

FILE

**LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, JANUARY 22, 2008
7:30 P.M. CITY HALL
1891 WALNUT STREET**

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVALS**
 - a. January 8, 2008 City Council Meeting
 - b. Claims totaling \$57,892.30.
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**
5. **CONSENT**
 - a. Rental housing and HVAC licenses
 - b. Waste Hauler Licenses Complete
 - c. Waste Hauler Licenses Pending Application Fee
 - d. SCORE Agreement
6. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
7. **PUBLIC HEARINGS** (the Council conducts public hearings to provide public affected by a proposal to give input in to the decision).
8. **REPORTS**
 - a. Commissioner Parker
 - b. TH280 Update
 - c. Snow*Commotion
9. **DISCUSSION / ACTION**
 - a. Playground Planning
10. **ITEMS REMOVED FROM THE CONSENT AGENDA**
11. **ADDITIONAL ITEMS**
12. **SET AGENDA FOR NEXT MEETING**
 - a. Closed Session Legal issues
 - b. Larpenteur Avenue
 - c. Snow*Commotion Report
 - d. Resolution Approving Plans & Specs and Ordering an Advertisement for Bids for Seal Coating Project
 - e. Authorize Preparation of Plans & Specs for Hockey Rink Improvements
13. **WORK SESSION**
 - a. I / I ordinance
14. **CLOSED SESSION**
 - a. Administrator Evaluation

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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Tuesday, January 8, 2008

Mayor Dains called the meeting to order at 7:30 p.m.

Council members present: Lara Mac Lean, Denise Hawkinson, Karen Doherty, Clay Christensen, and Mayor Dains.

Administrator Heck administered the Oath of Office to Mayor Dains, council member Hawkinson and council member Mac Lean.

Mayor Dains asked for any additions, deletions, or changes to the meeting agenda.

Council member Christensen moved to approve the agenda and council member Mac Lean seconded the motion and it carried.

Council member Doherty moved to approve the December 11, 2007, City Council meeting minutes. Council member Hawkinson seconded the motion and it carried.

Council member Hawkinson moved to approve the claims totaling \$104,708.46. Council member Christensen provided the second and the motion carried.

Ms. Dawn Bartylla, 1911 Eustis Street, addressed the council on the plowing of the alleys. She said the width of the alley plowing does not seem to be as wide as in recent years. She further commented on the large piles of snow at the end of the alley leading on to the main road.

The council thanked her for her comments and asked staff to check into the situation.

Mayor Dains asked if there were any items to remove from the consent agenda. Council member Doherty requested removal of item 6C approving the 2008 investment policy and 6D approving depositories for 2008. Council member Hawkinson requested removal of item 6F authorizing plans and specifications for the hockey rink improvements. Mayor Dains requested removal of item 6E authorizing plans and specifications for seal coating.

Council member Hawkinson moved the Consent Agenda approving 2008 rental housing licenses, 2008 gas station, tree, mechanical, cigarette, and 3.2 liquor licenses, and acknowledging Park Committee minutes. Council member Doherty seconded the motion and it carried.

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Bob Milligan, chair of the comprehensive plan steering committee, introduced the draft Lauderdale comprehensive plan for discussion.

Mayor Dains opened the public hearing at 7:41 p.m.

Mayor Dains closed the hearing at 7:42 p.m.

The council discussed the plan with Mayor Dains addressing concerns related to working with Minneapolis on bike and walking areas. He mentioned a letter he received from Bolger Printing where Minneapolis is considering a parkway option that significantly affects this business.

Butkowski clarified the discussion item in the plan relates to Hennepin Avenue to the West of Lauderdale.

Council member Christensen moved Resolution #010808B Accepting the Lauderdale Comprehensive Plan and Submission to Neighboring Jurisdictions. Council member Doherty seconded the motion and it carried with council members Mac Lean, Hawkinson, Doherty, Christensen, and Dains voting yes.

Heck provided a brief update on the TH280 sound wall and bridge. Heck said Mark Goess of MnDOT said he was 95% certain the sound barrier would be constructed this summer.

Bownik provided the council with information on the upcoming Snow*Commotion event.

Mayor Dains introduced the issue of designating an official newspaper. Heck said Lauderdale arranged an agreement with the Roseville Review in 1998 and designated the publication as the official newspaper for publication of legal notices. The agreement required Lauderdale pay ½ the cost of delivery of the paper to residents. In exchange, Lauderdale received free publication of all legal and other required notices in the Roseville Review in addition to coverage on the council and other community events.

Roseville Review Editor George Fairbanks addressed several questions and comments from the Council members. Mr. Fairbanks said the Review develops many of its stories from suggestions and tips provided by residents in the community. He also said there is a new reporter who will cover Lauderdale.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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Council member Mac Lean moved to designate the Roseville Review as Lauderdale's official newspaper. Council member Christensen seconded the motion and it carried.

The council discussed and made appointments to committees, commissions and boards. Heck indicated he has several conflicts making board meetings for the RCLLG and suggests the council appoint a council member to the RCLLG board.

The council will meet on March 25, 2008, at 5:00 p.m. to establish goals and priorities for 2009.

Bownik presented a draft amendment to the recently issued 2008 residents guide and directory.

Council member Doherty moved to print and mail the supplemental directory to residents in the newsletter if possible. Council member Christensen seconded the motion and it carried.

The council addressed the items removed from the consent agenda.

Mayor Dains commented he is glad to see the seal coating plans call for no work on Monday and wanted to make sure there is a better job of sweeping this year.

Council member Hawkinson addressed her concern with the hockey rink item and desired more clarification on the numbers before proceeding with the project.

Council member Doherty moved to appoint council members Hawkinson and Mac Lean and PCIC Chair Micah Harpel to a subcommittee to work with Jim Bownik and the engineer in the clarifying concerns before the Council authorizes the development of plans and specifications. The motion carried with all members voting yes.

Council member Doherty requested the investment policy and depositories be removed from the consent to avoid any potential conflict of interest.

Council member Christensen moved to approve Resolution 010808A Adopting the 2008 Investment policy and designating depositories. Council member Hawkinson seconded the motion and it carried with Mac Lean, Hawkinson, Christensen and Dains voting yes. Council member Doherty abstained.

LAUDERDALE CITY COUNCIL
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The council outlined items for the December 22, 2008, meeting to include a presentation by Commissioner Parker, Larpenteur Avenue discussion and administrator evaluation.

Council member Hawkinson moved to adjourn the meeting. Council member Doherty seconded the motion and the meeting adjourned at 9:00 p.m.

