

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**TUESDAY, OCTOBER 14, 2008**  
**7:30 P.M. CITY HALL**  
**1891 WALNUT STREET**

FILE

**1. ROLL CALL**

**2. APPROVAL OF THE AGENDA**

**3. APPROVALS**

- a. Minutes of the September 23, 2008, City Council Meeting.
- b. Claims totaling \$86,902.91.

**4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL**

**5. CONSENT**

- a. 2009 Rental Housing Licenses
- b. Resolution 101408A – Adopting Local Surface Water Management Plan
- c. Authorize Clean Up of Eustis/Malvern Alley

**6. SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**

**7. PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input in to the decision.

**8. REPORTS**

**9. DISCUSSION / ACTION**

- a. Park & Community Involvement Proposal: March Dance
- b. TH280 Bridge Lights

**10. ITEMS REMOVED FROM THE CONSENT AGENDA**

**11. ADDITIONAL ITEMS**

**12. SET AGENDA FOR NEXT MEETING**

- a. TH280 Bridge Lights Maintenance
- b. Rysgaard Replat Project
- c. Recycling Contract Renewal
- d. 1816 Walnut: Zoning Code Enforcement
- e. Halloween Event Report
- f. 2009 Budget

**13. WORK SESSION**

- a. Inflow & Infiltration – Infratech Presentation
- b. County Road Crosswalks
- c. Council Communications

**14. ADJOURN**

September 23, 2008

Mayor Dains called the meeting to order at 7:32 p.m.

Councillors present: Karen Doherty, Clay Christensen, Denise Hawkinson, and Mayor Jeff Dains. Councillor absent: Lara Mac Lean.

Staff present: Heather Burkowski, Acting City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for additions, deletions, or changes to the meeting agenda.

There being none, Councillor Hawkinson moved to approve the agenda. Councillor Doherty seconded the motion and it carried.

Councillor Christensen moved approval of the September 10, 2008, City Council minutes. Councillor Doherty seconded the motion and it carried.

Councillor Hawkinson moved approval of the claims totaling \$23,197.74. Councillor Christensen provided the second and the motion carried.

Mayor Dains asked if members of the public wished to address the Council. There being none, the Council moved to the Consent Agenda.

Councillor Hawkinson moved the consent agenda approving Abdo, Fick, and Meyers, LLP as the City's 2008 auditing firm and the August 11 and September 8 PCIC minutes. Councillor Doherty seconded the motion and it carried.

At the previous meeting, the Council discussed purchasing volunteer accident insurance through the League of Minnesota Cities Insurance Trust. Outstanding questions about how benefits were handled were included in the Council packet.

Burkowski also noted the PCIC asked whether non-staff members could drive city vehicles while helping out at city events. The city's insurance agent responded they are covered by the city's policy.

Councillor Doherty moved to purchase Group Self-Insured Accident Plan Basic Coverage and Coverage D: Optional Medical Benefit for city volunteers through the League of Minnesota Cities Insurance Trust. Councillor Christensen seconded the motion and it carried.

Veteran's Day is the second Tuesday of November which means the Council cannot hold their regularly scheduled Council meeting that night. After some discussion, the councilors agreed to Thursday, November 13.

Councilor Doherty moved to change the November 11 Lauderdale City Council meeting to November 13 due to the observance of Veteran's Day. Councilor Hawkinson seconded the motion and it carried with all Councilors present voting yes.

Butkowski read the items on the agenda for the next meeting: Larpenteur Avenue development – TH280 bridge lights, Local Surface Water Management Plan adoption, recycling contract renewal, county road crosswalks, and 2009 budget.

The Council then moved into the Work Session.

Ahvo Taipale presented the Council plans for a new retail store at 2436 Larpenteur Avenue. He noted issues regarding parking and access need to be worked out to make the site viable.

Taipale discussed options for a shared driveway easement with his western neighbor to avoid the median and allow for left hand turns onto Larpenteur Avenue. The Mayor responded that Ramsey County would need to be involved in issues related to access as Larpenteur Avenue is a county road.

Taipale also noted the zoning requirement of one parking space for every 150 feet of retail. His plans would require 30 parking spaces and the most he can fit on the lot is 21 spaces. He said this was adequate for his business but if he rents out 1,500 square feet, parking may be an issue.

Taipale then asked when the TH280 Bridge would be replaced. The Council responded that was expected to take place from April to August of 2009. Taipale believes he could build during the bridge replacement so the bridge closure would not impact this business.

The Mayor asked if Taipale considered the look of the building. He responded that he is looking at a rustic, log look similar to the exterior of the Wellness Center. Taipale said he understands the Council's desire to see an attractive building constructed.

The Mayor noted the Council is willing to work with Taipale on the project. In response, Taipale thanked the Council for speaking with him.

Bownik presented the Council with PCIC recommendations for the park slope facing Roselawn Avenue. The committee recommended prairie grass and wild flowers. More research into the type of plants would still need to be done.

Councilors discussed whether new plants were needed or whether public works could find a way to maintain the grass on the steep portion of the hill. Ultimately, the Council decided to maintain what currently exists in the park instead of developing a new gardening project. The Council asked staff to have public works weigh in on the options.

The Mayor asked whether the Council would like to take the police chief up on his offer to meet again. For now, the Council did not feel it was necessary.

Butkowski updated the Council on items of interest.

- The final portion of park fencing would be installed shortly.
- Staff will bring bridge light options to the Council for final consideration at the next meeting. The maintenance company suggested by Mn/DOT offered to present their program and costs to the City Council.
- Erin Laberee took over Dan Soler's traffic engineering responsibilities at Ramsey County. She said the County would not paint the crosswalks previously requested but would consider doing a couple of the Council's priority intersections if she agreed that they would make them safer.
- Six years ago Roseville staff began negotiating with the City for a sewer connection for Paper-Calmenson so they could eliminate their lift station on the east side of highway 280. With access to their lift station being limited by road closures and the sound wall, they would like to discuss this again. Their city engineer is sending over paperwork reflecting previous discussions.
- Staff plans to work on a proposal for working on the inflow and infiltration issue yet this year to meet the Met Council requirements.

**Councilor Hawkinson moved to adjourn the meeting. Councilor Christensen seconded the motion and it carried. The meeting adjourned at 8:45 p.m.**

Respectfully submitted,

Heather Butkowski  
Acting City Administrator

**CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL**

**October 14, 2008 City Council Meeting**

Payroll	
10/03/08 Payroll: Direct Deposit # 500624-500628	\$6,438.60
10/03/08 Payroll: Payroll Liabilities, e-payments 296E-298E	\$5,723.05
Vendor Claims	
10/14/08 Claims: Check #s 19382-19410	\$74,741.26

**Subtotal of Claims From Above**

**\$86,902.91**

<b>Total Claims for Approval</b>	<b>\$86,902.91</b>
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**CITY OF LAUDERDALE  
Paid Register**

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Description	Check Amount	Check Date	Status
500627	00000002	HINRICHS, DAVID C	20	BI-WEEKLY		\$1,047.74		Outstanding
500628	00000005	HUGHES, JOSEPH A	20	BI-WEEKLY		\$1,505.31		Outstanding
500624	00000011	BOWNIK, JAMES	20	BI-WEEKLY		\$1,062.01		Outstanding
500625	00000007	BUTKOWSKI-HINRICHS, HE	20	BI-WEEKLY		\$1,643.64		Outstanding
500626	00000017	CALLAHAN, COLLEEN	20	BI-WEEKLY		\$1,179.90		Outstanding
						<u>\$6,438.60</u>		

# CITY OF LAUDERDALE Payments

Current Period: OCTOBER 2008

Batch Name 100308payroll  
Payment  
Computer Dollar Amt \$5,723.05 Posted

Refer 518 NORTH STAR BANK, CHECKING S Ck# 000296E 10/3/2008

Cash Payment G 101-21703 FICA WITHHOLDING. 100308payroll

Invoice \$1,702.58

Cash Payment G 101-21701 FEDERAL TAXES 100308payroll

Invoice \$871.02

Transaction Date 10/2/2008 Due 0 NORTH STAR CHEC 10100

Total \$2,573.60

Refer 519 ICMA Ck# 000297E 10/3/2008

Cash Payment G 101-21705 ICMA RETIREMENT 100308 Payroll

Invoice \$2,002.68

Transaction Date 10/2/2008 Due 0 NORTH STAR CHEC 10100

Total \$2,002.68

Refer 520 PERA Ck# 000298E 10/3/2008

Cash Payment G 101-21704 PERA 100308 Payroll

Invoice \$1,146.77

Transaction Date 10/2/2008 Due 0 NORTH STAR CHEC 10100

Total \$1,146.77

10100 NORTH STAR CHECKING

101 \$5,723.05

\$5,723.05

Pre-Written Checks	\$5,723.05
Checks to be Generated by the Compute	\$0.00
<b>Total</b>	<b>\$5,723.05</b>

**\*Check Detail Register©**

**CITY OF LAUDERDALE**

OCTOBER 2008

Check Amt Invoice Comment

**10100 NORTH STAR CHECKING**

Paid Chk# 019382 10/14/2008 AVENET, LLC

E 202-49500-307 COMPUTER SERVICES

Total AVENET, LLC \$111.00

Paid Chk# 019383 10/14/2008 BONESTROO, ROSENE, ANDERLIK

E 101-43000-304 ENGINEERING \$553.50

E 601-49000-304 ENGINEERING \$627.92

E 601-49000-304 ENGINEERING \$394.00

E 404-48404-304 ENGINEERING \$364.73

E 403-48403-304 ENGINEERING \$2,000.00

E 401-48401-304 ENGINEERING \$7,413.00

Total BONESTROO, ROSENE, ANDERLIK \$11,353.15

Paid Chk# 019384 10/14/2008 BOWNIK, JIM

E 101-41200-331 TRAVEL EXPENSE \$81.41

E 101-41200-331 TRAVEL EXPENSE \$109.98

Total BOWNIK, JIM \$191.39

Paid Chk# 019385 10/14/2008 CINTAS

E 602-49100-425 CLOTHING \$49.98

E 601-49000-425 CLOTHING \$49.98

PW Clothing 470165493

PW Clothing \$99.96

Paid Chk# 019386 10/14/2008 CITY OF FALCON HEIGHTS

E 101-42100-321 FIRE CALLS \$1,190.58

Total CITY OF FALCON HEIGHTS \$1,190.58

Paid Chk# 019387 10/14/2008 CITY OF ST ANTHONY

E 101-42100-319 POLICE CONTRACT \$45,675.00

Total CITY OF ST ANTHONY \$45,675.00

Paid Chk# 019388 10/14/2008 EAST HENNEPIN AUTO SERVICE INC

E 101-43000-212 MOTOR FUELS \$33.32

E 601-49000-212 MOTOR FUELS \$7.14

E 602-49100-212 MOTOR FUELS \$7.14

Total EAST HENNEPIN AUTO SERVICE INC \$47.60

Paid Chk# 019389 10/14/2008 GLENWOOD INGLEWOOD

E 101-41200-208 WATER DELIVERY \$4.79

Total GLENWOOD INGLEWOOD \$4.79

Paid Chk# 019390 10/14/2008 HOME DEPOT CRC

E 101-45200-228 MISC REPAIRS MAINT SUPPLIE \$16.12

Total HOME DEPOT CRC \$16.12

Paid Chk# 019391 10/14/2008 HUGHES & COSTELLO

E 101-42100-355 MISC PRINTING/PROCESS SER \$301.25

E 101-42100-305 LEGAL FEES \$850.00

10/08 Legal Services

10/08 Legal Services

Warming house roof

9/08 water cooler rental

09/08 Motor Fuel

09/08 Motor Fuel

09/08 Motor Fuel

10/08 Police Services

09/08 Fire Calls

PW Clothing

03/27/08-6/30/08 expenses

7/1/08-9/30/08 expenses

08/08 engineering - General

08/08 engineering - Comp Sewer

08/08 engineering - Utility Ba

08/08 engineering - Ice Rink

08/08 engineering - LSWMF

08/08 engineering - Eustis Str

4q08 web hosting



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**CITY OF LAUDERDALE**

OCTOBER 2008

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Total HUGHES & COSTELLO		\$1,151.25	
Paid Chk# 019392	10/14/2008	JIMMYS JOHNYS INC	
E 101-45200-427	PORTA POTTY RENTAL	\$214.94	9/5-10/02 porta potty
Total JIMMYS JOHNYS INC		\$214.94	
Paid Chk# 019393	10/14/2008	KENNEDY & GRAVEN	
E 101-41200-355	MISC PRINTING/PROCESS SER	\$83.57	8/08 Legal printing & processi
E 101-41200-305	LEGAL FEES	\$341.00	8/08 Legal services - general
E 101-41200-305	LEGAL FEES	\$1,330.50	8/08 Legal services - park
Total KENNEDY & GRAVEN		\$1,755.07	
Paid Chk# 019394	10/14/2008	LMCIT	
E 101-41200-361	GENERAL LIABILITY	\$342.00	08-09 volunteer insurance
Total LMCIT		\$342.00	
Paid Chk# 019395	10/14/2008	MASON, CHARLES	
E 101-43400-442	MISC	\$5.00	Refund rental license over-pay
Total MASON, CHARLES		\$5.00	
Paid Chk# 019396	10/14/2008	MET-COUNCIL ENVIRONMENTAL SER.	
E 601-49000-387	WATER TREATMENT SERVICE	\$9,632.21	11/08 Waste Water Services
Total MET-COUNCIL ENVIRONMENTAL SER.		\$9,632.21	
Paid Chk# 019397	10/14/2008	MN DEPT OF LABOR AND INDUSTRY	
E 101-43400-443	SURCHARGE REPORT	\$28.69	3q surcharge report
Total MN DEPT OF LABOR AND INDUSTRY		\$28.69	
Paid Chk# 019398	10/14/2008	MN MUNICIPAL UTILITIES ASSOC.	
E 101-41200-308	TRAINING/CONFERENCES	\$35.00	32114 Red Flags Rule Reg. Mtg
Total MN MUNICIPAL UTILITIES ASSOC.		\$35.00	
Paid Chk# 019399	10/14/2008	ONE CALL CONCEPTS	
E 101-43400-386	GOPHER STATE ONE CALL	\$46.40	09/08 Locate Tickets
Total ONE CALL CONCEPTS		\$46.40	
Paid Chk# 019400	10/14/2008	PARK SERVICE	
E 601-49000-212	MOTOR FUELS	\$42.60	9/08 motor fuels
E 101-43000-212	MOTOR FUELS	\$198.80	9/08 motor fuels
E 602-49100-212	MOTOR FUELS	\$42.59	9/08 motor fuels
Total PARK SERVICE		\$283.99	
Paid Chk# 019401	10/14/2008	POSTMASTER - NEWSLETTER	
E 101-41200-203	POSTAGE	\$325.00	Nov/Dec Newsletter
Total POSTMASTER - NEWSLETTER		\$325.00	
Paid Chk# 019402	10/14/2008	POSTMASTER - STAMPS	
E 101-41200-203	POSTAGE	\$126.00	3 rolls stamps
Total POSTMASTER - STAMPS		\$126.00	

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**CITY OF LAUDERDALE**

OCTOBER 2008

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Paid Chk# 019403	10/14/2008	RAMSEY COUNTY, PROP REC & REV	\$505.92	E 101-42100-442 MISC	9/08 911 dispatching
		E 101-41200-355 MISC PRINTING/PROCESS SER	\$20.00		10/08 Insurance
		G 101-21706 HEALTH INSURANCE	\$282.60		10/08 Insurance
		<b>Total RAMSEY COUNTY, PROP REC &amp; REV</b>	<b>\$808.52</b>		
Paid Chk# 019404	10/14/2008	SOFTWARE HOUSE INTERNATIONAL	\$322.70	E 101-41200-538 COMPUTER SOFTWARE & EQU	Office Pro Plus - JB
		<b>Total SOFTWARE HOUSE INTERNATIONAL</b>	<b>\$322.70</b>		
Paid Chk# 019405	10/14/2008	SPRINT PCS	\$16.76	E 602-49100-391 TELEPHONE/PAGERS	09/08 PW Cell Phone
		E 101-43000-391 TELEPHONE/PAGERS	\$33.52		09/08 PW Cell Phone
		E 601-49000-391 TELEPHONE/PAGERS	\$16.76		09/08 PW Cell Phone
		<b>Total SPRINT PCS</b>	<b>\$67.04</b>		
Paid Chk# 019406	10/14/2008	SUBURBAN ACE HARDWARE	\$20.22	E 101-45200-228 MISC REPAIRS MAINT SUPPLIE	Plexy Glass for Warm House
		E 101-43000-228 MISC REPAIRS MAINT SUPPLIE	\$44.70		Weed & Feed CH - Garage
		<b>Total SUBURBAN ACE HARDWARE</b>	<b>\$64.92</b>		
Paid Chk# 019407	10/14/2008	TOSHIBA BUSINESS SOLUTIONS	\$378.76	E 101-41200-401 COPIER CONTRACT	4q08 copier contract
		<b>Total TOSHIBA BUSINESS SOLUTIONS</b>	<b>\$378.76</b>		
Paid Chk# 019408	10/14/2008	TRUCK UTILITIES	\$170.40	E 101-43000-313 SNOW & ICE REMOVAL	snow plow cutting edge - dump
		<b>Total TRUCK UTILITIES</b>	<b>\$170.40</b>		
Paid Chk# 019409	10/14/2008	WASTE MANAGEMENT	\$100.64	E 101-43000-384 REFUSE DISPOSAL	10/08 waste pick up
		<b>Total WASTE MANAGEMENT</b>	<b>\$100.64</b>		
Paid Chk# 019410	10/14/2008	XCEL ENERGY, CITY HALL	\$30.34	E 101-43000-383 GAS UTILITIES	09/08 gas / electric
		E 101-43000-381 ELECTRIC	\$162.80		09/08 gas / electric
		<b>Total XCEL ENERGY, CITY HALL</b>	<b>\$193.14</b>		
		<b>10100 NORTH STAR CHECKING</b>	<b>\$74,741.26</b>		

CITY OF LAUDERDALE

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OCTOBER 2008

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Fund Summary

10100 NORTH STAR CHECKING	\$53,965.45
101 GENERAL	\$111.00
202 COMMUNICATIONS	\$7,413.00
401 CAPITAL IMPROVEMENT STREETS	\$2,000.00
403 CAPITAL IMPROVE STORM WATER	\$364.73
404 PARK IMPROVEMENT	\$10,770.61
601 SEWER UTILITIES	\$116.47
602 STORM SEWER ENTERPRISE FUND	\$74,741.26

# LAUDERDALE COUNCIL ACTION FORM

MEETING DATE <u>October 14, 2008</u>	AGENDA NUMBER <u>5A Rental Housing Licenses</u>
DESCRIPTION <u>2008 Rental Housing Licenses</u>	_____

TYPE OF REQUEST	Consent <input checked="" type="checkbox"/>
Action <input type="checkbox"/>	Resolution <input type="checkbox"/>
Information <input type="checkbox"/>	Work session <input type="checkbox"/>

BACKGROUND OR PAST COUNCIL ACTION	Attached is the list of rental property owners that successfully completed the rental housing inspection process or renewed their license for 2009 and do not need an inspection this year.
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OPTIONS	_____
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STAFF RECOMMENDATION	Approve rental housing licenses for 2009.
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COUNCIL ACTION	_____
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MOTION BY \_\_\_\_\_ SECOND \_\_\_\_\_ STAFF ACTION

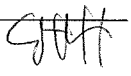
**LAUDERDALE  
COUNCIL ACTION FORM**

- ❖ Alan and Jean Blat, 1886 Carl Street
- ❖ Jeremy Carr, 1898 Walnut Street
- ❖ CSS Metro Properties, 1878 Walnut Street
- ❖ Zongyu John Chen and Qing Jean Yao, 1626 Rosehill Circle
- ❖ Keith and Grace Dyrud, 1855 Malvern Street
- ❖ Bernadette Janisch, 1638 Rosehill Circle
- ❖ Jack Barlow, 1947 Eustis Street
- ❖ Ernest and Virginia Dopp, 1816 Malvern Street
- ❖ James Stewart, 1862 Eustis

# LAUDERDALE COUNCIL ACTION FORM

**Action Requested**

Consent	<input checked="" type="checkbox"/>
Public Hearing	<input type="checkbox"/>
Discussion	<input type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Work Session	<input type="checkbox"/>

Meeting Date	October 14, 2008
Item Number	5B - Adopt LSWMP
Staff Initial	
Approved by Administrator	_____

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Along with the Comprehensive Plan, Lauderdale updated its Local Surface Water Management Plan (LSWMP). A summary of the Plan was presented to the Council in July by Brad Schieletor of Bonestroo. Shortly thereafter Rice Creek Watershed District and the Mississippi Watershed Management Organization provided comments that Brad addressed in this final version. To date, the watershed districts within Lauderdale have either approved the LSWMP by board vote or lapse of the 60-day review period.

A copy of the final plan is included in your packet. If you prefer, we can keep your copy in the office as we only have one remaining color copy for staff use.

- OPTIONS:**
1. Adopt Resolution 101408A - Adopting the 2008 Local Surface Water Management Plan.
  2. Do not adopt Resolution 101408A - Adopting the 2008 Local Surface Water Management Plan and provide staff with direction for changes.

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council is adopting Resolution 101408A - Adopting the 2008 Local Surface Water Management Plan.

**COUNCIL ACTION:**

RESOLUTION NO. 101408A

CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

ADOPTING LAUDERDALE'S LOCAL SURFACE WATER MANAGEMENT PLAN

Whereas, the City of Lauderdale is required to prepare a Local Surface Water Management Plan (LSWMP) in accordance with Minnesota Statute 103B, Minnesota Rules 8410, and applicable watershed management organization rules; and

Whereas, the City of Lauderdale is committed to improving the water quality in the lakes, wetlands, and streams; and

Whereas, in May 2008, the City's engineering firm completed and submitted the updated draft LSWMP to Rice Creek Watershed District (RCWD), Mississippi Watershed Management Organization (MWMO), Capitol Region Watershed District (CRWD), and the Metropolitan Council for review and approval; and

Whereas, the RCWD, MWMO, and Metropolitan Council provided comments that were incorporated into the final draft; and

Whereas, the RCWD, CRWD, and MWMO approved Lauderdale's LSWMP by board vote or lapse of the 60-day review period.

**NOW, THEREFORE, BE IT RESOLVED** that the Lauderdale City Council hereby adopts the Local Surface Water Management Plan dated August 2008.

CITY OF LAUDERDALE )  
COUNTY OF RAMSEY )  
STATE OF MINNESOTA )

ss

I, Heather Butkowski, being duly qualified and Acting City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on Tuesday, as the same appears in the minutes of said meeting on file and of record in City Offices.

Dated: October 14, 2008

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, Acting City Administrator

**LAUDERDALE COUNCIL  
ACTION FORM**

**ACTION REQUESTED**

- Consent
- Public Hearing
- Discussion
- Action
- Resolution
- Work session

Meeting Date: October 14, 2008

ITEM NUMBER 5C — Authorize Clean-up Eustis/Malvern

STAFF INITIAL CC

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Resident Lambert has notified the City of Lauderdale about the collection of debris on city property at the dead end of the alley between Spring Street and Summer, behind 1814 Malvern. City staff are not equipped to remove the debris with the current equipment resources.

MacNamara Trucking has the expertise and equipment necessary to complete the task. The fees for their services will be \$745.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council is authorizing city staff to contract with MacNamara for these services.

**COUNCIL ACTION:**



# Proposal

City of Lauderdale  
1891 Walnut St.  
Lauderdale, Mn 55113

**Job Description:** Cleanup/haul away debris on city property at end of dead end alley between spring st. and summer behind 1814 malvern.

**Pricing as follows and includes-**  
Cleanup yard debris, leaves, brush, plant material, etc. from end of alley using skid steer and trucking/hauling away to contractor dump.

\$745.00

**Terms and Conditions:**  
Payment due upon completion of project.  
Project time lines are due to change depending on weather conditions.

Customer Acceptance \_\_\_\_\_ Date \_\_\_\_\_

MacNamara Trucking 651-271-9258

<p style="text-align: center;"><b>LAUDERDALE COUNCIL</b></p> <p>MEETING DATE    October 14, 2008</p> <p>ITEM NUMBER    PCIC Report</p> <p>STAFF INITIAL    Jim</p> <p>APPROVED BY ADMINISTRATOR</p>	<p style="text-align: center;"><b>ACTION REQUESTED</b></p> <p>Consent _____</p> <p>Special _____</p> <p>Public Hearing _____</p> <p>Report _____</p> <p>Discussion/Action <input checked="" type="checkbox"/></p> <p>Resolution _____</p> <p>Work session _____</p>
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**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Kathy Lertald has proposed an idea for a dance at City Hall on March 5. The proposal was discussed by the PCIC and is being recommended to the Council for consideration. If the Council approves the event, staff can include it in the 2009 budget. The expenses are expected to be about \$600 for the band, deserts, and supplies. This will be at least partially offset by ticket sales.

**OPTIONS:**

- 1) Affirm recommendation.
- 2) Recommend another option.

**STAFF RECOMMENDATION:**

Consider motion approving proposed dance in March.

**COUNCIL ACTION:**

Date: October 7, 2008

To: City Council

Fr: PCIC Committee

Re: Proposal of Winter Dance

\*\*\*\*\*

What:

Winter Dance ... a "dance & dessert" event

Where:

City Hall social room

For:

Lauderdale residents & guests, surrounding communities, ages 18 & older

Why:

Fun! Community connection! Celebrate & support a Lauderdale resident!

Who:

Jennifer Grimm band ... lives on Eustis Street in Lauderdale

Husband and other musicians join her (5-6 in all)  
Versatile musicians: they can read audience and adjust music ... love  
songs, jazz standards, songs from her CD, swing, ballads, R&B.  
She brings her own lighting and sound system. Would sell her CDs.

When:

Thursday, March 5, 2009 (band costs less on weeknight)

Time:

7:00-9:00 pm

Costs:

Band = \$400

Funding:

Refreshments: Dessert buffet, punch/water/coffee/tea  
Ticket sales

Tickets:

Possible sponsorship by local business(es)  
Reserved (and paid) in advance  
75-100 guests  
\$10 a ticket  
(possible tickets at the door ... cost TBD)

Title:

Possibly: "Sample a Dream" (from song on Jennifer's CD)

Other:

Lighting to create atmosphere  
Coat rack in entry way out of way of attendees  
Card tables with chairs around them

Attire:

dressy casual

Advertising:

Lauderdale newsletter:

- Nov/Dec "save the date"
  - Jan/Feb invitation insert (by Lara) with tear-off sheet to send in or take to city hall with payment
- PLUS: website & cable channel, Roseville Review, Park Bugle, mostly word of mouth

Coordinator:

Kathy Lertald, PCIC Chair

Helpers:

PCIC members and others we ask to help us

Comments: An addition to our regularly-scheduled events. Not seen as a yearly or on-going event (necessarily). We talked about the possibility of a "family dance" sometime in the future ... circle dances ... lots of fun!

# LAUDERDALE COUNCIL ACTION FORM

## Action Requested

Consent \_\_\_\_\_

Public Hearing \_\_\_\_\_

Discussion \_\_\_\_\_

Action \_\_\_\_\_

Resolution \_\_\_\_\_

Work Session \_\_\_\_\_

X

Meeting Date October 14, 2008

ITEM NUMBER 9A - TH280 Bridge Lights

STAFF INITIAL HRB

APPROVED BY ADMINISTRATOR \_\_\_\_\_

## DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council has three decisions to make tonight:

- Would the Council like Mn/DOT to plan for decorative pedestrian lights when replacing the TH280 and railroad bridges? The City will be responsible for ongoing maintenance.
- If yes, how many lights? The plans attached show 6 on the bridge over TH280 and 4 on the railroad bridge.
- Which style of light? Mn/DOT would spec the selected light in the project plans. There are other lights available but these are the ones offered and supported by XCBL should the City contract with XCBL for lights further down Larpentour Avenue.

Mn/DOT staff stressed that once the decision on the type of light is made, it is irreversible as the conduit and mounts/posts required vary by light. I believe the Council was leaning towards the Evans. The Evans light, for example, can only be put on the Evans post.

## OPTIONS:

1. Do not request Mn/DOT install lights on the bridges.
2. Determine how many and which style of light to install.

## STAFF RECOMMENDATION:

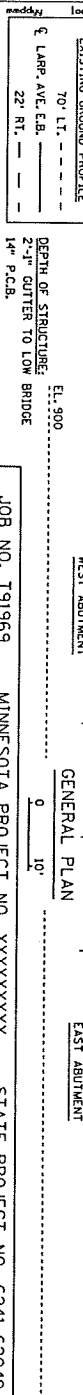
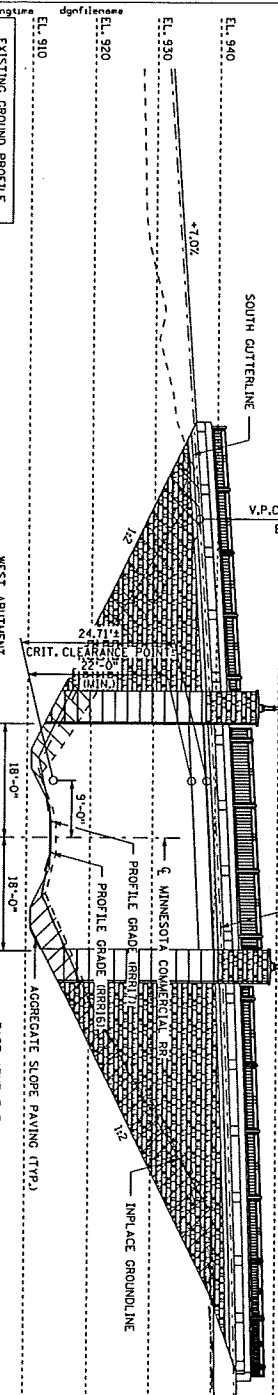
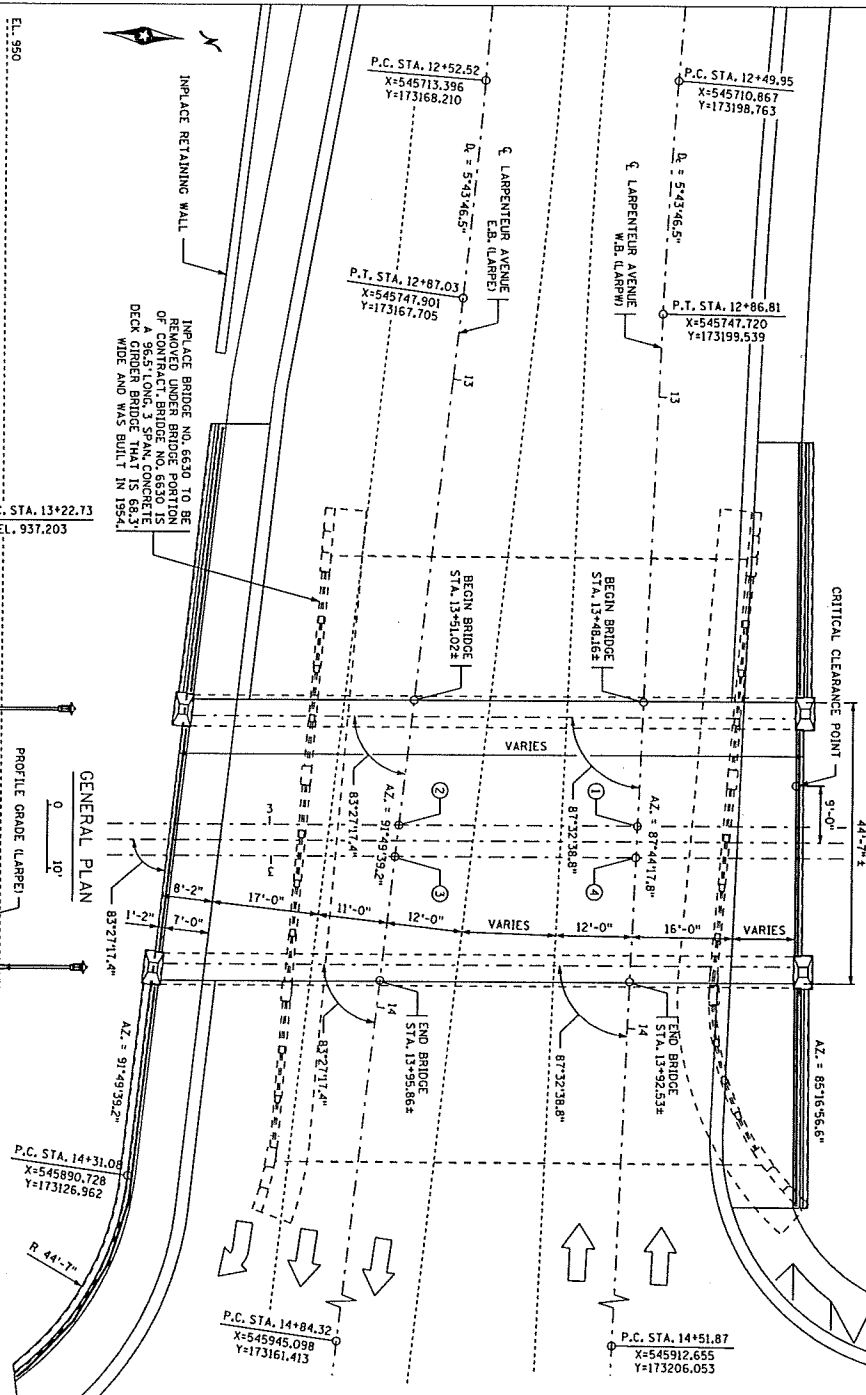
If the Council chooses to have pedestrian lights installed, staff will explore maintenance options.

## COUNCIL ACTION:

# Railroad Bridge

MINNESOTA COMMERCIAL RR  
WEST RAIL (RRR17)  
MINNESOTA COMMERCIAL RR  
EAST RAIL (RRR6)

- 1 LARRENTUR AVENUE W.B. (LARPW)  
P.O.L. STA. 13+67.84  
MINN. ROAD DIST. STA. 3+58.40  
ELEV. 545.49  
X = 545471.77  
Y = 173202.17  
K = 873238.8'
- 2 LARRENTUR AVENUE E.B. (LARPE)  
P.O.L. STA. 13+07.97 = 13+08.08  
MINN. ROAD DIST. STA. 3+50.56  
ELEV. 545.49  
X = 545471.77  
Y = 173165.02  
K = 872725.0'
- 3 LARRENTUR AVENUE E.B. (LARPE)  
P.O.L. STA. 13+53.56  
MINN. ROAD DIST. STA. 3+19.69  
ELEV. 545.49  
X = 545471.77  
Y = 173164.68  
K = 872912.1'
- 4 LARRENTUR AVENUE W.B. (LARPW)  
P.O.L. STA. 14+51.82  
MINN. ROAD DIST. STA. 3+47.88  
ELEV. 545.49  
X = 545494.09  
Y = 173206.05  
K = 873117.1'



JOB NO. 791969 MINNESOTA PROJECT NO. XXXXXXXX STATE PROJECT NO. 6241-62049 (T.H. 280=280) SHEET NO. 1 OF 7 SHEETS

ROAD DESIGN UNIT:  
ROBERT EMBRYENKA 651-582-1314  
BRIDGE DESIGN UNIT:  
ARLEN OTTMAN 651-366-4544

MINNESOTA  
DEPARTMENT OF TRANSPORTATION  
PRELIMINARY PLAN  
BRIDGE NO. 62049  
MNCRR MILLPOINT I-42  
LARRENTUR AVENUE OVER  
MINNESOTA COMMERCIAL RAILROAD  
JUST WEST OF T.H. 280  
SEC. 19 TWP. 29 N. R. 23 W.  
LAURENDALE TOWNSHIP RAMSEY COUNTY

PROPOSED TYPE OF STRUCTURE  
1st PRESTRESSED CONCRETE BEAMS  
SINGLE SPAN  
SEPARATE CONCRETE WEARING COURSE  
ALL BARS EXPOSED COATED  
SUBSTRUCTURE:  
SEMI-INTEGRAL ABUTMENTS SUPPORTED ON  
XX" CLIP PILES.  
CLASS B MID-LEVEL

NOTES:  
NUMBER AND SPACING OF BEAMS IS APPROXIMATE  
AND WILL BE SET IN FINAL DESIGN.  
MATCHED AREA TO BE REMOVED UNDER GRADING  
PORTION OF CONTRACT.  
SEE SHEET 5 FOR INPLACE UTILITIES.  
ALL SUBSTRUCTURES SET PARALLEL.  
AZIMUTH OF SUBSTRUCTURES SET PARALLEL TO  
RAILROAD CENTERLINE.

2028 PROJECTED TRAFFIC VOLUMES		
ROADWAY OVER	A.D.T.	ROADWAY UNDER
24000	N/A	N/A
1800	D.N.V.	N/A
1500	H.C.A.D.T.	N/A

DESIGN DATA  
2007 AND CURRENT INTERM. ASSTRD LRFD  
BRIDGE DESIGN SPECIFICATIONS  
LOAD AND RESISTANCE FACTOR DESIGN METHOD  
H.93 LIVE LOAD  
DEAD LOAD INCLUDES 20 PPG ALLOWANCE FOR  
FUTURE WEARING COURSE MODIFICATIONS  
MAXIMUM ALLOWABLE DESIGN STRESSES:  
REINFORCED CONCRETE:  
f<sub>c</sub> = 4 KSI n = 8  
f<sub>s</sub> = 60 KSI REINFORCEMENT  
PRESTRESSED CONCRETE:  
f<sub>ci</sub> = 2.75 KSI n = 10  
f<sub>cr</sub> = 2.75 KSI n = 10  
0.75 f<sub>pu</sub> FOR INITIAL PRESTRESS  
DESIGN SPEED:  
OVER = 35 MPH UNDER = 55 MPH  
APPROXIMATE DECK AREA 4490 SQ. FT.

TH 280 Bridge

**DESIGN DATA**

2007 AND CURRENT INTERIM AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS  
 LOAD AND RESISTANCE FACTOR DESIGN METHOD  
 HS 20 LIVE LOAD  
 DEAD LOAD INCLUDES 20 PSF ALLOWANCE FOR FUTURE WEARING COURSE MODIFICATIONS  
 MAXIMUM DESIGN PROPERTIES:  
 REINFORCED CONCRETE:  
 f<sub>c</sub> = 4 KSI  
 f<sub>y</sub> = 60 KSI  
 f<sub>pu</sub> = 270 KSI  
 0.75 f<sub>pu</sub> FOR INITIAL PRESTRESS  
 DESIGN SPEED:  
 OVER = 35 MPH  
 APPROXIMATE DECK AREA 18850 SQ. FT.

**2029 PROJECTED TRAFFIC VOLUMES**

ROADWAY OVER	A.D.T.	ROADWAY UNDER
2400	5400	
1500	3400	

**NOTES:**

NUMBER AND SPACING OF BEAMS IS APPROXIMATE AND WILL BE SET IN FINAL DESIGN.  
 TRAFFIC TO BE DETOURED DURING CONSTRUCTION.  
 HATCHED AREA TO BE REMOVED UNDER GRADING PORTION OF CONTRACT.  
 SEE SHEET 5 FOR INPLACE UTILITIES.

- ① LARPENTEUR AVENUE E.B. (LARPE) P.O.T. 18+06.13 = S.E. RAMP (SEB) P.O.C. 17+72.62  
 X = 546278.896 Y = 173162.169  
 Δ = 84°16'07.06"
- ② LARPENTEUR AVENUE W.B. (LARPW) P.O.T. 18+06.13 = N.E. RAMP (NEB) P.O.C. 10+90.00  
 X = 546267.348 Y = 172004.124  
 Δ = 67°15'10.59"

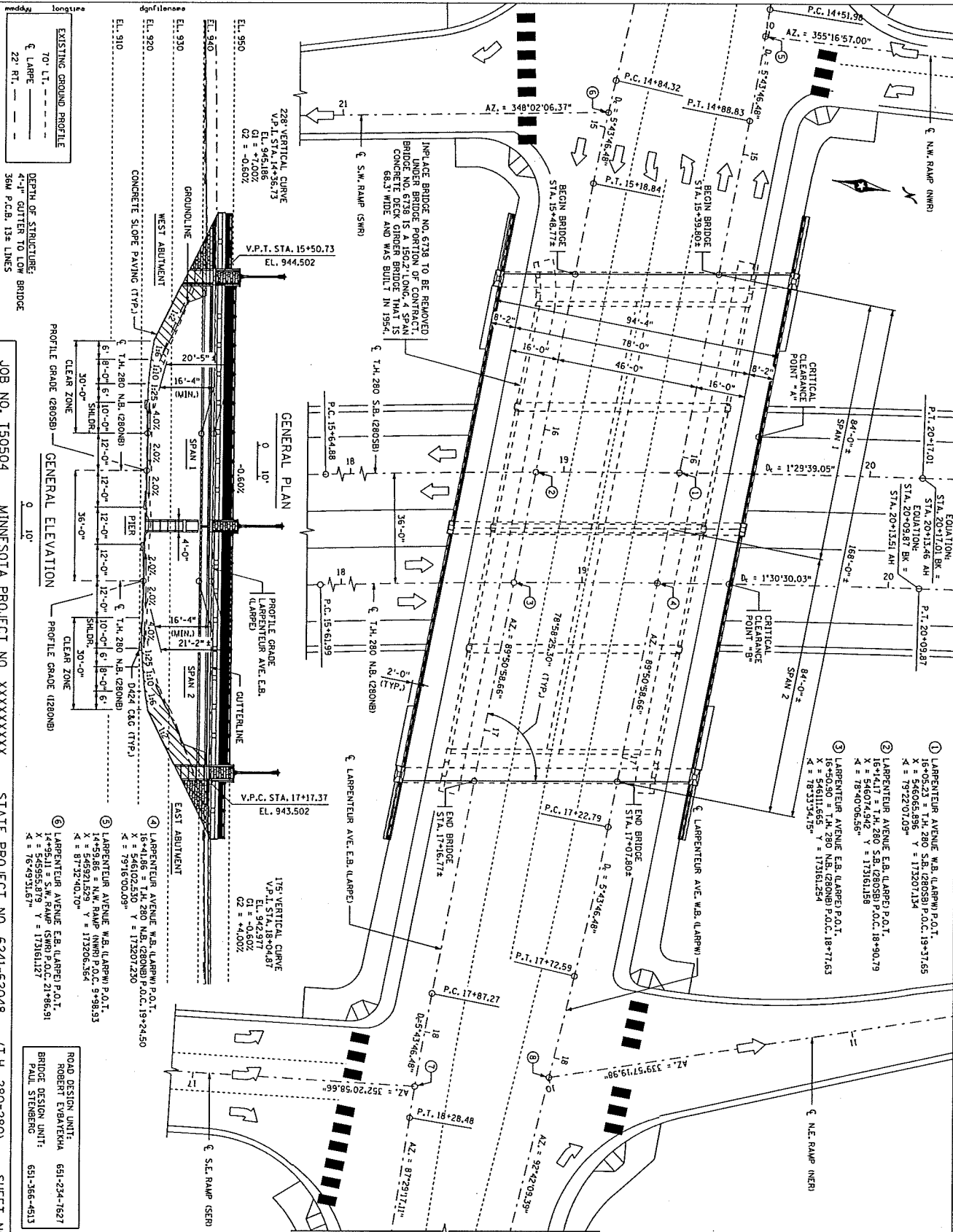
**PROPOSED TYPE OF STRUCTURE**

DECK: 35M PRESTRESSED CONCRETE BEAMS  
 2 SPANS  
 SEPARATE CONCRETE OVERLAY  
 ALL BARS TO BE EPOXY COATED  
 SUBSTRUCTURE:  
 SEMI-INTEGRAL ABUTMENTS SUPPORTED ON SPREAD FOOTINGS  
 RECTANGULAR COLUMN PIER SUPPORTED ON SPREAD FOOTINGS  
 ESTHETICS:  
 LEVEL: B MID-LEVEL

**MINNESOTA DEPARTMENT OF TRANSPORTATION**

PRELIMINARY PLAN  
 BRIDGE NO. 62048  
 T.H. 280 UNDER LARPENTEUR AVENUE  
 1.2 MILES SOUTH OF THE JUNCTION OF T.H. 35  
 SEC. 17 TWP. 29 N. R. 23 W.  
 CITY OF LAUDERDALE RAMSEY COUNTY  
**NOT FINAL**  
 DATE: \_\_\_\_\_  
 BRIDGE ENGINEER \_\_\_\_\_

ROAD DESIGN UNIT: ROBERT EVAYETKHA 651-234-1627  
 BRIDGE DESIGN UNIT: PAUL STENBERG 651-366-4513



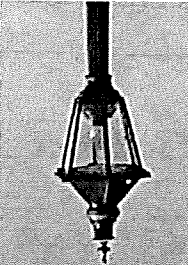
EXISTING GROUND PROFILE  
 TO L.T. ---  
 LARPE ---  
 22' RT. ---  
 DEPTH OF STRUCTURE  
 4'-7" CUTTER TO LOW  
 35M P.C.B. 13' LIM

JOB NO. 150504 MINNESOTA PROJECT NO. XXXXXXXXXX  
 STATE PROJECT NO. 6241-62048 (T.H. 280-280)  
 SHEET NO. 1 OF 8 SHEETS

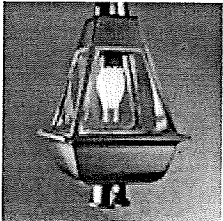
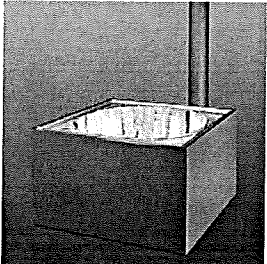
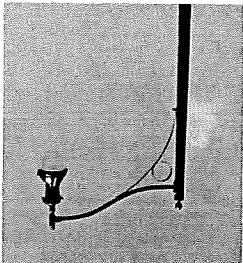
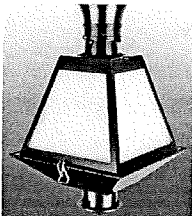
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 CITY OF LAUDERDALE RAMSEY COUNTY  
**NOT FINAL**  
 DATE: \_\_\_\_\_  
 BRIDGE ENGINEER \_\_\_\_\_

ROAD DESIGN UNIT: ROBERT EVAYETKHA 651-234-1627  
 BRIDGE DESIGN UNIT: PAUL STENBERG 651-366-4513

**Xcel Energy Outdoor Lighting North  
Product Offerings**

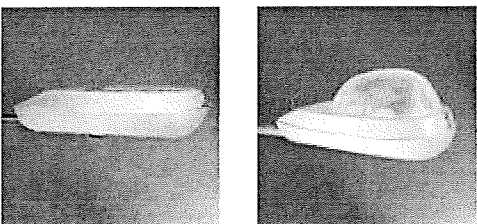
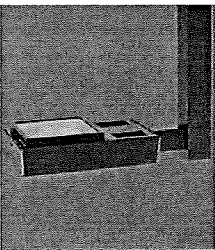
<p><b>Acorn (Antique)</b></p> <p>Historic Sophistication</p> <p>The Antique Acorn captures the superior photometrics of the Classic Acorn while adding definitive flair to its design.</p> <p>COLORS: BRONZE, BLACK, AND GREEN</p> <p>Available on pole style A (aluminum), B, &amp; C only</p> 	<p><b>Lantern (with or without spikes)</b></p> <p>Timeless Classic</p> <p>The Lantern captures the beauty of yesteryear with features that provide both function and form to deliver a warm illumination.</p> <p>COLORS: BRONZE, BLACK, AND GREEN</p> <p>Available on pole styles A (aluminum), B &amp; C only</p> 
<p><b>Acorn (Classic)</b></p> <p>High Performance Beauty</p> <p>The Classic Acorn combines superior photometrics with exceptional design and sets a new standard for decorative post top luminaries.</p> <p>COLORS: BRONZE, BLACK, AND GREEN</p> <p>Available on pole style A (aluminum), B, &amp; C only</p> 	<p><b>Vernon</b></p> <p>Nostalgic Style</p> <p>The Vernon pleasantly blends an old-fashioned look and classic styling to enhance any outdoor setting.</p> <p>COLORS: BRONZE, BLACK, AND GREEN</p> <p>Available on pole styles B &amp; C only</p> 

**Xcel Energy Outdoor Lighting North  
Product Offerings**

<p><b>Colonial</b></p>  <p>Fashionable Standard The Colonial luminaire presents an old fashion charm in any community setting. COLORS: BRONZE ONLY Available on pole styles A, B, &amp; C</p>	<p><b>Shoobox</b></p>  <p>Functional Elegance A balanced blend of form and functionality to minimize light trespass and illuminate your roadways with style. COLORS: BRONZE ONLY Available on pole style "A" only</p>
<p><b>Evans</b></p>  <p>Renaissance Grandeur The Evans intelligent design will revitalize any community roadway with sophisticated style. COLORS: BRONZE, BLACK, AND GREEN Available on pole style "D" only</p>	<p><b>Traditional</b></p>  <p>Old Favorite This luminaire stands the test of time with its traditional appeal making it a great match for any neighborhood setting. COLORS: BRONZE ONLY Available on pole style "A" only</p>



**Xcel Energy Outdoor Lighting North  
Product Offerings**

<p><b>Cobrahead</b></p> <p>Reliable Standard</p> <p>The Cobrahead is appreciated for function and form that contributes to the safety and security of well-lit streets for your residents and business patrons.</p> <p>COLOURS: GREY ONLY</p> <p>Available on pole style "A" only</p>	<p><b>Rectilinear</b></p> <p>Conventional Style</p> <p>The Rectilinear has a straightforward approach to providing optimum light levels and a clear crisp look to your community.</p> <p>COLOURS: BRONZE ONLY</p> <p>Available on pole style "A" only</p>
	

# LAUDERDALE COUNCIL ACTION FORM

Meeting Date <u>October 14, 2008</u> ITEM NUMBER <u>13A - Infratech Presentation</u> STAFF INITIAL <u>HAB</u> APPROVED BY ADMINISTRATOR _____	<b>Action Requested</b> Consent _____ Public Hearing _____ Discussion _____ Action _____ Resolution _____ Work Session <u>X</u>
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**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Joe Rubbelke from Infratech will be at the meeting to explain the results of the sewer televising done earlier this year. He will also present options for identifying sources of I/I. When staff spoke to him last week, he suggested smoke testing (possibly starting with properties south of Larpenneur) as it generally doesn't require access into buildings/homes but shows quickly, and less expensively than going door-to-door, where leaks and illegal connections are. Infratech just won contracts for the same work in Roseville and Arden Hills. They are charging them \$210/hour and offered to charge us the same if the Council decides to use their services. I included a packet of materials Joe prepared.

The City's initial surcharge per year was \$21,700. That amount increased by \$1,775 in 2008 to \$23,475 due to a rain event on 9/20/2007 (1.26 inches). The 2009 surcharge amount will remain at \$23,475. The City spent \$4,836 through 2007 on the I/I issue. This was largely spent on revising the sewer ordinance, assessing manholes, and some engineering assistance. In 2008, the City spent \$15,219 to repair a Walsh Lake manhole and televising the sewer system. Met Council staff are concerned that the City didn't spend the full amount for 2007. I said we are working on the issue and can demonstrate that we have spent \$15,000 so far this year. They expect the City to spend more in 2008 and 2009 to make up for 2007. It will cost approximately \$48,500 to fulfill the obligation before the end of 2009.

- OPTIONS:**
- Consider options presented by Infratech. Ask them to quote work the Council would like to consider further.
  - Ask staff to bring in other contractors to consider.
  - Have staff initiate an inspection program.

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**

## Ramsey County Crosswalk Installation Guidelines

July 23, 2008

Ramsey County receives numerous requests from residents and municipalities for the installation of crosswalks on County roadways. The County must balance the needs of pedestrians with the behavior drivers to provide safe and effective crosswalks.

The FHWA produced a report in 2005 on the effectiveness of marked and unmarked crosswalks at uncontrolled locations such as midblock. Consideration was given to speed, volume of vehicles, and number of lanes. Based on the results of the study several recommendations were made and are shown on the following page.

Ramsey County will use the guidelines established by the FHWA for crosswalk installation. Speed of traffic, ADT and number of lanes along with several other factors will be used to determine crosswalk installation. Other considerations are:

- Presence of adjacent trails or sidewalks on both sides of the roadway.
- Volume of pedestrians
- Nearby schools and parks
- Distance to nearest controlled intersection
- Site distance

Typically stop controlled intersections will not be considered for crosswalk installations. Minnesota Statute 169.21 Pedestrian, Subd. 2. states that pedestrians have the right of way at a marked crosswalk or at an intersection with no marked crosswalk.

*169.21 PEDESTRIAN, Subd. 2 Rights in absence of signal. (a) Where traffic-control signals are not in place or in operation, the driver of a vehicle shall stop to yield the right-of-way to a pedestrian crossing the roadway within a marked crosswalk or at an intersection with no marked crosswalk. The driver must remain stopped until the pedestrian has passed the lane in which the vehicle is stopped. No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield. This provision shall not apply under the conditions as otherwise provided in this subdivision.*

The FHWA guidelines along with the above mentioned criteria will be used to help determine the safety and effectiveness of new crosswalks.

Table 11. Recommendations for installing marked crosswalks and other needed pedestrian improvements at uncontrolled locations.\*

Roadway Type (Number of Travel Lanes and Median Type)	Vehicle ADT		Vehicle ADT		Vehicle ADT		Vehicle ADT		
	< 9,000		> 9,000 to 12,000		> 12,000-15,000		> 15,000		
	Speed Limit**								
Two lanes	≤ 48.3 km/h (30 mi/h)	56.4 km/h (35 mi/h)	64.4 km/h (40 mi/h)	≤ 48.3 km/h (30 mi/h)	56.4 km/h (35 mi/h)	64.4 km/h (40 mi/h)	≤ 48.3 km/h (30 mi/h)	56.4 km/h (35 mi/h)	64.4 km/h (40 mi/h)
Three lanes	C	C	P	C	C	P	C	C	N
Multilane (four or more lanes) with raised median***	C	C	P	C	P	P	P	N	N
Multilane (four or more lanes) without raised median	C	P	N	P	P	N	N	N	N

\* These guidelines include intersection and midblock locations with no traffic signals or stop signs on the approach to the crossing. They do not apply to school crossings. A two-way center turn lane is not considered a median. Crosswalks should not be installed at locations that could present an increased safety risk to pedestrians, such as where there is poor sight distance, complex or confusing designs, a substantial volume of heavy trucks, or other dangers, without first providing adequate design features and/or traffic control devices. Adding crosswalks alone will not make crossings safer, nor will they necessarily result in more vehicles stopping for pedestrians. Whether or not marked crosswalks are installed, it is important to consider other pedestrian facility enhancements (e.g., raised median, traffic signal, roadway narrowing, enhanced overhead lighting, traffic-calming measures, curb extensions), as needed, to improve the safety of the crossing. These are general recommendations; good engineering judgment should be used in individual cases for deciding where to install crosswalks.

\*\* Where the speed limit exceeds 64.4 km/h (40 mi/h), marked crosswalks alone should not be used at unsignalized locations.

\*\*\* The raised median or crossing island must be at least 1.2 m (4 ft) wide and 1.8 m (6 ft) long to serve adequately as a refuge area for pedestrians, in accordance with MUTCD and American Association of State Highway and Transportation Officials (AASHTO) guidelines.

C = Candidate sites for marked crosswalks. Marked crosswalks must be installed carefully and selectively. Before installing new marked crosswalks, an engineering study is needed to determine whether the location is suitable for a marked crosswalk. For an engineering study, a site review may be sufficient at some locations, while a more in-depth study of pedestrian volume, vehicle speed, sight distance, vehicle mix, and other factors may be needed at other sites. It is recommended that a minimum utilization of 20 pedestrian crossings per peak hour (or 15 or more elderly and/or child pedestrians) be confirmed at a location before placing a high priority on the installation of a marked crosswalk alone.

P = Possible increase in pedestrian crash risk may occur if crosswalks are added without other pedestrian facility enhancements. These locations should be closely monitored and enhanced with other pedestrian crossing improvements, if necessary, before adding a marked crosswalk.

N = Marked crosswalks alone are insufficient, since pedestrian crash risk may be increased by providing marked crosswalks alone. Consider using other treatments, such as traffic-calming treatments, traffic signals with pedestrian signals where warranted, or other substantial crossing improvement to improve crossing safety for pedestrians.

# The City of Lauderdale

## City Address Map

- Cross walk

- Stop sign

