

LAUDERDALE CITY COUNCIL MEETING AGENDA

Tuesday, February 12, 2008

7:30 P.M. CITY HALL

1891 WALNUT STREET

FILE

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVALS**
 - a. Minutes of the Tuesday, January 22, 2008, City Council Meeting.
 - b. Claims totaling \$447,176.15.
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**
5. **CONSENT**
 - a) Park Committee Minutes
 - b) Rental Housing & HVAC Licenses
 - c) 2007 Investment Report
6. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
7. **PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input in to the decision.
8. **REPORTS**
 - a) Highway 280 update
 - b) Snow*Commotion
 - c) RCLLG Report
9. **DISCUSSION / ACTION**
 - a) Administrator Compensation
 - b) State Bonding Resolution
10. **ITEMS REMOVED FROM THE CONSENT AGENDA**
11. **ADDITIONAL ITEMS**
12. **SET AGENDA FOR NEXT MEETING**
 - a) Sound wall community presentation
 - b) Plans and Specifications Hockey Rink
 - c) Plans and Specifications Seal Coating
 - d) Chief Ohl, Annual Police Department Report
 - e) Personnel Committee Discussion
13. **WORK SESSION**
 - a) Larpenteur Avenue Redevelopment
 - b) Traffic Control Options

Closed Session to discuss pending legal action

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 2

Tuesday, January 22, 2008

Mayor Dains called the meeting to order at 7:30 p.m.

Council members present: Lara Mac Lean, Denise Hawkinson, Karen Doherty, Clay Christensen, and Mayor Jeff Dains.

Mayor Dains asked for any additions, deletions, or changes to the meeting agenda.

Council member Christensen moved to approve the agenda and council member Hawkinson seconded the motion and it carried.

Council member Mac Lean moved approval of the January 8, 2008, City Council meeting minutes as amended. Council member Doherty seconded the motion and it carried.

Council member Christensen moved approval of the claims totaling \$58,892.30. Council member Mac Lean provided the second and the motion carried.

Mayor Dains asked if there were any items to remove from the consent agenda.

Council member Doherty moved the Consent Agenda approving 2008 rental housing licenses and HVAC Licenses, 2008 Waste Hauler Licenses, and 2008 Score Grant. Council member Hawkinson seconded the motion and it carried.

Commissioner Jan Parker addressed the Council and outlined the County's budget and areas of growth. She indicated public safety continues to involve a larger part of the county budget. Commissioner Parker outlined briefly the priorities of the Board of Commissioners and highlighted the juvenile diversion program. Commissioner Parker introduced Judge Gary Bastian who spoke on the issue of juvenile diversion.

The Council asked a few questions and thanked Commissioner Parker and Judge Bastian.

The Council recessed at 8:10 for ten minutes and reconvened at 8:20.

Heck advised the council there is a meeting on January 29 with Mn/Dot to discuss the new bridge and council member Hawkinson indicated an interest in participating. Heck also said the plan is to begin work on the sound barrier in June or July. Mn/DOT representatives wanted to know about meeting with the Council and/or a community meeting.

The Council directed staff to invite Mn/DOT to the February 26 council meeting to meet with the council and return on March 11 to discuss the plan with affected residents.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
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Page 2 of 2

Bownik provided information on Snow*Commotion, Lauderdale's winter event. The event is Saturday, January 26 from 3 p.m. to 6 p.m.

The council set items for the February 12, 2008, city council meeting. The meeting will include discussions on Larpenteur Avenue, Snow*Commotion, the administrator's wage, establishment of a personnel committee, and a closed session with the City Attorney.

Bownik discussed with the council a recommendation by the PCIC to place a sign near the playground to solicit ideas from users on design and features. The consensus of the council was to forgo the sign and use the internet, newsletter, cable station, and idea cards at city events to gather information and ideas.

The Council moved into the work session to discuss changes to the inflow and infiltration ordinance.

Heck and Butkowski outlined the need to update the ordinance. They told the council the ACLU challenged the application of a fee for residents who refused to allow a city official to inspect for illegal sewer connections. Heck said he spoke to Little Canada's administrator who experienced the same situation with their ordinance. Heck said Little Canada changed their ordinance from an automatic fee to initiation of an administrative warrant and that cleared up the situation.

Heck and Butkowski are recommending amending the ordinance to reflect the language adopted by Little Canada.

The council went into closed session at 9:00 p.m. to discuss the performance of the City Administrator. The Council returned to open session at 10:00 p.m.

Council member Christensen moved to adjourn the meeting. Council member Hawkinson seconded the motion and the meeting adjourned at 10:00 p.m.

Respectfully submitted

Brian W. Heck
City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

February 12, 2008 City Council Meeting

Payroll

1/25/08 Payroll:	Direct Deposit # 500480-500492	\$8,752.25
1/25/08 Payroll:	Payroll Liabilities, e-payments 223E-226E	\$7,179.22
2/08/08 Payroll:	Direct Deposit # 500493-500499	\$7,687.52
2/08/08 Payroll:	Payroll Liabilities, e-payments 229E-231E	\$6,347.35

Vendor Claims

2/12/08 Claims:	Check #s 19040-19070	\$67,289.81
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Subtotal of Claims From Above **\$97,256.15**

1/28/08 Bond Payment \$349,920.00

Total Claims for Approval **\$447,176.15**

CITY OF LAUDERDALE

01/24/08 8:32 AM

Page 1

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500480	000000101	DUBORD, ANDREW	2	BI-WEEKLY	\$432.18	1/25/2008	Outstanding
500481	000000011	BOWNIK, JAMES	2	BI-WEEKLY	\$1,061.41	1/25/2008	Outstanding
500482	000000007	BUTKOWSKI, HEATHER	2	BI-WEEKLY	\$1,150.90	1/25/2008	Outstanding
500483	000000014	CHRISTENSEN, CLAY	2	BI-WEEKLY	\$184.70	1/25/2008	Outstanding
500484	000000010	DAINS, JEFFREY	2	BI-WEEKLY	\$276.02	1/25/2008	Outstanding
500485	000000004	DOHERTY, KAREN	2	BI-WEEKLY	\$184.70	1/25/2008	Outstanding
500486	000000041	HAWKINSON, DENISE	2	BI-WEEKLY	\$184.70	1/25/2008	Outstanding
500487	000000001	HECK, BRIAN	2	BI-WEEKLY	\$2,227.26	1/25/2008	Outstanding
500488	000000002	HINRICHS, DAVID C	2	BI-WEEKLY	\$1,028.21	1/25/2008	Outstanding
500489	000000005	HUGHES, JOSEPH A	2	BI-WEEKLY	\$1,396.38	1/25/2008	Outstanding
500490	000000013	MAC LEAN, LARA	2	BI-WEEKLY	\$184.70	1/25/2008	Outstanding
500491	000000055	HAWKINSON, LUKE	2	BI-WEEKLY	\$178.69	1/25/2008	Outstanding
500492	000000057	HINRICHS, JASON	2	BI-WEEKLY	\$262.40	1/25/2008	Outstanding
					<hr/>		
					\$8,752.25		

CITY OF LAUDERDALE

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Page 1

Payments

Current Period: FEBRUARY 2008

Batch Name	020808paytax		Computer Dollar Amt	\$6,347.35	Posted
Payment					
Refer	91	ICMA RETIREMENT TRUST - 457	Ck# 000229E	2/8/2008	
Cash Payment	G 101-21705	ICMA RETIREMENT	2/8/08 payroll		\$2,002.68
Invoice					
Transaction Date	2/6/2008	Due 0	NORTH STAR CHEC	10100	Total \$2,002.68
Refer	92	PERA	Ck# 000230E	2/8/2008	
Cash Payment	G 101-21704	PERA	2/8/2008 payroll		\$1,427.51
Invoice					
Transaction Date	2/6/2008	Due 0	NORTH STAR CHEC	10100	Total \$1,427.51
Refer	93	NORTH STAR BANK, CHECKING S	Ck# 000231E	2/8/2008	
Cash Payment	G 101-21703	FICA WITHHOLDING.	2/8/08 payroll taxes		\$1,957.92
Invoice					
Cash Payment	G 101-21701	FEDERAL TAXES	2/8/08 payroll taxes		\$959.24
Invoice					
Transaction Date	2/6/2008	Due 0	NORTH STAR CHEC	10100	Total \$2,917.16
Fund Summary					BATCH Total \$6,347.35
101	10100 NORTH STAR CHECKING				\$6,347.35
					\$6,347.35

Pre-Written Checks	\$6,347.35
Checks to be Generated by the Compute	\$0.00
Total	\$6,347.35

CITY OF LAUDERDALE

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Page 1

Payments

Current Period: JANUARY 2008

Batch Name	012508paytax	Computer Dollar Amt	\$7,179.22	Posted	
Refer	66 ICMA RETIREMENT TRUST - 457	Ck# 000223E 1/25/2008			
Cash Payment	G 101-21705 ICMA RETIREMENT	1/25/08 payroll			\$1,845.18
Invoice					
Transaction Date	1/24/2008	Due 0 NORTH STAR CHEC 10100		Total	\$1,845.18
Refer	67 NORTH STAR BANK, CHECKING S	Ck# 000224E 1/25/2008			
Cash Payment	G 101-21703 FICA WITHHOLDING.	1/25/08 payroll taxes			\$2,132.66
Invoice					
Cash Payment	G 101-21701 FEDERAL TAXES	1/25/08 payroll taxes			\$914.26
Invoice					
Transaction Date	1/24/2008	Due 0 NORTH STAR CHEC 10100		Total	\$3,046.92
Refer	68 PERA	Ck# 000225E 1/25/2008			
Cash Payment	G 101-21704 PERA	1/25/08 payroll			\$1,434.97
Invoice					
Transaction Date	1/24/2008	Due 0 NORTH STAR CHEC 10100		Total	\$1,434.97
Refer	69 MN DEPARTMENT OF REVENUE	Ck# 000226E 1/25/2008			
Cash Payment	G 101-21702 STATE WITHHOLDING	1/08 state withholding			\$852.15
Invoice					
Transaction Date	1/24/2008	Due 0 NORTH STAR CHEC 10100		Total	\$852.15
Fund Summary				BATCH Total	\$7,179.22
	101	10100 NORTH STAR CHECKING			
					\$7,179.22

Pre-Written Checks	\$7,179.22
Checks to be Generated by the Compute	\$0.00
Total	\$7,179.22

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500493	000000101	DUBORD, ANDREW	3	BI-WEEKLY	\$548.83	2/8/2008	Outstanding
500494	000000011	BOWNIK, JAMES	3	BI-WEEKLY	\$1,061.41	2/8/2008	Outstanding
500495	000000007	BUTKOWSKI, HEATHER	3	BI-WEEKLY	\$1,150.90	2/8/2008	Outstanding
500496	000000001	HECK, BRIAN	3	BI-WEEKLY	\$2,227.26	2/8/2008	Outstanding
500497	000000002	HINRICHS, DAVID C	3	BI-WEEKLY	\$1,028.21	2/8/2008	Outstanding
500498	000000005	HUGHES, JOSEPH A	3	BI-WEEKLY	\$1,496.37	2/8/2008	Outstanding
500499	000000055	HAWKINSON, LUKE	3	BI-WEEKLY	\$174.54	2/8/2008	Outstanding
					<u>\$7,687.52</u>		

CITY OF LAUDERDALE
***Check Detail Register©**

FEBRUARY 2008

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	019040	2/12/2008			ABDO EICK & MEYERS LLP
E	101-41200-301	AUDITING	\$1,900.00		2007 financial audit
	Total	ABDO EICK & MEYERS LLP	\$1,900.00		
Paid Chk#	019041	2/12/2008			AFSCME
G	101-21709	UNION DUES	\$96.04		1/08 union dues
	Total	AFSCME	\$96.04		
Paid Chk#	019042	2/12/2008			AMERIPRIDE
E	101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$51.04		box of paper towels
	Total	AMERIPRIDE	\$51.04		
Paid Chk#	019043	2/12/2008			BOWNIK, JIM
E	101-41200-331	TRAVEL EXPENSE	\$109.08		10/07-12/07 expense report
	Total	BOWNIK, JIM	\$109.08		
Paid Chk#	019044	2/12/2008			BUSINESS FORMS AND ACCOUNTING
E	101-41200-201	GENERAL SUPPLIES	\$110.01		500 checks
	Total	BUSINESS FORMS AND ACCOUNTING	\$110.01		
Paid Chk#	019045	2/12/2008			CHRISTENSEN, CLAY
E	101-41100-308	TRAINING/CONFERENCES	\$10.00		RCLLG dinner expenses
E	101-41100-331	TRAVEL EXPENSE	\$12.13		RCLLG travel expense
	Total	CHRISTENSEN, CLAY	\$22.13		
Paid Chk#	019046	2/12/2008			CINTAS
E	601-49000-425	CLOTHING	\$42.27		pw clothing
E	602-49100-425	CLOTHING	\$42.27		pw clothing
	Total	CINTAS	\$84.54		
Paid Chk#	019047	2/12/2008			CITY OF FALCON HEIGHTS
E	101-42100-321	FIRE CALLS	\$396.86		1/08 fire calls
E	101-42200-322	FIRE FALSE ALARMS	\$382.33		12/07 fire calls
E	101-42200-321	FIRE CALLS	\$382.33		12/07 fire calls
E	101-42100-322	FIRE FALSE ALARMS	\$793.72		1/08 fire calls
E	101-42200-323	FIRE INSPECTION	\$1,000.00		'07 inspections
	Total	CITY OF FALCON HEIGHTS	\$2,955.24		
Paid Chk#	019048	2/12/2008			CITY OF ST ANTHONY
E	101-42100-319	POLICE CONTRACT	\$45,675.00		2/08 police services
	Total	CITY OF ST ANTHONY	\$45,675.00		
Paid Chk#	019049	2/12/2008			EAST HENNEPIN AUTO SERVICE INC
E	101-43000-212	MOTOR FUELS	\$33.00		1/08 motor fuels
E	602-49100-212	MOTOR FUELS	\$4.12		1/08 motor fuels
E	601-49000-212	MOTOR FUELS	\$4.13		1/08 motor fuels
	Total	EAST HENNEPIN AUTO SERVICE INC	\$41.25		

CITY OF LAUDERDALE
***Check Detail Register©**

FEBRUARY 2008

			Check Amt	Invoice	Comment
Paid Chk# 019050	2/12/2008	HECK, BRIAN			
E 201-45600-375	WINTER EVENT		\$112.00		Snow*Commotion banner
E 101-41200-331	TRAVEL EXPENSE		\$43.65		1/08 travel expenses
	Total HECK, BRIAN		\$155.65		
Paid Chk# 019051	2/12/2008	HUGHES & COSTELLO			
E 101-42100-355	MISC PRINTING/PROCESS SER		\$105.47		2/08 legal processing
E 101-42100-305	LEGAL FEES		\$850.00		2/08 legal fees
	Total HUGHES & COSTELLO		\$955.47		
Paid Chk# 019052	2/12/2008	ICC			
E 101-43400-202	PERMENANT SUPPLIES		\$46.45		code enforcement book
	Total ICC		\$46.45		
Paid Chk# 019053	2/12/2008	ICMA			
E 101-41200-438	DUES & SUBSCRIPTIONS		\$234.10		hb '08 membership
	Total ICMA		\$234.10		
Paid Chk# 019054	2/12/2008	KENNEDY & GRAVEN			
E 101-41400-355	MISC PRINTING/PROCESS SER		\$13.03		12/07 legal fees - Park
E 101-41400-305	LEGAL FEES		\$375.00		12/07 legal fees - 1931 Carl
E 101-41400-305	LEGAL FEES		\$420.00		12/07 legal fees - Park
	Total KENNEDY & GRAVEN		\$808.03		
Paid Chk# 019055	2/12/2008	LILLIE SUBURBAN NEWS			
E 101-41200-309	DELIVERY		\$660.00		1/08 RR delivery
	Total LILLIE SUBURBAN NEWS		\$660.00		
Paid Chk# 019056	2/12/2008	MAMA			
E 101-41200-308	TRAINING\CONFERENCES		\$18.00		bh luncheon/training
	Total MAMA		\$18.00		
Paid Chk# 019057	2/12/2008	MET-COUNCIL ENVIRONMENTAL SER.			
E 601-49000-387	WATER TREATMENT SERVICE		\$9,632.21		3/08 wastewater services
	Total MET-COUNCIL ENVIRONMENTAL SER.		\$9,632.21		
Paid Chk# 019058	2/12/2008	MINNESOTA CONWAY			
E 101-43000-327	OTHER SERV- SEWER/NPDES I		\$173.62		'08 fire extinguisher inspecti
	Total MINNESOTA CONWAY		\$173.62		
Paid Chk# 019059	2/12/2008	NORTH STAR BANK, CHECKING STMT			
E 101-43400-203	POSTAGE		\$10.42		2 cert letters - rental housin
E 101-43000-402	CITY TRUCK REPAIR/MAINTEN		\$3.50		wash truck
E 101-45200-371	NON-RESIDENT REIMBURSEM		\$8.00		Lisa Roers
E 101-41200-308	TRAINING\CONFERENCES		\$10.00		bh SRA meeting lunch
E 101-43400-203	POSTAGE		\$29.41		cert letter / stamps
E 201-45600-202	PERMENANT SUPPLIES		\$42.81		servng supplies
E 101-41200-203	POSTAGE		\$17.99		cert mail tax forms
E 101-41200-201	GENERAL SUPPLIES		\$14.90		misc supplies - tax forms

CITY OF LAUDERDALE
***Check Detail Register©**

FEBRUARY 2008

			Check Amt	Invoice	Comment
E 201-45600-440	MEETING EXPENSES		\$19.00		PCIC pizza
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE		\$68.73		fix vacuum
E 201-45600-375	WINTER EVENT		\$65.38		Rainbow - food for Snow*Commot
E 101-41200-201	GENERAL SUPPLIES		\$18.50		coffee for kitchen
E 101-41200-308	TRAINING\CONFERENCES		\$15.00		Jim APMP
Total NORTH STAR BANK, CHECKING STMT			\$323.64		
<hr/>					
Paid Chk# 019060 2/12/2008 NORTH SUBURBAN ACCESS CORP					
E 202-49500-327	OTHER SERV- SEWER/NPDES I		\$624.72		4q07 programming / webstreamin
Total NORTH SUBURBAN ACCESS CORP			\$624.72		
<hr/>					
Paid Chk# 019061 2/12/2008 ORIENTAL TRADING CO					
E 201-45600-375	WINTER EVENT		\$78.65		'08 Snow*Commotion craft suppl
Total ORIENTAL TRADING CO			\$78.65		
<hr/>					
Paid Chk# 019062 2/12/2008 PARK SERVICE					
E 101-43000-212	MOTOR FUELS		\$171.82		1/08 motor fuels
E 601-49000-212	MOTOR FUELS		\$21.48		1/08 motor fuels
E 602-49100-212	MOTOR FUELS		\$21.47		1/08 motor fuels
Total PARK SERVICE			\$214.77		
<hr/>					
Paid Chk# 019063 2/12/2008 RAMSEY COUNTY, PROP REC & REV					
E 101-41200-355	MISC PRINTING/PROCESS SER		\$25.00		2/08 benefits processing
G 101-21706	HEALTH INSURANCE		\$296.72		2/08 benefits
Total RAMSEY COUNTY, PROP REC & REV			\$321.72		
<hr/>					
Paid Chk# 019064 2/12/2008 SAM'S CLUB					
E 201-45600-375	WINTER EVENT		\$60.27		Snow*Commotion supplies
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE		\$133.50		light bulbs, liners, cleaning
E 101-41200-442	MISC		\$70.00		'08 membership
E 101-41200-201	GENERAL SUPPLIES		\$7.97		coffee
Total SAM'S CLUB			\$271.74		
<hr/>					
Paid Chk# 019065 2/12/2008 SPRINT PCS					
E 601-49000-391	TELEPHONE/PAGERS		\$16.70		1/08 pw cell phone
E 602-49100-391	TELEPHONE/PAGERS		\$16.69		1/08 pw cell phone
E 101-43000-391	TELEPHONE/PAGERS		\$33.39		1/08 pw cell phone
Total SPRINT PCS			\$66.78		
<hr/>					
Paid Chk# 019066 2/12/2008 ST PAUL REGIONAL WATER SERVICE					
E 601-49000-382	WATER		\$14.25		4q07 pw garage water
E 101-43100-382	WATER		\$14.25		4q07 City Hall water
E 101-45200-382	WATER		\$180.50		4q07 warming house water
Total ST PAUL REGIONAL WATER SERVICE			\$209.00		
<hr/>					
Paid Chk# 019067 2/12/2008 SUBURBAN ACE HARDWARE					
E 101-45200-202	PERMENANT SUPPLIES		\$20.22		door knob / fasteners
Total SUBURBAN ACE HARDWARE			\$20.22		

CITY OF LAUDERDALE
***Check Detail Register©**

FEBRUARY 2008

			Check Amt	Invoice	Comment
Paid Chk#	019068	2/12/2008			US BANK, DEBT SERVICES
	E 302-47200-621	FILE MAINTENANCE CHARGES	\$215.63		2000A bond management contract
	Total	US BANK, DEBT SERVICES	\$215.63		
Paid Chk#	019069	2/12/2008			XCEL ENERGY, CITY HALL
	E 101-43000-381	ELECTRIC	\$189.64		1/08 City Hall electricity
	E 101-43000-383	GAS UTILITIES	\$528.55		1/08 City Hall gas
	Total	XCEL ENERGY, CITY HALL	\$718.19		
Paid Chk#	019070	2/12/2008			XCEL ENERGY, STREET LIGHTING
	E 101-43200-381	ELECTRIC	\$496.89		1/08 street lighting
	Total	XCEL ENERGY, STREET LIGHTING	\$496.89		
	10100	NORTH STAR CHECKING	\$67,289.81		

Fund Summary

	10100 NORTH STAR CHECKING
101 GENERAL	\$56,255.76
201 COMMUNITY EVENTS	\$378.11
202 COMMUNICATIONS	\$624.72
302 '00 ST/UTIL IMP DEBT SERVICE	\$215.63
601 SEWER UTILITIES	\$9,731.04
602 STORM SEWER ENTERPRISE FUND	\$84.55
	<u>\$67,289.81</u>

CITY OF LAUDERDALE

01/28/08 10:24 AM

Page 1

Payments

Current Period: JANUARY 2008

Batch Name	08bondpymt1	Computer Dollar Amt	\$349,920.00	Posted	
Payment					
Refer	1 US BANK, DEBT SERVICES	Ck#	000216E 1/28/2007		
Cash Payment Invoice	E 302-47200-611 BOND INTEREST		2000A bond interest		\$14,522.50
Cash Payment Invoice	E 302-47200-601 BOND PRINCIPAL		2000A bond principal		\$95,000.00
Transaction Date	12/17/2007	Due 0	NORTH STAR CHEC 10100	Total	\$109,522.50
Refer	2 US BANK, DEBT SERVICES	Ck#	000215E 1/28/2007		
Cash Payment Invoice	E 303-47300-611 BOND INTEREST		2002A bond interest		\$18,382.50
Cash Payment Invoice	E 303-47300-601 BOND PRINCIPAL		2002A bond principal		\$115,000.00
Transaction Date	12/17/2007	Due 0	NORTH STAR CHEC 10100	Total	\$133,382.50
Refer	3 US BANK, DEBT SERVICES	Ck#	000214E 1/28/2007		
Cash Payment Invoice	E 304-47400-611 BOND INTEREST		2003A bond interest		\$12,015.00
Cash Payment Invoice	E 304-47400-601 BOND PRINCIPAL		2003A bond principal		\$95,000.00
Transaction Date	12/17/2007	Due 0	NORTH STAR CHEC 10100	Total	\$107,015.00
Fund Summary				BATCH Total	\$349,920.00
	10100 NORTH STAR CHECKING				
302			\$109,522.50		
303			\$133,382.50		
304			\$107,015.00		
			\$349,920.00		

Pre-Written Checks	\$349,920.00
Checks to be Generated by the Compute	\$0.00
Total	\$349,920.00

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>February 12, 2008</u>
Special <u> </u>	ITEM NUMBER <u>PCIC Minutes</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u> </u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached are the minutes from the January 7, 2008 Park & Community Involvement Committee.

OPTIONS:

- 1) Approve as consent item.
- 2) Remove from consent for discussion.

STAFF RECOMMENDATION:

Motion to acknowledge receipt of and placing on file minutes of the Park & Community Involvement Committee from January 7, 2008.

COUNCIL ACTION:



MINUTES
MONDAY, JANUARY 7, 2008
PARK & COMMUNITY INVOLVEMENT COMMITTEE

1. CALL TO ORDER 6:38 p.m.

2. ROLL CALL
Members Present: Micah Harpel, Kathy Lerfald,
Kendra Kauppi, Bob Milligan, Kathy Thompson
Members Absent: Gretel Keene
Staff & Council Present: Jim Bownik, Denise Hawkinson
Others Present:

3. APPROVAL OF THE AGENDA

Milligan motioned to approve the agenda, second by Harpel. Ayes: 5, Nays: 0.
Motion carried.

4. APPROVAL OF MINUTES OF NOVEMBER 26, 2007 MEETING

Lerfald suggested a clarification of Item 6B regarding the metal gate at the
hockey rink being addressed permanently with next years planned
improvements. Lerfald also suggested to include under Snow*Commotion that
the Committee also discussed and set the time of the event. Harpel motioned to
approve the minutes as amended, second by Milligan. Ayes: 5, Nays: 0. Motion
carried.

5. UPDATES

A. 2008 Park Improvements
B. Metal Gate at Hockey Rink
C. Halloween Event Wrap-up (Wednesday, October 31 from 5-7 p.m.)

Bownik provided an update on Items A-C. Bownik provided additional
information regarding a revised cost estimate of \$82,360 for the 2008 park
improvements. Hawkinson inquired about having staff or volunteers remove and
store the dasher boards for the hockey rink improvements. Thompson
suggested securing the boards when stored to prevent vandalism or theft.

The Committee reaffirmed that the Staff Liaison does not need to be present at
the Halloween set up. However, it was recommended that the Chair or the Vice
Chair assign people to various projects and oversee the process at the set up.

1/7/08 PCIC Minutes

6. DISCUSSION

A. Elect Chair & Vice Chair

Chairperson Harpel introduced the topic of electing a chair and vice chair. Harpel asked Bownik to elaborate on the requirements per the bylaws. Bownik stated the bylaws state that the Chair will be rotated at the first meeting of the year. However, since this procedure has not always been followed in the past it is up to the Committee whether they want to rotate the Chair but would suggest changing the bylaws. Milligan suggested changing the bylaws to say the chair and vice chair will be elected annually. A consensus of the Committee agreed with Milligan's suggestion.

Thompson nominated Harpel and Lorfald to continue in their current roles as Chair and Vice Chair, respectively. The nominations were voted on with the following result: Ayes: 5, Nays: 0.

B. 2008 Food Service License

Bownik provided background on the annual food service license. He suggested listing the staff liaison as the contact and being aware of some of the food safety requirements.

C. 2008 Snow*Commotion Planning (Saturday, January 26 from 3-6 p.m.)

Chairperson Harpel introduced the topic by discussing the event manual. Recommendations for the supply list were to eliminate coffee. Thompson suggested eliminating Styrofoam cups from purchases for environmental considerations. Committee agreed with the suggestion.

Harpel asked about using a trailer pulled by a truck instead of horse-drawn transportation and whether price comparisons have been made regarding the horses. Bownik informed the Committee of potential issues with the truck and trailer option and stated that a price comparison has not been done for horses. He also stated that Lauderdale uses the same company that Falcon Heights uses and the company has not increased the charge over the years.

Recommendations to implement from last year included two prices for books (50 cents for adult books & 25 cents for children's books), and happy music at the book sale and the park. Also, to charge 50 cents or one dollar for CDs, DVDs, records, or videos donated and treating these items the same as books for Lauderdale.

Thompson agreed to bring a CD player and music for the book sale. Hawkinson agreed to check on one for the warming house.

1/7/08 PCIC Minutes

The recommendation for assignments was to have a sign up sheets for each point person. The probable point people will be Kauppi (food), Lurfald (books), Hawkinson (silent auction), Missy Harpel (crafts), and Bownik (medallion hunt and bonfire).

D. Set Regular Meeting Day for Committee

Chairperson Harpel asked the Committee to consider whether they would like to continue to meet the 1st or the 3rd Mondays of the month or decide to meet on the same Monday every month.

The Committee discussed the issue and the consensus was to keep meeting the 1st or 3rd Monday to keep the flexibility but set the next two meeting dates to accommodate the newsletter.

E. Archery Facility

The Committee did not discuss this item, but a recent newspaper article was in the packet.

F. Set Dates for Music Under the Trees

Lurfald provided a brief update saying that the dates are dependant on the availability of the music groups. Lurfald also said having it on a Monday worked well last year.

7. OTHER BUSINESS

8. SET AGENDA FOR NEXT MEETING

Bownik provided a suggested agenda for the next meeting. Lurfald requested the Dog Park issue on the February or March agenda.

9. SET DATE FOR NEXT MEETING

The committee meets on the first or third Mondays of the month depending on the needs and commitments of the committee. A consensus of the committee recommended the next meeting be Monday, February 4 at 6:30 p.m.

10. ADJOURNMENT

Thompson motioned to adjourn the meeting, second by Lurfald.
Ayes: 5, Nays: 0. Motion carried. The meeting adjourned at 8:43 p.m.

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE <u>February 12, 2008</u>
AGENDA NUMBER <u>5B Licenses</u>
DESCRIPTION <u>2008 Rental Housing / HVAC Licenses</u>

BACKGROUND OR PAST COUNCIL ACTION	
<p>Following are rental property owners and HVAC contractors that successfully completed the licensing process for 2008.</p>	
<p style="text-align: center;">Rental Housing</p> <p>Alan Blat, 1886 Carl Street CCS Metro Properties, 1878 Walnut Street Bernadette Pyter Janisch, 1638 Rosehill Circle S & T Properties, 1862 Eustis Street Jacob Malinka, 1791 Fulham Street Rand Claussen, 2345 Summer Street Jeremy Carr, 1898 Walnut Street John Harpel, 1779 Walnut Street Joline Epple & Wade Mjelde, 1764 Pleasant Street</p>	<p style="text-align: center;">HVAC Licenses</p> <p>CenterPoint Energy - Minnegasco</p>

OPTIONS

STAFF RECOMMENDATION
<p>Approve these rental housing and HVAC licenses for 2008.</p>

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date February 12, 2008

ITEM NUMBER 5C—Year End Investment Report

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR YES

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The attached report and spreadsheet reflects the City's investment activity for 2007. Please let me know if you have any questions.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

City of Lauderdale
Fourth Quarter / Year-End Investment Report
February 12, 2008

The year ended with a general fund balance of \$652,084.28 and an overall cash balance of \$3,502,806.65.¹ That is the total of all fund balances including the 601 Sewer Enterprise Fund. Since the City pools the fund balances for investment purposes, at the end of December, \$3,124,989.84 was invested. The attached investment tracker breaks down the investments: \$1,513,662.16 was invested in money market funds; \$1,513,103.51 in certificates of deposit (CDs), and \$98,224.17 in federal agency securities.

In the third quarter, five CDs were purchased with yields ranging from 5.16% - 5.40%. Due to market changes, the fourth quarter was markedly different. The City purchased CDs with the following yields:

- 4.80% for 14 months
- 4.85% for 15 months
- 4.80% for 18 months
- 4.70% for 20 months

Additionally, one FHLB security was called in October (9 months early) and another in December (3 months early). One agency remaining in the portfolio is earning 5.34% so the Council should anticipate that will be called soon. The going rate for agencies is now around 2.0-2.5% so staff will not likely be purchasing them until market conditions change.

As would be expected, money market rates slipped throughout the quarter. Table 1 shows the money market rates earned in the later part of the year compared to 2006.

Table 1: Average Daily Rates: 2006 versus Third Quarter 2007

	2006	September	October	November	December
4M Fund	4.61%	5.11%	4.94%	4.68%	4.67%
4M Plus Fund	4.71%	5.22%	5.00%	4.75%	4.72%
SB Inst. MM	N/A	4.88% ²	4.72%	4.63%	4.39%

This quarter, the City earned \$36,137.63 from investments compared to \$34,336.57 last quarter. Additionally, the checkbook earned \$2,953.96. The checkbook interest is deposited into the general fund and is not distributed among the other funds. This brings 2007's investment interest earnings to \$147,517.34. The proposed 2007 budget projected \$77,010 in investment interest. Table 2 shows how much interest was deposited to each fund.

Table 2: Investment Earning Distribution by Fund

Fund	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Year-to-Date 2007
101 – General Fund	\$6,066.44	\$6,263.64	\$8,302.06	\$8,234.79	\$28,866.93

¹ These figures are prior to the year-end audit and adjustments.

² August 34-day average; September 27-day average.

201 – Community Events	\$36.66	\$65.40	\$35.63	\$44.78	\$182.47
202 – Communication	\$243.31	\$490.46	\$371.51	\$374.90	\$1,480.18
203 – Recycling	\$255.60	\$473.99	\$477.01	\$484.05	\$1,690.65
302 – 2000 Street Improve	\$808.80	\$2,285.99	\$2,033.05	\$2,127.72	\$7,255.56
303 – 2002 Street Improve	\$2,129.18	\$5,065.87	\$4,024.66	\$4,155.50	\$15,375.21
304 – 2003 Street Improve	\$2,550.08	\$5,981.11	\$4,852.09	\$5,028.33	\$18,411.61
401 – Capital Improve, Street	\$2,877.60	\$5,498.84	\$4,334.69	\$4,529.06	\$17,240.19
402 – Capital Improve, Gen	\$1,179.20	\$2,628.39	\$1,954.99	\$1,896.70	\$7,659.28
403 – Capital Improvement, Storm Sewer	\$1,224.96	\$2,793.81	\$2,082.20	\$2,134.42	\$8,235.39
404 – Capital Improve, Parks	\$246.63	\$1,087.23	\$748.66	\$576.39	\$2,658.91
405 – TIF Projects	\$3,284.30	\$5,943.03	\$4,260.33	\$4,581.08	\$18,068.74
407 – Sewer Improvements	\$638.05	\$1,346.03	\$1,001.18	\$3,706.40	\$6,691.66
409 – Water Utility	\$826.20	\$1,019.03	\$0.00 ³	\$0.00	\$1,845.23
601 – Sewer Enterprise Fund	\$2,285.94	\$4,943.39	\$3,765.42	\$1,217.47	\$12,212.20

Staff continues to ladder investments. Currently, investment maturity dates are staggered through July 2009 with recent purchases maturing in February 2010 and January 2011. This quarter the average security was held 486 days. 2008 will have excellent returns with every holding in the City's portfolio earning at least 5.10%. Similarly, all holdings in the first half of 2009 will earn 4.80%.

Staff will continue to provide the Council with quarterly investment reports that show current investment holdings, interest earned, and market updates. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

³ The Water Utility Fund (409) balance was transferred to the Parks Capital Improvement Fund (404) in June.

Purchases	Sales	Transfers In	Transfers Out	Interest/ Dividends	Balance 30/02/2007	Purchases	Sales	Transfers In	Transfers Out	Interest/ Dividends	Balance 10/12/2007	Purchases	Sales	Transfers In	Transfers Out	Interest/ Dividends	Balance 10/02/2007	Purchases	Sales	Transfers In	Transfers Out	Interest/ Dividends	Balance 12/31/2007	YTD Purchases	YTD Sales
209,974.86	754.56	-	-	-	209,974.86	212,470.81	845.95	1,850.00	-	845.95	213,333.51	862.90	102,500.00	-	-	829.80	213,333.51	862.90	102,500.00	-	-	829.80	316,663.31	99,224.17	99,224.17
99,224.17	-	-	-	1,850.00	190,750.00	99,224.17	1,650.00	-	-	1,650.00	99,224.17	2,500.00	-	-	-	2,500.00	102,500.00	99,224.17	102,500.00	-	-	2,500.00	102,500.00	102,500.00	102,500.00
190,900.00	0.00	-	-	-	190,900.00	190,900.00	0.00	-	-	0.00	190,900.00	0.00	-	-	-	0.00	190,900.00	190,900.00	190,900.00	-	-	0.00	190,900.00	190,900.00	190,900.00
403,888.53	754.56	-	-	1,850.00	395,993.09	411,557.65	2,495.95	1,850.00	-	2,495.95	413,053.60	59.82	102,500.00	-	-	3,239.85	413,053.60	59.82	102,500.00	-	-	3,239.85	812,753.31	99,224.17	191,728.64
0.00	-	-	-	2,995.00	395,993.09	31.64	2,995.00	-	-	31.64	396,024.73	59.82	-	-	-	0.27	396,024.73	59.82	-	-	-	-	91.73	97,995.00	100,000.00
95,068.85	-	-	-	4,931.15	190,933.19	97,995.00	-	-	-	97,995.00	97,995.00	-	-	-	-	-	97,995.00	-	-	-	-	-	97,995.00	97,995.00	100,000.00
95,068.85	-	-	-	-	190,933.19	97,995.00	-	-	-	-	97,995.00	-	-	-	-	-	97,995.00	-	-	-	-	-	97,995.00	97,995.00	100,000.00
100,000.00	4,304.00	-	-	-	104,304.00	104,304.00	-	-	-	-	104,304.00	-	-	-	-	-	104,304.00	-	-	-	-	-	104,304.00	104,304.00	104,304.00
100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00
300,743.27	4,632.41	-	-	2,572.26	305,347.94	307,980.41	2,572.26	2,572.26	-	2,572.26	310,552.67	11.74	102,860.58	-	-	2,584.02	310,552.67	11.74	102,860.58	-	-	2,584.02	617,435.34	190,900.00	396,535.34
99,825.00	1,066.47	1,000.00	-	1,066.47	100,891.47	100,891.47	-	-	-	-	100,891.47	-	-	-	-	-	100,891.47	-	-	-	-	-	100,891.47	99,825.00	100,891.47
99,825.00	1,066.47	1,000.00	-	1,066.47	100,891.47	100,891.47	-	-	-	-	100,891.47	-	-	-	-	-	100,891.47	-	-	-	-	-	100,891.47	99,825.00	100,891.47
99,825.00	1,066.47	1,000.00	-	1,066.47	100,891.47	100,891.47	-	-	-	-	100,891.47	-	-	-	-	-	100,891.47	-	-	-	-	-	100,891.47	99,825.00	100,891.47
92,750.48	-	-	-	-	92,750.48	92,750.48	-	-	-	-	92,750.48	-	-	-	-	-	92,750.48	-	-	-	-	-	92,750.48	92,750.48	92,750.48
92,750.48	-	-	-	-	92,750.48	92,750.48	-	-	-	-	92,750.48	-	-	-	-	-	92,750.48	-	-	-	-	-	92,750.48	92,750.48	92,750.48
94,230.76	-	-	-	-	94,230.76	94,230.76	-	-	-	-	94,230.76	-	-	-	-	-	94,230.76	-	-	-	-	-	94,230.76	94,230.76	94,230.76
92,884.18	-	-	-	-	92,884.18	92,884.18	-	-	-	-	92,884.18	-	-	-	-	-	92,884.18	-	-	-	-	-	92,884.18	92,884.18	92,884.18
94,853.67	-	-	-	-	94,853.67	94,853.67	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	94,853.67	94,853.67
94,853.67	-	-	-	-	94,853.67	94,853.67	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	94,853.67	94,853.67
94,853.67	-	-	-	-	94,853.67	94,853.67	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	94,853.67	94,853.67
94,853.67	-	-	-	-	94,853.67	94,853.67	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	-	-	-	-	-	94,853.67	94,853.67	94,853.67
99,985.00	5,280.03	-	-	-	105,265.03	105,265.03	-	-	-	-	105,265.03	-	-	-	-	-	105,265.03	-	-	-	-	-	105,265.03	99,985.00	105,265.03
99,985.00	5,280.03	-	-	-	105,265.03	105,265.03	-	-	-	-	105,265.03	-	-	-	-	-	105,265.03	-	-	-	-	-	105,265.03	99,985.00	105,265.03
99,985.00	5,280.03	-	-	-	105,265.03	105,265.03	-	-	-	-	105,265.03	-	-	-	-	-	105,265.03	-	-	-	-	-	105,265.03	99,985.00	105,265.03
105,540.97	5,280.03	-	-	-	110,820.97	110,820.97	-	-	-	-	110,820.97	-	-	-	-	-	110,820.97	-	-	-	-	-	110,820.97	105,540.97	110,820.97
105,540.97	5,280.03	-	-	-	110,820.97	110,820.97	-	-	-	-	110,820.97	-	-	-	-	-	110,820.97	-	-	-	-	-	110,820.97	105,540.97	110,820.97
105,540.97	5,280.03	-	-	-	110,820.97	110,820.97	-	-	-	-	110,820.97	-	-	-	-	-	110,820.97	-	-	-	-	-	110,820.97	105,540.97	110,820.97
189,846.00	17,007.05	-	-	2,930,852.21	1,910,653.05	2,930,852.21	-	-	-	-	2,930,852.21	-	-	-	-	-	2,930,852.21	-	-	-	-	-	2,930,852.21	189,846.00	1,910,653.05
189,846.00	17,007.05	-	-	2,930,852.21	1,910,653.05	2,930,852.21	-	-	-	-	2,930,852.21	-	-	-	-	-	2,930,852.21	-	-	-	-	-	2,930,852.21	189,846.00	1,910,653.05
189,846.00	17,007.05	-	-	2,930,852.21	1,910,653.05	2,930,852.21	-	-	-	-	2,930,852.21	-	-	-	-	-	2,930,852.21	-	-	-	-	-	2,930,852.21	189,846.00	1,910,653.05

From "Cash Balance" Sheet
10/1/04/00 Invest
Actual Bal. 10/1/0100
New Balance

Inv Bal BS
Interest
New Balance

From "Cash Balance" Sheet
10/1/04/00 Invest
Actual Bal. 10/1/0100
New Balance

Inv Bal BS
Interest
New Balance

From "Cash Balance" Sheet
10/1/04/00 Invest
Actual Bal. 10/1/0100
New Balance


Inv Bal BS
Interest
New Balance

YTD Trans In	YTD Trans out	YTD Inv Dividends	Balance 12/31/2007
41,507.50	123,008.00	10,694.50	316,653.17
-	1,650.00	1,650.00	89,224.17
-	2,500.00	5,000.00	(100,000.00)
-	-	2,500.00	(100,000.00)
-	-	1,796.17	(100,725.29)
41,507.50	129,158.00	21,537.75	114,159.14
201,704.00	201,004.01	256.02	56.10
-	-	4,811.15	97,000.00
-	-	1,252.00	(90,000.00)
201,704.00	201,004.01	6,443.17	1,902.25
308,003.08	308,414.44	420.00	11.74
-	-	380.25	80,000.00
-	-	2,409.21	-
-	-	4,784.23	(100,207.67)
-	-	4,394.00	(100,000.00)
308,003.08	308,414.44	12,315.32	(98,695.53)
-	-	-	-
-	-	-	-
-	-	-	93,923.78
104,018.03	104,540.74	530.11	0.00
-	-	1,273.00	90,000.00
-	-	2,294.50	-
-	-	3,183.91	(90,000.00)
104,018.03	104,540.74	7,281.52	0.00
125,035.70	125,158.38	89.75	(22.83)
-	-	-	82,000.00
-	-	-	84,200.00
-	-	-	84,200.78
-	-	-	52,887.20
-	-	-	82,894.18
-	-	-	82,810.00
-	-	-	96,483.57
-	-	-	54,485.29
-	-	-	55,039.87
-	-	-	-
-	-	-	(93,382.20)
-	-	-	(94,000.97)
-	-	-	(92,947.25)
-	-	-	8,822.20
-	-	-	3,970.84
-	-	-	(90,114.29)
-	-	-	(95,102.89)
-	-	-	6,302.29
-	-	-	-
125,035.70	125,158.38	42,772.52	185,777.17
620,747.60	411,849.82	12,651.20	180,248.98
446,138.04	640,462.06	24,021.15	(210,271.29)
517,888.24	1,052,311.88	46,672.35	(80,722.31)
2,220,203.24	1,951,886.23	136,621.71	280,234.11

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE <u>February 12, 2008</u>
AGENDA NUMBER _____
DESCRIPTION <u>Administrator Compensation</u>



BACKGROUND OR PAST COUNCIL ACTION
<p>The employment agreement with the City Administrator states any increase in compensation be based on the Administrators performance. The City Council conducted the review of the Administrator at the January 22 Council meeting and a memorandum on the review is attached.</p>

OPTIONS

STAFF RECOMMENDATION

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

Memo

To: City Council
From: Brian W. Heck, City Administrator
Date: February 1, 2008
Re: Administrator Compensation

The City Council conducted the annual review of the Administrator at the January 22, 2008 Council meeting.

The outcome of the evaluation was a satisfactory rating by the Council. Compensation for the administrator is based on the administrators overall performance as there is no automatic step or general cost of living adjustment (COLA).

The Council needs to determine if, based on the outcome of the administrators performance review, he should receive an increase in compensation and if so, how much should the compensation increase?

Union staff received a 3% increase in accordance with their contract. The Assistant to the Administrator received a 3% increase following his performance review.

The Administrator's current salary is \$74,984.

Memo

To: City Council
From: Brian W. Heck, City Administrator
Date: February 8, 2008
Re: Transportation Funding Resolution

The attached resolution is the model suggested by the League of Minnesota Cities in support of transportation funding. This resolution is suggested in response to a resolution sent to communities by Rep. Marty Seifert (attached).

A draft of the resolution in Lauderdale format will be ready for the meeting.

A RESOLUTION REQUESTING COMPREHENSIVE ROAD AND TRANSIT FUNDING

WHEREAS, all Minnesota communities benefit from a sound, efficient and adequately funded transportation system that offers diverse modes of travel; and

WHEREAS, the integrity of Minnesota's transportation infrastructure is dependent upon long-term planning and ongoing maintenance, both of which require dedicated and sustainable revenue sources; and

WHEREAS, Minnesota leaders have not increased dedicated funding levels for roads, bridges and transit systems to keep pace with growing costs and changing needs; and

WHEREAS, transportation analysts in consultation with the Minnesota Department of Transportation (MnDOT) estimate Minnesota will have to invest an additional \$1.5 billion per year in transportation infrastructure for the next ten years in order to meet identified needs on Minnesota's state highways and bridges, county roads, city streets, metro and rural transit systems and local bridges; and

WHEREAS, Minnesota's transportation system is failing to meet the capacity needs necessary to sustain population growth and promote economic development; and

WHEREAS, congestion, inefficient transportation systems and lack of transportation choices lead to greater dependence on foreign oil, increased environmental degradation, and economic disadvantages for Minnesota's businesses and residents; and

WHEREAS, many rural roads are not built to modern safety standards and are not meeting the needs of industries that depend on the ability to transport heavy loads; and

WHEREAS, local cost participation requirements for trunk highway and county projects are onerous and are contributing to strains on city budgets; and

WHEREAS, transportation infrastructure maintenance and improvement costs significantly contribute to rising property taxes; and

WHEREAS, insufficient state funding has delayed regionally significant road construction and reconstruction projects across Minnesota; and

WHEREAS, current funding for roads, bridges and transit systems across all government levels in Minnesota is inadequate, and this under-investment diminishes quality of life for Minnesota residents and hinders Minnesota's progress as a national business, economic and civic leader.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council requests that the Minnesota Legislature pass a comprehensive and balanced transportation funding package that permanently increases dedicated funding for transportation; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council requests that Governor Tim Pawlenty allow a comprehensive and balanced transportation funding package that permanently increases dedicated funding for transportation that is passed by the Legislature to become law; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council requests that a comprehensive and balanced transportation funding package be based upon multiple revenue sources, which may include but not be limited to general obligation and trunk highway bonds; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council supports funding options including, but not limited to, the following:

- An increase in the gas tax;
- Indexing of the gas tax, provided there is a limit on how much the tax can be increased for inflation in a given amount of time;
- Increases in vehicle registration taxes (a.k.a. license tab fees);
- Trunk highway bonding, provided the Legislature implements reasonable restrictions on the amount of debt service the state will incur and provided the Legislature appropriates funding to assist with local costs related to projects funded with trunk highway bonds;
- General obligation bonding for local roads and bridges, particularly for roads of regional significance and to assist with local cost participation requirements pertaining to trunk highway projects;
- Sales tax exemptions for state and local transportation construction projects; and
- New local funding tools, such as local option sales tax authority or authority to establish street improvement districts; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council defines a comprehensive and balanced transportation funding package as an initiative that permanently increases dedicated funding for state and local road and transit systems in Greater Minnesota and the Metropolitan Area.

ADOPTED by the _____ City Council on _____, 2008.

Marty Seifert
State Representative
Minority Leader

District 21A
Lyon and Redwood Counties



Minnesota House of Representatives

"Vox Populorum Est Vox Dei"

February 1, 2008

Jeffrey Dains, Mayor
1891 Walnut St
Lauderdale, MN 55113-5137

Dear Jeffrey:

Minnesota House Republicans are actively working toward finding a long-term solution for transportation funding. We also recognize the need for an immediate infusion of cash for local bridge infrastructure.

We are limited in our ability to fund local infrastructure needs as they cannot be funded through the trunk highway fund due to constitutional constraints. However, we cannot hold off the repair and maintenance of local bridges any longer. State lawmakers must find the funds to ensure that our local bridges are safe for all who drive across them.

The 2008 Capital Investment bill provides the necessary funds. We believe that 50 percent of the bill should be allocated to local roads and bridges. Governor Tim Pawlenty has already provided \$225 million for local bridges, supported by local funds, which will fund the repair and replacement of over 600 bridges in the state.

There are over \$4 billion in bonding requests for a \$965 million bill. Your support for bridge funding in the bonding bill will help ensure allocation of this much needed revenue for bridges.

It is indeed time to make transportation funding not only a priority but a reality. I encourage you to take action on the enclosed resolution and return it to my office at 263 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Blvd., Saint Paul, Minnesota 55155.

Please do not hesitate to contact me at 651.296-5374 if you have any questions or would like to discuss this proposal in more detail.

Sincerely,

A handwritten signature in black ink that reads "Marty Seifert".

Representative Marty Seifert
Minnesota House Minority Leader



RESOLUTION

A RESOLUTION PERTAINING TO RELEASING BONDS FOR TRANSPORTATION FUNDING IN MINNESOTA

WHEREAS, we the undersigned elected officials of _____
_____ recognize that the revenue for Minnesota's
transportation infrastructure has failed to keep pace with the needs of
Minnesota's transportation infrastructure; and

WHEREAS, Minnesota's transportation infrastructure with a particular
emphasis on roads and bridges needs an immediate source of revenue for
improvements, maintenance and developments; and

WHEREAS, Minnesota must provide for the safety and security of those
who drive on the state's roads and bridges; and

WHEREAS, the Minnesota Legislature should find an acceptable,
reasonable and sustainable compromise that delivers an immediate source
of revenue to county roads and bridges;

NOW, THEREFORE, be it resolved we hereby declare our support for a
capital investment bill that spends at least 50 percent of its total on roads
and bridges in Minnesota.

RESOLVED, this _____ day of _____ 2008.

PASSED by a vote of _____ to _____.

Signed:

Name: _____

Title: _____

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST

- Consent
- Action
- Resolution
- Information
- Work session

MEETING DATE February 12, 2008

AGENDA NUMBER _____

DESCRIPTION Larpenteur and Eustis Redevelopment

BACKGROUND OR PAST COUNCIL ACTION

Stacie Kviving and I met with representatives of CorVal, the parent company of NewMech to discuss their future plans as it relates to use of their site and redevelopment of the corridor.

The representatives stated they are committed to relocating their operations by the end of 2009 and are committed to working with Lauderdale on redevelopment of the area.

Jeff Berends will present information and preliminary ideas they have for redevelopment.

OPTIONS

STAFF RECOMMENDATION

COUNCIL ACTION

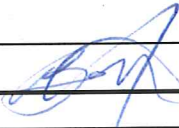
MOTION BY _____

SECOND _____

STAFF ACTION

LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input checked="" type="checkbox"/>

MEETING DATE	February 12, 2008
AGENDA NUMBER	
DESCRIPTION	Traffic Calming
	

BACKGROUND OR PAST COUNCIL ACTION
The City Council requested staff to bring a report to Council on traffic calming methods following residential concerns over perceived speeding. The report is attached. Any striping or marking on streets should be completed following the seal-coating project.

OPTIONS

STAFF RECOMMENDATION

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION

Memo

To: City Council
From: Brian W. Heck, City Administrator
CC: Jim Bownik and Heather Butkowski
Date: February 7, 2008
Re: Traffic Calming Options

The City Council directed staff to prepare a brief report on methods to calm traffic on residential streets due to the perception vehicles are traveling too fast. Some of the suggestions offered during the discussion included lowering the speed on residential streets from 30 mph to 25 mph, installation of speed humps or bumps, installation of speed limit signs with digital speed indicators, painting crosswalks, installing additional stop signs, etc.

Staff used the City of Falcon Heights speed cart to count traffic and evaluate speed on a few roads in the city. Staff also asked officers to watch trouble intersections and streets identified by residents. Finally, staff conducted research on what other communities are doing and have done to address the issue of speeding on local streets. I attached the full reports for your information.

The balance of this memorandum will address the various alternatives and recommendations.

SPEED FINDINGS

The information gathered from the speed cart and from officers running radar on Eustis revealed the traveling speed is generally not excessive. Staff monitored Pleasant, Fulham, and Malvern. 80% of the vehicles traveled at less than 30 mph, the residential speed limit. The top speed recorded was 50+ and that was on Fulham. The top speed on the local residential streets was 35 mph. The top speed on Eustis was 33 mph.

Officers found a larger issue is drivers rolling through or not stopping at stop signs. Several warnings and citations were issued during our evaluation period and almost all were issued to residents.

One traffic calming suggestion made was to lower the speed limit on residential streets to 25 mph. The information we have indicates that most drivers on local streets are going between 25 and 28 mph. Lowering the speed limit will not increase the number of stops or citations issued nor is it believed such an action will have a significant impact on a drivers rate of speed. Furthermore, purchasing and installing speed limit signs would be a significant expense.

Staff recommends not lowering the speed limit to 25 at this time.

CROSSWALK MARKINGS

Marking locations where pedestrians cross the street increases awareness and attentiveness for drivers. Additionally, appropriately marked crosswalks and shoulders increase the general safety of those who walk. Most of the roads where there is a perception of excessive speed are County roads. Lauderdale has two marked crosswalks on Larpenteur Avenue.

Staff will request Ramsey County restripe Roselawn and Eustis with centerline and shoulders. We will also request the County provide crosswalk markings at the following locations.

- Roselawn and Fulham
- Roselawn and Pleasant
- Roselawn and Eustis
- Repaint Fulham and Larpenteur
- Repaint Larpenteur and Eustis
- Eustis and Summer

We will also request signage prior to the crosswalk to notify drivers. As the markings are on County Roads, we do not anticipate any cost for the markings or signage.

SPEED HUMPS / SPEED BUMPS

A resident suggested installing speed humps or speed bumps to reduce the speed of traffic in alleys and on the streets. Staff reviewed this option and discussed it with Chief Ohl. We concluded that if Lauderdale were to install such devices, the speed hump is preferred. The speed hump is wider and therefore does not hinder emergency vehicles in the way a speed bump does.

The device is installed in the roadbed with bolts driven into the pavement. In talking with the city engineer, drilling holes in the pavement will not have a significant impact on the integrity of the road. The speed hump is removable; however, it is not necessary to remove in the winter. Snow removal is not impacted in the same manner a speed bump because of its gradual incline and wider "bump". Drainage is not impacted as the device does not extend from curb to curb. Space is left at the curb to allow for drainage and bike traffic.

Speed humps have some drawbacks. These devices attract kids on bicycles who use them as "jumps" which results in more kids playing in the street. There is maintenance, installation, removal, and storage. Finally, the devices cost \$500 - \$800 each.

Staff does not recommend the purchase and installation of speed bumps or speed humps. The results of speed monitoring do not support this method of deterrence.

LAWN SIGNS

Chief Ohl said St. Anthony provides neighborhood lawn signs reminding drivers of the speed limit. Residents request the signs and the department delivers them. Residents put them up for about a week and then the department collects them for distribution to other neighborhoods. I noticed similar signs in Minneapolis and St. Paul neighborhoods as well. This is a relatively inexpensive way to remind drivers to watch their speed.

Staff recommends working with St. Anthony police department in establishing this program in Lauderdale.

RESIDENTIAL RADAR

Some communities allow residents to check out radar guns and monitor traffic on neighborhood streets. The police department trains residents in the use of the equipment and residents document vehicles that exceed the speed limit. The city then sends letters to the owners of the vehicles informing them of the speed limits and dangers of speeding on residential streets.

Staff does not recommend instituting this program as we have an officer on patrol in the community and other less intensive options in terms of cost and time are available.

EDUCATION

Another effective method of traffic calming used by other communities is general public education and information. Lauderdale publishes a quarterly newsletter, maintains a website, and has access to local access cable television. Using these tools to provide reminders to residents of speed is inexpensive and easy to implement. Staff recommends regular reminders on traffic issues in the newsletter, on the website and local access.

STOP SIGNS

Some communities use stop signs as a method to slow traffic. In speaking with Chief Ohl, this does not appear to be an effective tool. Drivers tend to start rolling through stop signs causing a greater hazard. Additionally, there is the added annoyance of vehicle noise in the neighborhood. Finally, starting and stopping frequently lowers the fuel efficiency of vehicles and causes more pollution.

Staff does not recommend adding stop signs as a traffic calming method. Stop signs should be considered in locations where there are accidents, the potential for accidents or where there is significant pedestrian traffic.

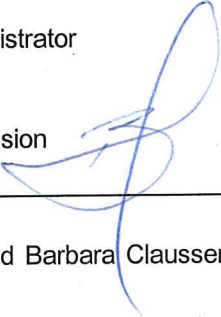
ROADWAY DESIGN AND PARKING

Some communities redesign their roads with curves as a means to slow traffic. Communities will also restrict parking to one side or eliminate parking on narrow streets to improve safety and reduce the perception vehicles are going too fast.

Reconstructing our streets was done and redesigning the layout is cost prohibitive. As our streets are narrow, restricting parking makes sense. However, due to the limited off street parking options, restricting on-street parking is problematic.

Memo

To: City Council
From: Brian W. Heck, City Administrator
Date: February 8, 2008
Re: Information for Closed Session



Attached are documents Rand and Barbara Claussen filed with the Court on January 31, 2008.

Rand and Barbara filed an appeal to Judge Wheeler's order of December 12, 2007 stating Rand and Barbara do not have further standing or an interest in the parkland east of the Salovich property. If you recall, there is a strip of land approximately 10' wide and 30' long running east to west from Fulham to the Salovich property.

Bob Alsop will go over the recent documents filed by Rand and Barbara and discuss with the council how to proceed in negotiations with Mr. Thompson, the attorney representing the family that is claiming an interest in this small strip of land.



Offices in
Minneapolis
Saint Paul
St. Cloud

470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402
(612) 337-9300 telephone
(612) 337-9310 fax
<http://www.kennedy-graven.com>
Affirmative Action, Equal Opportunity Employer

ROBERT A. ALSOP
Attorney at Law
Direct Dial (612) 337-9224
Email: ralsop@kennedy-graven.com

February 6, 2008

Honorable Steven D. Wheeler
Ramsey County Courthouse
15 Kellogg Boulevard West
Rm. 1350
St. Paul, MN 55102

Re: *Rand Claussen et al. vs. City of Lauderdale, et al.*
Court File No. C8-00-7228

Dear Judge Wheeler:

Defendant City of Lauderdale opposes Plaintiffs' Motion for Leave to Proceed In Forma Pauperis in the Court of Appeals on the following grounds:

1. Plaintiffs' motion fails to comply with the requirements of Rule 109.02 of the Minnesota Rules of Civil Appellate Procedure. In particular, the motion does not include an affidavit establishing that Plaintiffs' annual income is below 125% of the national poverty level or a statement of the case as prescribed by Rule 133.03 showing the proposed issues to be raised on appeal.

2. Plaintiffs' proposed appeal is also frivolous and asserted in bad faith. As noted by both the Minnesota Court of Appeals as well as this Court, the interests of Rand and Barbara Claussen have been "fully and completely resolved" by the Court's prior determinations and subsequent actions by the Minnesota Court of Appeals and the Minnesota Supreme Court. Plaintiffs continue to assert arguments and claims which have been previously decided by this Court and affirmed by the appellate courts.

3. The Court's Order dated January 10, 2008, from which Plaintiffs are purportedly appealing, is not appealable pursuant to Rule 103.03 of the Minnesota Rules of Civil Appellate Procedure. Moreover, contrary to Plaintiffs' contention, the Order is not appealable pursuant to Minn. Stat. § 508.29. Plaintiffs have recently been referring to this matter as a land registration proceeding which has not been completed to their satisfaction. In actuality, Plaintiffs' Amended Complaint, which outlines the basis for this action, is a quiet title suit which sought to clarify ownership of a strip of land just north of the Claussens' parcel as well as the "gap property" located within the confines of the Claussen parcel.¹ The Amended Complaint did not allege any claims or

¹ Although the "gap property" extended across numerous parcels located south of Rose Hill Garden Lots, Claussens only claimed ownership in the "gap property" that extended across their parcel.

Honorable Steven D. Wheeler

February 6, 2008

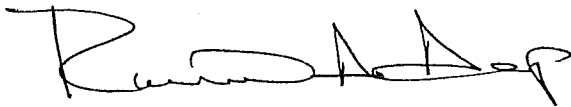
Page 2 of 2

raise any dispute related to the east or west boundaries of the Claussen parcel. The Amended Complaint also did not seek registration of Claussens' property under Chapter 508 of the Minnesota Statutes. Plaintiffs' claims under the Amended Complaint were fully litigated by the Court prior to the issuance of the Court's Order on January 10, 2008, which acknowledged Plaintiffs' lack of ongoing standing in the case. As a result, the Order is not appealable under either the Minnesota Rules of Civil Appellate Procedure or Minn. Stat. § 508.29. The proposed appeal is frivolous and completely without merit.

Defendant City of Lauderdale respectfully requests that Plaintiffs' Motion for Leave to Proceed In Forma Pauperis in the Court of Appeals be denied in its entirety. Thank you for your consideration.

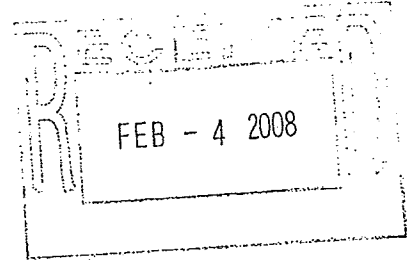
KENNEDY & GRAVEN, CHARTERED

Sincerely,

A handwritten signature in black ink, appearing to read "Robert A. Alsop", written in a cursive style.

Robert A. Alsop

cc: Jeff Thompson
Rand and Barbara Claussen
Brian Heck ✓
Mark Rossow (LMCIT # 11031879)



Rand and Barbara Claussen
2345 Summer Street
Lauderdale, MN 55113 5141

1/31/2008

Re: Ramsey County District Court File # C8-00-007228

Dear Honorable, Judge Steven D. Wheeler:

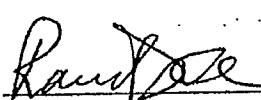
We are filing an Appeal of the Order, C8-00-007228, dated January 10, 2008 for denying us standing to participate in this land registration proceeding.

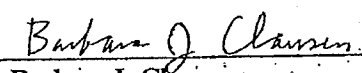
We request permission which was granted in 2006 and 2007 to be renewed in 2008 for "In Forma Pauperis Status, under Minnesota Rules of Civil Procedure, Rule 109.

Minn. Stat. 508.29, states that every order is appealable in a land registration action;

Therefore, we have the right to appeal this order.

Respectfully submitted,


Rand Claussen 1/31/08
Dated


Barbara J. Claussen 1/31/08
Dated

State of Minnesota
Judicial District: 2nd

District Court Ramsey County
Court File #: 62-C8-00-007228
Case Type: Civil
Appeals Court reference _____

Rand Claussen, Barbara Claussen
Plaintiffs

vs.

**Motion for leave to
Proceed In Forma Pauperis
in the Court of Appeals**

City of Lauderdale, et al, Defendants


(Rule 109)

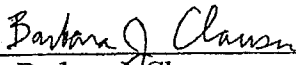
TO THE COURT; **MOTION**

The undersigned moves the court for leave to proceed In Forma Pauperis in the Court of Appeals as follows.

1. Applicant requests that the court find that Mr. Claussen' family income is below 125% of the national poverty level, that he is proceeding in good faith, that the appeal is not frivolous, and the applicant is therefore entitled to proceed In Forma Pauperis without payment of filing fee or posting of cost bond.
2. Applicant requests that the court direct payment of the costs of preparation of a transcript of the Scheduling Conference before this honorable court on December 12, 2007 to the appropriate governing body.
3. The transcript is needed for these Pro Se appellants to have the public record of that 2007 conference as it relates to the current Order appealed from, and to understand the City of Lauderdale's stated opposition to Claussens' west line registration, in answer to the court's questions of whether any parties present objected to our west line registration, and; to understand the intent of the court's question of whether the stakes were in the ground, for which the City's answer was "yes." The city did not clarify that stakes ordered to be placed 160 feet apart were executed 157 feet apart, requiring further orders from this court regarding staking distances, or that Mr. Robert Alsop had personally inspected the staking west of the east fence after the Claussens informed the City for the second time in late September, 2007, that an error exists in the staking.
4. Applicants request that the court direct payment of the costs of copying the appellate briefs to the appropriate governing body.

This motion is based upon the attached letter to the court, dated 1/31/2008.

 1/31/08
Rand Claussen Dated

 1/31/08
Barbara J. Claussen Dated

State of Minnesota
Judicial District: 2nd

District Court Ramsey County
Court File #: 62-C8-00-007228
Case Type: Civil
(reference A06-358)

Rand Claussen, Barbara Claussen

VS.

City of Lauderdale

**Order for Proceeding
In Forma Pauperis
in the Court of Appeals**
(Rule 109)

Upon the Motion and the attached letter of Rand and Barbara Claussen, Pro Se appellants, the Court makes the following findings of fact and Conclusion of Law:

Mr. And Mrs. Claussens' claim is not frivolous, the applicants are proceeding in good faith, and applicants are found to qualify to proceed In Forma Pauperis because his family income is less than 125% of the national poverty level.

IT IS ORDERED:

The applicant may proceed in the Court of Appeals without payment of filing fee or posting of cost bond.

The following costs to be paid by the proper governing body:

Transcript preparation costs.

Reproduction of Briefs costs.

Dated: _____

Steven D. Wheeler
Judge of District Court

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF RAMSEY

SECOND JUDICIAL DISTRICT

Rand Claussen, Barbara Claussen,
Et al, Plaintiffs

Court File No.: C8-00-007228

v.

City of Lauderdale, Minnesota; et al,
New Defendant, Dennis Dolphin;
New Defendant, Mary Dolphin;
New Defendant, Virginia Nolan and Paul
Nolan, individually and on behalf of the
heirs of Moses Des Lauriers; *and*
New Defendant, Julia Robinson, for Regina
Iungerich Family; New Defendant, Heirs of
Emeline B. Pease & Roger M. S. Pease, her
husband; Defendants in
Claussens' registration of land
& proceedings subsequent.

**AFFIDAVIT OF SERVICE
BY MAILING**

I, Rand Claussen, being sworn and under oath, state that on the 31th day of January, 2008, I served the following documents

**Letter To The Honorable Steven D. Wheeler
Motion for Leave to Proceed In Forma Pauperis
Proposed Order**

upon the following defendants at their last know address sent via US Mail.

Dennis and Mary Dolphin,
1881 Pleasant Street
Lauderdale, MN 55113

Marilyn Salovich, Pro Se
2337 Summer Street
Lauderdale, MN 55113

Barbara Claussen
2345 Summer Street
Lauderdale, MN 55113

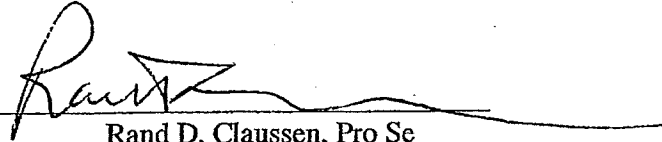
Julia Williams Robinson, Ph.D
Professor, Department of Architecture
University of Minnesota
89 Church Street, SE
Minneapolis, MN 55455

(Not found) Mr. Tom Pease
Grandson of Emeline B. Pease

Jeffrey C. Thompson, #225903
Howse & Thompson, PA
3189 Fernbrook Lane
Plymouth, MN 55447
763-577-0150

Robert A. Alsop, #174324
Kennedy & Graven, Chartered
470 Pillsbury Center
200 South Sixth Street
Minneapolis, MN 55402
612-337-9300

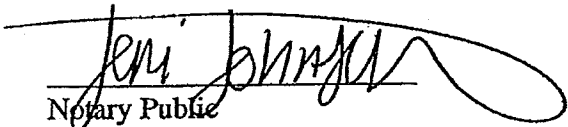
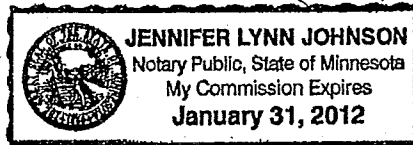
Date: January 31, 2008



Rand D. Claussen, Pro Se
2345 Summer Street
Lauderdale, MN 55113
651-647-1139

Subscribed before me

This 31st day of January, 2008


Notary Public