

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 1

August 18, 2008

Mayor Dains called the special meeting to order at 5:35 p.m.

Councilors present: Clay Christensen, Denise Hawkinson, Lara Mac Lean, and Mayor Jeff Dains.
Councilor absent: Karen Doherty.

Staff present: Heather Butkowski, Acting City Administrator.

Mayor Dains asked for any additions, deletions, or changes to the meeting agenda. Mayor Dains added Day in the Park follow up.

Councilor Christensen moved to approve the agenda and councilor Hawkinson seconded the motion and it carried.

The meeting was called to discuss the need for temporary staff in light of the Deputy Clerk filling the role of the Acting City Administrator. City staff researched the use of a temp agency to fill the role and posted notice on the League of Minnesota Cities clerks' listserv. The City received one candidate with government experience. The Acting City Administrator informed the Council that she requested \$25 per hour compared to the \$28-30 per hour for a candidate from the temp agency as the position does not include benefits. As she is also a student, she is interested in the flexible part-time work schedule. Staff anticipates she will work no less than 20 hours per week but will likely average 30 hours. The position is temporary through November 30, 2008. Staff recommended offering Coleen Callahan the position contingent upon successful completion of background and reference checks.

Councilor Christensen moved to offer Colleen Callahan the temporary deputy clerk position upon successful completion of background and reference checks. Councilor Mac Lean seconded the motion and it carried.

Mayor Dains spoke to the variety of Lauderdale and non-Lauderdale residents that attended the event. The Councilors discussed how to get more volunteers actively engaged in helping out at city events. This will be a topic for brainstorming at a future meeting.

Councilor Hawkinson moved to adjourn the meeting. Councilor Mac Lean seconded the motion and the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Heather Butkowski
Acting City Administrator