encourage or facilitate private market interests to use include the following:

Federal Government

- Section 8 Rental Vouchers and Certificate Programs
- Shelter Plus Care (S+C)

Minnesota Housing Finance Agency

- Minnesota Mortgage Program
- Community Activity Set Aside (CASA) Program
- Homeownership Assistance Fund
- HOME HELP
- Homeownership Opportunity Program
- Urban Indian Housing Program Tribal Indian Housing Program
- Land Acquisition for Affordable New Development (LAAND) Initiative
- Minnesota City Participation Program
- Housing Trust Fund Rental Assistance (HTF-RA)
- Bridges

Twin Cities Habitat for Humanity

Local Community Land Trusts

Housing Development Programs

The Action Plan may set forth specific new construction or housing rehabilitation efforts to expand or preserve the community's stock of affordable rental housing.

A limited number of tools are available to support the construction or rehabilitation of low-and moderate-income housing. These programs include the following:

Federal Government

- Public Housing
- Supportive Housing Demonstration Program - Transitional Housing Component
- Federal Home Loan Bank - Affordable Housing Program
- Home Investment Partnership Program (HOME)
- Section 202 - elderly
- Section 811 - handicapped

Minnesota Housing Finance Agency

- Housing Tax Credit Program (HTC)
- Low and Moderate Income Rental Program (LMIR)
- Economic Development and Challenge Program (EDHC)
- Preservation Affordable Investment Fund (PARIF)
- Publicly Owned Housing Program (POHP)
- Ending Long Term Homelessness Initiative Fund (ELHIF)
- Flexible Financing for Capital Costs (FFCC)
- Land Acquisition for Affordable New Development (LAAND) Initiative

Metropolitan Council

- Local Housing Incentives Account
- Livable Communities Demonstration Account
- Land Acquisition for Affordable New Development (LAAND)

Family Housing Fund

- Metropolitan Housing Resource Program

Twin Cities Habitat for Humanity

Community Land Trusts

Local Government

- Conduit revenue bonds
- General obligation bonds
- Housing revenue bonds
- Taxable revenue bonds
- Land write-down or sale
- Credit enhancements
- Sanitary sewer rate adjustments
- Demolition ordinances
- Local community mortgage assistance programs
- Mortgage Revenue Bonds
- Low-income housing Tax Credits
- Local fee waivers or reductions
- Local tax abatement
- Local property tax levy
- Tax-increment financing (TIF)

Housing Maintenance Rehabilitation and Redevelopment Programs

A variety of programs are available to address maintenance, rehabilitation and redevelopment. The Action Plan should identify any or all of a number of potential programs or activities the city may employ including the following:

Federal Government

- Federal Home Loan Bank - Affordable Housing Program
- Home Investment Partnership Program (HOME)
- HOPE III

Minnesota Housing Finance Agency

- Housing Tax Credit Program (HTC)
- Low and Moderate Income Rental Program (LMIR)
- Economic Development and Housing Challenge Program (EDHC)
- Preservation Affordable Investment Fund (PARIF)
- Publicly Owned Housing Program (POHP)

- Ending Long Term Homelessness Initiative Fund (ELHIF)
- Flexible Financing for Capital Costs (FFCC)
- Rental Rehab Loan Program
- Community Revitalization Fund
- Fix-Up Fund
- Community Fix-Up Fund
- Rehabilitation Loan Program

Metropolitan Council

- Livable Communities Demonstration Account

Family Housing Fund

- Metropolitan Housing Resource Program

Twin Cities Habitat for Humanity

Local Community Land Trusts

Local Government

- Adoption and enforcement of a local housing maintenance code
- CDBG supported rehab programs
- Housing improvement and rehabilitation areas
- Foreclosure awareness/prevention workshops
- Housing remodelers fair
- Weatherization programs
- Code compliance programs
- Local community first-time homebuyer financial program
- Scattered site housing replacement program
- Home repair/maintenance resource center for seniors
- Point of sale program
- Deferral or forgiveness of development fees
- Transitional Housing Partnership

Local Initiatives

Though considerably more restricted than in the past, state and federal laws permit local governments to implement fiscal initiatives to generate capital to assist development or redevelopment to create affordable and life-cycle housing. The Action Plan should include the community's short- and long-term expectations and intentions regarding the use of these fiscal tools such as the following:

Federal Government

- Community Development Block Grants (CDBG)

Minnesota Housing Finance Agency

- Nonprofit Capacity Building Revolving Loan Program
- Land Acquisition for Affordable New Development (LAAND) Initiative

Local Government

- Participation in Livable Communities Local Housing Incentives Program to access funding resources through the Local Housing Incentives Account, Livable Communities Demonstration Account and Tax Base Revitalization Account.
- See expanded listings of local initiatives under Housing Development and Housing Rehabilitation and Redevelopment Programs sections.

Local Official Controls and Approvals

Local controls - zoning, subdivision regulation, building code, design requirements for public improvements and the approvals process - impact both the type and cost of new housing. In doing so, however, they provide communities with a wide range of opportunities to make changes in these controls that can expand local affordable and life-cycle housing options.

In preparing LCA Action Plans and in addressing future local housing development issues, communities should pledge to examine and evaluate the impact of a number of their local controls on the cost of residential development and redevelopment.

The following is a checklist of local controls and requirements that a community, in preparing its LCA Action Plan, might propose to review and evaluate in the immediate future to determine if they are adequate, insufficient or unnecessarily excessive and should be revised, added to or eliminated.

These controls and regulations may include:

- Sufficient available undeveloped or underutilized land guided or zoned for medium and high density residential development or redevelopment.
- Planned unit, mixed-use and cluster development ordinances that include potential residential density bonuses and transfers.
- The flexibility to employ zero lot line development or other innovative site planning techniques.
- The length and complexity of the local approvals process.
- Environmental regulations such as tree and wetland preservation requirements that are stricter than those required by state law or regional policy.
- Local requirements regarding:
 - minimum lot sizes and widths
 - minimum floor area
 - increased building height flexibility
 - garage and off-street parking variances
 - set-back requirements
 - inclusion of private streets in subdivision development
 - sidewalks or non-motorized pathways
 - park and trail dedications
 - minimum right-of-way, pavement widths and depth for different streets
 - storm sewer design - pipe diameter, distance between catch basins, etc.
 - street lighting
 - trees, tree replacement and foliage

- landscaping costs
- allow alternative construction methods (building materials, exterior surfaces, etc.)
- special or conditional use permits
- development fees for off-site public improvements - e.g. park, trail and road fees
- soil correction variances
- service availability charge (SAC) credits
- issuance of e-permits
- inclusionary housing requirement

Authority for Providing Housing Programs

The Action Plan should describe what authority the city has for operating housing programs and the activities of the organizations or entities that administer the programs and/or also describe arrangements the city may have with other public or nonprofit organizations that provide housing related services to the city.

- Local governmental unit, HRA, CDA, or EDA
- County HRA, CDA or EDA
- Community Action Program Agency

Enclosure E

The Livable Communities Act (LCA)

The Minnesota Legislature created the Livable Communities Act (LCA) in 1995. The LCA is a voluntary, incentive-based approach to address the Metropolitan Area's affordable and lifecycle housing needs while providing funds to communities to assist them in carrying out their development plans. LCA funds have leveraged millions of additional dollars in private and public investment that has provided new jobs, housing choices, and business growth. The Legislature established the Metropolitan Livable Communities Fund, including three on-going accounts from which eligible communities could apply for funding:

- The **Tax Base Revitalization Account (TBRA)** helps cities clean up contaminated urban land and buildings for subsequent redevelopment that could include commercial, industrial, or housing opportunities. Supporting redevelopment opportunities that restore the tax base, create or retain jobs, or add affordable housing to the region are the primary objectives of this account. Projects funded through the TBRA foster increased reinvestment and infill near existing housing and services and help clean up the environment and protect water quality in the region's urban communities.
 - ◇ From 1996 through 2009, \$69.3 million in Tax Base Revitalization Account grants (238 grants in 38 communities) have assisted projects which are expected to:
 - Leverage \$3.68 billion in private investment
 - Increase annual net tax capacity by \$62.5 million
 - Create or retain over 31,000 jobs
 - Redevelop over 1,600 acres of former brownfields
- The **Livable Communities Demonstration Account (LCDA)** funds public infrastructure and land assembly for development and redevelopment projects that achieve connected development patterns that link housing, jobs and services, maximize the development potential of existing or planned infrastructure and regional facilities, and expand affordable and life-cycle housing options in the region. LCDA awards have been used to revitalize communities and establish new neighborhoods as places for living, working, meeting daily shopping needs and recreation. The LCDA program is a popular funding source to help achieve regional and local community development objectives in the region's communities.

