

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**TUESDAY, JUNE 24, 2008**  
**7:30 P.M. CITY HALL**  
**1891 WALNUT STREET**

1. ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVALS
  - a. Minutes of the June 10, 2008, City Council Meeting.
  - b. Claims totaling \$30,416.15.
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL.
5. CONSENT
6. SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS
7. PUBLIC HEARINGS Public hearings are conducted so that the public affected by a proposal can have input in to the decision.
8. REPORTS
  - a. Sound Wall
  - b. Park Projects
  - c. Music under the trees
  - d. 1953 Carl – front yard request
  - e. Debt Service Funding
9. DISCUSSION / ACTION
  - a. Facilitator Moderator
  - b. City Administrator Resignation and discussion on replacement
10. ITEMS REMOVED FROM THE CONSENT AGENDA
11. ADDITIONAL ITEMS
12. SET AGENDA FOR NEXT MEETING
  - a. Comprehensive Plan Comments
  - b. 2009 Budget
13. WORK SESSION
  - a. Larpeur Avenue
  - b. Priorities 2009 and Beyond.
14. ADJOURN

Tuesday, June 10, 2008

Mayor Dains called the meeting to order at 7:34 p.m.

Council members present: Lara Mac Lean, Denise Hawkinson, Karen Doherty, Clay Christensen, and Mayor Jeff Dains.

Mayor Dains asked for any additions, deletions, or changes to the meeting agenda. Heck requested the addition of two items; permission for a large group to use the City park and a report on Music under the Trees scheduled for Monday, June 16.

Council member Hawkinson moved to approve the agenda as amended. Council member Mac Lean seconded the motion and it carried.

Council member Mac Lean moved approval of the May 27, 2008, City Council meeting minutes. Council member Hawkinson seconded the motion and it carried.

Council member Christensen moved approval of the claims totaling \$79,750.10. Council member Doherty provided the second and the motion carried.

Mayor Dains asked if members of the public wished to address the council. Mr. Lambert addressed the Council with a concern regarding the waste left behind 1819 Eustis Street. He did not think it was right for the City to clean up the mess. He said the clean up is the responsibility of the owner. Mr. Lambert then addressed an issue with the duplex to his north, 1811-1813 Eustis. He listed several problems associated with the property. Mr. Lambert next raised the issue of the boulevard at 1801 Eustis along Spring Street. He wants the City to compel the owner to repair the boulevard.

Council member Christensen moved the Consent Agenda accepting the PCIC minutes, PCIC appointments, Park use application, and lighting policy. Council member Mac Lean seconded the motion and it carried.

Heck provided an update on the issue of street markings. He is in the process of working out an arrangement with Roseville staff, but he has not heard back from the County regarding the striping of county roads.

Heck said he spoke to Midwest Government Advisors, Global Synergy Group, and the League of Minnesota Cities. He said the League will provide services and information on general governance issues for the Council at no cost. MGA will provide the service for \$500 and GSG \$250. Heck commended the Council work with the League on this issue. The council directed staff to arrange a date with LMC to assist the Council and staff.

Bownik provided information regarding Music under the Trees.

Bownik provided information on the history of the tile floor in the social room and the entry/hallway. He indicated the information he has does not include the waxing and sealing. He recommended the city council accept the low quote for the work.

**Council member Christensen moved to accept the quote by ABM Janitorial Services to strip, wax and seal the social room, entryway and hallway areas for a cost of \$694.23. Hawkinson seconded the motion and it carried.**

Mayor Dains introduced the issue involving 1953 Carl Street. Heck provided additional background and stated staff met with Bob Alsop, city attorney, to discuss issues the Council raised at the May 27 Council meeting.

Mr. Alsop outlined the basic discussion. He said the City's responsibility it to restore the area disturbed in a manner that reasonably meets the condition of the area before construction. In this case, the city met this condition with the application of sod. Mr. Alsop then referred to the memorandum provided at the May 27 meeting and stated any of the options listed will meet the standard. He indicated another alternative is some type of low maintenance ground cover material. As for ongoing maintenance, he said the city has no obligation for ongoing maintenance once the restoration is complete.

Doherty asked about the need for a liability waiver. Mr. Alsop stated that would not be necessary as the city is meeting its obligation to restore the area. Christensen asked about a signed statement accepting the work as complete. Mr. Alsop indicated this type of document is fine.

**Council member Mac Lean moved to direct staff to contact Mr. and Ms. Schultz to discuss an offer of settlement and report back to the council. Council member Hawkinson seconded the motion and it carried with all members voting yes.**

The Council considered agenda items for the June 24, 2008, Council meeting. Items include Larpenaur Avenue, Music under the Trees follow-up, park fencing update, seal-coating update, hockey rink update, 2009 – 2010 goals and priorities, dog park quotes, sound wall update, facilitator update and 1953 Carl update.

Mayor Dains closed the meeting at 8:00 p.m. to discuss pending litigation against the city. The Council returned to open session at 8:26 p.m.

Heck stated the Council allocated \$30,000 to complete a feasibility study for the reconstruction of Eustis Street. Heck wanted to know if the Council wished to move forward

with the project. Consensus of the Council is to move forward with the study and they directed staff to start the process.

Butkowski asked the council if they would like to have a formal thank you for those who worked on the comprehensive plan. She indicated the council hosted a small reception to kick off the process and wanted to know if they were interested in doing a similar event to mark the conclusion of the process. The consensus of the council was to provide the participants with certificates of appreciation and a small reception at the meeting where the Council will consider the plan for adoption.

Bownik presented the recommendation of the PCIC for a dog exercise area. He outlined the PCIC recommendation and went on to list the decisions the council needed to consider, which relates to the dimensions and year of installation.

Jean Blat, Leslie Krantz, and Dan Murphy were present to provide their observations on the issue. The group proposed an alternative to the Council. Their idea is to make the park 60' at the north and a straight 160' on the west. The east portion would follow the ridge line 160'. The south line becomes 106'.

After additional discussion, the council directed staff to obtain quotes for the two layouts, to provide a listing of other park projects under consideration, to consult with public works on maintenance of the proposed areas, and budget information.

