

LAUDERDALE CITY COUNCIL
MEETING MINUTES

Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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June 23, 2009

Mayor Dains called the meeting to order at 7:32 p.m.

Councilors present: Clay Christensen, Lara Mac Lean, Denise Hawkinson, and Mayor Jeff Dains. Councilor absent: Karen Doherty.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator.

Mayor Dains asked for changes to the meeting agenda. Councilor Christensen added a report on the recent Ramsey County League of Local Governments (RCLLG) meeting. Butkowski added a park use request from a large group for June 27. **Councilor Hawkinson moved to approve the agenda as amended. Councilor Mac Lean seconded the motion and it passed unanimously.**

Councilor Mac Lean moved approval of the June 9, 2009, City Council meeting minutes. Councilor Christensen seconded the motion and it passed unanimously.

Mayor Dains asked the councilors if they had questions regarding the claims. There being none, **Councilor Hawkinson moved approval of the claims totaling \$21,406.50. Councilor Mac Lean seconded the motion and it passed unanimously.**

Mayor Dains asked if members of the public wished to address the Council. No one wished to address the Council.

Mayor Dains asked if councilors wished to remove items from the consent agenda. There being none, **Councilor Christensen moved the consent agenda approving rental housing licenses and appointing Peiju Liu Picard to the Park and Community Involvement Committee. Councilor Mac Lean seconded the motion and it passed unanimously.**

Mayor Dains announced the public hearing for the stormwater management ordinance. Butkowski provided background information and said the city attorney had reviewed the ordinance. Councilors had no further comments.

Councilor Christensen moved to adopt Ordinance 09-02 amending Section 8-4 of the Code of Ordinances regarding stormwater management as presented. Councilor Hawkinson seconded the motion and it passed unanimously.

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Bownik reported the next Music under the Trees event would be Thursday, July 9 at 7:30 p.m. Roseville Community Band would perform. Schwan's will provide frozen treats for the event.

Councilor Christensen reported that the RCLLG meeting was a follow up to the legislative session outcomes. He especially noted the legislature passed a bill allowing for administrative fines for traffic violations. The next RCLLG meeting is August 20 with presenters from the Metropolitan Council.

Butkowski introduced the resolution allowing for publication of Ordinance 09-02 by title and summary.

Councilor Christensen moved to adopt resolution 062309A – a resolution authorizing publication of Ordinance 09-02 by title and summary. Councilor Hawkinson seconded the motion and it passed unanimously.

Butkowski said the City was being asked by Ramsey County to establish an absentee ballot board. The ballot board evaluates absentee ballots prior to election day to eliminate the need to do it on election night.

Councilor Hawkinson moved to adopt resolution 062309B – a resolution establishing an absentee ballot board within the City of Lauderdale. Councilor Mac Lean seconded the motion and it passed unanimously.

The Mayor said the Council previously discussed moving the election of city officials to even years which are gubernatorial and presidential election years. Not holding city elections separately would save money and free up staff time. This change can be implemented by shortening or lengthening council members' terms by one year.

Councilor Mac Lean supported the idea because of the cost savings. Councilor Christensen said extending the councilors' terms would be easier than shortening them. After further discussion, the Council asked staff to have the city attorney review the draft ordinance and bring it back to the next meeting.

Butkowski said the Council was asked by Mn/DOT to approve the shop drawings for the TH280 pedestrian bridge lights. Butkowski noted City of St. Paul engineers had reviewed the drawings and felt they could maintain the proposed lights per the lighting maintenance agreement the City recently signed with them.

Councilor Christensen moved to approve the shop drawings for the pedestrian lights for the TH280/Larpentour Avenue Bridge as presented. Councilor Mac Lean

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seconded the motion and it passed with councilors Hawkinson, Mac Lean, and Christensen voting yes and Mayor Dains voting no.

Butkowski updated the Council on the sanitary sewer agreement with the City of Roseville. The attorneys for the two cities contributed to the document. The agreement benefits Lauderdale in a number of ways. The City will receive a connection fee and regular maintenance of the line until 2110.

Councilor Hawkinson moved to approve the Joint Powers Agreement for the PaCal Sanitary Sewer Line as presented. Councilor Christensen seconded the motion and it passed unanimously.

Butkowski informed the Council that annually they must appoint an insurance agent by resolution. The resolution presented would appoint Gene Olson of the Engberg, Schaber, & Welch insurance agency.

Councilor Mac Lean moved to adopt resolution 062309C – a resolution appointing a city insurance agent for one year. Councilor Christensen seconded the motion and it passed unanimously.

Bownik told the Council that the city's legal counsel finished drafting the purchase agreement for the former lift station property near 1974 Walnut Street. Virginia Matheny, owner of 1974 Walnut, proposed one change to the purchase agreement. She requested adding the following language to section 6A: "The total fees and costs not to exceed \$3,500.00." The Council asked Bownik whether the costs were expected to be less than that and he responded that they were.

Councilor Christensen moved to approve the amended purchase agreement with Matheny to limit her cost exposure to \$3,500 for the property adjacent to 1974 Walnut Street. Councilor Mac Lean seconded the motion and it passed unanimously.

As the Mayor and Councilor Mac Lean may not be available for the July 14 council meeting, the Mayor asked councilors whether they wished to cancel the meeting.

Councilor Mac Lean moved to cancel the July 14 City Council Meeting. Councilor Hawkinson seconded the motion and it passed unanimously.

Butkowski provided the Council with a large group park use application for June 27. Groups of more than 30 persons require council approval.

Councilor Christensen moved to approve the park use application for June 27 as presented. Councilor Mac Lean seconded the motion and it passed unanimously.

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The Mayor acknowledged the list of agenda items for the next meeting which included an updated floodplain ordinance and the city's insurance renewals.

Mayor Dains explained the Council was moving into the work session. Work sessions are a continuation of the meetings but not aired on community television.

The Council discussed the park forum held June 9 in the City Park. They felt the discussion was productive and were happy to see so many residents. The Council asked staff to follow up on two items: signage regarding littering and noise/conduct and an informational kiosk.

There being no further business on the council agenda, Councilor Hawkinson moved to adjourn the meeting. Councilor Christensen seconded the motion and it carried. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Heather Butkowski
City Administrator