

**LAUDERDALE CITY COUNCIL MEETING AGENDA  
TUESDAY, FEBRUARY 24, 2009**

**7:30 P.M. CITY HALL  
1891 WALNUT STREET**

**FILE**

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVALS**
  - a. Minutes of the February 10, 2009, City Council Meeting.
  - b. Claims totaling \$34,023.01.
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL**
5. **CONSENT**
  - a. 2009 Rental Housing Licenses
  - b. Lauderdale – Falcon Heights Lions Donation Acceptance
  - c. Approve Recreation Programs/ Puppet Wagon Expenditure
  - d. Accept 800 mhz Radio Award from Metropolitan Emergency Services Board (MESB)
  - e. PCIC Minutes
6. **SPECIAL ORDER OF BUSINESS/RECOGNITION/PROCLAMATIONS**
7. **PUBLIC HEARINGS** Public hearings are conducted so that the public affected by a proposal can have input in to the decision.
8. **REPORTS**
  - a. Winter Dance and Dessert Buffet
  - b. Presentation by City Attorney Katrina Joseph (Prosecuting)
  - c. Presentation by Police Chief John Ohl
9. **DISCUSSION / ACTION**
10. **ITEMS REMOVED FROM THE CONSENT AGENDA**
11. **ADDITIONAL ITEMS**
12. **SET AGENDA FOR NEXT MEETING**
13. **WORK SESSION**
  - a. Crosswalks and Traffic Controls
  - b. Roseville Sanitary Sewer Connection Request
  - c. Police Contract Renewal
14. **ADJOURN**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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February 10, 2009

Mayor Dains called the meeting to order at 7:30 p.m.

Councilors present: Lara Mac Lean, Denise Hawkinson, Karen Doherty, Clay Christensen, and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Dave Hinrichs, Public Works Coordinator.

Mayor Dains asked for changes to the meeting agenda. There being none, **Councilor Hawkinson moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.**

**Councilor Mac Lean moved approval of the January 27, 2009, City Council meeting minutes. Councilor Hawkinson seconded the motion and it passed unanimously.**

Mayor Dains asked if there were questions about the claims. There being none, **Councilor Christensen moved approval of the claims totaling \$76,543.89. Councilor Doherty seconded the motion and it passed unanimously.**

Mayor Dains asked if members of the public wished to address the Council. No one present wished to address the council.

Mayor Dains asked if councilors wished to remove items from the consent agenda. There being none, **Councilor Doherty moved the consent agenda approving the appointment of Roxanne Grove to the PCIC, the purchase of a network switch and wireless access point, and the 2008 Investment Report. Councilor Mac Lean seconded the motion and it passed unanimously.**

Butkowski reported that Mn/DOT plans to let bids for the bridge replacement project in mid-March with construction starting in May and finishing in October. In advance, Xcel Energy will need to close west bound Larpenteur intermittently to construct a transmission tower and bury distributions lines under TH280 that are currently imbedded in the bridge. Xcel's projects are anticipated to last until bridge construction begins. Finally, sound wall construction will begin shortly with sod laying and painting starting in mid-April (weather permitting).

Darren Amundson and Kim Hayden of Bonestroo presented the Eustis Feasibility Study. They explained the options and costs of reconstructing Eustis Street both north and south of Larpenteur Avenue. To accommodate two twelve foot driving lanes and two eight foot

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parking lanes, the street would require widening from 35 to 40 feet. They noted the project would be similar to the previous road constructions with the exception of the infiltration requirements of the watershed districts. The study proposes infiltration basins along Eustis Street to meet the requirement of absorbing the first inch of rain on site. Councilors inquired about the size and location of the infiltration basins. Amundson said that was an unknown as it relates to the size of available boulevard space and soil types. Sidewalks would also increase the size of the infiltration basins. The Council thanked Amundson and Hayden for the presentation.

Butkowski introduced Duane Schwartz, Roseville's Public Works Director. He summarized previous discussions dating to 2004 regarding Roseville's need to replace the aging lift station that serves Paper-Calmenson (PaCal). Due to Mn/DOT's plans for the Broadway / TH280 intersection, the discussion is back on the table. Schwartz told the Council he feels the best option for Roseville is to connect the 27 acre PaCal site to Lauderdale's sanitary sewer system that runs along the west side of TH280. Schwartz referenced the letter he provided the Council acknowledging the need to negotiate such things as connection and maintenance costs.

**The Council asked staff to prepare a response to the request and bring the materials to the next work session for further discussion.**

Xcel Energy has distribution lines imbedded in the Larpenteur Avenue Bridge that is about to be replaced. They requested permission to bury the distribution lines under TH280 and along the alley on the west side of the 1700 block of Malvern. Hinrichs explained the current plans are an improvement from the initial plans that would have buried the lines under Ione and Malvern Streets. He said Xcel planned to trench in such a manner as to minimize the disruption to residents. Xcel will also restore the area such that it is better than its current condition.

**Councilor Hawkinson moved to approve Xcel Energy's application for permission to place, construct, and thereafter maintain electric facilities for the MNDOT Larpenteur Avenue Bridge over Hwy 280 replacement project SP. 6241-51. Councilor Doherty seconded the motion and it passed unanimously.**

Previously, the City Council decided to retain the City of St. Paul for pedestrian light maintenance on the replacement Larpenteur Avenue/TH280 Bridge. Since then, St. Paul drafted an agreement for the Council to consider.

**Councilor Christensen moved to approve the Traffic and Lighting Infrastructure Maintenance Agreement between the Cities of St. Paul and Lauderdale as presented. Councilor Mac Lean seconded the motion and it passed unanimously.**

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Butkowski told the City Council that since staff learned of Falcon Height's desire to host a 5k run, there had been discussion about the cities hosting the event together as Lauderdale already hosts a fun run/walk. City staff discussed responsibilities and costs for holding the event which were provided in the council packet. The goal of the event is to raise money for the community events fund. In order to move forward, the Council needed to approve the addition of a Lauderdale-Falcon Heights Fun Run/Walk to the Day in the Park events.

**Councilor Hawkinson moved to approve the addition of a Lauderdale-Falcon Heights Fun Run/Walk to the Day in the Park events. Councilor Christensen seconded the motion and it passed unanimously.**

Butkowski responded to outstanding Council questions regarding workers' compensation insurance. After checking with the city's insurance agent, she learned the medical coverage would extend until the councilor was well and it would cover council members whenever they were acting in their official role as a council member.

**Councilor Mac Lean moved to adopt Resolution 021009B – Authorizing Workers' Compensation Coverage for the Lauderdale City Council. Councilor Hawkinson seconded the motion and it passed unanimously.**

Since the last meeting, city staff updated the 2009 fee schedule with the Council's suggestion to raise the cigarette license fee to \$200.

**Councilor Hawkinson moved to adopt Resolution 021009A – Establishing License and Permit Fees and Administrative Fees and Fines for 2009. Councilor Mac Lean seconded the motion and it passed unanimously.**

The Mayor acknowledged the list of agenda items for the next meeting which included presentations by the city's chief of police and prosecuting attorney as well as a discussion of crosswalks and traffic controls.

