

**LAUDERDALE CITY COUNCIL MEETING AGENDA
WEDNESDAY, SEPTEMBER 10, 2008
7:30 P.M. CITY HALL
1891 WALNUT STREET**

FILE

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVALS**
 - a. Minutes of the August 26, 2008, City Council Meeting.
 - b. Claims totaling \$73,371.89.
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL.**
5. **CONSENT**
 - a. Rental Housing License Approval
 - b. Resolution 091008A Denying Lot Division at 1948 Walnut Street
 - c. Authorize Sewer Maintenance with Visu-Sewer
6. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
7. **PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input in to the decision.
 - a. 1746 Carl Street – Variance Request
8. **REPORTS**
9. **DISCUSSION / ACTION**
 - a. 1746 Carl Street – Variance Request
 - b. Recycling Presentation by Eureka Recycling
 - c. Participation in MCES I/I Mitigation Program – Resolution 091008B
 - d. Accident Insurance for City Volunteers
10. **ITEMS REMOVED FROM THE CONSENT AGENDA**
11. **ADDITIONAL ITEMS**
12. **SET AGENDA FOR NEXT MEETING**
 - a. Larpenteur Avenue Development
 - b. Adopt Local Surface Water Management Plan
 - c. Comprehensive Plan Update
 - d. Recycling Contract Renewal
13. **WORK SESSION**
 - a. 1948 Walnut Subdivision Concept Plan
 - b. 2009 Budget & Preliminary Tax Levy – Resolution 091008C
 - c. Park Issues including authorizing Fun Run reimbursement to Mark Krug
 - d. Council Communications
14. **ADJOURN**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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August 26, 2008

Mayor Dains called the meeting to order at 7:30 p.m.

Councilors present: Karen Doherty, Clay Christensen, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.

Staff present: Heather Butkowski, Acting City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for any additions, deletions, or changes to the meeting agenda.

There being none, Councilor Christensen moved to approve the agenda. Councilor Hawkinson seconded the motion and it carried.

Councilor Doherty moved approval of the August 12, 2008, City Council meeting minutes. Councilor Mac Lean seconded the motion and it carried.

Councilor Hawkinson moved approval of the August 18, 2008, Special City Council meeting minutes. Councilor Mac Lean seconded the motion and it carried.

Councilor Christensen moved approval of the claims totaling \$25,462.01. Councilor Mac Lean provided the second and the motion carried.

Mayor Dains asked if members of the public wished to address the Council. There being none, the Council moved on to the Consent Agenda.

The Mayor asked if anyone wished to remove items from the Consent Agenda. Councilor Hawkinson removed item B relating to Rainbow Tree Service's request to use the park.

Councilor Mac Lean moved the remaining consent agenda item authorizing the change of signatories. Councilor Hawkinson seconded the motion and it carried.

The Council moved on to the first of three variance requests. The first request was a two-foot side yard setback variance and lot coverage variance for 1898 Walnut Street. Bownik explained that the property owner, Jeremy Carr, was requesting a three-foot side yard setback versus the five-foot setback required in the zoning ordinance to build a two stall garage (24' x 24'). The garage also requires a one percent lot coverage variance as the lot would go from 30-31% coverage.

The Council opened the public hearing at 7:37 p.m. No one wished to address the Council and the public hearing was closed at 7:38 p.m.

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Councilor Christensen asked whether the setbacks had been changed thereby allowing this type of request. Bownik responded that the Council had discussed some zoning changes in the past but the side yard setback remained at five feet.

Councilor Mac Lean said the request to allow the lot coverage to expand from 30 to 31 feet sounded reasonable to her. The Mayor expressed concern over the request to decrease the side yard setback. Councilors Doherty and Hawkinson agreed.

Councilor Hawkinson moved to approve the one percent additional lot coverage for 1898 Walnut Street and denied the request for a two foot variance from the side yard setback. Councilor Mac Lean seconded the motion and it carried with all Councilors voting yes.

Mr. Carr asked permission to address the Council. He researched neighboring cities and found that Columbia Heights allowed three foot side yard setback and 35% lot coverage on similar sized lots. He also noticed other garages seemingly built closer than five feet to the property line. He offered to help research the issue should the Council be interested in changing the ordinance.

Mayor Dains expressed his fire concerns when structures are too close together as happened on Eustis Street a few years prior. In that case, a garage started on fire and spread quickly to the next since the structures were so close to each other.

Councilor Christensen noted that much of the City was built before the zoning ordinance was created. Mac Lean noted it is always good to look at what other cities are doing and talk to the fire department.

Mr. Carr said he is trying to optimize his space and disagrees with staff assessment that eight to nine feet is an adequate sized parking space.

Next, Bownik explained the variance request for 1902 Walnut Street, also owned by Jeremy Carr. This request was also for a lot coverage variance (30-31%) and side yard setback variance (5 to 3 feet).

The public hearing began at 7:55 p.m. The letter from Edith Loveridge, 1909 Malvern Street, was read into the record. The public hearing was closed at 7:56 p.m.

Councilor Doherty moved to approve the one percent additional lot coverage for 1902 Walnut Street and denied the request for a two foot variance from the side yard setback. Councilor Christensen seconded the motion and it carried with all Councilors voting yes.

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Bownik explained that Joe and Mayken Cox of 1844 Carl Street were requesting a four-foot variance to construct an open-air front yard porch. Generally, the front yard setback is 30 feet. Since the adjacent properties are closer to the property line, they were able to build to within 27 feet without a variance; however, they wish to build within 23 feet of the property line. Their open air porch would be in line with the neighbor to the south.

The public hearing opened at 8:02 p.m. Mr. Cox explained the porch was one part of an overall home improvement project including siding, a new roof, replacement windows, and the porch. The house was built in two halves in different decades and he argues the porch will help make the house look more uniform.

When asked by the Council about previous requests, Bownik said the Council has generally approved them since he has been on staff.

Councilor Hawkinson moved to approve the four-foot variance from the front property line for 1844 Carl Street. Councilor Christensen seconded the motion and it carried with all Councilors voting yes.

Bownik introduced the lot division request from the owners of 1948 Walnut Street as the original plats had been consolidated into one property identification number. After being surveyed, the owners', Tim and Carolyn Rysgaard, realized the existing structure was 2.2 feet from the side property line thereby creating an encroachment which makes the northern platted lot unbuildable by the City's zoning codes and the State Building Code. Bownik asked the Council to deny or approve the request so staff could prepare the appropriate resolution for the next Council meeting.

Mr. Rysgaard addressed the Council. He said they would like to build a 24 foot home constructed to LEED standards which would leave 11 feet between the existing home and the new one. As a lot division would create an unbuildable lot, the Council denied the request.

Councilor Christensen moved to direct staff to create a resolution denying the lot division request. Councilor Mac Lean seconded the motion and it carried with all Councilors voting yes.

After further discussion, the Council directed staff to discuss alternatives to a lot split with the owner and bring back information to the next meeting about requirements and timeframes for the alternatives.

Butkowski told the Council the computer used by the officers was not functioning and was beyond repair. The City is under no contractual obligation to provide a computer for the police but it does allow them to do their paperwork in the City instead of traveling to Falcon Heights or St. Anthony. Roseville IT quoted a new system that included Microsoft Office.

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One option had Windows XP and the other Windows Vista. Staff suggested ordering the machine with Windows XP as the City's software had not been tested on Vista.

Councilor Doherty agreed that a replacement computer was necessary but felt city staff, specifically the Assistant to the City Administrator Bownik, should get the computer and the police should receive his.

Councilor Doherty moved to purchase workstation WX4600 with Microsoft Office and a DVD burner at a cost of approximately \$1,033.00. Councilor Christensen seconded the motion and it carried with all Councilors voting yes.

Councilors Christensen and Mac Lean worked with Acting City Administrator Butkowski on an amendment to her employment agreement. If Butkowski will not be offered or would not accept the City Administrator position after November 30, Butkowski agrees to continue as the acting administrator while the City seeks a new administrator as defined in the employment amendment.

Councilor Hawkinson moved to approve the employment agreement amendment as provided in the council packet. Councilor Mac Lean seconded the motion and it carried with all Councilors voting yes.

Councilor Hawkinson removed item 5B from the consent agenda to clarify what kind of activity Rainbow Tree Service was requesting to do in the Park. Butkowski explained that they sometimes climb trees using a friction method to trim them. As a result, they practice ways to safely rescue a trimmer from a tree should they be hurt while trimming.

Councilor Doherty moved to authorize Rainbow Tree Service to use Community Park for tree rescue training provided they carry liability insurance and name the City as an additional insured. Councilor Hawkinson seconded the motion and it carried with all Councilors voting yes.

Butkowski read the items on the agenda for the next meeting which included: setting 2009 preliminary levy, recycling contract renewal & presentation by Eureka Recycling, participation in MCES I/I Mitigation Program, accident insurance for city volunteers, Larpenteur Avenue Development, and variance requests.

The Council then moved into the Work Session.

The first item of discussion was Larpenteur Avenue. Mayor Dains questioned whether there should be another meeting with the Larpenteur Avenue property owners; and if so, who would participate. Mayor Dains and Councilors Christensen and Mac Lean volunteered to participate in the meetings. The Council felt the best thing to do was learn more about

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property owner Ahvo Taipale's plans for the vacant lot. Butkowski was asked to invite him to a future Council meeting.

The Council then discussed possible expenses for lighting when the TH280 Bridge is replaced in 2009. Staff received quotes from a vendor that offers the same fixtures as Xcel. Staff anticipates that budgeting \$43,000 would cover the cost of the low-maintenance lights.

Councilor Hawkinson proposed the idea of decorative plantings in the two triangular spaces around the hockey rink as they are slated to be seeded with grass. As there is limited top soil with gravel underneath, the Council suggested having the area seeded with grass as planned and assess the results next year.

Butkowski provided a brief overview of the budget materials included in the packet before the Council discussed a potential levy increase and what the money would be used for. The concern was having enough money to fund park projects. Staff was asked to bring back information on levy increase options and the amount of any projected surplus from 2008.

Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Heather Butkowski
Acting City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

September 10, 2008 City Council Meeting

<u>Payroll</u>		
09/05/08 Payroll:	Direct Deposit # 500609-500613	\$5,998.75
09/05/08 Payroll:	Payroll Liabilities, e-payments 289E-291E	\$5,543.68
<u>Vendor Claims</u>		
09/05/08 Claims:	Check #s 19341-19356	\$61,829.46

Subtotal of Claims From Above **\$73,371.89**

Mark Krug \$352.64

Total Claims for Approval	\$73,724.53
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CITY OF LAUDERDALE

09/05/08 12:09 PM

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Payments

Current Period: SEPTEMBER 2008

Batch Name	090508pyroll		Computer Dollar Amt	\$5,543.68	Posted
Refer	464	<u>NORTH STAR BANK, CHECKING S</u>	<u>Ck# 000289E 9/5/2008</u>		
Cash Payment	G 101-21703	FICA WITHHOLDING.	09/05/08 Payroll		\$1,608.48
Invoice					
Cash Payment	G 101-21701	FEDERAL TAXES	09/05/08 Payroll		\$778.24
Invoice					
Transaction Date	9/4/2008	Due 0	NORTH STAR CHEC 10100	Total	\$2,386.72
Refer	465	<u>ICMA RETIREMENT TRUST - 457</u>	<u>Ck# 000290E 9/5/2008</u>		
Cash Payment	G 101-21705	ICMA RETIREMENT	09/05/08 Payroll		\$2,002.68
Invoice					
Transaction Date	9/4/2008	Due 0	NORTH STAR CHEC 10100	Total	\$2,002.68
Refer	466	<u>PERA</u>	<u>Ck# 000291E 9/5/2008</u>		
Cash Payment	G 101-21704	PERA	09/05/08 Payroll		\$1,154.28
Invoice					
Transaction Date	9/4/2008	Due 0	NORTH STAR CHEC 10100	Total	\$1,154.28
Fund Summary				BATCH Total	\$5,543.68
	101	10100	NORTH STAR CHECKING		
					\$5,543.68
					\$5,543.68

Pre-Written Checks	\$5,543.68
Checks to be Generated by the Compute	\$0.00
Total	\$5,543.68

CITY OF LAUDERDALE
***Check Detail Register©**

SEPTEMBER 2008

		Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING				
Paid Chk#	019341	9/10/2008	AMERICAN PLANNING ASSOC.	
	E 101-41200-438	DUES & SUBSCRIPTIONS	\$75.00	214729-08060 Planning Magazine
	Total AMERICAN PLANNING ASSOC.		\$75.00	
Paid Chk#	019342	9/10/2008	CINTAS	
	E 601-49000-425	CLOTHING	\$32.26	PW Clothing
	E 602-49100-425	CLOTHING	\$32.26	470151361 PW Clothing
	Total CINTAS		\$64.52	
Paid Chk#	019343	9/10/2008	CITY OF ROSEVILLE	
	E 101-41200-306	CONSULTING FEES	\$263.33	0008876 08/08 IT Services
	Total CITY OF ROSEVILLE		\$263.33	
Paid Chk#	019344	9/10/2008	CITY OF ST ANTHONY	
	E 101-42100-319	POLICE CONTRACT	\$45,675.00	09/08 Police Contract
	Total CITY OF ST ANTHONY		\$45,675.00	
Paid Chk#	019345	9/10/2008	GLENWOOD INGLEWOOD	
	E 101-41200-208	WATER DELIVERY	\$4.79	6553830 08/08 water cooler rental
	Total GLENWOOD INGLEWOOD		\$4.79	
Paid Chk#	019346	9/10/2008	HUGHES & COSTELLO	
	E 101-41200-355	MISC PRINTING/PROCESS SER	\$160.89	9/08 Legal Services
	E 101-42100-305	LEGAL FEES	\$850.00	9/08 Legal Services
	Total HUGHES & COSTELLO		\$1,010.89	
Paid Chk#	019347	9/10/2008	KENNEDY & GRAVEN	
	E 101-41200-305	LEGAL FEES	\$457.25	07/08 Legal Services
	E 101-41200-305	LEGAL FEES	\$238.20	07/08 Legal Services
	Total KENNEDY & GRAVEN		\$695.45	
Paid Chk#	019348	9/10/2008	MET-COUNCIL ENVIRONMENTAL SER.	
	E 601-49000-387	WATER TREATMENT SERVICE	\$9,632.21	10/08 Wastewater service
	Total MET-COUNCIL ENVIRONMENTAL SER.		\$9,632.21	
Paid Chk#	019349	9/10/2008	NOLAN, PAUL AND VIRGINIA	
	E 101-41200-442	MISC	\$2,000.00	Park gap property settlement
	Total NOLAN, PAUL AND VIRGINIA		\$2,000.00	
Paid Chk#	019350	9/10/2008	NORTH STAR BANK, PETTY	
	E 101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$20.13	Dey Dist water heater parts
	E 101-41100-440	MEETING EXPENSES	\$3.18	2 bags ice BP council mgt
	E 101-41100-440	MEETING EXPENSES	\$3.19	Party City
	E 101-41200-203	POSTAGE	\$3.96	Post Office - mail comp plan
	E 101-45200-371	NON-RESIDENT REIMBURSEM	\$8.00	non resident reimb. Lisa Roers
	E 101-41200-355	MISC PRINTING/PROCESS SER	\$9.00	FH - copies for comp plan
	E 101-41200-201	GENERAL SUPPLIES	\$9.11	Office Depot - Name Plate
	E 101-41200-440	MEETING EXPENSES	\$14.98	Coffee - 2 cans

CITY OF LAUDERDALE
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SEPTEMBER 2008

		Check Amt	Invoice	Comment
E 101-41200-308	TRAINING\CONFERENCES	\$15.00		APMP - Lunch
E 101-41200-355	MISC PRINTING/PROCESS SER	\$15.00		BCA Background - Colleen
E 101-41200-355	MISC PRINTING/PROCESS SER	\$2.00		FH - copies for comp plan
E 101-43400-203	POSTAGE	\$21.28		DED tree Certified Ltrs
E 101-41200-201	GENERAL SUPPLIES	\$21.35		Walgreens - Phone card
E 101-41100-440	MEETING EXPENSES	\$22.99		Roseville Bakery - cake
E 101-41100-440	MEETING EXPENSES	\$36.92		Cub reception food
E 101-43400-203	POSTAGE	\$79.80		post office - nuisance ltrs
E 101-41200-308	TRAINING\CONFERENCES	\$16.00		SRA lunch x2
E 101-43400-203	POSTAGE	\$15.96		post office - DED tree ltrs
E 201-45600-440	MEETING EXPENSES	\$22.00		PCIL - Pizza
Total NORTH STAR BANK, PETTY		\$339.85		
<hr/>				
Paid Chk#	019351	9/10/2008	ONE CALL CONCEPTS	
E 101-43400-386	GOPHER STATE ONE CALL	\$43.50	8080618	08/08 locate tickets
Total ONE CALL CONCEPTS		\$43.50		
<hr/>				
Paid Chk#	019352	9/10/2008	PARK SERVICE	
E 101-43000-212	MOTOR FUELS	\$210.65		8/08 Motor Fuel
E 602-49100-212	MOTOR FUELS	\$45.14		8/08 Motor Fuel
E 601-49000-212	MOTOR FUELS	\$45.14		8/08 Motor Fuel
Total PARK SERVICE		\$300.93		
<hr/>				
Paid Chk#	019353	9/10/2008	RAMSEY COUNTY, PROP REC & REV	
E 101-42100-442	MISC	\$505.92		08/08 911 dispatching
E 101-41200-355	MISC PRINTING/PROCESS SER	\$20.00		09/08 Insurance
G 101-21706	HEALTH INSURANCE	\$276.48		09/08 Insurance
Total RAMSEY COUNTY, PROP REC & REV		\$802.40		
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Paid Chk#	019354	9/10/2008	SCHULTZ, JACK & KAREN	
E 401-48401-328	STREET REPAIR	\$577.50		Sod replacement settlement
Total SCHULTZ, JACK & KAREN		\$577.50		
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Paid Chk#	019355	9/10/2008	WASTE MANAGEMENT	
E 101-43000-384	REFUSE DISPOSAL	\$101.42		09/08 Waste pick up
Total WASTE MANAGEMENT		\$101.42		
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Paid Chk#	019356	9/10/2008	XCEL ENERGY, CITY HALL	
E 101-43000-383	GAS UTILITIES	\$29.05		08/08 Gas / Electric
E 101-43000-381	ELECTRIC	\$213.62		08/08 Gas / Electric
Total XCEL ENERGY, CITY HALL		\$242.67		
10100 NORTH STAR CHECKING		\$61,829.46		

CITY OF LAUDERDALE
***Check Detail Register©**

SEPTEMBER 2008

	Check Amt	Invoice	Comment
Fund Summary			
			10100 NORTH STAR CHECKING
101 GENERAL	\$51,442.95		
201 COMMUNITY EVENTS	\$22.00		
401 CAPITAL IMPROVEMENT STREETS	\$577.50		
601 SEWER UTILITIES	\$9,709.61		
602 STORM SEWER ENTERPRISE FUND	\$77.40		
	<hr/>		
	\$61,829.46		

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED

Consent x
Public Hearing
Discussion
Action
Resolution
Work session

Meeting Date: September 10, 2008

ITEM NUMBER 5A—Rental Housing License Approval

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Jason Kesselring has successfully met all of the requirements for a rental housing license for 1804 Eustis Street. If approved, the license will expire on December 31, 2008.

OPTIONS:

1. Motion to approve the application request.
2. Motion to deny the application.

STAFF RECOMMENDATION:

By moving the Consent Agenda, the Council is approving the application.

COUNCIL ACTION:

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>September 10, 2008</u>
Special <u> </u>	ITEM NUMBER <u>Lot Division Denial for 1948 Walnut St.</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u> </u>
Discussion/Action <u> </u>	
Resolution <u> X </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last council meeting, staff presented a lot division request for 1948 Walnut Street. Council direction was for staff to prepare a resolution denying the request. The resolution of denial is attached.

OPTIONS:

- 1) Approve as consent.
- 2) Remove for discussion, followed by action.

STAFF RECOMMENDATION:

Consider motion to adopt Resolution 091008A denying the application for the division of two previously consolidated residential parcels of land located at 1948 Walnut St. based on the rationale that the resulting lots would not meet the requirements of the City Code.

COUNCIL ACTION:

RESOLUTION NO. 091008A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION DENYING THE APPLICATION FOR THE DIVISION OF TWO
PREVIOUSLY CONSOLIDATED RESIDENTIAL PARCELS OF LAND LOCATED AT
1948 WALNUT STREET.**

WHEREAS, an application has been made with the City of Lauderdale requesting the division of two previously consolidated residential parcels of land located at 1948 Walnut Street in Lauderdale and;

WHEREAS, the current legal description of the property is Lots 22 and 23, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota and;

WHEREAS, the proposed legal description for Parcel A is Lot 23, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota and;

WHEREAS, the proposed legal description for Parcel B is Lot 22, Block 2, Lauderdale's East Side Addition to Minneapolis, Ramsey County, Minnesota and;

WHEREAS, the two resulting lots will not comply with the requirements of Title 9, Building, Title 10, Zoning, and Title 11, Subdivision, of the Lauderdale City Code;

NOW THEREFORE, BE IT RESOLVED that the Lauderdale City Council denies the division of two previously consolidated residential parcels at 1948 Walnut Street into two separate residential parcels of land.

I CERTIFY THAT the City Council of Lauderdale adopted the above resolution on this 10th day of September, 2008.

(ATTEST)

Jeffrey E. Dains, Mayor

(SEAL)

Heather Butkowski, Acting City Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED

Consent x
Public Hearing
Discussion
Action
Resolution
Work session

Meeting Date: September 10, 2008

ITEM NUMBER 5C—Authorize Sewer Mtnc.—Visu-Sewer

STAFF INITIAL _____

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Sanitary Sewers on Larpenteur and Como need dredging. City staff are not equipped to manage the job safely and adequately with current equipment resources.

Visu-Sewer has the expertise and equipment necessary to complete the task. The fees for their services are \$175/ hour. It is estimated that these two projects will take 8-12 hours for completion. The cost of the project will be approximately \$1,400-\$2,100.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council is authorizing city staff to contract with Visu-Sewer for these services.

COUNCIL ACTION:

MEMO

DATE: SEPTEMBER 10, 2008
TO: MAYOR AND COUNCIL
FROM: JIM BOWNIK
RE: VARIANCE APPLICATION FOR 1746 CARL STREET



APPLICANT, PROPERTY OWNER, AND LOCATION

John Hazen
1746 Carl Street
Lauderdale, MN 55113

PROPOSAL

Construct a deck in the front yard of a single family use in the R-1 District.

VARIANCE REQUESTED

A) A 10-foot variance to the front yard setback requirements (to go from 30 feet to 20 feet from the front property line).

POLICIES AND PROCEDURES FOR VARIANCE APPROVAL

In reviewing this variance request, the Council should consider the Zoning Ordinance requirements as well as relevant State Statutes. The following should be considered:

- Chapter 3 of the Zoning Ordinance defines variances as follows: “The Board shall hear requests for variances from the literal provisions of this Title in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of this Title. The Board of Appeals and Adjustments may not permit as a variance any use that is not permitted under this Title for property in the zone where the affected person's land is located”.
- According to State Statute 462.357, Subd. 6, the following regulations apply to variances: The board of appeals and adjustments has the following powers with respect to the zoning ordinance: “To hear requests for variances from the literal provisions of the ordinance in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of the ordinance. “Undue Hardship” as used in connection with the granting of a variance means the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not

constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems”.

STAFF REVIEW

1746 Carl Street has a street that curves, making the house closer to the front property line on one side than it is on the other side. The house is 24 feet from the front property line on the south side, and 31.5 feet from the front property line on the north side. The average distance method was used to establish the distance from the house to the front property line. Using this method, the house is 28 feet from the front property line.

The applicant proposes to construct a deck that projects 8 feet from the front of the house. Since the front of the house already projects 2 feet into the 30-foot front yard setback area (using the average distance method), the total encroachment into the front yard setback area is 10 feet.

Staff review concludes the following reason to consider denial of the setback variance:

- The front of the house is currently setback a distance of 5 feet from the house to the north. The proposed porch would project 3 feet further from the front of the house to the north.
- The structure is already nonconforming with the front-yard setback requirements by 2 feet (using the average distance method). Thus, the property owner is essentially requesting a furtherance of the nonconformity.

Staff review concludes the following reason to consider approval of the setback variance:

- Similar requests have been approved in the past.

ENCLOSURES

A) Original variance application and site plan.

PUBLIC HEARING

Adjacent property owners received notice of tonight’s public hearing.

CITY COUNCIL ACTION REQUESTED

1) Consider request for front yard setback variance of 10 feet. Approve or deny the request according to the plans submitted and staff and council review, attaching any conditions deemed necessary for approval. If the variance is denied, state the rationale for the denial in the motion.

Received 8-25-08
JB

To the City of Lauderdale,

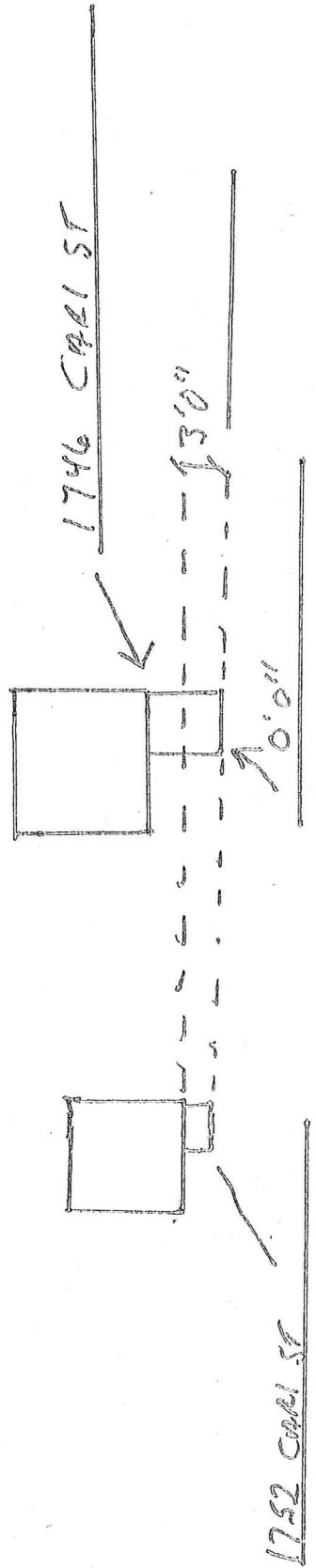
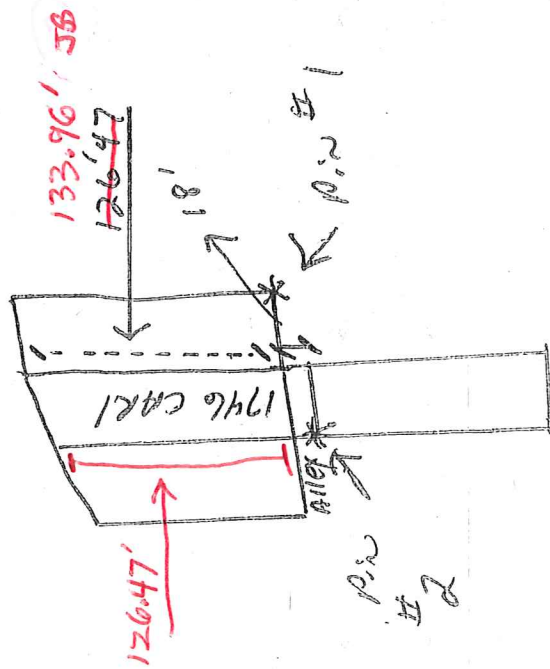
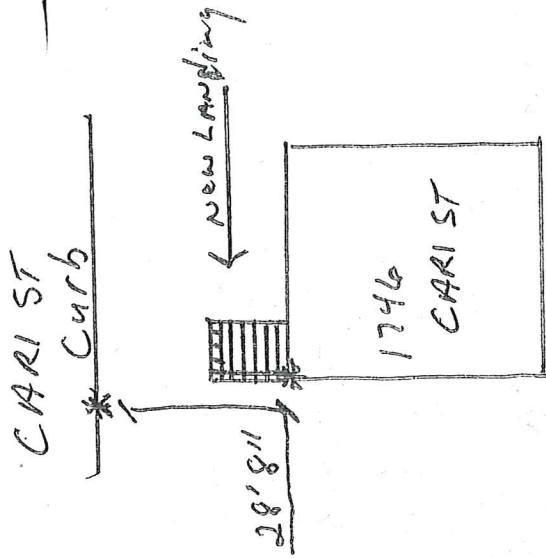
08/22/2008

The front landing and stairs at 1746 Carl St were sinking and pulling away from the structure. The gap between house and landing was increasing yearly and 2 attempts have been made to seal the crack, by placement of class 5 as a fill and the topping off with a Portland mix to no avail. Thus there was a necessity to completely remove and replace the existing landing and stairs. The new landing is 8 by 12 feet by 16 inches tall, it is made of composite materials which will not degrade and look unattractive for years to come. The new landing is attached to the house per Minnesota code and the piers are 48 inches deep with a diameter of 10 inches. The plans are enclosed with this letter. This letter is a request for an ³8'FT variance to the front set back at 1746 Carl ST. The measurement was determine by using property pins located at 1743 Pleasant ST (rear) and one located at the rear of 1750 Carl ST. The dimensions of the property were obtained from the Lauderdale plot plan, enclosed is a simple diagram of how and where the measurements were used. I thank you for your time and consideration on this improvement.

Sincerely,



1746 CARL ST Lauderdale Mo



1746 CARL ST

1752 CARL ST

* * * Take this sheet to the Building Materials desk to purchase your materials. * * *

You selected a 1 level deck with:
 Pressure Treated Framing Material
 4 x 4 Framing Posts
 1-1/8" x 5-3/16" UltraDeck Reversible Plastic Deck Boards
 Poured Footings 8" Tube 4' deep
 Natural Ultradeck Screws
 Stainless Steel Framing Fasteners
 End Caps

You may buy all the materials or any part at low cash and carry prices. Because of the wide variable in codes, Menards cannot guarantee that materials listed will meet your code requirements. Check with your local municipality for plan compliance and building permit. These plans are suggested designs and material lists only. Some items may vary from those pictured. We do not guarantee the completeness or prices of these structures. Tax, labor and delivery not included.

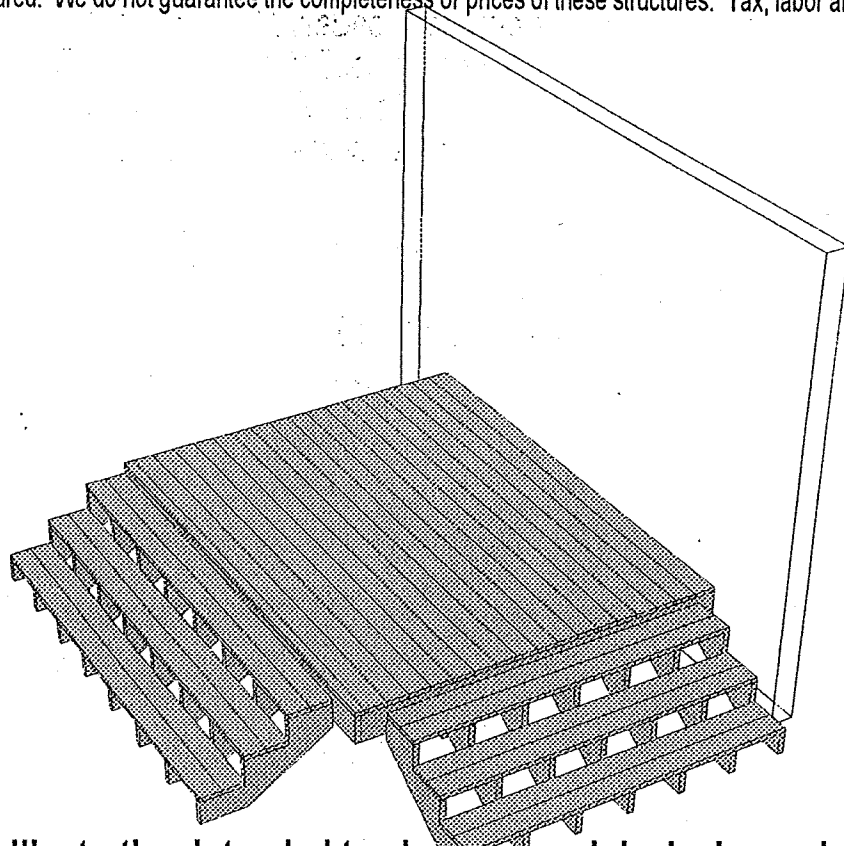


Illustration intended to show general deck size and shape.
 Some options selected may not be shown for picture clarity.

Today's cost for materials estimated in this design with options: \$846.56

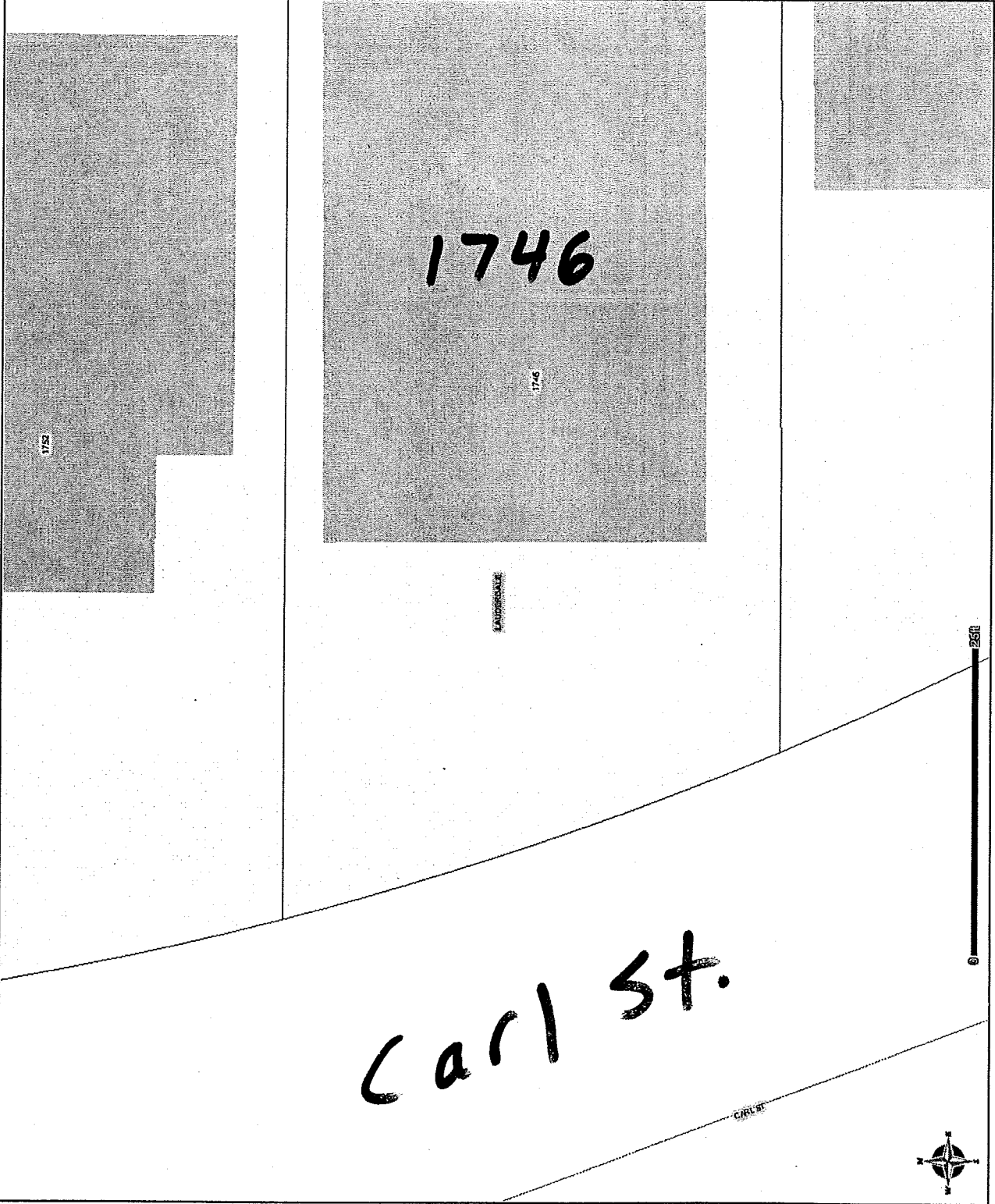
*The base price includes: 40 PSF deck live load, AC2 treated - horizontal 2x6 deck boards, 4x4 posts, 2x8 joists and beams, galvanized framing fasteners, and premium screws.

*(BASE price): \$595.78

If purchased today, you save: \$145.16

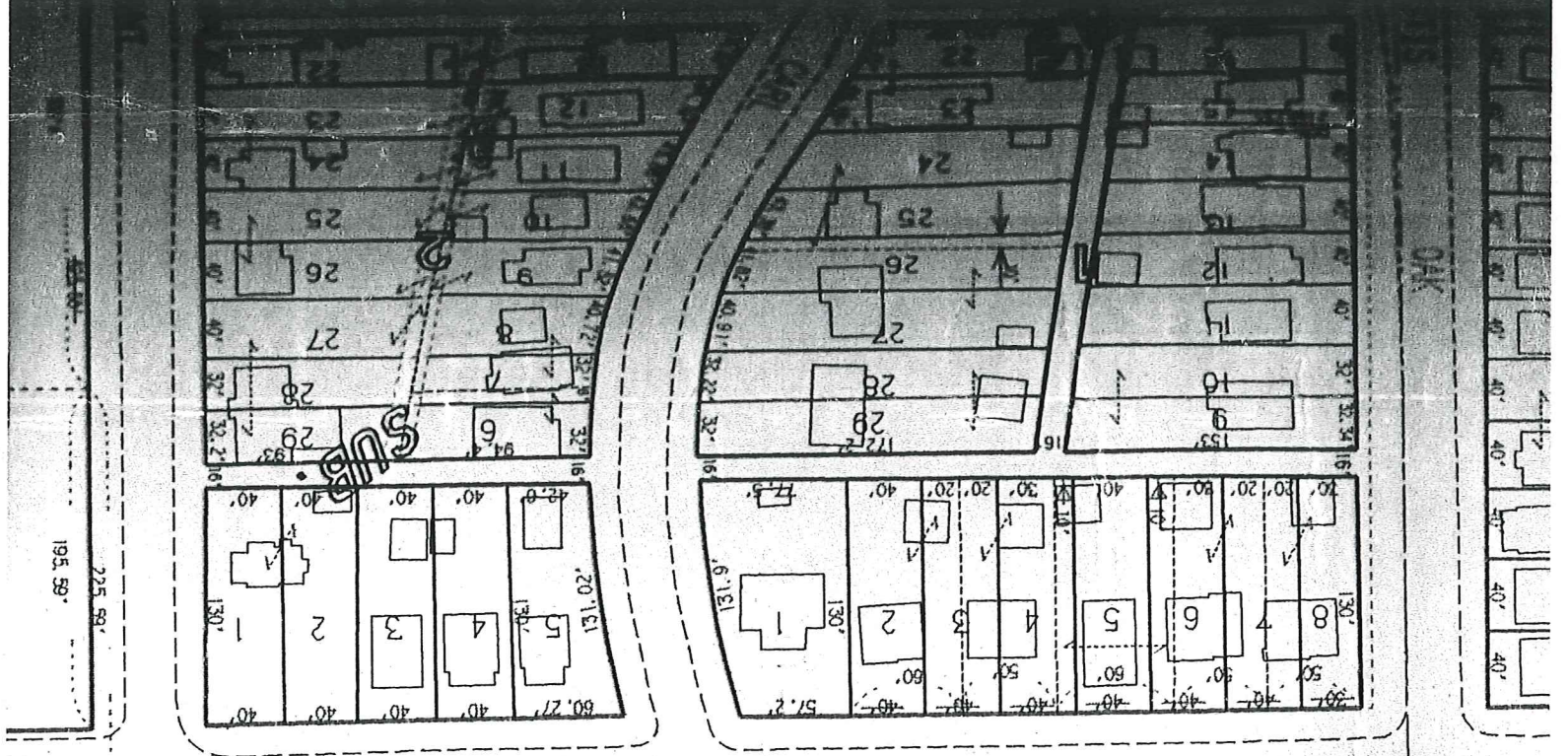
Monthly BIG Card Payment would be: \$23.77

- Municipalities
- Road Centerlines (County)
- County Road
- Interstate Hwy
- State Hwy
- Roads
- Water
- Structures
- Parcel Polygons
- Highway Shields
- Street Name Labels



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (June 27, 2008), The Lawrence Group (June 27, 2008) for County parcel and property records data; June 2008 for commercial and residential data; April 2006 for color aerial imagery. All other



ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE <u>September 10, 2008</u>
Special _____	ITEM NUMBER <u>Eureka Presentation</u>
Public Hearing _____	STAFF INITIAL <u>Jim</u>
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action <u>X</u>	
Resolution _____	
Work session _____	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Lauderdale has contracted with Eureka! Recycling for recycling collection services since 2005. The original contract expires at the end of this year. Representatives from Eureka will be here to present a proposal for extending the contract 3-5 years. There is nothing to preclude the city from extending the contract. If the council is agreeable to a contract extension, we will bring an extension agreement to the council at a future meeting for approval and execution.

Eureka! Recycling is a non-profit organization that services several communities throughout the metro-area. They were originally known as the "Neighborhood Energy Consortium," which was the organization that developed the City of St. Paul's recycling program years ago. They have since grown into an industry leader that balances price, profit, social benefit and environmental benefit into their recycling solutions. As a non-profit, Eureka strives to maximize revenue potential for its suppliers as an incentive for their customers to aggressively promote recycling. They also aggressively pursue markets for additional materials as it makes economic sense. For example, milk and juice cartons, as well as clothes and linens have been added to the curbside program in the last few years. Eureka is currently piloting a curbside organics program in St. Paul, which could eventually an option for Lauderdale residents. Finally, Eureka has a well-developed educational program that is incorporated into the City's educational program. This includes an annual mailing of recycling program information to all households.

Price Competition: The current cost to the city is \$2.12 per household per month for bi-weekly collection. The proposal of \$2.40 per household per month would apply to weekly or bi-weekly collection. Roseville is currently paying \$2.55 per household per month for weekly collection. Information for other cities is included in the attached proposal. Consistent with the current contract, the proposal also does not include a fuel surcharge even though fuel costs have increased 66% since 2005.

Service Quality: Eureka has always provided superior service and generated only one complaint that was quickly resolved. Weekly collection would provide an even higher level of service to the residents.

OPTIONS:

STAFF RECOMMENDATION:

Discuss proposal and direct staff to work with Eureka! Recycling on a contract extension to be brought back for approval and execution at a future meeting.

COUNCIL ACTION:



Our mission is to reduce waste today through innovative resource management and to reach a waste-free tomorrow by demonstrating that waste is preventable, not inevitable.

Monday, July 21, 2008

Jim Bownik
Assistant to the City Administrator
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Dear Mr. Bownik:

Eureka Recycling has truly enjoyed our four year partnership with the City of Lauderdale. In that time, Lauderdale residents have recycled over 1,565,060 pounds of material! We've worked with the City staff to ensure that every Lauderdale resident, whether in an apartment building or single family home, has access to the City's high quality recycling program. In fact, over 30% of the total pounds of material collected in Lauderdale came from multifamily buildings. We've also added new materials to the program (including clothes and linens, pop and beer boxes, milk cartons and juice boxes) making it easier for the residents to recycle more! And all this material has been collected every other week by our trucks running exclusively on 20% biodiesel blend- better for the environment and the health of your residents.

Eureka Recycling's contract also provides the City with a share of recycling revenues. Market values for the commodities your residents put at the curb have been strong, and thanks to the revenue share, the City has realized this value through revenue share payments of \$33,278 back to the City. This reflects a 36% savings on your recycling collection costs.

Eureka Recycling is committed to continue working with the City of Lauderdale to provide a cost-effective and sustainable recycling program that maximizes the amount of materials residents recycle. We have put together the following proposal to extend our current contract another 3 years for the initial term, with an additional 2 year option to renew after that. Many cities in the metro area have extended their recycling collection contracts without an RFP process. Just this year, the list includes; White Bear Lake, Minnetonka, Golden Valley and Edina.

2828 Kennedy Street NE \ Minneapolis, MN 55413 \ (651) 222-7678 \ Fax (612) 623-3277 \ www.eurekarecycling.org

Eureka Recycling is an affirmative action, equal opportunity employer. It is our policy to hire without discrimination based on race, creed, religion, sex, color, national origin, sexual or affectional orientation, ancestry, familial status, age, disability, marital status or status with regard to public assistance.

♻️ Printed with soy-based ink by a Minnesota Great Printer on 100% postconsumer recycled paper that was processed without the use of chlorine.

Collection Method

Eureka Recycling's proposal is to move to a weekly collection method. Based upon an analysis of the average tons we've collected in Lauderdale over the last four years and the close proximity of our facility, we are willing to offer weekly collection for the same price as every other week collection. With weekly collection, we will be able to collect the material in Lauderdale in one truck each week instead of two trucks every other week. Therefore, you'll have no additional truck traffic and a more convenient program for your residents.

Eureka Recycling has consistently experienced 5-15% increases in the amount of material recycled by moving to weekly collection. It both makes it easier for residents to recycle and also provides people with more capacity (space) to recycle more. Recycling collections will continue in the same two-stream method that is currently used in the City of Lauderdale. The day of the week that residents set out materials will be every Monday (the same as the current program). The types of materials that residents can recycle will remain the same as the current program.

Cost

Our current contract with Lauderdale has no fuel surcharge. Since we started the contract in 2005, fuel prices have increased over 66% from \$2.35/gallon to \$3.91/gallon (In June 2008). In addition, the CPI for the Minneapolis was at 4% last year. To keep up with the rising fuel, energy and labor costs, our proposed monthly recycling collection cost per household is \$2.40 upon the start of weekly collection on January 1, 2009.

The following metro area cities all went through competitive RFP process for city wide recycling contracts in 2008. The following is where their pricing ended up less a revenue share similar to Lauderdale's.

- Arden Hills: \$2.95/household/month plus annual escalator
- White Bear Lake: \$3.55/household/month plus annual escalator and fuel surcharge
- St. Louis Park: \$2.79/household/month plus annual escalator
- Plymouth (contract pending): \$2.83/household/month plus annual escalator

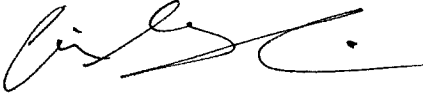
Because of our proximity to Lauderdale and our history working together, we are able to bid this extremely competitive rate. After revenue share (averaging \$.83/household/month this year), your net cost per household will be \$1.57/household, still one of the lowest prices in the State.

Promotions

Eureka Recycling will promote the change to weekly collection to residents of Lauderdale through an enhanced annual mailing to be sent to residents in January 2009. We will also work with city staff to provide newsletter articles and assist with other city sponsored promotions.

We look forward to continuing our partnership with Lauderdale and providing the most cost-effective and environmental beneficial recycling services available. If you have any questions, please contact me at (651) 222-7678.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Goodwin", with a stylized flourish at the end.

Chris Goodwin
Director of Customer Relations

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action X _____
Resolution _____
Work Session _____

Meeting Date September 10, 2008

ITEM NUMBER 9D - MCES I/I Program

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Metropolitan Council Environmental Council has grant funds available for foundation drain disconnections and service lateral work to help get the inflow and infiltration problem under control. In order for the City to be eligible, the Council needs to request MCES allow the City to participate in the program. If the Council would like the City to be a grant-eligible City, the City would need to adopt resolution 091008B.

OPTIONS:

STAFF RECOMMENDATION:

Adopt resolution 091008B- A Resolution Applying for Drain Tile Disconnection and Service Lateral Work Grant Funding through the Metropolitan Council.

COUNCIL ACTION:

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
RESOLUTION NO. 091008B**

**A RESOLUTION APPLYING FOR DRAIN TILE DISCONNECTION
AND SERVICE LATERAL GRANT FUNDING
THROUGH THE METROPOLITAN COUNCIL**

WHEREAS, THE CITY OF LAUDERDALE, MINNESOTA (the “City”) is served by the Metropolitan Council Environmental Services for the disposal of wastewater from public properties within the City; and

WHEREAS, the Metropolitan Council Environmental Services (“MCES”) has identified the City as having exceeded its allowable inflow and infiltration (“I/I”) I&I limits;

WHEREAS MCES is requiring the City to mitigate I/I by reducing and/or eliminating the presence of clear water entering the local sanitary sewer system; and,

WHEREAS the City continues to address public sources of I/I and work with private property owners to remove positive I/I source locations identified on private property; and

WHEREAS the cost of repairing I/I source locations on private property are the responsibility of the property owner; and,

WHEREAS the MCES is offering a limited number of grants to assist affected private property owners with the costs related to drain tile disconnections from the sanitary sewer system; and

WHEREAS private property owners are eligible to receive a reimbursement of 50% of actual monies expended, up to \$1,000 per foundation drain disconnection and \$2,000 per service lateral work until a total of \$700,000 is expended by MCES.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lauderdale agrees to pass through the grant funds awarded by MCES to the private parties that incurred the costs and attribute the funding to the Metropolitan Council.

BE IT FURTHER RESOLVED the City does require and issue plumbing permits for work related to the disconnection of individual foundation drains from the local sanitary sewer system.

BE IT FURTHER RESOLVED the Council agrees to secure and retain receipts for all project costs and provide the Metropolitan Council reasonable access to these records for auditing purposes.

BE IT FURTHER RESOLVED the Council identifies the city administrator as the authorized representative to submit this application and grant award requests.

BE IT FURTHER RESOLVED the Council agrees to the aforementioned conditions and hereby submits application for the drain tile disconnection grant funding made available by MCES.

CITY OF LAUDERDALE)
COUNTY OF RAMSEY)
STATE OF MINNESOTA)

ss

I, Heather Butkowski, being duly qualified and Acting City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on Tuesday, as the same appears in the minutes of said meeting on file and of record in City Offices.

Dated: September 10, 2008

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, Acting City Administrator

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES
DESCRIPTION OF OFFER OF MATCHING GRANT MONIES TO MUNICIPALITIES
FOR NON-MUNCIPAL I/I MITIGATION WORK ("the Offer")

October 1, 2008 (effective date of changed program)

I. DESCRIPTION & BACKGROUND

To facilitate the reduction of Inflow and Infiltration into the metropolitan sewer system, Metropolitan Council Environmental Services (MCES) is offering a limited number of grants to municipalities, up to \$1,000 per foundation drain disconnected and up to \$2,000 for service lateral work, until a total of \$700,000 have been expended by MCES on the program (since its inception).

This grant program is part of MCES Inflow and Infiltration Mitigation program:

http://www.metrocouncil.org/planning/environment/inflow_infiltration.htm

which is generally described and authorized in the Council's Water Resources Management Plan:

<http://www.metrocouncil.org/planning/environment/WRMPP/WRMPP2005.htm>

Note that these grants will not impact the I/I surcharge requirements or documentation – but that credit for results of the disconnections *will* be applicable to the Surcharge program, pursuant to that program's rules. Details of the Surcharge program can be found at:

<http://www.metrocouncil.org/environment/ProjectTeams/documents/2008-I-I-Procedure-Manual.pdf>

II. ELIGIBILITY

All municipalities that are: 1) billed for wastewater directly by MCES, 2) are currently identified as having exceeded their I/I goals during the I/I Surcharge program and have not completed the IITC work as described in that program, and 3) have been pre-approved for this grant program by MCES are eligible to apply for these grant monies.

Those municipalities that have already been approved (for the foundation drain version of this offer) will automatically be eligible for the broader scope (service laterals and expenses beyond 2008) as of the effective date of the change.

Further, in order for specific expenses to be eligible, municipalities must: 1) issue plumbing permits for each Eligible Repair within the jurisdiction of the municipality, 2) expenses must be actual paid costs of the Eligible Repairs, reasonable and verifiable, and 3) agree to pass-through the grant awards to the parties that incurred the expenses and to attribute the reimbursement to the Metropolitan Council. Costs for a municipality's own properties are not eligible; all other buildings within the municipal limits are eligible, including expenses paid by private parties.

Eligible Repairs include: 1) disconnection of individual foundation drains from the sanitary sewer, and 2) repair, rehabilitation or replacement of service lateral pipes connecting the property to the sanitary sewer (but not any pipes owned by the municipality).

Within 30 days of the end of each month, eligible communities must submit the "Grant Claim Request Form" (attached) to MCES to apply to have grant monies awarded for identified eligible expenses.

III. PAYMENT OF GRANTS

While funding lasts, MCES will pay all eligible claims for grants within 30 days of the end of each reporting period (30 days after the end of each month). MCES will monitor the grant requests and notify the communities of the availability of the monies for proposed Eligible Repair work within the municipality.

Once approved by MCES, municipalities may submit monthly grant claim requests and the community will be reimbursed up to 50% of actual monies expended (by any party other than the municipality) for each Eligible Repair.

Funds are available on a first-come-first-serve basis. In the last month of the Offer, when funds are not available to pay all eligible claims, awards will be pro-rated among the eligible claims (e.g. we may only be able to grant 50 cents for each eligible dollar claimed). Once MCES awards the total \$700,000 set aside for the program, or at the end of 2011, (whichever is sooner), the program terminates and participating municipalities will be notified.

IV. CITY APPLICATION PROCEDURE

To apply for the program, the Municipal Application form (attached) must be completed and signed by a municipal Officer designated to submit the application by a resolution of the City Council or Town Board.

Attach a copy of the official minutes and/or resolution authorizing the submittal of the Municipal Application with the application form. This official action should include: 1) agreement to: a) pass-through funds awarded by the Council to the parties that incurred the costs and b) attribute the funding to the Metropolitan Council, and 2) agreement to secure and retain receipts for all Eligible Repair costs, and that the Met Council will have reasonable access to audit these records, upon request, and 4) identification of municipal Officer(s) that are authorized to submit this application and the grant award requests.

This form may be submitted to MCES at any time but must be submitted and approved by MCES *prior to the end of the first month in which eligible expenses may be claimed* for reimbursement through this grant program.

V. GRANT AWARD REQUEST PROCEDURE

Only pre-approved municipalities (see above) are eligible to apply for grant award. The terms of this Offer, its termination and forms may be modified by MCES at any time, in its sole discretion.

Within 30 days of the end of each month each pre-approved municipality may submit a copy of the Grant Claim Request Form with the list of Eligible Repairs completed in the month. As grant monies are awarded, MCES staff will notify each municipality of the status of their grant request. Grant monies will awarded to the municipality for up to 50% of eligible actual, reasonable and verifiable expenses, limited to \$1000 per permit, for foundation drain separation projects, and \$2000 per permit for service lateral work.

Grants monies awarded will be sent to the communities within 30 days after the end of each reporting period.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____
Resolution _____
Work Session _____

Meeting Date September 10, 2008

ITEM NUMBER 9D - Accident Insurance

STAFF INITIAL HO

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In the past, the City has not carried accident insurance for city volunteers. Only in cases where the City was held liability for an accident would the League's Insurance Trust have paid on a claim.

We received a quote from LMCIT for both the basic accident and optional medical plans. Detailed information is attached. Basically, through the Accident Coverage plan city volunteers would be eligible for death, disability, or impairment benefits. The additional medical coverage option would include up to \$1,000 of coverage for minor accidents and to help bridge gaps from the cost of the accident and what personal insurance may pay. This coverage does not apply to construction or demolition projects. In those events, the City must buy additional coverage. This would be important if the City uses volunteers to construct play equipment next year.

OPTIONS:

While the price is relatively low, staff wanted to inform the Council of the options available. Unless the Council recommends otherwise, staff will inform the League of the City's desire to purchase both the Group Self-Insured Accident Plan Basic Coverage and Coverage D: Optional Medical Benefit. The claim for the insurance will be presented at the next Council meeting.

STAFF RECOMMENDATION:

COUNCIL ACTION:

League of Minnesota Cities Insurance Trust

Group Self-Insured Accident Plan for Volunteers

145 University Avenue West

St. Paul, MN 55103-2044

QUOTATION

The "City"

LAUDERDALE, CITY OF

1891 WALNUT STREET

LAUDERDALE

MN 55113

Agreement No.:

VL00047400

Agreement Period From: 8/01/2008

To: 8/01/2009

This is a renewal quotation for the Group Self-Insured Accident Plan for City Volunteers. If you desire coverage, please check off the coverage you want, sign, date and return to our office. We will bill you for the coverages you have selected.

Group Self-Insured Accident Plan Basic Coverage: Yes No

Coverage D: Option Medical Benefit: Yes No

Please find below the premium for the coverages you desire:

Population: 2,364

Rate: .10

Basic Premium

\$ 236.00

Additional Premium for Optional Medical Benefit

\$ 106.00

(45% of Basic Premium)

Optional Coverage for Construction or Demolition Projects:

(Volunteers in city construction or demolition projects are covered only if the project is listed below.)

Premium is \$300.00 for each project under the basic coverage or \$435.00 for each project if you also have selected the optional medical benefit.

Project	Date(s)	No. Volunteers	Premium
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
Total Premium			_____

Signature

Title

Date

If you have any further questions, please refer to the attached description of the Group Self-Insured Accident Plan for Volunteers or call our office at (651)215-4173.

Agent: 00862 - 410848736
ENGBERG SCHABER AGCY
973 PAYNE AVE
ST PAUL MN 55101



Accident Coverage for City Volunteers

The League of Minnesota Cities Insurance Trust offers its workers' compensation member cities an optional accident coverage for city volunteers. This coverage provides a schedule of benefits to compensate city volunteers who are injured while performing volunteer services for the city.

Who is covered by the program?

With only a few exceptions, all city volunteers working under the city's direction and control will be automatically covered on a blanket basis if the city chooses to add this coverage. This could include, for example, coaches and instructors in recreation programs, volunteers working on a city-sponsored festival or celebration, "clean-up" day volunteers, etc. The city will not need to list the individuals who are to be covered, either by name or by project; nor will the city need to keep track of the time the various volunteers put in.

Three classes of volunteers are not automatically covered:

1. **Volunteers who are covered by workers' compensation.** Certain volunteers are defined to be "employees" for purposes of workers' compensation, and are therefore eligible for workers' compensation benefits if they are injured. These include volunteer firefighters, ambulance attendants, first responders, law enforcement assistance volunteers and civil defense volunteers. Since these volunteers are already protected by workers' compensation, they are not covered under this plan.
2. **City council, board, committee and commission members.** Other coverage options are already available for these people. The workers' compensation law gives cities the option to extend workers' compensation coverage to elected and appointed officials. LMCIT has also for several years offered an accident policy underwritten by CIGNA for members of city councils, boards and committees.
3. **Volunteers working on construction or demolition projects.** These volunteers will not be covered automatically. However, for an additional charge, the city can add coverage for volunteers on a specific construction or demolition project.

What benefits would an injured volunteer receive?

The plan provides three basic benefits.

1. **Disability benefit.** A volunteer who is unable to engage in the activities of his/her normal occupation because of an injury suffered while performing volunteer services for the city will receive a disability benefit of \$400/week for up to 26 weeks.
2. **Death benefit.** If a volunteer dies as a result of an injury suffered while performing volunteer services for the city, a death benefit of \$100,000 will be paid to the volunteer's survivors or estate.
3. **Impairment benefit.** If a volunteer suffers a permanent impairment or disability as a result of an injury suffered while performing volunteer services for the city, the volunteer will receive a lump sum payment as compensation for the impairment. Payments are based on the percentage of disability, ranging from \$750 for

a one percent disability to \$100,000 for 100 percent disability. The percentage of disability is determined in the same manner used for impairment compensation in the workers' compensation system.

For an additional charge, the city can add coverage for up to \$1000 of medical costs. This limited medical coverage is intended to pick up relatively minor first aid costs. On more serious injuries, it could also be applied to costs which the individual would otherwise have to bear under his/her own health coverage's deductible or co-pay provisions.

What does it cost?

The cost is based on the city's population. The basic annual charge is \$0.10 per capita, subject to a minimum premium of \$150 and a maximum premium of \$1500. The additional cost to add optional medical coverage is 45 percent of the basic premium. Coverage for volunteers working on a construction or demolition project can be added for a charge of \$300 per project or \$435 per project if the optional medical coverage is included.

The expiration date of this coverage will be coordinated with the city's LMCIT workers' compensation coverage. For cities that add this coverage mid-term, the initial premium will be pro-rated.

Why would the city want this coverage? Aren't injuries to volunteers already covered under the city's liability coverage?

An injury to a volunteer would be covered by the LMCIT liability coverage only if the city was legally liable for that injury; that is, if the injury was caused by some negligence by the city or a city officer or employee or another city volunteer. However, just as with any other tort claim, the city would not be liable for an injury to a volunteer if the volunteer was at more fault than the city, or if the injury was simply an accident that wasn't really anyone's fault. A volunteer coach being hit in the head with a batted baseball might be an example of the latter situation.

The volunteer accident coverage protects the volunteer on a "no-fault" basis. The benefits are automatically payable if the injury occurs while the volunteer is performing services for the city, regardless of whose fault it was. Besides protecting the volunteer whose injury isn't caused by the city's negligence, having these no-fault benefits available could also help avoid litigation in cases where the city (or a city officer, employee or other volunteer) is or may be at fault. The injured volunteer can receive these benefits without getting into an adversarial situation against the city. Of course, if the volunteer's injuries exceeded the benefits payable under this coverage, s/he could still be able to make a tort claim against the city for these excess damages if the injury was caused by the city's negligence.

Why did LMCIT create a whole new program? Why not just offer a "voluntary workers' compensation endorsement" and provide workers' compensation benefits to volunteers?

The LMCIT Board chose this approach for several reasons. First, this approach is substantially less expensive to the city than providing workers' compensation benefits would be. The basic premiums are roughly a fifth of the cost of workers' compensation benefits, reflecting the more limited scope of benefits provided.

Second, administration is simpler for the city, since the city doesn't have to keep records of how many hours were worked by how many volunteers, etc.

Third, it eliminates the problem of determining what the appropriate indemnity rate is for an unpaid volunteer. (This is particularly problematic with volunteers who don't have other paying employment.)

Fourth, providing voluntary workers' compensation coverage would create a potentially unlimited risk for LMCIT, since the reinsurance LMCIT purchases from the state workers' compensation reinsurance association wouldn't apply to this exposure. The LMCIT Board was very concerned about the danger of assuming an open-ended risk that conceivably could jeopardize the financial stability of the entire pool in a catastrophic situation.


How do we enroll?

To enroll, complete the attached form and return it to the League of Minnesota Cities Insurance Trust. You will be billed for the premium.

Further information

If you have questions or need further information, contact the League of Minnesota Cities Insurance Trust staff at (651) 215-4173.

M E M O

DATE: September 10, 2008
TO: Mayor and Council 
FROM: Jim Bownik
RE: Subdivision Concept Plan for 1948 Walnut St.

BACKGROUND

At the last council meeting, staff was directed to work with Tim Rysgaard and Carly Rysgaard of 1948 Walnut Street on options in light of the denial of their lot division request. Staff and the applicant had a preapplication meeting. The following information was presented addressing the options, procedures, and timelines for a subdivision application:

Step 1: Preapplication Meeting (done)

Step 2: Concept Plan Review by City Council (Wed. Sep 10)

- A concept plan of a potential subdivision is attached for your review.
- The concept plan is reviewed and discussed by the council. The council should be aware that they are not bound by their comments during the discussion, but the applicant will be trying to make a judgment on whether there is sufficient support to go forward.

Step 3: Applicant may submit subdivision application

- Requires subdivision application, deposit check, and 10 copies of final plat.
- Deposit check for at least \$1000, covers all recoverable fees incurred by city.
- Four variances, but no separate variance applications and fees.
- No preliminary plat, just final plat, with variances (4).
- Plat options: straight property line with ~37-foot and ~43-foot wide lots, or jagged property line with two irregular lots. The concept plan shows the applicant's preference for a straight lot line.
- Final plat must contain information required by city code.

Step 4: Staff reviews for complete subdivision application (~1 week).

Step 5: City attorney reviews (~2 weeks)

- City Attorney performs title work and provides plat opinion.

Step 6: Public hearing notices for final plat approval with variances (4)

- 10 days published notice.
- 10 days mailed notice to adjacent property owners.

Step 7: Public hearing for final plat approval with variances (4) (Tues. Oct. 28)

- If approved, Council adopts resolution for final plat approval.
- If plat is approved, variances are approved.
- Simple majority needed.

Step 8: Recording the Plat and/or Consent to Plat, and Resolution (by Nov. 27)

- 30 days to file after resolution adopted.
- Property owner to record, pay recording fees, and taxes for both properties.

Step 9: Applicant applies for building permit

- Provides documentation to the city that the plat has been recorded.

OTHER OPTIONS

The following options besides subdivision request are available to the applicant:

- Remodel existing house to comply with building code requirements.
- Move the existing house to comply with the city code.
- Do nothing.
- Any others?

COUNCIL ACTION REQUESTED

No action is required at this time. The applicant is free to explore a subdivision request or other option.

Client
**CARLY & TIM
RYSGAARD**

Project
**Lots 22 & 23, Block 2,
LAUDERDALE'S EAST
SIDE ADDITION**

Location
**RAMSEY COUNTY
17-2923**

Certification
I hereby certify that this plan or report was prepared by
me or under my direct supervision and that I am a duly Licensed
LAND SURVEYOR under the laws of the State of Minnesota.

Dale F. Hebeisen
Date: 08/05/08
Registration No. 13590

Summary
Approved: DRH Drawn: MDN

Revision History
No. Date By Submittal / Revision
1 08/27/08 MDN Adjusted Proposed Lot Line

Sheet Title
**CERTIFICATE OF
SURVEY**

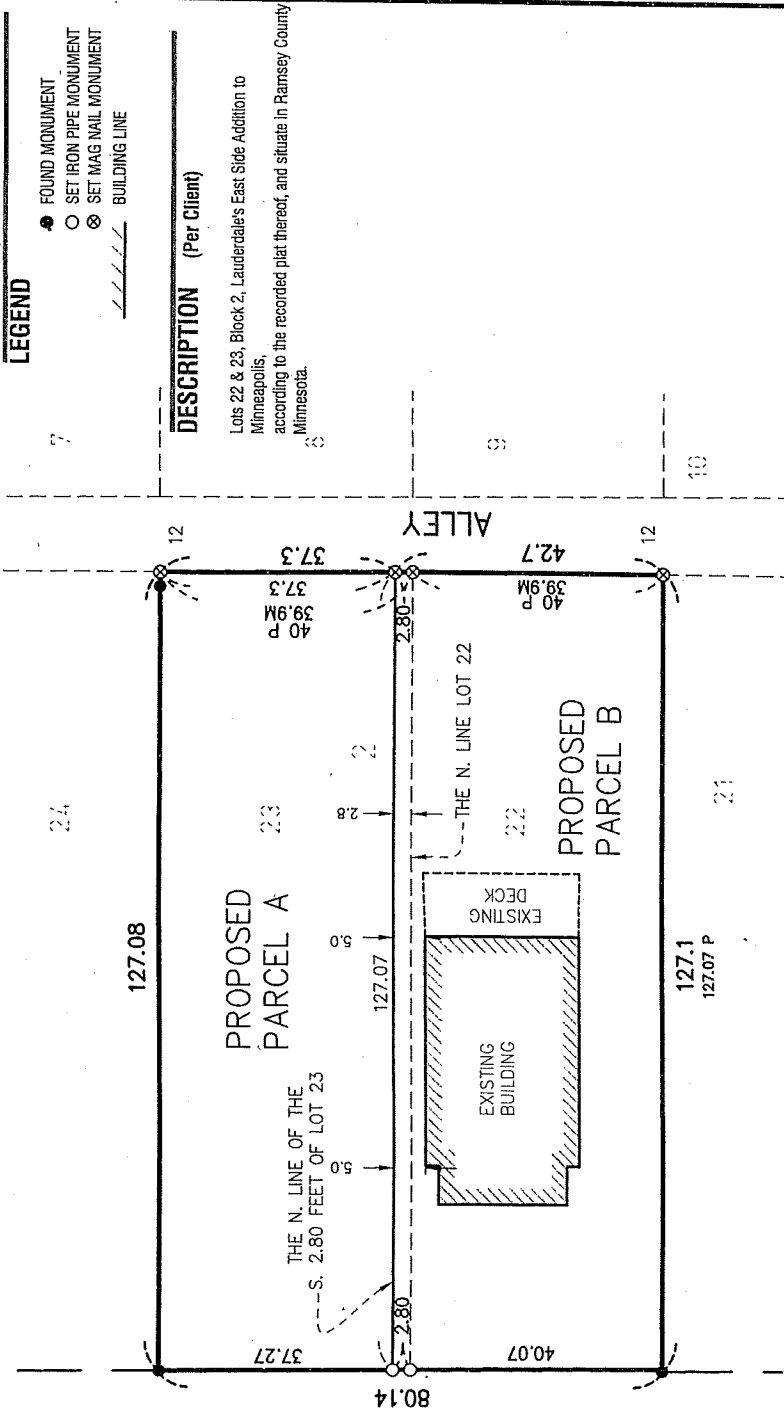
Sheet Number Revision
S.01
Project No. 08111

LEGEND

- FOUND MONUMENT
- SET IRON PIPE MONUMENT
- ⊗ SET MAG NAIL MONUMENT
- ////// BUILDING LINE

DESCRIPTION (Per Client)

Lots 22 & 23, Block 2, Lauderdale's East Side Addition to Minneapolis, according to the recorded plat thereof, and situate in Ramsey County, Minnesota.



PROPOSED DESCRIPTIONS (As requested Per Client)

Parcel A (4740 ± SQ FT)
That part of Lot 23, Block 2, LAUDERDALE'S EAST SIDE ADDITION, Ramsey County, Minnesota, lying northerly of the South 2.80 feet thereof.

Parcel B (5430 ± SQ FT)
Lot 22, and the South 2.80 feet of Lot 23, all in Block 2, LAUDERDALE'S EAST SIDE ADDITION, Ramsey County, Minnesota.

SURVEY NOTES

1. Field work was completed on 07/24/08.
2. The property lines shown hereon are deemed accurate to within 0.3 feet of their correct positions due to the lack of monuments found.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session X

Meeting Date September 10, 2008

ITEM NUMBER 13B-Budget & Prelim Levy

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

This is additional information the Council requested at the last meeting:

- Previous year tax increase was nominal:
 - 2007 payable 2008: \$551,634
 - 2006 payable 2007: \$550,900
 - 2005 payable 2006: \$487,260
- The City will receive an additional \$132,208 in Local Government Aid in 2009 vs 2008. And the City will receive an additional \$5,406 in Fiscal Disparities Aid in 2009 vs 2008. These are the dollars contributing to the \$56,371 surplus.
- As of the end of July, expenditures were right on target with 58% of the year done and expenditures totaling 58% of the budget. Revenues are at 50% with 58% of the budget year completed. Staff still anticipate a small surplus at year-end.
- The transfer totals on page 55 of the previous packet include both budgeted and excess year-end transfers.
- I am still trying to get answers related to TIF expenditures.
- The budget as shown transfers the \$56,371 surplus to the 2000 Debt Service Fund (302) but this amount could be transferred elsewhere, such as the park fund.

OPTIONS:

The Council can continue to fine tune the budget after tonight; what needs to be determined is the preliminary levy. I updated the spreadsheet with the levy amounts suggested. For clarity, I changed the term "Levy" on the first line to "Net Tax Levy." This is the amount the Council is levying residents. The actual tax rate will be different when it factors for fiscal disparities (Gross Tax Levy).

STAFF RECOMMENDATION:

Adopt Resolution 091008C Levying Taxes for 2008 Payable in 2009 in the amount of \$ _____. The draft resolution in your packet represents no increase over last year. Once the Council sets the levy, I will update the resolution for the Mayor to sign.

COUNCIL ACTION:

GENERAL FUND REVENUE

	Levy does not change	Raise levy 1.0% over 2008	Raise Levy 1.5% over 2008	Raise Levy 2% over 2008	Raise Levy 2.22% over 2008	Raise Levy 2.5% over 2008	Raise Levy 3.0% over 2008	Raise Levy 3.5% over 2008	Raise Levy 3.9% over 2008
Net Tax Levy	449,791	454,289	456,538	458,787	459,791	461,036	463,285	465,534	467,333
Fiscal Disparities	101,843	101,843	101,843	101,843	101,843	101,843	101,843	101,843	101,843
State Aide	596,639	596,639	596,639	596,639	596,639	596,639	596,639	596,639	596,639
Licenses and fees	6,570	6,570	6,570	6,570	6,570	6,570	6,570	6,570	6,570
Other Revenue	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300
Public Safety	32,050	32,050	32,050	32,050	32,050	32,050	32,050	32,050	32,050
Fire	-	-	-	-	-	-	-	-	-
Planning and Inspections	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800
Transfers from other funds	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	1,207,993	1,212,491	1,214,740	1,216,989	1,217,993	1,219,238	1,221,487	1,223,736	1,225,535

GENERAL FUND EXPENDITURES

Total Before Transfers	1,136,622	1,136,622	1,136,622	1,136,622	1,136,622	1,136,622	1,136,622	1,136,622	1,136,622
Contingency	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Available for Transfer	56,371	56,371	56,371	56,371	56,371	56,371	56,371	56,371	56,371
TOTAL EXPENDITURES	1,207,993	1,207,993	1,207,993	1,207,993	1,207,993	1,207,993	1,207,993	1,207,993	1,207,993
Surplus/deficit	-	4,498	6,747	8,996	10,000	11,245	13,494	15,743	17,542
Percent Change from 2008	-1.20%	-0.20%	0.29%	0.78%	1.00%	1.27%	1.75%	2.22%	2.60%
Local Tax Rate (levy/tax capacity)	20.42%	20.62%	20.72%	20.83%	20.87%	20.93%	21.03%	21.13%	21.21%
2009 Tax on Median Value Home	\$ 394.14	\$ 398.09	\$ 400.06	\$ 402.03	\$ 402.91	\$ 404.00	\$ 405.97	\$ 407.94	\$ 409.52
2009 Tax on Higher Value Home	\$ 561.46	\$ 567.07	\$ 569.88	\$ 572.69	\$ 573.94	\$ 575.50	\$ 578.30	\$ 581.11	\$ 583.36

NOTES:

Total Tax Capacity 2009 2,203,055
 Median home value 2008 payable 2009 (est.) 193,050 Down -2.82% from 2008
 Higher Value Home (2009 est) 275,000

GENERAL FUND REVENUE

	2006 Actual	2007 Actual	2008 Adopted	2008 As of July 31	2009 Proposed
CITY LEVIED TAXES					
31010 Current Ad Valorem	369,805	436,970	470,634	217,918	449,791
31020 Delinquent Ad Valorem	1,357	2,860	-	617	-
31030 Forfeited Tax Sales	111	-	-	-	-
31040 Fiscal Disparities	74,284	80,585	81,000	50,393	101,843
SUB TOTAL PROPERTY TAXES	445,558	520,415	551,634	268,928	551,634
STATE AIDE					
33401 Local Government Aide	359,418	408,143	463,233	231,617	595,441
33405 PERA Rate Increase Aide	1,198	1,198	1,198	599	1,198
33406 Market Value Home Credit	36,291	30,650	-	-	-
TOTAL STATE AIDE	396,907	439,991	464,431	232,216	596,639
LICENSES AND FEES					
32110 3.2 Alcohol License	65	130	65	-	65
32120 Cigarette License	400	300	100	-	200
32130 Garbage Hauler Licenses	910	910	650	1,270	650
32140 HVAC Licenses	560	770	500	420	525
32150 Tree Company License	400	400	150	-	160
32160 Gas Station License	210	55	55	-	55
32180 Rental License Fee	4,664	3,353	2,500	759	2,500
32240 Animal Licenses	410	380	200	110	200
34101 City Hall Rental	2,290	2,500	2,500	1,935	2,000
43103 Administrative Fee	145	410	100	575	200
34105 Sale of Publications	-	-	-	-	-
34109 Copies	20	111	20	28	15
34111 Legal Fees	-	-	-	-	-
34114 Advertising sales	50	925	-	50	-
34115 Miscellaneous Revenue	-	-	-	63	-
TOTAL LICENSES AND FEES	10,124	10,244	6,840	5,210	6,570
REVENUE OTHER					
36100 Special Assessments	3,792	3,220	2,000	970	1,000
36101 Principal	-	-	-	-	-
36102 Penalties and Interest	541	348	250	78	100
36103 Tree Removal	-	-	-	-	-
36200 Miscellaneous Revenue	3	52	-	-	-
36211 Investment Interest	28,425	28,927	20,000	9,687	12,000
36230 Donations	-	-	-	-	-
36240 Surcharges	401	325	250	82	200
36250 Refunds and Reimbursements	5,110	1,409	500	3,036	500
36252 LMCIT Insurance Dividend	1,414	2,394	500	-	500
36255 Miscellaneous	-	60	-	-	-
TOTAL OTHER REVENUE	39,686	36,734	23,500	13,852	14,300
PUBLIC SAFETY	26,395	38,352	33,500	23,650	32,050
FIRE	2,709	-	-	-	-
PLANNING & INSPECTIONS	17,091	13,460	13,200	4,280	6,800
TRANSFERS FROM OTHER FUNDS	-	4,000	-	-	-
TOTAL GENERAL FUND REVENUE	938,470	1,063,197	1,093,105	548,136	1,207,993

GENERAL FUND REVENUE

	2006	2007	2008	2008	2009
	Actual	Actual	Adopted	As of July 31	Proposed
GENERAL REVENUE FUND EXPENDITURES					
Legislative	21,341	22,779	24,164	9,070	22,539
Administrative	68,841	203,625	220,157	125,351	229,595
Elections	15,832	15,853	11,335	4,835	10,819
Public Safety	287,953	567,558	597,575	-	636,849
Police	247,219	519,500	551,575	327,761	578,849
Fire	21,246	35,202	32,000	27,316	37,000
Prosecution	11,925	12,856	14,000	7,136	15,500
Public Works	67,829	73,943	99,782	58,254	106,947
Planning & Inspections	34,623	29,494	33,790	14,897	32,871
Parks and Recreation	51,283	40,284	76,642	44,030	82,502
Development	4,838	-	10,000	1,526	20,000
EXPENDITURES BEFORE TRANSFERS	484,711	953,536	1,073,445	620,175	1,136,622
Contingency	-	-	5,000	-	15,000
Transfers Out	162,379	164,945	14,660	14,660	56,371
TOTAL GENERAL FUND EXPENDITURES	647,090	1,118,481	1,093,105	634,835	1,207,993

LEGISLATIVE (41100)		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	As of July 31	Proposed
EXPENDITURES						
Personnel						
103	Part-time employees	13,200	12,800	13,200	7,700	13,200
122	FICA	1,010	979	1,010	589	1,010
151	Workers Comp	-	-	79	-	79
	Subtotal Personnel	14,210	13,779	14,289	8,289	14,289
General Operations						
201	General Supplies	11	9	-	-	-
202	Permanent Supplies	-	-	-	-	-
203	Postage	-	-	-	-	-
305	Legal Fees	-	-	-	-	-
308	Training and Conferences	9	-	750	285	500
331	Travel	-	-	275	12	100
352	Publishing	-	-	-	-	-
361	General Liability	4,418	6,263	4,650	140	4,650
438	Dues and Subscriptions	2,528	2,575	3,800	200	2,700
439	Special Events	-	51	150	-	100
440	Meeting Expenses	165	102	250	144	200
442	Miscellaneous Expenses	-	-	-	-	-
	Subtotal General Operations	7,131	9,000	9,875	781	8,250
Capital Equipment						
530	Furniture and Equipment	-	-	-	-	-
538	Computer software and Equipment	-	-	-	-	-
	Subtotal Capital Equipment	-	-	-	-	-
	TOTAL LEGISLATIVE EXPENSE:	21,341	22,779	24,164	9,070	22,539

ADMINISTRATION (41200)		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	As of July 31	Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	40,684	114,144	117,407	67,534	124,809
104	Temp. employees	-	-	-	-	-
121	PERA	2,441	6,032	7,925	4,390	8,737
122	FICA	3,171	7,696	8,982	5,241	9,548
131	Benefits (health, dental, etc)	3,627	8,871	12,903	6,533	13,752
151	Workers Compensation	828	1,018	704	1,142	749
	Subtotal Personnel	50,753	137,761	147,921	84,839	157,595
General Operations						
201	General Supplies	1,035	1,906	1,500	1,045	2,500
203	Postage	1,370	2,102	1,500	3,627	2,500
208	Water cooler water	260	175	300	177	400
301	Auditing	-	10,864	15,500	12,700	13,500
305	Legal contract - Civil	-	17,531	16,000	3,201	16,000
306	Consulting fees	-	2,231	-	1,420	2,500
307	Computer Services	-	1,560	3,000	1,560	1,600
308	Training and conferences	2,033	2,164	5,000	1,006	3,000
309	Newspaper - Roseville Review	-	9,537	8,900	4,290	9,100
331	Travel Expenses	2,012	1,113	1,800	231	1,500
352	Public information and notices	-	-	-	-	-
353	Newsletter Printing	-	3,725	4,500	2,116	4,750
354	Phonebook Printing	-	200	-	3,561	-
355	Miscellaneous printing & process	-	1,521	1,200	1,200	1,500
361	General liability	3,452	5,179	4,500	-	4,550
391	Telephones/Pagers	1,989	2,055	2,000	464	2,000
401	Copier	1,212	997	1,300	1,088	1,600
404	Computer Repair/Maintenance	-	-	500	-	500
409	Other equipment repair	-	-	-	-	-
437	Sales tax	39	-	45	-	-
438	Dues and Subscriptions	1,894	2,685	3,391	2,515	3,500
442	Miscellaneous expenses	368	319	300	310	500
	Subtotal General Operations	15,666	65,864	71,236	40,512	71,500
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	250
538	Computers and technology	2,423	-	1,000	-	250
	Subtotal Capital	2,423	-	1,000	-	500
	TOTAL EXPENSES	68,841	203,625	220,157	125,351	229,595

<u>ELECTIONS (41500)</u>		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	<u>As of July 31</u>	Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	9,797	10,972	6,555	3,781	5,901
104	Temp. employees	1,788	1,503	1,700	-	2,000
121	PERA	588	686	557	246	553
122	FICA	749	839	632	289	604
131	Benefits (health, dental, etc)	1,183	1,394	966	519	864
151	Workers Compensation	-	-	50	-	47
	Subtotal Personnel	14,106	15,394	10,460	4,835	9,969
General Operations						
201	General Supplies	33	143	275	-	275
327	Other Services	131	153	150	-	150
331	Travel Expenses	161	69	75	-	75
352	Public information & Notices	-	-	-	-	-
409	Other equipment and repair	16	-	200	-	-
440	Meeting expenses	154	74	175	-	300
442	Miscellaneous expenses	-	20	-	-	50
	Subtotal General Operations	494	459	875	-	850
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
531	Office equipment	-	-	-	-	-
534	Office furniture	-	-	-	-	-
538	Computers and technology	1,232	-	-	-	-
	Subtotal Capital	1,232	-	-	-	-
	TOTAL EXPENSES	15,832	15,853	11,335	4,835	10,819

<u>PUBLIC SAFETY (42100)</u>		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	<u>As of July 31</u>	Proposed
REVENUE						
	Levy					
	State Aide					
34202	False Fire Alarm	-	1,147	2,000	794	1,500
34203	Fire Inspection Fee	540	400	1,500	975	550
35101	Court Fines (including traffic tickets)	25,855	36,805	30,000	21,881	30,000
	TOTAL REVENUE	26,395	38,352	33,500	23,650	32,050
EXPENDITURES						
General Operations						
305	Legal Fees - Prosecution	10,282	10,200	12,000	6,076	13,000
308	Insurance	-	-	-	-	-
319	Police Contract	255,254	519,500	545,475	319,725	572,749
320	Fire Contract	12,898	19,207	18,000	19,097	21,000
321	Fire Calls	7,898	12,616	10,000	4,365	12,000
322	False Fire Alarms	-	1,529	2,000	2,778	3,000
323	Fire Inspections	450	1,850	2,000	1,075	1,500
355	Miscellaneous fees - Printing	1,643	2,656	2,000	1,060	2,500
360	General Liability	-	-	-	-	5,000
442	Miscellaneous expenses & Dispatch	5,670	-	6,100	8,036	6,100
	Subtotal General Operations	294,094	567,558	597,575	362,212	636,849
	TOTAL EXPENSES	294,094	567,558	597,575	362,212	636,849

<u>Public Works (43000)</u>		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	As of July 31	Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	21,039	22,096	44,375	25,626	44,638
102	Overtime	-	-	-	639	1,000
121	PERA	1,262	1,381	2,995	1,707	3,125
122	FICA	1,684	1,729	3,395	2,119	3,415
131	Benefits (health, dental, etc)	1,798	2,096	5,727	2,228	5,688
151	Workers Compensation	1,783	2,666	2,940	3,703	2,806
	Subtotal Personnel	27,566	29,967	59,432	36,023	60,672
General Operations						
202	Permanent Supplies	107	142	275	-	275
212	Motor Fuels	2,084	2,556	2,500	1,074	2,500
213	Lubricants and other fluids	82	-	125	-	125
225	Landscaping Materials	-	-	100	-	100
226	Signs	-	-	150	5	150
227	Tools and Equipment	11	48	200	-	200
228	Miscellaneous Repairs & supplies	1,343	935	1,250	503	1,250
304	Engineering Contract	12,963	8,298	5,000	1,130	5,000
308	Training and conferences	140	165	500	165	500
312	Snow and Ice Removal Contact	3,704	7,602	9,000	5,133	9,000
314	Street Sweeping Contract	5,390	5,217	6,000	1,826	6,000
317	Tree Service	1,997	5,098	2,500	2,960	5,000
324	Alley Repair	-	-	275	450	1,000
327	Other Services	621	122	500	412	500
328	Street Repair	600	-	1,000	500	1,000
381	Electricity	7,428	8,197	6,000	4,335	6,000
382	Water	47	89	75	14	75
383	Gas Utilities	1,981	3,507	2,500	2,433	3,500
384	Refuse Disposal	805	962	900	704	1,300
391	Telephone/Pagers	366	459	500	254	500
402	Truck repair and Maintenance	356	482	1,000	76	2,000
426	Machinery rental	-	-	-	-	-
442	Miscellaneous	238	99	-	257	300
	Subtotal General Operations	40,263	43,976	40,350	22,231	46,275
Capital Expenditures						
530	Furniture and equipment	-	-	-	-	-
538	Land	-	-	-	-	-
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	67,829	73,943	99,782	58,254	106,947

PLANNING & INSPECTIONS (43400)		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	As of July 31	Proposed
REVENUE						
	Levy					
	State Aide					
	Other					
32210	Building Permits	11,778	9,646	10,000	2,915	5,000
32211	Zoning Permit Applications	190	140	50	210	100
32225	Plan Review	2,945	2,145	2,000	272	1,000
32230	Plumbing Permits	1,306	544	500	453	200
32270	HVAC Permits	823	671	650	431	500
34110	Variance Fee	-	150	-	-	-
34112	Conditional Use Permit	50	165	-	-	-
34113	Zoning Amendment	-	-	-	-	-
	TOTAL REVENUE	17,091	13,460	13,200	4,280	6,800
EXPENDITURES						
Personnel						
101	Full-time employees	21,392	22,197	19,874	11,457	20,834
121	PERA	1,284	1,387	1,341	745	1,458
122	FICA	1,682	1,750	1,520	890	1,594
131	Benefits (health, dental, etc)	1,792	1,806	2,691	1,382	2,808
151	Workers Compensation	-	-	264	-	277
	Subtotal Personnel	26,150	27,139	25,690	14,472	26,971
General Operations						
201	General Supplies	11	-	75	-	75
202	Permanent Supplies	107	-	100	46	100
203	Postage	359	280	250	107	250
306	Consulting Fees	1,969	203	2,000	-	-
308	Training and conferences	470	460	500	-	500
312	Building Inspector	927	699	2,000	-	2,000
327	Other Services	2,939	-	2,000	-	2,000
331	Travel Expenses	41	-	100	-	100
355	Miscellaneous Printing	107	-	175	-	175
386	Gopher State One Call	493	489	500	225	500
442	Miscellaneous expenses	789	-	-	20	-
443	Surcharge Report	262	224	400	26	200
	Subtotal General Operations	8,473	2,355	8,100	424	5,900
Capital Expenditures						
530	Furniture and equipment					
531	Office equipment					
534	Office furniture					
538	Computers and technology					
	Subtotal Capital	-	-	-	-	-
	TOTAL EXPENSES	34,623	29,494	33,790	14,897	32,871

<u>PARKS AND RECREATION (45200)</u>		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	<u>As of July 31</u>	Proposed
EXPENDITURES						
Personnel						
101	Full-time employees	36,803	26,173	50,255	28,751	52,114
104	Temp. employees	3,358	4,838	5,000	4,199	5,500
121	PERA	2,230	1,636	3,730	1,869	4,068
122	FICA	3,254	2,423	4,227	2,645	4,446
131	Benefits (health, dental, etc)	3,017	2,590	6,348	2,398	6,624
151	Workers Compensation	727	2,600	332	1,925	2,000
	Subtotal Personnel	49,390	40,260	69,892	41,786	74,752
General Operations						
201	General Supplies	130	367	1,000	101	900
202	Permanent Supplies	75	647	200	212	500
225	Landscaping Materials	35	506	-	64	100
228	Miscellaneous Repairs & Maintenance.	426	261	650	-	500
371	Non-Resident Reimbursement	74	32	200	16	200
381	Electric	1,013	367	1,100	428	1,200
382	Water	186	308	-	31	350
383	Gas Utility	1,273	840	1,500	710	1,500
384	Refuse	34	-	-	-	-
391	Telephones and Pagers	116	134	300	-	100
403	Mower repair	321	24	300	-	300
412	Warming House Repair	218	-	500	-	1,000
427	Porta Potty Rental	578	593	1,000	382	1,100
442	Miscellaneous			-	300	
	Subtotal General Operations	4,478	4,078	6,750	2,245	7,750
Capital Expenditures						
550	Other Improvements	1,572		-	-	-
	Subtotal Capital	1,572	-	-	-	-
	TOTAL EXPENSES	51,283	40,284	76,642	44,030	82,502

DEVELOPMENT (48100)		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	<u>As of July 31</u>	Proposed
REVENUE						
	Levy					
	State aide					
	Other					-
	TOTAL REVENUE			-		-
EXPENDITURES						
General Operations						
306	Consulting Fees	3,878	3,043	10,000	1,526	20,000
442	Miscellaneous expenses					-
	Subtotal General Operations	3,878	3,043	10,000	1,526	20,000
	TOTAL EXPENSES	3,878	3,043	10,000	1,526	20,000

<u>CONTINGENCY (45300)</u>		2006	2007	2008	2008	2009
		Actual	Actual	Adopted	<u>As of July 31</u>	Proposed
REVENUE						
	Levy					-
	State aide					-
	Other					-
	TOTAL REVENUE			-		-
EXPENDITURES						
General Operations						
444	CONTINGENCY FUNDS	-	-	5,000	-	15,000
710	OPERATING TRANSFERS	-	-	-	-	-
	Subtotal General Operations	-	-	5,000	-	15,000
	TOTAL EXPENSES	-	-	5,000	-	15,000

	2006	2007	2008	2008	2009
<u>TRANSFERS OUT (45400)</u>	Actual	Actual	Adopted	<u>As of July 31</u>	Proposed
REVENUE					
Levy					-
TOTAL REVENUE					-
EXPENDITURES					
732 Transfers to 302	25,000	-	-	-	56,371
733 Transfers to 303	35,000	-	-	-	-
734 Transfers to 304	70,000	-	-	-	-
741 Transfers to 401	-	79,871	-	-	-
742 Transfers to 402	9,251	-	-	-	-
743 Transfers to 403	9,251	-	-	-	-
744 Transfers to 404	13,877	79,871	14,660	14,660	-
745 Transfers to 405	-	5,203	-	-	-
Total Transfers	162,379	164,945	14,660	14,660	56,371

2009 LAUDERDALE BUDGET

SUMMARY OF FUNDS 201 - 602

	2005 Actual	2006 Actual	2007 Actual	2008 Adopted	2008 As of June 30	2009 Proposed
Total Revenues						
201 Community Events Fund	3,141	4,120	3,994	3,000	1,137	2,750
202 Cable T.V. Fund	19,063	15,575	21,600	19,800	5,760	16,800
203 Recycling Fund	39,861	40,565	41,074	38,725	25,078	37,800
301 TIF Debt Service Fund	140,563	154,082	76,950	-	-	-
302 2000 Imp Debt Fund	73,496	44,971	54,816	56,739	27,017	35,826
303 2002 Imp Debt Fund	48,835	33,388	52,749	50,650	21,706	28,758
304 2003 Imp Debt Fund	109,158	61,927	75,041	56,470	36,268	41,981
401 Street Improvement Fund	14,926	63,383	18,902	10,000	8,902	10,000
402 General Capital Impr. Fund	4,551	7,220	8,330	14,000	3,234	2,500
403 Storm Water Impr. Fund	-	-	58,670	10,000	1,153	8,000
404 Park Improvement Fund	2,770	4,538	2,834	1,500	1,977	1,800
405 TIF Project Fund	590	82,469	169,136	159,000	86,688	145,000
407 Sewer Improvement Fund	1,660	3,402	8,003	7,500	6,820	4,000
409 Water Utility Fund	10,688	12,908	2,201	-	-	-
601 Sewer Utility Fund	258,325	238,329	236,090	228,000	122,083	230,500
602 Storm Water Utility Fund	-	-	-	47,500	20,335	47,500
Total Revenue Before Fund Balance	727,626	766,876	830,391	702,884	368,157	613,215
201 C Use of Fund Balance*				207,716		
Total Revenues	727,626	766,876	830,391	910,600	368,157	613,215
Total Expenditures						
201 Community Events Fund	2,448	3,371	5,160	3,075	1,794	3,600
202 Cable T.V. Fund	13,621	22,917	25,576	17,375	11,369	30,440
203 Recycling Fund	31,414	28,129	29,018	33,934	12,571	26,881
301 TIF Debt Service Fund	144,025	-	-	-	-	-
302 2000 Impr. Debt Fund	121,137	121,793	122,186	122,433	121,864	122,070
303 2002 Impr. Debt Fund	161,555	153,294	149,356	150,609	150,256	146,153
304 2003 Impr. Debt Fund	28,599	127,606	120,646	120,980	118,608	116,705
401 Street Improvement Fund	-	40,764	-	65,500	46,751	5,500
402 General Capital Impr. Fund	28,666	37,509	9,657	-	-	41,000
403 Storm Water Impr. Fund	1,295	401	43,867	11,000	10,316	500
404 Park Improvement Fund	-	96,680	117,670	90,000	36,767	53,000
405 TIF Project Fund	5,564	664	713	300,000	-	-
407 Sewer Improvement Fund	-	-	-	-	-	-
601 Sewer Utility Fund	194,618	190,363	200,708	189,822	112,032	220,250
602 Storm Water Utility Fund	34,917	31,406	-	44,470	18,485	49,268
Total Expenditures	767,858	854,899	824,558	1,149,197	640,813	815,367
Surplus/(deficit)	(40,232)	(88,022)	5,833	(238,597)	(272,656)	(202,152)

*represents transfer from General Fund

Community Events Fund 201

DEPT. 45600	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE	3,134	3,827	4,575	3,410	3,410	2,753
REVENUES:						
34785 Park Events	-	-	9	-	-	-
34786 Winter Event	717	1,178	798	300	603	500
34787 Garage Sale	60	-	50	-	-	50
34788 Day in the Park	1,317	1,483	1,595	1,350	310	1,250
34789 Music under the trees	-	-	34	-	-	-
34791 Pop Sales	-	-	-	-	-	-
34792 T-Shirt Sales	-	-	210	-	35	50
34795 Halloween Donations	787	764	779	700	-	700
36211 Investment Interest	102	198	199	150	81	100
36255 Misc.	157	498	319	500	108	100
Total Revenue	3,141	4,120	3,994	3,000	1,137	2,750
EXPENDITURES:						
202 Permanent Supplies	-	214	176	-	43	-
369 Music Under the Trees	-	-	252	-	472	600
373 T-Shirts	-	-	2,201	-	-	-
375 Winter Event	768	808	857	875	1,011	800
376 Garage Sale	-	-	-	-	34	50
377 Day in the Park	984	1,134	1,112	1,200	45	1,300
378 Night Out	113	124	99	150	-	150
379 Halloween Event	420	700	252	475	45	400
437 Sales Tax	16	136	-	100	-	-
440 Meeting Expenses	147	256	212	275	145	300
Total Expenses	2,448	3,371	5,160	3,075	1,794	3,600
Fund balance gain/loss	693	749	(1,166)	(75)	(657)	(850)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	3,827	4,575	3,410	3,335	2,753	1,903

Communications Fund 202

DEPT. 49500	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE	37,406	42,849	35,507	31,531	31,531	25,921
REVENUES:						
36253 Franchise Fees	18,240	14,143	19,987	19,000	5,083	16,000
36211 Investment Interest	824	1,432	1,613	800	677	800
33600 Grants	-	-	-	-	-	-
Total Revenues	19,063	15,575	21,600	19,800	5,760	16,800
EXPENDITURES:						
101 Reg. Full Time Employees	5,986	13,330	14,815	7,547	4,348	6,026
121 PERA Contributions	347	800	865	509	283	422
122 FICA Contributions	497	1,056	1,098	577	351	461
131 Group Insurance	672	1,127	1,193	897	366	720
151 Workers Comp	-	-	-	45	-	36
Personnel costs	7,501	16,313	17,971	9,575	5,348	7,665
202 Permanent Supplies	-	-	-	-	-	-
307 Web Hosting	450	300	420	500	333	475
327 Other Service	1,473	1,637	2,410	2,300	664	2,800
329 Cable Franchise Fee	4,196	4,667	4,774	5,000	5,023	5,500
530 Furniture and Equipment	-	-	-	-	-	14,000
Total Operating Costs	6,119	6,604	7,604	7,800	6,021	22,775
Total Expenses	13,621	22,917	25,576	17,375	11,369	30,440
Fund Balance gain/loss	5,443	(7,342)	(3,976)	2,425	(5,609)	(13,640)
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	42,849	35,507	31,531	33,956	25,921	12,281

Recycling Fund 203

DEPT. 50000	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Adopted	As of July 31	Proposed
Beginning Balance	18,311	26,758	39,193	51,250	51,250	63,756
REVENUES:						
36100 Recycling Fee	34,900	34,644	34,734	34,000	19,213	33,000
36102 Penalties & Interest	-	-	-	-	50	-
33622 SCORE Grant	4,467	4,378	4,378	4,000	4,758	4,300
36211 Investment Interest	494	1,120	1,898	675	1,045	500
36255 Other	-	423	64	50	12	-
Total Revenues	39,861	40,565	41,074	38,725	25,078	37,800
EXPENDITURES:						
101 Reg. FT Employees	8,262	7,774	8,664	4,354	2,511	1,714
121 PERA Contributions	469	467	495	294	163	120
122 FICA Contributions	686	631	647	333	206	131
131 Group Insurance	989	570	626	552	211	216
151 Workers Comp	-	-	-	26	-	10
Personnel costs	10,405	9,442	10,432	5,559	3,091	2,191
202 Permanent Supplies	-	-	500	-	-	-
327 Other Service	340	340	339	375	339	340
389 Recycling Contract	20,668	18,348	17,747	28,000	9,142	24,350
Operating Costs	21,008	18,688	18,586	28,375	9,480	24,690
Total Expenditures	31,414	28,129	29,018	33,934	12,571	26,881
Fund Balance Gain/Loss	8,447	12,435	12,056	4,791	12,507	10,919
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	26,758	39,193	51,250	56,041	63,756	74,675

2000 Improvements Debt Service Fund 302

DEPT. 47200		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	proposed
BEGINNING BALANCE		325,255	277,614	225,793	208,422	208,422	113,576
REVENUES:							
36102	Penalties and Interest	13,277	10,708	8,168	-	5,151	-
36211	Investment Interest	4,746	6,928	8,052	5,000	2,128	5,000
36100	Special Assessments	55,473	27,335	38,597	51,739	19,739	30,826
Total Revenue		73,496	44,971	54,816	56,739	27,017	35,826
EXPENDITURES:							
601	Bond Principal	80,000	85,000	90,000	95,000	95,000	100,000
611	Bond Interest	40,870	36,333	31,520	26,433	26,433	21,070
621	File Maintenance Charges	267	461	666	1,000	431	1,000
Total Expenditures		121,137	121,793	122,186	122,433	121,864	122,070
Fund balance gain/loss		(47,641)	(76,822)	(67,370)	(65,694)	(94,847)	(86,244)
39200	Transfers In	-	25,000	50,000	-	-	56,371
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		277,614	225,793	208,422	142,729	113,576	83,703

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2002 Improvements Debt Service Fund 303

DEPT. 47200		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		353,695	503,529	418,623	372,016	372,016	243,466
REVENUES:							
36102	Penalties & interest	-	6,551	5,484	-	3,945	-
36211	Investment Interest	8,847	14,942	16,869	7,500	5,200	7,000
36100	Special Assessments	39,988	11,895	30,396	43,150	12,561	21,758
Total Revenue		48,835	33,388	52,749	50,650	21,706	28,758
EXPENDITURES:							
601	Bond Principal	115,000	110,000	110,000	115,000	115,000	115,000
611	Bond Interest	45,915	42,403	38,690	34,609	34,609	30,153
621	File Maintenance Charges	640	892	666	1,000	647	1,000
Total Expenditures		161,555	153,294	149,356	150,609	150,256	146,153
Fund Balance Gain/Loss		(112,720)	(119,906)	(96,607)	(99,958)	(128,550)	(117,395)
39200	Transfers In	262,554	35,000	50,000	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		503,529	418,623	372,016	272,057	243,466	126,072

2003 Improvements Debt Service Fund 304

DEPT. 47200		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		108,682	220,820	225,141	229,535	229,535	147,195
REVENUES:							
36102	Penalties & interest	-	12,282	10,745	-	6,928	-
36211	Investment Interest	8,244	14,200	20,243	7,000	7,568	7,000
36100	Special Assessments	100,914	35,445	44,053	49,470	21,772	34,981
Total Revenue		109,158	61,927	75,041	56,470	36,268	41,981
EXPENDITURES:							
601	Bond Principal	-	100,000	95,000	95,000	95,000	95,000
611	Bond Interest	28,599	26,930	24,980	24,980	22,961	20,705
621	File Maintenance Charges	-	676	666	1,000	647	1,000
Total Expenditures		28,599	127,606	120,646	120,980	118,608	116,705
Fund Balance Gain/Loss		80,559	(65,679)	(45,606)	(64,510)	(82,340)	(74,724)
39200	Transfers In	35,000	70,000	50,000	-	-	-
710	Transfers Out	3,421	-	-	-	-	-
Ending Fund Balance		220,820	225,141	229,535	165,025	147,195	72,471

Street Improvement Fund 401

DEPT. 48401		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		351,103	366,029	388,648	487,421	487,421	449,573
REVENUES:							
36211	Investment Interest	8,787	15,238	18,902	10,000	8,902	10,000
36102	Penalties & Interest	9,056	13,826	-	-	-	-
36100	Special Assessments	(2,917)	34,319	-	-	-	-
Total Revenue		14,926	63,383	18,902	10,000	8,902	10,000
EXPENDITURES:							
328	Street Repair	-	40,599	-	60,000	42,566	-
	Street Reconstruction	-	-	-	-	-	-
	Engineering	-	165	-	5,500	4,185	5,500
	Trees	-	-	-	-	-	-
Total Expenditures		-	40,764	-	65,500	46,751	5,500
Fund Balance Gain/Loss		14,926	22,619	18,902	(55,500)	(37,848)	4,500
39200	Transfers In	-	-	79,871	-	-	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		366,029	388,648	487,421	431,921	449,573	454,073

General Capital Improvement Fund 402

DEPT. 48000		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		200,739	190,717	169,678	168,351	168,351	81,585
REVENUES:							
36211	Investment Interest	4,551	6,710	8,330	4,000	3,234	2,500
	Depreciation	-	-	-	10,000	-	-
39999	Other	-	510	-	-	-	-
Total Revenue		4,551	7,220	8,330	14,000	3,234	2,500
EXPENDITURES:							
510	Land	112	-	-	-	-	-
520	Buildings	-	-	9,657	-	-	1,000
521	City Garage	1,516	74	-	-	-	-
523	Warming House	-	-	-	-	-	-
530	Furniture & Equipment	-	-	-	-	-	-
531	Office Equipment	-	2,338	-	-	-	10,000
532	Copier	-	-	-	-	-	-
535	HVAC	-	6,835	-	-	-	-
538	Computers	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	-	-
543	Tractor	-	28,262	-	-	-	30,000
550	Other Improvements	-	-	-	-	-	-
560	Vehicle	-	-	-	-	-	-
562	Truck	27,038	-	-	-	-	-
Total Expenditures		28,666	37,509	9,657	-	-	41,000
Fund Balance Gain/Loss		(24,114)	(30,289)	(1,327)	14,000	3,234	(38,500)
39200	Transfers In	14,092	9,251	-	-	-	-
710	Transfers Out	-	-	-	90,000	90,000	-
Ending Fund Balance		190,717	169,678	168,351	92,351	81,585	43,085

STORM SEWER IMPROVEMENT FUND 403

DEPT. 48403		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		140,135	161,695	193,637	193,637	172,637	143,474
REVENUES:							
37300	Storm Sewer Fee			49,668		(2,689)	-
36211	Investment Interest			9,002	10,000	3,841	8,000
39999	Other						-
Total Revenue		-	-	58,670	10,000	1,153	8,000
EXPENDITURES:							
101	Reg. FT Employees			30,557			
102	On-Call Pay						
121	PERA Contributions			1,683			
122	FICA Contributions			2,112			
131	Group Insurance			2,584			
151	Workers Compensation			-			
Total Personnel Costs		-	-	36,935	-	-	-
304	Engineering	-	-	6,303	-	9,816	-
327	Other Services	-	401	129	-	-	-
444	Contingency Funds	1,295	-	-	-	-	-
554	Storm System Repairs	-	-	-	11,000	-	-
	NPDES Phase II Permit	-	-	500	-	500	500
Other General Costs		1,295	401	6,932	11,000	10,316	500
Total Expenditures		1,295	401	43,867	11,000	10,316	500
Fund Balance Gain/Loss		(1,295)	(401)	14,803	(1,000)	(9,163)	7,500
39200	Transfers In	4,092	9,521	-	-	-	-
710	Transfers Out	-	-	-	20,000	20,000	-
Ending Fund Balance		161,695	193,637	193,637	172,637	143,474	150,974

Park Improvement Fund 404

DEPT. 48404	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Adopted	As of July 31	proposed
BEGINNING BALANCE	117,618	133,857	47,853	127,638	127,638	197,508
REVENUES:						
33130 Grants	-	-	-	-	-	-
36230 Donations	-	-	-	-	-	-
36211 Investment Interest	2,770	4,538	2,834	1,500	1,977	1,800
Total Revenue	2,770	4,538	2,834	1,500	1,977	1,800
EXPENDITURES:						
304 Engineering	-	28,082	10,716	-	9,598	-
510 Land	-	-	-	-	-	-
524 Picnic Shelter	-	-	-	-	-	4,000
525 Playground (CDBG)	-	-	151	-	-	34,000
526 Park Path (CDBG)	-	-	-	-	-	-
527 General Park Improvement	-	1,681	1,369	90,000	27,169	15,000
528 Court Improvements	-	66,917	105,434	-	-	-
Total Expenditures	-	96,680	117,670	90,000	36,767	53,000
Fund Balance Gain/Loss	2,770	(92,142)	(114,836)	(88,500)	(34,790)	(51,200)
39200 Transfers In	13,469	6,138	194,621	90,000	104,660	-
710 Transfers Out	-	-	-	-	-	-
Ending Fund Balance	133,857	47,853	127,638	129,138	197,508	146,308

TIF Project Fund 405

DEPT. 48500		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		74,287	288,875	370,679	389,593	389,593	476,281
REVENUES:							
36211	Investment Interest	590	14,024	19,927	10,000	9,948	10,000
31050	Tax increment	-	67,617	148,354	149,000	74,781	135,000
31051	Delinquent Tax increment	-	827	855	-	1,959	-
Total Revenue		590	82,469	169,136	159,000	86,688	145,000
EXPENDITURES:							
101	FT Employees	3,414	-	-	-	-	-
121	PERA Contribution	228	-	-	-	-	-
122	FICA Contribution	317	-	-	-	-	-
131	Group Insurance	171	-	-	-	-	-
133	Life Insurance	-	-	-	-	-	-
Total Personnel Costs		4,130	-	-	-	-	-
305	Legal Fees	-	-	-	-	-	-
327	Other Services	1,434	664	713	300,000	-	-
325	Other Imp. (Larpenteur)	-	-	-	-	-	-
General operating costs		1,434	664	713	300,000	-	-
Total Expenditures		5,564	664	713	300,000	-	-
Fund Balance Gain/Loss		(4,974)	81,804	168,423	(141,000)	86,688	145,000
39200	Transfers In	219,562	-	5,203	-	-	-
710	Transfers Out	-	-	154,713	-	-	-
Ending Fund Balance		288,875	370,679	389,593	248,593	476,281	621,281

Sewer Improvement Fund 407

DEPT. 48407		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		81,742	83,402	86,804	330,002	330,002	336,822
REVENUES:							
36211	Investment Interest	1,660	3,402	8,003	7,500	6,820	4,000
36100	Special Assessments	-	-	-	-	-	-
Total Revenue		1,660	3,402	8,003	7,500	6,820	4,000
EXPENDITURES:							
304	Engineering	-	-	-	-	-	-
544	Other	-	-	-	-	-	-
Total Expenditures		-	-	-	-	-	-
Fund Balance Gain/Loss		1,660	3,402	8,003	7,500	6,820	4,000
39200	Transfers In	-	-	235,195	-	-	-
.710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		83,402	86,804	330,002	337,502	336,822	340,822

Sanitary Sewer Enterprise Fund 601

DEPT. 49000	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Adopted	As of July 31	Proposed
Beginning Balance	222,619	286,326	334,291	134,478	134,478	144,530
REVENUES:						
37210 Sewer Charges	224,113	225,662	223,878	225,500	119,570	225,500
36211 Investment Interest	5,416	12,667	12,212	2,500	2,513	5,000
36250 Refunds/Reimbursements	-	-	-	-	-	-
37230 Penalties	-	-	-	-	-	-
63255 Miscellaneous	25,795	-	-	-	-	-
39101 Sale of Assets	3,000	-	-	-	-	-
Total Revenues	258,325	238,329	236,090	228,000	122,083	230,500
EXPENDITURES:						
101 Reg. FT Employees	33,684	35,657	42,136	18,778	10,849	22,460
102 On-Call Pay	14,858	15,114	15,053	11,900	6,743	17,000
121 PERA Contributions	2,821	3,046	3,287	2,071	1,143	2,762
122 FICA Contributions	4,094	4,074	4,110	2,347	1,422	3,019
131 Group Insurance	4,331	4,298	5,116	2,346	1,497	2,808
151 Worker's Comp.	3,380	3,278	3,955	2,080	788	2,586
Total Personnel Costs	63,168	65,467	73,657	39,522	22,442	50,635
201 General Supplies	-	-	-	-	-	-
212 Motor Fuels	301	258	450	275	149	500
227 Tools & Equipment	-	-	-	125	289	125
228 Misc. Repairs/Maint/Supply	1,115	(10)	-	250	-	250
301 Auditing	3,737	3,101	2,716	1,400	1,350	1,700
304 Engineering	-	-	7,711	250	-	250
308 Training/Conferences	-	540	580	550	-	550
315 Sewer Jetting	-	-	42	1,500	-	1,500
316 Sewer Televising	-	-	-	2,500	11,018	2,500
331 Travel Expenses	-	-	49	50	-	50
327 Other Services	8,546	6,214	8,541	5,000	(822)	5,000
361 General Liability	2,651	2,466	3,699	1,250	-	1,365
382 Water	70	90	62	-	14	50
387 Met Council Sewer Charges	99,151	110,239	100,641	130,000	77,058	130,000
391 Telephones/Pagers	280	366	459	150	127	250
402 City Truck Repair/Maint.	139	-	-	250	-	250
425 Clothing	1,386	1,414	1,460	750	407	800
442 Misc.	-	218	641	-	-	-
444 Contingency Funds	-	-	-	1,000	-	1,000
501 Depreciation	14,074	-	-	5,000	-	-
540 Machinery & Equipment	-	-	-	-	-	-
554 System Repairs (I/I)	-	-	-	-	-	23,475
General Operating Costs	131,450	124,896	127,051	150,300	89,589	169,615
Total Expenses	194,618	190,363	200,708	189,822	112,032	220,250
Fund Gain/Loss	63,707	47,966	35,382	38,178	10,051	10,250
39200 Transfers In	-	-	-	-	-	-
710 Transfers Out	-	-	235,195	-	-	-
Ending Fund Balance	286,326	334,291	134,478	172,656	144,530	154,780

Storm Sewer Enterprise Fund 602

DEPT. 48403		2005	2006	2007	2008	2008	2009
		Actual	Actual	Actual	Adopted	As of July 31	Proposed
BEGINNING BALANCE		-	-	-	20,000	43,030	64,879
REVENUES:							
37300	Storm Sewer Fee	50,364	47,919	-	47,000	20,244	47,000
36211	Investment Interest	3,316	6,578	-	500	90	500
39999	Other	-	-	-	-	-	-
Total Revenue		53,680	54,497	-	47,500	20,335	47,500
EXPENDITURES:							
101	Reg. FT Employees	28,030	25,602	-	17,996	5,508	20,119
102	On-Call Pay	-	-	-	1,215	2,099	2,000
121	PERA Contributions	1,572	1,536	-	1,377	760	1,548
122	FICA Contributions	2,273	2,044	-	1,377	946	1,692
131	Group Insurance	3,041	2,223	-	2,070	1,011	2,520
151	Workers Compensation	-	-	-	1,185	788	1,399
Total Personnel Costs		34,917	31,406	-	25,220	11,112	29,278
201	General Supplies	-	-	-	-	-	-
212	Motor Fuels	-	-	-	275	149	500
227	Tools & Equipment	-	-	-	125	51	125
228	Misc. Repairs/Maint/Supply	-	-	-	250	-	250
301	Auditing	-	-	-	1,400	1,350	1,700
304	Engineering	-	-	-	250	-	250
308	Training/Conferences	-	-	-	550	-	500
327	Other Services	-	-	-	5,000	5,290	5,000
361	General Liability	-	-	-	1,250	-	1,365
391	Telephones/Pagers	-	-	-	150	127	250
402	City Truck Repair/Maint.	-	-	-	250	-	250
425	Clothing	-	-	-	750	407	800
442	Misc. (Public Education)	-	-	-	-	-	5,000
444	Contingency Funds	-	-	-	1,000	-	1,000
501	Depreciation	-	-	-	5,000	-	-
540	Machinery & Equipment	-	-	-	-	-	-
554	Storm System Repairs	-	-	-	3,000	-	3,000
Other General Costs		-	-	-	19,250	7,373	19,990
Total Expenditures		34,917	31,406	-	44,470	18,485	49,268
Fund Balance Gain/Loss		18,763	23,091	-	3,030	1,849	(1,768)
39200	Transfers In	-	-	-	20,000	20,000	-
710	Transfers Out	-	-	-	-	-	-
Ending Fund Balance		18,763	23,091	-	43,030	64,879	63,111

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE <u>September 10, 2008</u>
Special _____	ITEM NUMBER <u>Reimbursement Request</u>
Public Hearing _____	STAFF INITIAL <u>Jim</u>
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action _____	
Resolution _____	
Work session <u>X</u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Mark Krug is requesting reimbursement for expenses from the Loop Lauderdale Fun Run/Walk associated with Day in the Park. Here is a breakdown of the request:

\$ 47.69 for food and beverages for the runners such as PowerAde, coffee, breakfast bars, and fruit.

\$304.95 for half the cost of t-shirts made for the run.

\$352.64 total

This was the second year of the event. Mr. Krug offered to organize and manage it because he believed it would be an important community builder.

Before the run in 2007, Mr. Krug informed me that he purchased t-shirts in advance for approximately 200 runners and volunteered to fund the expense himself. He also funded the food and beverage expense. Additionally, he offered to provide the city with half the entry fees for the Community Events Fund. The idea was that he would keep half of the \$10 entry fee to cover the cost of the shirts and the city would get the other half. The city received \$200 from entry fees in 2007 and no reimbursements were sought.

For 2008, Mark ordered 95 shirts in advance. The remaining shirts from both years have been given to the city to sell, with revenue going to the Community Events Fund. The city also received \$180 from entry fees in 2008. This year, he is requesting half the cost of the shirts, plus the food and beverage expense for the \$352.64 total mentioned above.

OPTIONS:

- 1) Approve reimbursement request.
- 2) Do not approve reimbursement request.

STAFF RECOMMENDATION:

Consider motion approving reimbursement request of \$352.64 to Mark Krug for the fun run.

COUNCIL ACTION:

CITY OF LAUDERDALE
***Check Detail Register©**

SEPTEMBER 2008

			Check Amt	Invoice	Comment
10100 NORTH STAR CHECKING					
Paid Chk#	019357	9/10/2008			1922 MALVERN STREET- M. KRUG
	E 201-45600-373	T-SHIRTS	\$352.64		Fun Run Reimbursement
	Total	1922 MALVERN STREET- M. KRUG	<u>\$352.64</u>		
		10100 NORTH STAR CHECKING	<u>\$352.64</u>		
Fund Summary					
		10100 NORTH STAR CHECKING			
201 COMMUNITY EVENTS			<u>\$352.64</u>		
			<u>\$352.64</u>		