

LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, JANUARY 8, 2008
7:30 P.M. CITY HALL
1891 WALNUT STREET

1. **ROLL CALL**
2. **OATHS OF OFFICE**
 - a. Jeff Dains
 - b. Denise Hawkinson
 - c. Lara Mac Lean
3. **APPROVAL OF THE AGENDA**
4. **APPROVALS**
 - a. December 11, 2007, City Council Meeting
 - b. Claims totaling \$104,708.46.
5. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**
6. **CONSENT**
 - a. 2008 Rental Housing Licenses
 - b. 2008 Gas Station, Tree, Mechanical, Cigarette, and 3.2 Liquor Licenses
 - c. 2008 Investment Policy
 - d. 2008 Depository and Investment Institutions – Resolution 010808A
 - e. Authorize plans and specs for seal-coating streets west of Eustis
 - f. Authorize plans and specs for hockey rink improvements
 - g. Park Committee Minutes
7. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
8. **PUBLIC HEARINGS** (the Council conducts public hearings to provide public affected by a proposal to give input in to the decision).
 - a. Comprehensive Plan
9. **REPORTS**
 - a. TH280 Update
 - b. Snow*Commotion
10. **DISCUSSION / ACTION**
 - a. Comprehensive Plan – Resolution 010808B
 - b. Designation of Official Newspaper
 - c. 2008 Committee Assignments
 - d. Set date and time for 2009 initial goal setting/budget meeting
 - e. Supplemental Phone Book
11. **ITEMS REMOVED FROM THE CONSENT AGENDA**
12. **ADDITIONAL ITEMS**
13. **SET AGENDA FOR NEXT MEETING**

- a. Commissioner Parker
- b. Larpenteur Avenue
- c. Snow*Commotion

14. **WORK SESSION**

- a. Administrator Review

15. Closed session – Administrator Evaluation

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date January 8, 2008

ITEM NUMBER Oaths of Office

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

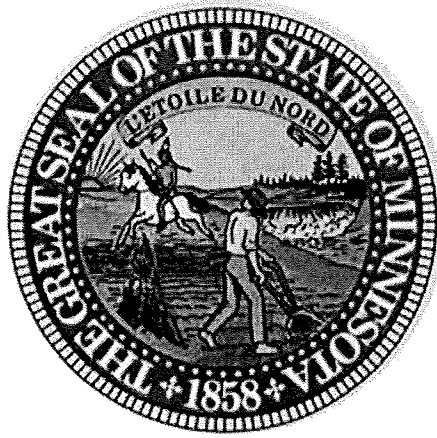
DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Before the meeting gets underway, the election winners should be sworn into office. Copies of the oaths for each winner are included in the packet. The originals are in the Mayor's packet. I included two copies to be signed before the end of the night; one is for the City's records and one for the winning candidate.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:



OATH OF OFFICE

State of Minnesota

SS:

County of Ramsey

I, Lara Mac Lean do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of City Council in the County of Ramsey, the State of Minnesota, to the best of my judgment and ability.

Signature

Subscribed and sworn to before me this 8th day of January 2008.

Signature of Notary Public

Date Commission Expires

Printed Name of Notary Public

County of Residence



OATH OF OFFICE

State of Minnesota

SS:

County of Ramsey

I, Denise Hawkinson do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of City Council in the County of Ramsey, the State of Minnesota, to the best of my judgment and ability.

Signature

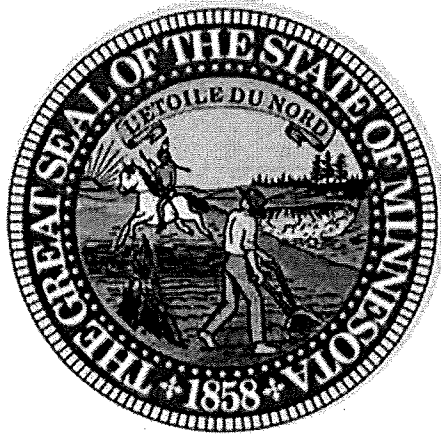
Subscribed and sworn to before me this 8th day of January 2008.

Signature of Notary Public

Date Commission Expires

Printed Name of Notary Public

County of Residence



OATH OF OFFICE

State of Minnesota

SS:

County of Ramsey

I, Jeffrey Dains do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of Mayor in the County of Ramsey, the State of Minnesota, to the best of my judgment and ability.

Signature

Subscribed and sworn to before me this 8th day of January 2008.

Signature of Notary Public

Date Commission Expires

Printed Name of Notary Public

County of Residence

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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Tuesday, December 11, 2007

Mayor Dains called the meeting to order at 7:30 p.m.

Council members present: Lara Mac Lean, Denise Hawkinson, Karen Doherty, Clay Christensen, and Mayor Dains.

Mayor Dains requested adding staff recognition and market analysis for the assistant to the administrator position to the agenda.

Council member Christensen moved to approve the agenda and council member Doherty seconded the motion and it carried.

Council member Hawkinson moved to approve the November 27, 2007, City Council meeting minutes. Council member Doherty seconded the motion and it carried.

Council member Hawkinson asked about the Port-a-potty claim for the park. Butkowski responded the vendor used to refund the City's deposit after the City paid the final invoice for the year. The credit would then carry over to the next year. This year the City withheld payment for the October bill until the refund was applied. The claim reflects the amount due after the credit was applied.

Council member Doherty moved to approve the claims totaling \$74,313.09. Council member Mac Lean provided the second and the motion carried.

No residents addressed the Council with issues or concerns not on the agenda.

Council member Christensen moved the Consent Agenda establishing the 2008 Council meeting schedule, adopting the 2008 fee schedule, approving 2008 rental licenses, approving wage increase for the Assistant to the Administrator position, and acknowledging the engagement letter from Abdo, Eick, and Meyers, LLP for the 2007 Audit. Council member Hawkinson seconded the motion and it carried.

Mayor Dains welcomed Senator John Marty and Representative Mindy Greiling to the meeting and asked them to provide information on Trunk Highway 280.

Representative Greiling told the Council she sent a letter to Commissioner and Lt. Governor Carol Molnau about the need for a sound wall along Highway 280 but she had

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Lauderdale City Hall
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not yet received a response. She also told the Council she attended a meeting in St. Anthony Park on November 27 regarding their desires for sound wall improvements. Mn/DOT representatives at the St. Anthony Park meeting told Rep. Greiling that the proposed Lauderdale sound wall would not qualify for emergency funds because it would not be a temporary structure.

Heck added that he spoke to Mn/DOT officials and was told the sound wall would not be included in the emergency fund request because the noise in the area is a pre-existing condition.

The Mayor thanked Rep. Greiling for the update and asked Senator Marty and Rep. Greiling to provide their perspective on the upcoming legislative session.

Senator Marty started by saying this is the short session and the Legislature will focus primarily on the bonding bill. He anticipates the Senate will introduce a transportation bill. Senator Marty then explained his proposal for health care reform in Minnesota, which will be his primary focus this year.

Rep. Greiling stated the House will work on a transportation bill and may consider the possibility of a veto override, as they were only seven votes short last session. She also indicated the bonding bill and health care were on the docket.

The Council thanked Sen. Marty and Rep. Greiling for coming to the meeting. The meeting recessed for 10 minutes.

The Council meeting reconvened at 8:20 p.m.

Eagle Scout candidate Julio Herrera discussed with the Council his proposal to build, install and maintain wood duck and bluebird houses on City property. He described the houses and potential locations for their placement.

Moved by council member Christensen to allow Julio Herrera to construct, install and maintain birdhouses on City property. Council member Hawkinson seconded the motion and it carried. Mr. Herrera is to work with staff on the placement of the birdhouses.

Heck outlined the final draft of the 2008 Lauderdale Budget. Heck indicated the levy will increase .13% over 2007 and total expenditures are estimated to increase 6% over 2007. Heck said existing fund balances and increased state aid will help keep the levy down.

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Council member Christensen moved Resolution 121107-A adopting the 2007, payable 2008 levy of \$551,634 including an estimated \$81,000 in fiscal disparity aid. Council member Doherty seconded the motion and it carried with Mac Lean, Hawkinson, Doherty, Christensen, and Dains all voting yes.

Mayor Dains recommended to the Council that staff receive a day of vacation in recognition for their dedicated work and service over the past year. The extra day is to be used before January 20, 2008, as authorized by the City Administrator.

Council member Hawkinson moved to approve the recognition day for staff. Motion second by council member Mac Lean and carried.

Mayor Dains asked when a market study for the Assistant to the Administrator was last completed. Heck stated he was not sure and indicated the City of Shoreview is hiring an Assistant to the Administrator and the wage range is similar to ours.

Heck said he would provide market information to the Council on the position.

Council Member Mac Lean asked about the Lauderdale Community Directory. She wanted to know if the directory had been mailed. Bownik addressed the Council. He stated the directory was mailed and would arrive at residents' homes sometime that week.

Council members commented on the layout of the telephone directory and the print size. The Council directed staff to change the layout of the telephone directory and bring a draft to the next Council meeting for discussion on distribution of the revised directory.

The Council set the agenda for the next meeting and then moved into work session at 9:06 p.m.

The Council discussed the nuisance ordinance and enforcement. The discussion focused on whether enforcement should be proactive or complaint driven. Most of the comments centered on the section of the proposed ordinance relating to housing maintenance. Heck provided a brief summary of the areas of the ordinance he felt fit with proactive enforcement and those best left to complaints.

Council member Christensen moved adoption of Ordinance 07-03 relating to Abandoned Vehicles. Council member Doherty seconded and the motion carried with all members voting yes.

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Council member Christensen moved adoption of Ordinance 07-04 relating to health and safety nuisances. Council member Hawkinson seconded the motion and it carried with all members voting yes.

Council member Christensen moved to adjourn the meeting which was seconded by council member Doherty and carried.

Meeting adjourned at 9:50 p.m.

Respectfully submitted

Brian W. Heck
City Administrator

CITY OF LAUDERDALE

Claims for Approval

January 8, 2008 City Council Meeting

<u>Payroll</u>		
12/14/07 Payroll:	Direct Deposit # 500452-500459	\$7,873.79
12/14/07 Payroll:	Payroll Liabilities, e-payments 211E-213E	\$6,325.87
12/28/07 Payroll:	Direct Deposit # 500460-500471	\$8,605.36
12/28/07 Payroll:	Payroll Liabilities, e-payments 217E-220E	\$7,330.25
<u>Vendor Claims</u>		
12/11/07 Claims:	Check #s 18968-18979	\$4,084.37
12/21/07 Claims:	Check #s 18980-18991	\$13,407.41
12/31/07 Claims:	Check #s 18992-18999	\$3,655.20
1/8/08 Claims:	Check #s 19000-19010	\$53,426.21

Subtotal of Claims From Above **\$104,708.46**

Total Claims for Approval	\$104,708.46
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CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500453	000000011	BOWNIK, JAMES	25	BI-WEEKLY	\$1,095.14	12/14/2007	Outstanding
500454	000000007	BUTKOWSKI, HEATHER	25	BI-WEEKLY	\$1,143.03	12/14/2007	Outstanding
500455	000000001	HECK, BRIAN	25	BI-WEEKLY	\$2,234.47	12/14/2007	Outstanding
500456	000000002	HINRICHS, DAVID C	25	BI-WEEKLY	\$985.79	12/14/2007	Outstanding
500457	000000005	HUGHES, JOSEPH A	25	BI-WEEKLY	\$1,490.57	12/14/2007	Outstanding
500458	000000013	MAC LEAN, LARA	25	BI-WEEKLY	\$184.70	12/14/2007	Outstanding
500459	000000055	HAWKINSON, LUKE	25	BI-WEEKLY	\$338.69	12/14/2007	Outstanding
500452	000000101	DUBORD, ANDREW	25	BI-WEEKLY	\$401.40	12/14/2007	Outstanding
					<u>\$7,873.79</u>		

CITY OF LAUDERDALE

12/13/07 10:49 AM

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Payments

Current Period: DECEMBER 2007

Batch Name	121407paytax	Computer Dollar Amt	\$6,325.87	Posted
Refer	609 PERA	Ck# 000211E	12/14/2007	
Cash Payment	G 101-21704 PERA	12/14/07 payroll		\$1,411.63
Invoice				
Transaction Date	12/13/2007	Due 0 NORTH STAR CHEC	10100	Total \$1,411.63
Refer	610 NORTH STAR BANK, CHECKING S	Ck# 000212E	12/14/2007	
Cash Payment	G 101-21703 FICA WITHHOLDING.	12/14/07 payroll taxes		\$2,009.12
Invoice				
Cash Payment	G 101-21701 FEDERAL TAXES	12/14/07 payroll taxes		\$923.65
Invoice				
Transaction Date	12/13/2007	Due 0 NORTH STAR CHEC	10100	Total \$2,932.77
Refer	611 ICMA RETIREMENT TRUST - 457	Ck# 000213E	12/14/2007	
Cash Payment	G 101-21705 ICMA RETIREMENT	12/14/2007 payroll		\$1,981.47
Invoice				
Transaction Date	12/13/2007	Due 0 NORTH STAR CHEC	10100	Total \$1,981.47
Fund Summary				BATCH Total
				\$6,325.87
101	10100 NORTH STAR CHECKING		\$6,325.87	
			\$6,325.87	

Pre-Written Checks	\$6,325.87
Checks to be Generated by the Compute	\$0.00
Total	\$6,325.87

CITY OF LAUDERDALE

12/27/07 11:47 AM

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Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500460	000000101	DUBORD, ANDREW	26	BI-WEEKLY	\$464.58	12/28/2007	Outstanding
500461	000000011	BOWNIK, JAMES	26	BI-WEEKLY	\$1,095.14	12/28/2007	Outstanding
500462	000000007	BUTKOWSKI, HEATHER	26	BI-WEEKLY	\$1,143.03	12/28/2007	Outstanding
500463	000000014	CHRISTENSEN, CLAY	26	BI-WEEKLY	\$184.70	12/28/2007	Outstanding
500464	000000010	DAINS, JEFFREY	26	BI-WEEKLY	\$276.02	12/28/2007	Outstanding
500465	000000004	DOHERTY, KAREN	26	BI-WEEKLY	\$184.70	12/28/2007	Outstanding
500466	000000041	HAWKINSON, DENISE	26	BI-WEEKLY	\$184.70	12/28/2007	Outstanding
500467	000000001	HECK, BRIAN	26	BI-WEEKLY	\$2,234.47	12/28/2007	Outstanding
500468	000000002	HINRICHS, DAVID C	26	BI-WEEKLY	\$932.76	12/28/2007	Outstanding
500469	000000005	HUGHES, JOSEPH A	26	BI-WEEKLY	\$1,566.79	12/28/2007	Outstanding
500470	000000013	MAC LEAN, LARA	26	BI-WEEKLY	\$184.70	12/28/2007	Outstanding
500471	000000055	HAWKINSON, LUKE	26	BI-WEEKLY	\$153.77	12/28/2007	Outstanding
					<hr/>		
					\$8,605.36		

CITY OF LAUDERDALE

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Payments

Current Period: DECEMBER 2007

Batch Name	122807paytax	Computer Dollar Amt	\$7,330.25	Posted	
Refer	9 ICMA RETIREMENT TRUST - 457	Ck# 000217E	12/28/2007		
Cash Payment	G 101-21705 ICMA RETIREMENT		12/28/07 payroll		\$1,981.47
Invoice					
Transaction Date	12/27/2007	Due 0	NORTH STAR CHEC 10100	Total	\$1,981.47
Refer	10 MN DEPARTMENT OF REVENUE	Ck# 000218E	12/28/2007		
Cash Payment	G 101-21702 STATE WITHHOLDING		12/28/2007 payroll		\$855.38
Invoice					
Transaction Date	12/27/2007	Due 0	NORTH STAR CHEC 10100	Total	\$855.38
Refer	11 NORTH STAR BANK, CHECKING S	Ck# 000219E	12/28/2007		
Cash Payment	G 101-21703 FICA WITHHOLDING.		12/28/2007 payroll taxes		\$2,135.24
Invoice					
Cash Payment	G 101-21701 FEDERAL TAXES		12/28/2007 payroll taxes		\$942.06
Invoice					
Transaction Date	12/27/2007	Due 0	NORTH STAR CHEC 10100	Total	\$3,077.30
Refer	12 PERA	Ck# 000220E	12/28/2007		
Cash Payment	G 101-21704 PERA		12/28/2007 payroll		\$1,416.10
Invoice					
Transaction Date	12/27/2007	Due 0	NORTH STAR CHEC 10100	Total	\$1,416.10
Fund Summary				BATCH Total	\$7,330.25
	101	10100 NORTH STAR CHECKING			
			\$7,330.25		
			\$7,330.25		

Pre-Written Checks	\$7,330.25
Checks to be Generated by the Compute	\$0.00
Total	\$7,330.25

CITY OF LAUDERDALE
***Check Detail Register©**

DECEMBER 2007

		Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING				
Paid Chk#	018968	12/11/2007	BUTKOWSKI, HEATHER	
E	101-41500-331	TRAVEL EXPENSE	\$44.14	Sept-Dec 11 mileage exp electi
E	101-41200-331	TRAVEL EXPENSE	\$9.21	Sept-Dec 11 mileage exp admin
	Total	BUTKOWSKI, HEATHER	\$53.35	
Paid Chk#	018969	12/11/2007	CITY OF FALCON HEIGHTS	
E	101-42200-323	FIRE INSPECTION	\$850.00	2007 fire inspections
	Total	CITY OF FALCON HEIGHTS	\$850.00	
Paid Chk#	018970	12/11/2007	CITY OF ST PAUL	
E	101-45200-382	WATER	\$38.13	2007 water hydrant use
	Total	CITY OF ST PAUL	\$38.13	
Paid Chk#	018971	12/11/2007	EHLERS & ASSOCIATES	
E	101-48412-550	OTHER IMPROVEMENTS	\$180.00	LA consulting
	Total	EHLERS & ASSOCIATES	\$180.00	
Paid Chk#	018972	12/11/2007	LILLIE SUBURBAN NEWS	
E	101-41600-309	DELIVERY	\$733.60	11/07 RR delivery
	Total	LILLIE SUBURBAN NEWS	\$733.60	
Paid Chk#	018973	12/11/2007	MINNESOTA POLLUTION CONTROL AG	
E	601-49000-308	TRAINING\CONFERENCES	\$540.00	dh/jh wastewater training
	Total	MINNESOTA POLLUTION CONTROL AG	\$540.00	
Paid Chk#	018974	12/11/2007	NAPA AUTO PARTS	
E	101-43100-402	CITY TRUCK REPAIR/MAINTEN	\$48.60	engine oil
	Total	NAPA AUTO PARTS	\$48.60	
Paid Chk#	018975	12/11/2007	RAMSEY COUNTY, PROP REC & REV	
E	101-42100-442	MISC	\$505.92	11/07 911 dispatch
E	101-41300-355	MISC PRINTING/PROCESS SER	\$25.00	'07 insurance benefits process
G	101-21706	HEALTH INSURANCE	\$251.29	'07 insurance benefits
	Total	RAMSEY COUNTY, PROP REC & REV	\$782.21	
Paid Chk#	018976	12/11/2007	SPRINT PCS	
E	601-49000-391	TELEPHONE/PAGERS	\$34.05	11/07 pw cell phones
E	101-43100-391	TELEPHONE/PAGERS	\$34.05	11/07 pw cell phones
	Total	SPRINT PCS	\$68.10	
Paid Chk#	018977	12/11/2007	WASTE MANAGEMENT	
E	101-43100-384	REFUSE DISPOSAL	\$89.62	12/07 waste pick up
	Total	WASTE MANAGEMENT	\$89.62	
Paid Chk#	018978	12/11/2007	XCEL ENERGY, PARK & GARAGE	
E	101-43100-381	ELECTRIC	\$14.40	11/07 park & garage electric
E	101-45200-381	ELECTRIC	\$14.40	11/07 park & garage electric
E	101-43100-383	GAS UTILITIES	\$101.45	11/07 park & garage gas

CITY OF LAUDERDALE
***Check Detail Register©**

DECEMBER 2007

		Check Amt	Invoice	Comment
E 101-45200-383	GAS UTILITIES	\$101.45		11/07 park & garage gas
Total XCEL ENERGY, PARK & GARAGE		\$231.70		
<hr/>				
Paid Chk# 018979	12/11/2007 XCEL ENERGY, STREET LIGHTING			
E 101-43200-381	ELECTRIC	\$469.06		11/07 street lighting
Total XCEL ENERGY, STREET LIGHTING		\$469.06		
10100 NORTH STAR CHECKING		\$4,084.37		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$3,510.32
601 SEWER UTILITIES		\$574.05
		<u>\$4,084.37</u>

CITY OF LAUDERDALE
***Check Detail Register©**

DECEMBER 2007

		Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING				
Paid Chk#	018980	12/21/2007	BONESTROO, ROSENE, ANDERLIK	
	E 601-49000-304	ENGINEERING	\$2,220.00	comp plan sewer update
	E 404-48404-304	ENGINEERING	\$344.75	Oct-Nov park project engineeri
	E 101-43300-304	ENGINEERING	\$69.00	mapping costs
	E 101-43300-304	ENGINEERING	\$382.50	comp plan maps
	E 101-43300-304	ENGINEERING	\$646.00	Oct-Nov general engineering
	Total	BONESTROO, ROSENE, ANDERLIK	\$3,662.25	
Paid Chk#	018981	12/21/2007	CINTAS	
	E 601-49000-425	CLOTHING	\$28.18	pw clothing
	Total	CINTAS	\$28.18	
Paid Chk#	018982	12/21/2007	CITY OF FALCON HEIGHTS	
	E 101-42200-321	FIRE CALLS	\$1,911.65	11/07 fire calls
	Total	CITY OF FALCON HEIGHTS	\$1,911.65	
Paid Chk#	018983	12/21/2007	CITY OF ROSEVILLE	
	E 101-41200-306	CONSULTING FEES	\$202.83	12/07 IT services
	Total	CITY OF ROSEVILLE	\$202.83	
Paid Chk#	018984	12/21/2007	ESCHELON TELECOM, INC	
	E 101-41200-391	TELEPHONE/PAGERS	\$50.50	11/07 fax line
	Total	ESCHELON TELECOM, INC	\$50.50	
Paid Chk#	018985	12/21/2007	EUREKA RECYCLING	
	E 203-50000-389	RECYCLING CONTRACTOR	\$1,428.31	11/07 recycling contract
	Total	EUREKA RECYCLING	\$1,428.31	
Paid Chk#	018986	12/21/2007	GRACE, DUANE	
	E 101-43400-312	BUILDING INSPECTOR	\$699.01	'07 commercial plan reviews
	Total	GRACE, DUANE	\$699.01	
Paid Chk#	018987	12/21/2007	HECK, BRIAN	
	E 101-41200-331	TRAVEL EXPENSE	\$61.60	Nov-Dec mileage expenses
	Total	HECK, BRIAN	\$61.60	
Paid Chk#	018988	12/21/2007	KENNEDY & GRAVEN	
	E 101-41400-305	LEGAL FEES	\$1,106.22	11/07 attorney's fees - park
	E 101-41400-305	LEGAL FEES	\$705.00	11/07 attorney's fees - 1931 C
	E 101-41400-355	MISC PRINTING/PROCESS SER	\$6.33	11/07 misc printing/postage
	E 101-41400-305	LEGAL FEES	\$780.00	11/07 attorney's fees - resear
	Total	KENNEDY & GRAVEN	\$2,597.55	
Paid Chk#	018989	12/21/2007	NORTH STAR BANK, CHECKING STMT	
	E 101-43100-402	CITY TRUCK REPAIR/MAINTEN	\$3.50	wash city truck
	E 101-41200-331	TRAVEL EXPENSE	\$6.00	bh parking during hearing
	E 101-41200-308	TRAINING\CONFERENCES	\$15.00	hb GFOA meeting
	E 101-43100-212	MOTOR FUELS	\$35.00	gas for city trucks

CITY OF LAUDERDALE
***Check Detail Register©**

DECEMBER 2007

		Check Amt	Invoice	Comment
E 101-45200-391	TELEPHONE/PAGERS	\$42.58		pay-as-you-go phone
E 201-45600-440	MEETING EXPENSES	\$25.00		PCIC pizza
E 101-41200-355	MISC PRINTING/PROCESS SER	\$3.22		lamination
Total NORTH STAR BANK, CHECKING STMT		\$130.30		
<hr/>				
Paid Chk# 018990	12/21/2007 OFFICE MAX			
E 101-41100-201	GENERAL SUPPLIES	\$8.51		Mac Lean engraving
Total OFFICE MAX		\$8.51		
<hr/>				
Paid Chk# 018991	12/21/2007 ST PAUL REGIONAL WATER SERVICE			
E 601-49000-327	OTHER SERV- SEWER/NPDES I	\$2,626.72		overpaid billing fee for Nov.
Total ST PAUL REGIONAL WATER SERVICE		\$2,626.72		
10100 NORTH STAR CHECKING		\$13,407.41		

Fund Summary

	10100 NORTH STAR CHECKING
101 GENERAL	\$6,734.45
201 COMMUNITY EVENTS	\$25.00
203 RECYCLING	\$1,428.31
404 PARK IMPROVEMENT	\$344.75
601 SEWER UTILITIES	\$4,874.90
	<hr/>
	\$13,407.41

CITY OF LAUDERDALE
***Check Detail Register©**

DECEMBER 2007

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	018992	12/31/2007			AFSCME
	G 101-21709	UNION DUES	\$89.74		12/07 union dues
		Total AFSCME	\$89.74		
<hr/>					
Paid Chk#	018993	12/31/2007			BLUE CHIP TREE CO., INC.
	E 101-43500-317	TREE SERVICE	\$2,999.95		12/07 tree trimming
		Total BLUE CHIP TREE CO., INC.	\$2,999.95		
<hr/>					
Paid Chk#	018994	12/31/2007			CINTAS
	E 601-49000-425	CLOTHING	\$28.18		pw clothing
		Total CINTAS	\$28.18		
<hr/>					
Paid Chk#	018995	12/31/2007			CITY OF ROSEVILLE
	E 101-41200-391	TELEPHONE/PAGERS	\$211.02		Oct-Dec 07 phone services
		Total CITY OF ROSEVILLE	\$211.02		
<hr/>					
Paid Chk#	018996	12/31/2007			GLENWOOD INGLEWOOD
	E 101-41200-208	WATER DELIVERY	\$9.58		11/07 & 12/07 water delivery
		Total GLENWOOD INGLEWOOD	\$9.58		
<hr/>					
Paid Chk#	018997	12/31/2007			GOODIN COMPANY
	E 402-48000-520	BUILDINGS	\$7.52		social room floor vent
		Total GOODIN COMPANY	\$7.52		
<hr/>					
Paid Chk#	018998	12/31/2007			MN DEPT OF LABOR AND INDUSTRY
	E 101-43400-443	SURCHARGE REPORT	\$3.24		4q07 state surcharge report
		Total MN DEPT OF LABOR AND INDUSTRY	\$3.24		
<hr/>					
Paid Chk#	018999	12/31/2007			PARK SERVICE
	E 601-49000-212	MOTOR FUELS	\$30.60		12/07 motor fuels
	E 101-43100-212	MOTOR FUELS	\$275.37		12/07 motor fuels
		Total PARK SERVICE	\$305.97		
		10100 NORTH STAR CHECKING	\$3,655.20		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL	\$3,588.90	
402 CAPITAL IMPROVEMENTS	\$7.52	
601 SEWER UTILITIES	\$58.78	
	<u>\$3,655.20</u>	

CITY OF LAUDERDALE

***Check Detail Register©**

JANUARY 2008

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	019000	1/8/2008	BREHM GROUP		
E	101-41100-361	GENERAL LIABILITY	\$140.25		'08 Council & PCIC accident in
		Total BREHM GROUP	\$140.25		
Paid Chk#	019001	1/8/2008	CITY OF ST ANTHONY		
E	101-42100-319	POLICE CONTRACT	\$45,675.00		1/08 police services
		Total CITY OF ST ANTHONY	\$45,675.00		
Paid Chk#	019002	1/8/2008	DRIVER & VEHICLE SERVICES		
E	101-43100-402	CITY TRUCK REPAIR/MAINTEN	\$14.50		'99 Ford vehicle registration
E	101-43100-402	CITY TRUCK REPAIR/MAINTEN	\$14.50		'06 Ford vehicle registration
		Total DRIVER & VEHICLE SERVICES	\$29.00		
Paid Chk#	019003	1/8/2008	HERMAN, GORDON		
E	201-45600-375	WINTER EVENT	\$500.00		'08 Snow*Commotion wagon ride
		Total HERMAN, GORDON	\$500.00		
Paid Chk#	019004	1/8/2008	HUGHES & COSTELLO		
E	101-42100-305	LEGAL FEES	\$850.00		1/08 retainer
E	101-42100-355	MISC PRINTING/PROCESS SER	\$96.06		1/08 legal fees
		Total HUGHES & COSTELLO	\$946.06		
Paid Chk#	019005	1/8/2008	MINNESOTA GFOA		
E	101-41200-438	DUES & SUBSCRIPTIONS	\$60.00		hb '08 dues
		Total MINNESOTA GFOA	\$60.00		
Paid Chk#	019006	1/8/2008	POSTMASTER - NEWSLETTER		
E	101-41200-203	POSTAGE	\$175.00		'08 presort mailing rate
		Total POSTMASTER - NEWSLETTER	\$175.00		
Paid Chk#	019007	1/8/2008	PUBLIC EMPLOYEES INS PROGRAM		
G	101-21706	HEALTH INSURANCE	\$1,875.48		1/08 health insurance benefits
		Total PUBLIC EMPLOYEES INS PROGRAM	\$1,875.48		
Paid Chk#	019008	1/8/2008	RAMSEY COUNTY PUBLIC HEALTH		
E	201-45600-379	HALLOWEEN EVENT	\$44.67		'08 temp food license
E	201-45600-377	DAY IN THE PARK	\$44.67		'08 temp food license
E	201-45600-375	WINTER EVENT	\$44.66		'08 temp food license
		Total RAMSEY COUNTY PUBLIC HEALTH	\$134.00		
Paid Chk#	019009	1/8/2008	RAPIT PRINTING		
E	101-41200-354	PHONEBOOK PRINTING	\$3,561.41		'08 Residents' Guide
		Total RAPIT PRINTING	\$3,561.41		
Paid Chk#	019010	1/8/2008	TOSHIBA BUSINESS SOLUTIONS		
E	101-41200-401	COPIER CONTRACT	\$330.01		1q08 copier contract
		Total TOSHIBA BUSINESS SOLUTIONS	\$330.01		

CITY OF LAUDERDALE
***Check Detail Register©**

JANUARY 2008

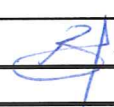
	Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING	\$53,426.21		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$52,792.21
201 COMMUNITY EVENTS		\$634.00
		<hr/>
		\$53,426.21

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE <u>January 8, 2008</u>
AGENDA NUMBER <u>6A Rental Housing Licenses</u>
DESCRIPTION <u>2008 Rental Housing Licenses</u>


BACKGROUND OR PAST COUNCIL ACTION
Attached is the list of rental property owners that successfully completed the rental housing inspection process or renewed their license for 2008 and do not need an inspection this year.

OPTIONS

STAFF RECOMMENDATION
Approve rental housing licenses for 2008.

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

LAUDERDALE COUNCIL ACTION FORM

- ❖ Richard Gauger, 1799 Carl Street
- ❖ Michael Tracy, 1811-1813 Eustis Street
- ❖ Eric Shin, 1853 Walnut Street
- ❖ Eric Shin, 1888 Eustis Street
- ❖ Ann Piehl, 2367 Larpenteur Avenue
- ❖ Bonnie Troska, 1813 Malvern Street
- ❖ Grace and Keith Dyrud, 1855 Malvern Street
- ❖ Greg Mellesmoen, 1671 Rosehill Circle
- ❖ Bruwelheide, LLC., 1829 Walnut Street
- ❖ Bruwelheide, LLC., 1904 Malvern Street
- ❖ John Ellingson, 1847 Walnut Street
- ❖ Michael Drake, 1871 Walnut Street
- ❖ Rose Hill Investments / Rosehill Apartments
 - 1623 Carl
 - 1627 Carl
 - 1631 Carl
 - 2384 Larpenteur Avenue
 - 2392 Larpenteur Avenue
- ❖ Mid-Continent Management / Lauderdale Hollows
 - 1618 Eustis Street
 - 1626 Eustis Street
 - 1630 Eustis Street
 - 1619 Carl Street
 - 1622 Carl Street
- ❖ City Gables Apartments
 - 1609 Pleasant Street
 - 1611 Pleasant Street

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date January 8, 2008
ITEM NUMBER 6B- 2008 City Licenses
STAFF INITIAL HAB
APPROVED BY ADMINISTRATOR YES

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City of Lauderdale requires tree service and mechanical contractors, gas stations, and sellers of cigarettes and 3.2 alcohol operating in Lauderdale to be licensed at the start of each year. All licensees must complete an application, pay a fee, and provide proof of relevant insurance. The attached applicants have successfully completed the application process.

OPTIONS:

Approve 2008 licensure of the attached mechanical and tree service contractors, gas stations, and sellers of cigarettes and 3.2 alcohol.

Do not approve 2008 licensure of the attached mechanical and tree service contractors, gas stations, and sellers of cigarettes and 3.2 alcohol.

STAFF RECOMMENDATION:

Approve 2008 licensure of the attached mechanical and tree service contractors, gas stations, and sellers of cigarettes and 3.2 alcohol.

COUNCIL ACTION:

No. 08-01

\$ 55.00

GAS STATION OPERATOR LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

Whereas, Croix Oil has paid the sum of FIFTY-FIVE AND 00/100 DOLLARS to the City of Lauderdale as required by the Ordinances of Lauderdale and complied with all the requirements of said Ordinances necessary for obtaining this License:

Now, Therefore, By order of the City Council, and by virtue hereof, Croix Oil is hereby licensed and authorized for a Gasoline Station Operator License for the period of one year starting January 1, 2008, and ending December 31, 2008, subject to all the conditions and provisions of said Ordinances.

Given under my hand and the corporate seal of the City of Lauderdale this 8th day of January, 2008.

Attest: _____
City Administrator

Mayor

No. 08-01

\$ 65.00

LICENSE TO SELL 3.2 PERCENT MALT LIQUORS
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

Whereas, SuperUSA has paid the sum of SIXTY-FIVE AND 00/100 DOLLARS to the City of Lauderdale as required by Ordinance and complied with all the requirements of said Ordinances necessary for obtaining this License:

Now, Therefore, By order of the City Council, and by virtue hereof, SuperUSA is hereby licensed and authorized for a License to Sell at Retail 3.2 Percent Malt Liquors, within the City of Lauderdale for the period of one year starting January 1, 2008, and ending December 31, 2008, subject to all the conditions and provisions of said Ordinances.

Given under my hand and the corporate seal of the City of Lauderdale this 8th day of January, 2008.

Attest: _____
City Administrator

Mayor

No. 08-01

\$ 100.00

**LICENSE TO SELL CIGARETTES, CIGARETTE
PAPERS, AND CIGARETTE WRAPPERS**
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

***Whereas, SuperUSA has paid the sum of ONE HUNDRED AND 00/100
DOLLARS to the City of Lauderdale as required by City Ordinances and
complied with all the requirements of said Ordinances
necessary for obtaining this License:***

***Now, Therefore, By order of the City Council, and by virtue hereof,
SuperUSA is hereby licensed and authorized to
Sell at Retail Cigarettes, Cigarette Papers, and Cigarette Wrappers,
within the City of Lauderdale for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.***

***Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.***

Attest: _____
City Administrator

Mayor

No. 08-02

\$ 100.00

LICENSE TO LICENSE TO SELL CIGARETTES,
CIGARETTE PAPERS, AND CIGARETTE
WRAPPERS
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

*Whereas, Croix Oil has paid the sum of ONE HUNDRED AND 00/100
DOLLARS to the City of Lauderdale as required by City Ordinances and
complied with all the requirements of said Ordinances
necessary for obtaining this License:*

*Now, Therefore, By order of the City Council, and by virtue hereof,
Croix Oil is hereby licensed and authorized to
Sell at Retail Cigarettes, Cigarette Papers, and Cigarette Wrappers,
within the City of Lauderdale for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.*

*Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.*

Attest: _____
City Administrator

Mayor

No. 08-01

\$ 40.00

TREE SERVICE OPERATOR LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

***Whereas, A-1 Walsh has paid the sum of FORTY AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:***

***Now, Therefore, By order of the City Council, and by virtue hereof,
A-1 Walsh is hereby licensed and authorized as a
Tree Service Operator for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.***

***Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.***

Attest: _____
City Administrator

Mayor

No. 08-02

\$ 40.00

TREE SERVICE OPERATOR LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

***Whereas, Northeast Tree, Inc. has paid the sum of
FORTY AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:***

***Now, Therefore, By order of the City Council, and by virtue hereof,
Northeast Tree, Inc. is hereby licensed and authorized as a
Tree Service Operator for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.***

***Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.***

Attest: _____
City Administrator

Mayor

No. 08-03

\$ 40.00

TREE SERVICE OPERATOR LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

Whereas, *Precision Landscape and Tree, Inc. has paid the sum of
FORTY AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:*

Now, Therefore, *By order of the City Council, and by virtue hereof,
Precision Landscape and Tree, Inc is hereby licensed and authorized as a
Tree Service Operator for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.*

*Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.*

Attest: _____
City Administrator

Mayor

No. 08-04

\$ 40.00

TREE SERVICE OPERATOR LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

***Whereas, Rainbow Tree Co. Inc. has paid the sum of
FORTY AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:***

***Now, Therefore, By order of the City Council, and by virtue hereof,
Rainbow Tree Co. Inc. is hereby licensed and authorized as a
Tree Service Operator for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.***

***Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.***

Attest: _____
City Administrator

Mayor

No. 08-05

\$ 40.00

TREE SERVICE OPERATOR LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

**Whereas, Blue Chip Tree Co. Inc. has paid the sum of
FORTY AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:**

**Now, Therefore, By order of the City Council, and by virtue hereof,
Blue Chip Tree Co. Inc. is hereby licensed and authorized as a
Tree Service Operator for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.**

*Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.*

Attest: _____
City Administrator

Mayor

TREE SERVICE OPERATOR LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

***Whereas, A Top Notch Service, Inc. has paid the sum of
FORTY AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:***

***Now, Therefore, By order of the City Council, and by virtue hereof,
A Top Notch Service, Inc. is hereby licensed and authorized as a
Tree Service Operator for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.***

***Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.***

Attest: _____
City Administrator

Mayor

HVAC INSTALLERS LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

***Whereas, Flare Heating and Air Conditioning has paid the sum of
THIRTY-FIVE AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:***

***Now, Therefore, By order of the City Council, and by virtue hereof,
Flare Heating and Air Conditioning is hereby licensed and authorized
as a HVAC Installer for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.***

***Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.***

Attest: _____
City Administrator

Mayor

HVAC INSTALLERS LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

Whereas, *Wenzel Heating and Air Conditioning has paid the sum of
THIRTY-FIVE AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:*

Now, Therefore, *By order of the City Council, and by virtue hereof,
Wenzel Heating and Air Conditioning is hereby licensed and authorized
as a HVAC Installer for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.*

*Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.*

Attest: _____
City Administrator

Mayor

HVAC INSTALLERS LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

Whereas, Kath HVAC has paid the sum of
THIRTY-FIVE AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:

Now, Therefore, By order of the City Council, and by virtue hereof,
Kath HVAC is hereby licensed and authorized
as a HVAC Installer for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.

Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.

Attest: _____
City Administrator

Mayor

No. 08-04

\$ 35.00

HVAC INSTALLERS LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

Whereas, *New Mech Companies has paid the sum of
THIRTY-FIVE AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:*

Now, Therefore, *By order of the City Council, and by virtue hereof,
New Mech Companies is hereby licensed and authorized
as a HVAC Installer for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.*

*Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.*

Attest: _____
City Administrator

Mayor

HVAC INSTALLERS LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

**Whereas, The Snelling Co. Inc. has paid the sum of
THIRTY-FIVE AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:**

**Now, Therefore, By order of the City Council, and by virtue hereof,
The Snelling Co. Inc. is hereby licensed and authorized
as a HVAC Installer for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.**

*Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.*

Attest: _____
City Administrator

Mayor

HVAC INSTALLERS LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

***Whereas, Standard Heating and Air Conditioning has paid the sum of
THIRTY-FIVE AND 00/100 DOLLARS
to the City of Lauderdale as required by Ordinance
and complied with all the requirements of said Ordinances
necessary for obtaining this License:***

***Now, Therefore, By order of the City Council, and by virtue hereof,
Standard Heating and Air Conditioning is hereby licensed and authorized
as a HVAC Installer for the period of one year
starting January 1, 2008, and ending December 31, 2008,
subject to all the conditions and provisions of said Ordinances.***

***Given under my hand and the corporate seal of the City of Lauderdale
this 8th day of January, 2008.***

Attest: _____
City Administrator

Mayor

HVAC INSTALLERS LICENSE
STATE OF MINNESOTA

*City of Lauderdale
County of Ramsey*

Whereas, *Hoffman Corner Heating and Air Conditioning has paid the sum of THIRTY-FIVE AND 00/100 DOLLARS to the City of Lauderdale as required by Ordinance and complied with all the requirements of said Ordinances necessary for obtaining this License:*

Now, Therefore, *By order of the City Council, and by virtue hereof, Hoffman Corner Heating and Air Conditioning is hereby licensed and authorized as a HVAC Installer for the period of one year starting January 1, 2008, and ending December 31, 2008, subject to all the conditions and provisions of said Ordinances.*

Given under my hand and the corporate seal of the City of Lauderdale this 8th day of January, 2008.

Attest: _____
City Administrator

Mayor

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date January 8, 2008
ITEM NUMBER 6D 2008 Investment Policy
STAFF INITIAL HAB
APPROVED BY ADMINISTRATOR YES

(3)

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City Council reviews and updates the City's Investment Policy in order to keep the Investment Policy current and applicable to the City's needs. This year language was added per the State Auditor regarding Custodial Credit Risk (page 6).

OPTIONS:

STAFF RECOMMENDATION:

Adopt the 2008 Investment Policy.

COUNCIL ACTION:

City of Lauderdale

2008 Investment Policy

1.0 Policy:

It is the policy of the City of Lauderdale to invest public funds in a manner which will provide the highest investment return with the maximum security - while meeting the daily cash flow demands of the City in accordance with all state and local statutes governing the investment of public funds.

2.0 Definitions:

Investment Designee - the investment designee is an employee of the City designated by the City Administrator to perform the investment function within the provisions set forth in this policy and in Minnesota State Statutes.

3.0 Scope:

This investment policy applies to all financial assets of Lauderdale. These funds are accounted for in the City's Comprehensive Annual Financial Report and include:

101	General Fund
201-203	Special Revenue Funds
301-304	Debt Service Funds
401-413	Capital Improvement Funds
601-602	Sewer and Storm Sewer Funds

4.0 Objectives:

1. Liquidity: The City Administrator or investment designee shall assure that funds are constantly available to meet immediate payment requirements including payroll, accounts payable and debt service.

2. Safety: Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required. Speculation is prohibited.

3. Return: The investment portfolio shall be designated to attain a market average rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and the cash flow characteristics of the portfolio.

5.0 Prudence:

All investment transactions shall be made with a degree of judgment and care. The standard of prudence, meaning not for speculation and with consideration of the probable safety of the capital as well as the probable investment return derived from assets, will be applied in all investment transactions.

6.0 Cash Management Procedures:

Cash management is essential to a good investment program. The City Administrator has responsibility to organize and establish procedures for effective cash management, based on the following guidelines:

1. Cash flow projections will be prepared at the beginning of each budget year.
2. At a minimum the checking account balance of the City shall always be kept at the amount necessary to cover outstanding checks.
3. All investments will be made with the intent they will be held to maturity.
4. At least three bids will be sought for each security purchased.
5. Each morning a cash balance will be prepared based on cash received the previous day, warrants paid the previous day, and sizable checks or wire transfers which present investment opportunity.
6. Each morning, the investment records will be reviewed and updated as investments mature or are purchased.
7. Each month the investment records will be balanced to the financial records.
8. Each month, the investment designee shall submit an investment report to the City Administrator.
9. Interest Earnings will be allocated to the various City funds monthly (see section 9).
10. Within 30 days of the end of each quarter, the City Administrator or investment designee shall submit an investment report to the City Council that summarizes recent market conditions, economic developments, and anticipated investment conditions. The report shall summarize the investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and other features. The report shall explain the quarter's total investment return and compare the return with

budgetary expectations. The report will include an appendix that discloses all transactions during the past quarter.

11. Each quarterly report shall indicate areas of policy concern and suggested or planned revision of investment strategies.

12. Within 40 days of the end of the fiscal year, the City Administrator or investment designee shall present a comprehensive annual report to the City Council on the investment program and investment activity. The annual report shall include 12 months and separate quarterly comparisons of return and shall suggest policies and improvements that might be made in the investment program.

7.0 Authorized and Suitable Investments: - See Appendix A for Complete Definitions

1. It is the policy of the City of Lauderdale that available funds be invested at the best rates obtainable at the time of investment in conformance with the legal and administrative guideline outlined herein. U.S. Treasury Obligations and Federal Agency Securities will be given preference when the yields are equal to or greater than alternative investments.

2. The City of Lauderdale shall exclude mortgage derivative products that are "high risk" per Minnesota Statute 118A.04. Documentation of compliance (the results of three separate independent statutory (Impact) tests all indicating that the security is not "High Risk") will be kept on file for auditing and review purposes.

3. The investments of the City of Lauderdale will be made in accordance with Minnesota statutes and be further restricted to the following:

a. United States Treasury Obligations

b. Federal Agencies Securities

c. Repurchase Agreements (Repo's) - Repo transactions are restricted to:

1. A primary reporting dealer in U.S. government securities who reports to the Federal Reserve Bank of New York, or

2. National or state banks in the U.S. which is a member of the Federal Reserve system and whose combined capital and surplus equals or exceeds \$10,000,000.

3. A securities broker-dealer having its primary executive office in Minnesota and licensed pursuant to Chapter 80A, or an affiliate of it, registered by the SEC and maintaining a combined capital and surplus of \$40,000,000 or more, exclusive of subordinated debt.

4. The City of Lauderdale shall receive a confirmation/safekeeping receipt with a complete description of the collateral on the Repo.

d. Certificates of Deposit

1. All Certificates of Deposit purchased by the City of Lauderdale are secured by FDIC Insurance. Amounts in excess of \$100,000 (maximum insured) shall be secured in accordance with Minnesota Statutes.

e. Bankers Acceptances

1. Banker's Acceptances shall be restricted to the 50 largest banks in the United States (as measured by deposits). Investments in banker's acceptances shall not be made if news leads offer concerns over the financial condition of these banks.

2. The broker, dealer, or bank shall verify that the banker's acceptance is eligible for purchase by the Federal Reserve System.

f. Commercial Paper

1. Commercial Paper shall be restricted to issues that mature in 270 days or less with a rating of A-1 (Moody's), P-1 (Standard & Poors), or F-1 (Fitch) among at least two of these three rating agencies.

g. Money Market Funds

1. The fund shall consist of United States Treasury obligations and federal agency issues and be consistent with the City of Lauderdale's objective of preservation of capital.

3. Safekeeping - Investments may be held with:

1. Any Federal Reserve bank.
2. Any bank authorized under the laws of the United States or any State to exercise corporate trust powers, including but not limited to the bank from which the investment is purchased.
3. A primary reporting dealer in United States government securities whom reports to the Federal Reserve Bank of New York.
4. A securities broker-dealer as described in section 7.2, subpart c: 3.

The City's ownership of all securities in which the fund is invested shall be evidenced by a written acknowledgment identifying the securities by name of issue, maturing date, interest rate, and serial number or other distinguishing mark.

8.0 Diversification:

The City Administrator or investment designee shall diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific investments, individual financial institutions, or maturities. Diversification strategies shall be determined and revised periodically by the City Council for all funds.

1. Institutions - Diversity between financial institutions used.

a. No more than 60% of the investment portfolio, or \$2,000,000 (whichever is less) shall be invested with any one investment company.

b. No funds may be invested in any one investment company in excess of the amount insured by it.

2. Maturities - Diversity in length of maturities.

a. Investments shall be made to assure that funds are constantly available to meet immediate payment requirements including payroll, accounts payable, debt service, and planned projects.

b. No investments shall be made with a term over 10 years unless with prior approval from the City Council.

3. Investments - The City should maintain a diversity of investments.

a. With the exception of U.S. Treasury securities, authorized pools, and Federal Agencies (backed by the full faith and credit of the U.S. Government) - no more than 50% of the entity's total investment portfolio may be invested any one of the following: Repurchase Agreements, Certificates of Deposit, Banker's Acceptances, or Commercial Paper.

9.0 Pooling of Investments:

For the purposes of making the maximum amount of funds available for investment, the cash for all City funds is pooled in an investment account. Interest earnings are allocated among the various funds based upon their average cash balance.

10.0 Authorized Financial Dealers & Institutions:

1. At the beginning of each year, the City Council approves depositories and investment firms.

2. All dealers and institutions must qualify as set out in Section 7.3, subpart c.

3. A current annual statement shall be kept on file for each bank, broker, or dealer with whom business is done.
4. All dealers and institutions must have at least \$500,000 of Securities Investor Protection Corporation (SIPC) insurance.
5. Before engaging in investment transactions with the City of Lauderdale, the supervising officer at the securities broker/dealer shall submit a certification of "Notification to Broker and Certification by Broker Pursuant To Minnesota Statute 118A.04". Said certification will state that the broker/dealer has reviewed the investment policies and objectives, as well as applicable state law, and agrees to disclose potential conflicts or risk to public funds that might arise out of business transactions between the securities broker/dealer firm and the City of Lauderdale. All financial institutions shall agree to undertake reasonable efforts to preclude imprudent transactions involving the City of Lauderdale's funds.
6. The City will minimize investment Custodial Credit Risk by permitting brokers that obtained investments for the City to hold them only to the extent there is SIPC and excess SIPC coverage available. Securities purchased that exceed available SIPC coverages shall be transferred to the City's custodian.

11.0 Collateralization and Custodial Credit Risk

The City will minimize deposit Custodial Credit Risk, which is the risk of loss of failure of the depository bank (or credit union), by obtaining collateral or bond for all uninsured amounts on deposit, and by obtaining necessary documentation to show compliance with state law and a perfected security interest under federal law.

The City of Lauderdale will follow Minnesota statutes regarding the use of collateral requirements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be at least ten percent (10%) more than the amount on deposit plus accrued interest at the close of the business day. To the extent that funds deposited are in excess of available federal deposit insurance, the government entity shall require the financial institution to furnish collateral security.

Assignment: Any collateral pledged shall be accompanied by a written assignment to the government entity from the financial institution. The written assignment shall recite that, upon default, the financial institution shall release to the government entity on demand, free of exchange or any other charges, the collateral pledged. Interest earned on assigned collateral will be remitted to the financial institution so long as it is not in default. The government entity may sell the collateral to recover the amount due. Any surplus from the sale of collateral shall be payable to the financial institution, its assigns, or both.

12.0 Ethics and Conflicts of Interest:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Administrator and City Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions over \$50,000 that could be related to the performance of this jurisdiction's portfolio. Employees and officers shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to timing of purchases and sales.

13.0 Annual Review:

In order to keep this policy current and applicable to the City's needs, it will be the practice of the City Council to review and approve the investment policy before or within the first quarter of each year.

Appendix A

Eligible Instruments For City Investment

“All investments must comply with the City’s investment policy and Minnesota Statutes”

1. United States Treasury Obligations constitute the largest segment of the market for fixed income securities. In general, treasury securities are the safest and most marketable securities and yield the lowest return for a given maturity of all instruments.

U.S. Treasury Bills carry the full faith and credit guarantee of the U.S. Government and are issued at a discount from par and mature in one year or less. (\$10,000 minimum).

U.S. Treasury Notes & Bonds are also guaranteed by the U.S. Government, and have a semi-annual interest coupon and original maturities 2 to 30 years. Maturities under four years (\$5,000 minimum): 4 years or longer (\$1,000 minimum).

U.S. Treasury STRIPS and Treasury Receipts are zero coupon securities, with maturities ranging from 6 months to 30 years. (\$1,000 minimum).

2. Federal Agency Securities are obligations of various agencies and corporations chartered by the federal government and guaranteed by the agency issuing the security.

FHLB - Federal Home Loan Bank borrows funds in the securities markets in order to provide savings and loans with an adequate flow of funds for the home mortgage market. Maturities range from 1 to 30 years. (\$10,000 minimum).

FNMA - Federal National Mortgage Association (Fannie Mae) is the largest single holder of residential mortgages, and finances its purchases through sales of debentures ranging from 1 to 30 years. (\$10,000 minimum).

FFCB - Federal Farm Credit Consolidated Bonds are joint obligations of the 37 Farm Credit Banks (12 Federal Land Banks, 12 Federal Intermediate Credit Banks and 13 Banks for Cooperatives). They come to market each month with 3 month, 6 month, and 1 year maturities - and occasionally a longer maturity. (\$5,000 minimum).

FHLMC - Federal Home Loan Mortgage Corporation (Freddie Mac) increases the availability of mortgage credit by maintaining an active, nation-wide secondary market for mortgages. Maturities range from 1 to 30 years. (\$10,000 minimum).

SLMA - Student Loan Marketing Association (Sallie Mae) provides liquidity for lenders engaged in the Federal Guaranteed Student Loan Program. Sallie Mae offers fixed rate and floating rate securities with maturities from 6 months to 30 years. (\$10,000 minimum).

GNMA - Government National Mortgage Association Notes (Ginnie Mae) is the only U.S Treasury Guarantee Backed Agency. They issue mortgage securities and pay back both interest and principle. They offer 6 month to 30 year maturities. (\$25,000 minimum).

REFCORP Strips - Resolution Funding Corporation provides financing for the Resolution Trust Corporation, which was created to help the government in the sale and disposition of failed thrifts and their assets. Refcorp Strips and zero coupon securities rang in maturity from 6 months to 30 years. (\$1,000 minimum).

TVA - Tennessee Valley Authority issues primarily long-term securities for the power creation arm of the TVA.

Agency Discount Notes are issued by the Federal Farm Credit, Federal Home Loan, Fannie Mae, Freddie Mac, and Sallie Mae. These are issued at a discount and have maturities ranging from 1 to 360 days. (\$100,000 minimum).

3. Repurchase Agreements (Repo's) provide for the sale of short-term securities by a securities dealer to investors, such as cities, with an agreement to repurchase the securities at a specified future date. The investor receives a given yield while holding the security and the repurchase price is guaranteed in advance. The length of the holding period is tailored to the investor - usually of very short duration. Rates are related to Treasury Bills, federal funds, and loans to government security dealers by commercial banks.

4. Certificate of Deposits (CD's) are the deposit of funds at a commercial bank for a specified period of time and at a specified rate of interest. Yields on Certificates of Deposit tend to be higher than on Treasury Bills of comparable maturity.

5. Commercial Paper is an unsecured promissory note with a fixed maturity of no more than 270 days. Commercial Paper is normally sold at a discount from face value.

6. Banker's Acceptances are short-term, non-interest-bearing notes sold at discount and redeemed at face value. It is secured by the goods which it finances - the bank accepts the draft, and the issuers promise to pay. These notes trade at a rate equal to, or slightly higher than Certificates of Deposit - depending on market supply and demand.

7. Money Market Funds are short term, high quality investments sold by large banks. These instruments include Treasury Bills and notes, Certificates of Deposits, Commercial Paper, Banker's Acceptances, and Federal Agency Securities.

8. State of Minnesota & its Agencies - Bonds that are issued by the State of Minnesota or any of its agencies. The bonds are backed by the full faith of the State of Minnesota or collateralized with mortgages.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date January 8, 2008
ITEM NUMBER 6E—Resolution 010808A
STAFF INITIAL HAB
APPROVED BY ADMINISTRATOR YES

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City Council names a depository for city funds and the city's investment brokers. The attached resolution names North Star Bank and the same investment companies as last year.

OPTIONS:

1. Adopt resolution 010808A Designating Official Depository & Investment Institutions.
2. Do not adopt resolution 010808A Designating Official Depository & Investment Institutions and direct staff to find an alternate depository or investment institutions.

STAFF RECOMMENDATION:

Adopt resolution 121206B Designating Official Depository & Investment Institutions.

COUNCIL ACTION:

**RESOLUTION DESIGNATING
OFFICIAL DEPOSITORY & INVESTMENT INSTITUTIONS
RESOLUTION NO. 010808A**

RESOLVED, that North Star Bank is hereby designated as a depository for the funds of the City of Lauderdale.

RESOLVED ALSO, that before any deposits are made that exceed the amount that is guaranteed by the Federal Deposit Insurance Corporation (FDIC), the depository must supply to the city a corporate surety bond in the amount of at least 10 percent more than the amount on deposit plus accrued interest at the close of the business day. The bond is subject to the approval of the city council.

RESOLVED FURTHER, that in lieu of the above bond, the depository may furnish collateral in the manner and to the extent permitted by law. All such collateral must be approved by the council and accompanied by a written assignment providing that, upon default, the financial institution shall release to the city on demand, free of exchange or any other charges, the collateral pledged.

RESOLVED FURTHER, all collateral must be placed in safekeeping in a restricted account at either a Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution that is furnishing the collateral. In case of default upon the part of the depository, the council of the city shall have full power and authority to sell such collateral or as much as may be necessary to realize the full amount due the city over such federal guarantee.

RESOLVED FURTHER, that checks of the city drawn from the official depository shall be signed by the mayor and city administrator or the mayor pro tem in the absence of either the mayor or the city administrator. Additionally, the city administrator and his/her authorized designee have authority to transfer funds from an official depository or investment institution to another for the purpose of investing city funds.

RESOLVED FURTHER, North Star Bank, RBC Dain Rauscher, ICD Securities (formerly Miller Johnson Steichen Kinnard), Northland Securities, Smith Barney/Citigroup, Piper Jaffrey/US Bancorp Investments, Financial Northeastern Companies, and the 4M Fund/Voyager Asset Management are the city's investment institutions and brokers for 2008.


These designations are in effect until December 31, 2008. Adopted this 8th day of January 2008, by the Council of the City of Lauderdale.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Brian Heck, City Administrator

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>January 8, 2008</u>
Special <u> </u>	ITEM NUMBER <u>Seal Coating</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR 
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The 2008 budget includes \$60,000 for seal coating the streets west of Eustis. The project also includes Carl and Idaho south of Larpentour. The engineer's estimate is within the amount budgeted.

The proposed timeline calls for the bid opening March 14 and the award at the March 25 meeting. The work would be completed before September.

Darren Amundsen will be the project manager from Bonestroo and I have communicated to him that seal coating should not start on a Monday.

OPTIONS:

- 1) Approve as consent item.
- 2) Remove from consent for discussion.

STAFF RECOMMENDATION:

Authorize Bonestroo to prepare plans and specifications for 2008 seal coating project.

COUNCIL ACTION:

2335 Highway 36 W
St. Paul, MN 55113
Tel 651-636-4600
Fax 651-636-1311
www.bonestroo.com



January 3, 2008

Mr. Jim Bownik
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Re: 2008 Seal Coat Project
Bonestroo File No.: 000532-08006-0

Dear Jim:

Please find the requested information regarding the Lauderdale 2008 Seal Coat Project below. The project will be similar in scope and size to the 2006 project and seal coat streets reconstructed in 2002 and 2003.

The scheduling will also be similar in that the contractor will be given the flexibility of starting the project when it fits their schedule, but given three weeks to complete the work once they begin. This flexibility will help ensure the city receives the best prices. The proposed project schedule is below.

Order Plans and Specifications	January 8, 2008
Approve Plans/Authorize Advertising for Bids	February 12, 2008
Bid Opening	March 14, 2008
Award Project	March 25, 2008
Construction Window Open	June 17, 2008
Construction window	3 weeks
Construction Window Closed	August 29, 2008

Our construction cost estimate for the project is \$42,000. Typically, we estimate an additional 30% for legal, administration, and engineering costs which is \$12,600. The estimated total cost would then be \$54,600.

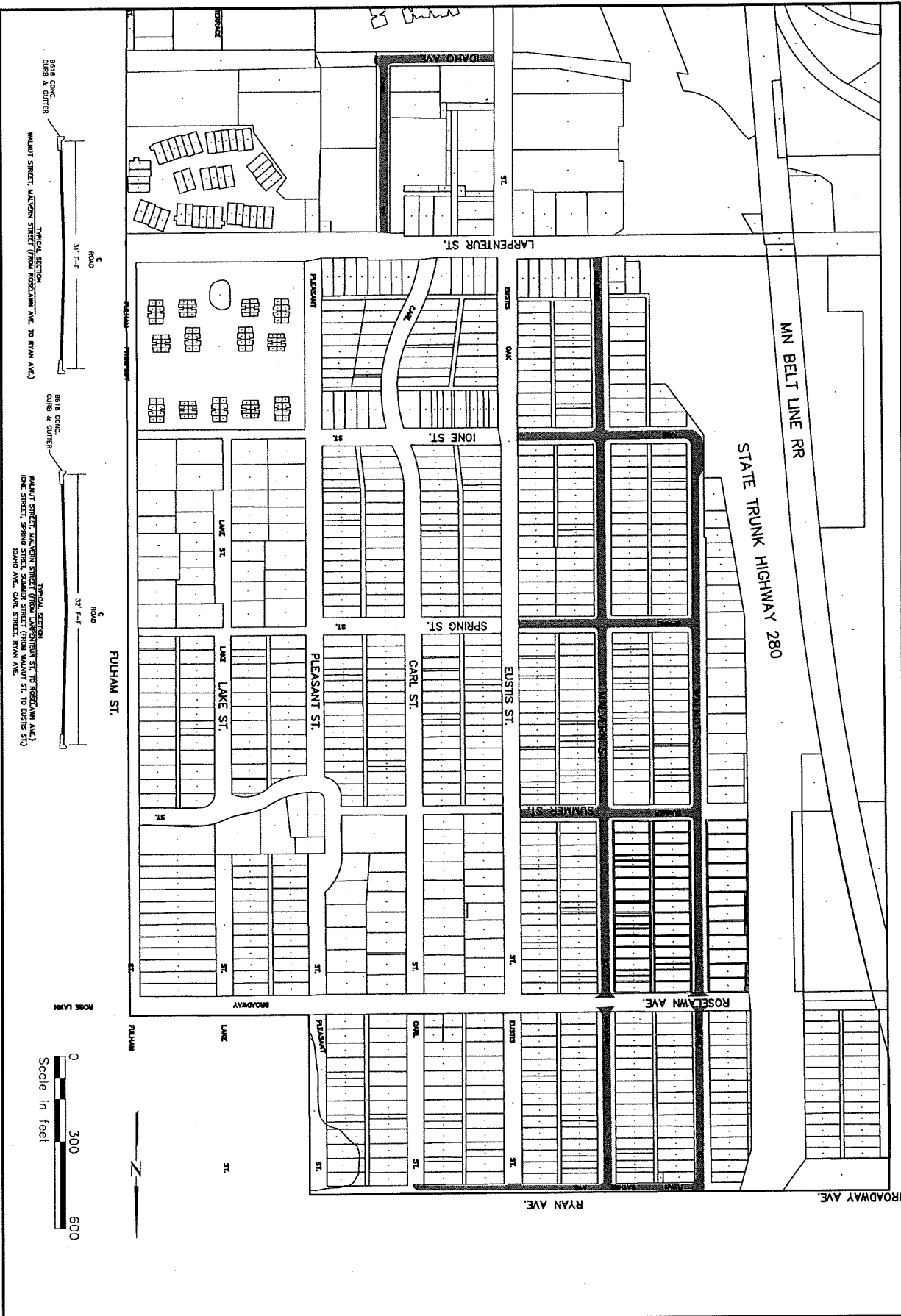
If you have any questions, please feel free to contact me at 651-604-4894 or darren.amundsen@bonestroo.com.

Bonestroo

A handwritten signature in black ink, appearing to read "Darren Amundsen".

Darren Amundsen

cc: Tom Kellogg
Attachment: Map of project streets



LAUDERDALE, MINNESOTA
2008 SEAL COAT PROJECT

SEAL COAT STREETS

Bonestroo
Rosene
Anderlik &
Associates
 Engineers & Architects
 www.bonestroo.com

St. Paul Office
 2335 West Highway 36
 St. Paul, MN 55113
 Phone: 651-636-4600
 Fax: 651-636-1311

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT
 WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION
 AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER
 UNDER THE LAWS OF THE STATE OF MINNESOTA.
 PRINT NAME: DARREN J. AMANDSEN
 SIGNATURE: _____ DATE: 3/11/08
 LIC. NO. 40924

SURVEY	DATE
DRAWN	DATE
CHECKED	DATE
APPROVED	DATE
DATE	12/12/07
PROJECT NO.	33206204

DATE: 3/11/08
 PROJECT NO. 33206204

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>January 8, 2008</u>
Special <u> </u>	ITEM NUMBER <u>Hockey Rink Improvements</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u><i>BJ</i></u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The 2008 budget includes \$90,000 for hockey rink improvements. The project consists of paving with bituminous and straightening the hockey rink so it is not at an angle. The engineer's estimate is within the amount budgeted.

The proposed timeline calls for the bid opening March 14 and the award at the March 25 meeting. The work would be completed early to late June.

OPTIONS:

- 1) Approve as consent item.
- 2) Remove from consent for discussion.

STAFF RECOMMENDATION:

Authorize Bonestroo to prepare plans and specifications for 2008 hockey rink project.

COUNCIL ACTION:

2335 Highway 36 W
St. Paul, MN 55113
Tel 651-636-4600
Fax 651-636-1311
www.bonestroo.com



January 3, 2008

Mr. Jim Bownik
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Re: Lauderdale Ice Rink
Bonestroo File No.: 000532-07005-0

Dear Jim:

The following contains information regarding the proposed schedule for the ice rink improvement project. The timing will follow the schedule for the seal coat project to build in efficiencies of being at council meetings if necessary. The construction could start as soon as spring weather allows and be completed by early to late June.

Order Plans and Specifications	January 8, 2008
Approve Plans/Authorize Advertising for Bids	February 12, 2008
Bid Opening	March 14, 2008
Award Project	March 25, 2008
Start Construction	Mid to Late May
Complete Construction	Early to Late June

If you have any questions, please feel free to contact me at 651-604-4894 or darren.amundsen@bonestroo.com.

Bonestroo

A handwritten signature in black ink, appearing to read "D. Amundsen".

Darren Amundsen

cc: Tom Kellogg
Attachment: Original Scope and Cost Estimates – November 30, 2007

November 30, 2007

Mr. Jim Bownik, Assistant to the City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113-5137

RE: Lauderdale Community Park Ice Rink Enhancements

Dear Mr. Bownik:

Below is an updated cost estimate reflecting the City's decision to keep the ice rink in its current location and to use asphalt surfacing. Bonestroo's services include design, plans, & specs, site survey, bidding assistance, and construction administration. For all other supplementary services, the City will pay the Engineer on an hourly basis according to the 2008 rate schedule.

A. Pave rink at existing size and orientation (70' x 140')

Remove and store dasher boards on site	\$4,000
Clear site, remove topsoil, erosion control	\$2,500
Excavate existing soil	\$8,000
Place drainage system	\$5,000
Place 8" granular base material	\$4,300
Place 6" Cl.5 aggregate	\$6,300
Install 3" asphalt surface	\$17,000
Reinstall dasher boards	\$6,000
<u>Restore site</u>	<u>\$3,500</u>
Subtotal Construction Cost	\$56,600
Add 10% Contingency	\$5,660
Total Construction Cost	\$62,260
Add 15% Design, Plans, & Specs	\$9,350
Preliminary Survey	\$1,200
Bidding and Contract Award	\$1,200
Construction Survey	\$2,550
Construction Administration	\$4,500
<u>Direct Project Expenses (Survey Equip/Printing/Mileage)</u>	<u>\$1,300</u>
Total Project Cost	\$82,360

Professional Services Fees

All services will be performed and billed in accordance with our existing contract with the City of Lauderdale.

Thank you for the opportunity to propose our services for this exciting project to continue to enhance Lauderdale's Community Park. We are available to begin work immediately upon

receiving Council Authorization in order to keep the project moving ahead. If you have any questions regarding this letter, please feel free to call me at 651-604-4861.


Sincerely,

BONESTROO

A handwritten signature in cursive script that reads "Holly Reid". The signature is written in black ink and is positioned above the printed name.

Holly Reid

Cc: Tom Kellogg, PE – Bonestroo
Cc: Stuart Krahn, RLA – Bonestroo
Cc: Gary Kristofitz, PE – Bonestroo

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>January 8, 2008</u>
Special <u> </u>	ITEM NUMBER <u>PCIC Minutes</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u></u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached are the minutes from the November 26, 2007 Park & Community Involvement Committee.

OPTIONS:

- 1) Approve as consent item.
- 2) Remove from consent for discussion.

STAFF RECOMMENDATION:

Motion to acknowledge receipt of and placing on file minutes of the Park & Community Involvement Committee from November 26, 2007.

COUNCIL ACTION:



MINUTES
MONDAY, NOVEMBER 26, 2007
PARK & COMMUNITY INVOLVEMENT COMMITTEE

- I. CALL TO ORDER 6:05 p.m.
- II. ROLL CALL
Members Present: Micah Harpel, Kathy Lorfald,
Bob Milligan, Gretel Keene, Kathy Thompson
Members Absent: Kendra Kauppi
Staff & Council Present: Jim Bownik, Brian Heck, Denise Hawkinson
Others Present:
- III. APPROVAL OF THE AGENDA
Milligan motioned to approve the agenda, second by Harpel. Ayes: 5, Nays: 0.
Motion Carried.
- IV. APPROVAL OF MINUTES OF OCTOBER 1, 2007 MEETING
Milligan motioned to approve the minutes, second by Harpel. Ayes: 5, Nays: 0.
Motion carried.
- V. UPDATES
A. 2007 Park Improvements

Bownik provided an update on Item A.
- VI. DISCUSSION

A. 2008 Park Improvements

Chairperson Harpel introduced the topic and questions for the Committee regarding 2008 park improvements. The City Council has affirmed their intent to pave the hockey rink in 2008. Questions before the Committee include surface type and directional orientation. Staff provided the following options and cost estimates for consideration: 1) Bituminous with no directional change for \$62,000; 2) Bituminous with directional change for \$70,000; 3) Concrete with no directional change for \$110,000; 4) Concrete with directional change for \$113,600.

After much discussion Harpel polled the Committee with the following results: Option 1) Thompson, Lorfald; Option 2) Keene, Milligan, Harpel; Option 3) None; Option 4) None. Thus, the consensus of the Committee is Option 2: bituminous and a directional change.

11/26/07 PCIC Minutes

Rational for recommending a bituminous surface was the reduced cost versus concrete. Rational for recommending a directional change was that open space would be created to the west of the rink to centrally locate a new warming house or similar structure in the future and less potential for ice melt. Staff was asked to verify that relocation of lighting was included in the cost estimates and assess whether summer heat would be a factor with bituminous. Suggestions for a new hockey rink included stepping down into the rink and straightening it out so it is not at an angle.

The Committee was informed that the City Council has affirmed their intent to address playground improvements in 2009. The Committee will be asked to discuss this subject further at future meetings. The metal slide was recently removed due to potential hazards. Lorfald asked if a sign could be located near the playground saying that playground improvements are being considered for 2009 and encouraging playground users to contact City Hall with their suggestions as a tool for the Committee to use in making their recommendations.

The consensus of the Committee was to recommend Lorfald's suggestion.

B. Metal Gate at Hockey Rink

Chairperson Harpel asked Council Member Hawkinson to summarize her concerns about the metal gate at the hockey rink. Hawkinson informed the Committee that people have expressed concerns that it could be a hazard when checked into the gate, getting jackets ripped, etc. The Committee agreed on the following options for addressing this issue for the 2007-2008 hockey season: 1) Leaving the metal gate in place; 2) Removing the gate and leaving it open as it was previously; 3) Remove gate and replace it with a wood gate or other option.

Harpel polled the Committee with the following results: Option 1) None; Option 2) Thompson, Lorfald Keene, Milligan, Harpel; Option 3) None. Thus, the consensus of the Committee is Option 2: Removing the gate and leaving it open as it was previously.

Rationale for the recommendation was to address the concern for the 2007-2008 season and permanently with next year's planned improvements.

C. 2008 Snow*Commotion

Chairperson Harpel introduced the topic by asking the Committee to set a date for the 2008 event, consider setting a regular date for the event, and discuss the issue of a new banner.

After much discussion, the Committee set the date for the 2008 event for Saturday, January 26th. The consensus of the Committee also recommends a

11/26/07 PCIC Minutes

new banner that essentially replicates the current banner but is plastic and does not list a time.

It was suggested that the Committee set a date for Snow*Commotion a year in advance and should be considered at the next meeting.

D. Meeting Playbacks and Web Encoding

Chairperson Harpel introduced the option of replaying or webcasting committee meetings similar to city council meetings. Harpel asked if anyone on the committee thought the city should exercise this option.

No member spoke out in favor of replaying or webcasting committee meetings.

E. Meeting Date

Chairperson Harpel passed along Staff's suggestion the Committee try to keep meetings to the 1st or 3rd Mondays of the month to avoid meeting the same week as the City Council.

F. Committee Bylaws

The Committee received copies of the Committee Bylaws. Heck clarified that the bylaws are part of City Code and as such, amendments need City Council approval.

There were no suggestions for amendments.

G. Parks Capital Improvement Plan (CIP)

The Committee did not discuss this item.

H. Halloween Event (Wednesday, October 31 from 5-7 p.m.)

The Committee did not discuss this item.

VII. OTHER BUSINESS

VIII. SET DATE FOR NEXT MEETING

The committee meets on the first or third Mondays of the month depending on the needs and commitments of the committee. A consensus of the committee recommended the next meeting be held Monday, January 7th at 6:30 p.m.

IV. ADJOURNMENT

Milligan motioned to adjourn the meeting, second by Lerfald. Ayes: 5, Naves: 0. Motion carried. The meeting adjourned at 7:31 p.m.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing X
Report _____
Discussion/Action X
Resolution _____
Work Session _____

Meeting Date January 8, 2008

ITEM NUMBER 8 & 10A—Draft Comp Plan

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Tonight the Comprehensive Plan Steering Committee is presenting the City Council the product of nearly two years worth of meetings and work. The first item on the agenda is to hold a public hearing should anyone wish to make comments. After that the Plan is up for discussion. I have not received any feedback since the Council was given a preliminary copy a few weeks ago. This version is more polished. The attached resolution states the Council accepts the draft Plan and asks staff to send it to the neighboring cities, Ramsey County, and the watershed districts. I can make any changes the Council desires before sending it out.

The Plan in the packet does not have colored maps but they are available on the City's web-site if you are interested.

OPTIONS:

1. Adopt Resolution 010808B—Acceptance of Lauderdale Comprehensive Plan and Submission to Neighboring Jurisdictions.
2. Do not adopt Resolution 010808B—Acceptance of Lauderdale Comprehensive Plan and Submission to Neighboring Jurisdictions and provide staff direction.

STAFF RECOMMENDATION:

COUNCIL ACTION:

RESOLUTION NO. 010808B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**ACCEPTANCE OF LAUDERDALE COMPREHENSIVE PLAN
AND SUBMISSION TO NEIGHBORING JURISDICTIONS**

WHEREAS, Lauderdale City Council appointed residents to the Comprehensive Plan Steering Committee on April 25, 2006; and

WHEREAS, Steering Committee members have met monthly since then to prepare the Comprehensive Plan; and

WHEREAS, the Steering Committee held three Open Houses and conducted a community survey to gather resident input.

BE IT THEREFORE RESOLVED, that the Lauderdale City Council accepts the draft Comprehensive Plan from the Comprehensive Plan Steering Committee; and

BE IT FINALLY RESOLVED, that the Lauderdale City Council directs staff to send the draft Comprehensive Plan to the Cities of Falcon Heights, Roseville, Minneapolis, and St. Paul; Ramsey County; Roseville School District #623; and Rice Creek Watershed District, Capitol Region Watershed District, and Mississippi Watershed Management Organization.

I CERTIFY THAT the above resolution was adopted by the City Council of Lauderdale on 8th day of January 2008.

(ATTEST)

Jeffrey E. Dains, Mayor

(SEAL)

Brian Heck, City Administrator

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input type="checkbox"/>
Action	<input checked="" type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE	January 11 ⁸ , 2007
AGENDA NUMBER	_____
DESCRIPTION	Select official newspaper

BACKGROUND OR PAST COUNCIL ACTION
<p>Lauderdale uses the Roseville Review as the official newspaper and has done so since 1998 following an agreement between the city and the newspaper to provide distribution. Essentially, the agreement provides Lauderdale with weekly delivery of the newspaper and the City pay's ½ the cost for this delivery. Additionally, the Roseville Review agreed to publish all legally required notices at no charge to the city and provide coverage of the council proceedings. Any revenue by Lauderdale advertisers lowers the cost paid by the City. It is my understanding the cost for 2008 will be \$165.00 per week roughly \$8,580.00. MS 412.831 requires statutory cities to designate a legal newspaper of general circulation as the city's official newspaper.</p>

OPTIONS
<ol style="list-style-type: none">1. Maintain relationship with Roseville Review2. Consider other legal newspaper of general circulation for publishing legal notices

STAFF RECOMMENDATION

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

Lillie Suburban Newspapers, Inc
2515 East Seventh Avenue
North Saint Paul MN 55109
Phone 777-8800, Fax 777-8288

May 28, 1997

Mr Tim Cruikshank
City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale MN 55108

748.7857
Jeff #

Dear Tim,

Thank you for your interest in Lillie Newspapers distributing the Roseville Review to the City of Lauderdale.

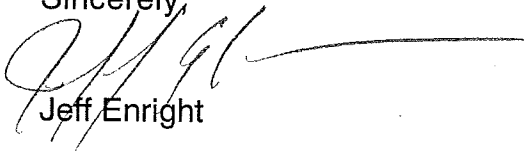
As we have discussed previously, our reason for not distributing in Lauderdale is primarily a financial one. As much as we hate to admit it, we as with any business must draw a line somewhere, whether it is distribution boundaries or to sell widgets.

Per your request I have calculated what it would cost Lillie Newspapers to cover the City of Lauderdale. Please understand the proprietary nature of this information and keep it confidential.

Our printing and distribution costs to cover the approximately 700 homes and apartments in Lauderdale would be roughly \$219 weekly.

If you have any questions or if I may be of any further assistance, please do not hesitate to contract me at your convenience.

Sincerely,


Jeff Enright

Police Reports

The City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota • 55113

Phone: 612.631.0300 • Fax: 612.631.2066

3 November 1997

Mr. Jeff Enright
Lillie Suburban Newspapers
2515 East Seventh Street
North St. Paul, MN 55108

Mr. Enright:

Thank you for meeting with me last week to discuss the distribution of the Roseville Review to the City of Lauderdale. The purpose of this letter is to confirm the discussion we had regarding this potential arrangement between the City of Lauderdale and Lillie Suburban Newspapers.

Following is a summary of the issues we discussed:

- 1) The City of Lauderdale would be responsible for half of the printing and distribution costs to deliver the Roseville Review to approximately 700 households, and set copies in the doorways of approximately 15 apartment buildings. The weekly cost for this printing and distribution is \$219 per week. The City would agree to pay for half of this cost (\$109.50 per week or \$5,694 per year) less any new advertising revenue that is generated as a result of the arrangement between the City of Lauderdale and Lillie Suburban Newspapers.
- 2) As part of this arrangement, Lillie Suburban Newspapers would agree to provide semi-monthly City Council meeting coverage. This could be in the form of a reporter attending Council meetings and/or a reporter reviewing video tapes of Council meetings.
- 3) As part of this arrangement, Lillie Suburban Newspapers would agree to print the biweekly City Council meeting minutes, legal publications and other statutorily required publications at no cost to the City. You had asked if the City was obligated to abide by an open bid process for publishing legal notices. According to our City Attorney, this would be true in City's that have more than one qualified newspaper.
- 4) If this proposed arrangement were to be agreed upon by both parties, it is the intention that distribution would begin in January, 1998, after the Lauderdale City Council has declared an official newspaper for the year.

One issue we did not discuss is that this proposal would be contingent upon whether the Roseville Review meets the statutory requirements of being a qualified newspaper under M.S. 331A.02.

Jeff, please call me with questions you may have about this letter. Thank you for your cooperation and consideration in providing the City of Lauderdale with weekly newspaper coverage.

Sincerely,



Tim Cruikshank
City Administrator

Lillie Suburban Newspapers

2515 E. Seventh Avenue
North St. Paul, MN 55109
(612) 777-8800

December 2, 1997

Mr Tim Cruikshank
City Administrator
The City of Lauderdale
1891 Walnut Street
Lauderdale MN 55113

Dear Tim,

First, I must apologize for not getting back to you sooner, to say that this is our/my busy season would be a gross understatement.

To bring you up to speed on our end of the project. We have surveyed the city and have set up routes for delivery with the exception of the apartments at this point. With your permission we would like to send out a mailer informing the residents of the upcoming change and to advertise for carriers.

Regarding the summary our meeting as outlined in your letter, I do need some clarification on your points as follows:

Summary #1:

- A) Agreed to distribution as outlined. If you have addresses of the apartments and their respective unit counts and could forward them to me, I would greatly appreciate it.
- B) Agreed to split costs as indicated. How should we handle the billing process?
We currently bill monthly:
- C) Please clarify the sentence "...less any advertising revenue that is generated as a result of the arrangement..."



Lillie Suburban Newspapers

2515 E. Seventh Avenue
North St. Paul, MN 55109
(612) 777-8800

Summary #2:

Agreed to. No clarification necessary.

Summary #3:

Agreed to, as long as no laws are in violation, otherwise it will be necessary for Lillie Newspapers to submit and charge our bid rate, should the city elect us as the legal newspaper. These should be faxed to us. The deadline for submitting public notices is noon Thursday prior to Tuesdays publication. These should be directed to Barb Michel, fax number 777-8288.

Summary #4:

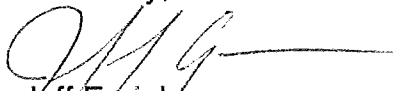
Agreed to. When will the city be declaring a legal newspaper. At which date would prefer distribution to begin after this date?

Finally, I have enclosed a copy of Minnesota Statute 331A.02. It is my opinion that we meet the necessary guidelines as legal newspaper for the City of Lauderdale.

I look forward to serving the City of Lauderdale as the legal newspaper and to begin our distribution in the coming year.

Thank you for your time and patience. I look forward to hearing from you in the near future.

Sincerely,


Jeff Enright



The City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota • 55113
Phone: 612.631.0300 • Fax: 612.631.2066

DATE: 3 December 97 **TIME:** 4:30 p.
TO: Jeff Enright **PHONE:**
LILLIE SUBURBAN **FAX:** 777.8288

FROM: Tim Cruikshank **PHONE:** 631.0300
City Administrator **FAX:** 631.2066

RE: Roseville review delivery arrangement

NUMBER OF PAGES (including cover page): 3

Jeff -

I received your letter today and wanted to get back to you as soon as possible so you could make the necessary arrangements.

Issue 1 - Sending out a mailer informing residents. The City would like to wait on this until the official newspaper is named, which will be considered at the first regular meeting in January (1/13/98).

Issue 2 - Attached is the apartment information you had requested.

Issue 3 - Billing monthly is fine.

Issue 4 - Clarification on 'less any advertising revenue that is generated as a result of this arrangement'. What I meant by this was any advertisement revenues that are generated as a result of adding this new area (Lauderdale). Because this revenue would not have otherwise been realized, it seems reasonable to deduct that amount from the delivery costs incurred by the City.

I believe this answers the questions that were raised in your letter. Again, thanks for working with the City to provide weekly newspaper coverage to the Community. Please call with any questions you may have about this arrangement.

Lillie Suburban Newspapers, Inc.

2515 E. Seventh Avenue
North St. Paul, MN 55109
(651) 777-8800

November 13, 2007

Brian Heck
City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Dear Mr. Heck:

Thank you for designating Lillie Newspapers as the legal newspaper for the city of Lauderdale during 2007.

We have been very happy with the arrangement and sincerely hope that you have also been pleased. To the best of my knowledge, everything seems to be going well for both parties and I hope you wish to continue our arrangement in 2008.

Based on the comments we have received from Lauderdale residents, I feel that they are pleased to have the newspaper delivered to their homes.

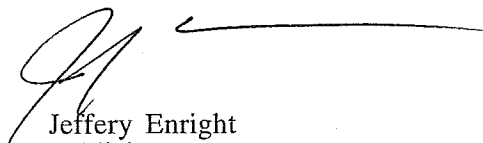
The rate for publication of legal notices for the year 2008 will be \$165.00.

3 P.M. Friday is the deadline each week for submitting public notices to our office. Public notices should be directed to Brenda Boogren Lillie Suburban Newspapers, 2515 E. Seventh Ave., North St. Paul, MN 55109. Our fax number is 651/777-8288. Notices may also be sent via e-mail to:

legals@lillienews.com

We look forward to serving the City of Lauderdale in 2008. If you have any questions or if I may be of further assistance, please do not hesitate to contact me at your convenience.

Sincerely,



Jeffery Enright
Publisher



Ramsey County Review ❖ Maplewood Review ❖ Oakdale-Lake Elmo Review ❖ Review Perspectives
New Brighton Bulletin ❖ Shoreview Bulletin ❖ St. Anthony Bulletin ❖ South-West Review
Roseville-Little Canada Review ❖ Woodbury-South Maplewood Review ❖ East Side Review

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input type="checkbox"/>
Action	<input checked="" type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE <u>January 11, 2008</u>
AGENDA NUMBER _____
DESCRIPTION <u>Appoint council members to various committees and commissions</u>

BACKGROUND OR PAST COUNCIL ACTION
Each year the Council appoints members to represent the City on various boards, committees, and commissions. Attached is a list of the committees, board, and commissions in which Lauderdale participates. Note Council member Mac Lean is not assigned to any board, commission or committee.

OPTIONS
1. Leave the assignments the same for 2008 2. Select different members for assignments for 2008

STAFF RECOMMENDATION

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

COMMITTEE/COMMISSION APPOINTMENTS

Appointment Organization	2007	2008
Acting Mayor	Doherty	
PCIC	Staff – Bownik Alt - Heck Council – Doherty Alt – Hawkinson	Staff – Bownik Alt - Heck Council – Alt –
NSCC	Council – Dains Alt – Christensen	Council – Alt –
RCLLG	Staff – Heck Council – Mayor Alt – Christensen	Staff – Heck Council – Alt –
MWMO	Council - Gill-Gerbig Alt – Heck	Karen Gill-Gerbig Alt –
RCWD	BRAA Heck	BRAA Heck
SRA	Heck Alt – Christensen	Heck Alt –
LMC	Heck Alt – Dains	Heck Alt –
Police Meetings	Heck Dains	Heck Dains
Metro Cities	Heck Dains	Heck Dains
Engineer	BRAA	BRAA
City Attorney	Kennedy & Graven	Kennedy & Graven
Prosecuting Attorney	Hughes & Costello	Hughes & Costello

NOTE: Any council member is free to attend LMC, AMM, or RCLLG Meetings/Events.

List of Committees, Commissions, and their purpose

PCIC = Park's and Community Involvement Committee – Established to provide recommendations to the City Council on the development and maintenance of community parks and open space. Also works on organizing and hosting community events and celebrations. Committee meets in evenings on the second or fourth Monday at City Hall.

NSCC = North Suburban Cable Commission – Joint powers agreement with 9 other communities for the administration of the Cable Franchise agreement with Comcast. The organization also oversees the operation of the local access stations and the Institutional Network. Committee meets in the evening on a Thursday at the Commission offices in Roseville.

RCLLG = Ramsey County League of Local Governments – Organization of Ramsey County Cities, School Districts and Special districts. Group meets to discuss common issues and provides training and information to member organizations. Meetings are held in the evening on the third Thursday of the month at alternating locations in Ramsey County.

MWMO = Mississippi Water Management Organization – Joint powers group of cities in the Middle Mississippi Watershed District that manages the storm water and monitors the water quality for storm and other water draining in to the Middle Mississippi Watershed area. The MWMO covers the southwest part of the city south of Larpenteur Avenue. Generally meets quarterly in the afternoon on Thursdays at various locations within the MWMO area.

RCWD = Rice Creek Watershed District – Watershed organization covering all parts of Lauderdale north of Larpenteur Avenue. Ramsey County board of commissioners appoints the Rice Creek Watershed District board. The RCWD monitors water quality and storm water runoff that drains to the Rice Creek Watershed and adopts rules and regulations regarding the control and treatment of such water.

SRA = Suburban Rate Authority – The Suburban Rate Authority consists of several communities in a joint powers arrangement to work with the Public Utilities Commission and provides a voice for the residents when utilities request rate increases and service changes. Committee meets quarterly on the third Thursday in the afternoon at member city locations.

LMC = League of Minnesota Cities – Organization of all Minnesota Cities providing services and training to staff and elected officials and serves as a common voice for cities at the legislature. Meetings held during the summer during the day at LMC offices.

Metro Cities – This is an organization of cities in the seven county metropolitan area. The organization represents metropolitan cities at the Metropolitan Council and at the legislature. Meetings held in the summer during the day at LMC offices.

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input type="checkbox"/>
Action	<input checked="" type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE <u>January 11, 2008</u>
AGENDA NUMBER _____
DESCRIPTION <u>Set date and time for initial goal setting session.</u>

BACKGROUND OR PAST COUNCIL ACTION
<p>The City Council holds an annual goal setting session within the first three months. This session consists of reviewing the success of the previous years goals, refining the current years goals and priorities, and starts the discussion on next years goals and priorities. The session also begins to establish guidelines for the 2009 budget.</p> <p>For the past two years, the Council held these sessions before a regularly scheduled Council meeting and provided box lunches.</p>

OPTIONS


STAFF RECOMMENDATION

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE <u>January 8, 2008</u>
Special _____	ITEM NUMBER <u>Lauderdale Phone Book</u>
Public Hearing _____	STAFF INITIAL <u>Jim</u>
Report _____	APPROVED BY ADMINISTRATOR <u></u>
Discussion/Action <u>X</u>	
Resolution _____	
Work session _____	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Here is an example of a supplemental resident directory. I have attached the first page that lists residents by last name and the first page that lists residents by address.

We can let people know through the next newsletter that they are available at City Hall for people that want it or we can have it mailed out. If mailing the supplement I would suggest going through Rapiit in a similar process that was used for the full guide.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

RESIDENT DIRECTORY BY LAST NAME

ABRAHAMSEN, LYNN	1583		FULHAM ST	646-6985
AGRIMSON, ROBERT & JOY	2445		SUMMER ST	631-0757
AHLGREN, STEVEN & CYNTHIA	1563		FULHAM ST	644-7474
AHLSTROM, ERICA	1886		CARL ST	
AMBROSIER, RONALD & MARY	1792		LAKE ST	644-3173
ANDERSON, JORDAN & NATALIE	1737	Apt 2	EUSTIS ST	
ANDERSON, KRISTIN	1713	F	FULHAM ST	647-9480
ANDERSON, LEE	1771		WALNUT ST	645-7940
ANDERSON, LUCAS	1964		WALNUT ST	340-2395
ANDERSON, MELFORD	2400		IONE ST	645-6120
ANDERSON, TIMOTHY	1650		ROSEHILL CIR	645-4091
ANDERSON, WILLARD	2418		IONE ST	646-8169
ANFINSON, DONNA	1900		MALVERN ST	633-0061
ANNONI, NIKKI	1772		LAKE ST	645-9881
ANTONCICH, JOHN & LEZLIE	1806		WALNUT ST	647-9912
ARENZ, JAN	1818		WALNUT ST	645-6813
ATZ, NITZA & ROCKNEY	1917		EUSTIS ST	604-0903
BAKER, HAROLD	1975		CARL ST	631-0894
BAKUZIS, ILZE & ANDREJS	1927		MALVERN ST	631-0752
BALKRISHNA, JAHAGIRDAR	1750		LAKE ST	
BANKS, ROBERT & ADRIENNE	1573		FULHAM ST	646-0452
BARLOW, EVELYN & JACK	1947		EUSTIS ST	631-1566
BARTYLLA, LAWRENCE & DAWN	1911		EUSTIS ST	631-0269
BAUER, LAURIE	1842		PLEASANT ST	644-0407
BEAUCHAMP, ROBERT	1751		LAKE ST	
BECK, JOYCE	1795		PLEASANT ST	644-0861
BECK, WILLIAM & N DELORES	1863		CARL ST	631-1528
BECKER, JAY	1891		CARL ST	636-4821
BECVAR, ANNE & BRIAN	1834		LAKE ST	
BEDDOW, JASON	1715		MALVERN ST	
BEDECARRE, CORRINNE	1955	Apt 1	CARL ST	330-2832
BELL, RENEE	1668		ROSEHILL CIR	
BENTHIN, AVIS & KEN	1720	D	PLEASANT ST	645-2888
BENTLEY, C	1697	H	FULHAM ST	645-3753
BERGLUND, KRISTINE & LUX, JAMES	1733		PLEASANT ST	
BERGLUND, PAUL	1975		MALVERN ST	917-3460
BERKELAND, KYE	1776		WALNUT ST	649-1612
BERKELAND, LYNN & PAUL	1774		WALNUT ST	644-2373
BERKELAND, ROBERT & JEANNE	1923		MALVERN ST	631-1461
BERLIEN, NATHAN & RAUENHORST, SUSAN	1938		EUSTIS ST	633-9465
BERON, LORI & MATTHEW	1719		MALVERN ST	644-2530
BHOSALE, PRATAP & ASHWINI	1785		PLEASANT ST	645-0824
BIEVER, ERIK & PAULA	1803		LAKE ST	
BISLEW, JOHNATHAN & HEATHER	1779		PLEASANT ST	204-3944
BISEN, JOHN	1897		MALVERN ST	633-8226
BLAKE, JULEE	1798		WALNUT ST	
BLASER, JOLENE	1811		CARL ST	917-2033
BLAT, ALAN	1886		CARL ST	636-7158
BLAT, JEAN	1886		CARL ST	636-5979
BLY, JARED & TARA	1819		CARL ST	
BOEKE, JOHN & FRIEDA	1886		MALVERN ST	631-0001
BONSIGNORE, JUDITH	1697	C	FULHAM ST	645-8534
BORNER, WALLACE & JANET	1754		WALNUT ST	645-6106
BOWE, RICHARD & DONNA	1790		LAKE ST	644-7923

RESIDENT DIRECTORY BY ADDRESS

VOGHT, CHARLES	1619 Apt 08	CARL ST	644-4329
NGUYAGWA, STEPHEN	1622 Apt 106	CARL ST	646-0561
PAULSON, ANN	1622 Apt 108	CARL ST	642-9714
CHUANG, CHIEN	1623 Apt 4	CARL ST	646-8501
SUNGJE, BEE	1627 Apt 7-B	CARL ST	645-2431
PINEDA, PEDRO	1627 Apt 9	CARL ST	340-4715
SNYDER, PETER	1631 Apt 4-B	CARL ST	330-6648
HANSON, ROGER & BONNIE	1696	CARL ST	644-0238
WALIANY, RAMZAN & FATIMA	1704	CARL ST	646-1929
RICHTER, KEARSTIN	1707	CARL ST	
HOFFMAN, MARSHA	1708	CARL ST	917-0019
RYAN, JOHN & SABRINA	1712	CARL ST	
GOODRICH, GERI	1715	CARL ST	644-6846
KING, RYAN	1722	CARL ST	
PREUS, JONATHAN & MARY	1723	CARL ST	649-1966
LERFALD, BOB & KATHY	1724	CARL ST	429-3856
PEIFER, JILL	1729	CARL ST	
DAINS, JEFFREY & ANNA	1743	CARL ST	645-7068
HAZEN, JOHN	1746	CARL ST	917-7121
JACOBSON, BOB	1747	CARL ST	647-5019
KORANDA, EDITH & RICHARD	1752	CARL ST	
VARBERG, BOYD & DORRIS	1755	CARL ST	645-8739
SETLEY, SCOTT & AVA	1759	CARL ST	644-7309
HENDRICKS, LON & NANCY READ	1762	CARL ST	644-2975
WISEN, CRYSTAL & ROBERT	1765	CARL ST	644-5858
LAMBRECHT, HOMER & JUDITH	1766	CARL ST	645-7901
ERICH, J & KERN, CHRISTEL	1770	CARL ST	
KRATZ, L A	1773	CARL ST	261-1498
PETERSON, MARK & RHONDA	1777	CARL ST	645-6553
NELSON, SHAWN & SARA	1784	CARL ST	645-2346
WARD, GLENN & YVONNE	1787	CARL ST	646-6590
WEBB, DORA & ROBERT	1789	CARL ST	
DAY, ELIZABETH & PAUL	1790	CARL ST	641-1226
WISEN, ROSALYN	1794	CARL ST	646-4245
NAKAMOTO, MINDY	1795	CARL ST	
RUSCHMEYER, GLORIA & ORLANDO	1798	CARL ST	646-3532
LECLAIRE, JULIE & JASON	1804	CARL ST	
CROTEAU, WILLIAM	1807	CARL ST	645-9099
LINDBLAD, LAURIE & CYRUS, KRIS	1808	CARL ST	
BLASER, JOLENE	1811	CARL ST	917-2033
LOPEZ, BRIAN & REGINA	1812	CARL ST	646-6909
HUGHES, JOSEPH & MAVIS	1816	CARL ST	644-2343
BLY, JARED & TARA	1819	CARL ST	
SEM, GILMORE & VIRGINIA	1822	CARL ST	645-8414
LINDKVIST, JOHN & PATTY	1827	CARL ST	644-1905
GLEASON, BRUCE	1828	CARL ST	646-5022
STETTNER BLAU, COREEN	1832	CARL ST	646-5985
DEROSIER, BARBARA	1836	CARL ST	
BUCK, JEFF & DIANA	1839	CARL ST	
CAYWOOD, CAROL	1841	CARL ST	
HERBST, RODGER & RUTH	1843	CARL ST	645-2202
COX, JOSEPH & MAYKEN	1844	CARL ST	
JOHNSTON, THOMAS	1852	CARL ST	646-8088
MESSING, JERRY	1855	CARL ST	644-8591