Respectfully submitted

Brian W. Heck
City Administrator

CITY OF LAUDERDALE

Claims for Approval

January 22, 2008 City Council Meeting

Payroll

1/11/08 Payroll: Direct Deposit # 500472-500479	\$7,675.16
1/11/08 Payroll: Payroll Liabilities, e-payments 222E-224E	\$6,140.74

Vendor Claims

1/22/08 Claims: Check #s 19012-19025	\$11,053.60
1/22/08 Claims: Check #s 19026-19039	\$33,022.80

Subtotal of Claims From Above **\$57,892.30**

Total Claims for Approval **\$57,892.30**

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500472	000000101	DUBORD, ANDREW	1	BI-WEEKLY	\$349.57	1/11/2008	Outstanding
500473	000000011	BOWNIK, JAMES	1	BI-WEEKLY	\$1,057.32	1/11/2008	Outstanding
500474	000000007	BUTKOWSKI, HEATHER	1	BI-WEEKLY	\$1,147.97	1/11/2008	Outstanding
500475	000000001	HECK, BRIAN	1	BI-WEEKLY	\$2,227.26	1/11/2008	Outstanding
500476	000000002	HINRICHS, DAVID C	1	BI-WEEKLY	\$1,060.28	1/11/2008	Outstanding
500477	000000005	HUGHES, JOSEPH A	1	BI-WEEKLY	\$1,403.32	1/11/2008	Outstanding
500478	000000055	HAWKINSON, LUKE	1	BI-WEEKLY	\$214.02	1/11/2008	Outstanding
500479	000000057	HINRICHS, JASON	1	BI-WEEKLY	\$215.42	1/11/2008	Outstanding
					<u>\$7,675.16</u>		

CITY OF LAUDERDALE

01/18/08 9:03 AM

Page 1

Payments

Current Period: JANUARY 2008

Batch Name	011108paytax		Computer Dollar Amt	\$6,140.74	Posted
	Payment				
Refer	31	ICMA RETIREMENT TRUST - 457	Ck# 000222E	1/11/2008	
Cash Payment	G 101-21705	ICMA RETIREMENT	1/11/08 payroll		\$1,845.18
Invoice					
Transaction Date	1/11/2008	Due 0	NORTH STAR CHEC 10100	Total	\$1,845.18
Refer	32	NORTH STAR BANK, CHECKING S	Ck# 000223E	1/11/2008	
Cash Payment	G 101-21703	FICA WITHHOLDING.	1/11/08 payroll taxes		\$1,951.54
Invoice					
Cash Payment	G 101-21701	FEDERAL TAXES	1/11/08 payroll taxes		\$903.19
Invoice					
Transaction Date	1/11/2008	Due 0	NORTH STAR CHEC 10100	Total	\$2,854.73
Refer	33	PERA	Ck# 000224E	1/11/2008	
Cash Payment	G 101-21704	PERA	1/11/08 payroll		\$1,440.83
Invoice					
Transaction Date	1/11/2008	Due 0	NORTH STAR CHEC 10100	Total	\$1,440.83
Fund Summary			BATCH Total		\$6,140.74
101		10100 NORTH STAR CHECKING			
					\$6,140.74
					\$6,140.74

Pre-Written Checks	\$6,140.74
Checks to be Generated by the Compute	\$0.00
Total	\$6,140.74

CITY OF LAUDERDALE
***Check Detail Register©**

JANUARY 2008

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	019012	1/22/2008		BONESTROO, ROSENE, ANDERLIK	
	E 101-43000-304	ENGINEERING	\$1,636.50		12/07 engineering - MS4 Permit
	E 101-43000-304	ENGINEERING	\$1,337.00		12/07 engineering - LSWMP
	Total	BONESTROO, ROSENE, ANDERLIK	\$2,973.50		
Paid Chk#	019013	1/22/2008		CITY OF ST PAUL	
	E 101-43200-381	ELECTRIC	\$13.86		Fulham/Hoyt shared street ligh
	Total	CITY OF ST PAUL	\$13.86		
Paid Chk#	019014	1/22/2008		EUREKA RECYCLING	
	E 203-50000-389	RECYCLING CONTRACTOR	\$1,765.29		12/07 recycling contract
	Total	EUREKA RECYCLING	\$1,765.29		
Paid Chk#	019015	1/22/2008		INTEGRA	
	E 101-41200-391	TELEPHONE/PAGERS	\$50.44		12/07 fax line
	Total	INTEGRA	\$50.44		
Paid Chk#	019016	1/22/2008		LILLIE SUBURBAN NEWS	
	E 101-41200-309	DELIVERY	\$733.60		12/07 RR delivery
	Total	LILLIE SUBURBAN NEWS	\$733.60		
Paid Chk#	019017	1/22/2008		MAMA	
	E 101-41200-308	TRAINING\CONFERENCES	\$18.00		bh luncheon/training
	Total	MAMA	\$18.00		
Paid Chk#	019018	1/22/2008		NAPA AUTO PARTS	
	E 101-43000-402	CITY TRUCK REPAIR/MAINTEN	\$27.33		brush, washer fluid
	Total	NAPA AUTO PARTS	\$27.33		
Paid Chk#	019019	1/22/2008		OFFICE MAX	
	E 101-41200-201	GENERAL SUPPLIES	\$47.17		tax forms, calendar
	Total	OFFICE MAX	\$47.17		
Paid Chk#	019020	1/22/2008		ONE CALL CONCEPTS	
	E 101-43400-386	GOPHER STATE ONE CALL	\$11.75		12/07 locate tickets
	Total	ONE CALL CONCEPTS	\$11.75		
Paid Chk#	019021	1/22/2008		RAMSEY COUNTY, PROP REC & REV	
	E 101-43000-313	SNOW & ICE REMOVAL	\$3,227.57		12/07 plowing/sanding
	E 101-43000-442	MISC	\$505.92		12/07 911 dispatch
	Total	RAMSEY COUNTY, PROP REC & REV	\$3,733.49		
Paid Chk#	019022	1/22/2008		SPRINT PCS	
	E 601-49000-391	TELEPHONE/PAGERS	\$33.61		12/07 pw cell phones
	E 101-43000-391	TELEPHONE/PAGERS	\$33.60		12/07 pw cell phones
	Total	SPRINT PCS	\$67.21		
Paid Chk#	019023	1/22/2008		XCEL ENERGY, CITY HALL	

CITY OF LAUDERDALE
***Check Detail Register©**

JANUARY 2008

		Check Amt	Invoice	Comment
E 101-43100-381	ELECTRIC	\$205.62		12/07 city hall electricity
E 101-43100-383	GAS UTILITIES	\$633.29		12/07 city hall gas
Total XCEL ENERGY, CITY HALL		\$838.91		
<hr/>				
Paid Chk# 019024		1/22/2008	XCEL ENERGY, PARK & GARAGE	
E 101-43100-381	ELECTRIC	\$11.26		12/07 park & garage electric
E 101-45200-381	ELECTRIC	\$11.26		12/07 park & garage electric
E 101-43100-383	GAS UTILITIES	\$130.14		12/07 park & garage gas
E 101-45200-383	GAS UTILITIES	\$130.14		12/07 park & garage gas
Total XCEL ENERGY, PARK & GARAGE		\$282.80		
<hr/>				
Paid Chk# 019025		1/22/2008	XCEL ENERGY, STREET LIGHTING	
E 101-43200-381	ELECTRIC	\$490.25		12/07 street lighting
Total XCEL ENERGY, STREET LIGHTING		\$490.25		
10100 NORTH STAR CHECKING		\$11,053.60		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$9,254.70
203 RECYCLING		\$1,765.29
601 SEWER UTILITIES		\$33.61
		<u>\$11,053.60</u>

CITY OF LAUDERDALE
***Check Detail Register©**

JANUARY 2008

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	019026	1/22/2008	APMP OF MN		
	E 101-41200-438	DUES & SUBSCRIPTIONS	\$30.00		jb '08 membership
	E 101-41200-438	DUES & SUBSCRIPTIONS	\$30.00		hb '08 membership
		Total APMP OF MN	\$60.00		
Paid Chk#	019027	1/22/2008	CINTAS		
	E 601-49000-425	CLOTHING	\$42.27		pw clothing
	E 602-49100-425	CLOTHING	\$42.27		pw clothing
		Total CINTAS	\$84.54		
Paid Chk#	019028	1/22/2008	CITY OF FALCON HEIGHTS		
	E 101-42100-320	FIRE CONTRACT	\$816.65		'08 base rate - capital share
	E 101-42100-320	FIRE CONTRACT	\$18,280.79		'08 base rate - readiness to s
		Total CITY OF FALCON HEIGHTS	\$19,097.44		
Paid Chk#	019029	1/22/2008	CITY OF ROSEVILLE		
	E 101-41200-306	CONSULTING FEES	\$202.83		1/08 IT support
		Total CITY OF ROSEVILLE	\$202.83		
Paid Chk#	019030	1/22/2008	LMC		
	E 101-41100-308	TRAINING\CONFERENCES	\$275.00		Mac Lean - newly elected confe
		Total LMC	\$275.00		
Paid Chk#	019031	1/22/2008	MET-COUNCIL ENVIRONMENTAL SER.		
	E 601-49000-387	WATER TREATMENT SERVICE	\$9,632.21		2/08 wastewater services
		Total MET-COUNCIL ENVIRONMENTAL SER.	\$9,632.21		
Paid Chk#	019032	1/22/2008	METRO CITIES		
	E 101-41200-438	DUES & SUBSCRIPTIONS	\$1,003.00		'08 membership dues
		Total METRO CITIES	\$1,003.00		
Paid Chk#	019033	1/22/2008	MN DEPT OF LABOR AND INDUSTRY		
	E 101-43400-442	MISC	\$20.00		dh - building official license
		Total MN DEPT OF LABOR AND INDUSTRY	\$20.00		
Paid Chk#	019034	1/22/2008	NORTH STAR BANK, CHECKING STMT		
	E 201-45600-375	WINTER EVENT	\$150.00		starter cash - Snow*Commotion
		Total NORTH STAR BANK, CHECKING STMT	\$150.00		
Paid Chk#	019035	1/22/2008	PATNAYAK, DEVI		
	E 101-41200-442	MISC	\$100.00		social room cancellation refund
		Total PATNAYAK, DEVI	\$100.00		
Paid Chk#	019036	1/22/2008	POSTMASTER - STAMPS		
	E 101-41200-203	POSTAGE	\$82.00		3 rolls of stamps
	E 101-43400-203	POSTAGE	\$41.00		3 rolls of stamps
		Total POSTMASTER - STAMPS	\$123.00		

CITY OF LAUDERDALE
***Check Detail Register©**

JANUARY 2008


			Check Amt	Invoice	Comment
<hr/>					
Paid Chk#	019037	1/22/2008	PUBLIC EMPLOYEES INS PROGRAM		
	G 101-21706	HEALTH INSURANCE	\$1,875.48		2/08 insurance benefits
	Total PUBLIC EMPLOYEES INS PROGRAM		\$1,875.48		
<hr/>					
Paid Chk#	019038	1/22/2008	RAMSEY COUNTY, PROP REC & REV		
	E 101-41200-355	MISC PRINTING/PROCESS SER	\$25.00		1/08 insurance benefits proces
	G 101-21706	HEALTH INSURANCE	\$276.47		1/08 insurance benefits
	Total RAMSEY COUNTY, PROP REC & REV		\$301.47		
<hr/>					
Paid Chk#	019039	1/22/2008	WASTE MANAGEMENT		
	E 101-43000-384	REFUSE DISPOSAL	\$97.83		1/08 waste pick up
	Total WASTE MANAGEMENT		\$97.83		
	10100 NORTH STAR CHECKING		\$33,022.80		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$23,156.05
201 COMMUNITY EVENTS		\$150.00
601 SEWER UTILITIES		\$9,674.48
602 STORM SEWER ENTERPRISE FUND		\$42.27
		<hr/>
		\$33,022.80

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE	<u>January 22, 2008</u>
AGENDA NUMBER	<u>5A Licenses</u>
DESCRIPTION	<u>2008 Rental Housing / HVAC Licenses</u>
	

BACKGROUND OR PAST COUNCIL ACTION	
The following list contains rental property owners and HVAC contractors that successfully completed the licensing process for 2008.	
Rental Housing Karen Stulc, 1724 Malvern Street James Radel, 1857 Eustis Street	HVAC Licenses Apollo Heating and Vent Corp Fireside Hearth and Home

OPTIONS

STAFF RECOMMENDATION
Approve these rental housing and HVAC licenses for 2008.

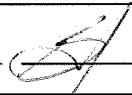
COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED	MEETING DATE <u>January 22, 2008</u>
Consent <u> X </u>	ITEM NUMBER <u>2008 Garbage Hauler Licenses</u>
Presentation <u> </u>	
Public Hearing <u> </u>	
Discussion <u> </u>	STAFF INITIAL <u>Jim</u>
Action <u> </u>	
Resolution <u> </u>	APPROVED BY ADMINISTRATOR 
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Walter's and Veolia have submitted completed garbage hauler license applications for 2/1/08-1/31/09.

Both companies list 1 residential truck and 1 commercial truck on their applications.

OPTIONS:

- 1) Approve as part of the consent agenda.
- 2) Remove from the consent agenda for discussion.

STAFF RECOMMENDATION:

Approve the 2008 Waste Hauler Licenses for Walter's and Veolia.

COUNCIL ACTION:

Received 1-14-08
complete 1

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Residential (1-8 Unit) Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Residential Garbage Collection refers to residential buildings with 1-8 dwelling units. Residential Collection applies to every residential property north of Larpenteur Avenue. Residential collection shall occur only on Mondays from 7 AM – 8:30 PM, unless Monday is a legal holiday. When Monday is a legal holiday, residential collection shall be on the Tuesday immediately following the holiday.

Number of Residential Trucks 1 (\$65.00 Truck) Total Due \$ 65⁰⁰

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: Walters Recycling & REUSE

Address: PO. Box 67 Grete Pines,

MN Business Tax ID Number: 2298409

Contact Information:

Contact Person: ERIC SEDERSTROM

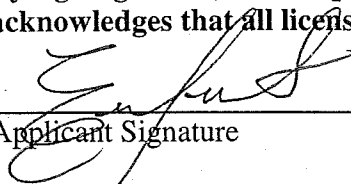
Phone: 763-210-5009 Fax: _____

Email of Contact Person: eric@waltersrecycling.com

Please enclose the following and return by 4:30 p.m. January 16, 2008:

- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:


Applicant Signature

1/13/07
Date

received 1/14/08
complete

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Commercial Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Commercial Garbage Collection refers to non-residential buildings or residential buildings with 9 or more dwelling units. Collection can occur from 7 AM – 8:30 PM.

Number of ^{Commercial} ~~Residential~~ Trucks 1 (\$65.00 Truck) Total Due \$ 65⁰⁰

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: WALTERS Recycling & REFUSE

Address: P.O. Box 67 Archa Pines 55014

MN Business Tax ID Number: 2298409

Contact Information:

Contact Person: ERIC JADERSTROM

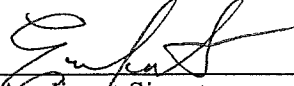
Phone: 763-210-5009 Fax: 763-780-5620

Email of Contact Person: eric@waltersrecycling

Please enclose the following and return by 4:30 p.m. January 16, 2008:

- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:


Applicant Signature

1/2/07
Date

Received 1-16-08
complete

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Residential (1-8 Unit) Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Residential Garbage Collection refers to residential buildings with 1-8 dwelling units. Residential Collection applies to every residential property north of Larpenteur Avenue. Residential collection shall occur only on Mondays from 7 AM – 8:30 PM, unless Monday is a legal holiday. When Monday is a legal holiday, residential collection shall be on the Tuesday immediately following the holiday.

Number of Residential Trucks 1 (\$65.00 Truck) Total Due \$ 65.00

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: Veolia Environmental Services

Address: 309 Como Avenue St Paul MN 55103

MN Business Tax ID Number: 8640377

Contact Information:

Contact Person: Chris Howe

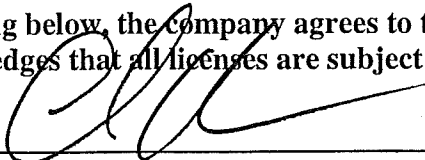
Phone: (651) 487-8546 Fax: (651) 489-1504

Email of Contact Person: Thomas.Howe@VeoliaES.com

Please enclose the following and return by 4:30 p.m. January 16, 2008:

- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:


Applicant Signature

1/2/08
Date

Received 1-16-08
complete

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Commercial Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Commercial Garbage Collection refers to non-residential buildings or residential buildings with 9 or more dwelling units. Collection can occur from 7 AM – 8:30 PM.

Number of ^{Commercial} Residential Trucks 1 (\$65.00 Truck) Total Due \$ 65.00

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: Neolia Environmental Services

Address: 309 Como Avenue St Paul MN 55103

MN Business Tax ID Number: 5517924

Contact Information:

Contact Person: Chris Howe

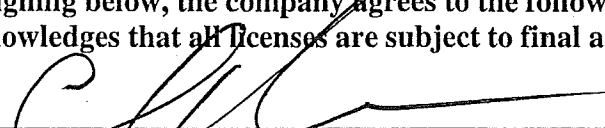
Phone: (651) 487-8546 Fax: (651) 489-9504

Email of Contact Person: Thomas.Howe @ Neolia.ES.com


Please enclose the following and return by 4:30 p.m. January 16, 2008:

- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:

 1/2/08
Applicant Signature Date

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED	MEETING DATE <u>January 22, 2008</u>
Consent <u> X </u>	ITEM NUMBER <u>2008 Garbage Hauler Licenses</u>
Presentation <u> </u>	
Public Hearing <u> </u>	
Discussion <u> </u>	STAFF INITIAL <u>Jim</u>
Action <u> </u>	
Resolution <u> </u>	APPROVED BY ADMINISTRATOR 
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Allied Waste and Waste Management have submitted garbage hauler license applications for 2/1/08-1/31/09 that are complete pending receipt of the application fee.

Both companies stated the application fee is being processed and sent from the corporate office. Thus, I anticipate receiving them by January 31st.

Allied Waste listed 1 residential truck and 5 commercial trucks on their application. Waste Management listed 3 residential trucks and 3 commercial trucks on their application.

OPTIONS:

- 1) Approve as part of the consent agenda.
- 2) Remove from the consent agenda for discussion.

STAFF RECOMMENDATION:

Approve the 2008 Waste Hauler Licenses for Allied Waste and Waste Management pending receipt of the application fees by January 31st.

COUNCIL ACTION:

Received 1-15-08
complete (including check)

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Residential (1-8 Unit) Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Residential Garbage Collection refers to residential buildings with 1-8 dwelling units. Residential Collection applies to every residential property north of Larpenteur Avenue. Residential collection shall occur only on Mondays from 7 AM – 8:30 PM, unless Monday is a legal holiday. When Monday is a legal holiday, residential collection shall be on the Tuesday immediately following the holiday.

Number of Residential Trucks 1 (\$65.00 Truck) Total Due \$ 65⁰⁰

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: Allied Waste Systems

Address: 4325 E. 66th St., Inver Grove Hgts., MN. 55076

MN Business Tax ID Number: 8491929

Contact Information:

Contact Person: Jane Kauschnot

Phone: 651-286-4570 Fax: 651-286-4606

Email of Contact Person: _____

Please enclose the following and return by 4:30 p.m. January 16, 2008:

- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:

[Signature] Date 1/3/08

Received 1-15-08
complete (bonding check)

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Commercial Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Commercial Garbage Collection refers to non-residential buildings or residential buildings with 9 or more dwelling units. Collection can occur from 7 AM - 8:30 PM.

Number of ^{Commercial} Residential Trucks 5 (\$65.00 Truck) Total Due \$ 325⁰⁰

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: Allied Waste Systems
Address: 4325 E. 66th St., Lake Shore Hgts., Mn. 55076
MN Business Tax ID Number: 8491929

Contact Information:

Contact Person: James Rauschert
Phone: 651-286-4570 Fax: 651-286-4606
Email of Contact Person: James.Rauschert@AWIN.COM

Please enclose the following and return by 4:30 p.m. January 16, 2008:

- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:

[Signature] Applicant Signature 1/3/08 Date

Received 1-17-08
complete (pending check)

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Residential (1-8 Unit) Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Residential Garbage Collection refers to residential buildings with 1-8 dwelling units. Residential Collection applies to every residential property north of Larpenteur Avenue. Residential collection shall occur only on Mondays from 7 AM – 8:30 PM, unless Monday is a legal holiday. When Monday is a legal holiday, residential collection shall be on the Tuesday immediately following the holiday.

Number of Residential Trucks 3 (\$65.00 Truck) Total Due \$ 195.00

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: Waste Management of Minnesota, Inc.

Address: 10050 Naples St. NE Blaine MN 55449

MN Business Tax ID Number: 7590065

Contact Information:

Contact Person: Sheldon Swensen

Phone: 952-890-1100 Fax: 763-783-5477

Email of Contact Person: www.wmnorthland.com

Please enclose the following and return by 4:30 p.m. January 16, 2008:

- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:

Sheldon Swensen
Applicant Signature

1-17-08
Date

Received 1-17-08
complete (pending check)

City of Lauderdale

The Island in the Metro

1891 WALNUT STREET
LAUDERDALE, MN 55113

PHONE: 651-792-7650
FAX: 651-631-2066
WWW.CI.LAUDERDALE.MN.US

2008 Commercial Garbage Hauler License Application (February 1, 2008 through January 31, 2009)

Note: Commercial Garbage Collection refers to non-residential buildings or residential buildings with 9 or more dwelling units. Collection can occur from 7 AM - 8:30 PM.

Number of Commercial Trucks 3 (\$65.00 Truck) Total Due \$ 195.00

Make checks payable to the City of Lauderdale.

Company Information:

Company Name: Waste Management of Minnesota, Inc.

Address: 10050 Naples St NE Blaine Mn 55449

MN Business Tax ID Number: 7590065

Contact Information:

Contact Person: Sheldon Swensen

Phone: 952-890-1100 Fax: 763-783-5477

Email of Contact Person: www.wmnorthland.com

Please enclose the following and return by 4:30 p.m. January 16, 2008:

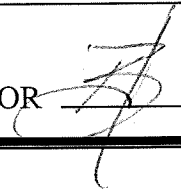
- License application and fees.
- Certificate of Insurance.
- Certified bond in the sum of \$1,000.
- Proof of worker's compensation insurance.
- Disclosure Statement regarding waste disposal facilities used by your company.

By signing below, the company agrees to follow the regulations of the City and acknowledges that all licenses are subject to final approval of the City Council:

Sheldon Swensen
Applicant Signature

1-17-08
Date

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED Consent <u> X </u> Presentation <u> </u> Public Hearing <u> </u> Discussion <u> </u> Action <u> </u> Resolution <u> </u> Work session <u> </u>	MEETING DATE <u> January 22, 2008 </u> ITEM NUMBER <u> SCORE Grant Agreement </u> STAFF INITIAL <u> Jim </u> APPROVED BY ADMINISTRATOR 
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DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In October 2007 the Council authorized Staff to apply for an annual SCORE grant from Ramsey County for the recycling program. The 2008 grant amount is \$4,758 for expenses related to administering the City's recycling program.

Enclosed: Grant Agreement

OPTIONS:

- 1) Approve as part of the consent agenda.
- 2) Remove from consent agenda for discussion.

STAFF RECOMMENDATION:

Authorize the Mayor, City Administrator, and City Attorney to enter into a SCORE grant agreement with the County.

COUNCIL ACTION:

**AGREEMENT BETWEEN
RAMSEY COUNTY AND LAUDERDALE
FOR A SCORE FUNDING RECYCLING GRANT**

This Agreement is between Ramsey County (the "County") and Lauderdale (the "Municipality").

1. OBLIGATIONS

a. Reimbursement

1. The Municipality is obligated to provide for curbside recycling as agreed to in the Joint Powers Agreement between the Municipality and Ramsey County for funding residential recycling, including programs or provisions for assuring residential recycling service is available to residents on-site at all multi-unit housing and manufactured home parks. The County may deny reimbursement to the Municipality, or seek recovery of payments disbursed to the Municipality, if the Municipality is unable to verify that recycling collection service is provided at each place of residence. The County may deny reimbursement, or seek recovery, of that portion of the grant amount equivalent to the proportion of households not provided recycling collection service.
2. The Municipality shall identify GreenGuardian.com as a source for recycling and waste reduction information in any public education materials.
3. The Municipality shall use the SCORE funds as specified by the Joint Powers Agreement dated July 1, 2004, in accordance with the budget established in Attachment A. This budget may be modified by the Municipality only with the express written consent of the Saint Paul-Ramsey County Department of Public Health, Environmental Health Section. Funds not spent by the Municipality during the budget year will be retained by the County. Unspent funds will be available to the County to use for SCORE-eligible expenditures.
4. Subject to the provisions of section 1-a-5, below, the Municipality shall receive two payments from the County for recycling funds. The first distribution shall occur by February 28, 2008, and shall be in the amount of \$2,379.00. The second distribution shall be by May 31, 2008, and shall be for \$2,379.00.

The Municipality shall not use grant funds for expenses, or a portion of expenses, which have been or will be reimbursed by other parties, or for expenses that do not meet the eligibility criteria outlined in the SCORE grant application guidelines.

5. The County's obligation under this Agreement is subject to the availability and provision of funding from the State of Minnesota. The County may immediately cancel this Agreement or reduce the reimbursement to the Municipality to the extent funds received from the State are reduced or eliminated. The County is acting as fiscal agent for the Municipality and in no event shall be obligated to reimburse the Municipality in an amount in excess of that actually received from the State.

b. Reports

1. The Municipality shall submit a report to the County by February 1, 2009. The report will include program information for January 1 through December 31, 2008. The report is to include information on recycling at all residential units, including multi-unit housing and manufactured home parks, even if the Municipality does not provide collection services to those units.
2. The reports shall be submitted on forms provided by the County.

c. Financial Report

1. The Municipality shall submit a letter which certifies that SCORE funds have been used pursuant to the Joint Powers Agreement and this Agreement. That letter shall be included in the report due February 1, 2009.
2. The Municipality shall be required to submit, if requested by the County, an audited financial report to the Ramsey County Budget and Accounting Office. The report shall show how funds received from Ramsey County were disbursed.

2. TERM

The term of this agreement shall be from January 1, 2008, through December 31, 2008, the date of signatures notwithstanding.

3. CANCELLATION

Either party may cancel this Agreement at any time upon thirty (30) days written notice to the other party. In the event of termination, the Municipality shall be entitled to reimbursement for those eligible expenses incurred up to the termination date, provided the expenses have been incurred according to the budget shown in Attachment A and the Municipality is not otherwise in default of any terms and conditions in this Agreement.

4. DEFAULT

Any of the following shall constitute default on the part of the Municipality:

- a. The failure of the Municipality to use funds in a manner consistent with this Agreement and Attachment A.
- b. The failure of the Municipality or its (sub)contractor(s) to use their best efforts to ensure the maximum collection and marketing of recyclable materials from all residential units.
- c. The failure of the Municipality to provide information satisfactory to the County as required in this Agreement, including information for the report required under Section 1-b.
- d. The failure of the Municipality to meet any terms and conditions of this agreement.

5. GENERAL CONDITIONS

- a. All services and duties performed by the Municipality pursuant to this Agreement shall be performed to the satisfaction of the County and in accordance with all applicable federal, State, and local laws, ordinances, rules, and regulations as a condition of payment. The Municipality agrees that it will comply with all federal, State, and local statutes and ordinances relating to nondiscrimination.
- b. The Municipality shall at all times be an independent contractor and shall not be the employee of the County for any purpose. The County shall not be responsible for the payment of any taxes, either federal or State, on behalf of the Municipality, nor shall the County be responsible for any fringe benefits. No Civil Service or other rights of employment will be acquired by virtue of Municipality's services.
- c. The Municipality and County mutually agree to defend, hold harmless, and indemnify the other party, its officials, agents, and employees, from any liability, loss, or damage they may suffer as a result of demands, claims, judgments, or costs arising out of or caused by the indemnifying party's performance of their respective obligations under the provisions of this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limits of or exceptions to liability set by law.

- d. Under no circumstances, however, shall either party be required to pay on behalf of itself or the other party, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The statutory limits of liability for some or all of the parties may not be added together or stacked to increase the maximum amount of liability for any party.
- e. All data collected, created, received, maintained, or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, or any other applicable State statute, any State rules adopted to implement the Act and statutes, as well as federal statutes and regulations on data privacy. The Municipality agrees to abide by these statutes, rules, and regulations.
- f. All books, records, documents, and accounting procedures and practices of the Municipality and its (sub)contractor(s), if any, relative to this Agreement are subject to examination by the County and the State Auditor, as appropriate, in accordance with the provisions of Minnesota Statutes §16C.05, Subd. 5.
- g. The Municipality shall make all reasonable efforts to ensure that their employees, officials and subcontractors do not engage in violence while performing under this agreement. Violence, as defined by the Ramsey County Workplace Violence Prevention and Respectful Workplace Policy, is defined as words and actions that hurt or attempt to threaten or hurt people; it is any action involving the use of physical force, harassment, intimidation, disrespect, or misuse of power and authority, where the impact is to cause pain, fear or injury.
- h. The Municipality will be required to pay any subcontractor within ten days of receipt of payment from the County for undisputed services provided by the subcontractor. The Municipality will be required to pay interest of 1½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the Municipality shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from the Municipality must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.
- i. All equipment purchased using funds provided in this Agreement shall remain the property of the Municipality.
- j. Any amendments to this Agreement shall be in writing and signed by both parties.

6. RECYCLING MARKETS SUPPORT FUND

During 2008, the County will reserve for the Municipality a portion of the County Recycling Markets Support Fund for the Municipality. This portion will be the proportion of the Municipality's population residing in Ramsey County to the entire Ramsey County population, according to Metropolitan Council population figures, multiplied by the total amount of the Support Fund. To gain access to these funds, the Municipality must first apply to the County, in accordance with the County's guidelines in place at the time for distribution of the Recycling Markets Support Fund. The Municipality will be allowed to incur expenses for reimbursement in accordance with its application, including eligible activities and maximum potential reimbursement amount, once such application is approved by the County. The County shall reimburse the Municipality for adequately documented requests consistent with such an approved application. The Municipality must provide evidence, upon request from the County, that no Support Fund monies were used to landfill recyclable materials and/or transport materials to a landfill. The County reserves the right at any time to amend the total amount of the Support Fund, to amend the guidelines for distribution of the Support Fund, or to eliminate the Support Fund.

Because of a loan approved by the County Board from the Recycling Markets Support Fund that will begin in 2008, there may be limited or no funding available to the Municipality from the Recycling Markets Support Fund until substantial repayments of this loan back into the Support Fund have occurred.

7. WASTE REDUCTION

The Municipality shall comply with Minnesota Statutes §115A.151 regarding recycling in local government facilities. The Municipality and its (sub)contractor(s) shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as a result of this agreement shall be printed on both sides of the paper, where commonly accepted publishing practices allow, on recycled and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

8. PUBLIC ENTITIES MANAGEMENT OF WASTE

The Municipality shall comply with Minnesota Statutes §115A.46 and §115A.471 when arranging for the management of mixed municipal solid waste (MSW) and assure delivery of such waste to a waste processing facility for resource recovery.

RAMSEY COUNTY

LAUDERDALE

By _____
County Manager Date

By _____
Title: Date

Funds are available,
code: 2008-12901-581080-425101-G213001

Approved as to Form:

By _____
Budget and Accounting

By _____
Municipality Attorney

Insurance Approved and Approved as to Form:

By _____
Assistant County Attorney

By _____
Clerk-Treasurer

Recommended:

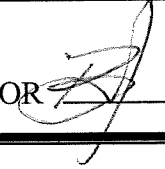
By _____
Director, Department of Public Health

ATTACHMENT A

LAUDERDALE 2008 SCORE FUNDING GRANT BUDGET

ADMINISTRATION:	\$4,758.00
PROMOTION ACTIVITIES: (DETAIL) City Newsletter, recycling stickers	\$ 0.00
EQUIPMENT:	\$ 0.00
COLLECTION OF RECYCLABLES:	\$ 0.00
TOTAL SCORE GRANT:	\$4,758.00

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED	MEETING DATE <u>January 22, 2008</u>
Consent _____	ITEM NUMBER <u>Playground Planning</u>
Presentation _____	STAFF INITIAL <u>Jim</u>
Public Hearing _____	
Discussion <u>X</u>	
Action <u>X</u>	
Resolution _____	
Work session _____	APPROVED BY ADMINISTRATOR 

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A recommendation from the December PCIC meeting was to place a sign near the playground that says playground improvements are being considered for 2009 and encouraging playground users to contact City Hall with their suggestions as a tool for the Committee to use in making their recommendations.

Staff would like the Council to discuss and decide whether to affirm the Committee's recommendation.

A sign similar to the one that was at the Doggie Play Area would be cheap, effective, and could be attached to the east side of the fence next to the playground.

OPTIONS:

- 1) Affirm the Committee's recommendation.
- 2) Do not affirm the Committee's recommendation.

STAFF RECOMMENDATION:

Provide direction to Staff regarding a sign.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____ X

Meeting Date January 22, 2008

ITEM NUMBER 13A—I/I Ordinance

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

We are back at it! If only the information about Vadnais Heights had come out a month ago. Brian spoke with Little Canada's City Administrator regarding the changes they made to their ordinance after being sued by residents. They adopted language stating they would get an administrative search warrant to gain access as opposed to fines and their problems have ceased. I applied this practice to our ordinance (page 7).

These have not been reviewed by or discussed with the City Attorney. If these modifications seem reasonable, we will get the City Attorney's input.

Additionally, the penalties for non-compliance section of the *Clear Water Inflow and Infiltration Reduction Program Policy* was also modified to accommodate the changes.

STAFF RECOMMENDATION:

COUNCIL ACTION:

CHAPTER 2

SEWER¹

SECTION:

- 8-2-1: Service Connection Installation Regulations
- 8-2-1--1: Installation By City
- 8-2-1--2: Application
- 8-2-1--3: Deposits, Fees And Charges
- 8-2-1--4: Criteria For Approval
- 8-2-1--5: Grant Of Application
- 8-2-1--6: Service Connections
- 8-2-2: Use Regulations
- 8-2-2--1: Definition
- 8-2-2--2: Connection Required
- 8-2-2--3: Permit Required
- 8-2-2--4: Implied Consent
- 8-2-2--5: Application For Service; Deposit
- 8-2-2--6: Sewer Accounts
- 8-2-2--7: Sewer Service Charges
- 8-2-2--8: Commercial, Manufacturing And Industrial Discharge
- 8-2-2--9: Discharge Of Surface Water Prohibited
- 8-2-2-10: Inspection
- 8-2-2-11: Discontinuance Of Service
- 8-2-2-12: Connection Prior To Application
- 8-2-2-13: Outdoor Privy, Cesspool, Etc., Prohibited
- 8-2-3: Penalty +2R+

8-2-1: SERVICE CONNECTION INSTALLATION REGULATIONS:

8-2-1-1: INSTALLATION BY CITY:

In the installation of sanitary sewer service connections, all street excavations shall be made, taps into City sewer lines made and pipes installed from the lateral sewer line to the property line by the City, under the direction and general supervision of the City Council. (Ord. 33, 5-1-1969)

8-2-1-2: APPLICATION:

Any person desiring the installation of a sanitary sewer service connection to serve his property shall make written application to the City Administrator. (Ord. 33, 5-1-1969)

1. M.S.A. § 412.221, subds. 6 and 31.

8-2-1-3: DEPOSITS, FEES AND CHARGES:

A. Deposit:

1. Initial Deposit: A deposit as determined from time to time by the City Council shall be made by the applicant at the time of application, to be applied to the cost of installing such service connection from the lateral sewer line to the property line; provided that if application is made for the construction of such service connection after November 1 or before April 15 of any year, an additional deposit as determined from time to time by the City Council shall be made.

2. Additional Cost: The applicant shall agree in writing that in the event that such deposit or deposits are insufficient to pay the actual cost of construction of such service connection, he will make payment of the balance of the construction cost to the City within thirty (30) days after written demand therefore by the City Administrator.

3. Nonpayment Of Additional Costs: In the event that the amount so demanded is not paid as hereinbefore provided, the Council may levy a special assessment for said amount against the property served by said connection, together with interest thereon from the date of completion of said connection. (Ord. 33, 5-1-1969; 1996 Code)

B. Connection Fees:

1. Required When No Special Assessment Levied: No person connecting any drainage, waste disposal, or plumbing facilities with a City sewer service connection from property served by such service connection shall make such connection without first paying the connection fee as hereinafter set forth; provided, that this Section shall be applicable only to those cases where such service connection has been installed by the City, paid for from City funds, and where no special assessment has been levied against the property to be served for the cost of installing such service connection.

2. Fee: The connection fee shall be in a sum as determined from time to time by the City Council. (amended 12-11-2007)

3. Other Permit Fees: This fee shall not be in lieu of any other permit fee required by the ordinances of this City, whether now or hereafter adopted. (Ord. 34, 5-1-1969; 1996 Code)

C. Sewer Service Availability Charge:

1. Imposition Of Charge: There is imposed on each new building constructed within the City and upon each building hereafter connected to the sewer system of the City a sewer service availability charge. This charge is imposed to assist the City in meeting its obligations to the Metropolitan Council Environmental

Services, hereafter referred to as MCES, pursuant to Minnesota Statutes, chapter 473. All funds collected under this subsection shall be used by the City for that purpose. (amended 12-11-2007)

2. Amount Of Charge: The amount of the sewer service availability charge shall be fixed from time to time by resolution of the City Council. The charge shall be equal to the sewer service availability charge established by the MCES and shall be used as a basis for payments made to the MCES by the City. (amended 12-11-2007)

3. Administration; Building Permits: An applicant for a permit for building construction or for the connection of an existing building to the City's sewer system shall pay the sewer service availability charge to the City together with other fees required for the issuance of any such permit. The Building Inspector shall not issue a building permit for any new building to be connected to the sanitary sewer system or for any existing building to be connected to such system unless the charge is paid. (Ord. 60, 1-9-1973)

8-2-1-4: CRITERIA FOR APPROVAL:

A. Lateral Sewer Line: No such application for the installation of a service connection shall be granted unless the property being served abuts upon a street or alley in which a lateral sewer line has been laid.

B. Separate Service Connection: Unless special permission in writing from the City Council is first obtained, every lot, piece or parcel of land served by the City sanitary sewer system shall have a separate service connection.

C. Special Assessments: No application for the installation of a service connection to serve any property shall be made by the owner thereof unless all sanitary sewer special assessments upon such property then due and payable have been paid. (Ord. 33, 5-1-1969)

8-2-1-5: GRANT OF APPLICATION:

When the applicant has complied with the terms of this Section 8-2-1, the application may be granted by the City Administrator, who may thereupon order the installation of the service connection. (Ord. 33, 5-1-1969)

8-2-1-6: SERVICE CONNECTIONS:

Service connections so installed by the City shall be constructed from the wye in the street or alley adjoining the property to the nearest point on the property line, unless special permission

from the City Council is first obtained permitting construction in a different manner. (Ord. 33, 5-1-1969)

8-2-2: USE REGULATIONS:

8-2-2-1: DEFINITION:

For the purposes of this Section 8-2-2 the term "sanitary sewage" means wastewater from water closets, lavatories, sinks, bath tubs, cellar floor drains, bars, soda fountains, refrigerators, drinking fountains and liquid wastes resulting from any commercial, manufacturing or industrial operations or processes that drains into the metropolitan disposal system of the Metropolitan Council. (Ord. 32, 12-21-1971; amended 12-11-2007)

8-2-2-2: CONNECTION REQUIRED:

Notwithstanding any other provision in this Section 8-2-2, the use of all private sewage disposal facilities shall be discontinued on or before July 1, 1966, and thereafter all sanitary sewage facilities in use in this City on any residential, commercial, manufacturing or industrial property shall be connected to the City sanitary sewer system. (Ord. 32, 12-21-1971)

8-2-2-3: PERMIT REQUIRED:

No person shall connect any private sanitary sewage disposal facilities with the sanitary sewer system of the City, or discharge any sanitary sewage into the City sanitary sewer system without first obtaining a permit therefor. (Ord. 32, 12-21-1971)

8-2-2-4: IMPLIED CONSENT:

Every customer or person receiving sanitary sewage disposal service through the City sanitary sewage system shall be deemed to consent to all the rules, regulations and rates contained in the ordinances of the City and to all modifications thereof and all new rules, regulations or rates adopted by the City. (Ord. 32, 12-21-1971)

8-2-2-5: APPLICATION FOR SERVICE; DEPOSIT:

Before any sanitary sewage is discharged into the City system from any premises, the owner or his authorized agent shall apply to the City Administrator for sanitary sewage service and shall deposit with the City Administrator a sum to be determined from time to time by the City Council to hold the City free from any

loss occasioned by failure to pay any bill legally rendered against him for service of his property and from any loss resulting from damage to City-owned property adjacent to his premises. If such payment has already been paid as a water deposit, no sewer rental deposit is required, but application for sewage disposal service shall nevertheless be made. (Ord. 32, 12-21-1971)

8-2-2-6: SEWER ACCOUNTS:

Sewer accounts shall be carried in the name of the owner of the property, or in the name of the person designated by the owner in writing. Sewer service rates, charges or rentals shall be a charge against the owner, lessee or occupant of the premises, or against any or all of them; and any such claim for unpaid rates, charges or rentals which have been properly billed to the occupant of the premises may be collected in a civil action in any court of competent jurisdiction, or, in the discretion of the City Council, may be certified to the County Auditor with the taxes against such property serviced and shall be collected as other taxes are collected. Payments of delinquent sewer service rates, charges or rentals shall be credited to the same fund as current collections for that purpose are, deducting therefrom any cost of collection accruing to the City. (Ord. 32, 12-21-1971)

8-2-2-7: SEWER SERVICE CHARGES:

A. Charges Established By Resolution: For the purpose of providing funds for the sewer system of the City and for the providing of sewage disposal service, the Council shall, from time to time, establish the sewer service charges which are to be paid. Any such action taken by the Council shall be by resolution.

B. Based On Water Consumed: Such resolution may provide for basing the service charge upon the volume of water consumed upon the premises served by the City sanitary sewer system. Water meters of the type and design satisfactory to the regional water authority shall be installed on all sources of water supply connected with the sanitary facilities on such property, which meters shall be kept open for inspection and reading. (amended 12-11-2007)

C. Discount For Prompt Payment: Such service charges may include a discount for prompt payment.

D. Water And Sewer Statements: Water and sewer statements may be submitted on a single bill in those cases where the premises are served by both the regional water authority and City sewer systems. (Ord. 32, 12-21-1971; (amended 12-11-2007)

8-2-2-8: COMMERCIAL, MANUFACTURING AND INDUSTRIAL DISCHARGE:

No sanitary sewage consisting of liquid wastes from any commercial, manufacturing or industrial process shall be discharged into the sanitary system of the City without first securing the consent and approval of the Metropolitan Council and other applicable agencies, boards, and governing bodies.
(amended 12-11-2007)

8-2-2-9: DISCHARGE OF SURFACE WATER PROHIBITED:

Except as otherwise expressly authorized in this subdivision, no water from any roof, surface, sump pump, footing tile or drains, swimming pool, any other natural precipitation or groundwater, cooling water, or industrial process shall be discharged into the sanitary sewer system. Dwellings and other buildings and structures which require, because of the infiltration of water into basements, crawl spaces and the like, a sump pump discharge system shall have a permanently installed discharge line which shall not at any time discharge water into the sanitary sewer system. A permanent installation shall be one which provides for year-round discharge capability to either the outside of the dwelling, building or structure, or is connected to a City storm sewer or draintile. It shall consist of a rigid discharge line without valving or quick connections for altering the path of discharge or a system otherwise approved by the city Public Works Coordinator or City Engineer.

Any person, firm, corporation, or other entity having a roof, surface, sump pump, footing tile or drains, swimming pool, cooling water or unpolluted industrial process water now connected and/or discharging into the sanitary sewer system shall disconnect or remove the same. Any disconnects or openings in the sanitary sewer system shall be closed or repaired in an effective, workmanlike manner, after obtaining the proper permits, and inspected by a representative or agent of the City. If a City draintile or storm sewer system is available to the property, these discharges may be connected to it. If a public system is not utilized, these discharges must be accommodated on the owner's property.

Any property owner applying for a building permit or plumbing permit (excluding permits for water heaters), variance, minor subdivision, or other approval from the City, shall agree to an inspection of the structure's sump pump, footing or foundation drain discharge for compliance with this code. Variances, minor subdivision, and other requested approvals shall not be forwarded to City committees or the City Council for review until the discharges are in full compliance with this chapter of City Code.
(amended 12-11-2007)

8-2-2-10: INSPECTION:

Every person owning improved real estate that discharges into the City's sanitary sewer system shall allow an employee of the City or its designated representative to inspect the building or improvement to confirm that there is no sump pump or other prohibited discharge into the sanitary sewer system.

~~If Any person refusingrefuses to allow their property to be inspected by a City employee or its designated representatives, the City shall seek a search warrant from a court of competent jurisdiction before conducting the inspection or otherwise entering the property shall immediately become subject to the surcharge hereinafter provided for. Charges will acerue until the property is inspected and found to be in compliance with this code by a City employee or its designated representative.~~

New Home Inspections: All new homes with a sump pump system shall be inspected by a City employee or its designated representative before a certificate of occupancy is issued.

Assessments for Improvements: If a City employee or its designated representative identifies an illegal discharge into the sanitary sewer system and the cost to disconnect exceeds \$500, the property owner may petition the City Council to allow the disconnection costs to be assessed as a lien against its property under the provisions of Minnesota Statutes Chapter 429 and Lauderdale City Code 1-7-1.

Penalty: A surcharge of one hundred dollars (\$100.00) per month will be imposed and added to sewer bills of residential property owners who are not in compliance with this Chapter by the correction date established by the City. A surcharge of three hundred dollars (\$300.00) per month shall be imposed and added to sewer bills of commercial or industrial property owners who are not in compliance with this Chapter by the correction date established by the City. The surcharges shall be added every quarter until the property is brought into compliance with this Chapter. (amended 12-11-2007)

8-2-2-11: DISCONTINUANCE OF SERVICE:

The City reserves the right to discontinue service of the sanitary sewer system without notice when the same is necessary in the repair of the system or any part thereof, or for nonpayment of bills, or for any cause when required by the City of Minneapolis or the Minneapolis-Saint Paul Sanitary District. (Ord. 32, 12-21-1971)

8-2-2-12: CONNECTION PRIOR TO APPLICATION:

In any case where private sanitary sewage facilities are connected with the sanitary sewer system of the City without

first making application for and receiving all necessary permits therefor, the City Council may elect to charge for sewage disposal service to the premises so connected, from the time that a sanitary sewer main was first available for use by such premises or from the time that a structure which could use such sewer main was first constructed on such premises, whichever is later. Any such charges may include charges for delinquency in paying for sewage disposal service when due. (Ord. 32, 12-21-1971)

8-2-2-13: OUTDOOR PRIVY, CESSPOOL, ETC., PROHIBITED:

No person shall construct, reconstruct, relocate or erect, nor shall any permit hereafter be issued for the construction, installation, reconstruction, relocation or erection of any outdoor privy, cesspool, septic tank, drainage field or similar structure for the disposal of sewage on any property or to serve any property abutting upon or adjacent to any street in which sewer mains have been laid, but connection of sanitary sewage facilities on any such property shall be made with the City sanitary sewage system at the time that such work is rendered necessary to provide sanitary disposition of sewage. (Ord. 32, 12-21-1971)

8-2-3: PENALTY:

Any person violating this Chapter shall be subject to penalty as provided by Section 1-4-1 of this Code. (Ord. 32, 12-21-1971; 1996 Code)

CITY OF LAUDERDALE

Clear Water Inflow and Infiltration Reduction Program Policy

Purpose of Policy: This policy establishes program elements for the reduction of clear water inflow and infiltration into the metropolitan disposal system.

Introduction

The Metropolitan Council owns, operates, and maintains a system of wastewater interceptors in the city and region that transport waste for final treatment. Current system capacity is being consumed by clear water that enters the pipe network from a variety of public and private entrance points. As a result, in 2006 the Metropolitan Council adopted a surcharge program that imposes charges on cities when flows exceed allowable limits.

To avoid additional expense to the community and its residents, it is the city's responsibility to reduce clear water flows into the wastewater disposal system. To achieve the goal of reducing or eliminating clear water flow into the metropolitan disposal system, the city has adopted the following program.

Clear Water Reduction Program Components

The city's clear water reduction program includes four elements intended to reduce or eliminate the flow of clear water into the wastewater disposal system:

- **Public Education.** The city will use a variety of media sources to raise awareness and provide education about the problems and costs associated with clear water inflow and infiltration into the metropolitan disposal system. The key to a successful program is an educated community.
- **Public Right-of-Way Improvements.** The city will inspect and repair street manhole barrels and castings that currently allow clear water to quickly enter the wastewater disposal system.
- **Residential Property Inspections.** The city will inspect and certify all residential and commercial properties to ensure they are not contributing clear water to the wastewater disposal system. Visual inspections may be supplemented with camera or video inspections to determine if foundation drains are connected to service laterals. Non-compliant property owners will be given a reasonable amount of time to make repairs so that the property can be certified as compliant.
- **Grant Program.** The city will establish a grant program to assist property owners with needed repairs. The owner of any property that has an existing illegal connection, who submits to an inspection by city personnel, a representative, or agent within 14 days of initial notice of inspection, may apply once for City financial assistance based upon the following grant program:
 - \$300 for voluntary compliance in 2008; or
 - \$150 for voluntary compliance in 2009.

To qualify for financial assistance a property owner must:

1. Request a City inspector verify the illegal connection before beginning corrective action;
2. Correct the illegal connection per the provisions of Title 8, Chapter 2 of the Lauderdale City Code, which includes securing all necessary building or plumbing permits;
3. Request a second inspection by city personnel, a representative, or agent to confirm the disconnection has been satisfactorily completed; and
4. Submit receipt(s) for labor and/or materials within 30 days of the second inspection.

Other Provisions:

- City staff will reimburse property owners with qualifying receipts after receiving City Council approval.
- Financial assistance is limited to a one-time reimbursement per dwelling, building or structure.
- The City will reimburse for labor from a licensed plumber only and materials excluding sump pumps. Routine sump pump maintenance will not be reimbursed.
- Property owners will be required to obtain the appropriate permits at City Hall before completing the disconnection. Permit fees will be waived.

Program Timetable

The clear water reduction program began January 1, 2007, and will continue until all properties have been inspected. Property re-inspections may occur at any time, with advance notice, in perpetuity.

Inspection Personnel

City personnel or authorized representatives or agents will conduct the inspection of residential and commercial properties for certification of disconnection.

Assessments for Improvements

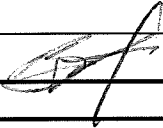
If inspection personnel identify an illegal discharge into the wastewater disposal system and the cost to disconnect exceeds \$500, the property owner may petition the City Council to allow the disconnection costs to be assessed as a lien against their property under the provisions of Minnesota Statutes Chapter 429 and Lauderdale City Code 1-7-1.

Penalties for Non-Compliance

If any person refuses to allow their property to be inspected by a City employee or its designated representatives, the City shall seek a search warrant from a court of competent jurisdiction before conducting the inspection or otherwise entering the property. Any person refusing to correct illegal discharges will become subject to the penalties provided for in Title 8, Chapter 2 of Lauderdale City Code.

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input checked="" type="checkbox"/>

MEETING DATE	<u>January 22, 2008</u>
AGENDA NUMBER	_____
DESCRIPTION	<u>Administrator Evaluation</u>
	

BACKGROUND OR PAST COUNCIL ACTION
<p>I provided information to the council in the Friday report (1/11/08). The information consisted of my self-evaluation and a blank evaluation form for Council members to use in assessing my performance over the past year.</p> <p>I also invited council members to discuss with me issues and concerns. At the time of this writing, no council members have contacted me.</p>

OPTIONS

STAFF RECOMMENDATION

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION