

LAUDERDALE CITY COUNCIL MEETING AGENDA
TUESDAY, FEBRUARY 10, 2009
7:30 P.M. CITY HALL
1891 WALNUT STREET

FILE

1. ROLL CALL

2. APPROVAL OF THE AGENDA

3. APPROVALS

- a. Minutes of the January 27, 2009, City Council Meeting.
- b. Claims totaling \$76,543.89.

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL

5. CONSENT

- a. PIC Appointment – Roxanne Grove
- b. Network Switch Replacement and Wireless Access Point
- c. 2008 Investment Report

6. SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS

7. PUBLIC HEARINGS Public hearings are conducted so that the public affected by a proposal can have input in to the decision.

8. REPORTS

- a. TH280 Bridge Project

9. DISCUSSION / ACTION

- a. Eustus Street Feasibility Study Presentation
- b. 2009 Fee Schedule – Resolution 021009A
- c. City Council Work Comp Coverage – Resolution 021009B
- d. Light Maintenance Agreement with City of St. Paul
- e. Lauderdale – Falcon Heights Fun Run
- f. XCEL Request to Move Distribution Lines
- g. Roseville Sanitary Sewer Connection Request

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADDITIONAL ITEMS

12. SET AGENDA FOR NEXT MEETING

- a. Crosswalks and Traffic Controls
- b. Presentation by Police Chief John Ohl
- c. Presentation by City Attorney Katrina Joseph

13. WORK SESSION

14. ADJOURN

January 27, 2009

Mayor Dains called the meeting to order at 7:31 p.m.

Councillors present: Lara Mac Lean, Denise Hawkinson, Karen Doherty, Clay Christensen, and Mayor Jeff Dains.

Staff present: Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. A report on the Ramsey County League of Local Governments was added by Councillor Christensen. **Councillor Doherty moved to approve the agenda as amended. Councillor Mac Lean seconded the motion and it passed unanimously.**

Councillor Doherty moved approval of the January 13, 2009, City Council meeting minutes. Councillor Mac Lean seconded the motion and it passed unanimously.

Mayor Dains asked if there were any questions about the claims. Councillor Mac Lean asked about the payment to Lillie Suburban News regarding delivery of the Roseville Review and the payment to Toshiba regarding the copier contract. **Councillor Hawkinson moved approval of the claims totaling \$26,848.81. Councillor Mac Lean seconded the motion and it passed unanimously.**

Mayor Dains asked if members of the public wished to address the Council. No one present wished to address the council.

Mayor Dains asked if councillors wished to remove items from the consent agenda. There being none, **Councillor Christensen moved the consent agenda approving 2009 rental housing and business licenses, 2009 garbage hauler licenses, and attendance at the MCFOA conference. Councillor Mac Lean seconded the motion and it passed unanimously.**

Bownik provided a post-event report on Snow*Commotion. About 60 people attended even though the temperature hovered around zero degrees. He named the winners of the medallion hunt and the sculpture contest, and thanked the volunteers.

Councillor Christensen reported on the Ramsey County League of Local Governments meeting. He said the meeting focused on the governor's budget proposal and how it will affect local governments and services provided. The Mayor mentioned that the city has already reacted by discussing ways to reduce expenses such as deciding to stop paying for

The council discussed the proposed 2009 fee schedule. It was suggested to increase the cigarette licensing to \$200. Staff will revise the fee schedule and bring it back for consideration.

The council discussed the 2009 committee appointments. After much discussion, Councilor Mac Lean moved to adopt the 2009 committee appointments. Councilor Hawkinson seconded the motion and it passed unanimously.

Bowlik explained to the council staff's suggestions for council chambers technology improvements. Mayor Dains asked staff to present information for potential microphone upgrades at a future meeting. Councilor Christensen moved to approve purchases of equipment by CTV on the city's behalf not to exceed the budgeted \$14,000. Councilor Doherty seconded the motion and it passed unanimously.

The council discussed workers' compensation insurance. The council had questions regarding medical coverage and whether it covered them at city events. Staff will bring back more detail regarding the medical coverage, as well as a resolution to a future meeting.

The Mayor acknowledged the suggested list of agenda items for the next meeting. Mayor Dains explained the city council was moving into the work session. Work sessions are a continuation of the meetings but not aired on community television.

Bowlik presented information on a request by Virginia Matheny, 1974 Walnut Street, to acquire the former lift station site adjacent to her property. The council agreed that the city should order title work for the property as the first step. The next step will be for staff to present the results to the council for further discussions. Councilor Doherty moved to direct staff to order title work for the former lift station site adjacent to 1974 Walnut Street. Councilor Mac Lean seconded the motion and it passed unanimously.

With no further discussion, Councilor Doherty moved to adjourn the meeting. Councilor Mac Lean seconded the motion and it carried. The meeting adjourned at 8:28 p.m.

Respectfully submitted by Jim Bownik, Assistant to the City Administrator.

**CITY OF LAUDERDALE
CLAIMS FOR APPROVAL**

February 10, 2009 City Council Meeting

Payroll	
02/06/09 Payroll: Direct Deposit # 500698-500706	\$7,731.77
02/06/09 Payroll: Payroll Liabilities, e-payments 331E-333E	\$5,474.54
<u>Vendor Claims</u>	
02/10/09: Check #s 19566-19582	\$63,337.58

Total Claims for Approval \$76,543.89

CITY OF LAUDERDALE

Claim Register

020609payr1

FEBRUARY 2009

Claim Type	Claim#	Transaction Date	Transaction Description	Amount
Direct	705 ICMA RETIREMENT TRUST - 457	2/6/2009	Cash Payment G 101-21705 ICMA RETIREMENT	\$1,203.08
			Invoice	
			Total	\$1,203.08
Direct	706 PERA	2/6/2009	Cash Payment G 101-21704 PERA	\$1,385.62
			Invoice	
			Total	\$1,385.62
Direct	707 NORTH STAR BANK CHECKING S	2/6/2009	Cash Payment G 101-21701 FEDERAL TAXES	\$1,041.68
			Invoice	
			Total	\$1,041.68
Direct		2/6/2009	Cash Payment G 101-21703 FICA WITHHOLDING	\$1,844.16
			Invoice	
			Total	\$1,844.16
Direct		2/6/2009	Cash Payment G 101-21703 FICA WITHHOLDING	\$2,885.84
			Invoice	
			Total	\$2,885.84
Direct		2/6/2009	Cash Payment G 101-21703 FICA WITHHOLDING	\$5,474.54
			Invoice	
			Total	\$5,474.54
Pre-Written Checks				\$5,474.54
Checks to be Generated by the Computer				\$0.00
Total				\$5,474.54

CITY OF LAUDERDALE

*Check Detail Register©

FEBRUARY 2009

Check Amt Invoice Comment

10100 NORTH STAR CHECKING			
Paid Chk# 019566	2/10/2009	CINTAS	
E 602-49100-425	CLOTHING	\$16.83	PW Clothing
E 601-49000-425	CLOTHING	\$16.83	PW Clothing
		\$33.66	
Total CINTAS			
Paid Chk# 019567	2/10/2009	CITY OF ROSEVILLE	
E 101-41200-306	CONSULTING FEES	\$453.33	2/09 IT Services
E 101-41200-306	CONSULTING FEES	\$190.00	1/09 IT Services - underbilled
		\$643.33	
Total CITY OF ROSEVILLE			
Paid Chk# 019568	2/10/2009	CITY OF ST ANTHONY	
E 101-42100-319	POLICE CONTRACT	\$48,187.50	2/09 Police Contract
		2144	
		\$48,187.50	
Total CITY OF ST ANTHONY			
Paid Chk# 019569	2/10/2009	GLENWOOD INGLEWOOD	
E 101-41200-208	WATER DELIVERY	\$52.70	1/09 cooler rental & water del
		\$52.70	
Total GLENWOOD INGLEWOOD			
Paid Chk# 019570	2/10/2009	GOVERNMENT TRAINING SERVICE	
E 101-41200-308	TRAINING/CONFERENCES	\$180.00	HB - MCFOA Annual Conference
		16034620	
		\$180.00	
Total GOVERNMENT TRAINING SERVICE			
Paid Chk# 019571	2/10/2009	HINRICHS, DAVID	
E 601-49000-331	TRAVEL EXPENSE	\$59.40	1/09 Mileage sewer seminar
		\$59.40	
Total HINRICHS, DAVID			
Paid Chk# 019572	2/10/2009	HUGHES & COSTELLO	
E 101-42100-355	MISC PRINTING/PROCESS SER	\$418.75	2/09 Legal Services
E 101-42100-305	LEGAL FEES	\$850.00	2/09 Legal Services
		\$1,268.75	
Total HUGHES & COSTELLO			
Paid Chk# 019573	2/10/2009	HUGHES, JOE	
E 601-49000-331	TRAVEL EXPENSE	\$59.40	1/09 Mileage sewer sem.
		\$59.40	
Total HUGHES, JOE			
Paid Chk# 019574	2/10/2009	LILLIE SUBURBAN NEWS	
E 101-41100-352	PUBLIC INFO NOTICES	\$17.85	legal notice - annual schedule
		\$17.85	
Total LILLIE SUBURBAN NEWS			
Paid Chk# 019575	2/10/2009	MET-COUNCIL ENVIRONMENTAL SER.	
E 601-49000-387	WATER TREATMENT SERVICE	\$10,715.82	3/09 Waste Water Services
		891384	
		\$10,715.82	
Total MET-COUNCIL ENVIRONMENTAL SER.			
Paid Chk# 019576	2/10/2009	MINNESOTA CONWAY	
E 101-43000-327	OTHER SERV.-SEWER/NPDES I	\$117.75	09 Annual Inspection of Fire
		379114	
		\$117.75	
Total MINNESOTA CONWAY			
Paid Chk# 019577	2/10/2009	NORTH STAR BANK, PETTY	

