

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**TUESDAY, AUGUST 12, 2008**  
**7:30 P.M. CITY HALL**  
**1891 WALNUT STREET**

FILE

**1. ROLL CALL**

**2. APPROVAL OF THE AGENDA**

**3. APPROVALS**

- a. Minutes of the July 22, 2008, City Council Meeting.
- b. Claims totaling \$122,462.78.

**4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL.**

**5. CONSENT**

- a. Appoint 2008 election judges
- b. Appoint Bob Milligan to Capitol Regions WD Community Group Committee
- c. Authorize purchase of two garbage cans for Community Park
- d. Authorize park settlement payment
- e. Appoint Acting City Administrator
- f. Dunaway Construction Payment Request #2 for Hockey Rink - \$18,879.78

**6. SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**

**7. PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input in to the decision.

**8. REPORTS**

- a. Day in the Park

**9. DISCUSSION / ACTION**

- a. Larpenteur Avenue Bridge – Municipal Consent Resolution 081208A
- b. September 9, 2008, City Council Meeting

**10. ITEMS REMOVED FROM THE CONSENT AGENDA**

**11. ADDITIONAL ITEMS**

**12. SET AGENDA FOR NEXT MEETING**

- a. 2009 Budget
- b. Recycling Contract Renewal – presentation by Eureka Recycling
- c. Change of Signatories
- d. Larpenteur Avenue
- e. Variance Requests
- f. Lot Division Request

**13. WORK SESSION**

- a. Eustis Street Feasibility Study
- b. 1953 Carl Street
- c. Roller Hockey Equipment
- d. 2009 Budget & Draft Capital Improvements Plan (CIP)

**14. ADJOURN**

Tuesday, July 22, 2008

Mayor Dains called the meeting to order at 7:34 p.m.

Council members present: Karen Doherty, Clay Christensen, Denise Hawkinson, and Mayor Jeff Dains.

Mayor Dains asked for any additions, deletions, or changes to the meeting agenda. Heck added a National Night Out announcement.

Council member Christensen moved to approve the agenda. Council member Doherty seconded the motion and it carried.

Council member Hawkinson moved approval of the July 8, 2008, City Council meeting minutes. Council member Doherty seconded the motion and it carried.

Council member Christensen moved approval of the claims totaling \$79,374.69. Council member Hawkinson provided the second and the motion carried.

Mayor Dains asked if members of the public wished to address the Council; none did.

Council member Doherty moved the consent agenda as presented approving payment request #1 for seal coating for \$42,566.08; payment request #1 for the hockey rink project for \$20,642.79; appointment of Tygve Hansne to the PCIC; and accepting the PCIC minutes. Hawkinson seconded the motion and it carried.

Mayor Dains opened the public hearing to take input on the City of Lauderdale Comprehensive Plan at 7:40 p.m. As no one present wished comment, Mayor Dains closed the hearing at 7:41 p.m.

Council member Christensen moved adoption of Resolution #072208-A Submitting the Comprehensive Plan to the Metropolitan Council. Doherty seconded the motion and it carried on a roll call vote with members Hawkinson, Christensen, Doherty, and Dains all voting yes.

Mark Doneux, executive director of Capitol Region Watershed, presented the Council information on what the watershed is doing. The watershed covers the portion of the city that lies south of Larpeur Avenue and east of Eustis Street. He said the watershed is currently in the process of updating its water management plan. They want a representative from Lauderdale involved in the process.

The Council thanked Mr. Donoux for his excellent presentation.

Brad Schleeter from Bonestroo presented information to the Council on the recently completed Lauderdale Surface Water Management Plan. He covered the purpose of the plan, what the plan covers, and implementation. Mr. Schleeter informed the Council each of the watersheds reviewed the plan and that Capitol Region approved the plan. Rice Creek and Middle Mississippi provided comments. Brad said these would be responded to and worked into the plan where necessary.

Mayor Dains asked about the comments and questions raised by the MWMO. Brad stated these will not be hard to respond to and that the plan will not have to change much, if at all, to address these concerns.

The Council thanked Mr. Schleeter for his presentation.

Council member Mac Lean arrived at 8:05 p.m.

Marc Goess from Mn/DOT addressed the Council in regards to the Larpenateur Avenue bridge project. He discussed the project timeline and construction process. The bridge is still on schedule for letting in April and construction planned to begin in May. The construction process will route traffic along the exit and entrance ramps for a short time while the bridge is removed and the center supports are installed. Traffic will then be routed back on the main road while the ramps are closed.

There was a question on the timing to complete the balance of the sound wall south of the Cook property. Mr. Goess responded this would be completed after the traffic is routed back to the main road from the ramps. He acknowledged this is different than what was indicated at the previous meeting.

Mr. Goess stated the Department is requesting Municipal consent for the project.

The Council thanked him for his presentation and took a break at 9:09 p.m.

The Council reconvened at 9:17 p.m.

Heck provided information on discussions taking place to create a joint powers agreement covering the provision of computer and voice services in the east metro area. He said this agreement would take the place of several individual contracts.

Bownik provided information on the upcoming Music under the Trees event and National Night Out.

The Council discussed how to proceed following the departure of Brian Heck as City Administrator. The Council discussed several options including appointing Heather Butkowski as administrator or making her the interim administrator.

Heck suggested the Council appoint Heather as the Acting Administrator for a fixed period and if all agree and things are working out, to appoint her as the regular administrator.

Christensen moved to appoint Heather Butkowski as Acting City Administrator for the time and period to be approved by the Council at their August 12, 2008, meeting. Doherty seconded the motion and it carried with all members voting yes.

Council members Christensen and Mac Lean will work with Heck on drafting agreements for this situation.

The Council discussed the 2009 budget and asked staff to provide a few options on levy amounts based on increases of 1%, 2%, and 3.9%.

Council member Hawkinson moved to adjourn the meeting. Council member Mac Lean seconded the motion and the meeting adjourned at 10:20 p.m.

Respectfully submitted,

Brian W. Heck  
City Administrator

**CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL**

**August 12, 2008 City Council Meeting**

|   |             |
|---|-------------|
| 07/25/08 Payroll: Direct Deposit # 500584-500593            | \$8,153.71  |
| 07/25/08 Payroll: Payroll Liabilities, e-payments 278E-281E | \$7,054.29  |
| 08/08/08 Payroll: Direct Deposit # 500594-500598            | \$7,115.14  |
| 08/08/08 Payroll: Payroll Liabilities, e-payments 272E-274E | \$6,117.35  |
| <b>Vendor Claims</b>  |             |
| 08/12/08 Claims: Check #s 19284-19320                       | \$94,022.29 |

**Subtotal of Claims From Above \$122,462.78**

Dunaway Construction Payment Request #1 (Hockey Rink - #19283) \$18,879.78

**Total Claims for Approval \$141,342.56**

CITY OF LAUDERDALE

Payments

Current Period: JULY 2008

Batch Name 072508pyroll Payment Computer Dollar Amt \$7,054.29 Posted

Refer 374 ICMA RETIREMENT TRUST - 457  
Cash Payment G 101-21705 ICMA RETIREMENT  
7/25/08 payroll  
CK# 000278E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 375 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 376 PERA  
Cash Payment G 101-21704 PERA  
7/25/08 payroll  
CK# 000280E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$1,444.04

Refer 377 MN DEPARTMENT OF REVENUE  
Cash Payment G 101-21702 STATE WITHHOLDING  
July 2008 payroll  
CK# 000281E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$759.45

Refer 378 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 379 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 380 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 381 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 382 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 383 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

Refer 384 NORTH STAR BANK, CHECKING S  
Cash Payment G 101-21703 FICA WITHHOLDING,  
7/25/08 payroll taxes  
CK# 000279E 7/25/2008  
Due 0 NORTH STAR CHEC 10100

Transaction Date 7/23/2008 Total \$2,022.68

|  |                   |
|--|-------------------|
| Pre-Written Checks                     | \$7,054.29        |
| Checks to be Generated by the Computer | \$0.00            |
| <b>Total</b>                           | <b>\$7,054.29</b> |

Fund Summary  
10100 NORTH STAR CHECKING  
101  
\$7,054.29  
\$7,054.29  
BATCH Total \$7,054.29

CITY OF LAUDERDALE

Payments

Current Period: AUGUST 2008

Batch Name 080808pyroll Payment Computer Dollar Amt \$6,117.35 Posted

Refer 414 ICMA CK# 000282E 8/8/2008

Cash Payment G 101-21705 ICMA RETIREMENT 8/8/08 payroll \$2,022.68

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 415 NORTH STAR BANK, CHECKING S CK# 000283E 8/8/2008

Cash Payment G 101-21703 FICA WITHHOLDING. 8/8/08 payroll taxes \$1,836.46

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

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Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

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Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

Invoice Transaction Date 8/7/2008 Due 0 NORTH STAR CHEC 10100

Refer 416 PERA CK# 000284E 8/8/2008

Cash Payment G 101-21704 PERA 8/8/08 payroll \$1,441.30

|                                       |                   |
|---------------------------------------|-------------------|
| Pre-Written Checks                    | \$6,117.35        |
| Checks to be Generated by the Compute | \$0.00            |
| <b>Total</b>                          | <b>\$6,117.35</b> |

|                           |     |                   |
|---------------------------|-----|-------------------|
| <b>Fund Summary</b>       | 101 | \$6,117.35        |
| 10100 NORTH STAR CHECKING |     | \$6,117.35        |
| <b>BATCH Total</b>        |     | <b>\$6,117.35</b> |

CITY OF LAUDERDALE

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AUGUST 2008

Check Amt Invoice Comment

| Check #                   | Date      | Description                                 | Amount             | Invoice | Comment                        |
|---------------------------|-----------|---|--------------------|---------|--------------------------------|
| 10100 NORTH STAR CHECKING |           |   |                    |         |                                |
| Paid Chk# 019284          | 8/12/2008 | ABM JANITORIAL SERVICES                     |                    |         |                                |
|                           |           | E 101-43000-228 MISC REPAIRS MAINT SUPPLIE  | \$741.09           |         | deep scrub & refinish social r |
|                           |           | <b>Total ABM JANITORIAL SERVICES</b>        | <b>\$741.09</b>    |         |                                |
| Paid Chk# 019285          | 8/12/2008 | AFFORDABLE ASPHALT                          |                    |         |                                |
|                           |           | E 401-48401-328 STREET REPAIR               | \$3,800.00         |         | extend Fulham alley            |
|                           |           | <b>Total AFFORDABLE ASPHALT</b>             | <b>\$3,800.00</b>  |         |                                |
| Paid Chk# 019286          | 8/12/2008 | AFSCME                                      |                    |         |                                |
|                           |           | G 101-21709 UNION DUES                      | \$96.04            |         | 7/08 union dues                |
|                           |           | <b>Total AFSCME</b>                         | <b>\$96.04</b>     |         |                                |
| Paid Chk# 019287          | 8/12/2008 | BLUE CHIP TREE CO., INC.                    |                    |         |                                |
|                           |           | E 101-43000-317 TREE SERVICE                | \$693.88           |         | storm damaged tree; stump grfn |
|                           |           | <b>Total BLUE CHIP TREE CO., INC.</b>       | <b>\$693.88</b>    |         |                                |
| Paid Chk# 019288          | 8/12/2008 | BONESTROO, ROSENE, ANDERLIK                 |                    |         |                                |
|                           |           | E 401-48401-304 ENGINEERING                 | \$1,656.64         |         | 6/08 engineering - seal coat   |
|                           |           | E 404-48404-304 ENGINEERING                 | \$2,876.80         |         | 6/08 engineering - ice rink    |
|                           |           | <b>Total BONESTROO, ROSENE, ANDERLIK</b>    | <b>\$4,533.44</b>  |         |                                |
| Paid Chk# 019289          | 8/12/2008 | CINTAS                                      |                    |         |                                |
|                           |           | E 602-49100-425 CLOTHING                    | \$64.52            |         | pw clothing                    |
|                           |           | E 601-49000-425 CLOTHING                    | \$64.52            |         | pw clothing                    |
|                           |           | <b>Total CINTAS</b>                         | <b>\$129.04</b>    |         |                                |
| Paid Chk# 019290          | 8/12/2008 | CITY OF ROSEVILLE                           |                    |         |                                |
|                           |           | E 101-43000-327 OTHER SERV.-SEWER/NPDES I   | \$157.04           |         | Matvern/lone striping          |
|                           |           | <b>Total CITY OF ROSEVILLE</b>              | <b>\$157.04</b>    |         |                                |
| Paid Chk# 019291          | 8/12/2008 | CITY OF ST ANTHONY                          |                    |         |                                |
|                           |           | E 101-42100-319 POLICE CONTRACT             | \$45,675.00        |         | 8/08 police services           |
|                           |           | <b>Total CITY OF ST ANTHONY</b>             | <b>\$45,675.00</b> |         |                                |
| Paid Chk# 019292          | 8/12/2008 | EAST HENNEPIN AUTO SERVICE INC              |                    |         |                                |
|                           |           | E 101-43000-212 MOTOR FUELS                 | \$35.00            |         | 7/08 motor fuels               |
|                           |           | E 601-49000-212 MOTOR FUELS                 | \$7.50             |         | 7/08 motor fuels               |
|                           |           | E 602-49100-212 MOTOR FUELS                 | \$7.50             |         | 7/08 motor fuels               |
|                           |           | <b>Total EAST HENNEPIN AUTO SERVICE INC</b> | <b>\$50.00</b>     |         |                                |
| Paid Chk# 019293          | 8/12/2008 | EHLERS & ASSOCIATES                         |                    |         |                                |
|                           |           | E 101-48100-306 CONSULTING FEES             | \$92.50            |         | 6/08 LA development consulting |
|                           |           | <b>Total EHLERS &amp; ASSOCIATES</b>        | <b>\$92.50</b>     |         |                                |
| Paid Chk# 019294          | 8/12/2008 | GLENWOOD INGLEWOOD                          |                    |         |                                |
|                           |           | E 101-41200-208 WATER DELIVERY              | \$4.79             |         | 6/08 water cooler rental       |
|                           |           | <b>Total GLENWOOD INGLEWOOD</b>             | <b>\$4.79</b>      |         |                                |



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**CITY OF LAUDERDALE**

AUGUST 2008

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|                  |           |                                |   |                    |                                |
|------------------|-----------|--------------------------------|---|--------------------|--------------------------------|
| Paid Chk# 019295 | 8/12/2008 | HECK, BRIAN                    | E 101-41200-331 TRAVEL EXPENSE              | \$26.33            | 7/08 mileage expense           |
| Paid Chk# 019296 | 8/12/2008 | HOP HAPPY                      | E 201-45600-377 DAY IN THE PARK             | \$171.52           | Day in the Park bounce house   |
| Paid Chk# 019297 | 8/12/2008 | HUGHES & COSTELLO              | E 101-42100-355 MISC PRINTING/PROCESS SER   | \$292.08           | 8/08 legal services processing |
|                  |           |                                | E 101-42100-305 LEGAL FEES                  | \$850.00           | 8/08 legal services            |
|                  |           |                                | <b>Total HUGHES &amp; COSTELLO</b>          | <b>\$1,142.08</b>  |                                |
| Paid Chk# 019298 | 8/12/2008 | INTEGRA                        | E 101-41200-391 TELEPHONE/PAGERS            | \$52.70            | 6/08 fax line                  |
|                  |           |                                | <b>Total INTEGRA</b>                        | <b>\$52.70</b>     |                                |
| Paid Chk# 019299 | 8/12/2008 | JIMMYS JOHNNYS INC             | E 101-45200-427 PORTA POTTY RENTAL          | \$149.32           | 7/11-8/7 park portable restroo |
|                  |           |                                | <b>Total JIMMYS JOHNNYS INC</b>             | <b>\$149.32</b>    |                                |
| Paid Chk# 019300 | 8/12/2008 | KENNEDY & GRAVEN               | E 101-41200-305 LEGAL FEES                  | \$2,123.50         | 6/08 legal services            |
|                  |           |                                | E 101-41200-355 MISC PRINTING/PROCESS SER   | \$12.23            | 6/08 legal services            |
|                  |           |                                | E 101-41200-305 LEGAL FEES                  | \$143.00           | 6/08 legal services - park     |
|                  |           |                                | <b>Total KENNEDY &amp; GRAVEN</b>           | <b>\$2,278.73</b>  |                                |
| Paid Chk# 019301 | 8/12/2008 | LERFALD, KATHY                 | E 201-45600-369 MUSIC UNDER THE TREES       | \$63.63            | 7/08 Music under Trees ice cre |
|                  |           |                                | <b>Total LERFALD, KATHY</b>                 | <b>\$63.63</b>     |                                |
| Paid Chk# 019302 | 8/12/2008 | LMCIT                          | E 101-41100-361 GENERAL LIABILITY           | \$280.00           | 8/08-8/09 open meeting law ins |
|                  |           |                                | E 101-41100-361 GENERAL LIABILITY           | \$4,368.00         | 8/08-8/09 liability/auto/propo |
|                  |           |                                | E 101-41100-361 GENERAL LIABILITY           | \$1,365.00         | 8/08-8/09 liability/auto/propo |
|                  |           |                                | E 101-41200-361 GENERAL LIABILITY           | \$3,822.00         | 8/08-8/09 liability/auto/propo |
|                  |           |                                | E 601-49000-361 GENERAL LIABILITY           | \$1,365.00         | 8/08-8/09 liability/auto/propo |
|                  |           |                                | <b>Total LMCIT</b>                          | <b>\$11,200.00</b> |                                |
| Paid Chk# 019303 | 8/12/2008 | MCCORMICK, JOHN                | E 201-45600-377 DAY IN THE PARK             | \$200.00           | band for Day in the Park       |
|                  |           |                                | <b>Total MCCORMICK, JOHN</b>                | <b>\$200.00</b>    |                                |
| Paid Chk# 019304 | 8/12/2008 | MET-COUNCIL ENVIRONMENTAL SER. | E 601-49000-387 WATER TREATMENT SERVICE     | \$9,632.21         | 9/08 wastewater services       |
|                  |           |                                | <b>Total MET-COUNCIL ENVIRONMENTAL SER.</b> | <b>\$9,632.21</b>  |                                |
| Paid Chk# 019305 | 8/12/2008 | MIDWEST FENCE                  | E 404-48404-527 GENERAL PARK IMPROVEMEN     | \$9,431.60         | dog park fence                 |

CITY OF LAUDERDALE

\*Check Detail Register\*

AUGUST 2008

Check Amt Invoice Comment

|                     |           |                                      |
|---------------------|-----------|--------------------------------------|
| Total MIDWEST FENCE |           | \$9,431.60                           |
| <hr/>               |           |                                      |
| Paid Chk# 019306    | 8/12/2008 | NAPA AUTO PARTS                      |
| E 101-43000-402     |           | CITY TRUCK REPAIR/MAINTEN            |
|                     |           | Total NAPA AUTO PARTS                |
|                     |           | \$20.57                              |
|                     |           | bulb and wiper blades                |
| <hr/>               |           |                                      |
| Paid Chk# 019307    | 8/12/2008 | NORTH STAR BANK, CHECKING STMT       |
| E 201-45600-377     |           | DAY IN THE PARK                      |
|                     |           | Total NORTH STAR BANK, CHECKING STMT |
|                     |           | \$200.00                             |
|                     |           | starter cash for Day in the Pa       |
| <hr/>               |           |                                      |
| Paid Chk# 019308    | 8/12/2008 | ONE CALL CONCEPTS                    |
| E 101-43400-386     |           | GOPHER STATE ONE CALL                |
|                     |           | Total ONE CALL CONCEPTS              |
|                     |           | \$27.55                              |
|                     |           | 7/08 locate tickets                  |
| <hr/>               |           |                                      |
| Paid Chk# 019309    | 8/12/2008 | PARK SERVICE                         |
| E 602-49100-212     |           | MOTOR FUELS                          |
| E 101-43000-212     |           | MOTOR FUELS                          |
| E 601-49000-212     |           | MOTOR FUELS                          |
|                     |           | Total PARK SERVICE                   |
|                     |           | \$292.88                             |
|                     |           | 7/08 motor fuels                     |
|                     |           | 7/08 motor fuels                     |
|                     |           | 7/08 motor fuels                     |
| <hr/>               |           |                                      |
| Paid Chk# 019310    | 8/12/2008 | POSTMASTER - NEWSLETTER              |
| E 101-41200-203     |           | POSTAGE                              |
|                     |           | Total POSTMASTER - NEWSLETTER        |
|                     |           | \$325.00                             |
|                     |           | Sept/Oct newsletter                  |
| <hr/>               |           |                                      |
| Paid Chk# 019311    | 8/12/2008 | POSTMASTER - STAMPS                  |
| E 101-41200-203     |           | POSTAGE                              |
|                     |           | Total POSTMASTER - STAMPS            |
|                     |           | \$126.00                             |
|                     |           | stamps                               |
| <hr/>               |           |                                      |
| Paid Chk# 019312    | 8/12/2008 | RAMSEY COUNTY, PROP REC & REV        |
| E 101-42100-442     |           | MISC                                 |
| E 101-41200-355     |           | MISC PRINTING/PROCESS SER            |
| E 101-41500-327     |           | OTHER SERV- SEWER/NPDES I            |
| G 101-21706         |           | HEALTH INSURANCE                     |
|                     |           | Total RAMSEY COUNTY, PROP REC & REV  |
|                     |           | \$1,026.33                           |
|                     |           | 7/08 911 dispatch                    |
|                     |           | 8/08 insurance benefits              |
|                     |           | 08 county voting system              |
|                     |           | 8/08 insurance benefits              |
| <hr/>               |           |                                      |
| Paid Chk# 019313    | 8/12/2008 | RAPIT PRINTING                       |
| E 101-41200-353     |           | NEWSLETTER PRINTING                  |
|                     |           | Total RAPIT PRINTING                 |
|                     |           | \$663.47                             |
|                     |           | July/August newsletter               |
| <hr/>               |           |                                      |
| Paid Chk# 019314    | 8/12/2008 | ST PAUL POLICE DRUM LINE             |
| E 201-45600-377     |           | DAY IN THE PARK                      |
|                     |           | Total ST PAUL POLICE DRUM LINE       |
|                     |           | \$200.00                             |
|                     |           | drum line for parade                 |
| <hr/>               |           |                                      |
| Paid Chk# 019315    | 8/12/2008 | ST PAUL REGIONAL WATER SERVICE       |
| E 101-43000-382     |           | WATER                                |
| E 101-45200-382     |           | WATER                                |
| E 601-49000-382     |           | WATER                                |
|                     |           | Total ST PAUL REGIONAL WATER SERVICE |
|                     |           | \$50.06                              |
|                     |           | 2q08 water service - city hall       |
|                     |           | 2q08 water service - warming h       |
|                     |           | 2q08 water service - pw garage       |

**\*Check Detail Register©**

**CITY OF LAUDERDALE**

AUGUST 2008

Check Amt Invoice Comment

|                                      |           |                         |  |                    |                                |
|--------------------------------------|-----------|-------------------------|--|--------------------|--------------------------------|
| Paid Chk# 019316                     | 8/12/2008 | SUBURBAN ACE HARDWARE   | E 101-45200-201 GENERAL SUPPLIES         | \$2.24             | fasteners                      |
| <b>Total SUBURBAN ACE HARDWARE</b>   |           |                         |  |                    |                                |
|                                      |           |                         |  | \$2.24             |                                |
| Paid Chk# 019317                     | 8/12/2008 | SUBURBAN RATE AUTHORITY | E 101-41100-438 DUES & SUBSCRIPTIONS     | \$200.00           | 2nd half '08 dues              |
| <b>Total SUBURBAN RATE AUTHORITY</b> |           |                         |  |                    |                                |
|                                      |           |                         |  | \$200.00           |                                |
| Paid Chk# 019318                     | 8/12/2008 | US BANK, DEBT SERVICES  | E 302-47200-621 FILE MAINTENANCE CHARGES | \$215.63           | 2000A bond management contract |
| <b>Total US BANK, DEBT SERVICES</b>  |           |                         |  |                    |                                |
|                                      |           |                         |  | \$215.63           |                                |
| Paid Chk# 019319                     | 8/12/2008 | WASTE MANAGEMENT        | E 101-43000-384 REFUSE DISPOSAL          | \$103.43           | 8/08 waste pick up             |
| <b>Total WASTE MANAGEMENT</b>        |           |                         |  |                    |                                |
|                                      |           |                         |  | \$103.43           |                                |
| Paid Chk# 019320                     | 8/12/2008 | XCEL ENERGY, CITY HALL  | E 101-43000-383 GAS UTILITIES            | \$31.68            | 7/08 city hall gas             |
| <b>Total XCEL ENERGY, CITY HALL</b>  |           |                         |  |                    |                                |
|                                      |           |                         |  | \$216.51           | 7/08 city hall electric        |
| <b>10100 NORTH STAR CHECKING</b>     |           |                         |  |                    |                                |
|                                      |           |                         |  | \$94,022.29        |                                |
| <b>Fund Summary</b>                  |           |                         |  |                    |                                |
| 101 GENERAL                          |           |                         |  | \$62,597.34        |                                |
| 201 COMMUNITY EVENTS                 |           |                         |  | \$835.15           |                                |
| 302 '00 ST/UTIL IMP DEBT SERVICE     |           |                         |  | \$215.63           |                                |
| 401 CAPITAL IMPROVEMENT STREETS      |           |                         |  | \$5,456.64         |                                |
| 404 PARK IMPROVEMENT                 |           |                         |  | \$12,308.40        |                                |
| 601 SEWER UTILITIES                  |           |                         |  | \$11,128.18        |                                |
| 602 STORM SEWER ENTERPRISE FUND      |           |                         |  | \$1,480.95         |                                |
|                                      |           |                         |  | <b>\$94,022.29</b> |                                |



# LAUDERDALE COUNCIL ACTION FORM

**Action Requested**

Consent  \_\_\_\_\_

Public Hearing \_\_\_\_\_

Discussion \_\_\_\_\_

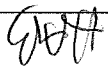
Action \_\_\_\_\_

Resolution \_\_\_\_\_

Work Session \_\_\_\_\_

Meeting Date August 12, 2008

ITEM NUMBER 5A-Appoint Election Judges

STAFF INITIAL 

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Below are individuals willing to serve as election judges for the 2008 primary and general elections. Election judges must be appointed by the City Council. Many of these election judges have faithfully performed their election judge duties for many years and there are some new residents on the list. Juliane Kvalbein will be the Head Election Judge again this year.

**Returning Judges**

|                    |                   |                    |                |
|--------------------|-------------------|--------------------|----------------|
| Bowe, Donna        | Bownik, Jim       | Craft, Patricia    | Doherty, Karen |
| Gorden, Eleanor    | Hawkinson, Denise | James, Ginny       | Kruger, Regina |
| Kvalbein, Juliane  | Mangan, Gayle     | Matheny, Virginia  | Moffat, Andrea |
| Ruschmeyer, Gloria | Schmidt, Mae      | Sventek, Mary Jane | Stewart, Chuck |
| Tanamachi, Jeanne  | Wisn, Crystal     |                    |                |

**New Judges**

|               |            |
|---------------|------------|
| Karen Sundeen | Hans Simon |
|---------------|------------|

Judges must declare a major party affiliation (Republican, Democratic-Farmer-Labor, or Independence). Party affiliation is not public information, but we do have the required representation. Additionally, judges must attend a two-hour training session every two years as required by State Law. The city supplies breakfast, lunch, and dinner and judges are paid \$8.00 per hour for training and on election day (\$9.00 for the head judge).

**OPTIONS:**

**STAFF RECOMMENDATION:**  
By approving the consent agenda, the City Council approves the 2008 election judges listed above for the 2008 primary and general elections.

**COUNCIL ACTION:**



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent  \_\_\_\_\_

Public Hearing \_\_\_\_\_

Discussion \_\_\_\_\_

Action \_\_\_\_\_

Resolution \_\_\_\_\_

Work Session \_\_\_\_\_

Meeting Date August 12, 2008

ITEM NUMBER 5B Cap Regions WD appointment

STAFF INITIAL *MB*

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

At the last meeting, Mark Doneux asked the Council to appoint a resident to the Capitol Regions Community Group Committee. The appointee would help Capitol Regions with their Watershed Management Plan update. Bob Milligan expressed interest in being on the committee now that the Comprehensive Plan is complete. As Bob actually lives within Capitol Region's portion of the city, the appointment seems very fitting.

**OPTIONS:**

1. Appoint Bob Milligan to Capitol Regions Community Group Committee.  
 2. Do not appoint Bob Milligan to Capitol Regions Community Group Committee.

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council is appointing Bob Milligan to Capitol Regions Community Group Committee.

**COUNCIL ACTION:**





**COUNCIL ACTION:**

Consider motion authorizing staff to order two additional waste containers for the park per the attached quote.

**STAFF RECOMMENDATION:**

- 1) Approve as consent item.
- 2) Remove from consent for discussion and action.

**OPTIONS:**

One of the PCIC's recommendations for the draft capital improvements plan was to order two additional waste containers for the park. There were three waste containers at the park until three more were purchased in 2007. Two additional waste containers would increase the total to eight. The attached quote for \$767.30 includes shipping. I anticipated ordering them earlier this year but was not able to secure approval to bring to the council. Even though the quote is from May, Wausau Tile provided a verbal confirmation that they would honor the pricing. With the park receiving substantial use this summer, including the new dog area, two additional waste containers are recommended.

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

|                           |  |
|---------------------------|--|
| <b>ACTION REQUESTED</b>   |  |
| Consent                   | <input checked="" type="checkbox"/>      |
| Special                   | <input type="checkbox"/>                 |
| Public Hearing            | <input type="checkbox"/>                 |
| Report                    | <input type="checkbox"/>                 |
| Discussion/Action         | <input type="checkbox"/>                 |
| Resolution                | <input type="checkbox"/>                 |
| Work session              | <input type="checkbox"/>                 |
| <b>LAUDERDALE COUNCIL</b> |  |
| MEETING DATE              | August 12, 2008                          |
| ITEM NUMBER               | Quotes for Waste Containers for the Park |
| STAFF INITIAL             | Jim                                      |
| APPROVED BY ADMINISTRATOR |  |



Since 1953

QUOTATION

City of Lauderdale  
Lauderdale, MN 55113

Date: 5-20-08  
Phone: 651-792-7656  
Fax:  
Email: jim.bownik@ci.lauderdale.mn.us

IN COMPLIANCE WITH YOUR REQUEST FOR A PRICE QUOTATION ON SITE FURNISHINGS SUPPLIED BY WAUSAU TILE, WE SUBMIT THE FOLLOWING:

| QTY | CATALOG | DESCRIPTION                       | UNIT PRICE | EXTENSION |
|-----|---------|-----------------------------------|------------|-----------|
| 2   | TF1100  | Precast Concrete Waste Containers | \$328.00   | \$656.00  |

Tax Exempt on File

QUOTATION IN EFFECT FOR 30 DAYS FROM ISSUE DATE UNLESS OTHERWISE NOTED.

WE QUOTE YOU AS ABOVE F.O.B.:

SHIPMENT CAN BE MADE IN: 4-6 weeks

TERMS: To be determined

|    |        |            |
|----|--------|------------|
| \$ | 656.00 | SUBTOTAL:  |
| \$ | 111.30 | FREIGHT:   |
| \$ | -      | SALES TAX: |
| \$ | 767.30 | TOTAL:     |

All cancelled/returned orders must receive prior approval. Restocking fee applies to all canceled/returned orders; freight charges will be incurred for both ways on returned deliveries  
30% down payment required on all custom or modified products prior to production. Approved sign drawings must include logo/letter colors and logo artwork.

TERMS & CONDITIONS:

1. This is a material only proposal. Prices are based on units as listed above.
2. Any increase or decrease of quantities for this project could warrant re-quoting.
3. Sales/Use tax will be due and payable unless a properly executed sales tax exempt certificate is provided to Wausau Tile, prior to shipment at Fax #715-355-4627. When required by state regulation provide an original by post.
4. Confirming final quantities are the responsibility of the customer.
5. Deliveries must be received during regular business hours.
6. Materials not shipped within 30 days of notification will be subject to storage charges.
7. Wausau Tile standard payment terms apply.
8. Material proposal is valid for 30 days.
9. Freight rates are based on today's rates and may change due to fuel surcharge. Rate valid for 30 days.
10. Delivery in one location only unless noted.
11. Installation & assembly is the responsibility of the consignee.
12. Additional charge of 10% for Granite.
13. Additional charge for Recycled Glass.

TO BE CONTINUED

SAM

1-800-388-8728

WAUSAU TILE

PO BOX 1520 - WAUSAU, WISCONSIN 54402-1520 - FAX 715/359-3121 - EMAIL: wtile@wausautile.com

**WAUSAU TILE**

PLEASE APPROVE AND RETURN

Kyle Marquardt - Site Furnishings Sales  
Telephone: 800-388-8728 Ext: 302

Approved by: **SITE FURNISHINGS DIV OF WAUSAU TILE**

- PURCHASING CONDITIONS:
1. The purchase order and payment should be made out to Wausau Tile.
  2. To expedite shipment, please include an address for billing and an address for delivery.





**LAUDERDALE COUNCIL  
ACTION FORM**

Meeting Date August 12, 2008

ITEM NUMBER 5D Park Settlement

STAFF INITIAL *HAAB*

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**Action Requested**

Consent

Public Hearing \_\_\_\_\_

Discussion \_\_\_\_\_

Action \_\_\_\_\_

Resolution \_\_\_\_\_

Work Session \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

City attorney, Bob Alsop, informed staff that the Nolan family has accepted the City's offer of \$2,000 for their portion of the park property. The payment will be made once a judgment has been entered in favor of the City in the proceeding subsequent (the gap issue). The City's attorney is asking that the Council authorize this payment so it can be made to the Nolan's once all the issues are settled.

**OPTIONS:**

1. Authorize payment to the Nolan Family once a judgment has been entered in favor of the City in the proceeding subsequent (the gap issue).
2. Do not authorize payment to the Nolan Family once a judgment has been entered in favor of the City in the proceeding subsequent (the gap issue).

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council authorizes payment to the Nolan Family once a judgment has been entered in favor of the City in the proceeding subsequent (the gap issue).

**COUNCIL ACTION:**



# LAUDERDALE COUNCIL ACTION FORM

- TYPE OF REQUEST**
- Consent
  - Action
  - Resolution
  - Information
  - Work session

MEETING DATE Tuesday, August 12, 2008

AGENDA NUMBER S-E

DESCRIPTION Transition agreements

**BACKGROUND OR PAST COUNCIL ACTION**

The Council approved the appointment of Heather Butkowski-Hinrichs to the position of Acting City Administrator and charged Council members Christensen and Mac Lean to work with Brian Heck and Heather to craft an acceptable agreement for this period.

The group met and completed the agreement. The group also wanted to address any concerns the Union may have with this arrangement. Heck spoke to the Union representative and the discussions resulted in the drafting of a Memorandum of Understanding (MOU).

The agreement and MOU are attached.

**OPTIONS**

**STAFF RECOMMENDATION**

Staff recommends the Council authorize the Mayor to sign the MOU and the Agreement between the City and Heather Butkowski-Hinrichs for service as the Acting City Administrator.

**COUNCIL ACTION**

STAFF ACTION

MOTION BY \_\_\_\_\_

SECOND \_\_\_\_\_

This AGREEMENT, entered into this 12 day of August 2008 by and between the City of Lauderdale, (hereinafter referred to as "City") and Heather Butkowski-Hinrichs, (hereinafter referred to as "Employee").

WITNESSETH:

WHEREAS the City desires to appoint Heather Butkowski-Hinrichs to the position of Acting City Administrator for the period and under the terms and conditions set forth herein; and

WHEREAS Heather Butkowski-Hinrichs wishes to accept the City's offer as Acting City Administrator for the period specified and under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

### Section 1. Purpose

The purpose of this agreement is to:

- A. Set forth the terms and conditions while the Employee serves as Acting City Administrator for the City.
- B. Provide an opportunity for the City to evaluate the Employee's capabilities to adequately carry out the duties and responsibilities of City Administrator.
- C. Provide an opportunity for the Employee to evaluate the position and determine if she wants to continue in the position.
- D. Establish compensation, job rights, and other terms and conditions as necessary.

### Section 2. Term

The employee shall serve in the position of City Administrator for the City, exercising all duties and responsibilities therein from the date of this Agreement until November 30, 2008.

### Section 3. Compensation

The Employee currently serves in the position of Deputy City Clerk, earns an hourly wage of \$1,800.80 per pay period, and is eligible for overtime or compensatory time under the Federal Fair Labor Standards Act. While serving in the capacity of Acting City Administrator, the Employee is exempt and does not qualify for overtime or compensatory time. The City agrees to increase the wage to \$2,400 per pay period (\$62,400 annually).



**Section 4. Vacation, Sick Leave and Other Benefits**

The Employee shall continue to accrue vacation, sick leave and other Employer provided benefits at the rate currently enjoyed.

**Section 5. Evaluation and Regular Status**

- A. The City Council, or committee thereof, shall conduct an evaluation of the Employee's performance in the capacity of City Administrator by December 5, 2008.
- B. If the evaluation is positive and all parties agree, the Employee shall be placed in the position of City Administrator under the terms and conditions contained in the agreement attached hereto.
- C. If the evaluation indicates potential issues, or if the employee chooses not to continue in the position of City Administrator, the Employee shall return to her prior position at the prior wage without conditions, penalty, or loss of seniority.

**IN WITNESS THEREOF**, the parties have signed and executed this Agreement, both in duplicate, on the day and year first above written.

The City of Lauderdale

Employee

Jeffrey E. Dains, Mayor

Heather Butkowski-Hinnichs

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered in to on this, \_\_\_\_\_ day of \_\_\_\_\_, 2008 by and between, the City of Lauderdale, hereinafter referred to as "City" and AFSCME Minnesota Council 5, hereinafter referred to as "Union", on behalf of Heather Butkowsky-Hirnrichs, hereinafter referred to as "Employee."

Section 1. Purpose

The purpose of this MOU between the City and Union is to protect and preserve the rights of the Employee while she works out of class in the position of Acting City Administrator.

Section 2. Term

This MOU is in full force and effect from August 7, 2008 through November 30, 2008 at which time the MOU shall expire.

Section 3. Employee Right to Return to Regular Class

The Employee retains the right to return to her classification of Deputy City Clerk at any point during the trial period or if the City chooses not to appoint Employee as City Administrator following the completion of the trial period.

The Employee shall continue to accrue seniority, vacation, sick and other benefits during the trial period and shall not lose said benefits upon return to the Deputy City Clerk classification.

Section 4. City Rights

The City retains the right to employ temporary office staff during the period of time during which the Employee is working out of class and for the period during the recruitment for a new Deputy City Clerk.

Section 5. Signatures

For the City

Mayor Dains

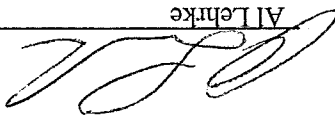
Date

For the Union

David Hirnrichs

Date

All Lehnke



Date

7-24-08

**\*Check Detail Register©**

**CITY OF LAUDERDALE**

AUGUST 2008

Check Amt Invoice Comment

| Check Amt                 | Invoice         | Comment                        |
|---------------------------|-----------------|--------------------------------|
| 10100 NORTH STAR CHECKING | 8/12/2008       | DUNAWAY CONSTRUCTION           |
|                           | E 404-48404-527 | GENERAL PARK IMPROVEMEN        |
|                           | Total           | DUNAWAY CONSTRUCTION           |
| \$18,879.78               |                 |                                |
|                           |                 | hockey rink project payment #2 |
| 10100 NORTH STAR CHECKING |                 |                                |
| \$18,879.78               |                 |                                |
| 10100 NORTH STAR CHECKING |                 |                                |
| \$18,879.78               |                 |                                |
| 404 PARK IMPROVEMENT      |                 |                                |
| \$18,879.78               |                 |                                |
| 10100 NORTH STAR CHECKING |                 |                                |
| \$18,879.78               |                 |                                |

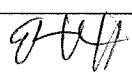
Fund Summary

10100 NORTH STAR CHECKING

Paid Chk# 019283 8/12/2008 DUNAWAY CONSTRUCTION



# LAUDERDALE COUNCIL ACTION FORM

|                              |                        |   |       |
|------------------------------|------------------------|---|-------|
| Meeting Date August 12, 2008 | ITEM NUMBER            | STAFF INITIAL   |       |
| _____                        | 9A - LA Bridge Consent |  | _____ |
| APPROVED BY ADMINISTRATOR    |                        |   |       |

|                         |                |                                     |
|-------------------------|----------------|-------------------------------------|
| <b>Action Requested</b> | Consent        | _____                               |
|                         | Public Hearing | _____                               |
|                         | Discussion     | _____                               |
|                         | Action         | <input checked="" type="checkbox"/> |
|                         | Resolution     | _____                               |
|                         | Work Session   | _____                               |

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Marc Goess from Mn/DOT will be at the Council meeting to request municipal consent for the Larpenteur Avenue Bridge Project. I attached the draft resolution. Marc is reviewing it as well. If he has any recommended language changes, he will bring them on Tuesday. By adopting this resolution, the Council is expressing their overall approval for the project. Marc said that Mn/DOT will also bring detailed construction plans to the City as things progress. So far, the resolution does not have any conditions or clarifications the Council may wish to add.

**OPTIONS:**

1. Adopt resolution 081208A- Resolution for Layout Approval of the Larpenteur Avenue over TH280 Bridge Replacement Project.
2. Amend resolution 081208A- Resolution for Layout Approval of the Larpenteur Avenue over TH280 Bridge Replacement Project.
3. Do not adopt resolution 081208A- Resolution for Layout Approval of the Larpenteur Avenue over TH280 Bridge Replacement Project and provide staff and Mn/DOT further direction.

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**

**CITY OF LAUDERDALE**

**RESOLUTION NO. 081208A  
RESOLUTION FOR LAYOUT APPROVAL  
OF THE LARPENTEUR AVENUE OVER THE 280 BRIDGE REPLACEMENT  
PROJECT STATE SP. 6241-51**

At a Meeting of the City Council of the City of Lauderdale held on the 12<sup>th</sup> day of August 2008, the following Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

\_\_\_\_\_ to wit:

**WHEREAS**, the Commissioner of Transportation has prepared a final layout for the improvement of Larpeuteur Avenue over Trunk Highway 280 and over MC Railroad in Lauderdale; and seeks the approval thereof; and

**WHEREAS**, said final layouts are on file in the Minnesota Department of Transportation office, Roseville, Minnesota, and

**WHEREAS**, improvements to city streets and appurtenances have been included in the said final layouts.

**NOW, THEREFORE, BE IT RESOLVED** that said final layouts for the improvement of said Trunk Highway within the corporate limits be and is hereby approved.

CITY OF LAUDERDALE )  
COUNTY OF RAMSEY )  
STATE OF MINNESOTA )

ss

I, Heather Butkowski, being duly qualified and Acting City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on Tuesday, August 12, 2008, as the same appears in the minutes of said meeting on file and of record in City Offices.

Dated: August 12, 2008.

Jeffrey Dains, Mayor

ATTEST:

Heather Butkowski, Acting City Administrator

|             |             |
|-------------|-------------|
| _____       | _____       |
| DAINS       | DAINS       |
| _____       | _____       |
| CHRISTENSEN | CHRISTENSEN |
| _____       | _____       |
| DOHERTY     | DOHERTY     |
| _____       | _____       |
| HAWKINSON   | HAWKINSON   |
| _____       | _____       |
| MACLEAN     | MACLEAN     |
| _____       | _____       |
| NO          | YES         |





**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

|                |   |
|----------------|---|
| Consent        | _____                                     |
| Public Hearing | _____                                     |
| Discussion     | _____                                     |
| Action         | <input checked="" type="checkbox"/> _____ |
| Resolution     | _____                                     |
| Work Session   | _____                                     |

|                           |                          |
|---------------------------|--------------------------|
| Meeting Date              | August 12, 2008          |
| ITEM NUMBER               | 9B- City Council Meeting |
| STAFF INITIAL             | _____                    |
| APPROVED BY ADMINISTRATOR | _____                    |

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

At the last meeting, I asked the Council to consider moving the September 9 City Council meeting due to the primary election. I would appreciate if the Council would do that but you may also keep the meeting on September 9 but it couldn't start prior to 8:00 p.m. due to state law. If the meeting date is changed, it will be posted and published in the Roseville Review.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**



# Memo

To: City Council  
From: Brian W. Heck, Former City Administrator  
Heather Butkowski, Acting City Administrator  
CC: Staff  
Date: August 12, 2008  
Re: Eustis Feasibility Study

The mayor, council member Mac Lean, Tom Kellogg, Ken Haider, Dave Hinrichs, Heather Butkowski, and Brian Heck met July 28 to discuss starting the feasibility study for Eustis Street.

Mr. Haider, County Engineer, provided the group information on the status of county road maintenance and funding. Eustis is a county road that doesn't receive state aid funding. Therefore, it is less likely to be improved as the majority of improvements are on roads that receive state aid.

Tom Kellogg told the committee that his staff would begin the feasibility study on Eustis Street and have a report ready for the City in two to three months. He said the Council needs to reach consensus on the items listed.

1. Street Lighting
  - Standard XCEL street lights versus decorative lights
2. Utilities
  - Replace sanitary and storm sewers? What about south of Larpenieur?
  - Ask St. Paul to replace water mains?
  - Use same curb and gutter as on the other city streets?
  - Bury overhead utilities?
3. Sidewalks and boulevards
  - Desire for sidewalks or on-street paths?
4. Road widths
  - Does the Council's plan fit the current road width?
  - Do the plans impact parking?



# Memo

To: Council  
From: Brian W. Heck, Former City Administrator  
Heather Butkowski, Acting City Administrator  
CC: Staff  
Date: August 12, 2008  
Re: Mr. and Ms. Schultz

Mr. and Ms. Schultz approached the Council last fall and again this spring requesting the Council consider improvements to their front yard, which they assert was damaged and not properly restored following the road project in 2002.

The Council directed staff to work with the city attorney to determine what the city's obligation is regarding this situation as well as to discuss possible alternatives with the city engineer.

Bob Alsop, city attorney, attended a Council meeting and discussed what the city's obligation is in this situation. He indicated the city is required to restore the area to as close to the original state as possible. The restoration the city used following the construction was sod. According to the Schultz's the sod did not take and the slope is now too steep to mow.

The city engineer prepared a brief memorandum to the Council with several options for plantings that require little maintenance. The Council offered to plant Crown Vetch, a low maintenance ground cover plant. The Schultz's viewed the plant and did not find this plant an acceptable alternative.

During the past several weeks, Mr. and Ms. Schultz have spoken to several contractors regarding improvements to their slope through construction of a retaining wall. City ordinance prohibits the construction of a permanent fixture in the ROW, so the retaining wall option has been dropped. The Schultz's are now interested in low/no maintenance plantings and ground cover.

The Schultz' are now working with a landscape architect. They received a preliminary design for ground cover comprised of scrubs and perennials with rocks and some boulders for hill stabilization.

Now the question becomes what, if anything, the Council wishes to consider in terms of assistance.

## Options

1. The Council could provide funds in the amount equal to the cost to restore the slope with grass (seeded or sod). The City Engineer provided their estimate for sod or seeded grass (seed plus fiber blanket). The engineer felt these estimates included some cost for ground preparation. The calculations assume replacing an area 100 feet wide by 15 feet deep or approximately 165 square yards.

- Sod: \$3.50 per square yard x 165 square yards = \$577.50
- Seeded grass: \$2.50 per square yard x 165 square yards = \$412.50

2. The Council could have the area prepared for new plantings by removing some gravel and adding black dirt. The cost is unknown and the work would likely need to be contracted out.

3. The Council could do nothing as the Council offered a solution and the solution was rejected.

\*\* Whichever option is decided upon, staff recommends the Council make their offer contingent upon the Schultz' submitting their landscape plan for Council approval. According to City Code, boulevard plantings require Council approval.

# LAUDERDALE COUNCIL ACTION FORM

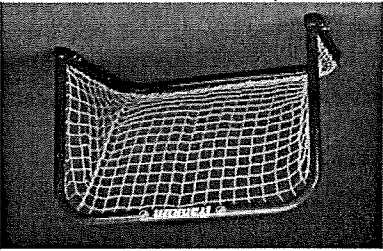
**Action Requested**

|                |             |
|----------------|-------------|
| Consent        | _____       |
| Public Hearing | _____       |
| Discussion     | _____       |
| Action         | _____       |
| Resolution     | _____       |
| Work Session   | _____X_____ |

|                           |                          |  |
|---------------------------|--------------------------|--|
| Meeting Date              | August 12, 2008          |  |
| Item Number               | 13C-Roller Hockey Equip. |  |
| Staff Initial             | _____                    |  |
| Approved by Administrator | _____                    |  |

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Now that the hockey rink project is just about complete, staff is wondering if the Council anticipated adding any equipment to the new facility. During early discussions, roller hockey was mentioned as a likely use for the rink. Would the Council want to add nets or other equipment? I did some checking and simple nets run between \$50-\$100 per net. They would not be brought in each night and run the risk of being stolen or damaged. The City could also leave out cones or paint "goals" on the boards. Other rink users may be skateboarders and bikers.



Click For Larger Image

**OPTIONS:**

1. Generate a list of desired equipment for the rink and add to the CIP.
2. Generate a list of desired equipment for the rink and have staff get pricing for possible purchase this year.
3. Do not provide equipment; have users bring their own.

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**






# LAUDERDALE COUNCIL ACTION FORM

Meeting Date August 12, 2008

ITEM NUMBER 13D-Draft Budget & CIP

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

**Action Requested**

Consent \_\_\_\_\_

Public Hearing \_\_\_\_\_

Discussion \_\_\_\_\_

Action \_\_\_\_\_

Resolution \_\_\_\_\_

Work Session   X  

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

I spent the last two weeks going over the budget and updating the budget narrative. The budget narrative hadn't been updated in a few years, but I find it helpful from the staff's perspective. Since the last meeting many numbers changed modestly; notable changes include:

- Updated 2008 numbers through July 31 (investment interest not reflected)
- The budgeted 2008 transfers were made
- Levy options discussed at the last Council meeting provided
- Dave and Joe requested the new vehicle purchase be removed from the 402 General Capital Improvement budget

The City will receive the average home value information and anticipated fiscal disparities revenue information next week from the County so those numbers haven't been updated on the budget or levy options page.

As the budget stands, \$56,271 general revenue dollars are available for transfer. As the park fund (404) is fairly flush after the 2008 budgeted transfer, the Council may wish to consider transferring the money to the 2000 debt service fund (302). The debt service budget does not reflect this transfer.

**OPTIONS:**

**STAFF RECOMMENDATION:**

Time permitting, it would be most helpful to go through the budget fund by fund. If that isn't possible, I can take all comments, questions, and suggestions and work them into a complete draft budget before the next meeting. The levy will need to be set at the first meeting in September (prior to September 15).

**COUNCIL ACTION:**

**GENERAL FUND REVENUE**

|                                   | Levy does not change | Raise levy 1.0% over 2008 | Raise Levy 2% over 2008 | Raise Levy 3.0% over 2008 | Raise Levy 3.9% over 2008 |
|-----------------------------------|----------------------|---------------------------|-------------------------|---------------------------|---------------------------|
| <b>Levy</b>                       | 470,634              | 475,340                   | 480,047                 | 484,753                   | 488,989                   |
| <b>Fiscal Disparities</b>         | 81,000               | 81,000                    | 81,000                  | 81,000                    | 81,000                    |
| <b>State Aide</b>                 | 596,639              | 596,639                   | 596,639                 | 596,639                   | 596,639                   |
| <b>Licenses and fees</b>          | 6,470                | 6,470                     | 6,470                   | 6,470                     | 6,470                     |
| <b>Other Revenue</b>              | 14,300               | 14,300                    | 14,300                  | 14,300                    | 14,300                    |
| <b>Public Safety</b>              | 32,050               | 32,050                    | 32,050                  | 32,050                    | 32,050                    |
| <b>Fire</b>                       | -                    | -                         | -                       | -                         | -                         |
| <b>Planning and Inspections</b>   | 6,800                | 6,800                     | 6,800                   | 6,800                     | 6,800                     |
| <b>Transfers from other funds</b> | -                    | -                         | -                       | -                         | -                         |
| <b>TOTAL REVENUE</b>              | <b>1,207,893</b>     | <b>1,212,599</b>          | <b>1,217,306</b>        | <b>1,222,012</b>          | <b>1,226,248</b>          |

**GENERAL FUND EXPENDITURES**

|  |                  |                  |                  |                  |                  |
|--|------------------|------------------|------------------|------------------|------------------|
| <b>Total Before Transfers</b>                | 1,136,622        | 1,136,622        | 1,136,622        | 1,136,622        | 1,136,622        |
| <b>Contingency</b>                           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| <b>Available for Transfer</b>                | 56,271           | 56,271           | 56,271           | 56,271           | 56,271           |
| <b>TOTAL EXPENDITURES</b>                    | <b>1,207,893</b> | <b>1,207,893</b> | <b>1,207,893</b> | <b>1,207,893</b> | <b>1,207,893</b> |
| <b>Surplus/deficit</b>                       | -                | 4,706            | 9,413            | 14,119           | 18,355           |
| <b>Percent Change from 2008</b>              | -0.08%           | 0.91%            | 1.88%            | 2.84%            | 3.68%            |
| <b>Local Tax Rate (levy/tax capacity)</b>    | 25.50%           | 25.76%           | 26.01%           | 26.27%           | 26.50%           |
| <b>Tax on Median Home</b>                    | \$ 506.05        | \$ 511.11        | \$ 516.17        | \$ 521.23        | \$ 525.79        |
| <b>Tax on Higher Value Home</b>              | \$ 701.36        | \$ 708.37        | \$ 715.39        | \$ 722.40        | \$ 728.71        |
| <b>2007 tax on median value home 188,800</b> | \$ 506.37        | \$ 506.37        | \$ 506.37        | \$ 506.37        | \$ 506.37        |
| <b>2007 tax on higher value home 250,000</b> | \$ 638.00        | \$ 638.00        | \$ 638.00        | \$ 638.00        | \$ 638.00        |

**NOTES:**

Value for local rate (tax capacity) 2008 1,845,338  
 Median home value 2008 (est.) 198,420  
 Higher Value Home 275,000  
 Value for local rate (tax capacity) 2007 1,845,338  
 Median home value est. increase 5%

GENERAL FUND REVENUE

|                                   | 2006           | 2007             | 2008             | As of July 31  | 2009             |
|-----------------------------------|----------------|------------------|------------------|----------------|------------------|
|                                   | Actual         | Actual           | Adopted          | 2008           | Proposed         |
| <b>CITY LEVIED TAXES</b>          |                |                  |                  |                |                  |
| 31010 Current Ad Valorem          | 369,805        | 436,970          | 470,634          | 217,918        | 470,634          |
| 31020 Delinquent Ad Valorem       | 1,357          | 2,860            | -                | 617            | -                |
| 31030 Forfeited Tax Sales         | 111            | -                | -                | -              | -                |
| 31040 Fiscal Disparties           | 74,284         | 80,585           | 81,000           | 50,393         | 81,000           |
| <b>SUB TOTAL PROPERTY TAXES</b>   | <b>445,558</b> | <b>520,415</b>   | <b>551,634</b>   | <b>268,928</b> | <b>551,634</b>   |
| <b>STATE AIDE</b>                 |                |                  |                  |                |                  |
| 33401 Local Government Aide       | 359,418        | 408,143          | 463,233          | 231,617        | 595,441          |
| 33405 PERA Rate Increase Aide     | 1,198          | 1,198            | 1,198            | 599            | 1,198            |
| 33406 Market Value Home Credit    | 36,291         | 30,650           | -                | -              | -                |
| <b>TOTAL STATE AIDE</b>           | <b>396,907</b> | <b>439,991</b>   | <b>464,431</b>   | <b>232,216</b> | <b>596,639</b>   |
| <b>LICENSES AND FEES</b>          |                |                  |                  |                |                  |
| 32110 3.2 Alcohol License         | 65             | 130              | 65               | -              | 65               |
| 32120 Cigarette License           | 400            | 300              | 100              | -              | 100              |
| 32130 Garbage Hauler Licenses     | 910            | 910              | 650              | 1,270          | 650              |
| 32140 HVAC Licenses               | 560            | 770              | 500              | 420            | 525              |
| 32150 Tree Company License        | 400            | 400              | 150              | -              | 160              |
| 32160 Gas Station License         | 210            | 55               | 55               | -              | 55               |
| 32180 Rental License Fee          | 4,664          | 3,353            | 2,500            | 759            | 2,500            |
| 32240 Animal Licenses             | 410            | 380              | 200              | 110            | 200              |
| 34101 City Hall Rental            | 2,290          | 2,500            | 2,500            | 1,935          | 2,000            |
| 34103 Administrative Fee          | 145            | 410              | 100              | 575            | 200              |
| 34105 Sale of Publications        | -              | -                | -                | -              | -                |
| 34109 Copies                      | 20             | 111              | 20               | 28             | 15               |
| 34111 Legal Fees                  | -              | -                | -                | -              | -                |
| 34114 Advertising sales           | 50             | 925              | -                | 50             | -                |
| 34115 Miscellaneous Revenue       | -              | -                | -                | 63             | -                |
| <b>TOTAL LICENSES AND FEES</b>    | <b>10,124</b>  | <b>10,244</b>    | <b>6,840</b>     | <b>5,210</b>   | <b>6,470</b>     |
| <b>REVENUE OTHER</b>              |                |                  |                  |                |                  |
| 36100 Special Assessments         | 3,792          | 3,220            | 2,000            | 970            | 1,000            |
| 36101 Principal                   | -              | -                | -                | -              | -                |
| 36102 Penalties and Interest      | 541            | 348              | 250              | 78             | 100              |
| 36103 Tree Removal                | -              | -                | -                | -              | -                |
| 36200 Miscellaneous Revenue       | 3              | 52               | -                | -              | -                |
| 36211 Investment Interest         | 28,425         | 28,927           | 20,000           | 8,033          | 12,000           |
| 36230 Donations                   | -              | -                | -                | -              | -                |
| 36240 Surcharges                  | 401            | 325              | 250              | 82             | 200              |
| 36250 Refunds and Reimbursements  | 5,110          | 1,409            | 500              | 3,036          | 500              |
| 36252 LMCT Insurance Dividend     | 1,414          | 2,394            | 500              | -              | 500              |
| 36255 Miscellaneous               | -              | 60               | -                | -              | -                |
| <b>TOTAL OTHER REVENUE</b>        | <b>39,686</b>  | <b>36,734</b>    | <b>23,500</b>    | <b>12,198</b>  | <b>14,300</b>    |
| <b>PUBLIC SAFETY</b>              | <b>26,395</b>  | <b>38,352</b>    | <b>33,500</b>    | <b>23,650</b>  | <b>32,050</b>    |
| <b>FIRE</b>                       | <b>2,709</b>   | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>-</b>         |
| <b>PLANNING &amp; INSPECTIONS</b> | <b>17,091</b>  | <b>13,460</b>    | <b>13,200</b>    | <b>4,280</b>   | <b>6,800</b>     |
| <b>TRANSFERS FROM OTHER FUNDS</b> | <b>-</b>       | <b>4,000</b>     | <b>-</b>         | <b>-</b>       | <b>-</b>         |
| <b>TOTAL GENERAL FUND REVENUE</b> | <b>938,470</b> | <b>1,063,197</b> | <b>1,093,105</b> | <b>546,482</b> | <b>1,207,893</b> |

GENERAL FUND REVENUE

GENERAL REVENUE FUND EXPENDITURES

|                |         |         |           |         |                                 |
|----------------|---------|---------|-----------|---------|---------------------------------|
| Legislative    | 21,341  | 22,779  | 1,118,481 | 647,090 | TOTAL GENERAL FUND EXPENDITURES |
| Administrative | 68,841  | 203,625 | 164,945   | 162,379 | Transfers Out                   |
| Elections      | 15,832  | 15,853  | -         | -       | Contingency                     |
| Public Safety  | 287,953 | 567,558 | 953,536   | 484,711 | EXPENDITURES BEFORE TRANSFERS   |
| Police         | 247,219 | 519,500 | 40,284    | 4,838   | Development                     |
| Fire           | 21,246  | 35,202  | 33,790    | 51,283  | Parks and Recreation            |
| Prosecution    | 11,925  | 12,856  | 76,642    | 34,623  | Planning & Inspections          |
| Public Works   | 67,829  | 73,943  | 99,782    | 67,829  | Public Works                    |
| Development    | 4,838   | -       | 10,000    | 51,283  | Transfers Out                   |
| Contingency    | -       | -       | 5,000     | -       | Transfers Out                   |
| Transfers Out  | -       | -       | 14,660    | 162,379 | Contingency                     |
|                |         |         | 1,093,105 | 647,090 | Transfers Out                   |

| 2006    | 2007      | 2008      | 2008          | 2009      |
|---------|-----------|-----------|---------------|-----------|
| Actual  | Actual    | Adopted   | As of July 31 | Proposed  |
| 21,341  | 22,779    | 24,164    | 9,070         | 22,539    |
| 68,841  | 203,625   | 220,157   | 125,351       | 229,595   |
| 15,832  | 15,853    | 11,335    | 4,835         | 10,819    |
| 287,953 | 567,558   | 597,575   | -             | 636,949   |
| 247,219 | 519,500   | 551,575   | 327,761       | 578,849   |
| 21,246  | 35,202    | 32,000    | 27,316        | 37,000    |
| 11,925  | 12,856    | 14,000    | 7,136         | 15,500    |
| 67,829  | 73,943    | 99,782    | 58,254        | 106,947   |
| 34,623  | 29,494    | 33,790    | 14,897        | 32,871    |
| 51,283  | 40,284    | 76,642    | 44,030        | 82,502    |
| 4,838   | -         | 10,000    | 1,526         | 20,000    |
| 484,711 | 953,536   | 1,073,445 | 620,175       | 1,136,622 |
| -       | -         | 5,000     | -             | 15,000    |
| 162,379 | 164,945   | 14,660    | 14,660        | 56,271    |
| 647,090 | 1,118,481 | 1,093,105 | 634,835       | 1,207,893 |

| EXPENDITURES                    |        |         |               |          |      |
|---------------------------------|--------|---------|---------------|----------|------|
| Personnel                       |        |         |               |          |      |
| 2006                            | 2007   | 2008    | 2008          | 2008     | 2009 |
| Actual                          | Actual | Adopted | As of July 31 | Proposed |      |
| 13,200                          | 12,800 | 13,200  | 7,700         | 13,200   |      |
| 103                             |        |         |               |          |      |
| Part-time employees             |        |         |               |          |      |
| 122                             | 1,010  | 1,010   | 589           | 1,010    |      |
| FICA                            |        |         |               |          |      |
| 151                             | -      | 79      | -             | 79       |      |
| Workers Comp                    |        |         |               |          |      |
| Subtotal Personnel              | 14,210 | 13,779  | 14,289        | 14,289   |      |
| General Operations              |        |         |               |          |      |
| 201                             | 11     | 9       | -             | -        |      |
| General Supplies                |        |         |               |          |      |
| 202                             | -      | -       | -             | -        |      |
| Permanent Supplies              |        |         |               |          |      |
| 203                             | -      | -       | -             | -        |      |
| Postage                         |        |         |               |          |      |
| 305                             | -      | -       | -             | -        |      |
| Legal Fees                      |        |         |               |          |      |
| 308                             | 9      | 750     | 285           | 500      |      |
| Training and Conferences        |        |         |               |          |      |
| 331                             | -      | -       | 275           | 100      |      |
| Travel                          |        |         |               |          |      |
| 352                             | -      | -       | -             | -        |      |
| Publishing                      |        |         |               |          |      |
| 361                             | 4,418  | 6,263   | 140           | 4,650    |      |
| General Liability               |        |         |               |          |      |
| 438                             | 2,528  | 2,575   | 200           | 2,700    |      |
| Dues and Subscriptions          |        |         |               |          |      |
| 439                             | -      | 51      | -             | 100      |      |
| Special Events                  |        |         |               |          |      |
| 440                             | 165    | 102     | 144           | 200      |      |
| Meeting Expenses                |        |         |               |          |      |
| 442                             | -      | -       | -             | -        |      |
| Miscellaneous Expenses          |        |         |               |          |      |
| Subtotal General Operations     | 7,131  | 9,000   | 9,875         | 8,250    |      |
| Capital Equipment               |        |         |               |          |      |
| 530                             | -      | -       | -             | -        |      |
| Furniture and Equipment         |        |         |               |          |      |
| 538                             | -      | -       | -             | -        |      |
| Computer software and Equipment |        |         |               |          |      |
| Subtotal Capital Equipment      | -      | -       | -             | -        |      |
| TOTAL LEGISLATIVE EXPENSES      |        |         |               |          |      |
| 21,341                          | 22,779 | 24,164  | 9,070         | 22,539   |      |

| EXPENDITURES                         |               | ADMINISTRATION (41200) |                |                |                |
|--------------------------------------|---------------|------------------------|----------------|----------------|----------------|
|                                      | 2006          | 2007                   | 2008           | As of July 31  | 2009           |
|                                      | Actual        | Actual                 | Adopted        | Proposed       |                |
| <b>Personnel</b>                     |               |                        |                |                |                |
| 101 Full-time employees              | 40,684        | 114,144                | 117,407        | 67,534         | 124,809        |
| 104 Temp. employees                  | -             | -                      | -              | -              | -              |
| 121 PERA                             | 2,441         | 6,032                  | 7,925          | 4,990          | 8,737          |
| 122 FICA                             | 3,171         | 7,696                  | 8,982          | 5,241          | 9,548          |
| 131 Benefits (health, dental, etc)   | 3,627         | 8,871                  | 12,903         | 6,533          | 13,752         |
| 151 Workers Compensation             | 828           | 1,018                  | 704            | 1,142          | 749            |
| <b>Subtotal Personnel</b>            | <b>50,753</b> | <b>137,761</b>         | <b>147,921</b> | <b>84,839</b>  | <b>157,595</b> |
| <b>General Operations</b>            |               |                        |                |                |                |
| 201 General Supplies                 | 1,035         | 1,906                  | 1,500          | 1,045          | 2,500          |
| 203 Postage                          | 1,370         | 2,102                  | 1,500          | 3,627          | 2,500          |
| 208 Water cooler water               | 260           | 175                    | 300            | 177            | 400            |
| 301 Auditing                         | -             | 10,864                 | 15,500         | 12,700         | 13,500         |
| 305 Legal contract - Civil           | -             | 17,531                 | 16,000         | 3,201          | 16,000         |
| 306 Consulting fees                  | -             | 2,231                  | -              | 1,420          | 2,500          |
| 307 Computer Services                | -             | 1,560                  | 3,000          | 1,560          | 1,600          |
| 308 Training and conferences         | 2,033         | 2,164                  | 5,000          | 1,006          | 3,000          |
| 309 Newspaper - Roseville Review     | -             | 9,537                  | 8,900          | 4,290          | 9,100          |
| 331 Travel Expenses                  | 2,012         | 1,113                  | 1,800          | 231            | 1,500          |
| 352 Public information and notices   | -             | -                      | -              | -              | -              |
| 353 Newsletter Printing              | -             | 3,725                  | 4,500          | 2,116          | 4,750          |
| 354 Phonebook Printing               | -             | 200                    | -              | 3,561          | -              |
| 355 Miscellaneous printing & process | -             | 1,521                  | 1,200          | 1,200          | 1,500          |
| 361 General liability                | 3,452         | 5,179                  | 4,500          | -              | 4,550          |
| 391 Telephones/Faxers                | 1,989         | 2,055                  | 2,000          | 464            | 2,000          |
| 401 Copier                           | 1,212         | 997                    | 1,300          | 1,088          | 1,600          |
| 404 Computer Repair/Maintenance      | -             | -                      | 500            | -              | 500            |
| 409 Other equipment repair           | -             | -                      | -              | -              | -              |
| 437 Sales tax                        | 39            | -                      | 45             | -              | -              |
| 438 Dues and Subscriptions           | 1,894         | 2,685                  | 3,391          | 2,515          | 3,500          |
| 442 Miscellaneous expenses           | 368           | 319                    | 300            | 310            | 500            |
| <b>Subtotal General Operations</b>   | <b>15,666</b> | <b>65,864</b>          | <b>71,236</b>  | <b>40,512</b>  | <b>71,500</b>  |
| <b>Capital Expenditures</b>          |               |                        |                |                |                |
| 530 Furniture and equipment          | -             | -                      | -              | -              | -              |
| 531 Office equipment                 | -             | -                      | -              | -              | -              |
| 534 Office furniture                 | -             | -                      | -              | -              | -              |
| 538 Computers and technology         | 2,423         | -                      | 1,000          | -              | 250            |
| <b>Subtotal Capital</b>              | <b>2,423</b>  | <b>-</b>               | <b>1,000</b>   | <b>-</b>       | <b>500</b>     |
| <b>TOTAL EXPENSES</b>                | <b>68,841</b> | <b>203,625</b>         | <b>220,157</b> | <b>125,351</b> | <b>229,595</b> |

| ELECTIONS (41500)           |                                    | 2006          | 2007          | 2008          | 2008          | 2009          |
|-----------------------------|------------------------------------|---------------|---------------|---------------|---------------|---------------|
|                             |                                    | Actual        | Actual        | Adopted       | As of July 31 | Proposed      |
| <b>EXPENDITURES</b>         |                                    |               |               |               |               |               |
| <b>Personnel</b>            |                                    |               |               |               |               |               |
| 101                         | Full-time employees                | 9,797         | 10,972        | 6,555         | 3,781         | 5,901         |
| 104                         | Temp. employees                    | 1,788         | 1,503         | 1,700         | -             | 2,000         |
| 121                         | PERA                               | 588           | 686           | 557           | 246           | 553           |
| 122                         | FICA                               | 749           | 839           | 632           | 289           | 604           |
| 131                         | Benefits (health, dental, etc)     | 1,183         | 1,394         | 966           | 519           | 864           |
| 151                         | Workers Compensation               | -             | -             | 50            | -             | 47            |
|                             | <b>Subtotal Personnel</b>          | <b>14,106</b> | <b>15,394</b> | <b>10,460</b> | <b>4,835</b>  | <b>9,969</b>  |
| <b>General Operations</b>   |                                    |               |               |               |               |               |
| 201                         | General Supplies                   | 33            | 143           | 275           | -             | 275           |
| 327                         | Other Services                     | 131           | 153           | 150           | -             | 150           |
| 331                         | Travel Expenses                    | 161           | 69            | 75            | -             | 75            |
| 352                         | Public Information & Notices       | -             | -             | -             | -             | -             |
| 409                         | Other equipment and repair         | 16            | -             | 200           | -             | -             |
| 440                         | Meeting expenses                   | 154           | 74            | 175           | -             | 300           |
| 442                         | Miscellaneous expenses             | -             | 20            | -             | -             | 50            |
|                             | <b>Subtotal General Operations</b> | <b>494</b>    | <b>459</b>    | <b>875</b>    | <b>-</b>      | <b>850</b>    |
| <b>Capital Expenditures</b> |                                    |               |               |               |               |               |
| 530                         | Furniture and equipment            | -             | -             | -             | -             | -             |
| 531                         | Office equipment                   | -             | -             | -             | -             | -             |
| 534                         | Office furniture                   | -             | -             | -             | -             | -             |
| 538                         | Computers and technology           | 1,232         | -             | -             | -             | -             |
|                             | <b>Subtotal Capital</b>            | <b>1,232</b>  | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      |
|                             | <b>TOTAL EXPENSES</b>              | <b>15,832</b> | <b>15,853</b> | <b>11,335</b> | <b>4,835</b>  | <b>10,819</b> |

|   | 2006           | 2007           | 2008           | As of July 31  | 2009           |
|---|----------------|----------------|----------------|----------------|----------------|
|   | Actual         | Actual         | Adopted        | As of July 31  | Proposed       |
| <b>REVENUE</b>                          |                |                |                |                |                |
| Levy                                    |                |                |                |                |                |
| State Aide                              |                |                |                |                |                |
| False Fire Alarm                        | -              | 1,147          | 2,000          | 794            | 1,500          |
| Fire Inspection Fee                     | 540            | 400            | 1,500          | 975            | 550            |
| Court Fines (including traffic tickets) | 25,855         | 36,805         | 30,000         | 21,881         | 30,000         |
| <b>TOTAL REVENUE</b>                    | <b>26,395</b>  | <b>38,352</b>  | <b>33,500</b>  | <b>23,650</b>  | <b>32,050</b>  |
| <b>EXPENDITURES</b>                     |                |                |                |                |                |
| General Operations                      |                |                |                |                |                |
| 305 Legal Fees - Prosecution            | 10,282         | 10,200         | 12,000         | 6,076          | 13,000         |
| 308 Insurance                           | -              | -              | -              | -              | -              |
| 319 Police Contract                     | 255,254        | 519,500        | 545,475        | 319,725        | 572,749        |
| 320 Fire Contract                       | 12,898         | 19,207         | 18,000         | 19,097         | 21,000         |
| 321 Fire Calls                          | 7,898          | 12,616         | 10,000         | 4,365          | 12,000         |
| 322 False Fire Alarms                   | -              | 1,529          | 2,000          | 2,778          | 3,000          |
| 323 Fire Inspections                    | 450            | 1,850          | 2,000          | 1,075          | 1,500          |
| 355 Miscellaneous fees - Printing       | 1,643          | 2,656          | 2,000          | 1,060          | 2,500          |
| 360 General Liability                   | -              | -              | -              | -              | 5,000          |
| 442 Miscellaneous expenses & Dispatch   | 5,670          | -              | 6,100          | 8,036          | 6,100          |
| <b>Subtotal General Operations</b>      | <b>294,094</b> | <b>567,558</b> | <b>597,575</b> | <b>362,212</b> | <b>636,849</b> |
| <b>TOTAL EXPENSES</b>                   | <b>294,094</b> | <b>567,558</b> | <b>597,575</b> | <b>362,212</b> | <b>636,849</b> |



Public Works (43000) Actual 2006 Actual 2007 Adopted 2008 As of July 31 2008 Proposed 2009

EXPENDITURES

Personnel

|     |                                |               |               |               |               |               |
|-----|--------------------------------|---------------|---------------|---------------|---------------|---------------|
| 101 | Full-time employees            | 21,039        | 22,096        | 44,375        | 25,626        | 44,638        |
| 102 | Overtime                       | -             | -             | -             | 639           | 1,000         |
| 121 | PERA                           | 1,262         | 1,381         | 2,995         | 1,707         | 3,125         |
| 122 | FICA                           | 1,684         | 1,729         | 3,395         | 2,119         | 3,415         |
| 131 | Benefits (health, dental, etc) | 1,798         | 2,096         | 5,727         | 2,228         | 5,688         |
| 151 | Workers Compensation           | 1,783         | 2,666         | 2,940         | 3,703         | 2,806         |
|     | <b>Subtotal Personnel</b>      | <b>27,566</b> | <b>29,967</b> | <b>59,432</b> | <b>36,023</b> | <b>60,672</b> |

General Operations

|     |                                    |               |               |               |               |               |
|-----|------------------------------------|---------------|---------------|---------------|---------------|---------------|
| 202 | Permanent Supplies                 | 107           | 142           | 275           | -             | 275           |
| 212 | Motor Fuels                        | 2,084         | 2,556         | 2,500         | 1,074         | 2,500         |
| 213 | Lubricants and other fluids        | 82            | -             | 125           | -             | 125           |
| 225 | Landscaping Materials              | -             | -             | 100           | -             | 100           |
| 226 | Signs                              | 11            | 48            | 150           | 5             | 150           |
| 227 | Tools and Equipment                | 11            | 48            | 200           | -             | 200           |
| 228 | Miscellaneous Repairs & supplies   | 1,343         | 935           | 1,250         | 503           | 1,250         |
| 304 | Engineering Contract               | 12,963        | 8,298         | 5,000         | 1,130         | 5,000         |
| 308 | Training and conferences           | 140           | 165           | 500           | 165           | 500           |
| 312 | Snow and Ice Removal Contract      | 3,704         | 7,602         | 9,000         | 5,133         | 9,000         |
| 314 | Street Sweeping Contract           | 5,390         | 5,217         | 6,000         | 1,826         | 6,000         |
| 317 | Tree Service                       | 1,997         | 5,098         | 2,500         | 2,960         | 5,000         |
| 324 | Alley Repair                       | -             | -             | 275           | 450           | 1,000         |
| 327 | Other Services                     | 621           | 122           | 500           | 412           | 500           |
| 328 | Street Repair                      | 600           | -             | 1,000         | 500           | 1,000         |
| 381 | Electricity                        | 7,428         | 8,197         | 6,000         | 4,335         | 6,000         |
| 382 | Water                              | 47            | 89            | 75            | 14            | 75            |
| 383 | Gas Utilities                      | 1,981         | 3,507         | 2,500         | 2,433         | 3,500         |
| 384 | Refuse Disposal                    | 805           | 962           | 900           | 704           | 1,300         |
| 391 | Telephone/Pagers                   | 366           | 459           | 500           | 254           | 500           |
| 402 | Truck repair and Maintenance       | 356           | 482           | 1,000         | 76            | 2,000         |
| 426 | Machinery rental                   | -             | -             | -             | -             | -             |
| 442 | Miscellaneous                      | 238           | 99            | -             | 257           | 300           |
|     | <b>Subtotal General Operations</b> | <b>40,263</b> | <b>43,976</b> | <b>40,350</b> | <b>22,231</b> | <b>46,275</b> |

Capital Expenditures

|     |                         |               |               |               |               |                |
|-----|-------------------------|---------------|---------------|---------------|---------------|----------------|
| 530 | Furniture and equipment | -             | -             | -             | -             | -              |
| 538 | Land                    | -             | -             | -             | -             | -              |
|     | <b>Subtotal Capital</b> | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>       |
|     | <b>TOTAL EXPENSES</b>   | <b>67,829</b> | <b>73,943</b> | <b>99,782</b> | <b>58,254</b> | <b>106,947</b> |

|                                    | 2006          | 2007          | 2008          | As of July 31 | 2009          |
|------------------------------------|---------------|---------------|---------------|---------------|---------------|
|                                    | Actual        | Actual        | Adopted       | Proposed      |               |
| <b>REVENUE</b>                     |               |               |               |               |               |
| Levy                               |               |               |               |               |               |
| State Aide                         |               |               |               |               |               |
| Other                              |               |               |               |               |               |
| 32210 Building Permits             | 11,778        | 9,646         | 10,000        | 2,915         | 5,000         |
| 32211 Zoning Permit Applications   | 190           | 140           | 50            | 210           | 100           |
| 32225 Plan Review                  | 2,945         | 2,145         | 2,000         | 272           | 1,000         |
| 32230 Plumbing Permits             | 1,306         | 544           | 500           | 453           | 200           |
| 32270 HVAC Permits                 | 823           | 671           | 650           | 431           | 500           |
| 34110 Variance Fee                 | -             | 150           | -             | -             | -             |
| 34112 Conditional Use Permit       | 50            | 165           | -             | -             | -             |
| 34113 Zoning Amendment             | -             | -             | -             | -             | -             |
| <b>TOTAL REVENUE</b>               | <b>17,091</b> | <b>13,460</b> | <b>13,200</b> | <b>4,280</b>  | <b>6,800</b>  |
| <b>EXPENDITURES</b>                |               |               |               |               |               |
| <b>Personnel</b>                   |               |               |               |               |               |
| 101 Full-time employees            | 21,392        | 22,197        | 19,874        | 11,457        | 20,834        |
| 121 PERA                           | 1,284         | 1,387         | 1,341         | 745           | 1,458         |
| 122 FICA                           | 1,682         | 1,750         | 1,520         | 890           | 1,594         |
| 131 Benefits (health, dental, etc) | 1,792         | 1,806         | 2,691         | 1,382         | 2,808         |
| 151 Workers Compensation           | -             | -             | 264           | -             | 277           |
| <b>Subtotal Personnel</b>          | <b>26,150</b> | <b>27,139</b> | <b>25,690</b> | <b>14,472</b> | <b>26,971</b> |
| <b>General Operations</b>          |               |               |               |               |               |
| 201 General Supplies               | 11            | -             | 75            | -             | 75            |
| 202 Permanent Supplies             | 107           | -             | 100           | 46            | 100           |
| 203 Postage                        | 359           | 280           | 250           | 107           | 250           |
| 306 Consulting Fees                | 1,969         | 203           | 2,000         | -             | -             |
| 308 Training and conferences       | 470           | 460           | 500           | -             | 500           |
| 312 Building Inspector             | 927           | 699           | 2,000         | -             | 2,000         |
| 327 Other Services                 | 2,939         | -             | 2,000         | -             | 2,000         |
| 331 Travel Expenses                | 41            | -             | 100           | -             | 100           |
| 335 Miscellaneous Printing         | 107           | -             | 175           | -             | 175           |
| 386 Gopher State One Call          | 493           | 489           | 500           | 225           | 500           |
| 442 Miscellaneous expenses         | 789           | -             | -             | 20            | -             |
| 443 Surcharge Report               | 262           | 224           | 400           | 26            | 200           |
| <b>Subtotal General Operations</b> | <b>8,473</b>  | <b>2,355</b>  | <b>8,100</b>  | <b>424</b>    | <b>5,900</b>  |
| <b>Capital Expenditures</b>        |               |               |               |               |               |
| 530 Furniture and equipment        | -             | -             | -             | -             | -             |
| 531 Office equipment               | -             | -             | -             | -             | -             |
| 534 Office furniture               | -             | -             | -             | -             | -             |
| 538 Computers and technology       | -             | -             | -             | -             | -             |
| <b>Subtotal Capital</b>            | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      |
| <b>TOTAL EXPENSES</b>              | <b>34,623</b> | <b>29,494</b> | <b>33,790</b> | <b>14,897</b> | <b>32,871</b> |

**PLANNING & INSPECTIONS (43400)**

**EXPENDITURES**

**PARKS AND RECREATION (45200)**

|  | 2006<br>Actual | 2007<br>Actual | 2008<br>Adopted | 2008<br>As of July 31 | 2009<br>Proposed |
|--|----------------|----------------|-----------------|-----------------------|------------------|
| <b>Personnel</b>                         |                |                |                 |                       |                  |
| 101 Full-time employees                  | 36,803         | 26,173         | 50,255          | 28,751                | 52,114           |
| 104 Temp. employees                      | 3,358          | 4,838          | 5,000           | 4,199                 | 5,500            |
| 121 PERA                                 | 2,230          | 1,636          | 3,730           | 1,869                 | 4,068            |
| 122 FICA                                 | 3,254          | 2,423          | 4,227           | 2,645                 | 4,446            |
| 131 Benefits (health, dental, etc)       | 3,017          | 2,590          | 6,348           | 2,398                 | 6,624            |
| 151 Workers Compensation                 | 727            | 2,600          | 332             | 1,925                 | 2,000            |
| <b>Subtotal Personnel</b>                | <b>49,390</b>  | <b>40,260</b>  | <b>69,892</b>   | <b>41,786</b>         | <b>74,752</b>    |
| <b>General Operations</b>                |                |                |                 |                       |                  |
| 201 General Supplies                     | 130            | 367            | 1,000           | 101                   | 900              |
| 202 Permanent Supplies                   | 75             | 647            | 200             | 212                   | 500              |
| 225 Landscaping Materials                | 35             | 506            | -               | 64                    | 100              |
| 228 Miscellaneous Repairs & Maintenance. | 426            | 261            | 650             | -                     | 500              |
| 371 Non-Resident Reimbursement           | 74             | 32             | 200             | 16                    | 200              |
| 381 Electric                             | 1,013          | 367            | 1,100           | 428                   | 1,200            |
| 382 Water                                | 186            | 308            | -               | 31                    | 350              |
| 383 Gas Utility                          | 1,273          | 840            | 1,500           | 710                   | 1,500            |
| 384 Refuse                               | 34             | -              | -               | -                     | -                |
| 391 Telephones and Pagers                | 116            | 134            | 300             | -                     | 100              |
| 403 Mower repair                         | 321            | 24             | 300             | -                     | 300              |
| 412 Warming House Repair                 | 218            | -              | 500             | -                     | 1,000            |
| 427 Porta Potty Rental                   | 578            | 593            | 1,000           | 382                   | 1,100            |
| 442 Miscellaneous                        | -              | -              | -               | 300                   | -                |
| <b>Subtotal General Operations</b>       | <b>4,478</b>   | <b>4,078</b>   | <b>6,750</b>    | <b>2,245</b>          | <b>7,750</b>     |
| <b>Capital Expenditures</b>              |                |                |                 |                       |                  |
| 550 Other Improvements                   | 1,572          | -              | -               | -                     | -                |
| <b>Subtotal Capital</b>                  | <b>1,572</b>   | <b>-</b>       | <b>-</b>        | <b>-</b>              | <b>-</b>         |
| <b>TOTAL EXPENSES</b>                    | <b>51,283</b>  | <b>40,284</b>  | <b>76,642</b>   | <b>44,030</b>         | <b>82,502</b>    |

|                             | 2006   | 2007   | 2008    | 2008          | 2009     |
|-----------------------------|--------|--------|---------|---------------|----------|
|                             | Actual | Actual | Adopted | As of July 31 | Proposed |
| <b>REVENUE</b>              |        |        |         |               |          |
| Levy                        |        |        |         |               |          |
| State aide                  |        |        |         |               |          |
| Other                       |        |        |         |               |          |
| <b>TOTAL REVENUE</b>        |        |        |         |               |          |
| <b>EXPENDITURES</b>         |        |        |         |               |          |
| General Operations          |        |        |         |               |          |
| 306 Consulting Fees         | 3,878  | 3,043  | 10,000  | 1,526         | 3,000    |
| 442 Miscellaneous expenses  |        |        |         |               |          |
| Subtotal General Operations | 3,878  | 3,043  | 10,000  | 1,526         | 3,000    |
| <b>TOTAL EXPENSES</b>       | 3,878  | 3,043  | 10,000  | 1,526         | 3,000    |
| <b>DEVELOPMENT (48100)</b>  |        |        |         |               |          |

|                             | 2006   | 2007   | 2008    | As of July 31 | 2009     |
|-----------------------------|--------|--------|---------|---------------|----------|
|                             | Actual | Actual | Adopted | 2008          | Proposed |
| <b>REVENUE</b>              |        |        |         |               |          |
| Levy                        | -      | -      | -       | -             | -        |
| State aide                  | -      | -      | -       | -             | -        |
| Other                       | -      | -      | -       | -             | -        |
| <b>TOTAL REVENUE</b>        | -      | -      | -       | -             | -        |
| <b>EXPENDITURES</b>         |        |        |         |               |          |
| General Operations          |        |        |         |               |          |
| CONTINGENCY FUNDS           | 444    | -      | 5,000   | -             | 15,000   |
| OPERATING TRANSFERS         | 710    | -      | -       | -             | -        |
| Subtotal General Operations | -      | -      | 5,000   | -             | 15,000   |
| <b>TOTAL EXPENSES</b>       | -      | -      | 5,000   | -             | 15,000   |
| <b>CONTINGENCY (45300)</b>  |        |        |         |               |          |

| 2009 Proposed | 2008 As of July 31 | 2008 Adopted | 2007 Actual | 2006 Actual | TRANSFERS OUT (45400) | REVENUE |
|---------------|--------------------|--------------|-------------|-------------|-----------------------|---------|
| -             | -                  | -            | -           | -           | Levy                  | -       |
| -             | -                  | -            | -           | -           | TOTAL REVENUE         | -       |
| 56,271        | 14,660             | 14,660       | 164,945     | 162,379     | EXPENDITURES          | -       |
| -             | -                  | -            | 5,203       | -           | 732 Transfers to 302  | -       |
| -             | 14,660             | 14,660       | 79,871      | 13,877      | 733 Transfers to 303  | -       |
| -             | -                  | -            | -           | 9,251       | 734 Transfers to 304  | -       |
| -             | -                  | -            | -           | 9,251       | 741 Transfers to 401  | -       |
| -             | -                  | -            | 79,871      | -           | 742 Transfers to 402  | -       |
| -             | -                  | -            | -           | 70,000      | 743 Transfers to 403  | -       |
| -             | -                  | -            | -           | 9,251       | 744 Transfers to 404  | -       |
| -             | -                  | -            | -           | -           | 745 Transfers to 405  | -       |
| 56,271        | 14,660             | 14,660       | 164,945     | 162,379     | Total Transfers       | -       |

# 2009 LAUDERDALE BUDGET NARRATIVE

## GENERAL FUND 101 REVENUES AND EXPENSES

### Fund 101 GENERAL FUND REVENUES

#### PROPERTY TAXES

|     |       |   |           |
|-----|-------|---|-----------|
| 101 | 31010 | CURRENT AD VALOREM - Current proposal is the same as the prior year | \$470,634 |
| 101 | 31020 | DELINQUENT AD VALOREM   | \$0       |
| 101 | 31030 | FORFEITED TAX SALE  | \$0       |
| 101 | 31040 | FISCAL DISPARITIES - 2006: \$74,283.93; 2007: \$80,594.71           | \$81,000  |

#### LICENSES & PERMITS

|     |       |  |         |
|-----|-------|--|---------|
| 101 | 32110 | 3.2 ALCOHOL LICENSE - Super USA has the only license                             | \$65    |
| 101 | 32120 | CIGARETTE LICENSE - Super USA and BP-Croix Oil (\$100 per license)               | \$100   |
| 101 | 32130 | GARBAGE HAULERS LICENSE - \$65/per truck fee based on 5 vendors                  | \$650   |
| 101 | 32140 | HEATING/AC LICENSE - \$35 per license  | \$525   |
| 101 | 32150 | TREE COMPANY LICENSE - \$40 per license  | \$160   |
| 101 | 32160 | GAS STATION PERMIT - BP-Croix Oil - \$20 for first pump, \$10 for each add. Pump | \$55    |
| 101 | 32210 | BUILDING PERMITS - 2006: \$11,777.83; 2007: \$9,645.96                           | \$5,000 |
| 101 | 32211 | ZONING PERMIT APPLICATIONS - Permits for fences, driveways, and sidewalks        | \$100   |
| 101 | 34102 | PLAN REVIEW FEE - Plan reviews required by the Building Code                     | \$1,000 |
| 101 | 32230 | PLUMBING PERMITS   | \$200   |
| 101 | 32240 | ANIMAL LICENSES - \$10 per license   | \$200   |
| 101 | 32270 | HEATING A/C PERMITS  | \$500   |
| 101 | 32280 | STREET EXCAVATION PERMIT   | \$0     |

#### INTERGOVERNMENTAL REVENUE

|     |       |  |           |
|-----|-------|--|-----------|
| 101 | 33400 | STATE GRANTS AND AID   | \$0       |
| 101 | 33401 | LOCAL GOVERNMENT AID - 2009 certified amount                                     | \$595,441 |
| 101 | 36253 | PERA AID - State reimbursement since 1998 due to increases employer contribution | \$1,198   |
| 101 | 36253 | OTHER STATE AID - Market Value Homestead Credit (MVHC)                           | \$0       |

#### GENERAL GOVERNMENT

|     |       |  |         |
|-----|-------|--|---------|
| 101 | 34101 | CITY HALL RENTAL   | \$2,000 |
| 101 | 34103 | ADMINISTRATIVE FEE- This \$25 fee is most commonly applied to fire inspection bills. | \$200   |
| 101 | 34105 | SALE OF PUBLICATIONS   | \$0     |

| PUBLIC SAFETY |   |
|---------------|---|
| 101           | 34107 ASSESSMENT SEARCHES   |
| 101           | 34109 COPIES - \$.15 per page   |
| 101           | 34110 VARIANCE FEES   |
| 101           | 34111 LEGAL FEES  |
| 101           | 34114 ADVERTISING SALES - Ads in the Resident's Guide; the next guide will be done in 2010.                                   |
| 101           | 34115 GENERAL GOVERNMENT MISC.  |
| \$0           |   |
| \$15          |   |
| \$0           |   |
| \$0           |   |
| \$0           |   |
| \$0           |   |
| \$1,500       |   |
| \$550         |   |
| \$30,000      |   |
| 101           | 34201 POLICE-FALSE ALARM FEES   |
| 101           | 34202 FIRE-FALSE ALARM FEES   |
| 101           | 34203 FIRE INSPECTION FEE - should closely match fire inspection fees paid to Falcon Heights                                  |
| 101           | 35101 COURT FINES -2006: \$28,866.13 2007: \$36,805.36  |
| 101           | OTHER REVENUE   |
| 101           | 36100 SPECIAL ASSESSMENTS   |
| 101           | 36102 INTEREST & PENALTIES  |
| 101           | 36211 INVESTMENT INTEREST   |
| 101           | 36230 DONATIONS   |
| 101           | 36240 SURCHARGES - State fees paid through construction permits; remitted to state quarterly.                                 |
| 101           | 36250 REFUNDS & REIMBURSEMENTS - 911 dispatch refund from St. Anthony is held in this account until reclassified at year-end. |
| 101           | 36252 LMC INSURANCE REFUND - has netted between \$1,000-5,000 annually  |
| 101           | 36255 MISC.   |
| \$1,000       |   |
| \$100         |   |
| \$12,000      |   |
| \$0           |   |
| \$200         |   |
| \$500         |   |
| \$500         |   |

These revenue items can be sporadic and unpredictable; off-set other expenses that are not captured; or, in the case of surcharges, be remitted on behalf of other units of government.



**Fund 101 GENERAL FUND EXPENDITURES**

**DEPT 41100 LEGISLATIVE**

Obj 103 PART TIME EMPLOYEES

Below are the salaries of the Mayor and Council that became effective in 2002.

Mayor - \$3,600/yr.  
 Council Members - \$2,400/yr. x 4 = \$9,600/yr.

Obj 122 FICA 151 WORKERS COMP \$13,200  
 Obj 151 FICA 151 WORKERS COMP \$79

Obj 308 TRAINING/CONFERENCES \$500  
 Obj 331 TRAVEL EXPENSE - travel & parking for meetings and training \$100  
 Obj 361 GENERAL LIABILITY - including open meeting law insurance (\$280) \$4,650

Obj 438 DUES & SUBSCRIPTIONS - Ramsey County League of Local Government, Suburban Rate Authority, League of Minnesota Cities etc. \$2,700  
 Obj 439 SPECIAL EVENTS \$100  
 Obj 440 MEETING EXPENSES \$200  
 Obj 442 MISCELLANEOUS EXPENSE \$0

**DEPT 41200 ADMINISTRATIVE**

Obj 101 FULL TIME EMPLOYEES REGULAR \$124,809  
 Obj 121 PERA CONTRIBUTIONS (.0675 X salary) \$8,737  
 Obj 122 FICA CONTRIBUTIONS (.0765 X salary) = .0620 for Social Security and .0145 for Medicare \$9,548  
 Obj 131 GROUP INSURANCE - The City will contribute \$600/month per employee in 2009 \$13,752  
 Obj 151 WORKERS COMP PREMIUM \$749

Obj 201 GENERAL OFFICE SUPPLIES - Basic office supplies such as toner and paper \$2,500  
 Obj 203 POSTAGE \$2,500  
 Obj 208 WATER COOLER \$400

Obj 301 AUDITING - Final contract year with Abdo, Eick, and Meyers. Divided: 80% 101-41200-301 - Administration \$13,600  
 10% 601-49000-301 - Sanitary Sewer Enterprise Fund  
 10% 602-49100-301 - Storm Sewer Enterprise Fund

Obj 305 LEGAL CONTRACT - CIVIL - Kennedy & Graven is the City's contracted law firm \$16,000  
 Obj 306 CONSULTING FEES - IT services from the City of Roseville \$2,500

|         |  |         |
|---------|--|---------|
| Obj 307 | COMPUTER SERVICES - Annual maintenance fee for Banyon Financial Software   | \$1,600 |
| Obj 308 | TRAINING/CONFERENCES - LMC, MNGFOA, AMPM, MCFOA etc trainings  | \$3,000 |
| Obj 309 | NEWSPAPER - ROSEVILLE REVIEW DELIVERY  | \$9,100 |
| Obj 331 | TRAVEL EXPENSE - This is for parking and mileage for meetings and errands  | \$1,500 |
| Obj 353 | NEWSLETTER PRINTING - 6 x per year   | \$4,750 |
| Obj 354 | PHONEBOOK PRINTING - Next printing in 2010.  | \$0     |
| Obj 355 | MISCELLANEOUS PRINTING & PROCESSING - Primarily insurance and legal processing fees  | \$1,500 |
| Obj 361 | GENERAL LIABILITY  | \$4,550 |
| Obj 391 | TELEPHONE - Fax line and IP phone service through the City of Roseville<br>Divided: 40% 101-41100-361 - Legislative<br>35% 101-41200-361 - Administration<br>12.5% 601-49000-361 - Sanitary Sewer Enterprise Fund<br>12.5% 602-49100-361 - Storm Sewer Enterprise Fund | \$2,000 |
| Obj 401 | COPIER CONTRACT - \$400 per quarter.   | \$1,600 |
| Obj 404 | COMPUTER REPAIR/MAINTENANCE - For emergency repairs.   | \$500   |
| Obj 409 | OTHER EQUIPMENT REPAIR/MAINT.  | \$0     |
| Obj 437 | SALES TAX  | \$0     |
| Obj 438 | DUES & SUBSCRIPTIONS - ICMA, MAMA/MCMA, MCFOA, Pioneer Press, Sam's Club, etc  | \$3,500 |
| Obj 442 | MISC - costs associated with employee hiring, social room reimbursements etc   | \$500   |
| Obj 534 | OFFICE FURNITURE - Replacement for broken filing cabinet.  | \$250   |
| Obj 538 | COMPUTERS & TECHNOLOGY - Battery backup for router; router due for replacement.  | \$250   |
| Obj 101 | FULL TIME EMPLOYEES REGULAR  | \$5,901 |
| Obj 104 | TEMP EMPLOYEES - Election judges for 2009 City election  | \$2,000 |
| Obj 121 | PERA CONTRIBUTIONS (.0675 X salary)  | \$553   |
| Obj 122 | FICA CONTRIBUTIONS (.0765 X salary) = .0620 for Social Security and .0145 for Medicare   | \$604   |
| Obj 131 | GROUP INSURANCE - The City will contribute \$600/month per employee in 2009.   | \$864   |
| Obj 151 | WORKER'S COMP PREMIUM  | \$47    |
| Obj 201 | GENERAL SUPPLIES   | \$275   |
| Obj 327 | OTHER SERVICES - Annual voting system payment to Ramsey County   | \$150   |
| Obj 331 | TRAVEL EXPENSE   | \$75    |
| Obj 352 | PUBLIC INFORMATION & NOTICES - Free through Roseville Review Contract  | \$0     |
| Obj 409 | OTHER EQUIPMENT REPAIR/MAINT.  | \$0     |
| Obj 440 | MEETING EXPENSES   | \$300   |
| Obj 442 | MISC   | \$50    |
| Obj 539 | VOTING MACHINE/BOOTHS - Current machines fully owned by the City.  | \$0     |

DEPT 41500 ELECTION

| DEPT 42100 PUBLIC SAFETY   |   |
|--|---|
| Obj 305  | LEGAL FEES - Hughes & Costello, City's prosecuting attorneys; \$850/month + misc fees.  |
| Obj 319  | POLICE CONTRACT - With the City of St. Anthony Police   |
| Obj 320  | FIRE CONTRACT   |
| Obj 321  | FIRE CALLS  |
| Obj 322  | FIRE FALSE ALARMS - Billed to property owners when warranted.   |
| Obj 323  | FIRE INSPECTION - Annual inspection of multi-family and commercial property. Billed back to property owner.   |
| Obj 355  | MISC PRINTING/PROCESS SERVICE - Court filing fees, postage, subpoenas, etc by attorney. GENERAL LIABILITY - St. Anthony & Lauderdale are responsible for 50% of claims up to the \$10,000 deductible. |
| Obj 442  | MISC & 911 DISPATCH - City reimbursed quarterly by St. Anthony Police for 911 dispatch.   |
| DEPT 43000 PUBLIC WORKS  |   |
| Obj 101  | FULL TIME EMPLOYEES REGULAR   |
| Obj 104  | OVERTIME - After hours snowplowing, sewer back ups, etc.  |
| Obj 121  | PERA CONTRIBUTIONS (.0675 X salary)   |
| Obj 122  | FICA CONTRIBUTIONS (.0765 X salary) = .0620 for Social Security and .0145 for Medicare  |
| Obj 131  | GROUP INSURANCE - The City will contribute \$600/month per employee in 2009.  |
| Obj 151  | WORKERS COMP  |
| Obj 202  | PERMANENT SUPPLIES  |
| Obj 212  | MOTOR FUELS   |
| Divided: 70% 101-43000-212 - Public Works<br>15% 601-49000-212 - Sanitary Sewer Enterprise Fund<br>15% 602-49100-212 - Storm Sewer Enterprise Fund |   |
| Obj 213  | LUBRICANTS - Oil changes and misc. lubricants for vehicles.   |
| Obj 225  | LANDSCAPING MATERIALS - For sod, seed, etc. to repair damage done by road repair, snowplowing or tree removal   |
| Obj 226  | SIGNS - To replace/repair existing signs and for any non-street or alley signs  |
| Obj 227  | TOOLS & EQUIPMENT   |
| Obj 228  | MISC REPAIRS & SUPPLIES - For upkeep and upgrades to all public buildings & streets including cleaning supplies, cleaning services, equipment maintenance, salt, asphalt, and gravel.                 |
| Obj 304  | ENGINEERING CONTRACT - General engineering by Bonestroo, City Engineers   |
| Obj 308  | TRAINING/CONFERENCES - Annual sewer & tree seminars   |
| Obj 312  | SNOW & ICE REMOVAL - Contract with Ramsey County.   |
| Obj 314  | STREET SWEEPING - Includes the spring and fall sweeping of all streets and alleys   |
| Obj 317  | TREE SERVICE - For emergency tree service, removal of dead city trees, and tree trimming  |
| Obj 324  | ALLEY REPAIR - For any alley repair warranted over the course of the year.  |

|  |   |          |
|--|---|----------|
| Obj 327  | OTHER SERVICE - Truck Wash, Furnace Repair, Fire Hydrant service, & RC GIS users group.       | \$500    |
| Obj 328  | STREET REPAIR - Pothole and other street repairs.   | \$1,000  |
| Obj 381  | ELECTRIC  | \$6,000  |
| Obj 382  | WATER   | \$75     |
| Obj 383  | GAS UTILITIES   | \$3,500  |
| Obj 384  | REFUSE DISPOSAL - For City Hall and the parks.  | \$1,300  |
| Obj 391  | TELEPHONE/PAGER - Public Works cell phones  | \$500    |
| Obj 402  | CITY TRUCK REPAIR/MAINTENANCE   | \$2,000  |
| Obj 426  | MACHINERY RENTAL - For any equipment/machinery needed to carry out City business.             | \$0      |
| Obj 442  | MISC  | \$300    |
| <b>DEPT 43400 PLANNING, ZONING &amp; INSPECTIONS</b> |   |          |
| Obj 101  | FULL TIME EMPLOYEES REGULAR   | \$20,834 |
| Obj 121  | PERA CONTRIBUTIONS (.0675 X salary)   | \$1,458  |
| Obj 122  | FICA CONTRIBUTIONS (.0765 X salary) = .0620 for Social Security and .0145 for Medicare        | \$1,594  |
| Obj 131  | GROUP INSURANCE - The City will contribute \$600/month per employee in 2009.                  | \$2,808  |
| Obj 151  | WORKERS COMP  | \$277    |
| Obj 201  | GENERAL SUPPLIES -  | \$75     |
| Obj 202  | PERMANENT SUPPLIES  | \$100    |
| Obj 203  | POSTAGE - Nuisance and inspection letters; certified letters.                                 | \$250    |
| Obj 306  | CONSULTING  | \$0      |
| Obj 308  | TRAINING/CONFERENCES - Planning workshop & seminars for staff; building official classes      | \$500    |
| Obj 310  | PLUMBING INSPECTOR - This service is now provided by the City Building Inspector              | \$0      |
| Obj 312  | BUILDING OFFICIAL - Costs generally associated with the commercial building inspector         | \$2,000  |
| Obj 327  | OTHER SERVICES - Including surveying  | \$2,000  |
| Obj 331  | TRAVEL EXPENSES   | \$100    |
| Obj 355  | MISC. PRINTING  | \$175    |
| Obj 386  | GOPHER STATE ONE CALL   | \$500    |
| Obj 442  | MISCELLANEOUS EXPENSES  |          |
| Obj 443  | SURCHARGE REPORT - State fees paid through construction permits; remitted to state quarterly. | \$200    |

**DEPT 45200 PARK MAINTENANCE**

|         |   |          |
|---------|---|----------|
| Obj 101 | FULL TIME EMPLOYEES REGULAR   | \$52,114 |
| Obj 103 | TEMPORARY EMPLOYEES - Warming house attendants  | \$5,500  |
| Obj 121 | PERA CONTRIBUTIONS (.0675 X salary)   | \$4,068  |
| Obj 122 | FICA CONTRIBUTIONS (.0765 X salary) = .0620 for Social Security and .0145 for Medicare  | \$4,446  |
| Obj 131 | GROUP INSURANCE - The City will contribute \$600/month per employee in 2009.  | \$6,624  |
| Obj 151 | WORKER'S COMP PREMIUM   | \$2,000  |
| Obj 201 | GENERAL SUPPLIES - Archery bales, extra rec. rock for the baseball diamond, etc.  | \$900    |
| Obj 202 | PERMANENT SUPPLIES  | \$500    |
| Obj 225 | LANDSCAPING MATERIALS - This is for any landscaping costs at the city park.   | \$100    |
| Obj 228 | MISC REPAIRS & MAINT SUPPLIES   | \$500    |
| Obj 371 | NON-RESIDENT REIMBURSEMENT -  | \$200    |
| Obj 381 | ELECTRIC - Lights and the warming house at the park.<br>Divided: 50% 101-43000-381 - Public Works<br>50% 101-45200-381 - Parks and Recreation | \$1,200  |
| Obj 382 | WATER - For hockey rink flooding<br>50% 101-45200-381 - Parks and Recreation  | \$350    |
| Obj 383 | GAS UTILITIES - Warming house gas expense.  | \$1,500  |
| Obj 384 | REFUSE DISPOSAL   | \$0      |
| Obj 391 | TELEPHONE- City now owns prepaid cell phone for use in warming house  | \$100    |
| Obj 403 | MOWER REPAIR  | \$300    |
| Obj 412 | WARMING HOUSE REPAIR. For repairs and maintenance of the warming house.   | \$1,000  |
| Obj 427 | PORTA POTTY RENTAL - Had larger, handicapped accessible unit starting in 2008   | \$1,100  |

**DEPT 48100 DEVELOPMENT**

|         |  |         |
|---------|--|---------|
| Obj 306 | CONSULTING FEES - Larpenreur Avenue consulting through Ehlers & Associates | \$3,000 |
| Obj 442 | MISCELLANEOUS EXPENSES   | \$0     |

**DEPT 45300 CONTINGENCY**

|         |   |          |
|---------|---|----------|
| Obj 444 | CONTINGENCY FUNDS - Funds set aside to cover emergencies or unplanned costs | \$15,000 |
|---------|---|----------|

**DEPT 45400 TRANSFERS OUT**

|         |  |     |
|---------|--|-----|
| Obj 710 | OPERATING TRANSFERS - the amount transferred will be calculated at year end according to Council policy. |     |
| Obj 721 | OPERATING TRANSFER TO 201 - Community Events Fund  | \$0 |
| Obj 741 | OPERATING TRANSFER TO 401 - Streets  | \$0 |
| Obj 742 | OPERATING TRANSFER TO 402 - General Capital Improvement  | \$0 |

The total amount to transfer is the excess fund balance over 45% of the budgeted expenditures.

|         |   |          |
|---------|---|----------|
| Obj 743 | OPERATING TRANSFER TO 403 - Storm Sewer                     | \$0      |
| Obj 744 | OPERATING TRANSFER TO 404 - Park Improvements               | \$0      |
| Obj     | OPERATING TRANSFER TO 407 - Sanitary Sewer Improvement Fund | \$0      |
| Obj     | OPERATING TRANSFER TO 302 -2000 Improvements Debt Fund      | \$56,271 |
| Obj     | OPERATING TRANSFER TO 303 -2002 Improvements Debt Fund      | \$0      |
| Obj     | OPERATING TRANSFER TO 303 -2003 Improvements Debt Fund      | \$0      |

# 2009 LAUDERDALE BUDGET SUMMARY OF FUNDS 201 - 602

|  | 2005<br>Actual  | 2006<br>Actual  | 2007<br>Actual | 2008<br>Adopted  | 2008<br>As of June 30 | 2009<br>Proposed |
|--|-----------------|-----------------|----------------|------------------|-----------------------|------------------|
| <b>Total Revenues</b>                    | <b>3,141</b>    | <b>4,120</b>    | <b>3,994</b>   | <b>3,000</b>     | <b>1,126</b>          | <b>2,750</b>     |
| 201 Community Events Fund                | 19,063          | 15,575          | 21,600         | 19,800           | 5,669                 | 16,800           |
| 202 Cable T.V. Fund                      | 39,861          | 40,565          | 41,074         | 38,725           | 24,900                | 37,800           |
| 203 Recycling Fund                       | 140,563         | 154,082         | 76,950         | -                | -                     | -                |
| 301 TIF Debt Service Fund                | 73,496          | 44,971          | 54,816         | 56,739           | 26,677                | 35,826           |
| 302 2000 Imp Debt Fund                   | 48,835          | 33,388          | 52,749         | 50,650           | 20,965                | 28,758           |
| 303 2002 Imp Debt Fund                   | 109,158         | 61,927          | 75,041         | 56,470           | 35,157                | 41,981           |
| 304 2003 Imp Debt Fund                   | 14,926          | 63,383          | 18,902         | 10,000           | 7,730                 | 10,000           |
| 401 Street Improvement Fund              | 4,551           | 7,220           | 8,330          | 14,000           | 3,002                 | 2,500            |
| 403 Storm Water Impr. Fund               | -               | -               | 58,670         | 10,000           | 679                   | 8,000            |
| 404 Park Improvement Fund                | 2,770           | 4,538           | 2,834          | 1,500            | 1,430                 | 1,800            |
| 405 TIF Project Fund                     | 590             | 82,469          | 169,136        | 159,000          | 85,123                | 145,000          |
| 407 Sewer Improvement Fund               | 1,660           | 3,402           | 8,003          | 7,500            | 5,869                 | 4,000            |
| 409 Water Utility Fund                   | 10,688          | 12,908          | 2,201          | -                | -                     | -                |
| 601 Sewer Utility Fund                   | 258,325         | 238,329         | 236,090        | 228,000          | 121,704               | 230,500          |
| 602 Storm Water Utility Fund             | -               | -               | -              | 47,500           | 20,273                | 47,500           |
| <b>Total Revenue Before Fund Balance</b> | <b>727,626</b>  | <b>766,876</b>  | <b>830,391</b> | <b>702,884</b>   | <b>360,303</b>        | <b>613,215</b>   |
| Use of Fund Balance*                     |                 |                 |                | 207,716          |                       |                  |
| <b>Total Revenues</b>                    | <b>727,626</b>  | <b>766,876</b>  | <b>830,391</b> | <b>910,600</b>   | <b>360,303</b>        | <b>613,215</b>   |
| <b>Total Expenditures</b>                | <b>767,858</b>  | <b>854,899</b>  | <b>824,558</b> | <b>1,149,197</b> | <b>640,813</b>        | <b>835,367</b>   |
| 201 Community Events Fund                | 2,448           | 3,371           | 5,160          | 3,075            | 1,794                 | 3,600            |
| 202 Cable T.V. Fund                      | 13,621          | 22,917          | 25,576         | 17,375           | 11,369                | 30,440           |
| 203 Recycling Fund                       | 31,414          | 28,129          | 29,018         | 33,934           | 12,571                | 26,881           |
| 301 TIF Debt Service Fund                | 144,025         | -               | -              | -                | -                     | -                |
| 302 2000 Imp Debt Fund                   | 121,137         | 121,793         | 122,186        | 122,433          | 121,864               | 122,070          |
| 303 2002 Imp Debt Fund                   | 161,555         | 153,294         | 149,356        | 150,609          | 150,256               | 146,153          |
| 304 2003 Imp Debt Fund                   | 28,599          | 127,606         | 120,646        | 120,980          | 118,608               | 116,705          |
| 401 Street Improvement Fund              | -               | 40,764          | -              | 65,500           | 46,751                | 5,500            |
| 402 General Capital Impr. Fund           | 28,666          | 37,509          | 9,657          | -                | -                     | 66,000           |
| 403 Storm Water Impr. Fund               | 1,295           | 401             | 43,867         | 11,000           | 10,316                | 500              |
| 404 Park Improvement Fund                | -               | 96,680          | 117,670        | 90,000           | 36,767                | 48,000           |
| 405 TIF Project Fund                     | 5,564           | 664             | 713            | 300,000          | -                     | -                |
| 407 Sewer Improvement Fund               | -               | -               | -              | -                | -                     | -                |
| 601 Sewer Utility Fund                   | 194,618         | 190,363         | 200,708        | 189,822          | 112,032               | 220,250          |
| 602 Storm Water Utility Fund             | 34,917          | 31,406          | -              | 44,470           | 18,485                | 49,268           |
| <b>Surplus/(deficit)</b>                 | <b>(40,232)</b> | <b>(88,022)</b> | <b>5,833</b>   | <b>(238,597)</b> | <b>(280,510)</b>      | <b>(222,152)</b> |

represents transfer from General Fund







**Recycling Fund 203**

| DEPT. 50000                | 2005          | 2006          | 2007          | 2008          | 2008          | Proposed      |
|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                            | Actual        | Actual        | Actual        | Adopted       | As of July 31 | 2009          |
| <b>REVENUES:</b>           |               |               |               |               |               |               |
| Beginning Balance          | 18,311        | 26,758        | 39,193        | 51,250        | 51,250        | 63,579        |
| 36100 Recycling Fee        | 34,900        | 34,644        | 34,734        | 34,000        | 19,213        | 33,000        |
| 36102 Penalties & Interest | -             | -             | -             | -             | 50            | -             |
| 33622 SCORE Grant          | 4,467         | 4,378         | 4,378         | 4,000         | 4,758         | 4,300         |
| 36211 Investment Interest  | 494           | 1,120         | 1,898         | 675           | 867           | 500           |
| 36255 Other                | -             | 423           | 64            | 50            | 12            | -             |
| <b>Total Revenues</b>      | <b>39,861</b> | <b>40,565</b> | <b>41,074</b> | <b>38,725</b> | <b>24,900</b> | <b>37,800</b> |
| <b>EXPENDITURES:</b>       |               |               |               |               |               |               |
| 101 Reg. FT Employees      | 8,262         | 7,774         | 8,664         | 4,354         | 2,511         | 1,714         |
| 121 PERA Contributions     | 469           | 467           | 495           | 294           | 163           | 120           |
| 122 FICA Contributions     | 686           | 631           | 647           | 333           | 206           | 131           |
| 131 Group Insurance        | 989           | 570           | 626           | 552           | 211           | 216           |
| 151 Workers Comp           | -             | -             | -             | 26            | 10            | 10            |
| 202 Permanent Supplies     | -             | -             | 500           | -             | -             | -             |
| 327 Other Service          | 340           | 340           | 339           | 375           | 339           | 340           |
| 389 Recycling Contract     | 20,668        | 18,348        | 17,747        | 28,000        | 9,142         | 24,350        |
| Operating Costs            | 21,008        | 18,688        | 18,586        | 28,375        | 9,480         | 24,690        |
| Total Expenditures         | 31,414        | 28,129        | 29,018        | 33,934        | 12,571        | 26,881        |
| Fund Balance Gain/Loss     | 8,447         | 12,435        | 12,056        | 4,791         | 12,329        | 10,919        |
| 39200 Transfers In         | -             | -             | -             | -             | -             | -             |
| 710 Transfers Out          | -             | -             | -             | -             | -             | -             |
| Ending Fund Balance        | 26,758        | 39,193        | 51,250        | 56,041        | 63,579        | 74,498        |

**2000 Improvements Debt Service Fund 302**

|                               | DEPT. 47200 | 2005            | 2006            | 2007            | 2008            | As of July 31   | 2009            |
|-------------------------------|-------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <b>BEGINNING BALANCE</b>      |             | 325,255         | 277,614         | 225,793         | 208,422         | 208,422         | 113,235         |
| <b>REVENUES:</b>              |             |                 |                 |                 |                 |                 |                 |
| 36102 Penalties and Interest  |             | 13,277          | 10,708          | 8,168           | -               | 5,151           | -               |
| 36211 Investment Interest     |             | 4,746           | 6,928           | 8,052           | 5,000           | 1,787           | 5,000           |
| 36100 Special Assessments     |             | 55,473          | 27,335          | 38,597          | 51,739          | 19,739          | 30,826          |
| <b>Total Revenue</b>          |             | <b>73,496</b>   | <b>44,971</b>   | <b>54,816</b>   | <b>56,739</b>   | <b>26,677</b>   | <b>35,826</b>   |
| <b>EXPENDITURES:</b>          |             |                 |                 |                 |                 |                 |                 |
| 601 Bond Principal            |             | 80,000          | 85,000          | 90,000          | 95,000          | 95,000          | 100,000         |
| 611 Bond Interest             |             | 40,870          | 36,333          | 31,520          | 26,433          | 26,433          | 21,070          |
| 621 File Maintenance Charges  |             | 267             | 461             | 666             | 1,000           | 431             | 1,000           |
| <b>Total Expenditures</b>     |             | <b>121,137</b>  | <b>121,793</b>  | <b>122,186</b>  | <b>122,433</b>  | <b>121,864</b>  | <b>122,070</b>  |
| <b>Fund balance gain/loss</b> |             | <b>(47,641)</b> | <b>(76,822)</b> | <b>(67,370)</b> | <b>(65,694)</b> | <b>(95,187)</b> | <b>(86,244)</b> |
| 39200 Transfers In            |             | -               | 25,000          | 50,000          | -               | -               | -               |
| 710 Transfers Out             |             | -               | -               | -               | -               | -               | -               |
| <b>Ending Fund Balance</b>    |             | <b>277,614</b>  | <b>225,793</b>  | <b>208,422</b>  | <b>142,729</b>  | <b>113,235</b>  | <b>26,991</b>   |

**2002 Improvements Debt Service Fund 303**

|                               | DEPT. 47200 | 2005             | 2006             | 2007            | 2008            | 2008             | 2009             |
|-------------------------------|-------------|------------------|------------------|-----------------|-----------------|------------------|------------------|
|                               |             | Actual           | Actual           | Actual          | Adopted         | As of July 31    | Proposed         |
| <b>BEGINNING BALANCE</b>      |             | 353,695          | 503,529          | 418,623         | 372,016         | 372,016          | 242,725          |
| <b>REVENUES:</b>              |             |                  |                  |                 |                 |                  |                  |
| 36102 Penalties & Interest    |             | -                | 6,551            | 5,484           | -               | 3,945            | -                |
| 36211 Investment Interest     |             | 8,847            | 14,942           | 16,869          | 7,500           | 4,459            | 7,000            |
| 36100 Special Assessments     |             | 39,988           | 11,895           | 30,396          | 43,150          | 12,561           | 21,758           |
| <b>Total Revenue</b>          |             | <b>48,835</b>    | <b>33,388</b>    | <b>52,749</b>   | <b>50,650</b>   | <b>20,965</b>    | <b>28,758</b>    |
| <b>EXPENDITURES:</b>          |             |                  |                  |                 |                 |                  |                  |
| 601 Bond Principal            |             | 115,000          | 110,000          | 110,000         | 115,000         | 115,000          | 115,000          |
| 611 Bond Interest             |             | 45,915           | 42,403           | 38,690          | 34,609          | 34,609           | 30,153           |
| 621 File Maintenance Charges  |             | 640              | 892              | 666             | 1,000           | 647              | 1,000            |
| <b>Total Expenditures</b>     |             | <b>161,555</b>   | <b>153,294</b>   | <b>149,356</b>  | <b>150,609</b>  | <b>150,256</b>   | <b>146,153</b>   |
| <b>Fund Balance Gain/Loss</b> |             | <b>(112,720)</b> | <b>(119,906)</b> | <b>(96,607)</b> | <b>(99,958)</b> | <b>(129,291)</b> | <b>(117,395)</b> |
| 39200 Transfers In            |             | 262,554          | 35,000           | 50,000          | -               | -                | -                |
| 710 Transfers Out             |             | -                | -                | -               | -               | -                | -                |
| <b>Ending Fund Balance</b>    |             | <b>503,529</b>   | <b>418,623</b>   | <b>372,016</b>  | <b>272,057</b>  | <b>242,725</b>   | <b>125,330</b>   |

**2003 Improvements Debt Service Fund 304**

|                               |                          | DEPT. 47200    |                 |                 |                 |                 |
|-------------------------------|--------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
|                               |                          | 2005           | 2006            | 2007            | 2008            | 2008            |
|                               |                          | Actual         | Actual          | Actual          | Adopted         | As of July 31   |
|                               |                          | 220,820        | 225,141         | 229,535         | 229,535         | Proposed        |
| <b>BEGINNING BALANCE</b>      |                          | 108,682        | 220,820         | 225,141         | 229,535         | 146,084         |
| <b>REVENUES:</b>              |                          |                |                 |                 |                 |                 |
| 36102                         | Penalties & Interest     | -              | 12,282          | 10,745          | -               | 6,928           |
| 36211                         | Investment Interest      | 8,244          | 14,200          | 20,243          | 7,000           | 6,457           |
| 36100                         | Special Assessments      | 100,914        | 35,445          | 44,053          | 49,470          | 21,772          |
| <b>Total Revenue</b>          |                          | <b>109,158</b> | <b>61,927</b>   | <b>75,041</b>   | <b>56,470</b>   | <b>35,157</b>   |
| <b>EXPENDITURES:</b>          |                          |                |                 |                 |                 |                 |
| 601                           | Bond Principal           | -              | 100,000         | 95,000          | 95,000          | 95,000          |
| 611                           | Bond Interest            | 28,599         | 26,930          | 24,980          | 24,980          | 22,961          |
| 621                           | File Maintenance Charges | -              | 676             | 666             | 1,000           | 647             |
| <b>Total Expenditures</b>     |                          | <b>28,599</b>  | <b>127,606</b>  | <b>120,646</b>  | <b>120,980</b>  | <b>118,608</b>  |
| <b>Fund Balance Gain/Loss</b> |                          | <b>80,559</b>  | <b>(65,679)</b> | <b>(45,606)</b> | <b>(64,510)</b> | <b>(83,451)</b> |
| 39200                         | Transfers In             | 35,000         | 70,000          | 50,000          | -               | -               |
| 710                           | Transfers Out            | 3,421          | -               | -               | -               | -               |
| <b>Ending Fund Balance</b>    |                          | <b>220,820</b> | <b>225,141</b>  | <b>229,535</b>  | <b>165,025</b>  | <b>146,084</b>  |
|                               |                          |                |                 |                 |                 | <b>71,360</b>   |

**Street Improvement Fund 401**

| DEPT. 48401                   | 2005           | 2006           | 2007           | 2008            | As of July 31   | 2008           | 2009           |
|-------------------------------|----------------|----------------|----------------|-----------------|-----------------|----------------|----------------|
| <b>BEGINNING BALANCE</b>      | 351,103        | 366,029        | 388,648        | 487,421         | 487,421         | 448,400        | 448,400        |
| <b>REVENUES:</b>              |                |                |                |                 |                 |                |                |
| Investment Interest           | 8,787          | 15,238         | 18,902         | 10,000          | 7,730           | 10,000         | 10,000         |
| Penalties & Interest          | 9,056          | 13,826         | -              | -               | -               | -              | -              |
| Special Assessments           | (2,917)        | 34,319         | -              | -               | -               | -              | -              |
| <b>Total Revenue</b>          | <b>14,926</b>  | <b>63,383</b>  | <b>18,902</b>  | <b>10,000</b>   | <b>7,730</b>    | <b>10,000</b>  | <b>10,000</b>  |
| <b>EXPENDITURES:</b>          |                |                |                |                 |                 |                |                |
| Street Repair                 | -              | 40,599         | -              | 60,000          | 42,566          | -              | -              |
| Street Reconstruction         | -              | -              | -              | -               | -               | -              | -              |
| Engineering                   | -              | 165            | -              | 5,500           | 4,185           | 5,500          | 5,500          |
| Trees                         | -              | -              | -              | -               | -               | -              | -              |
| <b>Total Expenditures</b>     | <b>-</b>       | <b>40,764</b>  | <b>-</b>       | <b>65,500</b>   | <b>46,751</b>   | <b>5,500</b>   | <b>5,500</b>   |
| <b>Fund Balance Gain/Loss</b> | <b>14,926</b>  | <b>22,619</b>  | <b>18,902</b>  | <b>(55,500)</b> | <b>(39,021)</b> | <b>4,500</b>   | <b>4,500</b>   |
| Transfers In                  | -              | -              | 79,871         | -               | -               | -              | -              |
| Transfers Out                 | -              | -              | -              | -               | -               | -              | -              |
| <b>Ending Fund Balance</b>    | <b>366,029</b> | <b>388,648</b> | <b>487,421</b> | <b>431,921</b>  | <b>448,400</b>  | <b>452,900</b> | <b>452,900</b> |

39200  
710

328

36211  
36102  
36100

**General Capital Improvement Fund 402**

| DEPT. 4800                    | 2005            | 2006            | 2007           | 2008          | 2008          | 2009            |
|-------------------------------|-----------------|-----------------|----------------|---------------|---------------|-----------------|
| BEGINNING BALANCE             | Actual          | Actual          | Actual         | Adopted       | As of July 31 | Proposed        |
|                               | 200,739         | 190,717         | 169,678        | 168,351       | 168,351       | 81,353          |
| <b>REVENUES:</b>              |                 |                 |                |               |               |                 |
| Investment Interest           | 4,551           | 6,710           | 8,330          | 4,000         | 4,000         | 2,500           |
| Depreciation                  | -               | -               | -              | 10,000        | 10,000        | -               |
| Other                         | -               | 510             | -              | -             | -             | -               |
| <b>Total Revenue</b>          | <b>4,551</b>    | <b>7,220</b>    | <b>8,330</b>   | <b>14,000</b> | <b>14,000</b> | <b>2,500</b>    |
| <b>EXPENDITURES:</b>          |                 |                 |                |               |               |                 |
| Land                          | 112             | -               | -              | -             | -             | -               |
| Buildings                     | -               | -               | 9,657          | -             | -             | 1,000           |
| City Garage                   | 1,516           | 74              | -              | -             | -             | -               |
| Warming House                 | -               | -               | -              | -             | -             | -               |
| Furniture & Equipment         | -               | -               | -              | -             | -             | -               |
| Office Equipment              | -               | 2,338           | -              | -             | -             | 10,000          |
| Copier                        | -               | -               | -              | -             | -             | -               |
| HVAC                          | -               | 6,835           | -              | -             | -             | -               |
| Computers                     | -               | -               | -              | -             | -             | -               |
| Machinery & Equipment         | -               | -               | -              | -             | -             | -               |
| Tractor                       | -               | 28,262          | -              | -             | -             | 30,000          |
| Other Improvements            | -               | -               | -              | -             | -             | -               |
| Vehicle                       | -               | -               | -              | -             | -             | -               |
| Truck                         | 27,038          | -               | -              | -             | -             | -               |
| <b>Total Expenditures</b>     | <b>28,666</b>   | <b>37,509</b>   | <b>9,657</b>   | <b>-</b>      | <b>-</b>      | <b>41,000</b>   |
| <b>Fund Balance Gain/Loss</b> | <b>(24,114)</b> | <b>(30,289)</b> | <b>(1,327)</b> | <b>14,000</b> | <b>3,002</b>  | <b>(38,500)</b> |
| Transfers In                  | 14,092          | 9,251           | -              | -             | -             | -               |
| Transfers Out                 | -               | -               | -              | 90,000        | 90,000        | -               |
| <b>Ending Fund Balance</b>    | <b>190,717</b>  | <b>169,678</b>  | <b>168,351</b> | <b>92,351</b> | <b>81,353</b> | <b>42,853</b>   |
| 39200                         |                 |                 |                |               |               |                 |
| 710                           |                 |                 |                |               |               |                 |

**STORM SEWER IMPROVEMENT FUND 403**

| DEPT. 48403               | 2005     | 2006     | 2007          | 2008          | 2008          | 2008         | 2009    |
|---------------------------|----------|----------|---------------|---------------|---------------|--------------|---------|
| BEGINNING BALANCE         | Actual   | Actual   | Actual        | Adopted       | As of July 31 | Proposed     |         |
| REVENUES:                 | 140,135  | 161,695  | 193,637       | 193,637       | 172,637       | 143,000      | 150,500 |
| Storm Sewer Fee           |          |          | 49,668        |               | (2,689)       |              |         |
| Investment Interest       |          |          | 9,002         |               | 10,000        |              | 8,000   |
| Other                     |          |          |               |               |               |              |         |
| 37300 Storm Sewer Fee     |          |          |               |               |               |              |         |
| 36211 Investment Interest |          |          |               |               |               |              |         |
| 39999 Other               |          |          |               |               |               |              |         |
| <b>Total Revenue</b>      | <b>-</b> | <b>-</b> | <b>58,670</b> | <b>10,000</b> | <b>679</b>    | <b>8,000</b> |         |
| EXPENDITURES:             |          |          |               |               |               |              |         |
| Reg. FT Employees         |          |          | 30,557        |               |               |              |         |
| On-Call Pay               |          |          |               |               |               |              |         |
| PERA Contributions        |          |          | 1,683         |               |               |              |         |
| FICA Contributions        |          |          | 2,112         |               |               |              |         |
| Group Insurance           |          |          | 2,584         |               |               |              |         |
| Workers Compensation      |          |          |               |               |               |              |         |
| 151                       |          |          |               |               |               |              |         |
| Total Personnel Costs     |          |          | 36,935        |               |               |              |         |
| Engineering               |          |          | 6,303         |               |               | 9,816        |         |
| 327 Other Services        |          | 401      | 129           |               |               |              |         |
| 444 Contingency Funds     | 1,295    |          |               |               |               |              |         |
| 554 Storm System Repairs  |          |          |               | 11,000        |               |              |         |
| NPDES Phase II Permit     |          |          | 500           |               |               | 500          | 500     |
| Other General Costs       | 1,295    | 401      | 6,932         | 11,000        | 10,316        | 500          |         |
| Total Expenditures        | 1,295    | 401      | 43,867        | 11,000        | 10,316        | 500          |         |
| Fund Balance Gain/Loss    | (1,295)  | (401)    | 14,803        | (1,000)       | (9,637)       | 7,500        |         |
| 39200 Transfers In        | 4,092    | 9,521    |               |               |               |              |         |
| 710 Transfers Out         | -        | -        | -             | 20,000        | 20,000        | -            |         |
| Ending Fund Balance       | 161,695  | 193,637  | 193,637       | 172,637       | 143,000       | 150,500      |         |



**Park Improvement Fund 404**

| DEPT. 48404                   | 2005           | 2006            | 2007             | 2008            | As of July 31   | 2008            | 2009            |
|-------------------------------|----------------|-----------------|------------------|-----------------|-----------------|-----------------|-----------------|
|                               | Actual         | Actual          | Actual           | Adopted         | proposed        |                 |                 |
| <b>BEGINNING BALANCE</b>      | 117,618        | 133,857         | 47,853           | 127,638         | 127,638         | 196,961         | 150,761         |
| <b>REVENUES:</b>              |                |                 |                  |                 |                 |                 |                 |
| 33130 Grants                  | -              | -               | -                | -               | -               | -               | -               |
| 36230 Donations               | -              | -               | -                | -               | -               | -               | -               |
| 36211 Investment Interest     | 2,770          | 4,538           | 2,834            | 1,500           | 1,430           | 1,800           | 1,800           |
| <b>Total Revenue</b>          | <b>2,770</b>   | <b>4,538</b>    | <b>2,834</b>     | <b>1,500</b>    | <b>1,430</b>    | <b>1,800</b>    | <b>1,800</b>    |
| <b>EXPENDITURES:</b>          |                |                 |                  |                 |                 |                 |                 |
| 304 Engineering               | -              | 28,082          | 10,716           | -               | 9,598           | -               | -               |
| 510 Land                      | -              | -               | -                | -               | -               | -               | -               |
| 524 Picnic Shelter            | -              | -               | -                | -               | -               | -               | 4,000           |
| 525 Playground (CDBG)         | -              | -               | 151              | -               | -               | -               | 34,000          |
| 526 Park Path (CDBG)          | -              | -               | -                | -               | -               | -               | -               |
| 527 General Park Improvement  | -              | 1,681           | 1,369            | 90,000          | 27,169          | 10,000          | -               |
| 528 Court Improvements        | -              | 66,917          | 105,434          | -               | -               | -               | -               |
| <b>Total Expenditures</b>     | <b>-</b>       | <b>96,680</b>   | <b>117,670</b>   | <b>90,000</b>   | <b>36,767</b>   | <b>48,000</b>   | <b>48,000</b>   |
| <b>Fund Balance Gain/Loss</b> | <b>2,770</b>   | <b>(92,142)</b> | <b>(114,836)</b> | <b>(88,500)</b> | <b>(35,337)</b> | <b>(46,200)</b> | <b>(46,200)</b> |
| 39200 Transfers In            | 13,469         | 6,138           | 194,621          | 90,000          | 104,660         | -               | -               |
| 710 Transfers Out             | -              | -               | -                | -               | -               | -               | -               |
| <b>Ending Fund Balance</b>    | <b>133,857</b> | <b>47,853</b>   | <b>127,638</b>   | <b>129,138</b>  | <b>196,961</b>  | <b>150,761</b>  | <b>150,761</b>  |

**TIF Project Fund 405**

|                                | 2005           | 2006           | 2007           | 2008             | 2008           | 2009           |
|--------------------------------|----------------|----------------|----------------|------------------|----------------|----------------|
| DEPT. 48500                    | Actual         | Actual         | Actual         | Adopted          | As of July 31  | Proposed       |
| <b>BEGINNING BALANCE</b>       | 74,287         | 288,875        | 370,679        | 389,593          | 389,593        | 474,716        |
| <b>REVENUES:</b>               |                |                |                |                  |                |                |
| 36211 Investment Interest      | 590            | 14,024         | 19,927         | 10,000           | 8,383          | 10,000         |
| 31050 Tax increment            | -              | 67,617         | 148,354        | 149,000          | 74,781         | 135,000        |
| 31051 Delinquent Tax increment | -              | 827            | 855            | -                | 1,959          | -              |
| <b>Total Revenue</b>           | <b>590</b>     | <b>82,469</b>  | <b>169,136</b> | <b>159,000</b>   | <b>85,123</b>  | <b>145,000</b> |
| <b>EXPENDITURES:</b>           |                |                |                |                  |                |                |
| 101 FT Employees               | 3,414          | -              | -              | -                | -              | -              |
| 121 PERA Contribution          | 228            | -              | -              | -                | -              | -              |
| 122 FICA Contribution          | 317            | -              | -              | -                | -              | -              |
| 131 Group Insurance            | 171            | -              | -              | -                | -              | -              |
| 133 Life Insurance             | -              | -              | -              | -                | -              | -              |
| <b>Total Personnel Costs</b>   | <b>4,130</b>   | -              | -              | -                | -              | -              |
| 305 Legal Fees                 | -              | -              | -              | -                | -              | -              |
| 327 Other Services             | 1,434          | 664            | 713            | 300,000          | -              | -              |
| 325 Other Imp. (Larpenieur)    | -              | -              | -              | -                | -              | -              |
| <b>General operating costs</b> | <b>1,434</b>   | <b>664</b>     | <b>713</b>     | <b>300,000</b>   | -              | -              |
| <b>Total Expenditures</b>      | <b>5,564</b>   | <b>664</b>     | <b>713</b>     | <b>300,000</b>   | -              | -              |
| <b>Fund Balance Gain/Loss</b>  | <b>(4,974)</b> | <b>81,804</b>  | <b>168,423</b> | <b>(141,000)</b> | <b>85,123</b>  | <b>145,000</b> |
| 39200 <b>Transfers In</b>      | 219,562        | -              | 5,203          | -                | -              | -              |
| 710 <b>Transfers Out</b>       | -              | -              | 154,713        | -                | -              | -              |
| <b>Ending Fund Balance</b>     | <b>288,875</b> | <b>370,679</b> | <b>389,593</b> | <b>248,593</b>   | <b>474,716</b> | <b>619,716</b> |

**Sewer Improvement Fund 407**

| DEPT. 48407                   | 2005          | 2006          | 2007           | 2008           | 2008           | 2009           |
|-------------------------------|---------------|---------------|----------------|----------------|----------------|----------------|
| <b>BEGINNING BALANCE</b>      | 81,742        | 83,402        | 86,804         | 330,002        | 330,002        | 335,871        |
| <b>REVENUES:</b>              |               |               |                |                |                |                |
| Investment Interest           | 1,660         | 3,402         | 8,003          | 7,500          | 5,869          | 4,000          |
| Special Assessments           | -             | -             | -              | -              | -              | -              |
| <b>Total Revenue</b>          | <b>1,660</b>  | <b>3,402</b>  | <b>8,003</b>   | <b>7,500</b>   | <b>5,869</b>   | <b>4,000</b>   |
| <b>EXPENDITURES:</b>          |               |               |                |                |                |                |
| Engineering                   | -             | -             | -              | -              | -              | -              |
| Other                         | -             | -             | -              | -              | -              | -              |
| <b>Total Expenditures</b>     | <b>-</b>      | <b>-</b>      | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Fund Balance Gain/Loss</b> | <b>1,660</b>  | <b>3,402</b>  | <b>8,003</b>   | <b>7,500</b>   | <b>5,869</b>   | <b>4,000</b>   |
| <b>Transfers In</b>           | <b>-</b>      | <b>-</b>      | <b>235,195</b> | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Transfers Out</b>          | <b>-</b>      | <b>-</b>      | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Ending Fund Balance</b>    | <b>83,402</b> | <b>86,804</b> | <b>330,002</b> | <b>337,502</b> | <b>335,871</b> | <b>339,871</b> |

36211 Investment Interest 36100  
 304 Engineering 544  
 39200 Transfers In 710

# Sanitary Sewer Enterprise Fund 601

| DEPT. 49000                    | 2005           | 2006           | 2007           | 2008           | 2008           | 2009           |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Beginning Balance              | Actual         | Actual         | Actual         | Adopted        | As of July 31  | Proposed       |
| <b>REVENUES:</b>               |                |                |                |                |                |                |
| 37210 Sewer Charges            | 224,113        | 225,662        | 223,878        | 225,500        | 119,570        | 225,500        |
| 36211 Investment Interest      | 5,416          | 12,667         | 12,212         | 2,500          | 2,134          | 5,000          |
| 36250 Refunds/Reimbursements   | -              | -              | -              | -              | -              | -              |
| 37230 Penalties                | -              | -              | -              | -              | -              | -              |
| 63255 Miscellaneous            | 25,795         | -              | -              | -              | -              | -              |
| 39101 Sale of Assets           | 3,000          | -              | -              | -              | -              | -              |
| <b>Total Revenues</b>          | <b>258,325</b> | <b>238,329</b> | <b>236,090</b> | <b>228,000</b> | <b>121,704</b> | <b>230,500</b> |
| <b>EXPENDITURES:</b>           |                |                |                |                |                |                |
| 101 Reg. FT Employees          | 33,684         | 35,657         | 42,136         | 18,778         | 10,849         | 22,460         |
| 102 On-Call Pay                | 14,858         | 15,114         | 15,053         | 11,900         | 6,743          | 17,000         |
| 121 PERA Contributions         | 2,821          | 3,046          | 3,287          | 2,071          | 1,143          | 2,762          |
| 122 FICA Contributions         | 4,094          | 4,074          | 4,110          | 2,347          | 1,422          | 3,019          |
| 131 Group Insurance            | 4,331          | 4,298          | 5,116          | 2,346          | 1,497          | 2,808          |
| 151 Worker's Comp.             | 3,380          | 3,278          | 3,955          | 2,080          | 788            | 2,586          |
| <b>Total Personnel Costs</b>   | <b>63,168</b>  | <b>65,467</b>  | <b>73,657</b>  | <b>39,522</b>  | <b>22,442</b>  | <b>50,635</b>  |
| 201 General Supplies           | -              | -              | -              | -              | -              | -              |
| 212 Motor Fuels                | 301            | 258            | 450            | 275            | 149            | 500            |
| 227 Tools & Equipment          | -              | -              | -              | 125            | 289            | 125            |
| 228 Misc. Repairs/Maint/Supply | 1,115          | (10)           | -              | 250            | -              | 250            |
| 301 Auditing                   | 3,737          | 3,101          | 2,716          | 1,400          | 1,350          | 1,700          |
| 304 Engineering                | -              | -              | 7,711          | 250            | -              | 250            |
| 308 Training/Conferences       | -              | 540            | 580            | 550            | -              | 550            |
| 315 Sewer Jetting              | -              | -              | 42             | 1,500          | -              | 1,500          |
| 316 Sewer Televising           | -              | -              | -              | 2,500          | 11,018         | 2,500          |
| 331 Travel Expenses            | -              | -              | 49             | 50             | -              | 50             |
| 327 Other Services             | 8,546          | 6,214          | 8,541          | 5,000          | (822)          | 5,000          |
| 361 General Liability          | 2,651          | 2,466          | 3,699          | 1,250          | -              | 1,365          |
| 382 Water                      | 70             | 90             | 62             | -              | 14             | 50             |
| 387 Met Council Sewer Charges  | 99,151         | 110,239        | 100,641        | 130,000        | 77,058         | 130,000        |
| 391 Telephones/Pagers          | 280            | 366            | 459            | 150            | 127            | 250            |
| 402 City Truck Repair/Maint.   | 139            | -              | -              | 250            | -              | 250            |
| 425 Clothing                   | 1,386          | 1,414          | 1,460          | 750            | 407            | 800            |
| 442 Misc.                      | -              | 218            | 641            | -              | -              | -              |
| 444 Contingency Funds          | -              | -              | -              | 1,000          | -              | 1,000          |
| 501 Depreciation               | 14,074         | -              | -              | 5,000          | -              | -              |
| 540 Machinery & Equipment      | -              | -              | -              | -              | -              | -              |
| 554 System Repairs (I/I)       | -              | -              | -              | -              | -              | 23,475         |
| <b>General Operating Costs</b> | <b>131,450</b> | <b>124,896</b> | <b>127,051</b> | <b>150,300</b> | <b>89,589</b>  | <b>169,615</b> |
| <b>Total Expenses</b>          | <b>194,618</b> | <b>190,363</b> | <b>200,708</b> | <b>189,822</b> | <b>112,032</b> | <b>220,250</b> |
| <b>Fund Gain/Loss</b>          | <b>63,707</b>  | <b>47,966</b>  | <b>35,382</b>  | <b>38,178</b>  | <b>9,673</b>   | <b>10,250</b>  |
| 39200 Transfers In             | -              | -              | -              | -              | -              | -              |
| 710 Transfers Out              | -              | -              | 235,195        | -              | -              | -              |
| <b>Ending Fund Balance</b>     | <b>286,326</b> | <b>334,291</b> | <b>134,478</b> | <b>172,656</b> | <b>144,151</b> | <b>154,401</b> |

**Storm Sewer Enterprise Fund 602**

| DEPT. 48403                   | 2005          | 2006          | 2007     | 2008          | As of July 31 | 2008           | 2009 |
|-------------------------------|---------------|---------------|----------|---------------|---------------|----------------|------|
|                               | Actual        | Actual        | Actual   | Adopted       | As of July 31 | Proposed       |      |
| <b>BEGINNING BALANCE</b>      | -             | -             | -        | 20,000        | 43,030        | 64,818         |      |
| <b>REVENUES:</b>              |               |               |          |               |               |                |      |
| Storm Sewer Fee               | 50,364        | 47,919        | -        | 47,000        | 20,244        | 47,000         |      |
| Investment Interest           | 3,316         | 6,578         | -        | 500           | 29            | 500            |      |
| Other                         | -             | -             | -        | -             | -             | -              |      |
| <b>Total Revenue</b>          | <b>53,680</b> | <b>54,497</b> | <b>-</b> | <b>47,500</b> | <b>20,273</b> | <b>47,500</b>  |      |
| <b>EXPENDITURES:</b>          |               |               |          |               |               |                |      |
| Reg. FT Employees             | 28,030        | 25,602        | -        | 17,996        | 5,508         | 20,119         |      |
| On-Call Pay                   | -             | -             | -        | 1,215         | 2,099         | 2,000          |      |
| PERA Contributions            | 1,572         | 1,536         | -        | 1,377         | 760           | 1,548          |      |
| FICA Contributions            | 2,273         | 2,044         | -        | 1,377         | 946           | 1,692          |      |
| Group Insurance               | 3,041         | 2,223         | -        | 2,070         | 1,011         | 2,520          |      |
| Workers Compensation          | -             | -             | -        | 1,185         | 788           | 1,399          |      |
| <b>Total Personnel Costs</b>  | <b>34,917</b> | <b>31,406</b> | <b>-</b> | <b>25,220</b> | <b>11,112</b> | <b>29,278</b>  |      |
| General Supplies              | -             | -             | -        | -             | -             | -              |      |
| Motor Fuels                   | -             | -             | -        | 275           | 149           | 500            |      |
| Tools & Equipment             | -             | -             | -        | 125           | 51            | 125            |      |
| Misc. Repairs/Maint/Supply    | -             | -             | -        | 250           | -             | 250            |      |
| Auditing                      | -             | -             | -        | 1,400         | 1,350         | 1,700          |      |
| Engineering                   | -             | -             | -        | 250           | -             | 250            |      |
| Training/Conferences          | -             | -             | -        | 550           | -             | 500            |      |
| Other Services                | -             | -             | -        | 5,000         | 5,290         | 5,000          |      |
| General Liability             | -             | -             | -        | 1,250         | -             | 1,365          |      |
| Telephones/Pagers             | -             | -             | -        | 150           | 127           | 250            |      |
| City Truck Repair/Maint.      | -             | -             | -        | 250           | -             | 250            |      |
| Clothing                      | -             | -             | -        | 750           | 407           | 800            |      |
| Misc. (Public Education)      | -             | -             | -        | -             | -             | 5,000          |      |
| Contingency Funds             | -             | -             | -        | 1,000         | -             | 1,000          |      |
| Depreciation                  | -             | -             | -        | 5,000         | -             | -              |      |
| Machinery & Equipment         | -             | -             | -        | -             | -             | -              |      |
| Storm System Repairs          | -             | -             | -        | 3,000         | -             | 3,000          |      |
| <b>Other General Costs</b>    | <b>-</b>      | <b>-</b>      | <b>-</b> | <b>19,250</b> | <b>7,373</b>  | <b>19,990</b>  |      |
| <b>Total Expenditures</b>     | <b>34,917</b> | <b>31,406</b> | <b>-</b> | <b>44,470</b> | <b>18,485</b> | <b>49,268</b>  |      |
| <b>Fund Balance Gain/Loss</b> | <b>18,763</b> | <b>23,091</b> | <b>-</b> | <b>3,030</b>  | <b>1,788</b>  | <b>(1,768)</b> |      |
| <b>Transfers In</b>           | <b>-</b>      | <b>-</b>      | <b>-</b> | <b>20,000</b> | <b>20,000</b> | <b>-</b>       |      |
| <b>Transfers Out</b>          | <b>-</b>      | <b>-</b>      | <b>-</b> | <b>-</b>      | <b>-</b>      | <b>-</b>       |      |
| <b>Ending Fund Balance</b>    | <b>18,763</b> | <b>23,091</b> | <b>-</b> | <b>43,030</b> | <b>64,818</b> | <b>63,050</b>  |      |

39200  
710

37300  
36211  
39999

# CITY OF LAUDERDALE 2009 BUDGET NARRATIVE FUNDS 201-602

## FUND 201 COMMUNITY EVENTS

### REVENUE:

|         |   |
|---------|---|
| \$500   | 34786 WINTER EVENT  |
| \$50    | 34787 GARAGE SALE - flyer advertisements  |
| \$1,250 | 34788 DAY IN THE PARK   |
| \$0     | 34789 MUSIC UNDER THE TREES – currently does not have a funding source. Donations are not solicited in advance or at the event. |
| \$0     | 34791 POP SALES   |
| \$50    | 34792 T-SHIRT SALES   |
| \$700   | 34795 HALLOWEEN EVENT   |
| \$100   | 36211 INVESTMENT INTEREST   |
| \$100   | 36255 MISC. - HISTORY BOOK SALES  |
| \$100   | 39200 INTERFUND OPERATING TRANSFERS   |

### EXPENDITURES:

|         |   |
|---------|---|
| \$0     | 45600- PERMANENT SUPPLIES   |
| \$600   | 369 MUSIC UNDER THE TREES – bands and refreshments for two events |
| \$0     | 273 T-SHIRTS  |
| \$800   | 375 WINTER EVENT  |
| \$50    | 376 GARAGE SALE – for sandwich board advertising supplies         |
| \$1,300 | 377 DAY IN THE PARK   |
| \$150   | 378 NATIONAL NIGHT OUT – for barricades                           |
| \$400   | 379 HALLOWEEN   |
| \$300   | 440 MEETING EXPENSES – PCIC meeting pizza                         |

**FUND 202 COMMUNICATIONS**

**REVENUE**

|       |                           |                |          |
|-------|---------------------------|----------------|----------|
| 36211 | INVESTMENT INTEREST       |                |          |
| 33600 | GRANTS                    |                |          |
| 36253 | CABLE FRANCHISE REVENUE - | 2003: \$14,300 | \$800    |
|       |                           | 2004: \$16,420 | \$0      |
|       |                           | 2005: \$18,240 | \$16,000 |
|       |                           | 2006: \$19,231 |          |
|       |                           | 2007: \$19,987 |          |

**EXPENDITURES**

|        |   |               |          |
|--------|---|---------------|----------|
| 49500- |   |               |          |
| 101    | REGULAR FULL TIME EMPLOYEES   |               | \$6,026  |
| 121    | PERA  |               | \$422    |
| 122    | FICA  |               | \$461    |
| 131    | GROUP INSURANCE   |               | \$720    |
| 151    | WORK COMP   |               | \$36     |
| 307    | WEB HOSTING - city's website  |               | \$475    |
| 327    | OTHER SERVICE - Web and TV streaming of city programs and meetings. |               | \$2,800  |
| 329    | CABLE FRANCHISE FEE -   |               | \$5,500  |
|        |   | 2004: \$3,686 |          |
|        |   | 2005: \$4,196 |          |
|        |   | 2006: \$4,667 |          |
|        |   | 2007: \$4,774 |          |
|        |   | 2008: \$5,023 |          |
| 530    | FURNITURE & EQUIPMENT - 2009 Council Chamber improvements           |               | \$14,000 |

**FUND 203 RECYCLING**

**REVENUE**

36100 SPECIAL ASSESSMENTS- Fee assessed to property taxes for recycling services. Rate remained unchanged at \$29.40 per year. \$29.40 x 1,178 units = \$33,000

33622 COUNTY GRANTS - SCORE GRANT - 2003: \$4,079 2004: \$4,525 2005: \$4,467 2006: \$4,378 2007: \$4,378 2008: \$4,758 \$4,300

36211 INVESTMENT INTEREST

36255 MISC. REVENUE

39200 INTERFUND OPERATING TRANSFERS

\$500

**EXPENDITURES**

50000-

101 REGULAR FULL TIME EMPLOYEES

121 PERA

122 FICA

131 GROUP INSURANCE

151 WORK COMP

202 PERMANENT SUPPLIES - such as recycling bins

327 OTHER - County Waste Management Assessment

389 RECYCLING CONTRACT

\$24,350

\$340

\$0

\$10

\$216

\$131

\$120

\$1,714



**FUND 302 2000 STREET AND UTILITY IMPROVEMENTS DEBT SERVICE**

This debt service fund finances the bonds from the 2000 Street and Utility Project.

**REVENUE**

|       |   |          |
|-------|---|----------|
| 36100 | SPECIAL ASSESSMENTS – from the 2000 project plus 1/3 of the 2001 project the City paid for without bonding (See table below).   | \$30,826 |
| 36211 | INVESTMENT INTEREST   | \$5,000  |
| 39200 | TRANSFERS – Without a transfer, the projected 2009 year-end balance would be approximately \$50,000. The Council would need to budget a transfer for the 2010 Budget to cover the February 2010 bond payment. |          |

| Project Year                 | 2000         | 2001         | 2002         | 2003         |
|------------------------------|--------------|--------------|--------------|--------------|
| Debt Service Fund            | 302          |              | 303          | 304          |
| Projected Assessment Balance | \$63,415     | \$116,178.63 | \$60,354     | \$151,764    |
| Assessment Years Remaining   | 3            | 4            | 5            | 6            |
| Projected Annual Collection  | \$21,139     | \$29,045*    | \$12,071     | \$25,294     |
| Principal Outstanding        | \$430,000.00 | NA           | \$750,000.00 | \$700,000.00 |
| Final Payment (February)     | 2012         | NA           | 2014         | 2015         |

\*One-third or approximately \$9,687 would be distributed to the 302, 303, and 304 debt service funds.

**EXPENDITURES**

|        |                          |           |
|--------|--------------------------|-----------|
| 47100- |                          |           |
| 601    | BOND PRINCIPAL           | \$100,000 |
| 611    | BOND INTEREST            | \$21,070  |
| 621    | FILE MAINTENANCE CHARGES | \$1,000   |

**FUND 303 2002 STREET AND UTILITY IMPROVEMENTS DEBT SERVICE**

This debt service fund finances the bonds from the 2002 Street and Utility Project.

**REVENUE**

|       |  |          |
|-------|--|----------|
| 36100 | SPECIAL ASSESSMENTS - from the 2002 project plus 1/3 of the 2001 project the City paid for without bonding (See table below).  | \$21,758 |
| 36211 | INVESTMENT INTEREST  | \$7,000  |
| 39200 | TRANSFERS - Without a transfer, the projected 2009 year-end balance would be approximately \$145,000. The Council would need to budget a transfer for the 2010 Budget to cover the February 2010 bond payment. |          |

| Project Year                 | 2000         | 2001         | 2002         | 2003         | 2004 |
|------------------------------|--------------|--------------|--------------|--------------|------|
| Debt Service Fund            | 302          | 303          | 304          |              |      |
| Projected Assessment Balance | \$63,415     | \$116,178.63 | \$60,354     | \$151,764    |      |
| Assessment Years Remaining   | 3            | 4            | 5            | 6            |      |
| Projected Annual Collection  | \$21,139     | \$29,045*    | \$12,071     | \$25,294     |      |
| Principal Outstanding        | \$430,000.00 | NA           | \$750,000.00 | \$700,000.00 |      |
| Final Payment (February)     | 2012         | NA           | 2014         | 2015         |      |

\*One-third or approximately \$9,687 would be distributed to the 302, 303, and 304 debt service funds.

**EXPENDITURES**

|     |                          |           |
|-----|--------------------------|-----------|
| 601 | BOND PRINCIPAL           | \$115,000 |
| 611 | BOND INTEREST            | \$30,153  |
| 621 | FILE MAINTENANCE CHARGES | \$1,000   |

**FUND 304 2003 STREET AND UTILITY IMPROVEMENTS DEBT SERVICE**

This debt service fund finances the bonds from the 2003 Street and Utility Project.

**REVENUE**

36100 SPECIAL ASSESSMENTS - from the 2003 project plus 1/3 of the 2001 project the City paid for without bonding (See table below). \$34,981

36211 INVESTMENT INTEREST \$7,000

39200 TRANSFERS – Without a transfer, the projected 2009 year-end balance would be approximately \$100,000. The Council would need to budget a transfer for the 2010 Budget to cover the February 2010 bond payment.

| Project Year                 | 2000         | 2001         | 2002         | 2003         |
|------------------------------|--------------|--------------|--------------|--------------|
| Debt Service Fund            | 302          | 303          | 304          |              |
| Projected Assessment Balance | \$63,415     | \$116,178.63 | \$60,354     | \$151,764    |
| Assessment Years Remaining   | 3            | 4            | 5            | 6            |
| Projected Annual Collection  | \$21,139     | \$29,045*    | \$12,071     | \$25,294     |
| Principal Outstanding        | \$430,000.00 | NA           | \$750,000.00 | \$700,000.00 |
| Final Payment (February)     | 2012         | NA           | 2014         | 2015         |

\*One-third or approximately \$9,687 would be distributed to the 302, 303, and 304 debt service funds.

**EXPENDITURES**

601 BOND PRINCIPAL \$95,000  
 611 BOND INTEREST \$20,705  
 621 FILE MAINTENANCE CHARGES \$1,000

**FUND 401 CAPITAL IMPROVEMENT - STREETS**

**REVENUE**

36100 SPECIAL ASSESSMENTS

\$0

36211 INVESTMENT INTEREST

\$10,000

39200 TRANSFERS – The Council authorized the transfer of excess year-end 2007 dollars equally to the Street Improvement Fund (401) and Park Improvement Fund (404).  
The Council can set a similar policy or change it to meet new needs.

**EXPENDITURES**

48401-

304

ENGINEERING – Eustis Street

\$5,500

328

STREET REPAIR - Seal coating will be an ongoing expenditure (every 5-7 years).

710

TRANSFERS

**FUND 402 GENERAL CAPITAL IMPROVEMENTS**

**REVENUE**

36211 INVESTMENT INTEREST \$2,500  
 39200 TRANSFERS - \$90,000 transferred to 404 Park Improvement Fund in 2008.

**EXPENDITURES**

|        |  |          |
|--------|--|----------|
| 48000- | LAND   | \$0      |
| 510    | LAND   | \$0      |
| 520    | BUILDINGS - 3-part sink for kitchen          | \$1,000  |
| 521    | CITY GARAGE                                  | \$0      |
| 523    | WARMING HOUSE                                | \$0      |
| 531    | OFFICE EQUIPMENT - copier/printing equipment | \$10,000 |
| 535    | HVAC   | \$0      |
| 538    | COMPUTERS                                    | \$0      |
| 540    | MACHINERY AND EQUIPMENT                      | \$0      |
| 543    | TRACTOR                                      | \$30,000 |
| 562    | TRUCK  | \$0      |

**HISTORY OF RECENT EXPENDITURES:**

|       |                                      |
|-------|--------------------------------------|
| 1998: | CITY HALL ROOF                       |
| 1999: | CITY HALL REMODEL, NEW ONE-TON TRUCK |
| 2000: | OFFICE COPIER                        |
| 2001: | BOBCAT                               |
| 2002: | SNOW BLOWER                          |
| 2003: | NONE                                 |
| 2004: | SOCIAL ROOM WINDOWS AND LIGHTING     |
| 2004: | PURCHASED WALSH LAKE PROPERTY        |
| 2004: | WARMING HOUSE HEATER                 |
| 2005: | NEW CITY TRUCK & PLOW                |
| 2006: | NEW PHONE SYSTEM                     |
| 2006: | NEW SOCIAL ROOM FURNACE              |
| 2006: | NEW JOHN DEERE TRACTOR               |
| 2007: | SOCIAL ROOM FLOOR                    |

**FUND 403 CAPITAL IMPROVEMENTS - STORM SEWER**

In 2008, the City created Fund 602 – Storm Sewer Enterprise Fund. That is the primary account for managing the City's storm water utility. Funds being saved for storm sewer improvements and replacement are kept in the 403 Fund.

**REVENUE**

36211 INVESTMENT INTEREST

\$8,000

**EXPENDITURES**

48403-

304 ENGINEERING

\$0

327 OTHER SERVICES

\$0

NPDES PHASE II PERMIT

\$500

**FUND 404 PARK IMPROVEMENTS**

**REVENUE**

36211 INVESTMENT INTEREST

\$1,800

39200 TRANSFERS - \$104,660 was transferred into the fund in 2008. Additionally, the Council

authorized the transfer of excess year-end 2007 dollars equally to the Street Improvement Fund (401) and Park Improvement Fund (404). The Council can set a similar policy or change it to meet new needs.

**EXPENDITURES**

48404-

304 ENGINEERING

\$0

510 LAND

\$0

524 PICNIC SHELTER - electrical improvements to the shelter

\$4,000

525 PLAYGROUND – new pieces of equipment

\$34,000

526 PARK PATH

527 GENERAL PARK IMPROVEMENTS – improvements to Walnut/Ione park

\$10,000

528 COURT IMPROVEMENTS

**FUND 405 TIF PROJECTS**

**REVENUE**

|       |                          |           |
|-------|--------------------------|-----------|
| 36211 | INVESTMENT INTEREST      | \$10,000  |
| 31050 | TAX INCREMENT            | \$135,000 |
| 31051 | DELINQUENT TAX INCREMENT | \$0       |
| 39200 | TRANSFERS                | \$0       |

**EXPENDITURES**

|        |  |     |
|--------|--|-----|
| 48500- |  |     |
| 305    | LEGAL FEES   | \$0 |
| 325    | OTHER IMPROVEMENTS   | \$0 |
| 327    | OTHER SERVICES   | \$0 |
| 710    | TRANSFERS - Funds can be used for housing projects or transferred to the other debt funds. | \$0 |

**FUND 407 SEWER IMPROVEMENTS**

**REVENUE**

|       |                               |         |
|-------|-------------------------------|---------|
| 36211 | INVESTMENT INTEREST           | \$4,000 |
| 39200 | INTERFUND OPERATING TRANSFERS | \$0     |

**EXPENDITURES**

|        |                               |     |
|--------|-------------------------------|-----|
| 48407- |                               |     |
| 710    | INTERFUND OPERATING TRANSFERS | \$0 |

**FUND 601 SANITARY SEWER ENTERPRISE**

**REVENUE**

|       |  |           |
|-------|--|-----------|
| 37210 | SEWER SALES AND SERVICE - approximate anticipated income                                 | \$225,000 |
|       | Residential Units = 1178 units x \$42.00/qr = \$49,476                                   |           |
|       | \$49,476/qr. x 4 quarters = \$197,904 per year.  |           |
|       | Commercial accounts = average 4,000 units per quarter x 4 quarter/year x \$2.02 per unit |           |
| 36211 | INVESTMENT INTEREST  | \$5,000   |
| 36250 | REFUNDS & REIMBURSEMENTS   |           |
| 36255 | MISCELLANEOUS  |           |
| 39101 | SALE OF ASSETS   |           |

**EXPENDITURES**

|         |   |          |
|---------|---|----------|
| 49000 - | REGULAR FULL TIME EMPLOYEES   | \$22,460 |
| 102     | ON-PAY  | \$17,000 |
| 121     | PERA CONTRIBUTION   | \$2,762  |
| 122     | FICA CONTRIBUTIONS  | \$3,019  |
| 131     | GROUP INSURANCE   | \$2,808  |
| 151     | WORKERS COMP PREMIUM  | \$2,586  |
| 201     | GENERAL SUPPLIES  | \$0      |
| 212     | MOTOR FUELS & LUBRICANTS  | \$500    |
|         | Divided: 70% 101-43000-212 - Public Works   |          |
|         | 15% 601-49000-212 - Sanitary Sewer Enterprise Fund                                |          |
|         | 15% 602-49100-212 - Storm Sewer Enterprise Fund                                   |          |
| 224     | STREET MAINTENANCE SUPPLY   |          |
| 227     | TOOLS & EQUIPMENT - For safety clothing: gloves, boots, safety glasses, & helmets | \$125    |
| 228     | MISC. REPAIRS MAINT SUPPLIES  | \$250    |
| 301     | AUDITING  | \$1,700  |
|         | Divided: 80% 101-41200-301 - Administration                                       |          |
|         | 10% 601-49000-301 - Sanitary Sewer Enterprise Fund                                |          |
|         | 10% 602-49100-301 - Storm Sewer Enterprise Fund                                   |          |
| 304     | ENGINEERING   | \$250    |
| 308     | TRAINING/CONFERENCES - Sewer operator's licensing/seminar                         | \$550    |
| 315     | SEWER JETTING - Budgeted for in case Falcon Heights equipment is unavailable      | \$1,500  |
| 316     | SEWER TELEVISION  | \$2,500  |
| 327     | OTHER SERVICE - St. Paul Regional Water sewer billing & other services            | \$5,000  |
|         | Divided: 85% 601-49000-327 - Sanitary Sewer Enterprise Fund                       |          |
|         | 15% 602-49100-327 - Storm Sewer Enterprise Fund                                   |          |
| 331     | TRAVEL EXPENSES   | \$50     |
| 361     | GENERAL LIABILITY   | \$1,365  |
|         | Divided: 40% 101-41100-361 - Legislative  |          |
|         | 35% 101-41200-361 - Administration  |          |
|         | 12.5% 601-49000-361 - Sanitary Sewer Enterprise Fund                              |          |
|         | 12.5% 602-49100-361 - Storm Sewer Enterprise Fund                                 |          |



|     |  |           |
|-----|--|-----------|
| 382 | WATER - Water at the Public Works Garage                         | \$50      |
| 387 | MCBS CHARGES - Wastewater Service                                | \$130,000 |
| 391 | TELEPHONE/PAGER  | \$250     |
|     | Divided: 50% 101-43000-391 - Public Works                        |           |
|     | 25% 601-49000-391 - Sanitary Sewer Enterprise Fund               |           |
|     | 25% 602-49100-391 - Storm Sewer Enterprise Fund                  |           |
| 402 | CITY TRUCK REPAIR/MAINTENANCE                                    | \$250     |
|     | Divided: 80% 101-43000-402 - Public Works                        |           |
|     | 10% 601-49000-402 - Sanitary Sewer Enterprise Fund               |           |
|     | 10% 602-49100-402 - Storm Sewer Enterprise Fund                  |           |
| 425 | CLOTHING - Uniforms for public works employees                   | \$800     |
|     | Divided: 50% 601-49000-425 - Sanitary Sewer Enterprise Fund      |           |
|     | 50% 602-49100-425 - Storm Sewer Enterprise Fund                  |           |
| 442 | MISC.  | \$0       |
| 444 | CONTINGENCY  | \$1,000   |
| 501 | DEPRECIATION   | \$0       |
| 540 | MACHINERY & EQUIPMENT - For safety equipment such as cones, etc. | \$0       |
| 554 | SYSTEM REPAIRS (M)   | \$23,475  |

**FUND 602 STORM SEWER ENTERPRISE**

\*This fund was created at the beginning of 2008.

**REVENUE**  
 37300 STORM SEWER FEE \$47,000

History: In 1994, the Council increased the fee by one-dollar each year through 1998. Since 1998, the fee has been the same. A one-dollar increase was discussed with the onset of the NPDES Phase II Permit starting in 2003, but the fee for 2004 was kept the same as 2003 and has remained the same since. The Council approved a storm sewer fee for a basic residential lot of \$7.50/quarter for 2008 for 498 residential accounts.

**Additional Accounts:**

*Rosehill Townhomes*: \$8.91/qr. x 42 accounts = \$1,496.88/year  
*Commercial, Non-Profit, Land, & Multi-Family*: 50 accounts range from \$2.50 to \$598.75 per qr.

Residential \$12,948  
 Condos \$1,496.88  
 Commercial/Misc. \$29,555.12

36211 INVESTMENT INTEREST

39200 TRANSFERS - \$20,000 transferred in for 2008 \$500

**EXPENDITURES**

49000 - \$20,119

101 REGULAR FULL TIME EMPLOYEES \$2,000  
 102 ON-CALL PAY \$1,548  
 121 PERA CONTRIBUTION \$1,692  
 122 FICA CONTRIBUTIONS \$2,520  
 131 GROUP INSURANCE \$1,399  
 151 WORKER'S COMP PREMIUM \$0

201 GENERAL SUPPLIES

212 MOTOR FUELS & LUBRICANTS \$500

Divided: 70% 101-43000-212 - Public Works

15% 601-49000-212 - Sanitary Sewer Enterprise Fund

15% 602-49100-212 - Storm Sewer Enterprise Fund

227 TOOLS & EQUIPMENT - For safety clothing: gloves, boots, safety glasses, & helmets \$125

228 MISC. REPAIRS MAINT SUPPLIES \$250

301 AUDITING \$1,700

Divided: 80% 101-41200-301 - Administration

10% 601-49000-301 - Sanitary Sewer Enterprise Fund

10% 602-49100-301 - Storm Sewer Enterprise Fund

304 ENGINEERING \$250

308 TRAINING/CONFERENCES \$500

327 OTHER SERVICE - St. Paul Regional Water sewer billing & other services \$5,000

Divided: 85% 601-49000-327 - Sanitary Sewer Enterprise Fund

|         |  |   |  |
|---------|--|---|--|
| \$1,365 | GENERAL LIABILITY  | 15% 602-49100-327 - Storm Sewer Enterprise Fund             |  |
|         |  | Divided: 40% 101-41100-361 - Legislative                    |  |
|         |  | 35% 101-41200-361 - Administration                          |  |
|         |  | 12.5% 601-49000-361 - Sanitary Sewer Enterprise Fund        |  |
|         |  | 12.5% 602-49100-361 - Storm Sewer Enterprise Fund           |  |
| \$250   | TELEPHONE/PAGER  | Divided: 50% 101-43000-391 - Public Works                   |  |
|         |  | 25% 601-49000-391 - Sanitary Sewer Enterprise Fund          |  |
|         |  | 25% 602-49100-391 - Storm Sewer Enterprise Fund             |  |
| \$250   | CITY TRUCK REPAIR/MAINTENANCE                                    | Divided: 80% 101-43000-402 - Public Works                   |  |
|         |  | 10% 601-49000-402 - Sanitary Sewer Enterprise Fund          |  |
|         |  | 10% 602-49100-402 - Storm Sewer Enterprise Fund             |  |
| \$800   | CLOTHING - Uniforms for public works employees                   | Divided: 50% 601-49000-425 - Sanitary Sewer Enterprise Fund |  |
|         |  | 50% 602-49100-425 - Storm Sewer Enterprise Fund             |  |
| \$5,000 | MISC. - Public Education   |   |  |
| \$1,000 | CONTINGENCY  |   |  |
| \$0     | DEPRECIATION   |   |  |
| \$0     | MACHINERY & EQUIPMENT - For safety equipment such as cones, etc. |   |  |
| \$3,000 | STORM SYSTEM REPAIRS   |   |  |

**LAUDERDALE DRAFT  
CAPITAL  
IMPROVEMENT PLAN  
2008 TO 2017**

# 2008

## FUND 101 GENERAL FUND: PARK MAINTENANCE

|                       |  |           |              |
|-----------------------|--|-----------|--------------|
| Community Park:       | Pea gravel for playground                                  | \$        | 1,000        |
| Walsh Lake:           | Signage for west & south property lines                    | \$        | 250          |
| Walsh Lake:           | Vegetative buffer of 16.5' from shoreline [ord. 8-4-8(h)5] | \$        | 0            |
| Walsh Lake:           | Work w/ 4-H or scout troops to build/install bird houses   | \$        | 0            |
| Nature Area:          | Work w/ 4-H or scout troops to build/install bird houses   | \$        | 0            |
| <b>Total Fund 101</b> |  | <b>\$</b> | <b>1,250</b> |

## FUND 404 PARK IMPROVEMENT FUND

|                       |   |           |               |
|-----------------------|---|-----------|---------------|
| Community Park:       | Hockey rink improvements & pave gravel trail        | \$        | 60,000        |
| Community Park:       | Install fencing on south property line, landscaping | \$        | 10,000        |
| Community Park:       | Fencing for dog park area                           | \$        | 10,000        |
| Community Park:       | Add 2 garbage containers (1 for each parking lot)   | \$        | 1,000         |
| <b>Total Fund 404</b> |   | <b>\$</b> | <b>81,000</b> |

## FUND 601 SANITARY SEWER FUND

|                          |   |           |               |
|--------------------------|---|-----------|---------------|
| Surface Water Mgmt Plan: | Sanitary Infiltration/Inflow Program                  | \$        | 20,000        |
| Surface Water Mgmt Plan: | Illicit Discharge Detection and Elimination Ordinance | \$        | 2,000         |
| <b>Total Fund 601</b>    |   | <b>\$</b> | <b>22,000</b> |

## FUND 602 STORM SEWER FUND

|                          |                                       |           |               |
|--------------------------|---------------------------------------|-----------|---------------|
| Surface Water Mgmt Plan: | Public Education and Outreach Program | \$        | 5,000         |
| Surface Water Mgmt Plan: | Site Erosion Control Ordinance        | \$        | 3,000         |
| Surface Water Mgmt Plan: | Storm Water Management Ordinance      | \$        | 3,000         |
| <b>Total Fund 602</b>    |                                       | <b>\$</b> | <b>11,000</b> |

## 2008 TOTAL ALL FUNDS

**\$ 115,250**

# 2009

## FUND 101 GENERAL FUND: PARK MAINTENANCE

Community Park: Pea gravel for playground  
**Total Fund 101**

\$ 1,000  
 \$ 1,000

## FUND 202 COMMUNICATIONS FUND

City Hall: Technology Upgrades to Council Chambers  
 Infrastructure (Rack) Equipment

\$ 14,000

QTY Cost Item

1 \$1,700 Marshall Triple LCD in Rackmount (monitors)

1 \$500 Panasonic WJ-MP204C Data Multiplex Unit

1 \$150 Pull-out shelf

1 \$300 Panasonic DVD Recorder

3 \$45 Rack Shelves

Laptop Presentation Equipment

QTY Cost Item

1 \$1,600 ScanDo Pro II Scan Converter w/ Genlock

2 \$1,500 LG 42" LCD Monitors

2 \$120 Chief LCD Wall Mount Bracket

1 \$750 Computer Video Distribution Amplifier

1 \$300 Cables to Connect Displays To Amplifier

Additional Camera

QTY Cost Item

1 \$1,500 Panasonic Dome Camera w/ mount

Items needed to keep the picture from rolling when you switch

QTY Cost Item

2 \$900 Frame Synchronizer (single Channel)

or

1 \$2,500 Switcher w/ integrated frame sync's

\$250 cables, connectors or other materials.

**Total Fund 202**

\$ 14,000

## FUND 402 GENERAL CAPITAL IMPROVEMENT FUND

P.W. Equipment: Replace diesel John Deere tractor w/mower deck & bucket attachments

\$ 30,000

City Hall: Replace copier & fax

City Hall: 3-tub sink for kitchen

**Total Fund 402**

\$ 31,000

\$ 1,000

\$ 10,000

**FUND 404 PARK IMPROVEMENT FUND**

\$ 34,000

Community Park: Playground improvements

- Remove the existing swings and monkey bars;
- Add three new pieces including a whirly twirly or sky runner, a climbing wall, and a single zip slide;
- Add a new eight piece swing set at the site of the sand volleyball court;
- Extend the concrete border around the expansion area;
- Review condition of large play structure in three years (2011) and consider replacement plan.

- \$24,687 Playground Equipment, \$4,937 Installation, \$4,376 Excavation, Fill, & Border for Expansion Area

\$ 10,000

Walnutlone: Open Space Improvements

- "Lauderdale Picnic Area" signage

\$ 48,000

Community Park: Upgrade shelter electrical

- Woodchip path
- Benches
- Picnic table
- Fencing on north property line

**FUND 601 SANITARY SEWER FUND**

\$ 20,000

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program

Total Fund 601

**FUND 602 STORM SEWER FUND**

\$ 5,000  
\$ 1,000  
\$ 6,000

Surface Water Mgmt Plan: Public Education and Outreach Program

Surface Water Mgmt Plan: Complete staff training

Total Fund 602

**2009 TOTAL ALL FUNDS**

\$ 120,000

**2010**

**FUND 401 STREET IMPROVEMENT FUND**

Eustis Street: Reconstruct street & utilities north of Larpenteur  
 Total Fund 401 \$ 500,000

**FUND 402 GENERAL CAPITAL IMPROVEMENT FUND**

P.W. Equipment: Replace dump truck & plow  
 Total Fund 402 \$ 35,000

**FUND 404 PARK IMPROVEMENT FUND**

Community Park: Permanent Bathrooms  
 Nature Area: Grade trolley path, reconstruct stairs & footbridge, riprap for erosion  
 Total Fund 404 \$ 65,000

**FUND 601 SANITARY SEWER FUND**

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program  
 Total Fund 601 \$ 20,000

**FUND 602 STORM SEWER FUND**

Surface Water Mgmt Plan: Impaired Waters Report  
 Surface Water Mgmt Plan: Public Education and Outreach Program  
 Surface Water Mgmt Plan: Review & update city code  
 Surface Water Mgmt Plan: Wetland inventory & assessment  
 Total Fund 602 \$ 18,000

**2010 TOTAL ALL FUNDS**

\$ 638,000



**2011**

**FUND 401 STREET IMPROVEMENT FUND**

Eustis Street: Reconstruct street & utilities south of Larpenaur  
 Total Fund 401 \$ 350,000

**FUND 403 STORM WATER IMPROVEMENT FUND**

Surface Water Mgmt Plan: Reduce Walsh Lake flood risk  
 Surface Water Mgmt Plan: Eustis Street storm sewer improvements (see above)  
 Total Fund 403 \$ 20,000

**FUND 404 PARK IMPROVEMENT FUND**

Walsh Lake: Walking path Ryan to Pleasant  
 Walsh Lake: Aesthetically pleasing bench for end of Pleasant  
 Total Fund 404 \$ 21,000

**FUND 601 SANITARY SEWER FUND**

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program  
 Total Fund 601 \$ 20,000

**FUND 602 STORM SEWER FUND**

Surface Water Mgmt Plan: Public Education and Outreach Program  
 Total Fund 602 \$ 5,000

**2011 TOTAL ALL FUNDS**

\$ 416,000

# 2012

**FUND 101 GENERAL FUND: ELECTIONS**

City Hall: Replace ballot tabulator

**Total Fund 101**

\$ 10,000

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\$ 10,000

**FUND 403 STORM WATER IMPROVEMENT FUND**

Surface Water Mgmt Plan: Seminary pond ravine stabilization

**Total Fund 403**

\$ 80,000

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\$ 80,000

**FUND 404 PARK IMPROVEMENT FUND**

Community Park: Replace large play structure

Community Park: Construct park shelter #2

Community Park: Refurbish park shelter #1

**Total Fund 404**

\$ 50,000

\$ 22,000

\$ 10,000

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\$ 32,000

**FUND 601 SANITARY SEWER FUND**

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program

**Total Fund 601**

\$ 20,000

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\$ 20,000

**FUND 602 STORM SEWER FUND**

Surface Water Mgmt Plan: Public Education and Outreach Program

**Total Fund 602**

\$ 5,000

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\$ 5,000

**2012 TOTAL ALL FUNDS**

\$ 197,000

**2013**

**FUND 401 STREET IMPROVEMENT FUND**

|                       |   |    |                |
|-----------------------|---|----|----------------|
| Roselawn Ave.:        | Mill & overlay                                  | \$ | 200,000        |
| Fulham Street:        | Reconstruct w/curb & gutter north of Larpentour | \$ | 200,000        |
| All City Streets:     | Seal coating                                    | \$ | 110,000        |
| <b>Total Fund 401</b> |   | \$ | <b>510,000</b> |

**FUND 404 PARK IMPROVEMENT FUND**

|                       |   |    |              |
|-----------------------|---|----|--------------|
| Community Park:       | Crack seal & color coat surface of tennis court | \$ | 7,500        |
| Community Park:       | Crack seal & seal coat surface of hockey rink   | \$ | 1,000        |
| <b>Total Fund 404</b> |   | \$ | <b>8,500</b> |

**FUND 601 SANITARY SEWER FUND**

|                          |                                      |    |               |
|--------------------------|--------------------------------------|----|---------------|
| Surface Water Mgmt Plan: | Sanitary Infiltration/Inflow Program | \$ | 20,000        |
| <b>Total Fund 601</b>    |                                      | \$ | <b>20,000</b> |

**2013 TOTAL ALL FUNDS**

\$ 538,500

# 2014

## FUND 404 PARK IMPROVEMENT FUND

Community Park: Add 2 recycling containers  
Total Fund 404

\$ 1,000  
\$ 1,000

## FUND 601 SANITARY SEWER FUND

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program  
Total Fund 601

\$ 20,000  
\$ 20,000

## 2014 TOTAL ALL FUNDS

\$ 21,000

**2015**

**FUND 402 GENERAL CAPITAL IMPROVEMENT FUND**

P.W. Equipment: Replace pick-up truck & plow  
Total Fund 402

\$ 29,000  
\$ 29,000

**FUND 601 SANITARY SEWER FUND**

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program  
Total Fund 601

\$ 20,000  
\$ 20,000

**2015 TOTAL ALL FUNDS**

\$ 49,000

**2016**

**FUND 402 GENERAL CAPITAL IMPROVEMENT FUND**

P.W. Equipment: Replace John Deere mower  
 P.W. Garage: Replace roof of garage

**Total Fund 402**

\$ 30,000  
 \$ 10,000  
 \$ 40,000

**FUND 404 PARK IMPROVEMENT FUND**

Community Park: Replace roof of warming house

**Total Fund 404**

\$ 10,000  
 \$ 10,000

**FUND 601 SANITARY SEWER FUND**

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program

**Total Fund 601**

\$ 20,000  
 \$ 20,000

**2016 TOTAL ALL FUNDS**

\$ 70,000

**2017**

**FUND 401 STREET IMPROVEMENT FUND**

Alleys: Convert non-vacated dead-end alleys to through alleys

\$ 132,000  
 \$ 132,000

Total Fund 401

**FUND 404 PARK IMPROVEMENT FUND**

Community Park: Community building w/meeting room, kitchen, restrooms, park shelter

\$ 875,000  
 \$ 875,000

Total Fund 404

**FUND 601 SANITARY SEWER FUND**

Surface Water Mgmt Plan: Sanitary Infiltration/Inflow Program

\$ 20,000  
 \$ 20,000

Total Fund 601

**2017 TOTAL ALL FUNDS**

\$ 1,027,000

## 2008-2017 FUND TOTALS

|                                       |                                  |
|---------------------------------------|----------------------------------|
| <b>100 FUNDS: GENERAL</b>             |                                  |
| Fund 101                              | General Fund                     |
|                                       | \$ 12,250                        |
| <b>200 FUNDS: SPECIAL REVENUE</b>     |                                  |
| Fund 201                              | Community Events Fund            |
|                                       | \$ 0                             |
| Fund 202                              | Communications Fund              |
|                                       | \$ 14,000                        |
| Fund 203                              | Recycling Fund                   |
|                                       | \$ 0                             |
| <b>300 FUNDS: DEBT SERVICE</b>        |                                  |
| Fund 301-304                          | Not Applicable                   |
|                                       | \$ 0                             |
| <b>400 FUNDS: CAPITAL IMPROVEMENT</b> |                                  |
| Fund 401                              | Street Improvement Fund          |
|                                       | \$ 1,492,000                     |
| Fund 402                              | General Capital Improvement Fund |
|                                       | \$ 135,000                       |
| Fund 403                              | Storm Water Improvement Fund     |
|                                       | \$ 100,000                       |
| Fund 404                              | Park Improvement Fund            |
|                                       | \$ 1,191,500                     |
| Fund 405                              | TIF Projects Fund                |
|                                       | \$ 0                             |
| <b>600 FUNDS: PROPRIETARY</b>         |                                  |
| Fund 601                              | Sanitary Sewer Fund              |
|                                       | \$ 202,000                       |
| Fund 602                              | Storm Sewer Fund                 |
|                                       | \$ 45,000                        |
| <b>TOTAL ALL FUNDS 2008-2017</b>      |                                  |
|                                       | <b>\$ 3,191,750</b>              |