**Councilor Hawkinson moved to adjourn the meeting. Councilor Christensen seconded the motion and it carried. The meeting adjourned at 8:30 p.m.**

Respectfully submitted,

Heather Butkowski  
City Administrator

**CITY OF LAUDERDALE**

**CLAIMS FOR APPROVAL**

**February 24, 2009 City Council Meeting**

<u>Payroll</u>		
02/20/09 Payroll:	Direct Deposit # 500707-500718	\$8,243.50
02/20/09 Payroll:	Payroll Liabilities, e-payments 334E-337E	\$6,406.53
<u>Vendor Claims</u>		
02/24/09:	Check #s 19583-19606	\$19,372.98

<b>Total Claims for Approval</b>	<b>\$34,023.01</b>
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CITY OF LAUDERDALE

02/19/09 2:10 PM

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\*Claim Register©

022009payr1

FEBRUARY 2009

Claim Type	Direct			
Claim# 732	MN DEPARTMENT OF REVENUE	Ck# 000334E	2/20/2009	
Cash Payment	G 101-21702 STATE WITHHOLDING	02/09 State Withholding		\$902.43
Invoice				
Transaction Date	2/20/2009	NORTH STAR CHEC	10100	<b>Total</b> \$902.43
Claim# 733	PERA	Ck# 000335E	2/20/2009	
Cash Payment	G 101-21704 PERA	02/20/09 Payroll		\$1,390.57
Invoice				
Transaction Date	2/20/2009	NORTH STAR CHEC	10100	<b>Total</b> \$1,390.57
Claim# 734	ICMA RETIREMENT TRUST - 457	Ck# 000336E	2/20/2009	
Cash Payment	G 101-21705 ICMA RETIREMENT	02/20/09 Payroll		\$1,203.08
Invoice				
Transaction Date	2/20/2009	NORTH STAR CHEC	10100	<b>Total</b> \$1,203.08
Claim# 735	NORTH STAR BANK, CHECKING S	Ck# 000337E	2/20/2009	
Cash Payment	G 101-21701 FEDERAL TAXES	02/20/09 Payroll		\$993.27
Invoice				
Cash Payment	G 101-21703 FICA WITHHOLDING.	02/20/09 Payroll		\$1,917.18
Invoice				
Transaction Date	2/20/2009	NORTH STAR CHEC	10100	<b>Total</b> \$2,910.45
	<b>Claim Type</b>	<b>Direct</b>		<b>Total</b> \$6,406.53

Pre-Written Checks	\$6,406.53
Checks to be Generated by the Compute	\$0.00
<b>Total</b>	<b>\$6,406.53</b>

**CITY OF LAUDERDALE**  
**\*Check Detail Register©**

FEBRUARY 2009

		Check Amt	Invoice	Comment
<b>10100 NORTH STAR CHECKING</b>				
Paid Chk#	019583	2/24/2009	<b>ABDO EICK &amp; MEYERS LLP</b>	
	E 602-49100-301	AUDITING	\$160.00	248073 '08 Financial Audit
	E 101-41200-301	AUDITING	\$1,280.00	248073 '08 Financial Audit
	E 601-49000-301	AUDITING	\$160.00	248073 '08 Financial Audit
	<b>Total</b>	<b>ABDO EICK &amp; MEYERS LLP</b>	<b>\$1,600.00</b>	
Paid Chk#	019584	2/24/2009	<b>AFSCME</b>	
	G 101-21709	UNION DUES	\$78.20	2/09 Union Dues
	<b>Total</b>	<b>AFSCME</b>	<b>\$78.20</b>	
Paid Chk#	019585	2/24/2009	<b>BONESTROO, ROSENE, ANDERLIK</b>	
	E 601-49000-304	ENGINEERING	\$288.00	1/09 Engineering Services - ge
	E 401-48401-304	ENGINEERING	\$4,877.00	1/09 Engineering Services - Eu
	<b>Total</b>	<b>BONESTROO, ROSENE, ANDERLIK</b>	<b>\$5,165.00</b>	
Paid Chk#	019586	2/24/2009	<b>CINTAS</b>	
	E 601-49000-425	CLOTHING	\$33.66	470234184 PW Clothing
	E 602-49100-425	CLOTHING	\$33.66	470237813 PW Clothing
	<b>Total</b>	<b>CINTAS</b>	<b>\$67.32</b>	
Paid Chk#	019587	2/24/2009	<b>CITY OF ROSEVILLE</b>	
	E 101-41200-391	TELEPHONE/PAGERS	\$190.80	01/09-2/09 Phone Service
	<b>Total</b>	<b>CITY OF ROSEVILLE</b>	<b>\$190.80</b>	
Paid Chk#	019588	2/24/2009	<b>CITY OF ST PAUL</b>	
	E 101-43000-380	STREET LIGHT UTILITY	\$14.22	108636 Fulham/Hoyt Shared Street Ligh
	<b>Total</b>	<b>CITY OF ST PAUL</b>	<b>\$14.22</b>	
Paid Chk#	019589	2/24/2009	<b>CITY OF WHITE BEAR LAKE</b>	
	E 101-43000-327	OTHER SERV- SEWER/NPDES I	\$238.05	6789 '09 RC GIS Users Group Fee
	<b>Total</b>	<b>CITY OF WHITE BEAR LAKE</b>	<b>\$238.05</b>	
Paid Chk#	019590	2/24/2009	<b>INTEGRA</b>	
	E 101-41200-391	TELEPHONE/PAGERS	\$52.56	1/09 Fax Line
	<b>Total</b>	<b>INTEGRA</b>	<b>\$52.56</b>	
Paid Chk#	019591	2/24/2009	<b>KENNEDY &amp; GRAVEN</b>	
	E 101-41200-305	LEGAL FEES	\$278.25	87985 1/09 Legal Fees
	<b>Total</b>	<b>KENNEDY &amp; GRAVEN</b>	<b>\$278.25</b>	
Paid Chk#	019592	2/24/2009	<b>MAMA</b>	
	E 101-41200-308	TRAINING\CONFERENCES	\$25.00	2413 hb 2/09 Luncheon Training
	<b>Total</b>	<b>MAMA</b>	<b>\$25.00</b>	
Paid Chk#	019593	2/24/2009	<b>NORTH SUBURBAN ACCESS CORP</b>	
	E 202-49500-327	OTHER SERV- SEWER/NPDES I	\$664.29	09-917 4q08 Programming and Webstream
	<b>Total</b>	<b>NORTH SUBURBAN ACCESS CORP</b>	<b>\$664.29</b>	

**CITY OF LAUDERDALE**  
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		Check Amt	Invoice	Comment
Paid Chk#	019594	2/24/2009	<b>NORTH SUBURBAN COMMUNICATIONS</b>	
	E 202-49500-329	CABLE FRANCHISE FEE	\$5,069.44	CC09-917 2009 Contribution to NSCC
	<b>Total</b>	<b>NORTH SUBURBAN COMMUNICATIONS</b>	<b>\$5,069.44</b>	
Paid Chk#	019595	2/24/2009	<b>OFFICE MAX</b>	
	E 101-41200-201	GENERAL SUPPLIES	\$154.71	fax machine and office supplie
	<b>Total</b>	<b>OFFICE MAX</b>	<b>\$154.71</b>	
Paid Chk#	019596	2/24/2009	<b>ONE CALL CONCEPTS</b>	
	E 101-43400-386	GOPHER STATE ONE CALL	\$121.75	01/09 locate tickets
	<b>Total</b>	<b>ONE CALL CONCEPTS</b>	<b>\$121.75</b>	
Paid Chk#	019597	2/24/2009	<b>POSTMASTER - STAMPS</b>	
	E 101-41100-203	POSTAGE	\$84.00	2 rolls stamps
	<b>Total</b>	<b>POSTMASTER - STAMPS</b>	<b>\$84.00</b>	
Paid Chk#	019598	2/24/2009	<b>PUBLIC EMPLOYEES INS PROGRAM</b>	
	G 101-21706	HEALTH INSURANCE	\$1,102.16	03/09 Employee Insurance
	<b>Total</b>	<b>PUBLIC EMPLOYEES INS PROGRAM</b>	<b>\$1,102.16</b>	
Paid Chk#	019599	2/24/2009	<b>RAMSEY COUNTY PUBLIC HEALTH</b>	
	E 201-45600-377	DAY IN THE PARK	\$46.00	'09 temp food license
	E 201-45600-379	HALLOWEEN EVENT	\$46.00	'09 temp food license
	E 201-45600-430	MISC	\$46.00	'09 temp food license - Snow*C
	<b>Total</b>	<b>RAMSEY COUNTY PUBLIC HEALTH</b>	<b>\$138.00</b>	
Paid Chk#	019600	2/24/2009	<b>RAMSEY COUNTY, PROP REC &amp; REV</b>	
	E 101-43000-313	SNOW & ICE REMOVAL	\$1,835.61	PUBW-009215 01/09 Snow plow and sand
	<b>Total</b>	<b>RAMSEY COUNTY, PROP REC &amp; REV</b>	<b>\$1,835.61</b>	
Paid Chk#	019601	2/24/2009	<b>SAM'S CLUB</b>	
	E 101-41200-442	MISC	\$70.00	01/09 materials/annual members
	E 101-41200-201	GENERAL SUPPLIES	\$19.06	01/09 materials/annual members
	E 201-45600-375	WINTER EVENT	\$100.17	01/09 materials/annual members
	<b>Total</b>	<b>SAM'S CLUB</b>	<b>\$189.23</b>	
Paid Chk#	019602	2/24/2009	<b>SPRINT PCS</b>	
	E 601-49000-391	TELEPHONE/PAGERS	\$16.78	01/09 PW pager
	E 101-43000-391	TELEPHONE/PAGERS	\$33.57	01/09 PW pager
	E 602-49100-391	TELEPHONE/PAGERS	\$16.78	01/09 PW pager
	<b>Total</b>	<b>SPRINT PCS</b>	<b>\$67.13</b>	
Paid Chk#	019603	2/24/2009	<b>UNIVERSITY OF MINNESOTA</b>	
	E 101-43000-308	TRAINING/CONFERENCES	\$165.00	DH - '09 Shade Tree Short Cour
	<b>Total</b>	<b>UNIVERSITY OF MINNESOTA</b>	<b>\$165.00</b>	
Paid Chk#	019604	2/24/2009	<b>XCEL ENERGY, CITY HALL</b>	
	E 101-43000-383	GAS UTILITIES	\$655.58	1/09 gas CH
	E 101-43000-381	ELECTRIC	\$199.10	1/09 electric CH



**CITY OF LAUDERDALE**  
**\*Check Detail Register©**

FEBRUARY 2009

			Check Amt	Invoice	Comment
<b>Total XCEL ENERGY, CITY HALL</b>			<b>\$854.68</b>		
<hr/>					
Paid Chk#	019605	2/24/2009	<b>XCEL ENERGY, PARK &amp; GARAGE</b>		
	E 101-43000-381	ELECTRIC	\$147.31		1/09 garage/wh electric
	E 101-43000-383	GAS UTILITIES	\$199.98		1/09 garage/wh gas
	E 101-45200-383	GAS UTILITIES	\$199.99		1/09 garage/wh gas
	E 101-45200-381	ELECTRIC	\$147.30		1/09 garage/wh electric
<b>Total XCEL ENERGY, PARK &amp; GARAGE</b>			<b>\$694.58</b>		
<hr/>					
Paid Chk#	019606	2/24/2009	<b>XCEL ENERGY, STREET LIGHTING</b>		
	E 101-43000-380	STREET LIGHT UTILITY	\$523.00		1/09 Street Lighting
<b>Total XCEL ENERGY, STREET LIGHTING</b>			<b>\$523.00</b>		
<b>10100 NORTH STAR CHECKING</b>			<b>\$19,372.98</b>		

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$7,815.20
201 COMMUNITY EVENTS		\$238.17
202 COMMUNICATIONS		\$5,733.73
401 CAPITAL IMPROVEMENT STREETS		\$4,877.00
601 SEWER UTILITIES		\$498.44
602 STORM SEWER ENTERPRISE FUND		\$210.44
		<u>\$19,372.98</u>

# LAUDERDALE COUNCIL ACTION FORM

TYPE OF REQUEST	
Consent	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Information	<input type="checkbox"/>
Work session	<input type="checkbox"/>

MEETING DATE	<u>February 24, 2009</u>
AGENDA NUMBER	<u>5A</u>
DESCRIPTION	<u>2009 Rental. License</u>

BACKGROUND OR PAST COUNCIL ACTION
Michael and Becky Tracy have successfully completed the licensing renewal process for their 2009 rental license.

OPTIONS

STAFF RECOMMENDATION
Approve licenses for 2009.

COUNCIL ACTION

MOTION BY \_\_\_\_\_

SECOND \_\_\_\_\_

STAFF ACTION



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent   X    
Public Hearing         
Discussion         
Action         
Resolution         
Work Session       

Meeting Date February 24, 2009

ITEM NUMBER   5B—Lions Club Donations  

STAFF INITIAL       CC      

APPROVED BY ADMINISTRATOR

**DESCRIPTION :**

The City of Lauderdale received a \$400.00 cash donations from the Falcon Heights / Lauderdale Lions Club for the Winter Dance Event.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council accepts and thanks the Lions Club for its donations and support for Lauderdale's community events.

**COUNCIL ACTION:**



**LAUDERDALE COUNCIL  
ACTION FORM**

**ACTION REQUESTED**

Consent                      X    
Public Hearing                   
Discussion                       
Action                            
Resolution                       
Work session                  

Meeting Date: February 24, 2009

ITEM NUMBER      5C—Recreation Programs  

STAFF INITIAL          CC      

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF CURRENT PRACTICES AND POSSIBLE EXPANSION:**

As the Council was interested in having Roseville use our park facilities, they developed a number of fee based programs to be coordinated at Lauderdale Community Park. These programs include soccer for 4-5 and 5-7 year olds, Pre-T and T-ball for 4-5 and 5-7 year olds, a sports combo for 5-7 year olds and a camp in July for three weeks from 1-4p.m. for 5-12 year olds. Due to the nature of these programs there is a minimum number of children that need to register for the program to be cost effective. Without that minimum number the program may be cancelled.

Lauderdale Park is also on the puppet wagon schedule once a week for seven weeks. This program is free to participants, but costs the city \$60 a show. The total cost for the weekly puppet wagon shows is \$420 for the summer.

Colleen will attempt to locate and acquire donations to cover a portion or all of the expenses.

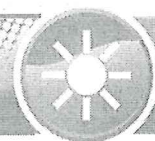
**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the City Council authorizes staff to arrange for the puppet wagon at a cost of \$420.

**COUNCIL ACTION:**

# SPECIAL EVENTS



## Discover Your Parks

**June 3-August 12**

6:30-8 pm

Roseville's parks are here for you to discover. We invite you to check out our parks this spring and summer and join us at the following Discover Your Parks events. Enjoy socializing with your neighbors and provide input to staff and park commissioners. Highlights include the Bounce Castle, Puppet Show and Refreshments. We encourage you to walk, bike or skate to these events.

Park	Date
Valley	June 3
Pioneer	June 17
Ladyslipper	July 1
Sandcastle	July 15
Langton	July 29
Concordia	August 12

## City-Wide Garage Sales

**Saturday, June 6 - City of Roseville**

Ready for garage sale season? The City of Roseville will promote a City-wide sale on Saturday, June 6. If you would like to be included in the map/listing, register with the Parks and Recreation office by May 26. We will then publish the map/listing that will be available at City Hall and on the City web site beginning June 1. The sale can take place between 8 am- 6 pm. Fee for the listing is \$10. #4100.201 For a detailed flyer stop in at City Hall or visit [cityofroseville.com/parks](http://cityofroseville.com/parks).

**Saturday, May 16 - City of Lauderdale**

Start spring cleaning early, get your stuff organized and register for the Lauderdale City-wide Garage Sale. 651-792-7650.

## Roseville School of Dance, Recital

**Friday, June 12** Recital 7 pm

**Saturday, June 13** Recital 3 pm, 7 pm

Roseville Area High School Auditorium.

Recital showcases the talent of our students ages 3 to adults at Roseville School of Dance. Tickets are available at Roseville Parks and Recreation office, limited tickets available at the door.

## Starlyte Movie Nyte

**Thursday, July 23**

8:30 pm, Frank Rog Amphitheatre

Starlyte Movie Nyte presents a teen/adult appropriate feature on the big screen at the Frank Rog Amphitheatre at 8:30 pm. Cinema entertainment under the stars!

## Battle of the Bands

**Thursday, July 30**

5-8 pm, Frank Rog Amphitheatre

Check out the greatest in local teen talent! Roseville area bands will jam at the Frank Rog Amphitheatre. If you are interested in performing or sponsoring this teen event, please call 651-792-7006. Winners have the opportunity to perform at the MN State Fair. Auditions on Thursday, June 4 at the Frank Rog Amphitheatre beginning at 4 pm. This event is run solely on donations and through volunteers.

## Mosquito Bluegrass Festival

**Tuesday, August 11**

5:30-8 pm, Frank Rog Amphitheatre

Enjoy the Bluegrass Buzz at the Amphitheatre. Learn about Minnesota's Pesky Friend through the "Mosquito Awareness Showcase" provided by HANC. Take part in the Youth Fishing Contest, 4-6pm and "Skeeter Stunt" relays. Then stay for some munchies while enjoying this seasonal entertainment festival. Concessions available. Presented by Dunn Bros. Coffee.

## Rosetown Playhouse

Meredith Willson's beloved, intergenerational musical, "The Music Man", will be headed for Rosetown Playhouse this summer with a Wells Fargo Wagon load full of fun and family entertainment. Many memorable songs will keep you humming all summer long. Performances will be two weekends in July, 9,10,11 and 16,17,18, with auditions taking place sometime in early May. If you are interested in becoming part of the Fun as a performer, musician, backstage or volunteer, please contact: Rosetown Playhouse, 651-792-7414 x 2. Or you may visit [www.rosetownplayhouse.org](http://www.rosetownplayhouse.org) for more information.

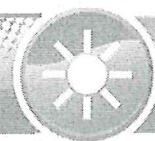
## Family Night Out Against Crime

**Monday, August 3**

5-8 pm, Central Park, Lexington Avenue

Roseville's "kick off" to National Night Out. Food, Inflatables, State Patrol helicopter, K-9 demo. Log on to our website or look to local media for Family Night Out details in July. Call 651-792-7209 for more information.

# YOUTH ACTIVITIES



## PUPPET WAGON

Visit your neighborhood park for weekly puppet presentations. The Roseville Puppet Wagon presents 15-20 minute theme shows on Tuesdays, Wednesdays and Thursdays. New shows presented each week. All shows are family-friendly and will include a variety of classic tales. The Puppet Wagon will visit a park near you from June 22-August 6.

T	9:30am	Pioneer Park
T	10:30am	Lexington Park
T	11:30am	Rosebrook Park
W	9:30am	Owasso Hills
W	10:30am	Evergreen Park
W	11:30am	Lauderdale Park
Th	9:30am	CP Victoria West
Th	10:30am	Autumn Grove Park
Th	11:30am	Acorn Park

Check our web site, [www.cityofroseville.com/parks](http://www.cityofroseville.com/parks) or call 651-792-7411 for details and updates

### Lauderdale Residents: Please Note

The Lauderdale City Council has long supported a recreation reimbursement program for residents that take advantage of recreation programs offered by the cities of Roseville and Falcon Heights. Now they have arranged for automatic reimbursement for the difference in resident vs. non-resident fees. Residents simply need to show proof of residency when registering. If you have questions feel free to contact Lauderdale City Hall at 651-792-7650.

## YOUTH SUMMER ACTIVITIES

### Taste of Roseville

#### Ages 5-12

Kids love the taste of their culinary creations and the independence of learning how to cook on their own at our Friday morning cooking class! Your young chefs will make a few items during each class session, sample their masterpieces, enjoy a story and bring the recipe home to share. Parents love that we share recipes that are healthy and delicious and the best part - our kitchen gets messy, not yours!

\$12/session or \$52 for the series

Central Park Foundation Shelter

Fridays, 9:30am-Noon

#1002.222 Jun 19 There's Always Room for Dessert

#1002.223 Jul 10 Crunchy Cravings

#1002.224 Jul 24 Tastes of the Seasons

#1002.225 Aug 7 International Delights

#1002.226 Aug 21 Super Afterschool Snacks

Series #1002.227 Register for all Taste of Roseville sessions and receive a price discount.

### Friday Adventurers!

#### Ages 8-14

Your child will spend their Friday morning learning skills and enjoying the outdoors! We will practice outdoor skills in the comfort of our Roseville parks using teamwork and challenging ourselves while being led by trained staff.

Fridays, 9am - 12:30 pm Meet at Foundation Shelter

\$12 per session/\$40 Full Series

#1002.201 Jun 26 Rock Climbing  
(we will transport Adventurers in Roseville City vans)

#1002.202 Jul 17 Geocaching

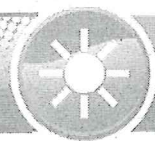
#1002.203 Jul 31 Canoeing

#1002.204 Aug 14 Camping  
(we will pitch a tent, have a bonfire and other fun camping traditions at the park!)

#1002.207 Full Series



# YOUTH ACTIVITIES



## PASSPORT TO PLAY

### Ages 5-12

Turn your vacationing kids into artists, athletes, scientists, astronomers and so much more this summer at Passport to Play. We are more than a playground program. At Passport to Play our caring staff serve as positive role models to your child. The staff encourages campers to adopt healthy behaviors and foster self-esteem and friendship building. Campers will be submersed in the theme of the week – playing games, completing projects, creating arts & crafts and many surprises that relate to that week's theme. Every week your child's "passport" will be stamped by a special guest or speaker or at a mini-field trip site! At Passport to Play there will be a balance of large group activities that everyone participates in and time that age groups are separated for a more individualized experience.

### Registration Options

M-Th - 3 Week Sessions I, II or III \$89 Regular/\$81 RV resident

Two days a week, M/W or T/Th, Session I, II or III \$49 Regular/\$41 RV resident

Choose 2 weeks out of any 3 week session: \$62 Regular/\$54 RV resident

### Session I

#### Journey to the Bottom of the Ocean, Hooray for USA, Lights, Camera, Action!

- #1001.230 M-Th Jun 22-Jul 9 9am-Noon Acorn Park
- #1001.236 2 Day Option
- #1001.237 2 Week Option
- #1001.231 M-Th Jun 22-Jul 9 1pm-4pm Rosebrook Park
- #1001.238 2 Day Option
- #1001.239 2 Week Option

### Session II

#### Superheroes, Life In a Lab Coat, Camp Wacky

- #1001.232 M-Th Jul 13-30 9am-12pm Acorn Park
- #1001.240 2 Day Option
- #1001.270 2 Week Option
- #1001.233 M-Th Jul 13-30 1pm-4pm Lauderdale Park
- #1001.276 2 Day Option
- #1001.277 2 Week Option

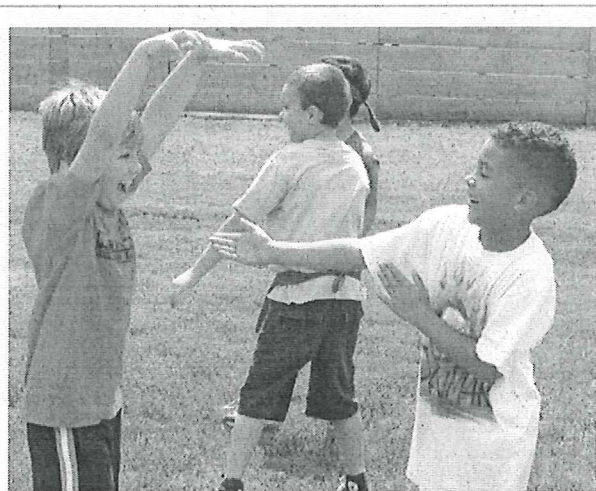
### Session III

#### Going Global, Ahoy Mateys!, Beat the Heat

- #1001.234 M-Th Aug 3-20 9am-Noon Rosebrook Park
- #1001.278 2 Day Option
- #1001.279 2 Week Option
- #1001.235 M-Th Aug 3-20 1-4pm Lexington Park
- #1001.296 2 Day Option
- #1001.297 2 Week Option

### Need to pay for Passport to Play in payments?

No problem- we can do automatic payments from your account, Call us to set up a payment plan.



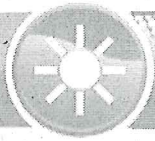
*Here is what our families said about our Summer Playground programs*

#### **"Very well thought out and Fun!**

Loved the activities, no boredom here! Lots of fun active play! Loved the qualified enthusiastic staff!"

**"WE LOVE IT!** Thomas is excited every day. My overall impression of the Program is that it is extremely well thought out. The planning, the coordinating, and the implementation are nothing short of amazing. I love the volume of activities and options and the open communication."

**Register for all summer at Passport and receive a free Friday class (See Taste of Roseville/Friday Adventures) of your choice.**



# YOUTH ACTIVITIES

## KICK AND SLUGGER RPR SUMMER SPORTS SERIES

**Roseville Parks and Recreation Sports make a sizzling hot summer!**

RPR Sports focus on sport fundamentals and emphasize FUN. RPR Sports is seven weeks of practices and scrimmages with each week featuring a new "skill of the week." Every participant receives a cool RPR sports team t-shirt. Our program offers a variety of classes from one or two day a week sessions, afternoon or evening and Saturday morning options to accommodate your summer schedule. The seven week sports series runs from June 22-August 15. Evening sports programs are not scheduled June 22 so all community members may attend the Rosefest Parade. Sport programs are not scheduled for June 30-July 4 due to 4th of July celebrations. No morning sports July 6.

One day a week classes \$67 Regular, \$59 RV resident; Two day a week classes \$79 Regular, \$71 Roseville resident



### Summer Slugger Series

Grab your gloves, boys and girls! Learn the fundamental T-Ball skills while having FUN!

#### Pre-Tee - ages 4-5

#2302.200	M	5:30-6:30pm	Lauderdale Park
#2302.201	Th	9:15-10:15am	Lexington Park
#2302.202	Th	3:45-4:45pm	Lexington Park

#### T-Ball - ages 5-7

#2302.203	M	6:45-7:45pm	Lauderdale Park
#2302.204	M W	5:15-6:15pm	Autumn Grove Park
#2302.205	M W	9-10am	Lexington Park

#### Near Ball

Step up to the plate and take a swing. Learn the basics of throwing, catching and batting. Coaches pitch as participants learn the essential rules and game strategies. Please bring your own glove.

#### Near Ball - ages 7-9

#2302.206	T Th	7:45-8:45pm	Autumn Grove Park
#2302.207	M W	10:30-11:30am	Autumn Grove Park

### Summer Combo Series

A little bit of soccer, a little bit of T-Ball... a lot of fun!

The RPR Combo Series offers one day of soccer and one day of T-Ball each week. Boys and girls learn basic sport skills for each game: passing, dribbling, trapping, throwing, catching, hitting, game strategies, rules, sportsmanship and friendship.

#### Jr. Combo - ages 4-5

#2302.208	M W	6:30-7:30pm	Autumn Grove Park
#2302.209	M W	10:15-11:15am	Lexington Park
#2302.210	T	6:45-7:45pm	Oasis Park
#2302.211	T Th	5:15-6:15pm	Lexington Park

#### Sports Combo - ages 5-7

#2302.212	M	7:50-8:50pm	Lauderdale Park
#2302.213	M W	5:15-6:15pm	Oasis Park
#2302.214	M W	4:15-5:15pm	Rosebrook Park
#2302.215	T Th	10:30-11:30am	Lexington Park
#2302.216	M W	9:15-10:15am	Autumn Grove Park
#2302.217	T Th	6:30-7:30pm	Lexington Park
#2302.218	M W	6:30-7:30pm	Lexington Park

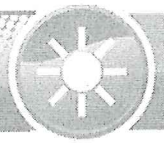
#### Super Combo - ages 7-10

#2302.219	M W	7:45-8:45pm	Autumn Grove Park
#2302.220	T Th	10:30-11:30am	Lexington Park
#2302.221	T Th	7:45-8:45pm	Lexington Park

### Weather Cancellations

Roseville Parks and Recreation will cancel programs when dangerous weather conditions are reported in the area. These conditions include lightning, tornado and heat index of 124° or higher. Confirm cancellations on the Youth Sports Weather Hotline 651-792-7417. We do not cancel programs unless dangerous conditions arise. Coaches will cancel programs at the site. If 50% of the class time occurs before a weather cancellation, the class will not be made up.

# YOUTH ACTIVITIES



## SUMMER SOCCER SERIES

**From head to toe, soccer is great!**

Weekly sessions highlight skill development including footwork, passing, shooting, and goaltending.

One day a week classes \$67 Regular, \$59 RV resident;  
Two day a week classes \$79 Regular, \$71 Roseville resident

### Mini Kickers

#### Ages 4-5

#2302.222	M	10:30-11:30am	Lauderdale Park
#2302.223	T	9:15-10:15am	Lexington Park
#2302.224	T	5:15-6:15pm	Autumn Grove Park
#2302.225	W	10:30-11:30am	Lauderdale Park
#2302.226	Th	5:15-6:15pm	Autumn Grove Park
#2302.227	Th	5:30-6:30pm	Oasis Park
#2302.228	T	3:45-4:45pm	Lexington Park

### Kickers

#### Ages 5-7

#2302.229	M W	5:30-6:30pm	Rosebrook Park
#2302.230	T	5:30-6:30pm	Oasis Park
#2302.231	Th	6:45-7:45pm	Oasis Park
#2302.232	T Th	6:30-7:30pm	Autumn Grove
#2302.233	T Th	9:15-10:15am	Lexington Park
#2302.234	M W	9:15-10:15am	Lauderdale Park

### Super Soccer

#### Ages 7-9

#2302.235	M W	5:15-6:15pm	Lexington Park
#2302.236	M W	9:15-10:15am	Autumn Grove Park
#2302.237	M W	6:45-7:45pm	Rosebrook Park
#2302.238	T	7:50-8:50pm	Oasis Park

### Super Soccer Plus

#### Ages 9-11

#2302.239	Th	7:50-8:50pm	Oasis Park
#2302.240	M W	7:30-8:30pm	Lexington Park

## WEEKEND ATHLETIC MADNESS AT AUTUMN GROVE PARK

### Saturday Soccer

#### Ages 5-9

Kids, kick! Saturday soccer gives you a chance to learn soccer skills, play some games and have tons of soccer fun with friends. Seven Saturday sessions June 27-August 15, no class July 4, meet from 9:30-10:30 am. \$67 Regular, \$59 RV resident

#2302.241	Ages 5-7
#2302.242	Ages 7-9

### Saturday T-Ball

#### Ages 5-7

Batter Up! An instruction and participation based baseball/softball skill development program. All T-Ball players bat off tee each inning. Seven Saturday sessions held June 27-August 15, no class July 4, meet from 10:45-11:45 am. Please bring your own glove. \$67 Regular, \$59 RV resident

#2302.243	Ages 5-7
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### Saturday Near Ball

#### Ages 7-9

Batter Up! An instruction and participation based baseball/softball skill development program. Near Ball players hit while coach's pitch. Seven Saturday sessions June 27-August 15, no class July 4, meet from 10:45-11:45 am. Please bring your own glove. \$67 Regular, \$59 RV resident

#2302.244	Ages 7-9
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### Saturday Combo Class

#### Ages 5-10

Hey Saturday Sport Enthusiasts! We have paired up a deal for you! Sign up for the Saturday's Combo class to learn T-Ball/ Near Ball and Soccer all in one day! Kick off your morning by playing soccer and then head to the field for T-Ball/Pitched ball. Class hours will be from 9:30-11:45 am, with a 15 minute break between classes. Price reduced to have double the fun. \$76 Regular, \$68 RV resident

#2302.245	Ages 5-7
#2302.246	Ages 7-10

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent                      X    
Public Hearing                   
Discussion                       
Action                            
Resolution                       
Work Session                  

Meeting Date            February 24, 2009

ITEM NUMBER              5D - Emer. Radio Grant  

STAFF INITIAL              AB  

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In December the City Council authorized staff to submit a grant request for emergency radios to connect City Hall and Public Works to the police officers. At the time we knew the City would incur an expense due to the 20% match in addition to the annual subscriber costs of \$60 per radio.

Staff expressed the need for the radios because it is inconvenient to call St. Anthony office staff to have them dispatch Lauderdale's on-duty officer. In the same way, if there is a notable event, we would want to be able to communicate with emergency personnel immediately. And, in a regional emergency, our internet based and cellular phones probably won't work. That still holds true, what has changed is the budget in regard to the City's aid allotment. If the Council does not feel the money should be spent for this purpose (\$898.38), it can be removed from the consent agenda and voted down.

### OPTIONS:

1. Authorize staff to accept the grant award from the Metropolitan Emergency Services Board on behalf of the City and initiate the radio purchases.
2. Remove the item from the consent agenda and vote to decline the grant award.

### STAFF RECOMMENDATION:

1. By approving the consent agenda, the Council accepts the grant award from the Metropolitan Emergency Services Board and directs staff to initiate the radio purchases.

### COUNCIL ACTION:



February 13, 2009

Heather Butkowski, City Administrator  
City of Lauderdale  
1891 Walnut Street  
Lauderdale, MN 55113

METROPOLITAN  
EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST  
SUITE 201  
SAINT PAUL, MINNESOTA  
55104-3431

PHONE 651-643-8395  
FAX 651-603-0101  
WWW.MN-MESB.ORG

Dear Ms. Butkowski:

The Metropolitan Emergency Services Board is pleased to inform you that your agency has received an allocation from the PSIC grant funds. Your allocation is **\$3,593.53**.

This allocation is based on your December 12, 2008 request of two portable radios for the Public Works Department. The total request was for \$4,978.16.

The federal government calculates the 20% match using a specific formula. This means that your agency's match amount is slightly higher than you had originally calculated. For instance, for a grant request of \$5,000.00, most agencies would anticipate a \$1,000.00 match. Using the federal government's formula as follows, the match is slightly higher:

$((\text{Grant amount} \times 100) / 80) - \text{original grant amount}$

In the aforementioned \$5,000.00 request, the match is \$1,250.00. Therefore, using this formula your agency's 20% **match is \$898.38**.

Please notify Jill Rohret, Regional Radio Services Coordinator, of your intent to accept the grant funds. Once she receives notice of your intent to accept the funds, she will contact you about executing a sub-grant agreement. Jill may be reached at [jrohret@mn-mesb.org](mailto:jrohret@mn-mesb.org) or (651) 643-8394.

Congratulations and we look forward to working with you throughout this grant process.

Sincerely,

Kathleen A. Gaylord  
Chair, Metropolitan Emergency Services Board  
Dakota County Commissioner

FYI

## Quarter 1: Quick Start National Promotions

### XTL / XTS Series Radios

2/9/09 - 3/31/09

#### Guidelines:

- \* Order must be booked between 2/9/09 - 3/31/09.
- \* Order must be shipped by 4/3/09.
- \* Applicable to all Frequency Bands (700/800/VHF/UHF).
- \* Promo does not apply to Rebanding Models or Upgrades.
- \* Promo does not apply to Consolletes.
- \* Promo not to be combined with any other promo's / discounts.

<u>Radio</u>	<u>Discount</u>	<u>Order Option</u>
XTS 5000	\$400 Discount	H635TP
XTS 2500	\$300 Discount	H635TR
XTS 1500	\$200 Discount	H635TS
XTL 5000	\$400 Discount	W635FS
XTL 2500	\$300 Discount	W635FT
XTL 1500	\$200 Discount	W635FU

Please call Melina Schneider 954-723-8821 for Questions

(Melina.Schneider@Motorola.com)



**MINUTES**  
**MONDAY, FEBRUARY 2, 2009**  
**PARK & COMMUNITY INVOLVEMENT COMMITTEE**



---

1. CALL TO ORDER 6:34 p.m.

2. ROLL CALL

Members Present: Kathy Lorfald, Trygve Hansen, Gretel Keene,  
Kathy Thompson

Members Absent: Bob Milligan

Staff & Council Present: Jim Bownik, Denise Hawkinson

Others Present: Roxanne Grove, Leslie Kratz

3. APPROVAL OF THE AGENDA

Lorfald suggested adding an opportunity for residents to address the committee to the agenda. Thompson motioned to approve the agenda as amended, second by Keene. Motion carried unanimously.

4. APPROVAL OF MINUTES OF JANUARY 5, 2009 MEETING

Thompson motioned to approve the minutes, second by Keene. Motion carried unanimously.

5. REPORTS / OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COMMITTEE

A. Resident Leslie Kratz

Leslie Kratz thanked the city for implementing a dog park and reported 64 people used it between 10:30 a.m. and 5:30 p.m. on Saturday, January 31. She also informed the committee that a recent issue has arisen with people not picking up after their dogs at the dog park, and suggested a reminder sign. Hawkinson recommended having a second garbage can at the dog park in the far corner instead of a sign. She suggested relocating the garbage can currently situated by the warming house. The committee consensus agreed with Hawkinson's recommendation.

Kratz also pitched her idea of applying for a community grant to cover benches and shade at the dog park. Kratz offered to write the grant and submit it to staff for final review and submittal by March 11. Bownik addressed the suggestion by stating that staff would need more information about the grant before knowing if it was feasible. Keene motioned to recommend Kratz work with staff to explore the possibility of a community grant for possible recommendation to the city council, second by Thompson. Motion carried unanimously.



6. DISCUSSION/ACTION

A. Snow\*Commotion Wrap Up (Saturday, January 24, 3-6 p.m.)

The Committee discussed the following:

- Thompson recommended changing the time of the event to 1-4 p.m. The committee consensus agreed with Thompson's recommendation.
- Committee members received feedback that people missed not having the horses this year. However, the horses would not have been there due to the cold weather. The wagon ride went three times.
- It was suggested to keep the same menu, but plan for 100 S'mores, 100 cookies, 60 hot chocolate packets, and extra marshmallows. Keene noted that graham crackers for more than 100 S'mores will be needed due to breakage.
- It was suggested to use door-to-door flyers to promote the snow/ice sculpture contest. The Roseville Review had a picture of the winner, and other photos from the event.
- It was suggested to continue the winter game with 140 poker chips buried in the snow.
- It was suggested the medallion hunt should start right away at 1 p.m.

B. Winter Dance & Dessert Buffet (Thursday, March 5, 7-9 p.m.)

The Committee discussed the following:

- The color theme is blue, white, and silver.
- Set up will be on Wednesday, March 4 at 6:30 p.m.
- Lorfald and Thompson were supplied with letters from the city asking for donations. Hansen asked for letters as well, for door prizes.
- Staff can set up tables and chairs if provided a set up diagram.
- Staff can pick up desserts during the day, if needed.
- Lorfald prepared an updated flyer for members to distribute on a block-by-block basis by February 22. Bownik will estimate the number of flyers needed and deliver them to the volunteers by February 19.

C. City-Wide Garage Sale (Saturday, May 16)

The Committee discussed the following:

- It was suggested having tables outside for the book sale.
- Staff suggested city hall take part in the garage sale by selling items belonging to the city.

D. June Music Under the Trees

The Committee discussed the following:

- Monday, June 15 or 22 is the probable date.

2/2/09 PCIC Minutes

- Possible bookings include the Fairlanes, Lara's students, Kendra's group, The Mamas, and Gretel's jazz band cousin. The Roseville Community Band may not be booked this year since they have played each of the last two years.
- It was suggested to check bookings for Como Lake, Lake Harriet, Roseville Central Park, and St. Paul Parks and Recreation for ideas.
- It was suggested to have ice cream for free again, but actively seek corporate donations and have a donation box.
- The July event is likely to be Monday, July 20 or 27.

7. OTHER BUSINESS

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Bownik provided a preliminary agenda for the next meeting.

9. SET DATE FOR NEXT MEETING

The committee meets on the first or third Mondays of the month depending on the needs and commitments of the committee. The next meetings are set for March 16, April 6, May 4, and June 1 at 6:30 p.m.

10. ADJOURNMENT

Hansen motioned to adjourn the meeting, second by Thompson. Motion carried unanimously and adjourned at 8:12 p.m.



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session   X  

Meeting Date February 24, 2009

ITEM NUMBER 13A - Crosswalks etc

STAFF INITIAL AS

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Last year Roseville Public Works charged the City \$157 to stripe the Malvern/ Ione intersection. Staff received positive feedback from the neighborhood. At that time, the Council anticipated that the County would stripe other crossings on County Roads upon request. Ultimately, we found out late last fall that they would not. The Council can, however, stripe city roads in the manner it finds appropriate.

The Council talked last fall about striping the Malvern/ Spring intersection near the Chinese Christian Church. Staff is wondering if the Council is still considering this or any other intersections. Staff can get quotes for the work after the Council determines the intersections to be striped.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session   X  

Meeting Date February 24, 2009

ITEM NUMBER 13B - Roseville Sewer Conn.

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last council meeting, Duane Schwartz from Roseville asked the Council to consider allowing Roseville to connect Paper-Calmenson's sanitary sewer service to Lauderdale's sanitary sewer line on the west side of TH280. Schwartz provided a letter outlining some points of discussion (attached). The Council asked staff to respond to the letter. City engineer Tom Kellogg, Dave Hinrichs, and I did that. Our proposed response follows their letter.

Any unaddressed questions or concerns from the Council's perspective can be added to the letter during the work session if the Council would still like to entertain the idea. If the Council proceeds with the goal of allowing Roseville to use the sewer line, Roseville's city attorney will draft an agreement for final Council approval.

### OPTIONS:

### STAFF RECOMMENDATION:

### COUNCIL ACTION:



February 6, 2009

Heather Butkowski  
City Administrator  
City of Lauderdale  
1891 Walnut Street  
Lauderdale, Minnesota 55113

Re: Connection to Lauderdale Sanitary Sewer

Dear Ms. Butkowski,

This letter is to follow up to our recent discussion regarding the City of Roseville's proposal to connect to Lauderdale's sanitary sewer system to serve the Paper Calmenson (PaCal) site just west of T.H. 280. Roseville first proposed the construction of this connection in 2004 with a then proposed MnDot reconstruction of the highway. As you are aware, MnDot is now moving forward with a new project which will impact the existing lift station serving this site. As a study of this issue in 2003 indicated the best alternative to serve this site is for the City of Roseville to work with Lauderdale on a gravity connection to your sewer system. This will eliminate the need for a lift station to serve the PaCal site.

We agreed to follow up on a number of items to enable you to have a discussion with your City Council to seek authorization to develop a long term agreement for this connection. We would offer the following as follow up to our discussion points:

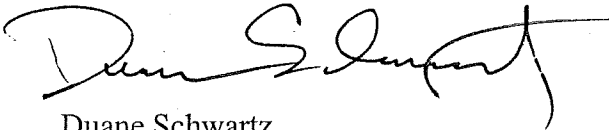
1. Roseville would reimburse Lauderdale quarterly based on PaCal's water usage.
2. Roseville would commit the resources to clean the Lauderdale gravity sewer line every 3 years. We estimate that this would be a cost of \$1500/ cleaning. (3750 ft of 15" PVC). The expected life of this pipe is 100 years. The cost of this service over the life of the pipe in today's dollars would be \$49,500. We are open to discussing how this would impact the connection charge or how Lauderdale might share in this cost.
3. Lauderdale's original cost to construct the line was \$532,000. The capacity of the Lauderdale line is 1100 gpm. The capacity of the Lauderdale sewer connecting from the east side of TH 280, is 850 gpm. Leaving a left over sewer capacity of 250 gpm. It is anticipated that PaCal, upon redevelopment, will need 115 gpm of capacity. It is our understanding that the constructed pipe was upsized to 15" to meet minimum velocity standards. As a result we are concerned about treating the entire 250 gpm as "excess capacity". We would propose that our connection charge be based on the following. We would pay for all of PaCal redevelopment capacity = 115 gpm (10.2% = \$55,000)) plus 50% of the remaining unused capacity. The remaining unused capacity is 135 gpm. 50% would be 67.5 gpm or \$32,452. Making our total connection charge = \$87,500.
4. Roseville would partner with Lauderdale on any future major maintenance project for this line. Our commitment would be for 16.5% of that future maintenance cost.

5. Roseville would pay Lauderdale the connection charge when the connection is constructed.
6. Based on our 2008 monitoring, any I/I is related to the location of the existing lift station adjacent to a wetland which gets inundated during rain events. We believe that this issue will be eliminated by constructing a gravity line.

I believe that this letter would serve as the basis for a draft agreement, once we have terms that the City's agree on, we will get our attorneys going on an initial draft

Please let me know if you have any questions regarding this information. We look forward to hearing back from you on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Duane Schwartz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Duane Schwartz  
Public Works Director  
City of Roseville

# *City of Lauderdale*

*The Island in the Metro*

CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

February 25, 2009

Duane Schwartz  
Director of Public Works  
2660 Civic Center Drive  
Roseville, MN 55113

Dear Mr. Schwartz,

Thank you for presenting your request regarding sanitary sewer service to the Paper Calmenson (PaCal) site to our City Council. The Council asked staff to draft a response highlighting areas we feel need clarification or further discussion. I responded to your discussion points in order.

1. We continue to agree that Roseville should reimburse Lauderdale quarterly for PaCal's sanitary sewer service based on water usage.
2. Our primary concern regarding cleaning is not the pipe but the connections at manholes 61 and 73 where the flows entering from two directions might lead to some slow-down or settling of solids. In general, we feel that a five year cleaning schedule would be appropriate with Lauderdale staff regularly checking for issues related to the flows at manholes 61 and 73. At five year intervals (expecting a hundred year pipe life) there would be twenty cleanings at \$1,500 per cleaning for a total cost of \$30,000. We suggest sharing this cost with Roseville equally at a cost of \$15,000 per city with the amount being deducted from the initial connection fee. Should the need arise for additional cleaning at manholes 61 and 73, Lauderdale staff will notify Roseville public works staff and cost share in the cleaning at an hourly rate for personnel and equipment.
3. Lauderdale staff agrees that \$87,500 is an appropriate connection fee. In the agreement we would like to see language that acknowledges the connection fee is for PaCal's redevelopment capacity of 115 gpm. As you noted at the city council meeting, Roseville does not feel entitled to the unused capacity of 67.5 gpm that is factored into the connection charge. Additionally, we would like to see language in the contract that notes the opportunity for renegotiation if the redevelopment of PaCal calls for service beyond its planned use.
4. We would like the agreement to define major future maintenance projects something to the effect of any project beyond televising and cleaning. With regard to Roseville's future major maintenance costs we propose an arrangement based on percentage of use. Page 10 of the Bonestroo Report states that Lauderdale's max peak flow at the metering station between 2000 and 2003 was approximately 800 gpm. We estimate approximately half of that max peak flow (400 gpm) is conveyed through the trunk sewer line under discussion. On top of



# *City of Lauderdale*

*The Island in the Metro*

- Lauderdale's peak flow, Roseville plans to use an additional peak capacity of 115 gpm. The total combined peak flows would then be 515 gpm. As a percentage of use, Roseville will be contributing 22.3% of the total peak flows in the pipe. It is our request that Roseville commit to 22.3% of the future major maintenance costs.
5. We continue to agree that the connection fee should be paid when the connection is constructed.
  6. Lauderdale still has concerns regarding the potential for I/I based on the City's experience with buildings of that age and use. We request that Roseville smoke test the sewer system on the PaCal site or propose some other testing method to evaluate any potential I/I in that system. Additionally, we request that Roseville verify whether a well exists on the site.
  7. Finally, Lauderdale requests permission to view and approve the final plans before they are put out for bids. We also anticipate that Roseville will acquire any necessary permits and agency approvals.

We appreciate that your city attorney will draft the agreement and we look forward to your response. We know this project is important to Roseville and we will continue to do all we can to make this project a success for both cities.

Sincerely,

Heather Butkowski  
City Administrator



## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session   X  

Meeting Date February 24, 2009

ITEM NUMBER 13C - Police Contract

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

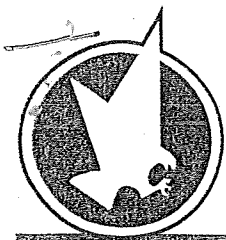
As I noted in my last Friday report, Justin Miller from Falcon Heights and I talked about some administrative issues regarding the police contract. We sent those items in letter format to Chief Ohl recently. He is addressing them in the proposed 2010-2012 contract he said would be sent out in early March.

If the Council has any other questions, concerns, or ideas, I can address them with Chief Ohl before the draft contract is finalized which should make the inclusion of the ideas easier. The presentations by Chief Ohl and Katrina Joseph may also spark some discussion.

### OPTIONS:

### STAFF RECOMMENDATION:

### COUNCIL ACTION:



CITY OF  
**FALCON HEIGHTS**

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Falcon Heights, MN 55113-5594

email: mail@ci.falcon-heights.mn.us  
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Phone - (651) 792-7600  
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February 12, 2009

Mike Mornson  
City Manager  
City of St. Anthony Village  
3301 Silver Lake Road  
St. Anthony Village, MN 55418

Re: Police Contract Renewal

Dear Mike:

As you are aware, the police contract between St. Anthony, Falcon Heights and Lauderdale expires at the end of 2009. On behalf of our residents and city councils, we extend our appreciation for a very beneficial partnership. As we begin to discuss how best to renew this partnership, we ask that the following ideas be considered as a new proposal is developed:

- 1) Billing procedures for the Ramsey County consolidated dispatch center fees are different for each of our cities. We feel the current reimbursement arrangement with Falcon Heights works best.
- 2) The current contract calls for a "Joint Advisory Committee" to meet at least four times per year. We believe that the current practice of the administrators and mayors meeting annually is sufficient.
- 3) The current levy limits put in place by the state legislature allow for cities to enact a special levy for police wages and benefits. The current contract does not break these costs out, which prohibits us from taking advantage of this special levy. We would like to see the annual contract amount split out so that we can identify how much is attributed to wages and benefits.
- 4) The termination language is different in each contract. Falcon Heights' practically has none, while Lauderdale's calls for termination being available to the cities in even number years. We would like to coordinate this language allowing either party to terminate with appropriate notice.



- 5) As you are aware, both of our cities are heavily dependent on local government aid, and with the impending state budget deficit, we are anticipating severe cuts to our LGA distributions. In preparation, we are both looking at contingencies to address these concerns. We would like to know what efforts are being taken by St. Anthony to mitigate future contract increases as well as ideas you may have on how we can reduce (or at least slow the increase) the amount of future contract amounts.

Thank you for taking the time to review these requests. If you have any questions or would like to get together for a meeting, please feel free to contact either one of us.

Sincerely,



Justin Miller  
Falcon Heights City Administrator



Heather Butkowsky  
Lauderdale City Administrator