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CITY OF LAUDERDALE

FEBRUARY 2009

Check Amt Invoice Comment

E 201-45600-440	MEETING EXPENSES	\$23.00	2/09 PCIC Meeting pizza
E 201-45600-375	WINTER EVENT	\$13.77	Snow Commotion marshmallows
E 201-45600-440	MEETING EXPENSES	\$24.00	1/09 PCIC Meeting pizza
E 201-45600-375	WINTER EVENT	\$25.00	Medallion Hunt Winner Prize
E 101-41200-308	TRAINING/CONFERENCES	\$10.00	HB-Suburban Rate Authority mee
E 201-45600-375	WINTER EVENT	\$25.00	Snow sculpture 1st place prize
E 101-41200-331	TRAVEL EXPENSE	\$3.75	HB-parking - U of M Meeting
E 201-45600-375	WINTER EVENT	\$27.66	Snow sculpture prizes - Blockb
E 101-41200-203	POSTAGE	\$5.32	cert. letter - Bumgardner HOP
E 101-41200-201	GENERAL SUPPLIES	\$33.02	Office materials
E 101-41200-440	MEETING EXPENSES	\$18.58	2 cans of coffee
E 101-41200-203	POSTAGE	\$18.38	certified mail - tax docs
E 101-41200-203	POSTAGE	\$10.64	Certified Letters
E 101-41100-331	TRAVEL EXPENSE	\$3.75	DH-parking - U of M meeting
Total NORTH STAR BANK, PETTY \$241.87			
E 101-43000-212	MOTOR FUELS	\$94.11	1/09 Motor Fuel
E 602-49100-212	MOTOR FUELS	\$20.17	1/09 Motor Fuel
E 601-49000-212	MOTOR FUELS	\$20.17	1/09 Motor Fuel
Total PARK SERVICE \$134.45			
Paid Chk# 019578 2/10/2009 PARK SERVICE			
E 101-42100-442	MISC	\$505.92	EMCOM-00035 1/09 911 Dispatch Services
E 101-41100-352	PUBLIC INFO NOTICES	\$165.87	PRRRV-00039 '09 Truth In Taxation Notice
G 101-21706	HEALTH INSURANCE	\$456.01	RISK-001226 2/09 Insurance
E 101-41200-355	MISC PRINTING/PROCESS SER	\$20.00	RISK-001226 2/09 Insurance
Total RAMSEY COUNTY, PROP REC & REV \$1,147.80			
Paid Chk# 019580 2/10/2009 ST PAUL REGIONAL WATER SERVICE			
E 101-43000-382	WATER	\$15.72	4q08 Water Service - city hall
E 101-45200-382	WATER	\$125.76	4q08 Water Service - warming h
E 601-49000-382	WATER	\$15.72	4q08 Water Service - PW garage
Total ST PAUL REGIONAL WATER SERVICE \$157.20			
Paid Chk# 019581 2/10/2009 US BANK, DEBT SERVICES			
E 302-47200-621	FILE MAINTENANCE CHARGES	\$215.63	2000A bond management contract
Total US BANK, DEBT SERVICES \$215.63			
Paid Chk# 019582 2/10/2009 WASTE MANAGEMENT			
E 101-43000-384	REFUSE DISPOSAL	\$104.47	4865880-0500- 2/09 Waste Pick Up
Total WASTE MANAGEMENT \$104.47			
10100 NORTH STAR CHECKING \$63,337.58			

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CITY OF LAUDERDALE

FEBRUARY 2009

Check Amt Invoice Comment

Fund Summary

10100 NORTH STAR CHECKING	\$52,059.18	101 GENERAL
	\$138.43	201 COMMUNITY EVENTS
	\$215.63	302 '00 ST/UTIL IMP DEBT SERVICE
	\$10,887.34	601 SEWER UTILITIES
	\$37.00	602 STORM SEWER ENTERPRISE FUND
	<u>\$63,337.58</u>	

LAUDERDALE COUNCIL	ACTION REQUESTED
MEETING DATE February 10, 2009 ITEM NUMBER PCIC Appointment STAFF INITIAL Jim APPROVED BY ADMINISTRATOR _____	Consent <input checked="" type="checkbox"/> Special _____ Public Hearing _____ Report _____ Discussion/Action _____ Resolution _____ Work session _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The following applicant has applied for appointment to the committee:

1) Roxanne Grove, 1966 Eustis Street.

Appointment of this individual would bring the number of members to seven including Kathy Lertald, Trygve Hansen, Gretel Keene, Bob Milligan, Kathy Thompson and Donna Yamashita-Berry. The PCIC bylaws state that there shall be at least 5 members.

Roxanne has helped at recent events including Day in the Park, Halloween, and Snow*Commotion.

OPTIONS:

- 1) Appoint Roxanne Grove to the Park & Community Involvement Committee.
- 2) Do not appoint Roxanne Grove to the Park & Community Involvement Committee.

STAFF RECOMMENDATION:

By approving the consent agenda, you are appointing Roxanne Grove to the Park & Community Involvement Committee for a two year term.

COUNCIL ACTION:

PARK & COMMUNITY INVOLVEMENT COMMITTEE APPLICATION

HELP YOUR COMMUNITY AND HAVE FUN DOING IT!

The PCIC is a fun group that plans and helps with community events. They also provide valuable input for parks and open space planning.

The PCIC also helps with other fun things, such as designing the new Lauderdale shirts which are now available at City Hall.

Name Roxanne Grove

Address 1966 East St.

Address _____

Phone #) 657 493 4779 ☎ 612 396 4430

Cell _____

Email roxanne.grove@healthpartners.com

Sign *Roxanne Grove*
Date 1/24/09

LAUDERDALE COUNCIL ACTION FORM

Action Requested	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Public Hearing	<input type="checkbox"/>
Discussion	<input type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Work Session	<input type="checkbox"/>

Meeting Date	February 10, 2009	ITEM NUMBER	SB - Router & WAP
		STAFF INITIAL	
		APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A part of the capital improvement program for 2009 was a new router and wireless access point to be paid out of the Communications (Cable) Fund. This improvement will help with the overall use of the cable system so it is an allowable expense.

The City no longer has a server at City Hall. Our data is stored in Roseville. In order to create this connection our network (computers, phones, and printer) run through a switch. Our switch is no longer a supported product by CISCO due to its age. The primary reason to replace the switch, however, is security. The new switches are able to differentiate our computers from outside computers. This is especially important now that there are data ports in the areas accessible when staff isn't here. With the security features of the new switch, we can also add a wireless access point (WAP) to the building for \$400. That would help immensely during the audit, with election training, and other city functions. It will also allow social room users to have internet access, which is occasionally requested.

- OPTIONS:**
1. Approve purchase of the switch and wireless access point per the attached quote in the amount of \$3,156.19.
 2. Do not approve purchase of the switch and wireless access point.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council approves the purchase of the switch and wireless access point per the attached quote in the amount of \$3,156.19.

COUNCIL ACTION:

PRICE QUOTE

QUOTE ID: 11299

Revision: 1

CUSTOMER ID: 5778

QUOTE EXPIRES: 02/26/2009

PAYMENT TERMS: Net 30 Days

FOB: Port of Origin

Sales Person: Steve Tatge

Phone: (763) 592-5808

Email: Steve.Tatge@cdw.com

ISR: Robin Wiggins

Phone: (763) 592-5913

Email: Robin.Wiggins@cdw.com

7145 Boone Avenue North

Suite 140

Brooklyn Park, MN 55428-1511

763.592.5800

763.535.7428 Fax

Project: Lauderdale

Attention: Terre Heiser

Prepared for: Roseville, City of

2660 Civic Center Dr

Roseville, MN 55113-1815



Qty	Part Number	Description	Customer Discount	List Price	Customer Price	Customer Extended Price
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1	WS-C3560-24PS-S	Catalyst 3560 24 10/100 PoE + 2 SFP + IPB Image	42.5%	3,795.00	2,182.13	2,182.13
1	CAB-AC	Power Cord, 110V	42.5%	-	-	-
1	AIR-LAP1131AG-A-K9	802.11ag LWAPP AP Integrated Antennas FCC Cnfg	42.5%	699.00	401.93	401.93
7	AIR-PWR-CORD-NA	AIR Line Cord North America	42.5%	-	-	-
5	AIR-PWR-A	Pwr Sply In:100-240VAC Out:48VDC 380mA - 1100,1130AG,1200,521	42.5%	-	-	-
7	S113RK9W-12311JX	Cisco 1130 Series IOS WIRELESS LAN LWAPP RECOVERY	42.5%	-	-	-
1	GLC-LH-SM=	GE SFP, LC connector LX/LH transceiver	42.5%	995.00	572.13	572.13

Sub Total: \$ 572.13

Sub Total: \$ 401.93

Sub Total: \$ 2,182.13

Quote Total: \$ 3,156.19

Customer is responsible to pay freight charges. Estimated or actual freight charges are not included in quotes (unless specifically stated). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH BERBEE. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT WWW.CDW.COM. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING BERBEE TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____

Public Hearing _____

Discussion _____

Action _____

Resolution _____

Work Session _____

Meeting Date February 10, 2009

ITEM NUMBER 5C—2008 EOY Investment Report

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR YES

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The attached report and spreadsheet reflects the City's investment activity for 2008. Please let me know if you have any questions.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council recognizes the 2008 Year End Investment Report.

COUNCIL ACTION:

**City of Lauderdale
Fourth Quarter and Year-End Investment Report
February 10, 2009**

The year ended with a pre-audit general fund balance of \$474,155.28 and cash and investments totaling \$3,424,850.99. That is the total of all fund balances including the 601 and 602 sewer enterprise funds. Since the City pools the fund balances for investment purposes, at year end \$2,982,087.91 was invested. \$1,276,208.34 was invested in money market funds and \$1,705,879.57 in certificates of deposit.

The City purchased four CDs in the fourth quarter:

- Fifth Third Bank (OH) at 4.40%;
- Settler's Bank (WI) at 4.35%;
- GMAC (UT) at 4.103%; and
- 1st Financial Bank USA (SD) at 3.85%.

The CD rates were stronger in October when the first three CDs were purchased. The 1st Financial Bank USA CD was purchased in late November. The going rate for a one-year CD by year end was around 3.00%. Now that CD would earn 2.00% interest. The money market funds are doing poorly, as they are largely based on short-term treasury notes. The month by month earnings for the money market accounts follow.

Table 1: Average Money Market Rates: Third and Fourth Quarter 2008

4M Fund	2007	June	July	August	September
4M Plus Fund	4.72%	2.44%	2.41%	2.41%	2.35%
SB Inst. MM	4.39%	2.16%	2.14%	2.18%	2.19%

4M Fund	2007	October	November	December	January '09
4M Plus Fund	4.72%	1.65%	1.08%	0.76%	0.37%
SB Inst. MM	4.39%	2.08%	1.77%	1.36%	0.97%

Our account at Smith Barney has been doing significantly better than that at the 4M Fund, although the City doesn't have as much money invested at Smith Barney. As the 4M Fund purchases short term notes to keep the fund liquid, they are subject to the market whims. Smith Barney is similarly organized but our broker said they made some strategic purchases that were allowing them to outpace the 4M Fund. Due to their above average returns, however, he said the new money flowing in their money market fund was diluting the returns. He called it a double edge sword as they enjoy the new capital but have to invest the new money in less rewarding government securities.

This quarter, the City earned \$33,964.56 from investments compared to \$26,534.58 last quarter. Additionally, the checkbook earned \$564.25. The checkbook interest is deposited into the general fund and is not distributed among the other funds. This brings 2008's investment interest earnings to \$116,433.39, which exceeds the budgeted amount of \$87,125.00.

Table 2 shows how the interest was divided between the funds and compares interest earned to the adopted budget. The funds with the biggest balances get the greatest interest distributions. The TIF fund has the largest balance and continues to grow with the infusion of investment interest.

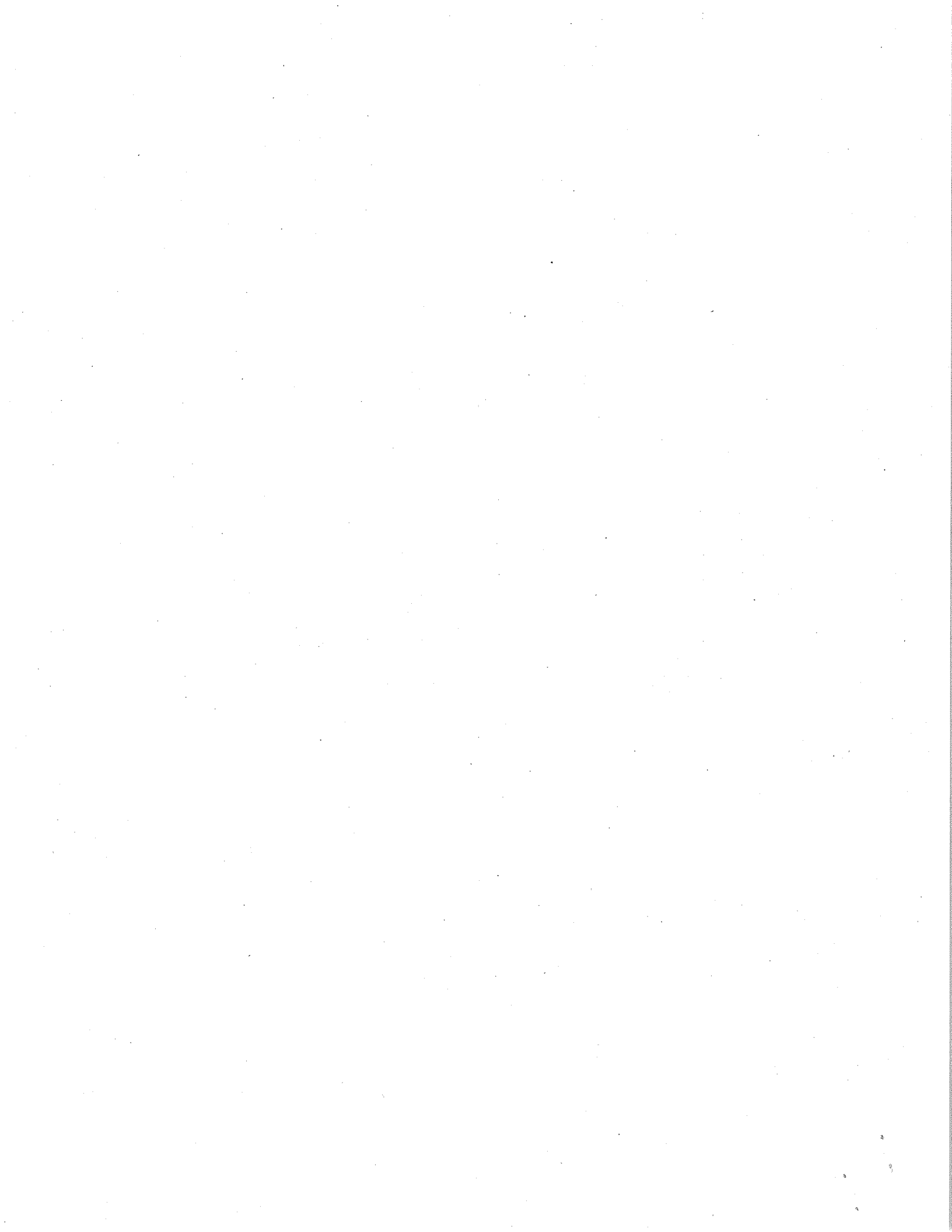
Table 2: Investment Earning Distribution by Fund

Fund	2008 Budget	As of December 31
101 - General Fund	\$20,000.00	\$15,519.72
201 - Community Events	\$150.00	\$141.72
202 - Communication	\$800.00	\$1,287.91
203 - Recycling	\$675.00	\$2,056.53
302 - 2000 Street Improve	\$5,000.00	\$4,209.99
303 - 2002 Street Improve	\$7,500.00	\$9,659.09
304 - 2003 Street Improve	\$7,000.00	\$14,279.41
401 - Capital Improve, Street	\$10,000.00	\$15,651.85
402 - Capital Improve, Gen	\$4,000.00	\$4,614.35
403 - Capital Improve, Storm Sewer	\$10,000.00	\$6,642.58
404 - Capital Improve, Parks	\$1,500.00	\$4,607.27
405 - TIF Projects	\$10,000.00	\$19,694.41
407 - Sewer Improvements	\$7,500.00	\$12,482.89
601 - Sewer Enterprise Fund	\$2,500.00	\$5,046.76
602 - Storm Sewer Enterprise Fund	\$500.00	\$538.91

Staff continues to ladder investments. At the end of the quarter, the average security was held 609 days or approximately twenty months. Currently, investment maturity dates are staggered through April 2010 with some investments purchased through 2011 that will earn over 4.0%. The City will be able to depend on these in the future. The City will see good returns on CDs though 2009 with every maturity earning between 3.60% and 5.16%. Similarly, all CDs in the first half of 2010 will earn at least 4.10%. Laddering is a strategy designed to help weather rough times and it is paying off (literally!).

I know it is hard to read, but the auditors require us to provide you the attached spreadsheet showing you the City's investment transactions. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

YTD Trans out	YTD Inv Dividends	Balance 12/31/2007
173,000.00	7,210.36	155,414.80
-	1,724.20	16,000.00
-	5,071.21	10,224.71
173,000.00	11,005.77	181,640.51
2,418.58	5.53	2,424.11
-	-	6,224.44
-	7,619.88	54,637.78
-	-	2,347.13
2,418.58	7,625.41	66,972.27
5,170.75	-	11,174
-	-	97,000.00
-	5,165.01	97,000.00
5,170.75	5,165.01	103,888.26
100,071.22	6,097.44	95,953.78
-	-	97,000.00
100,071.22	6,097.44	103,053.78
4,818.92	-	-
-	4,818.92	97,000.00
-	-	-
4,818.92	4,818.92	97,000.00
429,405.44	14.78	60.23
-	-	91,976.16
-	-	51,976.16
-	-	94,022.49
-	-	91,065.2
-	-	92,884.8
-	-	94,724.19
-	-	-
-	-	-
-	2,871.44	-
-	5,170.75	18,247.20
-	7,625.41	22,872.61
-	7,238.00	18,777.60
-	3,946.23	18,432.07
-	4,800.13	18,038.87
-	6,817.13	18,282.87
-	6,800.87	18,174.10
-	5,071.21	18,100.89
429,405.44	57,217.95	192,019.91
715,140.17	5,130.46	145,470.96
250,000.00	14,218.46	121,136.24
1,035,140.17	19,448.92	178,607.20
1,551,330.33	106,000.33	367,633.13



LAUDERDALE COUNCIL ACTION FORM

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	_____ X _____
Action	_____
Resolution	_____
Work Session	_____

Meeting Date	February 10, 2009	APPROVED BY ADMINISTRATOR	
ITEM NUMBER	9A - Eustis Street Study Rpt	STAFF INITIAL	<u> <i>AAJ</i> </u>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Last year, the Council ordered the city engineer to create a feasibility study of Eustis Street in order to calculate the rehabilitation costs and for use as a tool to negotiate with Ramsey County regarding turn back options. The report is attached to the packet; Bonestroo staff will be at the meeting to present the report and field questions. No decisions are required tonight.

I sent the report to Ken Haider, Ramsey County Public Works Director. I also asked him whether the County would be willing to work with the City if any infrastructure stimulus money were available. He said they had assembled a number of project lists based upon how they think the money may be allotted and Eustis Street made many of those lists. I thought that was a good sign.

When the Council is ready, staff can invite Ken and Jan Parker to a meeting to discuss options. With budgets as they are, it might be worth waiting until we know more about the stimulus package, budget cuts, and the County's road aid package.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

LAUDERDALE COUNCIL ACTION FORM

Meeting Date: February 10, 2009	ITEM NUMBER 9B - 2009 Fee Schedule Res.	STAFF INITIAL 	APPROVED BY ADMINISTRATOR
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Action Requested	
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

DESCRIPTION :

At the January 27 City Council meeting, the Council reviewed the proposed 2009 fee schedule and recommended increasing the cigarette license fee to \$200.00. That change was incorporated.

- OPTIONS:**
1. Adopt Resolution 021009A - A Resolution Establishing License and Permit Fees and Administrative Fees and Fines for 2009.
 2. Do not approve the fee schedule and provide staff direction on additional changes.

STAFF RECOMMENDATION:

Adopt Resolution 021009A - A Resolution Establishing License and Permit Fees and Administrative Fees and Fines for 2009.

COUNCIL ACTION:

Resolution 021009A

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

A Resolution Establishing License and Permit Fees and Administrative Fees and Fines

WHEREAS, Minnesota Law and the Ordinances of the City of Lauderdale allows the City to collect fees for processing applications and licenses for certain activities within the City of Lauderdale. City staff studied the fees allowed under state and local law and compared them to the actual costs that the City has historically incurred for processing applications and licenses in the City.

WHEREAS, the City may also charge for administrative activities and fines. Reasonable charges were included in the 2009 Fee Schedule.

WHEREAS, The Fee Schedule attached and incorporated herein also includes Exhibits A and B relating to construction permit fees and Exhibit C relating to Administrative Fines.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lauderdale, Minnesota, hereby adopts the 2009 Fee Schedule as attached.

CITY OF LAUDERDALE)
COUNTY OF RAMSEY)
STATE OF MINNESOTA)

ss

I, Heather Butkowski, being duly qualified and City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on Tuesday, as the same appears in the minutes of said meeting on file and of record in City Offices.

ADOPTED by the City Council of Lauderdale this 10th day of February, 2009.

Jeff Dains, Mayor

ATTEST:

Heather Butkowski
City Administrator

CITY OF LAUDERDALE

2009 License and Permit Fees and Administrative Fees and Fines

3.2 Off-Sale Liquor.....	\$150.00
3.2 On-Sale Liquor.....	\$300.00
3.2 Temporary On-Sale.....	\$50.00
Cigarettes.....	\$200.00
Animal License.....	\$10.00
Potentially Dangerous Dog.....	\$50.00
Dangerous Dog.....	\$150.00
Kennel License.....	\$50.00
Tree Service License.....	\$50.00
Mechanical (HVAC) License.....	\$50.00
Refuse Hauling License.....	\$75.00/truck
Gas Station License.....	\$25.00/first pump
Rental Housing License.....	One unit \$30.00
Rental Housing Inspection.....	Two+ units: \$30.00 + \$2.50/unit
	\$34.00
Schedule of License Fees	
3.2 Off-Sale Liquor.....	\$150.00
3.2 On-Sale Liquor.....	\$300.00
3.2 Temporary On-Sale.....	\$50.00
Community Room	
Resident.....	\$50.00/6 hour block.....\$75.00 All Day.....\$100 refundable deposit
Non-Resident & for-profit rentals.....	\$100.00/6 hour block.....\$150.00 All Day.....\$100 refundable deposit
Set-up fee.....	\$50.00
Clean up fee.....	\$50.00
Employee Time to Search, Retrieve, and Copy Data Practices Requests.....	\$40.00/hour
Specialized Data Practices Requests Filled by Non-Staff.....	hourly rate/researcher
Copies.....	\$0.25/page
Faxes.....	\$0.50/page
Special Meeting Fee.....	\$100.00
Copy of Public Meeting Videotape.....	\$50.00
Filing of Affidavit for Office.....	\$2.00
NSF Check Return.....	\$25.00
Non-Resident Notary Public Service.....	\$1.00
Assessment Search.....	\$20.00/Address
Replacement Recycling Container.....	\$12.00
False Fire Alarms.....	Cost plus \$25.00 adm. fee
False Security Alarm - 1 st	\$85.00 plus \$25.00 adm. fee
False Security Alarm - 2 nd +.....	\$90.00 plus \$25.00 adm. fee
Fire Prevention Inspection.....	\$25.00/hr + \$25.00 adm. fee
Certify delinquent bills to county.....	\$25.00 adm. fee + 8% interest
T-Shirts.....	\$10.00
Polo Shirts.....	\$15.00
Lauderdale History Book.....	\$25.00 (\$23.42 + \$1.58 tax)
Historical Video.....	\$8.00 (\$7.49 + \$.51 tax)
Mileage Reimbursement.....	\$.55 per mile

Schedule of Zoning and Permit Fees

Building Permits See appendix A

Fence, Driveway, Sidewalk, Retaining Walls \$50.00

Mechanical Permits base fee \$40.00...See appendix B for addtl. fees

Plumbing Permits \$40.00

Plus Fixture Fee (per fixture installed) \$ 8.00

State Surcharge \$.50

Bingo / Raffles \$100.00

Right-Of-Way Obstruction \$100.00

Home Occupation \$100.00

Lot Consolidation/Division \$100.00

Variance Application \$150.00

Conditional Use Application \$200.00

Zoning Amendment \$500+\$1,000 escrow

Sub-division Application \$500+\$1,000 escrow

Planned Unit Development (PUD) \$500+\$1,000 escrow

Service Availability Charge (SAC) \$2,000.00

Water Access Charge (WAC) Per St. Paul Water Services Prevailing Rate

Inspection Fees (outside of business hours) \$60.00/hour/2 hr minimum

Schedule of Administrative Fines

Rental housing license violation up to \$1,000.00 per day

Schedule of Civil Penalty Fees for Alcohol Violations.....See Appendix C

Fees for Unspecified Requests

A private party or public institution (hereinafter applicant) making a request to the city for approval of a project or for public assistance must cover the city's consultants' costs associated with reviewing the request. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city's consultants' costs as determined by the city administrator. If the city's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.

ATTEST:

Heather Butkowski
City Administrator
Lauderdale, Minnesota

Jeff Dains
Mayor
Lauderdale, Minnesota

City of Lauderdale
 1891 Walnut Street, Lauderdale, MN 55113
 Office: 651-792-7650 Fax: 651-631-2066

Building Permit Fee Schedule

Value of Improvement	Permit Fee	State Surcharge	Permit Surcharge Fee	Plan Review Fee	Investigation Fee	Demolition Permit	
						\$42/hr for inspection with a \$21 minimum	\$0.50
\$500	\$23.00	\$0.50	\$23.50	\$14.95	\$23.00	\$0	\$0
\$600	\$26.55	\$0.50	\$27.05	\$17.26	\$26.55	\$501	\$501
\$700	\$29.60	\$0.50	\$30.10	\$19.24	\$29.60	\$601	\$601
\$800	\$32.65	\$0.50	\$33.15	\$21.22	\$32.65	\$701	\$701
\$900	\$35.70	\$0.50	\$36.20	\$23.21	\$35.70	\$801	\$801
\$1,000	\$38.75	\$0.50	\$39.25	\$25.19	\$38.75	\$901	\$901
\$1,100	\$41.80	\$1.00	\$42.80	\$27.17	\$41.80	\$1,001	\$1,001
\$1,200	\$44.85	\$1.00	\$45.85	\$29.15	\$44.85	\$1,101	\$1,101
\$1,300	\$47.90	\$1.00	\$48.90	\$31.14	\$47.90	\$1,201	\$1,201
\$1,400	\$50.95	\$1.00	\$51.95	\$33.12	\$50.95	\$1,301	\$1,301
\$1,500	\$54.00	\$1.00	\$55.00	\$35.10	\$54.00	\$1,401	\$1,401
\$1,600	\$57.05	\$1.00	\$58.05	\$37.08	\$57.05	\$1,501	\$1,501
\$1,700	\$60.10	\$1.00	\$61.10	\$39.07	\$60.10	\$1,601	\$1,601
\$1,800	\$63.15	\$1.00	\$64.15	\$41.05	\$63.15	\$1,701	\$1,701
\$1,900	\$66.20	\$1.00	\$67.20	\$43.03	\$66.20	\$1,801	\$1,801
\$2,000	\$69.25	\$1.00	\$70.25	\$45.01	\$69.25	\$1,901	\$1,901
\$3,000	\$83.25	\$1.50	\$84.75	\$54.11	\$83.25	\$2,001	\$2,001
\$4,000	\$97.25	\$2.00	\$99.25	\$63.21	\$97.25	\$3,001	\$3,001
\$5,000	\$111.25	\$2.50	\$113.75	\$72.31	\$111.25	\$4,001	\$4,001
\$6,000	\$125.25	\$3.00	\$128.25	\$81.41	\$125.25	\$5,001	\$5,001
\$7,000	\$139.25	\$3.50	\$142.75	\$90.51	\$139.25	\$6,001	\$6,001
\$8,000	\$153.25	\$4.00	\$157.25	\$99.61	\$153.25	\$7,001	\$7,001
\$9,000	\$167.25	\$4.50	\$171.75	\$108.71	\$167.25	\$8,001	\$8,001
\$10,000	\$181.25	\$5.00	\$186.25	\$117.81	\$181.25	\$9,001	\$9,001
\$11,000	\$195.25	\$5.50	\$200.75	\$126.91	\$195.25	\$10,001	\$10,001
\$12,000	\$209.25	\$6.00	\$215.25	\$136.01	\$209.25	\$11,001	\$11,001
\$13,000	\$223.25	\$6.50	\$229.75	\$145.11	\$223.25	\$12,001	\$12,001
\$14,000	\$237.25	\$7.00	\$244.25	\$154.21	\$237.25	\$13,001	\$13,001
\$15,000	\$251.25	\$7.50	\$258.75	\$163.31	\$251.25	\$14,001	\$14,001
\$16,000	\$265.25	\$8.00	\$273.25	\$172.41	\$265.25	\$15,001	\$15,001
\$17,000	\$279.25	\$8.50	\$287.75	\$181.51	\$279.25	\$16,001	\$16,001
\$18,000	\$293.25	\$9.00	\$302.25	\$190.61	\$293.25	\$17,001	\$17,001
\$19,000	\$307.25	\$9.50	\$316.75	\$199.71	\$307.25	\$18,001	\$18,001
\$20,000	\$321.25	\$10.00	\$331.25	\$208.81	\$321.25	\$19,001	\$19,001
\$21,000	\$335.25	\$10.50	\$345.75	\$217.91	\$335.25	\$20,001	\$20,001
\$22,000	\$349.25	\$11.00	\$360.25	\$227.01	\$349.25	\$21,001	\$21,001
\$23,000	\$363.25	\$11.50	\$374.75	\$236.11	\$363.25	\$22,001	\$22,001
\$24,000	\$377.25	\$12.00	\$389.25	\$245.21	\$377.25	\$23,001	\$23,001
\$25,000	\$391.25	\$12.50	\$403.75	\$254.31	\$391.25	\$24,001	\$24,001
\$26,000	\$401.35	\$13.00	\$414.35	\$260.88	\$401.35	\$25,001	\$25,001
\$27,000	\$411.45	\$13.50	\$424.95	\$267.44	\$411.45	\$26,001	\$26,001
\$28,000	\$421.55	\$14.00	\$435.55	\$274.01	\$421.55	\$27,001	\$27,001
\$29,000	\$431.65	\$14.50	\$446.15	\$280.57	\$431.65	\$28,001	\$28,001
\$30,000	\$441.75	\$15.00	\$456.75	\$287.14	\$441.75	\$29,001	\$29,001

City of Lauderdale
 1891 Walnut Street, Lauderdale, MN 55113
 Office: 651-792-7650
 Fax: 651-631-2066

Building Permit Fee Schedule Over 30,000

Value of Improvement	Permit Fee	State Surcharge	Plan Review Fee	Investigation Fee
\$30,001 - \$50,000	\$441.75 for the first \$30,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000	Multiply value of improvement by .0005	65% of permit fee (x.65)	same as permit fee
\$50,001 - \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000	Multiply value of improvement by .0005	65% of permit fee (x.65)	same as permit fee
\$100,001 - \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000	Multiply value of improvement by .0005	65% of permit fee (x.65)	same as permit fee
\$500,001 - \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000	Multiply value of improvement by .0005	65% of permit fee (x.65)	same as permit fee
\$1,000,001 - and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof, to and including \$1,000,000	Multiply value of improvement by .0005	65% of permit fee (x.65)	same as permit fee

as of 12/2008

The City of Lauderdale

1891 Walnut Street * Lauderdale * MN 55113

Phone: 651-792-7650 Fax 651-631-2066

as of 1/2009

Appendix B

Mechanical / HVAC Permit Fees - Uniform Mechanical Code

Description	Fee
1 Base Permit Fee	\$40.00
2 Each Supplemental Permit	\$4.50

1	Residential: Installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h	\$10.00
2	Installation or relocation of each floor furnace, including vent mounted unit heater.	\$9.00
3	Installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.	\$9.00
4	Installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit	\$4.50
5	Repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling absorption, or evaporative cooling system, including installation of controls regulated by this code.	\$9.00
6	Residential: Installation or relocation of each boiler or compressor to and including three horse power, or each absorption system to and including 100,000 Btu/h	\$9.00
7	Residential/Commercial: Installation or relocation of each boiler or compressor over three horse power to and including 15 horsepower, or each absorption system over 100,000 Btu/h and including 500,000 Btu/h	\$16.50
8	Commercial: Installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 Btu/h to and including 1,000,000 Btu/h.	\$22.50
9	Commercial: Installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h.	\$33.50
10	Installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 Btu/h	\$56.00
11	Each air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto. NOTE: this fee shall not apply to an air handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in this code.	\$6.50
12	For each air-handling unit over 10,000 cfm	\$11.00
13	For each evaporative cooler other than a portable type	\$6.50
14	For each ventilation fan connected to a single duct	\$4.50
15	For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.	\$6.50
16	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood.	\$6.50
17	For the installation or relocating of each domestic-type incinerator.	\$11.00
18	For the installation or relocation of each commercial or industrial-type incinerator	\$45.00
19	For each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in this code.	\$6.50
20	When Chapter 22 is applicable (see Section 103), permit fees for fuel-gas piping shall be as follows:	
	For each gas-piping system of one to four outlets.	\$3.00
	For each gas-piping system of five or more outlets, per outlet	\$0.75
21	When Chapter 24 is applicable (see Section 103), permit fees for process piping shall be as follows:	
	For each hazardous process piping system (HHP) of one to four outlets	\$5.00
	For each piping system of five or more outlets, per outlet	\$1.00
	For each nonhazardous process piping system (NPP) of one to four outlets	\$2.00
	For each piping system of five or more outlets, per outlet	\$0.50

2009 Civil Penalty Fee Schedule for Alcohol Violations

Type of Violation	1 st	2 nd	3 rd	4 th
1. Commission of a felony related to the licensed activity	Revocation	N/A	N/A	N/A
2. Sale of alcoholic beverages while license is under suspension	Revocation	N/A	N/A	N/A
3. Sale of alcoholic beverages to under-age persons	\$1000 +6 days	18 days	30 days	Revocation
4. After hours sale of alcoholic beverages	\$1000 +6 days	18 days	30 days	Revocation
5. After hours display or consumption of alcoholic beverages	\$1000 +6 days	18 days	30 days	Revocation
6. Refusal to allow city officials to inspect premises	\$1000 +18 days	30 days	Revocation	
7. Failure to take reasonable steps to stop person from leaving premises with alcohol beverages	\$1000 +6 days	18 days	30 days	Revocation

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session _____

Meeting Date February 10, 2009

ITEM NUMBER 9C - City Council Insurance

STAFF INITIAL HOB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

I heard there were a few questions at the last meeting about the work comp coverage. First, the coverage is only for any lost portion of council wages, not total wages you may be earning. Second, the medical coverage is not capped; it remains in effect until you recover.

OPTIONS:

1. Adopt Resolution 021009B - A Resolution Authorizing Workers' Compensation Coverage for Lauderdale City Council.
2. Do not adopt Resolution 021009B - A Resolution Authorizing Workers' Compensation Coverage for Lauderdale City Council.

STAFF RECOMMENDATION:

COUNCIL ACTION:

Resolution 021009B

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

A Resolution Authorizing Workers' Compensation Coverage for Lauderdale City Council

WHEREAS, Pursuant to Minnesota Statutes 176.011, subd. 9, clause 6 – the Minnesota Workers' Compensation Act – members of the Lauderdale City Council are included in the city's workers' compensation coverage.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lauderdale, Minnesota, hereby extends workers' compensation coverage to its members.

CITY OF LAUDERDALE)
COUNTY OF RAMSEY)
STATE OF MINNESOTA)

ss

I, Heather Butkowski, being duly qualified and City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on Tuesday, as the same appears in the minutes of said meeting on file and of record in City Offices.

ADOPTED by the City Council of Lauderdale this 10th day of February, 2009.

Jeff Dains, Mayor

ATTEST:

Heather Butkowski
City Administrator

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	February 10, 2009	ITEM NUMBER	9D - TH280 Bridge Lights	STAFF INITIAL		APPROVED BY ADMINISTRATOR	
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Action Requested	
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In October the Council decided that the City of St. Paul would maintain the new pedestrian lights on the replacement TH280 bridge. St. Paul agreed to maintain the lights on a time and materials basis. For example, the 2008 rate was \$92.29/hour for a lead electrician and \$14.00/hour for a bucket truck.

The following agreement would replace the currently agreement in effect for the lights at Hoyt and Folwell. If the Council suggests no further changes, this copy will be sent to the city attorney for review.

OPTIONS:

- Approve the Traffic and Lighting Infrastructure Maintenance Agreement Between the Cities of Saint Paul and Lauderdale as presented.
- Amend the Traffic and Lighting Infrastructure Maintenance Agreement Between the Cities of Saint Paul and Lauderdale and adopt.
- Provide staff recommendations for further revisions.

STAFF RECOMMENDATION:

Approve the Traffic and Lighting Infrastructure Maintenance Agreement Between the Cities of Saint Paul and Lauderdale as presented.

COUNCIL ACTION:

3. That said services shall include repair of malfunctions and knockdowns as they occur. Painting of poles may be arranged through the City of Saint Paul, or its contractor, which

2. That Addendum A may be amended by Lauderdale at any time providing such amendment is in writing and specifically describes the nature and type of such matter, its location and effective date of the change. Such amendment shall be sent to Traffic Operations Engineer, 899 N. Dale Street, Saint Paul, Minnesota 55103. Amendments to Addendum A can also include ongoing or short term requests for services for traffic signal maintenance, pavement marking installation, sign manufacturing, repair or installation or other traffic infrastructure installation, maintenance or repair.

1. That St. Paul will provide general maintenance and repair Services (including bulb replacement) in a timely manner for those street lights listed on Addendum A which is incorporated herein by reference.

IT IS MUTUALLY AGREED BY AND BETWEEN ST. PAUL AND LAUDERDALE AS FOLLOWS:

Whereas, Minnesota Statutes, Section 471.59, provides that two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they are exercised. Now therefore,

Whereas, both St. Paul and Lauderdale are willing to enter into an agreement whereby St. Paul will provide Lauderdale with Services and Lauderdale will pay St. Paul for the same; and
Whereas, Lauderdale has need of the Services at various locations within its borders; and

Whereas, St. Paul possesses the skill and expertise via its Department of Public Works, to service, repair and maintain street lights, traffic signals, signs, and pavement markings and have serviced its own traffic and lighting infrastructure for several decades (the "Services"); and

WITNESSETH:

An Agreement dated this _____ day of _____, 2009 by and between the City of Saint Paul, a Minnesota municipal corporation hereinafter "St. Paul" and the City of Lauderdale, a Minnesota municipal corporation, hereinafter "Lauderdale,"

TRAFFIC AND LIGHTING INFRASTRUCTURE MAINTENANCE AGREEMENT BETWEEN THE CITIES OF SAINT PAUL AND LAUDERDALE

will be paid directly by Lauderdale. Services contemplated herein do not include energy costs.

4. That all electrical work performed by St. Paul will be in conformance with the national electrical code and in a neat and workmanlike manner. Further, traffic control during any maintenance performed by St. Paul shall be structured according to Appendix B of the Manual of Uniform Traffic Control Devices.

5. That any construction work, excavation work and concrete work needed for the effective installation, repair or maintenance of the street lights serviced by St. Paul shall be done by Lauderdale or covered under a separate agreement.

6. That any damaged materials removed by St. Paul from the street lights pursuant to this agreement shall be turned over to Lauderdale for inspection and disposal.

7. That Lauderdale shall furnish to St. Paul a copy of any and all repair and maintenance manuals and revisions of the same for any and all equipment.

8. That Lauderdale shall, from time to time, provide a written list of persons authorized by Lauderdale to call for service hereunder. Any call for service by any other persons shall be verified by St. Paul before work commences.

9. That authorized Lauderdale representatives shall direct telephone calls for Services when needed between the hours of 7:30 AM and 4:30 PM Monday through Friday excluding legal holidays to St. Paul's traffic operations center at 487-7200. At all other times, calls for service shall be directed to St. Paul's 24-hour dispatcher at 292-6600.

10. That St. Paul shall immediately dispatch qualified personnel to repair and correct emergency or dangerous situations on a priority basis considering all streetlights maintained by St. Paul, taking care of the most dangerous situations first.

11. That St. Paul shall, for non-emergency or non-dangerous situations, respond to calls for service within twenty-four (24) hours if such calls are received between 7:00 AM and 5:30 PM, Monday through Friday, excluding legal holidays. A call for service at any other time shall be responded to within seventy-two (72) hours.

12. That to the extent possible, depending on St. Paul's complement of available staff and available parts, any streetlight covered hereunder shall be restored to normal operation within seventy-two (72) hours from the time the call for service is received.

13. That St. Paul will bill Lauderdale for Services rendered hereunder on a monthly basis detailing a description of the work involved; the labor and equipment used in the performance thereof, and the parts and materials furnished.

14. That labor charges will be billed by St. Paul at the wage it has established as adjusted, via collective bargaining with the various occupational groups who actually perform the

18. Either St. Paul or Lauderdale may terminate this agreement without cause upon sixty (60) days written notice from one to the other and any charges for Services rendered prior to the termination date shall survive until paid.

19. There shall be no assignment of this Agreement except upon the written consent of the nonassigning party, which consent shall not be unreasonably withheld.

20. Except as provided in Paragraph 2, this Agreement may be amended or any of its terms modified only by written amendment authorized and executed by St. Paul and Lauderdale.

Heather Butkowski
 City Administrator
 1891 Walnut Street
 Lauderdale, MN 55113
 Phone (651) 792-7650

FOR LAUDERDALE:

John McNamara
 General Lead Electrician
 899 N. Dale Street
 St. Paul, MN 55103
 Phone: (651) 487-7209

FOR ST. PAUL:

15. That Lauderdale shall be billed for parts and materials at St. Paul's actual cost plus a markup of twenty percent (20%) to cover the costs of restocking, handling and operating expenses.

16. That Lauderdale will remit the sums payable to St. Paul within thirty (30) days after its receipt of same.

17. That all written notices and other communications required hereunder shall be sent to:

work. Such wage rates will also be adjusted to reflect the cost of fringe benefits paid by St. Paul to those occupational groups who actually perform the work. Further, the wage rates and/or fringe benefits will be adjusted if the occupational groups are working holidays, are on overtime status or have been subject to callback as the case may be and as determined by the time when work is performed hereunder. The labor charges referenced shall commence at the time travel begins and terminate when travel ends for any task performed for Lauderdale hereunder. St. Paul shall provide to Lauderdale the most current billing rates for labor for each occupational group performing the work. St. Paul shall also provide to Lauderdale the most current equipment billing rates.

21. St. Paul and Lauderdale shall each be responsible for their own acts and omissions and the results thereof to the extent authorized by law. St. Paul and Lauderdale's liabilities are subject to statutory liability limitations.

22. St. Paul shall assist Lauderdale with respect to any requests for documentation or reports or any other general assistance required pursuant to this Agreement.

APPROVED AS TO FORM:

CITY OF LAUDERDALE

Lauderdale City Attorney Date

By: _____
Its: Mayor

By: _____
Date

Its: City Administrator

APPROVED AS TO FORM:

CITY OF SAINT PAUL

St. Paul City Attorney's Office Date

By: _____
Date Chris Coleman, Mayor

By: _____
Date

Director Date
Department of Public Works

By: _____
Date

Director Date
Office of Financial Services

APPENDUM A
2-10-2009

TRAFFIC AND LIGHTING INFRASTRUCTURE MAINTENANCE AGREEMENT
BETWEEN THE CITIES OF SAINT PAUL AND LAUDERDALE

The following infrastructure shall be maintained by City of St. Paul:

Street Lighting:

Fulham Street from Hoyt Avenue to Folwell Avenue
Larpenteur Avenue Bridge over TH 280 (Bridge 62048)
Larpenteur Avenue Bridge over Minnesota Commercial RR (Bridge 62049)

Other infrastructure items may be added in the future under Addendum A if desired by the City of Lauderdale.

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	February 10, 2009	ITEM NUMBER	9E - Lauderdale-FH Fun Run
STAFF INITIAL	<i>HAB</i>	APPROVED BY ADMINISTRATOR	_____

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Lisa Abernathy, Falcon Heights Recreation Supervisor, asked staff whether the Council would mind if Falcon Heights used Fullham Street for a 5K run in May. That idea turned into a bigger thought that the run might be more successful if Lauderdale and Falcon Heights worked together on one race event as we have held one the last two years already.

The PCIC has provided input and staff met with Lisa and Mark Krug, who has been organizing our event the past two years. We have been working on a budget but the costs should be minimal as there is no additional cost for officers and the goal is to solicit donations for the finish-line fruit and beverages. Both cities will use this event to raise money for their special event / parks funds. This year also marks the 60th anniversary of establishment for both cities; therefore, this will be the theme of this year's run/walk. Attached is a proposed budget/plan for this event. Event details such as an event name or the final race route will be determined at a later time.

OPTIONS:

Approve the addition of the Lauderdale - Falcon Heights Fun Run/Walk to the Day in the Park events.
Do not approve the addition of the Lauderdale - Falcon Heights Fun Run/Walk to the Day in the Park events.

STAFF RECOMMENDATION:

Approve the addition of the Lauderdale - Falcon Heights Fun Run/Walk to the Day in the Park events.

COUNCIL ACTION:

Estimated budget for Falcon Heights/Lauderdale Fun Run

This goal of this event will be to connect the cities of Falcon Heights and Lauderdale, promote wellness and a sense of community for all participants and raise money for both cities community events and park systems. Race enrollment will be open to all ages. Registrations will not be limited; however, to ensure cost are maintained people will need to register by a certain date in order to receive a race t-shirt as part of their entry. Net revenues and expenses will be shared equally between Falcon Heights and Lauderdale.

Expenses

T-Shirts: Estimated - 200 @ \$5.00 = \$1,000 (possibly get sponsorship for the shirts to help reduce the cost). The price of t-shirts may be higher due to price breaks at lower levels depending on how many entries we have by the predetermined date and possibly a tighter timeline for the shirt company. Both cities also discussed looking into buying running shirts instead of tee shirts. Arrangements would be made for both cities to be invoiced for half the cost of the shirts.

Police: Officers would be needed at certain points throughout the race route. Chief Ohl informed us there would be no charge for patrols at this event. The race route will be presented to Chief Ohl for approval prior to being publicized to the public.

Food: Hopefully we can collect these items through donations. Food would be purchased per the number of registrants. It is estimated this would be around \$100.

Awards: If both cities decide to offer awards to the 1st, 2nd and 3rd place winners we would look at using gift certificate or prizes we have available at that time. Both cities currently have local businesses who donate gift certificates or items to be given away.

Total Expenses: \$1,000-\$1,100

Revenues

Registrations: Estimating 200 participants. Race fees we are currently looking at charging would be a group rate at \$20.00 for the 1st participant and \$15.00 for each additional person. Or a flat fee of \$20.00 for each adult and \$15.00 for each youth. (Estimating 100 @ \$20, 100 @ \$15.00 = \$3,500.00)

Walk-in registrations would be handled at both City Halls. Falcon Heights will set up online registration on their city website.

Sponsorship: \$500 estimated. Both cities have businesses who currently contribute to their community events.


Total Revenue: \$4,000

Net Revenue for Parks : \$2,900-\$3,000 (\$1,500 per city)

Proposed Route: This was mapped as a 6K route to go along with the 60th anniversary theme. This is subject to change or modification.

Start on Prior just north of Falcon Heights City hall. South on Prior to Larpenteur, East on Larpenteur to Tatum, North on Tatum to Roselawn. West on Roselawn to Carl Street, North on Carl to Ryan, west on Ryan to Walnut, South on Walnut to Ione. East on Ione to Pleasant, North on Pleasant to Summer. East on Summer to Fulham, North on Fulham back to Roselawn. East on Roselawn to Falcon Heights Community Park where the race will finish.

LAUDERDALE COUNCIL ACTION FORM

Meeting Date	February 10, 2009	Item Number	9F - XCEL Dist. Lines
Staff Initial		Approved by Administrator	_____

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As we previously discussed, XCEL Energy approached the City as they need to reroute their electrical lines imbedded in the TH280 Bridge. Initially, they proposed to cut into Ione and Malvern Streets to bury the new electrical lines. The Public Works Coordinator suggested they trench them along Min/DOT right-of-way instead. They agreed with that suggestion. Last week XCEL Energy staff brought over plans describing how they planned to trench the lines along the alley of the first block of Malvern (west side). When Colleen called to get more sets of plans for the Council packets, they told her the plans had changed. They said they would bring new sets of plans over before the Council meeting. Hopefully, we will have them by the meeting for you to discuss.

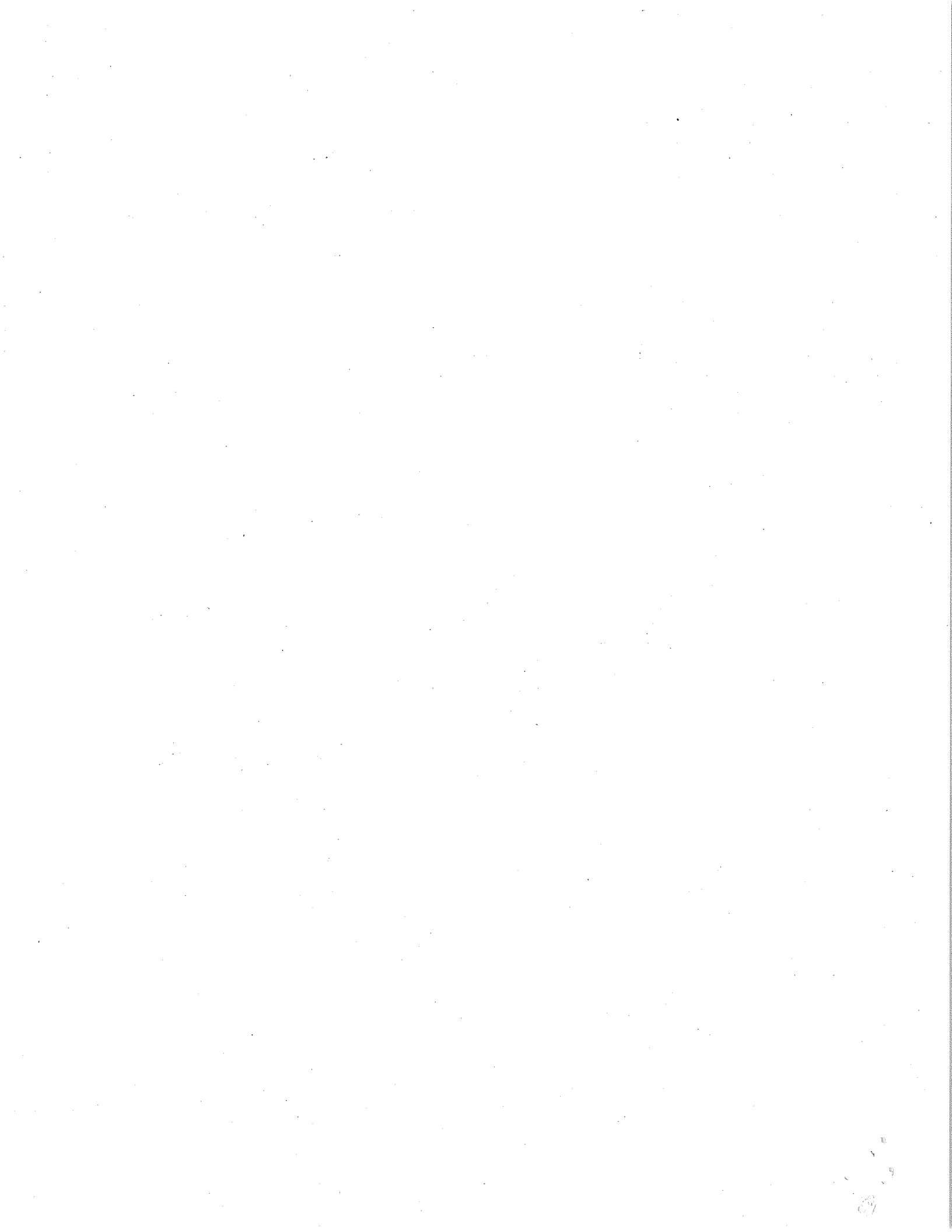
They need Council authorization for the project. Obviously, with getting the plans this late, the Council has the option to table the item until the next meeting if you need more time to look at them.

OPTIONS:

- Approve the plans from XCEL Energy.
- Discuss the plans; identify areas of concern; table to the next meeting.

STAFF RECOMMENDATION:

COUNCIL ACTION:



LAUDERDALE COUNCIL ACTION FORM

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	X _____
Action	X _____
Resolution	_____
Work Session	_____

Meeting Date	February 10, 2009
Item Number	9G - Roseville Sewer Comm.
Staff Initial	_____
Approved by Administrator	_____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

When Administrator Getschow was here, Roseville approached the City about eliminating their lift station at County Road B and TH280 by diverting Paper-Calmenson's (PaCal) sewerage to our system. The project was put on hold for a number of years. The discussion resumed recently as Roseville needs to make a change before the TH280 project begins this summer. Mn/DOT has agreed to pay for much of the project and Roseville has reached the necessary agreements with PaCal. What they need from the City Council is permission to connect to our sanitary sewer system on the west side of TH280 at Broadway.

The line has the appropriate capacity and Roseville's engineers believe they can get the pitch necessary to make the gravity connection work. A few outstanding questions remain including a connection fee, maintenance, and metering and billing of PaCal. For example, the City's engineer recommends a connection fee of approximately \$85,000. This money would be deposited in the sanitary sewer fund for the eventual replacement of the line. Roseville just called to say the proposal isn't quite finished but they will send it shortly. (It seems to be a trend for this meeting.) I am trying to be accommodating as they are under a time crunch. I will send the materials to you as soon as I receive them.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:



February 6, 2009

Heather Butkowski

City Administrator

City of Lauderdale

1891 Walnut Street

Lauderdale, Minnesota 55113

Re: Connection to Lauderdale Sanitary Sewer

Dear Ms. Butkowski,

This letter is to follow up to our recent discussion regarding the City of Roseville's proposal to connect to Lauderdale's sanitary sewer system to serve the Paper Calmenson (PaCal) site just west of T.H. 280. Roseville first proposed the construction of this connection in 2004 with a then proposed Mndot reconstruction of the highway. As you are aware, Mndot is now moving forward with a new project which will impact the existing lift station serving this site. As a study of this issue in 2003 indicated the best alternative to serve this site is for the City of Roseville to work with Lauderdale on a gravity connection to your sewer system. This will eliminate the need for a lift station to serve the PaCal site.

We agreed to follow up on a number of items to enable you to have a discussion with your City Council to seek authorization to develop a long term agreement for this connection. We would offer the following as follow up to our discussion points:

1. Roseville would reimburse Lauderdale quarterly based on PaCal's water usage. Roseville would commit the resources to clean the Lauderdale gravity sewer line every 3 years. We estimate that this would be a cost of \$1500/cleaning, (3750 ft of 15" PVC). The expected life of this pipe is 100 years. The cost of this service over the life of the pipe in today's dollars would be \$49,500. We are open to discussing how this would impact the connection charge or how Lauderdale might share in this cost.
3. Lauderdale's original cost to construct the line was \$532,000. The capacity of the Lauderdale line is 1100 gpm. The capacity of the Lauderdale sewer connecting from the east side of TH 280, is 850 gpm. Leaving a left over sewer capacity of 250 gpm. It is anticipated that PaCal, upon redevelopment, will need 115 gpm of capacity. It is our understanding that the constructed pipe was upsized to 15" to meet minimum velocity standards. As a result we are concerned about treating the entire 250 gpm as "excess capacity". We would propose that our connection charge be based on the following. We would pay for all of PaCal redevelopment capacity = 115 gpm (10.2% = \$55,000) plus 50% of the remaining unused capacity. The remaining unused capacity is 135 gpm. 50% would be 67.5 gpm or \$32,452. Making our total connection charge = \$87,500.
4. Roseville would partner with Lauderdale on any future major maintenance project for this line. Our commitment would be for 16.5% of that future maintenance cost.