Heck presented the preliminary budget for 2009 based on current information. He indicated the council has not yet established priorities for 2009 and identification of these priorities could have an impact on the total budget; however, may not have an impact on the levy.

The council discussed several issues regarding the budget particularly the debt service funds, Eustis Street, and ongoing park improvements. Council directed staff to bring back additional information on the debt service and the funds that can support the debt service.

**Council member Christensen moved to adjourn the meeting. Council member Doherty seconded the motion and the meeting adjourned at 9:42 p.m.**

Respectfully submitted,

Brian W. Heck  
City Administrator

**CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL**

**June 24, 2008 City Council Meeting**

Payroll	
06/13/08 Payroll: Direct Deposit # 500564-5005568	\$7,123.68
06/13/08 Payroll: Payroll Liabilities, e-payments 265E-267E	\$6,118.65
Vendor Claims	
06/24/08 Claims: Check #s 19226-19242	\$17,173.82

**Subtotal of Claims From Above**

**\$30,416.15**

<b>Total Claims for Approval</b>	<b>\$30,416.15</b>
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CITY OF LAUDERDALE

Payments

Current Period: JUNE 2008

Batch Name 061308pypoll Payment Computer Dollar Amt \$6,118.65 Posted

Refer 303 ICMA RETIREMENT TRUST - 457 CK# 000265E 6/13/2008

Cash Payment G 101-21705 ICMA RETIREMENT 6/13/08 payroll \$2,022.68

Transaction Date 6/12/2008 Due 0 NORTH STAR CHEC 10100

Total \$2,022.68

Refer 304 NORTH STAR BANK, CHECKING S CK# 000266E 6/13/2008

Cash Payment G 101-21703 FICA WITHHOLDING. 6/13/08 payroll taxes \$1,836.92

Transaction Date 6/12/2008 Due 0 NORTH STAR CHEC 10100

Cash Payment G 101-21701 FEDERAL TAXES 6/13/08 payroll taxes \$817.36

Refer 305 PERA CK# 000267E 6/13/2008

Cash Payment G 101-21704 PERA 6/13/08 payroll \$1,441.69

Transaction Date 6/12/2008 Due 0 NORTH STAR CHEC 10100

Total \$1,441.69

Refer 10100 NORTH STAR CHECKING

Transaction Date 6/12/2008 Due 0 NORTH STAR CHEC 10100

Total \$6,118.65

Pre-Written Checks \$6,118.65

Checks to be Generated by the Computer \$0.00

Total \$6,118.65

Pre-Written Checks	\$6,118.65
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$6,118.65</b>

**\*Check Detail Register©**

**CITY OF LAUDERDALE**

JUNE 2008

Check Amt Invoice Comment

10100 NORTH STAR CHECKING		Paid Chk# 019226 6/24/2008 AFFORDABLE ASPHALT	
E 101-43000-324 ALLEY REPAIR	\$450.00	E 101-43000-328 STREET REPAIR	\$500.00
parking lot & street patching		parking lot & street patching	
Total AFFORDABLE ASPHALT		\$950.00	
Paid Chk# 019227 6/24/2008 AVENET, LLC		Paid Chk# 019228 6/24/2008 BONESTROO, ROSENE, ANDERLIK	
E 202-49500-307 COMPUTER SERVICES	\$111.00	E 101-43000-304 ENGINEERING	\$451.25
3q08 web hosting		E 404-48404-304 ENGINEERING	\$63.00
Total AVENET, LLC		Total BONESTROO, ROSENE, ANDERLIK	
\$111.00		\$514.25	
Paid Chk# 019229 6/24/2008 CINTAS		Paid Chk# 019230 6/24/2008 CITY OF FALCON HEIGHTS	
E 602-49100-425 CLOTHING	\$32.18	E 101-42100-323 FIRE INSPECTION	\$1,075.00
pw clothing	pw clothing	Total CITY OF FALCON HEIGHTS	
E 601-49000-425 CLOTHING	\$32.18	\$1,075.00	
Total CINTAS		Total CITY OF ROSEVILLE	
\$64.36		\$202.83	
Paid Chk# 019231 6/24/2008 CITY OF ROSEVILLE		Paid Chk# 019232 6/24/2008 EHLERS & ASSOCIATES	
E 101-41200-306 CONSULTING FEES	\$202.83	E 101-48100-306 CONSULTING FEES	\$231.25
6/08 IT services		4/08 LA development project	
Total CITY OF ROSEVILLE		Total EHLERS & ASSOCIATES	
\$202.83		\$231.25	
Paid Chk# 019233 6/24/2008 EUREKA RECYCLING		Paid Chk# 019234 6/24/2008 INFRASTRUCTURE TECHNOLOGIES	
E 203-50000-389 RECYCLING CONTRACTOR	\$1,469.55	E 601-49000-316 SEWER TELEVISION	\$11,017.50
5/08 recycling contract	television sanitary sewer	Total INFRASTRUCTURE TECHNOLOGIES	
Total EUREKA RECYCLING	\$1,469.55	\$11,017.50	
Paid Chk# 019235 6/24/2008 INTEGRA		Paid Chk# 019236 6/24/2008 JIMMYS JOHNNYS INC	
E 101-41200-391 TELEPHONE/PAGERS	\$52.58	E 101-45200-427 PORTA POTTY RENTAL	\$127.44
5/08 fax line	5/16-6/12 park portable resto	Total JIMMYS JOHNNYS INC	
Total INTEGRA	\$52.58	\$127.44	
Paid Chk# 019237 6/24/2008 LILLIE SUBURBAN NEWS			

**\*Check Detail Register®**

**CITY OF LAUDERDALE**

JUNE 2008

Check Amt Invoice Comment

E 101-41200-309 DELIVERY	\$660.00		
Total LILLIE SUBURBAN NEWS	\$660.00		5/08 Roseville Review delivery
<b>NAPA AUTO PARTS</b>			
Paid Chk# 019238 6/24/2008			
E 101-43000-402 CITY TRUCK REPAIR/MAINTEN	\$38.22		
Total NAPA AUTO PARTS	\$38.22		engine oil
<b>OFFICE MAX</b>			
Paid Chk# 019239 6/24/2008			
E 101-41200-201 GENERAL SUPPLIES	\$42.86		
Total OFFICE MAX	\$42.86		pens & labeler
<b>SPRINT PCS</b>			
Paid Chk# 019240 6/24/2008			
E 101-43000-391 TELEPHONE/PAGERS	\$33.45		
E 601-49000-391 TELEPHONE/PAGERS	\$16.72		
E 602-49100-391 TELEPHONE/PAGERS	\$16.72		
Total SPRINT PCS	\$66.89		5/08 pw cell phone 5/08 pw cell phone 5/08 pw cell phone
<b>XCEL ENERGY, PARK &amp; GARAGE</b>			
Paid Chk# 019241 6/24/2008			
E 101-45200-381 ELECTRIC	\$10.71		
E 101-43000-383 GAS UTILITIES	\$30.34		
E 101-45200-383 GAS UTILITIES	\$30.34		
E 101-43000-381 ELECTRIC	\$10.71		
Total XCEL ENERGY, PARK & GARAGE	\$82.10		5/08 park & gas utils 5/08 park & gas utils 5/08 park & gas utils 5/08 park & gas utils
<b>XCEL ENERGY, STREET LIGHTING</b>			
Paid Chk# 019242 6/24/2008			
E 101-43000-381 ELECTRIC	\$467.99		
Total XCEL ENERGY, STREET LIGHTING	\$467.99		5/08 street lighting
<b>10100 NORTH STAR CHECKING</b>			
10100 NORTH STAR CHECKING	\$4,414.97		
202 COMMUNICATIONS	\$111.00		
203 RECYCLING	\$1,469.55		
404 PARK IMPROVEMENT	\$63.00		
601 SEWER UTILITIES	\$11,066.40		
602 STORM SEWER ENTERPRISE FUND	\$48.90		
Total	\$17,173.82		

Fund Summary





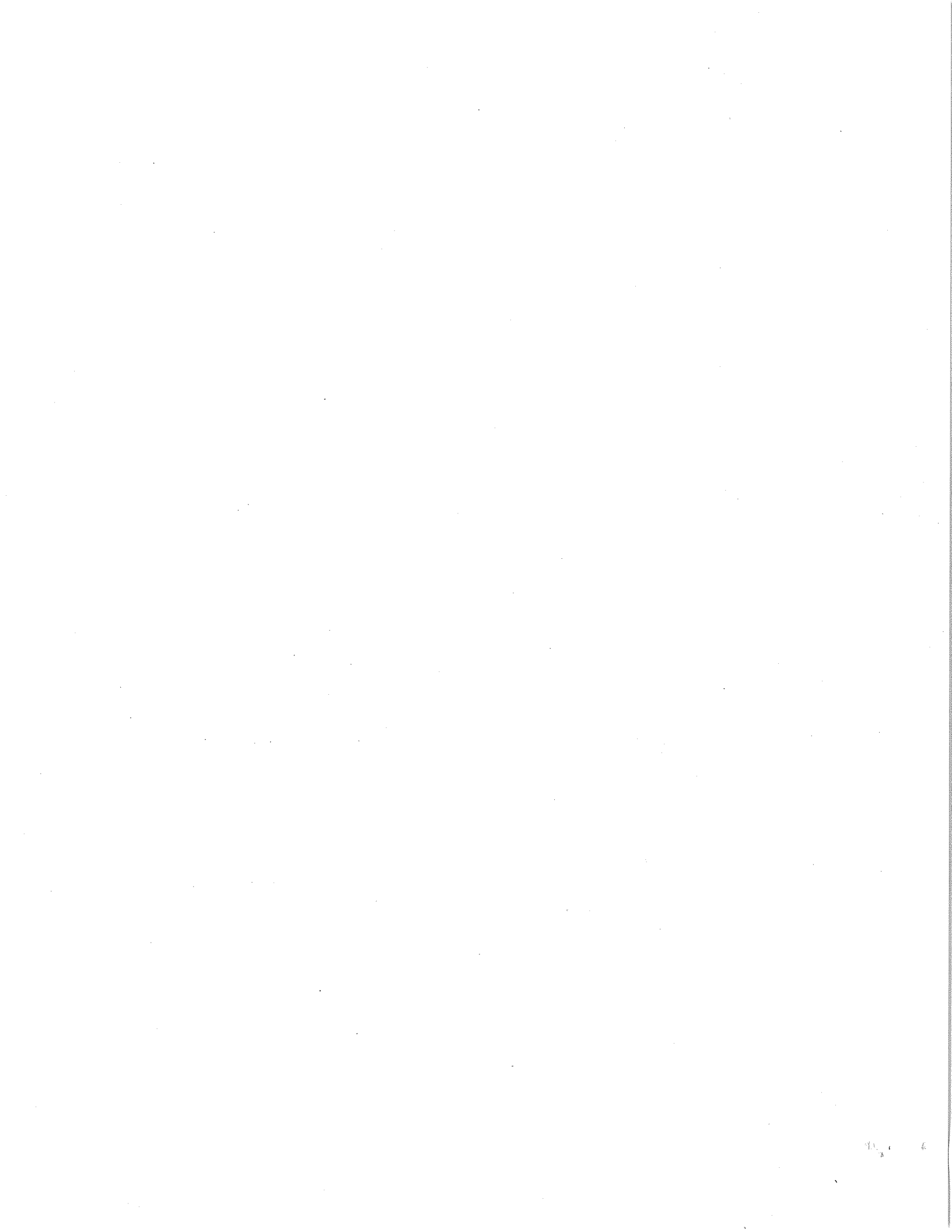
I spoke to Marc Goess on Friday to get an update. The bids are still scheduled for release on June 28 with project construction slated for late July / early August.  
We also talked about the Broadway interchange project and he indicated this is planned to be completed concurrently with the Larpenieur Avenue Bridge project.

**To:** City Council  
**From:** Brian W. Heck, City Administrator  
**Date:** June 20, 2008  
**Re:** Sound Wall



# Memo

**Office of the City Administrator**



# Memo

**To:** City Council  
**From:** Brian W. Heck, City Administrator  
**Date:** June 20, 2008  
**Re:** 1953 Carl Street



I spoke to Mrs. Schultz a few times this past week to discuss planting Crown Vetch on their front yard slope as a means to prevent erosion and minimize maintenance. The City planted Crown Vetch on a slope in the alley behind 1847 Pleasant Street.

Mr. and Mrs. Schultz viewed the plants and do not feel this is the appropriate type of plant for a front yard application. The plant is between 6" and 12" high and is dense. The plant does flower and when it does, the blossoms range in color from pinkish-white to pinkish-purple. I also examined the area and while this plant is excellent for erosion and low maintenance, it appears better suited for roadside or out of the way locations and not for a front yard application.

I will continue to work with Mr. and Mrs. Schultz on alternatives to Crown Vetch.

Principle and Interest Due	\$2,115,260
<b>Total</b>	<b>\$1,676,496</b>
TIF Fund (405)	\$474,354
Street Improvement Fund (401)	\$456,121
2003 Series A Bond Fund (304)	\$375,295
2002 Series A Bond Fund (303)	\$261,401
2000 Series A Bond Fund (302)	\$109,325

Balances in the Debt Service, Street Improvement, and TIF Funds are as follows:


Each year, the Council adopted budgets providing a General Fund transfer to the debt service funds of at least \$140,000. This transfer of funds is in addition to the transfers based on the funds at year-end in excess of 55% of next year's operating expenses. In essence, the City was levying for the debt service, just not calling it a special levy and listing it as such.

For example, the 2002 budget anticipated revenue at \$844,343. Expenditures, not including planned transfers, were \$631,152, a difference of \$213,191. In 2003, the Council adopted a budget with planned revenue at \$872,874 and expenditures less planned transfers of \$640,358 for a difference of \$232,516. The transfers for 2002 and 2003 to the Street Improvement Fund and Bond Funds from the General Fund were \$192,428 in '02 and \$204,392 in '03.

I looked at the budget information from 2000 to present and found the City Council adopted budgets with planned transfers from the General Fund to the Street Improvement fund (401). The transfers from the General Fund were built in to the overall budget based on the difference between the proposed expenditures and revenue.

The Council asked for information on the funding of debt service over the past several years, and in particular, how the funds have been supported without a special levy.

# Memo

**To:** Council  
**From:** Brian W. Heck, City Administrator   
**CC:** Staff  
**Date:** June 19, 2008  
**Re:** Debt Service Funding

I spoke to Kevin Frazell, Membership Services Director for the League of Minnesota Cities about working with the Council and staff. I explained to Mr. Frazell the staffing situation and indicated I plan to discuss the desire to have this type of session even though I am departing. Mr. Frazell is still willing to come out and work with the Council and staff to discuss governance, roles, etc. if that is something the Council still wants to pursue.

# Memo

**To:** City Council

**From:** Brian W. Heck, City Administrator

**Date:** June 20, 2008

**Re:** Facilitator Moderator



**Office of the City  
Administrator**

Please accept this as my official and formal resignation as City Administrator for the City of Lauderdale effective Wednesday, August 6, 2008. I plan to begin my duties with the City of Shorewood on August 18, 2008. One issue facing both Shorewood and Lauderdale is the budget for 2009. I worked out an arrangement with Shorewood, I discussed the concept with Mayor Dains that will allow me to spend some time with Shorewood before I officially begin, and to return to Lauderdale as needed after I start in Shorewood.

I enjoyed my tenure here as the administrator and greatly appreciate the support of staff and Council. The Council accomplished several major projects in the past three years most notably the tennis and basketball courts, the pending hockey rink, and the comprehensive plan.

I recommend the Council appoint Heather Butkowski the acting administrator and after two to three months, appoint her as the next administrator. If for some reason she does not work out, she is allowed to return to her prior position. I have every confidence in Heather and know she can be successful as Administrator for Lauderdale.

Approaching the process in this manner provides several "wins" for Lauderdale and staff. The City saves time and money by not conducting an extensive search and offering advancement to capable and qualified staff is a positive and productive practice. Transition time is shorter and smoother than bringing in a new individual. Heather meets the qualifications, has the institutional knowledge, understands the issues, and most importantly, she has a good rapport with the City Council, staff, and residents.

I discussed this with Heather and she is agreeable to the arrangement as well.



# Memo

**To:** City Council  
**From:** Brian W. Heck, City Administrator  
**CC:** Staff  
**Date:** June 20, 2008  
**Re:** Resignation

4. Assemble the properties through future options (i.e. first right of refusal). In this situation, the City establishes agreements to acquire the property from the owner at some future.
3. Seek qualified and interested developers to work with the City and property owners to redevelop the area. The challenge might be finding a developer experienced in redeveloping this type of site and who is able to develop it in a profitable manner for the developer and the community. The upside is the Council can exert some influence on the development such that it is in line with the community vision.
2. Work with CorVal (NewMech) to redevelop their site as well as the property along Larpeur Avenue. NewMech brings approximately six more acres to the table and this provides a more attractive package. Although there is a letter stating the company still plans to relocate and develop or sell the site by December 31, 2009, there appears to be no movement in that direction at this time.
1. Allow the private market to dictate the development. The risks with this option are a development where the only control is based on current zoning, a development that is not in line with the vision of the community, or there is no market interest and the property remains as it currently sits. The upside is little to no financial risk on the part of the city.

During our discussion, Stacie and I attempted to develop various options for the City Council to consider from passive approaches to approaches that are more aggressive to push redevelopment of this area. These options below are listed from least risk to most risk.

The Council met with business owners and others to discuss options over the past couple of years. The Council met with NewMech, the business directly to the south of this site, regarding their stated intention to leave and redevelop their existing site as well as the property along Larpeur. Thus far, these discussions and plans have not produced any meaningful results.

I met with Stacie on Thursday afternoon to discuss the issue of redevelopment along the southwest frontage of Larpeur Avenue. The site consists of four individual parcels that equate to approximately 1.5 acres. Structures sit on three of the parcels, one vacant and two occupied with existing businesses.

# Memo

To: City Council

From: Brian W. Heck, City Administrator

CC: Staff

Date: June 19, 2008

Re: Larpeur Avenue Redevelopment Options





date for the purpose of redevelopment. The property stays on the tax roll while the City seeks a qualified developer.

5. Begin to assemble the property along the south side of Larpenneur Avenue through negotiations with the owners and the use of City funds. This option is high risk, high cost, and takes current taxable property off the tax roll. There is no guarantee the city could effectively market the site. On the positive side, the City would own and control what happens on the site.

Strictly based on the Council's past discussions and on concerns raised in the past, the best way to proceed is to solicit feedback and interest from developers experienced with this type of site, and at the same time, talk to the property owners about the possibility of a future purchase option. This option balances the need to minimize risk, allows the City to move at its own pace to develop a good project, includes the business owners in the process, and provides a guarantee of property assembly for a developer.

- Paths and walkways – Continuing improvements and access to other open spaces in the community has long been a goal of the Council. The Council discussed several options that included a pathway along or through the Walsh Lake area from Ryan Avenue to Pleasant Street and connecting to the path at the north end of the
- Dog exercise / play area – The Council created a small play area in the hockey rink as a demonstration project for the summer of 2007 after some dog owners requested an area to allow their dogs to go off leash. With the paving of the hockey rink this year, the dog owners and users are requesting the Council consider a permanent dog play area in the park. The Council is currently considering the establishment of this amenity and a cost for the fencing is dependent on size. Based on recent commercial fence quotes, staff estimates the cost at approximately \$12,000.
- Playground improvements / expansion – The Council debated improvements to the playground during the 2008 budget discussions and directed the PCIC to develop a plan and cost estimates for the 2009 budget. The play structure is approximately 14 years old. A bridge recently broke and staff completed repairs. Other equipment in the playground area is older. The 2008 budgetary estimate provided to Council was \$55,000 for a new play structure.

**Projects, Programs and Policy Issues**

The City Council faces many requests for programs and services. These constituencies all compete for a share of the budget. Some of these requests affect the General Fund, and therefore the Levy, while others affect Special Revenue funds.

While difficult and potentially unsavory, the City Council needs to establish what projects and programs to fund and in what year to budget the project or program. Through the prioritization process, the Council begins to establish a long-range budget plan and can establish sound financial policies to fund future projects and programs.

Staff developed a list of projects, programs and policy issues for discussion and included a bit of history on each item. Where feasible and known, staff included cost estimates. The last part of this memorandum outlines the current fund balances and sources of revenue that supports the funds. Items are not listed in any particular order.

# Memo



**To:** City Council

**From:** Brian W. Heck, City Administrator

**CC:** Staff

**Date:** June 19, 2008

**Re:** Priorities 2009 and beyond

park. The Council also discussed the possibility of a walking path on Fulham from Roselawn Avenue to Larpenieur Avenue. The proposed location is the east side of Fulham. I talked to Justin Miller, Falcon Heights City Administrator, about the possibility of a joint effort and he seemed receptive to the idea.

- lone and Walnut area – Several ideas have been suggested for use of this area including an adult exercise park, lawn bowling, etc. With the pending Mn/DOT ROW fence, the western boundary and access to TH280 will be cut off making the area safer for some active use, potentially a skate/bike park.

- Fence along Roselawn parking lot - Staff discussed a potential safety issue and a possible solution to mitigate the situation. The new tennis and basketball courts have increased the use of the facilities, especially on the weekends. To prevent users from crossing through the archery range from the Roselawn Avenue parking area, staff suggested a fence running east and west between the parking area and the archery area. Staff estimates the cost at approximately \$3,500.

- Additional Picnic Shelter – The Council and the PCIC discussed in the original long-range park improvement program the addition of a picnic shelter. The current shelter is reserved every weekend in the summer, and on occasion, there are two reservations for the same day. Staff did not develop cost estimates for this project.

- New or expanded warming house - Another item discussed as part of the original park plan was the development of a new or expanded warming house facility. Suggestions ranged from a larger multi-use facility with kitchen and community space for year-round use to a simple expansion and upgrade to the existing warming house.

- Parking areas – With more use of the park by the larger community, parking is becoming an issue. Consideration should be given to expanding one or both parking areas to accommodate the use. Providing additional parking also minimizes the amount of parking on residential streets around the park.

- Skate / bike area – A couple years ago, some younger residents approached the Council with a request to establish an area for bikes, skateboards, and roller blades. The group proposed a paved area with various ramps, jumps, and rails. The Council asked the PCIC to consider this request as part of the over all park plan.

- Eustis Street Improvements – This has long been an item on the Council's list of goals. The Council budgeted \$30,000 to conduct a feasibility study and authorized staff to begin the process. Total reconstruction of Eustis from Roselawn to Como could exceed \$1,000,000.

- Larpenieur Avenue redevelopment – The southern block between Eustis and TH280 consists of four individual parcels and has been the subject of redevelopment discussions for the past two and a half years. The NewMech site has also been discussed as part of a larger project; however, NewMech continues to vacillate on the topic of redeveloping or just improving their site. Recently, discussion of Larpenieur Avenue included the northwest corner and the northeast corner. The Council continues to evaluate and discuss how assertive the City should be in the redevelopment of this area.

- Street lighting – The new Larpenieur Avenue Bridge is designed to accommodate street lighting and the Council considered a few lighting options for the bridge that

The Park Improvement Fund balance at the end of April was \$116,546. The 2008 budget projects \$90,000 in expenditures for the hockey rink project and the border fence on the south boundary line. The anticipated fund balance at the end of 2008 is \$26,546. Based on prior year's transfers and interest, staff estimates revenue of \$70,000 for a total estimated fund balance for 2009 of \$76,000.

Revenue for park improvements comes from investment interest and transfers from the General Fund. Funds from the General Fund are based on 50% of the fund balance in excess of 45% of next year's operating costs. The transfer at the end of 2007 was just over \$79,000.

Staff summarized park funding and estimated balances for the end of 2008 since most of the projects concern the park.

**Funding**

• Codification – Lauderdale last codified the ordinances in 1986. The Council added and amended ordinances several times since then and undertaking a re-codification process is advisable. A re-codification project in the next couple of years also coincides with the necessity to update the zoning ordinance to comply with the recently completed comprehensive plan.

• Copier – The existing copier is approximately 10 years old and becomes testy when asked to produce large copy jobs like council packets or Friday reports. Staff discussed the potential of acquiring a multi-function machine that will copy, scan/image, and serve as a printer. Staff also discussed the possibility of the machine producing documents in color and serving as a total document management system for the City.

• Laser-fiche – This is a technology available to the City through its cooperative agreement with Roseville. This technology allows the city to scan existing documents and store it electronically for easy retrieval and indexing. It is my understanding current electronic documents can be transferred to the system without the scanning process. The City can make these documents and the historical information to the public via the internet. This can be helpful in retaining information accessible to the city is required to maintain forever and could result in less need for additional physical storage space.

• Council Chamber improvements – The Council recently discussed the possibility of upgrading the technology in the Council chambers to improve the broadcasting of meetings and to provide a more efficient way to give presentations. This discussion led the Council to the possibility of remodeling / redesigning the chambers i.e. new desks, chairs, etc.

would eventually carry on down Larpenour Avenue should redevelopment of the area take place. Street lighting on the bridge is a City responsibility in initial cost and installation as well as ongoing maintenance. Street lighting along Larpenour would also be a City expense. The cost for one light unit is approximately \$1,300 depending on the type of lighting unit i.e. sodium, LED, etc. Some companies provide for a complete package of sale, installation, and maintenance.

COUNCIL ACTION:

STAFF RECOMMENDATION:

OPTIONS:

Enclosure(s): RFQ and quotes from companies.

See attached memo.

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

APPROVED BY ADMINISTRATOR

STAFF INITIAL Jim

ITEM NUMBER RFQ Dog Park Fencing

MEETING DATE June 24, 2008

LAUDERDALE COUNCIL

ACTION REQUESTED

Consent

Special

Public Hearing

Report

Discussion/Action

Resolution

Work session

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DATE: June 24, 2008  
 TO: Mayor and Council  
 FROM: Jim Bownik  
 RE: RFQ Dog Park Fencing



**BACKGROUND**

I contacted 3 companies for quotes on fencing per the attached RFQ. I asked them to provide quotes for the two design options discussed. Design #1 is what the PCIC had recommended. Design #2 is what the dog contingent proposed. The companies were asked to provide costs for residential and commercial grade fencing. Here is a summary of the quotes:

DESIGN #1 (PCIC)	Keller	Century	Midwest
Residential	N/A	N/A	\$10,234.22
Light Commercial	\$10,260.00	\$11,870.00	\$8,786.45
Commercial	\$11,740.00	\$13,730.00	N/A

DESIGN #2 (Dog Contingent)	Keller	Century	Midwest
Residential	N/A	N/A	\$10,978.22
Light Commercial	\$10,900.00	\$13,915.00	\$9,431.60
Commercial	\$12,170.00	\$15,895.00	N/A

**RESIDENTIAL VS. COMMERCIAL GRADE FENCING**

Commercial grade fencing would be better suited to the type of use. It is stronger and better quality, so it will last longer and look better. The line posts can also be air driven instead of using concrete footings. Two of the contractors refused to submit a quote for residential. The contractor that provided a quote for residential highly recommends against it. Staff agrees with this assessment.

There is very little difference between light commercial and commercial. They both look the same. The light commercial would have the same size wire fabric. The difference with light commercial is that the posts are lighter. But they are still strong enough to be air driven.

**DESIGN #1 VS. DESIGN #2**

Public works was asked whether Design #2 would make mowing difficult. Dave said mowing would be more difficult, but not impossible.

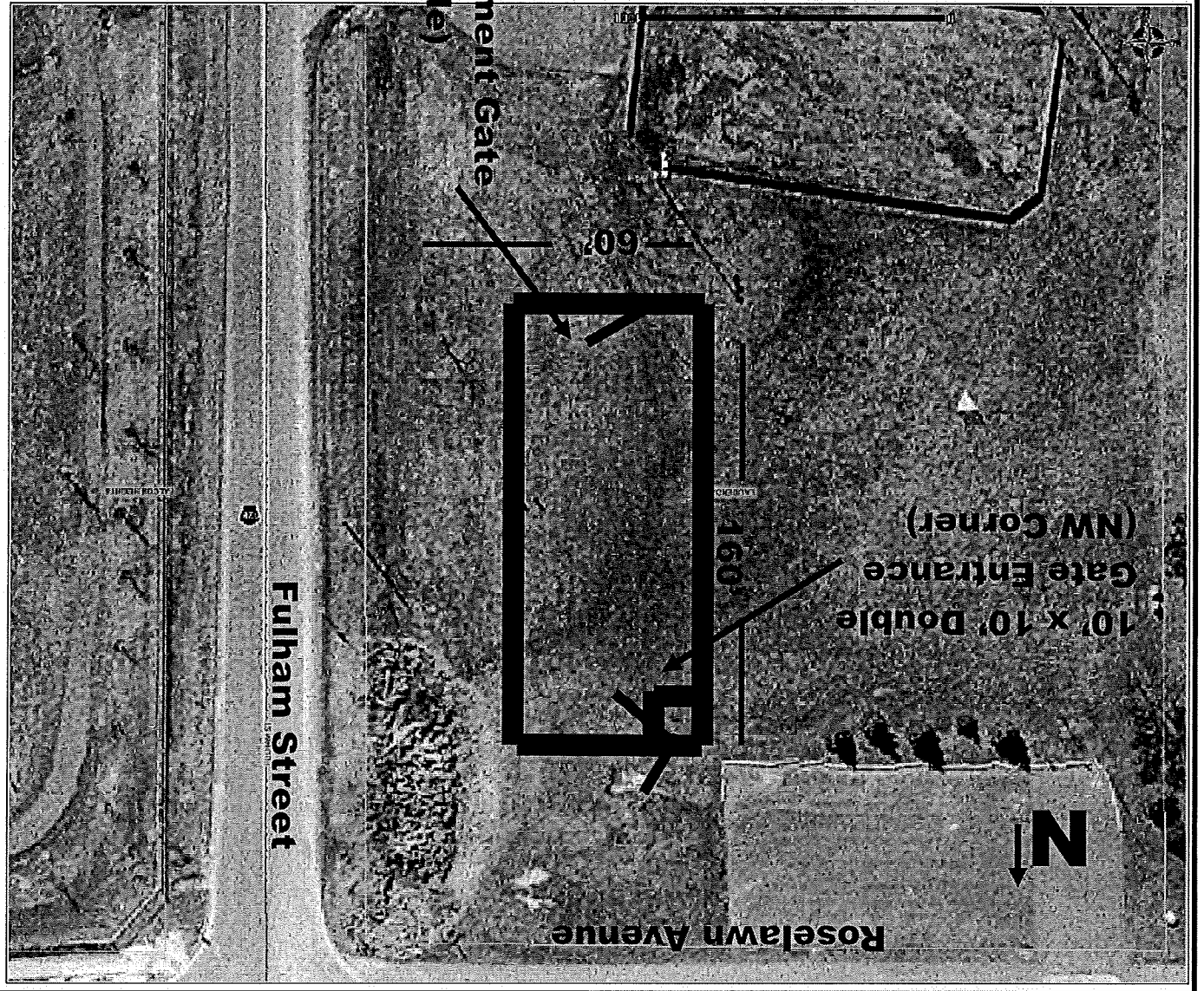
**PLANNING AND BUDGETING**

Attached is the current Draft Capital Improvement Plan. The Council will need to decide if this is a project for this year or some other year. The quotes submitted are valid for 15-20 days.

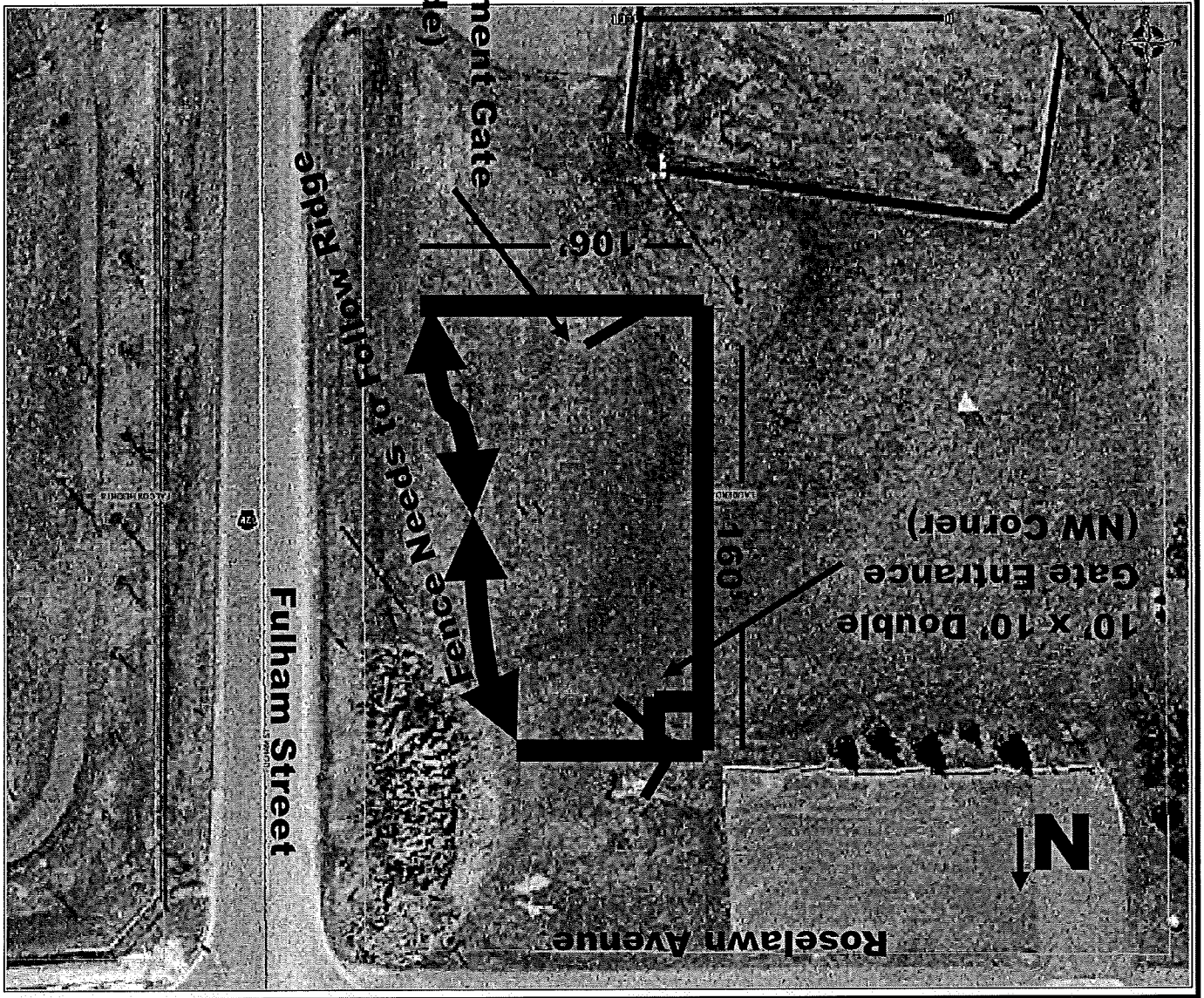
**COUNCIL ACTION REQUESTED**

1) Consider approving Midwest Fence quote for Light Commercial Fencing for Design #2.

**Design #1**



**Design #2**





LAUDERDALE CAPITAL IMPROVEMENT PLAN 2008 TO 2017	DESCRIPTION OF PROJECT / IMPROVEMENT	COST	TOTAL
YEAR	AREA		
2008	Community Park	Hockey rink improvements & pave gravel trail	\$ 74,000
2008	Community Park	Install fencing on south property line, landscaping	\$ 26,160
2008	Community Park	Fencing for dog park area	\$ 12,000
2008	Community Park	Add pea gravel to playground	\$ 1,000
2008	Walsh Lake	Add 2 garbage containers (1 for each parking lot)	\$ 1,000
2008	Walsh Lake	Install signage on west and south property lines indicating park boundary	\$ 250
2008	Walsh Lake	Allow growth of vegetative buffer of 16.5' from shoreline [ord. 8-4-8(h)5]	\$ -
2008	Walsh Lake	Work w/ 4-H or scout troops to build/install bird houses	\$ -
2008	Nature Area	Work w/ 4-H or scout troops to build/install bird houses	\$ -
2008	Surface Water Mgmt Plan	Illicit Discharge Detection and Elimination Ordinance	\$ 2,000
2008	Surface Water Mgmt Plan	Site Erosion Control Ordinance	\$ 3,000
2008	Surface Water Mgmt Plan	Storm Water Management Ordinance	\$ 3,000
2008	Surface Water Mgmt Plan	Public Education and Outreach Program	\$ 5,000
2008	Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2008 ESTIMATED TOTAL</b>			<b>\$ 147,410</b>
2009	Community Park	Replace/add playground equipment	\$ 40,000
2009	Community Park	Add pea gravel to playground	\$ 1,000
2009	Community Park	Upgrade shelter electrical	\$ 4,000
2009	Walnut/lone	"Lauderdale Picnic Area" signage at lone, create woodchip path	\$ 10,000
2009	City Hall	also - add benches &/or picnic table, eastwest fence between public/private property	\$ 1,000
2009	City Hall	Install 3 tub sink in kitchen	\$ 10,000
2009	City Hall	Replace copier and fax	\$ 14,000
2009	City Hall	Council Chambers Technology Upgrades	\$ 35,000
2009	Dump Truck	Replace dump truck & plow	\$ 20,000
2009	Tractor	Replace diesel John Deere tractor & mower	\$ 1,000
2009	Surface Water Mgmt Plan	Complete Staff Training	\$ 5,000
2009	Surface Water Mgmt Plan	Public Education and Outreach Program	\$ 20,000
2009	Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ -
<b>2009 ESTIMATED TOTAL</b>			<b>\$ 161,000</b>
2010	Community Park	Permanent bathrooms	\$ 40,000
2010	Nature Area	Grade trolley path, reconstruct stairs & footbridge, riprap for erosion	\$ 25,000
2010	Eustis St (north)	Reconstruct street & utilities	\$ 500,000
2010	Surface Water Mgmt Plan	Wetland Inventory and Assessment	\$ 2,000
2010	Surface Water Mgmt Plan	Impaired Waters Report	\$ 8,000
2010	Surface Water Mgmt Plan	Review and Update City Code	\$ 3,000
2010	Surface Water Mgmt Plan	Public Education and Outreach Program	\$ 5,000
2010	Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2010 ESTIMATED TOTAL</b>			<b>\$ 603,000</b>

2011 Walsh Lake	Walking path Ryan to Pleasant	\$ 20,000
2011 Walsh Lake	Purchase aesthetically pleasing bench for end of Pleasant	\$ 1,000
2011 Eustis St (south)	Reconstruct street & utilities	\$ 350,000
2011 Surface Water Mgmt Plan	Eustis Street Storm Sewer Improvements	\$ 20,000
2011 Surface Water Mgmt Plan	Reduce Walsh Lake Flood Risk	\$ 5,000
2011 Surface Water Mgmt Plan	Public Education and Outreach Program	\$ 20,000
2011 Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2011 ESTIMATED TOTAL</b>		<b>\$ 416,000</b>

2012 Community Park	Construct park shelter #2	\$ 22,000
2012 Community Park	Refurbish park shelter #1	\$ 10,000
2012 City Hall	Replace ballot tabulator	\$ 10,000
2012 Surface Water Mgmt Plan	Seminary Pond Ravine Stabilization	\$ 80,000
2012 Surface Water Mgmt Plan	Public Education and Outreach Program	\$ 5,000
2012 Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2012 ESTIMATED TOTAL</b>		<b>\$ 147,000</b>

2013 Community Park	Tennis courts - crack-seal & color-coat surface	\$ 7,500
2013 Community Park	Hockey rink- crack sealing and seal coating	\$ 1,000
2013 Seal Coating	All city streets	\$ 110,000
2013 Roselawn Ave	Mill & overlay	\$ 200,000
2013 Fulham St (north)	Reconstruct w/ curb & gutter	\$ 200,000
2013 Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2013 ESTIMATED TOTAL</b>		<b>\$ 538,500</b>

2014 Community Park	Add 2 more recycling containers	\$ 1,000
2014 Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2014 ESTIMATED TOTAL</b>		<b>\$ 21,000</b>

2015 Pick-up Truck	Replace pick-up truck & plow	\$ 29,000
2015 Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2015 ESTIMATED TOTAL</b>		<b>\$ 49,000</b>

2016 Community Park	Replace roof of warming house	\$ 10,000
2016 PW Garage	Replace roof of garage	\$ 10,000
2016 Mower	Replace John Deere mower	\$ 30,000
2016 Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2016 ESTIMATED TOTAL</b>		<b>\$ 70,000</b>

2017 Community Park	Community building w/meeting room, kitchen, restrooms, park shelter	\$ 875,000
2017 Alleys	Convert non-vacated dead end alleys to through alleys	\$ 132,000
2017 Surface Water Mgmt Plan	Sanitary Infiltration/Inflow Program	\$ 20,000
<b>2017 ESTIMATED TOTAL</b>		<b>\$ 1,027,000</b>

**10 YEAR PLAN ESTIMATED TOTAL \$ 3,179,910**