Funded project elements have included land acquisition, street infrastructure, pedestrian connections, stormwater management infrastructure, and public-use structured parking to support additional density. LCDA funding is a catalyst that enables cities and developers to implement replicable models that expand development options in the market.

- ◇ From 1996 through 2009, \$81.8 million in Demonstration Account funds (155 grants to 49 communities and three multi-city coalitions) have assisted projects which are expected to:
 - Leverage nearly \$2.95 billion in private development investment
 - Leverage over \$1.1 billion in other public investment
 - Provide over 21,500 new housing units
 - Rehabilitate over 600 housing units - single-family houses, townhouses, condominiums, rental apartments for families and seniors, and live-work housing
 - Offer replicable examples of:

- Redevelopment and infill development including revitalized inner-city communities with additional housing and job opportunities; redeveloped older suburban downtowns and neighborhoods with additional housing opportunities linked to neighborhood retail and commercial services and public spaces;
 - Development in newer suburban communities, including town centers, that connects jobs, a choice of housing types, retail and commercial services, and community activities in close proximity.
 - Provide better jobs/housing/transportation connections through added housing and services in locations well served by transit;
 - Assist projects in the predevelopment stage that show potential to evolve into projects that could be funded with LCDA development grants; and
 - Engage communities in working together to solve issues of regional and subregional concern.
- **The Local Housing Incentives Account (LHIA)** helps preserve and expand lifecycle and affordable rental and ownership housing in the metropolitan area. LHIA grants have helped produce new and rehabilitated affordable rental and homeownership housing in 50 communities in the region, promoting the Council's policy to expand and preserve lifecycle and affordable housing options to meet changing demographic trends and market preferences, and to support the region's economic competitiveness. In some cases, a single city may be designated as the grantee for an award, while the actual housing units may be located in more than one city.
 - ◊ From 1996 through 2009, \$20.4 million in Local Housing Incentives Account (LHIA) grants (115 grants to 50 communities) have assisted with gap financing in proposals that are expected to:
 - Leverage nearly \$304 million in private investment
 - Stimulate over \$191 million in estimated other public investment
 - Develop 1,888 new affordable rental units
 - Rehabilitate 717 affordable rental units
 - Develop 462 new affordable ownership units
 - Rehabilitate 352 affordable ownership units
 - Provide home improvement loans to over 1,100 homeowners
 - **The Land Acquisition for Affordable New Development (LAAND loan program)** In 2008, in partnership with the Minnesota Housing and the Family Housing Fund the Council initiated the Land Acquisition for Affordable New Development (LAAND) program using \$4 million in LCDA funds to provide no-interest loans that would assist communities in efforts to address their affordable housing need.
 - ◊ In 2008 and 2009, the Council made 5 LAAND loans to 5 separate awardees, for a total of \$4 million. The awardees were Hopkins, Minneapolis, Saint Paul, the Carver County Community Development Agency, and the Washington County Housing and Redevelopment Authority. These loans are expected to:
 - Help obtain site control of key parcels for future affordable housing projects
 - Result in projects with a minimum of 20% affordable housing units
 - **The Inclusionary Housing Account (IHA)** In 2000 and 2004 the Council awarded grants from a one-time appropriation of funds to support affordable housing developments in which the reduction of local controls and regulations resulted in reduced development costs. The account is currently unfunded.

- ◇ In 2000 & 2004 the Council awarded Inclusionary Housing Account (IHA) grants totaling almost \$4.6 million (13 grants to 8 communities) to assist with gap financing for projects that were expected to:
 - Include \$125 million in total development investment
 - Help develop 134 new affordable condominiums and townhomes
 - Help develop 578 new rental units—271 of which are affordable to lower income households

Total LCA Awards

From 1996 through 2009, the Metropolitan Council awarded a total of \$198,731,459 in 578 grants and loans. Over 90% of these LCA awards have been used to move forward to completion projects that have leveraged over \$9 billion in private and other public investment, created over 24,000 housing units and nearly 31,000 jobs while adding over \$62 million to the metro area tax base. During this timeframe, 52 awards have been relinquished in full or in the majority, for a net award total of \$175,682,248 in 526 grants.

Applicant Eligibility

In order to be eligible to compete for this funding, the LCA requires interested communities to:

- negotiate long-term affordable and lifecycle housing goals with the Metropolitan Council;
- have in place an LCA Housing Action Plan to identify and give direction to the city's use of programs, official controls and fiscal devices to help accomplish these negotiated goals; and
- contribute toward or expend locally a specified amount of local resources for affordable housing each year they participate in the program. This contribution, or expenditure, is called the Affordable and Life-Cycle Housing Opportunities Amount (ALHOA) and is an amount equal to the community's Livable Communities Demonstration Account levy. Communities must expend or contribute at least 85% of their annual ALHOA obligation annually. Communities have some flexibility in determining which local expenditures fulfill the ALHOA contribution. Examples of ALHOA-qualifying expenditures include housing assistance, development or rehabilitation efforts, the costs of local housing inspection and code enforcement, and local taxes to support a local or county Housing and Redevelopment Authority.

Conclusion

The Livable Communities Act funding has been a valuable tool to help metropolitan area communities:

- Build stronger communities through infill redevelopment of brownfields, tax base growth, and new jobs
- Provide neighborhoods throughout the region with more housing opportunities linked to a mix of neighborhood retail and commercial services, and public spaces
- Increase public/private investment to develop, improve, and preserve affordable and lifecycle housing

(This document was adapted by Livable Communities staff on 6-21-10 from a document prepared for the 2009 American Planning Association Conference entitled *Twin Cities Livable Communities Projects*)

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date July 27, 2010

ITEM NUMBER 2010 Auditor

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Andy Berg from Abdo, Eick, and Meyers submitted engagement letters for Council consideration. The first represents a one-year agreement. The total cost would be \$15,780 for the audit, the Management Advisory Letter, and the State Auditor reporting. Completion of the TIF report is an additional \$720. This is their usual scope of work for Lauderdale.

Berg also provided a three year quote if the Council wanted to lock in rates over the next three years. Berg's comparison shows a total savings of \$990.

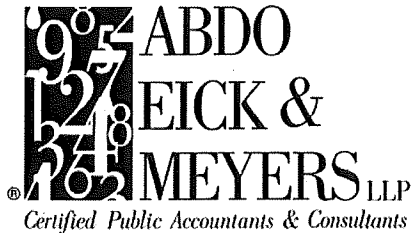
OPTIONS:

1. Approve a one or three year agreement with Abdo, Eick, and Meyers for auditing services.
2. Ask staff to prepare an RFP for auditing services.

STAFF RECOMMENDATION:

Motion to approve the option the Council chooses.

COUNCIL ACTION:



July 20, 2010

5201 Eden Avenue
Suite 370
Edina, MN 55436

Management, Honorable Mayor and Council
City of Lauderdale
Lauderdale, Minnesota

We are pleased to confirm our understanding of the services we are to provide the City of Lauderdale (the City) for the year ended December 31, 2010. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City as of and for the year ended December 31, 2010. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

Supplementary information other than RSI also accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1) Combining and Individual Fund Financial Statements and Schedules

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion or any assurance.

1) Summary Financial Report - Revenues and Expenditures for General Operations - Governmental Funds



Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. We will prepare a general ledger trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information in the general ledger into a working trial balance. As part of the audit we will prepare a draft of your financial statements and related notes. We will also use the financial statements to complete the Office of the State Auditors' City Reporting Form. We will also enter the current year capital asset transactions into our software based on information you provide. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City and the respective changes in financial position and where applicable, cash flows, in conformity with accounting principles generally accepted in the United States of America.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations. You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements.



Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers..

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.



Andrew K. Berg, CPA is the engagement partner and is responsible for supervising the engagement and signing the report. We expect to begin our audit on in February 2011 and to issue our reports no later than April 30, 2011.

Our fee for these services will be as follows:

Audit and 2010 Office of the State Auditor's Reporting Form	\$	15,780
2010 TIF Reporting Forms		720

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Amounts not paid within 30 days from the invoice date will be subject to a finance charge of 1 percent per month (12 percent per year). If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

ABDO, EICK & MEYERS, LLP
Certified Public Accountants & Consultants

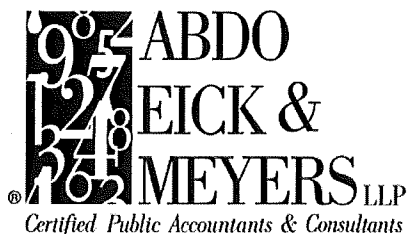
Andrew K. Berg, CPA
Governmental Services Partner

RESPONSE:

This letter correctly sets forth the understanding of the City of Lauderdale.

By: _____

Title: _____



July 22, 2010

5201 Eden Avenue
Suite 370
Edina, MN 55436

Management, Honorable Mayor and Council
City of Lauderdale
Lauderdale, Minnesota

The following sets forth the engagement of our services for the certified audit of the accounts of the City of Lauderdale, Minnesota (the City).

We will audit the financial statements of the City of Lauderdale for the years ending December 31, 2010, 2011 and 2012 in accordance with auditing standards generally accepted in the United States of America. Our audit will include tests of the accounting records and other procedures we consider necessary to enable us to express an opinion that the financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that a material misstatement may exist and not be detected by us. In addition, an audit is not designed to detect errors, fraud, or other illegal acts that are immaterial to the financial statements. However, we will inform you of any material errors and any fraud that comes to our attention. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods of which we are not engaged as auditors.

We will perform the auditing services discussed above for the calendar years 2010, 2011 and 2012. If at any time during this period the Council is dissatisfied with our services for any reason whatsoever, our services may be terminated by so informing us. Our Firm, however, shall be obligated at your continuing discretion to perform the audit services for the three-year period at the following fees:

<u>Year</u>	<u>City Audit</u>
2010	\$ 15,400
2011	15,850
2012	16,350

- Our fee includes the City audit, the Management Advisory Letter, Office of the State Auditor's Reporting Form and general consulting related to the audit.



It is our belief that the proposed three-year audit engagement is in the best interest of the City. Our Firm can provide the City with a fixed three-year fee schedule to facilitate the budgeting process. Further, our ability to provide meaningful assistance through our Management Advisory Letter will improve with each year of continued audit involvement.

It is the policy of our Firm to issue a Management Advisory Letter. As independent auditors, we are in a position to acquire a detailed knowledge of client financial and administrative procedures; the Management Advisory Letter serves to summarize our recommendations toward improving the accounting and administrative controls, strengthening financial structure and developing a more efficient business operation.

Abdo, Eick & Meyers, LLP recognizes that its most important product is prompt and effective service of the highest quality. We will serve the City to its complete satisfaction and will apply the highest level of skills available in our firm to that end.

Sincerely,

ABDO, EICK & MEYERS, LLP
Certified Public Accountants & Consultants

Andrew K Berg, CPA
Governmental Services Partner

RESPONSE:

This letter correctly sets forth the understanding of the City of Lauderdale.

Signature: _____
Mayor

Date: _____

Signature _____
City Administrator

Date: _____

City of Lauderdale
 One year vs. three year contract
 December 31, 2010, 2011 and 2012

year	one year agreement	percent increase	three year agreement	percent increase	savings with three year
2009	\$ 15,400		\$ 15,400		
2010	15,780	2%	15,400	0%	\$ 380
2011	16,160	2%	15,850	3%	310
2012	16,650	3%	16,350	3%	300
Total Savings					\$ 990

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date July 27, 2010

ITEM NUMBER Insurance Renewal

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

For the last couple of years, the City has purchased an accident plan for city volunteers (PCIC members as well as for those that volunteer during city events). The attached quote would renew that coverage for the next year (August to August). The medical coverage is secondary to an injured parties primary insurance.

OPTIONS:

As the City is not obligated to have this insurance, you may:

1. purchase accident insurance for city volunteers from the League of MN Cities Insurance Trust per the attached quote;
2. eliminate the optional medical coverage for a savings of \$90; or
3. cancel the accident plan coverage.

STAFF RECOMMENDATION:

A motion to purchase accident insurance for city volunteers from the League of MN Cities Insurance Trust per the attached quote.

COUNCIL ACTION:

League of Minnesota Cities Insurance Trust

Group Self-Insured Accident Plan for Volunteers

145 University Avenue West

St. Paul, MN 55103-2044

ACCIDENT PLAN FOR CITY VOLUNTEERS RENEWAL QUOTE

The "City"
LAUDERDALE, CITY OF
1891 WALNUT STREET
LAUDERDALE MN 55113-5137

Agreement No.: VL00047402
Agreement Period From: 8/01/2010
To: 8/01/2011

This is the renewal quotation for the Group Self-Insured Accident Plan for City Volunteers. The renewal quote is based on your expiring coverage; please note that the current accident plan is expanded to include coverage for members of advisory boards and committees. If you desire to continue coverage; please sign and date and return to LMCIT.

Accident Plan For City Volunteers (includes coverage for members of advisory boards and committees)

<input checked="" type="checkbox"/> Basic Coverage (No Medical)	Premium	\$ 201.00
<input checked="" type="checkbox"/> Optional Medical	Premium	\$ 90.00
	Total	\$ 291.00

Accident Plan Optional Coverage for Construction and Demolition Projects

<input type="checkbox"/> Basic Coverage (No Medical)	Premium	\$ _____
<input type="checkbox"/> Optional Medical	Premium	\$ _____
	Total	\$ _____

Project	Date(s)	No. Volunteers	Premium
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Accident Plan For All Members of Advisory Boards and Committees Only (no coverage for other city volunteers)

<input type="checkbox"/> Basic Coverage (No Medical)	Premium	\$ _____
<input type="checkbox"/> Optional Medical	Premium	\$ _____
	Total	\$ _____

If you have any questions, please review the Risk Management Memo on the LMCIT website entitled Accident Coverage for City Volunteers or contact Barb Meyer at 651-215-4173 or Liam Bieber at 651-281-1212. If you need to make a change, see the List of Coverage Options for Accident Coverage for City Volunteers located on the next page.

Signature _____

Title _____

Date _____

Agent: 00862 - 410848736
ENGBERG-SCHABER-WELCH AGCY
973 PAYNE AVE
ST PAUL MN 55130-3901

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____ X

Meeting Date July 27, 2010

ITEM NUMBER Budget Discussion

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached is my first draft of a budget largely based upon historical costs. Grayed cells are known costs; I wish we had more of them. A lot of information is currently unknown, and won't be known until late August. I will go into greater detail during the meeting. This budget will be adopted with many "ifs" and the most important ones are highlighted in yellow. If the Council levies the same amount, if the fiscal disparities revenue remains constant, if the City receives all local government aid (LGA) currently promised, if the market value homestead credit (MVHC) is not cut again, then the City would have \$139,648 to transfer to capital project funds.

What I expect is that some combination of LGA and MVHC will be cut and that we will see a significant decrease in fiscal disparities as it is based on the value of commercial property throughout the metro. As a result, any levy increases that are palatable (1-3%) will only make up for some of the lost fiscal disparities revenue and will do nothing to off-set LGA losses.

Unfortunately, few of the big ifs will be resolved because the legislature won't weigh in until next May. I envision we will create the best budget we can in light of the circumstances.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

GENERAL FUND REVENUE

	2008 Actual	2009 Actual	2010 Adopted	2010 As of June 30	2011 Proposed
CITY LEVIED TAXES					
31010 Current Ad Valorem	416,219	425,397	458,584	220,425	458,584
31020 Delinquent Ad Valorem	679	3,534	-	2,539	-
31040 Fiscal Disparities	96,437	101,843	113,154	58,151	113,154
SUB TOTAL PROPERTY TAXES	513,335	530,775	571,738	281,115	571,738
STATE AIDE					
33401 Local Government Aide	421,827	557,218	527,174	258,076	615,633
33405 PERA Rate Increase Aide	1,198	1,198	1,198	599	1,198
33406 Market Value Home Credit	29,086	28,839	-	-	-
TOTAL STATE AIDE	452,111	587,255	528,372	258,675	616,831
LICENSES AND FEES					
32110 3.2 Alcohol License	65	150	150	-	150
32120 Cigarette License	200	200	400	200	400
32130 Garbage Hauler Licenses	1,270	1,170	750	1,275	750
32140 HVAC Licenses	875	890	550	800	600
32150 Tree Company License	360	140	200	500	300
32160 Gas Station License	55	-	55	-	-
32180 Rental License Fee	4,495	3,366	3,000	262	3,000
32240 Animal Licenses	330	290	250	170	250
34101 City Hall Rental	2,805	3,945	2,500	1,725	2,500
43103 Administrative Fee	650	83	200	-	200
34105 Sale of Publications	-	-	-	-	-
34109 Copies	47	61	45	5	50
34114 Advertising sales	50	-	-	50	-
34115 Miscellaneous Revenue	-	-	-	-	-
TOTAL LICENSES AND FEES	11,202	10,295	8,100	4,987	8,200
REVENUE OTHER					
36100 Special Assessments	1,940	9,677	-	9,598	-
36101 Principal	-	-	-	-	-
36102 Penalties and Interest	155	2,182	-	1,449	-
36103 Tree Removal	-	-	-	-	-
36200 Miscellaneous Revenue	63	-	-	-	-
36211 Investment Interest	13,852	11,018	7,000	4,373	7,000
36230 Donations	1,500	-	-	1,500	-
36231 Dog Park Donations	-	50	-	10	-
36240 State Surcharge - Construction Permits	431	539	250	135	250
36250 Refunds and Reimbursements	-	3,511	-	-	-
36252 LMCIT Insurance Dividend	1,366	2,905	500	-	-
36255 Miscellaneous	-	-	-	-	-
39101 Sales Fixed Assets	-	1	-	-	-
TOTAL OTHER REVENUE	19,307	29,882	7,750	17,064	7,250
PUBLIC SAFETY	42,076	40,547	36,500	16,405	34,500
PLANNING & INSPECTIONS	16,277	20,487	10,550	7,295	10,600
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-
TOTAL GENERAL FUND REVENUE	1,054,308	1,219,241	1,163,010	585,541	1,249,119

GENERAL FUND REVENUE

	2008	2009	2010	2010	2011
	Actual	Actual	Adopted	As of June 30	Proposed
GENERAL FUND EXPENDITURES					
Legislative	22,711	22,634	26,410	8,893	24,863
Administrative	206,035	168,728	155,731	69,111	155,316
Audit, Elections, and Legal Services	11,404	6,234	68,804	27,757	48,557
Public Safety					
Police	553,100	582,567	591,095	292,390	605,287
Fire	32,872	35,529	35,500	21,336	32,500
Prosecution	13,379	11,545	-	-	-
Public Works	94,453	92,877	108,402	35,209	98,681
Planning & Inspections	27,856	22,568	81,299	19,408	55,922
Parks and Recreation	65,662	71,716	68,269	32,899	63,345
Development	1,665	1,235	7,500	713	5,000
EXPENDITURES BEFORE TRANSFERS	1,029,138	1,015,633	1,143,010	507,714	1,089,471
Contingency	-	-	20,000	-	20,000
Transfers Out	14,660	31,000	-	-	139,648
TOTAL GENERAL FUND EXPENDITURES	1,043,798	1,046,633	1,163,010	507,714	1,249,119

LEGISLATIVE (41100)		2008	2009	2010	2010	2011
		Actual	Actual	Adopted	As of June 30	Proposed
EXPENDITURES						
Personnel						
103	Part-time employees	13,200	13,200	13,200	6,600	13,200
122	FICA	1,010	1,010	1,010	505	1,010
151	Workers Comp	-	59	50	-	103
	Subtotal Personnel	14,210	14,269	14,260	7,105	14,313
General Operations						
201	General Supplies	63	-	-	39	-
202	Permanent Supplies	-	-	-	-	-
203	Postage	-	84	-	-	-
305	Legal Fees	-	-	-	-	-
308	Training and Conferences	285	-	500	750	1,000
331	Travel	12	24	50	-	50
352	Public Notices	-	292	500	333	500
361	General Liability	5,285	5,228	6,000	-	6,000
438	Dues and Subscriptions	2,646	2,671	2,800	525	2,800
439	Special Events	-	-	100	-	-
440	Meeting Expenses	210	66	200	141	200
442	Miscellaneous Expenses	-	-	-	-	-
	Subtotal General Operations	8,501	8,365	10,150	1,788	10,550
Capital Equipment						
530	Furniture and Equipment	-	-	2,000	-	-
538	Computer software and Equipment	-	-	-	-	-
	Subtotal Capital Equipment	-	-	2,000	-	-
	TOTAL LEGISLATIVE EXPENSE:	22,711	22,634	26,410	8,893	24,863

ADMINISTRATION & FINANCE (41200)		2008 Actual	2009 Actual	2010 Adopted	2010 As of June 30	2011 Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	108,289	102,536	94,127	43,723	93,081
104	Temp. employees	-	-	-	-	-
121	PERA	6,494	6,836	6,589	3,176	6,748
122	FICA	8,472	8,004	7,200	3,601	7,121
131	Benefits (health, dental, etc)	9,876	9,272	10,500	5,128	11,340
151	Workers Compensation	1,243	559	715	57	726
	Subtotal Personnel	134,374	127,206	119,131	55,685	119,016
General Operations						
201	General Supplies	1,808	1,731	2,200	1,140	2,200
203	Postage	5,060	1,817	2,500	2,000	4,000
208	Water cooler water	245	303	450	102	400
301	Auditing	12,700	12,904	-	-	-
305	Legal contract - Civil	12,934	3,567	-	-	-
306	Consulting fees (IT Support)	3,160	5,440	6,000	2,720	5,500
307	Computer Services (Banyon)	1,560	1,560	1,600	1,561	1,600
308	Training and conferences	1,407	1,004	2,200	500	2,000
309	Newspaper - Roseville Review	8,415	-	-	-	-
331	Travel Expenses	887	929	1,200	227	1,200
352	Public information and notices	-	726	2,000	662	1,500
353	Newsletter Printing	3,968	2,469	4,050	1,227	4,000
354	Phonebook Printing	3,561	-	-	-	-
355	Miscellaneous printing & process	1,595	285	-	555	1,000
361	General liability	4,599	4,652	4,800	-	4,800
391	Telephones/Fax (City Hall)	1,995	1,769	2,000	732	1,800
401	Copier	1,466	379	4,000	-	2,700
404	Computer Repair/Maintenance	-	-	-	-	-
409	Other equipment repair	-	-	-	-	-
438	Dues and Subscriptions	2,765	1,474	3,000	1,854	3,000
440	Meeting Expenses	15	85	100	16	100
442	Miscellaneous expenses	2,417	78	500	129	500
	Subtotal General Operations	70,558	41,172	36,600	13,426	36,300
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	1,103	351	-	-	1,000
	Subtotal Capital	1,103	351	-	-	-
	TOTAL EXPENSES	206,035	168,728	155,731	69,111	155,316

AUDITING, ELECTIONS, AND LEGAL SERVICES (41500)		2008 Actual	2009 Actual	2010 Adopted	2010 As of June 30	2010 Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	6,842	3,724	13,152	6,091	6,952
104	Temp. employees	2,477	968	1,700	-	-
121	PERA	329	239	921	430	504
122	FICA	518	296	1,006	489	532
131	Benefits (health, dental, etc)	671	198	1,500	771	840
151	Workers Compensation	-	35	100	-	54
	Subtotal Personnel	10,837	5,461	18,379	7,781	8,882
General Operations						
201	General Supplies	408	-	200	-	-
300	Legal Services - Prosecution	-	-	12,000	4,082	12,000
301	Auditing	-	-	14,000	12,320	14,000
306	Legal Services - Civil	-	-	14,000	3,288	12,000
327	Other Services	159	586	700	-	500
331	Travel Expenses	-	-	75	-	75
352	Public information & Notices	-	96	2,000	-	100
355	Miscellaneous Fees	-	-	5,200	286	1,000
409	Other equipment and repair	-	-	-	-	-
440	Meeting expenses	-	91	250	-	-
442	Miscellaneous expenses	-	-	-	-	-
	Subtotal General Operations	567	774	48,425	19,976	39,675
Capital Expenditures						
530	Furniture and equipment	-	-	2,000	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	-	-	-	-	-
	Subtotal Capital	-	-	2,000	-	-
	TOTAL EXPENSES	11,404	6,234	68,804	27,757	48,557

PUBLIC SAFETY (42100)		2008	2009	2010	2010	2011
		Actual	Actual	Adopted	As of June 30	Proposed
REVENUE						
34202	False Fire Alarm	794	424	1,000	-	500
34203	Fire Inspection Fee	1,050	-	3,500	-	1,000
34205	Fire Call Reimbursement		1,252		-	-
35101	Court Fines (including traffic tickets)	40,233	38,872	32,000	16,405	33,000
	TOTAL REVENUE	42,076	40,547	36,500	16,405	34,500
EXPENDITURES						
General Operations						
305	Legal Fees - Prosecution	10,326	10,152	-	-	-
355	Miscellaneous fees - Printing	3,053	1,392	-	-	-
	Subtotal Proscution	13,379	11,545	-	-	-
318	911 Dispatch	-	-	-	-	9,620
319	Police Contract	548,100	578,250	578,595	289,298	590,167
360	General Liability	-	-	5,000		5,000
442	Miscellaneous Exp.	5,000	4,317	7,500	3,092	500
	Subtotal Police	553,100	582,567	591,095	292,390	605,287
320	Fire Contract	19,097	18,630	18,000	17,826	18,000
321	Fire Calls	9,922	16,475	13,000	3,509	13,000
322	False Fire Alarms	2,778	424	1,000	-	500
323	Fire Inspections	1,075	-	3,500	-	1,000
	Subtotal Fire	32,872	35,529	35,500	21,336	32,500
	TOTAL EXPENSES	599,351	629,641	626,595	313,725	637,787

PUBLIC WORKS (43000)		2008	2009	2010	2010	2011
		Actual	Actual	Adopted	As of June 30	Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	35,366	44,294	30,400	14,913	27,248
102	Overtime/On-Call	1,283	2,191	2,000	805	3,000
121	PERA	2,940	3,004	2,268	1,274	2,193
122	FICA	3,661	3,516	2,479	1,446	2,314
131	Benefits (health, dental, etc)	3,720	4,702	4,125	2,161	4,200
151	Workers Compensation	4,032	2,097	2,650	185	2,526
	Subtotal Personnel	51,002	59,804	43,922	20,785	41,481
General Operations						
202	Permanent Supplies	-	-	200	-	-
212	Motor Fuels	2,219	1,587	2,500	747	2,200
213	Lubricants and other fluids	-	-	-	-	-
225	Landscaping Materials	-	15	-	-	-
226	Signs	5	-	-	-	-
227	Tools and Equipment	-	-	200	-	-
228	Miscellaneous Repairs & Supplies	1,852	1,008	2,000	138	1,500
304	Engineering Contract	2,990	-	3,000	193	3,000
308	Training and conferences	165	165	400	165	400
313	Snow and Ice Removal Contact	11,677	5,207	15,000	4,104	15,000
314	Street Sweeping Contract	4,098	5,062	6,500	2,262	6,000
317	Tree Service	3,654	3,214	15,000	295	10,000
324	Alley Repair	1,195	-	1,000	-	1,000
327	Other Services	569	356	500	328	500
328	Street Repair	500	-	500	-	500
380	Electricity - street lighting	5,726	6,168	6,000	2,641	6,000
381	Electricity	2,820	2,457	3,000	1,115	3,000
382	Water	69	69	80	14	100
383	Gas Utilities	3,887	3,075	4,500	1,400	4,000
384	Refuse Disposal	1,202	1,189	1,300	705	1,500
391	Telephone/Pagers	455	534	500	231	500
402	Truck repair and Maintenance	113	2,968	2,000	63	2,000
426	Machinery rental	-	-	-	-	-
442	Miscellaneous	257	-	300	23	-
	Subtotal General Operations	43,451	33,073	64,480	14,424	57,200
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
538	Land	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	94,453	92,877	108,402	35,209	98,681

PLANNING & INSPECTIONS (43400)		2008	2009	2010	2010	2011
		Actual	Actual	Adopted	As of June 30	Proposed
REVENUE						
	Other					
32210	Building Permits	10,364	11,688	7,000	4,812	7,000
32211	Zoning Permit Applications	345	1,210	200	350	200
32225	Plan Review	3,658	4,692	2,000	677	2,000
32230	Plumbing Permits	641	1,236	600	808	600
32270	HVAC Permits	1,045	1,410	750	549	800
32280	Street Excavation	-	100	-	100	-
34110	Variance Fee	225	150	-	-	-
34112	Conditional Use Permit	-	-	-	-	-
34113	Zoning Amendment	-	-	-	-	-
	TOTAL REVENUE	16,277	20,487	10,550	7,295	10,600
EXPENDITURES						
Personnel						
101	Full-time employees	19,304	14,686	28,809	13,643	31,308
121	PERA	1,071	963	2,017	971	2,270
122	FICA	1,552	1,169	2,204	1,158	2,395
131	Benefits (health, dental, etc)	1,918	1,110	3,750	1,697	4,410
151	Workers Compensation	-	207	1,314	-	1,339
	Subtotal Personnel	23,844	18,136	38,094	17,469	41,722
General Operations						
201	General Supplies	-	-	-	-	-
202	Permanent Supplies	46	-	-	-	-
203	Postage	268	173	300	30	300
306	Consulting Fees	-	452	38,905	1,662	10,000
308	Training and conferences	425	450	500	-	500
312	Building Inspector	2,504	2,408	2,500	-	2,500
327	Other Services	-	-	-	-	-
331	Travel Expenses	-	-	-	-	-
355	Miscellaneous Printing	-	-	-	-	-
386	Gopher State One Call	421	531	700	209	600
442	Miscellaneous expenses	25	-	-	10	-
443	Surcharge Report	324	419	300	28	300
	Subtotal General Operations	4,012	4,432	43,205	1,939	14,200
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	27,856	22,568	81,299	19,408	55,922

<u>PARKS AND RECREATION (45200)</u>		2008	2009	2010	2010	2010
		Actual	Actual	Adopted	<u>As of June 30</u>	Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	41,244	51,253	42,425	19,817	37,855
104	Temp. employees	5,963	3,555	6,000	3,769	6,000
121	PERA	3,193	3,431	2,970	1,456	2,744
122	FICA	4,388	4,322	3,705	1,982	3,355
131	Benefits (health, dental, etc)	4,027	5,102	5,813	3,483	5,880
151	Workers Compensation	2,096	260	1,256	96	1,161
	Subtotal Personnel	60,911	67,923	62,169	30,603	56,995
General Operations						
201	General Supplies	103	127	500	45	200
202	Permanent Supplies	212	89	500	32	200
225	Landscaping Materials	64	-	500	-	500
228	Miscellaneous Repairs & Maintenance.	211	191	250	144	250
317	Tree Service	742	-	-	-	-
370	Park and Rec Expenses	-	700	-	-	700
371	Non-Resident Reimbursement	32	429	200	-	500
381	Electric	626	439	700	290	700
382	Water	196	172	300	25	300
383	Gas Utility	1,090	801	1,300	349	1,200
384	Refuse	-	-	-	-	-
391	Telephones and Pagers	21	-	100	20	100
403	Mower repair	-	-	-	1,275	500
412	Warming House Repair	10	-	500	13	100
427	Porta Potty Rental	1,145	767	750	90	800
442	Miscellaneous	300	78	500	13	300
	Subtotal General Operations	4,751	3,793	6,100	2,296	6,350
Capital Expenditures						
550	Other Improvements	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	65,662	71,716	68,269	32,899	63,345

DEVELOPMENT (48100)		2008	2009	2010	2010	2011
		Actual	Actual	Adopted	<u>As of June 30</u>	Proposed
REVENUE						
	Other	-	-	-	-	-
	TOTAL REVENUE	-	-	-	-	-
EXPENDITURES						
General Operations						
306	Consulting Fees	1,665	1,235	7,500	713	5,000
442	Miscellaneous expenses	-	-	-	-	-
	Subtotal General Operations	1,665	1,235	7,500	713	5,000
	TOTAL EXPENSES	1,665	1,235	7,500	713	5,000

<u>CONTINGENCY (45300)</u>		2008	2009	2010	2010	2011
		Actual	Actual	Adopted	<u>As of June 30</u>	Proposed
REVENUE						
	Other	-	-	-	-	-
	TOTAL REVENUE	-	-	-	-	-
EXPENDITURES						
General Operations						
444	CONTINGENCY FUNDS	-	-	20,000	-	20,000
710	OPERATING TRANSFERS	-	-	-	-	-
	Subtotal General Operations	-	-	20,000	-	20,000
	TOTAL EXPENSES	-	-	20,000	-	20,000

TRANSFERS OUT (45400)		2008	2009	2010	2010	2011
		Actual	Actual	Adopted	As of June 30	Proposed
REVENUE						
	Other	-	-	-	-	-
	TOTAL REVENUE	-	-	-	-	-
EXPENDITURES						
732	Transfers to 302	-	31,000	-	-	-
733	Transfers to 303	-	-	-	-	-
734	Transfers to 304	-	-	-	-	-
741	Transfers to 401	-	-	-	-	-
742	Transfers to 402	-	-	-	-	-
743	Transfers to 403	-	-	-	-	-
744	Transfers to 404	14,660	-	-	-	-
745	Transfers to 405	-	-	-	-	-
Total Transfers		14,660	31,000	-	-	-

2010 LAUDERDALE BUDGET

SUMMARY OF FUNDS 201 - 602

	2007 Actual	2008 Actual	2009 Actual	2010 Adopted	2010 As of June 30	2011 Proposed
Total Revenues						
201 Community Events Fund	3,994	3,642	4,874	2,700	966	3,050
202 Communications Fund	21,600	22,431	22,837	20,000	5,362	20,500
203 Recycling Fund	41,074	41,362	41,967	38,926	21,347	41,000
301 TIF Debt Service Fund	76,950	-	-	-	-	-
302 2000 Imp Debt Fund	54,816	48,013	20,524	-	-	-
303 2002 Imp Debt Fund	52,749	41,424	35,459	32,026	15,320	29,000
304 2003 Imp Debt Fund	75,041	64,834	59,143	50,411	25,733	50,000
401 Street Improvement Fund	18,902	14,760	10,331	8,000	3,482	7,000
402 General Capital Impr. Fund	8,330	4,320	2,184	2,000	747	1,500
403 Storm Water Impr. Fund	58,670	6,048	4,473	4,000	1,534	3,000
404 Park Improvement Fund	2,834	108,725	3,946	3,000	1,291	2,000
405 TIF Project Fund	169,990	162,370	165,052	140,000	95,979	140,000
407 Sewer Improvement Fund	8,003	11,277	81,628	7,000	3,700	7,000
409 Water Utility Fund	2,201	-	-	-	-	-
601 Sewer Utility Fund	236,090	229,104	234,715	245,000	118,535	245,000
602 Storm Water Utility Fund	-	69,192	49,142	51,000	26,177	50,700
Revenue Before Transfers	831,245	827,502	736,274	604,063	320,172	599,750
Transfers			291,329	600,000		
<i>Total Revenues</i>	831,245	827,502	1,027,603	1,204,063	320,172	599,750
Total Expenditures						
201 Community Events Fund	5,160	4,329	3,616	3,250	624	3,550
202 Communications Fund	25,576	15,374	29,278	25,821	15,407	29,669
203 Recycling Fund	29,018	23,391	32,079	34,298	11,653	34,275
301 TIF Debt Service Fund	-	-	-	-	-	-
302 2000 Impr. Debt Fund	122,186	122,080	455,481	-	-	-
303 2002 Impr. Debt Fund	149,356	150,256	145,798	146,163	134,357	146,900
304 2003 Impr. Debt Fund	120,646	118,608	116,350	114,011	105,190	116,205
401 Street Improvement Fund	-	69,213	12,189	-	-	-
402 General Capital Impr. Fund	9,657	90,000	-	31,000	-	-
403 Storm Water Impr. Fund	43,367	32,316	-	-	-	-
404 Park Improvement Fund	117,670	81,110	6,735	54,000	1,500	-
405 TIF Project Fund	713	738	747	-	903	1,000
407 Sewer Improvement Fund	-	-	-	-	-	-
601 Sewer Utility Fund	233,999	212,687	228,570	247,051	99,586	265,629
602 Storm Water Utility Fund	-	36,424	43,293	53,405	15,800	59,000
Expenditures Before Transfers	857,349	956,526	1,074,136	708,999	385,020	656,228
Tranfers			260,329	600,000	-	
<i>Total Expenditures</i>	857,349	956,526	1,334,466	1,308,999	385,020	656,228
<i>Surplus/(deficit)</i>	(26,103)	(129,025)	(306,862)	(104,936)	(64,848)	(56,478)

Community Events Fund 201

DEPT. 45600	2007 Actual	2008 Actual	2009 Actual	2010 Adopted	2010 As of June 30	2011 Proposed
BEGINNING BALANCE	5,573	4,407	3,721	4,979	4,979	4,429
REVENUES:						
34785 Fun Run / Walk	9	-	-	100	-	100
34786 Winter Event	798	609	396	100	33	-
34787 Garage Sale	50	-	50	50	-	50
34788 Day in the Park	1,595	1,683	1,904	1,400	400	1,500
34789 Music under the trees	34	-	448	-	427	400
34790 Other Events - March Dance	-	-	-	-	-	-
34791 Pop Sales	-	-	-	-	-	-
34792 T-Shirt Sales	210	150	330	100	17	100
34795 Halloween Donations	779	779	825	700	-	700
36211 Investment Interest	199	129	121	100	43	100
36230 Donations	-	-	30	-	-	-
36255 Misc.	319	293	769	150	47	100
Total Revenues	3,994	3,642	4,874	2,700	966	3,050
EXPENDITURES:						
201 General Supplies	-	-	5	-	-	-
202 Permanent Supplies	176	43	100	-	-	100
369 Music Under the Trees	252	535	200	600	400	400
370 Other Events - March Dance	-	-	-	-	-	-
373 T-Shirts	2,201	353	-	-	-	-
375 Winter Event	857	1,011	192	250	181	250
376 Garage Sale	-	34	-	-	-	-
377 Day in the Park	1,112	1,500	1,800	1,400	-	1,800
378 Night Out	99	103	119	150	-	150
379 Halloween Event	252	496	518	450	7	500
380 Fun Run / Walk	-	-	-	100	-	100
437 Sales Tax	-	-	-	-	-	-
430 Misc.	-	-	491	-	-	-
440 Meeting Expenses	212	254	191	300	35	250
Total Expenditures	5,160	4,329	3,616	3,250	624	3,550
Fund Balance Gain/Loss	(1,166)	(686)	1,258	(550)	343	(500)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	4,407	3,721	4,979	4,429	5,321	3,929

Communications Fund 202

DEPT. 49500	2007	2008	2009	2010	2010	2011
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	36,227	32,251	39,308	32,867	32,867	27,046
REVENUES:						
36253 Franchise Fees	19,987	21,278	21,632	19,000	5,117	20,000
36250 Refunds & Reimbursements			262		-	-
36211 Investment Interest	1,613	1,153	942	1,000	245	500
33600 Grants				-	-	-
Total Revenues	21,600	22,431	22,837	20,000	5,362	20,500
EXPENDITURES:						
101 Reg. Full Time Employees	14,815	6,230	6,308	10,924	5,195	15,360
121 PERA Contributions	865	473	426	765	370	1,114
122 FICA Contributions	1,098	593	510	836	429	1,175
131 Group Insurance	1,193	618	576	1,313	603	2,100
151 Workers Comp	-	-	27	83	-	120
Personnel costs	17,971	7,913	7,847	13,921	6,596	19,869
201 General Supplies	-	-	5	-	85	100
202 Permanent Supplies	-	-	-	-	-	-
307 Web Hosting	420	444	444	600	444	600
327 Other Service	2,410	1,993	3,501	2,800	709	2,800
329 Cable Franchise Fee	4,774	5,023	5,069	5,200	5,214	5,300
530 Furniture and Equipment		-	12,411	3,300	2,358	1,000
Operating Costs	7,604	7,460	21,431	11,900	8,811	9,800
Total Expenditures	25,576	15,374	29,278	25,821	15,407	29,669
Fund Balance Gain/Loss	(3,976)	7,057	(6,441)	(5,821)	(10,045)	(9,169)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	32,251	39,308	32,867	27,046	22,822	17,877

Recycling Fund 203

DEPT. 50000		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		39,791	51,847	69,818	79,706	79,706	84,334
REVENUES:							
36100	Recycling Fee	34,734	34,698	35,215	33,000	18,199	35,000
36102	Penalties & Interest	-	71	62	-	23	-
33622	SCORE Grant	4,378	4,758	4,866	4,926	2,463	5,000
36211	Investment Interest	1,898	1,811	1,824	1,000	661	1,000
36255	Other	64	24	-	-	-	-
Total Revenues		41,074	41,362	41,967	38,926	21,347	41,000
EXPENDITURES:							
101	Reg. FT Employees	8,664	3,545	2,949	5,718	2,777	5,606
121	PERA Contributions	495	283	201	400	196	406
122	FICA Contributions	647	356	244	437	235	429
131	Group Insurance	626	362	256	750	312	840
151	Workers Comp	-	-	8	43	-	44
Personnel costs		10,432	4,546	3,658	7,348	3,520	7,325
202	Permanent Supplies	500	-	-	100	95	100
327	Other Service	339	339	339	350	-	350
389	Recycling Contract	17,747	18,506	28,082	26,500	8,038	26,500
Operating Costs		18,586	18,845	28,421	26,950	8,132	26,950
Total Expenditures		29,018	23,391	32,079	34,298	11,653	34,275
Fund Balance Gain/Loss		12,056	17,971	9,888	4,628	9,694	6,725
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		51,847	69,818	79,706	84,334	89,400	91,059

2002 Improvements Debt Service Fund 303

DEPT. 47300		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		438,324	391,717	282,886	172,547	172,547	53,510
REVENUES:							
36102	Penalties & interest	5,484	7,839	6,587	5,000	2,739	4,000
36211	Investment Interest	16,869	8,670	4,063	5,000	345	1,000
36100	Special Assessments	30,396	24,916	24,809	22,026	12,236	24,000
Total Revenue		52,749	41,424	35,459	32,026	15,320	29,000
EXPENDITURES:							
601	Bond Principal	110,000	115,000	115,000	120,000	120,000	125,000
611	Bond Interest	38,690	34,609	30,153	25,363	13,926	21,000
621	File Maintenance Charges	666	647	645	800	431	900
Total Expenditures		149,356	150,256	145,798	146,163	134,357	146,900
Fund Balance Gain/Loss		(96,607)	(108,831)	(110,338)	(114,137)	(119,038)	(117,900)
39200	Transfers In	50,000	-	-	400,000	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		391,717	282,886	172,547	458,410	53,510	(64,390)

2003 Improvements Debt Service Fund 304

DEPT. 47400		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		473,681	478,075	424,300	367,093	367,093	287,636
REVENUES:							
36102	Penalties & interest	10,745	12,852	10,458	8,000	4,536	9,000
36211	Investment Interest	20,243	12,784	8,690	8,000	2,301	4,000
36100	Special Assessments	44,053	39,197	39,995	34,411	18,896	37,000
Total Revenues		75,041	64,834	59,143	50,411	25,733	50,000
EXPENDITURES:							
601	Bond Principal	95,000	95,000	95,000	95,000	95,000	100,000
611	Bond Interest	24,980	22,961	20,705	18,211	9,759	15,405
621	File Maintenance Charges	666	647	645	800	431	800
Total Expenditures		120,646	118,608	116,350	114,011	105,190	116,205
Fund Balance Gain/Loss		(45,606)	(53,775)	(57,207)	(63,600)	(79,457)	(66,205)
39200	Transfers In	50,000	-	-	200,000	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		478,075	424,300	367,093	503,493	287,636	221,431

Street Improvement Fund 401

DEPT. 48401		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		355,889	454,662	400,208	398,350	398,350	406,350
REVENUES:							
36211	Investment Interest	18,902	14,243	10,232	8,000	3,482	7,000
36200	Miscellaneous Revenue	-	517	99	-	-	-
36102	Penalties & Interest	-	-	-	-	-	-
36100	Special Assessments	-	-	-	-	-	-
Total Revenue		18,902	14,760	10,331	8,000	3,482	7,000
EXPENDITURES:							
328	Street Repair	-	49,712	4,320	-	-	-
	Street Reconstruction	-	-	-	-	-	-
	Streetscaping	-	-	-	-	-	-
304	Engineering	-	19,502	7,869	-	-	-
	Trees	-	-	-	-	-	-
Total Expenditures		-	69,213	12,189	-	-	-
Fund Balance Gain/Loss		18,902	(54,454)	(1,858)	8,000	3,482	7,000
39200	Transfers In	79,871	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		454,662	400,208	398,350	406,350	401,832	413,350

General Capital Improvement Fund 402

DEPT. 48000		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of May 31	Proposed
BEGINNING BALANCE		170,308	168,981	83,301	85,485	85,485	56,485
REVENUES:							
36211	Investment Interest	8,330	4,320	2,184	2,000	747	1,500
	Depreciation	-	-	-	-	-	-
39999	Other	-	-	-	-	-	-
Total Revenue		8,330	4,320	2,184	2,000	747	1,500
EXPENDITURES:							
510	Land	-	-	-	-	-	-
520	Buildings	9,657	-	-	1,000	-	-
521	City Garage	-	-	-	-	-	-
523	Warming House	-	-	-	-	-	-
530	Furniture & Equipment	-	-	-	-	-	-
531	Office Equipment	-	-	-	-	-	-
532	Copier	-	-	-	-	-	-
535	HVAC	-	-	-	-	-	-
538	Computers	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	-	-
543	Tractor	-	-	-	30,000	-	-
550	Other Improvements	-	-	-	-	-	-
560	Vehicle	-	-	-	-	-	-
562	Truck	-	-	-	-	-	-
Total Expenditures		9,657	-	-	31,000	-	-
Fund Balance Gain/Loss		(1,327)	4,320	2,184	(29,000)	747	1,500
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	90,000	-	-	-	-
Ending Fund Balance		168,981	83,301	85,485	56,485	86,232	57,985

Storm Sewer Improvement Fund 403

DEPT. 48403		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		181,946	197,249	170,981	175,454	175,454	179,454
REVENUES:							
37300	Storm Sewer Fee	49,668	-	-	-	-	-
36211	Investment Interest	9,002	6,048	4,473	4,000	1,534	3,000
39999	Other	-	-	-	-	-	-
Total Revenues		58,670	6,048	4,473	4,000	1,534	3,000
EXPENDITURES:							
101	Reg. FT Employees	30,557	-	-	-	-	-
102	On-Call Pay	-	-	-	-	-	-
121	PERA Contributions	1,683	-	-	-	-	-
122	FICA Contributions	2,112	-	-	-	-	-
131	Group Insurance	2,584	-	-	-	-	-
151	Workers Compensation	-	-	-	-	-	-
Personnel Costs		36,935	-	-	-	-	-
304	Engineering	6,303	11,816	-	-	-	-
327	Other Services	129	-	-	-	-	-
442	Misc	-	500	-	-	-	-
444	Contingency Funds	-	-	-	-	-	-
554	Storm System Repairs	-	-	-	-	-	-
Operating Costs		6,432	12,316	-	-	-	-
Total Expenditures		43,367	12,316	-	-	-	-
Fund Balance Gain/Loss		15,303	(6,268)	4,473	4,000	1,534	3,000
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	20,000	-	-	-	-
Ending Fund Balance		197,249	170,981	175,454	179,454	176,987	182,454

Park Improvement Fund 404

DEPT. 48404	2007	2008	2009	2010	2010	2011
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	44,059	123,844	151,458	148,669	148,669	97,669
REVENUES:						
33130 Grants	-	-	-	-	-	-
36230 Donations	-	-	-	-	-	-
36211 Investment Interest	2,834	4,065	3,946	3,000	1,291	2,000
Total Revenues	2,834	4,065	3,946	3,000	1,291	2,000
EXPENDITURES:						
304 Engineering	10,716	17,718	382	-	-	-
510 Land	-	-	-	-	-	-
524 Picnic Shelter	-	-	-	-	-	-
525 Playground	151	-	-	35,000	1,500	-
526 Park Path	-	-	-	-	-	-
527 Gen. Park Improvements	1,369	63,392	6,353	19,000	-	-
528 Court Improvements	105,434	-	-	-	-	-
Total Expenditures	117,670	81,110	6,735	54,000	1,500	-
Fund Balance Gain/Loss	(114,836)	(77,046)	(2,789)	(51,000)	(209)	2,000
39200 Transfers In	194,621	104,660	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	123,844	151,458	148,669	97,669	148,461	99,669

TIF Project Fund 405

DEPT. 48500	2007	2008	2009	2010	2010	2011
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	448,440	468,208	629,840	533,815	533,815	73,815
REVENUES:						
36211 Investment Interest	19,927	17,471	15,800	5,000	4,703	5,000
31050 Tax increment	148,354	137,953	141,815	135,000	89,494	135,000
31051 Delinquent Tax increment	855	1,959	1,879	-	1,781	-
33406 TIF Mrkt Value Homestead Crdt	855	4,987	5,558	-	-	-
Total Revenues	169,990	162,370	165,052	140,000	95,979	140,000
EXPENDITURES:						
101 FT Employees	-	-	-	-	-	-
121 PERA Contribution	-	-	-	-	-	-
122 FICA Contribution	-	-	-	-	-	-
131 Group Insurance	-	-	-	-	-	-
133 Life Insurance	-	-	-	-	-	-
Total Personnel Costs	-	-	-	-	-	-
304 Engineering	-	-	-	-	-	-
305 Legal Fees	-	-	-	-	-	-
327 Other Services	713	738	747	-	903	1,000
325 Other Imp. (Larpenteur)	-	-	-	-	-	-
General Operating Costs	713	738	747	-	903	1,000
Total Expenditures	713	738	747	-	903	1,000
Fund Balance Gain/Loss	169,278	161,632	164,304	140,000	95,076	139,000
39200 Transfers In	5,203	-	-	-	-	-
710 Transfers Out	154,713	-	260,329	600,000	-	-
Ending Fund Balance	468,208	629,840	533,815	73,815	628,891	212,815

Sewer Improvement Fund 407

DEPT. 48407	2007	2008	2009	2010	2010	2011
	Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE	87,182	330,380	341,656	423,284	423,284	430,284
REVENUES:						
36211 Investment Interest	8,003	11,277	9,128	7,000	3,700	7,000
36100 Special Assessments	-	-	-	-	-	-
37240 Sewer Connections	-	-	72,500	-	-	-
Total Revenues	8,003	11,277	81,628	7,000	3,700	7,000
EXPENDITURES:						
304 Engineering	-	-	-	-	-	-
544 Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Fund Balance Gain/Loss	8,003	11,277	81,628	7,000	3,700	7,000
39200 Transfers In	235,195	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	330,380	341,656	423,284	430,284	426,984	437,284

Sanitary Sewer Enterprise Fund 601

DEPT. 49000		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		407,688	174,584	191,001	197,146	197,146	195,095
REVENUES:							
37210	Sewer Charges	223,878	224,682	226,671	242,000	116,874	242,000
36211	Investment Interest	12,212	4,422	4,369	3,000	1,661	3,000
36250	Refunds/Reimbursements	-	-	-	-	-	-
37230	Penalties	-	-	-	-	-	-
36255	Miscellaneous	-	-	-	-	-	-
37240	Sewer Connections	-	-	3,675	-	-	-
39101	Sale of Assets	-	-	-	-	-	-
Total Revenues		236,090	229,104	234,715	245,000	118,535	245,000
EXPENDITURES:							
101	Reg. FT Employees	42,136	17,451	22,169	23,465	5,785	26,676
102	On-Call Pay	15,053	11,822	13,193	13,000	5,324	12,000
121	PERA Contributions	3,287	1,981	2,286	2,553	1,183	2,804
122	FICA Contributions	4,110	2,469	2,683	2,790	1,341	2,959
131	Group Insurance	5,116	2,536	3,577	3,000	1,940	3,906
151	Worker's Comp.	3,955	858	1,932	877	39	934
Personnel Costs		73,657	37,117	45,841	45,685	15,613	49,279
201	General Supplies	-	-	-	-	-	-
212	Motor Fuels	450	394	369	500	160	500
227	Tools & Equipment	-	289	-	300	-	300
228	Misc. Repairs/Maint/Supply	-	-	-	250	244	400
301	Auditing	2,716	1,350	1,613	1,700	1,540	1,700
304	Engineering	7,711	2,997	3,211	3,000	216	3,000
308	Training/Conferences	580	560	300	600	-	600
315	Sewer Jetting	42	1,444	-	1,500	-	1,500
316	Sewer Televising	-	11,018	-	-	-	1,000
327	Other Services	8,541	6,040	11,408	5,000	3,886	5,000
331	Travel Expenses	49	-	119	200	-	200
361	General Liability	3,699	1,520	1,539	1,700	-	1,700
382	Water	62	66	69	75	14	100
387	Met Council Sewer Charges	100,641	115,587	128,590	147,000	77,356	160,000
391	Telephones/Pagers	459	228	263	250	115	250
402	City Truck Repair/Maint.	-	-	333	-	4	100
425	Clothing	1,460	786	933	1,000	438	1,000
442	Misc.	641	-	23	-	-	-
444	Contingency Funds	-	-	-	-	-	-
501	Depreciation	33,291	33,291	33,959	33,291	-	34,000
540	Machinery & Equipment	-	-	-	-	-	-
554	System Repairs (I/I)	-	-	-	5,000	-	5,000
Operating Costs		160,342	175,570	182,730	201,366	83,973	216,350
Total Expenses		233,999	212,687	228,570	247,051	99,586	265,629
Fund Balance Gain/Loss		2,091	16,417	6,144	(2,051)	18,948	(20,629)
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	235,195	-	-	-	-	-
Ending Fund Balance		174,584	191,001	197,146	195,095	216,094	174,466

Storm Sewer Enterprise Fund 602

DEPT. 49100		2007	2008	2009	2010	2010	2011
		Actual	Actual	Actual	Adopted	As of June 30	Proposed
BEGINNING BALANCE		(3,299)	(3,299)	29,468	35,317	35,317	32,912
REVENUES:							
37300	Storm Sewer Fee	-	48,763	48,351	50,000	25,862	50,000
36211	Investment Interest	-	429	791	1,000	316	700
39999	Other	-	-	-	-	-	-
Total Revenues		-	49,192	49,142	51,000	26,177	50,700
EXPENDITURES:							
101	Reg. FT Employees	-	16,112	19,898	23,465	6,419	30,369
102	On-Call Pay	-	3,792	2,768	5,000	2,048	5,000
121	PERA Contributions	-	1,318	1,431	1,993	954	2,564
122	FICA Contributions	-	1,644	1,693	2,178	1,083	2,706
131	Group Insurance	-	1,737	2,220	3,000	1,576	4,284
151	Workers Compensation	-	858	1,045	669	39	777
Personnel Costs		-	25,461	29,054	36,305	12,119	45,700
201	General Supplies	-	-	-	-	-	-
212	Motor Fuels	-	394	340	500	160	500
227	Tools & Equipment	-	51	-	100	-	100
228	Misc. Repairs/Maint/Supply	-	-	26	-	-	-
301	Auditing	-	1,350	1,613	1,700	1,540	1,700
304	Engineering	-	-	7,281	3,000	-	3,000
308	Training/Conferences	-	-	-	500	70	500
327	Other Services	-	5,759	1,454	7,000	552	3,000
352	Public Information Notice	-	-	80	-	84	100
361	General Liability	-	1,520	1,539	1,700	-	1,700
391	Telephones/Pagers	-	228	263	300	115	300
402	City Truck Repair/Maint.	-	-	333	-	4	-
425	Clothing	-	786	933	800	438	900
438	Dues & Subscriptions	-	875	375	500	500	500
442	Misc. (Public Education)	-	-	-	1,000	217	1,000
444	Contingency Funds	-	-	-	-	-	-
501	Depreciation	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	-	-
554	Storm System Repairs	-	-	-	-	-	-
Operating Costs		-	10,963	14,238	17,100	3,681	13,300
Total Expenditures		-	36,424	43,293	53,405	15,800	59,000
Fund Balance Gain/Loss		-	12,768	5,849	(2,405)	10,377	(8,300)
39200	Transfers In	-	20,000	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		(3,299)	29,468	35,317	32,912	45,695	24,612

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Closed Session _____ X

Meeting Date July 27, 2010

ITEM NUMBER Skow Agreement

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Mr. Skow informed his attorney today (Friday) that he will not accept the offer. Bob Alsop just notified me as the packets were going to print. Bob will be here Tuesday to discuss the next steps, once he has time to process the options.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION: