

LAUDERDALE CITY COUNCIL MEETING AGENDA

TUESDAY, JULY 8, 2008

7:30 P.M. CITY HALL

1891 WALNUT STREET

FILE

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVALS**
 - a. Minutes of the June 24, 2008, City Council Meeting.
 - b. Claims totaling \$72,748.66.
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL.**
5. **CONSENT**
 - a. Park Use Request
 - b. Rental Housing License
 - c. IRS Mileage Reimbursement Rate Increase
6. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
7. **PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input in to the decision.
8. **REPORTS**
 - a. Park Projects
9. **DISCUSSION / ACTION**
 - a. Comprehensive Plan Comments
 - b. GEARS Committee Election Representative
 - c. PCIC Proposal for Park
 - d. Alley Pavement Request – Fulham Street
 - e. Reimbursement Request for Tree Removal in Right of Way
 - f. 2009, Revised 2008 Budget
10. **ITEMS REMOVED FROM THE CONSENT AGENDA**
11. **ADDITIONAL ITEMS**
12. **SET AGENDA FOR NEXT MEETING**
 - a. Comprehensive Plan / Recognition Event
 - b. City Administrator
 - c. Capitol Region Watershed District Presentation
13. **WORK SESSION**
14. **ADJOURN**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

Tuesday, June 24, 2008

Mayor Dains called the meeting to order at 7:34 p.m.

Council members present: Lara Mac Lean, Denise Hawkinson, Karen Doherty, Clay Christensen, and Mayor Jeff Dains.

Mayor Dains asked for any additions, deletions, or changes to the meeting agenda.

Council member Christensen moved to approve the agenda. Council member Doherty seconded the motion and it carried.

Council member Mac Lean moved approval of the June 10, 2008, City Council meeting minutes. Council member Doherty seconded the motion and it carried.

Council member Hawkinson moved approval of the claims totaling \$30,416.15. Council member Mac Lean provided the second and the motion carried.

Mayor Dains asked if members of the public wished to address the Council. Ms. Jean Blat and Ms. Leslie Kratz appeared before the Council to express their desire to see the Council approve the dog park project. Ms. Kratz added that she visited the Columbia Heights dog park and indicated that is what they hope to see in Lauderdale.

Heck provided an update on the sound wall. He said the wall is still on schedule and construction is planned to begin in late July / early August.

Bownik advised the Council on the status of the park projects. He said the hockey rink is moving forward on schedule and the fence completion is planned for this week.

Bownik told the Council the Music under the Trees event was attended by close to 200 people. The next event is in July and will feature the Fairlanes.

Heck updated the Council on the discussions with Mr. and Ms. Schultz to resolve the issue of their front yard slope.

Heck presented the Council a memorandum outlining the status of the debt service funds. There were no questions from the Council.

Heck stated he spoke to Mr. Frazell of the League of Minnesota Cities and explained the situation. Heck told the Council that Mr. Frazell is willing to work with the Council on governance issues and roles should they choose to do so following the departure of the City Administrator. It was the consensus of the Council to hold off on the facilitation.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

Heck provided the Council with a letter of formal resignation as City Administrator for the City of Lauderdale. He indicated he is taking the position of City Administrator for the City of Shorewood.

The Mayor and Council wished him well. Heck recommended appointing Heather Butkowski as the interim City Administrator, and if things work out, make her appointment official. Heck stated Heather has the necessary education and experience to qualify her for the position.

Mayor Dains suggested the Council consider this issue at a future meeting.

The Council suggested items for the next council meeting agenda. The items included comments on the Comprehensive Plan and possible discussion of the 2009 budget.

The Council moved into the work session portion of the meeting.

The Council discussed the 2009 park priorities and projects.

Council member Doherty voiced her support for playground improvements indicating the Council discussed this prior and chose to do the hockey rink in 2008 and the playground in 2009.

Council member Hawkinson liked the idea of paths or trails in the Walsh Lake area. Council member Mac Lean indicated the area is prone to flooding and wondered if a path in the area is wise.

Council member Christensen asked if there was information on the park improvement fund balance and what impact additional projects would have on the funds and proposed projects.

Heck stated there is about \$115,000 in the fund right now and estimated about \$47,000 at the end of 2008 for use in 2009. He said adding a project in 2008 might impact the scope of projects in 2009 and beyond.

After further discussion, mayor Dains summarized saying it appears the top three projects are a dog park, the playground, and warming house improvements.

Heck added that staff will provide information on the current park fund balance, the current costs for the hockey rink and fencing, and an estimated ending balance for 2008 so the Council can decide if there are funds to complete additional projects in 2008.

Heck outlined the memorandum and options discussed for redevelopment along Larpenteur Avenue.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3

After discussion, it was the consensus of the Council to proceed on a two track process of talking to developers on the prospects of redeveloping the property and talking to the property owners about their willingness to participate in a development including selling their property.

Council member Christensen moved to adjourn the meeting. Council member Doherty seconded the motion and the meeting adjourned at 9:45 p.m.

Respectfully submitted,

Brian W. Heck
City Administrator

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

July 8, 2008 City Council Meeting

Payroll

| | |
|---|------------|
| 06/27/08 Payroll: Direct Deposit # 500569-500578 | \$8,208.99 |
| 06/27/08 Payroll: Payroll Liabilities, e-payments 268E-271E | \$7,090.72 |

Vendor Claims

| | |
|---------------------------------------|-------------|
| 07/08/08 Claims: Check #s 19243-19257 | \$57,448.95 |
|---------------------------------------|-------------|

Subtotal of Claims From Above **\$72,748.66**

Total Claims for Approval **\$72,748.66**

CITY OF LAUDERDALE

06/26/08 2:35 PM

Page 1

Payments

Current Period: JUNE 2008

| | | | | | |
|------------------|--------------|-----------------------------|-----------------------|------------|------------------------|
| Batch Name | 062708pyroll | | Computer Dollar Amt | \$7,090.72 | Posted |
| Payment | | | | | |
| Refer | 323 | ICMA RETIREMENT TRUST - 457 | Ck# 000268E | 6/27/2008 | |
| Cash Payment | G 101-21705 | ICMA RETIREMENT | 6/27/08 payroll | | \$2,022.68 |
| Invoice | | | | | |
| Transaction Date | 6/26/2008 | Due 0 | NORTH STAR CHEC | 10100 | Total \$2,022.68 |
| Refer | 324 | PERA | Ck# 000269E | 6/27/2008 | |
| Cash Payment | G 101-21704 | PERA | 6/27/08 payroll | | \$1,454.58 |
| Invoice | | | | | |
| Transaction Date | 6/26/2008 | Due 0 | NORTH STAR CHEC | 10100 | Total \$1,454.58 |
| Refer | 325 | NORTH STAR BANK, CHECKING S | Ck# 000270E | 6/27/2008 | |
| Cash Payment | G 101-21703 | FICA WITHHOLDING. | 6/27/08 payroll taxes | | \$2,021.00 |
| Invoice | | | | | |
| Cash Payment | G 101-21701 | FEDERAL TAXES | 6/27/08 payroll taxes | | \$831.89 |
| Invoice | | | | | |
| Transaction Date | 6/26/2008 | Due 0 | NORTH STAR CHEC | 10100 | Total \$2,852.89 |
| Refer | 326 | MN DEPARTMENT OF REVENUE | Ck# 000271E | 6/27/2008 | |
| Cash Payment | G 101-21702 | STATE WITHHOLDING | June 2008 withholding | | \$760.57 |
| Invoice | | | | | |
| Transaction Date | 6/26/2008 | Due 0 | NORTH STAR CHEC | 10100 | Total \$760.57 |
| Fund Summary | | | | | BATCH Total \$7,090.72 |
| 101 | 10100 | NORTH STAR CHECKING | | \$7,090.72 | |
| | | | | \$7,090.72 | |

| | |
|---------------------------------------|------------|
| Pre-Written Checks | \$7,090.72 |
| Checks to be Generated by the Compute | \$0.00 |
| Total | \$7,090.72 |

CITY OF LAUDERDALE
***Check Detail Register©**

JULY 2008

| | | | Check Amt | Invoice | Comment |
|----------------------------------|-----------------|------------------------------------|-------------------------------------|---------|--------------------------------|
| 10100 NORTH STAR CHECKING | | | | | |
| Paid Chk# | 019243 | 7/8/2008 | AFSCME | | |
| | G 101-21709 | UNION DUES | \$96.04 | | 6/08 union dues |
| | | Total AFSCME | \$96.04 | | |
| Paid Chk# | 019244 | 7/8/2008 | CINTAS | | |
| | E 602-49100-425 | CLOTHING | \$32.18 | | pw clothing |
| | E 601-49000-425 | CLOTHING | \$32.18 | | pw clothing |
| | | Total CINTAS | \$64.36 | | |
| Paid Chk# | 019245 | 7/8/2008 | CITY OF ST ANTHONY | | |
| | E 101-42100-319 | POLICE CONTRACT | \$45,675.00 | | 7/08 police services |
| | | Total CITY OF ST ANTHONY | \$45,675.00 | | |
| Paid Chk# | 019246 | 7/8/2008 | GLENWOOD INGLEWOOD | | |
| | E 101-41200-208 | WATER DELIVERY | \$124.28 | | water & cooler rental |
| | | Total GLENWOOD INGLEWOOD | \$124.28 | | |
| Paid Chk# | 019247 | 7/8/2008 | HUGHES & COSTELLO | | |
| | E 101-42100-355 | MISC PRINTING/PROCESS SER | \$204.20 | | 7/08 legal processing fees |
| | E 101-42100-305 | LEGAL FEES | \$850.00 | | 7/08 retainer |
| | | Total HUGHES & COSTELLO | \$1,054.20 | | |
| Paid Chk# | 019248 | 7/8/2008 | KENNEDY & GRAVEN | | |
| | E 101-41200-355 | MISC PRINTING/PROCESS SER | \$31.00 | | 5/08 legal processing |
| | E 101-41200-305 | LEGAL FEES | \$201.50 | | 5/08 legal fees - park subsequ |
| | E 101-41200-305 | LEGAL FEES | \$713.00 | | 5/08 legal fees - general |
| | | Total KENNEDY & GRAVEN | \$945.50 | | |
| Paid Chk# | 019249 | 7/8/2008 | MIDWEST FENCE | | |
| | E 404-48404-527 | GENERAL PARK IMPROVEMEN | \$6,526.00 | | park fence - southern boundary |
| | | Total MIDWEST FENCE | \$6,526.00 | | |
| Paid Chk# | 019250 | 7/8/2008 | ONE CALL CONCEPTS | | |
| | E 101-43400-386 | GOPHER STATE ONE CALL | \$36.25 | | 6/08 locate tickets |
| | | Total ONE CALL CONCEPTS | \$36.25 | | |
| Paid Chk# | 019251 | 7/8/2008 | PARK SERVICE | | |
| | E 601-49000-212 | MOTOR FUELS | \$24.60 | | 6/08 motor fuel |
| | E 602-49100-212 | MOTOR FUELS | \$24.60 | | 6/08 motor fuel |
| | E 101-43000-212 | MOTOR FUELS | \$114.85 | | 6/08 motor fuel |
| | | Total PARK SERVICE | \$164.05 | | |
| Paid Chk# | 019252 | 7/8/2008 | PIONEER PRESS | | |
| | E 101-41200-438 | DUES & SUBSCRIPTIONS | \$109.98 | | 52 week subscription |
| | | Total PIONEER PRESS | \$109.98 | | |
| Paid Chk# | 019253 | 7/8/2008 | PUBLIC EMPLOYEES INS PROGRAM | | |
| | G 101-21706 | HEALTH INSURANCE | \$1,054.53 | | 7/08 health insurance benefits |

CITY OF LAUDERDALE
***Check Detail Register©**

JULY 2008

| | | | Check Amt | Invoice | Comment |
|--|-----------------|---------------------------|--|---------|-------------------------|
| Total PUBLIC EMPLOYEES INS PROGRAM | | | \$1,054.53 | | |
| <hr/> | | | | | |
| Paid Chk# | 019254 | 7/8/2008 | RAMSEY COUNTY, PROP REC & REV | | |
| | G 101-21706 | HEALTH INSURANCE | \$336.32 | | 7/08 insurance benefits |
| | E 101-42100-442 | MISC | \$505.92 | | 6/08 911 dispatch |
| | E 101-41200-355 | MISC PRINTING/PROCESS SER | \$25.00 | | 7/08 insurance benefits |
| Total RAMSEY COUNTY, PROP REC & REV | | | \$867.24 | | |
| <hr/> | | | | | |
| Paid Chk# | 019255 | 7/8/2008 | RED WING SHOE STORE | | |
| | E 602-49100-227 | TOOLS & EQUIPMENT | \$51.00 | | jh & dh steel toe boots |
| | E 601-49000-227 | TOOLS & EQUIPMENT | \$289.00 | | jh & dh steel toe boots |
| Total RED WING SHOE STORE | | | \$340.00 | | |
| <hr/> | | | | | |
| Paid Chk# | 019256 | 7/8/2008 | STEICHENS SPORTING GOODS | | |
| | E 101-45200-201 | GENERAL SUPPLIES | \$12.76 | | 2 basketball nets |
| Total STEICHENS SPORTING GOODS | | | \$12.76 | | |
| <hr/> | | | | | |
| Paid Chk# | 019257 | 7/8/2008 | TOSHIBA BUSINESS SOLUTIONS | | |
| | E 101-41200-401 | COPIER CONTRACT | \$378.76 | | 3q08 copier contract |
| Total TOSHIBA BUSINESS SOLUTIONS | | | \$378.76 | | |
| 10100 NORTH STAR CHECKING | | | \$57,448.95 | | |

Fund Summary

| | | |
|---------------------------------|---------------------------|--------------------|
| | 10100 NORTH STAR CHECKING | |
| 101 GENERAL | | \$50,469.39 |
| 404 PARK IMPROVEMENT | | \$6,526.00 |
| 601 SEWER UTILITIES | | \$345.78 |
| 602 STORM SEWER ENTERPRISE FUND | | \$107.78 |
| | | <u>\$57,448.95</u> |

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: 651.631.0300 Fax: 651.631.2066

APPLICATION FOR USE OF COMMUNITY PARK

APPLICANT INFORMATION:

Name: Kelly Radke Address: 1970 Walnut St
City: Lauderdale State: MN Zip: 55113
Telephone No.: 651 290 2619 Name of Organization (if applicable): Regions Hosp

PARK USE INFORMATION:

Date(s) of Park Use: 8/2/08 Hours Used: 1 PM - 6 PM
* Number attending: 50-60 * Note: Groups of 30 or more must receive council approval

Part of Park to be reserved (circle all that apply):

Picnic shelter Ballfield Hockey rink / Ice skating rink (winter only) Other: _____
Please note: the hockey rink is only available for reservation from the hours of 8 - 10 pm.

By signing this application, the applicant agrees to the following:

- The park facilities will not be used for advertisement of any product, goods, or services, nor for personal profit.
- The applicant will clean up the area after the event has occurred.
- The proposed event will not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware that there is a parking lot on Roselawn Avenue, including spaces for the handicapped.
- The applicant understands that the park opens at 8:00 am and closes at 10:00 pm.
- The applicant understands that no intoxicating liquor may be present or consumed at the park.

Kelly Radke
Applicant's Sig nature

Kelly Radke
Please Print Applicant's Name

7/2/08
Date

FOR OFFICE USE ONLY:

Date Application Received: 7/2/08 Approved By: HS
Temporary Non-Intoxicating Liquor License Granted? If so, date Council granted: _____

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: 651.631.0300 Fax: 651.631.2066

APPLICATION FOR USE OF COMMUNITY PARK

APPLICANT INFORMATION:

Name: DEWAYNE FRANKS Address: PO Box 131083

City: ROSEVILLE State: MN Zip: 55113

Telephone No.: 651-338-6929 Name of Organization (if applicable): AAA 9 YD ANGELS (ROSEVILLE)
BASEBALL TEAM

PARK USE INFORMATION:

Date(s) of Park Use: 7-10-08 Hours Used: 6:15 PM TO 9:00 PM

* Number attending: 46 * Note: Groups of 30 or more must receive council approval


Part of Park to be reserved (circle all that apply):

Picnic shelter Ballfield Hockey rink / Ice skating rink (winter only) Other: _____

Please note: the hockey rink is only available for reservation from the hours of 8 – 10 pm.

By signing this application, the applicant agrees to the following:

- The park facilities will not be used for advertisement of any product, goods, or services, nor for personal profit.
- The applicant will clean up the area after the event has occurred.
- The proposed event will not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware that there is a parking lot on Roselawn Avenue, including spaces for the handicapped.
- The applicant understands that the park opens at 8:00 am and closes at 10:00 pm.
- The applicant understands that no intoxicating liquor may be present or consumed at the park.


Applicant's Sig nature

DEWAYNE FRANKS
Please Print Applicant's Name

7-1-08
Date

FOR OFFICE USE ONLY:

Date Application Received: HB 7/1/08 Approved By: HB
Temporary Non-Intoxicating Liquor License Granted? _____ If so, date Council granted: _____

LAUDERDALE COUNCIL ACTION FORM

| TYPE OF REQUEST | |
|-----------------|-------------------------------------|
| Consent | <input checked="" type="checkbox"/> |
| Action | <input type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Work session | <input type="checkbox"/> |

| | |
|---------------|-------------------------------------|
| MEETING DATE | <u>July 8, 2008</u> |
| AGENDA NUMBER | <u>5B Rental Housing Licenses</u> |
| DESCRIPTION | <u>2008 Rental Housing Licenses</u> |

| BACKGROUND OR PAST COUNCIL ACTION |
|---|
| Anthony Erenberg of 1772 Pleasant Street successfully completed the licensing process for 2008. |

| OPTIONS |
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| STAFF RECOMMENDATION |
|---|
| Approve his rental housing licenses for 2008. |

| COUNCIL ACTION |
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MOTION BY _____

SECOND _____

STAFF ACTION

LAUDERDALE COUNCIL ACTION FORM

| TYPE OF REQUEST | |
|-----------------|-------------------------------------|
| Consent | <input checked="" type="checkbox"/> |
| Action | <input type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Work session | <input type="checkbox"/> |

| | |
|---------------|---|
| MEETING DATE | <u>July 8, 2008</u> |
| AGENDA NUMBER | <u>5C</u> |
| DESCRIPTION | <u>Mileage Reimbursement</u> |
| |  |

BACKGROUND OR PAST COUNCIL ACTION

At the start of every year, the City Council sets the mileage reimbursement rate for business use of a personal car at the rate established by the IRS. Due to the rising cost of fuel, the IRS raised the rate by \$.08 cents for the second half of 2008 (effective July 1). The Council has traditionally followed the IRS rate, which would require Council action to change mid-year. This applies to travel by staff and council members for city business.

OPTIONS

1. Raise the mileage reimbursement rate by \$.08 to \$.585/per mile from July 1 to December 31, 2008.
2. Do not raise the mileage reimbursement rate to \$.585/per mile. It would remain at \$.505/per mile.

STAFF RECOMMENDATION

Raise the mileage reimbursement rate by \$.08 to \$.585/per mile from July 1 to December 31, 2008.

COUNCIL ACTION

MOTION BY _____

SECOND _____

STAFF ACTION



IRS Increases Mileage Rates through Dec. 31, 2008

IR-2008-82, June 23, 2008

Downloadable Audio File: [Mileage Rates](#)

WASHINGTON — The Internal Revenue Service today announced an increase in the optional standard mileage rates for the final six months of 2008. Taxpayers may use the optional standard rates to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

The rate will increase to 58.5 cents a mile for all business miles driven from July 1, 2008, through Dec. 31, 2008. This is an increase of eight (8) cents from the 50.5 cent rate in effect for the first six months of 2008, as set forth in [Rev. Proc. 2007-70](#).

In recognition of recent gasoline price increases, the IRS made this special adjustment for the final months of 2008. The IRS normally updates the mileage rates once a year in the fall for the next calendar year.

"Rising gas prices are having a major impact on individual Americans. Given the increase in prices, the IRS is adjusting the standard mileage rates to better reflect the real cost of operating an automobile," said IRS Commissioner Doug Shulman. "We want the reimbursement rate to be fair to taxpayers."

While gasoline is a significant factor in the mileage figure, other items enter into the calculation of mileage rates, such as depreciation and insurance and other fixed and variable costs.

The optional business standard mileage rate is used to compute the deductible costs of operating an automobile for business use in lieu of tracking actual costs. This rate is also used as a benchmark by the federal government and many businesses to reimburse their employees for mileage.

The new six-month rate for computing deductible medical or moving expenses will also increase by eight (8) cents to 27 cents a mile, up from 19 cents for the first six months of 2008. The rate for providing services for charitable organizations is set by statute, not the IRS, and remains at 14 cents a mile.

The new rates are contained in [Announcement 2008-63](#) on the optional standard mileage rates.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Mileage Rate Changes

| Purpose | Rates 1/1 through 6/30/08 | Rates 7/1 through 12/31/08 |
|----------------|---------------------------|----------------------------|
| Business | 50.5 | 58.5 |
| Medical/Moving | 19 | 27 |
| Charitable | 14 | 14 |

Subscribe to IRS Newswire

LAUDERDALE COUNCIL ACTION FORM

| TYPE OF REQUEST | |
|---------------------|-------------------------------------|
| Consent | <input type="checkbox"/> |
| Action / Discussion | <input checked="" type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Work session | <input type="checkbox"/> |

| |
|---------------------------------------|
| MEETING DATE <u>July 8, 2008</u> |
| AGENDA NUMBER <u>9A</u> |
| DESCRIPTION <u>Comprehensive Plan</u> |
| |

| BACKGROUND OR PAST COUNCIL ACTION |
|---|
| <p>The newest version of the Comprehensive Plan is included in the packet. Since you last saw it, Section 8 was updated to include on-going improvements to the Capital Improvements Program and the appendices were updated to include neighbors' comments (or at least their signed "no comment" forms). Please let me know if you see anything that should be modified or discussed. This is the last discussion before you receive the "final" draft at the next meeting to take action on.</p> |

| OPTIONS |
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| STAFF RECOMMENDATION |
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| COUNCIL ACTION |
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MOTION BY _____

SECOND _____

STAFF ACTION

LAUDERDALE COUNCIL ACTION FORM

| TYPE OF REQUEST | |
|-----------------|-------------------------------------|
| Consent | <input type="checkbox"/> |
| Action | <input checked="" type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Work session | <input type="checkbox"/> |

| |
|--|
| MEETING DATE <u>Tuesday, July 8, 2008</u> |
| AGENDA NUMBER _____ |
| DESCRIPTION <u>GEARS Committee Voting Delgate</u> |
| _____ |

| BACKGROUND OR PAST COUNCIL ACTION |
|---|
| The election for the suburban Ramsey County representative on this committee is July 21, 2008 from 1:30 p.m. until 3:30 p.m. Each city must designate a delegate to vote for the representative. Attached is additional information on the GEARS Committee. |

| OPTIONS |
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| STAFF RECOMMENDATION |
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| COUNCIL ACTION |
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MOTION BY _____

SECOND _____

STAFF ACTION

DAY OF THE ELECTION – Monday, July 21st 2008

8:00 a.m. – 12:00 p.m.

- **Screening Board (SB)** – A screening board will be responsible for screening all applicants who wish to be participating members of the GEARS Committee. The SB will submit **no more** than three candidates from each of the six geographic districts: Anoka, Dakota, North Hennepin, South Hennepin, Ramsey and Washington.
- The Screening Board is made up of mayors of cities with the largest populations from the six designated geographic areas who are not running for the GEARS committee.
 - Anoka – TBA
 - Dakota – Burnsville: Mayor Elizabeth Kautz
 - Hennepin – South: Bloomington: Mayor Gene Winsted & North: Brooklyn Center Tim Willson
 - Ramsey – Maplewood: Mayor Diana Longrie
 - Washington – Cottage Grove: Mayor Sandra Shiely

12:00 – 1:30 – Lunch (additional screening time if necessary and SB deliberation)

(Transition from the League Building to the Capitol)

2:00 – 3:00 p.m.

- **Election of Gears Members** – All elected officials will report to room 123 of the State Capitol. There will be a brief welcome and introduction followed by all cities breaking up into groups by counties.
 - Room 107 - Ramsey County City Delegation
 - Room 112 – Dakota County City Delegation
 - Room 15 – Anoka County City Delegation
 - Room 123 – North and South Hennepin County City Delegation
 - Room 318 – Washington County City Delegation
- **City Deliberation** – The chosen candidates will be introduced and allowed to give a brief introduction and rationale for his/her appointment. A brief Q & A session will be moderated by staff, with a secret written ballot process to follow.
- **Who is Allowed to VOTE** –
 - Each city in attendance will have one vote –
 - Example: Each City in Anoka County will have one vote and be voting for the Anoka County Representative on the GEARS Committee in room 15 of the Capitol.
 - The city must name its delegate voter on the RSVP card

The candidate who receives the most votes in each geographic district wins.

Contact Information
Sarah Erickson
651-215-4003
sarah@amm145.org
June 20, 2008



June 19, 2008

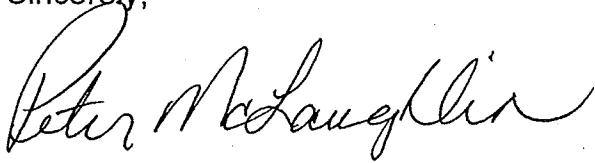
Page Two

The CTIB is looking for candidates for the GEARS committee who have a regional, long-term vision for the metropolitan area, experience in public service, an interest in transportation particularly transit, a commitment to the process and a track record of participation in other metropolitan or statewide organizations

Attached is a copy of the law governing the GEARS committee, an outline of the anticipated time commitment for GEARS participants, a list defining eligible expenditures for the quarter-cent sales tax and a letter from the Department of Revenue outlining projected revenues.

Thank you for your participation and commitment and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Peter McLaughlin". The signature is written in black ink and is positioned above the typed name.

Peter McLaughlin, Chair
Counties Transit Improvement Board

Attachment

Counties Transit Improvement Board

A Joint Powers Board of the Counties of Anoka, Dakota, Hennepin, Ramsey and Washington

June 19, 2008

The Honorable Jan Callison, President
Metro Cities
145 University Avenue West
Saint Paul, MN 55103

Dear Mayor Callison:

On behalf of the Counties Transit Improvement Board (CTIB), I am writing to request that the Association of Metro Municipalities hold, as soon as practical, the election of the city representatives to the CTIB's Grant Evaluation and Ranking System (GEARS) committee.

As you may be aware Anoka, Dakota, Hennepin, Ramsey and Washington Counties have created the CTIB in order to administer the new quarter-cent sales tax for transitway development in the five counties. We are very excited about this new dedicated source of revenue and the system of transitways it will build which will allow us to better serve the residents and businesses of the five-county area. We appreciated the city's support for the transportation bill this year and welcome the participation of the cities in the evaluation process.

We believe the new law acknowledges the important role of local elected officials in identifying needs and implementing these critical transit projects. The GEARS committee will consist of five county commissioners appointed by the county boards, eight city officials and the chair of the Metropolitan Council Transportation Committee. The GEARS committee will be responsible for ranking and evaluating eligible transit projects for funding by the CTIB.

It is CTIB's intent to act quickly to meet certain urgent funding needs. We anticipate that the CTIB will solicit its first round of grant applications later this summer. This first solicitation will be a streamlined and limited process, in order to address the critical concerns. It is our hope that GEARS will be established within the next month and be ready to start work with us later this fall with this exciting new process. It is our plan to hold a workshop in mid-August to fully brief GEARS committee members on roles, responsibilities and the 2008 grant process.

It is important for you to know that the CTIB has only met twice and is working hard to address the issues arising in the development of a new organization charged with such an important responsibility. At this point, we have more questions than we have answers. We will work to keep you informed as we progress. We would appreciate a report on your elections at the next meeting of the CTIB on July 24th.

Timeline and Time Commitment of GEARS Committee Members



Proposed Process for the 2008 Grant Solicitation and Award Process: because of the limited amount of time left in the 2008 calendar year and some immediate funding needs, a shorter and more selective process will take place with the proceeds of the quarter cent sales tax.

The CTIB will initially be proposing grant applications be limited to five categories for the 2008 grant round.

- 1) Met Council – legislatively required \$30,783,000
- 2) For operating assistance in qualified transitways
- 3) For construction funds to complete elements of transitways being constructed in 08-09
- 4) For financial commitments for a project moving into final design as a part of the FTA New Starts process.
- 5) Applications from member counties pursuant to Art. VII, Item H, of the Joint Powers Agreement.

2009 Grant Process and Beyond: At this point a timeline or schedule of meetings has not been set by the CTIB. However, staff is anticipating anywhere from ten to twelve meetings a year, with more of those taking place when the GEARS committee is doing its evaluation and rankings. It is thought the meetings will take place during the day and will be staffed by CTIB staff with the location yet to be determined.

Contact Information

Sarah Erickson
651-215-4003

sarah@amm145.org

June 20, 2008

RULES for the ELECTION PROCESS

HF 2800 (Chapter 152) – Cities in participating counties are guaranteed at least one vote on the GEARS committee per county and one additional vote for every 400,000 people.

Population numbers: We will be using population estimates calculated by the Metropolitan Council under M.S. 477A.011, Subd. 3.

Anoka: 328,614 – 1 City Rep on the GEARS Committee

Dakota: 391,613 – 1 City Rep on the GEARS Committee

Washington: 228,103 – 1 City Rep on the GEARS Committee

Ramsey: 515,059 – 2 City Reps on the GEARS Committee

St. Paul: 286,620

Suburban: 228,439

Hennepin: 1,152,508 - 3 City Reps on the GEARS Committee

Minneapolis: 387,970

*Suburban North: 370,359

*Suburban South: 391,256

Eight City Seats Total:

Minneapolis and St. Paul will have standing appointments as one of the Hennepin and Ramsey County GEARS Committee representatives.

The cities of Minneapolis and St Paul will not participate in the elections process, but will instead appoint a representative from their respective cities.

Rationale: St. Paul has half the population in Ramsey County and Minneapolis has one third the population in Hennepin County.

Voting Procedure for Six Remaining Seats:

- **Each city will be allowed one vote.** The city must designate its delegate on the attached RSVP form.
- Voting will be done on written secret ballot.

*Roughly dividing by: Hwy 12/ 394

Contact Information

Sarah Erickson

651-215-4003

sarah@amm145.org

June 9, 2008

| ACTION REQUESTED | LAUDERDALE COUNCIL |
|----------------------------|--|
| Consent _____ | MEETING DATE <u>July 8, 2008</u> |
| Special _____ | ITEM NUMBER <u>Playground Improvements</u> |
| Public Hearing _____ | STAFF INITIAL <u>Jim</u> |
| Report _____ | APPROVED BY ADMINISTRATOR _____ |
| Discussion/Action <u>X</u> | |
| Resolution _____ | |
| Work session _____ | |

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The council asked that the PCIC come away from their next meeting with a recommendation on playground improvements. The PCIC meets the day before the council meeting. Thus, further information will not be available until the council meeting.

The PCIC will be given options to choose from such as replacing all equipment, addition or expansion of the area, or replacement of individual pieces of equipment. Cost estimates will most likely not be available yet.

OPTIONS:

STAFF RECOMMENDATION:
Discuss and provide further direction.

COUNCIL ACTION:

| ACTION REQUESTED | LAUDERDALE COUNCIL |
|----------------------------|--|
| Consent _____ | MEETING DATE <u>July 8, 2008</u> |
| Special _____ | ITEM NUMBER <u>Playground Improvements</u> |
| Public Hearing _____ | STAFF INITIAL <u>Jim</u> |
| Report _____ | APPROVED BY ADMINISTRATOR _____ |
| Discussion/Action <u>X</u> | |
| Resolution _____ | |
| Work session _____ | |

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The PCIC made the following recommendation for at last night's meeting:

- Remove the existing swings and monkey bars;
- Add three new pieces including a whirly twirly or sky runner, a climbing wall, and a single zip slide;
- Add a new eight piece swing set at the site of the sand volleyball court;
- Extend the concrete border around the expansion area;
- Review condition of large play structure in three years (2011) and consider replacement plan.

My estimated costs for 2009 improvements is \$34,000. This figure includes the following breakdown:

- \$24,687 Playground Equipment
- \$ 4,937 Installation
- \$ 4,376 Excavation, Fill, and Border for Expansion Area

I would estimate \$50,000 for potential replacement of the large play structure in 2012.

OPTIONS:

STAFF RECOMMENDATION:

Budget for recommended playground improvements for 2009 and include replacement of the large play structure in the draft capital improvements plan for 2012.

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

| TYPE OF REQUEST | |
|---------------------|-------------------------------------|
| Consent | <input type="checkbox"/> |
| Discussion / Action | <input checked="" type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Work session | <input type="checkbox"/> |

| |
|---|
| MEETING DATE <u>July 8, 2008</u> |
| AGENDA NUMBER <u>9D</u> |
| DESCRIPTION <u>Fulham/Lake Alley Paving Request</u> |
| |

| BACKGROUND OR PAST COUNCIL ACTION |
|--|
| <p>Joanne O'Shea, 1831 Fulham Street, asked staff whether the paved portion of the alley behind her home could be extended as the area gets rutted by service vehicles. (Her letter is attached.) As paving the portion behind her home would run the pavement to the middle of the Lake Street owner's property, we asked Mrs. O'Shea if she knew whether the neighbors were agreeable to this. She spoke to them and they were interested in seeing the City pave it to where it was vacated. This would also allow the residents of 1837 Fulham to build a garage off the alley if they chose to and help public works with snow plowing.</p> <p>Public works asked the contractor that fixed the City Hall parking lot for a quote. He quoted an 11' x 90' alley extension at \$3,800. The Street Improvement Fund currently has \$457,805.26, so money would be available.</p> <p>Pictures of the alley are attached.</p> |

| OPTIONS |
|--|
| <ol style="list-style-type: none">1. Authorize staff to work with the homeowners on paving the area at a price not to exceed \$3,800.00.2. Ask staff to bring quotes from other contractors to the next meeting for consideration.3. Ask the residents to attend the next meeting should the Council have further questions.4. Deny the request or add it to the CIP for another year's budget. |

| STAFF RECOMMENDATION |
|---|
| Authorize staff to work with the homeowners on the alley paving at a cost not to exceed \$3,800.00. |

| COUNCIL ACTION |
|----------------|
| |

MOTION BY _____

SECOND _____

STAFF ACTION

City of Lauderdale,

This is regarding the alley behind our house on Fulham st. It was blacktopped to the middle of our property. We would like the blacktop to go to the end of our property, just past the utility pole. When people drive on it. Like utility trucks and snow plowing trucks, we have deep ruts and we try and mow and it is very hard to keep it looking nice. We have taken the liberty of mowing it to keep it looking good even though it is not our property. We would like to see it finished. Thank you,

Al & Joanne O'Shea
1831 Fulham St
Lauderdale

Concerning the ally. —

Is it OK to Blacktop
to where it has been
vacated.

Has Amos 1837 Fulham St.

One Bear 1834 Lake St.

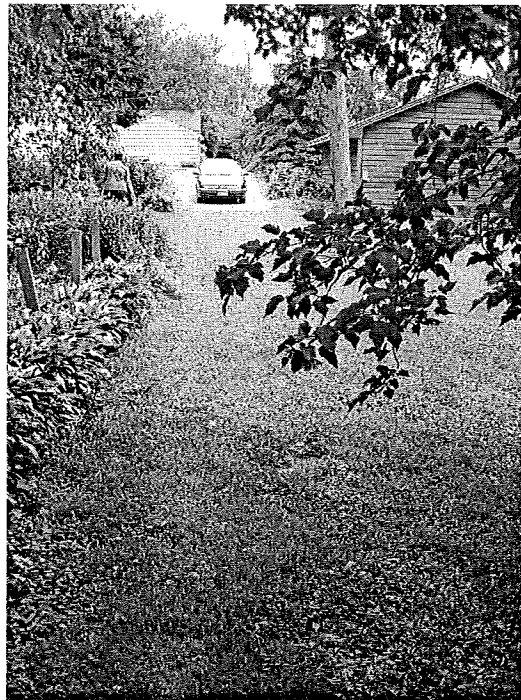
LAUDERDALE COUNCIL ACTION FORM



Vacated portion starts at the fence.



Fulham/Lake alley facing north.



Fulham/Lake alley facing south.

AFFORDABLE ASPHALT

Saint Paul, Minnesota 55117

PATCHING

SNOW PLOWING
AND REMOVAL



SWEEPING

Affordable Does It Best

PROPOSAL SUBMITTED TO:

NAME City of Levee/Levee DATE 7-3-08
 STREET 891 Walnut
 CITY _____ PHONE: 631-0300
 STATE Mn

*Alley job between St
 approx 11' x 90'
 dig out level + grade base as needed
 2 1/2" Mat Rolled 2 inch*

Total \$3,800.00


Authorized Signature *[Signature]*

Authorized Signature _____

NOTE: This proposal may be withdrawn by us if not accepted within _____ days.

LAUDERDALE COUNCIL ACTION FORM

| TYPE OF REQUEST | |
|-----------------|-------------------------------------|
| Consent | <input type="checkbox"/> |
| Action | <input checked="" type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Work session | <input type="checkbox"/> |

| |
|--|
| MEETING DATE <u>Tuesday, July 8, 2008</u> |
| AGENDA NUMBER <u>9 - E</u> |
| DESCRIPTION <u>Reimbursement request</u> |
|  |

| BACKGROUND OR PAST COUNCIL ACTION |
|--|
| <p>A resident is requesting reimbursement for removal of a boulevard tree. The resident states the tree was a 30-year-old maple she planted and it was completely dead. She contacted the city several weeks after the tree was removed and asked about a new boulevard tree and possible reimbursement for her costs.</p> <p>The resident paid \$1,013 for the removal of the tree and stump.</p> |

| OPTIONS |
|--|
| <ol style="list-style-type: none">1. Provide reimbursement2. Partial reimbursement3. No reimbursement4. New tree5. No new tree |

| STAFF RECOMMENDATION |
|---|
| Staff recommends no reimbursement for the removal of the tree. Staff further recommends not planting a new boulevard tree. See attached memorandum for rationale. |

| COUNCIL ACTION |
|----------------|
| |

MOTION BY _____

SECOND _____

STAFF ACTION

Memo

To: Council
From: Brian W. Heck, City Administrator
CC: Staff
Date: July 2, 2008
Re: Reimbursement for Boulevard Tree Removal

The resident at 1583 Fulham contacted city hall to request reimbursement for the removal of a 30-year-old Maple tree and planting of a new tree.

I told the resident I would prepare an agenda item with her request for the council (see attached).

After speaking to staff and reviewing the information, I don't recommend reimbursing her for the tree and stump removal or for the planting of a new tree. I listed the reason for the recommendations below.

1. The resident did not contact city hall about the dead tree in the boulevard so we could not assess its disposition or level of hazard.
2. The company the resident used to remove the tree is not licensed to do business in Lauderdale.
3. The estimated cost for the City's contractor is approximately \$300.00. The resident paid \$1,013.
4. Other residents have removed boulevard trees without notifying the city and no reimbursement was provided.
5. Removal of trees or other planting on city property, including the boulevard, without first notifying the city, is a violation of city ordinance.
6. The city does not have a boulevard tree replacement program.
7. There are issues of ongoing maintenance and care for boulevard trees.
8. There is the issue of space available for boulevard trees so that they do not interfere with city utilities.

6/17/08

Mr. Brian Heck
City of Lauderdale
1891 Walnut St.
Lauderdale, MN. 55113

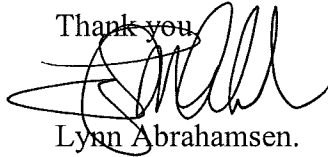
Dear Mr. Heck,

I recently lost my 30 year old maple tree. I had planted it as a boulevard tree when I moved into my house in Lauderdale. I am not sure why I planted it, as opposed to the city.

I paid to have the tree removed, as it was totally dead and I was worried it would pose a danger given the strong spring storms we have been experiencing. After talking to my neighbors, I realized that I could have asked the city to take care of this as the city manages the boulevard property.

Please note the enclosed copy of the receipt for the tree and stump removal from June 2nd. I would appreciate consideration for payment for this service as well as provision for a new tree and planting on this boulevard.

Thank you,

A handwritten signature in black ink, appearing to read "Lynn Abrahamsen". The signature is stylized and cursive, with a large initial "L".

Lynn Abrahamsen.

O: 612-873-2352

H: 651-646-6985



Lone Oak Tree Service, Inc.

615 Kimball St. NE, Fridley, MN 55432

612.251.9314



Customer:

1593 Fulham
St. Paul

Paid

Return this top portion with payment Amt Pd \$


Lone Oak Tree Service Billing Statement

| Date | Description of Services | Amount |
|--------|---------------------------------------|-----------------------------|
| 6-2-04 | Remove dead maple as proposed | 1013.17 850.00 |
| | we'll send stump guy THANK YOU! | 63.17 |
| | | Total Due 1013.17 |

*Please note: we are not set up for 30 day billing and request payment upon completion of services.
Thank You*

Memo

To: City Council
From: Brian W. Heck, City Administrator
CC: Staff
Date: July 2, 2008
Re: 2009, Revised 2008 Park Improvement Budget



The City Council asked for additional information during the last council meeting regarding the current and projected Park Improvement Fund balance. Staff provided this information as part of the June 27 Friday Report.

The council narrowed down some of the items for improvements to the park at the June 24 meeting. These items included playground improvements, warming house improvements and an off leash dog enclosure.

The Park Improvement Fund has ample reserves to move forward with an off leash dog enclosure this year and still have funds available for playground improvements in 2009, should this be the direction the Council wishes to take.

The impact of installing the dog enclosure is approximately \$10,000. Our estimates indicate this will leave approximately \$52,000 in the fund for playground improvements. Keep in mind this number includes estimates on accrued interest and estimated transfers from the General Fund, which may not come to fruition.

Staff recommends the Council authorize the installation of the off leash dog area in 2008 to ensure best pricing. Waiting until 2009 will result in a higher cost. Furthermore, the PCIC can then focus on recommending a good solution and plan for the playground equipment improvements and other improvements the Council identifies.

Memo

To: Council
From: Brian W. Heck, City Administrator
CC: Staff
Date: July 1, 2008
Re: Park Priorities

Below are the items from the council memorandum on Potential Park and open space improvements. I left out the play ground as this is being work in to the 2009 budget and the dog park which might be worked in to this year's projects.

- Paths and walkways – Continuing improvements and access to other open spaces in the community has long been a goal of the Council.
 - Walsh Lake – develop a path along the western edge of the City's property from Ryan Avenue to Pleasant Street. Path can be simple gravel path and the area between the path and the lake preserved as a natural buffer. A path such as this will also assist in separating public from private property.
 - lone / Walnut – there is an existing curb cut at the end of Walnut. Suggestions have been made to install a woodchip or gravel path along the western edge of this property leading to the open area. The path would be next to the sound wall and ROW Fence.
 - Fulham Street – Residents have inquired about the possibility of a walking path on the east side of Fulham Street between Roselawn and Larpenteur. A path along this segment of road would connect an existing path
- lone and Walnut area – The PCIC and Council suggested several ideas for use of this area including an adult exercise park, lawn bowling, etc. With the pending Mn/DOT ROW fence, the western boundary and access to TH280 will be cut off making the area safer for some active use, potentially a skate/bike park.
- Fence along Roselawn parking lot - Staff discussed a potential safety issue and a possible solution to mitigate the situation. The new tennis and basketball courts have increased the use of the facilities, especially on the weekends. To prevent users from crossing through the archery range from the Roselawn Avenue parking area, staff suggested a fence running east and west between the parking area and the archery area. Staff estimates the cost at approximately \$3,500.

- Additional Picnic Shelter – The Council and the PCIC discussed in the original long-range park improvement program the addition of a picnic shelter. The current shelter is reserved every weekend in the summer, and on occasion, there are two reservations for the same day. Staff did not develop cost estimates for this project.
- New, expanded or improved warming house - Another item discussed as part of the original park plan was the development of a new or expanded warming house facility. Suggestions ranged from a larger multi-use facility with kitchen and community space for year-round use to a simple expansion and upgrade to the existing warming house.
- Parking areas – With more use of the park by the larger community, parking is becoming an issue. Consideration should be given to expanding one or both parking areas to accommodate the use. Providing additional parking also minimizes the amount of parking on residential streets around the park.
- Skate / bike area – A couple years ago, some younger residents approached the Council with a request to establish an area for bikes, skateboards, and roller blades. The group proposed a paved area with various ramps, jumps, and rails. The Council asked the PCIC to consider this request as part of the over all park plan.
- Nature Area Improvements – The Council discussed and considered possible improvements to the Nature area including improving the stairs leading from the Rose hill Town homes to the nature area, adding foot bridges and more “formal” paths around the area including an improved gravel path along the old trolley line. Other discussion was to keep it as it is, a “natural area” without improvements. The Council should decide how to deal with this area; keep it “natural” or provide for some general improvements to facilitate residents who walk and use the area.

1
2
3

Memo

To: City Council
From: Brian W. Heck, City Administrator
Date: July 1, 2008
Re: Financial FYI

I included information on the May financials and failed to provide the spreadsheet. Attached is the May 2008 month end financial report.

2008 MONTHLY BUDGET ANALYSIS

May 2008

42% of Year

GENERAL FUND SUMMARY

| | 2007 ACTUAL | 2008 ADOPTED BUDGET | 2008 YEAR TO DATE | 2008 PROJECTED | Percent Year to Date | Percent Projected to Budget |
|---------------------------------------|------------------|---------------------------|-------------------------|-------------------|----------------------------|-----------------------------------|
| REVENUES | | | | | | |
| Property Taxes | 445,983 | 551,634 | 1,948 | 529,575 | 0.35% | 96.00% |
| State Aide | 396,907 | 464,431 | - | 460,400 | 0.00% | 99.13% |
| Permits and Licenses | 24,735 | 20,040 | 5,609 | 16,850 | 27.99% | 84.08% |
| Fines and Fees | 34,130 | 33,500 | 15,858 | 34,800 | 47.34% | 103.88% |
| Other Revenue | 37,468 | 23,500 | 11,048 | 26,100 | 47.01% | 111.06% |
| TOTAL REVENUE | 939,223 | 1,093,105 | 34,463 | 1,067,725 | 3.15% | 97.68% |
| EXPENDITURES | | | | | | |
| Legislative | 21,341 | 24,164 | 6,702 | 22,355 | 27.74% | 92.51% |
| Administration | 183,173 | 230,157 | 98,796 | 225,600 | 42.93% | 98.02% |
| Elections | 15,371 | 11,335 | 3,531 | 11,000 | 31.15% | 97.04% |
| Public Safety | 288,458 | 597,575 | 263,173 | 604,825 | 44.04% | 101.21% |
| Police | 255,288 | 551,575 | 235,399 | 560,575 | 42.68% | 101.63% |
| Fire | 21,246 | 32,000 | 22,669 | 30,750 | 70.84% | 96.09% |
| Prosecution | 11,925 | 15,000 | 5,105 | 13,500 | 34.03% | 90.00% |
| Public Works | 69,600 | 99,782 | 40,549 | 94,793 | 40.64% | 95.00% |
| Planning and Inspections | 34,153 | 33,790 | 10,887 | 30,500 | 32.22% | 90.26% |
| Parks and Recreation | 55,072 | 76,642 | 32,049 | 75,875 | 41.82% | 99.00% |
| Transfers | 176,256 | 14,660 | - | - | 0.00% | 0.00% |
| Contingency | - | 5,000 | - | - | 0.00% | 0.00% |
| TOTAL EXPENDITURES | 843,424 | 1,093,105 | 455,687 | 1,064,948 | 41.69% | 97.42% |
| OVER/(UNDER) BUDGET | (95,799) | - | 421,225 | (2,777) | | |
| OTHER FUNDS | | | | | | |
| REVENUE | | | | | | |
| 201 Community Events Fund | 4,120 | 3,000 | 813 | 3,400 | 27.09% | 113.33% |
| 202 Cable T.V. Fund | 20,789 | 19,800 | 5,640 | 20,284 | 28.48% | 102.44% |
| 203 Recycling Fund | 40,824 | 38,725 | 5,763 | 39,638 | 14.88% | 102.36% |
| 301 TIF Debt Service Fund | 76,950 | - | - | - | | |
| 302 2000 Imp Debt Fund | 87,274 | 56,739 | 4,035 | 24,123 | 7.11% | 42.52% |
| 303 2002 Imp Debt Fund | 88,542 | 50,650 | 4,839 | 29,000 | 9.55% | 57.26% |
| 304 2003 Imp Debt Fund | 146,008 | 56,470 | 8,031 | 39,000 | 14.22% | 69.06% |
| 401 Street Improvement Fund | 30,626 | 10,000 | 8,380 | 46,150 | 83.80% | 461.50% |
| 402 General Capital Impr. Fund | 17,101 | 4,000 | 2,850 | 7,325 | 71.26% | 183.13% |
| 403 Storm Water Impr. Fund | 62,446 | 10,000 | 5,540 | 57,750 | 55.40% | 577.50% |
| 404 Park Improvement Fund | 18,541 | 1,500 | 1,328 | 2,400 | 88.56% | 160.00% |
| 405 TIF Project Fund | 83,422 | 159,000 | 7,898 | 150,720 | 4.97% | 94.79% |
| 407 Sewer Improvement Fund | 3,780 | 7,500 | 5,573 | 5,000 | 74.30% | 66.67% |
| 601 Sewer Utility Fund | 230,898 | 228,000 | 77,147 | 248,683 | 33.84% | 109.07% |
| 602 Storm Sewer Utility Fund | 230,898 | 47,500 | 15,493 | 248,683 | 32.62% | 523.54% |
| Total revenue before transfers | 1,142,219 | 692,884 | 153,328 | 922,156 | 22.13% | 133.09% |
| Operating Transfers | - | - | - | - | 0.00% | 0.00% |

| | 2007 ACTUAL | 2008 ADOPTED BUDGET | 2008 YEAR TO DATE | 2008 PROJECTED | Percent Year to Date | Percent Projected to Budget |
|---|------------------|---------------------------|-------------------------|-------------------|----------------------------|-----------------------------------|
| EXPENDITURES | | | | | | |
| 201 Community Events Fund | 3,371 | 3,075 | 1,200 | 3,260 | 39.03% | 106.02% |
| 202 Cable T.V. Fund | 23,484 | 17,375 | 9,823 | 19,650 | 56.53% | 113.09% |
| 203 Recycling Fund | 29,829 | 33,934 | 8,689 | 27,500 | 25.60% | 81.04% |
| 301 TIF Debt Service Fund | - | - | - | - | | |
| 302 2000 Imp Debt Fund | 121,793 | 122,433 | 109,954 | 122,433 | 89.81% | 100.00% |
| 303 2002 Imp Debt Fund | 153,294 | 150,609 | 134,030 | 150,609 | 88.99% | 100.00% |
| 304 2003 Imp Debt Fund | 127,606 | 118,961 | 107,662 | 118,961 | 90.50% | 100.00% |
| 401 Street Improvement Fund | 40,764 | 65,500 | 4,185 | 58,500 | 6.39% | 89.31% |
| 402 General Capital Impr. Fund | 37,509 | - | - | - | 0.00% | 0.00% |
| 403 Storm Water Impr. Fund | 39,891 | 11,000 | 10,316 | 21,500 | 93.78% | 195.45% |
| 404 Park Improvement Fund | 101,009 | 90,000 | 9,535 | 88,550 | 10.59% | 98.39% |
| 405 TIF Project Fund | 664 | 300,000 | - | 75,000 | 0.00% | 25.00% |
| 407 Sewer Improvement Fund | - | - | - | - | | |
| 601 Sewer Utility Fund | 213,300 | 189,822 | 74,353 | 186,100 | 39.17% | 98.04% |
| 602 Storm Sewer Utility Fund | - | 44,470 | 12,587 | 37,800 | 28.30% | 85.00% |
| Total before operating transfers | 892,516 | 1,147,179 | 482,333 | 909,863 | 42.05% | 79.31% |
| Less Operating Transfers | - | - | - | - | 0.00% | 0.00% |
| TOTAL EXPENDITURES | 892,516 | 1,147,179 | 482,333 | 909,863 | 42.05% | 79.31% |
| OVER/UNDER BUDGET | (249,703) | 454,295 | 329,005 | (12,293) | 72.42% | -2.71% |
| TOTAL BUDGET REVENUE | 2,081,443 | 1,785,989 | 187,790 | 1,989,881 | 10.51% | 111.42% |
| TOTAL BUDGET EXPENDITURES | 1,735,940 | 2,240,284 | 938,020 | 1,974,811 | 41.87% | 88.15% |

| | | | | | |
|--|----------------|----------------|-----------------|----------------|---------------|
| | 454,295 | 750,230 | (15,070) | 165.14% | -3.32% |
|--|----------------|----------------|-----------------|----------------|---------------|

| | | | Projected |
|--------------------------------|------------------|------------------|------------------|
| Fund Balances | | | |
| General Fund | 567,644 | 48,260 | 525,022 |
| 201 Community Events Fund | 5,537 | 4,020 | 4,000 |
| 202 Cable T.V. Fund | 40,645 | 33,669 | 33,055 |
| 203 Recycling Fund | 37,754 | 47,578 | 42,969 |
| 302 2000 Imp Debt Fund | 235,065 | 109,729 | 184,781 |
| 303 2002 Imp Debt Fund | 438,776 | 262,366 | 366,209 |
| 304 2003 Imp Debt Fund | 473,824 | 376,680 | 441,448 |
| 401 Street Improvement Fund | 355,890 | 457,805 | 397,091 |
| 402 General Capital Impr. Fund | 170,308 | 171,831 | 162,058 |
| 403 Storm Water Impr. Fund | 184,251 | 189,025 | 187,564 |
| 404 Park Improvement Fund | 44,059 | 115,637 | 56,065 |
| 405 TIF Project Fund | 448,582 | 476,106 | 389,654 |
| 407 Sewer Improvement Fund | 87,183 | 335,953 | 328,732 |
| 601 Sewer Utility Fund | 341,837 | 127,115 | 112,908 |
| 602 Storm Sewer Utility Fund | - | 2,905 | 112,908 |
| TOTAL | 3,431,355 | 2,758,678 | 3,344,464 |

