

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**TUESDAY, SEPTEMBER 23, 2008**  
**7:30 P.M. CITY HALL**  
**1891 WALNUT STREET**

**FILE**

1. ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVALS
  - a. Minutes of the September 10, 2008, City Council Meeting.
  - b. Claims totaling \$23,197.74.
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL.
5. CONSENT
  - a. 2008 Auditing Firm Contract
  - b. PCIC Minutes
6. SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS
7. PUBLIC HEARINGS Public hearings are conducted so that the public affected by a proposal can have input in to the decision.
8. REPORTS
9. DISCUSSION / ACTION
  - a. Accident Insurance for City Volunteers
  - b. Reschedule November 11, 2008, City Council Meeting
10. ITEMS REMOVED FROM THE CONSENT AGENDA
11. ADDITIONAL ITEMS
12. SET AGENDA FOR NEXT MEETING
  - a. Larpenieur Avenue Development - TH280 Bridge Lights
  - b. Adopt Local Surface Water Management Plan
  - c. Recycling Contract Renewal
  - d. County Road Crosswalks
  - e. 2009 Budget
13. WORK SESSION
  - a. Larpenieur Avenue Development - Discussion with Ahvo Taipale, Owner of 2436 Larpenieur Avenue
  - b. Park Items - PCIC Recommendation for Park Slope
  - c. Council Communications
14. ADJOURN

September 10, 2008

Mayor Dains called the meeting to order at 7:30 p.m.

Councillors present: Karen Doherty, Clay Christensen, Denise Hawkinson, and Mayor Jeff Dains. Councillor absent: Lara Mac Lean.

Staff present: Heather Burkowski, Acting City Administrator; Jim Bownik, Assistant to the City Administrator; Colleen Callahan, Interim Deputy City Clerk.

Mayor Dains asked for additions, deletions, or changes to the meeting agenda.

There being none, Councillor Hawkinson moved to approve the agenda. Councillor Christensen seconded the motion and it carried.

Councillor Doherty moved approval of the August 26, 2008, City Council minutes. Councillor Hawkinson seconded the motion and it carried.

Councillor Christensen moved approval of the claims totaling \$73,371.89. Councillor Doherty provided the second and the motion carried.

Mayor Dains asked if members of the public wished to address the Council. There being none, the Council moved to the Consent Agenda.

Councillor Hawkinson moved the consent agenda approving a rental housing license; approving Resolution 091008A Denying the Lot Division at 1948 Walnut Street; and authorizing staff to contract with Visu-Sewer for sewer maintenance. Councillor Doherty seconded the motion and it carried.

Bownik introduced information regarding a variance request for 1746 Carl Street. He explained that the property is not on a rectangular lot, and using the property line's average distance from the house (28 feet), he determined the resident is asking for a ten-foot variance for an eight-foot deck.

The Mayor opened the public hearing at 7:36 p.m. Butkowski read three letters from adjacent property owners who supported the project. Letters were received from D. Isaacson, 1751 Pleasant Street; Richard and Edith Koranda, 1752 Carl Street; and Gail Jacobson, 1747 Carl Street. The public hearing was closed at 7:38 p.m.

John Hazen was unable to attend the meeting, but his fiancée, Dawn, spoke on his behalf. She explained the previous stairs pulled away from the foundation and needed to be replaced. They previously tried other solutions but they did not work.

Councilor Hawkinson moved to approve the request for a ten-foot variance from the front property line to construct a deck at 1746 Carl Street. Councilor Doherty seconded the motion and it carried with all Councilors present voting yes.

Bowink introduced Chris Goodwin of Eureka Recycling. The City's recycling contract is up for renewal and Goodwin was available to answer Councilors' questions.

The Mayor asked about weekly collection versus bi-weekly collection as the proposal states they would be the same price. Goodwin responded that Lauderdale is so close to their sorting facility that whether they send one truck every week or two trucks every other week to collect costs about the same. Additionally, Eureka anticipates residents will recycle more which will lead to greater revenue sharing.

The Mayor asked for clarification of how linens are recycled. Goodwin responded that the material is sorted into different grades and then resold to companies like Ragstock or sent to other countries. Ultimately, it gets used again.

Goodwin then explained the "organics" pilot program Eureka is developing with the City of St. Paul. They are determining whether it is feasible to collect food scraps (and other compostable items), compost them on a large scale, and then sell the compost.

The Council asked staff to work with Eureka on a weekly collection contract.

Butkowski explained that the Environmental Services department of the Metropolitan Council had grant money available for residents that need to fix foundation drains and service laterals to eliminate the inflow of clear water into the sanitary sewer system.

**Councilor Christensen moved approval of Resolution 091008B – Applying for Drain Tile Disconnection and Service Lateral Work Grant Funding through the Metropolitan Council. Councilor Doherty seconded the motion and it carried with all Councilors present voting yes.**

The City received a quote for accident insurance for city volunteers. Butkowski explained this is not insurance the City has carried before. Currently, if someone is injured while volunteering, the City would only have a financial responsibility if the City were found liable for the accident. This insurance would provide disability, death, and impairment benefits. Additionally, the City could opt for an additional medical benefit.

The Mayor asked how this insurance would work if a volunteer had a pre-existing condition and how the \$1,000 medical benefit would work if the volunteer had an insurance policy. Butkowski responded that she would be meeting with the City's insurance agent the next day and would get clarifications before the next meeting.

Butkowski read the items on the agenda for the next meeting: Larpenteur Avenue development, Local Surface Water Management Plan adoption, and the recycling contract renewal.

The Council then moved into the Work Session.

Bownik explained since the last meeting, staff researched the process to re-plate a lot as the owners of 1948 Walnut Street would like to divide their lot into two buildable lots. Bownik outlined the process and explained that the applicant met with the zoning administrator and building official to review the process. In turn, this meeting was the Council's opportunity to review the process and offer the homeowner insight as to whether there is support to move ahead with the re-plotting process. Bownik noted that councilors are not bound by anything they say during the discussion.

The Mayor explained that dividing one 80-foot lot into two 40-foot lots has come up in the past. He is concerned the city is overbuilt and feels that has been reflected by citizen and comprehensive plan committees. The desire is for less density and not more.

Councilor Christensen favored dividing the lot along a straight line versus boxing around the existing house, as was previously considered. He said he appreciated the Mayor's concerns but did not think there were many other lots like this and didn't feel it would be precedent setting.

At this point, Councilor Doherty did not feel she could express one way or the other how she would vote on the issue.

Council Hawkinson was concerned about the neighbors. She noted that a lot next to her property was sold and built on when it would have been nicer to have the open space.

Property owner, Carly Rysgaard, acknowledged the proposed lot would be smaller (37 feet) but it would meet the five-foot side yard setbacks. Tim Rysgaard, the other property owner, thought it would be a unique opportunity for the City to have a LEED home. He recommended the Council look at the two-story LEED home built in south Minneapolis at 38<sup>th</sup> and Lyndale.

The Mayor asked the Rysgaard's whether they considered tearing down the old house. Tim responded that taking down a salvageable house went against his ethos.

Bownik noted that a simple majority would be needed to re-plate a property. The Mayor said the Council would take the item off the agenda, if not all Council members were present, if the Rysgaard's wished.

Council Hawkinson asked what the dimensions of the new home would be. The owners responded that it would be 24 x 45 feet.

Kathy Lertald, Chair of the Parks and Community Involvement Committee (PCIC), was in attendance to discuss budgeting for items related to the parks and community events. The group discussed items related to Fund 201 – Community Events. Staff explained that expenditures are anticipated to be greater than revenue over the next few years due to the new community events. Staff wanted to be sure Council knew this so they could budget accordingly. After further discussion, Lertald noted that the PCIC should be more involved in budgeting for Community Events.

Additionally, the Council discussed a reimbursement request from Mark Krug for expenses related to the Lauderdale Fun Run held as part of Day in the Park. The reimbursement would cover refreshments for the runners and the cost of t-shirts not sold during the event. The total request is \$352.64 but the City received \$180 in entry fees to off-set the cost. The Council was in general agreement to reimburse Mr. Krug but asked staff to work more closely with him next year in planning for the event.

**Councilor Doherty moved approval of Mark Krug's reimbursement request for \$352.64 for expenses related to the Fun Run. Councilor Christensen seconded the motion and it carried with all Councilors present voting yes.**

The Council took a five-minute break at 9:25 pm and resumed at 9:30 pm.

Butkowski explained the Council had \$73,371 in surplus general revenue fund to consider allocating in addition to any levy increases the Council was considering. The Council discussed planned improvements to the parks and whether the levy needed to be raised in order for them to be completed. After further discussion of levy options, the Council voted to increase the net tax levy by 1.5%.

**Councilor Christensen moved adopting resolution 091008C – Levying Taxes for 2008 Payable in 2009 in the amount of \$558,381. Councilor Doherty seconded the motion and it carried with all Councilors present voting yes.**

Butkowski updated the Council on items of interest.

- Notice of Entry of Judgment for the park gap property matter was entered on September 2 and payment to the Nolan's would be sent prior to the September 22 deadline.
- Colleen Callahan, interim deputy city clerk, was thanked for offering the City a filing cabinet to replace the City's broken one.
- The Council received a follow-up letter from the Police Chief regarding his meeting with the Mayor and Acting City Administrator.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES

Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 5 of 5

- Ahvo Taipale, owner of the vacant lot on Larpenteur Avenue, will be at the next meeting to discuss plans for his lot.
- The liability waiver for the owners of 1953 Carl Street was ready for the Mayor to sign. If Jack and Karen Schultz agree to the waiver and compensation for the sod replacement, they will be provided with the check authorized in the claims batch. Dave Hall said Mn/DOT would help pay for pedestrian lights on the new TH280 bridge. The City will have to contract for ongoing maintenance. The Council needs to decide how many and which style of light fairly quickly so it can be included in the bid documents.
- Mr. Lambert of Eustis Street e-mailed a letter to the City regarding some of his concerns that will be provided to the Council with the Friday Report.
- Staff has not heard back from Ramsey County regarding the painting of crosswalks on Eustis and Roselawn.
- The City owned a CD through Silver State Bank, which failed recently. Staff anticipates the principal plus accrued interest will be returned to the City within two weeks.
- Public Works staff picked up the hockey goals for the roller rink and they will be set up shortly.

**Councilor Christensen moved to adjourn the meeting. Councilor Doherty seconded the motion and it carried. The meeting adjourned at 10:09 p.m.**

Respectfully submitted,

Heather Burkowski  
Acting City Administrator

**CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL**

**September 23, 2008 City Council Meeting**

Payroll 09/19/08 Payroll: Direct Deposit # 500614-500623, #8003-8016 09/19/08 Payroll: Payroll Liabilities, e-payments 292E-295E \$8,717.45 \$6,631.60	Vendor Claims 09/23/08 Claims: Check #s 19358-19381 \$7,848.69
--	--

**Subtotal of Claims From Above**

**\$23,197.74**

<b>Total Claims for Approval</b> <b>\$23,197.74</b>
--

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Check Amount	Check Date	Check Status
50621	00000002	HINRICHS, DAVID C	19	BI-WEEKLY	\$1,047.74	9/23/2008	Outstanding
50622	00000005	HUGHES, JOSEPH A	19	BI-WEEKLY	\$1,481.83	9/23/2008	Outstanding
50618	00000010	DAINS, JEFFREY	19	BI-WEEKLY	\$276.23	9/23/2008	Outstanding
50614	00000011	BOWNIK, JAMES	19	BI-WEEKLY	\$1,062.01	9/23/2008	Outstanding
50617	00000014	CHRISTENSEN, CLAY	19	BI-WEEKLY	\$184.70	9/23/2008	Outstanding
008011	00000021	MATHENY, VIRGINIA	19	BI-WEEKLY	\$16.00	9/23/2008	Outstanding
008007	00000039	GORDEN, ELEANOR	19	BI-WEEKLY	\$80.00	9/23/2008	Outstanding
50623	00000013	MAC LEAN, LARA	19	BI-WEEKLY	\$184.70	9/23/2008	Outstanding
50616	00000017	CALLAHAN, COLLEEN	19	BI-WEEKLY	\$1,250.20	9/23/2008	Outstanding
008003	00000097	SIMONS, HANS	19	BI-WEEKLY	\$80.00	9/23/2008	Outstanding
008004	00000096	SUNDEEN, KAREN	19	BI-WEEKLY	\$72.00	9/23/2008	Outstanding
008000		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008001		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008002		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008017		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008018		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008019		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008020		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008021		VOID	19	BI-WEEKLY	\$0.00	9/23/2008	VOID
008008	00000052	JAMES, VIRGINIA	19	BI-WEEKLY	\$80.00	9/23/2008	Outstanding
008014	00000043	SVENTEK, MARY JANE	19	BI-WEEKLY	\$136.00	9/23/2008	Outstanding
008012	00000031	MOFFATT, ANDREA M	19	BI-WEEKLY	\$16.00	9/23/2008	Outstanding
008009	00000032	KVALBEIN, JULIANE	19	BI-WEEKLY	\$153.00	9/23/2008	Outstanding
008016	00000035	WISEN, CRYSTAL	19	BI-WEEKLY	\$136.00	9/23/2008	Outstanding
008005	00000038	BOWE, DONNA	19	BI-WEEKLY	\$80.00	9/23/2008	Outstanding
50619	00000004	DOHERTY, KAREN	19	BI-WEEKLY	\$200.70	9/23/2008	Outstanding
50615	00000007	BUTKOWSKI-HINRICHS, HE	19	BI-WEEKLY	\$1,643.64	9/23/2008	Outstanding
50620	00000041	HAWKINSON, DENISE	19	BI-WEEKLY	\$184.70	9/23/2008	Outstanding
008013	00000012	STEWART, WILLIAM C.	19	BI-WEEKLY	\$136.00	9/23/2008	Outstanding
008010	000000100	MANGEN, GAYLE	19	BI-WEEKLY	\$72.00	9/23/2008	Outstanding
008015	000000099	TANAMACHI, JEANNE	19	BI-WEEKLY	\$72.00	9/23/2008	Outstanding
008006	000000098	CRAFT, PATRICIA	19	BI-WEEKLY	\$72.00	9/23/2008	Outstanding
					<u>\$8,717.45</u>		



**\*Check Detail Register®**

**CITY OF LAUDERDALE**

SEPTEMBER 2008

Check Amt Invoice Comment

10100 NORTH STAR CHECKING	
Paid Chk# 000292E	PERA 9/19/2008
G 101-21704	PERA
Total PERA	\$1,142.29
09/19/08 Payroll	\$1,142.29
-----	
Paid Chk# 000293E	ICMA 9/19/2008
G 101-21705	ICMA RETIREMENT
Total ICMA	\$2,002.68
09/19/08 Payroll	\$2,002.68
-----	
Paid Chk# 000294E	NORTH STAR BANK, CHECKING STMT 9/19/2008
G 101-21703	FICA WITHHOLDING.
G 101-21701	FEDERAL TAXES
Total NORTH STAR BANK, CHECKING STMT	\$2,761.67
9/19/08 payroll taxes	\$1,880.70
9/19/08 payroll taxes	\$880.97
-----	
Paid Chk# 000295E	MN DEPARTMENT OF REVENUE 9/19/2008
G 101-21702	STATE WITHHOLDING
Total MN DEPARTMENT OF REVENUE	\$724.96
09/08 State withholding	\$724.96
-----	
10100 NORTH STAR CHECKING	\$6,631.60
-----	
10100 NORTH STAR CHECKING	\$6,631.60

Fund Summary  
101 GENERAL

**\*Check Detail Register©**

**CITY OF LAUDERDALE**

SEPTEMBER 2008

Check Amt Invoice Comment

10100 NORTH STAR CHECKING	
Paid Chk# 019358	9/23/2008 AFSCME
G 101-21709	UNION DUES
\$69.40	Total AFSCME
09/08 Union Dues	\$69.40
Paid Chk# 019359	9/23/2008 AMERIPRIDE
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE
\$185.33	Total AMERIPRIDE
M019073	\$185.33
2 boxes paper towel 1 box tp	
Paid Chk# 019360	9/23/2008 BUTKOWSKI, HEATHER
E 101-41200-331	TRAVEL EXPENSE
\$82.11	Total BUTKOWSKI, HEATHER
Mileage	\$82.11
Paid Chk# 019361	9/23/2008 CINTAS
E 602-49100-425	CLOTHING
\$32.26	Total CINTAS
PW Clothing	\$32.26
PW Clothing	\$64.52
Paid Chk# 019362	9/23/2008 CITY OF FALCON HEIGHTS
E 101-42100-321	FIRE CALLS
\$396.86	Total CITY OF FALCON HEIGHTS
8/08 Fire Calls	\$396.86
Paid Chk# 019363	9/23/2008 CITY OF ROSEVILLE
E 101-41200-306	CONSULTING FEES
\$263.33	Total CITY OF ROSEVILLE
09/08 IT Services	\$263.33
Paid Chk# 019364	9/23/2008 EAST HENNEPIN AUTO SERVICE INC
E 101-43000-212	MOTOR FUELS
\$47.12	Total EAST HENNEPIN AUTO SERVICE INC
08/08 motor fuel from 05/08	\$47.12
08/08 motor fuel from 05/08	\$10.09
08/08 motor fuel from 05/08	\$10.09
08/08 motor fuel from 05/08	\$67.30
Paid Chk# 019365	9/23/2008 EUREKA RECYCLING
E 203-50000-389	RECYCLING CONTRACTOR
\$1,372.78	Total EUREKA RECYCLING
8/08 Recycling	\$1,372.78
Paid Chk# 019366	9/23/2008 HEWLETT-PACKARD CO
E 101-41200-538	COMPUTER SOFTWARE & EQU
\$780.34	Total HEWLETT-PACKARD CO
new pc	\$780.34
Paid Chk# 019367	9/23/2008 INTEGRA
E 101-41200-391	TELEPHONE/PAGERS
\$52.68	Total INTEGRA
8/08 fax line	\$52.68
Paid Chk# 019368	9/23/2008 JIMMYS JOHNNYS INC
E 101-45200-427	PORTA POTTY RENTAL
\$214.94	Total JIMMYS JOHNNYS INC
8/08-9/04/08 park portable res	\$214.94
Paid Chk# 019369	9/23/2008 LILLIE SUBURBAN NEWS

**\*Check Detail Register®**

**CITY OF LAUDERDALE**

SEPTEMBER 2008

Check Amt Invoice Comment

E 101-41200-309 DELIVERY \$660.00  
 Total LILLIE SUBURBAN NEWS \$660.00

Paid Chk# 019370 9/23/2008 LMC \$375.00

E 602-49100-438 DUES & SUBSCRIPTIONS \$375.00  
 Total LMC \$375.00

Paid Chk# 019371 9/23/2008 MAMA \$20.00

E 101-41200-308 TRAINING/CONFERENCES \$20.00  
 Total MAMA \$20.00

Paid Chk# 019372 9/23/2008 OFFICE MAX \$27.72

E 101-41200-201 GENERAL SUPPLIES \$27.72  
 Total OFFICE MAX \$27.72

Paid Chk# 019373 9/23/2008 PUBLIC EMPLOYEES INS PROGRAM \$521.17

G 101-21706 HEALTH INSURANCE \$521.17  
 Total PUBLIC EMPLOYEES INS PROGRAM \$521.17

Paid Chk# 019374 9/23/2008 RAMSEY CO LEAGUE OF LOCAL GOVT \$152.75

E 101-41100-438 DUES & SUBSCRIPTIONS \$152.75  
 Total RAMSEY CO LEAGUE OF LOCAL GOVT \$152.75

Paid Chk# 019375 9/23/2008 RAMSEY COUNTY, PROP REC & REV \$738.07

E 405-48500-327 OTHER SERV- SEWER/NPDES I \$738.07  
 Total RAMSEY COUNTY, PROP REC & REV \$738.07

Paid Chk# 019376 9/23/2008 RAPIT PRINTING \$682.01

E 101-41200-353 NEWSLETTER PRINTING \$682.01  
 Total RAPIT PRINTING \$682.01

Paid Chk# 019377 9/23/2008 SAM'S CLUB \$60.99

E 201-45600-379 HALLOWEEN EVENT \$60.99  
 E 201-45600-377 DAY IN THE PARK \$410.41  
 Total SAM'S CLUB \$471.40

Paid Chk# 019378 9/23/2008 SPRINT PCS \$35.98

E 101-43000-391 TELEPHONE/PAGERS \$35.98  
 E 601-49000-391 TELEPHONE/PAGERS \$17.99  
 E 602-49100-391 TELEPHONE/PAGERS \$17.99  
 Total SPRINT PCS \$71.96

Paid Chk# 019379 9/23/2008 SUBURBAN ACE HARDWARE \$26.59

E 101-43000-228 MISC REPAIRS MAINT SUPPLIE \$26.59  
 Total SUBURBAN ACE HARDWARE \$26.59

Paid Chk# 019380 9/23/2008 XCEL ENERGY, PARK & GARAGE \$15.22

E 101-45200-381 ELECTRIC \$15.22  
 E 101-43000-383 GAS UTILITIES \$23.60

8/08 park/garage electric \$15.22  
 8/08 park/garage gas \$23.60

Nozzle home defense max \$26.59

8/08 PW cell phone \$35.98

8/08 PW cell phone \$17.99

8/08 PW cell phone \$17.99

Halloween Supplies \$60.99

Day in the Park Supplies \$410.41

September/October Newsletter \$682.01

2007 TIF Admin Expenses \$738.07

2008 Membership Dues \$152.75

10/08 Employee Health Insuranc \$521.17

Misc Office Supplies (laser ta \$27.72

hb luncheon / training \$20.00

annual MISC fees \$375.00

8/08 Roseville Review Delivery \$660.00

**\*Check Detail Register©**

**CITY OF LAUDERDALE**

SEPTEMBER 2008

Check Amt Invoice Comment

E 101-45200-383	GAS UTILITIES	\$23.60	8/08 park/garage gas
E 101-43000-381	ELECTRIC	\$15.21	8/08 park/garage electric
Total XCEL ENERGY, PARK & GARAGE		\$77.63	

Paid Chk# 019381 9/23/2008 XCEL ENERGY, STREET LIGHTING			
E 101-43000-381	ELECTRIC	\$474.80	8/08 street lighting
Total XCEL ENERGY, STREET LIGHTING		\$474.80	
10100 NORTH STAR CHECKING		\$7,848.69	

Fund Summary

101 GENERAL	\$4,770.76
201 COMMUNITY EVENTS	\$471.40
203 RECYCLING	\$1,372.78
405 TIF-PROJECTS	\$738.07
601 SEWER UTILITIES	\$60.34
602 STORM SEWER ENTERPRISE FUND	\$435.34
10100 NORTH STAR CHECKING	\$7,848.69

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent  \_\_\_\_\_

Public Hearing \_\_\_\_\_

Discussion \_\_\_\_\_

Action \_\_\_\_\_

Resolution \_\_\_\_\_

Work Session \_\_\_\_\_

Meeting Date September 23, 2008

ITEM NUMBER 5A - 2008 Audit Contract

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

In 2006, the Council evaluated three auditing proposals and decided to retain Abdo, Eick, & Meyers as the City's auditor through 2008. This is the final year of the three-year agreement. In 2006, Abdo quoted the City a cost of \$14,438 for the 2008 audit with an anticipated ten percent increase due to new auditing standards. The engagement letter provided to the City is for \$15,880 or ten percent above the quoted price.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council authorizes staff to accept and sign the engagement letter from Abdo, Eick, and Meyers for the 2008 financial audit.

**COUNCIL ACTION:**



Grandview Square  
 5201 Eden Avenue  
 Suite 370  
 Edina, MN 55436

Honorable Mayor and Council  
 City of Lauderdale  
 Lauderdale, Minnesota

We are pleased to confirm our understanding of the services we are to provide City of Lauderdale, Minnesota (the City) for the year ended December 31, 2008. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended December 31, 2008, which collectively comprise the basic financial statements of the City. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the City's basic financial statements. As part of our engagement, we will apply certain limited procedures to the City's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by accounting principles generally accepted in the United States America and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.

Supplementary information other than RSI also accompanies the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

1. Combining and Individual Fund Financial Statements and Schedules
2. Summary Financial Report - Revenues and Expenditures for General Operations - Governmental Funds

**AUDIT OBJECTIVE**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with generally accepted auditing standards established by the Auditing Standards Board (United States) and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.



**MANAGEMENT RESPONSIBILITIES**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. We will prepare a general ledger trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information in the general ledger into a working trial balance. As part of the audit we will prepare a draft of your financial statements and related notes. We will also use the financial statements to complete the Office of the State Auditors' City Reporting Form. We will also enter the current year capital asset transactions into our software based on information you provide. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City and the respective changes in financial position and where applicable, cash flows, in conformity with accounting principles generally accepted in the United States of America.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws and regulations.

**AUDIT PROCEDURES - GENERAL**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the City.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.





Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

#### AUDIT PROCEDURES - INTERNAL CONTROL

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

#### AUDIT ADMINISTRATION, FEES, AND OTHER

We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

Steven R. McDonald, CPA is the engagement partner and is responsible for supervising the engagement and signing the report. Our fee for these services will be \$15,880 for the audit, Office of the State Auditor 2008 reporting form, and the tax increment financing district reporting forms. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.



We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

ABDO, EICK & MEYERS, LLP  
*Certified Public Accountants and Consultants*

Steven R. McDonald, CPA  
Managing Partner

**RESPONSE:**

This letter correctly sets forth the understanding of City of Lauderdale.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

LAUDERDALE COUNCIL	ACTION REQUESTED
MEETING DATE September 23, 2008	<input checked="" type="checkbox"/> Consent
ITEM NUMBER PCIC Minutes	<input type="checkbox"/> Special
STAFF INITIAL Jim	<input type="checkbox"/> Public Hearing
APPROVED BY ADMINISTRATOR	<input type="checkbox"/> Report
	<input type="checkbox"/> Discussion/Action
	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Work session

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Attached are the minutes from the Park & Community Involvement Committee meeting of August 11 and September 8, 2008.

**OPTIONS:**

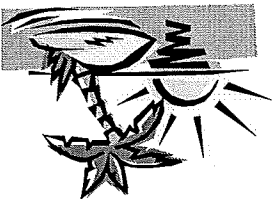
- 1) Approve as consent item.
- 2) Remove from consent for discussion.

**STAFF RECOMMENDATION:**

Motion to acknowledge receipt of and placing on file the attached minutes of the Park & Community Involvement Committee.

**COUNCIL ACTION:**

**MINUTES  
MONDAY, AUGUST 11, 2008  
PARK & COMMUNITY INVOLVEMENT COMMITTEE**



1. CALL TO ORDER 6:35 p.m.

2. ROLL CALL

Members Present: Micah Harpel, Kathy Lefald, Trygve Hansen, Gretel Keene, Bob Milligan  
Members Absent: Kathy Thompson, Donna Yamashita-Berry  
Staff & Council Present: Jim Bownik, Denise Hawkinson, Lara Mac Lean  
Others Present:

3. APPROVAL OF THE AGENDA  
Lefald requested adding basketball courts, dog play area, and local music to the agenda. Milligan requested adding the nature area stairs to the agenda. Milligan motioned to approve the agenda as amended, second by Hansen. Motion carried unanimously.

4. APPROVAL OF MINUTES OF JULY 7, 2008 MEETING  
Milligan motioned to approve the minutes, second by Hansen. Motion carried unanimously.

5. REPORTS  
A. Music Under the Trees (Monday, July 28, 7:30 p.m.) Wrap Up  
Lefald provided a post-event report. She stated 125 people attended the event.

6. DISCUSSION  
A. Day in the Park (Saturday, August 16, 4-7 p.m.)  
The Committee discussed the following details of the event: schedule of events, parade, music, root beer floats, electrical needs, filming, subcommittee, volunteers, sponsors, posters, Lions Club, set up, Jim's contact number for the event, assignments, stations, and logistics.  
B. Basketball Courts, Dog Play Area, Local Music

Lefald stated that some of the basketball players are leaving litter and using offensive language. Garage can placement and benches were also discussed related to the basketball courts.

Lefald stated the dog play area looks cluttered with water jugs and containers of bags. Suggestions included a storage container, planting trees or shrubs outside

Printed 9/18/2008 Printed 5/13/2008 Printed 5/18/2008

the fence, creating a phase 2 development for plantings and benches, and adding this topic to the agenda for the next meeting.  
Lerald proposed an idea for a winter dance event with live music and pie for February or March. She suggested a \$5 entry fee.

7. OTHER BUSINESS

A. Harpel Recognition

Bownik presented Harpel with a Certificate of Appreciation on behalf of the Committee. The Committee thanked Harpel for his hard work and dedication to the community.

B. Nature Area Stairs

Willigan asked about the sand placed on the stairs behind the townhomes in the Nature Area. Bownik stated that the Public Works Department placed the sand on the stairs to bury them. Willigan was concerned that the sand made the stairs slippery and more dangerous. Bownik stated that the city received a similar complaint since the work was performed.

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Bownik provided a preliminary agenda for the next meeting.

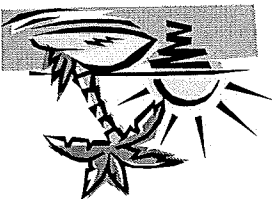
9. SET DATE FOR NEXT MEETING

The committee meets on the first or third Mondays of the month depending on the needs and commitments of the committee. The next meetings are set for September 8 and October 6 at 6:30 p.m.

10. ADJOURNMENT

Willigan motioned to adjourn the meeting, second by Harpel. The meeting adjourned at 8:21 p.m.

**MINUTES  
MONDAY, SEPTEMBER 8, 2008  
PARK & COMMUNITY INVOLVEMENT COMMITTEE**



1. CALL TO ORDER 6:32 p.m.

2. ROLL CALL

Members Present: Kathy Lefald, Trygve Hansen,  
Members Absent: Kathy Thompson, Donna Yamashita-Berry  
Staff & Council Present: Jim Bownik, Heather Butkowski, Denise Hawkinson  
Others Present: Gretel Keene, Bob Milligan

3. APPROVAL OF THE AGENDA

Thompson motioned to approve the agenda, second by Yamashita-Berry.  
Motion carried unanimously.

4. APPROVAL OF MINUTES OF AUGUST 11, 2008 MEETING

Lefald requested adding the words "some of" before "the basketball players" for the basketball court discussion. Lefald also requested replacing the word "junky" with the phrase "cluttered with water jugs and containers of bags" for the dog play area discussion. Yamashita-Berry motioned to approve the minutes as amended, second by Thompson. Motion carried unanimously.

5. REPORTS

A. Day in the Park (Saturday, August 16, 4-7 p.m.) Wrap Up

Lefald stated Kendra Kauppi would be willing to educate volunteers on food safety by providing a training class. She also suggested a sign informing volunteers of the expectations for food safety and that Kendra is in charge of monitoring that aspect of the event.

Hansen suggested several heavy-duty donation collectors such as a wood boxes and encouraging people to donate through an announcement. It was also suggested that a donation announcement could be made at Music Under the Trees.

A suggestion was made to expand the parade route and to revisit the time of the event. Bownik advised that major changes to the event such as the parade route or the time of the event need to be made well in advance. Thompson requested adding the discussion to the November agenda.

Hansen advised that he may be able to have the posters made for cost next year.

6. DISCUSSION/ACTION

A. Elect Vice Chair

Thompson motioned to nominate and cast a unanimous ballot electing Trygve Hansen as Committee Vice Chair effective immediately, second by Yamashita-Berry. Motion carried unanimously.

B. The North Slope of the Hill at the Park

Bownik informed the Committee that the Council is asking the Committee to consider a way to beautify the side of the hill. The hill has not been mowed this year due to the steepness and equipment issues. Hansen suggested native prairie grasses and wildflowers because they are low maintenance. Hansen also suggested the area could include a pathway and benches, but cautioned that it could take 4-5 years for the grasses and flowers to fully develop.

Hansen motioned to recommend the city look into native prairie grass and wildflower options for the side of the hill, second by Thompson. Motion carried unanimously.

C. Halloween Party (Friday, October 31, 5-7 p.m.)

Bownik initiated a brief discussion about planning the Halloween Event.

D. Doggie Play Area Assessment (Kathy Lerald)

Lerald initiated a discussion about the dog play area. After a lengthy discussion, the Committee agreed to basic expectations including no plastic water jugs, no dog dishes, a unified look for storage and benches, and a water source. Thompson suggested a hand pumped water source so water could not be left running. Lerald agreed to contact Leslie Kratz about the water jugs, Hawkinson agreed to pick up the dog dishes, Yamashita-Berry agreed to ask her daughter to email Bownik a photo of a suggested doggie station that has a waste container and cleanup bags, and Hansen agreed to research aesthetics for seating with the goal of a uniform look, and landscaping to soften the Roselawn side. Butkowski informed the Committee that as of next week, staff will collect and recycle plastic water jugs from the site. Thompson stated she is willing to donate a wooden picnic bench and supplies for rebuilding it.

E. Park Picnic Shelter Group Follow Up (Kathy Leraid)

Leraid initiated a discussion about the capacity of waste containers at the park. She stated she experienced them being full one weekend when she had a park reservation. Bownik informed the Committee that staff services them on Fridays and Mondays, but not on the weekends. Bownik also stated that two additional waste containers have been ordered and will add capacity.

After discussion, the Committee recommended the city require people reserving the park to take their garbage with them. Bownik suggested that such a requirement could be stated on the park reservation application form.

F. March Dance Proposal (Kathy Leraid)

Leraid suggested a dance Thursday, March 5 or 12, depending when the band was available. Preliminary thoughts included serving pie, charging a \$7 admission fee per person, promoting as dressy casual, possibly no jeans, and couples or stag.

7. OTHER BUSINESS

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Bownik provided a preliminary agenda for the next meeting.

9. SET DATE FOR NEXT MEETING

The committee meets on the first or third Mondays of the month depending on the needs and commitments of the committee. The next meeting is set for October 6 at 6:30 p.m.

10. ADJOURNMENT

Yamashita-Berry motioned to adjourn the meeting, second by Hansen. Motion carried unanimously and adjourned at 8:35 p.m.



# LAUDERDALE COUNCIL ACTION FORM

## Action Requested

Consent  
 Public Hearing  
 Discussion  
 Action  
 Resolution  
 Work Session

APPROVED BY ADMINISTRATOR

STAFF INITIAL

*AMB*

ITEM NUMBER

9A - Accident Insurance

Meeting Date

September 10, 2008

## DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, Council directed staff to report back on a few questions about the volunteer insurance. Our agent did the research and found out the following:

- About one-third of Minnesota cities carry accident insurance for city volunteers.
- If a volunteer has a pre-existing condition and files a claim, the League would work with the volunteer's doctor to determine what percentage of the injury, if any, could be attributed to the volunteer work. They would then pay accordingly.
- The optional medical benefit is considered primary insurance. In essence, if volunteers don't have insurance, or if they do and have out of pocket expenses, they will be reimbursed up to \$1,000.

The City's agent suggested considering this a benefit to volunteers versus something the City was obligated to provide. He also noted that once the City begins carrying this insurance, it should continue to carry it yearly. He was more concerned about what would happen if the City stopped carrying it and then someone was injured.


## OPTIONS:

1. Motion to purchase Group Self-Insured Accident Plan Basic Coverage for city volunteers through the League of Minnesota Cities Insurance Trust.
2. Motion to purchase Group Self-Insured Accident Plan Basic Coverage and Coverage D: Optional Medical Benefit for city volunteers through the League of Minnesota Cities Insurance Trust.
3. Do not approve one of the volunteer insurance options.

## STAFF RECOMMENDATION:

## COUNCIL ACTION:

# LAUDERDALE COUNCIL ACTION FORM

Meeting Date	September 23, 2008	
ITEM NUMBER	9B - Veterans Day Meeting	
STAFF INITIAL		
APPROVED BY ADMINISTRATOR		

<b>Action Requested</b>	_____
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

## DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Both Mayor Dains and Councilor Hawkinson noticed that the first City Council meeting for November is scheduled for Veterans Day. Accordingly, state law does not allow public business to be transacted on that day except in cases of necessity.

What day would the Council like to move the meeting to? The Council will likely want to avoid the first Tuesday of November, Election Day.

Staff will publish and post the new meeting date.

## OPTIONS:

## STAFF RECOMMENDATION:

## COUNCIL ACTION:



**LAUDERDALE COUNCIL  
ACTION FORM**

Meeting Date September 23, 2008

ITEM NUMBER 13A - LA Development - Ahvo

STAFF INITIAL *AKB*

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**Action Requested**

Consent \_\_\_\_\_

Public Hearing \_\_\_\_\_

Discussion \_\_\_\_\_

Action \_\_\_\_\_

Resolution \_\_\_\_\_

Work Session

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Ahvo Taipale plans to attend the work session to informally talk about his plans for 2436 Larpenteur Avenue. At the last meeting, I provided you with a couple of preliminary sketches the City's commercial building inspector reviewed. Attached is the complete set. I also spoke with Stacie Kvilvang about the potential use of TIF money along the Larpenteur Corridor. I provided her with the original TIF plan from 1985, the amended TIF plan from 1996, the City's TIF policy, and the City's 2007 TIF report to the State Auditor. She will synthesize this information and provide the Council with the allowable expenses authorized by the City's TIF plan and information on the process to spend TIF money. I will provide this to the Council once I receive it.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**

Duane C. Grace – Building Official

City of Lauderdale, Minnesota

City offices – 1891 Walnut Street – Lauderdale, MN. 55113

City Phone – 651/631-0300 Fax 651/631-2066

My summer address is

122 Knollwood Drive

Moose Lake, Minnesota 55767-9446

Phone Office – 218/485-0294

Mobile Phone – 218/260-9692

E-mail address – [duanec29@aol.com](mailto:duanec29@aol.com)

Fax 218/485-0258

25 August 2008

only 1 page

Mr. Ray Raffel – Architect  
Designery Architecture

Re: Proposed Ski House – Finn Sisu.

Mr. Ray.

A few preliminary comments for your consideration.

• My assumptions for this structure.

Occupancy – Mixed – “M” - retail sales – “S-1” - combustible storage.

Construction Type – Type V-B, without an automatic fire suppression system.

Location on the property – Open on one side only.

\*\* Will this owner have an easement for ingress on the west side that is marked as

an in roadway?

Floor Area -- 4620 sq. ft. on first level.

Occupant Load – Will determine from final plans.

1.) I will check on city parking requirements for this lot. 1 parking space for the

disabled is fine for up to 25 spaces, than it requires 2 up to 50. 1<sup>st</sup> one shall be

“Van Accessible” and have an 96-inch wide access aisle next to it with access to

the building at a slope of not to exceed 1:20. The parking space and access aisle

slope may not exceed 1:50

2.) A structure with an S-1 storage area may only be 1-story in height, unless

protected with an automatic fire suppression system. So this will need to be a

mezzanine if you need to have that storage space, and it may only be 1/3<sup>rd</sup> of the

room in which it opens into. See Section 505.

3.) Check that the path of common travel from the farthest point to the bottom of the

stairs will not exceed 75 lin. ft. of travel.

4.) The Finn Susi shop will require toilets for men and women, if the total occupant

load exceeds 50, which I now would doubt would occur.

5.) The other space the uni-sex toilet will need to have a urinal if the space is rented

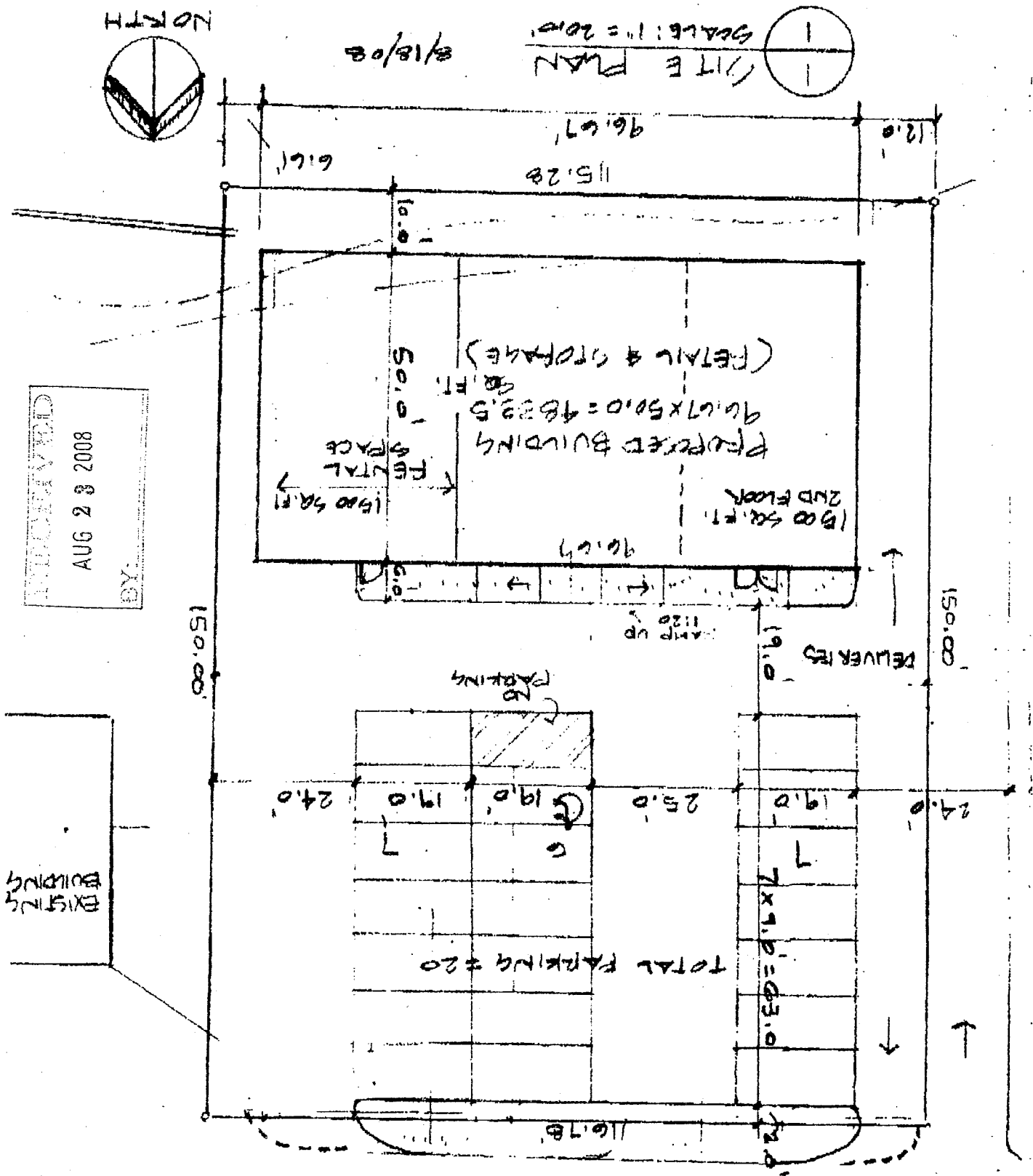
as a “B” occupancy.

6.) You will want to make sure that the exterior wall at the rear is more than 10-feet

from the property line, or one-hour construction would be required.

I cannot see any other comments to make from these plans Ray.  
Sincerely,  
Duane C. Grace

LARPENTER AVE

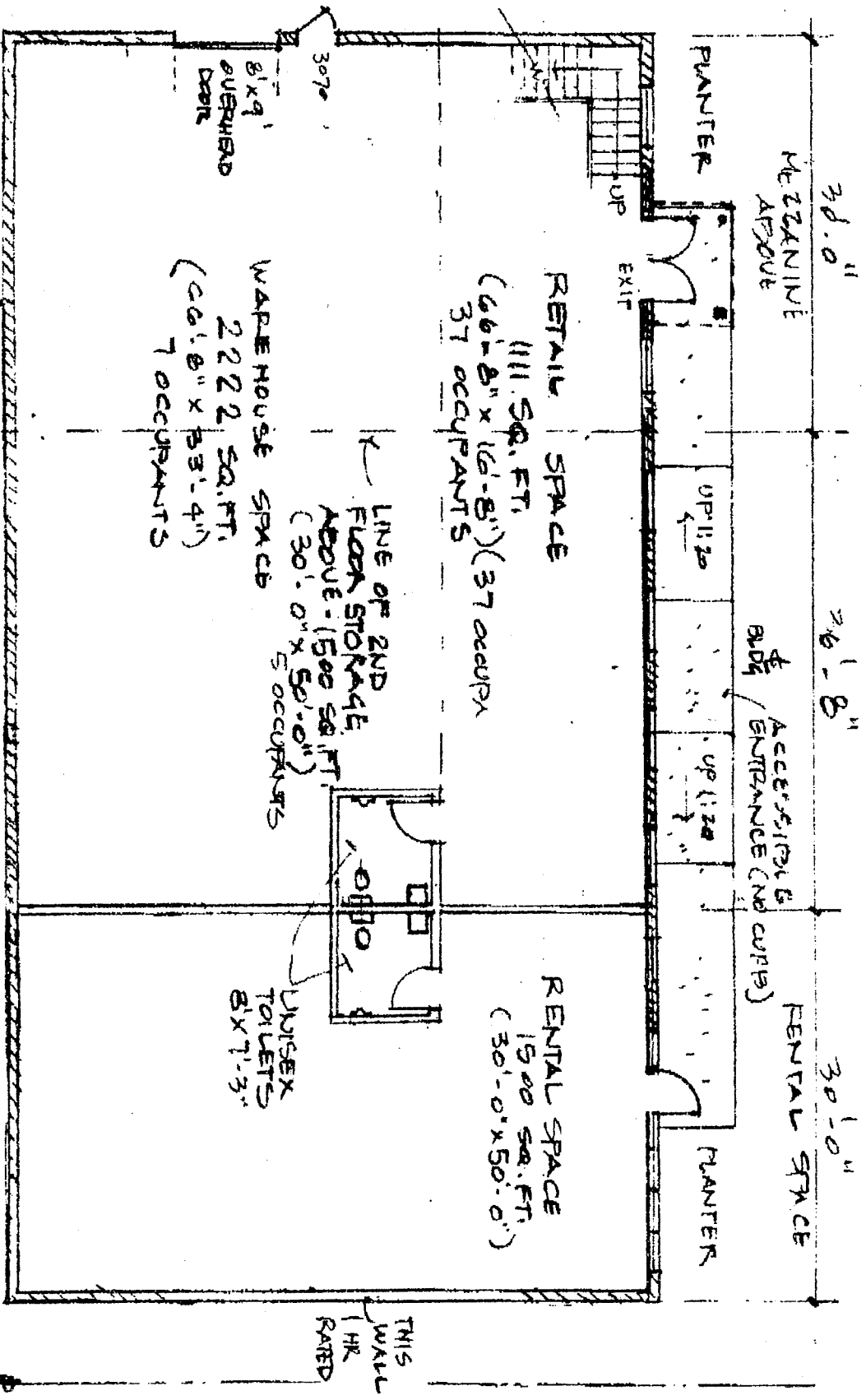


APPROVED  
 AUG 23 2008  
 BY:



SITE PLAN  
 SCALE: 1" = 20'  
 8/18/08

NOODYARDS  
 BY: AUG 29 2008



1  
 2

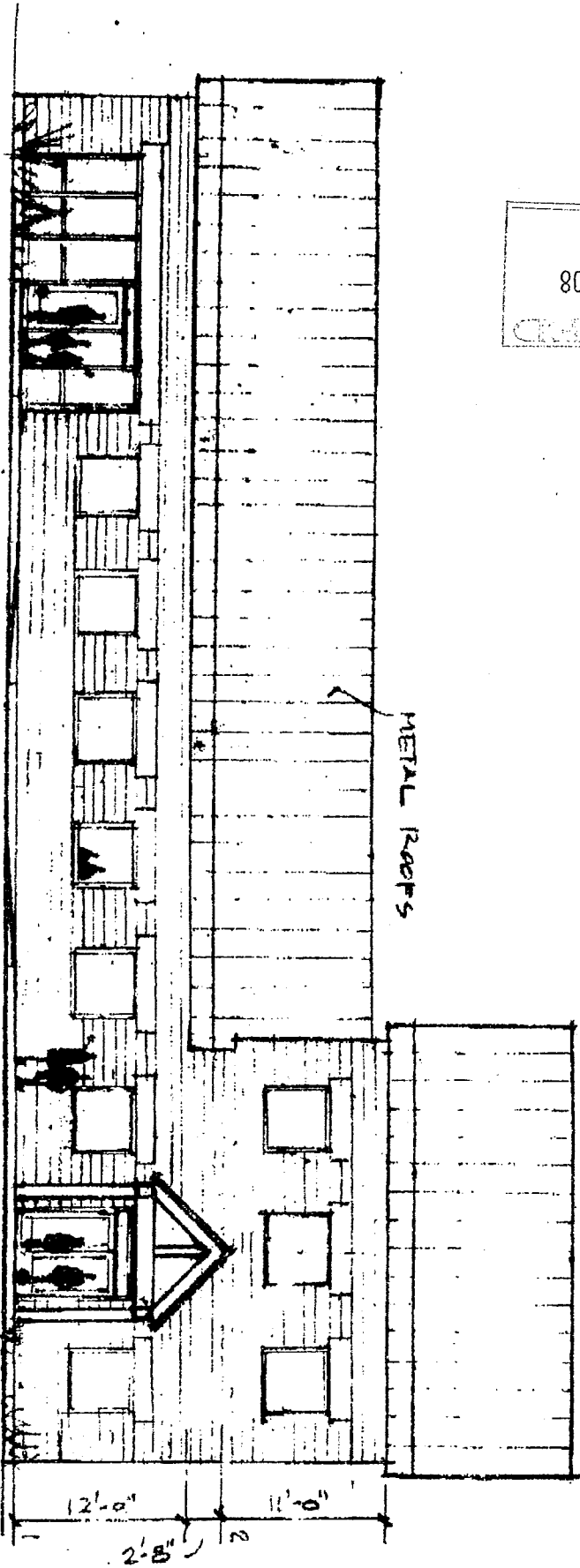
FLOOR PLAN

SCALE 3/32" = 1'-0"

8/18/08



REVISIONS  
BY:  
AUG 23 2008



VIEW FROM CARPENTEUR AVENUE  
SCALE: 3/32" = 1'-0"

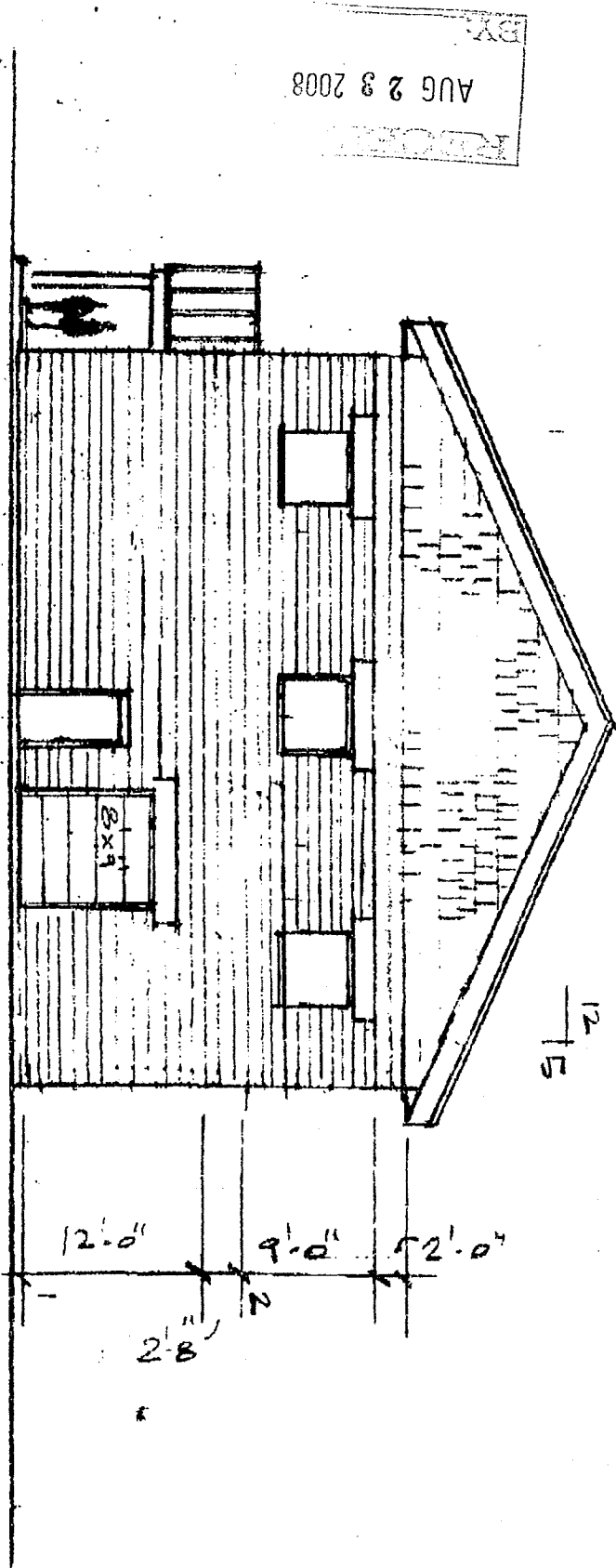
8/12/08

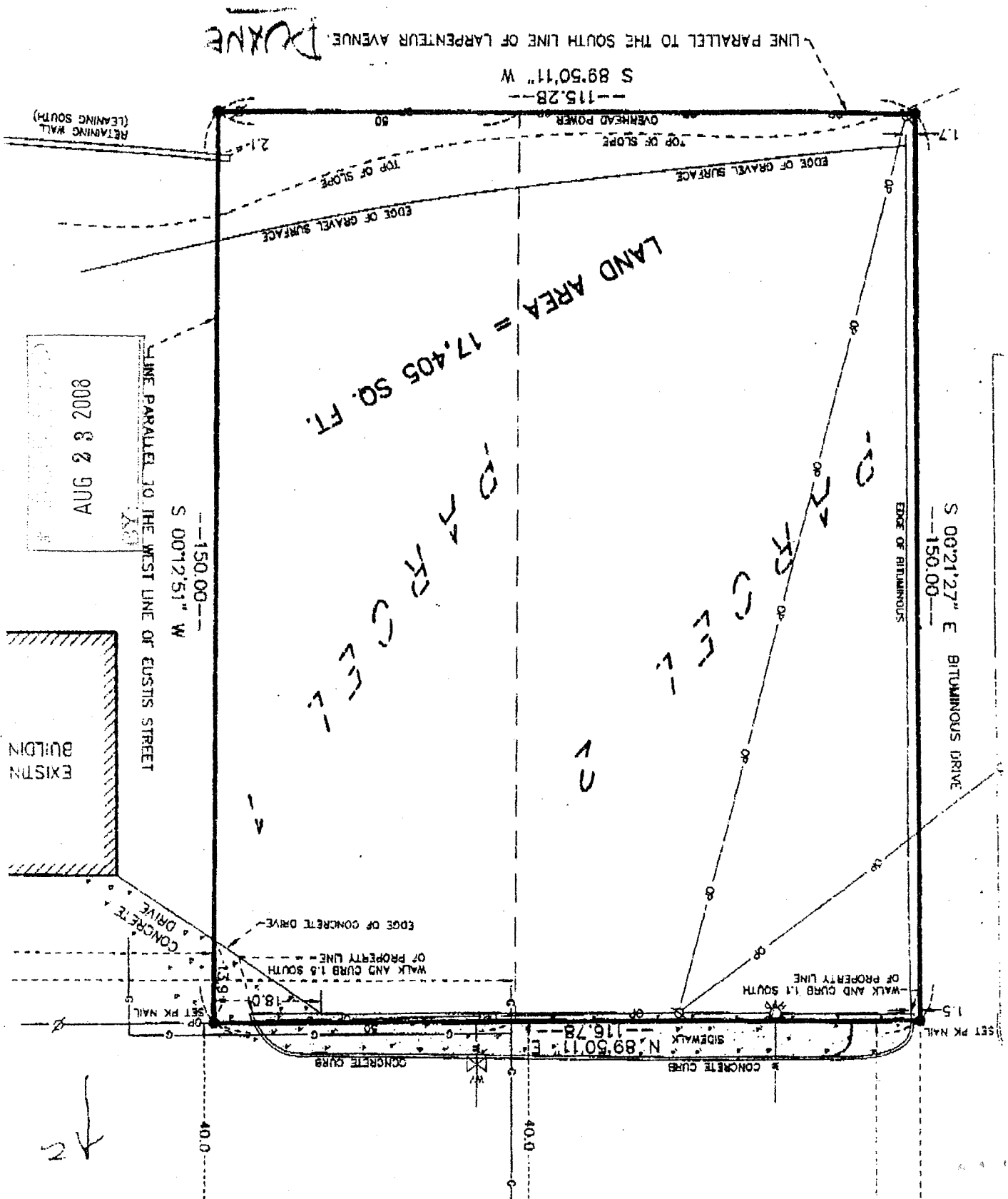




1  
4  
VIEW FROM 280  
SCALE: 3/32" = 1'-0"

8/16/08





AUG 23 2008

LINE PARALLEL TO THE WEST LINE OF EUSTIS STREET  
S 00°12'51" W  
150.00

LAND AREA = 17,405 SQ. FT.

S 00°21'27" E BITUMINOUS DRIVE  
150.00

LINE PARALLEL TO THE SOUTH LINE OF LARPELITEUR AVENUE  
S 89°50'11" W  
115.28

EXISTN BUILDN

CONCRETE CURB  
WALK AND CURB 18 SOUTH  
WALK AND CURB 14 SOUTH  
18.0  
13.94  
40.0

CONCRETE CURB  
SIDEWALK  
N 89°50'11" E  
116.78  
1.5  
SET PK NAIL

40.0

RETAINING WALL  
(LEANING SOUTH)  
2.1

EDGE OF GRAVEL SURFACE  
TOP OF SLOPE

OVERHEAD POWER  
TOP OF SLOPE

EDGE OF GRAVEL SURFACE

EDGE OF BITUMINOUS

DUANE



**LAUDERDALE COUNCIL**

**ACTION REQUESTED**

MEETING DATE September 23, 2008

ITEM NUMBER PCIC Recommendation for Slope of Hill

STAFF INITIAL Jim

APPROVED BY ADMINISTRATOR

- Consent \_\_\_\_\_
- Special \_\_\_\_\_
- Public Hearing \_\_\_\_\_
- Report \_\_\_\_\_
- Discussion/Action \_\_\_\_\_
- Resolution \_\_\_\_\_
- Work session  \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The Council asked the PCIC to consider beautification options for the north slope of the hill at the park. The Committee recommends planting native prairie grasses and wildflowers. Further research and planning would need to be done because there are many options for these types of plantings. It was also suggested that there could be a path with benches through the area. One caution was that it could take 4-5 years for the grasses to become aesthetically pleasing.

**OPTIONS:**

- 1) Affirm recommendation.
- 2) Recommend another option.

**STAFF RECOMMENDATION:**

Consider directing staff on preferred option for beautification of the slope of the hill at the park.

**COUNCIL ACTION:**